

15.0 STRATEGIC PLANNING

- I N D E X -

15.1 COMMUNITY PLANNING

15.1.1 Albany City Centre Streetscape Strategy – Draft Report

15.1.2 Community Facilities Grant of \$25,000 from the Local Government Department
Towards The Development of a Rest Area at the Wellstead Townsite

15.2 MARKETING & CORPORATE PLANNING

15.3 PROJECT DEVELOPMENT

15.4 STRATEGIC PLANNING

15.4.1 City Of Albany Strategic Plan 1998-2000

- R E P O R T S -

15.1 COMMUNITY PLANNING

15.1.1 Albany City Centre Streetscape Strategy – Draft Report

File/Ward	:	99014 Frederickstown Ward
Proposal/Issue	:	The consultant, Gerard Healy & Associates/Arbor Vitae Landscape Architecture in conjunction with the Albany City Centre Streetscape Steering Committee seeks Council consideration of the draft Strategy and approval of its release for public consultation.
Subject Land/Locality	:	Central Business District, extending out to the intersection of Albany Highway and Sanford Road and intersection of Stead Road and Lockyer Avenue. Detailed street designs including Albany Highway, Stead Road, Aberdeen Street, Middleton Loop and Lockyer Avenue.
Proponent	:	N/A
Owner	:	N/A
Reporting Officer(s)	:	Design Officer Transport (J Willis)
Previous Reference	:	OCM 22/06/99 Item 14.2.1
Summary Recommendation:		That Council receives and considers Albany City Centre Streetscape Strategy and authorises its release for public consultation.
Locality Plan	:	N/A

BACKGROUND

1. On 28th June, 1999, Gerard Healy and Associates/Arbor Vitae Landscaping Consultants were awarded Contract 99014 – Albany City Centre Streetscape Strategy. The Streetscape Strategy will guide streetscape development within the Albany City Centre over the next ten years.

Item 15.1.1 continued

2. The Strategy is being formulated in close collaboration with the Albany City Centre Streetscape Committee with members drawn from a broad section of the community. Committee members are:

Mr Guy Wroth, Albany Ratepayers & Residents Association
Mr Phil Bennett, Heritage Advisory to Great Southern
Ms Juliet Albany, Townscape Officer, Ministry for Planning
Ms Lee Ord, Albany Arts Council
Mr Peter Forgione, Albany City Heart
Mr Ian Wilson, Executive Director,
Albany Chamber of Commerce & Industry
Councillor Judy Cecil
Delma Baesjou, Acting Executive Director - Strategic Planning
John Willis, Design Officer Transport

3. The development and preparation of the Strategy has involved:
 - researching the existing conditions of the area;
 - undertaking a site analysis;
 - desktop study of reports provided by Council;
 - preliminary consultation with key stakeholder groups by carrying out workshops and interviews; and
 - consultation with Council staff at a workshop session.
4. From this work, the consultant produced three design options for the five streets nominated within the study area, as well as a preliminary report.
5. Relevant extracts from the Draft Strategy follow this report.
6. At a series of workshops, the Steering Committee and consultant then refined the three options to a single preferred option, which forms the basis of the draft Streetscape Strategy.

STATUTORY REQUIREMENTS

Nil.

POLICY IMPLICATIONS

7. The finalised Streetscape Strategy will guide Council officers in the preparation of estimates and proposals for future capital works projects within the CBD.

FINANCIAL IMPLICATIONS

8. Council approval and prioritisation of proposed works will be achieved through the development and acceptance of the capital works budget.

Item 15.1.1 continued

9. There are financial implications for Council, however, preparation of detailed costings was not a requirement of this project.
10. As future works and projects are identified and prioritised by Council, detailed estimates, including both engineering and landscaping/streetscape items, will be provided.

STRATEGIC PLAN IMPLICATIONS

11. The proposal is consistent with the City of Albany Strategic Plan 1998-2000, in particular under:

Economic Development:

“Industry and Commerce”

Objective 2 “*Help create an investment climate and social infrastructure which attracts new business and encourages existing businesses to expand*”.

In particular, Strategy e) *create a vibrant and attractive city centre*

“Role as a Regional Centre”

Objective 1 to “*Foster the promotion of Albany as a Regional Centre*”,

“Tourism and Special Events”

Objective Strategy 1d) “*Provide public amenities and enhance existing visitor attractions vested in the City*”.

within Built and Natural Environment:

“Public Places”

Objective 2 “*Promote the extended usage of public places and development of Community Facilities*”; and

Physical and Development Infrastructure:

“The Transport System”

Objective 1 “*Ensure transport infrastructure is planned and integrated on a local and regional basis, and with balance and co-ordination between alternative modes of transport*”,

Objective 2 “*Promote viable alternative transport modes where the social, economic and environmental benefits are preferable to conventional motor vehicle transport*”.I

Objective 3 “*Provide for current and projected parking needs for the City of Albany within financial requirements*”.

COMMENT/DISCUSSION

12. The draft Albany City Centre streetscape Strategy has been thoroughly discussed and endorsed by the Streetscape Strategy Steering Committee.

Item 15.1.1 continued

13. It is now proposed that the draft Strategy will be released for public comment for a period of four weeks. Public consultation will consist of:

- advertising for public comment in local papers;
- displaying the draft Strategy in prominent locations;
- inviting further input and comments from key stakeholders and public workshop participants.

RECOMMENDATION

THAT Council:

1. accepts the draft Albany City Centre Streetscape Strategy for review; and
2. authorises the release of the document to the public for full consultation process.

Voting Requirement Simple Majority

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COUNCIL RESOLUTION

**MOVED COUNCILLOR ARMSTRONG
SECONDED COUNCILLOR EVERS**

THAT Council:

- 1. accepts the draft Albany City Centre Streetscape Strategy for review; and**
- 2. authorises the release of the document to the public for full consultation process.**

MOTION CARRIED 12 – 0

1.0 INTRODUCTION

1.1 Background

In July 1999 Gerard Healy & Associates in association with Arbor Vitae Landscape Architecture were appointed by the City of Albany to undertake a Streetscape Strategy for the Central Business District.

The strategy is being carried out in close collaboration with the Albany City Centre Streetscape Steering Committee and involves researching the existing conditions of the area, undertaking a site analysis, desktop study of reports provided by council and preliminary consultation with stakeholders, individuals and other consultants. Three Design Options for five streets within the study area are to be developed and workshopped with the Streetscape Committee. Following the workshop one option will be developed to reflect an overall streetscape strategy for the Central Business District.

This exciting project marks a visionary step forward in the revitalisation of Albany's character and urban design qualities.

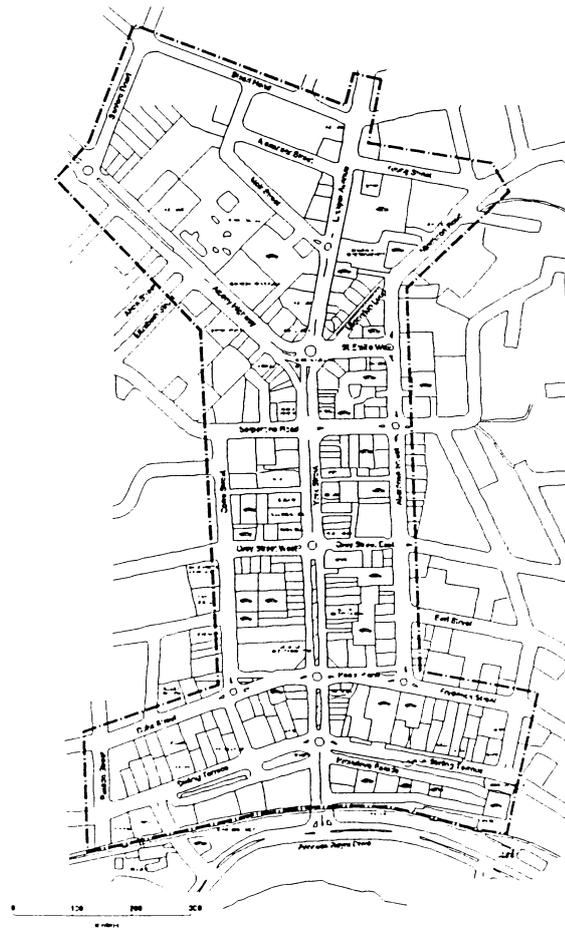
1.2 Study Area

The Albany City Centre Streetscape Strategy study area includes the Central Business District as shown in Figure One.

The five streets requiring design concepts are as follows:

1. **Albany Highway** (Sanford Rd to York Street)
2. **Lockyer Avenue** (Stead Rd to York Street)
3. **Middleton Loop**
4. **Aberdeen Street**
5. **Stead Road** (Lockyer Ave to Sanford Road)

Study Area



1.3 Objectives of the Study

The objectives of the strategy as outlined in the brief are as follows:

- To provide a coherent identity for the Albany City Centre as a whole whilst identifying individual precincts and recognising their unique properties.
- To be sensitive to and enhance the appreciation of Albany's unique cultural and natural heritage assets.
- To assist in the creation of a more people orientated environment.
- To recognise opportunities and constraints created by the existing and future patterns of land use and development, including consideration of other relevant planning documents/directions.
- To be consistent with and build on previous and planned streetscape projects in and around the Albany City Centre, including streetscapes and public art works planned as part of the proposed Albany Foreshore Redevelopment Project.
- To help build community ownership of the Strategy through the undertaking of sensitive and appropriate community consultation.
- To prepare concise, well presented and easily understood documentation.

With these objectives in mind, the streetscape committee has recognised that a theme and/or themes need to be implemented so that the centre of Albany may be developed as a centre for people, business and recreation.

1.4 Study Process

STAGE ONE

The initiation of the strategy involved the analysis of existing data, site visits, and meetings with members of the streetscape committee and other consultants' undertaking related studies in the project area.

Contacts

Those consultants contacted by the consultant team included:

- Val O'Brien - **Albany Municipal Heritage Inventory** (meeting 3rd August 1999)

The Albany Municipal Heritage Inventory is currently in a preliminary form. An interim City of Albany Municipal Heritage Inventory of the inner area had been prepared but at the time had not been endorsed by council. Streets within the Albany City Centre study area that had buildings with heritage value were Aberdeen Street, Albany Highway, Collie Street, Duke Street, Fredrick Street, Grey Street, Middleton Road, Parade Street, Peels Place, Serpentine Road, Stead Road, Stirling Terrace and York Street.

6.0 Preferred Design Option

6.1 Summary of Concept

The preferred design option has been formulated from the outcomes of the streetscape Steering Committee workshop held on the 1st September 1999.

The design seeks to create a distinct character to the commercial area in the northern part of Albany's CBD. The following descriptions are divided into their relevant streets as follows:

Albany Highway

The design option for Albany highway is intended to act as the gateway into the City centre. This is achieved through improvements to the Sanford Road and Albany Highway roundabout to create a visual stop and to mark the final run into the city. The carriageway is treated with a different surface treatment to assist in reducing traffic speeds. A red bitumen surface up to the Albany Plaza shopping centre which then becomes elevated with a criss-cross ground pattern which is also intended to slow traffic down. The pedestrian pavement is widened on the northeastern side enclosing car bays. The pedestrian pavement is upgraded and widened on the southwestern side with additional car bays.

The Albany family of pavers is used as a surface treatment throughout paving areas with areas set aside for surface artworks opposite shop entries or at particular points. Avenues of flowering deciduous trees are used to mark the final approach into the city centre. These trees are to be canopy pruned to ensure they do not grow lower branches. This avenue is to provide a strong statement framing a view on approach to the York Street roundabout.

The central median will have one of the three rows of deciduous trees. Under planting will be of a feature native plants that do not obscure traffic/pedestrian sight lines but provide a distinctive feature. On approach to the York Street roundabout an opportunity exists to provide artwork/sculpture that acts as a statement of arrival.

Lockyer Avenue

Lockyer Avenue is central to the commercial district at the northern end of the CBD. The preferred option seeks to reinforce this important location by creating more activity in the street, slowing down traffic and adding artworks and shelter for pedestrians.

The new design for the Albany Plaza shopping centre will open up a piece of the Lockyer Avenue/Moir Street junction. It at this point that a youth area is proposed with feature paving referencing a piece of Albany's history. (The Lockyer Avenue clockmaker who built the town Hall clock operated from Lockyer Avenue). This area also links with Middleton loop. The Woolworth's walls offer potential for large scale community/youth mural projects.

Increased parallel parking is recommended for the south east side of Lockyer Avenue. Paving Treatments are to be installed both on pedestrian and vehicular areas. Pedestrian paving is to dominate across driveways. Red asphalt is recommended for the majority of Lockyer with unit paving in patterns highlighting roundabouts. Parking layout has been reorganised in front of the commercial premises on the West Side of Lockyer with the GWN building. Protection from the elements is provided by substantial tree planting of deciduous Plane trees and a canopy attached to the Woolworth's side wall. A portion of Lockyer Avenue will have a two metre wide median with central tree planting for pedestrian refuge. Seating will be installed at the base of trees as an additional facility

Stead Road

The design for Stead Road assumes that no changes will be made to carriageway widths or verges. The Site Analysis and Character study indicated Stead road had a particular character that should be retained and enhanced. The preferred option recommends a change of surface treatment to a red laterite bitumen that evokes appearance of gravel roads.

Tree planting to improve the environment is to consist of small native Eucalypts. Additional parallel parking to be provided at the north West End of the street alongside of the open space.

Middleton Loop

Car parking is a priority in this area. The preferred option caters for this priority as well as creating a street frontage to St.Emiles Way. This built form (an extension of the existing ABC building) helps enclose Middleton loop and with a change in level along the eastern edge creates a space of its own.

Tree planting needs to offer shelter and summer shade therefore the continuation of the existing Middleton Road Planes trees into the CBD will create a strong theme for Middleton Road and Loop. The space is designed so that it is multifunctional with potential for open air markets, gatherings and additional parking.

Aberdeen Street

The strategy for Aberdeen street is to ensure the streetscape design accommodates the 'Albany Classic' car race for the next five years, but in such a way that the street design can be added to later on if the race no longer operates on Aberdeen street.

Aberdeen Street travels north -south offering good but exposed views of the harbour. The street also junctions with other streets with granite guttering. The design seeks to frame the views with deciduous tree planting, which also offer some shelter. The paving surface on this street is designed to reflect the old granite guttering of yesteryear by using granite strips to mark car bays and edges. Albany Pavers to be used on pedestrian paving as well as a central median. The pedestrian pavements are to be widened with crossover details indicated on the ground pattern.

The CBD plan of Albany is mostly symmetrical except for Aberdeen Street south, which does not mirror Collie Street on the western side of Town. It is therefore proposed to extend Aberdeen Street to Stirling Terrace to make the Town Plan symmetrical. The advantage of this is twofold. One is to create another street with additional retail in the old part of the City, the other is to improve the traffic flow in this area.

7.0 Conclusion

Albany is the premier regional centre of the Great Southern Region. It is situated in an especially attractive location but a proportion of the City's physical and built environment fails to recognise or take advantage of this attractive feature.

Significant opportunities are available for the city to make better use of and presentation of its streetscape. The city has expanded beyond its original limits and there is a need to reassert the image and importance of the traditional city centre.

The proposal recommended in this strategy is intended to reinforce the natural and cultural attributes of the city and increase its aesthetic and visual qualities whilst respecting its historic qualities. It is envisaged that this strategy, aimed at encouraging broader more active pedestrian pavements, simple well designed paving themes, youth areas, integrated street furniture and signage themes will provide the stimulus and guide for streetscape improvements in the future.

15.1.2 Community Facilities Grant of \$25,000 from the Local Government Department Towards The Development of a Rest Area at the Wellstead Townsite

File/Ward	:	STR042 Hassell Ward
Proposal/Issue	:	To accept the Community Facilities Grant of \$25,000 from the Local Government Department towards the development of the Rest Area at the Wellstead Townsite and approve the allocation of funds from Reserves.
Subject Land/Locality	:	Wellstead Townsite
Proponent	:	City of Albany
Owner	:	Crown Land vested with Main Roads
Reporting Officer(s)	:	Project Officer – Community Planning (M Papalia)
Previous Reference	:	Nil.
Summary Recommendation:		To accept the \$25,000 grant and allocate \$13,200 from Reserves as Council's contribution to the Wellstead Rest Area project.
Locality Plan	:	N/A

BACKGROUND

1. Main Roads WA has identified the Wellstead Townsite as a Designated Rest Area for the South Coast Highway (“Hassell Highway”), which forms part of Highway one. The Designated Rest Area will be located within the highway road reserve abutting the townsite. The rest area will include hardstand areas for both trucks and vehicles, toilets with disabled access, tourist signage, playground equipment, barbecue, bins and tables.
2. Negotiations started in June of this year between the City and Main Roads and the following items were discussed:
 - i) that Main Roads would be prepared to develop a rest area on the proviso that Council accepts Delegation of Authority (in accordance with the Main Roads Act) for the portion of South Coast Highway abutting the Wellstead townsite;
 - ii) Main Roads would contribute \$20,000 toward the development of the rest area;
 - iii) a management agreement between Main Roads and the City would need to be established with respect to maintenance of the rest area;

Item 15.1.2 continued

- iv) the City would apply for a Community Facilities Grant to assist with the provision and development of facilities in the rest area; and
 - v) the City would investigate the option of a land transfer with Main Roads to facilitate the development of the Wellstead Resource Centre within the road reserve, given the constraints with other land options in the townsite.
3. On 28th April, 1999, the Wellstead Progress Association requested that the City take over delegated authority of the South Coast Highway road reserve abutting the Wellstead townsite and investigate use of the road reserve to locate the proposed Wellstead Resource Centre.
 4. The Wellstead Progress Association's Townscape Committee in 1997 identified the need for a public toilet facility in the town and made an application for funding through the Community Facilities Grant. Unfortunately this submission was not successful.
 5. City staff met with the Wellstead community in February this year and the issue of a toilet facility/rest area was considered of high importance given the work done to date through the townscape committee.
 6. The City submitted a grant application to the Department of Local Government through its Community Facilities Grant Program. This application considered the facilities component of the project and the hardstand and construction stage is yet to be negotiated with Main Roads. The rest area proposal includes: building of public toilets including provision of disabled toilet facilities and access in accordance with the AS 1428.1; site works; water connection; stabilised limestone access path; landscaping; project manager; playground equipment; tourist signage and structure; directional signage; soft surface for playground; BBQ installation; two picnic tables and bins.
 7. During Local Government Week the successful Community Facilities Grants were announced which included \$25,000 toward the Wellstead Rest Area Project. More recently the Minister for Local Government and Disability Services formally advised the City of the successful application and requested that Council accept the grant of \$25,000.

STATUTORY REQUIREMENTS

8. Negotiations between Main Roads and the City of Albany, including land transfers and delegations of authority, need to comply with the relevant legislation and be carried out in accordance with the Department of Land and Administrations procedures.

POLICY IMPLICATIONS

Nil.

Item 15.1.2 continued

FINANCIAL IMPLICATIONS

9. The contributions towards the project include:

Total community contribution	\$11,600
Main Roads WA contribution	\$5,000*
City of Albany Contribution	\$13,200
Community Facilities Grants Contribution	\$25,000
Total Project Cost	\$54,800

* An additional \$15,000 from Main Roads will be used to carry out the hardstand construction stage of the project.

10. The detailed rest area design is yet to be determined by Council's Works and Services, Main Roads WA and the Wellstead community. Until this detailed work is carried out the costs involved with the construction of the hard stand areas will not be known. Main Roads WA has indicated that \$15,000 of the \$20,000 contribution would be used for the hard stand construction and should the cost of the rest area be higher than this contribution, further funding will be sought. Main Roads contribution will be coupled with in-kind community contributions, largely in the form of construction materials, machinery and some labour. The City of Albany may also need to contribute to this component of the project at a later date.
11. A management agreement will need to be established to ensure that the maintenance of the rest area does not lie solely with the City. Main Roads WA has indicated that it can carry out the bin collection, however, other maintenance issues would have to be negotiated between the City and the local community.
12. There are other funding opportunities available to the City which could be used to enhance the proposed rest area's facilities, in particular the Centenary of Federation funding.
13. Given the timing of the grant submission closing date and notification of the Community Facilities Grant, the City of Albany's contribution has not been allocated in the current 1999/2000 budget. Main Roads WA, the Local Government Department and the community have committed funds and in-kind contributions to the development of the rest area. Council's contribution of \$13,200 is considered essential to ensure the success of the rest area from a local, regional and national level.
14. It is proposed that funding be provided from Council's Reserves, \$7,200 from *Roadworks* and \$6,000 from *Parks, Recreation Grounds and Open Space*. The projected balance of *Roadworks* is \$103,166 and *Parks, Recreation Grounds and Open Space* is \$122,169 at 30th June 2000. Use of the reserve funds will meet Council's contribution to this project.

Item 15.1.2 continued

STRATEGIC PLAN IMPLICATIONS

15. The City of Albany's Local Rural Planning Strategy Policy No. 10 – Rural Townsite Development States:

Objective:

To prevent large scale expansion of unserviced townsites, yet accommodate local community facilities where appropriate.

Policies (relevant):

GP49 – Expansion of Remote Townsites

Due to their remoteness from urban facilities, when necessary Council will provide for the expansion of Manypeaks and Wellstead townsites (of these townsites accommodate Primary schools and general stores)

GP50 – Improvement of Amenity and Townscape in Rural Townsites

In order to provide for the improvement of rural townsites in terms of their social and visual amenity, sense of community and attractiveness to the travelling public, Council will support the planned establishment of townscape improvements, community facilities, general stores, arts/crafts outlets, etc.

Action: *Townsite Issues are to be identified and further resolved.*

16. Support to this proposal is line with Council's Rural Townsite Development Policy. Council's support to the rest area project shows a commitment to the development of the City's rural townsites, in this case Wellstead. This commitment also demonstrates the value of our rural communities and the important role that the rural townsites fulfill in providing services and facilities and other support to our agriculture communities.
17. This project is consistent with, and will help achieve the objectives set out in the City of Albany Strategic Plan 1998-2000, in particular under:

Economic Development;

“Tourism and Special Events”

Objective 1, *"Provide public amenities and enhance existing visitor attractions vested in the City"*, pg 10.

Built and Natural Environment;

“Public Places”

Objectives 1, Strategy c) and 2 *"Promote the extended usage of public places and development of Community Facilities"*, pg 13; and

"Parks and Reserves" Objective 1 *"Manage and enhance an outstanding series of Parks and Reserves"*, Strategies c & e) pg 14

Item 15.1.2 continued

Physical & Development Infrastructure;

“The Transport System”

Objective 1 *"Ensure transport infrastructure is planned and integrated on a local and regional basis, and with balance and coordination between alternative modes of transport"* , Strategy pg 20; and

“Civic Facilities”

Objective 1, Strategy a) *"Provide quality Public Conveniences accessible to all members of the community"*, pg 22

Services for the People; and

Local Government Operations;

“Asset Management” and “Governance”

Objectives 1, pg 32 and 35.

COMMENT/DISCUSSION

18. The Wellstead community will not only benefit from the rest area as a facility for the local community and it will also boost the local and regional economies given its exposure to the passing visitors on Highway one and as the eastern entry point into the City of Albany.
19. The Wellstead Community through its Townscape Committee has developed a Townscape Improvement Plan of which a rest area has been included largely. This plan identified a lack of public facilities as a major factor preventing visitors stopping in the area, in particular the lack of a public toilet, which currently is only available, when the Town Hall is open.
20. The expected outcomes of the project include:
 - Development of a rest area that will encourage travelers to stop and provide much needed opportunities to bring economic benefits to Wellstead’s rural community including opportunities for tourism development and economic diversification.
 - Disabled toilet facilities for the proposed rest area will ensure equity in the provision of services to the disabled and confirm the City of Albany’s commitment to its Disability Services Plan.
 - Tourism development in the area will be enhanced. Community input has identified a number of attractions between Wellstead and Albany that are often missed due to lack of knowledge by tourists. Among these is Cape Riche 18 kilometres south east of Wellstead where the WA Heritage Council has listed a former whaling station on its register. The provision of tourist information signage will introduce visitors to the area indicating areas of interest, access to the coast, the location of tourist accommodation and will provide an entry statement to the City of Albany, Wellstead and its community. Additional signage will assist in raising the tourist profile of the area and bring economic benefits to the local community.

Item 15.1.2 continued

- Playground facilities will make the area more attractive for families with children and provide a rest area with a difference. There are limited options for those travelling long distances with children and a rest area with playground equipment would definitely attract more vehicles stopping to use the rest area.
 - The Wellstead Rest Area will be the eastern gateway to the City of Albany.
21. Whilst Community input was sought from the Wellstead Progress Association who have provided support and in-kind contributions towards the development of the rest area, further consultation is required in relation to the design, location of the rest area and the provision of facilities. It is anticipated that City of Albany staff and Main Roads WA will meet with the Wellstead Community to ensure that community’s input is incorporated into the plan where possible.
 22. In relation to the delegation of authority/land transfer issue this will be brought to Council in the near future once negotiations with Main Roads have been completed.
 23. Any further Council contributions that may be required will also be brought to Council.

RECOMMENDATION

THAT Council:

1. accepts the grant of \$25,000 from the Local Government Department of WA towards the development of a Rest Area in the road reserve abutting the Wellstead Townsite; and
2. reallocates \$7,200 from Reserves *Roadworks* and \$6,000 from Reserves *Parks, Recreation Grounds and Open Space* as Council’s contribution to the Wellstead Rest Area project.

Voting Requirement Absolute Majority

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The Acting Executive Director Strategic Planning advised that that pages 125, 126 and 127 of the Agenda carried an incorrect Item number at the top left hand corner. The item number 15.4.2. should be deleted and replaced with the number 15.1.2.

COUNCIL RESOLUTION

**MOVED COUNCILLOR DUFTY
SECONDED COUNCILLOR EVERS**

THAT Council:

- 1. accepts the grant of \$25,000 from the Local Government Department of WA towards the development of a Rest Area in the road reserve abutting the Wellstead Townsite; and**
- 2. reallocates \$7,200 from Reserves *Roadworks* and \$6,000 from Reserves *Parks, Recreation Grounds and Open Space* as Council's contribution to the Wellstead Rest Area project.**

MOTION CARRIED 12 – 0

15.2 MARKETING & CORPORATE PLANNING

Nil.

15.3 PROJECT DEVELOPMENT

Nil.

15.4 STRATEGIC PLANNING

15.4.1 City Of Albany Strategic Plan 1998-2000

File/Ward	:	STR040 All Wards
Proposal/Issue	:	Albany 2020: Charting Our Course Corporate Planning Process
Subject Land/Locality	:	N/A
Proponent	:	N/A
Owner	:	N/A
Reporting Officer(s)	:	Project Officer – Corporate Development (C Grogan)
Previous Reference	:	OCM 01/06/99 Item 15.4.1
Summary Recommendation	:	That Council endorses the proposed Albany 2020:Charting Our Course Corporate Planning process.
Locality Plan	:	N/A

BACKGROUND

1. This report outlines a proposed process for the development of the City of Albany of Albany “Albany 2020:Charting Our Course” corporate planning process.
2. The purpose of an organisation’s corporate plan is to provide the medium to long term direction, to provide guidance for decision making towards achieving the stated goals and to promote unity amongst the stakeholders of the organisation.
3. The existing City of Albany Strategic Plan 1998 – 2000 is, in effect, a consolidation of the corporate/strategic plans of the former Shire of Albany and Town of Albany and was consciously designed to set a framework that the first elected Council could build upon.
4. At its meeting on the 1st June, 1999 Council acknowledged the intent and content of the City of Albany Strategic Plan 1998-2000 and agreed to receive a further report outlining a proposal for the review of the strategy.

STATUTORY REQUIREMENTS

Nil.

Item 15.4.1 continued

POLICY IMPLICATIONS

5. The adopted Albany 2020 Plan will guide policy development and day-to-day management in the future.

FINANCIAL IMPLICATIONS

6. The 1999/2000 City budget includes \$10,000 for the support of the Albany 2020: Charting Our Course corporate planning process. These monies will be used to support the process, public consultation, printing and distribution costs.
7. In addition the budget includes \$15,000 for Customer Satisfaction research. It is proposed that these resources be used to undertake Community Visions research to support the process and to help guide Council's deliberations.

STRATEGIC PLAN IMPLICATIONS

8. Under the Local Government Section of the City of Albany Strategic Plan 1998-2000 there is an objective to "develop community ownership of the vision and direction of the City of Albany". The proposals contained in this item are directly aligned with meeting that objective.

COMMENT/DISCUSSION

9. The Albany 2020: Charting Our Course planning process will aim to provide:
 - an agreed vision of the future Albany;
 - an agreed mission for the organisation;
 - clarity on the organisation's values;
 - agreed key result areas for Council; and
 - agreed strategies to address Council's key result areas.
10. It is proposed that 'Community Visions' research be done as part of the planning and preparation for the process using the budget approved for customer satisfaction survey. While the 1999 community needs & customer satisfaction survey identified:
 - some gaps in service;
 - some gaps in local facilities;
 - priorities for improved service levels; and
 - strengths & weaknesses in the customer service delivered by staff

it was not designed to identify Community Visions for a future Albany.

11. The Community Visions research will be designed to provide Council with some criteria for checking their thoughts against as they work through the Albany 2020: Charting Our Course planning process.

Item 15.4.1 continued

12. There will be four broad stages to the overall process.

Stage 1: Planning and preparation including Community Visions research and Councillor introductory session, will be undertaken during October.

Stage 2. Council to determine:

- a) a vision of Albany (The Place) for the future;
- b) the mission for the City of Albany (the organization) & the values we will adopt to achieve that vision and mission;
- c) the key results areas (or priority action areas) for The City of Albany organisation;
- d) the strategic objectives to be addressed under those key results areas;
- e) public consultation and feedback to test out the draft Albany 2020 plan before adoption by Council;

Stage 2 will commence during November and is expected to take up to five months to complete.

Stage 3. Following the completion of stage 2 the Chief Executive Officer and the Executive Management Team will review the organisation’s structure, culture, skills and resources etc to ensure the organisation is capable of implementing the Albany 2020 plan.

Stage 4. The implementation and action planning of the Albany 2020 plan will commence following the completion of the organisational review. It is anticipated that the detailed action planning will be achieved through team business/service planning and/or by special project teams where strategies cut across teams.

13. Once the Albany 2020 plan is finalised a review process will be established with minor reviews taking place every two years (in line with Council elections timetable) and a major review occurring every four years. This review process will allow Council to take on board major initiatives and issues that arise as the City’s plan is being implemented.

RECOMMENDATION

THAT Council:

- 1. endorses, and commences, the forthcoming “Albany 2020: Charting Our Course” planning process; and
- 2. reallocates \$15,000 from the Customer Satisfaction Survey (Chart of Account 177320) to the Strategic Plan Review (Chart of Accounts 177220) to undertake ‘Community Visions’ research as part of this planning process.

Voting Requirement Absolute Majority

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Item 15.4.1. continued.

COUNCIL RESOLUTION

**MOVED COUNCILOR CECIL
SECONDED COUNCILLOR WALKER**

THAT Council:

- 1. endorses, and commences, the forthcoming “Albany 2020: Charting Our Course” planning process; and**
- 2. reallocates \$15,000 from the Customer Satisfaction Survey (Chart of Account 177320) to the Strategic Plan Review (Chart of Accounts 177220) to undertake ‘Community Visions’ research as part of this planning process.**

MOTION CARRIED 12 – 0

14.0 WORKS & SERVICES

- I N D E X -

14.1 WASTE MANAGEMENT

14.1.1 Disposal of Refuse

14.1.2 Contract 99015 - Bakers Junction Refuse Site Management Contract

14.2 DESIGN SERVICES

14.2.1 Albany CBD Bypass Study

14.3 OPERATIONS

14.3.1 Drainage Easement Extinguishment for Lot 70 Drew Street, Mira Mar

- R E P O R T S -

14.1 WASTE MANAGEMENT

14.1.1 Disposal of Refuse

File/Ward	:	SER 133 Kalgan Ward
Proposal/Issue	:	Compacted Waste Disposal Charge
Subject Land/Locality	:	Bakers Junction Refuse Site
Proponent	:	N/A
Owner	:	N/A
Reporting Officer(s)	:	Waste Services Co-ordinator (M Zhuang)
Previous Reference	:	OCM 14/04/99 Item 14.1.1 OCM 14/09/99 Item 14.1.2
Summary Recommendation:		Variation of compacted waste charge of \$10.00 per cubic metre to \$12.00 per cubic metre at Bakers Junction Refuse Site
Locality Plan	:	N/A

BACKGROUND

1. On 18 August 1999, Council adopted the City of Albany 1999/00 Budget. As part of the budget deliberation the waste charge for compacted waste at Bakers Junction Refuse Site was raised from \$7.00 (1998/99) to \$10.00 per cubic metre.
2. The Shire of Denmark has sought to enter into an arrangement to dispose of its compacted refuse at the Hanrahan Road Refuse Site until a Regional Landfill Site becomes operational. The Shire of Plantagenet has no tip space in its refuse site and requires an alternative landfill site until a regional site is available
3. As an encouragement to a regional approach to the management of waste, it is considered that Council should not charge neighbouring Councils more for compacted waste at Hanrahan Road or Bakers Junction Refuse Site.

Item 14.1.1 continued

4. BSD in their report dated 23 March 1999 received by Council, regarding the management of waste in the region stated that:

“If a delay in getting approval for the City of Albany Alternative Site creates a difficulty for one or more of the local governments through a lack of available tip space, existing tips in the region (i.e. Bakers Junction and Hanrahan Road) could be used to receive their waste during the intervening period. This will have the added advantage of accelerating the filling and closure of these sites.”

5. On 14 September 1999, Council resolved to offer the Shires of Denmark and Plantagenet \$12.00 per cubic metre for the disposal of compacted waste at the City's Refuse Sites - Hanrahan Road and Bakers Junction Refuse Sites.

STATUTORY REQUIREMENTS

Nil.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

6. Tip fees for compacted waste at Hanrahan Road and Bakers Junction Refuse Site in 1998/99 were:

Hanrahan Road	\$12.00 per cubic metre
Bakers Junction	\$7.00 per cubic metre

7. Current tip fees for Hanrahan Road and Bakers Junction for compacted waste are as follows:

Hanrahan Road	\$12.00 per cubic metre
Bakers Junction	\$10.00 per cubic metre

8. Income for 1998/99 for Hanrahan Road is \$182,042 and Bakers Junction \$40,166.

STRATEGIC PLAN IMPLICATIONS

9. The City of Albany Strategic Plan 1998-2000 under the section dealing with Physical and Development Infrastructure states:

Waste Management

Objective 1:

Provide, improve and maintain environmentally responsible Waste Management.

Strategy:

Undertake a feasibility study on regional waste management infrastructure needs.

Item 14.1.1 continued

10. Acceptance of the Shires of Denmark and Plantagenet waste (if required) could assist in achieving a responsible approach to the disposal of the regions refuse, until, a regional tip is operational.

COMMENT/DISCUSSION

11. The fee change of \$7.00 per cubic metre to \$10.00 per cubic metre is a step by step approach to bring the waste charge at Bakers Junction Refuse Site in line with that at Hanrahan Road Refuse Site. This approach will provide equity to users who deposit waste at both sites.
12. To charge the Shires of Denmark and Plantagenet \$12.00 per cubic metre for compacted waste for disposal at Bakers Junction Refuse Site is considered not to be an equitable approach as the current fees are \$ 10.00 per cubic metre.
13. It is considered that the charge for Bakers Junction for compacted waste should be increased to \$12.00 to provide a more equitable approach in the charges for 1999/00 and will continue to encourage a regional approach to the management of waste.

RECOMMENDATION

THAT Council sets the fee at \$12.00 per cubic metre for compacted waste at Bakers Junction Refuse Site for 1999/00.

Voting Requirement Simple Majority

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COUNCIL RESOLUTION

**MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR CECIL**

THAT Council sets the fee at \$12.00 per cubic metre for compacted waste at Bakers Junction Refuse Site for 1999/00.

MOTION CARRIED 12 – 0

14.1.2 Contract 99015 - Bakers Junction Refuse Site Management Contract

File/Ward	:	SER 136 Kalgan Ward
Proposal/Issue	:	Bakers Junction Refuse Site Management Contract
Subject Land/Locality	:	N/A
Proponent	:	N/A
Owner	:	N/A
Reporting Officer(s)	:	Waste Services Co-ordinator (M Zhuang)
Previous Reference	:	OCM 14/09/99 Item 14.1.1
Summary Recommendation:		Award contract
Locality Plan	:	N/A

BACKGROUND

1. On 14 September 1999, it was resolved by Council to defer the decision on awarding the Bakers Junction Refuse Site Management Contract as Council required further information to clarify issues raised at the open forum prior to making a decision.
2. Issues raised at the last Council Meeting regarding callouts, stormwater run-off, volume of waste, fire plan have been clarified in the attached pages to this report.
3. The current contract for the Management of Bakers Junction Refuse Site will expire on the 31 August 1999. Tenders were invited for the management of the site on a 3 year basis with 2 one-year options. The length of the contract is appropriate as it is considered that it would take at least 3 years for a Regional Refuse Site to become fully operational with the subsequent construction of strategically located transfer stations.
4. On 2 July 1999, a total of five Tenderers submitted tender forms:
 - i) A D Contractors
 - ii) Bay City Tippers
 - iii) Brian Carter Hire
 - iv) Great Southern Concrete & Sand Suppliers
 - v) KR & N Watkins

Item 14.1.2 continued

5. The following three tenders were non-conforming as they did not provide a Risk Management Plan, a supporting document required for Tender Evaluation:
 - i) A D Contractors
 - ii) Great Southern Concrete & Sand Supplies
 - iii) KR & N Watkins

The above Contractors provided a Risk Management Plan by 8 July 1999 subsequent to a request by Council Officers.

6. A tender evaluation was completed on 15 July 1999 by an Evaluation Panel comprising Council's Senior Environmental Health Officer, Works Co-ordinator and Waste Services Co-ordinator.
7. On 28 July 1999, Council appointed Wood & Grieve Engineers to carry out an independent evaluation on the tender submission. The independent evaluation was completed on 30 July 1999.
8. A shortlist was reached after the two evaluations including:
 - i) Great Southern Concrete & Sand Suppliers
 - ii) Brian Carter Hire
 - iii) K.R & N Watkins
9. To reinforce the quality and capability of the tenderers for this Contract, representatives from both Council and Wood & Grieve Engineers interviewed the three Contractors.

STATUTORY REQUIREMENTS

10. The tendering process for Goods & Services must be in accordance with sections 11(1), 18 and 19 of the Local Government (Functions and General) Regulations 1996 of the Local Government Act 1995.

POLICY IMPLICATIONS

11. The City of Albany currently does not have any adopted policies relating to the management of refuse sites, however, the provision of a contractor at the Bakers Junction site is part of the City of Albany's commitment to meeting DEP regulations and guidelines and the efficient and effective management of waste disposal

FINANCIAL IMPLICATIONS

12. The term of the existing Agreement between the City of Albany and Brian Carter Hire has been extended to 17 October 1999. Remuneration is on a "pro rata" basis based on the current Contract Price of \$75,000 per year.

Item 14.1.2 continued

13. Tenderers were required to provide a schedule of prices for their services.

Contractor	Description of Services	Tendered	
AD Contractors	1999/00 (1 Sep 99 – 30 Jun 00)	99,440	
	2000/01	99,440	
	2001/02	99,440	
		Total Price	298,320
	2002/03 (optional)	+ CPI	
	2003/04 (optional)	+ CPI	
Bay City Tippers	1999/00 (1 Sep 99 – 30 Jun 00)	120,000	
	2000/01	122,000	
	2001/02	124,000	
		Total Price	366,000
	2002/03 (optional)		
	2003/04 (optional)		
Brian Carter Hire	1999/00 (1 Sep 99 – 30 Jun 00)	76,439	
	2000/01	101,998	
	2001/02	101,998	
		Total Price	280,435
	2002/03 (optional)	101,998	
	2003/04 (optional)	101,998	
Great Southern Concrete & Sand Supplies	1999/00 (1 Sep 99 – 30 Jun 00)	54,000	
	2000/01	72,000	
	2001/02	72,000	
		Total Price	198,000
	2002/03 (optional)	+ CPI	
	2003/04 (optional)	+ CPI	
KR & N Watkins	1999/00 (1 Sep 99 – 30 Jun 00)	64,550	
	2000/01	77,460	
	2001/02	78,000	
		Total Price	220,010
	2002/03 (optional)	80,000	
	2003/04 (optional)	81,000	

14. Due to the one and half months extension of current Agreement, the contract payment of \$54,000 to Great Southern Concrete and Sand Suppliers for 1999/00 would be deducted on a “pro rata” basis to \$45,900.

STRATEGIC IMPLICATIONS

15. The City of Albany Strategic Plan 1998-2000, - Physical and Development Infrastructure states:

Waste Management

Objective 1:

Provide, improve and maintain environmentally responsible Waste Management.

Item 14.1.2 continued

COMMENT/DISCUSSION

16. It is anticipated that it may take at least 3 years to investigate and develop a Regional Refuse Site and subsequent transfer stations. The future of Bakers Junction Refuse Site should be determined prior to the completion of the next contract period.

17. Under Condition of Tendering Clause 1.18, the following guidelines are provided for addressing informal or Non-confirming Tenders:

*“At the discretion of the Principal incomplete or improperly prepared Tender Documents **may** constitute grounds for rejection of Tender. However, before any final rejection of a Tender, the Tenderer shall be advised in writing of the reasons for the ineligibility of his Tender. He shall be given the opportunity to provide clarification of his Tender in any respect before final consideration of all Tenders received, provided that no variations to the price Tendered shall be considered by the Principal unless the Tenderer advises in writing of the reasons for the variations and details of the amended values and that the Principal in sole discretion considers such a variation to be justified.”*

18. Given the intent of this Clause, it was considered reasonable to give those Tenderers referred to previously, the opportunity to provide their Risk Management Plans by 8 July 1999.

19. A Risk Management Plan was submitted by each of the three Contractors within the extended time frame; there were no variations to the Tendered Prices.

20. Section 18(2) of the Local Government (Functions and General) Regulations 1996 of the Local Government Act 1995 states:

*“A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation **may** be rejected without considering the merits of the tender.”*

Section 18(4) of the Local Government (Functions and General) Regulations 1996 states:

“Tenders that have not been rejected under Sub regulation (1), 2 or (3) are to be considered by the local government and it is to decide which of them it thinks it would be most advantageous to the local government to accept.”

21. Council has the following three options in considering the tenders:

- i) reject the three non-conforming tenders; or
- ii) accept the non-conforming tenders and decide which is the most beneficial to Council; or
- iii) decline to accept any tender.

Item 14.1.2 continued

Therefore it is considered that Council should consider all the tenders received as the tender regulations and Council's tender documents allow Council to accept non-conforming tenders to enable Council to decide on the most advantageous.

22. The Tenderer's submissions were assessed according to the following weighted attributes as detailed in the tender documents:

Quality of the Organisation tendering 40%

Including

- Experience in the management of Waste Disposal Sites
- Documented Safety Program & demonstrated safe working practices
- Demonstrated organisational ability & timeliness
- Level of staff expertise & professionalism including industrial relations
- Financial capacity
- Availability of necessary plant and equipment

Total price & payment 60%

The use of above criteria is to ensure that as far as possible the successful Contractor has the capability to manage the site to a standard required by the Department of Environmental Protection and Council, at minimum cost to the Principal.

23. The outcomes of evaluation from Council Internal evaluation panel are as follows:

Contractor	Total Cost to the Principal	Quality of Organisation	Total	Rating
AD Contractors	42.0%	34.0%	76.0%	4
Bay City Tippers	36.0%	24.5%	60.5%	5
Brian Carter Hire	48.0%	35.3%	83.3 %	2
Great Southern Concrete & Sand Suppliers	60.0%	30.6%	90.6%	1
K.R & N Watkins	54%	28.0%	82.0%	3

24. The outcome of the independent evaluation from Wood & Grieve are as follows:

Contractor	Total Cost	Quality of Organisation	Total	Rating
AD Contractors	29.7%	33.8%	63.5%	4
Bay City Tippers	9.1%	28.7%	37.8%	5
Brian Carter Hire	35.0%	35.5%	70.6%	3
Great Southern Concrete & Sand Suppliers	60%	32.8%	92.8%	1
K.R & N Watkins	53.3%	28.5%	81.8%	2

Item 14.1.2 continued

25. The result of the interview of three contractors are:

Contractor	Total Score
Brian Carter Hire	84.25%
Great Southern Concrete & Sand Suppliers	83.25%
K.R & N Watkins	68%

26. The above results have demonstrated a great consistency between the Council Officers conclusion and the independent evaluation by Wood & Grieve Engineers.

27. In a final report from Wood & Grieve Engineers, it was concluded that both Brian Carter Hire and Great Southern Concrete and Sand Suppliers have shown the quality and ability to successfully carry out the Contract. They recommended that the Contract be awarded to the lowest tender price between these two Contractors.

28. Great Southern Concrete & Sand Suppliers' tender price is the lowest tender received. It is considered that Council should accept the tender from Great Southern Concrete & Sand Suppliers for the Management of Bakers Junction Refuse Site following an extensive evaluation process.

RECOMMENDATION

THAT Council:

- i) awards Contract 99015 – Management of Bakers Junction Refuse Site at the following tendered Schedule of Prices;

Great Southern Concrete & Sand Supplies	1999/00 (1 Sep 99 – 30 Jun 00)		54,000
		2000/01	72,000
		2001/02	72,000
		Total Price	198,000
		2002/03 (optional)	+ CPI
		2003/04 (optional)	+ CPI

- ii) contract price of \$54,000.00 for 1999/00 be adjusted to \$45,900 due to the rescheduling of Contract commencing time; and
- iii) authorises the affixing of the Common Seal to appropriate Contract documents for Contract 99015 – Management of Bakers Junction Refuse Site.

Voting Requirement Absolute Majority

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Item 14.1.2. continued.

COUNCIL RESOLUTION

**MOVED COUNCILLOR CECIL
SECONDED COUNCILLOR LUBICH**

THAT Council:

- i) awards Contract 99015 – Management of Bakers Junction Refuse Site at the following tendered Schedule of Prices;

Great Southern Concrete & Sand Supplies	1999/00 (1 Sep 99 – 30 Jun 00)		54,000
	2000/01		72,000
	2001/02		72,000
		Total Price	198,000
	2002/03 (optional)		+ CPI
	2003/04 (optional)		+ CPI

- ii) contract price of \$54,000.00 for 1999/00 be adjusted to \$45,900 due to the rescheduling of Contract commencing time; and
- iii) authorises the affixing of the Common Seal to appropriate Contract documents for Contract 99015 – Management of Bakers Junction Refuse Site.

MOTION CARRIED 10 – 2

CLARIFICATION OF ISSUES RAISED AT LAST COUNCIL MEETING

Callout

Issues of after hour Callouts was addressed in the tender document Clauses 4.6.4.

4.6.4 in the event of any after hours disposal requirements, the user of the Waste Disposal Site is to contact the Principal prior to use. The Contractor shall not open the Waste Disposal Site unless authorised by the Principal.

4.6.4.1 where these additional services are provided they shall be paid at rate of \$25.00 per hour, the cost of the service should be determined in half hourly increments, with a minimum call out period of 1 hour.

4.6.4.2 The Contractor shall provide all reasonable information to the Principal to permit recovery of costs from any user of the Waste Disposal Site outside those hours as previously specified.

Callouts for security reasons were not included in the Specification due to the number of options available to Council. This issue will be discussed between Council and the successful Contractor to ensure that the most beneficial option is introduced.

Stormwater Run-off

It is stated in the tender documents Clause 4.2.1.9 that the Contractor shall “ maintain service roads and provide all-weather access to the waste disposal site”.

In the first year of the current Contract, Council contributed to the improvement of the drainage system at the site. Following these works the existing Contractor has not forwarded any problems with the drainage system.

It was required in the existing Contract that the Contractor shall “*within three months of the commencement of the Contract provide the Principal with a management plan of the Disposal Site*”.

The Management Plan including an up to date site plan has not been provided by the Contractor.

The Waste Services Co-ordinator has requested several times from the existing Contractor to provide an up to date site plan, in particular, the current drainage plan. The Contractor had agreed to provide the plan, however, Council has not received this information.

Volume of Waste

The volume of waste was purely based on the records provided by the Contractor. The figure was amended because the Contractor suggested the waste volume from Council's refuse collection was not included.

Preparation of Tender Documents

Prior to completing the tender specification on the 4th of May, the Waste Services Co-ordinator, Senior Environmental Health Officer held a meeting with the existing Contractor to discuss any issues with the current Contract that should be addressed in the new specification. Issues raised by the Contractor were included in the new specification.

Fire Action Plan

Fire management was included in the tender document Clause 4.2.1.14 and 4.2.1.16.

The Contractor shall:

- 4.2.1.13 at own cost maintain fire breaks on the disposal site perimeter and a fire break 50m inside the reserve land surrounding the disposal site. The Contractor is to obtain approval from the City Rangers prior to any work being carried out.
- 4.2.1.16 if a fire occurs, the Contractor is to
- immediately contact the City of Albany Rangers, who will alert fire – fighting services.
 - make every practical effort to immediately extinguish the fire with available equipment, which should include a front end loader.

Bank Guarantee

A \$25,000 Bank Guarantee was introduced at the Addendum 1 of the tender document. Provision of a bank guarantee is common in contract management. For a contract of this scale, a bank guarantee is necessary to protect Council's interest if the Contractor does not perform his duties.

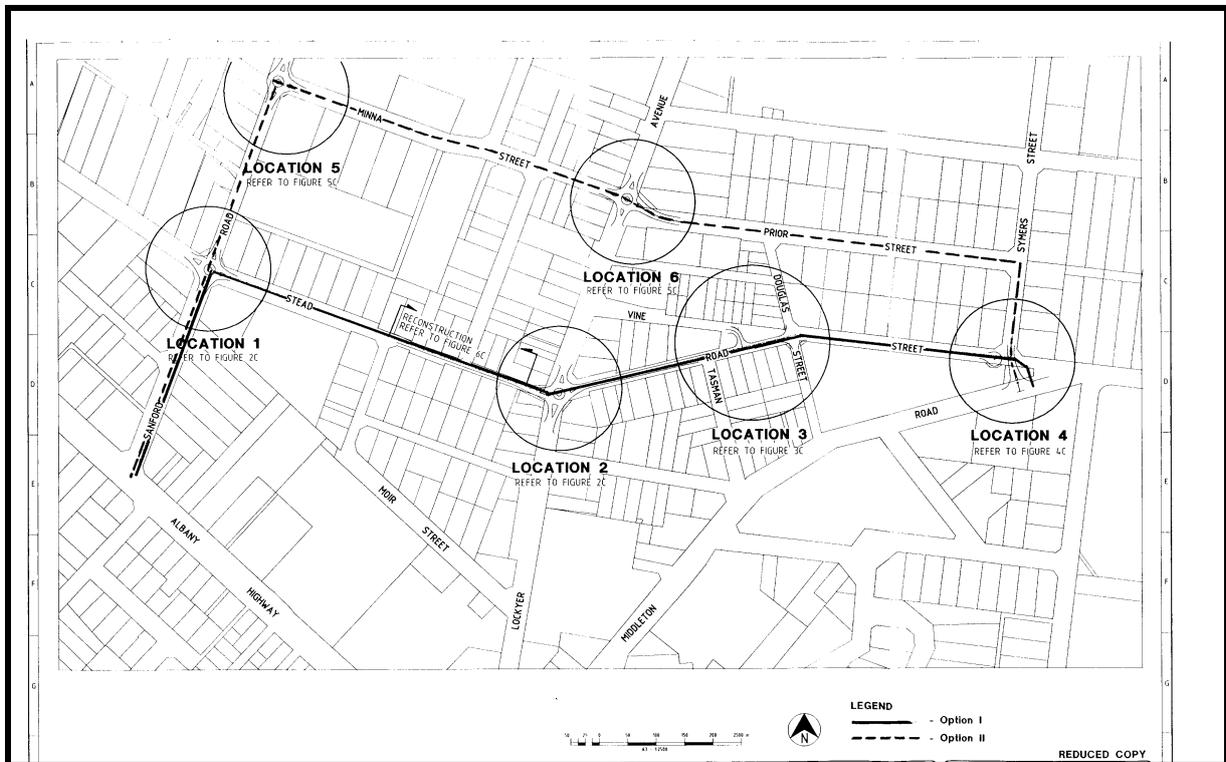
Tenderer to Inform Himself Fully

The tenderers were requested to sign a certificate, Form 3 of the tender documents, to verify that they have satisfied themselves as to site conditions and interpretation of tender documents

14.2 DESIGN SERVICES

14.2.1 Albany CBD Bypass Study

File/Ward	:	9902603 Frederickstown Ward
Proposal/Issue	:	That Council receives the Albany CBD Bypass Study.
Subject Land/Locality	:	As shown on locality plan
Proponent	:	N/A
Owner	:	N/A
Reporting Officer(s)	:	Design Officer – Transport (J Willis)
Previous Reference	:	Nil
Summary Recommendation:	:	That Council receives the Albany CBD Bypass Report and invites public comment.
Locality Plan	:	



Item 14.2.1 continued

BACKGROUND

1. The concept of Central Business District or Town Centre Bypass was first identified in a traffic report "Albany Roads 2021" by consultants Sinclair Knight Merz, in November 1996.
2. The report was commissioned by the former Town of Albany as the leader of a joint project in conjunction with the former Shire of Albany, Main Roads WA and the WA Ministry of Planning. The main purpose of the report was to determine expected road needs for the next 25 years.
3. The CBD Bypass Road was to provide an east west route north of the town centre and define the northern boundary of the central business district. The most practical alignment available for this bypass would link Middleton Road via Stead Road and Sanford Road to Albany Highway. A roundabout would need to be constructed at Lockyer Avenue and Stead Road with traffic north of Lockyer Avenue in a dual carriageway, south would be reduced to a limited standard to allow limited pedestrian enhancement.
4. With the proposal to construct a discount department store on the current Coles site put before the former Town of Albany Council a further report was commissioned (May 1998) to look at alternate strategies for Lockyer Avenue and its surrounding streets. Conclusions reached after looking at 6 different alternatives including one way options, was that the existing road system at Lockyer Avenue should be retained with appropriate intersection modifications being carried out.
5. As the City of Albany, it was decided that a final solution to the Lockyer precinct issue and associated east west bypass needed to be found. The existing reports were modelled on overall regional traffic routing and to obtain accurate data a report based on a localised traffic system (Lockyer Precinct) needed to be carried out.
6. Sinclair Knight Merz was then commissioned by the City to investigate options for a bypass road to the north of the Albany CBD. The prime objectives included:
 - assess likely traffic demand for a CBD bypass
 - investigate and evaluate possible route options
 - recommend a preferred option
 - prepare concept designs and an associated local area traffic management plan.
7. The final report fulfills the objectives, providing a preferred option and a local traffic management plan.

Item 14.2.1 continued

8. Preparation of the report involved extensive computer traffic modelling in conjunction with on site survey of traffic counts, vehicle origin and destinations and turning counts. From these statistics, the following information was determined for both of the bypass options:
 - estimated traffic using a bypass in 2001 & 2021
 - estimated traffic reductions on associated streets 2001 & 2021
 - driver savings in time, relating to cost savings per day
 - construction costs for both options
 - environmental issues.

STATUTORY REQUIREMENTS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

9. It is proposed to carry out Stage 1 (Re-development of Lockyer Avenue) of this project in this years Capital Works Program with two thirds of the funding supplied by the Great Southern Regional Road Group, with Stage 2 being forwarded for consideration in the 2000/2001 Capital Works Program.

STRATEGIC PLAN IMPLICATIONS

10. The City of Albany Strategic Plan 1998-2000, - Physical and Development Infrastructure states:

The Transport System

Objective 1:

Ensure transport infrastructure is planned and integrated on a local and regional basis, and with balance and co-ordination between alternative modes or transport.

Item 14.2.1 continued

COMMENT/DISCUSSION

11. The two options that the consultant investigated were:

Option 1

A route from Middleton Road, down Vine Street into Stead Road and then left into Sanford Road and onto Albany Highway.

Works involve:

- Channelisation works at Middleton Road/Vine Street Intersection.
- Change of priority at Stead Road and Vine Street closed off with minimal access.
- Construction of a roundabout at Lockyer Avenue and Stead Road.
- Re-development of Lockyer Avenue
- Widening the portion of Stead Road from Lockyer Avenue to Hymus Street to two lanes.
- Future roundabout at Stead Road and Sanford Road intersection.

Option 2

A route from Middleton Road, down Symers Street into Prior Street, then Minna Street and left into Sanford Road onto Albany Highway.

- Channelisation works at Middleton Road/Vine Street intersection.
- Construction of a change of priority at Symers Street and Vine Street, with Vine Street being closed at Middleton Road.
- Construction of roundabouts at Lockyer Avenue and Minna Street/Prior Street and Lockyer Avenue and Stead Road.
- Re-development of Lockyer Avenue.
- Future roundabout at Minna Street and Sanford Road.
- Future roundabout at Stead Road and Sanford Road.

12. After consulting with Senior Council officers and the City Central Streetscape Committee, the consultant has recommended that Option 2 is the preferred bypass route.

13. Supporting information for Option 2 is:

- Less impact to heritage areas
- More scope to push the boundary of CBD down towards Minna Street/Prior Street.
- Provides solution to localised problems associated with the proposed discount department store specifically for Hymas Street/Stead Road intersection.

14. In Option 1 & Option 2 with regard to travel time and operating costs there is considered to be negligible difference. Therefore, the benefits supporting Option 2, listed above, make it the preferred choice.

Item 14.2.1 continued

Stage 1 Works

- Construction of a roundabout at Lockyer Avenue and Stead Road.
- Installation of single lanes with central medians and right turning lots in Lockyer Avenue from Moir Street to Stead Road.
- All other associated works including paving, service relocations and provision of parking.

Stage 2 Works

- Construction of a roundabout at Lockyer Avenue and Minna Street/Prior Street.
- Installation of single lanes with central medians and right turning lots in Lockyer Avenue from Stead Road to Minna Street/Prior Street.
- The change of priority works at Vine Street/Symers Street and Middleton Road.

15. Final works will rationalise Lockyer Avenue providing a single stream of traffic, with protected pockets for turning movements and improved pedestrian access.
16. A raised platform will be constructed just north of the existing Moir Street roundabout to enhance pedestrian movement for the senior and disabled members of our community. Council officers will be applying to Main Roads WA for a pedestrian crossing to be installed at this location.
17. To allow the detailed design process to be completed it is proposed that the LATM detailing the Albany CBD Bypass be displayed for public comment.
18. Public consultation shall consist of a letter drop to all affected residences with the scheme area and a public notice in the local papers inviting public comment. The LATM will be displayed in the Albany Public Library and Mercer Road offices.

RECOMMENDATION

THAT Council:

- i) receives the report from Sinclair Knight Merz for the Albany CBD Bypass Study and associated Local Area Traffic Management Plan (LATM); and
- ii) displays the LATM detailing the CBD Bypass and the Lockyer Avenue re-development and invites public comment.

Voting Requirement Simple Majority

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The Executive Director Works & Services formally tabled the report on the Local Area Traffic Management Plan, and advised a copy of the report would be available at the Library from 11th – 29th October for public comment.

Item 14.2.1. continued.

COUNCIL RESOLUTION

**MOVED COUNCILLOR WEST
SECONDED COUNCILLOR LUBICH**

THAT Council:

- i) receives the report from Sinclair Knight Merz for the Albany CBD Bypass Study and associated Local Area Traffic Management Plan (LATM); and**
- ii) displays the LATM detailing the CBD Bypass and the Lockyer Avenue re-development and invites public comment.**

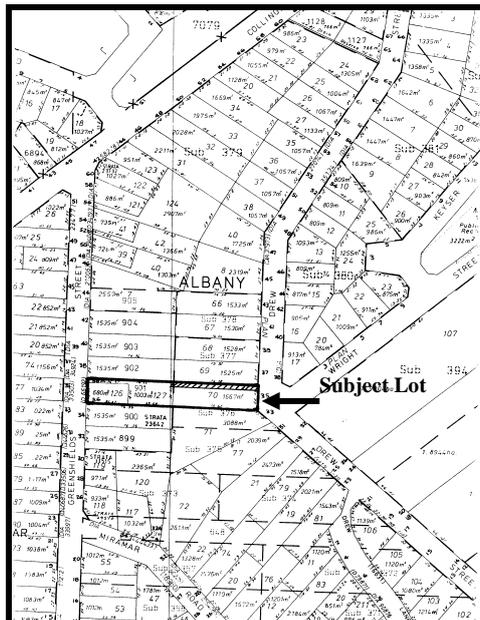
MOTION CARRIED 12 – 0

14.3 OPERATIONS

14.3.1 Drainage Easement Extinguishment for Lot 70 Drew Street, Mira Mar

- File/Ward** : A147008
Breaksea Ward
- Proposal/Issue** : A one metre wide private easement in favour of Lot 127, Greenshields Street to be placed over existing three metre wide City of Albany easement on Lot 70, Drew Street. Upon creation of the private easement the City of Albany easement is to be extinguished.
- Subject Land/Locality** : Lot 70, Drew Street, Mira Mar
Lot 127, Greenshields Street, Mira Mar
- Proponent** : Dexter Williams
- Owner** : Dexter Williams (Lot 70, Drew Street)
Greg Fewson (Lot 127, Greenshields Street)
- Reporting Officer(s)** : Design Officer - Drainage/Roads (J Zelones)
- Previous Reference** : Nil
- Summary Recommendation:** That Council extinguishes existing easement on Lot 70, Drew Street, Mira Mar on the creation of a private easement in favour of Lot 127, Greenshields Street, Mira Mar.

Locality Plan :



Item 14.3.1 continued

BACKGROUND

1. Lot 70, Drew Street currently has a three metre wide easement registered on it in favour of the City of Albany. To allow the owner of Lot 70 more space to develop his block, he has requested that the easement be extinguished. Due to the grade of the land, extinguishment of this easement may inhibit the owner of Lot 127, Greenshields Street, from building on his land, as stormwater disposal may prove difficult without the easement. To protect and benefit all parties it is suggested that Council extinguish the three metre wide easement after a one metre wide private easement in favour of Lot 127, Greenshields Street is established. Currently no drainage pipes exist in this easement.

STATUTORY REQUIREMENTS

2. The relevant sections in the Local Government Act 1995 referring to drainage are:
 - Drainage of land, carry out works for, Schedule 3.2 1
 - Drains, protection of, Schedule 3.2 Division 2 4, Schedule 9.1 9

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC PLAN IMPLICATIONS

3. In the City of Albany's 1998-2000 Strategic Plan under the section Physical and Development Infrastructure the objectives outline the requirement to develop and maintain drainage infrastructure. The objective states that it will develop and maintain urban and rural drainage infrastructure and the strategy to implement this is as follows:
 - Develop a stormwater drainage management plan recognising appropriate design standards.
 - Ensure recognised stormwater quality standards are achieved.

COMMENT/DISCUSSION

4. Establishment of a private easement and the subsequent extinguishment of the Council's easement would allow a viable stormwater disposal option for both owners and maintenance would be provided by the owner of Lot 127, Greenshields Street.
5. The owner of Lot 70 Drew Street will bear all costs for the creation of the private easement in favour of Lot 127 Greenshields Street and the extinguishment of the City of Albany's easement.

Item 14.3.1 continued

6. The owner of Lot 127 Greenshields Street will be responsible for the installation of pipes in the private easement. The costs of this, however, may be shared by both owners as both of them would be utilizing the system for their stormwater disposal.
7. A building licence for the development of Lot 127 Greenshields Street would require stormwater pipes to be constructed in the private easement.
8. A written agreement from the owner of Lot 127 Greenshields Street has been received with regards to the creation of the private easement in his favour and the extinguishment of the City of Albany's easement.

RECOMMENDATION

THAT:

- i) the owner of Lot 70 Drew Street creates a one metre wide private easement in favour of Lot 127 Greenshields Street over the existing Council easement; and
- ii) upon this being recorded on his title the City of Albany will extinguish its easement at the cost of the owner of Lot 70 Drew Street.

Voting Requirement Simple Majority

.....

Councillor Williams declared an interest and left the chambers at 8:33pm.

The nature of Councillor Williams' interest is that her son is the proponent of this item.

COUNCIL RESOLUTION

**MOVED COUNCILLOR CECIL
SECONDED COUNCILLOR DUFTY**

THAT:

- i) the owner of Lot 70 Drew Street creates a one metre wide private easement in favour of Lot 127 Greenshields Street over the existing Council easement; and**
- ii) upon this being recorded on his title the City of Albany will extinguish its easement at the cost of the owner of Lot 70 Drew Street.**

MOTION CARRIED 11 – 0

Councillor Williams returned to the chambers at 8:34pm.

13.0 CORPORATE & COMMUNITY SERVICES

- I N D E X -

13.1 FINANCE

13.1.1 City of Albany Summary of Accounts

13.1.2 Donation – Kinway

13.2 ADMINISTRATION

13.2.1 Albany Arts Council (Vancouver Arts Centre) – Surrender of Lease

13.2.2 Surf Life Saving Club Agreement

13.2.3 WA Local Government Grants Commission – Public Hearing 3rd November 1999

13.2.4 Albany Anzac Day 2001

13.2.5 Ministerial Appointments to Committee

13.3 LIBRARY SERVICES

13.4 DAY CARE CENTRE

13.5 TOWN HALL

13.6 ALBANY LEISURE & AQUATIC CENTRE

- R E P O R T S -

13.1 FINANCE

13.1.1 List of Accounts for Payment – City of Albany

File	:	FIN022
Proposal/Issue	:	N/A
Subject Land/Locality	:	N/A
Proponent	:	N/A
Owner	:	N/A
Reporting Officer(s)	:	Manager of Finance (S Goodman)
Previous Reference	:	N/A
Summary Recommendation	:	Approve accounts for payment

COMMENT/DISCUSSION

1. The list of accounts for payment for the City of Albany is attached and contains the following:-

Municipal Fund Vouchers		
7496 – 7781	totalling	520,897.23
Municipal Fund Direct Debits		
Payroll	totalling	264,088.07
Investments	totalling	2,350,000.00
Other Direct Debits	totalling	251.00
Total Municipal Fund		<u><u>3,135,236.30</u></u>
Trust Fund Vouchers		
	totalling	Nil
Trust Fund Direct Debits	totalling	Nil
Total Trust Fund		<u><u>Nil</u></u>
TOTAL		<u><u>3,135,236.30</u></u>

RECOMMENDATION

THAT, the following City of Albany accounts be passed for payment: -

Municipal Fund	totalling	\$3,135,236.30
Trust Fund	totalling	\$ <u>nil</u>
Total		<u><u>\$3,135,236.30</u></u>

Voting Requirement Simple Majority

.....

Item 13.1.1. continued.

COUNCIL RESOLUTION

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR CECIL**

THAT, the following City of Albany accounts be passed for payment: -

Municipal Fund	totalling	\$3,135,236.30
Trust Fund	totalling	<u>\$ nil</u>
Total		<u>\$3,135,236.30</u>

MOTION CARRIED 12 – 0

13.1.2 Donation – Kinway	:	
File	:	FIN022
Proposal / Issue	:	Council requested to support Kinway
Subject Land	:	N/A
Proponent	:	N/A
Owner	:	N/A
Reporting Officer	:	Manager Finance (S Goodman)
Previous Reference	:	N/A
Summary Recommendation	:	That Council donate \$500 to Kinway.
Locality Plan	:	Nil.

BACKGROUND

1. Council has been approached by Kinway, which is a division of Anglicare. Kinway have invited Mr Tony Morrison to come to Albany and conduct a seminar on the subject of interagency co-operation on Family and Childrens' Welfare issues. Attendees will be employees of smaller agencies, and Government agencies.
2. Council has been requested to provide a \$500.00 donation to cover Mr Morrison's airfare and accommodation.
3. The Mayor will officially open the seminar on 15th October 1999.

STATUTORY REQUIREMENTS

Nil.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

4. The operating budget contains a provision for financial assistance to community groups. Chart of Account # 126220 contains an allowance of \$2,000 to cover ad hoc donations throughout the year.

Item 13.1.2 continued.

STRATEGIC PLAN IMPLICATIONS

Nil.

COMMENT/DISCUSSION

5. The CEO has acknowledged the crucial role Kinway plays in the community and expressed support for the concept of all agencies working together in the interest of promoting strong, sustainable family relationships. .

RECOMMENDATION

THAT Council

- i) Donate \$500 to Kinway to support their 15/10/99 seminar on interagency welfare.
- ii) Fund the donation to Kinway out of Chart of Accounts # 126220 - Sundry Donations.

Voting Requirement Absolute Majority

.....

COUNCIL RESOLUTION

**MOVED COUNCILLOR LUBICH
SECONDED COUNCILLOR WALKER**

THAT Council

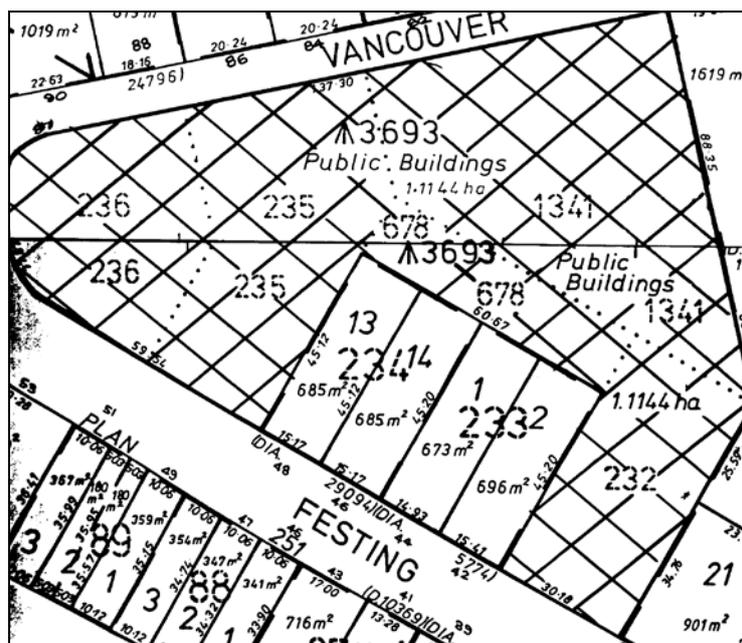
- i) Donates \$500 to Kinway to support their 15/10/99 seminar on interagency welfare.**
- ii) Funds the donation to Kinway out of Chart of Accounts # 126220 – Sundry Donations.**

MOTION CARRIED 12 – 0

13.2 ADMINISTRATION

13.2.1 Albany Arts Council (Vancouver Arts Centre) – Surrender of Lease

File	:	PRO027 & A100402
Proposal/Issue	:	Surrender of Lease
Subject Land/Locality	:	Reserve 3693, 77-87 Vancouver Street, Albany
Proponent	:	Albany Arts Council – Vancouver Arts Centre
Owner	:	Department of Land Administration
Reporting Officer(s)	:	Administration Officer (A Loveridge)
Previous Reference	:	CNCL 04.08.99 Item 13.2.8
Summary Recommendation	:	That the City of Albany accept the Surrender of Lease of the Albany Arts Council effective from 1 st January 2000, and all associated costs be borne by the Arts Council.
Locality Plan	:	See Map Below (area hatched)



Item 13.2.1 continued.

BACKGROUND

1. The City of Albany currently leases the area occupied by the Vancouver Arts Centre (Reserve 3693) from the Department of Land Administration. This reserve is vested in the Minister for Works, with the purpose being public buildings. The City then in turn has a sub-leasing arrangement with the Albany Arts Council.
2. The Albany Arts Council has decided to wind down operations by 31 December 1999.
3. The City of Albany's lease with DOLA is for a peppercorn rental, which commenced on 1st December 1979 for a term of 21 years, due to expire on 30th November 2000. The Albany Arts Council sub-lease is also for a peppercorn rental which commenced on 1st December 1979, for a period of 20 years and 364 days, which is due to expire on 29th November 2000.
4. The City will continue with its current lease with the Department of Land Administration until 30th November 2000, when it will need to consider whether to seek a new lease, have a management order issued in the City's name, or not to renew the lease.

STATUTORY REQUIREMENTS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

5. At the Ordinary Council Meeting of 4th August 1999, Council agreed, inter alia:
 - "to contribute towards the Conservation Plan of the Vancouver Arts Centre as a once only contribution, and thereafter consider contributions on a project by project basis, depending on the overall priority and the availability of funds.
 - For Council to undertake the building maintenance responsibilities, and include a provisional sum in this 1999/2000 budget for this purpose, noting that a maintenance program is to be developed and implemented by Council on a planned basis."

STRATEGIC PLAN IMPLICATIONS

Nil.

Item 13.2.1 continued.

COMMENT/DISCUSSION

6. On 7 September 1999 the Albany Arts Council held a Special Members Meeting. The issue of closing its doors no later than 31 December 1999 was discussed and agreed to, hence, the Arts Council has asked the City to prepare a Surrender of Lease to reflect this decision. This was subsequently endorsed by a full quorum of members as required by the Art Council constitution.

RECOMMENDATION

THAT

- i) Council agree with the Albany Arts Council resolution from their meeting of 7th September 1999, whereby it was endorsed that the Albany Arts Council immediately commence winding down the operations of the Vancouver Arts Centre, closing the doors no later than 31st December 1999; and
- ii) That the City of Albany accept the Surrender of Lease of the Albany Arts Council effective from 1st January 2000.;
- iii) All costs associated with the preparation of the Surrender of Lease document be borne by the Albany Arts Council; and
- iv) The Common Seal be attached to all relevant documentation.

Voting Requirement Simple Majority

COUNCIL RESOLUTION

**MOVED COUNCILLOR DUFTY
SECONDED COUNCILLOR CECIL**

THAT

- i) Council agree with the Albany Arts Council resolution from their meeting of 7th September 1999, whereby it was endorsed that the Albany Arts Council immediately commence winding down the operations of the Vancouver Arts Centre, closing the doors no later than 31st December 1999; and**
- ii) That the City of Albany accept the Surrender of Lease of the Albany Arts Council effective from 1st January 2000.**
- iii) All costs associated with the preparation of the Surrender of Lease document be borne by the Albany Arts Council; and**
- iv) The Common Seal be attached to all relevant documentation.**

MOTION CARRIED 12 – 0

13.2.2 Surf Life Saving Club Agreement

File	:	PRO092
Proposal / Issue	:	Contract of Service for Provision of Life Guard Services 1999/2000
Subject land	:	Middleton Beach
Proponent	:	Surf Life Saving Western Australia
Owner	:	N/A
Reporting Officer	:	Senior Administration Officer (S Pepper)
Previous Reference	:	CNCL 14.10.98 Item 14.4.1
Summary Recommendation	:	Approve and seal Contract.
Locality Plan	:	Nil

BACKGROUND

1. Council in the past has contracted the Surf Life Saving Western Australia as a body duly incorporated in the State of Western Australia, so that its members can provide beach surf rescue and surveillance services at Middleton Beach.
2. This is an annual contract for a period of four weeks which covers the Christmas / New Year period.

STRATEGIC REQUIREMENTS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

3. The annual contract costs \$5,500 and has been included in the 1999/2000 budget.

Item 13.2.2 continued.

STRATEGIC PLAN IMPLICATIONS

4. **Objective 1:**

Facilitate the health and well being of the community by ensuring the provision and promotion of leisure, sport and recreation facilities, services and programmes.

Strategy:

- a) Identify the community's sport, leisure and recreational needs.
- b) Develop a Strategic plan to provide for the community's sport, leisure and recreational needs.
- c) Develop and review a business plan for ALAC.
- d) Integrate recreational facilities and needs into the City's planning and development processes, including plans for parks and reserves.
- e) Maximise utilisation of existing facilities.
- f) Encourage voluntary participation in maintenance of facilities.

COMMENT/DISCUSSION

- 5. A new Contract between the Association and the City of Albany has been drawn up and forwarded for Council to sign and place its common seal there on.
- 6. The term of the Contract is from 9th December 1999 and ending 8th January 2000 inclusive.
- 7. A consideration of \$5,500 is paid in advance to the Association for the service. This has been provided for in Council's budget.
- 8. The Contract has been prepared by Jackson McDonald Barristers & Solicitors for the Association. Terms and conditions are the same as in past years. The Contract will be tabled for Councillors information.

RECOMMENDATION

THAT Council sign and seal the Contract of Service for beach surf rescue and surveillance services by Members of the Surf Life Saving Western Australia Inc to the City of Albany. The consideration for this service is \$5,500 and the term shall be the period commencing 9th December 1999 and ending 8th January 2000 inclusive.

Voting Requirement Simple Majority

.....

Item 13.2.2. continued.

COUNCIL RESOLUTION

**MOVED COUNCILLOR WEST
SECONDED COUNCILLOR WALKER**

THAT Council sign and seal the Contract of Service for beach surf rescue and surveillance services by Members of the Surf Life Saving Western Australia Inc to the City of Albany. The consideration for this service is \$5,500 and the term shall be the period commencing 9th December 1999 and ending 8th January 2000 inclusive.

MOTION CARRIED 12 – 0

13.2.3 WA Local Government Grants Commission – Public Hearing 3rd November 1999

File	:	GOV058
Proposal / Issue	:	WA Local Government Grants Commission – Public Hearing 3 rd November 1999
Subject land	:	N/A
Proponent	:	N/A
Owner	:	N/A
Reporting Officer	:	Manager Administration (R Boardley)
Previous Reference	:	Nil.
Summary Recommendation	:	Council appoint a delegation to address the issues raised in Council's submission at the Grants Commission public hearing to be held on 3 rd November 1999.
Locality Plan	:	N/A

BACKGROUND

1. The WA Local Government Grants Commission will visit Albany on Wednesday 3rd November 1999 as part of the Commission's public hearing and inspection programme.
2. The following Commissioners and staff will attend the public hearing:-

Commissioner Humphrey Park OAM (Chairperson)
Commissioner John Lynch
Commissioner Rosanne Pimm
Commissioner Linton Reynolds
Commissioner Christine Hardwick
Dr Chris Berry (Manager)

STATUTORY REQUIREMENTS

Nil.

POLICY IMPLICATIONS

Nil.

Item 13.2.3 continued.

FINANCIAL IMPLICATIONS

4. Luncheon and other expenses associated with the Commission's visit have been provided for in the 1999/2000 budget.

STRATEGIC PLAN IMPLICATIONS

Nil.

COMMENT/DISCUSSION

5. As previously advised, Council has engaged the services of Local Government Consultant, Ray Hadlow to prepare our submission and Mr Hadlow will also attend the public hearing and inspection.
6. The briefing session for Councillors and senior staff that was to have been held by Ray Hadlow on Wednesday 29th September 1999 has been cancelled as the Mayor, Deputy Mayor and Chief Executive Officer will be in Northam attending the Country Urban Council's Association conference on that day.
7. It is now proposed that Council appoint a delegation comprising the Mayor, Deputy Mayor, Chief Executive Officer and other relevant staff to address the issues raised in Council's submission with the Commission and these persons will be given an intensive briefing by Mr Hadlow possibly on the morning of the hearing.
8. Council could of course expand the size of the delegation if it wishes, however, this should be kept to a minimum and it is therefore suggested that if it is to be expanded, that a maximum of only two additional Councillors be added.
9. All Councillors are of course welcome to attend the luncheon, public hearing and inspection tour.

Item 13.2.3 continued.

RECOMMENDATION

THAT Council appoint a delegation comprising the Mayor, Deputy Mayor, Chief Executive Officer and other relevant staff as determined by the Chief Executive Officer to address the issues raised in Council's submission with the Grants Commission at the public hearing to be held in Albany on 3rd November 1999.

OR

THAT Council appoint a delegation comprising the Mayor, Deputy Mayor, Councillor _____, Councillor _____, Chief Executive Officer and other relevant staff as determined by the Chief Executive Officer to address the issues raised in Council's submission with the Grants Commission at the public hearing to be held in Albany on 3rd November 1999.

Voting Requirement Simple Majority

.....

COUNCIL RESOLUTION

**MOVED COUNCILLOR DUFTY
SECONDED COUNCILLOR MOUNTFORD**

THAT Council appoint a delegation comprising the Mayor, Deputy Mayor, Councillor Armstrong, Councillor Evers, Chief Executive Officer and other relevant staff as determined by the Chief Executive Officer to address the issues raised in Council's submission with the Grants Commission at the public hearing to be held in Albany on 3rd November 1999.

MOTION CARRIED 12 – 0

13.2.4 Albany Anzac Day 2001

File	:	REL027
Proposal / Issue	:	Establish interim committee.
Subject land	:	N/A
Proponent	:	N/A
Owner	:	N/A
Reporting Officer	:	Senior Administration Officer (S Pepper)
Previous Reference	:	CNCL 04.08.99 – Item 13.2.6
Summary Recommendation	:	Agree to establish an interim committee and appoint representatives.
Locality Plan	:	Nil.

BACKGROUND

1. In August 1999 the State RSL wrote to Council promoting a project, the RSL wished to co-ordinate in Albany for the Centenary of Federation Celebrations. Council supported the concept of the various activities surrounding the Albany Anzac Day Services in 2001 and nominated Councillor Len Armstrong as its representative.
2. At a workshop held on 17th August 1999, it was agreed that an Albany Anzac Day 2001 Committee be formed to plan how Council may take advantage of the opportunities likely to be created by the commemoration ceremonies being planned by and which are the responsibility of the RSL. It is expected that the event will attract wide spread publicity and hopefully bring a substantial influx of visitors, boosting the tourism industry.

STATUTORY REQUIREMENTS

3. Section 5.8 of the Local Government Act deals with the establishment of committees and states:-
*“5.8 A local government may establish *committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.
Absolute majority required”*

POLICY IMPLICATIONS

Nil.

Item 13.2.4 continued.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

4. Governance – Objective 1.
Provide good governance for the City.
Strategy:
 - a) Comply with the provisions of the Local Government Act 1995 and all other relevant legislation.
 - b) Establish effective two way communication between Council, residents and other stakeholders.

COMMENT/DISCUSSION

5. In accordance with the provisions of the Local Government Act, Section 5.8 – 5.10, Council must nominate the Terms of Reference, and committee representation in establishing any committee of Council. The Albany Anzac Day 2001 Committee be established with terms of reference – to investigate opportunities likely to be created by the commemoration ceremonies being planned and organised by the RSL.
6. With such a high profile activity, it is recommended the Committee represent should include a Councillor, a staff presence and community groups interested in the project.
7. Invitations to join the committee have been extended to Albany City Heart, Albany Port Authority, RSL, Albany Tourist Bureau, West Coast Hi-Fi, and Barnesby Chrysler. It would seem appropriate to invite Councillor Armstrong as Council's representative, as he is already a member of the parent committee.

Item 13.2.4 continued.

RECOMMENDATION

THAT Council;

- 1) in accordance with Sections 5.8- 5.10 of the Local Government Act;
 - a) agrees to establish the Albany Anzac Day 2001 Committee with the terms of reference being to investigate opportunities likely to be created by the commemoration ceremonies being planned and organised by the RSL for the Centenary of Federation.
 - b) Appoints the following individuals to the Committee.
 - Gwen Blake – Albany City Heart
 - Bob Emery – Albany Port Authority
 - Digger Cleak – RSL
 - Stan Spring – RSL
 - Leslie Briscoe – Albany Tourist Bureau
 - John Cecil – ABC
 - John Arnold – Albany Historical Society
 - Peter Hare – West Coast Hi-Fi
 - David Knox – Barnesby Chrysler
 - Ron Blackburn
 - c) agrees to allow the Committee to review its representation to assist in the co-ordination of nominated events.
- 2) Nominates Councillor Len Armstrong and a staff representative (the CEO or his delegate), to represent Council on the Albany Anzac Day 2001 Committee.

Voting Requirement Absolute Majority

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The Executive Director Corporate and Community Services advised one name had been omitted from the list of delegates at point i) b) of the Officer Recommendation, and the words “Valerie Milne – Residency Museum” should be added.

Item 13.2.4. continued.

COUNCIL RESOLUTION

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR MOUNTFORD**

THAT Council;

- 1) in accordance with Sections 5.8- 5.10 of the Local Government Act;**
 - a) agrees to establish the Albany Anzac Day 2001 Committee with the terms of reference being to investigate opportunities likely to be created by the commemoration ceremonies being planned and organised by the RSL for the Centenary of Federation.**
 - b) Appoints the following individuals to the Committee.**
 - **Gwen Blake – Albany City Heart**
 - **Bob Emery – Albany Port Authority**
 - **Digger Cleak – RSL**
 - **Stan Spring – RSL**
 - **Leslie Briscoe – Albany Tourist Bureau**
 - **John Cecil – ABC**
 - **John Arnold – Albany Historical Society**
 - **Peter Hare – West Coast Hi-Fi**
 - **David Knox – Barnesby Chrysler**
 - **Ron Blackburn**
 - **Valerie Milne – Residency Museum**
 - c) agrees to allow the Committee to review its representation to assist in the co-ordination of nominated events.**
- 2) Nominates Councillor Len Armstrong and a staff representative (the CEO or his delegate), to represent Council on the Albany Anzac Day 2001 Committee.**

MOTION CARRIED 12 - 0

13.2.5 Ministerial Appointments to Committees

File	:	GOV004
Proposal / Issue	:	Replacement of Ministerial Appointments from former Town/Shire Committee positions.
Subject land	:	N/A
Proponent	:	Agriculture WA
Owner	:	N/A
Reporting Officer	:	Senior Administration Officer (S Pepper)
Previous Reference	:	CNCL 28.10.98 – Item 13.2.4 CNCL 13.7.99 – Item 15.1.3
Summary Recommendation	:	That nominations be invited to the various committees which require Ministerial appointments.
Locality Plan	:	Nil.

BACKGROUND

1. With the amalgamation of the Town and Shire of Albany, membership of various committees were reviewed to determine what the newly formed City identified as relevant to its needs. In the past both Councils had been invited to nominate representatives for various committees, which subsequently required ministerial appointment.
2. Ministerial appointments / vacancies for the former Town and Shire were as follows:-

Town	Albany Waterways Management Authority	- vacant
Shire	Albany Waterways Management Authority	- Kevin Beeck
Town	Great Southern Regional Planning Committee	- Annette Knight
Shire	Agriculture Protection Board / Regional Advisory Committee	- Neville Shearer
	Soil Conservation Districts - Stirling	- Neville Shearer
	- Manypeaks	- Brian Carter
	- Redmond/Hay River	- Michael Moran
	- King River	- Len Armstrong
	- Wellstead	- Ian West
	Wilson Inlet Management Authority	- Vacant

Item 13.2.5 continued.

3. It was suggested current nominations be only temporary, until City Councillors are elected in May 1999. Involvement in the above Committees has provided a valuable exchange of ideas and information which assists in addressing issues in the local community.
4. All present appointees had indicated agreement to continue in their roles.
5. At its 28th October 1998 Council meeting, Council agreed "to reconfirm the following Ministerial appointments for the City of Albany:

Albany Waterways Management Authority	- Kevin Beeck
Agriculture Protection Board / Regional Advisory Committee	- Neville Shearer
Soil Conservation Districts	- Stirling
	- Neville Shearer
	- Manypeaks
	- Brian Carter
	- Redmond/Hay River
	- Michael Moran
	- King River
	- Len Armstrong
	- Wellstead
	- Ian West"

6. A request was received in July 1999 from the Water and Rivers Commission, for nominations for representation on the Wilson Inlet Management Authority and the Albany Waterways Management Authority. An item was presented to the 13th July 1999 Council meeting with the following resolution being adopted.

"THAT Council:

- i) nominates Councillor Evers and Councillor West, in that order of preference for the Minister for Water Resources to select and appoint one Councillor to represent Council on the Wilson Inlet Management Authority (WIMA);*
 - ii) nominates Councillor Armstrong and Councillor Evans, in that order of preference, for the Minister for Water Resources to select and appoint one Councillor to represent Council on the Albany Waterways Management Authority (AWMA); and*
 - iii) the names of the nominated Councillors and their CV's be forwarded to the Minister for his consideration."*
7. Council staff have previously been advised the Great Southern Regional Planning Committee is no longer operational and that it has folded.

STATUTORY IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

Item 13.2.5 continued.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

8. Governance – Objective 1.
Provide good governance for the City of Albany.
Strategy:
- a) Comply with the provisions of the Local Government Act 1995 and all other relevant legislation;
 - b) Establish effective two way communication between Council, residents and other stakeholders.

COMMENT/DISCUSSION

9. Agriculture WA have advised local authorities can submit nominations for any of the committees during the year, and that these individuals do not have to be Councillors, but that they will become the City's representative.
10. The Albany Regional Advisory Committee for the Agricultural Protection Board is Mr Neville Shearer, whose term expires in August 2000.
11. The meetings are held 3 times per year at Albany/Denmark/Mt Barker/Cranbrook.
12. The Local Conservation District Committee (LCDC) details are as follows:-
- Stirling – current representative – Mr Neville Shearer, term expires 30th September 2001
- Manypeaks – Brian Carter's term expired on 8th September 1998, the Minister is awaiting the LCDC decision as to whether to continue or not.
- Redmond/Hay River – current representative – Michael Moran, term expires 30th September 2000.
- King River – current representative – Councillor Len Armstrong, term expires 30th September 2001.
- Wellstead – Councillor Ian West, term expired on 1st May 1998, the Minister is awaiting the LCDC decision as to whether to continue or not.
- For each position, any nomination must accompany a CV, for Ministerial consideration.

Item 13.2.5 continued.

RECOMMENDATION

THAT Council;

- i) seek a nomination from Councillors interested in being Ministerially appointed to the following Agriculture WA committees.
 - Albany Regional Advisory Committee for the Agriculture Protection Board (Councillor Wolfe);
 - Land Conservation District Committee
 - Stirling (Councillor West)
 - Hay River (Councillor Evers)
- ii) the names of nominated Councillors and their CV's be forwarded to the Minister for consideration; and
- iii) those former representatives who have filled these positions until the City of Albany Councillors have reconsidered such representation, be thanked for their efforts.

Voting Requirement Simple Majority

.....

The Executive Director Corporate and Community Services advised item i) of the above Officer Recommendation should be amended by:

- Inserting the name of Councillor Wolfe as appointee to the Albany Regional Advisory Committee for the Agriculture Protection Board;
- Inserting the name of Councillor West as appointee to the Land Conservation District Committee – Stirling;
- Inserting the name of Councillor Evers as appointee to the Land Conservation District Committee – Hay River (the word “Redmond/” to be deleted);
- Deleting the words “ – King River (Councillor _____)”.

Item 13.2.5. continued.

COUNCIL RESOLUTION

**MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR DUFTY**

THAT:

- i) Council seeks a nomination from Councillors interested in being Ministerially appointed to the following Agriculture WA committees.
 - Albany Regional Advisory Committee for the Agriculture Protection Board (Councillor Wolfe);
 - Land Conservation District Committee
 - Stirling (Councillor West)
 - Hay River (Councillor Evers)**
- ii) The names of nominated Councillors and their CV's be forwarded to the Minister for consideration; and**
- iii) Those former representatives who have filled these positions until the City of Albany Councillors have reconsidered such representation, be thanked for their efforts.**

MOTION CARRIED 12 – 0

13.3 LIBRARY SERVICES

Nil.

13.4 DAY CARE CENTRE

Nil.

13.5 TOWN HALL

Nil.

13.6 ALBANY LEISURE & AQUATIC CENTRE

Nil.

MINUTES - ORDINARY COUNCIL MEETING AGENDA 05/10/99
** REFER DISCLAIMER **
