

DIS234: C20014 - Construction of Pump Track and Jump Park at Centennial Park, Albany WA

Land Description	: Youth Challenge Park, Sanford Road, Centennial Park.
Proponent / Owner	: City of Albany
Attachments	: Confidential Attachment Under Separate Cover
Report Prepared By	: Major Projects Officer (R. Taylor)
Responsible Officers:	: Executive Director Infrastructure & Environment (P. Camins)

CONFIDENTIAL ATTACHMENT

It is recommended that if discussion is required in regards to details contained within the Confidential Attachment, that the matters are discussed behind closed doors, in accordance with section 5.23(2)(c) & (e)(ii) of the Local Government Act 1995, being: a contract which may be entered into and information that has commercial value.

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Theme:** Community Health and Participation
 - **Objective:** To create interesting places, spaces and events that reflect our community's identity, diversity and heritage.
To develop and support a healthy inclusive and accessible community.
 - **Community Priority:** Provider positive leadership that delivers community outcomes.
Develop a range of activities and facilities that connect people, promote a healthy community and are appropriate for all ages.

Maps and Diagrams:



In Brief:

- Following a competitive tender process, Council approval is sought to award the tender for the Contract C20014 - Construction of Pump Track and Jump Park at Centennial Park, Albany WA to Tenderer A.

COVID-19 IMPACT

2. No anticipated impacts.

RECOMMENDATION

DIS234: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council ACCEPT the tender RECOMMENDED by the evaluation panel in the Confidential Briefing Note and AWARD contract C20014 – Construction of Pump Track and Jump Park at Centennial Park, Albany WA.

BACKGROUND

3. Tenders were called for Construction Works; Pump Track and Jump Park at Centennial Park, Albany WA.
4. It is preferable to commence works at the earliest possible time to ensure practical completion in accordance with funding requirements.

DISCUSSION

5. The standard tender process as prescribed by the Local Government Act 1995 (the Act) and Local Government (Function and General) Regulations 1996 (the Regulations).
6. Tenders were advertised both state-wide and locally from the 9 September 2020 and were closed on 30 September 2020.
7. Nineteen (19) tender documents were downloaded from the City of Albany website, resulting in the City receiving one (1) conforming tender.

Evaluation of Tenders

8. The tender panel evaluated tenders using the weighted criteria methodology across five key areas, shown in Table 1.

Table 1 – Evaluation Criteria

Criteria	% Weighting
Relevant Experience and Key Personnel	25%
Demonstrated Understanding and Tenderer's Resources	20%
Corporate Social Responsibility	5%
Cost	50%
Total	100%

9. The following Table 2 summarises the tenders and the overall evaluation scores applicable.

Table 2 – Summary of Tender Submissions

Tenderer	Total	Rank
Tenderer A	613.33	1

10. Tenderer A ranked highest with the highest total weighted score being the only submission.
11. From the evaluation scoring, clarification and financial check processes Tenderer A are the preferred tender and consequently it is recommended that their tender be accepted and the contract be awarded.

GOVERNMENT & PUBLIC CONSULTATION

12. There is no government consultation required for the award of Construction Works for the Pump Track and Jump Park at Centennial Park.
13. The funding body and public will be notified with regard to the outcome of the award and timeframe for implementation.
14. Community Engagement through Design Development

Type of Engagement	Method of Engagement	Engagement Dates	Participation (Number)
Consult	Survey/Face to Face/Workshop	18 December 2018	56
Consult	Survey/Face to Face/Workshop	2-3 February 2019	80
Consult	Survey/Face to Face/Workshop	15 February 2020	87
Consult	Community Working Group	10 October 2019, 16 December 2019, 21 January 2020, 11 February 2020	10

STATUTORY IMPLICATIONS

15. Regulation 11 of the Regulations requires Council to publicly tender if the contract is, or is expected to be, more, or worth more than \$150,000.
16. Regulation 18 of the Regulations outlines a number of requirements relating to choice of tender. Council is to decide which of the acceptable tenders is the most advantageous to Council. It may also decline to accept any tender.
17. Regulation 19 of the Regulations requires Council to advise each tenderer in writing of Council's decision.
18. Voting Requirement: Simple Majority

POLICY IMPLICATIONS

19. The City of Albany Tender Policy and Regional Price Preference Policy are applicable to this item.

RISK IDENTIFICATION & MITIGATION

20. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
City Operations: Failure to deliver project within specified timeframe	Possible	Major	High	Award construction tender as soon as possible to satisfy funding conditions for project completion.
Business Interruption: Council does not support recommendation for tender award	Possible	Major	Medium	City Officer address any issues / concern, to facilitate Council making a timely decision.
Opportunity: Project developed and delivered on time for the benefit of the community use and precinct activation.				

FINANCIAL IMPLICATIONS

21. The recommended tender is within overall project budget.

LEGAL IMPLICATIONS

22. Responsibility has been assigned to ensure contractual terms for all aspects of this project are applied.

ENVIRONMENTAL CONSIDERATIONS

23. The contractor's environmental sustainability policy will apply to this contract.

24. Site management controls will be enforced to mitigate adverse any possible environmental impacts.

ALTERNATE OPTIONS

25. The options are:

- Council can elect to accept the recommended tender,
- Not approve any tender.

CONCLUSION

26. It is recommended, based on the evaluation scoring, clarification and financial check processes that the tender is awarded to Tenderer A.

Consulted References	:	<ul style="list-style-type: none">• <i>Local Government Act 1995</i>• <i>Local Government (Functions and General) Regulations 1996</i>• <i>Council Policy: Purchasing Policy (Tenders and Quotes)</i><ul style="list-style-type: none">○ <i>Tender/Contract Procedure</i>○ <i>Evaluation Procedure (Tenders and Quotations)</i>• <i>Council Policy: City of Albany Buy Local Policy (Regional Price Preference)</i>
File Number (Name of Ward)	:	CP.DEC.40
Previous Reference	:	N/A