



MINUTES

ORDINARY MEETING OF COUNCIL

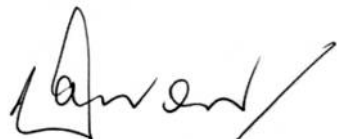
**Held on
Tuesday, 15th July 2008
7.00pm
City of Albany Council Chambers**

City of Albany

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Signed _____

Andrew Hammond
Chief Executive Officer

Date: 18th July 2008

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1.0 DECLARATION OF OPENING

The Mayor declared the meeting open at 7.00 pm.

2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Mayor -
Councillors -

MJ Evans, JP
JM Walker
J Bostock
DR Wiseman
EK Stanton
DJ Wolfe
J Matla
CA Morris

Chief Executive Officer
Acting Executive Director Works & Services
Manager Planning and Ranger Services
Executive Director Corporate & Community Services
Minute Secretary

A Hammond
P Brown
G Bride
WP Madigan
F Paech

Approximately 13 members of the public were in attendance and 2 media representatives.

Apologies/Leave of Absence:

Councillor
Councillor
Councillor
Councillor
Councillor
Executive Director Development Services
Corporate Governance Coordinator

NE Williams
R Paver
G Kidman
D Price
R Buegge
R Fenn
S Jamieson

3.0 OPENING PRAYER

Councillor Wiseman read the opening prayer.

“Heavenly Father, we thank you for the beauty and peace of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

***Albany Ratepayers and Residents Association, c/- Mrs E Barton**

Dear Mrs Barton

At the June Ordinary Council meeting, you asked a series of questions and I wish to take this opportunity to provide you with a response.

1. Parking in Central Albany has long been an issue of interest and concern to the Association. At the April Council meeting, I asked a series of questions, one of which related to Parking Requirements in the CBD area. As yet the Association have not received any reply to any of these questions.

Item 4.0 continued

The questions related to four (4) areas of concern:

- (a) Standard correspondence (emails and letters) should be responded to within five (5) working days or, if the subject is complex, there should be advice provided by City staff on the anticipated time to assemble the information and provide a reply. An acknowledgement card is provided by the City detailing the reference number of the request and the person responsible for providing a reply. The person seeking the information should contact that officer direct if the customer service standard is not achieved. In regards to correspondence item LT8017561, a response was sent on the 16th May 2008, also detailing the complaint's procedure.
- (b) Prior to land being rezoned, or a subdivisional approval being granted, the Environmental Protection Authority has the capacity to "call in" a subdivision or a development proposal and require environmental issues such as vegetation removal to be documented and evaluated. The City and the Department of Environment and Conservation are currently jointly funding an evaluation of the remaining vegetation within the urban area, and on the peri-urban fringe, with the intention of identifying those vegetation communities that would be under bio-diversity threat from urban expansion; the EPA will then identify those environmental values that need to be protected, whilst also ensuring a compact urban form is developed into the future. Any punitive action or enforcement where clearing of vegetation has been undertaken contrary to the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* is the responsibility of the Department of Environment and Conservation. The City of Albany will take action against individuals who have cleared vegetation on Council reserves, where those individuals can be identified and adequate evidence gathered.
- (c) Within the Central Business District, there have been relatively few applications submitted for approval. Developments in Stirling Terrace (the DPI offices) and Aberdeen Street were approved without variation to the parking requirements of the Scheme, whereas a development in Duke Street was granted parking concessions. No funds have been paid as cash in lieu of providing car parking over the past five years, the developers either deciding to abandon their projects or provide the required car parking.
- (d) No land has been sold at present to fund the loan commitments for the ALAC or the Albany Entertainment Centre land purchase. The 2008/09 budget identified income of \$4.05 million from the sale of land at Francis Street, Lower King and Wellington Street, Mount Melville.

The City does not have a policy in place for the on-going management of the blue gum plantation industry.

2. At the Ordinary Council meeting of the 18th of March 2008, Item 11.1.2 - a Development Application for 112-140 Stirling Terrace, Albany was considered by Council and my questions relate to the passing of this item and in particular its parking requirements and its implications for orderly development within the CBD area. It was stated at point 6 of the Officers Report on this item, under the heading Statutory Requirements that Section 4.10 of TPS1A applied to this application.

Item 4.0 continued

This clause describes the circumstances under which Council may lawfully approve applications that fail to comply with the Statutory Requirements of the Scheme.

Why were the requirements of clause 4.10.1 and 4.10.2 - namely, to advertise a variation to these Statutory requirements and to consult with affected owners and occupiers - not complied with and whose responsibility is it to make sure that such requirements are met?

Considerable debate occurred at the March 2008 meeting of Council in regards to this agenda item and it is not possible to provide you with a definitive response on why individual Councillors, or the Council in total, failed to require the relaxation to be advertised, as required by clauses 4.10.1 and 4.10.2. Council made the final determination on the application.

3. How did Council satisfy itself that the variation contained in the application would be appropriate or that it would not have an adverse effect on inhabitants of the locality and the likely future development of the locality - as required by law?

It is not possible to define the process each Councillor took to satisfy themselves of the impact, or whether they undertook that evaluation.

4. How does failure to adhere to the requirements of Clause 4.10.1 and 4.10.2 affect this decision and does it make it unlawful? And if so - How will this decision be remedied and will it set a precedent for future decisions?

This issue has been the subject of independent legal advice and Councillors discussed this issue at the May 2008 meeting. The decision transmitted to the proponent remains the decision of Council.

5. What is the value of the concession given in relation to the assessed Statutory requirements of the scheme if the developer had been required to provide cash in lieu payment for failure to adhere to the Scheme requirements?

The actual value is unknown. It would be determined through a valuation process for the land that the 73 car parking bay differential (between using the GFA and NLA) would occupy, plus the cost of constructing those bays.

6. What legal mechanism exists to require the current proponent or any other future developer to address this parking shortfall as required by the Scheme, particularly given the argument put forward during the limited debate on this item that it would be addressed if and when any future development stages are proposed?

The Proponent has Council's planning approval to complete the current development with a total of 154 car parking bays being provided on-site. Any decision taken by Council on the car parking requirements for a second, or subsequent stage of development would be taken at that time.

5.0 PUBLIC QUESTION TIME

Council's Standing Orders Local Laws provide that each Ordinary Meeting of the Council shall make available a total allowance of 30 minutes, which may be extended at the discretion of Council, for residents in attendance in the public gallery to address clear and concise questions to His Worship the Mayor on matters relating to the operation and concerns of the municipality.

Such questions should be submitted to the Chief Executive Officer, **in writing, no later than 10.00am** on the last working day preceding the meeting (the Chief Executive Officer shall make copies of such questions available to Members) but questions may be submitted without notice.

Each person asking questions or making comments at the Open Forum will be **LIMITED** to a time period of **4 MINUTES** to allow all those wishing to comment an opportunity to do so.

***Mr, Tony Demarteau, 24 Lorenzo Way**

Mr Demarteau addressed Council in regards to Item 14.3.1 – 2008/09 Community Events Financial Assistance Program – and submitted the following statement.

I am here tonight as the Junior Vice President of the Albany Sub Branch of the RSL.

I wish to speak on Item 14.3.1 2008/09 Community Events Financial Assistance Program, with particular reference to our submission for \$5,000 for Albany's Icon Event ANZAC 2009. Mayor and Councillors, when you consider this item tonight, I ask that you strongly support this submission and endorse the full amount please.

The Albany Sub Branch of the RSL hosts at least nine services throughout each year, in memory of those that have laid their lives on the line in honour of our country, with ANZAC day being our biggest task each year.

ANZAC parades and Dawn Services are held all around the country and overseas every year, and each City and Town conduct these parades and services with a great deal of honour. Albany, more than most areas in Australia, has a very significant link to the ANZAC story, and as each year comes closer to the Centenary year, the interest in the Dawn Service and ANZAC Day Parade in Albany continues to grow. Each and every year we do our best, along with the tremendous support from near and far, including the wonderful support we receive from the City of Albany. Without you and your support we would certainly be struggling to make the events of the day happen.

We believe we have met all the criteria set down for the funding application, and have demonstrated to your officer how the remainder of the funding required to host the events is obtained.

The 2009 ANZAC Day will be particularly important to both the club and the City of Albany, with it being the opening of the first stage of the Anzac Peace Park. This will be something that all of Albany will be proud of, and a place that will be showcased to the world.

Item 5 continued.

Mayor and Councillors, I would also personally like to speak on Item 14.3.2 Establishment of Committee of Council – 2014/2015 ANZAC Centenary. Firstly I should point out that my comments are my own personal comments and should be taken that way.

I think it is absolutely wonderful that council is wishing to set up such a committee to look at the lead up to, and inclusion of, November 1 in 2014 and April 25 in 2015. Well done for wanting to take on the task.

Councillors, whether we want to believe it or not, these dates are going to be huge for Albany and the surrounding districts. I personally believe we are going to have a significant tourism boom during that whole six months, and unless we are starting to prepare for it now, it will hit us like a ton of bricks, and we will be caught with our pants down.

The story of ANZAC is being taught more and more in our school, and is being told more and more through our media, and as everyone knows there are huge crowds travelling overseas to take part in services in Gallipoli. More and more people are also travelling to Albany to be a part of the commemorations. I believe that in 2014 and 2015 there will be a lot of individuals and groups that will be following the whole ANZAC story, from the shores of New Zealand and Albany, through to the shores of Gallipoli. This will be an ideal time to showcase our wonderful city to the world.

John Berry, in his report and recommendation to you, I believe has summed up the situation very well indeed. I would also like to make mention that when this committee does seek other stakeholders that may have an interest, I am personally nominating my name right now. Please put me down as someone that is interested.

I certainly hope the committee gets off the ground, and once again, please support the Albany Sub Branch of the RSL's submission in full.
Thank you.

***Mr Neil Smithson of Smithson Planning, 364 Middleton Loop, Albany**

Food Processing Factory (Fish Products) – Lot 12 (23) Kitson Street, Gledhow

Smithson Planning in association with Lavan Legal act for VR Property Holdings Pty Ltd in respect to the following matters before the State Administrative Tribunal :

1. SAT DR #160 / 2008 – S.214 Notice (Cease and desist Fish Processing)
2. SAT DR #264 / 2008 – S.238 Notice (Planning Scheme Refusal – Fish Processing).

I can advise that these matters have now been listed for concurrent consideration by the State Administrative Tribunal at a 2nd Directions Hearing scheduled for 1 August 2008 in Perth.

In our opinion, there is scope for the Council to consider the application under the provisions of the City of Albany Town Planning Scheme No.3, but as the officers of the council elected to process the matter under delegated authority without your consideration, I have been instructed to seek a 'Without Prejudice' meeting between my client and the City of Albany (represented by the Mayor, the Deputy Mayor, the Chief Executive Officer, and the Executive Director Development Services).

Item 5 continued

In all probability, this matter will proceed to mediation between the parties after the 2nd Directions Hearing, and VR Property Holdings would prefer to discuss this matter with you in advance of that occasion.

It is our contention that regardless of the legality or otherwise of the former Shire now City of Albany decisions pertaining to these matters, VR Property Holdings Pty Ltd has / will incur cost and suffer damage arising from the actions of the City of Albany.

I look forward to your response.

***Mr Tony Stanton, Representing Albany Aussi Masters Swim Club**

I am here to ask Council if it could possibly consider a request to allow a late event funding application for our City of Albany 4 km Harbour Swim. The City allowed us to use their name & logo for the initial & subsequent events & support us with the attendance of the Mayor or a Councillor at the presentation of prizes.

As you are aware a change in the administration function of any sporting clubs sometimes means misunderstandings & this happened this year when we changed the Committee Members to conduct our event.

The funding application for our event, which has been held every Easter Saturday since Amalgamation in 1999, was overlooked.

We had summarised the number of participants after the 2008 Easter event this year to indicate the number of tourists attracted over the passed 10 years & sent it to Your Worship as advance advice & in support of our anticipated submission.

Unfortunately, due to a misunderstanding, our official submission was not sent in by the required date of the 31st May.

I would appreciate Council's consideration of allowing a late submission from our Club, particularly as any funds received will be used to advertise the event to all metropolitan swimming clubs plus Masters swimming, Surf Life Saving & Triathlon Clubs to attract them to Albany. Our event is also part of WA's Open Water Swimming calendar & points gained in it go toward the State Open Water Championship.

Thank you in anticipation of your consideration of allowing Albany Aussi Masters to submit a late application.

A copy of our preliminary advice of the number of swimmers attracted by our event is appended.

ORDINARY COUNCIL MEETING MINUTES – 15/07/08
** REFER DISCLAIMER **

Item 5 continued

Information for
Mayor Milton Evans
Cnr. K Stanton
2008 City of Albany 4 km Harbour Swim
Conducted by Albany Aussi Masters Swim Club

2008 Summary
Total Entrants 181 (6 did not start so 175 swimmers took part)
Visitors were 75 or 43% & Albany swimmers 100 or 57%

2008 the 10th year of the Harbour Swim, produced the highest number of competitors yet, almost double the number in its inaugural year. The number of visitors was 75 or 43% of the total swimmers. This was just below the peak visitor years of 2004 & 2005 when 84 & 83 respectively came down. The number of local swimmers has slowly built from the initial 29 to 100 this year. This reflects the introduction of the Quad & Duo Relay Teams that have been included for the last 3 years to attract swimmers who feel the 4 kilometres is too big a challenge to their current level of swimming ability and/or fitness.

It is interesting that the largest number of visitors contest the 4 km Open Water Swim section (99 swimmers). This is because it is part of the annual State Open Water Swim Championship. 60 of the total of 75 visitors started in OWS compared to 39 of the total of 100 Albany swimmers.

We again started from the Boat Shed & this helped the Maritime Foundation's inaugural Festival of the Sea get off to an early morning start. We will investigate more involvement with this organisation as this could help both events.

Over the 10 years of the Harbour Swim the numbers have varied from year to year as follows: -

Year	1999 - %	2000 - %	2001 - %	2002 - %	2003 - %
Albany	29 - 31	34 - 44	50 - 56	52 - 52	58 - 53
Visitors	64 - 69	44 - 56	40 - 44	48 - 48	52 - 47
Total	93	78	90	100	110

Year	2004 - %	2005 - %	2006 - %	2007 - %	2008 - %
Albany	64 - 33	85 - 51	69 - 55	97 - 58	100 - 57
Visitors	84 - 67	83 - 49	57 - 45	69 - 42	75 - 43
Total	148	168	126	166	175

ALL YEARS TOTAL 1254 SWIMMERS

Albany 638 - 51%

Visitors 616 - 49%

The ratio can be taken as roughly 50% each visitors & Albany participants

Most visiting swimmers bring a partner or family, so this year we estimate some 120 to 150 people stayed in Albany for the event. This means a minimum of 2 nights stay (arrive Good Friday & leave Sunday) although most accommodation requires a booking of 3 or 4 nights & most stay over & leave Monday.

Over all the years, guessing the possible daily spend per head as about \$90 average for all the years, we estimate all up, visitors would have spent between \$110,000 & \$165,000.

We will continue to try to attract more visitors in 2009 by continuing our advertising to the metropolitan swimming clubs, which include SLS, Amateur Clubs (swimmers between 13 & 19 years), Triathlon Clubs, Masters Club & the Police & Armed Services.

Tony Stanton.

10th May 2007

Item 5 continued

***Mr. Tony Harrison, Little Grove**

Mayor, Council, Councilors and members of the public.

Early this year the Mayor was on the front page of the newspaper telling us that 'the stench has gone', referring to the smelly seagrass and the completion of the rock wall around the proposed foreshore development and entertainment centre.

Well guess what, the weed is back, the stench will come later.

This *will* get worse once the marina wall is built.

My submissions to D.P.I. and Council warned that this will occur.

The corrosive fumes and odour will come later -just like Busselton's problems at Port Geograph development.

Mr Hammond, I saw you on TV a few weeks ago, telling us that you and council are aware of Global Warming and Climate Change and the challenges that it is going to cause for future development. ' Fair comment... so what are you going to do?

Low lying wetland areas are still being filled in and developed for housing. New subdivisions are being proposed for Big Grove only 30 metres away from the water level which is approximately 1 metre above sea level at high tide. Storm surge will still come into Princess Royal Harbour and so will wave action reflecting off the new proposed wharf for Grange Resources.

I have experienced the last two gales that blew across Princess Royal Harbour first hand. Both times I was standing on the deck of Sail-A-Way receiving extra ropes from the shore and trying to stop any further damage. -these gales were blowing in excess of 100km per hour.

Mr Hammond if you are genuine about Climate Change you should not be allowing such a tall structure like the Entertainment Centre to be built on the foreshore.

Who is going to pay for the ongoing repairs, cleaning and corrosion costs?

Mayor Evans in your last newspaper column you made comment that Council and Councilors should be held accountable for planning decisions and development etc. Does this mean that if something goes wrong this Council and Councilors will except responsibility for that mistake or decision and not pass on any financial loss to the ratepayers -Please explain.

There were 4 Councilors that still supported the proposal to dump sand out in King George Sound. Does this mean that they will be liable to pay for any loss of income that will occur if the sand gets dumped there or pay for the environmental damage?

Last week I photographed a Japanese fishing float washed up on the rocks inside King George Sound near Limestone Head, not far from the mussel farm lease and Misery beach.

This sand will move if allowed to be dumped in that proposed site. Who's going to be accountable for that?

Comment of Council Walker

And now Whale World are proceeding with their next project and yet the groyne and its problems are still not fixed. No one has yet accepted responsibility for that financial and environmental stuff up.

I've tried to find out, but as usual no one can help!

So council, in closing, I ask you to practice what you preach and give me the time to talk to Council and Councilors so that I can give you some positive options to prepare for the coming environmental weather problems.

Item 5 continued

***Mr John Burgess, Burgess Design Group**

Mr Burgess addressed Council in regards to Item 11.3.3 - Initiation of Scheme Amendment – Lot 33 Roberts Road, Robinson.

Mr Burgess expressed his thanks to the Mayor and Councillors for their treatment of this item.

***Vera Anne Torr, 18 Sussex St, Albany WA 6330**

Ms Torr wondered whether God had applied for a clearing permit before Fridays storm.

She wished to thank the City workers for their hard work and efficient handling of the cleanup work after the storm last Friday.

***J Davies,**

Ms Davies addressed Council in regards to Item 11.3.5 – Final Adoption of Scheme Amendment – Lots 6 & 271 Chester Pass Road, Warrenup.

Ms Davies spoke opposing the introduction of high density residential development on these lots. She, as owner of 12 acres of bushland abutting this land, expressed her concern for the native fauna living there and as such expressed the view that low density development with a buffer area be implemented to preserve the habitat and bush pathways used by the native fauna which live in the bush currently there.

6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 Ordinary & Special Council Meeting Minutes (as previously distributed).

DRAFT MOTION:

THAT the following minutes:

- Special Council Meeting held on the 24th June 2008; and
- Ordinary Council Meeting held on 17th June 2008.

as previously distributed be confirmed as a true and accurate record of proceedings.

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR MATLA**

THAT the following minutes:

- **Special Council Meeting held on the 24th June 2008; and**
- **Ordinary Council Meeting held on 17th June 2008.**

as previously distributed be confirmed as a true and accurate record of proceedings.

MOTION CARRIED 8 - 0

7.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8.0 DISCLOSURE OF FINANCIAL INTERESTS

[Members of Council are asked to use the forms prepared for the purpose, aiding the proceedings of the meeting by notifying the disclosure by 3.00pm on that day.]

Name	Item Number	Nature of Interest
Councillor D Wolfe	14.3.1	<u>Impartiality.</u> Councillor is a member of the Albany Agricultural Society Inc.
Councillor C Morris	14.3.1	<u>Impartiality.</u> Councillor is a member of the Albany Agricultural Society Inc. Councillor is a member of the Albany RSL Sub-Branch. Councillor is President of the Major Lockyer Proclamation Day Society Inc.
Councillor K Stanton	14.3.1	<u>Impartiality.</u> Councillor is a member of the Albany Agricultural Society Inc. Councillor is a member of the Princess Royal Sailing Club

Mayor M Evans	14.3.1	<u>Impartiality.</u> Mayor is a member of the Albany Agricultural Society Inc.
C.E.O Andrew Hammond	14.3.1	<u>Impartiality.</u> C.E.O is a member of the Princess Royal Sailing Club. CEO left the chamber for the duration of the debate.

9.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

10.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11.0 REPORTS – DEVELOPMENT SERVICES

[Reports from this portfolio are included in the Agenda and photocopied on green – See Pages 15 – 68]

12.0 REPORTS – CORPORATE & COMMUNITY SERVICES

[Reports from this portfolio are included in the Agenda and photocopied on yellow – See Pages 69 - 94]

13.0 REPORTS – WORKS & SERVICES

[Reports from this portfolio are included in the Agenda and photocopied on pink – See Pages 95 - 114]

14.0 REPORTS – GENERAL MANAGEMENT SERVICES

[Reports from this portfolio are included in the Agenda and photocopied on buff – See Page 115 - 147]

Development Services

REPORTS

DEVELOPMENT SERVICES REPORTS

11.1 DEVELOPMENT

11.1.1 Survey Strata Application - Request for Reconsideration of Condition - Lot 40 (266) Middleton Road, Mira Mar

File/Ward	: Western Australian Planning Commission Reference 79-08 (Frederickstown Ward)
Proposal/Issue	: Request for Reconsideration / Interpretation of WAPC condition attached to survey strata approval
Subject Land/Locality	: Lot 40 (266) Middleton Road, Mira Mar
Proponent	: Loughton Patterson Pty Ltd
Owner	: Loughton Patterson Pty Ltd
Reporting Officer(s)	: Manager Planning & Ranger Services (G Bride)
Disclosure of Interest	: Nil
Previous Reference	: Nil
Summary Recommendation	: To reduce the contribution amount in line with WAPC Policy DC 1.3 and to establish position on private open space in strata developments
Bulletin Attachment	: WAPC Policy DC 1.3 – Strata Titles Survey Strata Plan
Locality Plan	:



DEVELOPMENT SERVICES REPORTS

Item 11.1.1 continued

BACKGROUND

1. Council has received a request from the owner of Lot 40 Middleton Road, Mira Mar seeking Council's support to waive or reduce the public open space contribution associated with a 19 lot survey strata application (Western Australian Planning Commission Reference 79-08). Condition 2 of WAPC approval states the following:

"2. Payment to the local government in accordance with s153 of the Planning & Development Act 2005 a sum representing the value of 741.8m² of land in lieu of land being set aside for public open space."
2. The proponent did not appeal the condition to the State Administrative Tribunal (SAT) at the time of receiving the WAPC approval and can no longer lodge an appeal against the condition as the period for review has lapsed. As Council is the responsible authority to determine how Condition 2 is to be met, the proponent has made a request direct to Council whether there is any scope to reduce or waive the contribution.
3. The proponent believes the condition is onerous on the basis that:
 - a. *He has provided quality communal private recreation, representing a tennis court, BBQ and playground area; and The contribution was an unplanned cost which threatens to undermine the viability of the project. If the contribution was known prior to the development being commenced, he would have constructed two additional units over the site to compensate for the additional costs.*
4. A copy of the proponent's letter is attached to the rear of this report. A plan showing the extent of the private open space within the development is also attached.
5. The development has been constructed and there are several sales pending the finalisation of the survey strata subdivision (see plan in Elected Members Report / Information Bulletin).
6. Whilst the WAPC have a policy on open space contributions for strata applications, Council does not have an adopted position.

STATUTORY REQUIREMENTS

7. A copy of WAPC Development Control Policy 1.3 Strata Titles is included in the Elected Members Report / Information Bulletin states the following in relation to survey strata proposals that provide communal open space:

"3.3.3 Consistent with legislation, policy and practice in respect of conventional subdivision, for a proposal involving more than a small number of lots, the Commission may require a contribution towards the provision of public facilities, such as open space, school sites and the like. The Commission may allow a maximum of 50 percent of the total 10 per cent public open space to be provided as communal open space within the survey strata subdivision subject to the open space being usable for and developed for general recreation purposes. The remainder of the provision may be provided outside of the subdivision or by way of cash-in-lieu..."

DEVELOPMENT SERVICES REPORTS

Item 11.1.1 continued

POLICY IMPLICATIONS

8. It is intended that should Council support the request in part or full, a policy position should be established.

FINANCIAL IMPLICATIONS

9. The contribution associated with Condition 2 will assist Council in providing additional public open space, and/or upgrading existing facilities in the Mira Mar locality.
10. Prior to paying the contribution the proponent will be required to employ a licensed land valuer to undertake a valuation of the property to ascertain the contribution amount to be paid to Council.

STRATEGIC IMPLICATIONS

11. There are no strategic implications relating to this item.

COMMENT/DISCUSSION

12. Under Condition 2 the proponent is required to provide a cash contribution based on 741.8m² of land. The private recreation area provided in the approved development (including the tennis courts, BBQ area and playground) has been measured as 242m².
13. Under WAPC Policy 1.3, up to 50% of the 10% POS contribution can be provided as communal open space where the space is usable for general recreation purposes. On the basis of this policy 242m² can be removed from the overall 741.8m² requirement, leaving a shortfall of 499.8m² to be paid via cash-in-lieu.
14. Staff believe this policy strikes a good balance in allowing a developer to provide private open space to meet a proportion of the residents needs, whilst recognising that a contribution is needed to the wider public open space network.

RECOMMENDATION

THAT Council:

- i) advises the proponent that it is prepared to accept a payment in accordance with s153 of the *Planning & Development Act 2005* for a sum representing the value of 499.8m² of land in lieu of land being set aside for public open space, to clear Condition 2 for the survey strata development at Lot 40 (215) Middleton Road, Mira Mar; and
- ii) utilises the policy position contained in Clause 3.3.3 of Western Australian Planning Commission Policy DC 1.3 (Strata Titles) in determining the reduction of public open space contributions for all strata applications where private recreation is proposed.

Voting Requirement Simple Majority

.....

DEVELOPMENT SERVICES REPORTS

Item 11.1.1 continued

**MOVED COUNCILLOR MATLA
SECONDED COUNCILLOR WOLFE**

THAT Council:

- i) advises the proponent that it is prepared to accept a payment in accordance with s153 of the *Planning & Development Act 2005* for a sum representing the value of 499.8m² of land in lieu of land being set aside for public open space, to clear Condition 2 for the survey strata development at Lot 40 (215) Middleton Road, Mira Mar; and**
- ii) utilises the policy position contained in Clause 3.3.3 of Western Australian Planning Commission Policy DC 1.3 (Strata Titles) in determining the reduction of public open space contributions for all strata applications where private recreation is proposed.**

MOTION CARRIED 8 – 0

DEVELOPMENT SERVICES REPORTS

LOUGHTON



PATTERSON



14 May 2008

Mr Robert Fenn
Executive Director Development Services
PO Box 484
ALBANY WA 6331

City of Albany Records
Doc No: ICR8057602
File: 79-08

Date: 16 MAY 2008
Officer: PLAN16

Attach:

Att: Graeme Bride

Dear Graeme

**266 MIDDLETON ROAD – WAPC
CONDITIONS OF SUBDIVISION**

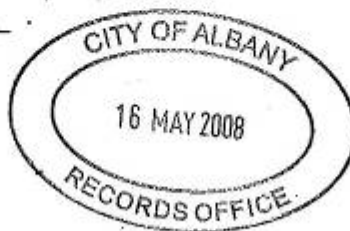
I refer to Condition 2 of the WAPC conditions of strata title subdivision. We would ask that Council please waive this condition in consideration of the following:

1. At our cost we have provided and set up a central amenities area – half-court tennis court, barbeque and meeting area.
2. We have not developed the site to the maximum (could have been 21 units) but rather put the space into the individual homes and the central amenities.
3. This was not a condition of the DA and is a significant financial burden on this project which is already struggling because of increased costs and the significant fall in market prices.

Yours sincerely

Wayne Patterson
Project Manager

(0808/14may08)



Ken Loughton B.Arch.
ARMA ARIBA

Mark Patterson B.Arch.
ARMA ARIBA

Loughton Patterson Pty Ltd
ACN 058 213 031
ABN 58 594 941 781
as trustee for the
Loughton Patterson Unit Trust

Suite 44 Como Corporate Centre
11 Preston Street Como
PO Box 398 South Perth
Western Australia 6951

Telephone (08) 9474 2126
Facsimile (08) 9474 2498

79-08

DEVELOPMENT SERVICES REPORTS

11.1.2 Temporary Approval - 4 Saint Emilie Way, Albany – Placement of Sea Container

File/Ward	: A129256 (Frederickstown Ward)
Proposal/Issue	: Request from ABC Radio to place sea container on ABC land on temporary basis requiring modifications to access arrangements to Council land
Subject Land/Locality	: Lots 31 and 32 (2 and 4) Saint Emilie Way, Albany
Proponent	: ABC Radio
Owner	: Australian Broadcasting Commission and City of Albany
Reporting Officer(s)	: Executive Director Development Services (R Fenn)
Disclosure of Interest	: Nil
Previous Reference	: Nil
Summary Recommendation	: Decline Request
Bulletin Attachment	: Nil
Locality Plan	: N/A

BACKGROUND

1. City staff have received a request from the Manager of Local Radio Capital Works with the Australian Broadcasting Commission to place a sea container on land adjacent to the ABC Radio's Albany regional studio for a period of four (4) months from July 2008. To accommodate that placement, a small section of rock wall that divides the "Middleton Loop car park" (bitumen) from the adjoining Council land (sealed surface in poor condition) would be removed at the ABC's expense.
2. In the submission accompanying the request it is stated that *"the ABC is about to commence a major digital upgrade of its equipment at ABC Albany. This is a separate activity to the building upgrade and the technicians hope to use sea container to store their equipment and that sea container would be placed on our land, behind and parallel to the existing donga. I believe the proposed site of the container would block the existing access way from the 'spare land' to allow the area to be continued to be used as an overflow car park."*

STATUTORY REQUIREMENTS

3. There are no statutory requirements relating to this item.

DEVELOPMENT SERVICES REPORTS

Item 11.1.2 continued

POLICY IMPLICATIONS

4. Council has adopted a policy relating to “Sea Containers / Relocatable Storage Units and clause 8 of that policy states:

“Temporary storage of materials on a building site

8. In all zones, a sea container may be placed on a property to store building materials while construction of a house or commercial building is being carried out on the property, without requiring town planning approval or a building licence. A sea container must not be placed on the property prior to the issue of a building licence and must be removed immediately upon completion of construction or expiry of the building licence.”

FINANCIAL IMPLICATIONS

5. There are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

6. This item directly relates to the following elements from the City of Albany 3D Corporate Plan:

“Community Vision:

A Thriving City: Albany’s community will enjoy economic growth and outstanding opportunities for our youth through ...

- *Excellent community infrastructure and services; and*
- *Innovative development complementing Albany’s unique character, natural environment and heritage.*

Mission Statement:

The City of Albany is committed to ...

- *Providing sound governance; and*
- *Promoting our Community’s vision for the future.*

Priority Projects:

Nil.”

COMMENT/DISCUSSION

7. When the Sea Container Policy was drafted, it was acknowledged that builders may require access to sea containers on building sites for the storage of tools and equipment required to undertake the construction. The inference in the policy is that all building work requires a Building Licence; in this instance, there is work being undertaken as part of an internal refit which does not require a Building Licence to be issued.

DEVELOPMENT SERVICES REPORTS

Item 11.1.2 continued

8. The policy is silent on the capacity for staff to allow sea containers to be placed on land for internal renovations and refits. The question on what should be allowed then extends to whether Council would be happy to allow sea containers to be placed on lots for stock rotations / clearance sales, as additional storage areas for busy trading periods (Christmas, long weekends), etc and what time frame should be attached to the period of use. The latter group of uses are likely to be short term (less than one month) whereas the ABC is seeking to carry out their refit over a four month period.
9. The removal of the small rock wall between the two car parking areas is not a significant problem and it is desirable that part of the wall be removed if access to the 'overflow area' is impeded by the proposed sea container. The impact on the available informal parking on Council's land should be minimal.
10. Council previously agreed to provide exclusive use of Lot 32 to the ABC whilst is undertook major renovations and additions to the Great Southern studio and City staff are working with the manager to resolve the working arrangements should that agreement be taken up. This application is not reliant upon that work commencing.
11. The storage of equipment during a building refit can be achieved by the proponent staging the delivery of the equipment to the site, by renting storage premises within close proximity on a short term basis or by placing the storage container off-site.

RECOMMENDATION

THAT Council decline the request from the ABC to place a sea container on their property at Lot 31 (2) Saint Emilies Way, Albany for a period of four (4) months to accommodate the work associated with a major digital upgrade of the equipment at the Great Southern studio and that any sea container placed on-site be compliant with Council's Sea Containers / Relocated Storage Units Policy.

Voting Requirement Simple Majority

AMENDED RECOMMENDATION

THAT Council decline the request from the ABC to place a sea container on their property at Lot 31 (2) Saint Emilie Way, Albany for a period of four (4) months to accommodate the work associated with a major digital upgrade of the equipment at the Great Southern studio.

**MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR STANTON**

THAT Council decline the request from the ABC to place a sea container on their property at Lot 31 (2) Saint Emilie Way, Albany for a period of four (4) months to accommodate the work associated with a major digital upgrade of the equipment at the Great Southern studio.

MOTION CARRIED 7 – 1

11.2 HEALTH, BUILDING & RANGERS

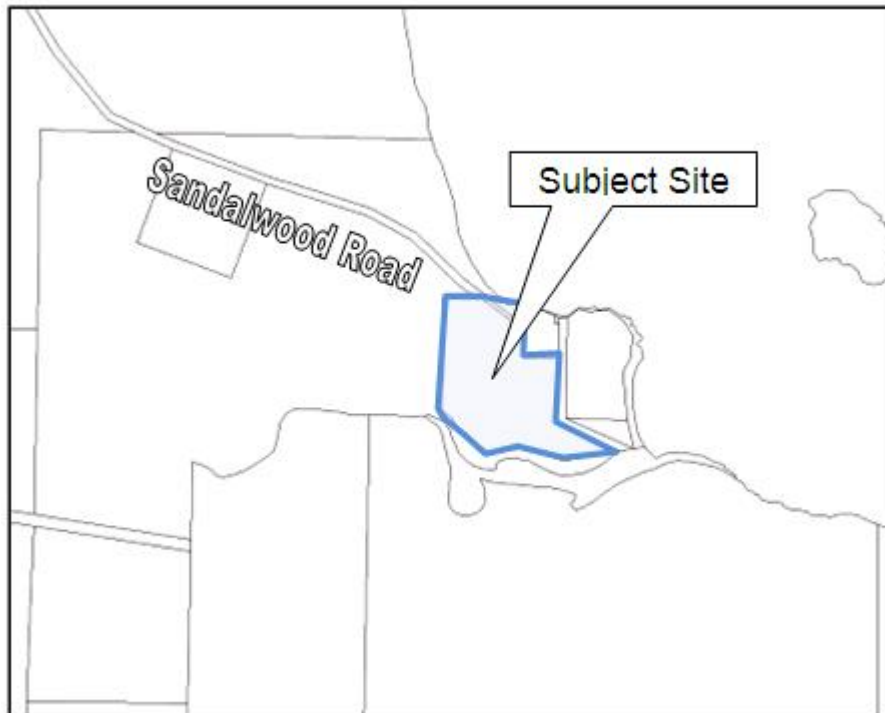
Nil

DEVELOPMENT SERVICES REPORTS

11.3 DEVELOPMENT POLICY

11.3.1 Final Adoption of Town Planning Scheme Policy – Special Rural Area No. 1C - Location 1181 Sandalwood Road, Wellstead

File/Ward	: Western Australian Planning Commission Reference 131333 (Hassell Ward)
Proposal/Issue	: Final adoption of Town Planning Scheme Policy for subdivision
Subject Land/Locality	: Location 1181 Sandalwood Road, Wellstead
Proponent	: Harley Survey Group
Owner	: PR, MK & RE Moir
Reporting Officer(s)	: Senior Planning Officer (J Van Der Mescht) and Planning Officer (P Shephard)
Disclosure of Interest	: Nil
Previous Reference	: OCM 15/4/2008 - Item 11.3.1
Summary Recommendation	: Adopt Final Town Planning Scheme Policy
Bulletin Attachment	: Draft Town Planning Scheme Policy Agency Submissions
Locality Plan	:



DEVELOPMENT SERVICES REPORTS

Item 11.3.1 continued

BACKGROUND

1. Council in April 2008 adopted a set of Design Guidelines as a draft Town Planning Scheme Policy to satisfy a condition of subdivision placed by the WA Planning Commission on the above property. A copy of the policy is included in the Elected Members Report / Information Bulletin.
2. The policy requirement was initiated on behalf of Council when supporting the subdivision and is intended to address the lack of development controls contained in the Town Planning Scheme for the land.
3. The draft policy was referred to adjoining/nearby landowners and the Environmental Protection Authority (EPA), Department of Water (DoW) and Department of Environment and Conservation for comment. The responses are discussed in the Comment/Discussion section below.

STATUTORY REQUIREMENTS

4. Clause 6.9 of Town Planning Scheme No. 3, gives Council the power to make a Town Planning Scheme Policy as follows:
“In order to achieve the objectives of the Scheme, the Council may make Town Planning Scheme Policies relating to parts or all of the Scheme Area and relating to one or more of the aspects of the control of development.”
5. Clause 6.9.2 of Town Planning Scheme No. 3 requires the following procedure to be undertaken to make a Town Planning Scheme Policy operative:
“A Town Planning Scheme Policy shall become operative only after the following procedures have been completed:
 - (A) *The Council having prepared and having resolved to adopt a draft Town Planning Scheme Policy, shall advertise a summary of the draft policy once a week for two consecutive weeks in a newspaper circulating in the area giving details of where the draft policy may be inspected and where, in what form, and during what period (being not less than 21 days) representations may be made to the Council.*
 - (B) *The Council shall review its Draft Town Planning Scheme Policy in the light of any representations made and shall then decide to finally adopt the draft policy with or without amendment, or not proceed with the draft policy.*
 - (C) *Following final adoption of a Town Planning Scheme Policy, details thereof shall be advertised publicly and a copy kept with the scheme documents for inspection during normal office hours.”*
6. The draft policy has been prepared in accordance with these requirements.

POLICY IMPLICATIONS

7. The policy will be a new Town Planning Scheme Policy adopted by Council under the provisions of Clause 6.9 of Town Planning Scheme No. 3.

DEVELOPMENT SERVICES REPORTS

Item 11.3.1 continued

FINANCIAL IMPLICATIONS

8. Council is required to advertise the adoption of the final Town Planning Scheme Policy in the local newspaper.

STRATEGIC IMPLICATIONS

9. The zoning and development of this land is consistent with the Albany Local Planning Strategy.

COMMENT/DISCUSSION

10. The Department of Water has supported the subdivision and provided the following comments for Council consideration:
 - a. The extent of the development areas, particularly on lots 1, 2 and 3 need to be subject to approval from the Department to ensure any rare flora is protected and clearing is controlled.
 - b. No conventional effluent disposal should be permitted within 100m from the boundary adjoining the coast.
11. The Department of Environment and Conservation are concerned about potential impacts on their proposed conservation park for this area. They are not opposed to the subdivision, subject to the following conditions:
 - a. The proponent ceding the additional areas shaded green (see submission in Elected Members Report / Information Bulletin) of lots 4 and 5 as crown reserve to add to the proposed conservation park.
 - b. A Section 70A Notice to advise purchasers of the existence of the adjoining crown reserve and the management activities undertaken including burning of the reserve, baiting/trapping of feral animals, use of herbicides and clearing for firebreak construction and subsequent maintenance.
 - c. No further subdivision should be permitted.
 - d. Building envelopes should be centrally located within the lots and not exceed 3,000m² in area.
 - e. A cleared firebreak to be constructed 6m wide within the boundary of the proposed development area and another 6m wide slashed outside of the perimeter of the proposed development area in consultation with the Department.
 - f. On-site effluent disposal shall incorporate 'self-contained bio-cycle' type sewerage units only.
 - g. No cats should be permitted.
 - h. The native vegetation on the lot is in excellent condition and nearby to the site are some critically endangered species.
 - i. No acacia's or exotic species should be introduced.
 - j. Preferably the power line should be relocated via a route along Sandalwood Road.
12. Staff recommends some modifications to the draft policy to address the matters raised in the submissions as follows:
 - a. Part 3.1 'Subdivision' be modified to delete part 3.1.2 as no further subdivision is likely to be supported.

DEVELOPMENT SERVICES REPORTS

Item 11.3.1 continued

- b. Part 3.5 'Location of Buildings/Structures' be modified to include:
 - (1) The imposition of building envelopes within the overall Development Area to reduce clearing pressures, protection of remnant vegetation etc. It is suggested that 3,000m² (which represents approximately 20% of the smaller lots and 2% of the largest lot). The present setbacks and exemption for existing development in Part 3.5.2 will be combined into the modified clause.
 - (2) The requirement that effluent disposal systems shall be located within the approved building envelope.
 - (3) The requirement for the location of the building envelope to be nominated by the landowner and approved by Council in consultation with the Department of Environment and Conservation to ensure that areas of protected or rare flora are avoided.
 - c. Part 3.7 'Protection of Flora and Fauna and Revegetation/Landscaping' is modified to include reference to the building envelopes being the ' .. other clearing which may be permitted by Council'.
 - d. Part 3.9 'Effluent Disposal' is simplified by combining the existing points into one clause that states 'All residential development shall be connected to an on-site effluent disposal system designed and located to minimize nutrient export and/or release to waterways/body or groundwater approved for this purpose to the satisfaction of Council'.
- 13. In regards to the other matters raised, staff provide the following comments:
 - a. The proposed Development Areas and building envelopes ensure that no development including the placement of any on-site effluent disposal system is permitted within 100m of Eyre River. This is supported by Part 3.9 'Effluent Disposal' of the policy.
 - b. The extent of the foreshore reserve was determined by the WA Planning Commission as part of the present subdivisional approval. Any request to increase the foreshore reserve area is for the Commission to negotiate with the landowner and is not a matter that the policy can deal with.
 - c. As advised above, the WA Planning Commission has already determined the subdivision and has not required that a Section 70A Notice be placed on titles for any purpose. It is not a matter that the policy can deal with adequately.
 - d. The use of exotic species is controlled by Part 3.10 of the policy which requires endemic native species of the Cape Riche locality be used for landscaping.
 - e. Bushfire management is addressed in Part 3.11 'Bushfire Management and Control'. The Department's advice regarding firebreaks will be considered during the construction of subdivision works.
 - f. There is no basis to require 'self-contained bio-cycle' type sewerage units only, although Council may require them in certain circumstances (see part 3.9).
 - g. The keeping of cats has been previously dealt with by Council and the matter is not relevant to the policy.
 - h. The matter of the electricity transmission line has been determined by the WA Planning Commission and a number of conditions including relocation and undergrounding have been required by Western Power.
- 14. The adoption of the final Town Planning Scheme Policy will satisfy the requirements of the subdivision condition for the land.

DEVELOPMENT SERVICES REPORTS

Item 11.3.1 continued

RECOMMENDATION

THAT Council in accordance with Clause 6.9.2 of Town Planning Scheme No. 3 adopt as a final Town Planning Scheme Policy 'Special Rural Area No. 1C - Special Provisions' for Lot 1181 Sandalwood Road, Wellstead subject to those modifications in paragraph 12 above.

Voting Requirement Simple Majority

**MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR STANTON**

THAT Council in accordance with Clause 6.9.2 of Town Planning Scheme No. 3 adopt as a final Town Planning Scheme Policy 'Special Rural Area No. 1C - Special Provisions' for Lot 1181 Sandalwood Road, Wellstead subject to those modifications in paragraph 12 above.

MOTION CARRIED 7 – 1

DEVELOPMENT SERVICES REPORTS

11.3.2 Initiation of Scheme Amendment - Lot 200 South Coast Highway, Wellstead

File/Ward	: AMD 281 (Hassel Ward)
Proposal/Issue	: To rezone Lot 200 South Coast Highway, Wellstead from "Rural" to "Light Industry" under Town Planning Scheme No. 3
Subject Land/Locality	: Lot 200 South Coast Highway, Wellstead
Proponent	: Whelans
Owner	: SJ & JE Hall
Reporting Officer(s)	: Gray & Lewis Land Use Planners Senior Planning Officer (J van der Mescht)
Disclosure of Interest	: Nil
Previous Reference	: OCM 18/03/08 - Item 11.3.3
Summary Recommendation	: Initiate the Amendment subject to modifications
Bulletin Attachment	: Amendment document
Locality Plan	:



DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

BACKGROUND

1. The Amendment proposes to rezone Lot 200 South Coast Highway, Wellstead from “Rural” to “Light Industry” to facilitate the subdivision and development of land in accordance with the “Light Industry” provisions of the Scheme.
2. The proponent previously submitted a Scheme Amendment Request (SAR 126) to rezone the land from “Rural” to “Special Residential”. Staff however, did not support the proposal for the following reasons:
 - a. It did not conform to the strategic intent for the area.
 - b. It would not encourage the efficient use of existing rural living areas.
 - c. It would not maximise the use of existing lot supply potential and encourage new developments to be confined to existing townsites.
3. The SAR was withdrawn by the proponent prior to the Council meeting.
4. The subject land is located adjacent to the rural town site of Wellstead in the City of Albany.
5. The area around Wellstead is characterised by large rural properties (typically ranging from 500 to 1200 hectares) on which cropping, grazing and tree farming occurs.

STATUTORY REQUIREMENTS

6. The subject lot is zoned “Rural” in Town Planning Scheme 3. The objective of the “Rural” zoning in TPS 3 identified under Clause 3.1.13 is:

“To ensure that high quality agricultural land is retained for primary production. To regulate uses which conflict with farming interests, and foster uses which are complimentary to such interests. To preserve rural land within easy reach of urban areas.”
7. The general objective of the “Light Industry” zone is:

“to provide sites for industry the location of which will reflect the impact on their environment.”

POLICY IMPLICATIONS

8. The WA Planning Commission (WAPC) Statement of Planning Policy (SPP) No.’s 1 & 3 establish the general principles for planning in Western Australia. Their primary aim being to provide for the sustainable use and development of land by reducing energy consumption.
9. Local Government is to have regard for Statements of Planning Policy when preparing a Town Planning Scheme or Town Planning Scheme Amendment. Advice given should be consistent with these policies and strategies.

FINANCIAL IMPLICATIONS

10. There are no financial implications relating to this item.

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

STRATEGIC IMPLICATIONS

11. The Lower Great Southern Strategy (2007) supports the expansion and development of Wellstead should mining of the Southdown Magnetite Deposits be undertaken.
12. The subject area is located outside of the Wellstead townsite boundary as defined in the Wellstead Townsite Strategy.
13. The subject area is designated for use as an Agricultural/Rural area by the Albany Local Planning Strategy (ALPS).
14. The Albany Local Planning Strategy (ALPS) suggests the following strategic direction for townsites;
 - a. Encourage the efficient use of existing rural living areas, based on land capability to maximise their development potential.
 - b. Maximise the use of the existing lot supply potential in existing defined rural living areas and to encourage new areas as limited developments in selected existing rural townsites to support existing communities and the utilisation of existing services and infrastructure.
 - c. Ensure that future rural living areas are planned and developed in an efficient and coordinated manner as logical extensions of existing rural townsites along with adequate services and infrastructure.
15. The Strategy further recognises that the growth of rural villages, such as Wellstead, is inevitable and desirable as the rural villages provide community focus and services for the surrounding rural countryside. It also notes that some rural villages may expand, as a result of development projects such as mining or tourism activities, and Wellstead is identified as being one of those townsites.

COMMENT

Site Description

16. The subject land constitutes an area of 5.6074 hectares (56,074m²) and has frontage to South Coast Highway road reserve of 270 metres. Large areas of the site are cleared for agricultural purposes with an area of remnant vegetation in the north east corner. There is a residential house with associated outbuildings in the southern corner of the land.

Proposed Amendment

17. It is proposed that the rezoning will facilitate the subdivision and development of the land for light industrial purposes with a minimum lot size of 2000m². This lot size will comply with provisions of the Draft Sewerage Country Policy and be in character with the Wellstead Townsite.
18. A proposed Subdivision Plan forms part of the Amendment document (copy included in the Elected Members Report/Information Bulletin) and the plan shows a potential yield of 18 light industrial lots. Lots will gain access off an internal cul-de-sac from South Coast Highway. The existing dwelling is retained along with some ancillary outbuildings.

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

Consultation

19. Under the previous proposal (SAR 126) to rezone the land from “Rural” to “Special Residential”, the following comments were received from referral agencies:
 - a. Department of Planning and Infrastructure (DPI), does not support the proposed amendment for special residential, the site has some potential however for light industrial use
 - b. Department of Environment and Conservation (DEC), raises concern about the provision of access to the site and the clearing of vegetation. DEC also proposes that the vacant land within the Town site is developed before additional land on the fringe of the town.
 - c. Water Corporation would not be able to provide reticulated water to the proposed development.
 - d. Department of Agriculture and Food express concern regarding potential for wind erosion on the site and therefore proposes the protection of existing vegetation.
 - e. The Department of Water made no comment.
 - f. Main Roads raises concern about the final positioning of the access to the area from South Coast Highway.
20. The proponent indicates that discussions are being held with Water Corporation regarding the extension of the reticulated water supply to the development; however for light industry the requirement for reticulated water is not mandatory. Other sources of water, such as rainwater harvesting can be provided.

Assessment

21. The proposal is generally in accordance with the strategic direction for the townsite.
22. The Wellstead Townsite Strategy designates 4000m² “Service”/“Light Industry” lots to the east and west of Fenwick Street. The zoning and development thereof is however, subject to land acquisition and servicing constraints, particularly electricity. There is “Light Industry” zoned land to the southern end of Fenwick Street and Barr Street of which the majority has not been subdivided and remains undeveloped.
23. The proposed “Light Industry” zone is in private ownership and offers a short term option for development and provision of light industrial services in the townsite.
24. The townsite of Wellstead is located in close proximity to the potential Southdown Magnetite Plant and is therefore well positioned to take advantage of the development, if it proceeds. Rezoning to “Light Industry” will deliver sustainable outcomes for the village by facilitating the establishment of light industrial uses (which will provide services for the surrounding rural countryside and the potential Southdown Magnetite Plant) and create work opportunities which in turn will support the town and its community.
25. The Department for Planning and Infrastructure supports the use of the land for light industry. This position is supported by City of Albany staff.

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

26. The amendment document does not address the portion of land which contains the remnant vegetation in relation to its conservation and biodiversity values and the opportunities for its retention. The Departments of Environment and Conservation and Agriculture and Food have recommended that the vegetation be retained and the requirements of those agencies will need to be addressed. It is therefore recommended that the proponent be required to include in the amendment document an overview of the condition of the remnant vegetation, the conservation and biodiversity values of the vegetation and explore opportunities for its retention.
27. The heading of section 6 of the Amendment document refers to “Special Residential” subdivision as per the previous proposal under SAR 126. The proponent should be required to correct the heading to reflect the proposed “Light Industry” zoning and ensure that discussion under this heading is relevant to the proposed new use.

RECOMMENDATION**THAT Council:**

- i) resolves pursuant to Section 75 of the *Planning and Development Act 2005* to initiate Amendment 281 to the City of Albany Town Planning Scheme No. 3 (with modifications) for the purpose of rezoning Lot 200 South Coast Highway from “Rural” to “Light Industry” and amend the Scheme Map accordingly;
- ii) advise the proponent that modified amendment documents are required to be submitted prior to the Amendment being referred to the Environmental Protection Authority; and
- iii) on receipt of correspondence from the Environmental Protection Authority, refer the amendment to surrounding land owners for comment and relevant authorities including but not limited to the Department of Water, Department of Environment and Conservation, Department of Agriculture and Food, Department of Health, Water Corporation, Western Power and Main Roads.

Voting Requirement Simple Majority

.....

MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR MATLA

THAT Council:

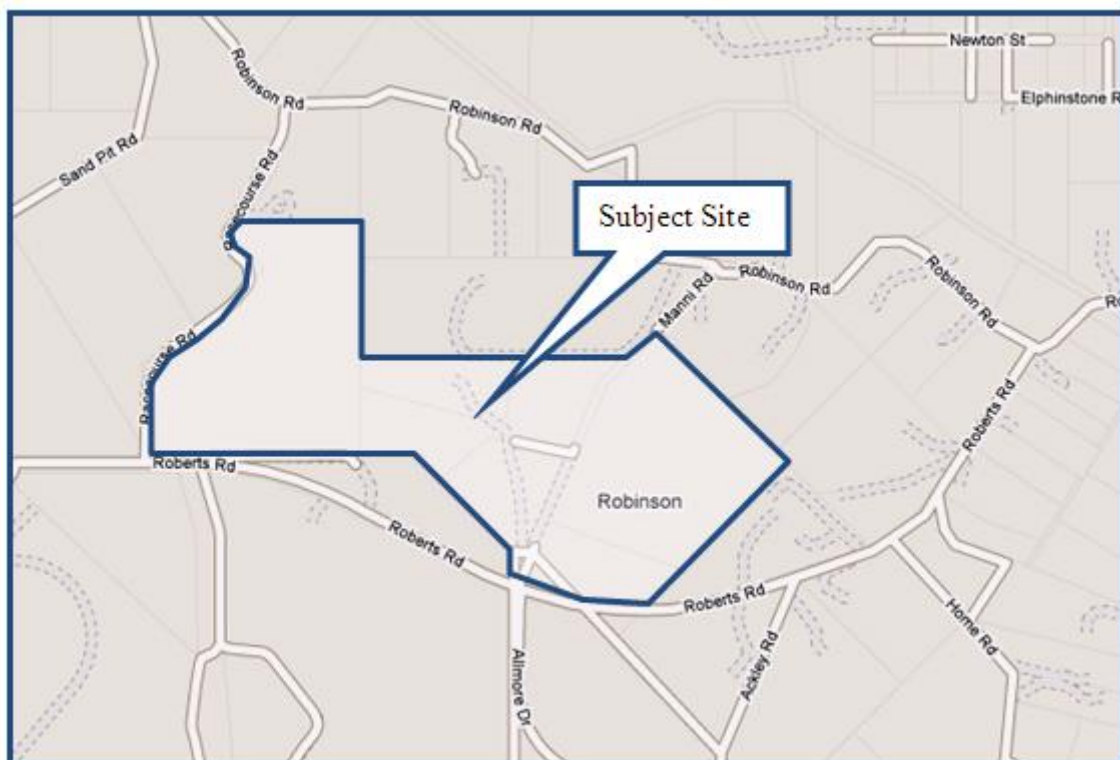
- i) resolves pursuant to Section 75 of the *Planning and Development Act 2005* to initiate Amendment 281 to the City of Albany Town Planning Scheme No. 3 (with modifications) for the purpose of rezoning Lot 200 South Coast Highway from “Rural” to “Light Industry” and amend the Scheme Map accordingly;
- ii) advise the proponent that modified amendment documents are required to be submitted prior to the Amendment being referred to the Environmental Protection Authority; and
- iii) on receipt of correspondence from the Environmental Protection Authority, refer the amendment to surrounding land owners for comment and relevant authorities including but not limited to the Department of Water, Department of Environment and Conservation, Department of Agriculture and Food, Department of Health, Water Corporation, Western Power and Main Roads.

MOTION CARRIED 8 – 0

DEVELOPMENT SERVICES REPORTS

11.3.3 Initiation of Scheme Amendment – Lot 33 Roberts Road, Robinson

File/Ward	: AMD 282 (Vancouver Ward)
Proposal/Issue	: Modify a portion of the Subdivision Guide Plan for Special Rural Area No.29 under Town Planning Scheme No. 3
Subject Land/Locality	: Lot 33 Roberts Road, Robinson
Proponent	: Burgess Design Group
Owner	: DV & BE Atkinson
Reporting Officer(s)	: Gray & Lewis Land Use Planners Senior Planning Officer (J van der Mescht)
Disclosure of Interest	: Nil
Previous Reference	: N/A
Summary Recommendation	: Initiate the Amendment subject to modifications
Bulletin Attachment	: Amendment document
Locality Plan	:



DEVELOPMENT SERVICES REPORTS

Item 11.3.3 continued

BACKGROUND

1. The Amendment proposes to modify a portion of the Subdivision Guide Plan (SGP) for Special Rural Area No. 29 (SR 29) under Town Planning Scheme No. 3.
2. SR 29 was originally rezoned from “Rural” to “Special Rural” in 2001 under Amendment No. 211. As part of this rezoning, a SGP for Lots 3, 32 and 33 Manni Road, Robinson was adopted by Council and is identified in Schedule 1 of TPS No. 3.

STATUTORY REQUIREMENTS

3. The objective of the Special Rural zone under TPS No. 3 is:
“To provide areas where members of the community who desire to live in a rural atmosphere may engage in a variety of activities appropriate to their area,... which may might include hobby farming, horse breeding, rural residential retreats and intensive agriculture, if it is considered that such use is consistent with the preservation of the rural landscape and amenity.”

POLICY IMPLICATIONS

4. The WA Planning Commission (WAPC) Development Control Policy DC 3.4 – Subdivision of Rural Land was recently reviewed (gazetted in February 2008) with regards to the provision of water for rural residential development. Where previously the provision of reticulated water was mandatory for lots ranging from 1ha to 4ha, it is now required only where it is practicable and reasonable. Alternative water supply will be considered where it is reliable and more cost effective.
5. The subject land is located within the Priority 2 Water Catchment Area as defined within the Department of Water’s South Coast Water Reserve and Limeburners Creek Catchment Area Water Source Protection Plan. Special Rural development is consistent with the water protection objectives of a Priority 2 classification.

FINANCIAL IMPLICATIONS

6. There are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

7. Under the City of Albany Local Planning Strategy (ALPS) the subject land is located in an area identified as “Rural Residential” in Plan 9B. The key strategic objectives for Rural Living relevant to this amendment is to encourage the efficient use of existing rural living areas, based on land capability, to maximise their development potential.
8. The above mentioned objective is further enforced through the identification of a key action in the ALPS which is to maximise the opportunities of existing rural living areas, that do not have the potential for future urban development, to achieve higher sustainable lot yields based on land capability/suitability, service provision and local constraints.
9. The ALPS also recognises that alternative potable water supplies should be investigated and implemented especially for Rural Residential areas that are some distance from existing water infrastructure and where connection is considered to be uneconomical and unsustainable.

DEVELOPMENT SERVICES REPORTS

Item 11.3.3 continued

COMMENTSite Description

10. The subject land comprises a total area of 19.3237ha and is located in the north-eastern corner of the intersection of Racecourse Road and Roberts Road, Robinson, approximately 5 kilometres west of the Albany City Centre. The site is accessed via Frenchman Bay Road and Roberts Road.

Proposed Amendment

11. The aim of the proposed modification is to enable the creation of a minimum of 1 hectare lots.
12. Under the current SGP, Lot 33 will be subdivided into 5 lots ranging in size from 3ha to 4.3ha.
13. The amendment will result in the creation of 14 “Rural Residential” lots ranging in area from 1ha to 2.6 ha with an overall average of 1.32ha. The majority of the lots are proposed to be accessed by a 20m internal road. Included in the Elected Members Report/Information Bulletin is the proposed modified SGP.
14. As part of the original rezoning of the subject land to “Special Rural” it was demonstrated that the site was suitable to support the provision of on-site effluent disposal systems. It is proposed that the reduction in minimum lot size does not impact on the site’s suitability for on site effluent disposal. This is further supported by the Country Sewer Policy where lots that are greater than 2000m² do not require connection to reticulated sewer.
15. The applicant indicates that preliminary advice has been received which indicates that the subject land can be connected to the supply of underground power and that the existing high voltage overhead line on the southern side of Roberts Road has sufficient capacity.

Assessment

16. The proposed amendment is in accordance with the City’s objectives under the ALPS to provide a sustainable lot yield for “Rural Living” areas where land and infrastructure are efficiently used and development potential maximised.
17. In light of recent changes to the provisions of the WAPC’s Development Control Policy 3.4 and the objectives of the Albany Local Planning Strategy the use of rainwater tanks as an alternative water supply is considered acceptable in this instance, where lots greater than 1ha are to be created.
18. The proposed modified SGP maintains the objectives of SR29 which includes existing vegetation to be retained, areas identified for revegetation, strategic firebreaks and dwelling exclusion areas.
19. The inclusion of only Lot 33 within the amendment is however, considered inefficient and will lead to a SGP which is inconsistent in terms of lot size. If all lots within the SR 29 are included within the amendment it will result in a more comprehensive and efficient SGP in terms of road design, subdivision pattern, lot access and lot size. It is therefore recommended that the applicant should be required to amend the Amendment document to include all lots within SR29 (Lots 3, 32 and 33 Manni Road, Robinson).

DEVELOPMENT SERVICES REPORTS

Item 11.3.3 continued

20. The Amendment document does not include 'Resolution' and 'Proposal' pages at the start of the document and 'Resolution', 'Final Approval' and 'Adoption' pages at the end of the document. The applicant should therefore be required to amend the Amendment document to include these.

RECOMMENDATION

THAT Council:

- i) resolves pursuant to Section 75 of the Planning and Development Act 2005 to initiate Amendment 282 to the City of Albany Town Planning Scheme No. 3 (with modifications) by modifying the Subdivision Guide Plan for Special Rural Area No. 29;
- ii) advise the applicant that modified amendment documents are required to be submitted prior to the Amendment being referred to the Environmental Protection Authority; and
- iii) on receipt of correspondence from the Environmental Protection Authority, refer the amendment to surrounding land owners for comment and relevant government department and service authorities.

Voting Requirement Simple Majority

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR MATLA**

THAT Council:

- i) resolves pursuant to Section 75 of the Planning and Development Act 2005 to initiate Amendment 282 to the City of Albany Town Planning Scheme No. 3 (with modifications) by modifying the Subdivision Guide Plan for Special Rural Area No. 29;**
- ii) advise the applicant that modified amendment documents are required to be submitted prior to the Amendment being referred to the Environmental Protection Authority; and**
- iii) on receipt of correspondence from the Environmental Protection Authority, refer the amendment to surrounding land owners for comment and relevant government department and service authorities.**

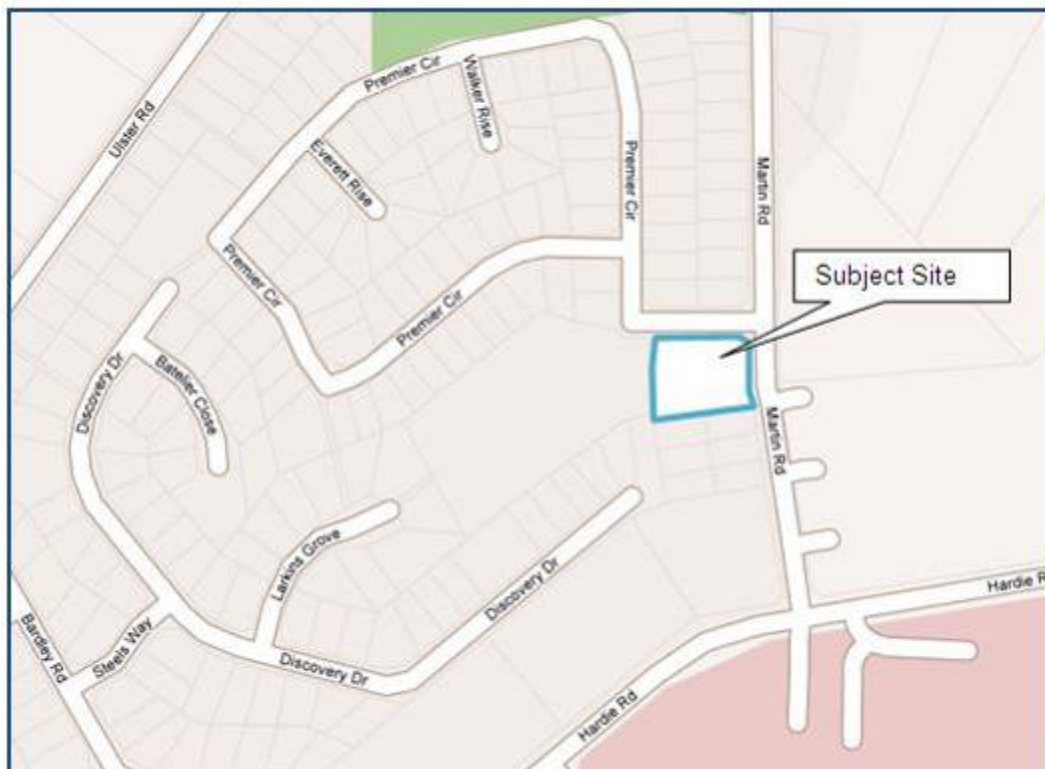
MOTION CARRIED 8 – 0

DEVELOPMENT SERVICES REPORTS

11.3.4 Final Adoption of Scheme Amendment – Lot 212 (15) Martin Road, Spencer Park

File/Ward	: AMD 163 (Breaksea Ward)
Proposal/Issue	: Final adoption of Amendment 163 to rezone Lot 212 Martin Road, Spencer Park from “Residential” R20 to “Residential” Additional Use Site (Aged Person Dwellings at Residential R30) and introducing a further Special Site numbered S40
Subject Land/Locality	: Lot 212 (15) Martin Road, Spencer Park
Proponent	: Ayton Taylor Burrell
Owner	: Department of Housing and Works
Reporting Officer(s)	: Gray & Lewis Land Use Planners Senior Planning Officer (J van der Mescht)
Disclosure of Interest	: Nil
Previous Reference	: OCM 15/1/2008 – Item 11.3.3
Summary Recommendation	: That Council adopt Amendment 163 for final approval (without modification)
Bulletin Attachment	: Nil

Locality Plan



DEVELOPMENT SERVICES REPORTS

Item 11.3.4 continued

BACKGROUND

1. Council initiated Amendment 163 at their Ordinary Meeting held on 15 January 2008 subject to modifications.
2. Lot 212 Martin Road is currently zoned “Residential” R20 and has an approximate area of 3602m² and is currently vacant. The applicant has lodged an amendment to Town Planning Scheme 1A to facilitate an aged person dwelling development.
3. Advertising on the amendment is complete therefore the matter is referred back to Council to consider final adoption of the amendment.

STATUTORY REQUIREMENTS

4. All Scheme Amendments are subject to a statutory process in accordance with the *Planning and Development Act 2005*. If Council grants final approval the amendment also requires endorsement by the Western Australian Planning Commission and approval of the Minister for Planning and Infrastructure.

POLICY IMPLICATIONS

5. There are no policy implications relating to this item.

FINANCIAL IMPLICATIONS

6. There are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

7. The Albany Local Planning Strategy recognises demographic changes and the need for smaller dwellings and an increased demand for housing and service provision to suit the ageing population.
8. The Strategy encourages housing choice with medium density residential zones (R30 to R40) around existing urban neighbourhood centres such as Spencer Park.

COMMENT/DISCUSSION

Description of the Amendment

9. The amendment consists of two parts:
 - a. Re-zone Lot 212, Martin Road from “Residential” R20 to “Residential” with an “Additional Use” of “Aged Persons Dwellings” at the density of Residential R30.
 - b. Introducing a further Special Site (S40) to Appendix II and inserting conditions relating to development standards. These development standards require that the adjoining residential zone be considered, high standard of dwelling design and architectural quality be achieved with adequate space to be allocated for a paved driveway and landscaping.
10. The rezoning will enable the development of 14 aged person’s units. A preliminary site plan, demonstrating one option on how the site can be developed has been included as part of the amendment documentation.

DEVELOPMENT SERVICES REPORTS

Item 11.3.4 continued

Public Consultation/Advertising

11. The amendment was advertised from 11 March 2008 to 29 April 2008. During advertising a total of five submissions were received and are summarised in the attached Schedule of Submissions. Four submissions have no objection to the amendment. One submission objects to the amendment and it is recommended that it be dismissed.

Justification/Planning Merit

12. The amendment is supported for the following reasons:
- It is in accordance with the strategic intent for the area.
 - It will facilitate the development of aged person's dwelling units and therefore cater for different community and lifestyle needs.
 - It will provide for infill development and take advantage of existing infrastructure.
 - The site is strategically located in close proximity to local services such as a hospital, medical practices, shops and open space.

RECOMMENDATION

THAT Council resolves pursuant to Section 75 of the *Planning and Development Act 2005* to adopt Amendment 163 to the City of Albany Town Planning Scheme No. 1A for final approval by:

- rezoning lots 212 Martin Road, Spencer Park, from "Residential R20" zone to "Residential R20 (Additional Use – Aged Persons Dwellings at Residential R30) zone and amending the Scheme Map accordingly; and
- introducing a further Special Site to Appendix II – Schedule of Special Sites numbered S40 and detailed as:

	CODE NO.	PARTICULARS OF LAND	BASE ZONE	ADDITIONAL USE	CONDITIONS
S40	41.	Lot 212 Martin Road, Spencer Park	Residential R20	Aged Person Dwellings R30	Where aged person dwellings are proposed such development shall: <ol style="list-style-type: none"> have due regard for the adjoining residential zone; achieve a high standard of development with dwelling designs that complement each other through common design elements, colours and materials but allow for variation in front facades and individually for each dwelling; Achieve a high architectural quality in the opinion of Council and positively contribute to the existing streetscape; Incorporate adequate space for a paved driveway with landscaping either side.

Voting Requirement Simple Majority

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DEVELOPMENT SERVICES REPORTS

Item 11.3.4 continued

MOVED COUNCILLOR MORRIS
SECONDED COUNCILLOR WISEMAN

THAT Council resolves pursuant to Section 75 of the *Planning and Development Act 2005* to adopt Amendment 163 to the City of Albany Town Planning Scheme No. 1A for final approval by:

- i) rezoning lots 212 Martin Road, Spencer Park, from “Residential R20” zone to “Residential R20 (Additional Use – Aged Persons Dwellings at Residential R30) zone and amending the Scheme Map accordingly; and**
- ii) introducing a further Special Site to Appendix II – Schedule of Special Sites numbered S40 and detailed as:**

	CODE NO.	PARTICULARS OF LAND	BASE ZONE	ADDITIONAL USE	CONDITIONS
S40	41.	Lot 212 Martin Road, Spencer Park	Residential R20	Aged Person Dwellings R30	Where aged person dwellings are proposed such development shall: <ul style="list-style-type: none"> v. have due regard for the adjoining residential zone; vi. achieve a high standard of development with dwelling designs that complement each other through common design elements, colours and materials but allow for variation in front facades and individually for each dwelling; vii. Achieve a high architectural quality in the opinion of Council and positively contribute to the existing streetscape; viii. Incorporate adequate space for a paved driveway with landscaping either side.

MOTION CARRIED 8 – 0

DEVELOPMENT SERVICES REPORTS

City of Albany

Town Planning Scheme No. 1A
Amendment No. 163

Schedule of Submissions

NO.	NAME/ ADDRESS	DESCRIPTION OF AFFECTED PROPERTY	SUMMARY OF SUBMISSION	COUNCIL'S COMMENTS	COUNCIL'S RECOMMENDATION	COMMISSION'S RECOMMENDATION
1.	Western Power Locked Bag 2511 PERTH WA 6001		No objection. Refer to One Call Service and Work Safe Requirements.	The submission be noted. The One Call System and Work Safe requirements relate to future development of the land.	The submission be dismissed.	
2.	Water Corporation Great Southern Regional Office PO Box 915 ALBANY WA 6330		The Water Corporation has no objection to the proposed rezoning. The proponents will need to engage a consulting engineer to discuss with the Corporation, the servicing of the area with water and wastewater services.	Noted.	The submission be dismissed.	
3.	Main Roads WA PO Box 503 Albany WA 6330		Main Roads has no objection to this proposal as Martin Road is under the jurisdiction of the City of Albany.	Noted.	The submission be dismissed.	

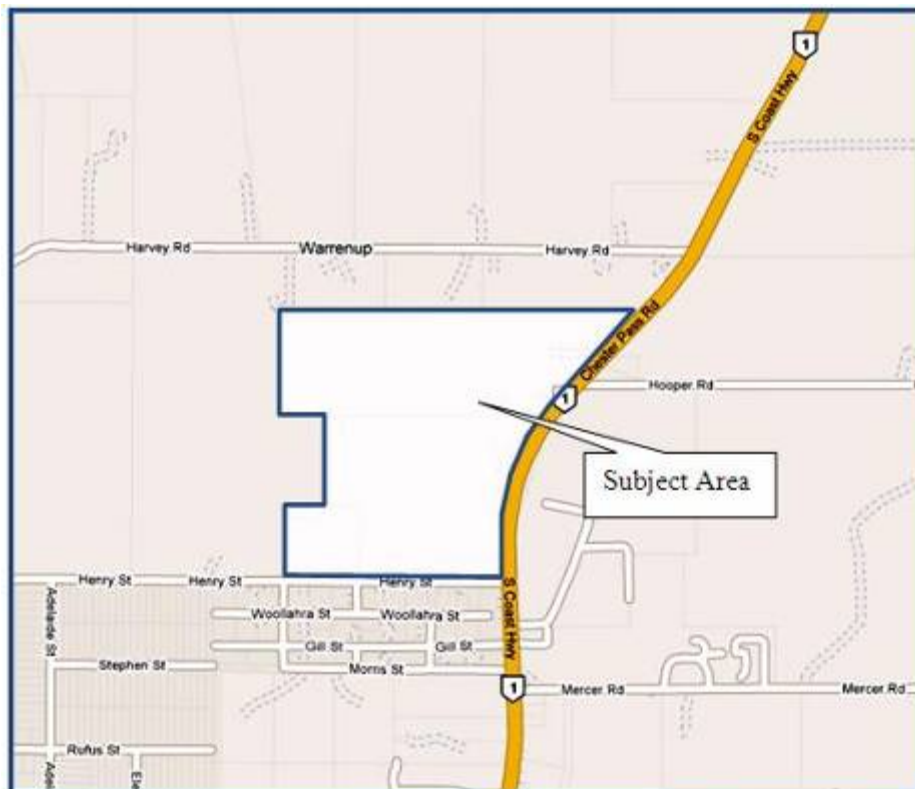
DEVELOPMENT SERVICES REPORTS

4.	Alinta Gas PO Box 8491 Perth BC 6849	Alinta Gas has gas mains in the area. Develop must contact Dial Before You Dig prior to the proposal going ahead. If Gas Network is affected by the proposal and WestNet Energy works are required, then conditions regarding cost of works and notice to WestNet Energy prior to commencement of work must be met.	Noted.	The submission be dismissed.	
5.	Mr and Mrs Nichol 2 Premier Circle Albany WA 6330	Object to the proposal for the following reasons: 1. The proposed development is too tight. 2. It allows for through traffic which encourages undesirable elements. 3. Premier Circle is used as "race track" and traffic calming devices are required. 4. The development will result in increased traffic. 5. Concern regarding physical and visual appearance and landscaping will be required.	The amendment proposes development standards to be inserted as conditions under "Appendix II - Schedule of Special Sites". These standards require that the adjoining residential zone be considered, high standard of dwelling design and architectural quality be achieved with adequate space being allocated for a paved driveway and landscaping. These development standards should result in a development which will address concerns expressed in the submission.	That the submission be dismissed.	

DEVELOPMENT SERVICES REPORTS

11.3.5 Final Adoption of Scheme Amendment – Lots 6 & 271 Chester Pass Road, Warrenup

File/Ward	: AMD 262 (Kalgan Ward)
Proposal/Issue	: Rezone Lots 6 & 271 Chester Pass Road Warrenup from “Rural” to “Residential Development” zone
Subject Land/Locality	: Lots 6 & 271 Chester Pass Road, Warrenup
Proponent	: Harley Survey Group
Owner	: T & T Gormon Pty Ltd
Reporting Officer(s)	: Gray & Lewis Landuse Planners, Senior Planning Officer (J van der Mescht)
Disclosure of Interest	: Nil
Previous Reference	: OCM 19/09/06 – Item 11.3.3 OCM 17/04/07 – Item 11.3.1 OCM 19/02/08 – Item 11.3.3
Summary Recommendation	: That Council adopt Amendment 262 for final approval
Bulletin Attachment	: Nil
Locality Plan	:



DEVELOPMENT SERVICES REPORTS

Item 11.3.5 continued

BACKGROUND

1. A Scheme Amendment Request (SAR 099) was considered by Council on 19 September 2006 to rezone Lot 271 Chester Pass Road, Warrenup from “Rural” to “Residential” zone.
2. A Scheme Amendment Request (SAR 111) was considered by Council on the 17 April 2007 to rezone Lot 6 Chester Pass Road, Warrenup from “Rural” to “Residential” zone.
3. Council advised the applicants for both SARs that it was prepared to conditionally entertain the submission of a formal amendment to rezone the land to “Residential Development” subject to a number of matters being addressed.
4. At it’s meeting dated 19 February 2008 Council resolved to initiate Amendment 262 which included both Lots 271 and 6 Chester Pass Road, Warrenup.

STATUTORY REQUIREMENTS

5. All Scheme amendments are subject a statutory process in accordance with the *Planning and Development Act 2005*. If Council grants final approval the amendment also requires endorsement by the WAPC and approval of Honourable Minister for Planning and Infrastructure.

POLICY IMPLICATIONS

6. WAPC’s statement of Planning Policy No’s 1 and 3 aim to provide for sustainable use and development of land by reducing energy consumption. The most sustainable form of development for the lots would be fully serviced residential.
7. The Lower Great Southern Regional Strategy identifies the importance of sustainable land uses and buffering of Chester Pass Road.
8. The Albany Local Planning Strategy identifies the subject site as “Future Urban”.

FINANCIAL IMPLICATIONS

9. There are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

10. There are no strategic implications relating to this item.

COMMENT/DISCUSSION

11. Proposal
The application is to re-zone Lots 6 & 271 Chester Pass Road, Warrenup from the “Rural” to “Residential Development” zone. The proposed amendment only includes map changes and the existing scheme provisions applicable to the “Residential Development” zone will apply (including a requirement for an Outline Development Plan).

DEVELOPMENT SERVICES REPORTS

Item 11.3.5 continued

Site Description

12. Lot 271 is being used as a rural residential retreat and contains a house with associated outbuildings. A small rural industry operates on Lot 6.
13. The majority of both lots have been cleared however pockets of vegetation located on the North West and South West corners of Lot 6. Replanted strips of vegetation run along fence lines of Lot 271.
14. Both of the lots are gently sloping and a dam is located on the shared boundary between Lot 6 and 271.

Public Consultation/Advertising

15. The amendment was advertised from 31 March to 15 May 2008. During advertising a total of 9 submissions were as per the attached schedule. None of the submissions raise objection to the amendment.

Planning Merit/Justification

16. The amendment is consistent with the strategic intent for the area. The rezoning to the “Residential Development” zone requires the preparation of an Outline Development Plan which will allow for orderly planning of the site. There are relatively few impediments to the development of the land as it is virtually cleared and able to be fully serviced once the urban front approaches sufficiently from the south.

RECOMMENDATION

THAT Council resolves pursuant to Section 75 of the *Planning and Development Act 2005* to adopt Amendment 262 to the City of Albany Town Planning Scheme No. 3 for final approval by:

- i) rezoning Lots 6 and 271 Chester Pass Road, Warren up from “Rural” to the “Residential Development”; and
- ii) amending the Scheme Maps accordingly.

Voting Requirement Simple Majority

**MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR MATLA**

THAT Council resolves pursuant to Section 75 of the *Planning and Development Act 2005* to adopt Amendment 262 to the City of Albany Town Planning Scheme No. 3 for final approval by:

- i) rezoning Lots 6 and 271 Chester Pass Road, Warren up from “Rural” to the “Residential Development”; and**
- ii) amending the Scheme Maps accordingly.**

MOTION CARRIED 8 – 0

DEVELOPMENT SERVICES REPORTS

City of Albany

Town Planning Scheme No. 3
Amendment No. 262

Schedule of Submissions

NO.	NAME/ ADDRESS	DESCRIPTION OF AFFECTED PROPERTY	SUMMARY OF SUBMISSION	COUNCIL'S COMMENTS	COUNCIL'S RECOMMENDATION	COMMISSION'S RECOMMENDATION
1.	Main Roads WA Chester Pass Road Albany 6330	Lot 6 and 271 Chester Pass Road	<p>Main Roads does not object in principle to the rezoning of the subject properties.</p> <p>Main Roads has long term plans for the upgrading of Chester Pass Road. A four dual lane carriageway is envisaged. At major intersections right/left turn movements will be permitted and at minor intersections left in/left out turn movements only. No direct vehicle access onto Chester Pass Road would be permitted. There may be a requirement for future land resumption to accommodate these works.</p> <p>Main Roads rescinds previous advice regarding single point access into Lot 271 as this advice was given in isolation to Lot 6 also being rezoned.</p>	<p>Noted.</p> <p>The preparation of a Structure Plan over the land will allow further discussion with Main Roads.</p>	That the submission be dismissed.	

DEVELOPMENT SERVICES REPORTS

			Insufficient information is available for Main Roads to properly assess the proposal. Detailed Structure Planning, suitable traffic modelling and ultimately an agreed access strategy with respect to the State Road Network will be required.			
2.	Department of Education and Training 151 Royal Street East Perth WA 6004	Lot 6 and 271 Chester Pass Road	<p>No objection to the amendment.</p> <p>Warrenup East will require a primary school site to cater for the future Warrenup community. Lot 6821 Henry Street is no longer held as a reserve for a future primary school site.</p> <p>The Department wish to be kept informed of future developments and be included in the future structure planning process for Warrenup.</p>	<p>Noted.</p> <p>A Primary School is to be identified as part of Structure Planning for the area and developer contributions at subdivision stage.</p> <p>The site shown on the opportunities and constraints plan is heavily vegetated and may not be the appropriate location for a school site.</p>	That the submission be dismissed.	
3.	Department of Water 5 Bevan Street Albany WA 6330	Lot 6 and 271 Chester Pass Road	<p>The Department of Water raised the following issues:</p> <ul style="list-style-type: none"> • Identification of linkages with other areas of remnant vegetation, in particular the adjoining Lot 5 to the west. • There should be a presumption against developing remnant vegetation areas for residential use. 	<p>Noted.</p> <p>Matters raised will be addressed as part of a Structure Plan being prepared over the subject land.</p>	That the submission be dismissed.	

			<p>Consideration should be given to the proposed school site to be located on cleared land.</p> <ul style="list-style-type: none"> Provision of adequate setbacks and public open space around creek line identified. Revegetation incorporated as part of a foreshore management plan to be developed and implemented at the subdivision stage. 	<p>Noted.</p> <p>A fauna and flora assessment will be undertaken as part of the Structure Planning process which will determine the conservation and biodiversity values of the land.</p>	<p>That the submission be dismissed.</p>	
4.	<p>Department of Environment and Conservation 120 Albany Highway Albany WA 6330</p>	<p>Lot 6 and 271 Chester Pass Road</p>	<p>The DEC raise the following issue:</p> <p>Assumptions about clearing of remnant vegetation for the school site (Lot 6321) and adjoining vegetation on Lot 6 should not be made in isolation of knowledge about the nature conservation and biodiversity values thereof. The amendment should acknowledge the continuing value of the vegetation in the south west corner of Lot 6.</p>	<p>Noted.</p>	<p>That the submission be dismissed.</p>	
5.	<p>Water Corporation 215 Lower Stirling Terrace Albany WA 6330</p>	<p>Lot 6 and 271 Chester Pass Road</p>	<p>No objection to the proposed amendment.</p> <p>Proponent will need to engage a consulting engineer to discuss with the Corporation, the servicing of the area with water and wastewater services.</p>	<p>Noted.</p>	<p>That the submission be dismissed.</p>	

DEVELOPMENT SERVICES REPORTS

6.	FESA 5 Hercules Crescent Albany WA 6330	Lot 6 and 271 Chester Pass Road	<p>The following issues needs to be addressed as part of approval for any development:</p> <ul style="list-style-type: none"> • Access: Safe access and egress for both residents and fire services. • Dedicated Fire Fighting Water Supplies: Fire hydrants installed every 200m in residential areas. • Hazard Separation: Physical separation between development and any areas of extreme bush fire hazards as well as low fuel areas around any buildings. 	<p>Noted.</p> <p>Matters raised in the submission will be dealt with at Structure planning and subdivision stages.</p>	That the submission be dismissed.	
7.	Western Power	Lot 6 and 271 Chester Pass Road	<p>No objection to the amendment.</p> <p>Perth One Call Service must be contacted and location details obtained prior to any excavation commencing.</p> <p>Work Safe requirements must be observed when excavation work is undertaken in the vicinity of Western Power's assets.</p>	Noted	That the submission be dismissed.	
8.	Environmental Protection Authority	Lot 6 and 271 Chester Pass Road	<p>Proposed amendment should not be assessed under Part IV Division 3 of the Environmental Protection Act 1986.</p>	<p>Noted.</p> <p>Matters raised in the submission will be dealt with at Structure planning and subdivision stages</p>	That the submission be dismissed.	

DEVELOPMENT SERVICES REPORTS

DEVELOPMENT SERVICES REPORTS

9.	Ms J.M. Davies & J.S. Wos 97 Harvey Rd Warrenup WA 6330	Lot 6 and 271 Chester Pass Road	<p>Contamination: The potential for contamination of soil and groundwater should be determined from the rural industry currently operating on Lot 6.</p> <ul style="list-style-type: none"> • Support low density development of 2 to 5 acre blocks. Object to development of 600m² blocks. • Dams are a water source for birds and animals and these watering holes should be protected. • Future development of the land should not impact on the fauna and flora of adjacent properties. Pet proof fencing to keep killers and hunters out. • Paddocks will no longer be available as food source for many native animals and bird life and strips of grassland should be left as a perimeter around the edge of the bush. • All stands of trees should be protected. • Adjoining properties should have option to subdivide and rear access provided. 	Noted. Submissions by EPA, DEC and DoW raised similar matters to be addressed at structure plan and subdivision stages.	That the submission be dismissed.	
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DEVELOPMENT SERVICES REPORTS

11.4 RESERVES PLANNING

Nil

11.5 EMERGENCY MANAGEMENT

Nil

DEVELOPMENT SERVICES REPORTS

11.6 DEVELOPMENT SERVICE COMMITTEES

11.6.1 Bushcarers Advisory Committee Meeting Minutes - 13 June 2008

File/Ward	: MAN 121 (All Wards)
Proposal/Issue	: Committee Item for Council Consideration
Reporting Officer(s)	: Reserves Officer – Bush and Coastal (S Maciejewski)
Summary Recommendation	: That the minutes of the Bushcarers Advisory Committee meeting held on 13 June 2008 be received.
Bulletin Attachment	: Minutes of the Bushcarers Advisory Committee meeting held on 13 June 2008.

RECOMMENDATION

THAT the minutes of the Bushcarers Advisory Committee meeting held on 13 June 2008 be received (A copy of the minutes is included in the Elected Members Report / Information Bulletin) and the following recommendations be adopted:

i) Item 6.1 Election of DEC representative

THAT Greg Freebury be appointed to the Department of Environment and Conservation representative on the Committee to replace Lawrie Anderson.

ii) Item 6.2 Election of community representative

THAT Val Davies be appointed the community representative on the Committee to replace Kay Stehn.

Voting Requirement Simple Majority

AMENDED OFFICER RECOMMENDATION

THAT the minutes of the Bushcarers Advisory Committee meeting held on 13 June 2008 be received (A copy of the minutes is included in the Elected Members Report / Information Bulletin), that the minutes are amended to record that Kim Stanton is a Councillor and the Committee's Chairperson and the following recommendations be adopted:

i) Item 6.1 Election of DEC representative

THAT Greg Freebury be appointed to the Department of Environment and Conservation representative on the Committee to replace Lawrie Anderson.

ii) Item 6.2 Election of community representative

THAT Val Davies be appointed the community representative on the Committee to replace Kay Stehn.

Voting Requirement Absolute Majority

DEVELOPMENT SERVICES REPORTS

Item 11.6.1 continued

**MOVED COUNCILLOR MATLA
SECONDED COUNCILLOR STANTON**

THAT the minutes of the Bushcarers Advisory Committee meeting held on 13 June 2008 be received (A copy of the minutes is included in the Elected Members Report / Information Bulletin), that the minutes are amended to record that Kim Stanton is a Councillor and the Committee's Chairperson and the following recommendations be adopted:

i) Item 6.1 Election of DEC representative

THAT Greg Freebury be appointed to the Department of Environment and Conservation representative on the Committee to replace Lawrie Anderson.

ii) Item 6.2 Election of community representative

THAT Val Davies be appointed the community representative on the Committee to replace Kay Stehn

**MOTION CARRIED 8 - 0
ABSOLUTE MAJORITY**

DEVELOPMENT SERVICES REPORTS

11.6.2 Planning and Environment Strategy and Policy Committee Meeting – 18 June 2008

File/Ward	: MAN 235 (All Wards)
Proposal/Issue	: Committee Item for Council Consideration
Reporting Officer(s)	: Executive Director Development Services (R Fenn)
Summary Recommendation	: That the minutes of the Planning and Environment Strategy and Policy Committee meeting held on 18 June 2008 be received
Bulletin Attachment	: Nil.

COMMENT

It was advised at the meeting that a schedule of agenda items for the July meeting of the Committee would be formulated and submitted for consideration, concurrently with the adoption of the Committee minutes by Council.

1. Appointment of Deputy Chairperson
2. Detailed Area Plans
 - a. Kalgan Townsite Expansion
 - b. Bayonet Head
 - c. Little Grove Structure Plan
3. Committee Delegation – Advertising of Policies and Structure Plans
4. Reflective Roof Materials – Goode Beach
5. Development Guidelines Policy
 - a. Bulky Goods Outlets
 - b. Consulting Rooms and Place of Public Worship in Residential Areas
 - c. Residential Design Code Variations
 - d. Industrial facades
 - e. Discrepancies between Development Guidelines 1A and 3
 - f. Expiry of Planning Scheme Consent

RECOMMENDATION

THAT the minutes of the Planning and Environment Strategy and Policy Committee meeting held on 18 June 2008 be received (A copy of the minutes follows this report) and the following recommendations be adopted:

i) Item 6.2 Car Parking Strategy

THAT staff:

- a) distribute the 1997 Car Parking Strategy to all Elected Members;
- b) set up and make available at the next Planning and Environment Strategy and Policy Committee meeting a set of objectives to be achieved;
- c) establish an independent meeting to discuss the parking issue and encourage Councillors to attend; and
- d) explore opportunities to involve the public in a future meeting to gain an understanding of community issues.

DEVELOPMENT SERVICES REPORTS

Item 11.6.2 continued.

ii) Item 6.3 Itinerant Vendors

THAT Council develop a policy, pursuant to Clause 6.5 of the Activities in Thoroughfares and Public Places and Trading Local Law 2001 to provide direction to City staff in the processing of applications for itinerant vendors and the objectives of the Policy include:

- i) the designation of areas where vendors will be allowed to operate;
- ii) verification from the vendor that their activity cannot reasonable be conducted on an approved commercial site;
- iii) an appropriate special separation between an itinerant vendor and a similar business operating from approved commercial premises;
- iv) resolution of equity issues; and
- v) seasonal demands for facilities and services.

iii) Item 6.4 York Street Master Plan

THAT Council receive the draft York Street Master Plan and subject the plan to a 30 day public consultation process and make arrangements with Mr de Villiers to provide a telephone number that people can contact him on during the process to ask questions.

iv) Item 6.5 Little Grove Sewerage Capacity

THAT City staff proceed with the preparation of an amended Little Grove Draft Structure Plan on the basis that all lots in the Residential Development zone at Little Grove are capable of being connected to the sewerage mains in the long term.

v) Item 6.6 Detailed Area Plans

THAT all future Detailed Area Plans (Structure Plans, Outline Development Plans etc) be submitted for consideration by the Planning and Environment Strategy and Policy Committee in future and that staff brief Councillors on the integration of the individual Detailed Area Plan with previous and projected planning in the suburb/locality.

vi) Item 6.7 City of Albany Noise Management and Compliance Policy

THAT Council adopt the City of Albany Noise Management and Compliance Policy and the Policy be implemented by the Environmental Health Officers to address noise complaints.

vii) Item 6.8 Local Law – Adoption of Signs Amendment Local Laws 2008

THAT Council, in accordance with Section 3.12 of the *Local Government Act 1995* (as amended), agrees to make the City of Albany Signs Amendment Local Law 2008 which is not significantly different to what was originally proposed.

Voting Requirement Absolute Majority

.....

DEVELOPMENT SERVICES REPORTS

Item 11.6.2 continued

The Mayor decided to deal with paragraph iii) of the committee recommendation relating to the York Street Master plan separately pursuant to Standing Order 6.4

**MOVED COUNCILLOR MATLA
SECONDED COUNCILLOR STANTON**

THAT the minutes of the Planning and Environment Strategy and Policy Committee meeting held on 18 June 2008 be received (A copy of the minutes follows this report) and the following recommendations be adopted:

i) Item 6.2 Car Parking Strategy

THAT staff:

- a) distribute the 1997 Car Parking Strategy to all Elected Members;
- b) set up and make available at the next Planning and Environment Strategy and Policy Committee meeting a set of objectives to be achieved;
- c) establish an independent meeting to discuss the parking issue and encourage Councillors to attend; and
- d) explore opportunities to involve the public in a future meeting to gain an understanding of community issues.

ii) Item 6.3 Itinerant Vendors

THAT Council develop a policy, pursuant to Clause 6.5 of the Activities in Thoroughfares and Public Places and Trading Local Law 2001 to provide direction to City staff in the processing of applications for itinerant vendors and the objectives of the Policy include:

- i) the designation of areas where vendors will be allowed to operate;
- ii) verification from the vendor that their activity cannot reasonable be conducted on an approved commercial site;
- iii) an appropriate special separation between an itinerant vendor and a similar business operating from approved commercial premises;
- iv) resolution of equity issues; and
- v) seasonal demands for facilities and services.

iv) Item 6.5 Little Grove Sewerage Capacity

THAT City staff proceed with the preparation of an amended Little Grove Draft Structure Plan on the basis that all lots in the Residential Development zone at Little Grove are capable of being connected to the sewerage mains in the long term.

v) Item 6.6 Detailed Area Plans

THAT all future Detailed Area Plans (Structure Plans, Outline Development Plans etc) be submitted for consideration by the Planning and Environment Strategy and Policy Committee in future and that staff brief Councillors on the integration of the individual Detailed Area Plan with previous and projected planning in the suburb/locality.

vi) Item 6.7 City of Albany Noise Management and Compliance Policy

THAT Council adopt the City of Albany Noise Management and Compliance Policy and the Policy be implemented by the Environmental Health Officers to address noise complaints.

vii) Item 6.8 Local Law – Adoption of Signs Amendment Local Laws 2008

THAT Council, in accordance with Section 3.12 of the *Local Government Act 1995* (as amended), agrees to make the City of Albany Signs Amendment Local Law 2008 which is not significantly different to what was originally proposed.

**MOTION CARRIED 8 –0
ABSOLUTE MAJORITY**

DEVELOPMENT SERVICES REPORTS

Item 11.6.2 continued

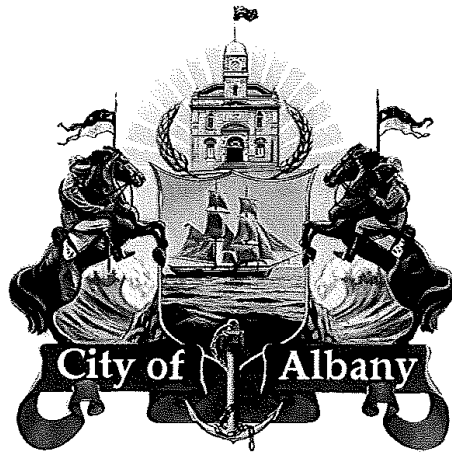
**MOVED COUNCILLOR WISEMAN
SECONDED COUNCILLOR MORRIS**

iii) Item 6.4 York Street Master Plan

THAT Council receive the draft York Street Master Plan and subject the plan to a 60 day public consultation process and make arrangements with Mr de Villiers to provide a telephone number that people can contact him on during the process to ask questions.

MOTION CARRIED 8 – 0

REASON: A longer consultation period is required given the importance of the plan.



MINUTES

PLANNING AND ENVIRONMENT STRATEGY AND POLICY COMMITTEE

**Held on
Wednesday, 18 June 2008
12.00 pm**

City of Albany Margaret Coates Boardroom

DEVELOPMENT SERVICES REPORTS

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DEVELOPMENT SERVICES REPORTS

COMMITTEE MEETING AGENDA– 18/06/08

** REFER DISCLAIMER **

1.0 DECLARATION OF OPENING

The Chairperson, Councillor Matla, declared the meeting open at 12.00pm.

2.0 ATTENDANCES

Attendances:

Mayor -

Councillors -

MJ Evans, JP

J Matla (Chairperson)

C Morris

K Stanton

J Bostock

R Buegge

R Fenn

K Barnett

A Nicoll

J van der Mescht

M Bosworth

Executive Director Development Services

Manager Building & Health Services

Strategic Planning Officer

Senior Planning Officer

Personal Assistant to EDDS

Observers:

Councillor

R Paver

3.0 APOLOGIES

Apologies were received from N Williams, D Price and G Bride.

4.0 DECLARATION OF INTEREST

Nil

5.0 CONFIRMATION OF MINUTES OF MEETING OF 21st May 2008

A tourism site evaluation sheet for the Goode Beach property (formerly Lot 401) was tabled at the meeting.

MOVED: M Evans

SECONDED: K Stanton

THAT the minutes of the meeting of the 21st May 2008 be confirmed as an accurate record of the meeting.

Carried 6/0

6.0 ITEMS OF DISCUSSION

6.1 Presentation by Albany Chamber of Commerce and Industry

Nick Ayton, Ian Howard and Rod Hedderwick attended the meeting at 12 noon to provide a 20 minute presentation to Councillors on CBD car parking as it relates to landowners and end users.

The ACCI representatives highlighted that the Council had a report (1998) dealing with car parking issues, there needed to be a forward looking solution to parking, parking should be considered in the context of a total CBD development strategy, solutions will be generated from a co-operative approach between CBD landowners, users and

DEVELOPMENT SERVICES REPORTS

COMMITTEE MEETING AGENDA– 18/06/08

**** REFER DISCLAIMER ****

Council, there needed to be greater equity and parking for CBD users would be improved if all day parking was moved to the edges of the CBD.

Messrs Ayton, Howard and Hedderwick left the meeting at 12.30pm.

6.2 Car Parking Strategy

Discussion followed on the issues raised by the ACCI.

MOVED: M Evans

SECONDED: K Stanton

THAT Staff

- i) distribute the 1997 Car Parking Strategy to all Elected Members;
- ii) set up and make available at the next Planning and Environment Strategy and Policy Committee meeting a set of objectives to be achieved;
- iii) establish an independent meeting to discuss the parking issue and encourage Councillors to attend; and
- iv) explore opportunities to involve the public in a future meeting to gain an understanding of community issues.

Carried 6/0

6.3 Itinerant Vendors

Mr Barnett highlighted the main issues in the discussion paper on the issues facing City staff in dealing with applications for itinerant vendors, particularly over the Mother's Day weekend and Valentines Day, was previously distributed to Councillors.

The Committee discussed the issues relating to regulating Itinerant Vendors, sought clarification on what activities needed to be regulated and highlighted to staff issues associated with seasonal activities.

MOVED: C Morris

SECONDED: R Buegge

THAT Council develop a policy, pursuant to clause 6.5 of the Activities in Thoroughfares and Public Places and Trading Local Law 2001 to provide direction to City staff in the processing of applications for itinerant vendors and the objectives of the Policy include:

- i) the designation of areas where vendors will be allowed to operate;
- ii) verification from the vendor that their activity cannot reasonably be conducted on an approved commercial site;
- iii) an appropriate spacial separation between an itinerant vendor and a similar business operating from approved commercial premises;
- iv) resolution of equity issues; and
- v) seasonal demands for facilities and services.

Carried 6/0

DEVELOPMENT SERVICES REPORTS

COMMITTEE MEETING AGENDA– 18/06/08

** REFER DISCLAIMER **

6.4 York Street Master Plan

A copy of the draft York Street Master Plan was tabled.

MOVED: R Buegge

SECONDED: K Stanton

THAT Council receive the draft York Street Master Plan and subject the plan to a 30 day public consultation process and make arrangements with Mr de Villiers to provide a telephone number that people can contact him on during the process to ask questions.

Carried 6/0

Mayor Evans departed the Committee meeting at 1.25 pm.

6.5 Little Grove Sewerage Capacity

The Little Grove sewer system was activated on Thursday the 5th June 2008 and residents can now connect their houses to the sewerage connection provided at the property boundary.

Mr Nicholl advised that all lots in the Little Grove "Residential Development" zone, to which the Little Grove Structure Plan applies, are capable of being connected in the long term to the sewer main. A review of the Little Grove Structure Plan was sought by the Regional Office of the DPI and Mr Nicholl had been in detailed discussions with DPI to achieve a revised Structure Plan that also met the objectives previously set by Council for the Structure Plan area. Mr Nicholl tabled an amended Structure Plan for the Committee's consideration.

MOVED: C Morris

SECONDED: R Buegge

THAT City staff proceed with the preparation of an amended Little Grove Draft Structure Plan on the basis that all lots in the Residential Development zone at Little Grove are capable of being connected to the sewerage mains in the long term.

Carried 5/0

6.6 Detailed Area Plans

Mr Nicholl tabled a first draft of the composite plan showing the extent of the Detailed Area Plans currently adopted and/or under preparation. Mr van der Mescht provided Councillors with details on the Detailed Area Planning process (also referred to as Outline Development Plans, Structure Plan, Development Control Plans, etc.).

Staff advised that a series of Detailed Area Plans will be brought forward for the Committee's consideration commencing at the July 2008 meeting.

DEVELOPMENT SERVICES REPORTS

COMMITTEE MEETING AGENDA– 18/06/08

** REFER DISCLAIMER **

MOVED: C Morris

SECONDED: K Stanton

THAT all future Detailed Area Plans (Structure Plans, Outlined Development Plans etc) be submitted for consideration by the Planning and Environment Strategy and Policy Committee in future and that staff brief Councillors on the integration of the individual Detailed Area Plan with previous and projected planning in the suburb/locality.

Carried 5/0

6.7 City of Albany Noise Management and Compliance Policy

At the April 2007 meeting of Council, a resolution was passed which contained the following component:

“(v) Direct staff to prepare a Noise Management and Compliance Strategy for subsequent consideration and adoption by Council that incorporates specified processes and procedures for dealing with noise complaints and also identifies the resources required both internally and externally that will deliver the strategy’s objectives effectively.”

Mr Barnett tabled a revised Policy which will provide the Environmental Health team with clear direction to resolve noise pollution complaints in an effective and efficient manner. The document will also ensure compliance with the legislative requirements of both the Environmental Protection Act 1986 and the Environmental Protection (Noise) Regulations 1997.

MOVED: K Stanton

SECONDED: C Morris

THAT Council adopt the City of Albany Noise Management and Compliance Policy and the Policy be implemented by the Environmental Health Officers to address noise complaints.

Carried 5/0

Councillor Morris left the meeting at 1.50pm

6.8 Local Law – Adoption of Signs Amendment Local Laws 2008

At its 16th October 2007 meeting, Council commenced the process to make the Signs Amendment Local Law 2008.

The procedure for making Local Laws requires Council to advertise statewide, advising of its intention to make a Local Law, and seeking submissions within a six-week period. Council is to consider all submissions before making a Local Law, publish it in the Government Gazette and provide a copy of it to the Minister for Local Government. Local public notice of the adoption is then to occur.

Council advertised, both statewide and locally for public comment on the draft Signs Amendment Local Law 2008, and at the closing date for submissions, 14th March 2008, one submission had been received. A submission on behalf of the Minister for Local Government recommended minor formatting changes to reflect current drafting conventions which have been incorporated into the draft amendment local law:

DEVELOPMENT SERVICES REPORTS

COMMITTEE MEETING AGENDA– 18/06/08

** REFER DISCLAIMER **

Mr Barnett advised that the amended draft amendment local law was not significantly different from what was originally proposed and that Council should continue the process of adopting the local law.

The purpose of the amendment to the Signs Local Law is to ensure compliance with the recommendations of the Joint Standing Committee on Delegated Legislation.

The effect of the amendment to the Signs Local Law will be to implement the recommendations of the Joint Standing Committee on Delegated Legislation.

MOVED: K Stanton

SECONDED: R Buegge

THAT Council, in accordance with Section 3.12 of the Local Government Act 1995 (as amended), agrees to make the City of Albany Signs Amendment Local Law 2008 which is not significantly different to what was originally proposed.

Carried 4/0

7.0 MATTERS FOR CONSIDERATION AT NEXT COMMITTEE MEETING

The EDDS advised that he would not be available for the following three meetings and, in Mr Bride's absence, it was not possible to provide a list of matters to be considered at the next Committee meeting.

Councillor Stanton raised concerns over reflective roofs and Councillor Buegge sought a change in the meeting time and dates for the Committee.

Councillor Buegge left the meeting at 2.04pm

8.0 INFORMATION FOR COMMITTEE

8.1 Draft Planning Policy 3.6 – Development Contributions for Infrastructure

The WAPC is seeking comment on the above policy up till the 16th July 2008.

8.2 Local Government (Miscellaneous Provisions) Act Amendment

Effective from the 1st July 2008 the Local Government (Miscellaneous Provisions) Act 1960 along with associated regulations will be proclaimed shortly:-

The amendments relate to:-

- Building Surveyor Qualifications. WA is adopting a National Accreditation Frameworks for building surveyors.
- Delegation of Authority to approve or refuse plans of buildings or unauthorised building work;
- Building Approval Certificates for unauthorised building work; and
- Revised Building Licence Application Fees.

The Department is currently reviewing the following regulations:-

- Bushfire compliance for buildings in bush fire prone areas; and
- Maintenance of safety measures in completed buildings.

8.3 The Prostitution Amendment Act 2008

The Prostitution Amendment Act 2008 has recently become law and local authorities will need to recognise the land use of 'sexual services businesses' in their schemes.

DEVELOPMENT SERVICES REPORTS

COMMITTEE MEETING AGENDA– 18/06/08

** REFER DISCLAIMER **

8.4 Amendments to the Building Code of Australia

Amendments to the Building Code of Australia are currently being advertised and comment is sought on those amendments.

9.0 CLOSURE OF MEETING

The meeting was declared closed at 2.05pm.

Corporate & Community Services

REPORTS

CORPORATE & COMMUNITY SERVICES REPORTS**12.1 FINANCE****12.1.1 List of Accounts for Payment**

File/Ward	:	FIN 040 (All Wards)
Proposal/Issue	:	List of Accounts for Payment
Subject Land/Locality	:	N/A
Proponent	:	N/A
Owner	:	N/A
Reporting Officer(s)	:	Manager Finance (S Goodman)
Disclosure of Interest	:	Nil.
Previous Reference	:	N/A
Summary Recommendation	:	Council receive the list of accounts for payment.
Bulletin Attachment	:	List of Accounts for Payment
Locality Plan	:	N/A

STATUTORY REQUIREMENTS

1. Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996, provides that payment may only be made from the Municipal Fund or a Trust Fund if the Local Government had delegated the function to the Chief Executive Officer or alternatively authorises payment in advance.
2. The Chief Executive Officer has delegated authority to authorise payments.
3. Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments should be presented to Council meetings and recorded in the minutes.

COMMENTS / DISCUSSION

4. The list of accounts authorised for payment by the Chief Executive Officer is included within the Elected Members Report/Information Bulletin.
5. A summary of payments is as follows:

Municipal Fund		
Cheques	Totalling	\$138,275.58
Electronic Fund transfer	Totalling	\$4,793,231.17
Credit Cards	Totalling	\$7,615.72
Payroll	Totalling	\$714,054.00
Total		<u>\$5,653,176.47</u>

CORPORATE & COMMUNITY SERVICES REPORTS

Item 12.1.1 continued

6. As at the 30 June 2008, the total outstanding creditors, stands at \$319,790.85.
7. Cancelled cheques – 24274, 24296 and 24342.

RECOMMENDATION

THAT the list of accounts authorised for payment by the Chief Executive Officer as presented in the Elected Members Report/Information Bulletin be received.

Voting Requirement Simple Majority

.....

**MOVED COUNCILLOR MORRIS
SECONDED COUNCILLOR MATLA**

THAT the list of accounts authorised for payment by the Chief Executive Officer as presented in the Elected Members Report/Information Bulletin be received.

MOTION CARRIED 8 – 0

CORPORATE & COMMUNITY SERVICES REPORTS

12.1.2 Municipal Fund Budget

File/Ward	:	FIN 069 (All Wards)
Proposal/Issue	:	Municipal Fund Budget 2008/09
Subject Land/Locality	:	N/A
Proponent	:	N/A
Owner	:	N/A
Reporting Officer	:	Manager Finance (S Goodman)
Disclosure of Interest	:	Nil
Previous Reference	:	Nil
Summary Recommendation	:	That the 2008/09 Budget be adopted.
Bulletin Attachment	:	Draft budget distributed.
Locality Plan	:	N/A

BACKGROUND

1. The draft annual budget for 2008/09 has been prepared in accordance with the Local Government Act 1995.
2. Council has considered the imposition of differential rates for 2008/09 and advertised for public submissions on the issue.

STATUTORY REQUIREMENTS

Adoption of Budget

3. Section 6.2(1) of the Local Government Act 1995 requires that prior to 31st August 2008, Council adopt a budget for its municipal fund for the year ending 30th June 2009.
- The annual budget is to incorporate:-
- a) particulars of the estimated expenditure proposed to be incurred by the local government;
 - b) detailed information relating to the rates and service charges which will apply to land within the district including:-
 - i. the amount it is estimated will be yielded by the general rate; and
 - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges.
 - c) the fees and charges proposed to be imposed by the local government;
 - d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - g) such other matters as are prescribed.

CORPORATE & COMMUNITY SERVICES REPORTS

Item 12.1.2 continued

Differential Rates

4. Section 6.33 of the Local Government Act (1995) allows a local government to impose a differential general rate based on the zoning and/or land use of the property. Section 6.36 (1) requires a local government which is considering the imposition of a differential general rate to give local public notice of its intention and allow a period of 21 days for public submissions. Prior to adopting the proposed rate, Council is required to consider all submissions received within the time allowed.

POLICY IMPLICATIONS

5. There are no policy implications relating to this item.

FINANCIAL IMPLICATIONS

6. The adopted budget will form the financial basis for operations of the City of Albany in 2008/09. Once adopted, the budget will be reviewed in October 2008, January 2009, April 2009, and such other dates as directed by Council.

STRATEGIC IMPLICATIONS

7. This item directly relates to the following elements from the City of Albany 3D Corporate Plan...

Community Vision

Nil

Mission Statement

The City of Albany is committed to sustainably managing Albany's municipal assets, delivering excellent community services and providing sound governance.

Priority City Projects

Albany Entertainment Centre, Asset Masterplan expenditure, Anzac Peace Park

COMMENT/DISCUSSION

Rating

8. The proposed increase in 2008/09 rates is 4.9%. City of Albany rates revenue for 2008/09 has been based on total property values as at 30th June 2008 with an increase of 4.9% applied. Unimproved Value based properties have been revalued with another significant increase (average 27%). Although the UV rate in the dollar has been reduced accordingly, the impact on individual property will vary based on the degree to which the new value of the property moves against the average for the City.
9. It is again proposed that differential rates for Gross Rental Value on vacant land be introduced. The purpose of the differential rate for vacant land is to ensure that the average rates burden carried by owners of such property is consistent with previous imposts. When vacant land is developed, the higher GRV Occupied Rate will be used, reflecting the increased use of City services. To the date of writing this report, there were no public submissions on the proposed imposition of differential rates. Any submissions received within the allowed timeframe will be presented at the meeting.

CORPORATE & COMMUNITY SERVICES REPORTS

Item 12.1.2 continued

Capital Works Programme

10. Total Programme \$ 26.6 million

Funding Sources

Municipal Fund	\$ 3.2 million
External Sources (mainly grants & asset trade-ins)	\$ 9.5 million
Loan Funds	\$ 3.6 million
Land Sales	\$ 4.0 million
City Reserve Funds	\$ 6.3 million

Major Projects

Albany Entertainment Centre
 Anzac Peace Park
 Assets Management Strategy Roads Programme
 Plant Replacement
 Cull Road Subdivision

Loans

11. Loan funding is proposed for the Cull Road Subdivision (\$3.6 million). Existing interest only loans totalling \$1.5 million will be refinanced as scheduled.

Reserve Funds

12. City reserve funds show an estimated balance as at 30th June 2009 of \$ 4.2 million.

Fees and Charges

13. The proposed schedule of fees and charges is included in the Draft budget document.

Waste Charges

14. The refuse collection/recycling fee for 2008/09 is proposed to be set at \$ 209.00 for households being serviced and \$ 38.00 for rural properties outside the full service area.

Mayor & Councillor Fees

15. It is proposed that annual Councillor fees and allowances remain unchanged from 2007/2008 as follows:

Mayoral Sitting Fee	14,000
Mayoral Allowance	12,000
Deputy Mayor Allowance	3,000
Councillor Sitting Fees	7,000
Telecommunications Allowance	1,800
Information Technology Allowance	600

Major Land Transactions

16. The following major land transactions, which were adopted by Council in 2006/07 and 2007/08 are included in the 2008/09 Budget:

- Sale of land – Lower King - to provide funding for the Albany Leisure and Aquatic Centre Redevelopment.
- Sale of land – Wellington Street – to provide funding for the Albany Leisure and Aquatic Centre Redevelopment.

CORPORATE & COMMUNITY SERVICES REPORTS

Item 12.1.2 continued

- Subdivisions – Cull Road and Yakamia – development work to prepare phase 1 of the land for sale commencing in 2009/10.

Operating Surplus

17. The land at Francis Street, Lower King was not sold in the 2007/08 financial year, leading to a net deficit of \$ 2,200,000 in that year. The projected sale of the land in 2008/09 will create a surplus to offset the 2007/08 deficit.

RECOMMENDATION

Budget Adoption

THAT Council adopt the 2008/09 Budget which has been prepared in accordance with the Local Government Financial Regulations (1997) and applicable accounting standards in accordance with the following:

i) General Rates

- a) That in accordance with Section 6.33 of the Local Government Act 1995, a Differential General Rate of 9.4158 cents in the dollar be imposed on Occupied Gross Rental Valuations for those occupied properties to be rated on Gross Rental Value.
- b) That in accordance with Section 6.33 of the Local Government Act 1995, a Differential General Rate of 4.8212 cents in the dollar be imposed on Vacant Gross Rental Valuations for those vacant properties to be rated on Gross Rental Value.
- c) That in accordance with Section 6.32 of the Local Government Act 1995, a General Rate of 0.3122 cents in the dollar be imposed on all Unimproved Valuations for properties to be rated on Unimproved Value.

ii) Discount for Early Payment

That in accordance with Section 6.46 of the Local Government Act 1995, an early payment discount equal to 2% of current rates levied be allowed where payment of the account is made in full by no later than 4.30pm on the 10th September 2008.

iii) Minimum Rates – All Properties

That in accordance with Section 6.35 of the Local Government Act 1995, a minimum rate be set at \$533 for all categories.

iv) Refuse Service Charges (Rubbish Disposal & Recycling Service)

That the domestic Urban Refuse Services Charge for 2008/09 be \$209.00 per annum.

v) Rural Waste Service Charge

That the Rural Waste Services Charge for 2008/09 be \$38.00 per annum per residential component for properties which do not have a weekly/fortnightly rubbish disposal service.

vi) Instalment Options

That in accordance with Section 6.45 of the Local Government Act 1995, the following payment options are available:

- Option 1 Payment in full up to 35 days after date of issue of Rate Notice – Due Date 10th September 2008
- Option 2 Payment of two equal or nearly equal instalments:
 - 1st Instalment Due Date 10th September 2008;
 - 2nd Instalment Due 4 months after 1st
 - Due date: 14th January 2009.

CORPORATE & COMMUNITY SERVICES REPORTS

Item 12.1.2 continued

- Option 3 (Instalment interest payable on rate amount only, all arrears to be paid in 1st instalment)
Payment of four equal or nearly equal instalments:
1st Instalment Due 35 days after date of issue of Rate Notice. Due date 10^h September 2008
2nd Instalment Due 2 months after 1st. Due date 12th November 2008.
3rd Instalment Due 2 month after 2nd. Due Date 14th January 2009.
4th Instalment Due 2 months after 3rd. Due Date 18^h March 2009.
(Instalment interest payable on rate amount only, all arrears to be paid in 1st Instalment)

vii) Instalments – Interest Rates & Administrative Charges

That in accordance with Section 6.45 of the Local Government Act 1995:

- a) an additional charge by way of interest where payment of a rate is made by instalments with the rate of interest being set at 5.5%;
- b) an additional charge by way of an instalment fee, where payment of a rate is made by instalment be set at \$3.00 for each instalment excluding the first of any payment option. Therefore option 2 will attract a total administration charge of \$3.00 and option 3 will attract a total administration charge of \$9.00.

viii) Late Payment Interest Rates

- a) Interest on Overdue Rates, Service Charges.
Late payment interest be set at a rate of 11% per annum (.0301% daily) and continue to be charged on overdue/arrears rates and service charges, and current rates and service charges that remain unpaid after 35 days from the date of issue.
- b) Interest on Overdue Rubbish Collection Fees
Late payment interest be set at a rate of 11% per annum (.0301% daily) and continue to be charged on overdue/arrears Rubbish Collection Fees, and current rubbish charges that remain unpaid after 35 days from the date of issue.
- c) Interest on Overdue Debtors Accounts.
Late payment interest be set at a rate of 11% per annum (.0164% daily) and continue to be charged on overdue/arrears debtors accounts that remain unpaid after 60 days from the date of issue.

ix) Early Payment Prize

THAT prizes be awarded as follows:

- * A \$2000 Commonwealth Bank Streamline account
- * Minor prizes to be sought from suppliers

In order to be eligible to enter the draw for the prizes, all rates and charges on the individual assessment must be paid in full 2 weeks prior to the due date (ie on or before 27th August 2008)

x) Fees and Charges

That the schedule of fees and charges for the City of Albany be adopted.

CORPORATE & COMMUNITY SERVICES REPORTS

Item 12.1.2 continued

xi) Mayor & Councillor Fees

THAT annual Councillor fees and allowances for 2008/09 be:

Mayoral Sitting Fee	14,000
Mayoral Allowance	12,000
Deputy Mayor Allowance	3,000
Councillor Sitting Fees	7,000
Telecommunications Allowance	1,800
Information Technology Allowance	600

xii) Major Land Transactions

THAT major land transactions relating to land at Francis St, Lower King, Wellington St, and Cull Road as adopted by Council in 2006/07 and 2007/08 be noted.

Voting Requirement Absolute Majority

.....

Councillor Bostock spoke against the motion and tabled the following address:

OCM 15 July 2008

Item 12.1.2 Adoption 2007/08 Budget.

I am finding my role as councillor very difficult. We have a budget before us this evening, for us to appraise prior to adoption.

Councillors' role is not to itemize a budget or adjust items within it; this is management's job, one that demands professional expertise. Councils input should be to set the direction of that budget, to set the limitations that management must work within.

To set such direction the entire council must meet and debate, tease out the possible options; this is on a broad level, formulating priorities, setting the boundaries. No such meeting has taken place, indeed since I have been a councillor not a single full council meeting without a staff driven agenda has eventuated. I maintain that governance cannot operate unless council takes control of its own work.

It is true that there has been a presentation to talk Councillors through the detail of this budget, followed by a special meeting of council providing an opportunity for questions but the invitation is to amend an existing document. I ask what skills each of us has in this direction, surely the detail of how the budget is to be balanced is a management issue.

As far as this budget is concerned I would like to thank the staff for their careful preparation of this document, there is some very good work being achieved in this city but we desperately need a strong authoritative governing body at the helm. There is no question that councillors are working very hard; we attend presentations, briefings, and committee meetings, we are directed even to the extent of being told to attend a meeting but not to speak.

This is the problem Mayor and councillors it is our role to be in the driving seat. Governors do not need to be financial or management experts but they do need to be self determined, experts in thinking, debating and strategic planning. This is a talking job, we must let each other speak; meet as an entire group and talk, on carefully planned agendas, to tackle the broader picture. We are so bogged down with management issues that we never focus on the job of governance.

So I find myself again required to appraise and vote on a management document. It is LGA requirement for Council to approve our Budget, but from what criteria can I make judgement, what would make it acceptable or not?

CORPORATE & COMMUNITY SERVICES REPORTS

Item 12.1.2 continued

I cannot comment on detail I simply do not have the necessary financial expertise but an important direction that is missing is the need to fit expenditure to income rather than the reverse. In built in our thinking, should be the need to save money, to look at where savings can be made, to examine and judge if any individual expenditure is necessary, can we live without it. Will such expenditure give value for money, will the lives of Albany's residents be better.

Improving the lives of residents is the primary reason that this organization exists, it is financed on their money, any expenditure should be judged on the value or benefit it affords those residents.

A well run office is not an end in it self, the only true measure of the effectiveness of this organisation is how well it improves the lives of those who live here.

Our budget should focus on this; rigorously question any expenditure which does not directly help our community. We have a duty to look after the public purse as carefully as we do our own.

Mayor and councillors I would like to see a situation where we truly take the authority vested in us and where we set the direction and limitations before the budget is prepared. Only then will we be in the position to judge if the budget is appropriate, we have to set the criteria before judging if its been met.

Councillor Jill Bostock

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR WALKER**

Budget Adoption

THAT Council adopt the 2008/09 Budget which has been prepared in accordance with the Local Government Financial Regulations (1997) and applicable accounting standards in accordance with the following:

i) General Rates

- a) That in accordance with Section 6.33 of the Local Government Act 1995, a Differential General Rate of 9.4158 cents in the dollar be imposed on Occupied Gross Rental Valuations for those occupied properties to be rated on Gross Rental Value.**
- b) That in accordance with Section 6.33 of the Local Government Act 1995, a Differential General Rate of 4.8212 cents in the dollar be imposed on Vacant Gross Rental Valuations for those vacant properties to be rated on Gross Rental Value.**
- c) That in accordance with Section 6.32 of the Local Government Act 1995, a General Rate of 0.3122 cents in the dollar be imposed on all Unimproved Valuations for properties to be rated on Unimproved Value.**

ii) Discount for Early Payment

That in accordance with Section 6.46 of the Local Government Act 1995, an early payment discount equal to 2% of current rates levied be allowed where payment of the account is made in full by no later than 4.30pm on the 10th September 2008.

Item 12.1.2 continued

iii) **Minimum Rates – All Properties**

That in accordance with Section 6.35 of the Local Government Act 1995, a minimum rate be set at \$533 for all categories.

iv) **Refuse Service Charges (Rubbish Disposal & Recycling Service)**

That the domestic Urban Refuse Services Charge for 2008/09 be \$209.00 per annum.

v) **Rural Waste Service Charge**

That the Rural Waste Services Charge for 2008/09 be \$38.00 per annum per residential component for properties which do not have a weekly/fortnightly rubbish disposal service.

vi) **Instalment Options**

That in accordance with Section 6.45 of the Local Government Act 1995, the following payment options are available:

- | | |
|----------|---|
| Option 1 | Payment in full up to 35 days after date of issue of Rate Notice – Due Date 10th September 2008 |
| Option 2 | Payment of two equal or nearly equal instalments:
1 st Instalment Due Date 10th September 2008;
2 nd Instalment Due 4 months after 1 st
Due date: 14 th January 2009.
(Instalment interest payable on rate amount only, all arrears to be paid in 1 st instalment) |
| Option 3 | Payment of four equal or nearly equal instalments:
1 st Instalment Due 35 days after date of issue of Rate Notice. Due date 10 ^h September 2008
2 nd Instalment Due 2 months after 1 st . Due date 12 th November 2008.
3 rd Instalment Due 2 month after 2 nd . Due Date 14 th January 2009.
4 th Instalment Due 2 months after 3 rd . Due Date 18 ^h March 2009.
(Instalment interest payable on rate amount only, all arrears to be paid in 1 st Instalment) |

vii) **Instalments – Interest Rates & Administrative Charges**

That in accordance with Section 6.45 of the Local Government Act 1995:

- a) an additional charge by way of interest where payment of a rate is made by instalments with the rate of interest being set at 5.5%;
- b) an additional charge by way of an instalment fee, where payment of a rate is made by instalment be set at \$3.00 for each instalment excluding the first of any payment option. Therefore option 2 will attract a total administration charge of \$3.00 and option 3 will attract a total administration charge of \$9.00.

CORPORATE & COMMUNITY SERVICES REPORTS

Item 12.1.2 continued

viii) Late Payment Interest Ratesa) Interest on Overdue Rates, Service Charges.

Late payment interest be set at a rate of 11% per annum (.0301% daily) and continue to be charged on overdue/arrears rates and service charges, and current rates and service charges that remain unpaid after 35 days from the date of issue.

b) Interest on Overdue Rubbish Collection Fees

Late payment interest be set at a rate of 11% per annum (.0301% daily) and continue to be charged on overdue/arrears Rubbish Collection Fees, and current rubbish charges that remain unpaid after 35 days from the date of issue.

c) Interest on Overdue Debtors Accounts.

Late payment interest be set at a rate of 11% per annum (.0164% daily) and continue to be charged on overdue/arrears debtors accounts that remain unpaid after 60 days from the date of issue.

ix) Early Payment Prize

THAT prizes be awarded as follows:

* A \$2000 Commonwealth Bank Streamline account

* Minor prizes to be sought from suppliers

In order to be eligible to enter the draw for the prizes, all rates and charges on the individual assessment must be paid in full 2 weeks prior to the due date (ie on or before 27th August 2008)

x) Fees and Charges

That the schedule of fees and charges for the City of Albany be adopted.

xi) Mayor & Councillor Fees

THAT annual Councillor fees and allowances for 2008/09 be:

Mayoral Sitting Fee	14,000
Mayoral Allowance	12,000
Deputy Mayor Allowance	3,000
Councillor Sitting Fees	7,000
Telecommunications Allowance	1,800
Information Technology Allowance	600

xii) Major Land Transactions

THAT major land transactions relating to land at Francis St, Lower King, Wellington St, and Cull Road as adopted by Council in 2006/07 and 2007/08 be noted.

MOTION CARRIED 7 - 1
ABSOLUTE MAJORITY

CORPORATE & COMMUNITY SERVICES REPORTS

12.2 ADMINISTRATION

Nil

12.3 LIBRARY SERVICES

Nil

12.4 DAY CARE CENTRE

Nil

12.5 TOWN HALL

Nil

12.6 RECREATION SERVICES

Nil

12.7 VISITORS CENTRE

Nil

CORPORATE & COMMUNITY SERVICES REPORTS

12.8 CORPORATE & COMMUNITY SERVICES COMMITTEE

12.8.1 Community Financial Assistance Committee Meeting Minutes – 20 June 2008

File/Ward	:	FIN 022 (All Wards)
Proposal/Issue	:	Committee Items for Council Consideration.
Reporting Officer(s)	:	Executive Director Corporate and Community Services (W P Madigan)
Summary Recommendation	:	That the Minutes of the Community Financial Assistance Committee meeting held on 20 June 2008 be adopted.
Bulletin Attachment	:	Copy of Community Financial Assistance Committee meeting minutes – 20 th June 2008

RECOMMENDATION

THAT the minutes of the Community Financial Assistance Committee Meeting held on 20 June 2008 be received (copy of minutes are in the Elected Members Report/Information Bulletin), and the following recommendations be adopted:

- i) THAT the Guidelines – Heritage Conservation Incentive Grants be adopted.
- ii) THAT Council approve the maximum allocation of \$2,500 to Aldersyde (owners Mr & Mrs A Stratico) under the Heritage Conservation Incentives Grants program subject to the recipient providing a final invoice for the works or receipt of payments made for materials.
- iii) THAT Council approve the maximum allocation of \$4,200 to Wollaston House (owner Ms J Albany) under the Heritage Conservation Incentives Grants program subject to the recipient providing a final invoice for the works or receipt of payments made for materials.

Voting Requirement Simple Majority

- iv) THAT Council approve the re-allocation of \$4,000 from the Community Services Funding Pool surplus to the Albany Youth Support Association for the purchase of consumable art materials and artist's sessional fees as a part of the Open Access Art Studio Project.

Voting Requirement Absolute Majority

Item 12.8.1 continued

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR WALKER**

THAT the minutes of the Community Financial Assistance Committee Meeting held on 20 June 2008 be received (copy of minutes are in the Elected Members Report/Information Bulletin), and the following recommendations be adopted:

- i) THAT the Guidelines – Heritage Conservation Incentive Grants be adopted.**
- ii) THAT Council approve the maximum allocation of \$2,500 to Aldersyde (owners Mr & Mrs A Stratico) under the Heritage Conservation Incentives Grants program subject to the recipient providing a final invoice for the works or receipt of payments made for materials.**
- iii) THAT Council approve the maximum allocation of \$4,200 to Wollaston House (owner Ms J Albany) under the Heritage Conservation Incentives Grants program subject to the recipient providing a final invoice for the works or receipt of payments made for materials.**

MOTION CARRIED 7 - 1

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR WALKER**

- iv) THAT Council approve the re-allocation of \$4,000 from the Community Services Funding Pool surplus to the Albany Youth Support Association for the purchase of consumable art materials and artist's sessional fees as a part of the Open Access Art Studio Project.**

**MOTION CARRIED 8 - 0
ABSOLUTE MAJORITY**

CORPORATE & COMMUNITY SERVICES REPORTS

12.8.2 Community and Economic Development Strategy and Policy Committee Meeting Minutes – 18 June 2008

File/Ward	:	MAN 233 (All Wards)
Proposal/Issue	:	Committee Items for Council Consideration.
Reporting Officer(s)	:	Executive Director Corporate and Community Services (W P Madigan)
Summary Recommendation	:	That the Minutes of the Community and Economic Development Strategy and Policy Committee meeting held on Wednesday 18 June 2008 be adopted.

RECOMMENDATION

THAT the minutes of the Community and Economic Development Strategy and Policy Committee meeting held on Wednesday 18 June 2008 be received (a copy of minutes is included in the Agenda) and the following recommendations adopted:

- i) Item 5.1 - Office of Crime Prevention.
 - a) THAT the committee decline Ms Kate Bennett's request to attend the July meeting of the Community and Economic Development Strategy and Policy Committee and that an invitation be extended to Ms Bennett to attend a future meeting of the committee later in the year.
 - b) THAT the Committee convene a meeting with the Albany Police, business owners and other local stakeholders to form a collaborative approach to reducing antisocial behaviour within the central business district precinct.
 - c) THAT the Committee endorses and supports the work being completed by the City of Albany Works Team to improve lighting and landscaping sight lines within the Stirling Street precinct.
- ii) Item 5.2 - Aboriginal Accord
 - a) THAT the Committee endorses the circulation of the draft Aboriginal Accord document to the local Aboriginal Community for comment/feedback before being presented back to the Community and Economic Development Strategy and Policy Committee for final endorsement.
- iii) Item 5.4 - Sister City Proposal
 - a) THAT the Mayor writes to the Mayor of Peronne, France to express an interest in establishing a Sister City Relationship based on military heritage.
- iv) Item 5.6 - Status Update
 - a) THAT the Committee invites Sue Hodges (interpretation specialist) to attend the August meeting of the Community and Economic Development Strategy and Policy Committee to discuss the Peace Park and Amity precinct.

Voting Requirement Simple Majority

.....

Item 12.8.2 continued

**MOVED COUNCILLOR WISEMAN
SECONDED COUNCILLOR WALKER**

THAT the minutes of the Community and Economic Development Strategy and Policy Committee meeting held on Wednesday 18 June 2008 be received (a copy of minutes is included in the Agenda) and the following recommendations adopted:

i) Item 5.1 - Office of Crime Prevention.

- a) THAT the committee decline Ms Kate Bennett's request to attend the July meeting of the Community and Economic Development Strategy and Policy Committee and that an invitation be extended to Ms Bennett to attend a future meeting of the committee later in the year.**
- b) THAT the Committee convene a meeting with the Albany Police, business owners and other local stakeholders to form a collaborative approach to reducing antisocial behaviour within the central business district precinct.**
- c) THAT the Committee endorses and supports the work being completed by the City of Albany Works Team to improve lighting and landscaping sight lines within the Stirling Street precinct.**

ii) Item 5.2 - Aboriginal Accord

- a) THAT the Committee endorses the circulation of the draft Aboriginal Accord document to the local Aboriginal Community for comment/feedback before being presented back to the Community and Economic Development Strategy and Policy Committee for final endorsement.**

iii) Item 5.4 - Sister City Proposal

- a) THAT the Mayor writes to the Mayor of Peronne, France to express an interest in establishing a Sister City Relationship based on military heritage.**

iv) Item 5.6 - Status Update

- a) THAT the Committee invites Sue Hodges (interpretation specialist) to attend the August meeting of the Community and Economic Development Strategy and Policy Committee to discuss the Peace Park and Amity precinct.**

MOTION CARRIED 7 – 1



MINUTES

COMMUNITY AND ECONOMIC DEVELOPMENT STRATEGY AND POLICY COMMITTEE

**Held on
Wednesday, 18 June 2008
3.00pm**

Margaret Coates Boardroom

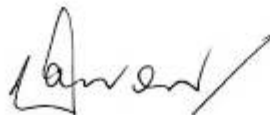
City of Albany

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Signed _____



Andrew Hammond
Chief Executive Officer

Date: 18 June 2008

CORPORATE & COMMUNITY SERVICES REPORTS

COMMITTEE MEETING MINUTES – 18/08/2008

** REFER DISCLAIMER **

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CORPORATE & COMMUNITY SERVICES REPORTS

COMMITTEE MEETING MINUTES – 18/06/2008

** REFER DISCLAIMER **

1.0 DECLARATION OF OPENING

Councillor Walker declared the meeting open at 3.05pm.

2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Attendances:

Mayor

Chairperson

Councillors

MJ Evans, JP

J Walker

EK Stanton

G Kidman

J Bostock

Manager Customer Services – Minutes

Manager Economic Development

Manager Community Development

B Parker

J Berry

M Weller

Observers:

Councillor

J Matla

Apologies/Leave of Absence:

Councillor

D Wiseman

N Williams

D Price

R Paver

Executive Director Corporate and Community Services

P Madigan

3.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

**MOVED COUNCILLOR EVANS
SECONDED COUNCILLOR STANTON**

THAT the minutes of the Community and Economic Development Strategy and Policy Committee meeting of 21 May 2008 were a true and accurate record of proceedings.

VOTE 5-0

4.0 DISCLOSURE OF FINANCIAL INTEREST

Nil

CORPORATE & COMMUNITY SERVICES REPORTS

COMMITTEE MEETING MINUTES – 18/08/2008

** REFER DISCLAIMER **

5.0 ITEMS FOR DISCUSSION

5.1 Office of Crime Prevention.

At the May Meeting of the Community and Economic Development Policy and Strategy Committee, the committee resolved to invite Ms Kate Bennett from the Office of Crime Prevention to attend this meeting and discuss establishing a crime prevention partnership with the State Government.

On 28 May 2008, a letter requesting the attendance of a State Government representative was sent to the Office of Crime Prevention. On 10 June 2008, Ms Kate Bennett contacted the City and advised that she was unable to attend due to other commitments. In response, Ms Bennett prepared answers to the committee's questions and requested an invite to the July meeting with a colleague Michael Coe, a designing out crime specialist.

The Manager Customer Services, Bill Parker addressed the committee on the recent meeting with the Albany Police and the progression of the Designing Out Crime Strategy. Mr Parker outlined the response received from Kate Bennett and highlighted that no statistics were available on crime reduction when lighting or landscaping was improved in problems areas. Mr Parker also outlined that no fixed costs are associated with establishing a partnership with the State Government and that the Elected Group could determine the size and extent of this project.

The committee discussed inviting Ms Bennett to the July meeting, however with the pending Designing Out Crime Strategy, decided that it was premature for Ms Bennett to attend. The Committee intends to invite Ms Bennett to a future meeting.

The Manager Economic Development attended the meeting at 3:16pm.

The Manager Community Development, Mark Weller briefed the committee on the work currently being completed by the City's Works Team within the Stirling Terrace precinct. This work included increasing the wattage of street lights and clearing low scrub from gardens to improve sight lines.

The committee discussed the urgency in making a statement in relation to actively participating in reducing antisocial behaviour in the York/Stirling Street precinct. Councillor Walker felt that a firm decision was required on CCTV, as information received from the Chamber of Commerce and Industry was that they were 'going it alone'.

**MOVED COUNCILLOR EVANS
SECONDED COUNCILLOR STANTON**

THAT the committee decline Ms Kate Bennett's request to attend the July meeting of the Community and Economic Development Strategy and Policy Committee and that an invitation be extended to Ms Bennett to attend a future meeting of the committee later in the year.

VOTE 5-0

Councillor Bostock left the meeting at 3:50pm

CORPORATE & COMMUNITY SERVICES REPORTS

COMMITTEE MEETING MINUTES – 18/08/2008

** REFER DISCLAIMER **

**MOVED COUNCILLOR KIDMAN
SECONDED COUNCILLOR STANTON**

THAT the Committee convene a meeting with the Albany Police, business owners and other local stakeholders to form a collaborative approach to reducing antisocial behaviour within the central business district precinct.

VOTE 4-0

Councillor Bostock returned to the meeting at 3:55pm

**MOVED COUNCILLOR EVANS
SECONDED COUNCILLOR STANTON**

THAT the Committee endorses and supports the work being completed by the City of Albany Works Team to improve lighting and landscaping sight lines within the Stirling Street precinct.

VOTE 5-0

5.2 Aboriginal Accord

Mr Parker advised that the City's Indigenous Liaison Officer, Maressa Ireland had resigned recently and this resignation had prompted a review of the Aboriginal Accord which outlines the City's involvement in the provision of services and facilities to the Aboriginal community.

Mr Parker outlined that the document had been refined to reflect the community's key aspirations of housing and employment and what role the City could play in assisting the community achieve these major goals and objectives.

Mayor Evans left the meeting at 4:00pm.

The plan had also been refined to reflect the objectives that the City can deliver upon.

The Committee agreed that the document should be circulated to the local Aboriginal Community for comment before being presented back to the committee for final endorsement.

Mayor Evans returned to the meeting at 4:05pm.

**MOVED COUNCILLOR EVANS
SECONDED COUNCILLOR BOSTOCK**

THAT the Committee endorses the circulation of the draft Aboriginal Accord document to the local Aboriginal Community for comment/feedback before being presented back to the Community and Economic Development Strategy and Policy Committee for final endorsement.

MOTION CARRIED 5-0

5.3 York Street Master Plan

The draft York Street Master Plan prepared by Patric DeVilliers was presented to the Planning and Environment Strategy and Policy Committee and as a result will be advertised for public comment.

CORPORATE & COMMUNITY SERVICES REPORTS

COMMITTEE MEETING MINUTES – 18/08/2008

** REFER DISCLAIMER **

One of the recommendations in the plan is that a regional gallery should be established within the Town Hall. Councillor Stanton questioned if the decision to place the regional gallery in the Town Hall was a foregone conclusion. The committee responded and advised that it was only a recommendation at this stage.

Mr Parker advised that following the public comment period, comments received will be referred back to this committee for consideration and discussion.

**MOVED COUNCILLOR EVANS
SECONDED COUNCILLOR STANTON**

THAT this information be received.

MOTION CARRIED 5-0

5.4 Sister City Proposal

The City's Economic Development Manager, Jon Berry attended the meeting and advised that the City of Peronne in France is interested in establishing a Sister City Relationship with a regional City in Australia. Mr Berry requested the Committee's interest in establishing a relationship with the City of Peronne.

Mayor Evans outlined that a relationship with Peronne fell within the City's Civic Affiliation Policy as military heritage existed between the two locations.

Councillor Bostock questioned the effectiveness of establishing another Sister City Relationship as we already had three relationships with Nichinan, Tomioka and Gallipoli.

Mayor Evans reinforced the benefits that Albany experiences from these relationships and indicated that the relationship with Gallipoli was very important for the City for cultural and military reasons.

**MOVED COUNCILLOR EVANS
SECONDED COUNCILLOR KIDMAN**

THAT the Mayor writes to the Mayor of Peronne, France to express an interest in establishing a Sister City Relationship based on military heritage.

MOTION CARRIED 4-1

5.5 Community Events

At the April Meeting of the Community and Economic Development Strategy and Policy Committee, the committee adopted the City Events Business Plan and Program for 2009/10. In addition to this, the committee requested;

- i) That the Manager Economic Development prepares an event program for the June 2008 Community and Economic Development Strategy and Policy Committee Meeting providing further detail on the New Years Eve free twilight entertainment and possible pyrotechnics display at 9:00pm in the CBD aimed at youth and families.
- ii) That the Manager Economic Development prepares a event program for the June 2008 Community and Economic Development Strategy and Policy Committee Meeting providing further detail on the Australia Day Celebrations.

CORPORATE & COMMUNITY SERVICES REPORTS

COMMITTEE MEETING MINUTES – 18/08/2008

** REFER DISCLAIMER **

The Manager of Economic Development addressed the Committee and advised that the level of detail requested by the Committee was not appropriate given that the committee was established to discuss strategy and policy.

The committee were satisfied with this response.

Mr Berry did however indicate that a pyrotechnics display was possible at an early concert in Alison Hartman Gardens.

5.6 Status Update

A list of recommendations adopted by the Committee since February 2008 and progress to date on these decisions were circulated to the committee.

Councillor Stanton requested further information on the Migrant Wall Project. Mr Berry indicated that the Premier was yet to approve the design and once this had occurred the City would be presented with the concept.

Mr Berry suggested that Sue Hodges (Interpretation Specialist) is invited to a future meeting of the committee to discuss the Peace Park and Amity precinct.

**MOVED COUNCILLOR STANTON
SECONDED COUNCILLOR KIDMAN**

THAT the Committee invites Sue Hodges (interpretation specialist) to attend the August meeting of the Community and Economic Development Strategy and Policy Committee to discuss the Peace Park and Amity precinct.

MOTION CARRIED 4-1

6.0 TIME AND DATE OF NEXT MEETING

Next meeting is scheduled for Wednesday, 16 July 2008 at 3.00pm.

7.0 CLOSURE OF MEETING

The meeting closed at 4.45pm.

CORPORATE & COMMUNITY SERVICES REPORTS

12.8.3 Albany Senior Advisory Committee meeting minutes – 15th May 2008

File/Ward	:	MAN 131 (All Wards)
Proposal/Issue	:	Committee Items for Council Consideration.
Reporting Officer(s)	:	Community Development Officer - Senior (G Martin)
Summary Recommendation	:	That the Minutes of Albany Senior Advisory Committee held on 15 th May 2008 be adopted.
Bulletin Attachment	:	Copy of the Albany Senior Advisory Committee meeting minutes – 15 th May 2008.

RECOMMENDATION

THAT the minutes of Albany Senior Advisory Committee meeting of 15th May 2008 be received (copy of minutes are in the Elected Members Report/Information Bulletin).

Voting Requirement Simple Majority

.....

**MOVED COUNCILLOR MATLA
SECONDED COUNCILLOR WOLFE**

THAT the minutes of Albany Senior Advisory Committee meeting of 15th May 2008 be received (copy of minutes are in the Elected Members Report/Information Bulletin).

MOTION CARRIED 8 – 0

Works & Services

REPORTS

WORKS & SERVICES REPORTS

- R E P O R T S -

13.1 CITY ASSETS - ASSET MANAGEMENT

Nil

13.2 CITY SERVICES – WASTE MANAGEMENT

Nil

13.3 CITY SERVICES – AIRPORT MANAGEMENT

Nil

WORKS & SERVICES REPORTS

13.4 CITY SERVICES – CONTRACT MANAGEMENT

13.4.1 Council Policy – Passenger Vehicle Fleet

File/Ward	: CO7018 (All Wards)
Proposal/Issue	: The Adoption of the Passenger Vehicle Fleet Policy
Subject Land/Locality	: N/A
Proponent	: N/A
Owner	: N/A
Reporting Officer(s)	: Manager City Services (I Neil)
Disclosure of Interest	: N/A
Previous Reference	: N/A
Summary Recommendation	: That the Policy for Passenger Vehicle Fleet be adopted.
Bulletin Attachment	: Copy of Policy for Passenger Vehicle Fleet.
Locality Plan	: Nil

BACKGROUND

1. The current contract (C05020) for the supply of passenger vehicles expired on 30 June 2008.
2. Due to rising fuel prices and the need to reduce carbon emissions there is an opportunity to set new policy that sets parameters for fuel efficiency and carbon reduction prior to the implementation of a new contract.
3. At the Asset Management and City Services Policy and Strategy Committee held on 12th June 2008 a new draft policy on passenger fleet vehicles was presented. The new draft policy outlines key targets for fuel consumption and carbon emissions. (Copy of the draft policy is in the Elected Members' Report/Information Bulletin).

STATUTORY REQUIREMENTS

4. Part 4 of the Local Government (Functions and General) Regulations 1996 governs certain matters regarding the procurement of good and services.

POLICY IMPLICATIONS

5. The City's Purchasing Policy "Tenders and Quotes" defines purchasing procedures for different levels of purchase price.

WORKS & SERVICES REPORTS

Item 13.4.1 continued

FINANCIAL IMPLICATIONS

6. The new policy proposes cost savings in the vicinity of \$70,000 per annum through decreased fuel costs.

STRATEGIC IMPLICATIONS

7. This item directly relates to the following elements from the City of Albany 3D Corporate Plan...

“Community Vision:

Nil.

Mission Statement:

The City of Albany is committed to sustainably managing Albany’s municipal assets.

Priority Projects

Nil.”

COMMENT/DISCUSSION

8. Council has a typical Local Government fleet. The CEO drives a Holden Statesman, Executive Directors Holden Berlinas, Managers Holden Omegas and operational staff drive Holden Vivas.
9. The City has contracted the supply of these vehicles to a local company, currently the contract is held by Albany City Motors. Typically the City will pay for the purchase of a new car and once it is established in the fleet to replace the car will incur a changeover cost. Until the recent contract this changeover cost was nil, however changes in the market place has seen the City incur changeover costs of \$3,000 - \$5,000 per vehicle. Operational costs are in addition to these costs.
10. The current contract expired on 30th June 2008 and staff have been reviewing the situation and looking of ways to reduce fleet costs, introduce higher standards of safety and minimise the fleet’s impact on the environment.
11. Analysis of the automotive market demonstrates that an upper limit of 8 litres per 100 kilometres fuel consumption and 200 grams of carbon emission will provide Council with an effective fleet with significant reductions in operating cost, fossil fuel consumption and carbon emission.
12. By setting new targets for fuel economy and carbon emissions it is envisaged that the City can reduce carbon emissions in the vicinity of 38.3 tonnes per annum and realise savings of approximately \$70,000 in fuel consumption.

WORKS & SERVICES REPORTS

Item 13.4.1 continued

13. Council has a responsibility to provide a safe and healthy working environment and that responsibility extends to our fleet vehicles. The Australian New Car Assessment Program (ANCAP) provides consumers with relevant safety information and is endorsed by the major motor vehicle associations and State and Federal Government. ANCAP recommends that vehicles should have earned at least a “4 star” rating to meet contemporary safety standards.
14. Vehicles will be sourced locally through a competitive process.
15. It is recommended that the Policy be adopted on the purchase of passenger vehicle fleet based on the following criteria:
 - Fuel consumption not to exceed 8 litres per 100 kilometres
 - Carbon emissions not to exceed 200grams per kilometre
 - Purchasing evaluations to use the most economical cost per kilometre calculated using:
 - Cost of Capital
 - Depreciation verified by industry standards (e.g. Red Book or similar)
 - Cost of fuel, and
 - Specified fuel consumption
 - All vehicles to carry at least a 4 star ANCAP rating
 - All vehicles must be available through local dealerships

RECOMMENDATION

THAT the City of Albany adopts the Passenger Vehicle Fleet Policy.

Voting Requirement Simple Majority

.....

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR BOSTOCK**

THAT the City of Albany adopts the Passenger Vehicle Fleet Policy.

MOTION CARRIED 8 – 0

WORKS & SERVICES REPORTS

13.4.2 Council Interim Strategy – Asset Management

File/Ward	: MAN 236 (All Wards)
Proposal/Issue	: The Adoption of the Asset Management Interim Strategy
Subject Land/Locality	: N/A
Proponent	: N/A
Owner	: N/A
Reporting Officer(s)	: Acting Executive Director of Works & Services (P Brown)
Disclosure of Interest	: N/A
Previous Reference	: OCM 19/02/08 – Item 13.1.1
Summary Recommendation	: That the Interim Strategy for Asset Management be adopted.
Bulletin Attachment	: Copy of the Interim Strategy for Asset Management.
Locality Plan	: Nil

BACKGROUND

1. The City of Albany has agreed to participate in the Western Australian Asset Management Improvement Program (WAAMI) being supported by Western Australian Local Government Association, Department of Local Government and Regional Development, Local Government Municipal Association and the Institute of Public Works Engineers Australia.
2. To ensure that the City of Albany undertakes asset management activities in a structured and coordinated way in order to attain optimum value from its investment.

STATUTORY REQUIREMENTS

3. There are no statutory requirements relating to this item.

POLICY IMPLICATIONS

4. There are no policy implications relating to this item.

FINANCIAL IMPLICATIONS

5. There are no financial implications relating to this item.

WORKS & SERVICES REPORTS

Item 13.4.2 continued

STRATEGIC IMPLICATIONS

6. This item directly relates to the following elements from the City of Albany 3D Corporate Plan...

“Community Vision:

Nil.

Mission Statement:

The City of Albany is committed to sustainably managing Albany’s municipal assets.

Priority Projects

Nil.”

COMMENT/DISCUSSION

7. There are four basic steps that form the foundation of the program, namely developing appropriate policy, strategy, plans and operational arrangements, to deliver a greater awareness and stewardship of asset management, both at Council and corporate management levels.
8. The adoption of this interim strategy will guide the City's future Asset Management activities.

RECOMMENDATION

THAT the City of Albany adopts the Interim Strategy for Asset Management.

Voting Requirement Simple Majority

**MOVED COUNCILLOR MATLA
SECONDED COUNCILLOR MORRIS**

THAT the City of Albany adopts the Interim Strategy for Asset Management.

MOTION CARRIED 8 – 0

WORKS & SERVICES REPORTS

13.5 CITY SERVICES – PROPERTY MANAGEMENT

Nil

13.6 CITY WORKS – CAPITAL WORKS

Nil

13.7 CITY WORKS – RESERVES, PLANNING & MANAGEMENT

Nil

WORKS & SERVICES REPORTS

13.8 WORKS & SERVICES COMMITTEES

13.8.1 Council Representation on the Albany RoadWise Committee

File/Ward	:	GOV 077 (All Wards)
Proposal/Issue	:	Request for Council to appoint a representative on the Albany RoadWise Committee.
Subject Land/Locality	:	N/A
Proponent	:	City of Albany
Owner	:	N/A
Reporting Officer(s)	:	Acting Executive Director of Works & Services (P Brown)
Disclosure of Interest	:	Nil
Previous Reference	:	Nil
Summary Recommendation	:	That Council nominate a member to the Albany RoadWise Committee.
Bulletin Attachment	:	Copy of correspondence relating to the request.
Locality Plan	:	N/A

BACKGROUND

1. The Albany RoadWise Committee has been in operation for over seven years and is an integral part of the road safety network in Albany. Committee members include representatives from Police, Main Roads WA, Health, Department of Planning and Infrastructure, City of Albany staff and community members.
2. The Committee's terms of reference include the identification of road safety issues and the effective implementation of programmes to improve road safety.
3. Originally the Albany RoadWise Committee was formed as a Committee of Council with an appointed elected member as chair. Several years ago this arrangement was altered, with the City of Albany now providing some financial support for the payment of a secretary, in lieu of providing administrative support and the appointment of a Councillor was withdrawn.
4. The following request has been received from the Albany Roadwise Committee and a copy is included within the Elected Members Report/Information Bulletin.

STATUTORY REQUIREMENTS

5. There are no statutory requirements relating to this item.

POLICY IMPLICATIONS

6. There are no policy implications relating to this item.

WORKS & SERVICES REPORTS

Item 13.8.1 continued

IMPLICATIONS

7. There are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

8. This item directly relates to the following elements from the City of Albany 3D Corporate Plan:

“Community Vision:

A Thriving City: Albany’s community will enjoy economic growth and outstanding opportunities for our youth through excellent community infrastructure and services.

Mission Statement:

The City of Albany is committed to providing sound governance; and promoting our Community’s vision for the future.

Priority Projects:

Nil.”

COMMENT/DISCUSSION

9. In making recommendations on external Committee representation, Council has adopted the following criteria:
- The regional context of the committee and the relevance to development of the region or its essential infrastructure; and
 - The activity (or otherwise) of the committee and its relevance to Local Government operations.
10. Experience of other RoadWise Committees in the Great Southern and across the state shows that the presence of an elected member on the Committee has mutual benefits for the Committee and the Local Government they represent.

RECOMMENDATION

THAT Council nominate Councillor _____ to represent Council on the Albany RoadWise Committee.

Voting Requirement Simple Majority

.....

**MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR STANTON**

THAT Council nominate Councillor MATLA to represent Council on the Albany RoadWise Committee.

MOTION CARRIED 8 – 0

WORKS & SERVICES REPORTS

13.8.2 Council Representation on the Wilson Inlet Drainage Review Stakeholder Group

File/Ward	: GOV 097 (All Wards)
Proposal/Issue	: Request for Council to appoint a representatives on the Wilson Inlet Drainage Review Stakeholder Group
Subject Land/Locality	: N/A
Proponent	: N/A
Owner	: N/A
Reporting Officer(s)	: Acting Executive Director of Works & Services (P Brown)
Disclosure of Interest	: Nil
Previous Reference	: Nil
Summary Recommendation	: That Council nominate representatives to the Stakeholder Group.
Bulletin Attachment	: Copy of correspondence relating to the request.
Locality Plan	: N/A

BACKGROUND

1. The Water Corporation has formed a Wilson Inlet Stakeholder Group to discuss issues relating to the breaching of the sand bar and the effects on local properties and infrastructure. The City has been approached to provide representation and a copy is included within the Elected Members Report/Information Bulletin.
2. The aim of the Stakeholder Group is to develop a management strategy, supported by principles and policy, which allows decisions to be made about when to breach the sandbar.

STATUTORY REQUIREMENTS

3. There are no statutory requirements relating to this item.

POLICY IMPLICATIONS

4. There are no policy implications relating to this item.

IMPLICATIONS

5. There are no financial implications relating to this item.

WORKS & SERVICES REPORTS

Item 13.8.2 continued

STRATEGIC IMPLICATIONS

6. This item directly relates to the following elements from the City of Albany 3D Corporate Plan:

“Community Vision:

A Healthy City: Albany’s community will enjoy healthy, fulfilling lifestyles and a flourishing natural environment through restoration, and protection of areas of high biodiversity within land, river and sea ecosystems.

Mission Statement:

The City of Albany is committed to providing sound governance; and promoting our Community’s vision for the future.

Priority Projects:

Nil.”

COMMENT/DISCUSSION

7. In making recommendations on external Committee representation, Council has adopted the following criteria:
- The regional context of the committee and the relevance to development of the region or its essential infrastructure;
 - The affiliation with the WA Local Government Association;
 - The activity of the committee and its relevance to Local Government operations.
8. Councillors Wolfe and Stanton have indicated that they are prepared to represent the City on this committee.

RECOMMENDATION

THAT Council nominate Councillor _____ and Councillor _____ to represent Council on the Wilson Inlet Drainage Review Steering Group.

Voting Requirement Simple Majority

.....
AMENDED OFFICER RECOMMENDATION

THAT Council nominate Councillor _____ and Councillor _____ to represent Council on the Wilson Inlet Drainage Review Steering Group and;

Nominate Mr Alan Francis as a landholder representative.

Voting Requirement Simple Majority
.....

**MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR STANTON**

THAT Council nominate Councillor WOLFE and Councillor STANTON to represent Council on the Wilson Inlet Drainage Review Steering Group and,

Nominate Mr Alan Francis as a landholder representative.

MOTION CARRIED 8 - 0

WORKS & SERVICES REPORTS

13.8.3 Asset Management & City Services Strategy & Policy Committee – 12 June 2008

File/Ward	:	MAN 236 (All Wards)
Proposal/Issue	:	Committee Items for Council Consideration
Reporting Officer(s)	:	Acting Executive Director Works & Services (P Brown)
Summary Recommendation	:	That the minutes of the Asset Management & City Services Strategy & Policy Committee Meeting held on 12 June 2008, be received.
Bulletin Attachment	:	Nil.

RECOMMENDATION

THAT the Minutes of the Asset Management & City Services Strategy & Policy Committee meeting held on 12 June 2008 be received (a copy of the minutes follows this report) and the following recommendations be adopted:

- i) Item 6.1 Vehicle Fleet – Carbon Reduction Initiative
THAT Council adopt the Passenger Vehicle Fleet Policy.
- ii) Item 6.2 Asset Management Interim Strategy
THAT Council adopt the Asset Interim Strategy.
- iii) Item 6.4 Right of Way Strategy
THAT the Acting Executive Director, Works & Services be requested to bring a Council Strategy on Right of Ways to the next Asset Management and City Services Strategy and Policy Committee meeting.

Voting Requirement Simple Majority

AMENDED OFFICER RECOMMENDATION

THAT the Minutes of the Asset Management & City Services Strategy & Policy Committee meeting held on 12 June 2008 be received (a copy of the minutes follows this report) and the following recommendation be adopted:

- i) Item 6.4 Right of Way Strategy
THAT the Acting Executive Director, Works & Services be requested to bring a Council Strategy on Right of Ways to the next Asset Management and City Services Strategy and Policy Committee meeting.

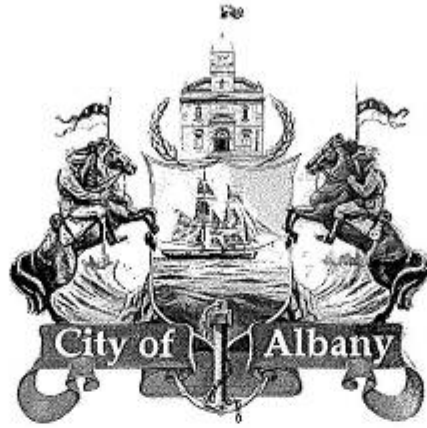
Voting Requirement Simple Majority

MOVED COUNCILLOR STANTON
SECONDED COUNCILLOR WOLFE

THAT the Minutes of the Asset Management & City Services Strategy & Policy Committee meeting held on 12 June 2008 be received (a copy of the minutes follows this report) and the following recommendation be adopted:

- i) Item 6.4 Right of Way Strategy
THAT the Acting Executive Director, Works & Services be requested to bring a Council Strategy on Right of Ways to the next Asset Management and City Services Strategy and Policy Committee meeting.

MOTION CARRIED 8 - 0



MINUTES

ASSET MANAGEMENT AND CITY SERVICES STRATEGY AND POLICY COMMITTEE MAN236/AM805553

**Held on
Thursday 12 June 2008
3.00pm**

Albany Airport Meeting Room

MAN236

WORKS & SERVICES REPORTS

City of Albany

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Signed 

Andrew Hammond
Chief Executive Officer

Date: 20th March 2008

WORKS & SERVICES REPORTS

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WORKS & SERVICES REPORTS

COMMITTEE MEETING MINUTES – 12/06/2008

** REFER DISCLAIMER **

1.0 DECLARATION OF OPENING

The Chairperson Councillor Des Wolfe declared the meeting open at 3.10pm

2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Attendances:

Chairperson -

Mayor

Councillors -

D. Wolfe

MJ Evans JP

K. Stanton

J. Walker

C. Morris

J Matla (Deputy for Cllr Kidman)

Chief Executive Officer

Acting Executive Director of Works & Services

Manager City Services

A. Hammond

P Brown

I. Neil

Apologies/Leave of Absence:

Councillors

D. Wiseman

G. Kidman

3.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

MOVED: MAYOR EVANS

SECONDED: COUNCILLOR MATLA

THAT the Minutes of the Asset Management and City Services Strategy and Policy Committee Meeting of 3 April 2008 as previously distributed be confirmed as a true and accurate record of proceedings.

MOTION CARRIED 6-0

4.0 DISCLOSURE OF INTEREST

Nil.

5.0 INFORMATION SESSION - TOUR OF HANRAHAN WASTE FACILITY

Mayor and Committee Councillors were given a tour of the Hanrahan Waste Facility by the Manager of City Services I. Neil, who presented an overview to the Committee of the waste facility, including the Education Centre currently under construction.

6.0 ITEMS FOR DISCUSSION

6.1 Vehicle Fleet – Carbon Reduction Initiative

The Chief Executive Officer A. Hammond (CEO) tabled his report on reductions in annual operating costs, fuel consumption and carbon emissions on the Council fleet vehicles. He advised that the current contract expires on the 30th June 2008 with Albany City Holden and it was now timely to analyse the most effective way in which to deal with the procurement and management of the fleet.

WORKS & SERVICES REPORTS

COMMITTEE MEETING MINUTES – 12/06/2008

** REFER DISCLAIMER **

**MOVED: COUNCILLOR MORRIS
SECONDED: COUNCILLOR WALKER**

THAT a Council Policy on light fleet vehicles be brought to the 15th July 2008 Ordinary Council Meeting based upon the following parameters;

1. Fuel consumption not to exceed 8 litres per 100 kilometres
2. Carbon emissions not to exceed 200 grams per kilometre.
3. Purchasing decisions to be based upon the most economical cost per kilometre calculated using:
 - Cost of Capital.
 - Depreciation verified by "Red Book" or similar.
 - Cost of Fuel.
 - Specified fuel consumption.
4. All vehicles to carry at least a 4 star ANCAP rating.
5. All vehicles must be available through local dealerships.

MOTION CARRIED 6-0

CEO left the meeting at 4.35pm

6.2 Draft WAAMI Policy document

The Acting Executive Director of Works & Services Peter Brown provided an overview of the draft Asset Management Policy. Over the next six months the Working Group would formulate the terms of reference, with the key principles being:

- Provision and maintenance of sustainable assets.
- Consistent cross functional approach that reflects best practice.
- Ensuring that asset management remains a business imperative.

Considerable debate was undertaken by the Committee with questions on an overall maintenance plan and what tools would be used to map assets, also formalising subdivision guidelines so that we have construction standards for our assets.

**MOVED: MAYOR EVANS
SECONDED: COUNCILLOR MORRIS**

THAT the Acting Executive Director of Works & Services be requested to bring to the 15th July 2008 Ordinary Council Meeting a Council Policy on Asset Management.

MOTION CARRIED 6 - 0

WORKS & SERVICES REPORTS

COMMITTEE MEETING MINUTES – 12/06/2008

** REFER DISCLAIMER **

6.3 Pathways Strategy and Five Year Plan

Nothing to report.

6.4 Right of Way Strategy (Draft)

Acting Executive Director of Works & Services Peter Brown reported that the City had undertaken a comprehensive survey of the City's right of ways. One hundred and twenty four (124) ROW's have been identified and these vary in ownership from private, City of Albany (freehold) or public (vested in the City). Whilst the majority are not a concern and no action is recommended, it is necessary to develop a strategy to deal with those that are a cause of concern.

**MOVED: COUNCILLOR WALKER
SECONDED: COUNCILLOR MATLA**

THAT the Acting Executive Director of Works & Services be requested to bring a Council Strategy on Right of Ways to the next Committee meeting.

MOTION CARRIED 6 - 0

6.5 Transport Strategy document – Department of Planning & Infrastructure (DPI)

Acting Executive Director of Works & Services Peter Brown tabled a report from DPI on the Perth to Albany Corridor Strategy. General discussion was undertaken by Committee members on the report and some of the main areas of concern were:

- Report not concentrating on the safety concerns of the Albany - Cranbrook section.
- Rail economics not highlighted enough.
- Importance of Ring Road being finished.
- Concerns of road trains being brought through residential areas.

It was agreed to bring back Committee comments to the next meeting and a response formulated for DPI. Councillor Morris suggested that a letter from the Mayor addressing the passenger rail transport to Albany.

7.0 OTHER BUSINESS

Suggestion was made by the Committee to invite Tracy Blaszkow and Kim Butfield to the next meeting.

WORKS & SERVICES REPORTS

COMMITTEE MEETING MINUTES – 12/06/2008

** REFER DISCLAIMER **

8.0 TIME AND DATE OF NEXT MEETING

Councillor Stanton questioned the suitability of the meeting day and requested that the meeting be rescheduled to the second Thursday of the month. General discussion followed and it was determined that moving the day would conflict with the agenda briefing and the requirement to have any alternate motions to staff by noon on that Thursday. It was decided that no change to the meeting day would be made. However, it was agreed to have the meetings held at different Council venues around the City. The next meeting of the Committee is scheduled for **2.30pm Thursday 3rd July 2008** at the **Depot meeting room, Mercer Road**.

Manager of City Works Mike Richardson will be invited to this meeting and a suggestion was made that a tour of the Mercer Road site would be appropriate.

9.0 CLOSURE OF MEETING

The meeting closed at 4.50pm.

General Management Services

REPORTS

GENERAL MANAGEMENT SERVICES REPORTS

14.1 STRATEGIC DEVELOPMENT

Nil.

GENERAL MANAGEMENT SERVICES REPORTS**14.2 ORGANISATIONAL DEVELOPMENT****14.2.1 City of Albany Mayoral Chains**

File/Ward	:	MAN 005 (All Wards)
Proposal/Issue	:	Manufacture of Mayoral Chains
Subject Land/Locality	:	N/A
Proponent	:	N/A
Owner	:	N/A
Reporting Officer(s)	:	Chief Executive Officer (A Hammond)
Disclosure of Interest	:	N/A
Previous Reference	:	OCM 17/10/06 – Item 14.2.1
Summary Recommendation	:	That Council accept quote to manufacture Mayoral Chains
Bulletin Attachment	:	Concept Design of Mayoral Chains
Locality Plan	:	N/A

BACKGROUND

1. The Mayoral Chain of Office can be traced back in history at least to the Collar of ss (sanctus spiritus) which Henry V granted the right to wear to several officers after the battle of Agincourt in 1415. Portraits of Henry VI show him wearing a similar collar and later Henry VII gave the collar a different form by adding embellishments and a Tudor rose. Henry VIII prescribed it's use to knights and it was worn by such dignitaries as the Lord Chancellor, the High Lord Steward, the Lord Chief Justice and the Lord Mayor of London.
2. Over time the collar evolved with a chain taking its place which then became the common regalia or insignia of Mayors of cities and towns, starting with Kingston-on-Hull dating from 1564. Holders of the office of Mayor now wear chains which incorporate the coat of arms, or crest, as a symbol of the importance of their office.
3. The Town of Albany had a Mayoral Chain dating from 1913 and tracing the Mayoral history back to 1851. These Chains are now a significant historical item of Council Regalia.
4. The City of Albany crest would be incorporated into the design of the Mayoral Chain, recognizing our strong, maritime, military and heritage links.

STATUTORY REQUIREMENTS

5. There are no statutory requirements relating to this item.

Item 14.2.1 continued

POLICY IMPLICATIONS

6. Council Purchasing Policy (Tenders and Quotes). The policy states that a purchase of \$20,000-99,999 is a Major Quotation and requires 3 written quotes. Council approached five jewellers for quotations; however only 2 written quotes were received.
7. Local Purchasing Policy (Regional Price Preference). Under clause 3.3.2 of this policy states:
“3.3.2 The following levels of preference will be applied under this policy:

Goods and Services up to a maximum price reduction of \$50,000
 - 10% to businesses located within the City of Albany.
 - 5% to businesses located within local governments having a reciprocal regional price preference policy.

FINANCIAL IMPLICATIONS

8. A budget of \$41,875 has been set aside for Mayoral Regalia, which includes the design and manufacture of the Mayoral Chains.

COMMENT/DISCUSSION

9. Quotations for the design and manufacture of the Mayoral Chains have been received from:

Middlewick Jeweller (East Perth)	-	\$23,000 (plus GST)
Ciprian Jewellers (Albany)	-	\$29,000 (plus GST)
10. Middlewick Jewellers have designed and manufactured Mayoral Chains for Rockingham, Subiaco, Nedlands, Bayswater, Bassendean, Kwinana, South Perth and other Councils.
11. Ciprian Jewellers have undertaken repair and maintenance work on the Town of Albany Mayoral Chains and are considered to be capable of effectively completing the Chains.
12. The Mayoral Chains are an important and distinguishing item of Regalia, worn by the Mayor as an insignia of office at important civic and ceremonial occasions.

RECOMMENDATION

THAT Council accept the quote supplied by Middlewick Jewellers at a cost of \$23,000 (plus GST) and engage them to manufacture the City of Albany Mayoral Chains.

Voting Requirement Simple Majority

.....

Item 14.2.1 continued

ALTERNATE MOTION BY COUNCILLOR STANTON

- i) THAT Council accept the quote supplied by Middlewick Jewellers at a cost of \$23,000 (plus GST) and engage them to manufacture the City of Albany Mayoral Chains.

Voting Requirement Simple Majority

-
- ii) THAT Council redirect the remaining \$18,875 of the budget towards the purchase of 300 “Old Albany” publications as requested by Mr John Dowson in his request dated 06/06/08, and that the shortfall of \$3,625 be reallocated in the first quarterly financial review.

Voting Requirement Absolute Majority

.....

Reason:

Due to budget limitations the opportunity to commission the publication of an excellent historical pictorial journal of Albany was not available. Given that the actual cost of the Mayoral Chains is far below what was budgeted for, the opportunity presents for Council to proceed with the commissioning of the project.

Officers Report - Author: Chief Executive Officer, Andrew Hammond

Statutory Requirements:

Local Government Act 1995 Section 6.8 (1) (b) provides that variations to a local government’s annual budget must be made by absolute majority of Council.

Policy Implications: Nil

Financial Implications:

Should Council agree to accept the lowest tender for the manufacture of the Mayoral Chains, \$18,875 will remain as unallocated expenditure. A further \$22,500 expenditure would leave a shortfall of \$3625 which could be funded either by way of reallocation at the next quarterly review, or by sale of a portion of the books, at cost, to the general public. A sale of approximately 50 books at \$75 each would be required.

Strategic Implications: Nil

Comment:

The unexpended allocation of the Mayoral Chains budget certainly does create an opportunity to pursue the commissioning of Mr Dowson’s historical journal, which in time will become an important and highly representative work on Albany’s unique cultural built form heritage.

Council, however, could reallocate this surplus to other worthwhile projects.

ORDINARY COUNCIL MEETING MINUTES – 15/07/08
REFER DISCLAIMER
GENERAL MANAGEMENT SERVICES REPORTS

Item 14.2.1 continued

**MOVED COUNCILLOR STANTON
SECONDED COUNCILLOR WISEMAN**

- i) **THAT Council accept the quote supplied by Middlewick Jewellers at a cost of \$23,000 (plus GST) and engage them to manufacture the City of Albany Mayoral Chains.**

MOTION CARRIED 7 – 1

**MOVED COUNCILLOR STANTON
SECONDED COUNCILLOR WALKER**

- ii) **THAT Council redirect the remaining \$18,875 of the budget towards the purchase of 300 “Old Albany” publications as requested by Mr John Dowson in his request dated 06/06/08, and that the shortfall of \$3,625 be reallocated in the first quarterly financial review.**

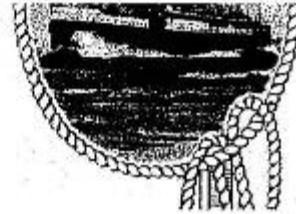
**MOTION CARRIED 8 - 0
ABSOLUTE MAJORITY**

GENERAL MANAGEMENT SERVICES REPORTS



Steamship Buildings
10-12 Mouat Street
Fremantle
Western Australia 6160
9335 2113 and 0409 22 36 22

City of Albany Records
Doc No: ICR8059527
File: REL143
Date: 19 JUN 2008
Officer: CEO
Attach:



6 June, 2008

Mr Andrew Hammond
CEO
City of Albany
PO Box 484
Albany WA 6331

Dear Andrew

Thank you for the meeting we had a few weeks ago about "Old Albany" and I apologise for the delay in getting back to you, as the National Trust have decided to be the publisher for the book as their key publication for next year's 50th State wide anniversary of their foundation, and I had to talk the issues through with them. The National Trust involvement is excellent news for publicising Albany as it means professional and ongoing promotion and distribution across the State as well as Albany. It particularly means that every National Trust member will get details of this book on Albany and that a calendar I am doing for the National Trust based on the book, will go to every single member and be another good advertisement for Albany.

I have drafted a submission along the lines we discussed and it is attached.

I have taken the liberty of making the number of books 300, not 200, because I feel in a 5 year period you could use a large number of those, and at this stage you are the major sponsor of the book.

Please let me know if there is anything you are not happy with or which has not been included or needs rewriting.

I apologise again about the lateness of this submission and hope it can fit into your busy time frame, as obviously this particular book cannot wait another year.

Thanking you,

Yours sincerely

John Dowson



Submission to Albany Council

Subject: Albany Council Sponsorship of Pictorial History Book "Old Albany."

Executive Summary:

That Albany Council secure major sponsorship rights to the forthcoming publication called "Old Albany" by the pre purchase of 300 copies of the book at its retail price of \$75.

Background:

At a recent meeting between the author of "Old Albany" and the CEO of Albany Council Mr Andrew Hammond, it was suggested by Mr Hammond that a proposal be put forward along the lines of Albany Council becoming a major sponsor of the book and pre-purchasing a number of copies.

This proposal was held up several weeks due to talks with the National Trust of Western Australia who are the publishers of the book. They have now decided to use this book as their key promotional publication for their 50th anniversary next year.

Even though National Trust celebrations cover the whole State, the fact that this book only covers Albany affords great publicity for Albany through thousands of National Trust members and others. Additionally an official National Trust calendar will be launched for the 50th anniversary heavily designed around "Old Albany," again offering extensive publicity for Albany.

The copies pre-purchased would be used for Council gifts to particular visitors, as awards, as gifts for departing staff or councillors, for gifts to educational institutions, or for any other purpose Council saw fit, but not for re-selling.

The need for a major book with wide appeal:

There is currently no major book on Albany available which can be said to represent the City in a wide ranging, detailed, or popular way. That is a serious impediment to the promotion and understanding of Albany. In fact it is 31 years since Council commissioned Donald Garden to write "Albany A Panorama of the Sound from 1827." While this book is an excellent history of Albany it is currently not available, and if it was, its appeal would be to a small section of the community because of its 363 pages of dense text.

John Dowson showed with his 2003 book "Old Fremantle" (which won the WA Premier's Prize for non fiction in 2004) that a visually attractive rendition of history attracts a wide cross section of the community and a wide age range. The book sold out within a few weeks of its launch, was reprinted, and continues to sell well.

The philosophy behind "Old Fremantle" and "Old Albany" is that we now live in a fast moving visual world where people are often not prepared to sit and read a great deal of text. John Dowson does his books backwards- he finds the images and then

GENERAL MANAGEMENT SERVICES REPORTS

The quality of the book:

Author Tim Winton, who grew up in Albany, has written the introduction to the book: "It's a wondrous thing to discover a photographic history so deep and wide and intact as this. There are few towns in Australia so geographically and physically blessed and fewer still where a young person can sit up and see where his people have been and where they might be headed. Precious few anywhere in the world have a photographic legacy as rare and beautiful as Albany's, and I for one am enormously grateful."

Given the scope, size, and quality of the book, this will be the biggest publishing event in Albany's history.

Recommendation: That Albany Council sign an agreement with the author John Dowson and publisher The National Trust for the pre purchase of 300 copies of "Old Albany" at the retail price of \$75 and that the total of \$22,500 be paid to the National Trust upon delivery to Albany Council, expected to be October 2008.

*Submitted by: John Dowson, Steamship Buildings, 10-12 Mouat Street, Fremantle WA 6160 on 5 June, 2008. Tel: 9335 2113 or 0409 22 36 22
Email: j_dowson@yahoo.com*

GENERAL MANAGEMENT SERVICES REPORTS**14.3 ECONOMIC DEVELOPMENT**

C.E.O. declared an Impartiality Interest in Item 14.3.1 and left the Chamber at 8.13pm.
The nature of the CEO's interest is that he is a member of the Princess Royal Sailing Club.

14.3.1 2008/09 Community Events Financial Assistance Program

File/Ward	: FIN 061 (All Wards)
Proposal/Issue	: Recommendations for funding under the 2008/09 Community Events Financial Assistance Program
Subject Land/Locality	: N/A
Proponent	: N/A
Owner	: N/A
Reporting Officer(s)	: Manager, Economic Development (J Berry)
Disclosure of Interest	: Nil
Previous Reference	: N/A
Summary Recommendation	: Council adopt the recommendations for funding under the 2008/09 Community Events Financial Assistance Program
Bulletin Attachment	: Summary of 2008/09 - Community Events Financial Assistance Program Assessment
Locality Plan	: N/A

BACKGROUND

1. The Community Events Financial Assistance Program is a competitive grants program of the City of Albany. The scheme is conducted in one round each year, with applications being invited in April and closing at the end of May. Council advertised its intention to consider applications for financial assistance under this scheme in local newspapers with all applications to be submitted by 30 May 2008.
2. Council provides a specific budget allocation for community event grants and in 2008/09 it is \$89,139 (subject to budget adoption). Funding for community event grants is provided on matching basis, with the community organisation being required to contribute the equivalent in cash or in-kind. The applicant must demonstrate that other funding opportunities have been investigated and that attempts to source other external funds have been or are being made.

STATUTORY REQUIREMENTS

3. Financial regulations require that funding of Community Event Financial Assistance applications is subject to prior budget approval and budgeted expenditure limitation.

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.1 continued

POLICY IMPLICATIONS

4. Council adopted a Community Events Policy on 17 June 2003. The policy is outlined below:

“Objective:

To increase the economic yield from tourism by sponsoring and developing significant events that become annual tourist drawcards.

To assist community based organisations and committees in conducting and managing events.

Strategic Alignment:

Professional Excellence:

Community Events

To promote Albany and facilitate the celebration of events and achievements of significance to the Albany Community.

Social Cultural and Economic Development

To encourage a vibrant community where all are encourage to participate and contribute

Tourism Development

To lead key tourism groups in establishing an integrated approach to visitor servicing district and area promotion and product development.

Grant Types:

Icon Events

Events of State or Regional significance that can demonstrate on past performance that they will generate significant tourism activity, stimulate large scale community interest and involvement and are conducted annually at the same time of the year

Community Events

Events of local or regional significance that stimulate community involvement and interest.

Sporting Events

Significant, and preferably the major event on a sporting organisations annual program.

Eligibility:

Not for profit organisations that are incorporated and can demonstrate the financial and human resources necessary to conduct the event applied for. Organisations qualifying for funding from State or Federal agencies must demonstrate assistance from those agencies in the funding application where practical.

Single Annual Funding Round:

Applications close on the 30 May each year.

Funding Pool

The funding pool for Icon, Community and Sporting Events will be allocated via the annual budget process. Council may grant up to three years funding approval for Icon events (subject to an annual funding submission).

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.1 continued

Administration

The Manager, Economic Development will make recommendations to Council on the allocation of events grants.

Delegation Of Authority

Nil.”

FINANCIAL IMPLICATIONS

5. Adoption of recommended funding approvals is subject to the expenditure limitation provided within the budget. In 2008/09 the limit is \$89,139 for the Community Event Financial Assistance Program.

STRATEGIC IMPLICATIONS

6. Community Events Objective

To promote Albany and facilitate the celebration of events & achievements of significance to the Albany community

Overall Performance Measure

Level of community support & participation.

Approach

- *Recognise events and achievements through a program of appropriate events, for the benefit of the general community.*
- *Promote Albany by supporting suitable community events.*

COMMENT/DISCUSSION

7. Applications for the Community Events Financial Assistance Program closed on 30 May 2008 with 32 applications) seeking a total of \$193,865 financial assistance from Council. The Council budget for community events grants in 08/09 is \$89,139
8. There was a high diversity of applications including major regional festivals, music productions, education and learning, recreational activities, heritage events, sporting and multi-cultural activities.
9. The funding recommendations presented are based on assessment against multiple criteria outlined in the Community Events Policy adopted in June 2003. Maintaining support for the diverse community-based activities which meet the Council's social equity and cultural development objectives have also been recommended.
10. Council has previously resolved to nominate 'Icon Status' to the following events giving them certainty that they will be funded over a three year period (subject to a submission being received each year):
 - The Albany Classic Motor Event (2007, 2008, 2009) – expires in 2009
 - Perth International Arts Festival (Great Southern Program) (2007, 2008, 2009) – expires in 2009
 - Albany Agricultural Show (2008, 2009, 2010)
 - Anzac Day (2009, 2010, 2011)
11. A full list summarising applications and recommendations is in the Elected members' Bulletin.

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.1 continued

RECOMMENDATION

THAT Council:

- i) adopt the recommended funding allocations for the 2008/09 Community Event Financial Assistance Program being:

Applicant	Event	Amount
Albany Agricultural Society Inc.	Albany Agricultural Show	\$8,000
Albany Art Group Inc	Annual Exhibition of Paintings	\$1,000
Albany Chamber of Commerce and Industry Inc	2009 ACCI Business Awards	\$2,500
Albany Harness Racing Club	Emirates Melbourne Cup Tour of Australia	\$2,000
Albany Horseman Association Inc	Showjumping Weekend	\$1,000
Albany Maritime Foundation Inc	"Festival of the Sea"	\$3,000
Albany Music Eisteddfod Inc	2009 Eisteddfod	\$2,000
Albany Racing Club Inc	"City of Albany Handicap"	\$1,000
Albany Sinfonia Inc	Three Orchestral Concerts	\$1,000
Albany RSL Sub-Branch	ANZAC Day Commemorative Service	\$5,000
Albany Surf Life Saving Club	City of Albany Surf Craft Challenge	\$2,000
Albany Vintage & Classic Motorcycle Club Inc	Vintage & Classic Motorcycle Weekend	\$1,500
Apex Club of Albany	Apex Carols by Candlelight	\$1,500
Art South WA Inc	6 th Annual Art & Craft Trail	\$3,000
Creative Albany Inc	The Harbour sound Festival	\$3,000
Friends of UWA Albany	Amity Lecture	\$800
Great Southern Grammar	10 th Year Celebrations Event	\$839
Lions Club of Albany	WA Lions Convention 2009	\$1,000
Major Lockyer Proclamation Day Society Inc	Re-enactment of Proclamation Ceremony	\$1,500
New Arts Inc	Paperatzi 2009	\$5,500
Perth International Arts Festival Inc	2009 Great Southern Programme	\$10,000
Princess Royal Sailing Club	Mirror Class World Championships	\$8,000
Great Southern Regional Marketing Association	2009 Taste Great Southern	\$2,000
Classic Motor Event Organising Committee	Round the Houses Motor Sports and Hill Climb	\$20,000
Vintage Motorcycle Club of WA	National Veteran Motorcycle Rally	\$1,000
Viewpoint Inc	Showcase Exhibition of Creative Form and Design	\$1,000
TOTAL		\$89,139

- ii) provides 'Icon Status' to the Southern Art and Craft Trail for 2008, 2009, 2010 extends event 'Icon Status' to The Albany Classic Motor Event and the Perth International Arts Festival (Great Southern Program) for the years 2010, 2011 and 2012; and
- iii) declines 'Icon Status' request for the Harbour sound Festival

Voting Requirement Simple Majority

.....

ORDINARY COUNCIL MEETING MINUTES – 15/07/08
****REFER DISCLAIMER****
GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.1 continued

**MOVED COUNCILLOR WOLFE
 SECONDED COUNCILLOR MATLA**

THAT Council:

- i) adopt the recommended funding allocations for the 2008/09 Community Event Financial Assistance Program being:**

Applicant	Event	Amount
Albany Agricultural Society Inc.	Albany Agricultural Show	\$8,000
Albany Art Group Inc	Annual Exhibition of Paintings	\$1,000
Albany Chamber of Commerce and Industry Inc	2009 ACCI Business Awards	\$2,500
Albany Harness Racing Club	Emirates Melbourne Cup Tour of Australia	\$2,000
Albany Horseman Association Inc	Showjumping Weekend	\$1,000
Albany Maritime Foundation Inc	"Festival of the Sea"	\$3,000
Albany Music Eisteddfod Inc	2009 Eisteddfod	\$2,000
Albany Racing Club Inc	"City of Albany Handicap"	\$1,000
Albany Sinfonia Inc	Three Orchestral Concerts	\$1,000
Albany RSL Sub-Branch	ANZAC Day Commemorative Service	\$5,000
Albany Surf Life Saving Club	City of Albany Surf Craft Challenge	\$2,000
Albany Vintage & Classic Motorcycle Club Inc	Vintage & Classic Motorcycle Weekend	\$1,500
Apex Club of Albany	Apex Carols by Candlelight	\$1,500
Art South WA Inc	6 th Annual Art & Craft Trail	\$3,000
Creative Albany Inc	The Harbour sound Festival	\$3,000
Friends of UWA Albany	Amity Lecture	\$800
Great Southern Grammar	10 th Year Celebrations Event	\$839
Lions Club of Albany	WA Lions Convention 2009	\$1,000
Major Lockyer Proclamation Day Society Inc	Re-enactment of Proclamation Ceremony	\$1,500
New Arts Inc	Paperatzi 2009	\$5,500
Perth International Arts Festival Inc	2009 Great Southern Programme	\$10,000
Princess Royal Sailing Club	Mirror Class World Championships	\$8,000
Great Southern Regional Marketing Association	2009 Taste Great Southern	\$2,000
Classic Motor Event Organising Committee	Round the Houses Motor Sports and Hill Climb	\$20,000
Vintage Motorcycle Club of WA	National Veteran Motorcycle Rally	\$1,000
Viewpoint Inc	Showcase Exhibition of Creative Form and Design	\$1,000
TOTAL		\$89,139

- ii) provides 'Icon Status' to the Southern Art and Craft Trail for 2008, 2009, 2010 extends event 'Icon Status' to The Albany Classic Motor Event and the Perth International Arts Festival (Great Southern Program) for the years 2010, 2011 and 2012; and**
- iii) declines 'Icon Status' request for the Harbour sound Festival**

MOTION CARRIED 8 - 0

The CEO returned to the Chamber at 8.15pm

14.3.2 Establishment of Committee of Council - 2014/2015 ANZAC Centenary

File/Ward	: REL 110 (All Wards)
Proposal/Issue	: Establishment of a Committee of Council to commence strategic planning for the Centenary of Albany's ANZAC heritage (<i>1 November 1914 Australian Imperial Force troops departed Albany</i>) and 25 April 1915 (<i>landing at Gallipoli / Anzac Day</i>)
Subject Land/Locality	: N/A
Proponent	: N/A
Owner	: N/A
Reporting Officer(s)	: Manager Economic Development (J Berry)
Disclosure of Interest	: Nil
Previous Reference	: Nil
Summary Recommendation	: THAT Council establish a Committee to prepare a strategic plan that guides the City's Centenary commemorations in 2014/2015
Bulletin Attachment	: N/A
Locality Plan	: N/A

BACKGROUND

1. Albany has a significant association with the ANZAC legend, which is building into a unique regional value in terms of developing heritage tourism.
2. Albany is said to be the location of the first official ANZAC Dawn Service and it was the point of assemblage and departure for a fleet of 40 transport ships and five naval escort vessels along with some 30,000 members of the Australian Imperial Force departing for foreign shores on 1 November 1914. Thousands of those men touched Australian soil in Albany for the last time.
3. In recent times, the City of Albany has been proactive in recognising the ANZAC association through a number of initiatives including:-
 - establishment of a Friendship Agreement with the City of Gelibolu (Gallipoli) in Turkey
 - planning the establishment of an ANZAC Peace Park;
 - the construction of a statue of the former President of Turkey (Mustafa Kemal Ataturk) overlooking the Ataturk Channel entering Princess Royal Harbour;
 - continued well attended Dawn and mid morning services on ANZAC day;
 - Recognition by the State Government of Albany's Dawn Service as a state heritage icon

Item 14.3.2 continued

STATUTORY REQUIREMENTS

4. There are no statutory requirements relating to this item.

POLICY IMPLICATIONS

5. There are no policy implications relating to this item.

FINANCIAL IMPLICATIONS

6. There are no financial implications relating directly to this Item. Council has established a reserve fund to assist finance Centenary activities and at the time of writing the fund had a balance of \$50,877. The Council five year business plan has earmarked a further \$10,000 each financial year to placed in reserve for this purpose.

STRATEGIC IMPLICATIONS

7. This proposal aligns with Albany 3D in strategic area:
- **A Healthy City**
Albany's community will enjoy healthy, fulfilling lifestyles, and a flourishing natural environment through...
Diverse and affordable cultural, recreational and sporting opportunities;
 - **A Thriving City**
Albany's community will enjoy economic growth and outstanding opportunities for our youth through...
 - *Excellent community infrastructure and services;*
 - *Dynamic promotion & marketing of Albany's advantages and opportunities;*
 - *Innovative development complementing Albany's unique character, natural environment and heritage*
 - *Providing a complete tourism experience; and*

COMMENT/DISCUSSION

8. Albany has an opportunity to further recognise its military associations, particularly the unique links with the ANZAC legend.
9. 2014 will represent the centenary of the outbreak of WWI and will likely be commemorated across Australia as younger people increasingly come to recognise the meaning and relevance of ANZAC day. 1 November 2014 will be of particular significance to Albany as it will have been 100 years since the assemblage and departure from Albany of 30,000 troops heading to the battlefields in Europe.
10. ANZAC services around Australia are increasingly being recognised by Australians as a time to commemorate those who lost their lives for the freedom we enjoy today. For many, ANZAC day symbolises the real birth and spirit of the Australian nation.

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.2 continued

11. Commemorating our military heritage serves to recognize Albany's place in history and can build into a unique point of difference for regional cultural/heritage tourism.
12. It is proposed to establish a group of four Councillors to commence strategic development of commemorative activities for the period 2014/2015. The Committee will be serviced by the Manager Economic Development and will prepare a draft strategy for Council consideration prior to seeking broader stakeholder and community input.

RECOMMENDATION

THAT Council:

- i) establish a Committee to guide the City's ANZAC Centenary commemorations with the terms of reference being to:
 - establish a framework to guide Council's role in the 2014/15 commemorations;
 - prepare a draft business plan outlining a program of activities for 2014/15; and
 - recommend a process to engage other stakeholders that may have an interest in commemorating the Centenary;
- ii) appoints four elected members:
 1. _____
 2. _____
 3. _____
 4. _____

Voting Requirement Absolute Majority

**MOVED COUNCILLOR MATLA
SECONDED COUNCILLOR BOSTOCK**

THAT Council:

- i) **establish a Committee to guide the City's ANZAC Centenary commemorations with the terms of reference being to:**
 - **establish a framework to guide Council's role in the 2014/15 commemorations;**
 - **prepare a draft business plan outlining a program of activities for 2014/15; and**
 - **recommend a process to engage other stakeholders that may have an interest in commemorating the Centenary;**
- ii) **appoints four elected members:**
 1. **MAYOR EVANS**
 2. **COUNCILLOR MORRIS**
 3. **COUNCILLOR STANTON**
 4. **COUNCILLOR WISEMAN**

**MOTION CARRIED 8 - 0
ABSOLUTE MAJORITY**

GENERAL MANAGEMENT SERVICES REPORTS**14.3.3 Financial Sponsorship of Great Southern Adventure Race (20-21 September 2008)**

File/Ward	: FIN 061 (ALL Wards)
Proposal/Issue	: Rapid Ascent Pty Ltd is the organizer of the Great Southern Adventure Race to be held in Albany between 20-21 September 2008. The event organizers seek sponsorship from the City of Albany of \$10,000
Subject Land/Locality	: N/A
Proponent	: Rapid Ascent Pty Ltd
Owner	: N/A
Reporting Officer(s)	: Manager Economic Development (J Berry)
Disclosure of Interest	: Nil
Previous Reference	: N/A
Summary Recommendation	: THAT Council sponsor the Great Southern Adventure race with an amount of \$5,000 (ex gst) from the economic development budget.
Bulletin Attachment	: Event Overview
Locality Plan	: N/A

BACKGROUND

1. The Great Southern Adventure Race is a new concept to be trialed in Albany on September 20 & 21, 2008. The event involves two days of stage racing covering over 250km of mixed terrain, including the disciplines of running, mountain biking, ocean/river paddling, navigation and rope work. The event involves teams of four, with only three on the course at any one time.
2. More than 50 teams are expected to complete in the inaugural Race. Public benefit will accrue from this event by direct expenditure of participants and family/friends, return visitation and large media profile of event which includes Olympic rowers and world champion paddlers. (see <http://www.rapidascent.com.au/GreatSouthern/> for more information on the event.

STATUTORY REQUIREMENTS

3. There are no statutory requirements relating to this item.

POLICY IMPLICATIONS

4. There are no policy implications relating to this item.

Item 14.3.3 continued

FINANCIAL IMPLICATIONS

5. The organizers have requested an amount of \$10,000 however City staff recommend an amount of \$5,000 (ex gst) be offered for the 2008 event, as funding has been achieved from other government sources including Eventscorp (\$10,000), Department for Sport and Recreation (\$10,000) and the Great Southern Development Commission (\$5,000). Mountain Designs is the major private sponsor and retains the naming rights. The total event cost is \$71,050 with other revenue achieved from entry fees from participants and other business sponsors.
6. Council sponsorship would be sourced from the economic development budget.

STRATEGIC IMPLICATIONS

7. This item directly relates to the following elements from the City of Albany 3D Corporate Plan...

"A Thriving City"

Albany's community will enjoy economic growth and outstanding opportunities for our youth through...

- *Dynamic promotion & marketing of Albany's advantages and opportunities; and*
- *Providing a complete tourism experience"*

COMMENT/DISCUSSION

8. An application for funding was received under the Community Event Financial Assistance Program, however was deemed ineligible as the Community Events Policy states the program is only open to community not-for-profit organisations.
9. Supporting this proposal will create an opportunity for a major annual event to be conducted in Albany which will draw state and national competitors to our city. A similar event (the Anaconda Race) is held in Busselton and is supported by the Shire of Busselton and Eventscorp.
10. Council assistance will support the event logistics, promotion of the 'amazingalbany' brand and will assist school presentations by athletes on the importance of being fit and healthy. The tourism value of the race has been recognized by Eventscorp which has supported the event under the Regional Events Scheme. Assistance has also been provided by the Department of Sport and Recreation due to the positive health benefits the race projects to our youth.
11. There is no charge for spectators to watch the athletes and public viewing areas will be promoted, including a start and finish in the city centre.

ORDINARY COUNCIL MEETING MINUTES – 15/07/08
REFER DISCLAIMER
GENERAL MANAGEMENT SERVICES REPORTS

Item 14.3.3 continued

RECOMMENDATION

THAT Council sponsor the 2008 Great Southern Adventure race with an amount of \$5,000 (ex gst).

Voting Requirement Simple Majority

.....

**MOVED COUNCILLOR MATLA
SECONDED COUNCILLOR STANTON**

THAT Council sponsor the 2008 Great Southern Adventure race with an amount of \$5,000 (ex gst).

MOTION CARRIED 8 - 0

14.4 CORPORATE GOVERNANCE

Nil

GENERAL MANAGEMENT SERVICES REPORTS

14.5 GENERAL MANAGEMENT SERVICES COMMITTEES

14.5.1 Corporate Strategy and Governance Strategy and Policy Committee meeting minutes – 27th Jun 2008

File/Ward	:	MAN 234 (All Wards)
Proposal/Issue	:	Committee Items for Council Consideration
Reporting Officer(s)	:	Chief Executive Officer (A Hammond)
Summary Recommendation	:	THAT the Minutes of the Corporate Strategy and Governance Strategy and Policy Committee meeting minutes 26 th May 2008 be received and the recommendations be adopted.
Bulletin Attachment:	:	Appendix A to Committee minutes.

RECOMMENDATION

THAT the minutes of Corporate Strategy and Governance Strategy and Policy Committee meeting of 26th May 2008 be received, and the following recommendations be adopted:

Item 5.1 - Albany Insight – Beyond 2020 Strategic Plan

- i) THAT the committee endorse the “Albany Insight – Beyond 2020” strategic plan subject to two changes:
 - a. Swapping objectives 1.2 (culture & arts) with objective 1.4 (youth focus). Both objectives are to be retained but the Committee thought that this ordering would better reflect the level of community support that was demonstrated for the arts; and
 - b. Replacing the word ‘contemporary’ in objective 2.2. as this word could suggest that only ‘modern’ looking development would be supported by Council which is not the intent of the statement.
- ii) THAT if Council determines a requirement for future public strategic participation in a review process, that public incorporated associations receive a personal invitation.

Footnote:

Objective 2.2 to now read “2.2 Investment is complementary to Albany’s sense of place and occurs within an up to date and effective planning framework.”

Item 5.2 - Review of the City of Albany Standing Orders Local Law

THAT Item 5.2 - Review of the City of Albany Standing Orders Local Law be laid on the table.

Item 5.3 - Review of Code of Conduct

THAT the WALGA Model Code of Conduct be circulated as the working document and be presented as the second agenda item at future committee meetings.

GENERAL MANAGEMENT SERVICES REPORTS

Item 14.5.1 continued

Item 6.1 Time to be allocated in Committee Agenda to review minor Policy Changes

THAT the Corporate Strategy and Governance Strategy and Policy Committee allocate 10 minutes for the adoption of minor operational policy changes at the start of future meetings.

Item 6.2 Frequency and Duration of Future Meetings

THAT the Corporate Strategy and Governance Strategy and Policy Committee meet on the 3rd and 4th Thursday of Each month at 4.30pm.

Voting Requirement Simple Majority

.....
AMENDED OFFICER RECOMMENDATION

THAT the minutes of Corporate Strategy and Governance Strategy and Policy Committee meeting of 26th May 2008 be received, Councillor Stanton be noted as an apology, and the following recommendations be adopted:

Item 5.1 - Albany Insight – Beyond 2020 Strategic Plan

- i) THAT Council endorse the “Albany Insight – Beyond 2020” strategic plan subject to two changes:
 - a. Swapping objectives 1.2 (culture & arts) with objective 1.4 (youth focus). Both objectives are to be retained but the Committee thought that this ordering would better reflect the level of community support that was demonstrated for the arts; and
 - b. Replacing the word ‘contemporary’ in objective 2.2. as this word could suggest that only ‘modern’ looking development would be supported by Council which is not the intent of the statement.
- ii) THAT if Council determines a requirement for future public strategic participation in a review process, that public incorporated associations receive a personal invitation.

Footnote:

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THAT Item 5.2 - Review of the City of Albany Standing Orders Local Law be laid on the table.

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THAT the WALGA Model Code of Conduct be circulated as the working document and be presented as the second agenda item at future committee meetings.

Item 6.1 Time to be allocated in Committee Agenda to review minor Policy Changes

THAT the Corporate Strategy and Governance Strategy and Policy Committee allocate 10 minutes for the adoption of minor operational policy changes at the start of future meetings.

Item 6.2 Frequency and Duration of Future Meetings

THAT the Corporate Strategy and Governance Strategy and Policy Committee meet on the 3rd and 4th Thursday of Each month at 4.30pm.

Voting Requirement Simple Majority
.....

Item 14.5.1 continued

**MOVED COUNCILLOR MORRIS
SECONDED COUNCILLOR WALKER**

THAT the minutes of Corporate Strategy and Governance Strategy and Policy Committee meeting of 26th May 2008 be received, Councillor Stanton be noted as an apology, and the following recommendations be adopted:

Item 5.1 - Albany Insight – Beyond 2020 Strategic Plan

- i) THAT Council endorse the “Albany Insight – Beyond 2020” strategic plan subject to two changes:**
 - a. Swapping objectives 1.2 (culture & arts) with objective 1.4 (youth focus). Both objectives are to be retained but the Committee thought that this ordering would better reflect the level of community support that was demonstrated for the arts; and**
 - b. Replacing the word ‘contemporary’ in objective 2.2. as this word could suggest that only ‘modern’ looking development would be supported by Council which is not the intent of the statement.**
- ii) THAT if Council determines a requirement for future public strategic participation in a review process, that public incorporated associations receive a personal invitation.**

Footnote:

Objective 2.2 to now read “2.2 Investment is complementary to Albany’s sense of place and occurs within an up to date and effective planning framework.”

Item 5.2 - Review of the City of Albany Standing Orders Local Law

THAT Item 5.2 - Review of the City of Albany Standing Orders Local Law be laid on the table.

Item 5.3 - Review of Code of Conduct

THAT the WALGA Model Code of Conduct be circulated as the working document and be presented as the second agenda item at future committee meetings.

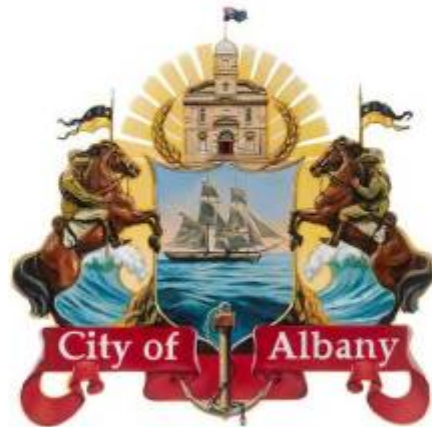
Item 6.1 Time to be allocated in Committee Agenda to review minor Policy Changes

THAT the Corporate Strategy and Governance Strategy and Policy Committee allocate 10 minutes for the adoption of minor operational policy changes at the start of future meetings.

Item 6.2 Frequency and Duration of Future Meetings

THAT the Corporate Strategy and Governance Strategy and Policy Committee meet on the 3rd and 4th Thursday of Each month at 4.30pm.

MOTION CARRIED 6 – 2



MINUTES

CORPORATE STRATEGY AND GOVERNANCE STRATEGY AND POLICY COMMITTEE (MAN234/AM805686)

Held on
Thursday, 26th June 2008
4.30pm

City of Albany Margaret Coates Boardroom

ORDINARY COUNCIL MEETING MINUTES – 15/07/08
REFER DISCLAIMER
GENERAL MANAGEMENT SERVICES REPORTS

CORPORATE STRATEGY AND GOVERNANCE STRATEGY
AND POLICY COMMITTEE MINUTES – 26/06/08
MAN234

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ORDINARY COUNCIL MEETING MINUTES – 15/07/08
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CORPORATE STRATEGY AND GOVERNANCE STRATEGY
AND POLICY COMMITTEE MINUTES – 26/06/08
MAN234

1.0 DECLARATION OF OPENING

The Chair, Councillor Price, declared the meeting open at 4.05pm.

**2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE
(PREVIOUSLY APPROVED)**

Attendance:

Councillors:

D Price (Chair)
J Bostock
D Wolfe
J Matla

Officers:

A Hammond (Chief Executive Officer)
C Grogan (Manager Executive Services)
S Jamieson (Corporate Governance Coordinator – Minutes)

Observers:

N Williams (arrived 4.40pm)

Apologies/Leave of Absence:

Mayor – M Evans
Councillor – R Paver
Councillor – R Buegge

3.0 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

**MOVED MATLA
SECONDED COUNCILLOR WOLFE**

THAT the minutes of the Corporate Strategy and Governance Strategy and Policy Committee meeting held on 22nd May 2008, as previously distributed, be confirmed as a true and accurate record of proceedings.

MOTION CARRIED 4-0

4.0 DISCLOSURE OF FINANCIAL INTEREST

Nil

ORDINARY COUNCIL MEETING MINUTES – 15/07/08
REFER DISCLAIMER
GENERAL MANAGEMENT SERVICES REPORTS

CORPORATE STRATEGY AND GOVERNANCE STRATEGY
AND POLICY COMMITTEE MINUTES – 26/06/08
MAN234

5.0 ITEMS FOR DISCUSSION

The Chair addressed the Committee on the inclusion of the additional agenda item - Albany Insight ~ Beyond 2020 Strategic Plan.

The CEO explained that the Albany Insight ~ Beyond 2020 Strategic Plan needs to be presented to the July Ordinary Council Meeting to comply with the requirement for Key Performance Indicators to be established as a deliverable in his performance appraisal.

Councillor Williams entered the meeting, as an observer at 4.10pm.

The Manager Executive Services provided an overview of the strategic planning process to date with particular emphasis on the public consultation process and how the community feedback related to the draft plan. It was found that while there was a high level of support for the general direction of the draft plan there were a number of commonly received comments that needed to be taken into consideration and therefore a number of amendments were recommended.

5.1 Albany Insight – Beyond 2020 Strategic Plan

The Chair requested the following statement be recorded in the Minutes:

"All staff who contributed to the drafting of the Beyond 2020 Strategic Plan, should be commended for their excellent work, noting that the review was in line with and captured Councillors' community vision and aspirations for the City of Albany."

Councillor Wolfe moved the following motion:

THAT the committee endorse the "Albany Insight – Beyond 2020" strategic plan subject to two changes:

- a. Swapping objectives 1.2 (culture & arts) with objective 1.4 (youth focus). Both objectives are to be retained but the Committee thought that this ordering would better reflect the level of community support that was demonstrated for the arts; and
- b. Replacing the word 'contemporary' in objective 2.2. as this word could suggest that only 'modern' looking development would be supported by Council which is not the intent of the statement. Objective 2.2 to now read "2.2 Investment is complementary to Albany's sense of place and occurs within an up to date and effective planning framework."

THAT if Council determines a requirement for future public strategic participation in a review process, that public incorporated associations receive a personal invitation.

ORDINARY COUNCIL MEETING MINUTES – 15/07/08
REFER DISCLAIMER
GENERAL MANAGEMENT SERVICES REPORTS

CORPORATE STRATEGY AND GOVERNANCE STRATEGY
AND POLICY COMMITTEE MINUTES – 26/06/08
MAN234

Reason:

To ensure that legitimate Progress Associations have input.

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR MATLA**

- i) **THAT** the committee endorse the “Albany Insight – Beyond 2020” strategic plan subject to two changes:
 - a. Swapping objectives 1.2 (culture & arts) with objective 1.4 (youth focus). Both objectives are to be retained but the Committee thought that this ordering would better reflect the level of community support that was demonstrated for the arts; and
 - b. Replacing the word ‘contemporary’ in objective 2.2. as this word could suggest that only ‘modern’ looking development would be supported by Council which is not the intent of the statement. Objective 2.2 to now read “2.2 Investment is complementary to Albany’s sense of place and occurs within an up to date and effective planning framework.”
- ii) **THAT** if Council determines a requirement for future public strategic participation in a review process, that public incorporated associations receive a personal invitation.

MOTION CARRIED 4-0

5.2 Review of the City of Albany Standing Orders Local Law

A draft City of Albany Standing Orders Local Law that detailed Councillor Recommendations and comments was tabled by the Corporate Governance Officer for review.

Councillor Wolfe suggested that this item be laid on the table.

Reason:

To allow time for further review and feedback.

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR MATLA**

THAT Item 5.2 - Review of the City of Albany Standing Orders Local Law be laid on the table.

MOTION CARRIED 4-0

ORDINARY COUNCIL MEETING MINUTES – 15/07/08
REFER DISCLAIMER
GENERAL MANAGEMENT SERVICES REPORTS

CORPORATE STRATEGY AND GOVERNANCE STRATEGY
AND POLICY COMMITTEE MINUTES – 26/06/08
MAN234

5.3 Review of Code of Conduct

The CEO, through the Chair explained that the WALGA Model – Code of Conduct has been published and suggested that this document could be used as reference document.

The Chair moved the following motion:

THAT the WALGA Model Code of Conduct be circulated as the working document and be presented as the second agenda item at future committee meetings.

Reason:

To ensure that the Review of the Code of Conduct is progressed.

**MOVED COUNCILLOR PRICE
SECONDED COUNCILLOR BOSTOCK**

THAT the WALGA Model Code of Conduct be circulated as the working document and be presented as the second agenda item at future committee meetings.

MOTION CARRIED 4-0

6.0 NEW BUSINESS

6.1 Time to be allocated in Committee Agenda to review minor Policy Changes

The CEO, through the Chair, requested if time could be allocated at the start of future Corporate Strategy and Governance Strategy and Policy Committee meetings for the purpose of adopting minor changes to operational policies. The CEO articulated an example of a minor policy change.

Councillor Wolfe moved the following motion.

THAT the Corporate Strategy and Governance Strategy and Policy Committee allocate 10 minutes for the adoption of minor policy changes at the start of future meetings.

Reason:

To review and endorse minor changes to operational policies.

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR MATLA**

THAT the Corporate Strategy and Governance Strategy and Policy Committee allocate 10 minutes for the adoption of minor operational policy changes at the start of future meetings.

MOTION CARRIED 3-1

ORDINARY COUNCIL MEETING MINUTES – 15/07/08
REFER DISCLAIMER
GENERAL MANAGEMENT SERVICES REPORTS

CORPORATE STRATEGY AND GOVERNANCE STRATEGY
AND POLICY COMMITTEE MINUTES – 26/06/08
MAN234

6.2 Frequency and Duration of Future Meetings

The Chair raised the issue of the need to progress items on the Agenda and suggested a review of the duration and frequency of meetings.

The Chair moved the following motion:

Councillor Wolfe left the meeting at 5.45pm. Councillor Williams then assumed the role of proxy for Councillor Wolfe, which enabled voting rights.

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR BOSTOCK**

THAT the Corporate Strategy and Governance Strategy and Policy Committee meet on the 3rd and 4th Thursday of Each month at 4.30pm.

MOTION CARRIED 4-0

7.0 TIME AND DATE OF NEXT MEETING

Next committee meetings are to be held at 4.30pm on:

- a. Thursday 17th July 2008; and
- b. Thursday 24th July 2008.

8.0 ITEMS TO BE DISCUSSED AT NEXT MEETING

- 8.1 Minor Operational Policy Issues;**
- 8.2 Review of the City of Albany Standing Orders Local Law; and**
- 8.3 Review of City of Albany Code of Conduct.**

9.0 CLOSURE OF MEETING

There being no further business, the meeting closed at 6.05pm.

Appendices:

- A. Appendix 2: Recommended amended Albany Insight ~ Beyond 2020 strategic plan
- B. Draft City of Albany – Standing Orders Local Law (Review Document)

GENERAL MANAGEMENT SERVICES REPORTS

14.5.2 Minutes of Albany Tourism Marketing Advisory Committee – 10 June 2008

File/Ward	:	STR 207 (All Wards)
Proposal/Issue	:	Committee Items for Council Consideration.
Reporting Officer(s)	:	Manager Economic Development (J Berry)
Summary Recommendation	:	That the Minutes of Albany Tourism Marketing Advisory Committee held on Tuesday 10 June 2008 be received and recommendations be adopted.
Bulletin Attachment	:	Copy of the Albany Tourism Marketing Advisory Committee meeting minutes – 10 th June 2008

RECOMMENDATION

THAT Council receive the minutes of the Albany Tourism Marketing Advisory Committee held on Tuesday 10 June 2008 (copy of minutes are in the Elected Members Report/Information Bulletin)

Voting Requirement Simple Majority

.....

**MOVED COUNCILLOR MORRIS
SECONDED COUNCILLOR WALKER**

THAT Council receive the minutes of the Albany Tourism Marketing Advisory Committee held on Tuesday 10 June 2008 (copy of minutes are in the Elected Members Report/Information Bulletin)

MOTION CARRIED 8 – 0

GENERAL MANAGEMENT SERVICES REPORTS

14.5.3 Appointment of Members to Amity Heritage Precinct Committee

File/Ward	: STR 206 (Frederickstown Ward)
Proposal/Issue	: Council appoint external members to the Amity Heritage Precinct Committee
Subject Land/Locality	: N/A
Proponent	: N/A
Owner	: N/A
Reporting Officer(s)	: Manager Economic Development (J Berry)
Disclosure of Interest	: Nil
Previous Reference	: OCM 15/04/08 Item 12.8.1
Summary Recommendation	: THAT Council appoint Mr Andrew Eydon and Ms Rachael Wilsher-Saa to the Amity Heritage Precinct Committee
Bulletin Attachment	: Nil
Locality Plan	: N/A

BACKGROUND

1. At its 15 April 2008 meeting, Council resolved to establish the Amity Heritage Precinct Committee to steer the progression of the Amity Heritage precinct master plan adopted by Council on 17 May 2007.
2. Council has previously appointed Councillors Paver, Price, Bostock and Williams to the Committee and resolved to seek one representative each from the WA Museum and the Albany Historical Society Inc.

STATUTORY REQUIREMENTS

3. Committee members are appointed under the Local Government Act 1995 by Absolute Majority.

POLICY IMPLICATIONS

4. There are no policy implications relating to this matter.

FINANCIAL IMPLICATIONS

5. There are no financial implications relating to this matter.

Item 14.5.3 continued

STRATEGIC IMPLICATIONS

6. This item directly relates to the City of Albany 3D Corporate Plan.

“Community Vision:

‘A Thriving City, Albany community will enjoy economic growth and outstanding opportunities for our youth through...

- innovative development complementing Albany’s unique character, natural environment and heritage.

Mission Statement:

The City of Albany is committed to...

- sustainably managing Albany’s municipal assets;
- delivering excellent community services;
- providing sound governance; and
- promoting our Community’s vision for the future.

Priority Projects:

Planning Projects (no 4) – Economic Development Strategy. Included in action plan on tourism development (Attractions Development)

COMMENT/DISCUSSION

7. The City has received nominations from both the WA Museum and the Albany Historical Society Inc. The WA Museum has nominated the Albany Regional Manager Ms Rachael Wilsher-Saa and in her temporary absence from Albany later in the year, Ms Vicki Northey.

RECOMMENDATION

THAT Council appoint the following persons to the Amity Heritage Precinct Committee:

- Mr Andrew Eydon;
- Ms Rachael Wilsher-Saa; and
- Ms Vicki Northey.

Voting Requirement Absolute Majority

**MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR MORRIS**

THAT Council appoint the following persons to the Amity Heritage Precinct Committee:

- **Mr Andrew Eydon;**
- **Ms Rachael Wilsher-Saa; and**
- **Ms Vicki Northey.**

**MOTION CARRIED 8 - 0
ABSOLUTE MAJORITY**

15.0 ELECTED MEMBERS' REPORT/INFORMATION BULLETIN

Elected Members' Report/Information Bulletin
DRAFT MOTION

THAT the Elected Member's Report/Information Bulletin, as circulated, be received and the contents noted.

**MOVED COUNCILLOR WOLFE
SECONDED COUNCILLOR MATLA**

THAT the Elected Member's Report/Information Bulletin, as circulated, be received and the contents noted.

MOTION CARRIED 8 – 0

16.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17.0 MAYORS REPORT

Fellow Councillors:

I would like to thank the SES volunteers, the Council Staff, and the staff of Western Power for their hard work during and after the storm last Friday. It is not often that the CBD is closed but because of their hard work, Albany's roads were open to traffic by 6pm on the Friday, and most power was restored. I wish to recommend and acknowledge their work.

One of the highlights of this month was undoubtedly the visit to Albany by HMAS Albany. In January of 2004, the City first received notice from the Chief of Navy, Vice Admiral Chris Ritchie, that the name 'Albany' was to be proudly worn by one of twelve new Armidale Class Patrol Boats, in recognition of the close relationship Albany had established with the Navy from World War One to the present day.

It gave me great pleasure to grant HMAS ALBANY Freedom of Entry to the City of Albany at a Civic Reception on Friday the 20th June. The presentation of Freedom of Entry, conferring the right, title, privilege, honour and distinction of marching through the streets of a City on all ceremonial occasions "with bayonets fixed, drums beating, bands playing and colours flying", is a unique and historical ceremony that we were privileged to be involved in.

The parade formalised the City of Albany's relationship with HMAS ALBANY. HMAS ALBANY has our sincere appreciation and gratitude for participating in such a special and historical event. The City of Albany looks forward to a long and special relationship with the ship and her crew over the years to come.

Item 17.0 continued

Another highlight of this month that I would like to acknowledge was the visit of Clinical Professor Fiona Wood to Albany. I had the privilege of spending the day with Fiona as she travelled around Albany. If anyone wanted the definition of an extraordinary person, Fiona would exemplify the meaning. She is a hero in the true sense of the word. In particular, it was excellent to see Fiona spend part of her day promoting the need for blood donations in a time where supplies are critically short. The Red Cross Blood Service has expressed their immense gratitude for our involvement in organising Fiona's attendance at a press gathering to promote their organization. It was also heartening to see so many people attending the civic lunch we held for Fiona and to warmly welcome her to our beautiful City. Some of the other significant events that took place over the month were:-

- I had the pleasure of attending the Great Southern Grammar School's Foundation Day Ceremony and Headmaster's Induction.
- I was honoured to be invited to attend the graduation of the No 211 RAAF Advanced Pilots Course and the Regimental Dinner of the 16th Battalion to celebrate the 48th Anniversary of the formation of the regiment. This was a fantastic opportunity to strengthen the ties the City of Albany has with both the RAAF and the Military.
- The Afternoon tea on the 1st of July to celebrate the 10th Anniversary of the Amalgamation of The City of Albany. I was pleased to be joined as a representative of the former Shire of Albany, by Councillor John Walker as a representative of the former Town of Albany and The City of Albany's first Chief Executive Officer Andrew Hammond to symbolise the improvements that have been achieved since amalgamation.
- And the official opening of Middleton Grove, a development of 19, 3 bedroom houses by Newseasons. It was heartening to see in a society today where funds are driven towards projects in the metropolitan area, developers from Perth donated \$500.00 from the sale of each house to the Police and Citizens Youth Centre. I was honoured to have accepted the first cheque for \$500.00.

Once again, I acknowledge and thank Deputy Mayor Des Wolfe and those Councillors who have officiated at community events on my behalf.

Before closing you may remember that at the last Ordinary Council Meeting in June, I acknowledged Mr Bob Howard and his ill health. It is unfortunate that Mr Howard passed away this month, and I would like to take this opportunity to convey our deepest sympathy to Audrey, Aedin and family. Bob was a valued member of our community and will be sadly missed.

Thank you.

Item 17.0 continued

DRAFT MOTION

THAT the Mayor's Report dated 15th July 2008 be received.

**MOVED COUNCILLOR WALKER
SECONDED COUNCILLOR WOLFE**

THAT the Mayor's Report dated 15th July 2008 be received.

MOTION CARRIED 8 – 0

18.0 URGENT BUSINESS APPROVED BY MAYOR OR BY DECISION OF THE MEETING

Nil

19.0 CLOSED DOORS

Nil

20.0 NEXT ORDINARY MEETING DATE

Tuesday 19th August 2008, 7.00pm

21.0 CLOSURE OF MEETING

There being no further business, the meeting closed at 8.30 pm.
Confirmed as a true and correct record of proceedings.



MJ Evans, JP
Mayor

APPENDIX A

WRITTEN NOTICE OF DISCLOSURE

Name	Item Number	Nature of Interest
Councillor C Morris	14.3.1	<u>Impartiality.</u> Councillor is President of the Major Lockyer Proclamation Society. Councillor is a member of the Albany Agricultural Society Councillor is a member of the Albany RSL Sub branch

APPENDIX B

INTEREST DISCLOSED DURING THE COURSE OF THE MEETING

Name	Item Number	Nature of Interest
Mayor Evans	14.3.1	<u>Impartiality.</u> The Mayor is a member of the Albany Historical Society The Mayor's wife is a member of the Albany Light Opera Co. Ltd.
Councillor Stanton	14.3.1	<u>Impartiality.</u> Councillor is a member of the Albany Agricultural Society Councillor is a member of the Princess Royal Sailing Club
Councillor Wolfe	14.3.1	<u>Impartiality.</u> Councillor is a member of the Albany Agricultural Society

INTEREST DISCLOSED BY OFFICERS

Name	Item Number	Nature of Interest
CEO – Mr Andrew Hammond	14.3.1	<u>Impartiality.</u> The C.E.O is a member of the Princess Royal Sailing Club

[Agenda Item 12.1 refers]
[Council – 15th July 2008]

SUMMARY OF ACCOUNTS

Municipal Fund

Cheques	Totalling	\$138,275.58
Electronic Fund transfer	Totalling	\$4,793,231.17
Credit Cards	Totalling	\$7,615.72
Payroll	Totalling	\$714,054.00
	Total	<u>\$5,653,176.47</u>

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment totalling **\$5,653,176.47** which was submitted to each member of the Council, dated 30th June 2008, has been checked and is fully supported by vouchers and invoices which are submitted to herewith and which have been fully certified as the receipt of goods and the rendition of services and as to prices, computations and costings and the amounts shown are due for payment.



CHIEF EXECUTIVE OFFICER
(A Hammond)

MAYOR

I hereby certify that this schedule of accounts covering municipal and trust fund payments totalling **\$5,653,176.47**, dated 30th June 2008, was submitted to the Council, and that the amounts are recommended to the Council for payment.



MAYOR
(M Evans, JP)