

**CCS464: COMMUNITY SPORTING AND RECREATION FACILITIES
FUND 2022 SMALL GRANT ROUND APPLICATIONS-VERSION THREE**

Proponent / Owner	: City of Albany Cricket Great Southern; Albany Kart Club
Attachments	: Correspondence and Project Assessment Sheet; Policy for Community Sport and Recreation Facilities Small Grant Funding Policy
Report Prepared By	: Executive Director Community Services (N Watson)
Responsible Officers:	: Executive Director Community Services (N Watson)

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Pillar:** People
 - **Outcome:** A happy, healthy and resilient community

In Brief:

- To seek Council endorsement of the priority ranking for the submitted Community Sport and Recreation Facility Fund (CSRFF) Small Grant funding round.
- To seek Council support to provide funding assistance through the City of Albany's Capital Seed Fund in line with the Council's Community Sports & Recreation Facilities Small Grant Funding Policy for the [Cricket Great Southern](#) and Albany Kart Club upon return of successful CSRFF Small Grant round applications.

RECOMMENDATION

CCS464: AUTHORISING OFFICER RECOMMENDATION 1

THAT Council RANK the two CSRFF applications in the following order for the CSRFF Small Grant Application 2022 Funding Round:

1. **Cricket Great Southern – Multi-Use Indoor Sports Facility (Ranked 1 of 2).**
2. **Albany Kart Club – Track Lighting (Ranked 2 of 2).**

CCS464: AUTHORISING OFFICER RECOMMENDATION 2

THAT Council:

1. **APPROVE a total of \$112,285.00 (exc. GST) from the 2022/2023 Capital Seed Fund budget as the Council's commitment towards the CSRFF small grant applications as follows;**
 - a) **Cricket Great Southern (\$99,967.00), and Albany Kart Club (\$12,318.00);**
 - b) **This funding will still be allocated under the Community Sport and Recreation Facilities Fund Small Grant Policy even if the funding application is unsuccessful, providing applicants can demonstrate that projects will be completed and acquitted using funding from other sources; and**
 - c) **The funding amount does not exceed a total of \$(112,285.00) (exc. GST)**
2. **NOTE that should both applicants, or only Cricket Great Southern, be successful in drawing down their Capital Seed Fund allocation, the Capital Seed Fund will be oversubscribed and a further report will be prepared for Council to consider a budget amendment, or other options.**

BACKGROUND

2. The Community Sport and Recreation Facilities Fund (CSRFF) administered by the Department of Local Government, Sport and Cultural Industries (DLGSCI) has three rounds of available funds including:
 - Small Grant Funding Round (Summer)
 - Annual and Forward Planning Funding Round
 - Small Grant Funding Round (Winter)
3. The CSRFF program is a \$12 million program. All three rounds are often oversubscribed and clubs may need to reapply on a number of occasions to be successful.
4. The Small Grants Round targets community sport projects where the financial value of the total project is up to \$300,000 and is delivered within a 12-month period.
5. Applicants must be either a local government authority or a not-for-profit sport or community organisation incorporated under the WA Associations Incorporation Act 1987.
6. Clubs and local government authorities applying for funds must demonstrate equitable access to the public on a short term and casual basis.
7. The land on which the facility is to be developed must be one of the following:
 - Crown reserve
 - Land owned by a public authority
 - Municipal property
 - Land held for public purposes by trustees under a valid lease, title or trust deed that adequately protects the interests of the public.
8. Whilst there is no obligation for Local Government to contribute to the community sporting projects, local government is viewed as a key funding partner in supporting improved community sporting amenities.
9. The City of Albany has a Community Sports & Recreation Facilities Small Grant Funding Policy to guide how it will allocate funding through its annual Capital Seed Fund towards community sporting projects applying for CSRFF funding.
10. The DLGSCI – Sport and Recreation application form requires applications to be initially submitted to the Local Government within which the project proposal is located.
11. The CSRFF funding application process requires Local Government to assess all relevant applications and to rank the applications in priority order for the municipality. The applications are then submitted to DLGSCI on behalf of the applicants prior to August 26, 2022.
12. Once the assessment process from Local Government Authorities is complete, all applications received from Western Australian organisations are assessed by the relevant State Sporting Association and the DLGSCI – Sport and Recreation CSRFF Committee against a number of criteria, with the final decision on funding being at the discretion of the Minister for Sport and Recreation.

DISCUSSION

13. The DLGSCI grant guidelines require Council to provide a ranking for the projects.
14. The DLGSCI – Sport and Recreation provides guidelines for Local Government Authorities to assess each submission. This assessment uses the following criteria and a project rating of satisfactory/unsatisfactory or not relevant:
 - Project justification
 - Planned approach
 - Community input
 - Management planning
 - Access and opportunity
 - Design
 - Financial viability
 - Coordination
 - Potential to increase physical activity
 - Sustainability
- With overall project rating, being:
 - Well planned and needed by municipality
 - Well planned and needed by applicant
 - Needed by municipality, more planning required
 - Needed by applicant, more planning required
 - Idea has merit, more planning work needed
 - Not recommended
15. The type of projects which will be considered for funding through the CSRFF program include:
 - New playing surfaces - ovals, courts, synthetic surfaces etc.;
 - Floodlighting projects (must be to Australian Standards);
 - Change rooms and ablutions;
 - Sports storage.
16. Projects are ranked on the strength of the application, participation numbers, and ability to increase physical activity and potential impact as well as consultation with the Department of Local Government, Sport and Cultural Industries – Sport and Recreation and the applicant.
17. Projects that are directly related to the delivery of the sport (surface or grounds) or will increase participation (lighting) are usually ranked higher over those that support the sporting environment.
18. The City of Albany have engaged two external and one internal officer/s to provide an independent peer review of the City's assessment process and subsequent ranking of projects. The independent assessment panel comprised the following representatives;
 - CEO Shire of Broomehill-Tambellup Mr Anthony Middleton
 - Manager Play Service – Kidsafe WA Ms Tracy Blaszkow
 - Manager Facilities, Day Care - City of Albany Ms Letitia Stone
19. [Mr Anthony Middleton, CEO of the Shire of Broomehill-Tambellup, is an independent assessor for this grant round. Mr Middleton has advised that he will be declaring an Impartiality Interest regarding the Cricket Great Southern application.](#)
20. [Officers do not consider that this interest compromises the independent assessment process, noting that Mr Middleton is one of three independent assessors responsible for reviewing the proposed rankings of the applications.](#)
21. This independent assessment review provides a higher level of transparency and gives Council a higher level of confidence to consider officer recommendations to endorse the rankings.

22. Of the three reviews, all were of the view that the projects submitted met the CSRFF criteria, and were supportive of the proposed project rankings. The independent review comments are attached.
23. The City of Albany has received two (2) Small Grant Applications this round. The following additional information is provided about the projects and funding applications:

Cricket Great Southern Inc. – Multi-Use Indoor Sports Facility

24. This funding application is a Small Grant Application to develop a Multi-Use Indoor Sports Facility utilising available space in the extensive Albany Agricultural Society Sheds (60 x 30m Exhibition Pavilion), located within the Centennial Park Sporting Precinct, to develop partitioned indoor training facilities to be shared by multiple sporting and recreational stakeholders.
25. The project includes the installation of synthetic turf and a 58 x 25m sports cage with spring-loaded netting divided into three courts. One court will have pull out netting to provide up to five lanes (e.g. for cricket). The facility will provide the following opportunities;
- 5 x Indoor Cricket Nets (Including 1 x full size Indoor Cricket Net)
 - 2 x Indoor Futsal/Soccer Pitches
 - 1 x Indoor Hockey Pitch
26. The flexibility of the proposed system will facilitate different sporting and recreational activities as and when required, including the ability to cater for multiple activities at one time. Retracting dividers can also leave a complete open area for other uses. Each court will have sports line markings for cricket and soccer/futsal to enhance activities for these sports
27. The Facility will provide an alternative indoor sports facility that will provide some overflow capacity for ALAC programs. It also assists to cater for a number of other sports which require a synthetic surface i.e. Cricket, Soccer, and Indoor Hockey etc.
28. The indoor facility, where participants remain sheltered from the outside elements, will be an attractive alternative for sporting competitions and trainings, and will ideally increase the uptake of sport and associated performance in the Great Southern Region.
29. Wet/cold/windy conditions may be a deterrent of people wanting to engage in physical activity, whereas a drier indoor facility may be more appealing.
30. The Albany Agricultural Society have been included in the planning and scoping of the project and have an agreed management model in place with Cricket Great Southern. The terms of this agreement are included with the Memorandum of Understanding as an attachment to this item.
31. The City will utilise its existing booking system expertise and internal resourcing capacity to provide booking and administration support towards this facility. This will be covered under a separate fee for service agreement between the Albany Agricultural Society and City of Albany.
32. Member numbers for potential users of the facility;

	2018/19	2019/20	2020/21
Cricket	335	335	345
Hockey	654	638	645
Australian Rules	1100	1090	1106
Soccer	1697	1704	1716

33. Cricket Great Southern is contributing both cash and volunteer labour to the project.
34. The application is well planned and is supported regionally.
35. The application, installation and project will be managed by Cricket Great Southern.
36. Department of Local Government, Sport and Cultural Industries – Sport and Recreation Great Southern Regional Manager has indicated that the project meets the criteria and would be supported at a regional level as a high priority.

Albany Kart Club – Albany City Kart Club Safety Lights Upgrade

37. The funding application is a Small Grant Application for Provision to upgrade the race track safety light system at Albany Kart Club. The project includes the installation of a blind spot camera to enable race control vision of current blind spots.
38. The current track lights can be difficult to see at certain times of the day due to sun glare. There is also a blind spot within the track which race control cannot see. The implementation of the blind spot camera will enable race control total track vision and hence improve safety.
39. The proposed system will also reduce the reliance on volunteers to help run events as the system provides start/chequered flags and pit exit lights. Availability of volunteers is an ongoing issue in being able to deliver safe, efficient events.
40. The Albany Kart Club is located on Albany Highway, Albany.
41. Albany Kart Club has 84 full members. Members use the facility all year round.
42. The club hosts two State level events, the South Eastern Zone Round One and the Southern Sprint. These events generate over 80 and 120 attendees respectively.
43. The Club is contributing cash to the project.
44. The project is well planned and needed by the applicant. The application, installation and project will be managed by Albany Kart Club.
45. Department of Local Government, Sport and Cultural Industries – Sport and Recreation Great Southern Regional Manager has indicated that the project meets the criteria and would be supported at a regional level as a medium priority.

Project Ranking

46. The below ranking recommendation has been provided by the independent assessment panel based on the applicant meeting the required criteria and its overall project ranking:

RANK	ORGANISATION	PROJECT DETAIL	OVERALL PROJECT RATING
1	Cricket Great Southern Inc.	Multi-Use Indoor Centre	Well planned and needed by the applicant. This projects meets the criteria for the Community Sports and Recreation Facilities Policy and CSRFF Guidelines. The project is a high priority and based on hierarchy of facilities this project is ranked 1 of 2
2	Albany Kart Club	Albany City Kart Club Safety Lights Upgrade	Well planned and needed by the applicant. This project meets the criteria for the Community Sports and Recreation Facilities Policy and CSRFF Guidelines. The project is a medium priority and based on hierarchy of facilities this project is ranked 2 of 2

47. Correspondence requesting financial assistance and Independent project assessments for the project applications is attached.

GOVERNMENT & PUBLIC CONSULTATION

48. The Department of Local Government, Sport and Cultural Industries – Sport and Recreation Regional Manager for the Great Southern has been consulted with by the City of Albany (January and February 2022).
49. The City of Albany has conducted a site visit for each of the projects listed above (February 2022) with the Sport and Recreation Regional Manager for the Great Southern.

STATUTORY IMPLICATIONS

50. There is no statutory requirement.
51. Council Officers assess each project and make a recommendation for the ranking of projects based on the Department of Local Government, Sport and Cultural Industries criteria and strategic overview.
52. The Council Officers' ranking recommendations have been independently peer reviewed.
53. Council has the opportunity to provide a recommendation that ranks applications in priority order for the City of Albany.
54. It should be noted that the Department of Local Government, Sport and Cultural Industries – Sport and Recreation will make the final decision on funding allocation.

POLICY IMPLICATIONS

55. The Community Sports and Recreation Facilities Small Grant Funding Policy has been applied in the assessment and recommendations.

RISK IDENTIFICATION & MITIGATION

56. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputation & Community Property <i>Failure to secure required funding may result in the condition of the amenities deteriorating to an unsafe condition</i>	<i>Possible</i>	<i>Minor</i>	<i>Medium</i>	<i>Council may choose to support the funding application, or work with City officers and the Club to source alternate funding streams.</i>
People Health & Safety <i>Failure to secure required funding may result in the condition of the amenities deteriorating to an unsafe condition</i>	<i>Possible</i>	<i>Moderate</i>	<i>Medium</i>	<i>Council may choose to support the funding application, or work with City officers to source other funding streams.</i>
Reputation & Financial <i>Failure to distribute the Council's Financial Support in an equitable and sustainable manner may result in community dissatisfaction or projects not going ahead.</i>	<i>Possible</i>	<i>Moderate</i>	<i>Medium</i>	<i>Council may choose to support the officer's recommendation, or work with City officers to deliver an equitable allocation of funding.</i>

FINANCIAL IMPLICATIONS

57. The City allocated a total of \$85,000.00 Capital Seed Funding for Sporting Clubs in the 2022/2023 financial year to assist in the development and maintenance of community sporting infrastructure as determined through the CSRFF funding process.
- a. \$149,233 has been carried forward from the 2021/22 Budget
 - b. \$171,230 has been committed as part of the CSRFF February Small Grant Round. These commitments are:
 - i. \$70,000 Albany Speedway Club (successful Club Night Lights application);
 - ii. \$84,000 North Albany Football Club (successful CSRFF application);
 - iii. \$17,000 Middleton Beach Bowling Club (unsuccessful CSRFF application).
 - c. Total of \$63,003 is currently available in the Capital Seed Fund
58. The Capital Seed Reserve Fund has been established to assist with leveraging State Government funds for sporting clubs. Funds from unsuccessful grant applications are returned to the Capital Seed Reserve Fund to be reused for other grant applications.
59. The total projected costs of both projects is \$336,854
60. The clubs have requested a total of \$112,285 from the Capital Seed Fund. These applications exceed the balance of funds in the 2022/23 Capital Seed Fund by \$49,282.
61. Should both applications, or only the Cricket Great Southern application secure the funding required to draw down on the Capital Seed Fund and this oversubscribes the fund, officers will prepare a report for council to consider a budget amendment, or other options.
62. The following table provides the project budget detail and requests for financial support from each of the applications received:

Project	Total project cost (ex GST)	Applicant contribution (ex GST)	CSRFF Grant (ex GST)	Request for Council Financial Support (ex GST)
Cricket Great Southern Multi-Use Indoor Sports Facility	\$ 299,901.00	\$ 99,967.00	\$ 99,967.00	\$ 99,967.00
Albany City Kart Club Safety Lights Upgrade	\$ 36,954.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00
TOTAL	\$ 336,854.00	\$ 112,285.00	\$ 112,285.00	\$ 112,285.00

63. The next Small Grant round is February 2023.
64. Subject to the success of the current applications, it is possible that there will be no capacity within the Capital Seed Fund to support any applications in the next CSRFF Small Grant Round in February 2023.
65. If the applications are unsuccessful, the clubs can reapply in the next round.

LEGAL IMPLICATIONS

66. Nil

ENVIRONMENTAL CONSIDERATIONS

67. Nil.

ALTERNATE OPTIONS

- 68. Council may choose not to provide funding assistance for these projects.
- 69. Council may choose to provide more or less funding assistance to the submitted projects.
- 70. Council may choose to change the project ranking based on its strategic priorities.
- 71. Council may choose to amend the 2022/23 Budget to increase the allocation within the Capital Seed Fund to ensure the fund has capacity to cover the City's contribution towards each application.

CONCLUSION

- 72. The Department of Local Government, Sport and Cultural Industries – Sport and Recreation requires local government to assess received applications and to rank applications in priority order for the municipality.
- 73. Both projects meet the criteria provided by the Department of Local Government, Sport and Cultural Industries – Sport and Recreation. Council is required to endorse the officers ranking.
- 74. Council may consider capping its financial contribution or sourcing alternate means to meet budget allocations.
- 75. The Department of Local Government, Sport and Cultural Industries – Sport and Recreation requires a response from the City of Albany on the priority ranking order and financial contributions by 31st August 2022.

Consulted References	:	Community Sports & Recreation Facilities Small Grant Funding Policy
File Number (Name of Ward)	:	RC.SPV.8 (All Wards)
Previous Reference	:	OCM March 2022 Resolution CCS423