# ATTACHMENTS

**Development and Infrastructure Services Committee Meeting**

**12 February 2020**

6.00pm

City of Albany Council Chambers

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City of Albany
Policy

# **End of Trip Facilities**

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**Objectives**

1. To encourage and ensure the provision of end of trip facilities in new development or major redevelopment of existing facilities.

2. To encourage the use of bicycles to provide a viable alternative to the use of private vehicle transport through the provision of secure and effective on site end of trip facilities.

**Policy Statement**

3. The City of Albany may exercise discretion to require the provision of end of trip facilities having regard to the objectives of this policy and the following staff numbers and provisions:

| Number of Staff | End of Journey Facilities |
|---|---|
| 0 - 19 staff | No requirement |
| 20 – 39 staff | One shower and change room and lockers |
| 39 – 199 staff | Two showers and change rooms (one male, one female) and lockers |
| 200 – 400 staff | Four showers and change rooms (two male, two female) and lockers |
| >400 staff | Additional showers and change rooms to be provided at a rate of one male and one female for every 200 staff. Lockers provided per bicycle bays. |

4. In addition to the above guidance numbers, In exercising its discretion in requiring end of trip facilities, the City of Albany will take into consideration the following factors;

   • The suitability of the site for access by bicycle;

   • The nature of the land use; and

   • The size and scale the proposed use.

5. Where it can be demonstrated that staff of a development work predominately part-time, casual or varied hours, the requirement to provide facilities may be reduced where facilities are used at different hours.

6. The end of journey facilities should be located as close as possible to the bicycle parking facilities.

7. Shower and change facilities must be located so that users and their belongings have a high level of security

**Scope**

8. The policy applies to commercial and public land uses which generate the need, and would benefit from, end of journey cycling facilities.

9. Where a planning application is not required for public works, where appropriate, the City will advocate for the inclusion of end of trip facilities.

**Legislative and Strategic Context**

10. The policy operates within the following framework of legislation.

- *Planning and Development Act 2005*

- *Western Australian Bicycle Network Plan 2014-2031*

- *Planning and Development (Local Planning Schemes) Regulations 2015*

- *City of Albany Local Planning Scheme No.1.*

**Review Position and Date**

11. This policy and procedure is to be reviewed by the document owner on or before 1 March 2021.

**Associated Documents**

12. The *Cycle City Albany (2014-2019) Strategy*

**Definitions**

13. *"End of Trip Facilities" - are facilities which support the use of bicycle transport by allowing cyclists the opportunity to shower and change at the beginning or end of their journey to and from work. End of Trip facilities include change rooms, showers, lockers and secure bike storage.*

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