

LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES

for the meeting held at 8.30am to 9.30am on Wednesday, 02 March 2011
in the City of Albany Civic Rooms

Document Ref: ES.MEE.5/AM1117352

Terms of Reference:

- The aim of the Local Emergency Management Committee (LEMC) is to overview, plan and test the local community emergency management arrangements. The committee includes representatives from agencies, organisations and community groups with expertise relevant to the identified community hazards and risks and emergency management arrangements.
- The functions of a local emergency management committee are, in relation to its district or the area for which it is established is to:
 - a. advise and assist the local government in ensuring that local emergency management arrangements are established for its district as per Statutory requirements;
 - b. liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements;
 - c. carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by the regulations.

1. ATTENDANCES:

Councillors:

West Ward
Kalgan Ward

D Wolfe
M Leavesley

Community members:

Bureau of Meteorology
Dept for Child Protection
Dept of Environment& Conservation
FESA
FESA
FESA
Main Roads WA (SRS)
St John Ambulance Australia (Albany)
Water Corporation
ABC Radio
Senior Aerodrome
WAGAS Network
Department of Transport

Jason Balhorn
Sarah Tup-Evans
Richard Petty
Kevin Parsons
Adam Smith- Arrived 8.45am
Lynda Elms - Arrived 8.45am
Malcolm Mallaby
Stacey Abbott – left 8.40am
Steven Childs
Andrew Collins
Deborah Walker
Alan Whittle
Tony Fitzpatrick

EMT Member Responsible for Committee	
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Staff:

Chief Executive Officer
Emergency Management Officer
Minutes Secretary

F James
G Turner
E Aslett

Apologies/Leave of Absence:

WA Police
WA Police
Albany Regional Hospital
Albany Regional Hospital
Albany Sea Rescue
Dept of Environment& Conservation
Australian Red Cross
Department of Education
Department of Transport
Silver Chain-Great Southern
Silver Chain Great Southern
WAGAS Network

Sgt Mark Fairclough
A/Sen Sgt David Snowball
Mrs Lyn Tutt
Mrs Shauna Ausma
Kerrin Digney
Vince Hilder
Lesley Pearson
Steven Dean
Daniel Pell
Mark Weller
Christine Hunter
Steven Casey

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

ITEM 2.0 – COMMITTEE RECOMMENDATION

MOVED: Steven Childs
SECONDED: Malcolm Mallaby

The minutes of the Local Emergency Management Committee meeting held on 01/12/10, as previously distributed, be confirmed as a true and accurate record of proceedings.

MOTION CARRIED: 14/0

3. DISCLOSURE OF INTEREST

Nil

4. ITEMS FOR DISCUSSION

- 4.0** Introduction of new City of Albany CEO, Faileen James, by Chairperson Cllr Wolfe as a guest of the committee.

Faileen thanked members for giving their time for this committee and looks forward to spending time learning about the role of each member/organisation within the community.

Faileen also mentioned that she has an open door policy and would also be available via phone and email to any members that have matters they would like to discuss with her.

- 4.1** Introduction of new committee member, Andrew Collins, ABC Radio, replacing previous member Irene Montefiore.

Andrew is keen to work with the organisations and agencies through the committee to provide appropriate broadcasting of emergency information as required for this area. Andrew also mentioned he has extensive experience in broadcasting emergency information.

- 4.2** Committee noted that an email had been sent to Senior Sergeant Trevor Evans on behalf of members to thank him for his efforts on LEMC.

- 4.3** Emergency Management Plan – Draft is now ready for review by members. If any members would like an electronic copy of the plan please contact Garry Turner.

Faileen suggested that the Draft EMP be put up for public consultation and committed CoA resources to collection and collation of comments received for presentation to the committee.

Des Wolfe suggested period for review and comment by LEMC members be shortened to accommodate a public consultation period. The 15th April 2011 was agreed by the committee as the deadline for feedback to be received from members.

Action: All members to review and provide any feedback to Garry Turner (CoA) on Draft EM Plan by 15th April 2011.

- 4.4** List of Great Southern Local Recovery Coordinators being developed and Transition from Response to Recovery forms (TFRRF) being distributed to allow for the beginning of the development of the MOU mentioned in the next item discussed.

- 4.5** Committee agreed for EMO to contact Executive Officer of the Great Southern Local Recovery to begin developing an MOU for Lower Great Southern local government authorities in regards to recovery coordination and resource sharing following an emergency.

4.6 Cyclone Bianca

- Media Comments: Chairperson Cllr Wolfe advised that a media statement had been released by Mayor Milton Evans in response to media comments on the emergency management of this event
- Faileen suggested that Public Relations and Media be used to provide information to the community when the Emergency Management Plan is finalised and adopted by Council
- Kevin Parsons noted that as part of these information bulletins, the community need to be made aware that they are also responsible for their own safety and property, and should not rely solely on Emergency Services
- Garry reported that CoA have had very positive feedback from boats owners who have their boats moored at the Emu Point Boat Pen – owners were informed to check their moorings ahead of the predicted arrival of Cyclone Bianca. CoA are now investigating an SMS alert system to warn owners of upcoming storm events in the future
- Malcolm Mallaby (MainRoads WA) reported that the possibility of Cyclone Bianca tested their response to an emergency, and the outcome was very positive
- Richard Petty (DEC) praised BOM and ABC Radio for their coverage and warnings provided to the community
- Jason Balhorn (BOM) raised the issue of BOM receiving over 200 phone calls from concerned residents and was unsure on exactly how to advise them in some instances. Faileen suggested an information sheet of Frequently Asked Questions could be provided to the community via agency websites to help ease this situation
- It was established that FESA do not have a display at the Albany Show to provide information to the community as they find they do not capture an appropriate audience

5. TRAINING/EXERCISES

Garry Turner (CoA) reported that CoA Depot staff used Cyclone Bianca as an emergency training drill – it was successful.

Garry Turner (CoA) advised that the Red Cross have once again delayed their training exercise in Albany. Sarah Evans (DCP) stated that while CoA have the primary recovery role DCP are to work with Red Cross to set up and run the Recovery Centre however DCP have had little support from Red Cross in relation to this matter.

Action: Garry Turner (CoA) to set up a meeting between the Project Leader from Red Cross and the CoA to discuss this.

Garry Turner (CoA) reported on a successful training provided by Department of Transport on the response, containment and clean-up on a marine oil spills.

Action: Next training scheduled to take place in Bunbury. Tony Fitzpatrick (DOT) to advise Garry of details to pass on to interested members – Expressions of Interest from DEC and Water Corporation

6. GENERAL BUSINESS

Adam Smith (FESA): Has no issues with draft Emergency Management Plan being provided for public comment

Steven Childs (Water Corporation): Advising that the Water Corporation has storage areas for equipment and supplies for use in an emergency situation, as well as staff resources, which can be deployed easily as necessary because they centralised.

Richard Petty (DEC): Would like to register an interest in sending staff for training in clean up of marine and road oil/fuel/chemical spills as available.

Sarah Evans (DCP): Reported on a disappointing turnout by agencies for a forum to discuss Albany Local Welfare Plan. In light of this she suggested the next forum be held earlier in the year, nominating September as a possible month. Sarah also reported that the opening of a recovery centre at ALAC when well (during Little Grove fires) however, lack of support from Red Cross was noted.

Malcolm Mallaby (Main Roads WA): Shared with the committee a recent training regarding the gas storage facilities located in the area of Main Roads, Water Corporation's and Western Power's head offices that revealed an emergency situation at this facility may leave three major agencies without the use of their head office buildings. This has caused Malcolm to look into disaster recovery for Main Roads WA in case of emergency.

Alan Whittle (WAGAS network): Reported that the gas facility mentioned by Malcolm is operated under strict emergency procedures and any LEMC member was welcome to attend emergency training exercises at the site.

Andrew Collins (ABC Radio): Offered the services of ABC radio to facilitate public consultation on the draft Emergency Management Plan, of which the committee accepted Andrew's generous offer.

Lynda Elms (FESA): Confirmed the appointment of a new Volunteer Manager and advised that CoA would be informed in writing shortly, along with contact details for the new staff member.

Tony Fitzpatrick (DOT): No further business to discuss

Jason Balhorn (BOM) No further business to discuss

Cllr Mervyn Leavesley; No further business to discuss

Kevin Parsons (FESA): No further business to discuss

Deb Walker (CoA –Aerodrome): Requested the involvement of more agencies for the Airport Emergency Management Sub-Committee. Kevin Parsons (FESA) suggested that the sub-committee should be kept as small as possible with contacts made through LEMC to be used when necessary with Faileen suggesting bigger issues being brought to LEMC meeting for discussion as necessary.

AGENDA ITEM 1.1.1 REFERS

Garry Turner (CoA): Reported that he has been approached by other agencies to use CoA offices as temporary operating sites should they be unable to operate from their own offices. Unfortunately CoA does not have the capacity to provide this support to other agencies as CoA needs to be fully functioning in a recovery role after the emergency.

7. ITEMS TO BE DISCUSSED AT NEXT MEETING

The Emergency Management Plan- Draft to be ready for finalisation and presentation to Council.

Feedback from Meeting with Red Cross regarding recovery training exercises.

8. DATE OF NEXT MEETING

Wednesday 01 March 2011 from 8.30am to 9.30am in City of Albany Civic Rooms

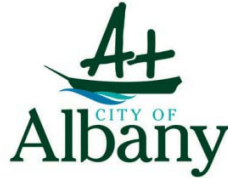
9. CLOSURE OF MEETING

There being no further business to discuss, the meeting closed at 9.25am.

Appendices:

- A. South West Zone MOU
- B. Comments from general public on Cyclone
- C. Email from Emu Point Boat Pen owner
- D. Local Emergency Management Arrangements
- E. Emergency Management Resourcing Arrangements – Information Sheet

CONFIRMED: CHAIRPERSON _____ **DATE:** ____/____/____



**CITY OF ALBANY
SENIORS ADVISORY COMMITTEE**

CR.MEE.2 (AM1146414)

MINUTES

for the meeting to be held at 10.00am on Thursday, 19th May 2011
in the Civic Rooms

DECLARATION OF OPENING AT 10.00am

1. ATTENDANCES:

Cr Don Dufty	COA Councillor
Cr Chris Holden	COA Councillor
Esme' Justins	Albany Breaksea Ladies Probus Club
Kim Buttfield	WA Country Health Service (Injury Prevention)
Middy Dumper	Seniors Community Representative
Ruth Watson	Seniors Community Representative
Patsy Ranger	Over 50's Recreation Association
Rachel Oswald	COA Community Development Officer - Seniors

2. APOLOGIES:

Colleen Tombleson	Lions Community Care Centre
Celia Barnesby	Senior Citizen Centre (Meals on Wheels)
David Mattinson	Association of Independent Retirees
Michael Calton	National Seniors Australia

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Recommendation:

THAT the minutes of the previous meeting held on the 21st April 2011 are CONFIRMED to be a true and accurate record of proceedings with the following correction, item 5.2.2 is changed to Rachel Oswald to confirm if the 10 new ACROD Bays have been installed.

Moved: Middy Dumper

Seconded: Ruth Watson

Carried: _____ 7/0 _____

4. DISCLOSURE OF INTEREST:

NIL

5. ITEMS FOR DISCUSSION

5.1 BUSINESS ARISING FROM PREVIOUS MINUTES:

5.1.1 Housing for Life Guidelines

Council would like clarification of the implications that the guidelines will have on council. The motion from the March minutes will go to June council.

5.1.2 Peace Park

Kevin Ketterer, Executive Director Works and Services advised via email that there is a tender currently out for the creation of concrete footpaths in Peace Park and for the erection of the Lone Pine Grove near the centre of the park. Councillor Duffy and Holden queried if the limestone path along the sea wall would become a concrete path as its current purpose is to soak up the sea water if it goes beyond the sea wall.

Patsy Ranger queried if there were any bench seats with backs at Peace Park. Many seniors need the back support.

Action: Rachel Oswald to investigate if the limestone path is part of the footpath upgrade and if the bench seats have back support.

5.1.3 Seniors Circuit (playground for seniors)

The committee agreed that the Centennial Precinct (near cricket grounds) would be the most suitable location due to the high senior's population in the area. It was also agreed that the exercise equipment be strategically placed along footpath network to encourage existing walking groups and general public to use the equipment as part of their exercise routine. The Committee would like further consultation about the type of equipment before it is chosen.

Action: Rachel Oswald to investigate further the feasibility of the Seniors Circuit being located in the Centennial Precinct.

5.1.4 Seniors Week

The Seniors Expo is scheduled for March 2012 which means there is currently no event planned for Seniors Week 2011. The committee discussed a number of ideas including a photo competition to raise the profile of seniors or an information stall. Possible funding options include seeking sponsorship from Council of the Ageing Western Australia Seniors Week Community Grants.

5.2 SENIORS ADVISORY COMMITTEE ACTION SHEET (ATTACHMENT 1)

5.2.1 Flashing Lights Indicating School Zones and Pedestrian Lights

Please see attachment two for update.

Action: Kim Butfield to take to Roadwise Committee to investigate key priority areas.

5.2.2 ACROD Bays

Works on the ACROD Bays listed below were supposed to be complete by the end of March. Middy Dumper and Kim Butfield went to the locations (except Middleton Beach) and said that the works had not yet been done.

Four at Middleton Beach

- One at Peels Place Car Park at round about
- One at Stirling Terrace just before the car park at the roundabout
- One on York Street near the roundabout at Peels Place
- One on Serpentine Road near York Steert intersection (east side)
- One at the front of the Senior Citizen Building in bus bay

Four additional bays have been approved:

- Two at the Library
- One near York Street Post Office (angled parking Grey Street West)
- One on Peels Place near lane way entry to car park.

Kevin Ketterer informed the Committee via email that signs indicating a driver or passenger of the car must have an Australian Disability Parking Permit otherwise penalties will apply if parking in an ACROD Bay are not normally installed and that it is generally accepted that the driving public are aware of the restrictions on this kind of parking.

The Committee are aware of a number of ACROD Bay signs an example is the ACROD Bay on York Street in front of the Library. They also believe that the general public take advantage of the ACROD Bays and consensus is they should be policed.

Action: Rachel Oswald to follow up the status of the 10 new ACROD Bays and to investigate the status on the ACROD Bay on Duke Street near the church.

5.2.3 Seniors Expo

Have advertised for additional committee members and have asked that Committee members distribute through their networks. Jenny Dodson from Silver Chain has agreed to sit on the Committee.

5.2.4 North Road Pedestrian Crossing Point

The initial pedestrian crossing point identified by the Committee is where a right lane turn currently exists and cannot be accommodated there. Kevin Ketterer suggested retaining the current position of the pedestrian crossing slightly east of the suggested position. The committee believe that the existing position is confusing and dangerous to pedestrians because they have to negotiate the left turning traffic leaving the North Road Shopping Centre which is close to the pedestrian crossing point.

5.2.5 Smoke Alarm Project

The project has been successful and will be wrapping up at the end of May. The project will begin again after winter.

Action: Kim Buttfeld to send Media Release through to the City for approval.

5.3 CORRESPONDENCE IN:

- Email from Graeme Hoey, Principle Engineer Assets, City of Albany – 02/05/2011 (attachment 2)

5.4 CORRESPONDENCE OUT:

NIL

6. NEW AGENDA ITEMS

6.1 Restricted Drivers Licence Update

The Department of Transport have reviewed their policy on people with a restricted licence and have decided that restricted licences will no longer be an option.

AGENDA ITEM 1.1.2 REFERS

The Committee are concerned that this will lead to an increasing number of seniors not wanting to hand in their license especially because public transport in Albany is not adequate.

6.2 Access to Middleton Beach

The Middleton Beach Group identified access issues on Middleton beach. The access ramp located up in the corner of Ellen Cove near Calamari's is always covered in seaweed and sand making it difficult for seniors to access. The only alternative access point is at the other end near the surf club where there is a ramp. There is considerable walking distance between the two points. The Committee agree with the Middleton Beach group that to provide better access there should be an access point half way between Calamari's and the Surf Club.

6.3 City of Albany Strategic Plan Review

Rachel Oswald provided an update on the City's current Strategic Plan Review and invited the committee to attend one of the consultation forums (please see attachment 3) or to fill out one of the surveys (please see attachment 4).

7. DATE OF NEXT MEETING

Thursday 16th June 2011 at 10.00am – Margaret Coates Boardroom

8. CLOSURE OF MEETING

11:20am



BUSH FIRE MANAGEMENT COMMITTEE MINUTES

for the meeting to be held from 3:30pm to 4.30pm on Monday 8th November 2010
in the Margaret Coates Boardroom

Document Ref: ES.MEE.3

The Chairperson Cr Des Wolfe declared the meeting opened at 3:30pm.

1.0 ATTENDANCES

Cr Des Wolfe	Councillor
Ken Johnson	DCBFCO (SW)
Ross Fenwick	CBFCO
Martin Van Dongen	FCO Highway
Allan Lubcke	DCBFCO (NE)
Garry Turner	Emergency Management Officer
Vince Hilder	DEC
Terry Bradshaw	Senior Fire Control NE

2.0 APOLOGIES

M Leavesley	Councillor
Kevin Parson	FESA
D Dufty	Councillor

3.0 DECLARATION OF INTEREST

Nil

4.0 CONFIRMATION OF MINUTES OF MEETING

MOVED: Allan Lubcke
SECONDED: Ken Johnson

That the minutes of the Bush Fire Management Committee Meeting held on 24th March 2010, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

CARRIED 5/0

5.0 Business Arising from Minutes

5.1 Communication Committee

The City's Emergency Management Officer to investigate who are the reps that sit on on this committee. This committee will look into issue of pager and the closing of the channels 34 & 26.

5.2 Item 8.9 Letter to bush Fire Brigade Re Protocols

A letter is sent to all brigades regarding the correct protocols when dealing with correspondence to external sources.

6.0 Minutes of the Bush Fire Advisory Committee meeting AGENDA ITEM 1.1.3 REFERS

MOVED: Ken Johnson
SECONDED: Alan Lubcky

THAT the minutes of the Bush Fire Advisory Committee Meeting held on 11 October 2010, as previously distributed, be received record of proceedings.

CARRIED 5/0

6.1 Restricted period for the North East Sector

Due to the incorrect process that was undertaken by the City in changing the dates for the north east sector the Emergency Management Office has undertaken to rectify this problem by way of a letter to Mr Grant Olsen of FESA so that the process and gazettal can take place in accordance with the Bush Fire Act.

NOTED

6.2 Use of Council equipment at Fires

A lengthy discussion on the pros and cons to the use of Council plant at fires, it was resolved that the recommendation of the Executive Director of Works and Service stand and no City plant will be use on fire ground other than secondary calls for water tankers .
Brigades will continue to use contractor's machinery for the first response for fires

NOTED

7.0 Guests of Committee

Representatives from Fire & Emergency Services Authority and Department of Environment and Conservation have been invited to attend.
Mr Vince Hilder from DEC advised the meeting he has fuel age maps for Ross and Alan and other map could be available if necessary.

8.0 Matters for consideration

8.1 Appointment of Officers

BORNHOLM Paul Wolfe Laurie Nissen
ELLEKER Roy Parsons Dale Ferguson
GNOWELLEN Morgan Sounness Mark Plunkett
GREEN RANGE Ian Smith Michael Moir
HIGHWAY Martin van Dongen Chris Norton
KALGAN John Bocian John Powis
KING RIVER Sandy Lyons Simon Whitfort Alan Hawley
KOJANEERUP Terry Bradshaw Tony Slattery
MANYPEAKS Ric Metcalf Kim Lester
NAPIER Tom Collins Brett Smoker
REDMOND Lance Flett Graham Briggs
SOUTH COAST Derek Jones, Darren Prior
SOUTH STIRLING Graeme Pyle, Luke Bennett
TORBAY Phillip Marshall, Keith Smith
WELLSTEAD Steven Hall, Peter Diprose
YOUNGS Kevin Martin, Martin Peterson

MOVED: Ross Fenwick
SECONDED: Allan Lubcke

THAT Council endorse the above Officer as authorised Fire Control Officers for the City of Albany for the 2010/2011 fire season.

CARRIED 5/0

8.2 Western Power Infrastructure

A letter was sent to Western Power outlining the City's concerns regarding perilous state of power poles within the City's boundaries.

The City received a response from Western Power and notification of the work that has been carried out within the municipality.

NOTED

8.3 Risks to Resource

MOVED: Ken Johnson
SECONDED: Martin Van Dongen

It was moved that a letter be sent to FESA to re address the Risk to Resource register to ascertain if more unit can be place in strategic location within the City of Albany without reducing any current units and to look at the Redmond area for a upgrade to a extra unit on station.

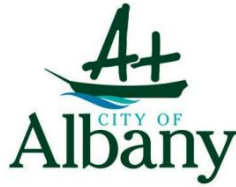
Carried 5/0

9.0 Next meeting

Mid May 2011

10.0 CLOSURE OF MEETING

The Chairperson thanked all for attending declared the meeting closed at 1630pm.



AIRPORT EMERGENCY COMMITTEE MINUTES

For the meeting held IMMEDIATELY after the LEMC meeting on Wednesday 2nd March 2011
at the Civic Rooms at City of Albany Offices North Road

File reference ES.MEE6 and ES.MEE.5

Terms of Reference:

To review the Albany Airport's emergency procedures and analyse the report of the annual emergency exercise. This committee is now a subcommittee of the Local Emergency Management Committee.

1.0 ATTENDANCES:

Councillors:

Kalgan Ward
West Ward

M Leavesley
D Wolfe (Chair)

Staff:

Emergency Management Officer
Senior Aerodrome Officer
Minutes Secretary

G Turner
D Walker
E Aslett

Members

Albany Regional Hospital
Air BP Representative
Bureau of Meteorology Albany
Department of Child Protection Albany
FESA - State Emergency Services
Main Roads WA (SRS)
St Johns Ambulance
WA Fire and Rescue District Manager
WA Police Officer
WA Police Officer

S Ausma

J Balhorn
S Evans
L Elms
M Mallaby
S Abbott
K Parsons

Public Gallery and Media:

No members of the media were present.
No members of public gallery were present.

Apologies/Leave of Absence:

Chief Fire Control Officer
Department of Child Protection
Executive Director Corporate & Community Services
Skywest Albany
WA Police Officer

R Fenwick
M McSevich
WP Madigan
S Johnson
Sgt M Fairclough

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

ITEM 2.0 – COMMITTEE RECOMMENDATION

MOVED: Jason Balhorn

SECONDED: Kevin Parson

The minutes of the Aerodrome Emergency Committee meeting held on 1/12/2010 as previously distributed, be confirmed as a true and accurate record of proceedings. Lynda Elms noted that her name and Mark Fairclough be removed from both the attendees and apologies list of the previous meeting minutes.

3.0 DISCLOSURE OF INTEREST

[Elected members of Council and staff are asked to use the forms prepared for the purpose, aiding the proceedings of the meeting by notifying the presiding member prior to the conduct of the meeting]

4.0 ITEMS FOR DISCUSSION

Faileen James CEO of City of Albany attended as a guest and thanked the committee for its efforts

- 4.1 Committee members as stated in terms of reference needs amendment to accurately reflect current members. Deb Walker asked the LEMC committee if this needed to be rectified and it was stated by Lynda Elms and Kevin Parsons that this issue had been discussed at previous meetings and the conclusion was that major agencies were capable of activating utility companies and so therefore committee members to stay as is.
- 4.2 Southern Roads Services road closures plan. Malcolm Mallaby (SRS) stated that there had been progress on the Road closure plan for heavy haulage vehicles with the use of Settlement Road being suitable for the purpose. The remainder of the plan is still a work in progress.
- 4.3 Entry of Airport regarding outcomes from site visit by FESA Kevin Parson, COA Emergency Management Officer, Garry Turner and Deb Walker. Kevin Parsons stated that to save confusion the emergency entry to Albany Airport would remain the same and with the removal of a bollard and a gate with adjoining fencing removed access was now easier for large trucks.
- 4.4 Present Airport Environmental Context Statement. Deb Walker asked agencies to peruse document and notify her directly with any additional information their agencies may be able to contribute.

5.0 ITEMS TO BE DISCUSSED AT NEXT MEETING

6.0 DATE OF NEXT MEETING

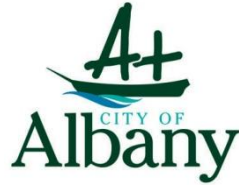
1st June 2011

7.0 CLOSURE OF MEETING

There being no further business to discuss, the meeting closed at 9.50am

Attachments:

NIL



**AIRPORT USERS FOCUS GROUP COMMITTEE
MINUTES**

for the meeting to be held from Wednesday, 02 February 2011
in the Albany Airport Conference Room

Document Ref: AM /CS.MEE.3

Terms of Reference:

To review, monitor and provide strategic feedback on the Airport Business Plan and Masterplan.

1. ATTENDANCES

**Chair
Mayor**

D Wolfe
M Evans, JP

Committee members:

Bureau of Meteorology
Albany Aero Club
Albany Aero Club
Avis Albany
Budget Albany
Hertz Albany
Runway Cafe
RAAF Pearce
Albany Airport Services
Albany Aviation
Rainbow Coast Flying School
Great Southern Aviation
Joyce Air Albany
Rainbow Aircraft Maintenance
Sporting Amateur Aircraft Assoc Chapter 13 Albany

J Balhorn
P Aspinall
M Crawshaw
L Jeffers
G Vander Ross
S Cooper
J Daniel
J Woods
S & A Johnson
I Williams
R Burnett
J Biser
L Joyce
H Wight
J Lacerenca
N Stoney

Staff:

Executive Manager of Corporate and Community Services
Senior Airport Reporting officer
Minutes Secretary

D Schober
D Walker
D Walker

Public Gallery and Media:

Apologies/Leave of Absence:

J Lacerenca
L Joyce
N Stoney
M Evans
M Crawshaw

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

ITEM 2.0 – COMMITTEE RECOMMENDATION

MOVED: Peter Aspinall
SECONDED: Ian Williams

The minutes of the Albany Airport User Group Committee meeting held on 4 October 2010, as previously distributed, be confirmed as a true and accurate record of proceedings.

MOTION CARRIED

3. DISCLOSURE OF INTEREST

NIL

4. ITEMS FOR DISCUSSION

- 4.1** Peter Aspinall and Ralph Burnett both stated that crumbling of the taxiway surface of fine blue metal dust is causing damage to the back of aircrafts propellers. It is causing chips in the propellers that cannot be filed out and can affect aircraft performance and reduces the efficiency of the propeller.

Deb Walker to attach letters from Rainbow Aircraft Maintenance and Peter Aspinalls letter to City of Albany CEO

ITEM 4.1 COMMITTEE RECOMMENDATION

A fog seal applied to Taxiway Charlie, Delta and Echo at the width of 3 meters on the centreline. These works are to be carried out as soon as possible.

MOTION CARRIED

- 4.2** Deb Walker presented relevant items to the Annual Technical Inspection and will establish a spreadsheet of items recommended from the inspection and attach to these minutes.

ITEM 4.2 COMMITTEE RECOMMENDATION

The committee endorse the recommendation resulting from the Annual Technical Inspection performed on 10th January 2011 stating application of a fog or sand seal to Runway 05/23 to halt stone loss and prolong the life of the seal

MOTION CARRIED

- 4.3** David Schober stated that the City of Albany Airport planning has been undergoing improvements and hence the high importance of establishing a solid path in the form of a Masterplan to enable future development.

ITEM 4.3 COMMITTEE RECOMMENDATION

Secure funding to review and amend existing 2002 Masterplan for the purpose of providing a guideline for future development at Albany Airport.

MOTION CARRIED

- 4.4** Deb Walker informed committee of bi-daily inspection procedures for RWY 05/23 and read Kevin Ketterers email (attached) in response the item questioning the integrity of RWY 05/23. David Schober stated an independent engineer has assessed the RWY area in question and confirmed that the action taken has been correct.
- 4.5** Steven Johnson confirmed Skywest parking issue had been overlooked by staff members and has been resolved.
- 4.6** Peter Aspinal expressed concern that when it rains and the water lays around the hangar area there is definitely a element of humidity inside the hangars.

Ralph Burnett stated that every hangar tenant had the right to have their block remain above water level and again it was lack of planning causing the collective group of hangars built so close together adding to the problem. The large amount of tree litter does not help the situation as what drains are available are blocked. The safety of electricity in this area to hangars is also a concern.

ITEM 4.6 COMMITTEE RECOMMENDATION

Request Works and Services of City of Albany to open, clean and establish drainage in the short term period of the next 2-3 months. The removal of trees in drain area to prevent litter contributing to the blockage of the drains.

Establish a long term drainage plan in the Masterplan which incorporates a drainage plan and maintenance schedule.

MOTION CARRIED

- 4.7** David Schober suggested this committee be reformed as an Advisory committee to enable members to give their experience and technical knowledge as recommendations to Council. It is critical that the members of this committee view and comment on the Masterplan whilst it is in draft form and to be involved in the process completely even if that means that this committee has to meet frequently to allow this to happen.
- 4.8** Ralph Burnett stated there was a decline in hangar applicants when in the past there had been a waiting list. He agrees with an increase in hangar leases but asked:
- Why is the process complicated?
 - Why does the City of Albany need a bank guarantee for a simple hangar lease?
 - Who values the site?
 - Why isn't the valuation costs fixed into the total instead of a cost to the tenant?

He formally requests a response from the City of Albany.

Ralph tabled a letter that is attached.

David Schober suggested that a strata arrangement may be a possible option. A lengthy discussion was held regarding the method of valuation and survey of the hangar leases but no recommendation was formulated.

- 4.9** Ian Williams updated committee of status of his hangar proposal. Council rejected his application on the basis of the uncertainty of Skywest/Qantas tender for a two airline route and the implementation of the Whitepaper and what these two issues mean to the Albany Airport. Ian stated he is still keen to see the project succeed but cannot wait for Council. It would succeed if there was a Masterplan in place because everybody at the Airport knows the Terminal cannot expand to the north due to fuel lines and fuel tanks of Air BP.

David Schober repeated that this is a prime example why this committee needs to help drive the Masterplan so that Councillors will be better informed.

Perter Aspinall suggested that the Masterplan be planned in phases to enable funding and completion of works. Peter Aspinall asked if last Masterplan was adopted by Council.

David Schober replied that Council is not aware of an existing Masterplan and has no forward planning for financial expenditure or financial elements for Albany Airport. Currently the Airport reserve account had the balance of \$1 million.

Des Wolfe responded that he thought a Masterplan was developed in 2001.

Ian Williams voiced his disappointment that Councillors had no documentation on the table of his proposal at the Council meeting and that Councillors were not appropriately informed. The presentation to council was not presented adequately. He asked should we be worried how council perceive the Airport.

David Schober answered yes and suggested a briefing meeting with Council with support for this group.

John Woods commented that to enable RAAF to do their job professionally where do they operate when deploying with students to Albany Airport? Masterplan could address this issue. He also stated that the Instrument Landing System (ILS) is imperative to RAAF operations.

David Schober informed the group that the ILS contract was in dispute with the contractor due to a failure of service if the contractor cannot provide software to update an ageing monitoring system.

- 4.10** Steve Johnson stated that websites are not rocket science and why wait for IT to update and suggested an external Airport website with links to City of Albany website.

ITEM 4.10 COMMITTEE RECOMMENDATION

Establish a comprehensive and interactive website representing all parties at the Albany Airport for the benefit of the aviation industry and visitors to Albany as soon as possible.

**Moved: Steve Johnson
Seconded: Ralph Burnett**

- 4.11** Deb Walker informed that the fans for the Terminal were ordered and will be installed as soon as they arrive.
- 4.12** Throughout the meeting it was agreed by all that issues concerning the group have not changed for an extended period of time and that collectively the group would put forward recommendations put forward within these minutes.

5. CORRESPONDENCE IN & OUT

NIL

6. ITEMS TO BE DISCUSSED AT NEXT MEETING

7. DATE OF NEXT MEETING

As required.

8. CLOSURE OF MEETING

There being no further business to discuss, the meeting closed at 11.39am.

CONFIRMED: CHAIRPERSON _____ **DATE:** ____/____/____

MINUTES

Friday 25th February 2011 @ 1pm
Margaret Coates Boardroom, North Road, Yakamia

AGENDA ITEM 1.1.6 REFERS

SPECIAL MEETING OF THE CITY OF ALBANY
COMMUNITY FINANCIAL ASSISTANCE COMMITTEE

Minutes for the meeting to be held at 1pm Friday 25th February 2011

5.0 DISCLOSURE OF INTEREST

Mayor M Evans
Impartiality Interest with numerous groups

Councillor M Leavesley
Impartiality Interest
Lower Kalgan Progress Association

Councillor D Wolfe
Impartiality Interest
Young Siding Progress Association
Torbay Agricultural Community Hall
Bornholm Kronkup Community Centre

6.0 ITEMS OF DISCUSSION

6.1 NEIGHBOURHOOD WATCH

At the request of the, former Executive Manager Community Services, the City's Community Development Officer - Youth will brief the committee on a request from the Office of Crime Prevention – Neighbourhood Watch to enable the City of Albany to continue with its current review of its commitment to Albany Neighbourhood Watch. Further details will be tabled at the meeting.

RECOMMENDATION

THAT the Committee agree to review the City's commitment to the Neighbourhood Watch at the end of the moratorium that is currently in place (2010/11 and 2011/12).

**MOVED: Cllr R Sutton
SECONDED: Cllr M Leavesley
CARRIED: 5 - 0**

6.1 FINANCIAL ASSISTANCE FOR PROGRESS ASSOCIATIONS AND HALLS

At the Community Financial Assistance and Event Program Committee meetings held on the 27/7/10 and 6/12/10 it was requested by the committee that a report be presented to the committee on potential financial assistance for progress associations and halls, particularly in relation to insurance premiums.

- The Committee had requested that the possibility of including the Progress Association Halls insurance to the City's insurance be investigated.

A list of all Progress Associations has been prepared and is attached.

All of the listed Progress Associations (with the exception of Youngs Siding and Lower Kalgan) lease the land from the City of Albany on a "peppercorn" rental basis. However, the City of Albany has no direct financial interest in any of the Progress Association buildings which are all owned by the individual associations.

The City is therefore unable to provide property insurance for these buildings within its existing policies.

AGENDA ITEM 1.1.6 REFERS

SPECIAL MEETING OF THE CITY OF ALBANY
COMMUNITY FINANCIAL ASSISTANCE COMMITTEE

Minutes for the meeting to be held at 1pm Friday 25th February 2011

However, Local Community Insurance Services (which are controlled by Jardine Lloyd Thompson, the same insurance broking firm that operate LGIS) are able to provide low cost insurance to community groups.

The City's LGIS Account Manager has advised that the cost of property insurance for each progress association through LCIS would be comparable to quotations provided by LGIS previously. Quotations have been sought from LCIS, but have not been received to date.

Were the associations to take up these quotations, building replacement value and content value would need to be listed separately for each Progress Association.

RECOMMENDATION

THAT the Committee receive the information, and refer the quotation to the various Associations for their consideration. Committee's request was for City of Albany to write to each Progress Association to advised that they may be able to receive a considerable discount on the insurance premiums.

**MOVED: Cllr D Wolfe
SECONDED: Cllr R Sutton
CARRIED: 5 - 0**

CITY OF ALBANY PROGRESS ASSOCIATIONS - VALUE OF BUILDINGS AND INSURANCE

ASSESS	MAILING NAME	INSURANCE PREMIUMS	DATE DUE	VALUE OF BUILDING	ESTIMATED PREMIUM LGIS
A159437	SOUTH STIRLING COMMUNITY ASSOCIATION INC	\$1,096.72	18/11/2010	\$124,000.00	\$138.51
A172176	YOUNGS SIDING PROGRESS ASSOCIATION INC	\$1,397.15	11/05/2010	\$125,000.00	\$139.63
A174788	MANYPEAKS PROGRESS ASSOCIATION	\$2,156.00	18/12/2010	\$250,000.00	\$279.25
A175708	WELLSTEAD PROGRESS ASSOCIATION	\$2,579.00	13/09/2010	\$129,480.00	\$144.63
A5718	SOUTH COAST PROGRESS ASSOCIATION	\$2,273.00	15/09/2010	\$350,000.00	\$390.95
A64870	REDMOND PROGRESS ASSOCIATION	\$1,516.00	19/04/2010	\$200,000.00	\$200.00
A64898	NAPIER PROGRESS ASSOCIATION	\$1,617.00	21/01/2011	\$202,000.00	\$225.63
A64933	LOWER KING COMMUNITY ASSOCIATION INC	\$1,294.70	5/07/2010	\$250,000.00	\$279.25
A65214	BORNHOLM KRONKUP COMMUNITY CENTRE	\$2,392.00	9/01/2011	\$400,000.00	\$460.00
A65755	LOWER KALGAN PROGRESS ASSOCIATION INC	\$1,200.00	9/02/2011	\$300,000.00	\$335.10
A65755	LOWER KALGAN PROGRESS ASSOCIATION INC	\$2,500.00	9/02/2011	\$400,000.00	\$460.10
A66446	TORBAY AGRICULTURAL COMMUNITY HALL COMM	\$2,107.00	8/10/2011	\$300,000.00	\$335.10
A68472	ELLEKER PROGRESS & SPORTING ASSOCIATION	\$1,977.89	14/03/2011	\$250,000.00	\$279.25
	TOTAL	\$22,906.46			\$3,332.20

Changes made by Councillor M Leavesley to the Lower Kalgan Progress Association Inc are made in red.

6.2 ASSISTANCE WITH TIP FEES FOR CHARITIES

Requests have been received from several charitable institutions for Council to continue the previous assistance provided towards the payment of refuse fees.

This form of subsidy was previously provided through Council's Financial Assistance Program, and with the introduction of the moratorium to provide funding through this source for 2010/11 and 2011/12, funding has not been allocated for this proposal.

- At the December 2010 meeting of the Committee, information was requested from other local authorities as to how they approach this service.
- The following table reports responses received.

CITY / SHIRE	TIP FEES
City of Bunbury	Charge Full Rate – no subsidy's issued not even on request
Shire of Busselton	Free Service to Charity Organisations only
Shire of Denmark	Subsidy on request – by lodging an application with CEO (and to be approved)
City of Greenough/Geraldton	Free on request – by lodging an application with CEO (and to be approved)
City of Joondalup (Tamala Park)	Subsidy of \$300 per month over weigh bridge or \$300 of product from recycling store
City of Kalgoorlie	Free for Residential only, due to illegal dumping they offer free tipage to residents – trailer loads only, trucks are classified as commercial, they also issue residential clean up dockets on application for up to 8 tonne per financial year for domestic rubbish which residents can use a truck for. Charge for Commercial – Charity Organisations included, although they can apply for a waiver by lodging an application with the CEO
City of Mandurah	Free on request – by lodging an application with CEO (and to be approved)
Shire of Plantagenet	Free on request – by lodging an application with CEO (and to be approved)
Cleanaway (City of Bayswater)	Residents - 3 mini skips bins (1 st April – 31 March) or 3 tip passes or a combination per financial year Commercial – go through private company Charity - Free on request – by lodging an application with Cleanaway Management (and to be approved)

RECOMMENDATION

THAT the Committee receive the information.

**MOVED: Cllr D Wolfe
SECONDED: Cllr R Sutton
CARRIED: 5 - 0**

ACTION

- City of Albany to contact Cleanaway on behalf of all Charitable Organisations to negotiate the possibilities of a waiver of tip fees.**
- Draft a policy incorporating charities and tip fees for consideration at the next committee meeting.**

At the conclusion of this committee meeting it was brought to the attention of the PA/EDCCS that the City of Albany does have a Council Policy for Land Fill Subsidy Scheme (NP06655_2). A copy of the Policy is attached to these minutes.

AGENDA ITEM 1.1.6 REFERS

**SPECIAL MEETING OF THE CITY OF ALBANY
COMMUNITY FINANCIAL ASSISTANCE COMMITTEE**

Minutes for the meeting to be held at 1pm Friday 25th February 2011

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6.3 HALLS WITHIN THE ALBANY REGION WITH WOODEN FLOORS

At the December Committee meeting information was sought in relation to the number of halls with wooden floors within the Albany region and report back to the committee.

The following table summarises this research:

HALL	FLOOR	SEATING CAPACITY
Albany Bowling Club	Wooden	328
Albany Girl Guide Hall	Wooden & Carpet	100
Albany Scout Hall	Wooden	100
Camp Kennedy - Perkins Beach	Wooden	120
Camp Quaranaup	Wooden	300
Centennial Hall	Wooden & Carpet	500
Elleker Progress Hall	Wooden	50
Lower Kalgan Progress Association Hall	Wooden	50
Lower King Community Association Hall	Wooden	60
Lawley Park Tennis Club	Wooden	80
Redmond Progress Association Hall	Wooden	100
Scots Uniting Church	Wooden	80
South Coast Progress Hall	Wooden & Cement	200
South Stirling Community Hall		
Torbay Agricultural Hall	Wooden	70
Vancouver Arts Centre	Wooden	80

RECOMMENDATION
THAT this information be RECEIVED.

**MOVED: Mayor M Evans
SECONDED: Cllr R Sutton
CARRIED: 5 - 0**

7.0 ITEMS TO BE DISCUSSED AT NEXT COMMITTEE MEETING

8.0. DATE OF NEXT MEETING

TBA

9.0. CLOSURE OF MEETING

Meeting closed 1.40pm



**CITY OF ALBANY COMMUNITY FINANCIAL ASSISTANCE
AND EVENT FUNDING PROGRAM COMMITTEE MEETING**

MINUTES

FM.SPO.2 / AM1118668

Friday 17th June 2011 @ 1pm in the Margaret Coates Boardroom

1.0 MEETING COMMENCED at 1.08pm

2.0 ATTENDANCE

Committee: Mayor M Evans
Cllr D Wolfe
Cllr J Matla
Cllr R Sutton
Cllr M Leavesley

Officers: P. Wignall Acting Executive Director, Corporate Services
R. Batten Personal Assistant to the Executive Director of Corporate Services

3.0 DECLARATION OF INTEREST

Mayor M Evans
Impartiality Interest
Albany Sinfonia Inc

Councillor M Leavesley
Impartiality Interest
Lower Kalgan Progress Association

4.0 APOLOGIES

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION 1

THAT the minutes of the Community Financial Assistance and Event Funding Program held on the Friday 25 February 2011 be confirmed as true and accurate.

**MOVED: Mayor M Evans
SECONDED: Cllr M Leavesley
CARRIED: 4 - 0**

CITY OF ALBANY
COMMUNITY FINANCIAL ASSISTANCE
COMMITTEE MEETING

AGENDA ITEM 1.1.7 REFERS

Agenda for the meeting to be held at 1pm Friday 17 June 2011
in the Margaret Coates Boardroom

Councillor Robert Sutton arrived at 1.10pm

6.0 BUSINESS ARISING FROM THE PREVIOUS MINUTES

6.1 Mayor Milton Evans requested that the City of Albany write to LCIS (Local Community Insurance Services – which are controlled by Jardine Lloyd Thompson, the same insurance broking firm that operate LGIS) requesting support for our Progress Associations by assisting them with comparable quotations to LGIS.

ACTION: PA/EDCS to draft up letter of support to LCIS on behalf of the Mayor.

6.2 The Committee requested that the Progress Associations to be contacted with contact details (phone number and email address) of LCIS.

ACTION: PA/EDCS to formally write to all Progress Associations with contact details of LCIS.

6.3 In reference to Item 6.2 (i) of the previous minutes (FM.SPO.1/AM1117949) the Committee confirmed that they did not want the City of Albany to contact Cleanaway on behalf of all charitable organisation to negotiate the possibilities of a waiver of tip fees. In addition, no advise given to Progress Associations on tip fee subsidies.

7.0 2010/2011 COMMUNITY EVENTS FINANCIAL ASSISTANCE PROGRAM

The Community Events Financial Assistance Program is a competitive grants program run by the City of Albany. The scheme is conducted in one round each year, with applications being invited in April and closing at the end of May.

Council has provided a proposed budget allocation for community event grants of \$80,000. Funding for community event grants is provided on a matching basis, with the community organisation being required to contribute the equivalent in cash or in-kind. The applicant must demonstrate that other funding opportunities have been investigated and that attempts to source other external funds have been or are being made.

Applications for the 2011/2012 Community Events Financial Assistance Program closed on 31st May 2011 with 19 applications seeking a total of \$153,590 in financial assistance from Council. This includes events previously designated by Council as 'Iconic'. The Council budget for community events grants in 2011/12 is \$80,000.

There was a high diversity of applications including major regional festivals, music productions, recreational activities, sporting and multi-cultural activities.

The funding recommendations presented are based on assessment against multiple criteria outlined in the Community Events Policy adopted at the OCM 19 May 2009 Item 12.12.2. The policy aims to maintain support for the diverse community-based activities which meet the Council's social equity and cultural development objectives.

CITY OF ALBANY
COMMUNITY FINANCIAL ASSISTANCE
COMMITTEE MEETING

AGENDA ITEM 1.1.7 REFERS

Agenda for the meeting to be held at 1pm Friday 17 June 2011
in the Margaret Coates Boardroom

Council has previously resolved to nominate 'Icon Status' to the following events giving them certainty that they will be funded over a three year period (subject to a submission being received each year):

- The Albany Classic Motor Event (2010, 2011, 2012)
- Perth International Arts Festival (Great Southern Program) (2010, 2011, 2012)

Please note that the Albany Agricultural Society's three year period expired in 2010 (with the City nominating the Albany Agricultural Show as an Icon Event in 2008, 2009 and 2010). The Albany Agricultural Society receives a contribution from the City of Albany through a Service Level Agreement (SLA) dated September 2009. The SLA is due to be reviewed six months prior to the 2014 Agricultural Show. The SLA is attached to the Agenda for your information.

The City nominated ANZAC Day as an Icon Event in 2009, 2010 and 2011, expiring with the event held in April 2011.

8.0 STATUTORY IMPLICATIONS

Financial regulations require that funding of Community Events Financial Assistance applications is subject to prior budget approval and budgeted expenditure limitation.

9.0 FINANCIAL IMPLICATIONS

In accordance with the total budget allocation of \$80,000.

RECOMMENDATION 2 BY COMMITTEE

THAT Council ADOPT the recommended funding allocations for the 2011/2012 Community Events Financial Assistance Program:

APPLICANT	DESCRIPTION	FUNDING REQUEST	AMOUNT FUNDED BY CITY
Nyabing Historical Society	To provide historical displays and entertainment for the current and former residents of Nyabing to celebrate its Centenary in 2012	\$10,000	Declined
Masters Swimming Albany Inc (formally Albany Aussi Masters)	City of Albany 4 klm Harbour Swim. A swim from the foreshore Boat Shed to Princess Royal Sailing Club	\$2,000	\$2,000
Men's Resource Centre	Men's Resource Centre Australia Day Fun Run and Walk	\$10,000	Declined
Albany Primary School Parents & Citizens Assoc	April 2012 will see our school celebrate its 10 year anniversary. Albany primary School has been an icon in Albany for over 100 years but our current school site is comparatively new to commemorate. We are planning a celebratory fete with present and past students	\$3,000	Declined
Albany Vintage & Classic Motorcycle Club	Vintage Motorcycle Weekend including bike display on Saturday and Annual Hill climb Event on Sunday	\$2,000	\$2,000

**CITY OF ALBANY
COMMUNITY FINANCIAL ASSISTANCE
COMMITTEE MEETING**

AGENDA ITEM 1.1.7 REFERS

**Agenda for the meeting to be held at 1pm Friday 17 June 2011
in the Margaret Coates Boardroom**

APPLICANT	DESCRIPTION	FUNDING REQUEST	AMOUNT FUNDED
Albany Classic Organising Committee (via VSCCWA) Icon Event	Iconic annual "Round the Houses" Motor Event and Hill climb plus community festival over the June long weekend	\$20,000	\$15,000
Albany Apex Club	The 60th Apex Carols by Candlelight - Ellen Cove (17th December 2011)	\$6,290	\$3,700
Albany Swim Club	Albany Short Course (25m)	\$1,000	\$1,000
Albany Maritime Foundation (AMF)	Festival of the Sea highlighting the regions connection with the ocean by showcasing local seafood and produce, activities, arts and crafts in a family environment of the waterfront	\$8,800	\$8,800
**Albany Speedway Club Inc	Host a round of the World Series Sprint Cars	\$15,000	\$4,000
Albany Sinfonia Inc	Concert	\$4,000	\$4,000
Community Support Network Inc	"Wear Blue Day" 12th October 2010. Community awareness raising of prevalence and impact of anxiety and depression in the workplace and broader community	\$2,500	Declined
Youth Focus	Hawaiian Ride for Youth	\$15,000	Declined
Artsouthwa Incorporated	2011 Southern Art & Craft Trail	\$3,500	\$3,500
Great Southern District Display Committee	District Display for Great Southern at Centenary Pavilion on Claremont Showgrounds for Perth Royal Show 1st - 8th October 2010	\$2,000	\$2,000
Parker Street Project	Yearly Events Calendar	\$15,000	Declined
Albany Agricultural Society Inc	2011 Albany Show and Trade Exhibition	\$15,000	\$8,000
Perth International Arts Festival Icon Event	Great Southern Festival	\$15,000	\$15,000
Albany Horseman's Assoc	Showjumping Weekend with State qualifying events to be held at Centennial Oval	\$3,500	\$1,000
RSL Albany Sub Branch	ANZAC Day 2012		\$10,000
	TOTAL OF ALL APPLICATIONS	\$153,590	\$80,000
	TOTAL OF ICON EVENTS	\$50,000	\$30,000
TOTAL OF APPLICATIONS LESS ICON EVENTS		\$103,590	\$50,000
MOVED: Cllr R Sutton SECONDED: Cllr D Wolfe CARRIED: 5 - 0			

CITY OF ALBANY
COMMUNITY FINANCIAL ASSISTANCE
COMMITTEE MEETING

AGENDA ITEM 1.1.7 REFERS

Agenda for the meeting to be held at 1pm Friday 17 June 2011
in the Margaret Coates Boardroom

- 9.1 Councillor Joy Matla requested that enquiries be made with the Equestrian Centre as to why the show jumping weekend with state qualifying events conducted by the Albany Horseman Association is held at Centennial Oval and not at the Equestrian Centre.
ACTION: PA/EDCS to contact the Equestrian Centre seeking a response to the above.

- 9.2 In reference to the Albany Speedway Club Inc application (**) seeking funding to host a round of the World Series Sprint Cars for an amount of \$15,000 with the committee's recommendation being for \$4,000, this is conditional on the Albany Speedway Club actually advising the City that they will host the World Series. In the event that they are not successful the amount of \$4,000 reverts to the Albany Classic Organising Committee (via VSCCWA) therefore making the City funded amount \$19,000 in place of the current funded recommendation of \$15,000.

10.0 ICON EVENTS

As all previously designated Icon Events have either expired or will expire after 2012, the Committee was asked to consider which out of the events listed above will be Icon Events.

RECOMMENDATION 3 BY COMMITTEE

- i. **THAT Council ADOPT the recommended events, listed below, as Icon Events.**

1. RSL Albany Sub Branch - ANZAC Day
2. Albany Classic Organising Committee
3. Perth International Arts Festival – Great Southern Festival
4. Albany Agricultural Society Inc – Albany Show and Trade Exhibition

- ii. **THAT at Council's 2012/2013 Budget deliberations, Council AGREES to removing the above listed Icon Events from the Community Financial Events Assistance program and consider funding for these events each year along with all other expenditure allocations.**

**MOVED: Cllr R Sutton
SECONDED: Mayor M Evans
CARRIED: 5 - 0**

11.0 CLOSURE

Meeting closed 1.58pm

CITY OF ALBANY COMMUNITY GRANT APPLICATIONS 2010/2011 - ROUND 1 (MAY 2011) - EVENT AND RATES REBATES ONLY

AGENDA ITEM 1.1.7 REFERS

ICR	COA Synergy Ref No	Applicant	Description	Project Cost	Funding Request	Grant Funding	Received funding from the COA in the past 5 yrs	Recommendation	Comments	Moved	Second	Vote
Community Event \$80,000												
1137681 (1)		Nyabing Historical Society	To provide historical displays and entertainment for the current and former residents of Nyabing to celebrate its Centenary in 2012	\$ 75,000	\$ 10,000	CWA \$500 approved. Vittera \$5050 pending. Lotterywest - yet to apply. Business sponsorships \$500 each pending	No	declined	also examing funding with CBH, Healthways,CANWA	R Sutton	D Wolfe	5-0 en bloc
1137677 (2)		Masters Swimming Albany Inc (formally Albany Aussi Masters)	City of Albany 4 klm Harbour Swim. A swim from the foreshore Boat Shed to Princess Royal Sailing Club	\$ 6,520.00	\$ 2,000.00	Dept of Sport & Rec \$1,500 Pending / Water Corp \$500 Pending / Bendigo Bank \$500 Pending / Weekender "In-Kind" \$500 Pending	2010 Shirts & swim caps \$1000 / 2009 50% trophies \$1000 / 2008 Infrastructure (buoys, lights) \$2000	\$ 2,000.00		R Sutton	D Wolfe	5-0 en bloc
1137645 (3)		Men's Resource Centre	Men's Resource Centre Australia Day Fun Run and Walk	\$ 15,000.00	\$ 10,000.00	Heathway's \$5000 Pending	2009 Development of the Men's Workplace Health program \$5000	declined		R Sutton	D Wolfe	5-0 en bloc
1137643 (4)		Albany Primary School Parents & Citizens Assoc	April 2012 will see our school celebrate its 10 year anniversary. Albany primary School has been an icon in Albany for over 100 years but our current school site is comparatively new to commemorate. We are planning a celebratory fete with present and past students	\$ 4,000.00	\$ 3,000.00	Nil	No	declined		R Sutton	D Wolfe	5-0 en bloc
1137638 (5)		Albany Vintage & Classic Motorcycle Club	Vintage Motorcycle Weekend including bike display on Saturday and Annual Hill climb Event on Sunday	\$ 13,814.00	\$ 2,000.00	Nil	2010 Motorcycle Hill climb \$1000	\$ 2,000.00		R Sutton	D Wolfe	5-0 en bloc
1137637 (6)		Albany Classic Organising Committee (via VSCCWA) Icon Event	Iconic annual "Round the Houses" Motor Event and Hill climb plus community festival over the June long weekend	\$ 90,000.00	\$ 20,000.00	Events Corp \$20000 Approved / Corporate Sponsors \$30000 Approved / Heathway's \$5000 Approved	2010 Albany Classic \$20000 / 2009 Albany Classic \$20000 / 2008 Albany Classic \$31000 / 2007 Albany Classic \$21000	\$ 15,000.00		R Sutton	D Wolfe	5-0 en bloc
1137457 (7)		Albany Apex Club	The 60th Apex Carols by Candlelight - Ellen Cove (17th December 2011)	\$ 13,440.00	\$ 6,290.00	Nil	2009 Sound \$1500 / 2008 Sound \$1500	\$ 3,700.00		R Sutton	D Wolfe	5-0 en bloc
1137528 (8)		Albany Swim Club	Albany Short Course (25m)	\$ 10,480.00	\$ 1,000.00			\$ 1,000.00		R Sutton	D Wolfe	5-0 en bloc
1137460 (9)		Albany Maritime Foundation (AMF)	Festival of the Sea highlighting the regions connection with the ocean by showcasing local seafood and produce, activities, arts and crafts in a family environment of the waterfront	\$ 34,500.00	\$ 8,800.00	Albany Chamber of Commerce \$1000 Pending / Albany Port Authority \$1000 Pending / WA Fishing Industry Council \$3000 Pending / M & B Building Supplies \$1000 Pending	2010 Festival of the Sea \$2200 / 2009 Festival of the Sea \$3300	\$ 8,800.00		R Sutton	D Wolfe	5-0 en bloc
1137459 (10)		Albany Speedway Club Inc	Host a round of the World Series Sprint Cars	\$ 117,800.00	\$ 15,000.00		2008 Fence dam in pit area and provide safety catch wire \$5000	\$ 4,000.00	subject to the Albany Speedway hosting the World Series Sprint Cars	R Sutton	D Wolfe	5-0 en bloc
1137458 (11)		Albany Sinfonia Inc	Concert	\$ 6,000.00	\$ 4,000.00		2010 Concert \$1000 / 2009 Concert \$3133 / 2008 Concert \$1000	\$ 4,000.00		R Sutton	D Wolfe	5-0 en bloc
1137488 (12)		Community Support Network Inc	"Wear Blue Day" 12th October 2010. Community awareness raising of prevalence and impact of anxiety and depression in the workplace and broader community	\$ 15,900.00	\$ 2,500.00	Beyond Blue - Donation of marketing and promotional / information Approved (no dollar amount provided)	No	declined		R Sutton	D Wolfe	5-0 en bloc
EF1137584 (13)		Youth Focus	Hawaiian Ride for Youth		\$ 15,000.00	Local Councils (no dollar amount indicated)		declined		R Sutton	D Wolfe	5-0 en bloc
1136163 (15)		Artsouthwa Incorporated	2011 Southern Art & Craft Trail	\$ 40,858.00	\$ 3,500.00	Bendigo Bank \$6000 Approved / Events Corp \$6000 Pending / Shire of Denmark \$2500 Pending / Shire of Plantagenet \$750 Pending	2007, 2008, 2009 & 2010 Running of Southern Art & Craft Trail \$3000 each year	\$ 3,500.00		R Sutton	D Wolfe	5-0 en bloc
1137063 (16)		Great Southern District Display Committee	District Display for Great Southern at Centenary Pavilion on Claremont Showgrounds for Perth Royal Show 1st - 8th October 2010	\$ 54,880.00	\$ 2,000.00	All Local Govt Councils in Great Southern \$200 - \$500 some yes, some no. Agricultural Societies in Great Southern \$250 - \$500 Approved. Royal Agricultural Society WA \$5,000 approved	2006, 2007 & 2008 to assist with District Display \$1600 each year and 2009 \$2000	\$ 2,000.00		R Sutton	D Wolfe	5-0 en bloc
EF1137188 (17)		Parker Street Project	Yearly Events Calendar	\$ 42,850.00	\$ 15,000.00	Country Arts WA \$1500 Pending / Rampaage \$3000 Pending / APRA \$3000 Pending / Heathway's \$3000 Pending	No	declined		R Sutton	D Wolfe	5-0 en bloc
1137276 (18)		Albany Agricultural Society Inc	2011 Albany Show and Trade Exhibition	\$ 320,070.00	\$ 15,000.00	Heathway's \$1000 Pending / All sections apply to Community and Commercial Entities \$19300 Pending	2007, 2008 & 2009 Icon event support - Albany Show \$6000 each year AND \$8000 in 2010	\$ 8,000.00		R Sutton	D Wolfe	5-0 en bloc
AGENDA ITEM 1.1.7 REFERS										AGENDA ITEM 1.1.7 REFERS		

CITY OF ALBANY COMMUNITY GRANT APPLICATIONS 2010/2011 - ROUND 1 (MAY 2011) - EVENT AND RATES REBATES ONLY

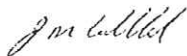
AGENDA ITEM 1.1.7 REFERS

ICR	COA Synergy Ref No	Applicant	Description	Project Cost	Funding Request	Grant Funding	Received funding from the COA in the past 5 yrs	Recommendation	Comments	Moved	Second	Vote
1137342 (19)		Perth International Arts Festival Icon Event	Great Southern Festival	\$ 375,644.00	\$ 15,000.00	please refer to their application as there are too many to include. Note all sources are pending	Great Southern Program 2004 \$8570 / 2005 \$10000 / 2006 \$10000 / 2007 \$10000 / 2008 \$8000 / 2009 \$10000 / 2010 \$15000	\$ 15,000.00		R Sutton	D Wolfe	5-0 en bloc
1137345 (20)		Albany Horseman's Assoc	Showjumping Weekend with State qualifying events to be held at Centennial Oval	\$ 15,760.00	\$ 3,500.00	Heathway's \$1000 Approved / Dept of Sport & Rec \$500 Pending	2008 & 2009 to help with the expense of hosting the event \$1000 each year and 2010 \$1500	\$ 1,000.00		R Sutton	D Wolfe	5-0 en bloc
		RSL Albany Sub Branch	ANZAC Day 2012 - No application for funding received				2009 \$5000 / 2010 \$7295.50 / 2011 \$10000	\$ 10,000.00		R Sutton	D Wolfe	5-0 en bloc
			TOTAL OF ALL APPLICATIONS	\$1,252,516	\$153,590			\$ 80,000.00				
			TOTAL OF ICON EVENTS	\$785,714	\$50,000			\$ 30,000.00				
		TOTAL OF APPLICATIONS LESS ICON EVENTS		\$466,802	\$103,590			\$ 50,000.00				

CITY OF ALBANY**REPORT**

To : His Worship the Mayor and Councillors
From : Administration Officer - Development
Subject : Building Activity – June 2011
Date : 4 July 2011

1. In June 2011, Fifty Nine (59) building licences were issued for building activity worth \$5,465,30.00.
2. The two (2) attached graphs compare the current City activity with the past three (3) fiscal years. One compares the value of activity, while the other compares the number of dwelling units.
3. A breakdown of building activity into various categories is provided in the Building Construction Statistics form.
4. Attached are the details of the licences issued for June 2011, the Twelfth month of activity in the City of Albany for the financial year 2010/2011.



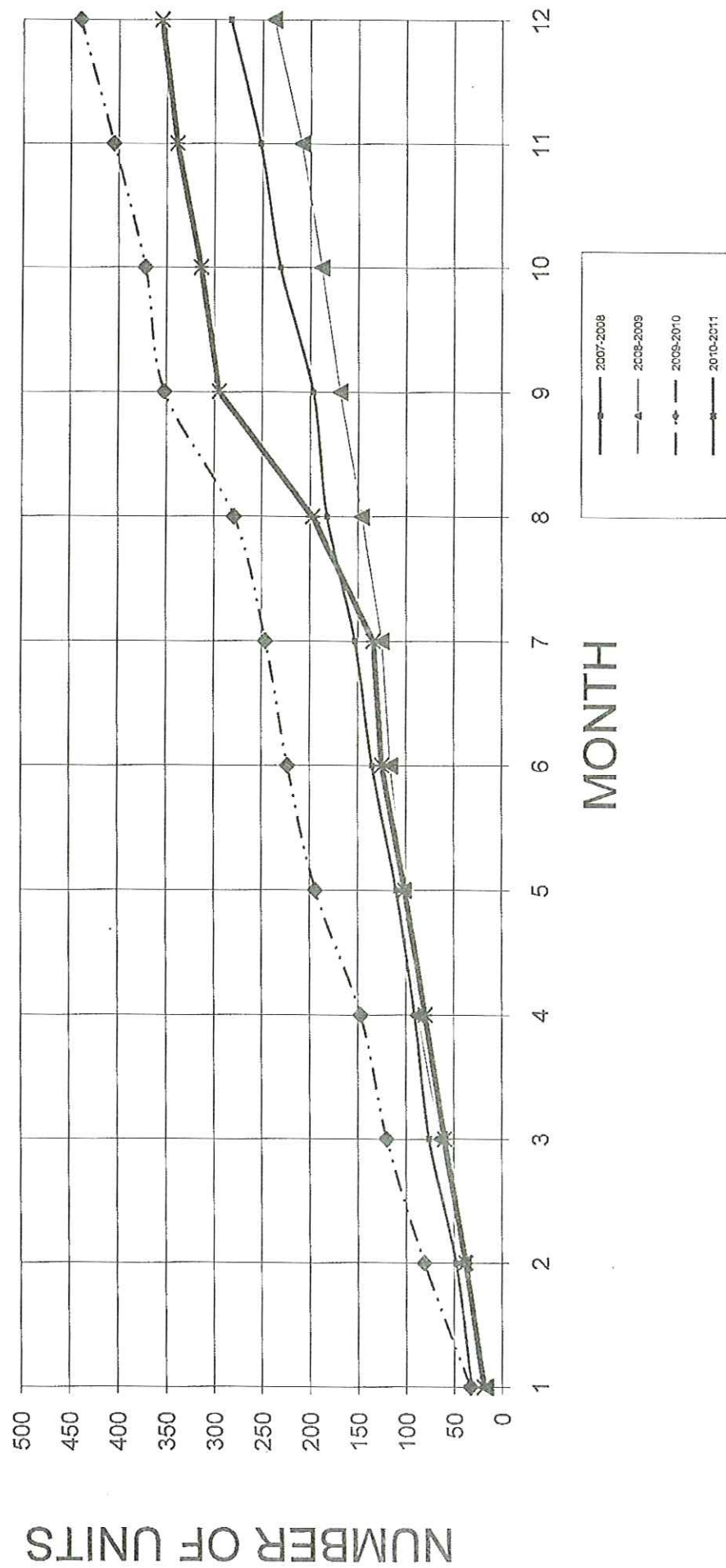
Jenny Cobbold
Administration Officer – Development

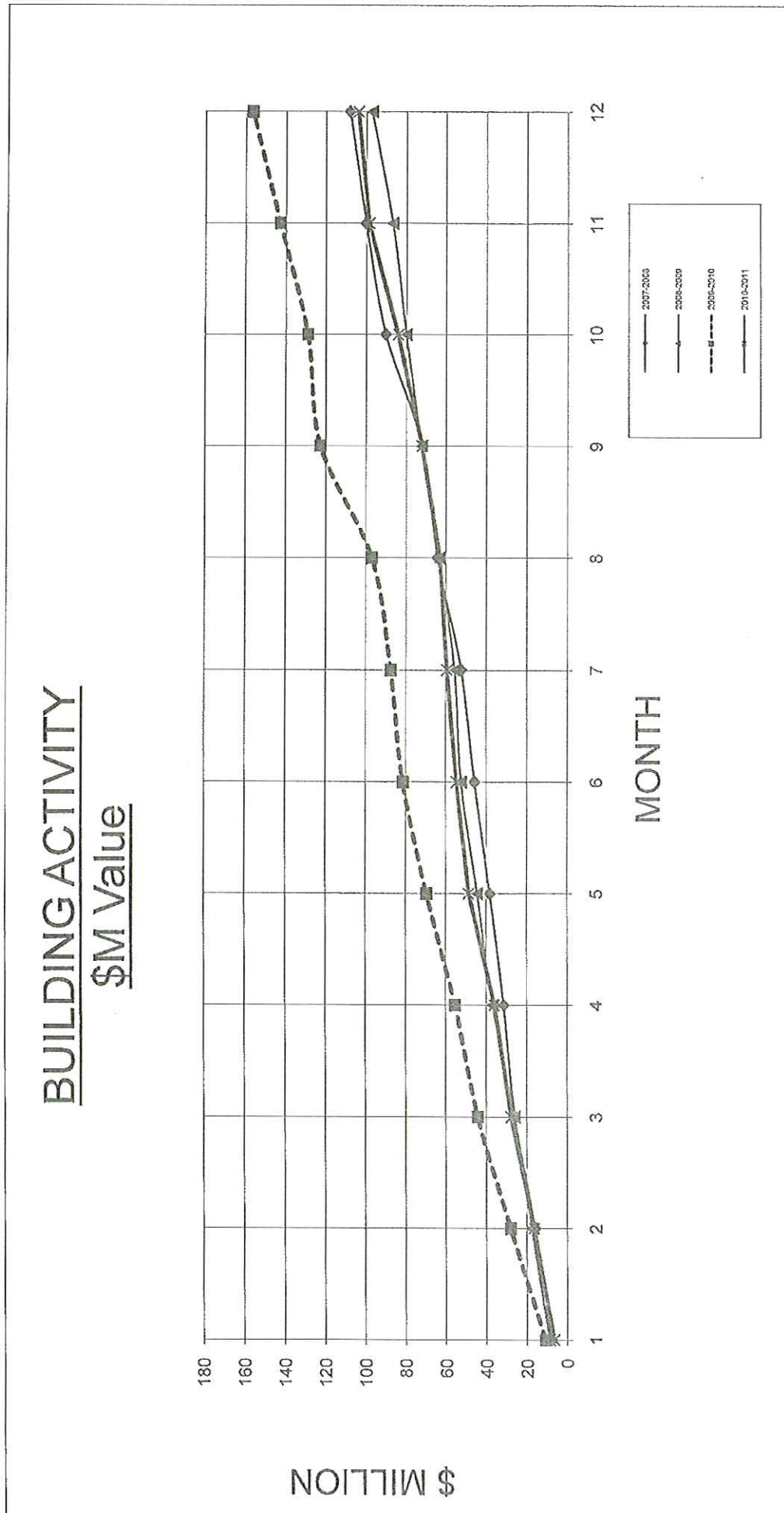
CITY OF ALBANY

BUILDING CONSTRUCTION STATISTICS FOR 2010 - 2011

2010/2011	SINGLE DWELLING		GROUP DWELLING		TOTAL	DOMESTIC/ OUTBUILDINGS		ADDITIONS/ DWELLINGS		HOTEL/ MOTEL		NEW COMMERCIAL		ADDITIONS/ COMMERCIAL		OTHER		TOTAL \$ VALUE
	No	\$ Value	No	\$ Value		No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	
JULY	17	4,161,909	2	556,900	19	26	477,059	22	503,212	0	0		2	344,000	2	17,000		6,060,080
AUGUST	12	4,741,235	7	1,200,000	19	20	311,222	27	675,785	0	0		5	3,305,881	5	58,500		10,292,623
SEPTEMBER	21	5,813,739	1	2,400,000	22	32	460,285	6	771,657	3	1,200,000	1	366,600	1	45,000	8	157,641	11,214,922
OCTOBER	19	5,013,540	1	2,530,000	20	10	119,337	16	413,170	0	0		1	40,000	6	54,083		8,170,130
NOVEMBER	20	5,312,117	1	183,872	21	5	42,220	51	1,098,738	1	183,872	1	118,544	3	630,856	13	110,838	7,681,057
DECEMBER	24	4,878,678	0		24	21	344,498	19	642,557	0	0	0	1	104,753	14	125,868		6,096,354
2011																		
JANUARY	9	2,698,722	0	0	9	14	218,071	19	918,447	0	0	1	781,000	1	52,000	7	64,300	4,732,540
FEBRUARY	8	2,232,941	0		8	21	399,945	24	604,979	0	0	1	146,000	1	60,000	8	117,430	3,561,295
MARCH	22	6,299,028			22	18	205,588	45	2,216,075	0	0	2	152,000	1	1,000	10	136,930	9,010,621
APRIL	16	5,077,759	3	1,200,000	19	25	226,306	13	3,829,500	0	0	2	1,319,780	1	43,000	10	230,099	11,926,444
MAY	24	5,543,579	1	118,000	25	23	451,254	23	1,556,016	0	0	1	92,103	4	6,061,048	6	936,087	14,758,087
JUNE	16	3,360,369			16	14	192,647	20	1,263,492	0	0	1	80,000	5	562,296	1	6,500	5,465,304
TOTALS TO DATE	208	55,133,616	16	8,188,772	224	229	3,448,432	285	14,493,628	4	1,383,872	10	3,056,027	26	11,249,834	90	2,015,276	98,969,457

DWELLING UNITS





BUILDING, SIGN & DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY

Applications determined for June 2011

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301418	OWNER BUILDER	T B & S L STEVENS	CARPORT	9	Location ALB	CLIFF STREET	ALBANY
301450	METROWEST CONSTRUCTIONS PTY LTD	HOSPITAL BENEFIT FUND ALTERATIONS - SHOP		19-21	TOWN Lot 104 Location SL41	ALBANY HIGHWAY	ALBANY
301479	PARAMOUNT PROJECTS PTY LTD	OF WA M S & L BALATTI & C W BRADY & J H BRADY Owner's Name and address	IFITOUT COMMERCIAL FITOUT	148 1281-289	Location ASL 42 Lot 122	YORK STREET	ALBANY
301479	SCOTT PARK HOMES GREAT SOUTHERN PTY LTD	Owner's Name and address	DWELLING AND GARGE	5A	Location ATL 437	SERPENTINE ROAD	ALBANY
301368	K & E NIELSEN	not shown at their request M M JACKSON & M E	MULTIPLE DWELLING - HOLIDAY	41-47	Lot 2 Location AT54	COLLIE STREET	ALBANY
301537	EYERITE SIGNS	NORMAN & D M KINNEN F FORGIONE	ACCOMMODATION SIGN X 2	1 1338-340	Location ASL 65 Lot 17	MIDDLETON ROAD	ALBANY
301436	RYDE BUILDING	Owner's Name and address	DWELLING AND GARAGE	3	Location 4790	IDOYLE WAY	BAYONET HEAD
301511	COMPANY PTY LTD TURPS STEEL	not shown at their request K & L E RICHARDSON	CARPORT AND PATIO	730 33	Location 3470	RANGE COURT	BAYONET HEAD
301442	FABRICATIONS THART PIETER	ACTIV FOUNDATION INC.	UNAPPROVED INTERNAL WALL TO EXISTING REAR	425 11	Location SL07	CRESCENT MINNA STREET	CENTENNIAL
301489	TURPS STEEL	A L CAMERON	WAREHOUSE STORAGE AREA	27 24-26	Location SL01	SANFORD ROAD	PARK CENTENNIAL
301497	KENT CORPORATION	KNIGHTS PARKS AND	PARK HOME Site 6	16 40	Location ALB	WELLINGTON STREET	PARK CENTENNIAL
301526	STEVEN PASFIELD	PROPERTIES PTY LTD S PASFIELD & K KIRBY	DWELLING AND GARAGE	120	TOWN Lot 733 Location 843	MUTTON BIRD ROAD	PARK ELLEKER
301478	TM STEEL CONSTRUCTION AND CONTRACTING PT	Owner's Name and address not shown at their request	PATIO	17 29	Location ALB TOWN Lot 951	MERMAID AVENUE	EMU POINT

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301533	OWNER BUILDER	M W BARRETT	SHED	69	Location 69	CHARLES STREET	GLEDHOW
301527	ASHLEY VARDEN	R & A VARDEN	DWELLING	72	Location 72	CHURCHLANE ROAD	KALGAN
301465	RYDE BUILDING	Owner's Name and address	DWELLING	10	Location TAA 37	SHELLEY BEACH ROAD	KRONKUP
301491	COMPANY PTY LTD CONSTRUCTION AND CONTRACTING PT	not shown at their request Owner's Name and address	SHED	20	Location 25 Lot 36	PAULAS WAY	LITTLE GROVE
301519	MCB CONSTRUCTION	not shown at their request Owner's Name and address	SHED	31	Location 24 Lot 4	O'CONNELL STREET	LITTLE GROVE
301470	PTY LTD RYDE BUILDING	not shown at their request Owner's Name and address	RETAINING WALL	105	Location 24 Lot 3	QUEEN STREET	LITTLE GROVE
301506	COMPANY PTY LTD A PLUS PAVING	not shown at their request S J & A M HANNON	PATIO	104	Location 7 Lot 20	FRANCIS STREET	LOWER KING
301515	OUTDOOR WORLD	Owner's Name and address	CARPORT	121	Location 520 Lot	KING RIVER DRIVE	LOWER KING
301499	AR & DA DOCKING	not shown at their request B J & G HALL	ALTERATIONS ADDITIONS AND RETAINING WALLS	30 47	Location 7 Lot	THE ESPLANADE	LOWER KING
301475	WA COUNTRY	Owner's Name and address	DWELLING AND	160	Location 399 Lot 7	CLEAVE CLOSE	MCKAIL
301505	BUILDERS PTY LTD METROOF ALBANY	not shown at their request G VENTURINI	CARPORT SHED	493	Location 399 Lot 14	TRIO CRESCENT	MCKAIL
301437	GABRIELA	Owner's Name and address	DWELLING GARAGE	514	Location 399 Lot 7	GODDARD WAY	MCKAIL
301510	BOULESCU PAUL LENEGAN	not shown at their request Owner's Name and address	AND RETAINING WALL SHED & PATIO	127 115	Location 492 Lot	LANCASTER ROAD	MCKAIL
		not shown at their request		371			

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301451	ANTONIE DE VOS	A J & J M VAN BURGEL	DWELLING AND GARAGE	22	Lot 301	FEDERAL STREET	MCKAIL
301530	RYDE BUILDING	Owner's Name and address	DWELLING AND	74	Location 399 Lot	CLYDESDALE ROAD	MCKAIL
301454	COMPANY PTY LTD MCGONNELL ALAN DESMOND	not shown at their request K A & A D MCGONNELL	RETAINING WALL DWELLING	703 4	Location 2174 Lot 393	MCNEAL LOOP	MCKAIL
301540	METROOF ALBANY	Owner's Name and address	SHED	22	Location 492 Lot	DORADO BEND	MCKAIL
301543	KOSTERS STEEL CONSTRUCTION PTY LTD	not shown at their request L R & S M KOWALSKI	PATIO & ALTERATIONS	276 63	Location 492 Lot	SCORPIO DRIVE	MCKAIL
301536	OWNER BUILDER	Owner's Name and address	TO SHED SHED	193 35	Location 381 Lot	GERDES WAY	MCKAIL
301459	D & A HOLLAND	not shown at their request Owner's Name and address	ADDITIONS AND	716 21	Location SA03	WYLLIE CRESCENT	MIDDLETON
301496	TURPS STEEL	not shown at their request N F & L K TAYLOR	ALTERATIONS SHED	Lot 81 29	Location 368 Lot	STEPHEN STREET	BEACH MILPARA
301509	FABRICATIONS KOSTERS STEEL CONSTRUCTION PTY LTD	S P & Y M ARMANASCO	PATIO	66 Lot 65 89	Location 368 Lot	HENRY STREET	MILPARA
301528	OUTDOOR WORLD	Owner's Name and address	GARAGE	54 84	Location 368 Lot	RUFUS STREET	MILPARA
301500	MCB CONSTRUCTION PTY LTD	not shown at their request G A & D S BEE	SHED	136 8	Location PL44 Lot	BERESFORD STREET	MIRA MAR
301521	KOSTERS STEEL CONSTRUCTION PTY	T W LENEGAN	CARPORT	36 6	Location ASLB6 Lot 3	SHORTS PLACE	MIRA MAR
301464	FREDERIC WALLEFIELD	F WALLEFELD & E ROBERTSON	ADDITION & ALTERATIONS	3 Lot 7	Location ASL 54 Location 7440	DURMAN PLACE	MT MELVILLE
301452	MELIADOR (WA) PTY LTD	Owner's Name and address not shown at their request	DWELLING			DEEP CREEK ROAD	INAPIER

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301512	J & TW DEKKER PTY LTD	Owner's Name and address	ADDITIONS TO EXISTING	544	Location 5859 Lot 1	YUNGUP ROAD	NAPIER
301424	OWNER BUILDER	not shown at their request CROWN LAND & RAINBOW CHILD CARE CENTRE	DWELLING STORE ROOM ADDITION TO EXISTING CHILD CARE CENTRE	15	Location RES29114 Lot 6991	JANSON ROAD	ORANA
301355	DANIELE NOMINEES	D J & F K ATKINSON	NEW DWELLING -	27	Location 387 Lot 43	BRAMWELL ROAD	ROBINSON
301503	PTY LTD PAUL TONKINSON	Owner's Name and address	TRANSPORTABLE PATIO CARPORT AND	27	Location 387 Lot 43	BRAMWELL ROAD	ROBINSON
301502	RYDE BUILDING	not shown at their request Owner's Name and address	DECK ADDITIONS &	43	Location 33/289	MANNI ROAD	ROBINSON
301411	COMPANY PTY LTD OWNER BUILDER	not shown at their request Owner's Name and address	ALTERATIONS UNAPPROVED	43	Location PL42 Lot 111	HILLMAN STREET	SPENCER PARK
301508	SCOTT PARK HOMES GREAT SOUTHERN PTY LTD	not shown at their request Owner's Name and address	STRUCTURE DWELLING & GARAGE	105	Location 42 Lot 67	DISCOVERY DRIVE	SPENCER PARK
301542	MD PHILIP	not shown at their request Owner's Name and address	CARPORT	38	Location PL42 Lot 207	DAVID STREET	SPENCER PARK
301447	TURPS STEEL FABRICATIONS	not shown at their request HSD SMITH ATF THE LOCHSIDE TRUST	FARM SHED	27	Lot 456	WILGIE ROAD	TORBAY
301350	JOSWAY	ARDESS 1607 PTY LTD	OFFICE	230	Location 392 Lot 10	CHESTER PASS ROAD	LMSLEY
301513	CONSTRUCTIONS OUTDOOR WORLD	Owner's Name and address	SHED	166	Lot 306	DELORAIN DRIVE	RRENUP
301523	OWNER BUILDER	not shown at their request Owner's Name and address	CARPORT EXTENSION	14	Location 4929 Lot 241	MENEGOLA DRIVE	RRENUP
301531	OWNER BUILDER	not shown at their request J & J BORCZ	SHED	67	Location 5076 Lot 4	HARVEY ROAD	RRENUP
301250	ALBANY SHED BUILDERS	M A BRANDERHORST	SHED	131	Lot 173	DELORAIN DRIVE	RRENUP

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301477	PAUL COLLING & DEBORAH GUEST	P A COLLINS & D K GUEST	DWELLING		Location 439 Lot 214	BRAY COURT	WILLYUNG
301498	CHESTERS	Owner's Name and address	SHED ADDITION	56	Location 439 Lot 56	RIVERWOOD ROAD	WILLYUNG
301471	CONSTRUCTIONS RYDE BUILDING	not shown at their request Owner's Name and address	DWELLING AND SHED	213 7	Location 356 Lot 7	HUME CORNER	YAKAMIA
301514	COMPANY PTY LTD OUTDOOR WORLD	not shown at their request Owner's Name and address	PATIO	101 60	Location AT221 Lot 101	TARGET ROAD	YAKAMIA
301522	TECHNICS CONSTRUCTIONS GROUP PTY LTD	not shown at their request GLENN CRAIG VILLAGES PTY LTD & G C PIX &	MINOR ALTERATIONS TO EXISTING AGED CAR NURSING HOME	17	Location AT227 Lot 51	BEAUFORT ROAD	YAKAMIA

CITY OF ALBANY**REPORT**

To : His Worship the Mayor and Councillors

From : Administration Officer - Planning

Subject : Planning Scheme Consents – June 2011

Date : 1 July 2011

1. The attached report shows Planning Scheme Consents issued under delegation by a planning officer for the month of June 2011.
2. Within the period there was a total of eighteen (18) decisions made on active Planning Scheme Consents ;
 - Sixteen (16) Planning Scheme Consents were approved under delegated authority;
 - One (1) Planning Scheme Consent was approved by Council; and
 - One (1) Planning Scheme Consent was refused.

Melissa Marwick
Administration Officer – Planning

PLANNING SCHEME CONSENTS ISSUED UNDER DELEGATED AUTHORITY

Applications determined for June 2011

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2115117	27/05/2011	H&H Architects	Cliff Street	Albany	Grouped Dwelling (x2)	Delegate Approved	10/06/2011	Adrian Nicoll
P2115090	15/04/2011	L Van Halteren	Frederick Street	Albany	Holiday Accommodation	Delegate Approved	27/06/2011	Jessica Anderson
P2105173	9/07/2010	M Bail	Maddison Way	Bayonet Head	Development earthworks in excess of 600mm (retaining wall)	Delegate Approved	13/06/2011	Taylor Gunn
P2115118	30/05/2011	B Turpin	Sanford Road	Centennial Park	Mail Delivery Centre - Additions (undercover storage area for mail containers)	Delegate Approved	7/06/2011	Adrian Nicoll
P2115131	23/06/2011	P & J Johnson	Prior Street	Centennial Park	Service Industry (Signwriting) - Additions (Sea container located at side of existing workshop)	Delegate Approved	28/06/2011	Adrian Nicoll
P2115093	19/04/2011	Ian Tomlinson	Regent Street	Gledhow	Ancillary Accommodation	Delegate Approved	2/06/2011	Jessica Anderson
P2115111	18/05/2011	J Nicholas & L McLennan	Little Oxford Street	Gledhow	Home Business - Kangaroo Meat Processing	Refused	23/06/2011	Adrian Nicoll
P2115123	8/06/2011	J & N Bush	Greatrex Road	King River	Home Business (Packaged whole foods/ dry goods for sale off site)	Delegate Approved	22/06/2011	Adrian Nicoll
P2115126	13/06/2011	Ryde Building Company	Shelley Beach Road	Kronkup	Residential Dwelling - side setback relaxation	Delegate Approved	24/06/2011	Taylor Gunn
P2115107	13/05/2011	A De Vos	Federal Street	Mckail	Single Dwelling	Delegate Approved	7/06/2011	Deb Delury
P2115124	8/06/2011	A & B Campbell	Wylie Crescent	Middleton Beach	Single House - Design code relaxations (overlooking and side setback relaxation)	Delegate Approved	15/06/2011	Taylor Gunn

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2115086	14/04/2011	G Altschwager	Middleton Road	Mira Mar	Single House - Additions (Patio/Carport) earthworks in excess of 600mm (retaining walls on boundary)	Approved	9/06/2011	Deb Delury
P2115077	4/04/2011	R Fitzpatrick	Greenshields Street	Mira Mar	Home Business (Counselling Service)	Delegate Approved	22/06/2011	Adrian Nicoll
P2115071	1/04/2011	Powerhouse Architectural Drafting	Hanson Street	Mira Mar	Single House - Design code relaxations - front & side setback relaxation; overlooking; cut and fill greater than 600mm (retaining walls on boundaries)	Delegate Approved	28/06/2011	Jessica Anderson
P2115128	21/06/2011	Signoff	North Road	Mira Mar	Sign - Entry Statement	Delegate Approved	28/06/2011	Adrian Nicoll
P2115102	5/05/2011	P Tomlinson	Middleton Road	Mt Clarence	Use Not Listed - Cemetery Additions (boundary treatment works to trees & restoration of monuments)	Delegate Approved	20/06/2011	Adrian Nicoll
P2115104	9/05/2011	K Yardley	Wansborough Street	Spencer Park	Use Not Listed - (Family Day Care)	Delegate Approved	20/06/2011	Tom Wenbourne
P2115120	30/05/2011	J Grey	Mears Road	Yakamia	Single House - Design code relaxations - side setback relaxation	Delegate Approved	7/06/2011	Jessica Anderson

Applic No.	Description	Property Address	Applic Date	Dec Date	Target Date	Wait Time	Overdue	Officer
Application Type: DEVELOPMENT - A								
P2115123	Home Business (Packaged whole foods/ dry goods for sale off site)	268 GREATREX ROAD KING RIVER WA	8/06/2011	22/06/2011	18/07/2011	0	-26	Adrian Nicoll
Average days between Target & Actual for these 1 Applications is -26.00 days.								
Application Type: DEVELOPMENT - AA (TPS3)								
P2115111	Home Business - Kangaroo Meat Processing	16 LITTLE OXFORD STREET GLEDHOW WA	18/05/2011	23/06/2011	11/07/2011	0	-18	Adrian Nicoll
Average days between Target & Actual for these 1 Applications is -18.00 days.								
Application Type: DEVELOPMENT - P								
P2115071	Single House - design code relaxations - front & side setback relaxation; overlooking; cut and fill greater than 600mm (retaining walls on boundaries)	30 HANSON STREET MIRA MAR WA	1/04/2011	28/06/2011	4/05/2011	1	54	Jessica Anderson
P2115086	Single House - Additions (Patio/Carport) earthworks in excess of 600mm (retaining walls on boundary)	146 MIDDLETON ROAD MIRA MAR WA	14/04/2011	9/06/2011	17/05/2011	18	5	Deb Delury
P2115107	Single Dwelling	22 FEDERAL STREET MCKAIL WA	13/05/2011	7/06/2011	15/06/2011	2	-10	Deb Delury
P2105173	Development earthworks in excess of 600mm (retaining wall)	3 MADDISON WAY BAYONET HEAD WA	9/07/2010	13/06/2011	11/08/2010	321	-15	Taylor Gunn
P2115126	Residential Dwelling - side setback relaxation	10 SHELLEY BEACH ROAD KRONKUP WA	13/06/2011	24/06/2011	18/07/2011	0	-24	Taylor Gunn
P2115124	Single House - design code relaxations (overlooking and side setback relaxation)	21 WYLIE CRESCENT MIDDLETON BEACH WA	8/06/2011	15/06/2011	11/07/2011	0	-26	Taylor Gunn

Summarised Completed Development Applications Report

<u>Applic No.</u>	<u>Description</u>	<u>Property Address</u>	<u>Applic Date</u>	<u>Dec Date</u>	<u>Target Date</u>	<u>Wait Time</u>	<u>Overdue</u>	<u>Officer</u>
P2115118	Mail Delivery Centre - Additions (undercover storage area for mail containers)	24-26 SANFORD ROAD CENTENNIAL PARK WA	30/05/2011	7/06/2011	4/07/2011	0	-27	Adrian Nicoll
P2115131	Service Industry (Signwriting) - Additions (Sea container located at side of existing workshop)	11 PRIOR STREET CENTENNIAL PARK WA	23/06/2011	28/06/2011	26/07/2011	0	-28	Adrian Nicoll
P2115120	Single House - design code relaxations - side setback relaxation	20 MEARS ROAD	30/05/2011	7/06/2011	4/07/2011	5	-32	Jessica Anderson

Average days between Target & Actual for these 9 Applications is -9.30 days.

<u>Application Type:</u>	<u>DEVELOPMENT - SA</u>
P2115077	Home Business (Counselling Service)
P2115090	Holiday Accommodation
P2115104	Use Not Listed - (Family Day Care)

Average days between Target & Actual for these 3 Applications is 10.83 days.

<u>Application Type:</u>	<u>SUBDIVISION/AMALGAMATION</u>
144034	Subdivision (2 Lots into 7 Lots)
144104	Subdivision (1 Lot into 2 Lots)
144219	Subdivision - 1 lot into 2 lots
144121	Subdivision (1Lot into 16 Lots)

Summarised Completed Development Applications Report

<u>Applic No.</u>	<u>Description</u>	<u>Property Address</u>	<u>Applic Date</u>	<u>Dec Date</u>	<u>Target Date</u>	<u>Wait Time</u>	<u>Overdue</u>	<u>Officer</u>
144218	Subdivision - 1 Lot into 2 Lots	797 SANDALWOOD ROAD WELLSTEAD WA	13/05/2011	9/06/2011	22/06/2011	0	-13	Jan Van Der Mescht
143787	Subdivision (4 Lots into 4 Lots)	148 GREY STREET ALBANY WA 633 ALBANY WA	25/02/2011	15/06/2011	6/04/2011	93	-23	Jan Van Der Mescht
144319	Subdivision - 1 lot into 1 lot (road realignment only)	2425 PALMDALE ROAD PALMDALE W	3/06/2011	17/06/2011	13/07/2011	0	-26	Jan Van Der Mescht
Average days between Target & Actual for these 7 Applications is -1.44 days.								
Overall Summary								
							Total Number of Applications: 21	
							Average Processing above or below benchmark: -5	

AGENDA ITEM 1.3 REFERS

Document Ref	File No	Date	Description
EDR1118522	AMD293	07/06/2011	SIGNING/EXECUTION FORM ITEM: 2.3 OCM 17/05/2011 REF: INITIATION OF AMD 293-REZONING OF LOTS 6, 7, 8, 9, 10 & 11 MCBRIDE ROAD, GOODE BEACH SEEKING TO AMEND TOWN PLANNING SCHEME 3 BY AMENDING THE SCHEME PROVISIONS AND THE SUBDIVISION GUIDE PLAN FOR 'SPECIAL RURAL AREA ZONE' NO. 5 MODIFICATION TO THE SUBDIVISION GUIDE PLAN. PARTIES: CITY OF ALBANY AND MR JOHN BATES, MS SA SWIFT, J BELL, SHELLEY METTAM, WF AND FD BEARD, B & L CAMPBELL, AW AND GM HOGSTROM DEPUTY MAYOR WELLINGTON AND CEO F JAMES 3 COPIES
NCSR1118520	AMD293	07/06/2011	COPY OF COMMON SEAL ITEM: N/A REF: SECTION 70A REQUIRING THAT THE ANCILLARY ACCOMMODATION CAN ONLY BE USED BY FAMILY MEMBERS OCCUPYING THE MAIN DWELLING AS PER THE PREVIOUS SUPERSEDED DEVELOPMENT GUIDELINES FOR TPS 3 AND THE POLICY MANUAL DELEGATED AUTHORITY PARTIES: CITY OF ALBANY AND DAVID AND FRAN ATKINSON DEPUTY MAYOR WELLINGTON AND CEO F JAMES 1 COPY
EDR1118568	D8 GS.PRG.8	10/06/2011	COPY OF SIGNING/EXECUTION FORM ITEM: 14.13.1 OCM 19/1/10 AND ITEM: 4.6 OCM 15/3/11 REF: GRANT FOR THE PURCHASE OR PDA'S AND MAPPING SOFTWARE PARTIES: CITY OF ALBANY AND OFFICE OF CRIME PREVENTION CEO F JAMES (1 COPY)
NCSR1118567	PRO357	10/06/2011	COPY OF COMMON SEAL ITEM: ITEM 4.6 OCM 15/03/11 REF: CONTRACT FOR THE SALE OF LOT 451 (42 CULL ROAD, LOCKYER) PARTIES: CITY OF ALBANY / HUDSON HENNING & GOODMAN MAYOR & CEO F. JAMES (1 COPY)
EDR1118638	CS.SPD.4	16/06/2011	SIGNING AND EXECUTION FORM ITEM: N/A REF: DEED OF VARIATION TO DEED OF SERVICE (LIFEGUARDING) PARTIES: CITY OF ALBANY AND SURF LIFE SAVING WA CEO F JAMES 1 COPY
EDR1118640	D3 FM.BAN.1	16/06/2011	SIGNING AND EXECUTION FORM ITEM: N/A REF: FINANCIAL - ALTERATION TO ACCOUNT SIGNATORIES FOR COMMONWEALTH BANK ACCOUNTS. PARTIES: CITY OF ALBANY AND COMMONWEALTH BANK MAYOR AND CEO J JAMES 1 COPY
EDR1118643	D8 PS.ACQ.1	16/06/2011	SIGNING/EXECUTION FORM ITEM: N/A REF: JUSTIFICATION OF BUSH FIRE VEHICLE REPLACEMENT PROGRAM (INCLUDING ENSURING ALL VEHICLES REGISTERED ARE NOTED ON THE APPROPRIATE REGISTER)
NCSR1118639	CP.USG.3	16/06/2011	COPY OF COMMON SEAL ITEM: 4.3 OCM 17/05/2011 REF: NEW LEASE - LOTTERIES HOUSE 211-217 NORTH ROAD, CENTENNIAL PARK PARTIES: CITY OF ALBANY AND THE MULTIPLE SCHLEROSIS SOCIETY OF WA INC. MAYOR AND CEO F JAMES 2 COPIES

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

Document Ref	File No	Date	Description
EDR1118674	RC.PRG.19	20/06/2011	SIGNING AND EXECUTION FORM ITEM 4.6 OCM 15/03/2011 REF: ACQUITTAL FOR NEIGHBOUR OF THE YEAR GRANT AS PER FUNDING AGREEMENT WITH DEPARTMENT FOR COMMUNITIES PARTIES: CITY OF ALBANY AND DEPARTMENT FOR COMMUNITIES CEO F JAMES 1 COPY
NCSR1118672	PRO102	20/06/2011	COPY OF COMMON SEAL ITEM: 4.3.15 OCM 14/12/2010 REF: EXTENSION OF LICENCE AT MT MELVILLE TOWER FOR FURTHER 5-YEAR TERM. COSTS TO BE MET BY LICENSEE OPTUS MOBILE PTY LTD PARTIES: CITY OF ALBANY AND OPTUS MOBILE PTY LTD MAYOR AND CEO F JAMES 2 COPIES
EDR1118695	LP.PRG.1	21/06/2011	SIGNING/EXECUTION FORM ITEM: BUDGET 2010/11 / DRAFT BUDGET 2011/12 / JOB NO. 2562 REF: PROJECT INITIATION BRIEF - REVIEW OF MUNICIPAL HERITAGE INVENTORY PARTIES: CITY OF ALBANY CEO F JAMES 1 COPY
ICSR1138973	FM.LOA.1	21/06/2011	COPY OF COMMON SEAL ITEM: 2.6 OF OCM 19 APRIL 2011; AND ITEM 4.6 OF OCM 15 MARCH 2011; SECTIONS 2.5 AND 5.45 OF LOCAL GOVERNMENT ACT. REF: LOAN AGREEMENT FOR \$1,500,000 LOAN NO. 22B PARTIES: CITY OF ALBANY AND WESTERN AUSTRALIAN TREASURY CORPORATION MAYOR AND CEO F JAMES - 2 COPIES
ICSR1139053	141728	22/06/2011	COPY OF COMMON SEAL ITEM: SUBDIVISION APPROVAL WAPC 141728 REF: SECTION 70 A NOTIFICATION PURSUANT TO THE TRANSFER OF LAND ACT 1893 TO BE PLACED ON LOT 101 PLAMDALE ROAD. CONDITION 3 OF SUB-DIVISION REQUIRES NOTIFICATION TO BE PLACED ON THE TITLE OF NEW LOT - MAY BE AFFECTED BY AGRICULTURAL ACTIVITIES ON ADJOINING LOTS. PARTIES: CITY OF ALBANY AND AUSTRALIAN BLUEGUM PLANTATIONS PTY LTD MAYOR AND CEO F JAMES - 1 COPY
EDR1118729	D8 GS.PRG.22	23/06/2011	SIGNING AND EXECUTION FORM ITEM: 6.1 OCM 29/6/2010 REF: REGIONAL ROAD GROUP - PROJECT COMPLETION CERTIFICATES FOR VARIOUS JOBS, DOWN ROAD, LOWER KING RD, LOWER DENMARK RD.. PARTIES: CITY OF ALBANY AND MAIN ROADS CEO F JAMES 1 COPY
EDR1118737	D8 GS.APC.1	23/06/2011	SIGNING AND EXECUTION FORM ITEM: NOT APPLICABLE REF: APPLICATION BY KALGAN BUSH FIRE BRIGADE TO LOTTERYWEST TO PURCHASE HAND HELD RADIO FOR USE AT FIRES. PARTIES: CITY OF ALBANY, KALGAN BUSH FIRE BRIGADE AND LOTTERYWEST CEO F JAMES 1 COPY
EDR1118738	D8 PS.ACQ.1	23/06/2011	SIGNING AND EXECUTION FORM ITEM: NOT APPLICABLE REF: FESA ESL GRANTS SCHEME CAPITAL ITEMS OF A PHYSICAL NATURE - SECTION 36A FOR THE ESL - NEW 1.4 FIRE TENDER FOR YOUNGS BUSH FIRE BRIGADE (REPLACE OF 4.4) PARTIES: CITY OF ALBANY AND FIRE AND EMERGENCY SERVICE AUTHORITY OF WA CEO F JAMES 1 COPY

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

Document Ref	File No	Date	Description
ICSR1139203	PF10467	23/06/2011	COPY OF COMMON SEAL ITEM 4.9 OCM 14/12/2010 REF: CONTRACT OF EMPLOYMENT - CHIEF EXECUTIVE OFFICER, FAILEEN JAMES (CO1117739) PARTIES: CITY OF ALBANY AND F. JAMES MAYOR AND DAVID HUGHES - 1 COPY
EDR1118815	RD.ACQ.1	28/06/2011	SIGNING AND EXECUTION FORM ITEM 5.1 OCM 21/6/2011 REF: LOT 4457 NO 905 HOMESTEAD ROAD MANYPEAKS - COUNCIL SUPPORTED TAKING BY AGREEMENT PORTION OF LAND FOR THE WIDENING OF BETTY'S BEACH ROAD. PARTIES: EDWARD AND LOIS STONE AND CITY OF ALBANY A/CEO G BRIDE 1 COPY
EDR1118822	RD.ACQ.1	29/06/2011	SIGNING AND EXECUTION FORM ITEM: 5.4 OCM 21/06/2011 REF: CITY REQUIRED TO TAKE LAND FROM LOT 5 BEAUFORT ROAD FOR THE NEW ROUNDABOUT/BLACK SPOT WORKS OWNERS OF THE LAND FREE REFORMED CHURCH HAVE AGREED TO LAND ACQUISITION PARTIES: CITY OF ALBANY AND FREE REFORMED CHURCH OF ALBANY INC. A/CEO G BRIDE 1 COPY
EDR1118823	AMD270	29/06/2011	SIGNING AND EXECUTION FORM ITEM: 2.5 OCM 21/06/2011 REF: REZONING OF LOT 2 GUNN ROAD DROME FROM RURAL" TO "SPECIAL USE" - FINAL APPROVAL OF SUBDIVISION GUIDE PLAN PARTIES: CITY OF ALBANY AND M.J. PATTERSON AND K.J. LOUGHTON A/CEO G BRIDE 1 COPY"
EDR1118832	D8 GR.STL.39	29/06/2011	SIGNING AND EXECUTION FORM ITEM: 3.3 OCM 15/03/2011 REF: DRDL SEEKING THE CITY OF ALBANY ACCEPTING A MANAGEMENT ORDER OVER RESERVE 46057 LOT 135 GLEDHOW PARTIES: CITY OF ALBANY AND DEPARTMENT OF REGIONAL DEVELOPMENT AND LANDS A/CEO G BRIDE 1 COPY
EDR1118834	D8 GR.STL.39	29/06/2011	SIGNING AND EXECUTION FORM ITEM: 3.3 OCM 15/03/2011 REF: DRDL HAS PROPOSED TO AMALGAMATE RESERVE 16556 WITH RESERVE 19162 (CURRENT MANAGEMENT ORDER WITH THE CITY OF ALBANY WITH POWER TO LEASE WITH THE PURPOSE OF HALL SITE AND RECREATION"). PARTIES: CITY OF ALBANY AND DEPARTMENT OF REGIONAL DEVELOPMENT AND LANDS A/CEO G BRIDE 1 COPY"
EDR1118842	D8 GR.STL.39	30/06/2011	SIGNING AND EXECUTION FORM ITEM 3.3 OCM 15/03/2011 REF: DRDL IS SEEKING CITY OF ALBANY ACCEPTING THE MANAGEMENT ORDER FOR RESERVE 46024 WITH THE PURPOSE OF FORESHORE MANAGEMENT". PARTIES: CITY OF ALBANY AND DEPARTMENT OF REGIONAL DEVELOPMENT AND LANDS A/CEO G BRIDE 1 COPY"

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

Document Ref	File No	Date	Description
ICSR1139638	PRO200	30/06/2011	COPY OF COMMON SEAL ITEM: 2.7 OCM 19/10/2010; ITEM 4.3.15 OCM 14/12/2010 REF: LAND ADMINISTRATION ACT 1997 - SECTION 18 MINISTERS CONSENT DEED OF LEASE - CHEYNE BEACH HOLIDAY ACCOMMODATION - PORTION RESERVE 878 - LOT 8 BAXTERI RD PARTIES: CITY OF ALBANY AND BARRY FRANCIS WILSON AND JUDITH ANNE WILSON MAYOR AND CEO F JAMES - 3 COPIES
ICSR1139640	PRO201	30/06/2011	COPY OF COMMON SEAL ITEM: 2.7 OCM 19/10/2010; ITEM 4.3.15 OCM 14/12/2010 LAND ADMINISTRATION ACT 1997 - SECTION 18 MINISTER'S CONSENT REF: DEED OF LEASE - CHEYNE BEACH HOLIDAY ACCOMMODATION - PORTION RESERVE 878 - LOT 7 BAXTERI ROAD, CHEYNE BEACH PARTIES: CITY OF ALBANY AND GEOFFREY ALLAN LODGE AND DIANNA LUCILLE LODGE MAYOR AND CEO F JAMES - 3 COPIES
NCSR1118836	GS.PRG.3	30/06/2011	ITEM: 4.6 OCM 15/03/11 REF: SECTION 2.5 AND 5.45 LOCAL GOVERNMENT ACT 1995 EMERGENCY SERVICES LEVY ADMINISTRATION AGREEMENT PARTIES:
NCSR1118837	GS.PRG.3	30/06/2011	COPY OF COMMON SEAL ITEM: 4.6 OCM 15/03/11 REF: SECTION 2.5 AND 5.45 LOCAL GOVERNMENT ACT 1995 EMERGENCY SERVICES LEVY ADMINISTRATION AGREEMENT PARTIES: CITY OF ALBANY AND THE FIRE AND EMERGENCY SERVICES AUTHORITY OF WESTERN AUSTRALIA MAYOR AND CEO F JAMES - 2 COPIES
NCSR1118839	137580	30/06/2011	COPY OF COMMON SEAL ITEM: SUBDIVISION APPROVAL WAPC 137580 REF: SEC. 70 A NOTIFICATION PURSUANT TO THE TRANSFER OF LAND ACT 1893 (AS AMENDED) TO BE PLACED LOT 492 AND 493 DEPOSITED PLAN 65540 PALMDALE ROAD. DRAINAGE CONDITION. PARTIES: CITY OF ALBANY AND AHMED SHAHID JAMEEL MAYOR AND CEO F JAMES - 1 COPY
NCSR1118840	PRO204	30/06/2011	COPY OF COMMON SEAL ITEM: 2.7 OCM 19/10/2010; ITEM 4.3.15 OCM 14/12/2010 LAND ADMINISTRATION ACT 1997 - SECTION 18 MINISTER'S CONSENT REF: DEED OF LEASE - CHEYNE BEACH HOLIDAY ACCOMMODATION - PORTION RESERVE 878 - LOT 13 BAXTERI ROAD, CHEYNE BEACH PARTIES: CITY OF ALBANY AND CHARLES LISTER GILBERT AND MAUREEN CARMEL GILBERT MAYOR AND CEO F JAMES - 3 COPIES
EDR1118853	C11006	01/07/2011	SIGNING AND EXECUTION FORM ITEM: NOT APPLICABLE - LINE ITEM IN 2011/12 BUDGET REF: REQUEST FOR TENDER ALBANY REGIONAL AIRPORT SECURITY UPGRADE AND FUTURE AIRPORT DEVELOPMENT MASTERPLAN PARTIES: CITY OF ALBANY AND UNKNOWN PARTY AT THIS STAGE A/CEO G BRIDE 1 COPY

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

Document Ref	File No	Date	Description
EDR1118854	C11004	01/07/2011	SIGNING AND EXECUTION FORM ITEM: RECURRING TENDER ACCOUNTED FOR YEARLY IN THE BUDGET. REF: REQUEST FOR TENDER FOR PROVISION OF SECURITY SERVICES PARTIES: CITY OF ALBANY AND UNKNOWN PARTY AT THIS STAGE A/CEO G BRIDE 1 COPY
EDR1118855	C11003	01/07/2011	SIGNING AND EXECUTION FORM ITEM: LINE ITEM IN BUDGET 108830 REF: REQUEST FOR TENDER FOR PURCHASE AND REMOVAL OF SCRAPMETAL PARTIES: CITY OF ALBANY AND UNKNOWN PARTY AT THIS STAGE A/CEO G BRIDE 1 COPY
EDR1118856	CP.DEC.1	01/07/2011	SIGNING AND EXECUTION FORM ITEM: 2.5 IN Q3 REVIEW APRIL 2011 LINE ITEM REF: FUNDING AGREEMENT FROM DEPT OF SPORT AND RECREATION FOR \$25,000 TO BE ALLOCATED TO CENTENNIAL PARK RECREATION PRECINCT MASTERPLAN AND FEASIBILITY STUDY PARTIES: CITY OF ALBANY AND DEPARTMENT OF SPORT AND RECREATION A/CEO G BRIDE 1 COPY
NCSR1118862	AMD302	01/07/2011	COPY OF COMMON SEAL ITEM: 1.5 OCM 17/08/2010; ITEM: 1.4 OCM 15/02/11; ITEM 2.3 OCM 21/06/11 (SECTION 75 OF THE PLANNING & DEVELOPMENT ACT 2001 & REGULATION 17(2) OF THE TOWN PLANNING REGULATIONS 1967) REF: MODIFICATION OF SUBDIVISION GUIDE PLAN FOR 'SPECIAL RURAL' ZONE NO.10. LOT 202 ROWNEY ROAD, ROBINSON. PARTIES: CITY OF ALBANY AND MR T ACKLEY MAYOR AND ACTING CEO G. BRIDE - 3 COPIES
NCSR1118866	DES267	01/07/2011	COPY OF COMMON SEAL ITEM: 4.6 OCM 15/03/2011 REF: DRAINAGE EASEMENT NO.23 FESTING STREET PARTIES: CITY OF ALBANY AND ALAN & FRANCES RAYFIELD (OWNERS) MAYOR AND ACTING CEO GRAEME BRIDE - 1 COPY
NCSR1118867	PRO202	01/07/2011	COPY OF COMMON SEAL ITEM: 2.7 OCM 19.10.2010; ITEM: 4.3.15 OCM 14.12.2010 REF: DEED OF LEASE - CHEYNE BEACH HOLIDAY ACCOMMODATION - PORTION RESERVE 878 - LOT 21 BAXTERI ROAD, CHEYNE BEACH. PARTIES: CITY OF ALBANY AND RICHARD ERNEST AND ROBYN JUNE BOWERING MAYOR AND ACTING CEO GRAEME BRIDE - 3 COPIES.
NCSR1118870	CA.JOV.1	01/07/2011	COPY OF COMMON SEAL ITEM: 22.1 (CONFIDENTIAL) OCM 18/05/11 REF: LEASE OF SEPTAGE WASTE FACILITY LOCATED AT THE WATER CORPORATIOIN TREE FARM SITE - PART OF 35554 ALBANY HIGHWAY, DROME. PARTIES: CITY OF ALBANY, WATER CORPORATION, O.S.I.B. PTY. LTD., TRADING AS GREAT SOUTHERN LIQUID WASTE MAYOR AND ACTING CEO GRAEME BRIDE - 4 COPIES REF:
EDR1118915	EM.PLA.7	06/07/2011	SIGNING AND EXECUTION FORM ITEM: 4.6 OCM 15/3/11 REF: FUNDING UNDER THE WA NATURAL RESOURCE MANAGEMENT PROGRAM - CITY CONTRIBUTE \$800 FOR HERBICIDE AND STAFF TIME. PARTIES: CITY OF ALBANY AND BUSH CARERS GROUP AND DEPARTMENT OF AGRICULTURE AND FOOD. A/CEO G BRIDE 1 COPY

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

Document Ref	File No	Date	Description
EDR1118916	DES264	06/07/2011	SIGNING AND EXECUTION FORM ITEM 15.3.1A OCM 20/7/10 REF: VARIATION TO FUNDING AGREEMENT - CENTENNIAL PARK WATER HARVESTING PLAN. PARTIES: CITY OF ALBANY AND DEPARTMENT OF REGIONAL AUSTRALIA, REGIONAL DEVELOPMENT AND LOCAL GOVERNMENT A/CEO G BRIDE 1 COPY
NCSR1118961	137634	08/07/2011	COPY OF COMMON SEAL ITEM: SUBDIVISION APPROVAL WAPC 137634 REF: DRAINAGE CONDITION ON TITLE OF NEW LOT - SUBDIVISION 137634. LOTS 259 & 260 PLAN 70834 CARBINE STREET. PARTIES: CITY OF ALBANY AND ADRIAN JOHN STREET AND TERESA GAIL STREET MAYOR AND ACTING CEO G BRIDE - 1 COPY

AGENDA ITEM 1.3 REFERS

AGENDA ITEM 1.3 REFERS

DRAFT

COOPERATION AGREEMENT

Between

THE CITY OF ALBANY,

THE CITY OF BUNBURY,

THE CITY OF GERALDTON-GREENOUGH,

THE CITY OF KALGOORLIE-BOULDER

and

THE UNIVERSITY OF WESTERN AUSTRALIA

APRIL, 2011

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COOPERATION AGREEMENT

This Cooperation Agreement (**Agreement**) dated March, 2011, records the entire agreement between:

- (a) **The City of Albany,**
- (b) **The City of Bunbury,**
- (c) **The City of Geraldton-Greenough**
- (d) **The City of Kalgoorlie-Boulder and**
- (e) **The University of Western Australia**

in relation to the establishment of a professorial position named as the **Western Australia Regional Cities Alliance Professor** (the **Appointee**) administered through the Centre for Regional Development (**the Centre**) in School of Earth and Environment (**the School**) at the University of Western Australia (**the University**).

The Western Australia Regional Cities Alliance (**the Alliance**), comprising the cities of Albany, Bunbury, Geraldton-Greenough and Kalgoorlie-Boulder, has agreed to fund, establish and operate the Regional Cities Alliance Professor in partnership with the University under the terms set out in this Agreement.

1. The Partnership and its Objectives:

The Alliance will develop a research partnership to build on the University's capacity in regional development, urban planning, and spatial analysis, with the aim of providing an explicit focus on the research needs of the Alliance. These needs are concentrated in:

- Economic, demographic and social analysis;
- Service and infrastructure planning and delivery;
- Strategic urban and regional planning; and
- Regional and local governance

and it is recognized that the partnership would provide opportunities for the Alliance to engage with a range of groups across the University including in the environmental sciences, architecture and built environment, population health, and education.

The partnership's specific objectives are:

- Analysis and modelling of demographic, social and economic indicators;
- The definition of current and future service and infrastructure needs and standard;
- Collaboration on the analysis of strategic planning needs, and in the development of responses;
- Engagement in research and strategy related to the distribution of population and economic activity within the broader context of Western Australia;
- Development education and research capacity in areas relevant to the needs of regional cities.

Within the specific objectives there are a number of priority research areas as listed in APPENDIX 1

The partnership has a number of apparent benefits to the Alliance including:

- A research programme dedicated to the specific strategic needs of Western Australia's regional cities;
- The development of further partnerships with individual research groups and individuals within the University according to their needs;
- The opportunity to leverage additional research funds through sources such as the Australian Research Council;
- The opportunity to have PhD and advanced students engage in research on Western Australia's regional cities.

The benefits of the partnership to the University include:

- Enhanced research capacity in regional development;
- Increased publications and research income in regional development;
- The development of an innovative research programme not being conducted by other Australian universities;
- Enhanced teaching capacity in regional development;
- Increased engagement with regional Western Australia.

2. Management of the Research Programme

The partnership will be managed by a **Research Management Committee** that will meet bi-annually to provide guidance to the overall programme, represented by:

- One representative from each of the Alliance members;
- The Director of the University's Centre for Regional Development;
- Dean of the Faculties of Science (or nominee).

In addition there will be an annual 'Research Roundtable' that will coincide with Alliance meetings. This will include the Alliance membership and the University representatives. The Roundtable will be used to report on progress, and to collaboratively set priority research areas and activities.

3. Key Outcomes and Deliverables:

The Partnership would aim to achieve:

- An increase in research activity on the needs and future development of Western Australia's regional cities;
- Strategic guidance and advice to Alliance Members
- An increase in Undergraduate and Postgraduate students engaged in research on Western Australia's regional cities;

The partnership would deliver:

- A minimum of two short *Regional City Bulletins* per year. These would be a short (ca 10 page) briefing paper on various aspects of the research programme (as agreed by the Research Management Committee);
- One major report per year that incorporates all member cities (on a topic agreed to by the Research Management Committee);
- Two (2) presentations per year to the Alliance updating the research progress;
- A minimum of one (1) ARC Linkage research funding bid biannually that incorporates all member cities (negotiated through the research Management Committee);
- A minimum of two (2) papers submitted to refereed journals per year.
- A minimum of four (4) PhD students working on topics related to the regional cities within three (3) years.

4. Funding Arrangements:

The University and the Alliance will each contribute 50 percent to the costs of direct salary, salary on-costs and position overheads for a five (5) year appointment at professorial level (the University Academic Salary Scale level D) as set out in SCHEDULE 1 of the Agreement.

The University will provide funding in total sufficient to cover recruitment, relocation, insurances, administrative support, facilities access support (library, IT support, internet, finance and HR systems, telephone) as set out in SCHEDULE 1 of the Agreement.

The Alliance will provide funding in full to support travel and operating expenses of the research programme as set out in SCHEDULE 1 of the Agreement.

The alliance will provide funding in full to provide research support equivalent to the appointment of a half time Research Associate (the University Academic Salary Scale level A) over a period of two (2) years over the five year period as set out in SCHEDULE 1 of the Agreement.

The Estimated cost over the full five year term provided in SCHEDULE 1 of the Agreement is based on assumptions and best known information at the time of

formulating. It is agreed by the University and the Alliance that the minimum contributions to salaries will equate to the actual costs incurred through the course of employment of the Professor and Research Associate over the period of the Agreement.

It is possible that a suitable appointee cannot commence until later in 2011. In that event the Alliance and the University will maintain their respective commitment to contribute to the full cost of the five year appointment for the professor and a two year half-time term for a Research Associate.

The members of the Alliance will each make contributions in one tranche each year, in about May and prior to 30 June of each calendar year. These funds will be paid to the Hackett Foundation, and designated for the **Western Australia Regional Cities Alliance Professor** Account of the University's School of Earth and Environment. At the time that the appointment is made, the Alliance may elect to make its payments according to the actual estimated cost for each 12 month period, or on a time averaged basis.

5. New Parties to the Agreement:

The Alliance may from time to time incorporate new members. These members can be added to this agreement, and will make financial contributions equivalent to the other members for the period remaining in this agreement. This funding will contribute to the appointment of postdoctoral researchers, research assistants and/or other project related expenses.

6. Administrative Procedures:

The University will be responsible for all matters concerned with the appointment of the successful applicant; however, the Alliance will be invited to have one representative on the Selection Committee.

The University will also be solely responsible for the employment and supervision of the appointee, within the School; however, the Alliance will participate in an annual review of the achievements and future objectives of the appointee.

7. Governance:

The following arrangements are agreed:

- The University will establish a dedicated account to receive donations under the umbrella account of the Hackett Foundation which will receipt funds from the Alliance membership.
- The progress and future objectives of the appointee will be reviewed annually by the Research Management Committee.
- On request, the Alliance can access the records of the Western Australia Regional Cities Alliance Professor Account at each annual review.

8. Intellectual Property Rights:

- All parties retain ownership of their Background Intellectual Property.
- Alliance Members and The University of Western Australia agree that any intellectual property rights (IPR) arising from this project will be owned as tenants in common in equal shares.
- Each party has the right to use any IPR arising from this partnership for internal research and educational purposes, but IPR can only be commercialized with the consent of all of the parties, and on that basis the net proceeds of commercialization payable to Alliance Members and UWA will be shared equally, or otherwise as agreed in writing between the parties.

9. Indemnity

- Each Party (**First Party**) indemnifies the other Parties (**Indemnified Parties**) for all loss or damage (including costs of a solicitor and own client basis) that the indemnified party may sustain or incur as a direct result of:
 1. Any negligent act or omission by the First Party; and
 2. Any breach of this Agreement

10. Dispute Resolution

- A party claiming that a dispute has arisen must notify the other Parties to the Dispute giving details of the dispute.
- On receipt of a notification of dispute each party must negotiate in good faith to resolve the dispute, involve the Chief Executive Officers or other senior officers of the Parties directly in those negotiations.
- If the dispute is not resolved through negotiation within 30 days (or longer period if agreed between all Parties) the Parties must refer the dispute for mediation by the Australian Commercial Dispute Centre (ACDC) for resolution in accordance with the Mediation Rules of the ACDC.
- A Party must not start arbitration or court proceedings (except proceedings seeking interlocutory relief) about a dispute arising out of this Agreement unless it has negotiated in good faith with the Parties to resolve the dispute.

11. Termination Events

- This Agreement may be terminated if:
 - One of the Parties breaches any material provision of this Agreement and fails to remedy the breach within 30 days after receiving notice regarding the breach.
 - The Appointee is dismissed from the University.

- The Appointee, following the full Performance Management Procedures of UWA, is found to be performing at a level deemed Unsatisfactory.
- The Appointee is found to have engaged in Academic Misconduct.
- The Appointee dies or is permanently incapacitated.

12. End of Agreement

- Unless the Parties agree otherwise in writing, this Agreement will end five (5) years after the Start Date of the appointment of the Professor. At least nine (9) months before the end of this period, the Parties will meet to determine whether (and if so on what terms) this Agreement may be extended. Any extension will be subject to each Party's internal approval processes.

Signed for and on behalf of the **City of Albany**

Witness:

Date: -----

Signed for and on behalf of the **City of Bunbury**

Witness:

Date: -----

Signed for and on behalf of the **City of Geraldton-Grenough**

Witness:

Date: -----

Signed for and on behalf of the **City of Kalgoorlie-Boulder**

Witness:

Date: -----

Signed for and on behalf of **The University of Western Australia**

Witness:

Date: -----

APPENDIX 1

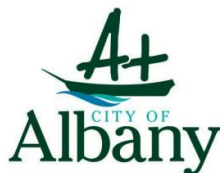
PRIORITY RESEARCH AREAS

- Economic analysis and modeling:-
 - Labour market analysis/modeling;
 - Local/regional comparative and competitive advantage assessment for business and economic activity;
 - Labour force attraction and retention;
 - Skilled labour auditing and planning scenarios;
 - Analysis of enterprise performance and constraints/opportunities

- Demographic analysis & modeling:-
 - Population planning and demographic analysis;
 - Review of ABS and DoP/WAPC population modeling and estimates;
 - Population-economic-social linkages modeling to define service needs

- Infrastructure and land-use planning:-
 - Land supply analysis, including existing capacity and required release provisioning;
 - Key infrastructure requirements over short and long timescales, including water, sewerage, roads, public transport, electricity, gas etc.

- Key services needs:-
 - Health education and welfare;
 - Recreation and leisure;
 - Public administration;
 - Public housing.

**AUDIT COMMITTEE
MINUTES**

for the meeting held on Tuesday 14 June 2011
in the Margaret Coates Boardroom

(File Ref: FM.MEE.1, Synergy Ref: AM1118670)

The Chair declared the meeting open at 8.05pm.

1.0 ATTENDANCE:**Mayor**

M Evans, JP (Member)

Councillors:

Cr D Wellington

(Chair)

Cr M Leavesley

(Member)

Cr R Hammond

(Member)

Cr D Bostock

(Observer)

Cr J Bostock

(Observer)

Cr C Holden

(Observer)

Cr D Dufty

(Observer)

Cr D Wolfe

(Observer)

Staff:

F James

Chief Executive Officer

S Jamieson (Secretariat)

Executive Manager Business
Governance

Apologies/Leave of Absence:

Cr Matla

(Member)

P Wignall

Acting Executive Director Corporate
Services

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**ITEM 2.0: COMMITTEE RESOLUTION**

MOVED: MAYOR EVANS

SECONDED: COUNCILLOR HAMMOND

The minutes of the Audit Committee meetings held on 10 and 24 May 2011, as previously distributed, be confirmed as a true and accurate record of proceedings (Attachment A).

Note that Cr J Bostock tabled a point of clarification in regards to discussions detailed in the minutes of the 10 May 2011 Committee meeting (Attachment B).

CARRIED 3-1

Record of Vote: Against: Cr Leavesley.

Presiding Member	Councillor Wellington
EMT Member Responsible for Committee:	Chief Executive Officer, Ms Faileen James

3.0 DISCLOSURE OF INTEREST

Name	Item Number	Nature of Interest
Mayor Evans	3.1	Financial. The Mayor declared a Financial Interest in regards to the proposed budget discussion regarding the Mayoral Allowance. In accordance with section 5.63(c) (Some interests need not be disclosed) of the <i>Local Government Act 1995</i> , the Mayor remained in the meeting and participated in the discussion.

4.0 ITEMS FOR DISCUSSION

4.1 UPDATE ON LEHMANS BROTHERS DISPUTED CASH POSITION - CDO

- Reporting Officer: Chief Executive Officer

The CEO provided an update to the Committee.

Update:

The class action that the City is party to (Wingecarribee Shire Council & Ors ("the Councils") v Lehman – Federal Court of Australia Proceedings No. NSD 2492 of 2007) has been completed and it is likely that the Court will take between three to six months to deliver judgment in the Proceedings. If the judgement is in the City's favour, the damages sum will be submitted to the Lehman liquidator and the City will ultimately share in the assets of the company pro rata with the other admitted creditors of LBA.

Detailed at:

Attachment C – IMF Case Manager – Update to Clients
Attachment D - Lehman Brothers – Distributed Cash Position
Attachment E - Lehman Brothers Australia Limited (In Liquidation) Report to creditors 7 June 2011

4.2 BUDGET - STATUS OF THE EBA AGREEMENT NEGOTIATIONS

- Reporting Officer: Chief Executive Officer (CEO)

The CEO provided an update to the Committee.

Update: A meeting is scheduled to be held on Friday 17 June 2011 to hopefully finalise the negotiations.

4.3 BUDGET – BUDGET RECOMMENDATIONS

- Reporting Officer: Chief Executive Officer

Recommendations from the Budget Council Workshops were discussed by the Committee.

ITEM 4.3: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR WELLINGTON

SECONDED: COUNCILLOR HAMMOND

The Chief Executive Officer prepare the 2011/2012 Budget for adoption at the July ordinary meeting of Council, subject to consideration of submissions received of the proposed rate increase.

TIED 2-2
PRESIDING MEMBER EXERCISED CASTING VOTE
CARRIED

Record of Vote: Against: Mayor Evans and Cr Leavesley.

4.4 STAFF MEMBER LEAVE ENTITLEMENT

- Reporting Officer: Chief Executive Officer

The CEO provided the Committee a one page CONFIDENTIAL briefing note in accordance with section 5.23(2)(a) of the Local Government Act 1995, being: *a matter affecting an employee or employees. (Attachment F).*

ITEM 4.4: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR HAMMOND

SECONDED: COUNCILLOR LEAVESLEY

1. That Council in accordance with the Local Government Act 1995, section 5.23 (2)(a), being: a matter affecting an employee or employees, NOTE the CONFIDENTIAL briefing note (Attachment F).
2. The CEO advance Human Resource Processes that verifies staff entitlement to personal leave.
3. That should a risk be identified, after advancing such Human Resource (HR) processes, the details are to be presented to the next Audit Committee.

CARRIED 4-0

4.5 COMMUNICATIONS INCLUDING USE OF SOCIAL MEDIA BY ELECTED MEMBERS

- Reporting Officer: CEO

The CEO presented the following situation for Committee consideration.

Situation: It appears Community members may be confusing the “private” from the “public” and have been communicating with elected members using members’ private social media sites, including “facebook”.

While elected members need to be responsive to community views, there are considerable legal and other risks with current members’ communications record keeping.

Action: The CEO is requested to seek advice from the City’s insurers and if necessary, a Council Policy position is to be drafted regarding this matter.

5 ITEMS TO BE DISCUSSED AT NEXT MEETING

- **COMMUNICATIONS INCLUDING - USE OF SOCIAL MEDIA BY ELECTED MEMBERS**

6 DATE OF NEXT MEETING: Tuesday 12 July 2011

7 CLOSURE OF MEETING: The Chair declared the meeting closed at 8.34pm.

Attachment:

- A. Unconfirmed Minutes of the 10 & 24 May 2011 Audit Committee Meetings
- B. Tabled Point of Clarification – Cr J Bostock
- C. IMF Case Manager – Update to Clients (Confidential)
- D. Lehman Brothers – Distributed Cash Position (Confidential)
- E. Lehman Brothers Australia Limited (In Liquidation) Report to creditors 7 June 2011 (Confidential)
- F. Staff Member Leave Entitlement Briefing Note (Confidential)

Attachment A - Unconfirmed Minutes of the 10 & 24 May 2011 Audit Committee Meetings

Attachment B - Tabled Point of Clarification – Cr J Bostock

Concerning Audit Committee Minutes 10 May 2011

I appreciate that the conversation with regard to “Declarations of Interest” was confused, and would like in minutes that the draft minutes do not accurately portray my argument.

My request for the removal of my declaration was not because I had declared a “Proximity Interest” which was clearly a mistake and incorrect, as I actually had a “Financial Interest,” but that as a non member of the committee there was no legal obligation for me to declare an interest at all.

LGA 5.60 When a person has an interest

For the purposes of this subdivision a relevant person has an interest in a matter if either-

- (a) The relevant person; or
- (b) A person with whom the relevant person is closely associated,

has-

- (c) A direct or indirect financial interest in the matter; or
- (d) A proximity interest in the matter

Definition of relevant person means a person who is a member or a person to whom section 5.70 or 5.71 applies (these both refer to staff members)

Definition of member in relation to a council or committee means a council member or a committee member.

Thus, my understanding is that a non member of a committee does not have to declare an interest as described in the Local Government Handbook below.

Local Government Financial Interest Handbook Part 1 2.1

“If you attend a committee meeting of which you are not a member, unless you take the place of a member as his deputy, there is no legal requirement for you to disclose any financial interest you may have.”

Despite my incorrect and unnecessary declaration I did leave the room and took no part in the discussion or vote, and this I believe was the correct course of action. I agree with the Committee decision to retain the declaration in the minutes, despite the declaration being legally unnecessary it did occur and it is therefore a correct record of events.

Councillor Jill Bostock

As quoted at the time,

Local Government Financial Interest Handbook Part 1 2.1

“If you attend a committee meeting of which you are not a member, unless you take the place of a member as his deputy, there is no legal requirement for you to disclose any financial interest you may have.”

Despite my incorrect and unnecessary declaration I did leave the room and took no part in the discussion or vote, and this I believe was the correct course of action. I agree with the Committee decision to retain the declaration in the minutes, despite the declaration being legally unnecessary it did occur and it is therefore a correct record of events.

The introduction of the Local Government Rules of Conduct Regulations into the debate did occur, but I do not consider these regulations to have relevance to the matter in hand.

Regulation 11

(2) A person who is a Council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest:

(3) Subregulation (2) does not apply to an interest referred to in section 5.60 of the Act.

LGA 5.60 When a person has an interest

For the purposes of this subdivision a relevant person has an interest in a matter if either-

(e) The relevant person; or

(f) A person with whom the relevant person is closely associated,

has-

(g) A direct or indirect financial interest in the matter; or

(h) A proximity interest in the matter

Definition of relevant person means a person who is a member or a person to whom section 5.70 or 5.71 applies (these both refer to staff members)

Definition of member in relation to a council or committee means a council member or a committee member.

Thus, my understanding is that a non member of a committee does not have to declare an interest as described in the Local Government Handbook above.

Councillor Jill Bostock

- Attachment C - IMF Case Manager – Update to Clients (Confidential)**
- Attachment D - Lehman Brothers – Distributed Cash Position (Confidential)**
- Attachment E - Lehman Brothers Australia Limited (In Liquidation) Report to creditors 7 June 2011 (Confidential)**
- Attachment F - Staff Member Leave Entitlement Briefing Note (Confidential)**

**AUDIT COMMITTEE
MINUTES**

for the meeting held on Tuesday 10 May 2011
in the Margaret Coates Boardroom

(File Ref: FM.MEE.1 Synergy Ref: AM1118260)

The Chair declared the meeting open at 6.00 pm.

1.0 ATTENDANCE:**Mayor**

M Evans, JP (Member)

Councillors:

Cr Wellington

(Chair)

Cr Leavesley

(Member)

Cr Hammond

(Member)

Cr Matla

(Member)

Cr D Bostock

(Observer)

Cr J Bostock

(Observer)

Cr D Dufty

(Observer)

Cr C Holden

(Observer)

Staff:

F James

Chief Executive Officer (CEO)

S Jamieson (Secretariat)

Executive Manager Business
Governance (EMBG)

Apologies/Leave of Absence:

Cr D Wolfe

(Observer)

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

In response to Councillor J Bostock's request (Attachment B) to have the Declarations of Interest made by Councillor D Bostock and J Bostock removed from the unconfirmed minutes of the Audit Committee meeting held on 12 April 2011, the CEO advised that the "*Rules of Conduct Regulations*" apply to a council member whether or not acting as a committee member in accordance with the *Local Government (Rules of Conduct) Regulations 2007*.

Councillor J Bostock challenged this advice stating that the *Local Government Act 1995* (the Act) takes precedence over the Regulations and that she declared a Proximity Interest, based on the CEO's advice, which is incorrect, and that is why the request for removal of the declaration was requested, as a Proximity Interest only pertains to Land.

Presiding Member	
EMT Member Responsible for Committee:	

Item 2.0 continued.

CEO advised Cr J Bostock and the Committee that:

- sections of the Act cannot be read in isolation and that the advice to declare a Proximity Interest is correct for the purpose of Subdivision 6 of the Act (Disclosure of financial interest) concerning a land transaction; and
- as Cr J Bostock is related to the plaintiff and the matter was not land related, she believes her advice regarding a 'Proximity Interest' was appropriate.

CEO advised Councillor J Bostock that she is entitled to seek legal advice to the contrary.

CEO advised the Committee that it is up to the Committee to determine if the declarations should remain detailed in the Minutes.

ITEM 2.0 – COMMITTEE RESOLUTION

MOVED: COUNCILLOR MATLA

SECONDED: COUNCILLOR HAMMOND

- (i) That the Declarations of Interest made by Councillor D Bostock and J Bostock remain detailed in the Minutes of the Audit Committee meeting held on 12 April 2011.
- (ii) The minutes of the Audit Committee meeting held on 12 April 2011, as previously distributed, be confirmed as a true and accurate record of proceedings (Attachment A). Subject to the following corrections:
 - Committee Item 6.0 – Legal Claim Against the City
Record of Vote: 4-1, Against: Cr Leavesley
 - Committee Item 4.0 – Attendance: Add Councillor Holden as an attendee (Observer)
 - Item Numbers on page 11, corrected from: (6 to 7, 7 to 8, 8 to 9).

MOTION CARRIED 5-0

3.0 DISCLOSURE OF INTEREST

Name	Item Number	Nature of Interest
Nil	Nil	Nil

4.0 ITEMS FOR DISCUSSION

4.1 REPORT ON ALAC OPERATIONS

Reporting Officer: Chief Executive Officer

Update:

The CEO advised the Committee that the report on the Albany Leisure & Aquatic Centre (ALAC) operations will be presented to the May Ordinary Council Meeting.

Councillor Leavesley requested the Chief Executive Officer to investigate if his Rescission Motion, being:

"That the restrictions imposed on the Albany Leisure & Aquatic Centre (ALAC) Gymnasium Operations detailed at report item 16.1 which was moved at an ordinary meeting of council held on 16 January 2007 and later detailed in the Memorandum of Understanding (MOU) made between the City of Albany and Local Health & Fitness Centre Operators be reconsidered."

is still required.

Update: Councillor Leavesley was advised:

- There is no signed Memorandum of Understanding (MOU) or Agreement (MOA) held by the City of Albany, with all parties signatures.
- A revocation motion regarding the MOU is not required.
- Council is within its right to change its position in regards to floor space and equipment allocation (*under Councillor Leavesley's Revocation Motion, Recommendation 2*).

EMBG advised the Committee that the Revocation Motion should be addressed prior to the Responsible Officer Recommendation.

CEO advised the Committee that herself and Ms Hill, Team Leader Community Services, have met with the staff of the ALAC to advise them of the proposed recommendations for the Ordinary Council Meeting and the Council Report Item has been finalised.

Committee queried if there are significant changes to the Responsible Officer's Recommendation and if the Report Item would still be discussed behind closed doors.

CEO advised Committee only small changes have been made to the Responsible Officer's Recommendation. However the detail in the report has been significantly increased to ensure that as much information as possible is disclosed to the public and that it is Responsible Officer's intent to discuss the report in public.

The Committee queried the status of the motion that was resolved in July 2010 in regards to the ALAC Café.

EMBG advised Committee: Council resolved to continue to operate the ALAC Café with City of Albany staff as a community service for a further 12 months and that a report be prepared for Council review over a twelve month period from 1 July 2010 to 30 June 2011.

Action: Confirm that a copy of resolution that restricts the Operation of the ALAC Gymnasium is detailed in Revocation Motion presented to May Ordinary meeting of Council.

Item 4.1 continued.

Action: Copy of the Resolution of Council (OCM 20 July 2010) in regards to the ALAC Cafe be distributed to all Councillors.

4.2 BUDGET - STATUS OF THE EBA AGREEMENT NEGOTIATIONS

- Reporting Officer: CEO.

Update: CEO advised Committee that a management proposal was presented to all affected staff over a week ago and that a follow up meeting will be conducted on the 11 May 2010. Negotiations are close to finalisation.

4.3 9001 SURVEILLANCE INTERNAL AUDIT

- Reporting Officers: EM Business Governance

ISO 9001 Surveillance Internal Audit

Update: The Committee was advised at the last Committee meeting that the Surveillance Report was still being finalised at the time of producing that agenda.

A copy of the report was distributed to all Councillors in attendance at the meeting and placed in the Councillors' Workstation.

Action: Any questions pertaining to the ISO9001 Audit Report to be emailed to the EM Business Governance and report back at the next meeting.

4.4 FINANCIAL INVESTMENT OF SURPLUS FUNDS

- Reporting Officers: EM Business Governance

Update: Audit Committee Recommendations adopted at 19 April 2011 Ordinary Council Meeting.

CEO advised the Committee that the revised *Investment of Surplus Funds Policy* will be presented to the Finance Strategy Committee when it next meets, prior to a recommendation being presented to Council.

Committee queried the Terms of Reference for the Finance Committee.

Action: Draft Finance Strategy Advisory Committee Terms of Reference to be prepared for Finance Committee Review when it next meets.

4.5 DECLARATIONS OF INTEREST

- Reporting Officer: Chief Executive Officer.

Update: CEO provided the Committee with the following advice:

CEO advised that this is a follow on from the issues raised by Councillor J Bostock which highlighted that there are a number of resources available to Councillors on how they could determine an appropriate declaration of interest.

CEO advised the Committee that pieces of legislation, guidelines, and/or sections of the Act should not be interpreted in isolation, for example: "Proximity Interest", under Division 6 of the Local Government Act.

This particular section in the Act deals with a Proximity Interest in relation to land transactions, but there can be other interpretations of a Proximity Interest, for example the following scenarios were presented:

Scenario 1:

You have a cousin "Mr Smith", you have never seen for 30 years, you wouldn't know him if you passed him on the street.

Mr Smith has a development application before Council or is a tender applicant.

You have determined that you:

- have no financial interest in this matter; and
- are totally impartial in the matter,

But for probity reasons you have decided you will declare a Proximity Interest, based on Relationship, which some may consider "Proximate" (by blood).

Cr Leavesley queried the use of "Proximity Interest" declaration based on his Western Australian Local Government (WALGA) training and handouts he received in support of that training.

The CEO advised the Committee that a declaration of interest is a personal decision of the member and is it not for another person to judge (unless directed by legislation, such as section 5.106 of the Local Government Act).

Where advice is sought from the CEO on declaring interests, the member can choose to take or dismiss the advice, base their decision on another interpretation (i.e. WALGA's, the Western Australian Crime and Corruption Commission (CCC); and/or general law).

Ultimately, it is the individual members' responsibility to make a decision, whether to declare, or how to declare.

Item 4.5 continued.

Scenario 2.

You own 100 acres, the person next door to you owns 4 acres, and next door to them is a Motocross Track.

The person who owns the 4 acres immediately next to the Motocross track brings a noise complaint to Council.

You are impartial because on your 100 acres you do not hear the noise, you are not friends with your neighbour and you have no financial interest in the matter.

But for probity (for the sake of public transparency) the Councillor could make a Proximity Disclosure based on the relationship (neighbourhood).

It should be noted that in scenario 2 the owner of the 100 acres would not be covered by Proximity Interest, under the Act.

The CEO clarified that a Proximity Interest in the Act only applies to adjoining land owners.

The Act does not cover every scenario; however the State has made it a statutory requirement, through the Act, to declare a Proximity Interest in relation to land, for adjoining land owners.

5 GENERAL BUSINESS

5.1 REVOCATIONS MOTION – AGENDA BRIEFING AND COUNCIL MEETING CALENDAR 2011/12

- **Raised by:** Councillor Leavesley

CEO advised the Committee:

That she has communicated to Cr Leavesley that as CEO, that under current Standing Orders Local Law 2009 (Standing Orders), a change to the Briefing Calendar has administrative implications on the City and that a revocation motion is required under our current Standing Orders.

A recommendation was made to Council to implement a new Agenda Briefing time frame, which requested Council hold the Agenda Briefing 14 days prior to the monthly Ordinary Council Meeting.

This recommendation was endorsed by Council at the 15 February 2011 Ordinary Meeting of Council.

In accordance with the Standing Orders, a member wishing to move revocation motion at a meeting must give to the CEO notice of the revocation motion.

The CEO requested the Committee provide the City with the opportunity to trial this new process; however Council can determine otherwise.

5.2 DRAFT AGENDA

- **Raised by:** Councillor Leavesley

Concern was raised in regards to the implementation of a “Draft” Agenda.

The CEO advised the Committee that she has met with the Mayor and Deputy Mayor to discuss concerns raised by some member of Council in regards to the implementation of this new process.

The introduction of the draft agenda is based on the current Standing Orders, which states:

“The purpose of the agenda briefing session is to provide an opportunity for elected members and persons in the public gallery to ask questions on the content of the proposed agenda.”

Taken literally, the word proposed, implies the Briefing Agenda is open to change.

The Draft Briefing Agenda was introduced to give Council and members of the public greater notice of proposed recommendations being presented for resolution by Council.

The Committee discussed the pro and cons of the introduction of the new process and agreed to provide the CEO with every opportunity for this new process to be trialled over a 6 month period, but reviewed prior to the Local Government Elections to be held on the 15 October 2011.

The CEO advised the Committee that an Information Paper has been developed for Council and public information regarding the above issues.

5.3 ALTERNATE MOTIONS/URGENT ITEMS FROM COUNCILLORS

- Councillor J Bostock

Councillor J Bostock raised concern of the restrictions imposed on elected members of Council by the current Standing Orders in particular in moving an Alternate Motion to an Amended Responsible Officer’s Recommendation.

CEO advised the Committee:

Under the *Standing Orders*, elected members are given the opportunity to move a Motion as Urgent Business in the event that a Responsible Officer’s Recommendation changes.

Councillor Leavesley left the meeting at 6.57pm.

Item 5.3 continued.

ITEM 5.3 – COMMITTEE RESOLUTION

MOVED: COUNCILLOR HAMMOND

SECONDED: COUNCILLOR WELLINGTON

That COUNCIL:

- (i) Gives the opportunity to the Chief Executive Officer to fully implement the new process adopted by Council at the 15 February 2011 Ordinary Meeting of Council, being:

“Agenda Briefing session be held two weeks (14 days) prior to Ordinary meetings of Council”;

- (ii) Reviews the new process at the 11 October 2011 Ordinary Meeting of Council.

MOTION CARRIED 4-0

5.4 EISTEDDFOD – CLARIFY ACTUAL FUNDING SUPPORT GIVEN

- Councillor Holden

Committee requested the CEO to clarify and advise Council what funding support was given to Eisteddfod and the status of the proposed Memorandum of Agreement (MOA).

5.5 CULL ROAD UPDATE

CEO advised Committee of the current status of Cull Road development land sales.

5.6 BUDGET UPDATE

CEO advised that the Council will be presented with a balance proposed budget to be reviewed at:

- Special Budget Council Workshop;
- Special Audit Committee; and
- Committee Recommendations to be presented to Full Council at the June 2011 Ordinary Meeting of Council.

6 ITEMS TO BE DISCUSSED AT NEXT MEETING

7 DATE OF NEXT MEETING: Tuesday 14 June 2011

8 CLOSURE OF MEETING: The Chair declared the meeting closed 7.13pm.

Attachment:

- A. Confirmed Minutes of the 14 April 2011 Audit Committee
- B. Correspondence – Extract, RE: Request from Councillor J Bostock

ACTION LIST

Item	Actions
4.1	Confirm that a copy of resolution that restricts the Operation of the ALAC Gymnasium is detailed in Revocation Motion presented to May Ordinary meeting of Council.
4.1	Copy of the Resolution of Council (OCM 20 July 2010) in regards to the ALAC Cafe be distributed to all Councillors.
4.3	Any questions pertaining to the ISO9001 Audit Report to be emailed to the EM Business Governance and reported back at the next meeting.
4.4	Draft Finance Strategy Advisory Committee Terms of Reference to be prepared for Finance Committee Review.
5.6	Committee requested the CEO to clarify and advise Council what funding support was given to Eisteddfod and the status of the proposed Memorandum of Agreement (MOA)

SPECIAL AUDIT COMMITTEE MINUTES

for the meeting held on Tuesday 24 May 2011
in the Margaret Coates Boardroom

(File Ref: FM.MEE.1, Synergy Ref: AM1118456)

The Chair declared the meeting open at 7.00 pm.

1. ATTENDANCE:

Mayor M Evans, JP (Member)

Councillors:

Cr Wellington	(Chair)
Cr Matla	(Member)
Cr D Bostock	(Observer)
Cr J Bostock	(Observer)
Cr Dufty	(Observer)
Cr Holden	(Observer)
Cr Sutton	(Observer)
Cr Wolfe	(Observer)

Staff:

F James	Chief Executive Officer
P Wignall	A/Executive Director Corporate Services
G Bride	Executive Director Planning and Development Services
K Ketterer	Executive Director Works & Services
L Hill	Team Leader Community Services
S Jamieson (Secretariat)	Executive Manager Business Governance

Apologies/Leave of Absence:

Cr Hammond	(Member)
Cr Leavesley	(Member)

2. DISCLOSURE OF INTEREST

Name	Item Number	Nature of Interest
Mayor Evans	3.1	Financial. The Mayor declared a Financial Interest in regards to the proposed budget discussion regarding the Mayoral Allowance. In accordance with section 5.63(c) (Some interests need not be disclosed) of the <i>Local Government Act 1995</i> , the Mayor remained in the meeting and participated in the discussion.

Presiding Member	Councillor Wellington
EMT Member Responsible for Committee:	Chief Executive Officer, Ms Faileen James

3. ITEMS FOR DISCUSSION

3.1 PROPOSED BUDGET 2011/2012

The CEO briefed the Committee on the draft budget premising the proposed budget against a zero percent rate increase as a starting point.

The following details the main points discussed during the meeting:

3.1.1 Capital Works

The CEO advised the Committee that the Capital Works programme consists of two proposed budget lines, being:

- Operating. (Maintain the current level of maintenance i.e. Roads and Parks); and
- Proposed new projects. (Specifically new roads and drainage upgrades).

The Committee sought further information from the CEO on the costing and capability of the City to resources new projects.

3.1.2 Mayoral Allowance

Mayor Evans opposed the proposed increase. The Mayor also stated that should Council agree to the increase, he proposed that the increased budget allocation of \$37,000 to the Mayor's Allowances be incremented over time, rather than from 1 July 2011.

3.1.3 Employee Costs (Additional Staffing)

Committee discussed additional budget allocation for staffing, in particular the positions of part-time Assistant Governance Officer (or consultant equivalent cost), an Energy Auditor, and a part-time Council Liaison Officer.

The CEO advised the Committee that there are areas within the City that are significantly under resourced from a staffing perspective, which has resulted in some Departments' staff accumulating excessive overtime or time-in-lieu, in some cases up to three weeks. In the short to medium term, if this situation is not addressed, serious occupational health and safety ramifications may result.

Overall 10 Full Time Equivalent (FTE) positions were proposed but there would also be some cost savings as current positions are re-valued or not filled when vacant.

The CEO advised the Committee the part-time Assistant Council Liaison Officer position was not necessary if response times to Councillor queries were not expected immediately. The CEO noted that if Councillors expectation is immediate response then the position will be needed.

If the Energy Auditor budget allocation was not approved, the City's attempts to reduce energy costs may not be achieved in a timely manner.

3.1.4 Approach to budget deliberations

Cr J Bostock expressed concern that going line by line through the budget is not Council's role, as it is operational. Cr Bostock stated that Council needed to acknowledge that it is Council's responsibility to set the parameters, rather than the specifics, that steer the formulation of the proposed budget.

CEO advised the Committee that she would be happy to be so guided, but that the proposed budget was presented in its current form based on feedback received from Council Members during her recruitment and appointment process. The common feedback received was that Councillors wanted a detailed proposed budget presented to them to determine what choices were available to them regarding individual expenditure items.

The Chair, Cr Wellington, responded that he particularly wanted the proposed budget presented line by line to enable him and the Audit Committee to query areas of concern including:

3.1.5 Tourism marketing

The Chair raised concern in regards to the amount currently allocated towards the Tourism Marketing budget allocation (\$40,000). The Chair queried the rationale behind reducing the Tourism Marketing budget allocation, compared to the (\$70,000) allocated to the City of Albany annual art prize, considering that 16 percent of Albany's GDP comes from Tourism.

Cr Wellington proposed that an extra \$50,000 go into the budget to match the 2010/11 Budget Allocation (\$90,000).

The CEO stated that while actual expenditure on promotional material may be lower, additional staff were being engaged for Tourism related services.

3.1.6 Proposed Rate Increase (including CPI)

The Chair requested all elected members present to indicate what they thought was a fair rate increase based on the information presented by the Executive so far.

- Councillor Sutton stated that before considering a proposed rate increase, Council needs to look at the Capital Works Programme, in particular road and drainage. Recent history has shown that as a result of a lack of investment in drainage infrastructure has had poor outcomes. Councillor Sutton proposed that Council needs to identify what it needs to do, then ascertain if a rate increase is required.
- Councillor Matla, agreed with Councillor Sutton and stated that drainage and roads needed attention. That Council needed to defer building up cash reserves and progress infrastructure work that requires to be done now (i.e. Flood mitigation, drainage and roads).
- Councillor Wolfe stated the City is still "playing catch up" upgrading and repairing road and draining infrastructure that was not maintained at the appropriate time.
- Councillor J Bostock would like Council to have a serious look at cost savings and feels that Council is building an administration at the cost of services to our community.
- Councillor D Bostock agreed with Councillor Sutton.
- Cr Holden advised that he has identified savings that could be proposed in some of the budget line items, in particular the Albany Art Prizes.
- Council members supported a 4 to 5 percent rate increase.

3.1.7 Capital Works Program

Councillor Wellington requested the Acting Executive Director Corporate Services (A/EDCCS), Pam Wignall to investigate how much extra capital works could be undertaken if Rates were increased 4 to 5 percent.

A/EDCCS and the Executive Director Works & Services, Kevin Ketterer, advised the Committee that the proposed drainage programme could be implemented.

The CEO clarified for the Committee that to maintain our current roads and parks at the current levels, the budget needs to include an amount of at least \$800,000.

3.1.8 Increase to Staffing levels

CEO advised the Committee that Council needs to determine what activities Council would like to be involved in, as current staffing levels do not facilitate the City being able to do properly a number of current and proposed activities (i.e. improved management of community services and involvement with the ANZAC Alliance). If staffing in key identified areas is not increased, staff will “burn out”.

The following positions were discussed:

- Strategic Town Planner
- Strategic Waste Manager Position
- Financial Accountant
- More Senior Management Capacity in Community Services Directorate

The CEO requested the elected members present at the Committee meeting to identify what they did not want staff doing, work wise.

Assistant Part-time Councillor Liaison Officer. The majority of elected members present at the Committee meeting expressed that they are happy to wait 3 to 4 days for a response to a Councillor inquiry, to save costs and not fill the Councillor Liaison position.

Assistant Part-time Governance Officer. This position was required to progress the Governance Review work, including revision of the Standing Orders and the Code of Conduct.

Energy Auditor Position. The elected members present at the Committee meeting expressed that they are happy to save costs and not fill this position and felt that other measures could be taken to reduce energy consumption.

The CEO advised the Committee that by not filling the part-time Councillor Liaison Officer and Energy Auditor Positions would save \$95,000.

Councillor J Bostock requested details of all additional staff.

CEO responded:

Media Liaison Officer. Involvement with, and response to, media enquiries and City promotional publications has increased significantly. The current incumbent has been promoted to a position where her capacity to focus on and provide timely media response is being limited. Other work being done includes supervision of the website, City/Council publications, events management and project liaison Officer for the ANZAC Alliance.

Part-time Assistant Councillor Liaison (or consultant equivalent). This amount is to quickly complete the review of Governance Policies and Standing Orders.

The Committee discussed the actions required to review the current Standing Orders and the proposed uniform local law being proposed by the Department of Local Government.

The CEO proposed to the Committee that if Council was happy to adopt the uniform local law being proposed by the Department of Local Government that would save approximately 0.5 Full Time Equivalent (FTE) in staffing costs (approx. \$27,000).

Action: The CEO to prepare a report to Council to formally discuss the review and adoption of the proposed Department of Local Government Standing Orders Local Law once received from the Department, in lieu of allocating funds to employ a part-time Assistant Governance Officer or Consultant equivalent. Until that report is received the budget amount should remain within the draft budget.

Administrative Support Officer Trainee Position. In support of Council's commitment to youth employment and training and for backfill when administrative staff go on holidays (rather than engaging temporary contract staff), approximately \$27,000 per annum.

1.3 FTE in Administrative (Records Management). The City's Records management, including legislative compliance could be improved. This area is significantly under resourced.

Community Services Management Positions.

- 1 x FTE. This management position will be commercially focused (including increasing revenue) and oversee the implementation of the Tourism Strategy and the operations of the:
 - Visitors Centre
 - Airport
 - Forts
- 1 x FTE. Not a senior management position. Responsible for managing the teams of the:
 - Rangers
 - Emergency Management Officers
 - Community Development Officers
- 1 x FTE Community Manager (Increase in position level).

Financial Accountant. To allow current staff time to conduct business analysis duties, to relieve the Acting EDCCS when on leave and complete financial legislative duties in a timely manner.

Strategic Town Planner. The strategic town planning position was outsourced in the last financial year; however based on recommendations made by the Charles Johnston Review of Development Services, it is recommended that this position be re-established. This position would be cost neutral as two positions (Strategic Planner and Manager Planning Services) are currently vacant.

Waste Supervision. Oversight of the Waste Services contract requires greater rigour and strategic waste management planning.

CEO advised the Committee that the City's "running lean" on staff numbers, based on comparative sized Councils.

Action: Employee Costs for this year and the number of overall staff to be provided to next meeting of Council members as part of budget discussions.

The Chair requested information on staffing:

Economic Development. CEO provided the Committee an updated on the City's vision for this Economic Development role.

The CEO advised the Committee that the Manager Economic Development, Jon Berry, is currently leading the Strategic Planning Process.

Ranger Services. Cr Wolfe asked has the Executive considered increasing the number of Rangers. The CEO advised the budget allows for an additional FTE Ranger.

The Team Leader Community Services gave an overview of potential changes to Ranger Services.

3.1.9 Rate Increase

Chair requested all elected members in attendance to consider an acceptable rate increase.

ITEM 3.1 – COMMITTEE RECOMMENDATION

MOVED: MAYOR EVANS

SECONDED: COUNCILLOR WELLINGTON

- (i) **THAT Council approve a Rate Increase (including CPI) of up to 5 % be included in 2011/12 proposed budget.**
- (ii) **THAT the CEO is requested to advertise proposed differential rates (up to a 5% increase), in accordance with section 6.36 of the *Local Government Act 1995*.**

MOTION CARRIED 3-0

3.1.10 Advertising of Differential Rate

The CEO advised the Committee on the requirement to advertise the differential rate in accordance with the *Local Government Act 1995*.

Action: The Committee requested:

- **The draft budget be reconsidered in regards to Capital Works and Tourism Marketing given a proposed rates increase to 5%.**

3.1.11 Art Prize

Councillor Holden gave the Committee an overview of the changes he considers could be implemented to improve the attendance and yield cost savings in regards to the conduct of the Albany Art Prize events.

The Team Leader Community Services advised the Committee that any changes would need to be discussed with the Jack Family Trust.

Action: The Committee agreed that the current budget allocation to the Albany Art Prize to remain in place and that further review is conducted at a later point in time during 2011/12 after consultation with the Jack Family Trust.

Action: CEO to invite Cr Holden to attend the consultation with the Jack Family Trust.

3.1.12 Members of Councillor Fees, Allowances, Training and Conferences

The CEO advised the Committee that the increase to the Mayor/Councillors Fees and Allowance budget line allocation (\$37,000) directly relates to the proposed increase in Mayoral Allowance. The amount is included in the budget as discussions with a number of Councillors indicated a preference to debate this issue.

3.1.13 Legislative Changes to Mayoral Vehicle Allocation

The CEO advised of recent changes to the *Local Government (Administrative) Regulations 1996* (Tuesday 3 May 2011), particularly in relation to the provision of a Mayoral Vehicle.

Situation

It has been the custom for many years for the City to provide a motor vehicle to the Mayor.

The vehicle has been provided in addition to other allowances provided for in the *Local Government Act 1995 (the Act)* and use of the vehicle has included private use without reimbursement to the City. This practice is common in a number of other local governments that provide a Mayoral Vehicle.

Council has limited policy direction in relation to provision of the Mayoral Vehicle.

Discussion

Council may resolve to provide a mayoral vehicle or vehicle allowance as part of the Mayoral Allowance.

The Department of Local Government has recently advised that the Local Government Regulations have been amended to specifically allow the provision of a motor vehicle to the Mayor for official purposes.

Up until this Amendment no such provision existed and vehicles were allocated or provided to Mayors on the understanding that the provision complied with the general competence, powers' of local government which was a principle of the *Local Government Act 1995*.

In amending the legislation the Department has made it clear that it now expects that Mayors to personally contribute/reimburse the cost of private usage of any Mayoral vehicle. Procedural requirements are also contained in the Amendment.

In order to comply with the new provisions of the legislation the Mayor would be required to, for example: maintain, a log book and/or sign a Statutory Declaration in relation to the vehicle use (private versus Mayor duties).

Reimbursement for cost of private mileage would be required to be made.

Action: The following actions are required to recognise the new legislative requirements: Development of Council Policy in respect of 'Provision of Mayoral Vehicle' which complies with the new Legislation, including calculation of amount payable by the Mayor for the reimbursement of private mileage.

3.1.14 Additions to the proposed budget

CEO advised the Committee of two additions to the proposed budget, being unplanned, but needed repairs to the Albany Airport (approx \$30,000) and an agreement made by a previous CEO with the Department of Transport for the maintenance to the Fishing Platform located in the vicinity of the Albany Waterfront Project (\$30,000 over 20 years or \$1500 per year).

These amounts will also have to be included in the budget.

Action: CEO requested to have discussions with the Department of Transport regarding the timing of those payments.

3.1.15 Additional Workshops & Special Meeting to Adopt Proposed Budget

Action: The Committee requested the Executive to arrange for an additional proposed budget workshop.

The CEO advised the Committee that it is recommended that a Special Meeting of Council be called in the second or third week of July to adopt the proposed budget.

- 4. DATE OF NEXT MEETING:** The next ordinary Audit Committee meeting be held on Tuesday 14 June 2011.
- 5. CLOSURE OF MEETING:** The Chair declared the meeting closed at 8.20pm.

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3 AMENDMENT No. 275 SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
1	Environmental Protection Authority Locked Bag 33 Cloisters Square PERTH WA 6850	<p>The Environmental Protection Authority (EPA) has determined that the scheme amendment should not be assessed under Part IV Division 3 of the <i>Environmental Protection Act 1986</i> (EP Act) but nevertheless provides the following advice and recommendations.</p> <p><u>Remnant Vegetation</u></p> <p>A clearing permit will be required from the Department of Environment and Conservation (DEC) for clearing of remnant vegetation beyond that required for the construction of the subdivision and building envelope, unless the clearing is exempt under the Environmental Protection Act 1986.</p> <p><u>Advice and Recommendations regarding Environmental Issues not assessed</u></p> <p>Sufficient information is not available at this stage regarding the nature of the impacts on the environment arising from the implementation of the scheme amendment. Accordingly, the EPA advises that the</p>	It is acknowledged that DEC will need to be consulted regarding clearing of remnant vegetation on the site.	The submission is noted.

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3 AMENDMENT No. 275 SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		environmental issues listed in paragraph 3 (Remnant Vegetation) above are not assessed and recommends further consideration of the need to assess the proposal arising from the scheme amendment when more information is available, for example, subsequent rezoning, preparation of a Development Guide Plan, Structure Plan, Outline Development Plan, Subdivision or development.		
2	Western Power Locked Bag 2520 PERTH WA 6001	No objections. The developer is however advised to contact "Dial Before You Dig" to check if there any underground services prior to excavation and Work Safe requirements are also to be observed. Any change to the existing power system; if required, is the responsibility of the individual developer.	Nil.	The submission is noted.
3	Department of Health PO Box 8172 Perth Business Centre PERTH WA 6849	No objections.	Nil.	The submission is noted.
4	Department of Water PO Box 525 ALBANY WA 6331	No objections.	Nil.	The submission is noted.

CITY OF ALBANY TOWN PLANNING SCHEME No. 3

AMENDMENT No. 275

SCHEDULE OF SUBMISSIONS

No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
5	Water Corporation PO Box 915 ALBANY WA 6331	No objections. The Water Corporation is not able to provide services to this land. Each lot will be required to be self sufficient with respect to the provision of potable water and on-site effluent disposal.	<p>The following provisions are already defined within the scheme for Special Rural area No.6:</p> <p><i>“Each new dwelling house shall be provided with a water supply with a minimum capacity of 92,000 litres. This may be supplied from underground supplies or a rainwater storage system to the satisfaction of Council and the Department of Health.</i></p> <p><i>On-site effluent disposal shall be the responsibility of the individual landowners. The disposal of liquid and/or solid wastes shall be carried out with an effluent disposal system approved by Council and the Department of Health. Systems shall be designed and located to minimise nutrient export and/or release into any waterway or groundwater”.</i></p>	The submission is noted.
6	Fire and Emergency Services Authority of Western Australia 5 Hercules Crescent ALBANY WA 6330	Fire and Emergency Services Authority of Western Australia (FESA) expects that the methodology included in the “Planning for Bush Fire Protection” document is applied to the subject development.	It is acknowledged that any new development should be in accordance with the <i>Planning for Bushfire Protection Guidelines – Edition 2</i> (2010).	The submission is noted.

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3 AMENDMENT No. 275 SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
			The submission received from the Department of Environment and Conservation (DEC) has addressed a number of bushfire management issues in detail.	
7	Department of Regional Development and Lands PO Box 1575 MIDLAND WA 6936	No objections. It is noted Lot 600 is adjacent to class "A" Reserve 28690 described as lot 7081 on Deposited plan 208104, for the purpose of "Conservation of Flora" and with a Management Order issued to the Executive Director of the Department of Conservation and Environment (DEC). Accordingly the Department of Regional Development and Lands has no objections to the above proposal, subject to the City of Albany informing DEC of the proposal.	The proposal was also referred to the DEC and a detailed response received.	The submission is noted.
8	Department of Environment and Conservation 120 Albany Highway ALBANY WA 6330	The transition of this land from the 'Special Use' and 'Rural' zones to the 'Special Rural' zone appears to be logical in the context of surrounding properties and land uses to the north, west and south. There will most probably be only a small impact upon native vegetation as the subject land is already substantially cleared. The application centres largely upon the creation of three new lots.	<p>A number of matters raised by DEC will be addressed as part of future subdivision and/or development application processes and DEC would be consulted at these future planning stages, as appropriate.</p> <p>The proponent was made aware of the factual and typographic errors in the document and has since provided a draft version of the amending</p>	<p>The submission is upheld in part.</p> <p>Recommended modifications:</p> <ol style="list-style-type: none"> 1. Modify the Subdivision Guide Plan to: <ul style="list-style-type: none"> • Realign the boundaries of Lots A and B to avoid stands of remnant

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3</p> <p style="text-align: center;">AMENDMENT No. 275</p> <p style="text-align: center;">SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>Vegetation along the main valley creek system of the subject land directly abuts part of the Mount Mason Nature Reserve and there are several patches of remnant native vegetation elsewhere on the subject land. Although there are no known fauna surveys in the immediate vicinity there is some general locality information together with records from nearby Land for Wildlife properties and the adjacent nature reserve. In particular, the Kalgan area is important for various threatened cockatoo species (Baudin's Black Cockatoo, Carnaby's Black Cockatoo and the Red-Tailed Black Cockatoo). These have all been reported throughout the area, where they use native vegetation for roosting and feeding. Other fauna species such as Quenda and Western Ring Tail Possum are also known from the area.</p> <p>DEC comments focus primarily upon the indicative building envelope for proposed Lot A in the context of its proximity to a Class A Nature Reserve and potential shortcomings with regard to adequate fire protection for this or nearby sites due to</p>	<p>document, which has rectified the errors in the following sections;</p> <ul style="list-style-type: none"> • Section 2.2.2 Surrounding Land Use & Zonings, p5. • Section 2.4.1 Topography p8. • Section 2.5.2 Vegetation Identification and Fire Hazard p10. • Section 2.6.1 Vehicular Access p11. • Section 4.2 Details p16. • Appendix B Site Plan. <p>These minor changes will be incorporated into the finalised amending document.</p> <p>Both DEC and Council have expressed concerns regarding the lack of land capability information provided by the proponent, particularly Late Winter Testing. Two test holes were dug out on site in September 2007, with the first test hole in the northern top half of the building envelope and the second just south of the building envelope. Testing in the</p>	<p>native vegetation;</p> <ul style="list-style-type: none"> • Realign the Strategic Fire Break to run parallel to the inside of the southern boundary of Lot A; and • Enlarge the building envelope and delineate the effluent disposal area to the north of Test Hole 1, in order to provide additional scope for locating a building and effluent disposal system while maintaining compliance with the <i>Planning for Bushfire Protection Guidelines – Edition 2</i> (2010). (Refer to attached draft modified Subdivision Guide Plan for detail). <p>2. Insertion of an additional provision (9.6) in <i>Schedule I – Special Rural Zones, Special Rural Area No.6</i>, to</p>

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3 AMENDMENT No. 275 SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>insufficient regard for co-operative fire protection measures within proposed Lot C. There are a number of factual and typographic errors in the amendment documentation.</p> <p><u>Section 2.2.2 Surrounding Land Use & Zonings, p5:</u> Class A Reserve 28690 is not unvested as stated but is vested in the Conservation Commission of WA and managed by DEC. It forms part of Mount Mason Nature Reserve.</p> <p><u>Section 2.4.1 Topography p8:</u> In the third paragraph there is reference to the two major landform units being shown on the Late Winter Testing Plan at Appendix C. There is no obvious indication of these units on this map or elsewhere in the documentation.</p> <p>A number of inferences regarding suitability for a building site, in particular with regard to on-site effluent disposal, appear to be based on only two sample test holes, one of which is deemed to demonstrate suitability for such use and the other to be not</p>	<p>first hole indicated that due to the soil type and clearance to groundwater this area was capable of accommodating and effluent disposal system. Testing in the second hole found a seasonal water table 300mm from the surface and due to this relatively high water table it was determined that this area could not accommodate an effluent disposal system. Given this outcome, it is recommended that the Subdivision Guide Plan be modified to prescribe an effluent disposal area on Lot A, to the north of test hole one, while an attendant Scheme Provision is inserted into Schedule 1 – Special Rural Zones, Special Rural Area No. 6 to control the location of effluent disposal systems.</p> <p>It should also be noted that the landform units pertinent to the subject land are mapped on the 'Late Winter Testing Plan' in the draft modified amending document that has been supplied by the proponent.</p> <p>In relation to remnant vegetation and</p>	<p>read as follows:</p> <p><i>"The effluent disposal system for proposed Lot A of Lot 600 Pine Rise, Kalgan, shall be located in the area indicated on the Subdivision Guide Plan. Alternative locations for the effluent disposal system can be supported, if additional late winter testing is provided, proving that the land is capable of accommodating the effluent disposal system to the satisfaction of Council and the Department of Health".</i></p>

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3</p> <p style="text-align: center;">AMENDMENT No. 275</p> <p style="text-align: center;">SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>suitable.</p> <p><u>Section 2.4.3 Water and Drainage p8:</u> The above claims are also used to suggest the likelihood of groundwater depths in general across the site. Again this judgement appears to be based on just two test holes.</p> <p><u>Section 2.4.4 Remnant Vegetation p9:</u> The section claims that no native vegetation will be removed in developing the lots. However, on the Subdivision Guide Plan (Appendix D) it appears from desk top assessment that the boundaries between Lots A and C and between Lots A and B may transect areas of native vegetation in some short sections. DEC would expect information to be presented on the potential impact of boundary demarcation on native vegetation in future stages of the planning process for the subject land, in accordance with the response received from EPA. DEC supports the comments that future landowners being made aware of the need to reduce the impact of weeds upon the adjoining nature reserve.</p>	<p>bush fire protection it is recommended that the boundaries of proposed Lot A and Lot B be modified. This will ensure that major pockets of vegetation on the site are retained in one lot, as opposed to being dissected by boundary lines and fencing. This has also allowed additional fire breaks which follow the amended southern boundary of Lot A to be incorporated into the subdivision design (see attached draft modified Subdivision Guide Plan).</p> <p>DEC have recommended that any new buildings within Lot A are to be constructed to BAL-29 standard. However, a more generic provision (9.6), to be added to the Scheme text for Special Rural Area No.6 has been proposed as part of the Amendment. It reads as follows:</p> <p><i>“Any buildings constructed on proposed Lot A of Lot 600 Pine Rise, Kalgan, are to be constructed to the requirements of AS 3959-2009 ‘Construction of Buildings in Bushfire Prone Areas’.</i></p> <p>It is considered unnecessary prescribe a specific bushfire attack level (BAL) within the Scheme Provisions, as the</p>	

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3</p> <p style="text-align: center;">AMENDMENT No. 275</p> <p style="text-align: center;">SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p><u>Section 2.5.2 Vegetation Identification and Fire Hazard p10:</u></p> <p>There is reference to Reserve 28690 and DEC fire management in the second paragraph. The reserve is stated to be 'upslope' of the amendment site. Whereas that is only partially true, the east of the indicative site the reserve is certainly upslope, but to the south-east the reserve is also down slope in a main valley section.</p> <p><u>Section 2.5.3 Bush Fire Attack Level p11:</u></p> <p>DEC will recommend any building within the indicative north east corner of Lot A to be constructed to BAL-29 standards. Due to the topography and vegetated on site within both Lot A and Lot C, it is clear that very careful fire planning will be required as the planning process proceeds. As a general comment DEC would prefer the indicative building envelope to be re-located further to the west and downslope of Reserve 28690, thereby ensuring that fire protection measures can be fully accommodated within the subject land without impinging on the adjoining nature reserve.</p> <p><u>Section 2.5.4 Measures to Mitigate Fire Risk</u></p>	<p>BAL may vary dependant on the design and location of the building, slope, etc. The BAL will therefore be determined at the development stage and an appropriate planning condition applied.</p> <p>The possibility of constructing a Strategic Fire Break (SFB) connecting to the SFB on the adjacent reserve was considered prior to initiation of the Amendment, but it was determined that this would rely on the DEC and surrounding landowners to maintain fire management measures for the development, which is not considered appropriate. In discussions with the proponent and Council's Emergency Management Officer, it was agreed that a more appropriate solution would be to have the SFB and other fire protection measures contained within the subject lot.</p> <p>The proposed zoning map in the amending document does not identify Reserve 28690 as 'Parks and Recreation', as Local Planning</p>	

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3</p> <p style="text-align: center;">AMENDMENT No. 275</p> <p style="text-align: center;">SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p><u>p11:</u> The recognition of a strategic firebreak within the boundary of Lot A adjacent to Reserve 28690 is welcomed however detailed planning for this should be undertaken in liaison with DEC as well as with FESA and the City of Albany. Additional east-west strategic protection should be considered along the north side of the three ponds and main creek line so as to extend from the eastern internal boundary break near the south west corner of Reserve 28690 to the proposed battleaxe access driveway to Lot A.</p> <p><u>Section 2.6.1 Vehicular Access p11:</u> The fourth sentence needs rewriting so as to make sense. Presumably the text is meant to have added 'without use of significant earthworks', or words to that effect.</p> <p><u>Section 4.2 Details p16:</u> Something has gone awry with the penultimate paragraph as the lot numbers appear to have been transposed or incorrectly assigned.</p>	Scheme No. 1 is still in its draft form.	

CITY OF ALBANY TOWN PLANNING SCHEME No. 3				
AMENDMENT No. 275				
SCHEDULE OF SUBMISSIONS				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p><u>Draft Amendment statement (un-numbered p19):</u> Specific reference to BAL-29 will be required unless the building envelope is relocated a significantly greater distance from Reserve 28690. There will also be some standard Section 70A notifications with regard to DEC management activities on Reserve 28690 - however these will be recommended by DEC as conditions at the subdivision referral stage.</p> <p><u>Amendment maps (un-numbered p20):</u> The lower proposed zoning map should indicate 'Parks and Recreation' over Reserve 28690 as per the City of Albany draft Local Planning Strategy No 1.</p> <p><u>Appendix B Site Plan:</u> The words 'Strategic Fire Break' along the north-south southern section of the DEC fire break in Reserve 28690 are a little misleading. The break swings to the south east and then to the north east at the edge of the map. The words would be better inverted and placed partially extending around this curve. This is important in the context of the proposed additional east-west</p>		

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3 AMENDMENT No. 275 SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>strategic break.</p> <p><u>Environmental Checklist:</u> Biophysical factor 2. Oyster Harbour is a catchment of particular concern and interest.</p> <p>As per the outcome of OCM 17 May 2011 an additional response was received from DEC on 7 June 2011 advising (in summary);</p> <ul style="list-style-type: none"> • DEC have no issues with the setback with the adjacent Turf Farm as the proposed Section 70A Notification should provide due notice of potential emissions and other impacts to future owners and occupiers of Lot A. • The building envelope, house setback and BAL under AS 3959 should ensure that there are no bushfire safety and protection requirements required for Lot A to be undertaken on the adjoining reserve 28690, and to simply say 'as per AS 3959' is inadequate as BAL 12.5 and possibly BAL 19 could require portions of the reserve to be 		

CITY OF ALBANY TOWN PLANNING SCHEME No. 3					
AMENDMENT No. 275					
SCHEDULE OF SUBMISSIONS					
No.	Name/Address Submitter	of	Summary of Submission	Officer Comment	Staff Recommendation
			included in the hazard separation zone of modified fuel.		
9	Department Agriculture and Food 444 Albany Highway Albany WA 6330	of	<p>As per the outcome of OCM 17 May 2011 a response was received from DAFWA on 26 May 2011 advising (in summary);</p> <p>DAFWA has no objection to the proposed rezoning of the subject land from "Rural" to "Special Rural", however it is noted that there is an oversight in the scheme amendment proposal in regard to ensuring sufficient buffers and separation distance between Lot 600 and Lot 21 (Turf Farm).</p> <p>The most appropriate method of minimising potential conflict between non-residential land uses and residential land use is to provide for separation of those uses by implementation of buffer zones or specific separation distances.</p> <p>By separating agricultural uses from residential and other urban uses, buffer areas and separation distances can reduce conflict and the resulting complaints. Complaints about agricultural practices are often based as much on perception as reality, particularly in relation to chemical</p>	<p>While this submission is acknowledged, the turf farm was approved with a setback less than that required by the EPA's guidelines to adjacent residential land uses.</p> <p>The turf farm was approved with a setback and buffer zone of approximately 130m from the boundary of Lot A, however based on a site inspection to the farm there appears to be some encroachment outside of this approved areas. The City is currently working with the owners of the turf farm and an application for retrospective planning consent to cover a portion of the encroached areas will be lodged shortly. The turf farm owner has recognised that they encroached outside of their approved areas and are proposing to bring their operation away from the boundary of Lot A and look at treatment options such as vegetation screening and the placement of an earth bund to further reduce any potential impacts on a future residence on Lot A.</p> <p>After discussions with both the</p>	The submission is noted.

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3</p> <p style="text-align: center;">AMENDMENT No. 275</p> <p style="text-align: center;">SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>spray drift. Seeing or smelling the source of a potential nuisance may suggest or heighten the perception of a nuisance.</p> <p>Buffer areas can also contribute to the screening of agricultural activities from the view of residential areas. Thus a suitable visual barrier between the development and agricultural land in the form of a vegetation screen can significantly reduce the level of complaint by minimising both the cause and the perception of a nuisance.</p> <p>The potential for land use conflict in this situation is moderate to high because of the lack of separation distance between the proposed special rural residential lots and the adjacent Turf Farm.</p> <p>According to the EPA guidelines the separation distance between Turf farms or Lawn production areas and adjacent non-agricultural or residential land uses should be at least 500 metres.</p> <p>To address this concern, the application to rezone the land adjacent to the Turf Farm needs to include evidence from site specific</p>	<p>proponent and the owners of the turf farm the proposed building envelope is to be positioned further from the boundary of Lot 21 (turf farm) and is now 25m, instead of 10 metres as previously identified. Both owners have agreed to the modification. This setback is consistent with other nearby lots adjacent to the turf farm and would allow more acceptable fire protection measures and setbacks required under the provisions for Special Rural Area No.6 (see attached draft modified Subdivision Guide Plan).</p> <p>The amending document has also already noted that Lot A may be affected by the agricultural practices taking place on Lot 21 Davies Road. The Amendment includes the insertion of the following provision (12.3) into Schedule I –Special Rural Zones, Special Rural Area No.6:</p> <p><i>“A Section 70A notification is to be placed on the title of Lot A at the time of subdivision to advise potential purchasers that they may be affected by emissions associated with the rural activity occurring on Lot 21 Davies Road, Kalgan”.</i></p>	

<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3 AMENDMENT No. 275 SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		studies that a separation distance of less than 500 metres will not adversely impinge on the operations of the adjacent Turf Farm. Factors that would need to be considered include the impact of spray drift, noise, odour and dust associated with routine operations of the Turf farm on the amenity of the land being rezoned to "Special Rural" and possible future residential development.		
10	Mr A Kelleher and Miss L Bird 37 Valley Pond Heights KALGAN WA 6330	<p>Concerns with the Sydney Wattle Infestation on the site.</p> <p>As a neighbour we continually try to keep Sydney Wattle off our property through frequent checks, we are frustrated by the fact that over the fence Sydney Wattle is allowed to run rampant, particularly along the neighbour's creek line. This then blows into our property making our job increase. This is most notable in the proposed subdivision A.</p> <p>Is it possible to make a condition of subdivision that this noxious weed is removed from the property?</p>	<p>The following provision is already included within <i>Schedule 1 – Special Rural Zones, Special Rural Area No. 6</i> within Town Planning Scheme No. 3:</p> <p><i>“The subdivider shall make arrangements to the satisfaction of the Council to advise prospective purchasers of the impacts associated with the spread of weed species, with special regard to those areas near to Reserve 28690.”</i></p> <p>Provision of a Weed Management Plan and Implementation Programme can also be required at the time of subdivision through the inclusion of an additional Scheme provision.</p>	<p>The submission is upheld.</p> <p>Recommended modification:</p> <p>1. Insertion of an additional provision (7.10) in <i>Schedule 1 – Special Rural Zones, Special Rural Area No.6</i>, to read as follows:</p> <p><i>“Council may request the Commission to impose a condition at the time of subdivision requiring the provision of a Weed Management Plan and Implementation Programme.”</i></p>

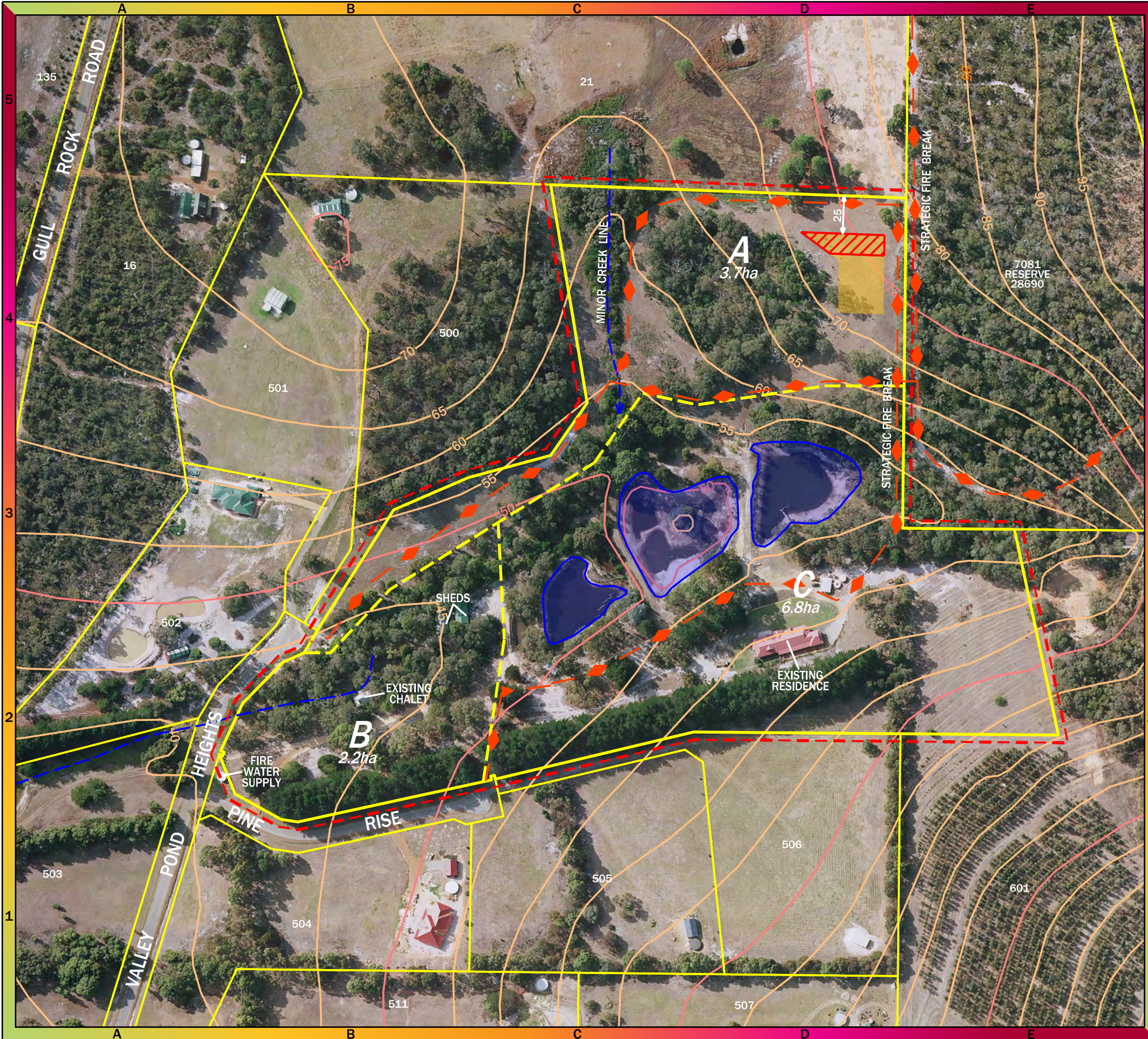
<p style="text-align: center;">CITY OF ALBANY TOWN PLANNING SCHEME No. 3 AMENDMENT No. 275 SCHEDULE OF SUBMISSIONS</p>				
No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
11	Mr A and Mrs C Rowe 40 (Lot 21) Davies Road KALGAN WA 6330	<p>As neighbours to the site, we would like to voice our concerns at the closeness of the building envelope proposed for Lot A to our boundary. A residential building situated in this location, could certainly be affected by our seven day a week work practices for the turf farm and we can foresee complaints from improperly informed prospective residents.</p> <p>Our aim in this correspondence is not to halt the proposal, but to get some assurance from Council that our business will be permitted to run as it has, unaltered and uninterrupted. We believe that the proposed building envelope is too close to our work environment to allow this to happen.</p> <p>After the outcome of OCM May 2011 a further response was received from Mr A and Mrs C Rowe on 13 June 2011 advising;</p> <ul style="list-style-type: none"> We are happy to comply with the implementations suggested to create an additional buffer between the turf farm and Lot A and an application for Planning Scheme Consent will be 	The submissions are acknowledged; refer to the above Officer Comment section relating to the DAFWA response.	The submission is noted.

CITY OF ALBANY TOWN PLANNING SCHEME No. 3

AMENDMENT No. 275

SCHEDULE OF SUBMISSIONS

No.	Name/Address Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>lodged shortly addressing this and the encroachment outside of the approved areas.</p> <ul style="list-style-type: none"> • We also agree to the increase in the setback of the building envelope to 25m from their shared boundary. 		



LEGEND

- Subject Land
- Strategic Fire Breaks
- Subdivision Boundary
- Building Envelope
- Effluent Disposal Area
- Creek Lines
- Dams

City of Albany

SUBDIVISION GUIDE PLAN

LOT 600 PINE RISE KALGAN

This Subdivision Guide Plan has been adopted by Council and signed by the Chief Executive Officer for the City of Albany

Chief Executive Officer.....Date.....

SCALE AT A3 1:2500

0 20 40 60 80 100 120

ALL DISTANCES ARE IN METRES

Drawn SDP 13-06-11 Checked GP 13-06-11

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note:
This plan has been prepared for planning purposes. Areas, Contours and Dimensions shown are subject to survey

harley global

116 Serpentine Road, Albany WA 6330
T: 08 9841 7333 F: 08 9841 3643
E: hgalb@harleyglobal.com.au

HG Ref 14318-04G



Government of **Western Australia**
Department of **Agriculture and Food**



Taylor Gunn
Planning Officer
City of Albany
PO Box 484
Albany Western Australia 6330

Your Ref: AMD275/PA33748
Our Ref:
Enquiries: Tim Overheu
Date: 26 May 2011

Dear Taylor

COMMENT: APPLICATION AMD275/PA33748 – LOT 600 PINE RISE, KALGAN

Thank you for the opportunity to address the concerns from the City of Albany Councilors in regard to the planning application for the proposed rezoning of Lot 600 Pine Rise, Kalgan.

The Department of Agriculture and Food (DAFWA) does not routinely comment on individual subdivision applications for small parcels of land. In providing the requested feedback to the City of Albany in this case, DAFWA sets out general principles to guide decision making on this, and similar applications, where proposed rural subdivision and / or rezoning adjoins priority agricultural land or land under an existing intensive agricultural industry.

On examination of the available literature, DAFWA has no objection to the proposed rezoning of the subject land from “*Rural*” to “*Special Rural*”, however it is noted that there is an oversight in the scheme amendment proposal in regard to ensuring sufficient buffers and separation distance between Lot 600 and Lot 21 to the north described as a Turf Farm.

The most appropriate method of minimising potential conflict between non-residential land uses and residential land use is to provide for separation of those uses by implementation of buffer zones or specific separation distances within re-zoned areas next to existing intensive agricultural land uses.

By separating agricultural uses from residential and other urban uses, buffer areas and separation distances can reduce conflict and the resulting complaints. Complaints about agricultural practices are often based as much on perception as reality, particularly in relation to chemical spray drift. Seeing or smelling the source of a potential nuisance may suggest or heighten the perception of a nuisance.

Buffer areas can also contribute to the screening of agricultural activities from the view of residential areas. Thus a suitable visual barrier between the development and agricultural land in the form of a vegetation screen can significantly reduce the level of complaint by minimising both the cause and the perception of a nuisance.

The Western Australian Environmental Protection Authority (EPA) provides guidelines on generic separation distances for specific intensive agricultural and agrifood processing uses in *Guidance for the Assessment of Environmental Factors – Separation Distances Between Industrial and Sensitive Land Uses* (EPA 2005). www.epa.wa.gov.au/docs/1840_GS3.pdf



Government of **Western Australia**
Department of **Agriculture and Food**



The potential for landuse conflict in this situation is moderate to high because of the lack of separation distance between the proposed special rural residential lots and the adjacent Turf Farm – noting that there appears to be no recommended buffer in the scheme amendment proposal (e.g. item 5, page 14).

According to the EPA guidelines the separation distance between Turf farms or Lawn production areas and adjacent non-agricultural or residential land uses should be at least 500 metres.

To address this concern, the application to rezone the land adjacent to the Turf Farm needs to include evidence from site specific studies that a separation distance of less than 500 metres will not adversely impinge on the operations of the adjacent Turf Farm. Factors that would need to be considered include the impact of spray drift, noise, odour and dust associated with routine operations of the Turf farm on the amenity of the land being rezoned to “Special Rural” and possible future residential development.

If you have any queries regarding this response, please contact Tim Overheu on 98928444 or email tim.overheu@agric.wa.gov.au.

Yours sincerely,

Tim Oveheu

**Research Officer
Land Use Policy and Planning
SOUTHERN AGRICULTURAL REGION**

AGENDA ITEM 2.1 REFERS

From: Watson, John [John.Watson@dec.wa.gov.au]
Sent: Tuesday, 7 June 2011 10:01 AM
To: Taylor Gunn
Subject: EF1137980 - AMD275 - RE: AMD 275 - Lot 600 Pine Rise, Kalgan

Good morning Taylor.

We have no issues with the set back from the turf farm to the north. The proposed 70A notification (in addition to that which will be recommended by DEC for issues regarding the adjoining nature reserve) should provide due notice of potential emissions and any other impacts to future owners and occupiers of Lot A.

However the building envelope, house setback and BAL level under AS3959 should ensure that there is no imposed fuel modification required within adjoining Reserve 28690, Mt Mason Nature Reserve. To simply say 'as per AS3959' without reference to the general fire and house protection needing to be stand alone from the Nature Reserve is inadequate as BAL 12.5 and possibly BAL 19 could well require portions of the reserve to be included in the HSZ of modified fuel.

Thanks
John

From: Taylor Gunn [<mailto:taylorg@albany.wa.gov.au>]
Sent: Tuesday, 31 May 2011 4:53 PM
To: Watson, John
Subject: AMD 275 - Lot 600 Pine Rise, Kalgan

Hi John,

I refer to your previous correspondence your reference 27.2.1.3.275 regarding Town Planning Scheme No.3 AMD 275 for Lot 600 Pine Rise Kalgan.

AMD 275 was sent to Councils 17 May 2011 ordinary meeting for final approval however Council resolved;

"THAT this Item be deferred for one month to allow staff to liaise with the Department of Agriculture and Department of Environment and Conservation whether there is a minimum buffer distance for proposed Lot A that is required to be met from the building envelope to the adjacent turf farm".

Given the possibility of a land-use conflict between the turf farm and Lot A, is there anything you would like to add to your submission or any additional comments you would like make on the application?

It would be great if a response could be provided by close of business this Friday 3 June 2011.

Should you wish to discuss the above in more detail please don't hesitate to contact me via return email or by means below.

Kind Regards

Taylor Gunn
Planning Officer
City of Albany
Tel 98419381
Fax 98414099
www.albany.wa.gov.au

From: Carolina Rowe [carolina@omninet.net.au]
Sent: Monday, 13 June 2011 8:22 PM
To: Taylor Gunn
Subject: EF1138441 - AMD275 - Re: AMD 275 Lot 600 Pine Rise

Hello Taylor,

Apologies for the error, yes we agree to the building envelope being 25 metres from the shared boundary. Attachment not present in this email either, there must be a problem, maybe with my computer receiving it. Can we pick one up from City of Albany offices?

Regards
Alan & Carolina Rowe

----- Original Message -----

From: [Taylor Gunn](#)
To: [Carolina Rowe](#)
Sent: Monday, June 13, 2011 12:37 PM
Subject: AMD 275 Lot 600 Pine Rise

Hi Alan & Carolina,

In response to your emails sent today, apologies for that I have attached the application for Planning Scheme Consent form.

I presume that there was an error with the spelling and it was supposed to say that you agree to the increased setback of the building envelope of 25m from your shared boundary, please confirm?

Kind Regards

Taylor Gunn
Planning Officer
City of Albany
Tel 98419381
Fax 98414099
www.albany.wa.gov.au

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21 June 2011

Mr Graeme Bride

Executive Director Planning and Development Services
City of Albany
102 North Road
ALBANY WA 6330



ABN 48 650 484 872

Dear Graeme

**RE: PROPOSED CHANGES TO THE ALBANY WATERFRONT STRUCTURE AND
PRECINCT PLANS**

Further to our recent meetings we hereby request the City of Albany to consider and accept Landcorp's proposal to make a number of essential changes to the Albany Waterfront Structure and Precinct Plans.

These changes are relatively minor and are focused only on the accommodation needs of the Albany Waterfront. The objective behind the changes is to enable more hotel rooms and short-stay apartments to be developed. Details of the proposed changes have been previously provided.

The types of changes being sought are:

- Increasing building height limits on part of Lot 3 and on Lots 4 and 5;
- Increasing car parking provisions on Lot 3;
- Increasing plot ratio allowances.

Lot 3, adjacent to the Albany Entertainment Centre, is the site designated for accommodation uses and Lots 4 and 5 are currently designated for mixed-use commercial. No other lots require any planning-related amendments.

The reason for seeking the changes is in response to the current hospitality market in regional Western Australia. The City of Albany will be aware that Lot 3 was recently put to the market as a prime hotel and short-stay apartment opportunity and, despite keen interest, no sale eventuated.

Concern about insufficient development density, or room numbers, was cited as the reason. A potential and experienced purchaser, in negotiation with Landcorp at the time, advised that if Lot 3 could be developed to accommodate at least 120 hotel rooms and 80 short-stay apartments then the viability of developing the site would be significantly increased which, in turn, would make the site far more appealing to the market. The current capacity for hospitality accommodation on the Waterfront is around 120 hotel rooms and 30 short-stay apartments.

The most straightforward way to enable this density increase to occur is to add two storeys to the future short-stay accommodation development on Lot 3. This development is currently limited to four storeys. The resulting six storeys will provide sufficient building area to achieve the additional rooms required to produce a viable hotel and short-stay business.

An opportunity to even further increase the accommodation capacity of the Albany Waterfront is to add one additional storey to the buildings on Lots 4 and 5 which are currently limited to two storeys. This increase to three storeys can only be contemplated if the two upper storeys are used exclusively for short-stay accommodation.

There is no intention for any of these increases to accommodate permanent residential accommodation. Short-stay accommodation can only be occupied for a maximum three month period and most short-stay apartments are occupied for no more than a week or two at most.

The proposed changes to the Structure and Precinct Plans are regarded as being minimal because: the overall objectives and vision for the Albany Waterfront do not alter; no lot boundaries need to be altered; all buildings retain their designated footprints; there is no encroachment onto the public domain; open space and landscape provisions are not altered; there are no physical environmental consequences; and there is sufficient services infrastructure to meet the needs of the increased development density.

The following planning-related matters result from the proposed changes:

- (1) Provision of additional car parking;
- (2) Possible impact upon views;
- (3) Increased building area;
- (4) Land use change in the Commercial Precinct;
- (5) Increased plot ratio provision;
- (6) Provision of public open space between Lots 3 and 4.

(1) Provision of additional car parking

The total number of parking bays in the Albany Waterfront development will be increased from approximately 700 to 792. All additional bays will be located on Lot 3. Containing the additional bays within Lot 3 prevents the balance of parking on the Waterfront from being impacted through the addition of more accommodation facilities. Furthermore, no reciprocal parking rights will be affected.

If future developments on Lots 4 and 5 takes the form of three-storey buildings, with each comprising two storeys of short-stay accommodation over a commercial ground floor, then the car parking requirements will reduce from the current demand of 150 to 130. The lower demand occurs due to the reduced rate of parking required for short-stay accommodation compared with mixed-use retail and commercial.

Developers of Lot 3 will be required to construct a concrete deck over the expanded parking area which will obscure cars from public view as well as providing a considerable outdoor guest amenity area on the sheltered northern side of the building.

(2) Possible impact on views

The additional storeys have been tested using several photo montage images depicting buildings of these heights viewed from several vantage points along Stirling Terrace as well as the pedestrian bridge.

The montage studies show these height increases having very little additional impact on views of Princess Royal Harbour.

It is important to note that the buildings depicted in these images do not represent final designs. They are used to demonstrate building bulk and height only. The actual designs of these buildings will be undertaken by the land purchasers and will need to comply with the design guidelines already established for these sites.

It should also be noted that the provision, in the Precinct Plan Report, allowing roof volumes to be used for mezzanine and loft floors has been deleted. This helps ameliorate view impact by reducing the potential for large-volume roofs. Included in the proposed changes is reference to the use of green roofs, particularly on the accommodation precinct buildings.

Green roofs are landscaped roofs which are now quite widely and successfully used to 'soften' the visual impact of large roof areas, particularly when viewed from higher places. Green roofs need not be flat and are often built on a gentle slope. One compelling reason for introducing the concept of green roofs is to distinguish the hotel and accommodation buildings from the AEC and to allow its striking roof form to be the key visual element of the waterfront.

(3) Building areas

A total increase in Gross Floor Area (GFA) of 7,450m² is generated by adding the proposed additional storeys. A summary of additional GFAs on each affected lot is shown in the table below:

Lot	Precinct	Use	Current Area	Proposed Area	Current Maximum PR Areas
Lot 3	Accommodation precinct	Hotel	7,500m ²	10,500m ²	14,398m ²
Lot 3	Accommodation precinct	Short-stay accommodation	4,600m ²	6,800m ²	
Lots 4 and 5	Commercial precinct	Commercial mixed-use	4,000m ²	6,750m ²	4,000m ²
			16,600m ²	24,050m ²	

(4) Land-use change in the commercial precinct

Residential short-stay uses are not currently permitted in the commercial precinct. This use will be added to enable the upper two floors of future developments to be used for this purpose.

(5) Plot ratio increase

The increase in GFA on Lot 3 will be greater than the current prescribed plot ratio limits therefore the Structure Plan plot ratio provisions for Lot 3 should be increased from 1.5 to 2.0.

Likewise, the increase in GFAs on Lots 4 and 5 will be greater than the current prescribed plot ratio limits therefore the Structure Plan plot ratio provisions for these lots should be increased from 0.5 to 1.0.

(6) Provision of public open space between Lots 3 and 4

The existing Structure and Precinct Plans suggests developing single-storey buildings, including a small pedestrian link to the Promenade, between developments on Lots 3 and 4. Landcorp's proposal is to remove the possibility for building on this land area and develop instead a public open space between the buildings. This will provide a useful open space adjacent to the Promenade and a clear, uninterrupted view corridor to Princess Royal Harbour.

In conclusion, the provision of sufficient tourist and visitor accommodation in the Albany Waterfront redevelopment is critical for its overall sustainability. It also underpins the long-term viability of the Albany Entertainment Centre (AEC). It is imperative therefore to develop an appropriate hotel and short-stay apartment development within the Waterfront. Landcorp is confident that increasing the development potential as outlined above will provide the catalyst necessary to attract experienced hospitality developers and operators.

If you have any queries or concerns, please do not hesitate to contact the undersigned.

Yours truly



Dr Linley Lutton
Director
Urbanix

Precincts

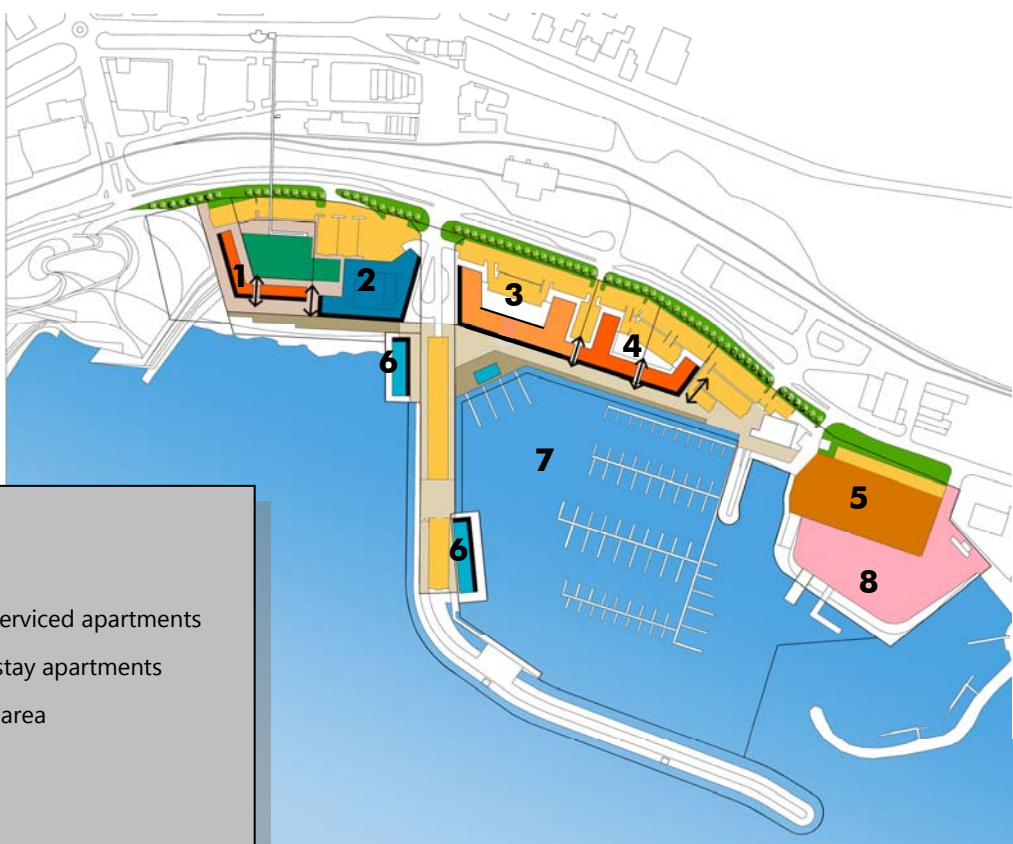
The Albany Waterfront has been broken into five precincts which are characterised primarily by different land uses. Planning provisions for each precinct are described in the following section.

Precincts



- 1. Entertainment Precinct
- 2. Accommodation Precinct
- 3. Commercial Precinct
- 4. Harbour Precinct
- 5. Town Jetty Precinct

Development Uses



- 1. Mixed use
- 2. AEC
- 3. Hotel and short-stay serviced apartments
- 4. Mixed-use and short-stay apartments
- 5. Boat trailer hardstand area
- 6. Retail
- 7. Marina
- 8. Fishing area hardstand

Rev: Inclusion of short-stay apartments in item 4

- Hotel Lobby

Amenity area on covered parking

Meeting rooms
Approximately 400m2 shown

Apartment lobby

Back of house

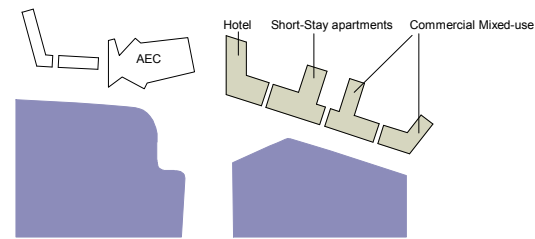
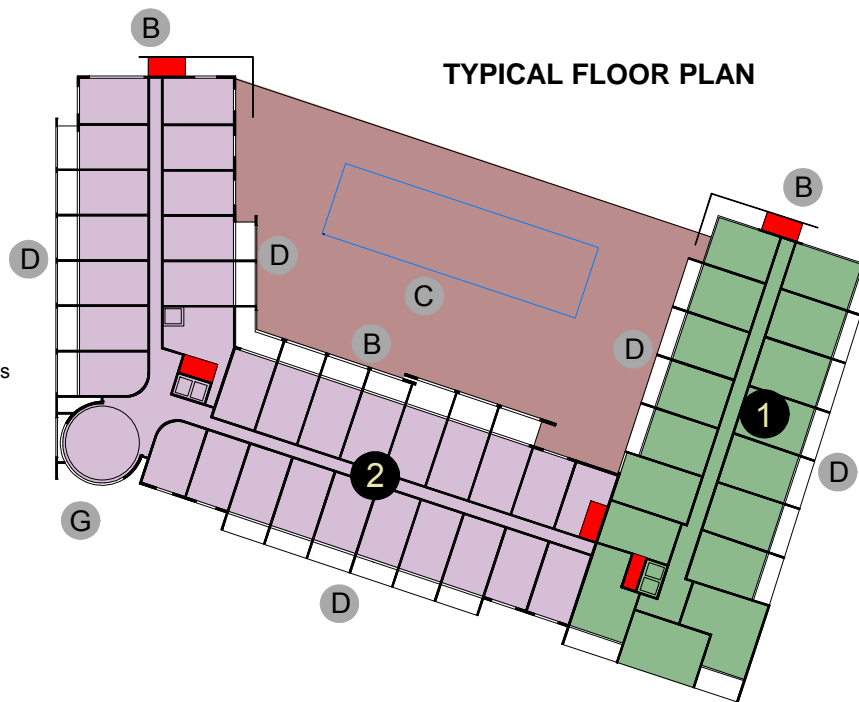
Short-stay apartments on five floors
(60m2 average apartment size shown)
- Hotel rooms on four floors
55m2 average room size shown

Covered parking

Egress points

Tavern, bar, restaurant
Approximately 500m2 shown

Short-stay apartments above commercial mixed-use buildings



DEVELOPMENT GUIDELINES

- A

All building frontages to maximize glazing and allow for visual permeability and where appropriate should flow out to encourage public activity at promenade level
- B

All building ends facing Stirling Terrace are to maximize glazing and use of balconies in order to articulate and 'enliven' these building faces
- C

Maximize vegetation on deck over parking area to soften view from Stirling Terrace and to reduce heat sink effects. Vegetation is to be in the form of ground cover rather than scattered trees in planters in order to cover as much of the paved surface as possible
- E

All delivery points to service back of house facilities must not be within sight of Stirling Terrace
- D

All apartments must include balconies in order to modulate building facades and ensure buildings reflect human scale
- F

Consideration should be given to using 'green roofs' on these buildings as they could be viewed from some portions of Stirling Terrace
- G

Entrances to these buildings must be well defined and in keeping with the very public nature of the Promenade

SUMMARY AGENDA ITEM 2.2 REFERS

Buildings within the Accommodation and Commercial Precincts of the Albany Waterfront Development are proposed to be increased to enable a higher development yield to occur. This is in response to feedback from potential operators/owners who advise the current capacity of these buildings is too low for viable operation.

The following increases to the Hotel, Short-stay Apartments and the Commercial Mixed-use buildings are proposed:

- Increase Short-stay Apartments from four to six floors
- Increase Commercial Mixed-use buildings from two to three floors

These height increases result in the following:

- 120 to 145 hotel rooms
- 134 to 144 short-stay apartments
- A GFA increase from 16,600m2 to 24,050m2

	Current	Proposed
Hotel building	7,500m2 GFA	10,500m2 GFA
Short-stay apartment building	4,600m2 GFA	6,800m2 GFA
Commercial Mixed-use building	4,500m2 GFA	6,750m2 GFA
Car parking	700 bays	792 bays

PROPOSED CHANGES TO STRUCTURE PLAN

- 1

The short-stay apartments in the accommodation precinct increased from four to six floors. This increase will take the GFA from 4,600m2 as noted in the Structure Plan to 6,800m2. The configuration shown here is capable of providing 80 to 90 short-stay apartments depending on mix of apartment sizes.
- 2

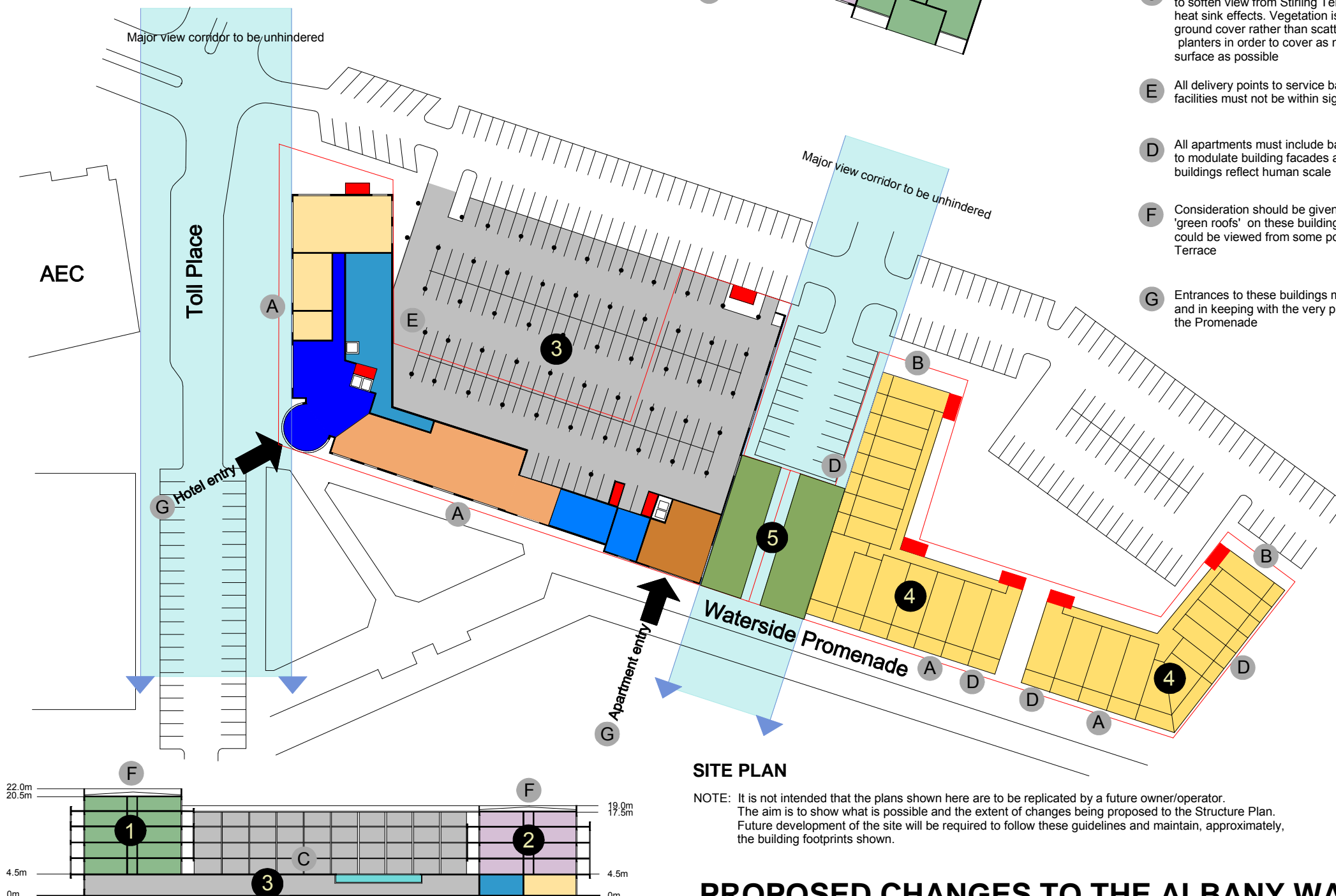
The hotel portion of the accommodation precinct is shown here as a continuous building adjoining the short-stay apartments. The footprint shown produces a hotel with a GFA of 10,500m2 which is 3,000m2 larger than the estimated hotel area noted in the Structure Plan. The hotel in this configuration is capable of providing 120 to 145 rooms depending on the mix of room sizes.
- 3

Covered parking for 130 cars can be provided on this site. There are presently 38 car bays in this area which have reciprocal use arrangements and must maintain this status. The additional 92 bays will be for the exclusive use of hotel and short-stay apartment guests.
- 4

These two buildings in the commercial precinct are increased from two to three floors provided the top two floors are used as short-stay accommodation. These buildings are designated mixed-use in the Structure Plan. Their approximate GFA is currently 4,500m2 which will increase to 6,750m2 with an additional floor. As a mixed-use development the current building would require 150 car bays. If the development became mixed-use at ground level and short-stay apartments above the car bays required would reduce to approximately 130 bays, depending on the number of apartments (54 apartments are shown as only a suggestion of potential numbers).
- 5

Mixed-use at ground level may be concentrated to the waterside promenade and the rear portions can be ancillary to the short-stay apartments. No apartments are to be at ground level
- 5

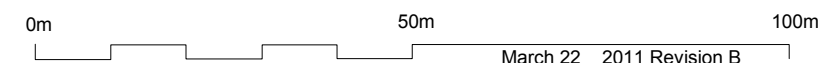
The area between these 2 buildings is to be used for public purposes and cannot be built upon



SITE PLAN

NOTE: It is not intended that the plans shown here are to be replicated by a future owner/operator. The aim is to show what is possible and the extent of changes being proposed to the Structure Plan. Future development of the site will be required to follow these guidelines and maintain, approximately, the building footprints shown.

PROPOSED CHANGES TO THE ALBANY WATERFRONT STRUCTURE PLAN



March 22 2011 Revision B



LANDCORP

AGENDA ITEM 2.2 REFERS

EAST WEST SECTION

AGENDA ITEM 2.2 REFERS





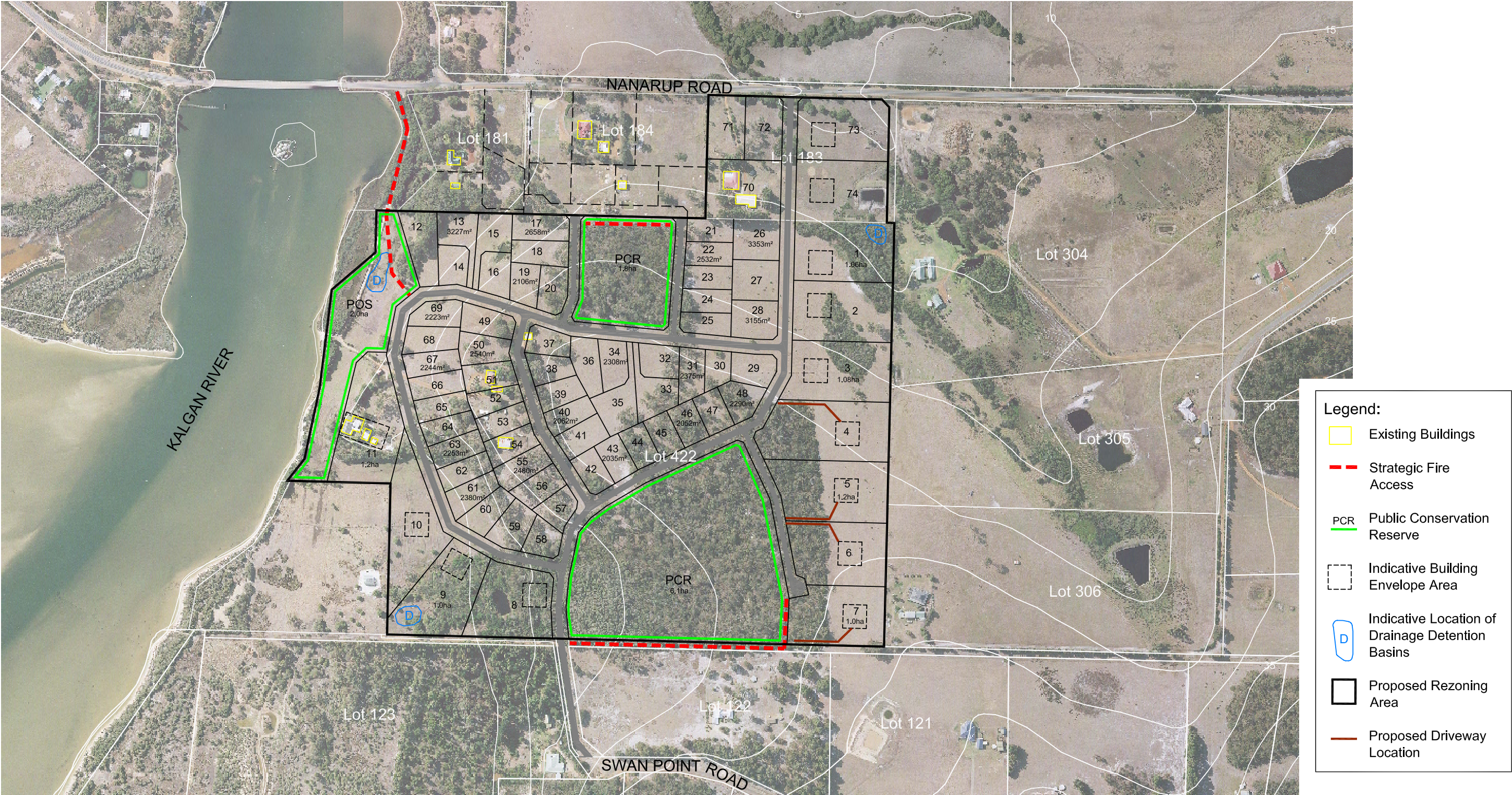












SUBDIVISION GUIDE PLAN

Lots 422 Swan Point Road & 183 Nanarup Road, KALGAN

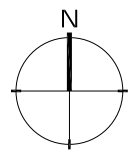


Subdivision, Rezoning, Structure Planning, Development Planning, Design, Advocacy

2953 Albany Highway,
Kelmiscott WA 6111

T: 9495 1947
F: 9495 1946
admin@dykstra.com.au

22 December 2010



1:5000 @ A3

Figure 2

Notes:

- This document may only be used for the purpose for which it was commissioned and in accordance with the Terms of Engagement.
- The dimensions, areas and number of lots are subject to survey and also the requirements of all authorities.

07538-SCS-F2-101222-F

2K HOLIDAY HOMES

Objective:

To encourage good quality, well managed holiday accommodation for use by short-term visitors generally in locations that will enhance the tourism experience while minimising potential impacts on adjoining residents.

K1 Definitions

“Holiday Home (standard)” means a single house (excluding ancillary accommodation), which may also be used for short stay accommodation for no more than six people (but does not include a bed and breakfast, guesthouse, chalet and short stay accommodation unit).

K2 Policy Statement

K2.1 General

- 1) Matters to be considered in assessing, determining and renewing applications include:
 - a) effective on-going management;
 - b) appropriate location and compatibility with adjoining/nearby uses; and
 - c) access and car parking.
- 2) Planning approvals for holiday homes shall be limited to a maximum period of 12 months, after which the further renewal of the approval by the local government is required and a renewal for a further 5 years will be considered, and will be subject to consultation with surrounding landowners. This is the responsibility of the applicant and the local government will not automatically re-issue approvals.
- 3) Planning approvals are issued only to the specific owner of the parcel of land and is not transferable to another person or to another land parcel. Should there be a change in landowner in respect of which the planning consent was issued the approval will no longer be valid.
- 4) Holiday homes are restricted to a maximum number of 6 guests in order to protect the amenity of the residents in the vicinity.
- 5) Where more than 6 guests are proposed, the premises is classified under the Health Act 1911 as a *“lodging house”* and will require further approval. An application for a Lodging House shall be treated as a “Use Not Listed” under the provisions of Scheme No. 1a and 3.
- 6) Holiday homes shall be limited to single residential dwellings on freehold lots.

K2.2 Location

- 1) To reduce conflict between holiday homes and residential dwellings, particularly in residential zones, ideally they should be located in preferred areas identified either through the tourism component of the relevant local planning strategy, or in a local planning policy.
- 2) As a guide, holiday homes are more appropriate in areas of high tourism amenity and close proximity to key tourism attractions such as the beach, town centre or rural areas, but may not be appropriate in suburban locations.
- 3) The area identified on Figure A below is considered to be the most appropriate priority area for the establishment of holiday homes given these areas are within close proximity to the town centre and popular swimming beaches. Other areas, within 400 metres (typically a 5 minute walk) of an activity centre may be considered provided they are located in an area within an interconnected network of streets which facilitates safe, efficient and pleasant walking, cycling and driving.
- 4) The underlying factor in determining an appropriate location for a holiday home is the proximity of the premises to where a holiday maker would desire to stay and proponents should address this in their application.

K2.3 Protecting the Residential Character of Neighbourhoods

In order to protect and retain the predominant residential nature and character of neighbourhoods, Council shall consider the cumulative impact thereof on a location's residential character, functioning and amenity as a criterion in the assessment of planning applications. Holiday homes should not become the predominant use within neighbourhoods.

K2.4 Ongoing Management

- 1) It is considered that the responsibility for appropriate on-going management rests with the proponent to ensure that visitors are responsible and do not create inappropriate impacts (including noise) to adjoining/nearby properties.
- 2) Suitable on-going management is, of course, more difficult if owners live a considerable distance from the application site. Accordingly, as part of the planning application, the local government will require the proponent to outline how the site will be managed, especially if the owners do not live nearby.
- 3) A management statement will need to be submitted to address matters including:
 - a) the amenity of adjoining/nearby land uses;
 - b) managing noise impacts of visitors;
 - c) the submission of a code of conduct for guests which shall, amongst others, list what is considered acceptable and unacceptable behaviour;
 - d) outlining how the premises will be managed on a day-to-day basis (including how keys are easily available for late entry, providing onsite assistance and confirming arrangements for cleaning/waste management);
 - e) relevant site specific matters including fire management/emergency response plans for visitors and managing risks for visitors; and
 - f) the handling of complaints (it is expected that the tenant be contacted by phone immediately and the proponent or their representative visit the property, preferably within 12 hours).
- 4) Should it be demonstrated that the establishment is not being appropriately managed and matters are not quickly rectified, the local government may not issue planning approval renewal for the on-going operation of the use.

K2.5 Access & Car Parking

- 1) All car parking is to be contained on-site and no verge area should be used for car parking.
- 2) At a minimum, it will be necessary to provide 2 on-site car parking bays for up to 6 guests. Tandem parking will only be permitted for a maximum of one vehicle behind another vehicle.
- 3) It is common for holiday makers to have a boat, trailer, caravan etc. and there should be additional space allocated for such.
- 4) All vehicle access (including crossovers) and car parking areas are to be sealed and drained to the approval of the local government.

K2.6 Holiday Homes Register

Council shall maintain a holiday homes register. The register shall provide information on the owner and/or manager, property address, configuration (bedroom numbers, number of beds, bathrooms, car parking spaces).

K2.7 Application Requirements

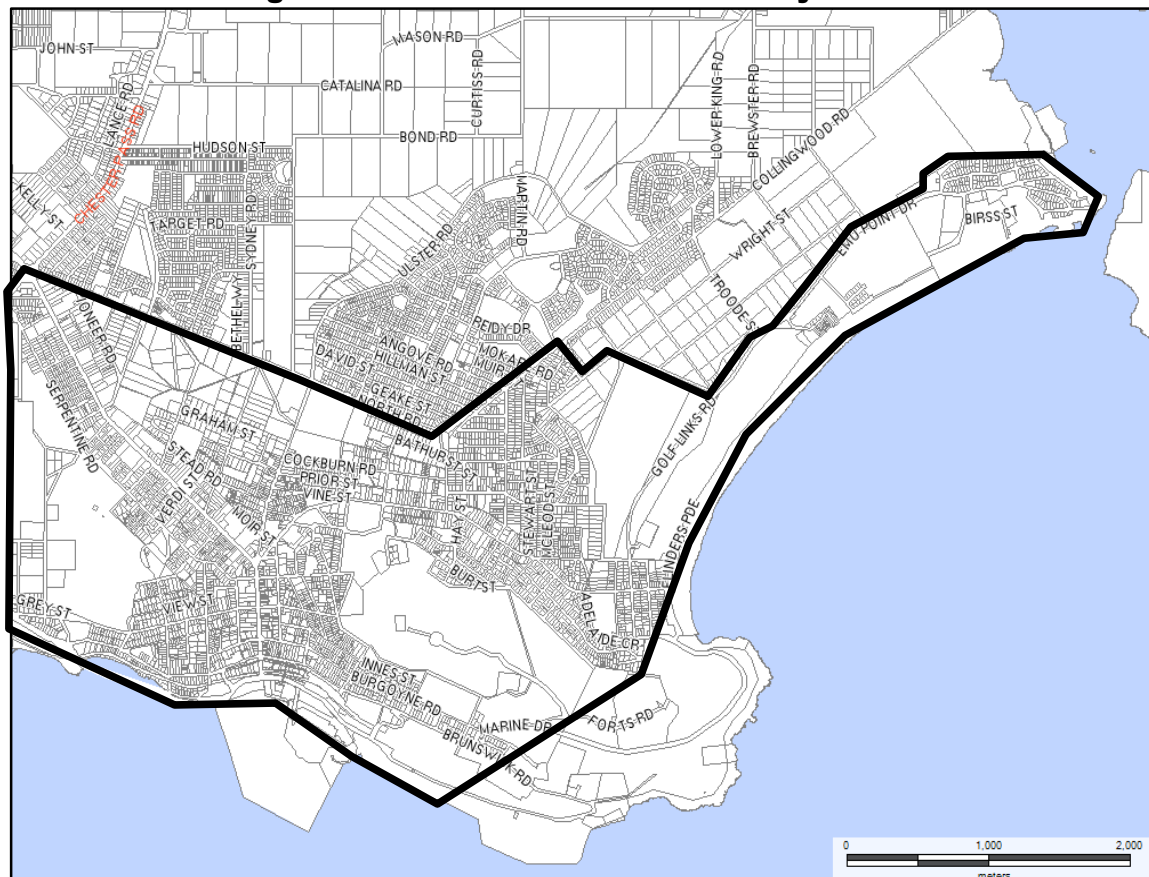
Applications shall include a site plan, internal floor plan and elevations along with a management statement and information detailing how the proposed location is appropriate.

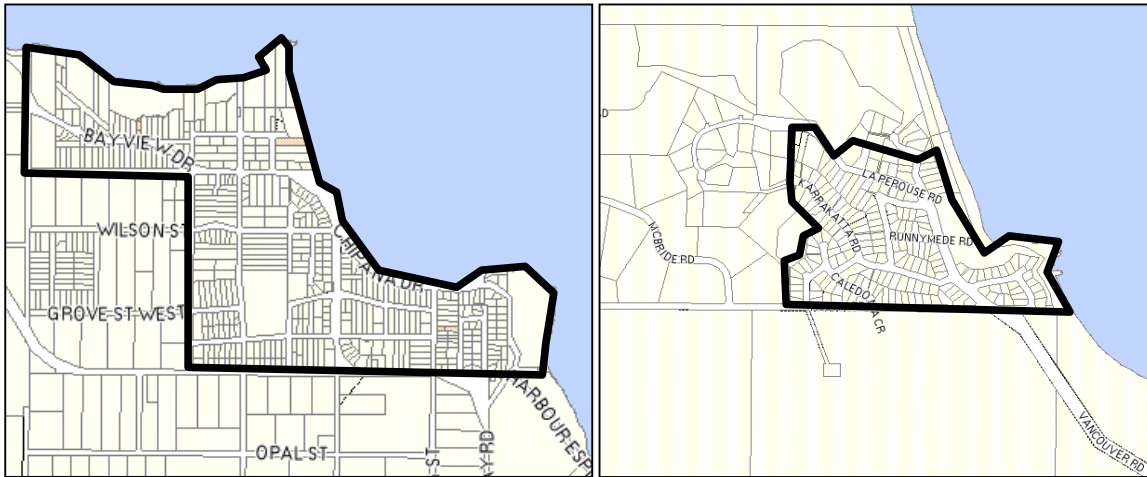
K2.8 Conditions of Approval

Council in considering a Holiday Home may impose conditions based on the following:

- 1) The consent is valid for an initial period of 12 months and may be renewed for 5 years subject to the use not causing nuisance or annoyance to neighbours or owner occupiers;
- 2) The maximum number of persons to be accommodated is restricted to 6 exclusive of the owner/operator.

The use 'Holiday Home' falls under the wider definition of 'Holiday Accommodation' which is a use that requires advertising under Town Planning Scheme No. 1A. Where the use is proposed within a residential zone there is a 21 day advertising period inviting comment from adjacent landowners in accordance with Council's Planning Processes Guidelines is required.





1 Introduction

Holiday homes are a component of the short stay accommodation sector in some parts of Western Australia and an important aspect of the overall mix of tourism accommodation, particularly in popular tourist destinations within the State. Over the past decade a growing number of holiday homes have been made commercially available, resulting in an increasing trend to purchase or build homes for holiday home use.

The informal development of this section of the tourist accommodation market has meant that holiday homes have so far operated with minimal regulation, resulting in an uncertain legal environment, issues of inequity with other service providers and land use conflict. The issue of impact on neighbouring residential amenity has caused particular concern in the community.

In response to these issues the Minister for Planning and Infrastructure formed the Holiday Homes Working Group in 2005. The role of the working group was to investigate issues surrounding the operation of holiday homes and matters raised by the group have been taken into consideration in the preparation of this bulletin.

2 Background

This bulletin sets out the interim position of the Western Australian Planning Commission (WAPC) in relation to the planning and regulation of holiday homes in Western Australia. The bulletin provides guidance to local governments when dealing with issues associated with holiday homes in the local government planning framework.

The bulletin proposes possible changes to local planning schemes and the preparation of local planning policies, tailored to address the specific issues encountered by local governments.

3 Objectives

The objectives of this planning bulletin are:

- To facilitate a consistent, equitable and efficient planning process for the regulation of holiday homes in Western Australia.
- To support the tourism industry by the promotion of voluntary accreditation of holiday homes.
- To encourage good quality, well managed holiday homes for use by short-term visitors generally in locations that will enhance the tourism experience while minimising potential impacts on adjoining residents.
- To support the role of holiday homes as part of the tourism industry.

4 Proposed guidelines

4.1 Overview

Given that holiday homes are a legitimate part of the tourist accommodation industry and a desirable use in areas of high tourism amenity, it is recommended that holiday homes be formalised as a land use and dealt with via the local planning framework in the following ways:

- Introduction of a Model Scheme Text definitions for holiday homes.
- Introduction of holiday homes as a use class in the zoning table of local planning schemes.
- Identification of preferred areas for holiday homes in local planning strategies based on sound planning principles.
- The preparation of local planning policies to deal with the potential issues associated with holiday homes.

These guidelines may be applied in different ways by different local governments depending on the

local planning scheme and policies already in effect.

4.2 Local planning schemes

4.2.1 Definitions

It is proposed that the following definitions for holiday homes should be used in local planning schemes and adopted in the Model Scheme Text:

Holiday home (standard) means a single house (excluding ancillary accommodation), which may also be used for short stay accommodation for no more than six people (but does not include a bed and breakfast, guesthouse, chalet and short stay accommodation unit).

Holiday home (large) means premises conforming to the definition of holiday home (standard) with the exception that the premises provide short stay accommodation for more than six people but not more than 12 at any one time.

4.2.2 Holiday homes as a use class

It is recommended that holiday homes be introduced as a use class in the zoning table of local planning schemes, and be made a D or an SA use (discretionary or discretionary subject to advertising).

Initial approval should be granted for a limited period of one year, and renewed on a three year to five year period subject to compliance as determined by a local government, to ensure that there is minimal impact on the amenity of neighbouring properties. This is designed to provide a degree of certainty to operators, while also enabling the local government flexibility to terminate approvals of non compliant operators.

Existing holiday homes (where it can be demonstrated that there is a history of operation with minimal or no conflicts) should be considered for the identified longer approval subject to the requirements of the relevant local government.

In general, holiday homes should be residential dwellings on freehold lots.

4.3 Local planning policy

As well as including holiday homes as a controlled use in local planning schemes, local governments are encouraged to develop a local planning policy on holiday homes.

The content of a local planning policy may include:

- objectives
- definitions
- planning application and approval considerations
- conditions of approval
- establishment of a holiday homes register
- non compliance
- voluntary accreditation

The Department of Planning has prepared guidelines to assist local governments in the preparation of local planning policies.

4.4 Preferred locations for holiday homes

To reduce conflict between holiday homes and ordinary dwellings, particularly in residential zones, ideally they should be located in preferred areas identified either through the tourism component of the relevant local planning strategy, or in a local planning policy. As a guide, holiday homes are more appropriate in areas of high tourism amenity and close proximity to key tourism attractions such as the beach, town centre or rural areas, but may not be appropriate in suburban locations.

4.5 Holiday homes register

A register of approved holiday homes should be established and maintained by the local government. The register should record basic details of the property including the contact details of the owner and/or manager; property address; and configuration (bedroom number, number of beds, bathrooms, car parking spaces etc). These matters should be considered for inclusion in the approved management plans for the operation of the holiday home.

4.6 Voluntary accreditation

Local governments are encouraged to promote voluntary accreditation of holiday homes from the Tourism Council of Western Australia. Accreditation is a non regulatory, voluntary means of addressing identified customer service and consumer protection issues. The benefits of accreditation include improvements in the quality of accommodation product through the application of standards, capture of accommodation provider details.

4.7 Transitional arrangements

It is recommended that local governments allow owner operators up to 12 months, after a local planning policy has been adopted, to apply for and obtain approval for the operation of existing holiday homes and implement the recommended regulatory measures.

6 Comment

Any comment on this bulletin should quote the title: Holiday Homes Guidelines and reference number: 801/6/1/44 V2 and be directed to:

Western Australian Planning Commission
469 Wellington Street
Perth WA 6000

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Published by the
Western Australian Planning Commission
Albert Facey House
469 Wellington Street
Perth WA 6000

Published September 2009

ISSN 1324-9142

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7P FRENCHMAN BAY TOURIST DEVELOPMENT SITE

Objectives:

- 1) *To ensure development conserves the outstanding natural and environmental values of the area.*
- 2) *To encourage innovative tourism development appropriate to the local natural environment and **the visual amenity of the area** and provide an incentive to reduce the footprint of development.*
- 3) *To ensure that the impacts of any areas of higher development on the natural topography are minimized.*
- 4) *To ensure development on the site is not seen from the beach other than in the area immediately in front of the eastern parking area.*

P1 Policy Statement

P1.1 Landuses

Development shall provide for tourist establishments which offer short-term accommodation (i.e. for periods of less than three months) to the general public.

These uses may include small scale hotels, motels and guest houses; holiday flats, chalets, lodges and other low-impact tourist development. Such uses could be considered with or without facilities, and could also include ancillary uses such as minor conference facilities.

The inclusion of a convenience store serving the daily needs of local residents will be actively encouraged in any development and a restaurant and could be considered.

P1.2 Building Heights

In relation to the eastern portion of Lot 1 as identified on Appendix A attached, in the area immediately south of the land affected by the 75m coastal development setback, a 15 metre section will only be capable of development at a single storey height above natural ground level. Development to a maximum height of 2 storeys above natural ground level may be permitted behind (to the south) the section which is limited to single storey development.

Building heights outside of the above area shall generally be limited to two storeys and shall comply with the standards established by Category B of Clause 3.7.1 of the Residential Design Codes notwithstanding that the buildings may be used exclusively for short stay accommodation and related facilities.

Council may consider buildings of three storeys subject to the following criteria:

- 1) That the proposed development has reduced the potential development footprint on the site while utilising areas of least visual impact and avoiding steeper and/or higher slopes.
- 2) That the setbacks of the development footprint from boundaries shall maximised and that vegetation is retained or established in these areas to screen development.
- 3) That the components of three storey development are limited to **25%** of the total **building footprint** on the site.
- 4) Heights comply with the standards established by Category C of Clause 3.7.1 of the Residential Design Codes.

P1.3 Setbacks

The Council will be willing to relax setbacks between buildings to assist in reducing the overall footprint of development.

A 75m development setback applies to all development from the high water mark as identified on Appendix A attached, unless provided for in an adopted Foreshore Management Plan.

No development is to encroach into the spring catchment boundary unless, having regard to technical information concerning the potential impact of development on the Vancouver Springs catchment, a lesser distance is supported by the relevant public authority and approved by Council.

P1.4 Bulk and Scale

Preferably development should comprise a number of smaller buildings tightly integrated around pedestrian walkways and sheltered public areas. Larger buildings shall be articulated to break down their perceived bulk and establish an appropriate scale when read against the topography of the locality.

P1.5 Materials and Colours

The materials and colours used shall comprise a limited palette consistently applied across the whole development. The use of natural materials such as stone and timber will be encouraged.

P1.6 Parking Areas

~~It is not appropriate to encourage direct vehicular access to individual buildings unless basement / undercroft parking is viable~~

Parking areas shall be sensitively distributed around and within the site.

Wherever possible parking areas shall be screened with walls or vegetation.

P1.7 Retaining walls

Retaining walls more than 3 metres high shall be screened with vegetation to reduce their visual impact

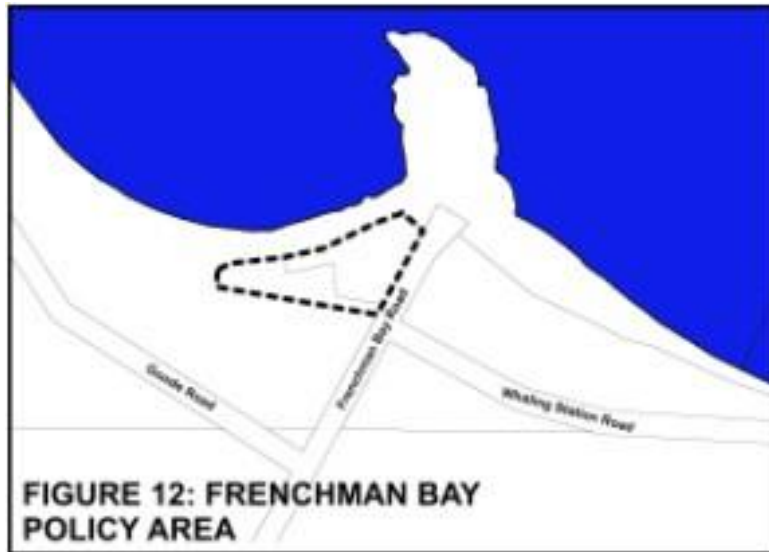
P1.8 Assessing Impacts on the Natural Topography and Landscape

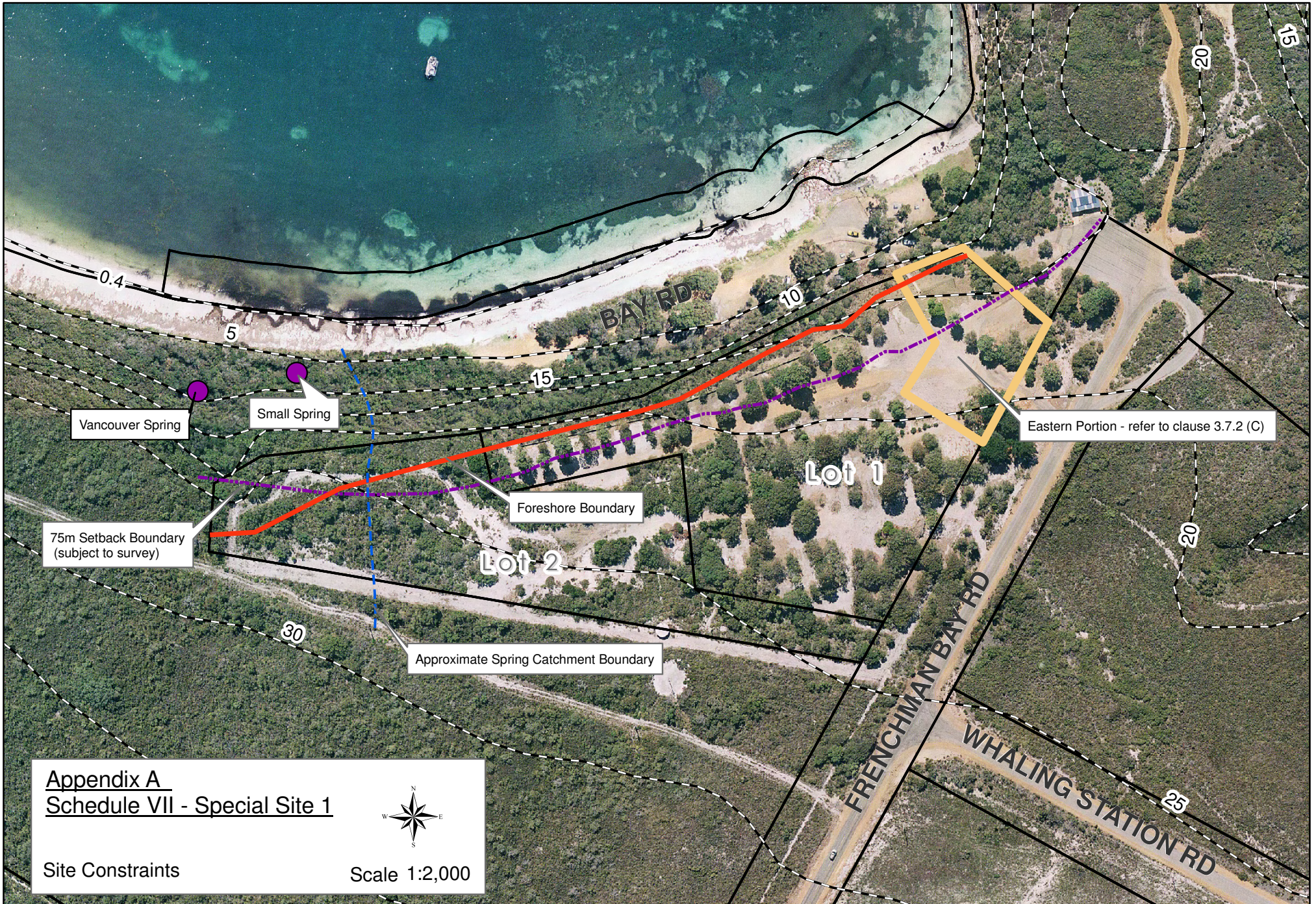
The Council will require the submission of a scaled model of the development ~~or detailed accurate photomontage images~~, which clearly delineates the impact of the proposal on the natural topography of the site.

Any submission shall also include:

- 1) A drawing indicating all areas where current ground levels will be altered with the proposed new levels clearly set out.
- 2) A site survey indicating existing vegetation on the site which identifies the areas of existing vegetation which will be removed to facilitate the development. This drawing is to include FESA requirements for fire prevention on the site.

POLICY MANUAL





Appendix A
Schedule VII - Special Site 1

Site Constraints

Scale 1:2,000

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CITY OF ALBANY
LOCAL GOVERNMENT PROPERTY LOCAL LAW 2011
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LOCAL GOVERNMENT ACT 1995
CITY OF ALBANY
LOCAL GOVERNMENT PROPERTY LOCAL LAW 2011

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Albany resolved on *[Insert date]* to make the following local law.

PART 1—PRELIMINARY

1.1 Citation

This local law shall be cited as the *City of Albany Local Government Property Local Law 2011*.

1.2 Repeal

- (1) The *City of Albany Local Government Property Local Law 2001* published in the *Government Gazette* on 8 November 2001 is repealed.
- (2) Where a policy was made or adopted by the local government under or in relation to a local law repealed by this local law, then the policy is to be taken to no longer have any effect on and from the commencement day.
- (3) The Council may resolve that notwithstanding subclause (2), specified policies continue, or are to be taken to have continued, to have effect on and from the commencement day.

1.3 Commencement

This local law comes into operation 14 days after the date of publication in the *Government Gazette*.

1.4 Application

This local law applies—

- (a) throughout the district; and
- (b) for a distance of 200 metres seaward from the southern district boundary, as approved by the Lieutenant-Governor and deputy of the Governor under section 3.6 of the Act per notice published in the *Government Gazette*, No. 217 on 2 November 2001, page 5800.

1.5 Interpretation

In this local law unless the context otherwise requires—

"Act" means the *Local Government Act 1995*;

"applicant" means a person who applies for a permit under clause 3.2;

"authorised person" means a person appointed by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

"boat" means any ship, vessel or structure capable of being used in navigation by water, however propelled or moved, and includes a jet ski;

"building" means any building which is local government property and includes a—

- (a) hall or room;
- (b) corridor, stairway or annexe of any hall or room; and
- (c) pedestrian bridge or jetty;

"camera device" means an apparatus for taking photographs or moving pictures, and includes a mobile phone when used for this purpose;

"**CEO**" means the chief executive officer of the local government;

"**commencement day**" means the day on which this local law comes into operation;

"**costs**" of the local government include administration costs;

"**Council**" means the council of the local government;

"**date of publication**" means, where local public notice is required to be given of a matter under this local law, the date on which notice of the matter is published in a newspaper circulating generally throughout the district;

"**determination**" means a determination made under clause 2.1;

"**district**" means the district of the local government;

"**function**" means an event or activity characterised by all or any of the following—

- (a) formal organisation and preparation;
- (b) its occurrence is generally advertised or notified in writing to particular persons;
- (c) organisation by or on behalf of a club;
- (d) payment of a fee to attend it; and
- (e) systematic recurrence in relation to the day, time and place;

"**liquor**" has the same meaning as is given to it in section 3 of the *Liquor Control Act 1988*;

"**local government**" means the City of Albany;

"**local government property**" means anything except a thoroughfare—

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an "otherwise unvested facility" within section 3.53 of the Act;

"**local public notice**" has the same meaning as in section 1.7 of the Act;

"**Manager**" means the person for the time being employed by the local government to control and manage a pool area or other facility which is local government property and includes the person's assistant or deputy;

"**nuisance**" means—

- (a) any thing, condition, circumstance or state of affairs which is injurious or dangerous to the health of a reasonable person, or which has a disturbing effect on the state of reasonable physical, mental or social well-being of a person;
- (b) any thing a person does or permits or cause to be done which interferes with or is likely to interfere with the enjoyment or safe use by another person of any public place; and
- (c) any thing a person does on public or private land which detracts from or interferes with the enjoyment or value of lands owned by another person.

"**permit**" means a permit issued under this local law;

"**permit holder**" means a person who holds a valid permit;

"**person**" does not include the local government;

"**pool area**" means any swimming and wading pools and spas and all buildings, structures, fittings, fixtures, machinery, chattels, furniture and equipment forming part of or used in connection with such swimming and wading pools and spas which are local government property;

"**Regulations**" means the *Local Government (Functions and General) Regulations 1996*;

"sign" includes a notice, flag, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols;

"trading" means the selling or hiring, or the offering for sale or hire of goods or services, and includes displaying goods for the purpose of—

- (a) offering them for sale or hire;
- (b) inviting offers for their sale or hire;
- (c) soliciting orders for them; or
- (d) carrying out any other transaction in relation to them; and

"vehicle" includes—

- (a) every conveyance and every object capable of being propelled or drawn on wheels, tracks or otherwise; and
- (b) an animal being ridden or driven,

but excludes—

- (c) a wheel-chair or any device designed for use, by a physically impaired person on a footpath;
- (d) a pram, a stroller or a similar device; and
- (e) a boat.

1.6 Overriding power to hire and agree

Notwithstanding anything to the contrary in this local law, the local government may—

- (a) hire local government property to any person; or
- (b) enter into an agreement with any person regarding the use of any local government property.

PART 2—DETERMINATIONS IN RESPECT OF LOCAL GOVERNMENT PROPERTY

Division 1—Determinations

2.1 Determinations as to use of local government property

- (1) The local government may make a determination in accordance with clause 2.2—
 - (a) setting aside specified local government property for the pursuit of all or any of the activities referred to in clause 2.7;
 - (b) prohibiting a person from pursuing all or any of the activities referred to in clause 2.8 on specified local government property;
 - (c) as to the matters in subclauses 2.7(2) and 2.8(2); and
 - (d) as to any matter ancillary or necessary to give effect to a determination.
- (2) The determinations in Schedule 2—
 - (a) are to be taken to have been made in accordance with clause 2.2;
 - (b) may be amended or revoked in accordance with clause 2.6; and
 - (c) have effect on the commencement day.

2.2 Procedure for making a determination

- (1) The local government is to give local public notice of its intention to make a determination.
- (2) The local public notice referred to in subclause (1) is to state that—
 - (a) the local government intends to make a determination, the purpose and effect of which is summarised in the notice;
 - (b) a copy of the proposed determination may be inspected and obtained from the offices of the local government; and
 - (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.

- (3) If no submissions are received in accordance with subclause (2)(c), the Council is to decide to—
 - (a) give local public notice that the proposed determination has effect as a determination on and from the date of publication;
 - (b) amend the proposed determination, in which case subclause (5) will apply; or
 - (c) not continue with the proposed determination.
- (4) If submissions are received in accordance with subclause (2)(c) the Council is to—
 - (a) consider those submissions; and
 - (b) decide—
 - (i) whether or not to amend the proposed determination; or
 - (ii) not to continue with the proposed determination.
- (5) If the Council decides to amend the proposed determination, it is to give local public notice—
 - (a) of the effect of the amendments; and
 - (b) that the proposed determination has effect as a determination on and from the date of publication.
- (6) If the Council decides not to amend the proposed determination, it is to give local public notice that the proposed determination has effect as a determination on and from the date of publication.
- (7) A proposed determination is to have effect as a determination on and from the date of publication of the local public notice referred to in subclauses (3), (5) and (6).
- (8) A decision under subclause (3) or (4) is not to be delegated by the Council.

2.3 Discretion to erect sign

The local government may erect a sign on local government property to give notice of the effect of a determination which applies to that property.

2.4 Determination to be complied with

A person shall comply with a determination.

2.5 Register of determinations

- (1) The local government is to keep a register of determinations made under clause 2.1, and of any amendments to or revocations of determinations made under clause 2.6.
- (2) Sections 5.94 and 5.95 of the Act are to apply to the register referred to in subclause (1) and for that purpose the register is to be taken to be information within section 5.94(u)(i) of the Act.

2.6 Amendment or revocation of a determination

- (1) The Council may amend or revoke a determination.
- (2) The provisions of clause 2.2 are to apply to an amendment of a determination as if the amendment were a proposed determination.
- (3) If the Council revokes a determination it is to give local public notice of the revocation and the determination is to cease to have effect on the date of publication.

Division 2—Activities which may be pursued or prohibited under a determination

2.7 Activities which may be pursued on specified local government property

- (1) A determination may provide that specified local government property is set aside as an area on which a person may—
 - (a) bring, ride or drive an animal;
 - (b) take, ride or drive a vehicle, or a particular class of vehicle;
 - (c) use, launch or fly powered model aeroplanes, gliders or rockets that are propelled by mechanical, hydraulic, combustion or pyrotechnic means;

- (d) use a children's playground provided that the person is under an age specified in the determination, but the determination is not to apply to a person having the charge of a person under the specified age;
 - (e) launch, beach or leave a boat;
 - (f) take or use a boat, or a particular class of boat;
 - (g) deposit refuse, rubbish or liquid waste, whether or not of particular classes, and whether or not in specified areas of that local government property;
 - (h) play or practice—
 - (i) golf or archery;
 - (ii) pistol or rifle shooting, but subject to the compliance of that person with the *Firearms Act 1973*; or
 - (iii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property;
 - (i) ride a bicycle, a skateboard, rollerblades, a sandboard or a similar device; and
 - (j) wear no clothing.
- (2) A determination may specify the extent to which and the manner in which an activity referred to in subclause (1) may be pursued and in particular—
- (a) the days and times during which the activity may be pursued;
 - (b) that an activity may be pursued on a class of local government property, specified local government property or all local government property;
 - (c) that an activity is to be taken to be prohibited on all local government property other than that specified in the determination;
 - (d) may limit the activity to a class of vehicles, boats, equipment or things, or may extend it to all vehicles, boats, equipment or things;
 - (e) may specify that the activity can be pursued by a class of persons or all persons; and
 - (f) may distinguish between different classes of the activity.

2.8 Activities which may be prohibited on specified local government property

- (1) In this clause—
- "premises"** means a building, stadium or similar structure which is local government property, but not an open space such as a park or a playing field.
- (2) A determination may provide that a person is prohibited from pursuing all or any of the following activities on specified local government property—
- (a) smoking on premises;
 - (b) riding a bicycle, a skateboard, rollerblades, a sandboard or a similar device;
 - (c) taking, riding or driving a vehicle on the property or a particular class of vehicle;
 - (d) riding or driving a vehicle of a particular class or any vehicle above a specified speed;
 - (e) taking or using a boat, or a particular class of boat;
 - (f) the playing or practice of—
 - (i) golf, archery, pistol shooting or rifle shooting; or
 - (ii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property;
 - (g) the playing or practice of any ball game which may cause detriment to the property or any fauna on the property;
 - (h) use, launch or fly powered model aeroplanes, gliders or rockets that are propelled by mechanical, hydraulic, combustion or pyrotechnic means; and
 - (i) the traversing of sand dunes or land which in the opinion of the local government has environmental value warranting such protection, either absolutely or except by paths provided for that purpose.

- (3) A determination may specify the extent to which and the manner in which a person is prohibited from pursuing an activity referred to in subclause (2) and, in particular—
 - (a) the days and times during which the activity is prohibited;
 - (b) that an activity is prohibited on a class of local government property, specified local government property or all local government property;
 - (c) that an activity is prohibited in respect of a class of vehicles, boats, equipment or things, or all vehicles, boats, equipment or things;
 - (d) that an activity is prohibited in respect of a class of persons or all persons; and
 - (e) may distinguish between different classes of the activity.

Division 3—Transitional

2.9 Signs taken to be determinations

- (1) Where a sign erected on local government property has been erected under a local law of the local government repealed by this local law, then it is to be taken to be and have effect as a determination on and from the commencement day, except to the extent that the sign is inconsistent with any provision of this local law or any determination made under clause 2.1.
- (2) Clause 2.5 does not apply to a sign referred to in subclause (1).

PART 3—PERMITS

Division 1—Preliminary

3.1 Application of Part

This Part does not apply to a person who uses or occupies local government property under a written agreement with the local government to do so.

Division 2—Applying for a permit

3.2 Application for permit

- (1) Where a person is required to obtain a permit under this local law, that person shall apply for the permit in accordance with subclause (2).
- (2) An application for a permit under this local law shall—
 - (a) be in the form determined by the local government;
 - (b) be signed by the applicant;
 - (c) provide the information required by the form; and
 - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.
- (3) The local government may require an applicant to provide additional information reasonably related to an application before determining an application for a permit.
- (4) The local government may require an applicant to give local public notice of the application for a permit.
- (5) The local government may refuse to consider an application for a permit which is not in accordance with subclause (2) or where the requirements of subclause (3) or (4) have not been satisfied.

3.3 Decision on application for permit

- (1) The local government may—
 - (a) approve an application for a permit unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for a permit.
- (2) If the local government approves an application for a permit, it is to issue to the applicant, a permit in the form determined by the local government.

- (3) If the local government refuses to approve an application for a permit, it is to give written notice of that refusal to the applicant.
- (4) The local government may, at any time, amend a condition of approval and the amended condition takes effect when written notice of it is given to the permit holder.

Division 3—Conditions

3.4 Conditions which may be imposed on a permit

- (1) Without limiting the generality of clause 3.3(1)(a), the local government may approve an application for a permit subject to conditions relating to—
 - (a) the payment of a fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act;
 - (b) compliance with a standard or a policy of the local government adopted by the local government;
 - (c) the duration and commencement of the permit;
 - (d) the commencement of the permit being contingent on the happening of an event;
 - (e) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application;
 - (f) the approval of another application for a permit which may be required by the local government under any written law;
 - (g) the area of the district to which the permit applies;
 - (h) where a permit is issued for an activity which will or may cause damage to local government property, the payment of a deposit or bond against such damage; and
 - (i) the obtaining of public risk insurance in an amount and on terms reasonably required by the local government.
- (2) Without limiting clause 3.3(1)(a) and subclause (1), the following paragraphs indicate the type and content of the conditions on which a permit to hire local government property may be issued—
 - (a) when fees and charges are to be paid;
 - (b) payment of a bond against possible damage or cleaning expenses or both;
 - (c) restrictions on the erection of material or external decorations;
 - (d) rules about the use of furniture, plant and effects;
 - (e) limitations on the number of persons who may attend any function in or on local government property;
 - (f) the duration of the hire;
 - (g) the right of the local government to cancel a booking during the course of an annual or seasonal booking, if the local government sees fit;
 - (h) a prohibition on the sale, supply or consumption of liquor unless a liquor licence is first obtained for that purpose under the *Liquor Control Act 1988*;
 - (i) whether or not the hire is for the exclusive use of the local government property;
 - (j) the obtaining of a policy of insurance in the names of both the local government and the hirer, indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer; and
 - (k) the provision of an indemnity from the hirer, indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer.

3.5 Imposing conditions under a policy

- (1) In this clause—

"policy" means a policy of the local government adopted by the Council containing conditions subject to which an application for a permit may be approved under clause 3.3(1)(a).

- (2) Under clause 3.3(1)(a) the local government may approve an application subject to conditions by reference to a policy.
- (3) The local government shall give a copy of the policy, or the part of the policy which is relevant to the application for a permit, with the form of permit referred to in clause 3.3(2).
- (4) An application for a permit shall be deemed not to have been approved subject to the conditions contained in a policy until the local government gives the permit holder a copy of the policy or the part of the policy which is relevant to the application.
- (5) Sections 5.94 and 5.95 of the Act shall apply to a policy and for that purpose a policy shall be deemed to be information within section 5.94(u)(i) of the Act.

3.6 Compliance with and variation of conditions

- (1) Where an application for a permit has been approved subject to conditions, the permit holder shall comply with each of those conditions.
- (2) The local government may vary the conditions of a permit, and the permit holder shall comply with those conditions as varied.

Division 4—General

3.7 Agreement for building

Where a person applies for a permit to erect a building on local government property the local government may enter into an agreement with the permit holder in respect of the ownership of the materials in the building.

3.8 Duration of permit

A permit is valid for one year from the date on which it is issued, unless it is—

- (a) otherwise stated in this local law or in the permit; or
- (b) cancelled under clause 3.12.

3.9 Renewal of permit

- (1) A permit holder may apply to the local government in writing prior to expiry of a permit for the renewal of the permit.
- (2) The provisions of this Part shall apply to an application for the renewal of a permit as though it were an application for a permit.

3.10 Transfer of permit

- (1) An application for the transfer of a valid permit is to—
 - (a) be made in writing;
 - (b) be signed by the permit holder and the proposed transferee of the permit;
 - (c) provide such information as the local government may require to enable the application to be determined; and
 - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.
- (2) The local government may approve an application for the transfer of a permit, refuse to approve it or approve it subject to any conditions.
- (3) Where the local government approves an application for the transfer of a permit, the transfer may be effected by an endorsement on the permit signed by the CEO.
- (4) Where the local government approves the transfer of a permit, it is not required to refund any part of any fee paid by the former permit holder.

3.11 Production of permit

A permit holder is to produce to an authorised person her or his permit immediately upon being required to do so by that authorised person.

3.12 Cancellation of permit

- (1) Subject to clause 8.1, a permit may be cancelled by the local government if the permit holder has not complied with a—
 - (a) condition of the permit; or
 - (b) determination or a provision of any written law which may relate to the activity regulated by the permit.
- (2) On the cancellation of a permit the permit holder—
 - (a) shall return the permit as soon as practicable to the CEO; and
 - (b) is to be taken to have forfeited any fees paid in respect of the permit.

Division 5—When a permit is required

3.13 Activities needing a permit

- (1) A person shall not without a permit—
 - (a) subject to subclause (3), hire local government property;
 - (b) advertise anything by any means on local government property;
 - (c) erect a structure for public amusement or for any performance, whether for gain or otherwise, on local government property;
 - (d) teach, coach or train, for profit, any person in a pool area or an indoor recreation facility which is local government property;
 - (e) plant any plant or sow any seeds on local government property;
 - (f) carry on any trading on local government property unless the trading is conducted—
 - (i) with the consent of a person who holds a permit to conduct a function, and where the trading is carried on under and in accordance with the permit; or
 - (ii) by a person who has a licence or permit to carry on trading on local government property under any written law;
 - (g) unless an employee of the local government in the course of her or his duties or on an area set aside for that purpose—
 - (i) drive or ride or take any vehicle on to local government property; or
 - (ii) park or stand any vehicle on local government property;
 - (h) conduct a function on local government property;
 - (i) charge any person for entry to local government property, unless the charge is for entry to land or a building hired by a voluntary non-profit organisation;
 - (j) light a fire on local government property except in a facility provided for that purpose;
 - (k) light or set alight any fireworks or conduct a fireworks display on local government property;
 - (l) parachute, hang glide, paraglide, abseil, base jump or rock climb from or on to local government property;
 - (m) erect a building or a refuelling site on local government property;
 - (n) make any excavation on or erect or remove any fence on local government property;
 - (o) erect or install any structure above or below ground, which is local government property, for the purpose of supplying any water, power, sewer, communication, television or similar service to a person;
 - (p) depasture any horse, sheep, cattle, alpaca, goat, camel, ass or mule on local government property; or
 - (q) carry out any activity in a determination that requires a permit to specify a particular local government property.
- (2) The local government may exempt a person from compliance with subclause (1) on the application of that person.

- (3) The local government may exempt specified local government property or a class of local government property from the application of subclause (1)(a).

3.14 Permit required to camp outside a facility

- (1) In this clause—
"facility" has the same meaning as is given to it in section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*.
- (2) This clause does not apply to a facility operated by the local government.
- (3) A person shall not without a permit—
 - (a) camp on, lodge at or occupy any structure at night for the purpose of sleeping on local government property; or
 - (b) erect any tent, camp, hut or similar structure on local government property other than a beach shade or windbreak erected for use during the hours of daylight and which is dismantled during those hours on the same day.
- (4) The maximum period for which the local government may approve an application for a permit in respect of paragraph (a) or (b) of subclause (3) is that provided in regulation 11(2)(a) of the *Caravan Parks and Camping Grounds Regulations 1997*.

3.15 Permit required for possession and consumption of liquor

- (1) A person, on local government property, shall not consume any liquor or have in her or his possession or under her or his control any liquor, unless—
 - (a) that is permitted under the *Liquor Control Act 1988*; and
 - (b) a permit has been obtained for that purpose.
- (2) Subclause (1) does not apply where the liquor is in a sealed container.

Division 6—Responsibilities of permit holder

3.16 Responsibilities of permit holder

A holder of a permit shall in respect of local government property to which the permit relates

- (a) ensure that an authorised person has unobstructed access to the local government property for the purpose of inspecting the property or enforcing any provision of this local law;
- (b) leave the local government property in a clean and tidy condition after its use;
- (c) report any damage or defacement of the local government property to the local government;
- (d) prevent the consumption of any liquor on the local government property unless the permit allows it and a licence has been obtained under the *Liquor Control Act 1988* for that purpose; and
- (e) ensure compliance with conditions upon which the permit was issued.

PART 4—BEHAVIOUR ON ALL LOCAL GOVERNMENT PROPERTY

Division 1—Behaviour on and interference with local government property

4.1 Behaviour which interferes with others

A person shall not in or on any local government property behave in a manner which—

- (a) interferes with or is likely to interfere with the enjoyment of a person who might use the property;
- (b) causes or is likely to cause a disturbance to nearby residents; or
- (c) creates a nuisance.

4.2 Behaviour detrimental to property

- (1) In subclause (1)—

“detrimental to the property” includes—

- (a) removing any thing from the local government property such as a rock, a plant or a seat provided for the use of any person; and
 - (b) destroying, defacing or damaging any thing on the local government property, such as a plant, a seat provided for the use of any person or a building.
- (2) A person shall not behave in or on local government property in a way which is or might be detrimental to the property.

4.3 Taking or injuring any fauna

- (1) In this clause—

“animal” means any living thing that is not a human being or plant;

“fauna” means any animal indigenous to or which periodically migrates to any State or Territory of the Commonwealth or the territorial waters of the Commonwealth and includes in relation to any such animal—

- (a) any class of animal or individual member;
 - (b) the eggs or larvae; or
 - (c) the carcass, skin, plumage or fur.
- (2) A person shall not cause harm, take, injure or kill or attempt to take, injure or kill any fauna which is on or above any local government property, unless that person is authorised under a written law or by an authorised person to do so.

4.4 Removing or damaging any flora

- (1) In this clause—

“flora” means all vascular plants, seeds and other flora, whether living or dead.

- (2) Unless authorised to do so under a written law or with the written approval of the CEO or an authorised person, a person must not—
- (a) Remove, damage or interfere with any flora that is on or above any local government property; or
 - (b) Plant or deposit any flora on local government property.

4.5 Intoxicated persons not to enter local government property

A person shall not enter or remain on local government property while under the influence of liquor or a prohibited drug.

4.6 No prohibited drugs

A person shall not take a prohibited drug on to, or consume or use a prohibited drug on, local government property.

4.7 Refusal of entry and removal

- (1) If the CEO or an authorised person considers that a person has behaved in a manner contrary to the provisions of this Part, the CEO or authorised person may—
- (a) refuse to allow that person to enter local government property; and
 - (b) if the person is on local government property, direct the person to leave the local government property.
- (2) A person who has been refused entry or who has been directed to leave under subclause (1) must immediately leave the local government property quickly and peaceably.
- (3) If a person fails to comply with subclause (2), the CEO or an authorised person may remove the person, or arrange for the person to be removed, from the local government property.

Division 2—Signs

4.8 Signs

- (1) A local government may erect a sign on local government property specifying any conditions of use which apply to that property.
- (2) A person shall comply with a sign erected under subclause (1).
- (3) A condition of use specified on a sign erected under subclause (1) is—
 - (a) not to be inconsistent with any provision of this local law or any determination; and
 - (b) to be for the purpose of giving notice of the effect of a provision of this local law.

PART 5—MATTERS RELATING TO PARTICULAR LOCAL GOVERNMENT PROPERTY

Division 1—Aquatic Centre and Leisure Centre

5.1 When entry must be refused

A Manager or an authorised person shall refuse admission to, may direct to leave or shall remove or cause to be removed from a pool area, a gymnasium area or sports area any person who—

- (a) in her or his opinion is—
 - (i) under the age of 10 years and who is unaccompanied by a responsible person over the age of 16 years;
 - (ii) suffering from any contagious, infectious or cutaneous disease or complaint, or is in an unclean condition;
 - (iii) under the influence of liquor or a prohibited drug; or
 - (iv) not wearing appropriate bathing and or workout attire or footwear so as to meet safety requirements when in or around any pool area, gymnasium area or using any fitness or sports equipment; or
- (b) is to be refused admission under and in accordance with a decision of the local government for breaching any clause of this local law.

5.2 Consumption of food and drink may be prohibited

A person shall not consume and food or drink in an area where consumption is prohibited by a sign.

5.3 No use of camera devices in change rooms

No person shall operate a camera device in any portion of a change room at an aquatic or leisure centre to record or transmit an image.

Division 2—Beaches

5.4 Powers of authorised persons or surf life saving club members

- (1) An authorised person employed by the local government may perform all or any of the following functions in relation to a beach—
 - (a) patrol any beach;
 - (b) carry out any activity on any beach;
 - (c) erect signs designating bathing areas and signs regulating, prohibiting or restricting specified activities on the whole or any part of a beach or in or on the water adjacent to the beach and to direct persons on the beach or in or on the water to comply with such signs;
 - (d) temporarily enclose any area with rope, hessian, wire or any other means for the conduct of surf life saving club activities; and
 - (e) direct persons to leave the water adjacent to a beach during dangerous conditions or if a shark is suspected of being in the vicinity of a beach.
- (2) Subject to subclause (3), the local government may authorise, under section 9.10 of the Act, the members of a surf life saving club to perform all or any of the functions listed in subclause (1).

- (3) Members authorised by the local government under subclause (2) must have been recommended by the surf life saving club as competent to perform the functions referred to in that subclause in respect of which they are authorised.
- (4) Under subclause (1), the local government may authorise members generally, or in relation to particular times, days or months.

5.5 Authority of local government employee to prevail

If the local government has authorised a person under clause 5.4(1) and a member of a surf life saving club under clause 5.4(2) in relation to the same beach, where they could perform a function referred to in clause 5.4(1) contemporaneously, the authority of an authorised person employed by the local government under clause 5.4(1) is to prevail.

5.6 Persons to comply with signs and directions

A person shall—

- (a) not act in contravention of any sign erected on a beach under clause 5.4(1)(c);
- (b) not enter an area which has been temporarily closed with rope, hessian, wire or any other means for the conduct of surf life saving club activities, unless he or she is a member of the club or has obtained permission to enter from the club;
- (c) comply with any direction given under clause 5.4(1)(c) or 5.4(1)(e); and
- (d) not interfere with, obscure, obstruct, or hang any item of clothing or towel on a flag, sign, notice or item of life saving equipment.

Division 3—Fenced or closed property

5.7 No entry to fenced or closed local government property

A person must not enter local government property which has been fenced off or closed to the public by a sign or otherwise, unless that person is authorised to do so by the local government.

Division 4—Toilet blocks and change rooms

5.8 Only specified gender to use entry of toilet block or change room

- (1) Where a sign on a toilet block or change room specifies that a particular entry of the toilet block or change room is to be used by—
 - (a) females, then a person of the male gender shall not use that entry of the toilet block or change room;
 - (b) males, then a person of the female gender shall not use that entry of the toilet block or change room; or
 - (c) families, then, where the toilet block or change room is being used by a family, only an immediate member of that family may use that entry of the toilet block or change room.
- (2) Paragraphs (a) and (b) of subclause (1) do not apply to a child when accompanied by a parent, guardian or caregiver, where the child is—
 - (a) under the age of 8 years; or
 - (b) otherwise permitted by an authorised person to use the relevant entry.

Division 5—Aerodrome (airport)

5.9 Access of animals restricted

- (1) A person shall not bring an animal on to an aerodrome unless—
 - (a) the person is a person referred to in section 8 of the *Dog Act 1976* acting in accordance with that provision;
 - (b) the animal is being air freighted from the aerodrome;
 - (c) the animal has been air freighted to the aerodrome; or
 - (d) the person is authorised to do so by the local government.

- (2) A person in charge of an animal shall keep the animal under control and shall not allow it to wander at large on the aerodrome.
- (2) If an animal is at any time on an aerodrome in contravention of subclause (2), in addition to the person specified in that subclause, the owner of the animal at that time commits an offence against subclause (2).

PART 6—FEES FOR ENTRY ONTO LOCAL GOVERNMENT PROPERTY

6.1 No unauthorised entry to function

- (1) A person shall not enter local government property on such days or during such times as the property may be set aside for a function for which a charge for admission is authorised, except—
 - (a) through the proper entrance for that purpose; and
 - (b) on payment of the fee chargeable for admission at the time.
- (2) The local government may exempt a person from compliance with subclause (1)(b).

PART 7—PEDESTRIAN BRIDGES

Division 1—Preliminary

7.1 Interpretation

- (1) This Part only applies to pedestrian bridges on local government property.
- (2) In this Part—
“**pedestrian bridge**” means any bridge intended for use by pedestrians only.

Division 2—Control and usage of pedestrian bridges

7.2 Vehicles on pedestrian bridge

A person must not drive, ride or take a vehicle onto or allow the vehicle to remain on any pedestrian bridge without express permission of the local government.

7.3 Obstruction of pedestrian bridge

- (1) No person shall place or cause to be placed on any pedestrian bridge any obstruction without permission in writing of the local government.
- (2) No person shall obstruct any representative or employee of the local government in constructing, repairing, adding to or working on or in relation to any pedestrian bridge.

7.4 Rubbish, etc

A person must not throw or place or cause to be thrown or placed at or on any pedestrian bridge any glass, stone, missile, filth, dirt, rubbish or other matter of similar nature.

7.5 Fires

A person shall not under any pretext whatsoever light, place or keep a fire upon or against any pedestrian bridge.

PART 8—OBJECTIONS AND REVIEW

8.1 Review of decision

When the local government makes a decision as to whether it will—

- (a) grant a person a permit or consent under this local law; or
 - (b) renew, vary, or cancel a permit or consent that a person has under this local law,
- the provisions of Division 1 of Part 9 of the Act and regulation 33 of the Regulations apply to that decision.

PART 9—MISCELLANEOUS

9.1 Authorised person to be obeyed

A person on local government property shall obey any lawful direction of an authorised person and shall not in any way obstruct or hinder an authorised person in the execution of her or his duties.

9.2 Persons may be directed to leave local government property

An authorised person may direct a person to leave local government property where she or he reasonably suspects that the person has contravened a provision of any written law.

9.3 Disposal of lost property

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the local government in any manner it thinks fit.

9.4 Liability for damage to local government property

- (1) Where a person unlawfully damages local government property, the local government may by notice in writing to that person require that person within the time specified in the notice to, at the option of the local government, pay the costs of—
 - (a) reinstating the property to the state it was in prior to the occurrence of the damage; or
 - (b) replacing that property.
- (3) On a failure to comply with a notice issued under subclause (1), the local government may recover the costs referred to in the notice as a debt due to it.

PART 10—ENFORCEMENT

Division 1—Notices given under this local law

10.1 Offence to fail to comply with notice

A person who fails to comply with a notice given to him or her under this local law commits an offence.

10.2 Local government may undertake requirements of notice

If a person fails to comply with a notice referred to in clause 10.1, the local government may do the thing specified in the notice and recover from the person to whom the notice was given, as a debt, the costs incurred in so doing.

Division 2—Offences and penalties

Subdivision 1—General

10.3 Offences and general penalty

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) Any person who commits an offence under this local law is liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

Subdivision 2—Infringement notices and modified penalties

10.4 Prescribed offences

- (1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.

- (3) For the purpose of guidance only, before giving an infringement notice to a person in respect of the commission of a prescribed offence, an authorised person should be satisfied that—
 - (a) commission of the prescribed offence is a relatively minor matter; and
 - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

10.5 Form of notices

- (1) For the purposes of this local law—
 - (a) where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;
 - (b) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations; and
 - (a) the form of the withdrawal of infringement notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.
- (2) Where an infringement notice is given under section 9.16 of the Act in respect of an alleged offence against clause 2.4, the notice is to contain a description of the alleged offence.

Division 3—Evidence in legal proceedings

10.6 Evidence of a determination

- (1) In any legal proceedings, evidence of a determination may be given by tendering the register referred to in clause 2.5 or a certified copy of an extract from the register.
- (2) It is to be presumed, unless the contrary is proved, that the determination was properly made and that every requirement for it to be made and have effect has been satisfied.
- (3) Subclause (2) does not make valid a determination that has not been properly made.

Schedule 1—Prescribed offences

[cl. 10.4]

City of Albany Local Government Property Local Law 2011

PRESCRIBED OFFENCES AND MODIFIED PENALTIES

ITEM No.	CLAUSE No.	DESCRIPTION	MODIFIED PENALTY \$
1	2.4	Failure to comply with determination	125
2	3.6	Failure to comply with conditions of permit	125
3	3.13(1)	Failure to obtain a permit	125
4	3.14(3)	Failure to obtain permit to camp outside a facility	125
5	3.15(1)	Failure to obtain permit for liquor	125
6	3.16	Failure of permit holder to comply with responsibilities	125

7	4.1	Behaviour which interferes with others	125
8	4.2(2)	Behaviour detrimental to property	125
9	4.3(2)	Taking or injuring any fauna	350
10	4.4(2)	Removing or damaging any flora	350
11	4.5	Under influence of liquor or prohibited drug	125
12	4.7(2)	Failure to leave local government property	125
13	4.8(2)	Failure to comply with sign on local government property	125
14	5.2	Consuming food or drink in prohibited area	125
15	5.3	Using a camera device in any portion of a change room at an aquatic or leisure centre	125
16	5.6	Failure to comply with sign or direction on beach	125
17	5.7	Unauthorised entry to fenced or closed local government property	125
18	5.8	Enter toilet block or change room facility of opposite gender	125
19	5.9(1)	Unauthorised presence of animal on aerodrome	350
20	5.9(2)	Animal wandering at large on aerodrome – person in charge	350
21	5.9(3)	Animal wandering at large on aerodrome – owner	350
22	6.1(1)	Unauthorised entry to function on local government property	125
23	7.2	Unauthorised vehicle on pedestrian bridge	125
24	7.3	Obstruction of a pedestrian bridge	125
25	7.4	Throwing or placing rubbish on a pedestrian bridge	125
26	7.5	Lighting or placing a fire on a pedestrian bridge	125
27	9.1	Failure to comply with order of an authorised person	250
28	9.2	Failure to obey direction of an authorised person to leave local government property	250
29	10.1	Failure to comply with notice	250

Schedule 2—Determinations

[cl.2.1(2)]

City of Albany Local Government Property Local Law 2011

DETERMINATIONS

The following determinations are to be taken to have been made by the local government under clause 2.1.

PART 1—PRELIMINARY

1.1 Definitions

In these determinations unless the context otherwise requires—

"**local law**" means the *City of Albany Local Government Property Local Law 2011* made by the local government.

1.2 Interpretation

Where a term is used but not defined in a determination and that term is defined in the local law then the term shall have the meaning given to it in the local law.

PART 2—APPLICATION

2.1 Vehicles on local government property

- (1) Unless authorised by a permit or determination, a person must not take or cause a vehicle to be taken onto or driven on local government property unless—
 - (a) subject to subclause (3), the local government property is clearly designated as a road, access way or car park;
 - (b) the vehicle is driven by a local government employee, authorised person or contractor engaged by the local government who is engaged in—
 - (i) providing a service or making a delivery in connection with the local government property; or
 - (ii) maintaining the local government property;
 - (c) the person is driving an emergency vehicle in the course of his or her duties; or
 - (d) the vehicle is a motorised wheelchair, and the driver of that vehicle is a person with a disability.
- (2) Other than in accordance with paragraphs (b), (c) or (d) of subclause (1), a person shall not drive a vehicle on local government property or part of it that is being used for a function for which a permit has been obtained unless permitted to do so by the permit holder or an authorised person.

2.2 Activities prohibited on local government property

- (a) A person shall not smoke on premises owned by the local government or under the care and control of the local government.
- (b) person shall not, on any local government property, use or ride a bicycle or wheeled device, skateboard, or similar device—
 - (i) inside, or on the curtilage to, a building; or
 - (ii) on a sand dune.
- (c) A person shall not—
 - (i) play or practise golf, pistol shooting or rifle shooting on local government property; or
 - (ii) aim, shoot or throw an arrow or similar projectile on any local government property;
 except on land which is reserved by the local government for that purpose, or which is set aside under subclause 2.7(1) for that purpose.

- (d) A person shall not use, launch or fly powered aeroplanes, gliders or rockets that are propelled by mechanical, hydraulic, combustion or pyrotechnic means except on land which is reserved by the local government for that purpose, or as otherwise provided by determination or permit.
-

Dated: *[Insert date]*

The Common Seal of the City of Albany was affixed by authority of a resolution of the Council in the presence of—

FAILEEN JAMES
Chief Executive Officer

MILTON EVANS JP
Mayor

TRUST CHEQUES AND ELECTRONICS FUNDS TR.

EFT/CHQ	Date	Name	Description	Amount
EFT67703	02/06/2011	DEFIBTECH	INVOICE 90278163	20,520.00
EFT67704	02/06/2011	JOHN KINNEAR AND ASSOCIATES	RETURN OF OUTSTANDING WORKS BOND WAPC 129207	457.60
TOTAL				\$ 20,977.60

MASTERCARD TRANSACTIONS - JUNE 2011

Date	Payee	Description	Amount
05-May-2011	ABCB, Canberra	Building Codes Boards Updates	\$ 1,455.00
29-April-2011	SurveyMonkey	Professional A/C Subscription Upgrade	\$ 299.00
29-April-2011	Mega Music Australia	Anzac Centenary Digital Recorder	\$ 549.95
07-May-2011	Hotel Ibis, Perth	Accommodation J. Laing - Training for VM Wave	\$ 914.41
07-May-2011	Hotel Ibis, Perth	Accommodation N. Stringall - Training for VM Wave	\$ 960.60
10-May-2011	Selex Sistemi Integrate	Albany Airport switch RF XMSN Line	\$ 1,396.39
04-May-2011	Rainbow Coast Corporation	F. James used wrong credit card. Money reimbursed to COA from F.James	\$ 215.00
13-May-2011	Country Comfort, Belmont	Accommodation F. James - LGMA Conference Perth	\$ 333.30
13-May-2011	Country Comfort, Belmont	Accommodation M. Evans - LGMA Conference Perth	\$ 347.44
Various	Sundry < \$ 200.00		\$ 733.01
TOTAL			\$ 7,204.10

Payroll - 26TH MAY - 21ST JUNE 2011

01-June-2011	Payroll	\$ 409,847.88
02-June-2011	Sundry Pay	\$ 98.18
15-June-2011	Payroll	\$ 411,605.88
16-June-2011	Sundry Pay	\$ 353.46
20-June-2011	Sundry Pay	\$ 15,029.10
TOTAL		\$ 836,934.50

AGENDA ITEM 4.1 REFERS

Chq	Date	Name	Description	Amount
27368	31/05/2011	CASH	TILL FLOAT FOR VISITORS CENTRE	500.00
27369	02/06/2011	JULIA WARREN	MEMBERSHIP REFUND	131.70
27370	02/06/2011	MICHELLE TAYLOR	REFUND SWIMMING LESSONS FEE C WILLIS	54.00
27371	02/06/2011	GARY MCNARMARA	MEMBERSHIP REFUND	267.98
27372	02/06/2011	GABRIEL EVANS	SALE OF ARTWORK MOUNT ROMANCE CENTENNIAL ART PRIZE 2011: TITLE: SHEARERS REST	469.00
27373	02/06/2011	TRUDY MEHRER	SALE OF ARTWORK MT ROMANCE CENTENNIAL ART PRIZE 2011 TITLE: SURFS UP	245.00
27374	02/06/2011	SUE-ELLEN MILLS	SALE OF ARTWORK MOUNT ROMANCE CENTENNIAL ART PRIZE 2011 TITLE: REFLECTION	210.00
27375	02/06/2011	NATALIE HOOK	SALE OF ARTWORK MT ROMANCE CENTENNIAL ART PRIZE 2011 TITLE: CALLIGRAPHY	45.50
27376	02/06/2011	KEITH RICKY	SALE OF ARTWORK MT ROMANCE CENTENNIAL ART PRIZE 2011 TITLE: THREE STRAY CATS	38.50
27377	02/06/2011	ROWENA WALSH	SALE OF ARTWORK MT ROMANCE CENTENNIAL ART PRIZE 2011 TITLE: WINTER STREET	126.00
27378	02/06/2011	ROB TAYLOR	SALE OF ARTWORK MT ROMANCE CENTENNIAL ART PRIZE 2011 TITLE: FROM THE RIDGE	420.00
27379	02/06/2011	SUZANNE HALSALL	SALE OF ARTWORK MT ROMANCE CENTENNIAL ART PRIZE 2011 TITLE: GONE FISHING	595.00
27380	02/06/2011	AUSCOINSWEST	FORTS MERCHANDISE	643.50
27381	02/06/2011	CASH	FLOAT FOR ALBANY CLASSIC	1,000.00
27382	02/06/2011	EAGLE BOYS PIZZA	CATERING	56.00
27383	02/06/2011	BASIL JAYATILAKA	ADJUDICATORS FEE	2,720.00
27384	02/06/2011	PETTY CASH - FORTS	PETTY CASH REIMBURSEMENT FORTS	131.15
27385	02/06/2011	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	3,869.71
27386	02/06/2011	WATER CORPORATION	WATER USAGE CHARGES	256.10
27387	02/06/2011	WORKSAFE WESTERN AUSTRALIA	COVERSION OF HIGH RISK LICENCES X 9	441.00
27388	02/06/2011	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	PERMIT CHIPANA DRIVE FORESHORE	50.00
27389	02/06/2011	DEPARTMENT OF JUSTICE - FINES ENFORCEMENT	UNPAID OUTSTANDING INFRINGEMENTS	3,999.00
27390	09/06/2011	AMP FLEXIBLE LIFETIME SUPER PLAN	Superannuation contributions	1,331.40
27391	09/06/2011	HESTA SUPER FUND	Superannuation contributions	1,245.20
27392	09/06/2011	HOSTPLUS PTY LTD	Superannuation contributions	169.67

AGENDA ITEM 4.1 REFERS

27393	09/06/2011 MLC NOMINEES PTY LIMITED	Superannuation contributions	705.37
27394	09/06/2011 NATIONAL MUTUAL RETIREMENT FUND	Superannuation contributions	521.70
27395	09/06/2011 PERPETUAL WEALTH FOCUS SUPER PLAN	Superannuation contributions	1,193.07
27396	09/06/2011 IOOF GLOBAL ONE (EX SKANDIA GLOBAL)	Superannuation contributions	203.27
27397	09/06/2011 IOOF GLOBAL ONE (EX SKANDIA GLOBAL)	Superannuation contributions	1,139.40
27398	09/06/2011 IOOF GLOBAL ONE (EX SKANDIA GLOBAL)	Superannuation contributions	515.46
27399	09/06/2011 TOWER TRUST LIMITED	Superannuation contributions	440.34
27400	09/06/2011 UNI SUPER	Superannuation contributions	359.70
27401	09/06/2011 DEPARTMENT OF TRANSPORT	BULK VEHICLE REGISTRATIONS FOR 2011/12	16,762.95
27402	09/06/2011 GFI ASIA PACIFIC PTY LTD (EMTD PTYLTD)	GFI Events Manager 2011 - 40 Server license (and GFI LANguard 15 IP license)	8,032.42
27403	09/06/2011 WATER CORPORATION	WATER USAGE CHARGES VARIOUS LOCATIONS	3,379.45
27404	10/06/2011 CASH	VOLUNTEER BBQ - 2011 ALBANY CLASSIC MOTOR EVENT	2,000.00
27405	10/06/2011 DEPARTMENT OF TRANSPORT	BULK VEHICLE REGISTRATIONS FOR 2011/12	16,738.40
27406	16/06/2011 COLIN MAY	GUEST SPEAKER FOR DISABILITY AWARENESS TRAINING	100.00
27407	16/06/2011 S TURNBALL	REFUND SWIM SCHOOL FEE - ZYAH TRUNBALL	74.70
27408	16/06/2011 BRIAN & ANDREA CAMPBELL	REIMBURSE OVERPAYMENT ON APPLICATION FEE FOR PLANNING CONSENT FOR 21 WYLIE CRES P2115124	1,725.00
27410	16/06/2011 CANNING BRIDGE AUTO LODGE	ACCOMMODATION 2 NIGHTS - RECORDS TRAINING	207.50
27411	16/06/2011 HISTORIC HOUSES TRUST OF NSW	EXHIBITION FEE - SMALLTOWN	1,650.00
27412	16/06/2011 PETTY CASH - ALBANY REGIONAL DAY CARE CENTRE	PETTY CASH REIMBURSEMENT	204.50
27413	16/06/2011 TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	11,345.93
27414	16/06/2011 VODAFONE PTY LTD	TELEPHONE CHARGES	48.99
27415	16/06/2011 WATER CORPORATION	WATER CONSUMPTION VARIOUS LOCATIONS	1,113.90
27416	16/06/2011 PETTY CASH - ALBANY AQUATIC AND LEISURE CENTRE	UMPIRE FEES	1,500.00
		TOTAL	\$88,977.46

AGENDA ITEM 4.1 REFERS

EFT	Date	Name	Description	Amount
EFT67700	27/05/2011	ALBANY CHAMBER OF COMMERCE & INDUSTRY	POST BUDGET 2011 LUNCHEON - MAYOR TO ATTEND	38.50
EFT67701	27/05/2011	ALBANY EISTEDDFOD COMMITTEE INCORPORATED	REIMBURSEMENT FOR THE FLIGHT ARRANGEMENT FOR DR BASIL JAYATILIKA, ADJUDICATOR FOR THE CITY OF ALBANY MUSIC EISTEDDFOD 2011 (17-20 MAY 2011) THROUGH HARVEY WORLD TRAVEL	399.40
EFT67702	27/05/2011	WESTERN POWER CORPORATION	SP034304 11 FREDERICK STREET ALBANY WORK IN VICINITY OF WP ASSETS	7,391.10
EFT67705	02/06/2011	10 POINT PRINT	A5 BOOKLETS	230.00
EFT67706	02/06/2011	ABA SECURITY	SECURITY SERVICES	264.00
EFT67707	02/06/2011	ABBOTTS LIQUID SALVAGE PTY LTD	LIQUID WASTE	50.00
EFT67708	02/06/2011	ACE ROADSIDE PRODUCTS	GUIDE POSTS METAL	13,585.00
EFT67709	02/06/2011	ACTIV FOUNDATION INC.	COTTON RAGS	54.00
EFT67710	02/06/2011	AD CONTRACTORS PTY LTD	CONTRACT C10015 PROGRESS CLAIM 3 LOWER KING ROAD	91,524.15
EFT67711	02/06/2011	ADVERTISER PRINT	BUSINESS CARDS	60.00
EFT67712	02/06/2011	AIT SPECIALISTS PTY LTD	PREFESSIONAL SERVICES RENDERED	10,789.35
EFT67713	02/06/2011	ALBANY SECURITY SUPPLIES	SECURITY SUPPLIES	45.00
EFT67714	02/06/2011	ALBANY TOYOTA	VEHICLE PARTS/MAINTENANCE - P863	80.00
EFT67715	02/06/2011	ALBANY HYDRAULICS	VEHICLE PARTS - P70	17.42
EFT67716	02/06/2011	ALBANY FARM TREE NURSERY	PLANTS/NURSERY ITEMS	120.00
EFT67717	02/06/2011	ALBANY GATEWAY INCORPORATED	ONLINE ADVERTISING	330.00
EFT67718	02/06/2011	ALBANY STOCKFEEDS	WORMING PELLETS - RANGERS	26.50
EFT67719	02/06/2011	ALBANY CAR STEREO	VEHICLE PARTS/MAINTENANCE	99.00
EFT67720	02/06/2011	ALBANY OFFICE PRODUCTS - NORTH ROAD	STATIONERY	257.90
EFT67721	02/06/2011	ALBANY NEWS DELIVERY	NEWSPAPER DELIVERIES	11.20
EFT67722	02/06/2011	ALBANY OFFICE PRODUCTS - ALAC	STATIONERY	129.00
EFT67723	02/06/2011	ALBANY OFFICE PRODUCTS - DAYCARE	STATIONERY	96.85
EFT67724	02/06/2011	ALBANY OFFICE PRODUCTS - LIBRARY	STATIONERY	23.15
EFT67725	02/06/2011	ALLIED PUMPS	QUARTERLY SERVICE SEWER PUMP AT ELLEN COVE	437.80
EFT67726	02/06/2011	AMITY PAINTING & DECORATING	PAINTING SERVICES	6,270.00
EFT67727	02/06/2011	PAPERBARK MERCHANTS (FORMERLY ANGUS AND ROBERTSON BOOK WORLD)	NEWSPAPERS/BOOKS/MAGAZINES/STATIONERY	194.50
EFT67728	02/06/2011	ANNETTE DAVIS	CONSULTANT SERVICES COA ART PRIZE	4,000.00
EFT67729	02/06/2011	ATC WORK SMART	CASUAL LABOUR HIRE	4,386.62
EFT67730	02/06/2011	BALL BODY BUILDERS	CONCRETE CHAMBERS	7,518.10
EFT67731	02/06/2011	BARNESBY FORD	VEHICLE PARTS	137.89
EFT67732	02/06/2011	BENARA NURSERIES	PLANTS/NURSERY ITEMS	903.55
EFT67733	02/06/2011	ADVANCED TRAFFIC MANAGEMENT	TRAFFIC CONTROL	5,186.99
EFT67734	02/06/2011	BEST OFFICE SYSTEMS	PHOTOCOPIER TONER	496.36
EFT67735	02/06/2011	ALBANY BITUMEN SPRAYING	REINSTATE CROSSOVERS	32,596.40

AGENDA ITEM 4.1 REFERS

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EFT67736	02/06/2011 BLACKWOODS	SAFETY GEAR	1,894.37
EFT67737	02/06/2011 ALBANY BOBCAT SERVICES	RANGE COURT ROAD - BOBCAT HIRE	520.00
EFT67738	02/06/2011 BUNNINGS BUILDING SUPPLIES PTY LTD	GAS REFILL ALAC	64.67
EFT67739	02/06/2011 CAMLYN SPRINGS WATER DISTRIBUTORS	WATER REFILLS	708.00
EFT67740	02/06/2011 CARDNO (WA) PTY LTD	DRAINAGE ASSET PROJECT	3,879.98
EFT67741	02/06/2011 J & S CASTLEHOW ELECTRICAL SERVICES	ELECTRICAL	14,064.11
EFT67743	02/06/2011 CLARK TRANSPORT	TRANSPORT CHARGES	132.00
EFT67744	02/06/2011 COCA-COLA AMATIL PTY LTD	DRINK MACHINE SUPPLIES	1,210.43
EFT67745	02/06/2011 COLES SUPERMARKETS AUSTRALIA PTY LTD	GROCERIES	542.83
EFT67746	02/06/2011 COURIER AUSTRALIA	FREIGHT COSTS	294.78
EFT67747	02/06/2011 COVENTRYS	SPARE PARTS/MAINTENANCE	340.15
EFT67748	02/06/2011 DOWNER EDI WORKS PTY LTD	COLDMIX	1,136.26
EFT67749	02/06/2011 HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SUPPLIES	804.69
EFT67750	02/06/2011 THE LAMINEX GROUP (CULLITY'S)	PINE DECKING	1,134.69
EFT67751	02/06/2011 AL CURNOW HYDRAULICS	HOSE SUPPLIES	479.03
EFT67752	02/06/2011 CYNERGIC COMMUNICATIONS	WEBSITE SERVICE CHARGES	493.90
EFT67753	02/06/2011 D & K ENGINEERING	REPAIRS/MAINTENANCE	2,608.10
EFT67754	02/06/2011 MICHELLE DAYMAN	EXPENSE REIMBURSEMENT	158.00
EFT67755	02/06/2011 MICHELLE DAYMAN EVENTS	ALBANY CLASSIC	2,500.00
EFT67756	02/06/2011 LANDGATE	RECTIFIED AERIAL IMAGERY	409.20
EFT67758	02/06/2011 DICK SMITH ELECTRONICS	HEADPHONES	49.98
EFT67759	02/06/2011 THE DISK DOCTOR PTY LIMITED	PADS FOR DISK DR PRO	145.19
EFT67760	02/06/2011 DORMA AUTOMATICS PTY LTD	ELECTRICAL MAINT/REPAIRS	264.00
EFT67761	02/06/2011 EVERTRANS	MODIFICATIONS TO EWP TRUCK - P227	8,415.00
EFT67762	02/06/2011 EYERITE SIGNS	LARGE SIGNS	781.00
EFT67763	02/06/2011 FARM FRESH WHOLESALERS	GROCERIES	143.85
EFT67764	02/06/2011 FIRE AND EMERGENCY SERVICES AUTHORITY OF WESTERN AUSTRALIA	2010/11 ESL QUARTER 4	210,576.54
EFT67765	02/06/2011 FIRE AND EMERGENCY SERVICES AUTHORITY OF WA	FESA DBA ANNUAL MONITORING 2010/11	923.80
EFT67766	02/06/2011 FJ EXCAVATOR SERVICES	EXCAVATOR & TRUCK HIRE	2,228.00
EFT67767	02/06/2011 FORMOSA FLORA, NATIVE SEED SUPPLIER	NATIVE SEED MT CLARENCE	4,471.56
EFT67768	02/06/2011 GORDON WALMSLEY PTY LTD	ALAC CARPARK	232,345.40
EFT67769	02/06/2011 GRANDE FOOD SERVICE	CATERING SUPPLIES ALAC CAFE	407.60
EFT67770	02/06/2011 GREEN SKILLS INC	CASUAL LABOUR HIRE	1,947.00
EFT67771	02/06/2011 GREAT SOUTHERN SAND AND LANDSCAPING SUPPLIES	MOBILISATION AND DEMOBILISATION LOADER, CRUSHER & EXCAVATOR	4,842.20
EFT67772	02/06/2011 GREAT SOUTHERN PACKAGING SUPPLIES	PACKAGING SUPPLIES	2,651.94
EFT67773	02/06/2011 GREENWAY ENTERPRISES	BIO TEK COIR MATTING	5,748.60
EFT67774	02/06/2011 GREAT SOUTHERN TURF	ROLL ON LAWN	650.00
EFT67775	02/06/2011 GREEN MAN MEDIA PRODUCITONS	ALBANY CLASSIC	522.50
EFT67776	02/06/2011 HAEFELI-LYSNAR	SPARE PARTS	114.95

AGENDA ITEM 4.1 REFERS

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EFT67777	02/06/2011 HAYNES ROBINSON	LICENCE SPORTS SHOOTERS ASSOC	1,650.00
EFT67778	02/06/2011 HELEN LEEDER-CARLSON	CREATIVE SENIORS	240.00
EFT67779	02/06/2011 HR SETTLEMENTS	SALE OF ROAD WIDENING LOT 6 BURGOYNE	661.85
EFT67780	02/06/2011 INFRASTRUCT CONTRACTING P/L	TREE REMOVAL	2,414.14
EFT67781	02/06/2011 INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA	DIPLOMA MODULE 9	660.00
EFT67782	02/06/2011 JOHN KINNEAR AND ASSOCIATES	PARKING BAYS LINEWORK	1,105.50
EFT67783	02/06/2011 SIMONE KEANE	ENTERTAINMENT ALBANY CLASSIC	1,000.00
EFT67784	02/06/2011 KLB SYSTEMS	COMPUTER PARTS/MAINTENANCE	484.00
EFT67785	02/06/2011 KNOTTS PLUMBING PTY LTD	PLUMBING REPAIRS/MAINTENANCE	237.05
EFT67786	02/06/2011 LAWRENCE AND HANSON	CONDUIT FOR LOCKYER AVE WORKS	72.33
EFT67787	02/06/2011 LEASE CHOICE	PRINTER LEASE	689.70
EFT67788	02/06/2011 STATE LIBRARY OF WA	LOST AND DAMAGED BOOKS	67.15
EFT67789	02/06/2011 M2 TECHNOLOGY PTY LTD	QUARTERLY INVOICE VOICE SERVICE AGREEMENT	402.60
EFT67790	02/06/2011 ALBANY CITY MOTORS	VEHICLE PARTS	144.37
EFT67791	02/06/2011 METROOF ALBANY	WELDED MESH	66.08
EFT67792	02/06/2011 MIDALIA STEEL PTY LTD	GALVANISED STEEL	90.97
EFT67793	02/06/2011 MIDWEST SECRETARIAL / LABOUR HIRE	CASUAL LABOUR HIRE	2,741.20
EFT67794	02/06/2011 MINNA ENGINEERING	EQUIPMENT MAINTENANCE/REPAIRS	1,870.00
EFT67795	02/06/2011 MISS MAUD SWEDISH HOTEL	ACCOMMODATION & MEAL - LIBRARY STAFF MEMBER X 1 NIGHT	202.25
EFT67796	02/06/2011 MJB INDUSTRIES PTY LTD	REPAIRS/MAINTENANCE	5,668.45
EFT67797	02/06/2011 MT BARKER COMMUNICATIONS	RADIO REPAIRS/MAINTENANCE	5,102.30
EFT67798	02/06/2011 MY PLACE COLONIAL ACCOMMODATION	ACCOMMODATION FMP X 3 NIGHTS	300.00
EFT67799	02/06/2011 ALBANY NEAT AND TRIM LAWNS	GARDENING SERVICES	160.00
EFT67800	02/06/2011 NIKANA CONTRACTING PTY LTD	REMOVAL OF RUBBISH BOAT HARBOUR SKIPS	614.24
EFT67801	02/06/2011 OCLC (UK) LTD	AMLIB STOCKTAKE TRAINING 5/4/2011	921.73
EFT67802	02/06/2011 OCS SERVICES PTY LTD	CLEANING SERVICES FOR MAY 2011	20,146.88
EFT67803	02/06/2011 OPUS INTERNATIONAL CONSULTANTS LTD	LOWER DENMARK RD RE-DESIGN STAGE 2	10,892.64
EFT67804	02/06/2011 CORR ART	ARTISTIC DEVELOPMENT	140.00
EFT67805	02/06/2011 OTIS ELEVATOR COMPANY P/L	LIFT MAINTENANCE	1,417.93
EFT67806	02/06/2011 GARY PETERS	STAFF MILEAGE CLAIM	4.49
EFT67807	02/06/2011 PLANT SUPPLY COMPANY	PLANTS SUPPLY	536.67
EFT67808	02/06/2011 RECHARGE-IT	PRINTER CARTRIDGE - ALAC	88.00
EFT67809	02/06/2011 REEVES AND COMPANY BUTCHERS PTY LTD	MEAT FOR WORKS & SERVICES BBQ	58.00
EFT67810	02/06/2011 REECE PTY LTD	GAS COWL FOR DAYCARE	17.42
EFT67811	02/06/2011 W P REID	ROAD WORKS	2,574.00
EFT67812	02/06/2011 ELIZABETH RICHARDS PTY LTD	BOOKS FOR STOCK	28.60
EFT67813	02/06/2011 RNR CONTRACTING PTY LTD	BITUMEN SEALING	14,175.00
EFT67814	02/06/2011 ROYAL LIFE SAVING SOCIETY AUSTRALIA	MANIKIN CLEANING - TERMINAL PACK ALAC	104.30
EFT67815	02/06/2011 RSM BIRD CAMERON	CONSULTANCY SERVICES	6,743.36
EFT67816	02/06/2011 SHEILAH RYAN	GARDENING SERVICES	480.00

AGENDA ITEM 4.1 REFERS

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EFT67817	02/06/2011 PHIL SHEPHARD	EXPENSE REIMBURSEMENT	440.00
EFT67818	02/06/2011 SIGNS PLUS	MAGNETIC NAME BADGES	107.80
EFT67819	02/06/2011 SKYWEST AIRLINES	CEO ATTENDANCE @ LGMA CONFERENCE	497.70
EFT67820	02/06/2011 SONIC CIVIL	VARIATION WORKS FOR NORTH ROAD	20,027.40
EFT67821	02/06/2011 SOUTHERN ELECTRICS	ELECTRICAL REPAIRS/MAINTENANCE	2,444.22
EFT67822	02/06/2011 SOUTHWAY DISTRIBUTORS (WA) PTY LTD	CATERING GOODS ALAC CAFE	2,261.95
EFT67823	02/06/2011 STATEWIDE BEARINGS	PARTS/MAINTENANCE	5.50
EFT67824	02/06/2011 STIRLING CONFECTIONERY PLUS	SUPPLIES ALAC CAFE	1,367.71
EFT67825	02/06/2011 ALBANY LOCK SERVICE	LOCK SERVICES	779.45
EFT67826	02/06/2011 ALBANY IGA	GROCERIES	46.75
EFT67827	02/06/2011 SYNERGY	ELECTRICITY CHARGES	23,919.52
EFT67828	02/06/2011 T & C SUPPLIES	CEMENT SUPPLIES	1,624.64
EFT67829	02/06/2011 THE NAKED BEAN COFFEE ROASTERS	COFFEE SUPPLIES ALAC	467.00
EFT67830	02/06/2011 THE VEGIE SHOP	GROCERIES	159.47
EFT67831	02/06/2011 TOTAL EDEN	IRRIGATION SUPPLIES	2,048.16
EFT67832	02/06/2011 TOTAL GREEN RECYCLING	E-WASTE RECYCLING	2,634.23
EFT67833	02/06/2011 TRAILBLAZERS	UNIFORMS - ALAC	276.50
EFT67834	02/06/2011 UHY HAINES NORTON	2011 FINANCIAL REPORTING MANUAL	935.00
EFT67835	02/06/2011 VANCOUVER WASTE SERVICES (ARMOGEDIN PTY LTD)	COURSE SAND	42.75
EFT67836	02/06/2011 WATKINS CONTRACTORS	WOODCHIP/MULCH SUPPLIES	4,464.90
EFT67837	02/06/2011 ALBANY & GREAT SOUTHERN WEEKENDER	ADVERTISING	773.13
EFT67838	02/06/2011 WESTRAC EQUIPMENT PTY LTD	SET CUTTING EDGES, BOLTS & NUTS SUIT CAT 930G LOADER - P211	1,157.95
EFT67839	02/06/2011 LANDMARK LIMITED	DOMED TOP BOLLARDS	723.03
EFT67840	02/06/2011 WESTERN AUSTRALIAN PLANNING COMMISSION	RETURN OF COASTWEST GRANT	1,100.00
EFT67841	02/06/2011 WESTERN WORK WEAR	SAFETY WEAR	160.00
EFT67842	02/06/2011 WILSON MACHINERY	VEHICLE PARTS	263.34
EFT67843	02/06/2011 WREN OIL	WASTE DISPOSAL - OIL	150.14
EFT67844	02/06/2011 X-DC PRO AUDIO & LIGHTING	CONCERT STAGING & ROOF RENTAL	5,980.00
EFT67845	02/06/2011 YAKKA PTY LTD	UNIFORMS/SAFETY WEAR	131.17
EFT67846	02/06/2011 ZENITH LAUNDRY	RAGS	66.34
EFT67847	03/06/2011 BERNIE WALSH ART AND DESIGN PTY LTD	SUPPLY ARTWORK FOR ALBANY CLASSIC EVENT POSTER	1,650.00
EFT67848	09/06/2011 ALBANY COMMUNITY HOSPICE	Payroll deductions	51.00
EFT67849	09/06/2011 AMP SUPERANNUATION LIMITED	Superannuation contributions	1,967.38
EFT67850	09/06/2011 AUSTRALIAN TAXATION OFFICE	Payroll deductions	315,005.90
EFT67851	09/06/2011 AUSTRALIAN SERVICES UNION WA BRANCH	Payroll deductions	4,504.50
EFT67852	09/06/2011 AUSTRALIAN PRIMARY SUPERANNUATION FUND	Superannuation contributions	456.60
EFT67853	09/06/2011 AUSTRALIAN SUPER	Superannuation contributions	1,964.48
EFT67854	09/06/2011 AUSTRALIAN ETHICAL SUPERANNUATION FUND	Superannuation contributions	322.47
EFT67855	09/06/2011 BT SUPER FOR LIFE	Superannuation contributions	497.45
EFT67856	09/06/2011 BT SUPER FOR LIFE	Superannuation contributions	531.78

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EFT67857	09/06/2011 CHILD SUPPORT AGENCY	Payroll deductions	287.70
EFT67858	09/06/2011 COLONIAL FIRST STATE ROLLOVER & SUPER FUND	Superannuation contributions	150.10
EFT67859	09/06/2011 COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	966.39
EFT67860	09/06/2011 GENERATIONS PERSONAL SUPER FUND	Payroll deductions	826.73
EFT67861	09/06/2011 GENERATIONS PERSONAL SUPER FUND	Superannuation contributions	84.55
EFT67862	09/06/2011 HBF OF WA	Payroll deductions	1,877.40
EFT67863	09/06/2011 ING INTEGRA SUPER	Superannuation contributions	171.55
EFT67864	09/06/2011 ING ONE ANSWER PERSONAL SUPER	Superannuation contributions	694.86
EFT67865	09/06/2011 MACQUARIE BANK	Payroll deductions	5,480.94
EFT67866	09/06/2011 MACQUARIE BANK LIMITED	Superannuation contributions	3,418.68
EFT67867	09/06/2011 MLC NOMINEES PTY LTD	Superannuation contributions	342.81
EFT67868	09/06/2011 ONEPATH MASTERFUND	Superannuation contributions	1,947.12
EFT67869	09/06/2011 REST SUPERANNUATION	Superannuation contributions	4,717.90
EFT67870	09/06/2011 MARITIME SUPER	Superannuation contributions	212.18
EFT67871	09/06/2011 SPECTRUM SUPER	Superannuation contributions	333.50
EFT67872	09/06/2011 SUMMIT MASTER TRUST PERSONAL SUPERANNUATION PLAN	Superannuation contributions	73.32
EFT67873	09/06/2011 WA LOCAL GOVT SUPERANNUATION	Superannuation contributions	153,877.66
EFT67874	09/06/2011 WAYNE JOHN STEAD PTY LTD SUPERANNUATION FUND	Superannuation contributions	366.46
EFT67875	09/06/2011 WESTSCHEME	Superannuation contributions	4,552.90
EFT67876	09/06/2011 ABBOTTS LIQUID SALVAGE PTY LTD	PUMP OUT TORBAY INLET LONG DROP	175.00
EFT67877	09/06/2011 AD CONTRACTORS PTY LTD	Litres of catamol for rural patching truck/HEAVY EQUIPMENT HIRE	2,444.00
EFT67878	09/06/2011 ASSOCIATION FOR THE BLIND OF WESTERN AUSTRALIA	DIGITAL TALKING BOOKS AND USB STORAGE DRIVES LIBRARY	1,826.00
EFT67879	09/06/2011 AIR-BORN AMUSEMENTS	CLASSIC EVENT AMUSEMENT HIRE	4,114.00
EFT67880	09/06/2011 ALBANY VALUATION SERVICES	VALUATION FEE	440.00
EFT67881	09/06/2011 ALBANY FARM TREE NURSERY	Supply of plants as requested	629.20
EFT67882	09/06/2011 ALBANY SOIL AND CONCRETE TESTING	GEOTECHNICAL INVESTIGATION	7,054.30
EFT67883	09/06/2011 ALBANY V-BELT AND RUBBER	FILTERS/VEHICLE PARTS	1,220.66
EFT67884	09/06/2011 ALBANY GATEWAY INCORPORATED	ONLINE ADVERTISING CLASSIC	55.00
EFT67885	09/06/2011 ALBANY STOCKFEEDS	ANIMAL FOOD SUPPLIES	84.50
EFT67886	09/06/2011 ALBANY AUTO 1	SEAT COVERS P3252	45.00
EFT67887	09/06/2011 ALBANY PSYCHOLOGICAL SERVICES	EMPLOYEE CONSULTATIONS	528.00
EFT67888	09/06/2011 ALBANY MILK DISTRIBUTORS	MILK DELIVERIES	617.49
EFT67889	09/06/2011 ALBANY FILTERCLEAN	FILTER CHANGE	28.00
EFT67890	09/06/2011 ALBANY OFFICE PRODUCTS - ALAC	STATIONERY SUPPLIES	302.80
EFT67891	09/06/2011 ALBANY OFFICE PRODUCTS - VAC	STATIONERY SUPPLIES	50.00
EFT67892	09/06/2011 ALBANY OFFICE PRODUCTS - LIBRARY	STATIONERY SUPPLIES	26.30
EFT67893	09/06/2011 ALL EVENTS PROSOUND HIRE	CLASSIC EVENT AUDIO PRODUCTION FOR ANNOUNCING	4,871.00
EFT67894	09/06/2011 ALLIED PUMPS	REMEDIAL WORKS AT ELLEN COVE PUMP STATION	1,371.15
EFT67895	09/06/2011 ANDIMAPS	ADVERTISING - ALBANY STREET GUIDE 2011	400.00

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EFT67896	09/06/2011 ARTCRAFT PTY LTD	ASSORTED SIGNAGE	2,304.28
EFT67897	09/06/2011 ATC WORK SMART	CASUAL STAFF	4,475.06
EFT67898	09/06/2011 AUSSIE DRAWCARDS PTY LTD	GREAT SOUTHERN SERVICE QUARTERLY SERVICE FEES JUNE/JULY & AUGUST 2011	169.50
EFT67899	09/06/2011 AUSTRALIA POST	POSTAGE/AGENCY FEES	193.31
EFT67900	09/06/2011 BT EQUIPMENT PTY LTD	VEHICLE PARTS	365.13
EFT67901	09/06/2011 BENNETTS BATTERIES	BATTERY PURCHASES	140.80
EFT67902	09/06/2011 ADVANCED TRAFFIC MANAGEMENT	TRAFFIC CONTROL	4,055.88
EFT67903	09/06/2011 JON BERRY	REIMBURSEMENT FOR MBA UNIT (COMMUNICATIONS IN MANAGEMENT TRI 1 2011)	1,850.00
EFT67904	09/06/2011 BEST OFFICE SYSTEMS	PHOTOCOPIER CHARGES	672.82
EFT67905	09/06/2011 ALBANY BITUMEN SPRAYING	BACKFILL KERBS	16,247.00
EFT67906	09/06/2011 ALBANY BOBCAT SERVICES	BOBCAT HIRE PARADE STREET	1,840.00
EFT67907	09/06/2011 BOOKEASY AUSTRALIA PTY LTD	EXTRA GENERAL SALES TRAINING SESSION MAY 2011	363.00
EFT67908	09/06/2011 BUILDING AND CONSTRUCTION IND TRAINING FUND	BCIFT LEVY FOR THE MONTH OF MAY 2011	16,864.27
EFT67909	09/06/2011 BUILDERS REGISTRATION BOARD	BRB LEVY FOR THE MONTH OF MAY 2011	2,380.00
EFT67910	09/06/2011 BUNNINGS BUILDING SUPPLIES PTY LTD	ANNUAL WORKSHOP PROGRAM - VAC	29.80
EFT67911	09/06/2011 CAMLYN SPRINGS WATER DISTRIBUTORS	WATER CONTAINER REFILLS	60.00
EFT67912	09/06/2011 CAPE AGENCIES	FUEL SUPPLIES WELLSTEAD B/BRIG	113.20
EFT67913	09/06/2011 CARDNO (WA) PTY LTD	SANFORD ROAD UPGRADE	7,079.60
EFT67914	09/06/2011 J & S CASTLEHOW ELECTRICAL SERVICES	ELECTRICAL REPAIRS	621.50
EFT67915	09/06/2011 SYNERGY GRAPHICS	COMMUNITY CALENDAR WORK FOR 2011/12	1,485.00
EFT67916	09/06/2011 CJD EQUIPMENT PTY LTD	VEHICLES PARTS/MAINTENANCE	208.67
EFT67917	09/06/2011 BIS CLEANAWAY LIMITED	RUBBISH REMOVAL CONTRACT	12,842.65
EFT67918	09/06/2011 COLES SUPERMARKETS AUSTRALIA PTY LTD	GROCERIES	31.39
EFT67919	09/06/2011 COVENTRYS	VEHICLE PARTS/MAINTENANCE	669.41
EFT67920	09/06/2011 AL CURNOW HYDRAULICS	VEHICLE PARTS/MAINTENANCE	440.58
EFT67921	09/06/2011 SILVIO DE AGOSTINI	GUEST SPEAKER DISABILITY AWARENESS TRAINING	100.00
EFT67922	09/06/2011 35 DEGREES SOUTH	SURVEY WORKS LOCKYER AVE & BROOKS GARDENS	2,310.00
EFT67923	09/06/2011 LANDGATE	EXTRACTION OF CROWN RESERVE DATA	153.45
EFT67924	09/06/2011 DEPARTMENT OF TRANSPORT	CITY OF ALBANY LOCAL PLANNING SCHEME	71.50
EFT67925	09/06/2011 DES PTY LTD	DOCUMENT CARRIER FOR LIBRARY	503.31
EFT67926	09/06/2011 DOLPHIN LODGE	2 nights accomodation - Jasmin and Nathan Rouw 18th & 19th May 2011	180.00
EFT67927	09/06/2011 DOWN TO EARTH TRAINING & ASSESSING	'White Card' on-line for Melissa Fone	75.00
EFT67928	09/06/2011 SIMON EDWARDS	AIR BP CALL OUT REIMBURSEMENTS	9.95
EFT67929	09/06/2011 ELLEKER GENERAL STORE	FUEL PURCHASES	63.87
EFT67930	09/06/2011 ESRI AUSTRALIA PTY LTD	ARCGIS SPATIAL ANALYST 10 SU	7,337.00
EFT67931	09/06/2011 EYERITE SIGNS	5 X SINGLE SIDED ALUCOBOND DIGITALLY PRINTED FACES WITH UV PROTECTION - DOMESTIC RURAL WASTE SERVICE PASS	1,069.20
EFT67932	09/06/2011 FARMERS CENTRE (1978) PTY LTD	VEHICLE PARTS	428.15

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EFT67933	09/06/2011 FIRE AND EMERGENCY SERVICES AUTHORITY OF WA	FESA DBA ANNUAL MONITORING FEE FOR 2010/11	1,861.12
EFT67934	09/06/2011 BEST WESTERN MOTEL & APARTMENTS	Nights accomodation - Tues 17th May 2011 Mr & Mrs Rouw	131.80
EFT67935	09/06/2011 SAMALA GHOSH	GUEST SPEAKER DISABILITY AWARENESS TRAINING	100.00
EFT67936	09/06/2011 GLOBAL CONSOLIDATED INVESTMENTS PTY LTD	Rates refund for assessment A143721	28.50
EFT67937	09/06/2011 GOAD RESOURCES PTY LTD	Transport truck to Pickles Auctions at Forrestfield	1,336.50
EFT67938	09/06/2011 GRANT THORNTON AUSTRALIA LIMITED	INTERIM AUDIT FEE FOR YEAR ENDED 30 JUNE 2011	5,500.00
EFT67939	09/06/2011 GREAT SOUTHERN GROUP TRAINING	CASUAL LABOUR	1,875.98
EFT67940	09/06/2011 GREAT SOUTHERN PACKAGING SUPPLIES	CLEANING ITEMS	686.84
EFT67941	09/06/2011 GREAT SOUTHERN LIQUID WASTE	TRANSFER WASTE OIL EMU POINT TO HANRAHAN WASTE OIL TANKS	1,056.00
EFT67942	09/06/2011 HARLEY GLOBAL	Full feature survey of coastal erosion - Emu Point	2,739.00
EFT67943	09/06/2011 HAYNES ROBINSON	LEGAL COSTS - ROAD RESERVE LOT 33 ROBERTS ROAD	1,849.61
EFT67944	09/06/2011 HELEN LEEDER-CARLSON	CREATIVE SENIORS ART CLASSES	240.00
EFT67945	09/06/2011 HUDSON HENNING AND GOODMAN	LEGAL COSTS - GOVERNANCE ADVICE	3,671.25
EFT67946	09/06/2011 INFORMA AUSTRALIA PTY LTD	YEARLY SUBSCRIPTION CIVIL CONTRACTORS FEDERATION, EARTHMOVER & CIVIL CONTRACTOR	231.00
EFT67947	09/06/2011 INFRASTRUCT CONTRACTING P/L	PRUNING OF TREES FOR WESTERN POWER CLEARANCES	737.00
EFT67948	09/06/2011 INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA	DIPLOMA MODULE 8: AUSTIN ROGERSON - URBAN & REGIONAL PLANNING	660.00
EFT67949	09/06/2011 JOHN ALEXANDER JAMIESON	SURVEY WORKS AS DIRECTED AND REQUIRED ON NORTH RD/BARNESBY DVE/BEAUFORT RD/LION ST	14,567.30
EFT67950	09/06/2011 FAILEEN JAMES	BALANCE OWING FOR INTERVIEW REIMBURSEMENTS	15.50
EFT67951	09/06/2011 JOLLY JOHNS	COLECTION OF STAGE AND PORTABLE TOILET COLLINGWOOD OVAL AND AWARE CENTRE	1,056.00
EFT67952	09/06/2011 JOSEPHINE'S EDUTAINMENT	JOSEPHINE & GIGGLES CHILDRENS ENTERTAINMENT CLASSIC EVENT	2,200.00
EFT67953	09/06/2011 JUST SEW EMBROIDERY	LOGOS FOR ALAC POLOS	257.40
EFT67954	09/06/2011 JUST A CALL DELIVERIES	INTERNAL MAIL DELIVERY	964.70
EFT67955	09/06/2011 KEN FREEGARD FILTER CLEANING	FILTER SUPPLIES	17.50
EFT67956	09/06/2011 LES MILLS ASIA PACIFIC	INSTRUCTOR TRAINING	2,893.00
EFT67957	09/06/2011 CALTEX ENERGY WA	FUEL PURCHASES	53,602.36
EFT67958	09/06/2011 LOWER KING LIQUOR & GENERAL STORE	KALGAN BUSHFIRE BRIGADE FUEL PURCHASES	247.45
EFT67959	09/06/2011 ALBANY PARTY HIRE	ALBANY CLASSIC EQUIPMENT HIRE	1,533.00
EFT67960	09/06/2011 ALBANY CITY MOTORS	VEHICLE PARTS/MAINTENANCE	30.40
EFT67961	09/06/2011 MATT GOODWIN PLUMBING & GAS	REPAIRS TO ALAC SPA	1,313.50
EFT67962	09/06/2011 MIDALIA STEEL PTY LTD	STEEL SUPPLIES - EMU POINT	60.51
EFT67963	09/06/2011 JOHN MOIR	RUBBISH REMOVAL FROM CAPE RICHE MAY 2011	600.00
EFT67964	09/06/2011 OCS SERVICES PTY LTD	CLEANING SERVICES	560.00
EFT67965	09/06/2011 OKEEFE'S PAINTS	PAINT SUPPLIES	324.33
EFT67966	09/06/2011 ORANA CINEMAS ALBANY	CINEMA ADVERTISING 10/3/2011 - 4/5/2011	280.00
EFT67967	09/06/2011 AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	LICENCE FEES	564.30
EFT67968	09/06/2011 PETER GRAHAM AND COMPANY LTD	SLOW RELEASE FERTILISER FOR CENTENNIAL OVAL	1,475.30

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EFT67969	09/06/2011	PLANET FOOTPRINT	PLANET FOOTPRINT SUBSCRIPTION	3,795.00
EFT67970	09/06/2011	ROYAL LIFE SAVING SOCIETY AUSTRALIA	SWIM CERTIFICATES	45.00
EFT67971	09/06/2011	SEEK LIMITED	SEEK JOB AD FINANCIAL ACCOUNTANT	429.00
EFT67972	09/06/2011	SERENITY PARK	DISPOSAL OF DOGS	330.00
EFT67973	09/06/2011	SITEART PTY LTD	The repair of Rubber Softfall that was damaged by fire, at Clifton Street Playground	6,022.50
EFT67974	09/06/2011	SKILL HIRE WA PTY LTD	CASUAL STAFF	1,513.16
EFT67975	09/06/2011	SOUTHERN ELECTRICS	ELECTRICAL REPAIRS/MAINTENANCE	6,438.08
EFT67976	09/06/2011	SOUTHERN TOOL & FASTENER CO	HARDWARE SUPPLIES	143.74
EFT67977	09/06/2011	SOUTHWAY DISTRIBUTORS (WA) PTY LTD	CATERING SUPPLIES	917.51
EFT67978	09/06/2011	SOUTHCOAST SECURITY SERVICE	SECURITY SERVICES	9,630.32
EFT67979	09/06/2011	DEPARTMENT OF PREMIER & CABINET	GOVERNMENT GAZETTE ADVERTISING	127.00
EFT67980	09/06/2011	STATEWIDE BEARINGS	VEHICLE PARTS	15.40
EFT67981	09/06/2011	SUBWAY	PLATTER FOR DYNAMIC MEETING	60.00
EFT67982	09/06/2011	ALBANY LOCK SERVICE	Replacement of two door handles at the North Rd Admin office	311.45
EFT67983	09/06/2011	SYNERGY	STREET LIGHTING CHARGES 22/4/2011 - 24/5/2011	45,687.24
EFT67984	09/06/2011	T & C SUPPLIES	HARDWARE SUPPLIES	352.37
EFT67985	09/06/2011	TOLL PRIORITY	COURIER SERVICES	3,208.52
EFT67986	09/06/2011	TOTAL EDEN	SUPPLY OF GRUNDFOSS PUMPS FOR HOSPICE BORE	2,566.10
EFT67987	09/06/2011	TRUCKLINE	VEHICLE PARTS	311.90
EFT67988	09/06/2011	ALBANY TYREPOWER	TYRE REPAIRS/MAINTENANCE	4,257.40
EFT67989	09/06/2011	VANCOUVER WASTE SERVICES (ARMOGEDIN PTY LTD)	2MM METAL DUST	822.50
EFT67990	09/06/2011	VISITOR CENTRE ASSOCIATION OF WESTERN AUSTRALIA	VISITOR CENTRE ASSOCIATION OF WA MEMBERSHIP 2011-12	750.00
EFT67991	09/06/2011	ALBANY & GREAT SOUTHERN WEEKENDER	ADVERTISING	1,014.20
EFT67992	09/06/2011	WELLSTEAD COMMUNITY RESOURCE CENTRE INC.	PRINTING & TELEPHONE CHARGES	17.60
EFT67993	09/06/2011	WELLSTEAD AUTOMOTIVE SERVICES	WELLSTEAD FIRE TRUCK PARTS/SERVICE	412.50
EFT67994	09/06/2011	LANDMARK LIMITED	WOOL BALES	72.01
EFT67995	09/06/2011	LORRAINE WOLFE	GUEST SPEAKER FOR DISABILITY AWARENESS TRAINING	110.00
EFT67996	09/06/2011	YAKKA PTY LTD	SAFETY WEAR	54.62
EFT67997	09/06/2011	ZAP CIRCUS	INTERACTIVE STAGE SHOW FOR CLASSIC EVENT	2,280.00
EFT67998	16/06/2011	ABA SECURITY	EMU POINT SWITCHBOARD	13,200.00
EFT67999	16/06/2011	ABBOTTS LIQUID SALVAGE PTY LTD	PUMP OUT ENVIRO LOO AT LOWLANDS BEACH	495.00
EFT68000	16/06/2011	ACTIV FOUNDATION INC.	COTTON RAGS	20.00
EFT68001	16/06/2011	AD CONTRACTORS PTY LTD	ADDITIONAL FIELD SURVEYS ON RANGE CRT RD [182341]	4,320.25
EFT68002	16/06/2011	AGCRETE ALBANY	SEAT ENDS	1,056.00
EFT68003	16/06/2011	EDENBORN PTY LTD	MOWING SERVICES	4,401.80
EFT68004	16/06/2011	ALBANY FARM TREE NURSERY	PLANT/NURSERY ITEMS	105.60
EFT68005	16/06/2011	ALBANY V-BELT AND RUBBER	FILTERS/VEHICLE PARTS	276.20
EFT68006	16/06/2011	ALBANY STATIONERS	STATIONERY ITEMS	60.60
EFT68007	16/06/2011	COASTAL CRANES ALBANY	MOBILE CRANE HIRE	539.00

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EFT68008	16/06/2011 ALBANY REFRIGERATION	SUPPLY AND INSTALL AIR CONDITIONER	4,138.50
EFT68009	16/06/2011 ALBANY OFFICE PRODUCTS - NORTH ROAD	STATIONERY ITEMS	246.90
EFT68010	16/06/2011 ALBANY OFFICE PRODUCTS - LIBRARY	STATIONERY SUPPLIES	79.50
EFT68011	16/06/2011 AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY	1,098.49
EFT68012	16/06/2011 PAPERBARK MERCHANTS (FORMERLY ANGUS AND ROBERTSON BOOK WORLD)	RESOURCES FOR FMP SESSIONS	231.62
EFT68013	16/06/2011 ARDESS NURSERY	AUSTRALIAN CITIZENSHIP CEREMONY - NATIVE SEEDLINGS	112.65
EFT68014	16/06/2011 ARTCRAFT PTY LTD	SIGNAGE	3,126.20
EFT68015	16/06/2011 ATC WORK SMART	LABOUR HIRE	3,307.65
EFT68016	16/06/2011 AURORA ENVIRONMENTAL	CONSULTING SERVICES - 142 FRENCHMAN BAY RD	440.00
EFT68017	16/06/2011 AUSTRALIA POST	POSTAL CHARGES	4,216.93
EFT68018	16/06/2011 AUSTRAL MERCANTILE COLLECTIONS PTY LTD	RATES COLLECTION COSTS	420.28
EFT68019	16/06/2011 AUSTSWIM LTD	CONFERENCE ENROLMENT	175.00
EFT68020	16/06/2011 BT EQUIPMENT PTY LTD	HARDWARE/TOOL SUPPLIES	1,748.97
EFT68021	16/06/2011 ADVANCED TRAFFIC MANAGEMENT	TRAFFIC CONTROL	3,893.08
EFT68022	16/06/2011 BERTOLA HIRE SERVICES ALBANY PTY LTD	CHEMICAL TOILET HIRE	556.60
EFT68023	16/06/2011 BLOOMIN FLOWERS	FLOWERS FOR LETITIA STONE	55.00
EFT68024	16/06/2011 ALBANY BOBCAT SERVICES	BOBCAT HIRE FOR TRAIL REPAIR ON HARE STREET & ROBERTS ROAD	2,760.00
EFT68025	16/06/2011 BOC GASES AUSTRALIA LIMITED	GAS RENTAL	205.07
EFT68026	16/06/2011 BOOEASY AUSTRALIA PTY LTD	BOOEASY BOOKING RETURNS	1,519.23
EFT68027	16/06/2011 BRAINSTORM TECHNOLOGY	NEW COMPUTER FOR NEIGHBOURHOOD WATCH	1,993.39
EFT68028	16/06/2011 BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE SUPPLIES	38.88
EFT68029	16/06/2011 C&C MACHINERY CENTRE	VEHICLE MAINTENANCE/PARTS	11.35
EFT68030	16/06/2011 CAMTRANS ALBANY PTY LTD	Supply of 379 m2 (33 Packs) of Stonewash Helenastone Charcoal for Lockyer ave	18,481.65
EFT68031	16/06/2011 CARDNO (WA) PTY LTD	SANFORD RD UPGRADE	2,932.60
EFT68032	16/06/2011 J & S CASTLEHOW ELECTRICAL SERVICES	ELECTRICAL SUPPLIES	2,573.23
EFT68033	16/06/2011 CID EQUIPMENT PTY LTD	VEHICLE PARTS	607.00
EFT68034	16/06/2011 BIS CLEANAWAY LIMITED	RUBBISH REMOVAL CONTRACT	227,993.06
EFT68035	16/06/2011 COCA-COLA AMATIL PTY LTD	CATERING SUPPLIES	757.67
EFT68036	16/06/2011 SUE CODEE	Design of alternate (developed - enhanced) Library logo from concept to completed graphic work.	916.00
EFT68037	16/06/2011 COLQUHOUNS FREMANTLE BAG COMPANY	BAG POLY SAND UV	759.00
EFT68038	16/06/2011 COLES SUPERMARKETS AUSTRALIA PTY LTD	GROCERIES	882.29
EFT68039	16/06/2011 COURIER AUSTRALIA	COURIER/FREIGHT CHARGES	754.13
EFT68040	16/06/2011 COVENTRYS	VEHICLE PARTS	417.62
EFT68041	16/06/2011 CRUMPS CANVAS	BANNER REPAIRS	126.50
EFT68042	16/06/2011 DOWNER EDI WORKS PTY LTD	HOTMIX SUPPLY	616.52
EFT68043	16/06/2011 HOLCIM (AUSTRALIA) PTY LTD	SUPPLY AND DELIVERY ROAD BASE	267.70

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EFT68044	16/06/2011 C T MANAGEMENT GROUP	Review and update the Post Closure Management Plan for the South Stirlings Waste Facility	3,850.00
EFT68045	16/06/2011 AL CURNOW HYDRAULICS	SPARE PARTS	5.17
EFT68046	16/06/2011 D & K ENGINEERING	VEHICLE REPAIRS/MAINTENANCE	1,071.40
EFT68047	16/06/2011 DATA #3 LIMITED	SHADOWPROTECT MAINTENANCE RENEWAL ON DESKTOP EDITION 3 YEAR	140.67
EFT68048	16/06/2011 35 DEGREES SOUTH	KERB LINES NORTH ROAD	1,265.00
EFT68049	16/06/2011 LANDGATE	GROSS RENTAL VALUATIONS	2,232.80
EFT68050	16/06/2011 DEPARTMENT OF TRANSPORT	ANNUAL JETTY LICENCE	65.30
EFT68051	16/06/2011 G & M DETERGENTS & HYGIENE SERVICES ALBANY	HYGIENE CONTRACT	1,492.81
EFT68052	16/06/2011 JON & GRYSTJE DOUST	FMP SESSION 2 - JON DOUST	275.00
EFT68053	16/06/2011 DVA FABRICATIONS	CURVED OVERLAY OPAC STAND AND END PANEL GREEN & RED	1,185.00
EFT68054	16/06/2011 FARM FRESH WHOLESALERS	CATERING SUPPLIES ALAC	422.00
EFT68055	16/06/2011 HAYLEY FLETCHER	EXHIBITION SET UP	62.50
EFT68056	16/06/2011 FLIPS ELECTRICS	ELECTRICAL MAINTENANCE	3,184.50
EFT68057	16/06/2011 FORPARK AUSTRALIA	HOOKS	167.20
EFT68058	16/06/2011 GALLERY 500	PAINTING SUPPLIES	168.59
EFT68059	16/06/2011 GRACE REMOVALS GROUP	RELOCATION OF ART FOR COA ART PRIZE 2011	1,925.00
EFT68060	16/06/2011 GRANDE FOOD SERVICE	CATERING SUPPLIES ALAC	227.41
EFT68061	16/06/2011 GREEN SKILLS INC	LABOUR HIRE BUSHCARE WEED TREATMENT	8,793.95
EFT68062	16/06/2011 GREAT SOUTHERN PERSONNEL	GARDENING/GROUND SERVICES	91.97
EFT68063	16/06/2011 GREAT SOUTHERN PACKAGING SUPPLIES	CLEANING GOODS	1,327.17
EFT68064	16/06/2011 GREAT SOUTHERN TURF	ROLL ON LAWN	1,000.00
EFT68065	16/06/2011 GSM AUTO ELECTRICAL	VEHICLE PARTS/MAINTENANCE	25.80
EFT68066	16/06/2011 PROTECTOR FIRE SERVICES PTY LTD	FIRE EQUIPMENT MAINTENANCE	187.00
EFT68067	16/06/2011 HART SPORT	SPORT EQUIPMENT	491.70
EFT68068	16/06/2011 HELEN LEEDER-CARLSON	CREATIVE SENIORS CLASSES	310.00
EFT68069	16/06/2011 RATTEN & SLATER MACHINERY	SPARE PARTS	737.54
EFT68070	16/06/2011 HUDSON HENNING AND GOODMAN	LEGAL EXPENSES	1,210.00
EFT68071	16/06/2011 IPLEX PIPELINES AUSTRALIA PTY LTD	PIPE SUPPLIES	12,468.63
EFT68072	16/06/2011 JACK THE CHIPPER	Chipping of Greenwaste	562.50
EFT68073	16/06/2011 JAYCAR PTY LTD	USB cassette deck (GE4054) for digitisation of oral histories currently stored on cassette.	68.95
EFT68074	16/06/2011 KEN FREEGARD FILTER CLEANING	FILTERS	39.50
EFT68075	16/06/2011 KLB SYSTEMS	STORCENTER ix12Drive Expansion pack 4x 2Tb	1,122.00
EFT68076	16/06/2011 WESFARMERS KLEENHEAT GAS PTY LTD	BULK LPG	15.95
EFT68077	16/06/2011 LATRO LAWYERS	HEADS OF AGREEMENT IN RELATION TO VISITORS CENTRE	5,500.00
EFT68078	16/06/2011 JADE LEWIS	FMP PRESENTATION	1,061.50
EFT68079	16/06/2011 STATE LIBRARY OF WA	RECOVERIES OF LOST/DAMAGED BOOKS	489.50
EFT68080	16/06/2011 LORLAINE DISTRIBUTORS PTY LTD	CLEANING PRODUCTS	136.80

AGENDA ITEM 4.1 REFERS

AGENDA ITEM 4.1 REFERS

AGENDA ITEM 4.1 REFERS

EFT68081	16/06/2011 MIDALIA STEEL PTY LTD	PARTS/HARDWARE	45.93
EFT68082	16/06/2011 MIDWEST SECRETARIAL / LABOUR HIRE	TEMPORARY STAFF	3,034.90
EFT68083	16/06/2011 MIRA MAR VETERINARY SERVICES	ANIMAL EUTHANASIA	387.50
EFT68084	16/06/2011 MR MOO DAIRY DISTRIBUTORS	CATERING SUPPLIES ALAC	1,146.95
EFT68085	16/06/2011 DUNCAN OLIVER MOON	Rates refund for assessment A209082	302.69
EFT68086	16/06/2011 MT BARKER COMMUNICATIONS	TWO WAY RADIO REPAIRS/MAINT	345.40
EFT68087	16/06/2011 NATALIE RADIVOJEVIC	MRCAP MANUAL, REPORT, RADIO INTERVIEWS	385.00
EFT68088	16/06/2011 NEVILLES HARDWARE & BUILDING SUPPLIES	HARDWARE SUPPLIES	158.05
EFT68089	16/06/2011 PN & ER NEWMAN QUALITY CONCRETE PRODUCTS	OFF SET GRATED LID	473.00
EFT68090	16/06/2011 CORR ART	PRODUCE AND SUPPLY EASELS	880.00
EFT68091	16/06/2011 OTIS ELEVATOR COMPANY P/L	LIFT SERVICE/MAINTENANCE	199.22
EFT68092	16/06/2011 PC MACHINERY	REPAIRS/MAINTENANCE	303.93
EFT68093	16/06/2011 PERTH PRESSURE JETTING SERVICES TRUST	EDUCTING & PRESSURE JETTING	15,428.50
EFT68094	16/06/2011 PETER GRAHAM AND COMPANY LTD	MULTIGROW FERTILISER 36KG	48.40
EFT68095	16/06/2011 FULTON HOGAN INDUSTRIES	ASPHALT	1,980.00
EFT68096	16/06/2011 PLANT SUPPLY COMPANY	PLANTS/NURSERY ITEMS	765.99
EFT68097	16/06/2011 PLAY EQUIPMENT & ACCESSORIES	PLAY EQUIPMENT	47.00
EFT68098	16/06/2011 QI CONSULTING	MENTORING TENDER PROCESS REVIEW	1,650.00
EFT68099	16/06/2011 RADICAL FITNESS	GEX KICKSTART REGISTRATION	695.00
EFT68100	16/06/2011 REPLICA MEDALS	FORTS MERCHANDISE	389.85
EFT68101	16/06/2011 RICOH	PHOTOCOPIER CHARGES	12,923.37
EFT68102	16/06/2011 RIPEN	CONSULTANCY SERVICES	2,392.50
EFT68103	16/06/2011 ROYAL LIFE SAVING SOCIETY AUSTRALIA	SWIMMING TRAINING	2,760.00
EFT68104	16/06/2011 SIGNS PLUS	NAME BADGES FORTS VOLUNTEERS	56.10
EFT68105	16/06/2011 SONIC CIVIL	LABOUR, PLANT AND TRAFFIC CONTROL TO BOX OUT NORTH RD	28,562.00
EFT68106	16/06/2011 SOUTHERN TOOL & FASTENER CO	HARDWARE SUPPLIES	152.02
EFT68107	16/06/2011 SOUTHWAY DISTRIBUTORS (WA) PTY LTD	CATERING SUPPLIES ALAC	2,012.19
EFT68108	16/06/2011 SOUTHCOAST SECURITY SERVICE	SECURITY SERVICES	264.00
EFT68109	16/06/2011 SPEEDO AUSTRALIA PTY LTD	SWIMMING SUPPLIES	413.05
EFT68110	16/06/2011 SPOTLIGHT	FORTS PROGRAMMES RIBBONS & BOWS	60.73
EFT68111	16/06/2011 STAR SALES AND SERVICE	SPARE PARTS/TOOLS/HARDWARE	411.60
EFT68112	16/06/2011 SAI GLOBAL LTD	INTERNET DOWNLOAD	92.77
EFT68113	16/06/2011 POSITION PARTNERS	REPAIRS/MAINTENANCE	1,510.82
EFT68114	16/06/2011 STIRLING CONFECTIONERY PLUS	CATERING SUPPLIES ALAC	620.23
EFT68115	16/06/2011 ST JOHN AMBULANCE AUSTRALIA	TRANSFER OF FIRST AID TRAINING CLASS	27.50
EFT68116	16/06/2011 SUBWAY	PLATTER FOR FMP CATERING SESSION	120.00
EFT68117	16/06/2011 ALBANY LOCK SERVICE	LOCK SERVICE/MAINTENANCE	195.00
EFT68118	16/06/2011 SYNERGY	AUXILLARY LIGHTING CHARGES	1,527.05
EFT68119	16/06/2011 T & C SUPPLIES	GREY CEMENT	915.43
EFT68120	16/06/2011 THE NAKED BEAN COFFEE ROASTERS	CATERING SUPPLIES ALAC	394.90

AGENDA ITEM 4.1 REFERS

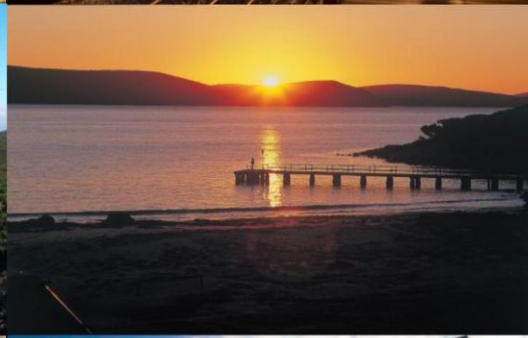
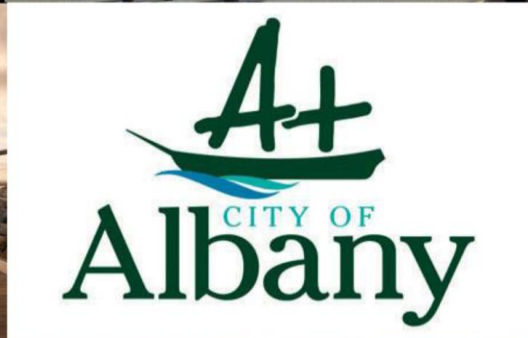
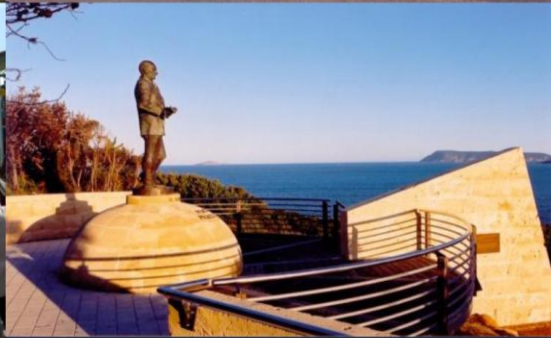
AGENDA ITEM 4.1 REFERS

AGENDA ITEM 4.1 REFERS

EFT68121	16/06/2011 DAVID THEODORE
EFT68122	16/06/2011 THE VEGIE SHOP
EFT68123	16/06/2011 THINKWATER ALBANY
EFT68124	16/06/2011 TOTAL EDEN
EFT68125	16/06/2011 TOTAL GREEN RECYCLING
EFT68126	16/06/2011 TRAILBLAZERS
EFT68127	16/06/2011 THE TROPHY SHOP
EFT68128	16/06/2011 TRUCKLINE
EFT68129	16/06/2011 TRU-BLU GROUP PTY LTD
EFT68130	16/06/2011 ALBANY TYREPOWER
EFT68131	16/06/2011 VANCOUVER WASTE SERVICES (ARMOGEDIN PTY LTD)
EFT68132	16/06/2011 VALENTINO'S FLORISTS
EFT68133	16/06/2011 WA LIBRARY SUPPLIES
EFT68135	16/06/2011 WESTERBERG PANEL BEATERS
EFT68136	16/06/2011 WESTCARE INDUSTRIES
EFT68137	16/06/2011 WA LOCAL GOVERNMENT ASSOCIATION
EFT68138	16/06/2011 WESTERN WORK WEAR
EFT68139	16/06/2011 THE WINDOW WASHER MAN
EFT68140	16/06/2011 WORKFORCE SOLUTIONS PTY LTD
EFT68141	16/06/2011 YAKKA PTY LTD
EFT68142	16/06/2011 ZENITH LAUNDRY
EFT68143	16/06/2011 ALBANY & GREAT SOUTHERN WEEKENDER

STAFF MILEAGE CLAIM FORM	49.34
GROCERIES	360.34
IRRIGATION SUPPLIES	2,947.00
PUMP FOR SANFORD ROAD BORE	1,483.22
E-WASTE RECYCLING	2,588.30
UNIFORMS	252.95
MEMORIAL PLAQUE JIM GARWOOD	181.50
VEHICLE PARTS	69.88
EQUIPMENT HIRE	257.95
TYRE REPAIRS/MAINTENANCE P628	616.50
SCREENED TOP SOIL	660.00
FLOWER DELIVERY	60.00
FLOOR CUSHIONS	550.00
VEHICLE REPAIRS/MAINTENANCE	1,348.26
FORM LOST/DAMAGED BOOK PLUS POSTAGE	27.39
ADVERTISING	2,893.91
SAFETY WEAR	326.00
WINDOW CLEANING	47.50
CONTRIBUTION TO A-SPEC ADMINISTRATION FOR 2011/12	1,891.95
UNIFORMS	112.20
LAUNDRY SERVICES/HIRE	19.64
ADVERTISING	1,897.69

TOTAL **\$2,145,801.85**



Annual Budget 2011-12

**Annual Budget
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Budget Overview

The 2011-12 Budget focuses on cost effectiveness of services to the community, and the City's financial sustainability.

While the 2009-10 Budget identified a need for a 9% increase in that year and the two subsequent years (with a general rate increase of 9% in the 2010-11 year), this budget only advocates a 5% rate revenue increase. New valuations for all properties (received from Landgate) will affect the calculation of rates issued for 2011-12.

Budget Objective

In developing this budget the following challenges and opportunities were identified:

- Land sales at "The Ridge" subdivision are occurring and this will assist in reducing debt.
- Increased financial accountability and rigor has been applied to the budgets of various operating entities within the City, with anticipated revenue increases or reduction in operating expenditure.

The over-riding objective of the 2011-2012 Annual Budget is to continue to work towards a sufficiently robust and sustainable financial position which provides an agreed level of service to the community and planned maintenance, enhancement and renewal of infrastructure assets.

Loans

The City commenced the 2010-11 year with a Gross Debt to Revenue Ratio of 56.9%. The projected Gross Debt to Revenue Ratio at the commencement of 2011-12 is 47.1%, with a further anticipated reduction to 36.8% by 30 June 2012.

Reserves

At 30 June 2011, the City projects a reserves balance of \$6.5 million. Some funds will be transferred from Reserves in 2011-12 for future costs associated with the Harry Riggs Airport upgrades, plant replacement and waste management.

Strategic and Corporate Planning

The City undertook a Strategic Planning process during the period from April to July 2011. This Strategic Plan will guide development of future Corporate Plans including a 5-year Finance Plan and revision of the City's Asset Management Plans.

The revised Asset Management Plans will consider projected expenditure for the renewal, upgrade and maintenance of the City's infrastructure.

Risks

The sovereign debt issues in some European countries remain a macroeconomic risk despite Australia's relatively strong economic performance post Global Financial Crisis. This potential risk may be partially mitigated by the strong and continuing growth in the Australia resources sector including expansion of that industry in the Great Southern Region.

Major security reforms for all metropolitan and regional airports will be required in 2012, including passenger baggage screening. This will place a significant expense on airport operations, which in turn is likely to be passed onto passengers through increased ticket prices.

Should the City assume management and control of the Albany Entertainment Centre (AEC) the ongoing operating and depreciation costs will be a significant financial impost on the City. The State Government has not yet entered negotiation with the City on a date for the handover of the AEC.

Conclusion

The Annual Budget for 2011-2012 is a fiscally responsible balancing of the provision of Community Services, equity to our staff as one of region's largest employers and strategies for improving whole-of-life asset management while in the longer term positioning for improved financial sustainability.

The financial projections are based on expected activities during 2011-12, which may alter over time.

Any revenue or expenditure decrease or increase will need to be carefully managed to achieve the goal of a strong long term financial position.

Faileen James

Chief Executive Officer

Budget Highlights

- ▶ Total operating revenue increased by 4.8% from the 2010-11 Budget.
- ▶ Rate revenue has been increased generally by 5% with the minimum rate also increasing by 5%. New property valuations received from Landgate will be applied in the calculation of rates for 2011-12.
- ▶ A Waste Reserve Levy of \$50 is proposed to be applied to all ratepayers in order to provide a future Reserve fund for significant waste management requirements over coming years. Even though some ratepayers do not currently utilize specific waste services such as domestic bin pick up, the entire City of Albany area ultimately benefits from long term responsible and sustainable waste management practices. A modest impost is proposed so that, over coming years, the City can upgrade existing sites to conform with State Government licence conditions and rehabilitate those sites up to closure. The Levy will also fund investigation, site acquisition and site development of a future regional waste site.
- ▶ General Purpose Grants made available through the Western Australian Local Government Grants Commission (WALGGC) are expected to increase marginally in 2011 – 2012. The Business Plan estimated a yearly decline in General Purpose Grants until 2012 – 2013 when it was expected that the City would be a minimum grant Council. However, the anticipated changes in the allocation basis have not yet been applied.
- ▶ Operating Expenditure increased by 3.1% from the 2010-2011 Budget.
- ▶ Employee costs increased by 8.0% from the 2010-2011 Budget, reflecting organizational restructures, increases from finalized and yet to be finalized Collective Agreements .
- ▶ Excluding land development items, the net cost to Council for capital expenditure increased from \$5.1 million in the 2010 - 2011 Budget to \$6.3 million in the 2011 - 2012 Budget.
- ▶ Net Masterplan capital expenditure has decreased by 5% from the 2010 - 2011 Budget.
- ▶ Major capital projects capital for 2011 - 2012 include the security upgrade to the Harry Riggs Airport, leachate improvements at the Hanrahan landfill site and further externally funded work at the Anzac Peace Park.
- ▶ A Gross Debt to Revenue Ratio of 47.1% is projected at 30 June 2011 (against a 2009 – 2010 Budget of 59.0%). This ratio is projected to be 36.8% by June 2012.
- ▶ Principal loan repayments in 2011 – 2012 total \$7.1 million, including maturing interest only loans totaling \$6.3 million. It is proposed that some of the repayments will be funded from “The Ridge” land sales while \$3.8 million of maturing debt is proposed to be refinanced.

Corporate Services

The Corporate and Community Service Directorate will be divided into two unique Directorates for 2011-12. Corporate Services comprises the following key functional areas:

- Corporate Services Management
- Finance and Accounting (including Rates)
- Information Technology
- Risk Management
- Insurance
- Property Management
- Procurement
- Revenue Development

Revaluation of Properties

- The City received new valuations from Landgate for all properties in 2010-11. The new valuations will be applied in the calculation of rates for 2011-12.
- Properties generally within the City boundary are valued every four years while properties outside the City boundaries are valued annually.

Risk Management

- A risk management policy has been adopted by Council and the Executive will ensure that all operational and project activities are risk managed in accordance with this policy. Resources have been dedicated to this task as part of a general functional restructure in Corporate Services.

Revenue Development

- Resources have been dedicated to best practice management of grants and sponsorship for projects and services which align with the City's Strategic Plan.
- The City seeks to maximize its opportunities in sourcing and promoting grant and sponsorship opportunities.

Pamela Wignall

Acting Executive Director Corporate Services

Community Services

Community Services comprises the following key functional areas:

- Recreational Facilities (e.g. the Albany Leisure and Aquatic Centre)
- Arts and Curatorial (e.g. the Vancouver Arts Centre and the Forts)
- Community Development (including youth and seniors)
- Community Facilities (e.g. the Library and the Airport)
- Local Law enforcement through Rangers

The security upgrade required at the Albany Regional Airport will be a large project for the City with a completion date of July 2012. Along with the City of Albany contributing up to \$1.25 million, it is anticipated that funding will be secured from the State and Federal governments. The project will involve updating the Airport Master plan and upgrading the current infrastructure in order to comply with the *Aviation Transport Security Regulations 2005*.

The amalgamation of the Albany Regional Booking Service with the Albany Visitor Centre (effective 1 June 2011) provides an opportunity to further develop the City's tourism infrastructure. A functional restructure within Community Services will ensure that leveraging the City's tourism and cultural assets (such as the Airport, Princess Royal Forts, Art and Historical collections) is a focus of activity in 2011-12 and in the lead up to the ANZAC Centenary.

At a cost of \$1.1 million the Albany Leisure and Aquatic Centre will continue to provide a quality community service, with the additional activity in 2011-12 of rigorous analysis of costs and opportunities with the outcome being the development of a three year business plan.

Linda Hill

Community Services Leader

Development Services

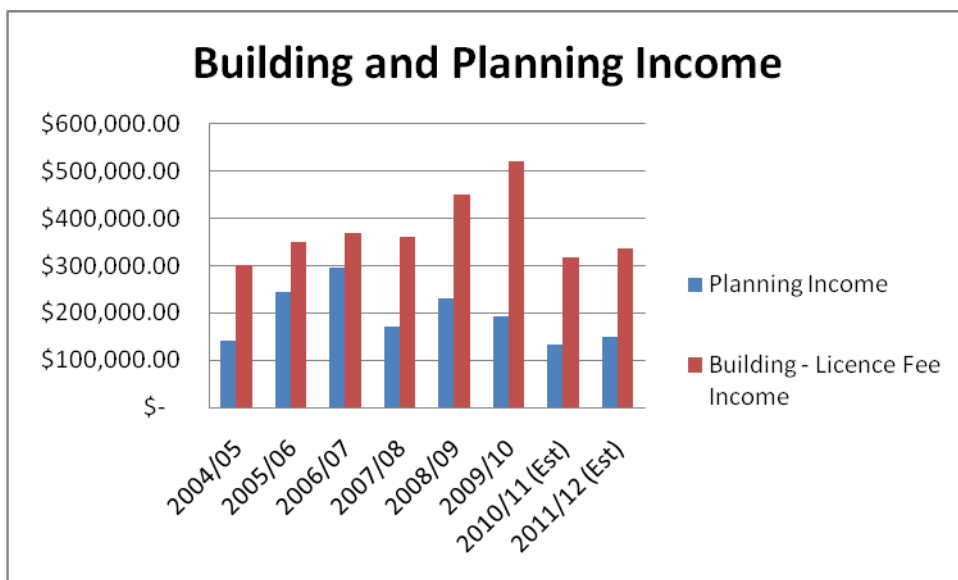
Significant Development Services projects in 2011-2012 include:

- The Municipal Heritage Inventory Review (Stage 2) - \$20,000 has been allocated in the budget.
- The advertising of the Local Planning Scheme - \$20,000.
- The finalization of the Yakamia Structure Plan.
- Review of the Activity Centres Strategy

Building License fee income for the 2010-11 was down on the previous year due to a downturn in the building industry. It is anticipated that building activity may improve slightly in 2011-12.

The Planning Income for 2011-12 is expected to be higher than 2010-11. This is due to an increase in planning application fees in line with the State Government recommendations.

Historical trends in building license fees and planning income are detailed in the graph 3 below.



Future revenue streams may be enhanced by the commencement of resource projects in the region.

Graeme Bride

Executive Director Development Services

Works and Services

The City continues to review and address Albany's flooding and drainage demand through the development of a Drainage Asset Management Plan and prioritization of the development, maintenance and renewal of our drainage systems. The drainage design element of this Asset Management Plan is being progressed at a cost of \$1.04 million.

The provision of a cost effective and reliable waste service and adequate provision for future waste management needs to the Community is a priority of the City. The general focus of waste management has changed from disposal practices to the diversion of waste from landfill via avoidance, re-use and recycling. To meet these needs and expectations the cost of delivering a developed waste management service has increased.

To minimize capital works costs, funding has been secured through the Royalties for Regions Program for the completion of:

- Pathway construction (footpaths, dual use paths) - \$988,497 ; and
- The final elements of the ANZAC Peace Park Project - \$897,773.

Management of Albany's municipal assets (buildings, parks, roads, paths, and natural reserves) continues to provide challenges. However these challenges are being met through the use of appropriate Asset Management Plans. The City's budget has allocated money to preserve and maintain assets in a prioritized manner.

Stuart Jamieson

Acting Executive Director Works and Services

Financial Statements
City of Albany
Statement of Comprehensive Income
By Nature or Type
For the Year Ended 30 June 2012

REVENUE	Notes	Budget 2011-12 \$	Projected 2010-11 \$	Budget 2010-11 \$
Rates	9	25,619,665	24,114,214	25,574,053
Grants & Subsidies		2,710,582	3,476,115	3,196,680
Contributions, Reimb. & Donations		349,697	1,192,861	349,738
Fees & Charges	10	13,327,249	11,140,536	11,015,601
Interest Earned	2(a)	697,000	929,188	680,000
Other Revenue / Income		617,625	811,245	520,615
		43,321,818	41,664,159	41,336,687
EXPENSES				
Employee Costs		(16,948,783)	(15,590,808)	(15,240,526)
Utilities		(1,319,732)	(1,437,294)	(1,362,613)
Interest Expenses	2(a)	(1,042,761)	(1,101,799)	(1,101,799)
Depreciation on non-current assets		(11,817,938)	(11,229,584)	(12,334,000)
Contracts & Materials		(12,973,799)	(13,053,572)	(13,274,398)
Insurance Expenses		(584,845)	(543,200)	(511,098)
Other Expenses		(223,994)	205,178	273,177
		(44,911,852)	(42,751,079)	(43,551,257)
Net from Operations		(1,590,034)	(1,086,920)	(2,214,570)
Non- Operating Grants and Subsidies		6,770,372	8,832,215	9,156,877
Non- Operating Contributions and Donations		3,148,907	4,243,294	2,689,416
Profit/(Loss) on Asset Disposals	5	(905,815)	394,527	1,541,004
Fair value - Investments adjustment		0	(718,230)	0
Cash Backing of Reserves adjustment		718,230		
TOTAL COMPREHENSIVE INCOME		8,141,660	11,664,886	11,172,727

This statement should be read in conjunction with the accompanying notes.

Financial Statements
City of Albany
Statement of Comprehensive Income by Program
For the Year Ended 30 June 2012

	Notes	Budget 2011-12 \$	Projected 2010-11 \$	Budget 2010-11 \$
REVENUE				
General Purpose Funding	2(a)	29,117,247	28,695,953	28,744,733
Governance		37,800	43,228	45,000
Law Order & Public Safety		282,080	328,952	272,870
Health		92,800	100,307	45,300
Education & Welfare		890,436	618,547	813,057
Community Amenities		7,123,056	5,636,752	5,378,300
Recreation & Culture		2,609,341	2,371,246	2,840,520
Transport		1,368,964	2,233,406	1,755,307
Economic Services		991,786	585,171	666,600
Other Property & Services		808,308	1,050,597	775,000
		43,321,818	41,664,159	41,336,687
EXPENSES (excluding Finance Costs)				
General Purpose Funding	2(a)	(306,674)	(603,243)	(597,743)
Governance		(7,896,067)	(6,386,634)	(6,745,028)
Law Order & Public Safety		(1,001,286)	(1,013,700)	(941,790)
Health		(477,620)	(485,682)	(482,700)
Education & Welfare		(1,014,712)	(1,033,220)	(1,031,765)
Community Amenities		(6,636,271)	(6,147,893)	(5,982,895)
Recreation & Culture		(10,073,205)	(10,158,049)	(9,782,402)
Transport		(14,877,616)	(14,455,769)	(15,560,291)
Economic Services		(1,463,431)	(1,393,466)	(1,402,087)
Other Property & Services		(122,210)	28,376	77,242
		(43,869,092)	(41,649,280)	(42,449,459)
FINANCE COSTS				
Governance	2(a)	(154,391)	(167,289)	(167,289)
Community Amenities		(17,386)	(19,678)	(19,678)
Recreation & Culture		(315,767)	(325,643)	(325,643)
Transport		(513,554)	(532,195)	(532,195)
Economic Services		(38,347)	(42,318)	(42,318)
Other Property & Services		(3,315)	(14,676)	(14,676)
		(1,042,760)	(1,101,799)	(1,101,799)
NON-OPERATING GRANTS, SUBSIDIES, CONTRIBUTIONS AND DONATIONS				
Law Order & Public Safety		0	300,289	145,000
Community Amenities		179,116	952,492	10,000
Recreation & Culture		120,000	3,024,983	3,024,983
Transport		9,620,163	8,797,745	8,666,310
		9,919,279	13,075,509	11,846,293
PROFIT/(LOSS) ON DISPOSAL OF ASSETS				
Law Order & Public Safety		0	(15,626)	0
Transport		(408,916)	126,832	41,004
Other Property & Services		(496,899)	283,321	1,500,000
		(905,815)	394,527	1,541,004
Fair value - Investments adjustment			(718,230)	0
Cash Backing of Reserves adjustment		718,230		0
TOTAL COMPREHENSIVE INCOME		8,141,660	11,664,886	11,172,727

This statement should be read in conjunction with the accompanying notes.

Financial Statements
City of Albany
Statement of Cash Flows
For the Year Ended 30 June 2012

	Notes	Budget 2011-2012 \$	Projected 2010-2011 \$	Budget 2010-2011 \$
CASH FLOWS FROM OPERATING ACTIVITIES	14			
RECEIPTS				
Rates	9	25,619,665	24,114,214	25,574,053
Grants /Subsidies		2,710,582	3,476,115	3,196,680
Contributions & Donations		349,697	1,192,861	349,738
Fees & Charges		11,565,322	10,233,536	11,015,601
Interest Earnings		697,000	929,188	680,000
Goods and Services Tax		1,431,450	1,314,464	
Other Receipts		617,625	811,245	520,615
		42,991,341	42,071,623	41,336,687
EXPENDITURE				
Employee Costs		(17,234,783)	(15,676,808)	(15,212,527)
Utility Charges		(1,369,732)	(1,437,294)	(1,362,613)
Interest Expense		(1,042,761)	(1,101,799)	(1,101,799)
Materials and Contracts		(14,265,727)	(14,411,745)	(13,274,398)
Insurance		(584,845)	(543,200)	(511,098)
Goods and Services Tax		(1,468,098)	(1,902,591)	
Other Expenditure		(222,602)	(205,178)	273,177
		(36,188,548)	(35,278,615)	(31,189,258)
Net Cash provided by Operating Activities		6,802,793	6,793,008	10,147,430
CASH FLOWS FROM INVESTING ACTIVITIES				
Capital expenditure		(21,583,347)	(20,638,846)	-20,660,892
less : Subdivision Developers' Contributions		3,098,907	2,539,346	2,539,346
less : Fire FESA		0	0	145,000
Proceeds from sale of assets	5	3,912,017	1,185,977	2,611,091
Non-operating Grants & Subsidies		6,870,372	8,016,215	9,156,877
Non-operating Contributions and Donations		3,948,907	3,243,777	5,070
Reduction in Fair Value of Investments		0	(718,230)	0
		(3,753,144)	(6,371,761)	(6,203,508)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of Loans	6	(7,138,175)	(2,532,106)	(2,532,106)
Proceeds from new Loans	6	3,800,000	1,500,000	0
Proceeds from Self Supporting Loans		31,061	29,049	29,050
		(3,307,114)	(1,003,057)	(2,503,056)
Net Increase/(Decrease) in Cash Held		(257,465)	(581,810)	1,440,865
Cash at beginning of Year		10,851,132	10,714,712	9,842,106
Cash and Cash Equivalents at End of Year	14(a)	10,593,667	10,132,902	11,282,971

This statement should be read in conjunction with the accompanying notes.

*Financial Statements
City of Albany
Rate Setting Statement
For the Year Ended 30 June 2012*

	Notes	Budget 2011-2012 \$	Projected 2010-2011 \$	Budget 2010-2011 \$
REVENUE				
General Purpose Income		3,497,582	4,581,742	3,170,680
Governance		37,800	43,231	45,000
Law, Order and Public Safety		282,080	329,161	272,870
Health		92,800	100,337	45,300
Education and Welfare		890,436	618,547	813,057
Community Amenities		7,123,056	5,654,869	5,378,300
Recreation and Culture		2,609,341	2,372,321	2,840,520
Transport		1,368,964	2,233,892	1,755,308
Economic Services		991,786	585,554	666,600
Other Property and Services		808,308	1,059,070	775,000
		17,702,153	17,578,724	15,762,634
EXPENSES				
General Purpose Income		(306,674)	(603,243)	(597,743)
Governance		(8,050,458)	(6,553,923)	(6,912,317)
Law, Order and Public Safety		(1,001,286)	(1,013,700)	(941,790)
Health		(477,620)	(485,682)	(482,700)
Education and Welfare		(1,014,712)	(1,033,220)	(1,031,765)
Community Amenities		(6,653,657)	(6,167,571)	(6,002,573)
Recreation and Culture		(10,388,972)	(10,483,692)	(10,108,045)
Transport		(15,391,170)	(14,987,964)	(16,092,486)
Economic Services		(1,501,778)	(1,435,784)	(1,444,405)
Other Property and Services		(125,525)	13,700	62,566
		(44,911,852)	(42,751,079)	(43,551,258)
Net Operating Result Excluding Rates		(27,209,698)	(25,172,355)	(27,788,624)
Adjustments for Cash Budget Requirements:				
Depreciation		11,817,938	11,229,584	12,334,000
Other Expenditure and Revenue				
Capital Expenditure	3	(23,345,274)	(20,654,016)	(20,662,844)
Capital Grants		6,770,372	8,832,215	9,156,877
Capital Contributions		3,148,907	3,243,777	2,689,416
Proceeds - Sale of Assets	5	3,912,017	1,185,977	2,611,091
Repayment of Loans	6	(7,138,175)	(2,532,106)	(2,532,106)
New loans	6	3,800,000	1,500,000	0
Self Supporting Loan Reimbursement		31,061	29,049	29,050
Transfer to Reserves	7	(3,856,237)	(5,393,646)	(7,392,562)
Transfer from Reserves	7	4,855,084	5,690,072	5,981,649
ADD Estimated Surplus/(Deficit) July 1 B/Fwd		3,651,643	1,578,986	
LESS Estimated Surplus/(Deficit) June 30 C/Fwd		2,057,303	3,651,643	
Amount Required to be Raised from Rates		25,619,665	24,114,106	25,574,053

This statement should be read in conjunction with the accompanying notes.

NOTES TO, AND FORMING PART OF, THE ANNUAL BUDGET**1. Significant Accounting Policies**

The significant accounting policies which have been adopted in the preparation of this budget are:

a. Basis of Preparation

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards, the Local Government Act 1995 and accompanying regulations.

The budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

b. The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 15 to this financial report.

c. 2010/11 Projected Balances

Balances shown in this budget as 2010/11 Projected are as forecast at the time of budget preparation and are subject to final adjustments.

d. Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

e. Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

f. Goods and Service Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the statement of financial position are stated inclusive of applicable GST.

g. Superannuation

The Council contributes to the Local Government Superannuation Scheme and other defined contribution schemes as directed by employees.

h. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts

1. Significant Accounting Policies (Cont.)

Bank overdrafts are shown as short term borrowings in current liabilities on the statement of financial position

i. Trade and Other Receivables

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

j. Inventories**General**

Inventories are measured at the lower of cost and net realizable value.

Net realizable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realizable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is complete are expensed.

Revenue arising from the sale of property is recognised in the statement of comprehensive income as at the time of signing an unconditional contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

k. Fixed Assets

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Revaluation

Certain asset classes may be re-valued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the statement of comprehensive income.

1. Significant Accounting Policies (Cont.)

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a re-valued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be re-valued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

Land under Roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognize any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB1051 - Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a) (i) prohibits local governments from recognizing such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a) (i) prohibits local governments from recognizing such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
Clearing and earthworks	not depreciated
Construction/road base	50 years
Original surfacing and major re-surfacing - bituminous seal	20 years
Gravel roads	
Clearing and earthworks	not depreciated
Construction/road base	50 years
Gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths – slab	40 years

1. Significant Accounting Policies (Cont.)

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

Capitalization Threshold

Expenditure on items of equipment under \$1,000 is not capitalised.

I. Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting as adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or cost

Fair value represents the amount for which an asset could be exchanged or liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuations techniques are adopted.

Amortised cost is calculated as:

- the amount in which the financial asset or financial liability is measured at initial recognition;
- less principal payments;
- plus or minus the cumulative amortization of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method and;
- less any reduction for impairment

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revision to expected future net cash flows will necessitate to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets or current liabilities, except for those with maturities are not expected to mature within 12 months after the end of the reporting period (classified as non-current assets).

1. Significant Accounting Policies (Cont.)

(iii) **Held-to-maturity investments**

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity.

Held-to-maturity financial assets are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period, which are classified as current assets.

If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale.

(iv) **Available-for-sale financial assets**

Available-for-sale financial assets are non-derivate financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investment in the equity of other entities where there is neither a fixed maturity nor determinable payments.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period (classified as current assets).

(v) **Financial liabilities**

Non-derivate financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

(vi) **Impairment**

At the end of each reporting period, Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

m. **Estimation of Fair Value**

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at reporting date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council use a variety of methods and makes assumptions that are based on market conditions existing at each reporting date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing model making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

1. Significant Accounting Policies (Cont.)

n. Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 '*Impairment of Assets*' and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the statement of comprehensive income.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30th June 2012

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

o. Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

p. Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Council has a present obligation to pay resulting from employees services provided to reporting date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

ii) Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

q. Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

r. Provisions

Provisions are recognised when:

- The Council has a present legal or constructive obligation as a result of past events;
- For which it is probable that an outflow of economic benefits will result to settle the obligation; and
- That outflow can be reliably measured.

1. Significant Accounting Policies (Cont.)

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Provisions are not recognised for future operating losses.

s. Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle.

In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realized in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

t. Current and Non-Current Classification

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

u. Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

2. Revenues and Expenses

a. Net Result

The Net Result includes:

<i>(i) Charging as an Expense:</i>	2011/12 Budget \$	2010/11 Projected \$	2010/11 Budget \$
Auditors Remuneration			
- Audit	26,850	26,850	26,850
- Other Services (includes grant acquittals)	15,000	15,000	18,150
Depreciation			
By Program:			
Governance	960,030	823,191	917,736
Law, Order and Public Safety	174,208	174,208	170,866
Education and Welfare	45,044	45,044	42,799
Community Amenities	302,757	292,589	303,437
Recreation and Culture	1,552,378	1,292,229	1,263,227
Transport	7,595,019	7,433,741	8,530,067
Economic Services	11,206	11,206	13,474
Other Property and Services	1,177,296	1,157,376	1,092,394
	11,817,938	11,229,584	12,334,000
By Class:			
Buildings	1,351,589	1,091,436	1,189,587
Furniture and Equipment	717,233	771,289	806,960
Plant and Equipment	1,177,296	1,394,848	1,159,875
Infrastructure	8,571,820	7,972,011	9,177,578
	11,817,938	11,229,584	12,334,000
Interest Expenses (Finance Costs)			
Debentures Operating	1,042,761	1,101,799	1,101,799

<i>(ii) Crediting as Revenue:</i>	2011/12 Budget \$	2010/11 Projected \$	2010/11 Budget \$
Interest Earnings			
Investments			
- Reserve Funds	140,000	212,569	57,200
- Other Funds	450,000	574,513	400,000
Other Interest Revenue	107,000	142,387	188,000
	697,000	929,469	645,200

b. Statement of Objective

The City of Albany is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

General Purpose Funding

This program includes rates, general purpose grants, untied road grants, interest on investments on deferred rates.

Governance

This program includes the activities of members of Council and the administrative support available to the Council for the provision of good governance and general administration of the City including:

- The employment of the CEO
- Human Resources Unit
- Staff Training
- Occupational Health and Safety
- Compliance
- Corporate Services Management, including
 - Financial Accounting
 - Analysis & Legislative Compliance
 - Risk Management (including Insurance Policy)
 - Revenue Development (including funding Grant Applications)
 - Procurement Policy & Procedures
 - Project Management
 - Funding & Grant Acquittals
 - Property Management
- Customer Service to ratepayers
- Publications and Events Management
- Maintenance of a secure ICT environment
- Maintenance & Replacement of Assets

Other tasks relate to assisting elected members and ratepayers on matters which do not concern specific Council services.

Law, Order & Public Safety

This program includes the supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

This program includes health inspections, analytical/bacteriological testing, donations to organizations and clinic operations.

Education and Welfare

This program includes Day Care Centre operations, Senior Citizens centre and Community Development Officer expenditure.

Community Amenities

This program includes rubbish collections, recycling, refuse site operations, education and compliance control and studies, pollution control and urban drainage. Public conveniences operations and protection of the environment issues are also included in this program, along with Development Management and Planning.

Recreation & Culture

This program includes the Library, the Albany Leisure and Aquatic Centre, the Forts, maintenance of beaches, parks, reserves, sporting grounds, gardens, heritage buildings and boat ramps. It also includes financial assistance grants and community arts programs operations.

Transport

This program includes City Assets and Design, the Airport, road maintenance, footpaths, drainage, road verges, street lighting and traffic management.

Economic Services

This program includes Building control, sale yards, plant nursery, contributions to tourism bodies and tourist information bays. It also includes Economic Development.

Other Property & Services

This program includes Public works overheads, plant/vehicle operations, stock and materials, depot operations, Strategic planning operations and studies and private works.

3. Acquisition of Assets

The following assets are budgeted to be acquired during the year:

	2011/12 BUDGET \$
By Program – Summary:	
Governance	312,860
Law, Order, Public Safety	0
Education & Welfare	2,000
Community Amenities	3,027,280
Recreation and Culture	874,721
Transport	15,579,683
Economic Services	0
Other Property and Services	3,548,730
	23,345,274

	2011/12 BUDGET \$
By Program – Detail:	
Governance	
Corporate Services Capital	40,000
Information Technology Capital	272,860
Law, Order, Public Safety	
Fire Capital	0
Education & Welfare	
Corporate Services Capital	2,000
Community Amenities	
Corporate Services Capital	10,000
Works & Services Other Capital	97,056
EDWS Major Projects	990,214
Construction Waste	1,930,010
Recreation and Culture	
Corporate Service Capital	185,000
Library Capital	0
ALAC	30,000
Works & Services Other Capital	53,000
Economic Development Capital	500,000
Building Masterplan	0
Reserves Masterplan	106,271
Recreation Masterplan	0
Transport	
Airport Capital	3,680,351
Works & Services Other Capital	3,208,907

3. Acquisition of Assets (Cont.)

	2011/12 BUDGET \$
Road Safety	
Chipana Drive	7,200
Le Grande Avenue	63,000
Unscheduled Minor Works – Roads	50,000
Lockyer Ave/Cockburn Rd	103,021
North Rd/Barnesby Dve Roundabout	59,267
North Rd/Beaufort and Lion Roundabout	42,380
Drainage	
Peel Place	70,000
Frederick St to Stirling Tce	45,220
Centennial Park Bunding	86,000
Le Grande Basin	26,400
Minor Drainage Works	100,000
Yakamia Drain Flood Mitigation	59,400
Lake Seppings	68,527
Cull Park	54,673
Sanford Road Basin	74,800
Wright Street	79,200
Chauncy Way	130,000
Anderson Place	80,850
Green Island	200,000
Drainage Design	100,000
Paths	
Emu Point	100,000
Bay View Drive	185,000
Path Design Costs	30,000
Lancaster to Deloraine Park	222,500
Lancaster Road – McGonnell Path	69,500
Mokare Road	26,500
Ulster Road – Rycraft to Collingwood Path	125,497
Flinders Road	171,000
Martin Road	103,500
Barnesby Road	76,500
Middleton Road	138,500
Burt Street	55,000
Minna Street	35,000
Elleker Town Site	160,000
Roads	
Nanarup Road Bridge	390,000
Hunton Road Bridge	87,000
Road Design Costs	200,000
Palmdale Road Design	420,000
Kalgan Settlers Access	30,818
Down Rd	506,730
Bettys Beach Road	75,000
Grassmere Elleker Bridge	117,000

3. Acquisition of Assets (Cont.)

	2011/12 BUDGET \$
Pfeiffer Rd Design	64,130
Willyung Rd Design	14,400
Lower Denmark Road	826,911
Lower King Rd	470,000
Pfeiffer Road	180,000
Perkins Beach Road	290,000
Robinson Road	120,000
Muttonbird Access Road	13,000
Chillinup Road	160,000
Nanarup Road	94,000
Willyung Road	200,000
Burt Street	53,000
Hare Street	40,000
Hay Street	64,000
Robert Street	71,000
Parker Street	190,000
Humphreys Street	110,000
Cockburn Road	15,000
Roundabouts/Intersections/Cul-de-Sacs	100,000
Dempster Road	130,000
Moorialup Road	99,000
Normans Beach Road	120,000
Kronkup Road	24,000
Siding Road	17,000
Lillydale Road	36,000
Thomas Road	27,000
Scrub Bird Road	47,000
Cheyne Beach Road	180,000
Muttonbird Road	110,000
Other Property and Services	
Corporate Services Capital	150,000
Plant replacement	2,992,101
Other Property and Services	
Land Subdivisions	406,629
	23,345,274
	2011/12 BUDGET \$
By Class:	
Land	406,629
Buildings	6,462,417
Furniture & Equipment	322,860
Infrastructure	13,159,267
Plant & Equipment	2,994,101
	23,345,274

4. Investments

	2012 Budget \$	2011 Proposed \$
Financial assets at fair value through profit or loss	336,250	336,250
Financial assets at fair value through profit or loss		
At beginning of the year	336,250	1,054,480
Revaluation to Income Statement	0	(718,230)
Additions	0	0
Disposals	0	0
At end of the year	0	336,250
Held for trading		
- FRNs		0
- CDOs	336,250	336,250
- Managed Funds		
	336,250	336,250

- a. The values for these securities are provided a third party who in turn source values from a number of market providers and participants. The third party, and therefore the City, is unable to verify the accuracy of the information. Valuation of these securities in the current market environment is difficult due to the absence of liquid markets for the securities.
- b. In adopting the 2011-12 Budget, Council resolve to return Reserves to full cash backing by changing the purpose of certain reserves and applying the amounts to losses incurred on financial assets. The change of purpose is detailed in Note 7.

5. Disposal of Assets

The following assets are budgeted to be disposed of during the year.

By Class:	Net Book Value	Sale Proceeds	Profit (Loss)
	2011/12	2011/12	2011/12
	BUDGET	BUDGET	BUDGET
	\$	\$	\$
Land			
Land Held For Resale	2,496,899	2,000,000	(496,899)
Plant and Equipment			
Vehicles and Major Plant	2,320,933	1,912,017	(408,916)
	4,817,832	3,912,017	(905,815)

By Program:	Net Book Value	Sale Proceeds	Profit (Loss)
	2011/12	2011/12	2011/12
	BUDGET	BUDGET	BUDGET
	\$	\$	\$
Transport			
Vehicles and Major Plant	2,320,933	1,912,017	(408,916)
Other Property and Services			
Land Held For Resale	2,496,899	2,000,000	(496,899)
	4,817,832	3,912,017	(905,815)

6. Information on Borrowings

a. Loan Repayments

Particulars	Principal 1/07/2011 \$	New Loans \$	Principal Repayments		Principal		Interest Repayments	
			2011/12 Budget \$	2010/11 Projected \$	30/06/12 Budget \$	30/06/11 Projected \$	2011/12 Budget \$	2010/11 Projected \$
Sale yards Loan	368,657		30,806	28,797	337,851	368,657	25,080	26,308
Computer Upgrade	0		0	50,348	0	0	0	1,460
Plant Purchases 2000-2001	0		0	56,641	0	0	0	2,220
Jetty	0		0	19,255	0	0	0	838
Liquid Waste Project	168,298		23,437	21,872	144,861	168,298	11,427	12,509
Dive Ship	210,373		29,296	27,340	181,077	210,373	14,283	15,638
Plant	64,781		64,781	60,556	0	64,781	3,352	6,742
Airport-Loan 145 Renegotiated	14,186		14,186	13,260	0	14,186	734	1,597
Library Development	346,644		41,914	39,723	304,730	346,644	18,295	18,105
Recreation	116,114		14,040	13,306	102,074	116,114	6,128	6,664
Waste Management	114,415		13,834	13,111	100,581	114,415	6,039	5,975
Roadworks - Asset Upgrade	1,468,032		80,782	75,310	1,387,250	1,468,032	104,413	106,716
Roadworks - Asset Upgrade	0		0	1,500,000	0	0	0	75,750
Roadworks – Refinanced	1,500,000	1,500,000	1,500,000		500,000	1,500,000	65,621	
Roadworks - 03/04	625,513		31,521	29,637	593,992	625,513	41,008	41,655
Plant - 03/04	0		0	119,052	0	0	0	5,291
Admin Building 1	922,499		44,128	41,659	878,371	922,499	53,930	54,772
LGSHA (2) - Principal Balance *	20,958		20,958	19,828	0	20,958	958	2,028
Roadworks - 04/05	1,626,637		77,810	73,458	1,548,827	1,626,637	95,095	96,578
Asset Masterplan	3,078,137		200,660	188,482	2,877,477	3,078,137	194,865	201,071
ALAC Redevelopment	2,241,488		84,123	79,025	2,157,365	2,241,488	142,573	141,981
ALAC Redevelopment	2,077,838		65,899	61,446	2,011,939	2,077,838	148,197	146,815
Subdivision Funding	3,300,000		3,300,000		0	3,300,000	175,890	171,213
Subdivision Funding - refinanced	0	1,300,000	0	0	3,300,000	0	0	0
Admin Building 2 A	1,500,000	1,000,000	1,500,000	0	0	1,500,000	109,800	106,633
Total	19,764,570	3,800,000	7,138,175	2,532,106	16,426,395	19,764,570	1,217,688	1,248,559

(*) Self supporting loan financed by payments from third parties. All other loan repayments were financed by general purpose revenue.

6. Information on Borrowings (cont.)

b. New Debentures

Particulars/Purpose	Estimated Amount to be Borrowed Budget	Institution	Loan Type	Term (years)	Total Interest & Charges	Interest Rate	Amount Used Budget	Balance Unspent
Roadworks – Refinanced	1,500,000	Unknown	Interest Only	1	Unknown	Unknown	1,500,000	0
Subdivision Funding	1,300,000	Unknown	Interest Only	2	Unknown	Unknown	1,300,000	0
Admin Building 2 A	1,000,000	Unknown	Interest Only	2	Unknown	Unknown	1,000,000	0

c. New Debentures

Council had no unspent debenture funds as at 30th June 2011 nor is it expected to have unspent debenture funds as 30th June 2012.

d. Overdraft

Council has not utilized an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Commonwealth Bank does exist. It is not anticipated that this facility will be required to be utilized during 2011/12.

7. RESERVES

The reserve accounts are not supported by money held in financial institutions at 30 June 2011 but will be returned to cash backing by 30 June 2012 as specified in Note 4 to this financial report.

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside is detailed below.

	2011/12 Budget \$	2010/11 Projected \$	2010/11 Budget \$
<u>Airport Reserve</u>			
<i>To facilitate the future development and improvements at the Albany Airport.</i>			
Opening Balance	1,086,908	820,565	816,025
Transferred from Accumulation	271,200	316,343	286,558
Transferred to Accumulation	(1,300,000)	(50,000)	0
Closing Balance	58,108	1,086,908	1,102,764
<u>Albany Entertainment Centre</u>			
<i>To provide for future commitments to the AEC</i>			
Opening Balance	388,894	500,000	0
Transferred from Accumulation	375,000	513,894	510,626
Transferred to Accumulation	0	(625,000)	0
Closing Balance	763,894	388,894	510,626
<u>ALAC Synthetic Surface "Carpet" Reserve</u>			
<i>To provide a replacement of the synthetic surface "carpet"</i>			
Opening Balance	102,947	95,166	116,679
Transferred from Accumulation	6,114	7,781	5,797
Transferred to Accumulation	0	0	0
Closing Balance	109,061	102,947	122,475
<u>Albany Classic Barriers</u>			
<i>To provide funding for the roadside barriers for the Albany Classic Event.</i>			
Opening Balance	42,477	40,635	34,813
Transferred from Accumulation	0	1,842	740
Transferred to Accumulation	0	0	0
Change of Purpose	0	0	0
Closing Balance	42,477	42,477	35,553
<u>Anzac Centenary</u>			
<i>To provide funding for the Anzac Centenary</i>			
Opening Balance	150,013	83,508	83,065
Transferred from Accumulation	10,000	66,505	61,765
Transferred to Accumulation	0	0	0
Closing Balance	160,013	150,013	144,830

7. REVERVES (cont.)

	2011/12 Budget \$	2010/11 Projected \$	2010/11 Budget \$
<u>Bayonet Head Infrastructure Reserve</u>			
<i>To hold owner funding for infrastructure items and works within the Bayonet Head Outline Development Plan Area.</i>			
Opening Balance	53,659	51,332	51,059
Transferred from Accumulation	0	2,327	1,085
Transferred to Accumulation	0	0	0
Closing Balance	53,659	53,659	52,144
<u>Car Parking Reserve</u>			
<i>To provide for the acquisition of land, the development of land for car parking within the Central Business District.</i>			
Opening Balance	52,258	49,992	0
Transferred from Accumulation	0	2,266	0
Transferred to Accumulation	0	0	0
Change of Purpose	0	0	0
Closing Balance	52,258	52,258	0
<u>Emu Point Boat Pens Development Reserve</u>			
<i>To provide for the development/redevelopment of the Emu Point Boat Pens.</i>			
Opening Balance	281,428	210,682	170,972
Transferred from Accumulation	31,630	70,746	62,175
Transferred to Accumulation	(150,000)	0	0
Closing Balance	163,058	281,428	233,147
<u>Masterplan Funding Reserve</u>			
<i>To provide for funding of asset masterplans</i>			
Opening Balance	564,237	354,474	225,884
Transferred from Accumulation	0	408,263	1,649,923
Transferred to Accumulation	(550,000)	(198,500)	0
Closing Balance	14,237	564,237	1,875,807
<u>Parks Development Reserve</u>			
<i>To provide for the development/enhancement of parks and park facilities.</i>			
Opening Balance	71,876	68,759	0
Transferred from Accumulation	0	3,117	0
Transferred to Accumulation	0	0	0
Closing Balance	71,876	71,876	0
<u>Parks, Recreation Grounds & Open Space Reserve</u>			
<i>For the purchase of land for parks, recreation grounds</i>			
Opening Balance	637,535	435,796	0
Transferred from Accumulation	0	201,739	0
Transferred to Accumulation	0	0	0
Closing Balance	637,535	637,535	0

7. REVERVES (cont.)

	2011/12 Budget \$	2010/11 Projected \$	2010/11 Budget \$
<u>Plant Replacement Reserve</u>			
<i>To provide for the future replacement of plant, and reduce dependency on loans for this purpose.</i>			
Opening Balance	133,997	286,684	361,795
Transferred from Accumulation	1,325,190	1,244,487	1,246,366
Transferred to Accumulation	(1,080,084)	(1,397,174)	(1,397,174)
Change of Purpose	(86,902)		
Closing Balance	292,201	133,997	210,987
<u>Property Acquisition-Traffic Management Reserve</u>			
<i>To facilitate traffic management through the strategic acquisition of land.</i>			
Opening Balance	0	0	343,684
Transferred from Accumulation	0	0	7,304
Transferred to Accumulation	0	0	0
Change of Purpose	0	0	0
Closing Balance	0	0	350,988
<u>Refuse Depot Reserve</u>			
<i>To facilitate the rehabilitation, redevelopment and development of refuse sites.</i>			
Opening Balance	726,026	161,356	318,903
Transferred from Accumulation	1,185,553	937,730	984,467
Transferred to Accumulation	(1,400,000)	(373,060)	(350,000)
Closing Balance	511,579	726,026	953,370
<u>Waste Management</u>			
<i>To facilitate the funding of future waste management requirements.</i>			
Opening Balance	0	0	0
Transferred from Accumulation	886,550	0	0
Transferred to Accumulation	0	0	0
Closing Balance	886,550	0	0
<u>Roadworks Reserve</u>			
<i>To facilitate roadworks</i>			
Opening Balance	164,513	133,572	0
Transferred from Accumulation	0	30,941	0
Transferred to Accumulation	0	0	0
Change of Purpose	(164,513)	0	0
Closing Balance	0	164,513	0
<u>Planning Reserve</u>			
<i>Carry over committed funds from prior years</i>			
Opening Balance	2,027,095	3,487,767	4,047,712
Transferred from Accumulation	0	1,585,666	2,575,393
Transferred to Accumulation	0	(3,046,338)	(4,234,475)
Change of Purpose	(466,815)	0	0
Closing Balance	1,560,280	2,027,095	2,388,630

7. REVERVES (cont.)

	2011/12 Budget \$	2010/11 Projected \$	2010/11 Budget \$
Total			
Opening Balance	6,483,862	6,780,288	6,587,806
Transferred from Accumulation	3,856,237	5,393,646	7,392,562
Transferred to Accumulation	(4,855,084)	(5,690,072)	(5,981,649)
Change of Purpose	(718,230)		0
Closing Balance	4,766,785	6,483,862	7,998,718
Represented by:			
Cash and Cash Equivalent (Note 7)	4,430,535	5,429,382	7,197,963
Financial Assets (Note 4)	336,250	336,250	800,7755
Cash shortfall - (Note 4 (b))		718,230	
	4,766,785	6,483,862	7,998,718

8. NET CURRENT ASSETS

Composition of Estimated Net Current Asset Position

	Note	2011/12 Budget \$	2010/11 Projected \$
CURRENT ASSETS			
Cash – Unrestricted	15(a)	4,326,882	3,070,197
Cash – Restricted (Trust)	15(a)	1,500,000	1,297,073
Reserve Funds		4,430,535	5,429,382
Reserve Funds – Financial Assets		336,250	336,250
Receivables		2,231,061	2,185,281
Investment Land	16	909,285	3,182,500
Stock on Hand		850,000	812,601
		14,584,013	16,313,284
LESS: CURRENT LIABILITIES			
Borrowings		1,286,606	7,138,175
Creditors Provisions – Annual Leave and LSL		2,450,000	2,388,778
Trust Liabilities		1,462,931	1,265,019
Creditors Provisions and Accruals		3,612,013	3,210,158
		9,009,462	14,002,130
NET CURRENT ASSET POSITION		5,574,551	2,311,155
Less: Cash – Restricted Reserves	15(a)	4,766,785	5,765,632
Less: Cash – Trust		1,500,000	1,297,073
Add back: Current Loan Liability	6	1,286,606	7,138,175
Add back: Trust Liabilities		1,462,931	1,265,019
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD		2,057,303	3,651,643

The estimated surplus/ (deficiency) c/fwd in the 2010/11 Projected column represents the surplus (deficit) brought forward as at 1st July 2011.

The estimated surplus/ (deficiency) c/fwd in the 2010/11 budget column represents the surplus (deficit) carried forward as at 30th June 2012.

9. RATING INFORMATION – 2011/12 FINANCIAL YEAR

	Rate in \$	Number of Properties	Rateable Value \$	2011/12 Budgeted Rate Revenue \$	2011/12 Budgeted Interim Rates \$	2011/12 Budgeted Total Revenue \$	2010/11 Projected \$
RATE TYPE							
General Rate							
GRV Occupied	9.0758	12,939	224,727,470	20,395,815		20,395,815	19,863,925
GRV Vacant	7.4020	546	10,977,122	812,527		812,527	1,048,671
UV	0.3124	1,265	754,047,000	2,355,643		2,355,643	2,298,539
Sub-Totals		14,750	989,751,592	23,563,985		23,563,985	23,211,135
Minimum Rates							
	Minimum \$						
GRV Occupied	760	922	6,709,201	700,720		700,720	95,103
GRV Vacant	760	1,640	8,936,700	1,246,400	175,760	1,422,160	907,095
UV	760	280	49,195,544	212,800		212,800	184,150
Sub-Totals		2,842	64,841,445	2,159,920	175,760	2,335,680	1,186,365
Discount						(280,000)	(283,286)
Total Rates Raised						25,619,665	24,114,197
Ex Gratia Rates						65,000	65,217
Total Made up From Rates						25,684,665	24,179,414

All land except exempt land in the City of Albany is rated according to its Gross Rental Value (GRV) in the town site or Unimproved Value (UV) in the remainder of the City.

The general rates detailed above for the 2011/12 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure Projected in the budget and the estimated revenue to be received from all sources other than rates and also bearing in mind the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to cost of the Local Government services/facilities.

10. FEES & CHARGES REVENUE

	2011/12 Budget \$	2010/11 Projected \$
Governance		
General Purpose Funding		
Law, Order, Public Safety	110,500	88,488
Health	92,800	93,243
Education and Welfare	851,600	708,499
Community Amenities	7,101,056	5,071,591
Recreation and Culture	2,359,970	2,527,515
Transport	1,358,964	1,380,341
Economic Services	774,051	441,575
Other Property and Services	678,308	829,284
	13,327,249	11,140,536

11. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS - 2011/12 FINANCIAL YEAR

	Type	Disc %	2011/12 Budget \$	2010/11 Projected \$
Rates	Discount	2%	280,000	283,286
Rate Assessment	Write-Off		1,000	642

The City of Albany offer ratepayers the opportunity to claim a 2% discount on current rates, by making payment in full by the due date (i.e. within 35 days of the date of the service of the rate notice). Payment must include all arrears and accrued interest.

Ratepayers who are registered in accordance with the Rates and Charges (Rebates and Deferments) Act 1992 are eligible for a concession up to 50% of the General Rate, in line with the conditions set out under that Act.

The City of Albany offers an incentive for those ratepayers who pay their rates in full and within 21 days of the date of service of the rate notice. The prize, provided at no cost to Council by the Commonwealth Bank of Australia, is \$2,500.

12. INTEREST CHARGES AND INSTALLMENTS - 2011-12 FINANCIAL YEAR

	Interest Rate %	Admin. Charge \$	2011/12 Budget \$	2010/11 Projected \$
Interest on Unpaid Rates	11.00%		125,000	146,569
Interest on Installments Plan	5.50%		100,000	116,437
ESL Penalty Interest	11.00%		7,000	8,267
Installment Charges		3.00	34,000	34,092
			266,000	305,365

In accordance with section 6.51 of the Local Government Act 1995 and section 36S of the FESA Act 1998, penalty interest of 11% per annum (calculated on a daily basis) will be charged on all overdue amounts.

Two separate option plans will be available to ratepayers for payment of their rates.

Option 1 (Full Payment)

The full amount of rates and charges including arrears is to be paid on or before 22 September 2011.

Option 2 (Four Installments)

Under the first option,

In accordance with Section 6.45 (1) Local Government Act 1995, ratepayers will also have the option of paying rates in four equal installments, due on 22 September 2011 (35 days from the date of issue of the rate notice), 22 November 2011, 24 January 2012 and 26 March 2012. Administration charges and interest are applied for the final three installments.

The cost of installment plans will comprise of simple interest of 5.5% p.a. calculated from the date the first installment is due, together with an administration fee of \$3 for each installment notice (\$9 for Option 2).

A direct debit arrangement is also available to ratepayers.

13. ELECTED MEMBERS REMUNERATION

The following fees, expenses and allowances were paid to elected members.

		2011/12 Budget \$	2010/11 Projected \$
Mayor	Salary	65,000	
	Fees		14,000
	Allowances		14,400
Deputy Mayor	Fees	7,000	7,000
	Allowances	5,400	5,400
Councillors	Fees	77,000	77,000
	Allowances	26,400	27,835
		180,800	145,635

14. NOTES TO THE CASH FLOW STATEMENT

a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2011/12 Budget \$	2010/11 Projected \$	2010/11 Budget \$
Cash – Unrestricted	4,326,882	3,070,197	1,800,755
Cash – Restricted	6,266,785	7,062,705	9,482,216
	10,593,667	10,132,902	11,282,971
The following restrictions has been imposed by regulations or other externally imposed requirements:			
Reserves	4,766,785	5,765,632	7,998,718
Trust	1,500,000	1,297,073	1,483,498
	6,266,785	7,062,705	9,482,216
(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result			
Net Result	(1,590,034)	(1,086,920)	(2,214,570)
Depreciation	11,817,938	11,229,584	12,334,000
Provision for Doubtful Debts			
(Increase)/Decrease in Receivables	(45,780)	1,271,811	(92,239)
(Increase)/Decrease in Inventories	(37,399)	271,107	81,854
Increase/(Decrease) in Payables	(3,601,066)	(4,883,248)	(196,615)
Increase/(Decrease) in Employee Provisions	61,222	142,962	85,000
Consolidation of Trust Controlled Transactions	197,912	(152,288)	150,000
Net Cash from Operating Activities	6,802,793	6,793,008	10,147,430
(c) Undrawn Borrowing Facilities Credit Standby Arrangements			
Bank Overdraft limit	0	0	0
Bank Overdraft at Balance Date	0	0	0
Credit Card limit	0	0	0
Credit Card Balance at Balance Date	0	0	0
Total Amount of Credit Unused	0	0	0
Loan Facilities			
Loan Facilities – Current	1,286,606	7,138,175	2,532,106
Loan Facilities - Non-Current	14,639,789	12,626,395	18,264,569
Total Facilities in Use at Balance Date	15,926,395	19,764,569	20,796,675
Unused Loan Facilities at Balance Date	0	0	0

15. TRUST FUNDS

Estimated movement in funds held over which the Council has no control and which are not included in the financial statements are as follows:

	Balance 1 July 2011 \$	Amounts Received \$	Amounts Paid \$	Balance 30 June 2012 \$
Gala Flood Benefit	21,344	0	21,344	0
Albany Heartsafe	1,860	0	1,860	0
Amity Trust	31,302	0	0	31,302
Point King Lighthouse	1,980	0	0	1,980
Recycling Committee	3,871	0	0	3,871
Auspiced Grants	1,277	0	0	1,277
	61,634		23,204	38,430

16. MAJOR LAND TRANSACTION**Details**

- a. Council has developed land at Cull Road. Stage 1A ('The Ridge') was made available for sale during 2010-11. Remaining lots will continue to be available for sale in 2011-12.
- b. Current Year Transactions

	2011/12 Budget \$	2010/11 Projected \$
Operating Expenditure		
Marketing		22,727
Selling Costs	180,000	16,984
Loss on Sale	496,896	57,661
	676,896	97,372
Capital Revenue		
Land Sales	(2,000,000)	(283,321)
	(2,000,000)	(283,321)
Capital Expenditure		
Interest	174,926	176,299
Development Costs	0	22,962
	174,926	199,261

- c. The above capital expenditure is to be included as a current asset in land held for resale. The only anticipated liability in relation to this land transaction at 30 June 2012 relates to loan repayments.

17. MAJOR TRADING UNDERTAKINGS

It is not anticipated that any major trading undertakings will occur in 2011-12.

SUPPLEMENTARY INFORMATION
Budget Estimates by Directorate For the year ended 30th June 2012

Particulars	Office of CEO	Corporate & Community Services	Planning and Development Services	Works and Services	Total
Revenue					
Rates	0	(25,619,665)	0	0	(25,619,665)
Grants / Subsidies	0	(2,652,582)	0	(58,000)	(2,710,582)
Contributions, Reimb & Donations	0	(114,317)	(170,380)	(65,000)	(349,697)
Fees and Charges	0	(5,579,043)	(792,300)	(6,955,906)	(13,327,249)
Interest Earned	0	(697,000)	0	0	(697,000)
Other Revenue / Income	(5,300)	(525,325)	(1,000)	(86,000)	(617,625)
Total Operating Revenue	(5,300)	(35,187,932)	(963,680)	(7,164,906)	(43,321,818)
Expense					
Employee Cost	844,576	7,935,554	2,310,291	5,858,362	16,948,783
Utilities	5,900	796,445	16,000	501,387	1,319,732
Interest Expense	0	1,022,060	0	20,701	1,042,761
Depreciation on non-current assets	0	11,817,938	0	0	11,817,938
Contracts & Materials	386,860	4,021,766	434,873	8,125,301	12,968,800
Insurance Expenses	25,967	357,025	40,553	161,300	584,845
Other Expenses	233,109	659,715	190,298	(854,128)	228,994
Total Expense	1,496,412	26,610,503	2,992,015	13,812,923	44,911,852
Capital Expense					
Roads	0	0	0	5,691,989	5,691,989
Pathways	0	0	0	1,498,497	1,498,497
Drainage	0	0	0	1,175,070	1,175,070
Waste Management	0	0	0	1,930,010	1,930,010
Plant Replacement	0	0	0	2,992,101	2,992,101
Other	0	1,596,490	0	8,461,117	10,057,607
Total Capital Expense	0	1,596,490	0	21,748,784	23,345,274
Non-Operating Revenue					
Non-Operating Grants & Subsidies	0	(120,000)	0	(6,650,372)	(6,770,372)
Non-Operating Contributions & Donations	0	0	0	(3,148,907)	(3,148,907)
Loan Proceeds	0	(3,800,000)	0	0	(3,800,000)
Transfer from Reserves	0	(525,000)	0	(4,330,084)	(4,855,084)
SSL Proceeds	0	(31,061)	0	0	(31,061)
Proceeds of Sale of Assets	0	(2,000,000)	0	(1,912,017)	(3,912,017)
Total Non-Operating Revenue		(6,476,061)		(16,041,380)	(22,517,441)
Non-Operating Expense					
Transfer to Reserves	0	458,944	0	3,397,293	3,856,237
Principal Repayments	0	7,036,123	0	102,052	7,138,175
Total Non-Operating Expense	0	7,495,067	0	3,499,345	10,994,412
Total	1,491,112	(5,961,933)	2,028,335	15,854,766	13,412,280
Opening Position Surplus/(Deficit)					3,651,644
Less Directorate Net Total					(13,412,280)
Add Non Cash item (Depreciation)					11,817,938
Closing Position Surplus/(Deficit)					2,057,302

SUPPLEMENTARY INFORMATION
Items for Carry Over
For the year ended 30th June 2012

	2010-11 Budget \$	Actual \$	Balance \$	Carry Over \$
Development Management				
Municipal Inventory	20,000	0	20,000	20,000
Forts				
Interpretive Signage Plan	40,000	6,200	33,800	33,800
Community Development General				
Crime Prevention Materials	38,000	6,116	31,884	31,884
Community Development Other				
Recreational Precinct Masterplanning	20,000	0	20,000	20,000
Works and Services Other Capital				
Emu Point Toilet	323,932	295,876	28,056	28,056
Construction Waste				
South Stirlings Waste Site	195,000	0	195,000	195,000
Leachate Management – Hanrahan Rd	344,974	159,934	185,040	185,040
Land Subdivisions				
Yakamia Environmental Review	54,000	2,297	51,703	51,703
EDWS Major Projects				
Peace Park Construction	140,857	48,416	92,441	92,441
Plant Replacement				
Passenger Vehicle Purchase	658,265	481,164	177,101	177,101
Road Safety				
Lockyer Ave/Cockburn Rd	459,000	355,979	103,021	103,021
North Rd/Barnesby Drive	350,000	290,733	59,267	59,267
North Rd/Beaufort & Lion Drive	456,000	413,620	42,380	42,380
Paths				
Emu Point Pathway – re-alignment	50,000	0	50,000	50,000
Roads				
Grassmere Bridge	117,000	145	116,855	116,855
Down Road	3,155,000	2,648,270	506,730	506,730
Kalgan Settlers Access	900	82	818	818
Willyung Rd Design	15,000	600	14,400	14,400
Pfieffer Rd Design	75,000	10,870	64,130	64,130
Drainage				
Centennial Park Bunding	86,000	0	86,000	86,000
Frederick St	141,000	95,780	45,220	45,220
Reserves				
Stidwell Bridal Trail	22,906	8,185	14,721	14,721
	6,762,834	4,824,185	1,938,567	1,938,567

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ALBANY PUBLIC LIBRARY				
Replacement Library Cards (lost or damaged)	3.64	0.36	4.00	4.00
Lost, damaged, or non returned items *				
Minimum Charge per item	5.00	0.50	5.50	5.50
Account Administration Fee *				
Minimum Charge per item	9.09	0.91	10.00	10.00
* plus other fees incurred in debt collection or recovery of Library items.				
Photocopying - per A4 page	0.18	0.02	0.20	0.20
Photocopying - per A3 page	0.36	0.04	0.40	0.40
Printing				
Black & White per page	0.23	0.02	0.25	0.25
Colour per page	1.82	0.18	2.00	2.00
Email Access per 30 minutes	2.73	0.27	3.00	3.00
Library Bags	0.91	0.09	1.00	1.00
Other merchandise	As Marked			
Meeting Room Hire per hour	14.55	1.45	16.00	16.00
(No charge for local not-for-profit community organisations - Subject to availability and approval by the Manager Library Services)				
Group Study Room Hire per hour (Refurbished with P/Point presentation facilities)	21.82	2.18	24.00	24.00
(No charge to students of any educational institution for group study or people undertaking adult literacy tuition)				
Albany History Collection				
Enquiry fee - online/ in house - per hour (calculated to the nearest 15 minutes)	27.27	2.73	30.00	30.00
Postage & packaging - minimum \$5.00	4.55	0.45	5.00	5.00
Assisted scanning - b/w	2.27	0.23	2.50	2.50
Discs – DVD	0.91	0.09	0.50	0.50
Discs – DVD	1.81	0.19	2.00	

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
FORTS				
Adults per visit	10.00	1.00	11.00	11.00
Children (aged 9-16) per visit	3.64	0.36	4.00	4.00
Concession Card Holder per visit (Pensioner & Senior)	6.36	0.64	7.00	7.00
Family per visit (2 adults + any number of Children)	23.64	2.36	26.00	26.00
Forts Ambassador per visit*			FREE	
Annual pass (single adult) per year	27.27	2.73	30.00	30.00
Coaches (over 30 seats) per visit**	109.09	10.91	120.00	80.00
Bus (up to 30 seats) per visit**	86.36	8.64	95.00	60.00
Mini Bus (up to 12 seats) per visit**	59.09	5.91	65.00	56.00
School/Education Program per visit (per coach)	77.27	7.73	85.00	n/a
Professional Photography Fee per visit	36.36	3.64	40.00	32.00
Wedding Fee	45.45	4.55	50.00	50.00
Guide Fee per person (minimum of six people)	3.18	0.32	3.50	3.50
Curatorial Tour Fee per person (minimum of six people)	8.64	0.86	9.50	9.50
BBQ Area:				
Up to 50 people per person	Standard		Standard	Standard
Over 50 people	Entry Fee		Entry Fee	Entry Fee
	½ Standard		½ Standard	½ Standard
	Entry Fee		Entry Fee	Entry Fee
Add. staff member for event - first 2 hours	56.36	5.64	62.00	62.00
Add. staff member for event - subsequent hours per hour	28.18	2.82	31.00	31.00
Forts Cafe (Entry to Cafe only)			FREE	FREE
Forts collection mementos/ merchandise (Posters, badges, books, etc.)	Controlled by Management		Controlled by Management	Controlled by Management

* Forts Ambassador - a person who has completed training and other requirements may receive free entry while bringing paying visitors to the forts.

** Mini Buses, buses and coaches can elect to pay fare per passenger entry fees

Schedule of Fees and Charges

2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ALBANY REGIONAL DAY CARE CENTRE				
Per Child 0-2 yrs				
Full-time per week	300.00		300.00	270.00
Part-time per day	70.00		70.00	65.00
Part-time per half day a.m. session	45.00		45.00	45.00
Part-time per half day p.m. session	40.00		40.00	40.00
Per Child 2-3 yrs				
Full-time per week	290.00		290.00	260.00
Part-time per day	65.00		65.00	62.00
Part-time per half day a.m. session	45.00		45.00	45.00
Part-time per half day p.m. session	40.00		40.00	40.00
Per Child 3-6 yrs				
Full-time per week	290.00		290.00	250.00
Part-time per day	65.00		65.00	60.00
Part-time per half day a.m. session	45.00		45.00	45.00
Part-time per half day p.m. session	40.00		40.00	40.00

Schedule of Fees and Charges

2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ALBANY TOWN HALL THEATRE				
Theatre Hire Charges - Professional Organisations				
Performance Hire - per performance, or 10% of gross ticket sales, whichever is greater	636.36	63.64	700.00	500.00
Standing Charge - per performance (for use of power, theatre lighting and sound equip., etc) A labour charge will apply to bring the above equipment from the Albany Entertainment Centre	181.82	18.18	200.00	200.00
Specialty Items:				
Data Projector	136.36	13.64	150.00	100.00
1 x Jem Smoke Machine (includes smoke fluid)			N/A	33.00
6 x Lighting Trees - each			N/A	5.50
4 x Ultraviolet Light Fluorescent tubes - each			N/A	5.50
2 x Strobe Lights - each			N/A	5.50
Technical Staff per hour - penalties apply	34.55	3.45	38.00	35.00
Front of House Manager per hour- penalties apply	34.55	3.45	38.00	35.00
Rehearsal Hire:				
Per hour PLUS	27.27	2.73	30.00	20.00
Service charge per session. Includes bump-in and bump-out on non performance days.	109.09	10.91	120.00	110.00
Ticketing Commissions - per ticket handled (See Note 2)	2.91	0.29	3.20	3.00
Stage Extension per booking			N/A	150.00
Piano Hire (Performance)				
Steinway Baby Grand per performance			N/A	100.00
Yamaha Upright per performance			N/A	30.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST
	\$	\$	\$	10-11 \$
ALBANY TOWN HALL THEATRE				
Piano Hire (Practice)				
Steinway Baby Grand per hour			N/A	10.00
Yamaha Upright per hour			N/A	8.00
Piano Tuning (Tuning to A440 pitch at hirer's expense can be arranged)				
Deposit (to confirm booking) - see Note 3	500.00	50.00	550.00	500.00
Theatre Hire Charges - Charitable & Community Groups				
Performance Hire - per hour, or 10% of gross ticket sales, whichever is greater	118.18	11.82	130.00	100.00
Standing Charge (Audio Lighting and Power Usage) - per hour	36.36	3.64	40.00	35.00
Technical Staff per hour - penalties apply	34.55	3.45	38.00	35.00
Front of House Manager per hour- penalties apply	34.55	3.45	38.00	35.00
Rehearsal Hire (does not include technical staff) - per hour	27.27	2.73	30.00	20.00
Ticketing Commissions - per ticket handled (See Note 2)	2.00	0.20	2.20	2.00
Stage Extension - per booking			N/A	150.00
Piano Hire (Performance)				
Steinway Baby Grand per performance			N/A	60.00
Yamaha Upright per performance			N/A	30.00
Piano Hire (Practice)				
Steinway Baby Grand per performance per hr			N/A	10.00
Yamaha Upright per performance per hour			N/A	8.00

Notes:

1. A member of the Town Hall's Technical Staff must be in attendance at all times during occupancy of the theatre.

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST
	\$	\$	\$	10-11 \$
ALBANY TOWN HALL THEATRE				
Notes Continued:				
3. The deposit must be received no less than 1 month prior to performances.				
Lesser Town Hall				
Room Hire - per session	100.00	10.00	110.00	100.00
A session is defined as either during the hours of 9am to 5pm or from 5pm to 10pm.				
If the room is required after 10pm, a penalty of \$22.00 per hour or part thereof applies.				
Exhibitions				
Local arts & crafts exhibitions of local goods - rental per day (minimum 3 day hire)	60.00	6.00	66.00	60.00
All other users - rental per day	100.00	10.00	110.00	100.00
Sundays and Public holidays @ twice normal rates				
Opening and closing charge for labour (outside normal business hours)	34.55	3.45	38.00	35.00
Meeting Room				
Room Hire - per session	77.27	7.73	85.00	80.00
A session is defined as either during the hours of 9am to 5pm or from 5pm to 10pm.				
If the room is required after 10pm, a penalty of \$20.00 per hour or part thereof applies.				
Exhibitions - rental per day (minimum 3 day hire)				
Local arts & crafts exhibitions of local goods - rental per day (minimum 3 day hire)	40.00	4.00	44.00	40.00
All other users - rental per day	77.27	7.73	85.00	80.00
Sundays and Public holidays @ twice normal rates				
Opening and closing charge for labour (outside normal business hours)	34.55	3.45	38.00	35.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ALBANY TOWN HALL THEATRE				
Gallery technician per hour	34.54	3.45	38.00	
Cleaning Mon-Fri (if hiring of long period of time cleaning done every second day)	72.72	7.28	80.00	
Cleaning Sat/Sunday	120.00	12.00	132.00	
Cleaning Public Holidays	160.00	16.00	176.00	
Other Facilities				
Kitchen - per hour	13.64	1.36	15.00	15.00
Lighting - First Day			N/A	300.00
Lighting - Additional Days			N/A	200.00
Standard Lighting Rig includes:				
Operator				
10 x 300w PAR 56 Lamps with assorted gel colours				
6 lighting stands with T Bars				
Cables, dimmers and 12 channel control desk to suit.				
Extras:				
Smoke Machine - First Day per day			N/A	33.00
Smoke Machine - Additional Days per day			N/A	16.50
Smoke Machine Fluid - dependent on usage				
Lectern- First Day per day			N/A	11.00
Lectern- Additional Days per day			N/A	10.00
Labour - per hour or part thereof (Penalties apply)			N/A	35.00
Audio				
Small PA System:				
Small PA System - First Day per day			N/A	300.00
Small PA System - Additional Days per day			N/A	250.00
Small PA System includes:				
Operator				
Stereo speakers @ 300 watts each				
2 fold back on separate sends @ 300 watts each				
Mics, stands & DI's to suit				
16 channel control desk				
Hire is based on standard 4-hour set-up and show. Extra time is charged at \$25.00 per hour for technician.				
Large Concert PA System				
Large Concert PA System - per day			N/A	1,000.00
Extras:				
32 channel option - First Day per day			N/A	1,200.00
Labour - per hour or part thereof			N/A	35.00
Plastic Stacker Chairs - per day	0.50	0.05	0.55	0.55

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
VANCOUVER ARTS CENTRE				
Concert Room - per session				
Annual Customers – Community (Member)	20.91	2.09	23.00	21.00
Annual Customers – Standard (Member)	29.09	2.91	32.00	30.00
Annual Customers – Community (Non-Member)	30.00	3.00	33.00	31.00
Annual Customers – Standard (Non-Member)	38.18	3.82	42.00	40.00
Occasional Customers – Community (Member)	40.00	4.00	44.00	42.00
Occasional Customers – Standard (Member)	56.36	5.64	62.00	62.00
Occasional Customers – Community (Non-Member)	49.09	4.91	54.00	52.00
Occasional Customers – Standard (Non-Member)	65.45	6.55	72.00	72.00
Fees are payable upon booking - A non-refundable deposit of 25% is applicable to all cancellations				
Room to be left clean with furniture & equipment returned to standard room set up as shown on notice board or a \$12 admin fee will be charge	10.91	1.09	12.00	10.00
Courtyard Room - per session				
Annual Customers – Community (Member)	14.55	1.45	16.00	14.00
Annual Customers – Standard (Member)	20.00	2.00	22.00	20.00
Annual Customers – Community (Non-Member)	23.64	2.36	26.00	24.00
Annual Customers – Standard (Non-Member)	29.09	2.91	32.00	30.00
Occasional Customers – Community (Member)	27.27	2.73	30.00	28.00
Occasional Customers – Standard (Member)	38.18	3.82	42.00	40.00
Occasional Customers – Community (Non-Member)	36.36	3.64	40.00	38.00
Occasional Customers – Standard (Non-Member)	47.27	4.73	52.00	50.00
Fees are payable upon booking - A non-refundable deposit of 25% is applicable to all cancellations				
Room to be left clean with furniture & equipment returned to standard room set up as shown on notice board or a \$12 admin fee will be charge	10.91	1.09	12.00	10.00
Art Room - per session				
Annual Customers – Community (Member)	17.27	1.73	19.00	17.00
Annual Customers – Standard (Member)	27.27	2.73	30.00	28.00
Annual Customers – Community (Non-Member)	26.36	2.64	29.00	27.00
Annual Customers – Standard (Non-Member)	36.36	3.64	40.00	38.00
Occasional Customers – Community (Member)	33.64	3.36	37.00	35.00
Occasional Customers – Standard (Member)	47.27	4.73	52.00	50.00
Occasional Customers – Community (Non-Member)	42.73	4.27	47.00	45.00
Occasional Customers – Standard (Non-Member)	56.36	5.64	62.00	60.00
Fees are payable upon booking - A non-refundable deposit of 25% is applicable to all cancellations				
Room to be left clean with furniture & equipment returned to standard room set up as shown on notice board or a \$12 admin fee will be charge	10.91	1.09	12.00	10.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
VANCOUVER ARTS CENTRE				
Gallery Hire - per day				
Main Gallery – Member	42.73	4.27	47.00	45.00
Main Gallery – Non-Member	47.27	4.73	52.00	50.00
Small Display Space - Member	20.00	2.00	22.00	20.00
Small Display Space – Non-Member	24.55	2.45	27.00	25.00
Veranda Display Space - Member	15.45	1.55	17.00	15.00
Veranda Display Space – Non-Member	20.00	2.00	22.00	20.00
Commission on all sales - 10%				
** Minimum hire is 9 days. To confirm booking a \$50.00 non-refundable deposit is required				
Accommodation Mary Thompson House - per person, per night – Member	42.73	4.27	47.00	45.00
Accommodation Mary Thompson House - per person, per night – Non-Member	51.82	5.18	57.00	55.00
Membership:				
Annual Membership	18.18	1.82	20.00	18.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ALBANY LEISURE & AQUATIC CENTRE				
Casual Entry Fees				
Adult	4.55	0.45	5.00	4.70
Child	3.64	0.36	4.00	3.80
Concession Card Holder (pensioner and senior)	3.64	0.36	4.00	3.80
Spectator	Free		Free	
Family Pass (2 x Adult, 2 x Child)	13.09	1.31	14.40	13.80
Family pass add. child	1.82	0.18	2.00	2.00
Under 5	Free		Free	
Swim/Sauna/Spa	7.50	0.75	8.25	8.00
Swim/Sauna/Spa (Concession)	6.18	0.62	6.80	6.80
School Groups	2.73	0.27	3.00	2.80
Group Fitness Classes				
Adult – Aqua-aerobics	8.09	0.81	8.90	8.50
Concession – Aqua-aerobics	6.27	0.63	6.90	6.60
Fab 50's Class	5.18	0.52	5.70	5.70
Senior Circuit	5.18	0.52	5.70	5.70
Adult – Group Fitness Class	9.09	0.91	10.00	10.00
Concession – Group Fitness Class	7.45	0.75	8.20	8.20
Teen – Group Fitness Class	5.91	0.59	6.50	N/A
Junior – Group Fitness Class	5.91	0.59	6.50	N/A
Gymnasium				
Adult	9.09	0.91	10.00	10.00
Concession	7.45	0.75	8.20	8.20
Fitness Appraisal	45.00	4.50	49.50	49.50
Personal training – half hour	N/A	N/A	N/A	52.80
Personal Training – 6 x half hour sessions	190.91	19.09	210.00	N/A
Personal Training – 9 x half hour sessions	271.82	27.18	299.00	N/A
Personal Training – 12 x half hour session	343.64	34.36	378.00	N/A
Personal Training – 20 x half hour sessions	509.09	50.91	560.00	N/A
Creche				
First child first hour	3.18	0.32	3.50	3.50
Second child per hour	1.82	0.18	2.00	2.00
Every additional 1/2 hour	1.36	0.14	1.50	1.50
Creche – Group Fitness (approx. 1.25 hrs)	4.09	0.41	4.50	4.50
ALAC Programs				
Adult	5.45	0.55	6.00	
Concession	4.36	0.44	4.80	
Child	4.36	0.44	4.80	
School Holiday Program	31.82	3.18	35.00	
Per day (excl. excursion costs and catering)				
School Holiday Program – per hour	7.73	0.77	8.50	
Per day (excl. excursion costs and catering)				

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
Swim Lessons per lesson				
Mother and Baby	9.20		9.20	8.30
Pre-school	10.50		10.50	9.50
Squad Lessons	11.50		11.50	11.00
School aged	10.00		10.00	9.00
Adult	10.00		10.00	9.00
Adult after 6pm (group lesson)	11.50		11.50	10.20
Adult (group lesson) 10 week enrolment	80.50		80.50	N/A
Swim Lessons – individual				
Child 1:1	22.00		22.00	19.50
Child 1:1 Saturday	27.50		27.50	22.70
Special Needs 1:1	11.00		11.00	9.50
Special needs 1:1 Saturday	13.70		13.70	11.60
1:1 two children	30.80		30.80	28.20
1:1 two children on Saturday	38.50		38.50	35.70
Adult 1:1	25.30		25.30	22.70
Bronze Medallion	10.00		10.00	8.70
Education Dept In-term.	2.73	0.27	3.00	2.80
Vacation Swim Lessons	3.64	0.36	4.00	3.80
Enrolment cancellation fee			30.00	
Payable if less than 24 hour, or no notice, Of cancellation is received.				
Mad D				
MAD D Pool only	6.36	0.64	7.00	6.70
Member Upgrade	2.73	0.27	3.00	2.90
Adventure equipment				
Adult entry	6.18	0.62	6.80	6.00
Concession entry	5.00	0.50	5.50	5.00
Supervision - Mon to Fri (per hour)	35.00	3.50	38.50	38.50
Supervision Sat (per hour)	43.64	4.36	48.00	88.00
Supervision Sun (per hour)	52.73	5.27	58.00	105.60
Inflatable Hire	36.36	3.64	40.00	N/A
Inflatable Supervision per hour – Mon to Fir	35.00	3.50	38.50	
Inflatable Supervision per hour - Sat	43.64	4.36	48.00	
Inflatable Supervisions per hour – Sun	52.73	5.27	58.00	
Tennis				
Adult	6.91	0.69	7.60	7.60
Child / Concession	5.73	0.57	6.30	6.30

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ALBANY LEISURE & AQUATIC CENTRE				
Hire				
Resuscitation mannequins	31.82	3.18	35.00	35.00
BBQ	27.27	2.73	30.00	27.50
Meeting room per hour	27.27	2.73	30.00	27.50
Meeting room per day	110.00	11.00	121.00	110.00
Pool Hire - per hour	243.45	24.35	267.80	255.00
Cleaning per hour required	45.00	4.50	49.50	49.50
General Membership (access to aquatics, fitness area, and courts for training)				
Adult				
Monthly Debit	55.23	5.52	60.75	55.00
1 Month	95.45	9.55	105.00	
3 Month	231.82	23.18	255.00	231.00
6 Months	368.18	36.82	405.00	368.50
12 Months	631.82	63.18	695.00	632.50
Concession				
Monthly Debit	43.64	4.36	48.00	47.50
1 month	74.55	7.45	82.00	
3 months	178.91	17.89	196.80	192.50
6 months	277.27	27.73	305.00	291.50
12 months	483.00	48.30	531.30	506.00
Family				
Monthly Debit	103.95	10.40	114.35	
6 months	676.50	67.65	744.15	676.50
12 months	1122.00	112.20	1234.20	1122.00
Corporate Membership				
Adult	550.00	55.00	605.00	550.00
Family	988.91	98.89	1087.80	988.90
Payroll Deductions				
Adult per week	10.57	1.06	11.63	10.58
Family per week	19.02	1.90	20.92	19.02
Establishment Fee-new members (Direct debit only)	45.45	4.55	50.00	50.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
Aquatic Membership (access to aquatic areas)				
Adult				
Monthly direct debit	36.36	3.64	40.00	37.50
3 months	199.00	19.90	218.90	199.00
6 months	289.00	28.90	317.90	289.00
12 months	398.00	39.80	437.80	399.00
Concession				
Monthly direct debit	27.27	2.73	30.00	27.50
3 months	140.00	14.00	154.00	140.00
6 months	205.00	20.50	225.50	205.00
12 months	290.00	29.00	319.00	290.00

NB: Membership promotions are allocated at the discretion of the Centre Manager

Multi- Passes

Adult – 10 Swims or Courts (association games not included)	40.91	4.09	45.00	42.30
Child – 10 swims or Courts (association games not included)	32.73	3.27	36.00	34.20
Concession – 10 Swims or Courts (association games not included)	32.73	3.27	36.00	34.20
Adult – Gymnasium or Group Fitness	81.82	8.18	90.00	90.00
Concession – Gymnasium or group fitness	67.09	6.71	73.80	73.80
Adult – 10 aqua-aerobics	72.82	7.28	80.10	76.50
Concession – 10 aqua-aerobics	56.45	5.65	62.10	59.40
Fab 50's – 10 class pass	49.09	4.91	54.00	51.30
Adult – 10 spa visits	67.50	6.75	74.25	72.00
Concession – 10 spa visits	55.64	5.56	61.20	61.20

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ALBANY LEISURE & AQUATIC CENTRE				
Club and Team Use for Facilities				
Court Sport Team Sheets				
Club/Association – Junior Teams	27.27	2.73	30.00	
Club/Association – Senior Teams	34.55	3.45	38.00	
ALAC Program – Junior Teams	34.55	3.45	38.00	
ALAC Program – Senior Teams	43.64	4.36	48.00	
ALAC Program – Senior Team registration fee	43.64	4.36	48.00	

NB: Teams that pay their seasonal team sheet fees upfront at the commencement of the season receive a 5% discount.
Associations that pay their seasonal fees up front at the commencement of the season receive a 10% discount.

Synthetic Surface

Adult hockey player (inc. \$0.50 levy to LGSHA)	5.45	0.55	6.00	5.80
Child hockey player (inc. \$0.50 to LGSHA) (20% discount on adult hockey player fee)	4.45	0.45	4.90	4.90
Hockey - Senior Team Sheet (inc. \$5.50 levy to LGSHA)	61.00	6.10	67.10	62.00
Hockey - Junior Team Sheet (inc. \$5.50 levy to LGSHA)	49.09	4.91	54.00	53.00
Hockey - Mid Primary Team Sheet (inc. \$4.50 levy to LGSHA)	40.00	4.00	44.00	44.00
Training (1/2 field per hour) Before 5pm	40.91	4.09	45.00	43.00
Training (Full Turf per hour) Before 5pm	80.91	8.09	89.00	86.00
Training (1/2 field per hour) After 5pm (35% above normal ½ field fee)	54.55	5.45	60.00	58.00
Training (Full Turf per hour) After 5pm (35% above normal full field fee)	109.09	10.91	120.00	116.00
(1/3 levy to LGSHA on training income included)				
Other sports use on synthetic: as per hockey				

NB: Teams that pay their seasonal team sheet fees upfront at the commencement of the season receive a 10% discount

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
ALBANY LEISURE & AQUATIC CENTRE	\$	\$	\$	\$
Major Functions - Concerts, Conventions per day***	2,356.36	235.64	2,592.00	1,595.00
Private Functions – per hour, per court used***	109.09	10.91	120.00	176.00
Private Functions - per hour, per area used***	392.73	39.27	432.00	N/A
***N.B. Fees do not include cleaning at the conclusion of an event. This will be charged at \$25.00 per person per hour.				
The amount of hours required will be estimated by the Administration Supervisor and the hirer will be invoiced for actual hours.				
Hire Equipment Charges				
Storage Cage Hire - per year	57.27	5.73	63.00	60.00
Tiered Seating				
Internal - Per Section per day	31.82	3.18	35.00	35.00
Internal – Full per day	227.27	22.73	250.00	250.00
External - Per Section per day	209.09	20.91	230.00	115.00
External – Full per day	1,181.82	118.18	1,300.00	650.00
Grass Area-Hire Charges				
Sporting Association Season Fees				
Per Senior	26.36	2.64	29.00	25.00
Per Junior	15.45	1.55	17.00	15.00
Cricket-Per Senior	43.64	4.36	48.00	45.00
Cricket-Per Junior	25.45	2.55	28.00	28.00
School Bookings				
Cricket Pitch-per day	22.73	2.27	25.00	23.00
Athletics Ground-per training	15.00	1.50	16.50	15.00
Other Ovals-per day	15.00	1.50	16.50	15.00
Carnivals				
North Road Complex-per day	45.45	4.55	50.00	45.00
Centennial Oval-per day	45.45	4.55	50.00	45.00
Per annum use	545.45	54.55	600.00	580.00
Social Club Bookings - per oval	36.36	3.64	40.00	38.50
Volunteer Fund Raising Events - per oval	72.73	7.27	80.00	77.00

Schedule of Fees and Charges **2011-12**

	Excluding GST	GST	Including GST	Including GST 10-11
ALBANY LEISURE & AQUATIC CENTRE	\$	\$	\$	\$
Private Ventures				
Fairs, Festivals, Stalls-per day	357.27	35.73	393.00	385.00
Fairs, Festivals, Stalls-Bond	714.55	71.45	786.00	660.00
Fairs, Festivals, Circus – on un-serviced land – per night	181.82	18.18	200.00	180.00
Circus Bookings				
Per night	454.55	45.45	500.00	462.00
Bond	1,363.64	136.36	1,500.00	1,400.00
ALAC- Other Fees & Charges				
Administration Fee - Overdue Accounts - per reminder	27.27	2.73	30.00	10.00
Setup Fee for Bookings not used/cancelled within 24 hours	33.64	3.36	37.00	33.00
Sponsor Advertising Package				
Bronze	590.91	59.09	650.00	N/A
Silver	1,181.82	118.18	1,300.00	
Gold	2,000.00	200.00	2,200.00	700.00
Platinum	2,818.18	281.82	3,100.00	425.00
Diamond	3,636.36	363.64	4,000.00	900.00

Schedule of Fees and Charges

2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ENVIRONMENTAL HEALTH SERVICES				
<u>Water Sampling</u>				
Water Sampling request - Standard Chemical Analysis	97.27	9.73	107.00	107.00
Water Samples request - Brief Chemical Analysis	68.18	6.82	75.00	75.00
Water Sampling request - Collection	60.00	6.00	66.00	66.00
Bacteriological Sampling Results	36.36	3.64	40.00	37.00
<u>Administration fees</u>				
Copy of Food Sampling Results	36.36	3.64	40.00	40.00
Copy of Septic Tank Plans	31.82	3.18	35.00	30.00
Late payment of license/registration	45.45	4.55	50.00	50.00
<u>Inspection fees</u>				
Re-inspection due to incomplete or unsatisfactory work	59.09	5.91	65.00	60.00
Property Inspection on request	59.09	5.91	65.00	60.00
Inspection of Plumbing works	59.09	5.91	65.00	60.00
Other - Pet shops, workshops, liquid waste industry, light ventilation or bore hole fee or suitability for animal drinking water supply inspections, settlement agents, inspection of pest control operators.	72.73	7.27	80.00	60.00
<u>Food Contamination</u>				
Spoilt Food Disposal Certificate	72.73	7.27	80.00	66.00
Supervision of condemned food disposal - per hour	72.73	7.27	80.00	66.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ENVIRONMENTAL HEALTH SERVICES				
<u>Application for Approval to Construct or Establish Premises</u>				
<i>(includes Assessments & Administration)</i>				
Offensive Trades	90.91	9.09	100.00	100.00
Caravan Parks	90.91	9.09	100.00	100.00
Lodging House	90.91	9.09	100.00	100.00
Hotels/Motels	145.45	14.55	160.00	160.00
Holiday Accommodation	90.91	9.09	100.00	100.00
Hairdressing establishments	50.00	5.00	55.00	55.00
Mobile Hairdressers	50.00	5.00	55.00	55.00
Beauty Therapy	50.00	5.00	55.00	55.00
Skin Piercing Establishments	50.00	5.00	55.00	55.00
Child/Family Day Care Centres	50.00	5.00	55.00	50.00
<u>Application for other Services</u>				
Liquor Act Section 39 Certificate	72.73	7.27	80.00	60.00
Gaming Act Section 55 (1) Certification (1 Year or one-off event)	18.18	1.82	20.00	20.00
Gaming Act Section 55 (1) Certification (5 Year)	81.82	8.18	90.00	90.00
<u>Registration</u>				
Caravan Parks (per annum)				
(a) Minimum fee	200.00		200.00	200.00
(b) Long stay (per site)	6.00		6.00	6.00
(c) Short stay (per site)	6.00		6.00	6.00
(d) Camp sites (per sites)	3.00		3.00	3.00
(e) Overflow site (per site)	1.50		1.50	1.50
Lodging House	100.00		100.00	95.00
Street Trading (per annum)	25.00		25.00	25.00
Alfresco Dining (per annum)(per m2)	35.00		35.00	35.00
Licence of Morgue (per annum)	60.00		60.00	60.00
Itinerant Trader	200.00		200.00	200.00
Fixed Location Vendor – Council property	1,000.00		1,000.00	1,000.00
Dog Kennels	40.00		40.00	30.00
Cattery	80.00		80.00	80.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ENVIRONMENTAL HEALTH SERVICES				
<u>Food Businesses</u>				
(Annual Risk assessment/Inspection Fees)				
(Fees pro rata (calculated on a monthly basis, or part thereof, for any period prior to 31 December each year))				
High Risk Premises	220.00		220.00	220.00
High Risk Premises with additional classifications	330.00		330.00	330.00
Medium Risk Premises	180.00		180.00	180.00
Medium Risk Premises with additional classifications	270.00		270.00	270.00
Low Risk Premises	100.00		100.00	100.00
Low Risk Premises with additional classifications	150.00		150.00	150.00
Very Low Risk Premises - (Charitable or Community Service Food Business)	Nil		Nil	Nil
Notification Fee	50.00		50.00	55.00
Application for Registration Fee	50.00		50.00	55.00
Transfer Fee	50.00		50.00	55.00
Re-Inspection Fee (per hour)	72.73	7.27	80.00	75.00
<u>Registration of Offensive Trade</u>			As per regulation	As per regulation
<u>Health (Food Standards)(Administration)Regulations 1986</u>			As per regulation	As per regulation
<u>Health (Pet Meat) Regulations 1990</u>			As per regulation	As per regulation
<u>Offensive Trades (Fees) Regulations 1976</u>			As per regulation	As per regulation
<u>Health (Public Buildings) Regulations 1992</u>			As per regulation	As per regulation

Schedule of Fees and Charges

2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ENVIRONMENTAL HEALTH SERVICES				
<u>Health (Treatment of Sewage & Disposal of Effluent & Liquid Waste) Regulations</u>				
Application for the approval of an apparatus by Local Government	113.00		113.00	110.00
Issuing of a "Permit to Use an Apparatus"	113.00		113.00	110.00
Application for approval of an apparatus by the Executive Director Public Health Department under regulation 4A				
(a) with a local government report	35.00		35.00	35.00
(b) without a local government report fee under regulation 4A(4)	110.00		110.00	110.00
Local Government Report Fee	90.00		90.00	90.00
<u>Information and Research:</u>				
Hourly fee for time involved in research and providing information for developers etc which is not considered normal search and assessment	72.73	7.27	80.00	66.00
<u>Training</u>				
Training - Food Premises (per hour)	72.73	7.27	80.00	66.00
<u>Temporary Accommodation Approval</u>				
Application fee for a caravan	181.82	18.18	200.00	200.00
<u>Noise Related Fees</u>				
Noise Monitoring - Officer time (per hour)	72.73	7.27	80.00	66.00
Regulation 18 noise monitoring – hourly	72.73	7.27	80.00	
Noise Monitoring - Sound Level Meter - Ono Sokki (per day)	118.18	11.82	130.00	130.00
Noise Monitoring - Sound Level Meter - Rion (per day)	54.55	5.45	60.00	55.00
Noise Monitoring - Sound Level Meter - B & K 2250 (per day)	181.82	18.18	200.00	200.00
Regulation 18 non-complying event noise exemption	500.00		500.00	
<u>Application for Events</u>				
< 500 persons	54.55	5.45	60.00	55.00
500 - 999 persons	104.55	10.45	115.00	110.00
1000 - 2999 persons	204.55	20.45	225.00	220.00
3000 - 4999 persons	304.55	30.45	335.00	330.00
> 5000 persons	404.55	40.45	445.00	440.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
PUBLIC BOAT HARBOUR & FISHING INDUSTRY FACILITIES				
Emu Point Pens				
Pens - to 8m in length				
per month	121.82	12.18	134.00	131.00
per 6 months	679.09	67.91	747.00	728.00
per 12 months	1,190.91	119.09	1,310.00	1,277.00
Pens - to 9m in length				
per month	137.27	13.73	151.00	147.00
per 6 months	763.64	76.36	840.00	819.00
per 12 months	1,340.00	134.00	1,474.00	1,437.00
Pens - 9.1 to 10m in length				
per month	152.73	15.27	168.00	164.00
per 6 months	849.09	84.91	934.00	910.00
per 12 months	1,490.00	149.00	1,639.00	1,597.00
Pens - 10.1 to 10.5m in length				
per month	160.00	16.00	176.00	172.00
per 6 months	890.91	89.09	980.00	955.00
per 12 months	1,563.64	156.36	1,720.00	1,676.00
Pens - 10.6 to 14.9m in length				
per month	201.82	20.18	222.00	216.00
per 6 months	1,120.00	112.00	1,232.00	1,201.00
per 12 months	1,965.45	196.55	2,162.00	2,107.00
Pens - 15.0 to 17.9m in length				
per month	229.09	22.91	252.00	246.00
per 6 months	1,272.73	127.27	1,400.00	1,365.00
per 12 months	2,233.64	223.36	2,457.00	2,394.75
Pens - 18m in length and over				
per month	275.45	27.55	303.00	295.00
per 6 months	1,528.18	152.82	1,681.00	1,638.00
per 12 months	2,680.91	268.09	2,949.00	2,874.00
Commercial vessels up to 18 metres - per metre	238.18	23.82	262.00	255.00

Note: Pensioner discount will be discontinued for new penholders. Penholders as at 30/06/04 will continue to receive the discount

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ALBANY ARTIFICIAL REEF (FORMER HMAS PERTH)				
Amateur Mooring Licence for use of Public Mooring				
Annual Mooring Licence-Recreation Diving	101.82	10.18	112.00	112.00
Commercial Mooring Licence				
Annual Mooring Licence	1,686.36	168.64	1,855.00	1,855.00
Daily Personal Access Fee				
Scuba Divers	7.64	0.76	8.40	8.40
Snorkelers	7.64	0.76	8.40	8.40
All other Underwater Viewers	0.91	0.09	1.00	1.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST
	\$	\$	\$	10-11 \$
BUILDING				
<u>Building Licence</u>				
Domestic: (e.g. Dwelling, Shed Patio)	.35%*10/11 of the estimated cost of proposed construction incl. GST (fee is GST free)			
Commercial: (e.g. Offices, Warehouse)	.20%*10/11 of the estimated cost of proposed construction incl. GST (fee is GST free)			
Minimum fee - in all cases	85.00		85.00	85.00
Building Licence Amendment Fee - Class 1 and 10	85.00		85.00	85.00
Building Licence Amendment Fee - Class 2 to 9	150.00		150.00	150.00
An hourly charge will apply where the amendment is considerable	65.00		65.00	65.00
Preliminary Plan Assessment (% total licence fee) - GST free	25%		25%	25%
<u>Building Licence Extension</u>				
Class 10	85.00		85.00	85.00
Class 1	.35%*10/11 of the estimated value of construction remaining incl. GST (fee is GST free)			
Minimum fee (Class 1)	150.00		150.00	150.00
Class 2 to 9	.20%*10/11 of the estimated value of construction remaining inc GST (fee is GST free)			
Minimum fee (Class 2 to 9)	150.00		150.00	150.00
<u>Building Training Levy</u>				
BCITF Levy (applicable to all works: >\$20,000 estimated value of construction)	.20%*10/11 of the estimated cost of proposed construction incl. GST (fee is GST free)			
<u>Builders Registration Levy</u>				
Builders Registration Board Levy (flat fee applicable to building licence applications regardless of value)	41.50		41.50	40.50
<u>Signs</u>				
All signs	57.00		57.00	55.00
<u>Administration Fees</u>				
Consultation/inspection upon request (per hour)	72.73	7.27	80.00	65.00
(An hourly fee for time involved in research, providing information or on-site inspections not considered normal search or assessment)				

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
BUILDING				
Building Call out fee	90.91	9.09	100.00	100.00
(fee applies where inspection requested and work was not ready for inspection)				
Building Certification Services	90.91	9.09	100.00	100.00
Swimming Pool Fees				
Private Swimming Pool Inspections	50.00	5.00	55.00	55.00
(fee per inspection. Inspection carried out every four (4) years)				
Demolition Fee				
Demolition Licence (per storey)	50.00		50.00	50.00
Park Homes				
Park Homes	.35%*10/11 of the estimated cost of proposed construction incl. GST (fee is GST free)			
Park Homes (Additions/Alterations)	.35%*10/11 of the estimated cost of proposed construction incl. GST (fee is GST free)			
Carports/Annexes	.35%*10/11 of the estimated cost of proposed construction incl. GST (fee is GST free)			
Minimum fee	85.00		85.00	85.00
Strata Title Applications				
Built Strata	\$0.20 per metre ² of floor area (fee is GST free)			
Minimum fee	100.00		100.00	100.00
Pre-Strata Inspection	93.64	9.36	103.00	100.00
Strata Inspection fee (first inspection free. Fee applies to subsequent inspections)	93.64	9.36	103.00	100.00
Materials on Street				
Materials on Street	\$1.00 per month for each M ² of the street enclosed by a hoarding or fence (fee is GST free)			
Building Approval Certificate				
For the issue of a building approval certificate in relation to Class 1 and 10 buildings	.70%*10/11 of the estimated cost of proposed construction incl. GST (fee is GST fee)			
For the issue of a building approval certificate in relation to Class 2 to 9 buildings	.40%*10/11 of the estimated cost of proposed construction incl. GST (fee is GST fee)			

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
BUILDING				
Minimum fee - in all cases	170.00		170.00	170.00
Building Licence Lists:				
Yearly (offered monthly)	90.91	9.09	100.00	100.00
Yearly (offered fortnightly email only)	145.45	14.55	160.00	160.00
Monthly	19.09	1.91	21.00	20.00
Indemnity Insurance & Outstanding Rates	22.73	2.27	25.00	25.00
Copy of Housing Indemnity Insurance			15.00	15.00
<u>Copy of Building Plans</u>				
Minimum charge (non-refundable) (per building licence) (up to 10 x A4 or 5 x A3 copies)			35.00	35.00
For more than 10 x A4 copies, additional charge per copy	0.27	0.03	0.30	0.30
For more than 5 x A3 copies, additional charge per copy	0.68	0.07	0.75	0.75
A2 or A1 copies, an additional charge per copy	2.27	0.23	2.50	2.50
A0 copies, an additional charge per copy	3.64	0.36	4.00	4.00
Copy of building plans - per building licence	22.73	2.27	25.00	25.00
Housing Indemnity Insurance search	4.55	0.45	5.00	5.00
Indemnity Insurance & Outstanding Rates	18.18	1.82	20.00	20.00
Preliminary Plan Assessment	As per regulations		As per regulations	As per regulations

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ADMINISTRATION - GENERAL				
Photocopying (per copy – black and white)				
A4	0.18	0.02	0.20	0.20
B4	0.36	0.04	0.40	0.40
A3	0.45	0.05	0.50	0.50
Photocopying (per copy - colour)				
A4	0.27	0.03	0.30	
B4	0.45	0.05	0.50	
A3	0.55	0.05	0.60	
Telephone Calls (private)				
Local	0.45	0.05	0.50	0.40
STD	AT COST			
Electoral Roll - Owners & Occupiers	35.00		35.00	35.00
Register of Delegated Authority	10.00		10.00	10.00
Council Local Laws - each	2.00		2.00	2.00
Rural Street Numbering - green metal sign	13.64	1.36	15.00	15.00
Bags on Board - dispensers				
Dispensers	3.64	0.36	4.00	4.00
Refills	7.27	0.73	8.00	8.00
Freedom of Information				
Application Fee (Non personal)	30.00		30.00	30.00
Search/Other Fees (per hour)	30.00		30.00	30.00
Media Duplication	AT COST			
Delivery, Packaging & Postage	AT COST			
Book Sales:				
Love Thy Land				
Retail	15.00	1.50	16.50	16.50
Wholesale	7.50	0.75	8.25	8.25
Alluring Albany				
Retail	10.00	1.00	11.00	11.00
Wholesale	7.50	0.75	8.25	8.25
Walking Naturally In Albany				
Retail	4.55	0.45	5.00	5.00
Wholesale	2.27	0.23	2.50	2.50
A Sound Defence				
Retail	6.82	0.68	7.50	7.50
Wholesale	3.41	0.34	3.75	3.75
She was the Brig Amity				
Retail	3.64	0.36	4.00	4.00
Wholesale	1.82	0.18	2.00	2.00
Albany Classic Posters	8.00	0.80	8.80	8.80

Schedule of Fees and Charges **2011-12**

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
Amazing Albany Bags				
Wholesale	1.82	0.18	2.00	2.00
Retail	2.73	0.27	3.00	3.00
Amazing Albany Number Plates	204.55	20.45	225.00	220.00
Mens Ties	13.64	1.36	15.00	
Scarves	13.64	1.36	15.00	
Polar Fleece Jacket	59.09	5.91	65.00	
Polo Shirt	27.27	2.73	30.00	
Ladies T Shirt	22.73	2.27	25.00	
Mens T Shirt	22.73	2.27	25.00	
Pinstripe Shirt	27.27	2.73	30.00	
Hoodie Jumper	45.45	4.55	50.00	
Micro Fleece jacket	45.45	4.55	50.00	
Ladies V Neck T Shirt	18.18	1.82	20.00	
Contrast Polo	27.27	2.73	30.00	
Cap	9.09	0.91	10.00	
Yoyo	2.73	0.27	3.00	
Puzzle	1.82	0.18	2.00	
Other				
Monthly Council Meeting Papers	13.64	1.36	15.00	15.00
Progress & Ratepayer Associations and Media free upon request.				
Copy of Council Agenda Item - single item	No Charge			
Annual Report – full	18.18	1.82	20.00	11.00
Adopted Annual budget - full	18.18	1.82	20.00	20.00
Rates/Property Book Searches				
Property Ownership / rate detail enquiry each			No charge	
Account Enquiry each	18.18	1.82	20.00	20.00
Copy of Rates Notice	2.73	0.27	3.00	No charge
Copy of Rates Notice (last year)	4.55	0.45	5.00	
Transaction Listing for Rates Assessment – per year	4.55	0.45	5.00	
Dishonoured Cheque Fee (incl. bank charge)	12.50		12.50	5.00
Dishonoured Direct Debit Fee (incl. bank charge)	12.50		12.50	5.00
Interest on Debtors Accounts (>60 days) – 6%	6%		6%	

Schedule of Fees and Charges 2011-12

	Excluding GST \$	GST \$	Including GST \$	Including GST 10-11 \$
LAW, ORDER & PUBLIC SAFETY				
<u>Stock</u>				
All stock impounded after 6.00am and before 6.00pm (per head)	40.00	4.00	44.00	40.00
All stock impounded after 6.00pm and before 6.00am (per head)	110.00	11.00	121.00	110.00
All Stock impounded after 6.00pm on Friday and before 6.00am on Monday (per head)	176.00	17.60	193.60	176.00
Stock Poundage (per head):	10.00	1.00	11.00	11.00
First 24 hours	20.00	2.00	22.00	20.00
Subsequent each 24 hours or part	11.00	1.10	12.10	11.00
Sustenance charges (per head per day)	5.00	0.50	5.50	5.00
Transport of stock			cost + 10%	
Stock trespassing on enclosed land under crop of any kind (per head per day)*	40.00	4.00	44.00	40.00
<i>*no charge applies to suckling animal under six months running with mother</i>				
<u>Vehicles</u>				
Collection of impounded vehicle	80.00	8.00	88.00	80.00
Impounded Motor Vehicle Towing Fee			At cost	N/A
<u>Signs</u>				
Return of impounded temporary sign	20.00	2.00	22.00	20.00
Shopping Trolleys	30.00	3.00	33.00	30.00
<u>Dogs</u>				
Release of dog from pound (during duty hours)	50.00		50.00	50.00
Sustenance charges (per dog per day)	5.00		5.00	5.00
Surrender of dog for destruction (per dog)	75.00		75.00	75.00
Sale of dog from pound	45.45	4.55	50	50
Dog Registration**				-
- un-sterilised dog or bitch (1 year registration)	30.00		30.00	30.00
- un-sterilised dog or bitch (3 year registration)	75.00		75.00	75.00
- sterilised dog or bitch (1 year registration)	10.00		10.00	10.00
- sterilised dog or bitch (3 year registration)	18.00		18.00	18.00
- dogs kept in approved kennel under s27 of the Act (fee per establishment)	100.00		100.00	100.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
- working dog - un-sterilised dog or bitch (1 year registration)	7.50		7.50	7.50
- working dog - un-sterilised dog or bitch (3 year registration)	18.75		18.75	18.75
- working dog - sterilised dog or bitch (1 year registration)	2.50		2.50	2.50
- working dog - sterilised dog or bitch (3 year registration)	4.50		4.50	4.50
- guide dog			nil	
- inspection of register	0.50		0.50	0.50
- certified copy of an entry in the register	1.00		1.00	1.00
- replacement of dog tag	2.50		2.50	2.50
<i>**eligible pensioner discount 50% of the fees otherwise payable</i>				-
<i>**registrations after the 31 May, 50% of the fees otherwise payable for that year</i>				-
Hire of dog trap (per week)	10.00		10.00	10.00
Deposit for dog trap hire (refundable on return of trap)	25.00		25.00	25.00
Hire of electronic / citronella collar (per week)	10.00		10.00	10.00
Deposit on supply of electronic / citronella collar (refundable on return of collar)	100.00		100.00	100.00
Cats				-
Cat Registration**				-
- sterilised and micro-chipped cat (1 year registration)	10.00		10.00	10.00
- sterilised and micro-chipped cat (3 year registration)	18.00		18.00	18.00
<i>**eligible pensioner discount 50% of the fees otherwise payable</i>				

***Registration within 5 months of designated annual registration date for that year, 50% of prescribed fee.*

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
<u>Dog Act</u>				-
Unregistered dog - s7(1)	100.00		100.00	100.00
Unregistered dangerous dog - s7(1)	200.00		200.00	200.00
Failure to give due notice of new owner - s16A(1)	40.00		40.00	40.00
Keeping more than the prescribed number of dogs - s26(4)	100.00		100.00	100.00
Breach of kennel establishment licence - s27(2)	200.00		200.00	200.00
Dog in public place without collar or registration tag - s30(2)	50.00		50.00	50.00
Dangerous dog in public place without collar or registration tag - s30(2)	100.00		100.00	100.00
Owners name and address not on collar - s30(2)	50.00		50.00	50.00
Dangerous dog owners name and address not on collar - s30(2)	100.00		100.00	100.00
Dog not held on leash in certain public places - s31(3)	100.00		100.00	100.00
Dangerous dog not held on leash in certain public places - s31(3)	200.00		200.00	200.00
Failure to control dog in exercise areas and rural areas - s32(4)	100.00		100.00	100.00
Failure to control dangerous dog in exercise areas and rural areas - s32(4)	200.00		200.00	200.00
Greyhound not muzzled - s33(3)	200.00		200.00	200.00
Dog in place without consent - s33A(3)	100.00		100.00	100.00
Dangerous dog in place without consent - s33A(3)	200.00		200.00	200.00
Dangerous dog not muzzled - s33L(1)(a) & (b)	250.00		250.00	250.00
Dangerous dog not on leash in exercise area - s33L(1)(a) & (b)	200.00		200.00	200.00
Dangerous dog not under continuous supervision - s33L(1)(a) & (b)	200.00		200.00	200.00
Dangerous dog in specifically prohibited area - s33L(1)(a) & (b)	200.00		200.00	200.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST
	\$	\$	\$	10-11 \$
LAW, ORDER & PUBLIC SAFETY				
Dangerous dog enclosure requirement not complied with - s33L(1)(a) & (b)	200.00		200.00	200.00
Dangerous dog not wearing specified collar - s33L(1)(a) & (b)	200.00		200.00	200.00
Dangerous dog signs not displayed - s33L(1)(a) & (b)	200.00		200.00	200.00
Local Government not advised of dangerous dog attack - s33L(1)(d)	200.00		200.00	200.00
Local Government not advised of missing dangerous dog - s33L(1)(d)	200.00		200.00	200.00
Local Government not advised of dangerous dog ownership change - s33L(1)(d)	200.00		200.00	200.00
Local Government not advised of dangerous dog location change - s 33L(1)(d)	200.00		200.00	200.00
Failure to take steps against parasites - s36(1)	50.00		50.00	50.00
Dog causing nuisance - s38(1a)	100.00		100.00	100.00
Dangerous dog causing nuisance - s38(1a)	200.00		200.00	200.00
Failure to produce document issued under Act - s43(2)	100.00		100.00	100.00
Failure of alleged offender to give name and address - s43A	100.00		100.00	100.00
<u>Sand Drift Prevention and Abatement</u>				-
Failure to comply with a notice - s5	200.00		200.00	200.00
Carrying out activity contrary to notice - s6	200.00		200.00	200.00
Impeding authorised officer	200.00		200.00	200.00
<u>Signs Local law</u>				-
Erecting or maintaining sign without licence - s7(a)	100.00		100.00	100.00
Erecting or maintaining sign contrary to licence conditions - s7(b)	100.00		100.00	100.00
Failure to produce sign licence when required - s13	100.00		100.00	100.00
Erecting otherwise exempt sign containing radio or illumination - s16(2)(a)	100.00		100.00	100.00
Erecting otherwise exempt sign containing animation or movement - s16(2)(b)	100.00		100.00	100.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Erecting otherwise exempt sign containing reflective or fluoro material - s16(2)(c)	100.00		100.00	100.00
Erecting sign that obstructs view of traffic in a street or public place - s17(a)	100.00		100.00	100.00
Erecting sign that can be mistaken or confused as official traffic light or sign - s17(b)	100.00		100.00	100.00
Erect sign that obstructs access way/window not designed for display of goods - s17(c)	100.00		100.00	100.00
Erecting sign on ornamental tower or superstructure over roof of building - s17(d)	100.00		100.00	100.00
Erecting sign which affects stability of building - s17(e)	100.00		100.00	100.00
Erecting sign on a light or power pole - s17(f)	100.00		100.00	100.00
Erecting sign on tree or shrub - s17 (g)	100.00		100.00	100.00
Erecting sign on vehicle or private property to advertise/display message - s17(h)	100.00		100.00	100.00
Erecting sign that contains glass, other than electric light, in sign - s17(i)	100.00		100.00	100.00
Attaching cloth or other readily combustible material to any sign - s17(j)	100.00		100.00	100.00
Erecting a sign on any street or public place if an election sign - s17(k)	100.00		100.00	100.00
Failure to securely affix sign to supporting structure - s18(a)	100.00		100.00	100.00
Failure to maintain sign in safe condition - s18(b)	100.00		100.00	100.00
Failure to fix sign over walkway or public land with 2.75m clear headway - s19	100.00		100.00	100.00
Failure to keep sign clean and maintain in good order - s20	100.00		100.00	100.00
Posting of bill or advertisement to street or public place other than on hoarding - s21	100.00		100.00	100.00
Fly posting at any place or location - s22	100.00		100.00	100.00
Local Government Property Local Law				-
Failure to comply with determination - s2.4	100.00		100.00	100.00
Failing to comply with condition of permit - s3.6	100.00		100.00	100.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Failure to obtain permit - s3.13(1)	100.00		100.00	100.00
Failure to obtain permit to camp outside a facility - s3.14(3)	100.00		100.00	100.00
Failure to obtain permit for liquor - s3.15(1)	100.00		100.00	100.00
Failure of permit holder to comply with responsibilities - s3.16	100.00		100.00	100.00
Behaviour detrimental to property - s4.2(1)	100.00		100.00	100.00
Under the influence of alcohol or prohibited drug - s4.4	100.00		100.00	100.00
Failure to comply with sign on Local Government property - s4.6(2)	100.00		100.00	100.00
Failure to comply with sign or direction on beach - s5.4	100.00		100.00	100.00
Unauthorised entry to fenced or closed Local Government property - s5.5	100.00		100.00	100.00
Gender not specified using entry of toilet block or change room - s5.6	100.00		100.00	100.00
Unauthorised presence of animal on aerodrome - s5.7(1)	100.00		100.00	100.00
Animal wandering at large on aerodrome - person in charge - s5.7(2)	100.00		100.00	100.00
Animal wandering at large on aerodrome - owner - s5.7(3)	100.00		100.00	100.00
Unauthorised entry to function on local government property - s6.1(1)	100.00		100.00	100.00
Failure to comply with order of an authorised person - s8.5	100.00		100.00	100.00
Failure to comply with notice - s9.1	100.00		100.00	100.00
<u>Parking and Parking Facilities Local Law</u>				-
Failing to display unexpired parking ticket in a parking station - s2.4	45.00		45.00	45.00
Parking outside a parking space in a parking station - s2.7	45.00		45.00	45.00
Stopping in a no stopping area in a parking station - s2.8(1)(a)	45.00		45.00	45.00
Stopping during a prohibited period in part of a parking - s2.8(1)(b)	45.00		45.00	60.00
Parking in a no parking area in a parking station - s2.8(2)(a)	45.00		45.00	60.00
Parking during a prohibited period on part of a parking station - s2.8(2)(b)	45.00		45.00	45.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST
	\$	\$	\$	10-11 \$
LAW, ORDER & PUBLIC SAFETY				
Parking in a parking station space set aside for a different class of vehicle or driver - s2.8(2)(c)	45.00		45.00	45.00
Parking for more than the maximum period in a parking Station - s2.8(2)(d)	45.00		45.00	45.00
Parking so as to obstruct an entrance, exit or access way within a parking station - s2.8(2)(e)	60.00		60.00	60.00
Parking in an authorised space in a parking station without a permit - s2.13(3)	60.00		60.00	60.00
Stopping or parking on part of a thoroughfare set aside for vehicles of a different class - s3.1(1)(a)	60.00		60.00	60.00
Stopping or parking on part of a thoroughfare set aside for drivers of a different class - s3.1(1)(b)	60.00		60.00	60.00
Stopping or parking on part of a thoroughfare during a prohibited period - s3.1(1)(c)	60.00		60.00	60.00
Stopping or parking on part of a thoroughfare marked with a yellow line - s3.1(1)(d)	60.00		60.00	60.00
Parking on a thoroughfare other than wholly within a marked parking space - s3.1(1)(e)	60.00		60.00	60.00
Stopping or parking on part of a thoroughfare to which a 'no stopping' sign applies - s3.1(1)(f)	60.00		60.00	60.00
Stopping or parking on part of a thoroughfare to which a 'no parking' sign applies - s3.1(1)(g)	60.00		60.00	60.00
Parking on a thoroughfare for more than specified maximum time - s3.1(2)	60.00		60.00	60.00
Stopping or parking in an occupied parking space - s3.2	60.00		60.00	60.00
Stopping or parking on or adjacent to a median strip - s3.3	60.00		60.00	60.00
Failure to park as near as practicable to and parallel with the left boundary of two-way carriageway - s3.4(1)(a)	60.00		60.00	60.00
Failure to park as near as practicable to and parallel with boundary of one-way carriageway - s3.4(1)(b)	60.00		60.00	60.00
Parking against flow of traffic on carriageway - s3.4(1)(a) or s3.4(1)(b)	60.00		60.00	60.00
Parking when distance from farther boundary less than 3 metres - s3.4(1)(c)	45.00		45.00	45.00
Parking closer than 1 metre from another vehicle - s3.4(1)(d)	45.00		45.00	45.00
Causing obstruction on carriageway - s3.4(1)(e)	60.00		60.00	60.00
Failure to park at approximate right angle - s3.5(B)	45.00		45.00	45.00
Failure to park at an appropriate angle - s3.6(1)	45.00		45.00	45.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Stopping or parking within 1 metre of a fire hydrant - s3.7(1)	60.00		60.00	60.00
Stopping or parking within 3 metres of a public post box or within a mail zone - s3.7(2)	60.00		60.00	60.00
Stopping or parking in front of a driveway or right of way - s3.8(a)	60.00		60.00	60.00
Parking on an intersection - s3.8(b)	60.00		60.00	60.00
Parking within 10 metres of intersection - s3.8(c)	45.00		45.00	45.00
Parking next to traffic obstruction - s3.8(d)	45.00		45.00	45.00
Parking in a cul-de-sac so as to cause an obstruction - s 3.8(e)	60.00		60.00	60.00
Parking over a footpath - s3.8(f)	60.00		60.00	60.00
Double parking - s3.9	60.00		60.00	60.00
Stopping or parking on a verge contrary to signs or without Consent - s3.10(1) or(2)	60.00		60.00	60.00
Stopping or parking a commercial vehicle on a verge - s3.10(3)	60.00		60.00	60.00
Stopping or parking within 10 metres of the departure side of bus stop, pedestrian or children's crossings - s3.11(1)	60.00		60.00	60.00
Stopping or parking within 20 metres of the approach side of bus stop, pedestrian or children's crossing - s3.11(2)	60.00		60.00	60.00
Stopping in bus zone - s3.11(3)	60.00		60.00	60.00
Parking vehicle within 20 metres of approach side or departure side of railway level crossing - s3.11(4)	60.00		60.00	60.00
Parking vehicle again within 1 hour on a thoroughfare - s3.12	45.00		45.00	45.00
Failing to move vehicle after direction by authorised person - s3.13	60.00		60.00	60.00
Stopping a loading zone - s3.14	60.00		60.00	60.00
Stopping in a taxi zone - s3.15	60.00		60.00	60.00
Parking in thoroughfare for purpose of sale - s3.16	60.00		60.00	60.00
Stopping or parking a bicycle in a parking space - s4.1	60.00		60.00	60.00
Parking in authorised parking area without authorisation - s4.2	60.00		60.00	60.00
Parking on private property without consent of owner - s4.3(2)	60.00		60.00	60.00
Parking a heavy, commercial or other type of vehicle on road or verge - s4.4	120.00		120.00	120.00

Schedule of Fees and Charges

2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Removing authorised mark from tyres of parked vehicle - s4.5	60.00		60.00	50.00
Parking on a public reserve - s4.6	60.00		60.00	35.00
Parking so as to cause an obstruction in public place - s4.7	60.00		60.00	45.00
Stopping in disabled parking area - s4.9	120.00		120.00	120.00
Parking wrong class of vehicle - s4.10(1)(a)	60.00		60.00	60.00
Parking by persons of a different class - s4.10(1)(b)	60.00		60.00	60.00
Parking during a prohibited period - s4.10(1)(c)	60.00		60.00	60.00
Parking in a no parking area - s4.10(3)(a)	60.00		60.00	60.00
Parking contrary to signs or limitations - s4.10(3)(b)	60.00		60.00	60.00
Parking vehicles in motor cycle area only area - s4.10(3)(c)	60.00		60.00	60.00
Failure to remove permit when residence changed - s5.3	60.00		60.00	45.00
Failure to pay fee for metered space - s6.2	60.00		60.00	60.00
Parking when meter has expired - s6.4	60.00		60.00	60.00
Failure to park wholly within metered space - s6.6(1)	45.00		45.00	45.00
Parking partly outside metered zone - s6.6(3)	60.00		60.00	60.00
Non-permitted insertion in parking meter - s6.7	60.00		60.00	60.00
Failure to display ticket clearly in metered zone - s6.8	45.00		45.00	45.00
Parking or attempting to park a vehicle in a metered space occupied by another vehicle - s6.9	60.00		60.00	60.00
Parking contrary to a meter hood - s6.10	60.00		60.00	60.00
All other offences not specified - s7.4	45.00		45.00	45.00
<u>Activities in Thoroughfares and Public Places and Trading Local law</u>				
Plant of 0.75m in height on thoroughfare within 10m of intersection - s2.1(a)	100.00		100.00	100.00
Planting plant likely to be hazardous to person using thoroughfare - s2.1(b)	100.00		100.00	100.00
Installing paving on thoroughfare < 15 metres from intersection - s2.1(c)	100.00		100.00	100.00
Positioning a crossing within the truncated corner of a lot at an intersection - s2.1(d)	500.00		500.00	500.00
Watering that causes inconvenience to persons using thoroughfare - s2.1(e)	100.00		100.00	100.00

Schedule of Fees and Charges

2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Driving a vehicle on, or otherwise, damaging lawn or garden - s2.1(f)	200.00		200.00	200.00
Dig or fill so as to vary the prevailing ground levels on a verge - s2.1(g)	100.00		100.00	100.00
Installing membrane, material or steel stake in thoroughfare - s2.1(h)	100.00		100.00	100.00
Planting plant, rocks, or retaining on thoroughfare < 2 metres of carriageway - s2.1(i)	100.00		100.00	100.00
Placing anything on any footpath which may create a hazard - s2.1(j)	100.00		100.00	100.00
Damaging or interfering with signpost or structure on thoroughfare - s2.1(k)	300.00		300.00	300.00
Playing games so as to impede vehicles or persons on thoroughfare - s2.1(l)	100.00		100.00	100.00
Riding of skateboard or similar device on mall or veranda of shopping centre - s2.1(m)	100.00		100.00	100.00
Digging a trench through or under a kerb or footpath without a permit - s2.2(1)(a)	100.00		100.00	100.00
Throwing or placing anything on a verge without a permit - s2.2(1)(b)	100.00		100.00	100.00
Planting a tree in a thoroughfare without a permit - s2.2(1)(c)	100.00		100.00	100.00
Causing obstruction to vehicle or person on thoroughfare without a permit - s2.2(1)(d)	100.00		100.00	100.00
Causing obstruction to water channel on thoroughfare without a permit - s2.2(1)(e)	200.00		200.00	200.00
Placing or draining offensive fluid on thoroughfare without a permit - s2.2(1)(f)	200.00		200.00	200.00
Interfere with or damage a thoroughfare. - s2.2(1)(g)	200.00		200.00	200.00
Lighting a fire on a thoroughfare without a permit - s2.2(1)(h)	300.00		300.00	300.00
Felling tree onto thoroughfare without a permit - s2.2(1)(i)	100.00		100.00	100.00
Making alterations to a carriageway without a permit - s2.2(1)(j)	200.00		200.00	200.00
Construct more than two crossings to any lot without a permit - s2.2(1)(k)	100.00		100.00	100.00
Installing pipes or stone on thoroughfare without a permit - s2.2(1)(l)	100.00		100.00	100.00
Installing hoist or a structure for use over a thoroughfare without a permit - s2.2(1)(m)	300.00		300.00	300.00
Creating a nuisance on a thoroughfare without a permit - s2.2(1)(n)	100.00		100.00	100.00

Schedule of Fees and Charges

2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Installing a connection to stormwater drainage system without a permit - s2.2(1)(o)	300.00		300.00	300.00
Interfering with anything on a thoroughfare without a permit - s2.2(1)(p)	100.00		100.00	100.00
Consumption or possession of liquor on thoroughfare - s2.3(1)	100.00		100.00	100.00
Failure to obtain permit for temporary crossing - s2.4(1)	200.00		200.00	200.00
Failure to comply with notice to remove crossing and reinstate kerb - s2.5(2)	300.00		300.00	300.00
Installation of verge treatment other than permissible verge treatment - s2.10(1)	200.00		200.00	200.00
Failure to maintain verge treatment or placement of obstruction on verge - s2.11	100.00		100.00	100.00
Failure to comply with notice to rectify default - s2.12	100.00		100.00	100.00
Failure to comply with sign on public place - s2.17(2)	100.00		100.00	100.00
Driving or taking a vehicle on a closed thoroughfare - s2.19(1)	300.00		300.00	300.00
Animal or vehicle obstructing a public place or local government property - s4.1(1)	100.00		100.00	100.00
Animal on thoroughfare when not led, ridden or driven - s4.2(2)(a)	100.00		100.00	100.00
Animal on public place with infectious disease - s4.2(2)(b)	100.00		100.00	100.00
Training or racing animal on thoroughfare in built-up area - s4.2(2)(c)	100.00		100.00	100.00
Horse led, ridden or driven on thoroughfare in built-up area - s4.2(3)	100.00		100.00	100.00
Person leaving shopping trolley in public place other than trolley bay - s4.5	100.00		100.00	100.00
Failure to remove shopping trolley upon being advised of location - s4.6(2)	100.00		100.00	100.00
Driving a vehicle on other than the carriageway of a flora road - s5.6(1)	200.00		200.00	200.00
Planting in thoroughfare without a permit - s5.9	200.00		200.00	200.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Failure to obtain permit to clear a thoroughfare - s5.11	500.00		500.00	500.00
Burning of thoroughfare without a permit - s5.13	500.00		500.00	500.00
Construction of firebreak on thoroughfare without a permit - s5.17	500.00		500.00	500.00
Commercial harvesting of native flora on thoroughfare - s5.19	500.00		500.00	500.00
Collecting seed from native flora on thoroughfare without a permit - s5.20(1)	300.00		300.00	300.00
Conducting of stall in public place without a permit - s6.2(1)	300.00		300.00	300.00
Trading without a permit - s6.3(1)	300.00		300.00	300.00
Failure of stallholder or trader to display or carry permit - s6.8(1)(a)	100.00		100.00	100.00
Stallholder or trader not displaying valid permit - s6.8(1)(b)	100.00		100.00	100.00
Stallholder not carrying certified scales when selling goods by weight - s6.8(1)(c)	100.00		100.00	100.00
Stallholder or trader engaged in prohibited conduct - s6.8(2)	100.00		100.00	100.00
Establishment or conduct of outdoor eating facility without a permit - s6.10	300.00		300.00	300.00
Failure outdoor eating permit holder to comply with obligations - s6.12	100.00		100.00	100.00
Use of outdoor eating facility without purchase food or drink from facility - s6.14(1)	50.00		50.00	50.00
Failure to leave outdoor eating facility when requested to do so by permit holder - s6.14(2)	50.00		50.00	50.00
Failure to comply with a condition of a permit - s7.5	100.00		100.00	100.00
Failure to produce permit on request of authorized person - s7.9	100.00		100.00	100.00
Failure to comply with notice given under local law - s10.1	100.00		100.00	100.00
<u>Animals Local Law</u>				
Dogs				
Permitting a dog in a public building, business premises or other prohibited area - s9	100.00		100.00	100.00
Failing to keep a dog under control in a dog exercise area - s10	100.00		100.00	100.00
Permitting dog to excrete on public place or other land and failing to remove - s11	100.00		100.00	100.00
Fence not adequate to confine species, age, size and physical condition of dog - s12(1)	100.00		100.00	100.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Failing to keep gate or door closed when the dog is at the premises - s12(2)	100.00		100.00	100.00
Failing to have gate with self-closing mechanism - s12(3)	100.00		100.00	100.00
Keeping more than permitted number of dogs without approval - s13	100.00		100.00	100.00
Keeping a kennel establishment without a licence - s14	100.00		100.00	100.00
Failing to maintain a kennel establishment in a clean, sanitary and tidy condition - 19(a)	100.00		100.00	100.00
Failing to dispose refuse, faeces and food waste daily in approved manner - s19(b)	100.00		100.00	100.00
Failing to take practical measures to destroy fleas, flies and other vermin - s19(c)	100.00		100.00	100.00
Keeping a greater number or breed of dogs than specified in the licence - s20	100.00		100.00	100.00
Livestock				-
Permitting livestock to stray in a public place/private property without consent - s22	100.00		100.00	100.00
Failing to keep property fenced to confine livestock - s23	100.00		100.00	100.00
Ride, drive or bring a horse onto a reserve not set aside for the purpose - s25(2)	100.00		100.00	100.00
Ride, drive, exercise or train a horse on a reserve to create danger/nuisance - s25(3)	100.00		100.00	100.00
Ride, drive or bring a horse on reserve set aside for the exercise of dogs - s25(5)	100.00		100.00	100.00
Permitting horse to excrete on public place or other land and failing to remove - s26	100.00		100.00	100.00
Pigeons				-
Keeping pigeons without Council approval - s27	100.00		100.00	100.00
Keeping of pigeons within - s30(1)	100.00		100.00	100.00
- a caravan park;	100.00		100.00	100.00
- a group dwelling (not being one or two grouped dwelling)	100.00		100.00	100.00
- a premises classified as part of a "multiple dwelling"	100.00		100.00	100.00
Failing to keep cages and lofts to minimum standards in Code of Practice - s31(b)	100.00		100.00	100.00
Failing to dispose of loft litter in approved manner - s31(c)	100.00		100.00	100.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Keeping more than 20 pigeons for each Certificate of Registration - s21(1)	100.00		100.00	100.00
Keeping more than maximum number of birds approved - s32(2)	100.00		100.00	100.00
Releasing registered pigeons outside hours permitted - s34(1)	100.00		100.00	100.00
Releasing more than 60 pigeons for exercise or training at any one time - s34(2)	100.00		100.00	100.00
Bees				
Keeping a beehive in a town site or residential area - s36(1)(a)	100.00		100.00	100.00
Keeping a beehive in a special rural area without approval - s36(1)(b)	100.00		100.00	100.00
Failing to remove bees or a beehive when directed - s36(2)	100.00		100.00	100.00
Animals, Birds and Poultry				-
Fail to keep premises free from matter likely to be offensive - s37(a)	100.00		100.00	100.00
Fail to clean premises when directed by environmental health officer - s37(b)	100.00		100.00	100.00
Fail to keep premises free or repel flies - s37(c)	100.00		100.00	100.00
Keeping a large animal on land less than 2020m ² in area - s38(a)	100.00		100.00	100.00
Permit large animal < 9m of premises where food stored, manufactured or sold - s38(b)	100.00		100.00	100.00
Keep a pig on land zoned res., special res., s. rural, commercial or industrial - s39(1)	100.00		100.00	100.00
Keep >two pigs in rural area without written approval - s39(2)	100.00		100.00	100.00
Keep unregistered miniature pig in a res. area, special res. or special rural area - s39(4)	100.00		100.00	100.00
Keep un-sterilised miniature pig or fail to retain written proof of its registration - s39(5)(a)	100.00		100.00	100.00
Fail to confine animal on the property at all times - s39(5)(b)	100.00		100.00	100.00
Fail to ensure animal does not cause a nuisance to any neighbour - s39(5)(c)	100.00		100.00	100.00
Fail to maintain evidence animal's vet treatment for worms is current - s39(5)(d)	100.00		100.00	100.00

Schedule of Fees and Charges

2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Permit a stable within 9m of a house or other building - s40(1)(a)	100.00		100.00	100.00
Fail to have a stable floor area of 12m ² per animal - s40(1)(b)	100.00		100.00	100.00
Fail to have stable walls and or roof constructed of impervious material - s40(1)(c)	100.00		100.00	100.00
Fail on all sides of stable 50mm opening between the walls and roof - s40(1)(d)	100.00		100.00	100.00
Fail to have upper surface of stable floor at least 75mm above the ground - s40(1)(e)(i)	100.00		100.00	100.00
Fail to maintain the stables in a clean condition - s40(2)(a)	100.00		100.00	100.00
Fail to keep the stable free from flies - s40(2)(b)	100.00		100.00	100.00
Fail to spray stable when directed by an environmental health surveyor - s40(2)(c)	100.00		100.00	100.00
Permit a habitable room to open directly into a stable - s41	100.00		100.00	100.00
Fail to provide a receptacle for manure with a tight fitting lid - s42(a)	100.00		100.00	100.00
Fail to keep the lid of manure receptacle closed - s42(b)	100.00		100.00	100.00
Fail to empty manure receptacle to prevent a breeding place for flies - s42(c)	100.00		100.00	100.00
Fail to keep the receptacle free from flies other insects - s42(d)	100.00		100.00	100.00
Fail to collect all manure produced on the premises and place in receptacle - s42(e)	100.00		100.00	100.00
Keep > 3 cats over three months - s43(1)	100.00		100.00	100.00
Keep > 3 adult cats for breeding without approval of the local government - s43(2)	100.00		100.00	100.00
Fail to confine cats in effective cage system on the property - s43(2)(a)	100.00		100.00	100.00
Fail to comply with conditions imposed by the local government - s43(2)(b)	100.00		100.00	100.00
Keep > 3 cats > 3 months without approval to establish a cattery - s43(3)(a)	100.00		100.00	100.00
Fail to pay the annual registration and certification fee for a cattery - s43(3)(b)	100.00		100.00	100.00

Schedule of Fees and Charges **2011-12**

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Fail to provide for each cat a properly constructed shelter/enclosure - s43(3)(c)	100.00		100.00	100.00
Fail to refrigerate animal carcass - s44(1)	100.00		100.00	100.00
Dispose of dead animals or birds without written approval local government - s44(2)	100.00		100.00	100.00
Fail to cover the carcass of dead animal with lime before burial - s44(3)	100.00		100.00	100.00
Fail to dispose of dead animal at an approved disposal site - s44(4)	100.00		100.00	100.00
Keep ostrich/emu on land in res. area or land zoned commercial or industry - s45(1)	100.00		100.00	100.00
Keep ostrich/emu on any special rural area without approval of the local govt. - s45(2)	100.00		100.00	100.00
Keep > 3 adult pairs ostrich/emu per 2 ha. or single pair < 0.1 ha. - s45(3)	100.00		100.00	100.00
Keep or suffer to remain in a res. area a rooster, turkey, goose or peahen - s46(1)	100.00		100.00	100.00
Keep or permit in res. area poultry, not in accordance with local law - s46(2)	100.00		100.00	100.00
Keep or permit in any special rural area poultry not according to conditions - s47	100.00		100.00	100.00
Keep or permit in rural area > 50 head poultry without approval of the local govt. - s48	100.00		100.00	100.00
Other offences not specified	100.00		100.00	100.00
<u>Local Law relating to the former Perth</u>				-
Taking or introducing a plant or animal - s2.1	100.00		100.00	100.00
Polluting the ship zone -s2.2	500.00		500.00	500.00
Fishing Within the ship zone -s2.4	200.00		200.00	200.00
Behaviour detrimental to former Perth -s2.5	200.00		200.00	200.00
Take consume or use prohibited drug -s2.7	100.00		100.00	100.00
Interfere or damage property -s2.9	100.00		100.00	100.00
Requirement for permit -s3.1	100.00		100.00	100.00

Schedule of Fees and Charges **2011-12**

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY				
Installation of mooring -s5.1	100.00		100.00	100.00
permit required to moor in ship zone -s5.2	100.00		100.00	100.00
Rubbish in ship zone -s7.1	100.00		100.00	100.00
Owner to identify person in charge of vessel -s7.11	100.00		100.00	100.00
<u>Fencing Local Law</u>				-
Any offence	100.00		100.00	100.00
<u>Jetties, Bridges and Boat Pens Local law</u>				-
Any offence	100.00		100.00	100.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
PLANNING				
<u>Application fees</u>				
Single House***	75.00		75.00	75.00
Outbuilding or R Code or outbuilding policy relaxation	75.00		75.00	75.00
*** includes applications in Special Residential, Special Rural & Conservation zoned land				
Re-approval of Planning Scheme Consent (where still valid)		50% of the prescribed fee		
Other Applications****				
\$0 - \$50,000	139.00		139.00	135.00
\$50,001 to \$500,000		\$0 plus 0.32% of estimated cost - GST free		
\$500,001 to \$2,500,000		\$1,600 plus 0.257% per \$1 over \$0.5mil. - GST free		
\$2,500,001 to \$5,000,000		\$6,740 plus 0.206% per \$1 over \$2.5mil. - GST free		
\$5,000,001 to \$21,500,000		\$11,890 plus 0.123% per \$1 over \$5.0mil - GST free		
\$21,500.01 and above	32,185		32,185	31,350
**** if the development has been commenced or carried out, an additional amount by way of penalty, which is twice the amount of the maximum fee payable for determination of the application as detailed above.				
Change of Use ****	270.00		270.00	250.00
Advertising of development application at applicant's request	120.00		120.00	120.00
<u>Extractive Industry</u>				
Extractive Industry application for Planning Scheme Consent ****	696.00		696.00	500.00
Extractive Industry annual licence fee	110.00		110.00	110.00
Extractive Industry rehabilitation bond per ha.	800.00		800.00	800.00
<u>Home Occupation</u>				
Application for Planning Scheme Consent ****	200.00		200.00	200.00
Home Occupation annual licence fee	50.00		50.00	50.00

**** If the development has been commenced or carried out, an additional amount by way of penalty, which is twice the amount of the maximum fee payable for determination of the application as detailed above.

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
PLANNING				
<u>Scheme Amendment / Rezoning</u>				-
On application (SAR)	600.00		600.00	600.00
Lodgement of Amending Document - minor application	2,500.00		2,500.00	2,500.00
Lodgement of Amending Document - major application	3,500.00		3,500.00	3,500.00
<u>Planning Certification Services (per hour)</u>	69.00		69.00	60.00
<u>Subdivision Clearance</u>				-
Providing a subdivision clearance of 1-5 lots (per lot)	69.00		69.00	
Providing a subdivision clearance for between 5 and up to, and including 195 lots.				
First 5 lots – per lot	69.00		69.00	
From 6 lots to 195	35.00		35.00	
Providing a subdivision clearance for more than 195 lots	6959.00		6959.00	
<u>Liquor Licence Certificate</u>				-
Section 40 application	45.00		45.00	45.00
<u>Supply documents</u>				-
Scheme Maps	10.00		10.00	10.00
Land Information Service inquiry	25.00		25.00	25.00
Site / Property plans	10.00		10.00	10.00
Statistics (per hour with min charge 1 hour)	25.00		25.00	25.00
Sundry documents	30.00		30.00	30.00
Electronic Document (compact disc)	10.00		10.00	10.00
Zoning Statement	55.00		55.00	55.00
<u>Non-Complying Development</u>				
Failing to comply with a written direction (s 214)	500.00		500.00	500.00
Contravention of a Town Planning Scheme (s 218)	500.00		500.00	500.00
Undertaking development in a Development Control Area without prior approval (s 220)	500.00		500.00	500.00
Contravening an Interim Development Order (s 221)	500.00		500.00	500.00
<u>Structure Plans</u>				
Minor structure plan on initial application*	2272.73	227.27	2,500.00	2500.00
Major structure plan on initial application*	3181.82	318.18	3,500.00	3500.00

*Final fees will be established as per the hourly rates within Planning Bulletin 93 (2010) as follows:

Director/ City/ Shire Planner	73.27	7.33	80.60	80.60
Manager/ Senior Planner	55.64	5.56	61.20	61.20
Planning Officer	30.64	3.06	33.70	33.70
Other staff e.g. environmental health officer	30.64	3.06	33.70	33.70
Secretary/ administrative clerk	25.09	2.51	27.60	27.60

Where the Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges) for 2011 allow a higher fee than above the above fees will be amended in accordance with the Regs.

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
WASTE DISPOSAL				
Refuse Service Charges - per annum				
Domestic – Urban	284.00		284.00	275.00
Additional Rubbish Bin Pickup	69.09	6.91	76.00	74.00
Additional Recycling Bin Pickup	41.82	4.18	46.00	44.00
Additional Green waste Bin pickup	34.55	3.45	38.00	37.00
Note: maximum 1 additional bin per household				
Waste Reserve Levy	50.00		50.00	
Hanrahan Road Disposal Site				
Industrial Waste (incl. non recyclable building rubble) - per 100kg - minimum \$8.00	9.09	0.91	10.00	8.00
Recyclable Building Rubble (concrete & Masonry)-per 100kg - minimum \$5.00	4.55	0.45	5.00	5.00
Clean Fill	No charge			
Contaminated fill per 100kg – minimum \$10.00	0.91	0.09	1.00	
Timber (separated)			No charge	11.00/tonne
Uncontaminated and sorted scrap metal per 100kg - minimum \$5.00	0.91	0.09	1.00	8.00
Contaminated Cardboard per 100kg-minimum \$20.00	19.09	9.11	21.00	200.00/tonne
Medical Waste per 100kg - minimum \$15.00	13.63	1.36	15.00	87.00/tonne
Quarantine Waste per 100kg - minimum \$15.00	13.63	1.36	15.00	120.00/tonne
All other Waste per 100kg - minimum \$8.00	9.09	0.91	10.00	8.00
Sale of Recycled Road Base per 100kg - minimum \$15.00	1.36	0.13	1.50	15.00/tonne

Offal, green waste and asbestos are not accepted at Hanrahan Rd.

Schedule of Fees and Charges **2011-12**

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
WASTE DISPOSAL				
Bakers Junction Disposal Site				
Industrial Waste (incl. non recyclable building rubble) - per 100kg - minimum \$8.00	10.91	1.09	12.00	8.00
Recyclable Building Rubble (Concrete & Masonry)- per 100kg - minimum \$5.00	4.55	0.45	5.00	5.00
Clean Fill	No charge			
Contaminated fill – per 100kg – minimum \$10.00	0.91	0.09	1.00	N/A
Timber (separated)		No charge		11.00
Uncontaminated and sorted scrap metal per 100kg - minimum \$5.00	.91	0.09	1.00	8.00
Contaminated cardboard – minimum \$20.00	19.09	1.91	21.00	200.00/tonne
Offal per 100kg – minimum \$10.00	9.09	0.91	10.00	9.00
Asbestos per 100kg – with correct disposal procedures – minimum \$10.00	9.09	0.91	10.00	9.00
Biosolids – per 100kg – minimum \$20.00	18.18	1.82	20.00	N/A
Green Waste (Contaminated) per 100kg - minimum \$10.00	9.09	0.91	10.00	9.00
All other waste per 100kg – minimum \$8.00	9.09	0.91	10.00	8.00
Rural Transfer Stations				
Domestic waste only				Domestic Rural tip pass required

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
OTHER COMMUNITY AMENITIES				
Cape Riche Camping Fee - per adult per night	5.45	0.55	6.00	6.00
Lease Preparation Fee - maximum	363.64	36.36	400.00	400.00
Standpipe Water Usage - per kilolitre	2.18	0.22	2.40	2.40
Brig Amity				
per adult	5.45	0.55	6.00	6.00
Per child	1.82	0.18	2.00	2.00
Concession Card Holder (pensioner and senior)	3.64	0.36	4.00	4.00
Family (2 adults, 2 children)	13.64	1.36	15.00	15.00
Tour groups (over 14 people)				
per adult	3.64	0.36	4.00	4.00
per child	1.82	0.18	2.00	2.00
Albany Visitors Centre				
Mobile Information Marquee (with 2 customer service officers)				
1st 2 Hours	163.64	16.36	180.00	180.00
Each additional hour	54.55	5.45	60.00	60.00
Racking Fee - Albany Ratepayer				
First Brochure – to date			Free	
First brochure-amended	72.73	7.27	80.00	
Second brochure	72.73	7.27	80.00	60.00
Racking Fee - Non-Albany Ratepayer				
First Brochure	109.09	10.91	120.00	120.00
Second Brochure	72.73	7.27	80.00	60.00
Internal Banner (Conditions apply) - per month	136.36	13.64	150.00	150.00
Accommodation provider (Operator) commission - % of total booking value - as agreed with Operators under Marketing Agreements.				
Booking accommodation cancellation fee	45.45	4.55	50.00	
Accommodation bookings fee	2.72	0.27	3.00	
Accommodation detail change fee	9.09	0.91	10.00	
Credit card fee using accommodation booking service - % of total booking charged.			1.95%	
AWARE Centre Classroom				
Half Day			Free	25.00
Full Day			Free	50.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
ENGINEERING SERVICES				
Plant Hire (Per Hour)				
Grader – Heavy	140.91	14.09	155.00	151.00
Grader - Medium	130.91	13.09	144.00	140.00
Road sweeper	168.18	16.82	185.00	162.00
Truck Single Axel	83.18	8.32	91.50	89.00
Semi	120.45	12.05	132.50	129.00
Tandem	99.09	9.91	109.00	106.00
Low Loader (incl. semi)	145.45	14.55	160.00	156.00
Loader 2-4 tonne	118.64	11.86	130.50	127.00
Bobcat	90.91	9.09	100.00	97.00
Backhoe	100.91	10.09	111.00	108.00
Tractor 4-6 tonne, 2WD	103.64	10.36	114.00	111.00
Roller - Vibrating	100.91	10.09	111.00	108.00
Roller - multi	132.73	13.27	146.00	142.00
Mowing	100.91	10.09	111.00	108.00
Tractor/Power Reach Arm	136.36	13.64	150.00	146.00
Other Charge outs including reimbursement of costs				
Plant Cost		Private Works Rates		
Additional Charges			At Cost	
ENGINEERING SERVICES				
Administration Fee - Main Roads - GST applies				
Supervised by Main Roads			15%	15%
Supervised by City of Albany			20%	20%
A 25% surcharge on works out of depot hours may be charged				
Depot Salvage				
Signs - each per day	5.14	0.51	5.65	5.50
Fluoro Cones - each per day	0.56	0.06	0.62	0.60
Used Grader Blades each	5.14	0.51	5.65	5.50
Road Closures	450.00		450.00	450.00
Admin Fee - Acceptance of bond - Subdivision / Development	454.55	45.45	500.00	513.00
Subdivision Supervision				
w/ appropriately qualified local engineer supervising		1.5% of all civil works		
w/o appropriately qualified local engineer supervising		3% of all civil works		
Subdivision Clearance				
Early Subdivision Clearance Fee		2% of the bonded value - GST free		
Eco Toilet Plans - per set	363.64	36.36	400.00	359.00

Schedule of Fees and Charges 2011-12

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
AIRPORT				
Landing Fees				
0 - 1500 kg - Per 1000kg per day	10.00	1.00	11.00	11.00
1500 - 3000 kg - Per 1000kg per day	10.00	1.00	11.00	11.00
3000-5000kg – Per 1000kg per landing	13.64	1.36	15.00	
5000 – 15000kg – Per 1000kg per landing	18.18	1.82	20.00	
Over 15000kg – per 1000kg per landing	21.82	2.18	24.00	
Annual Landing fee option				
Local non commercial – strict conditions apply				
Annual fee per aircraft - 0 - 3000kg	163.64	16.36	180.00	180.00
RPT Aircraft - Passenger Levy				
Adults	17.27	1.73	19.00	19.00
Children	8.64	0.86	9.50	9.50
General Aviation Parking > 7 days – per day	2.00	0.20	2.20	2.20
Air BP Refueller after hours callout fee	100.00	10.00	110.00	
Security gate swipe card replacement	40.00	4.00	44.00	
Conference room hire – 3 hour blocks				
Non-profit group	30.00	3.00	33.00	
Profit Groups	60.00	6.00	66.00	
ILS Training – per Touch and Go, and/or per Approach Training	100.00	10.00	110.00	

Avgas purchased through City of Albany will attract a surcharge of 3 cents per litre

Schedule of Fees and Charges **2011-12**

	Excluding GST	GST	Including GST	Including GST 10-11
	\$	\$	\$	\$
LOTTERIES HOUSE				
Casual room hire - Commercial Organisation - per three hour session	54.55	5.45	60.00	60.00
Casual room hire - Not for profit organisation - per three hour session	27.27	2.73	30.00	30.0
Photocopier use - per copy	0.09	0.01	0.10	0.10
Cleaning Charges - per hour (refundable if adequate cleaning carried out by hirer)	45.45	4.55	50.00	50.00

