

**MINUTES**

**PLANNING AND DEVELOPMENT COMMITTEE**

**07 September 2016**

6.00pm

City of Albany Council Chambers

**CITY OF ALBANY**

**COMMUNITY STRATEGIC PLAN (**[**ALBANY 2023**](http://www.albany.wa.gov.au/az-quickfind/strategies-database/)**)**

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| VISION |
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| Western Australia’s most sought after and unique regional city to live, work and visit. |
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| VALUES |
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| All Councillors, Staff and Volunteers at the City of Albany will be... |
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| **Focused: on community outcomes** |
| This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it’s good for Albany, we get it done.  |
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| **United: by working and learning together**  |
| This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.  |
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| **Accountable: for our actions**  |
| This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.  |
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| **Proud: of our people and our community** |
| This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can’t be all things to all people. |

**TERMS OF REFERENCE**

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| 1. **Function:**

The Planning and Development Committee will be responsible for the delivery of the following Liveable Environmental Objectives contained in the City of Albany Strategic Plan:1. To advocate, plan and build connected, liveable communities;
2. To create a community that supports people of all ages and backgrounds;
3. To create vibrant neighbourhoods which are safe yet retain our local character and heritage.
4. **It will achieve this by:**
5. Developing policies and strategies;
6. Establishing ways to measure progress;
7. Receiving progress reports;
8. Considering officer advice;
9. Debating topical issues;
10. Providing advice on effective ways to engage and report progress to the Community ; and
11. Making recommendations to Council.
12. **Chairperson:** Councillor N Mulcahy
13. **Membership:** Open to all elected members, who wish to be members
14. **Meeting Schedule:** 1st Wednesday of the Month
15. **Meeting Location:** Council Chambers
16. **Executive Officer:** Executive Director Planning & Development
17. **Delegated Authority:**  None
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1. **DECLARATION OF OPENING**
2. **PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders both past and present”.*

1. **RECORD OF APOLOGIES AND LEAVE OF ABSENCE**

**Mayor** Mayor D Wellington

**Councillors:**

Member B Hollingworth (**Deputy Chair**)

Member J Shanhun

Member R Sutton

**Staff:**

Executive Director Development Services D Putland

Manager Planning J van der Mescht

Minutes J Cobbold

**Apologies:**

Member N Mulcahy (Chair)

Member A Goode JP

Chief Executive Officer A Sharpe

Member G Stocks

 Member R Hammond

**The Meeting did not proceed due to a Quorum not being achieved.**

**The Committee Members present agreed for the Items PD138 and PD139 to be presented at the September OCM.**