



AGENDA

DEVELOPMENT AND INFRASTRUCTURE SERVICES COMMITTEE MEETING

Wednesday 11 September 2019

7.00pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

VISION

Western Australia's most sought after and unique regional city to live, work and visit.

VALUES

All Councillors, Staff and Volunteers at the City of Albany will be...

Focused: on community outcomes

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

United: by working and learning together

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

Accountable: for our actions

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

Proud: of our people and our community

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

CARETAKER PERIOD STATEMENT

During a Caretaker Period the CEO will ensure that reports and / or recommendations made by officers for consideration by Council do NOT constitute major policy decisions which may commit Council to a certain course of action, financial or otherwise. All reports considered by Council during the Caretaker Period have been reviewed by the CEO, and the CEO has determined that those reports do not constitute a major policy decision. The Caretaker Period Policy does not impede the day-to-day administrative decisions required for the smooth running of the organisation.

TERMS OF REFERENCE

(1) **Functions:** The Committee is responsible for:

Development Services:

The delivery of the “*Liveable Environmental Objectives*” contained in the City of Albany Strategic Plan:

- Advocate, plan and build connected, liveable communities.
- Create a community that supports people of all ages and backgrounds.
- Create vibrant neighbourhoods which are safe yet retain our local character and heritage.

Infrastructure Services:

The delivery of the “*Clean and Green Objectives*” contained in the City of Albany Strategic Plan:

- To protect and enhance our pristine natural environment.
- To promote environmental sustainability.
- To promote our region as clean and green.

(2) **It will achieve this by:**

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community; and
- (g) Making recommendations to Council.

(3) **Membership:** Open to all elected members.

(4) **Meeting Schedule:** Monthly

(5) **Meeting Location:** Council Chambers

(6) **Executive Officers:** Executive Director Infrastructure and Environment, Executive Director Development Services

(7) **Delegated Authority:** None

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1. DECLARATION OF OPENING

2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Mayor D Wellington

Councillors:

Member	P Terry
Member	J Shanahun (Chair)
Member	S Smith
Member	A Moir
Member	B Hollingworth
Member	R Hammond
Member	E Doughty
Member	R Sutton (Deputy Chair)
Member	R Stephens
Member	A Goode JP
Member	T Sleeman
Member	G Stocks

Staff:

Chief Executive Officer	A Sharpe
Executive Director Infrastructure and Environment	P Camins
Acting Executive Director Development Services	J van der Mescht
Meeting Secretary	Annabel Paulley

Apologies:

Members of the Public

Members of the public who are candidates in the October 2019 Local Government Election must identify themselves and be acknowledged by the Committee Chair, in accordance with the Caretaker Period Policy.

4. DISCLOSURES OF INTEREST

Name	Committee/Report Item Number	Nature of Interest

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6. PUBLIC QUESTION TIME

7. PETITIONS AND DEPUTATIONS

8. CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

THAT the minutes of the Development and Infrastructure Services Committee meeting held on 14 August 2019 as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

9. PRESENTATIONS

10. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

DIS175: CITY OF ALBANY PARKING & PARKING FACILITIES LOCAL LAW 2012 - SCHEDULE 1 - DETERMINATION

Land Description	: City of Albany - Municipality
Proponent	: City of Albany
Attachments	: Parking & Parking Facilities Local Law 2012 - Proposed Schedule 1 – Deemed Parking Stations Schedule 1 – Parking Maps: <ul style="list-style-type: none">• Albany (Harry Riggs) Regional Airport;• Albany Central Business District (CBD);• Centennial Parking Sporting Precinct & North Road Administration;• Emu Point; and• Middleton Beach & Eyre Park.
Report Prepared by	: Manager Governance & Risk (S Jamieson) and Acting Manager City Engineering (B Aris)
Responsible Officer	: Executive Director Infrastructure & Environment (P Camins)

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan and strategies:
 - a. **Themes:** Leadership and a connected and safe built environment.
 - b. **Objectives:** To provide strong, accountable leadership supported by a skilled and professional workforce; and to advocate, plan for and build friendly and connected communities.
 - c. **Community Priority:** Provider positive leadership that delivers community outcomes and improve connectedness and traffic flows via a well-designed and safe transport and pathway network that connects people and services and encourages pedestrians and cyclists.

In Brief:

- To make a determination under the City of Albany Parking & Parking Facilities Local Law 2012.

Electoral Caretaker Period Policy Statement

The Responsible Officer Recommendation has been reviewed in the context of the City of Albany's Election Caretaker Period Policy, and the CEO has determined that it does not constitute a major policy decision.

The CEO therefore recommends this report for consideration by Council.

Purpose & Effect:

- **Purpose:** The proposed schedule will allow City Officers to amend the parking scheme under delegation.
- **Effect:** Reduction in red tape by reducing administrative processes to effect changes to the parking scheme in the future.

RECOMMENDATION

DIS175: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council:

- (1) APPROVE the DEEMED PARKING STATIONS, listed at the proposed Schedule 1, being:
 - Parking - Albany (Harry Riggs) Regional Airport;
 - Parking - Albany Central Business District (CBD);
 - Parking - Centennial Parking Sporting Precinct & North Road Administration;
 - Parking - Emu Point; and
 - Parking - Middleton Beach & Eyre Park;to the *City of Albany Parking & Parking Facilities Local Law 2012 (As amended)*;
- (2) NOTE that the proposed parking stations identified in Schedule 1, shall be deemed to be a parking station to which this Local Law applies.
- (3) NOTE enforcement of a parking station can only occur post community engagement, the installation of signage / line marking and prescribed notification.

BACKGROUND

2. Council may by resolution constitute deemed parking stations in accordance with the City's *Parking and Parking Facilities Local Law 2012 (As amended)*.

DISCUSSION

3. It is noted that the Council care-taker period comes into effect on the 14 September 2019.
4. However, it is considered appropriate to recommend appending Schedule 1 to the local law at Council's ordinary meeting scheduled to be held on 24 September 2019.
5. Proposed Parking Stations under the City's local law must be approved by Council.
6. Determination of Schedule 1 will allow City Officers to administer the process of establishing parking on private land when required.

GOVERNMENT & PUBLIC CONSULTATION

7. If an amendment to the parking scheme is required in the future, consultation must be conducted in accordance with Council's Delegated Authority, being:

"During the course of investigation contact to be made with the residents/residential groups, as appropriate, to:

- *identify problems and issues;*
- *establish objects of traffic management and develop plans of alternative treatments; and*
- *evaluate alternative treatments and refine selected plan."*

8. The determination will be published in local media and will come into effect 14 days after publication.

STATUTORY IMPLICATIONS

9. The City's Local Government Parking & Parking Facilities Local Law 2012 (as amended) stipulates inter alia:

2.1(1) Establishment of Parking Stations: The local government may constitute any land or structure as a parking station by—

- (a) resolution of the Council; or
- (b) inclusion of a description of the land or structure in **Schedule 1** of the local law.

1.5(4) Application of Local Law: Where a parking facility or a parking station is identified in Schedule 1, then the facility or station shall be deemed to be a parking station to which this Local Law applies.

10. Voting Requirement: **Absolute Majority.**

POLICY IMPLICATIONS

11. Current instrument of delegation, details Council’s policy position:

2019:044 - PARKING, TRAFFIC MANAGEMENT, BUS SHELTERS & SEATS (*Amendments to Parking Schemes*).

RISK IDENTIFICATION & MITIGATION

12. The risk identification and categorisation relies on the City’s Enterprise Risk & Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Community Business Operation: <i>Failing to address increased demand for parking, may impact upon business.</i>	<i>Almost certain</i>	<i>Moderate</i>	<i>High</i>	<i>Proceed with recommended determination under the City’s Local Law, to increase potential parking facilities, noting needs is based on community feedback and consultation.</i>
Opportunity: <i>Opportunity to improve access to parking.</i>				

FINANCIAL IMPLICATIONS

13. Any proposed works and signage will be funded by the City of Albany and will be subject to Council budget approval.

Regulatory Cost Implications:

- 14. Additional parking spaces will result in extra patrol and enforcement costs to the City.
- 15. Current resources dedicated to parking patrol and enforcement are considered sufficient for compliance action required for the existing bays (600).
- 16. Approximately 20% of parking infringement notices issued are subject to a request for a review at a cost of \$100 per transaction.
- 17. The cost of administering the current parking bays (600) is approximately \$37 per bay, \$22,000 per annum.

LEGAL IMPLICATIONS

18. Determinations under the City of Albany Local Government Parking and Parking Local Law 2012 as prescribed at clause 6.1 of the local law does not apply to this determination, as metered zones (paid parking) is not being proposed.

ENVIRONMENTAL CONSIDERATIONS

19. Not applicable to this report.

ALTERNATE OPTIONS

- 20. Council may resolve to:
 - Not support the determination; or
 - Support the determination with modification.

SUMMARY CONCLUSION

21. Noting enforcement of a parking station can only occur post community engagement, and with the installation of signage / line marking and prescribed notification, it is recommended that the Responsible Officer Recommendation is adopted.

Consulted References	:	<ul style="list-style-type: none"> • <i>City of Albany Local Government Parking and Parking Facilities Local Law 2012 (as amended).</i> • <i>Albany City Centre Parking Strategy (2013)</i> • <i>City Guideline (Information Sheet): Commercial Parking and Vehicular Access Design Criteria</i> • <i>Current CBD Parking Scheme (DP191887 22 August 2019).</i>
File Number (Name of Ward)	:	RD.DEC.15
Previous Reference	:	<i>Parking and Parking Facilities Local Law - Determination - Airport Parking. Adoption Reference: OCM 13/12/2016 Resolution ED044.</i>

Attachment 1 to Report DIS173

Schedule 1

Local Government Act 1995

PARKING AND PARKING FACILITIES LOCAL LAW 2009

DEEMED PARKING STATIONS

• **Parking - Albany (Harry Riggs) Regional Airport:**

- Lot 214, 131 Parker Brook Road
- Lot 4861, 35615 Albany Highway
- Lot 5643, 35615 Albany Highway

• **Parking - Albany Central Business District (CBD)**

- Lot 2, 2 Toll Place
- Lot 2, 20 Proudlove Parade
- Lot 2, 43-45 Aberdeen Street
- Lot 2, 49 Aberdeen Street
- Lot 3, 15-21 Aberdeen Street
- Lot 5, 190-192 York Street
- Lot 6, 184-188 York Street
- Lot 7, 184-188 York Street
- Lot 8, 104-110 Stirling Terrace
- Lot 8, 162-164 York Street
- Lot 9, 112-140 Stirling Terrace
- Lot 9, 156-158 York Street
- Lot 12, 47 Aberdeen Street
- Lot 13, 270-284 York Street
- Lot 15, 194-208 York Street
- Lot 16, 51-59 Aberdeen Street
- Lot 16, 87 Frederick Street
- Lot 20, 339-347 Middleton Road
- Lot 23, 139-141 Aberdeen Street
- Lot 27, 112-140 Stirling Terrace
- Lot 28, 112-140 Stirling Terrace
- Lot 32, 4 St Emilie Way
- Lot 50, 104-110 Stirling Terrace
- Lot 50, Peels Place
- Lot 64, 21A Albany Highway
- Lot 66, 162-164 York Street
- Lot 66, 190-192 York Street
- Lot 67, 47 Aberdeen Street
- Lot 67, York Street
- Lot 75, 112-140 Stirling Terrace
- Lot 92, 16-24 Peels Place
- Lot 111, 221-227 York Street
- Lot 112, 126-140 Grey Street Wes
- Lot 123, 148-154 York Street
- Lot 123, 229-237 York Street
- Lot 123, 96-102 Stirling Terrace
- Lot 202, 35-41 Aberdeen Street
- Lot 203, 23-33 Aberdeen Street
- Lot 205, 176-178 York Street
- Lot 500, 51-61 Serpentine Road
- Lot,1396, 36-46 Proudlove Parade
- Lot 1397, Proudlove Parade
- Lot 1399, Proudlove Parade
- Lot 1407, Proudlove Parade
- Lot 1521, 62 Proudlove Parade

Attachment 1 to Report DIS176 (continued)

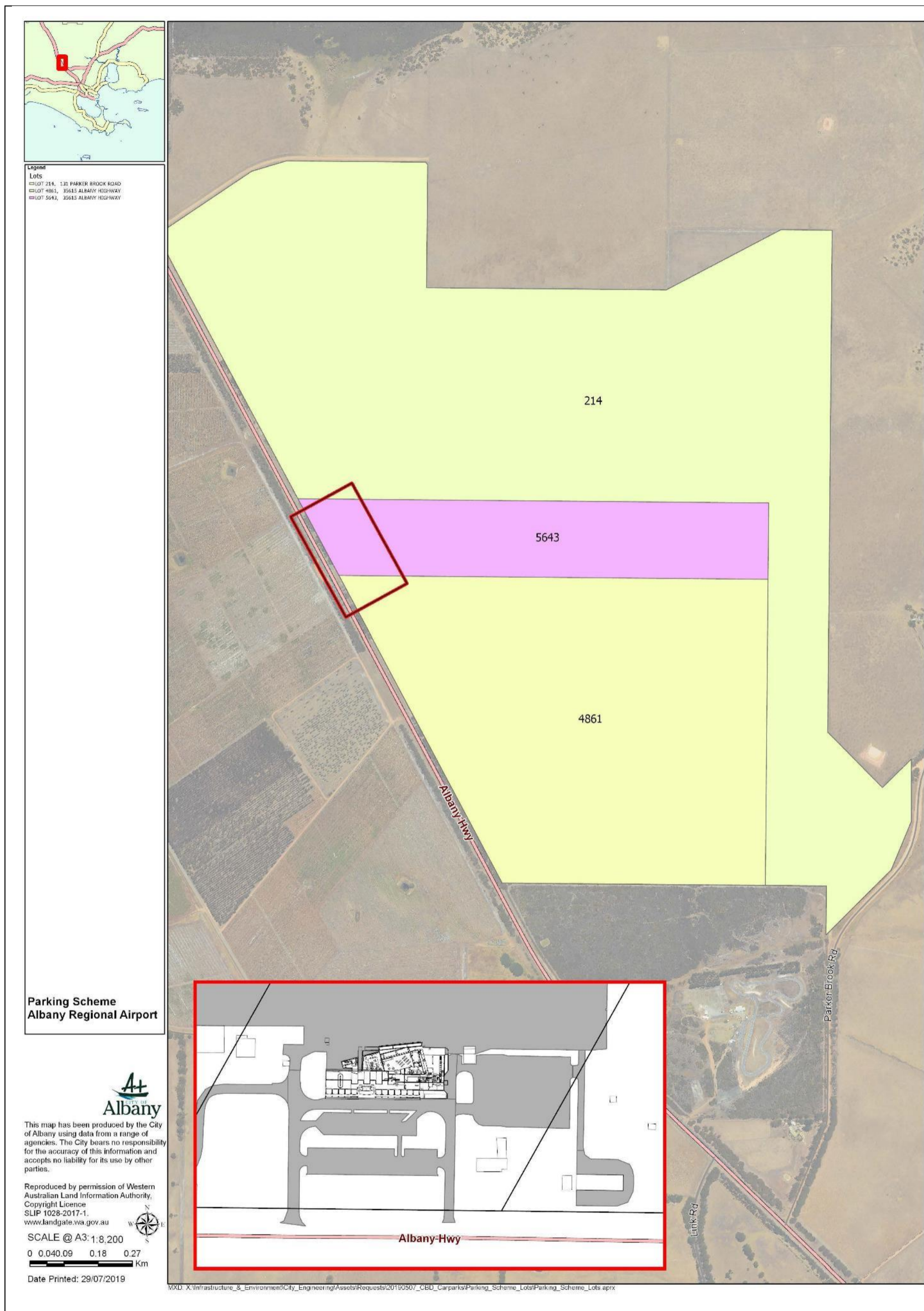
Schedule 1

(Continued)

- **Parking - Centennial Parking Sporting Precinct & North Road Administration**
 - Lot 32, 49-55 North Road
 - Lot 101, 197-201 North Road
 - Lot 177, 27-47 North Road
 - Lot 178, 27-47 North Road
 - Lot 727, 41-55 Kitchener Road
 - Lot 728, 31-39 Kitchener Road
 - Lot 730, Barker Road
 - Lot 735, 51-67 Barker Road
 - Lot 736, 69-73 Barker Road
 - Lot 737, 36-48 Kitchener Road
 - Lot 738, 187 North Road
 - Lot 739, 159 North Road
 - Lot 740, 143-149 North Road
 - Lot 741, 143-149 North Road
 - Lot 742, 52-70 Barker Road
 - Lot 743, 50 Barker Road
 - Lot 744, 81-95 Sanford Road
 - Lot 1235, 161 North Road
 - Lot 1255, Barker Road
 - Lot 1262, Reserve 34381 Wellington Street
 - Lot 1264, 161 North Road
 - Lot 1265, 161 North Road
 - Lot 1270, Barker Road
 - Lot 1359, 156 Lockyer Avenue
 - Lot 4743, 102 North Road

- **Parking - Emu Point**
 - Lot 501, Swarbrick Street
 - Lot 1461, 13-17 Hunter Street

- **Parking - Middleton Beach & Eyre Park**
 - Lot 2, 5-13 Garden Street
 - Lot 500, Flinders Parade
 - Lot 502, Golf Links Road
 - Lot 1386, 54-62 Golf Links Road





- Legend**
- LOT 2, 2 TOLL PLACE
 - LOT 2, 20 PROUDLOVE PARADE
 - LOT 2, 43-45 ABERDEEN STREET
 - LOT 2, 49 ABERDEEN STREET
 - LOT 3, 15-21 ABERDEEN STREET
 - LOT 5, 190-192 YORK STREET
 - LOT 6, 184-188 YORK STREET
 - LOT 6, 184-188 YORK STREET
 - LOT 7, 104-110 STIRLING TERRACE
 - LOT 8, 162-164 YORK STREET
 - LOT 9, 112-140 STIRLING TERRACE
 - LOT 9, 156-158 YORK STREET
 - LOT 12, 47 ABERDEEN STREET
 - LOT 13, 270-284 YORK STREET
 - LOT 15, 194-208 YORK STREET
 - LOT 16, 51-59 ABERDEEN STREET
 - LOT 16, 87 FREDERICK STREET
 - LOT 20, 339-347 MIDDLETON ROAD
 - LOT 23, 139-141 ABERDEEN STREET
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 - LOT 28, 112-140 STIRLING TERRACE
 - LOT 32, 4 ST EMILIE WAY
 - LOT 50, 104-110 STIRLING TERRACE
 - LOT 50, PEELS PLACE
 - LOT 64, 21A ALBANY HIGHWAY
 - LOT 66, 162-164 YORK STREET
 - LOT 66, 190-192 YORK STREET
 - LOT 67, 47 ABERDEEN STREET
 - LOT 67, YORK STREET
 - LOT 75, 112-140 STIRLING TERRACE
 - LOT 92, 16-24 PEELS PLACE
 - LOT 111, 221-227 YORK STREET
 - LOT 112, 126-140 GREY STREET WEST
 - LOT 123, 148-154 YORK STREET
 - LOT 123, 229-237 YORK STREET
 - LOT 123, 96-102 STIRLING TERRACE
 - LOT 202, 35-41 ABERDEEN STREET
 - LOT 203, 23-33 ABERDEEN STREET
 - LOT 205, 176-178 YORK STREET
 - LOT 500, 51-61 SERPENTINE ROAD
 - LOT 1396, 36-46 PROUDLOVE PARADE
 - LOT 1397, PROUDLOVE PARADE
 - LOT 1399, PROUDLOVE PARADE
 - LOT 1407, PROUDLOVE PARADE
 - LOT 1521, 62 PROUDLOVE PARADE

**Parking Scheme
CBD**

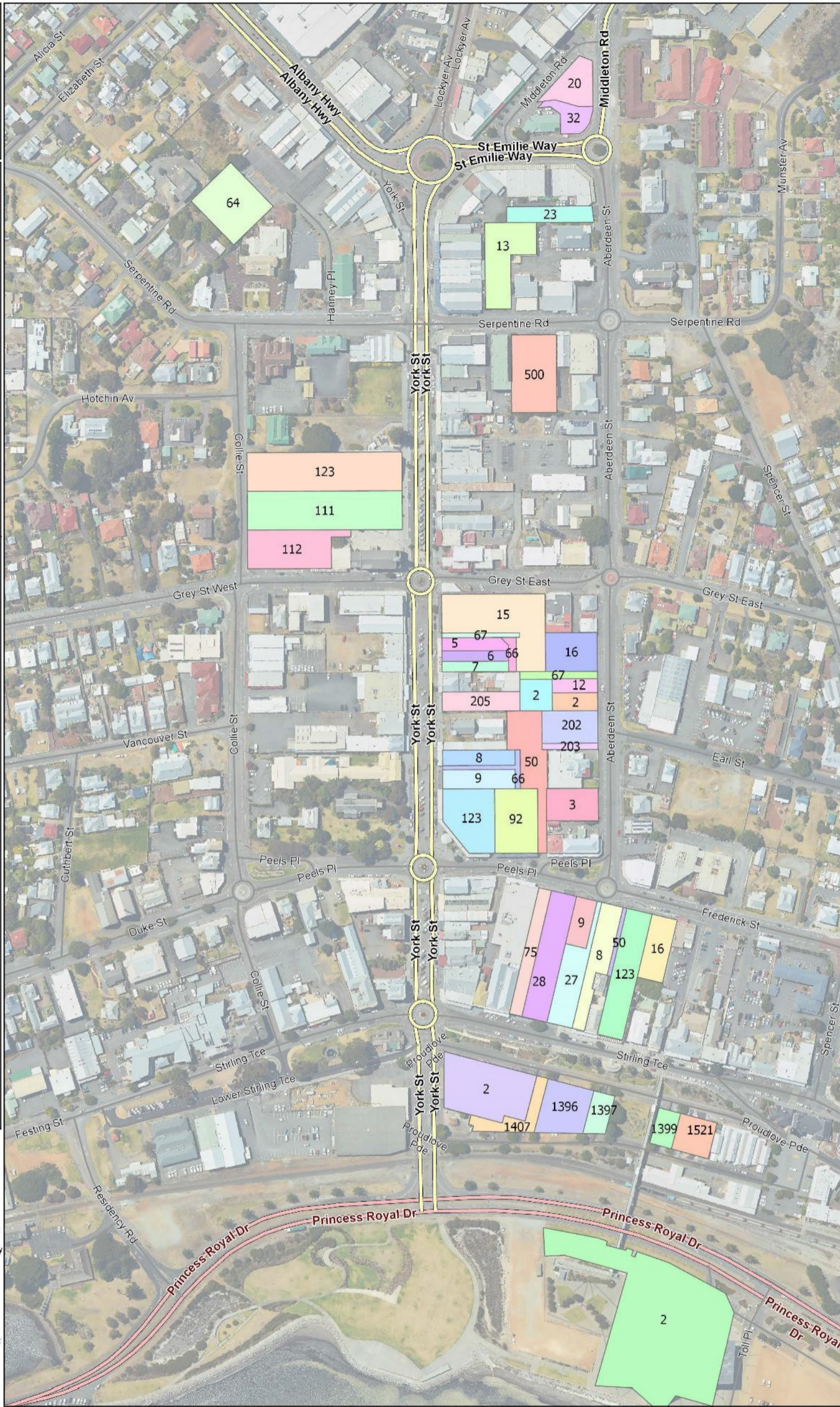


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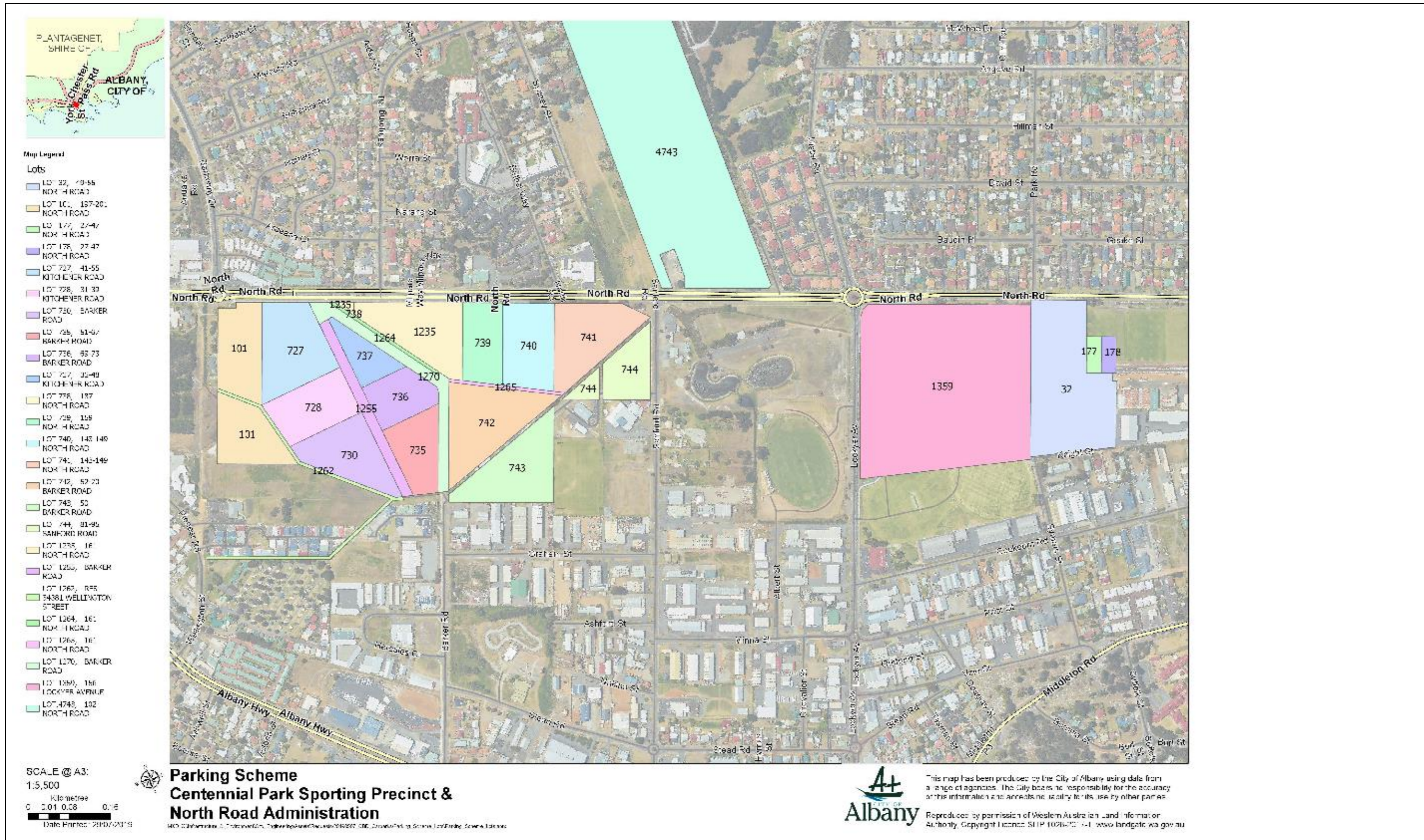
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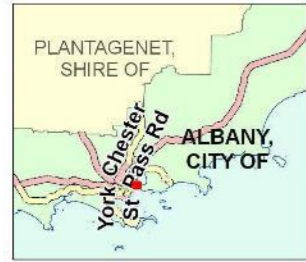
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Date Printed: 29/07/2019



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Map Legend

Lots

- LOT 501, SWARBRICK STREET
- LOT 1461, 13-17 HUNTER STREET



SCALE @ A3:
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Date Printed: 29/07/2019



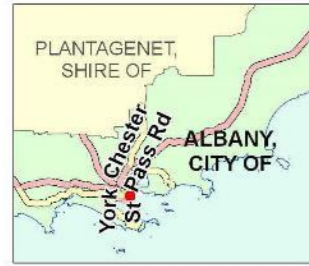
Parking Scheme Emu Point

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Map Legend

Lots

- LOT 2, 5-13
GARDEN STREET
- LOT 500,
FLINDERS PARADE
- LOT 502, GOLF
LINKS ROAD
- LOT 1386, 54-62
GOLF LINKS ROAD



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Date Printed: 29/07/2019



Parking Scheme Middleton Beach & Eyre Park

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- 11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 12. MEETING CLOSED TO THE PUBLIC**
- 13. CLOSURE**