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# ATTACHMENTS

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Ordinary Meeting of Council

Tuesday 24 March 2020

6.00pm

City of Albany Council Chambers

**ORDINARY COUNCIL MEETING  
ATTACHMENTS – 24/03/2020**

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# REPORT ITEM CCS 210 REFERS

City of Albany  
DIRECTOR COMMUNITY SERVICES  
ALBANY HERITAGE PARK  
For the Period Ended December 2019

\$	2017/18 Actuals	2018/19 Actuals	2019/20 Current Budget	2019/20 YTD Budgets	2019/20 YTD Actuals	2019/20 YTD Variance
<b>TOTAL ALBANY HERITAGE PARK</b>						
Operating Income	1,565,575	1,784,482	1,419,000	695,348	736,393	41,045
Cost of Goods Sold	(260,065)	(312,925)	(252,000)	(126,000)	(112,091)	13,909
Operating Expenditure	(658,290)	(808,269)	(930,078)	(440,456)	(413,127)	27,329
<b>Net Operating Income/(Expense) before Indirect Costs</b>	<b>647,220</b>	<b>663,288</b>	<b>236,922</b>	<b>128,892</b>	<b>211,175</b>	<b>82,283</b>
Indirect Costs	(862,675)	(795,744)	(869,382)	(436,219)	(403,082)	33,137
<b>Net Operating Income/(Expense)</b>	<b>(215,455)</b>	<b>(132,456)</b>	<b>(632,460)</b>	<b>(307,327)</b>	<b>(191,907)</b>	<b>115,420</b>
Capital Income	0	228,368	228,368	0	0	0
Capital Expenditure	(2,841)	0	(996,205)	(233,050)	(18,257)	214,793
<b>Grand Total</b>	<b>(218,296)</b>	<b>95,912</b>	<b>(1,400,297)</b>	<b>(540,377)</b>	<b>(210,165)</b>	<b>330,212</b>

\$	2017/18 Actuals	2018/19 Actuals	2019/20 Current Budget	2019/20 YTD Budgets	2019/20 YTD Actuals	2019/20 YTD Variance
<b>NATIONAL ANZAC CENTRE</b>						
Operating Income	1,037,295	1,185,681	915,000	434,044	484,095	50,051
Operating Expenditure	(358,723)	(463,555)	(582,589)	(284,104)	(242,028)	42,076
<b>Net Operating Income/(Expense) before Indirect Costs</b>	<b>678,572</b>	<b>722,126</b>	<b>332,411</b>	<b>149,940</b>	<b>242,067</b>	<b>92,127</b>
Indirect Costs	(212,913)	(202,545)	(221,454)	(113,327)	(88,868)	24,459
<b>Net Operating Income/(Expense)</b>	<b>465,659</b>	<b>519,580</b>	<b>110,957</b>	<b>36,613</b>	<b>153,199</b>	<b>116,586</b>
Capital Expenditure	0	0	(730,000)	(100,000)	(16,474)	83,526
<b>Total</b>	<b>465,659</b>	<b>519,580</b>	<b>(619,043)</b>	<b>(63,387)</b>	<b>136,725</b>	<b>200,112</b>

\$	2017/18 Actuals	2018/19 Actuals	2019/20 Current Budget	2019/20 YTD Budgets	2019/20 YTD Actuals	2019/20 YTD Variance
<b>RETAIL</b>						
Operating Income	473,006	517,603	395,000	207,952	225,240	17,288
Cost of Goods Sold	(260,065)	(312,925)	(252,000)	(126,000)	(112,091)	13,909
<b>Gross Profit</b>	<b>212,941</b>	<b>204,678</b>	<b>143,000</b>	<b>81,952</b>	<b>113,149</b>	<b>31,197</b>
Operating Expenditure	(211,878)	(247,979)	(219,843)	(95,515)	(118,717)	(23,202)
<b>Net Operating Income/(Expense) before Indirect Costs</b>	<b>1,063</b>	<b>(43,301)</b>	<b>(76,843)</b>	<b>(13,563)</b>	<b>(5,567)</b>	<b>7,996</b>
Indirect Costs	(200,768)	(185,980)	(200,346)	(100,333)	(98,154)	2,179
<b>Net Operating Income/(Expense)</b>	<b>(199,705)</b>	<b>(229,281)</b>	<b>(277,189)</b>	<b>(113,896)</b>	<b>(103,721)</b>	<b>10,175</b>
<b>Total</b>	<b>(199,705)</b>	<b>(229,281)</b>	<b>(277,189)</b>	<b>(113,896)</b>	<b>(103,721)</b>	<b>10,175</b>

\$	2017/18 Actuals	2018/19 Actuals	2019/20 Current Budget	2019/20 YTD Budgets	2019/20 YTD Actuals	2019/20 YTD Variance
<b>FORTRESS</b>						
Operating Income	11,671	19,279	27,000	12,966	7,440	(5,526)
Operating Expenditure	(87,689)	(96,735)	(127,646)	(60,837)	(52,383)	8,454
<b>Net Operating Income/(Expense) before Indirect Costs</b>	<b>(76,018)</b>	<b>(77,456)</b>	<b>(100,646)</b>	<b>(47,871)</b>	<b>(44,943)</b>	<b>2,928</b>
Indirect Costs	(224,179)	(203,237)	(223,429)	(111,098)	(107,742)	3,357
<b>Net Operating Income/(Expense)</b>	<b>(300,197)</b>	<b>(280,693)</b>	<b>(324,075)</b>	<b>(158,969)</b>	<b>(152,685)</b>	<b>6,285</b>
Capital Income	0	228,368	228,368	0	0	0
<b>Total</b>	<b>(300,197)</b>	<b>(52,325)</b>	<b>(95,707)</b>	<b>(158,969)</b>	<b>(152,685)</b>	<b>6,285</b>

\$	2017/18 Actuals	2018/19 Actuals	2019/20 Current Budget	2019/20 YTD Budgets	2019/20 YTD Actuals	2019/20 YTD Variance
<b>ALBANY HERITAGE PARK PRECINCT</b>						
Operating Income	43,603	61,920	82,000	40,386	19,618	(20,768)
Operating Expenditure	0	0	0	0	0	0
<b>Net Operating Income/(Expense) before Indirect Costs</b>	<b>43,603</b>	<b>61,920</b>	<b>82,000</b>	<b>40,386</b>	<b>19,618</b>	<b>(20,768)</b>
Indirect Costs	(224,815)	(203,981)	(224,153)	(111,460)	(108,318)	3,142
<b>Net Operating Income/(Expense)</b>	<b>(181,213)</b>	<b>(142,062)</b>	<b>(142,153)</b>	<b>(71,074)</b>	<b>(88,700)</b>	<b>(17,626)</b>
Capital Expenditure	(2,841)	0	(266,205)	(133,050)	(1,784)	131,266
<b>Total</b>	<b>(184,053)</b>	<b>(142,062)</b>	<b>(408,358)</b>	<b>(204,124)</b>	<b>(90,484)</b>	<b>113,640</b>



**CITY OF ALBANY**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**CITY OF ALBANY  
COMPILATION REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2020**

**Report Purpose**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34.

**Overview**

No matters of significance are noted.

**Statement of Financial Activity by reporting nature or type**

Shows a Closing Funding Position for the period ended 31 January 2020 of \$20,239,367.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

**Preparation**

Prepared by: S. Van Nierop  
*Acting Manager Finance*

Reviewed by: D. Olde  
*Acting Executive Director Corporate & Commercial Services*

Date prepared: 14-Feb-2020

**CITY OF ALBANY**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**BY NATURE OR TYPE**  
**FOR THE PERIOD ENDED 31 JANUARY 2020**

Ref Note	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	\$	%	
<b>Operating Revenues</b>							
Rate Revenue	38,407,518	38,407,518	37,988,349	<b>37,888,583</b>	(99,766)	(0%)	
Grants & Subsidies	3,997,522	4,219,280	1,783,976	<b>1,707,142</b>	(76,834)	(4%)	
Contributions, Donations & Reimbursements	906,154	973,224	529,612	<b>604,486</b>	74,874	14%	
Profit on Asset Disposal	47,585	47,585	27,755	<b>3,396</b>	(24,359)	(88%)	
Fees and Charges	18,087,025	18,087,025	13,389,842	<b>13,923,062</b>	533,220	4%	▲
Interest Earnings	1,211,522	1,211,522	810,839	<b>780,870</b>	(29,969)	(4%)	
Other Revenue	215,760	215,760	120,888	<b>118,082</b>	(2,806)	(2%)	
	<b>62,873,086</b>	<b>63,161,914</b>	<b>54,651,261</b>	<b>55,025,620</b>			
<b>Operating Expenses</b>							
Employee Costs	(27,785,523)	(27,797,477)	(16,203,790)	<b>(16,117,611)</b>	86,179	1%	
Materials and Contracts	(20,059,722)	(20,167,147)	(10,832,391)	<b>(10,288,814)</b>	543,577	5%	▼
Utilities Charges	(1,953,402)	(1,776,402)	(910,417)	<b>(944,004)</b>	(33,587)	(4%)	
Depreciation (Non-Current Assets)	(15,794,228)	(16,753,334)	(9,835,006)	<b>(9,710,975)</b>	124,031	1%	▼
Interest Expenses	(754,635)	(775,384)	(388,927)	<b>(365,048)</b>	23,879	6%	
Insurance Expenses	(705,304)	(705,304)	(599,062)	<b>(647,211)</b>	(48,149)	(8%)	
Loss on Asset Disposal	(477,660)	(477,660)	(278,523)	<b>(19,965)</b>	258,558	93%	▼
Other Expenditure	(2,802,661)	(2,805,230)	(1,652,163)	<b>(1,609,922)</b>	42,241	3%	
Less: Allocated to Infrastructure	945,470	945,470	620,885	<b>790,724</b>	169,839	(27%)	▼
	<b>(69,387,665)</b>	<b>(70,312,468)</b>	<b>(40,079,394)</b>	<b>(38,912,827)</b>			
<b>Contributions for the Development of Assets</b>							
Grants & Subsidies	15,587,598	15,474,385	2,709,880	<b>2,798,468</b>	88,588	3%	
Contributions, Donations & Reimbursements	1,051,114	1,051,114	100,000	<b>106,678</b>	6,678	(7%)	
	<b>16,638,712</b>	<b>16,525,499</b>	<b>2,809,880</b>	<b>2,905,146</b>			
<b>Net Operating Result</b>	<b>10,124,133</b>	<b>9,374,945</b>	<b>17,381,747</b>	<b>19,017,939</b>			
<b>Funding Balance Adjustment</b>							
Add Back: Depreciation	15,794,228	16,753,334	9,835,006	<b>9,710,975</b>	(124,031)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	430,075	430,075	250,768	<b>16,569</b>	(234,199)	(93%)	▼
Adjust (Profit)/Loss on Value of Investments	-	-	-	<b>(3,746)</b>	(3,746)	-	
Movement From Non-Current to Current	-	-	-	<b>(72,854)</b>	(72,854)	-	
Add back Carrying Value of Investment Land	-	-	-	-	-	-	
<b>Funds Demanded From Operations</b>	<b>26,348,436</b>	<b>26,558,354</b>	<b>27,467,521</b>	<b>28,668,884</b>			
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	858,500	863,500	538,943	<b>168,255</b>	(370,688)	(69%)	▼
	<b>858,500</b>	<b>863,500</b>	<b>538,943</b>	<b>168,255</b>			
<b>Acquisition of Fixed Assets</b>							
Land and Buildings	5 (7,802,780)	(7,815,916)	(2,936,923)	<b>(988,622)</b>	1,948,301	66%	▼
Furniture, Plant and Equipment	5 (5,233,802)	(5,282,612)	(3,091,394)	<b>(2,356,788)</b>	734,606	24%	▼
Infrastructure Assets - Roads	5 (6,844,557)	(6,863,586)	(4,749,553)	<b>(2,274,647)</b>	2,474,906	52%	▼
Infrastructure Assets - Coastal Enhancement	5 (7,964,114)	(7,900,627)	(800,000)	<b>(873,923)</b>	(73,923)	(9%)	
Infrastructure Assets - Other	5 (9,611,778)	(9,548,430)	(6,080,807)	<b>(2,411,989)</b>	3,668,818	60%	▼
	<b>(37,457,031)</b>	<b>(37,411,171)</b>	<b>(17,658,677)</b>	<b>(8,905,970)</b>			
<b>Financing/Borrowing</b>							
Debt Redemption	(2,551,149)	(2,551,149)	(1,403,256)	<b>(1,350,894)</b>	52,362	4%	
Loan Drawn Down	-	-	-	-	-	-	
Profit on Sale of Investments	-	-	-	-	-	-	
Self-Supporting Loan Principal	12,899	12,899	6,399	<b>6,399</b>	0	(0%)	
	<b>(2,538,250)</b>	<b>(2,538,250)</b>	<b>(1,396,857)</b>	<b>(1,344,495)</b>			
<b>Demand for Resources</b>	<b>(12,788,345)</b>	<b>(12,527,567)</b>	<b>8,950,930</b>	<b>18,586,674</b>			
<b>Restricted Funding Movements</b>							
Opening Position	(1,764,749)	(2,442,780)	(2,442,780)	<b>(2,456,556)</b>	(13,776)	1%	
Restricted Cash Utilised - Loan	1,595,589	1,576,694	1,576,694	<b>1,576,694</b>	0	0%	
Transfer to Reserves	(13,921,383)	(13,921,383)	-	<b>(693,080)</b>	(693,080)	100%	▼
Transfer from Reserves	26,878,888	27,379,256	-	<b>3,225,635</b>	3,225,635	100%	▲
	<b>12,788,345</b>	<b>12,591,787</b>	<b>(866,086)</b>	<b>1,652,693</b>			
<b>Closing Funding Surplus/(Deficit)</b>	<b>-</b>	<b>64,220</b>	<b>8,084,844</b>	<b>20,239,367</b>			

**CITY OF ALBANY**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JANUARY 2020**

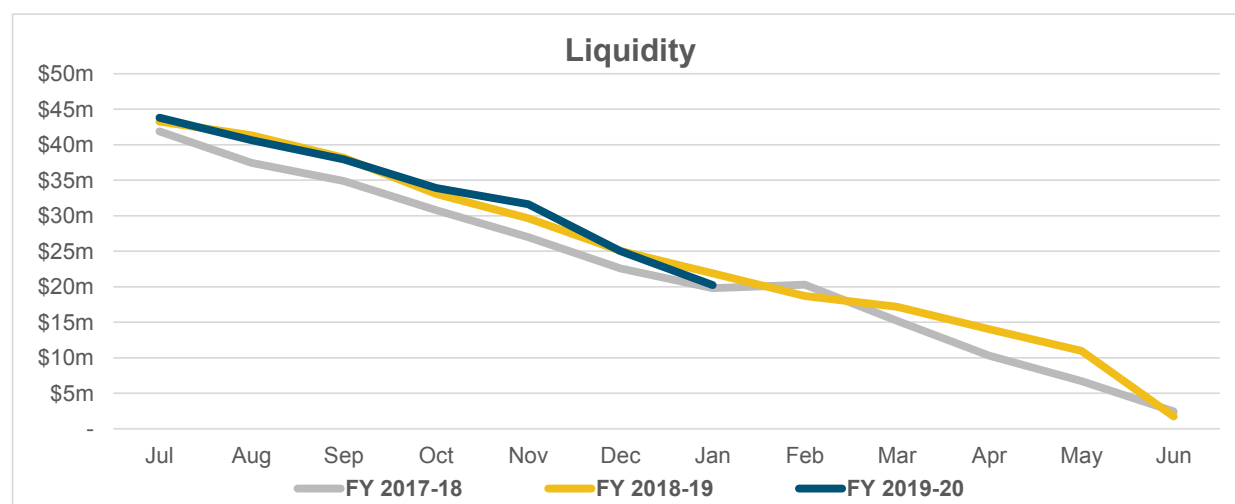
**NOTE 1**  
**EXPLANATION OF MATERIAL VARIANCES TO YTD BUDGET IN EXCESS OF \$100,000**

	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Rate Revenue	(99,766)	0%			No material variance.
Grants & Subsidies	(76,834)	(4%)			No material variance.
Contributions, Donations & Reimbursements	74,874	14%			No material variance.
Profit on Asset Disposal	(24,359)	(88%)			No material variance.
Fees and Charges	533,220	4%	▲	Timing	Timing of fees received vs budget for various accounts. Large variances include commercial lease fees, ALAC swim fees, tip fee income, NAC ticket sales, and dog registrations.
Interest Earnings	(29,969)	(4%)			No material variance.
Other Revenue	(2,806)	(2%)			No material variance.
<b>Operating Expenses</b>					
Employee Costs	86,179	1%			No material variance.
Materials and Contracts	543,577	5%	▼	Timing	Majority of underspend relates to Professional Services (\$838k variance, large variance accounts include Land Tenure expenditure, IT department costs, website development, and economic development projects)  Labour Hire is over YTD budget by \$461k, which partially offsets the underspend in Employment expenses (\$86k).  Contract Works is overbudget by \$558k, majority of which is Road Maintenance costs.
Utilities Charges	(33,587)	(4%)			No material variance.
Depreciation (Non-Current Assets)	124,031	1%	▼	Permanent	Depreciation less than YTD budget primarily for plant and equipment, can be attributed to timing of additions and disposals.
Interest Expenses	23,879	6%			No material variance.
Insurance Expenses	(48,149)	(8%)			No material variance.
Loss on Asset Disposal	258,558	93%	▼	Timing	Timing of Heavy Plant replacement program.
Other Expenditure	42,241	3%			No material variance.
Less: Allocated to Infrastructure	169,839	(27%)	▼	Timing	Combination of phasing as the capital works is during the summer months, and greater internal labour resourcing on capital works then expected.
<b>Contributions for the Development of Assets</b>					
Grants & Subsidies	88,588	3%			No material variance.
Contributions, Donations & Reimbursements	6,678	(7%)			No material variance.
<b>Funding Balance Adjustment</b>					
Add Back: Depreciation	(124,031)	(1%)	▼	Permanent	Depreciation less than YTD budget primarily for plant and equipment, can be attributed to timing of additions and disposals.
Adjust (Profit)/Loss on Asset Disposal	(234,199)	(93%)	▼	Timing	Timing of Heavy Plant replacement program.
Adjust (Profit)/Loss on Value of Investments	(3,746)	-			No material variance.
Movement From Non-Current to Current	(72,854)				No material variance.
Add back Carrying Value of Investment Land	-				No material variance.
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	(370,688)	(69%)	▼	Timing	Timing of Heavy Plant and Passenger Vehicle replacement program.
<b>Acquisition of Fixed Assets</b>					
Land and Buildings	1,948,301	66%	▼	Timing	Large variances to YTD budget include Town Hall renewal, Fitout at the library, and National Anzac Centre refresh
Furniture, Plant and Equipment	734,606	24%	▼	Timing	Primarily timing of Heavy Plant replacement program as well as Fire Truck purchases.
Infrastructure Assets - Roads	2,474,906	52%	▼	Timing	Timing of completion of numerous road jobs, including Millbrook Rd, Chillinup Rd, Lower Denmark Rd, Townsend St and Collingwood Rd
Infrastructure Assets - Coastal Enhancement	(73,923)	(9%)			No material variance.
Infrastructure Assets - Other	3,668,818	60%	▼	Timing	Primarily Centennial Park Sporting Precinct: \$1.7m variance (Youth Precinct, Public Realm Enhancements). Also includes timing of footpath and drainage projects
<b>Financing/Borrowing</b>					
Debt Redemption	52,362	4%			No material variance.
Loan Drawn Down	-				No material variance.
Profit on Sale of Investments	-				No material variance.
Self-Supporting Loan Principal	0	(0%)			No material variance.
<b>Restricted Funding Movements</b>					
Opening Position	(13,776)	1%			No material variance.
Restricted Cash Utilised - Loan	0	0%			No material variance.
Transfer to Reserves	(693,080)	100%	▼	Permanent	1 July 2019 Reserve Transfer: Developer Contributions
Transfer from Reserves	3,225,635	100%	▲	Permanent	1 July 2019 Reserve Transfer: Developer Contributions and Unspent Grants

**CITY OF ALBANY**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 2**  
**NET CURRENT FUNDING POSITION**

	Ref Note	FOR THE PERIOD ENDED 31 JANUARY 2020	FOR THE PERIOD ENDED 31 DECEMBER 2019	FOR THE PERIOD ENDED 31 JANUARY 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted		23,605,383	22,929,871	19,173,746
Cash Restricted		30,263,576	30,202,718	26,408,615
Receivable - Rates and Rubbish	4	7,412,720	11,675,577	7,233,294
Receivables - Other		1,054,061	1,380,166	1,054,757
Investments - LG Unit Trust Shares		-	-	227,722
Accrued Income		174,979	217,353	265,251
Prepaid Expenses		167,704	165,902	50,848
Investment Land		158,000	158,000	158,000
Community Group Loan		6,500	6,500	6,300
Stock on Hand		1,654,538	1,716,614	1,246,989
		<b>64,497,459</b>	<b>68,452,701</b>	<b>55,825,522</b>
<b>Less: Current Liabilities</b>				
Payables		(3,431,316)	(2,516,748)	(2,414,034)
Borrowings		(1,220,013)	(1,246,880)	(1,005,249)
Prepaid Rates		(998,417)	(998,417)	-
Contract Liabilities		(4,188,580)	(4,045,480)	-
Lease Liabilities		(70,080)	(84,096)	-
Accrued Expenses		(7,815)	(32,647)	(7,977)
Income in advance		(36,904)	(47,492)	(37,643)
Provisions		(5,352,974)	(5,548,353)	(4,982,363)
Retentions		(74,674)	(74,674)	(56,728)
		<b>(15,380,772)</b>	<b>(14,594,786)</b>	<b>(8,503,994)</b>
Add Back: Borrowings		1,220,013	1,246,880	1,005,249
(Less): Cash Backed Reserves		(29,932,833)	(29,932,833)	(26,048,086)
(Less): Loans Receivable (Current)		(6,500)	(6,500)	(6,300)
(Less): Investment land		(158,000)	(158,000)	(158,000)
(Less): Investments - LG Unit Trust Shares		-	-	(227,722)
		<b>(28,877,320)</b>	<b>(28,850,453)</b>	<b>(25,434,860)</b>
<b>Net Current Funding Position</b>		<b>20,239,367</b>	<b>25,007,462</b>	<b>21,886,668</b>

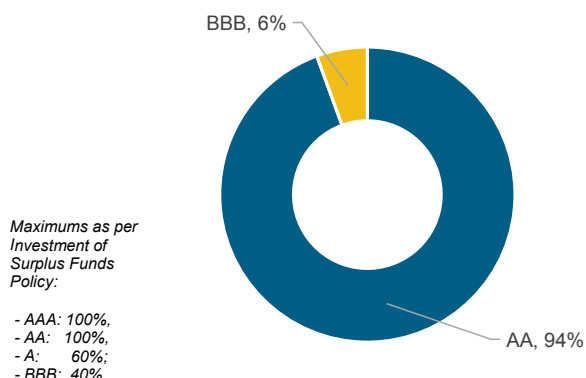


**CITY OF ALBANY**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JANUARY 2020**

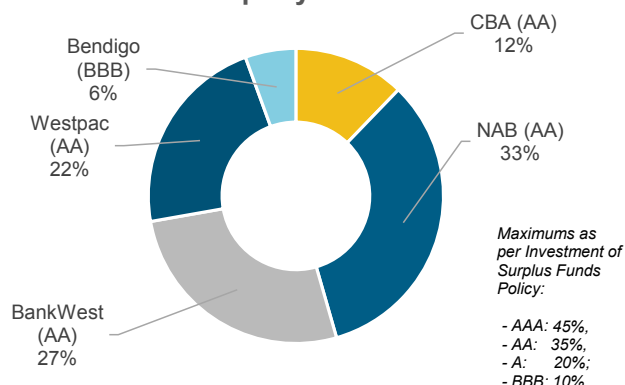
**NOTE 3**  
**CASH INVESTMENTS**

Investment Type	Institution	S&P Rating	Interest Rate	Deposit Date	Maturity	Investment Term Category	Amount Invested (\$)	Expected Interest (\$)
General Municipal	NAB	AA	1.72%	11-Sep-19	10-Feb-20	3 to 6 months	4,000,000	28,651
General Municipal	NAB	AA	1.54%	27-Nov-19	25-Feb-20	0 to 3 months	5,000,000	18,986
General Municipal	Bankwest	AA	1.44%	16-Oct-19	20-Apr-20	6 to 12 months	3,000,000	22,133
General Municipal	Bankwest	AA	1.30%	11-Dec-19	10-Mar-20	0 to 3 months	3,000,000	9,616
							<b>15,000,000</b>	<b>79,386</b>
Restricted	NAB	AA	1.57%	14-Nov-19	12-Feb-20	0 to 3 months	4,000,000	15,485
Restricted	NAB	AA	1.53%	02-Dec-19	02-Mar-20	0 to 3 months	2,000,000	7,629
Restricted	Bendigo	BBB	1.50%	15-Oct-19	16-Mar-20	3 to 6 months	2,500,000	15,719
Restricted	Bankwest	AA	1.35%	18-Nov-19	17-Mar-20	3 to 6 months	3,000,000	13,315
Restricted	Bankwest	AA	1.28%	16-Jan-20	31-Mar-20	0 to 3 months	3,000,000	7,890
Restricted	CBA	AA	1.28%	06-Jan-20	06-Apr-20	0 to 3 months	2,000,000	6,382
Restricted	Westpac	AA	1.58%	16-Dec-19	22-Jun-20	6 to 12 months	3,000,000	24,544
Restricted	Westpac	AA	1.58%	19-Jan-20	20-Jul-20	3 to 6 months	3,000,000	23,765
Restricted	Westpac	AA	1.53%	28-Jan-20	29-Jul-20	3 to 6 months	4,000,000	30,684
Restricted	CBA	AA	1.39%	29-Jan-20	28-May-20	3 to 6 months	3,500,000	15,995
							<b>30,000,000</b>	<b>161,408</b>
							<b>45,000,000</b>	<b>240,795</b>

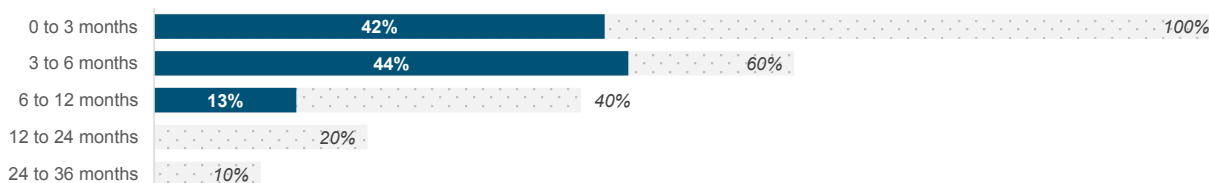
**Portfolio Credit Framework**



**Counterparty Credit Limits**



**Term to Maturity Framework**

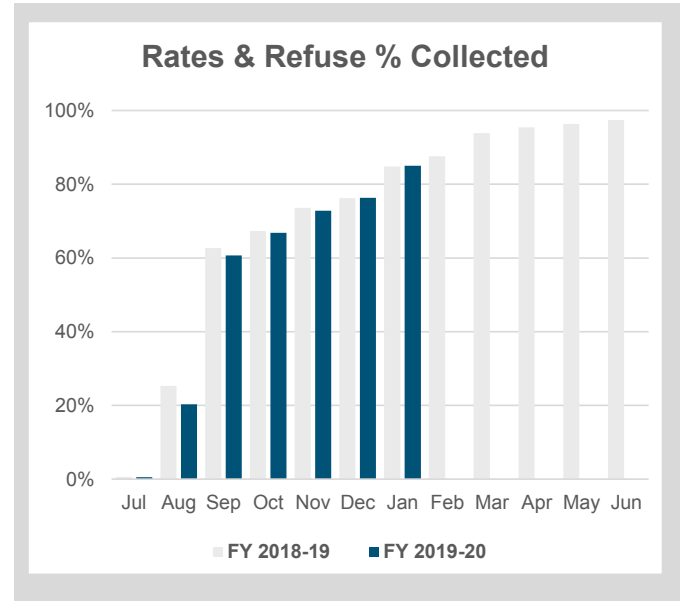


**COMMENTS:**

**CITY OF ALBANY**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 4**  
**RECEIVABLES**

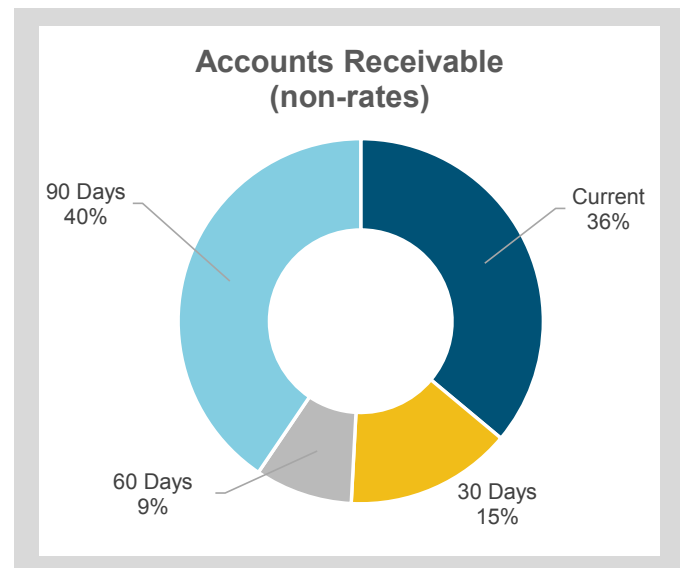
<b>Rates &amp; Refuse % Collected</b>	<b>\$</b>
Opening Arrears Previous Years	1,226,291
Rates Levied	37,888,583
Refuse Levied	6,434,801
ESL Levied	3,489,915
Other Charges Levied	437,209
<b>Amount Levied</b>	<b>49,476,798</b>
(Less): Collections (Prior Years)	(706,034)
(Less): Collections (Current Year)	(41,358,044)
<b>Amount Collected</b>	<b>(42,064,078)</b>
<b>Total Rates &amp; Charges Collectable</b>	<b>7,412,720</b>
<b>% Collected</b>	<b>85.02%</b>



**COMMENTS:**

<b>Accounts Receivable (non-rates)</b>	<b>\$</b>	<b>%</b>
Current	303,798	36%
30 Days	124,360	15%
60 Days	72,819	9%
90 Days	341,309	41%
	<b>842,286</b>	<b>100%</b>

*Amounts shown above include GST (where applicable)*



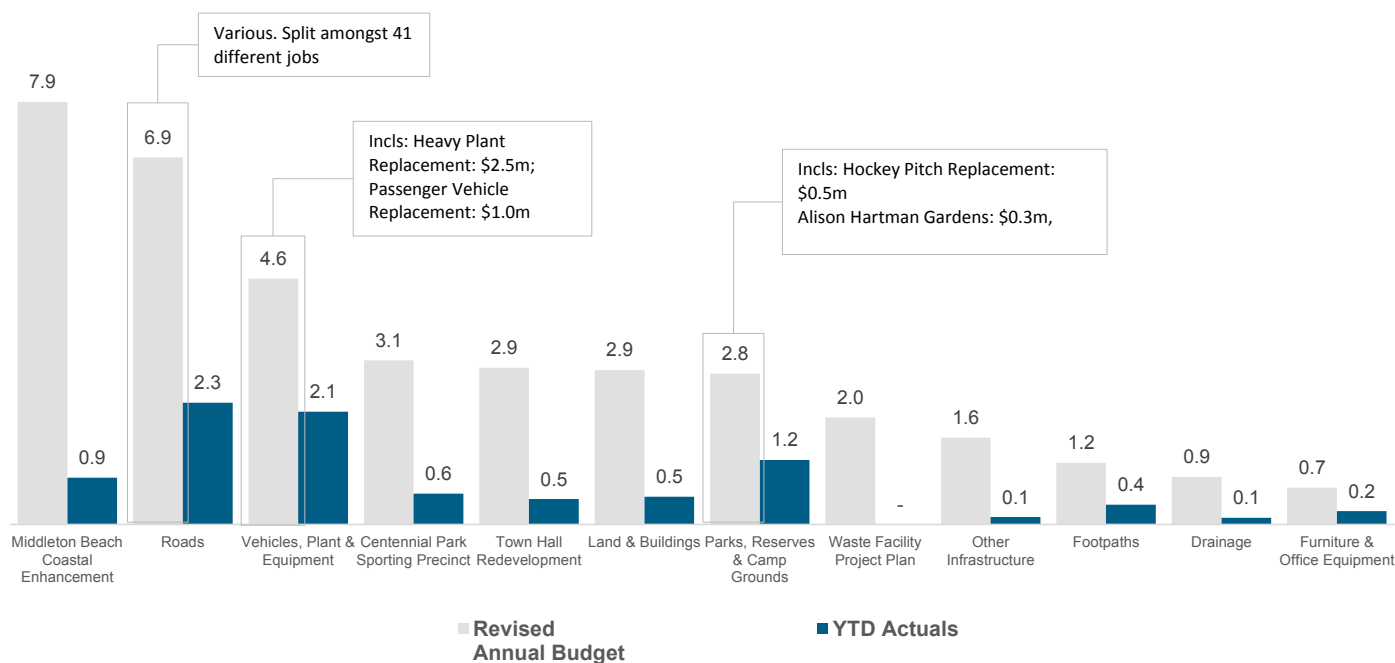
**COMMENTS:**

**CITY OF ALBANY**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 5**  
**CAPITAL ACQUISITIONS**

Capital Acquisitions	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	\$	%	
Middleton Beach Coastal Enhancement	7,964,114	7,900,627	800,000	<b>873,923</b>	73,923	9%	
Roads	6,844,557	6,863,586	4,749,553	<b>2,274,647</b>	(2,474,906)	(52%)	▼
Vehicles, Plant & Equipment	4,546,502	4,595,312	2,776,397	<b>2,109,400</b>	(666,997)	(24%)	▼
Centennial Park Sporting Precinct	3,006,100	3,068,035	2,308,862	<b>574,718</b>	(1,734,144)	(75%)	▼
Town Hall Redevelopment	2,947,331	2,928,436	1,351,495	<b>472,698</b>	(878,797)	(65%)	▼
Land & Buildings	2,855,449	2,887,480	1,585,428	<b>515,924</b>	(1,069,504)	(67%)	▼
Parks, Reserves & Camp Grounds	2,958,591	2,816,467	1,639,122	<b>1,204,859</b>	(434,263)	(26%)	▼
Waste Facility Project Plan	2,000,000	2,000,000	0	<b>0</b>	0		
Other Infrastructure	1,622,521	1,623,262	592,147	<b>137,456</b>	(454,691)	(77%)	▼
Footpaths	1,165,066	1,151,166	936,055	<b>371,539</b>	(564,516)	(60%)	▼
Drainage	859,500	889,500	604,621	<b>123,417</b>	(481,204)	(80%)	▼
Furniture & Office Equipment	687,300	687,300	314,997	<b>247,388</b>	(67,609)	(21%)	
<b>Total Capital Acquisitions</b>	<b>37,457,031</b>	<b>37,411,171</b>	<b>17,658,677</b>	<b>8,905,969.50</b>	(8,752,708)	(50%)	▼

**Capital Acquisitions (\$m)**



**COMMENTS:**

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 30 JANUARY 2020**

**CREDIT CARD TRANSACTIONS**

DATE	PAYEE	DESCRIPTION	AMOUNT
30/12/2019	Regional Express	Flights - AVC Package	\$ 445.14
31/12/2019	WPMU	Monthly Website Licence Key Fee	\$ 70.61
31/12/2019	Commonwealth Bank	International Transaction Fee	\$ 1.77
31/12/2019	Basecamp	Monthly Project Management Tool - Visitors Centre	\$ 142.65
31/12/2019	Commonwealth Bank	International Transaction Fee	\$ 3.57
2/01/2020	EB Local Government	Ticket - Local Government Chief Officers Group Meeting - CEO	\$ 699.00
4/01/2020	Rezdy	Monthly Fees and Charges - Online Booking System - Anzac Centre	\$ 273.90
5/01/2020	Mailchimp	Monthly Subscription Charges - Media	\$ 274.88
6/01/2020	Dropbox	Monthly Subscription - Incident Management Team	\$ 210.00
7/01/2020	Regional Express	Flights - ED Corporate and Commercial Services Interview - Recruitment Panel	\$ 441.80
7/01/2020	Facebook	Facebook Campaigns	\$ 83.28
8/01/2020	Snapchat	Snapchat Geofilter - Middleton Beach festival	\$ 169.89
8/01/2020	Commonwealth Bank	International Transaction Fee	\$ 4.25
8/01/2020	Kioware	Kiosk Management Software - AVC	\$ 201.44
9/01/2020	Black Duck	Gift Basket - Winner of Christmas Lights	\$ 224.00
10/01/2020	Radical Fitness	Albany Leisure and Aquatic Centre - Monthly Subscription - Music Service - KIMAX	\$ 19.95
10/01/2020	Regional Express	Flights - Arts Centre Visits - Town Hall Operations - A Launay	\$ 537.56
11/01/2020	Swifttype.com	Monthly Search Engine Fees for Website	\$ 363.39
11/01/2020	Commonwealth Bank	International Transaction Fee	\$ 9.08
13/01/2020	Vista Print	Marketing Folders - 24/7 Gym Membership Packages - ALAC	\$ 1,107.99
13/01/2020	Skymesh	Internet Charges - Cape Riche	\$ 49.95
14/01/2020	Karrinyup Waters	Accommodation - Seed/GHD Design and Town Hall - A McEwan	\$ 300.00
14/01/2020	Authorization	Accommodation - Meeting - A McEwan	\$ 169.00
14/01/2020	Regional Express	Flights - Arts Centre Visits - Town Hall Operations - P Nielsen	\$ 281.25
14/01/2020	Soundtrack Your Brand	Albany Leisure and Aquatic Centre - Monthly Subscription - Music Service	\$ 36.29
14/01/2020	Commonwealth Bank	International Transaction Fee	\$ 0.91
15/01/2020	DK Hospitality No.2	Meeting - Development WA - CEO	\$ 57.00
16/01/2020	DK Hospitality No.2	Meeting - Corporate and Commercial Services and CEO	\$ 64.50
16/01/2020	Regional Express	Flights - Town Hall / Skatesculpture / Middleton Beach - N Walker and R Taylor	\$ 288.18
16/01/2020	Sportsmaster Athletic	Albany Leisure and Aquatic Centre - Replacement Parts for Group Fitness Boxing Bags	\$ 286.80
17/01/2020	Albany Entertainment	Leaving Lunch - CEO, R and JA Grey	\$ 99.00
17/01/2020	Regional Express	Flights - Town Hall / Skatesculpture / Middleton Beach - N Walker and R Taylor	\$ 144.09
17/01/2020	Everyday Hero Donation	Donation - Albany Community Hospice	\$ 109.27
19/01/2020	Rezdy	Monthly Fees and Charges - Online Booking System - Visitors Centre	\$ 0.72
20/01/2020	MyGuestlist Pty Ltd	Tickets - 2019 Qantas Australian Tourism Awards - CEO, Mayor, ED Community Services	\$ 747.78
20/01/2020	DK Hospitality No.2	Lunch Meeting - Shire of Broome - CEO, A McEwan, R Taylor	\$ 104.00
20/01/2020	Regional Express	Flights - Town Hall / Skatesculpture / Middleton Beach - N Walker and R Taylor	\$ 144.09
20/01/2020	Mains Roads	Special Purpose Vehicle Permit - A79901	\$ 25.00
21/01/2020	Expedia	Accommodation - Australia Day Ambassador	\$ 498.00

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 30 JANUARY 2020**

**CREDIT CARD TRANSACTIONS**

DATE	PAYEE	DESCRIPTION	AMOUNT
21/01/2020	Nespresso	Coffee - Office of CEO Storeroom	\$ 144.00
22/01/2020	Regional Express	Flights - S Reitsema - Recovery Training	\$ 283.28
22/01/2020	Regional Express	Flights - AVC Package	\$ 445.14
22/01/2020	GH WA Pty Ltd	Dinner Meeting - CEO, Mayor, RCAWA	\$ 185.00
22/01/2020	Ikea	Albany Swim School - ALAC - Wall Mounted Magazine Racks	\$ 168.94
23/01/2020	Expedia	Accommodation - S Reitsema - Recovery Training	\$ 144.00
24/01/2020	Envoyer	Monthly Website Change Fees	\$ 14.66
24/01/2020	Commonwealth Bank	International Transaction Fee	\$ 0.37
24/01/2020	Café Espresso One	Meeting - CEO and Peter Aspinall / RSL	\$ 9.00
28/01/2020	My Net Fone	Telephone Charges - Fire Management	\$ 31.87
28/01/2020	WPMU	Monthly Website Licence Key Fee	\$ 72.72
28/01/2020	Commonwealth Bank	International Transaction Fee	\$ 1.82
28/01/2020	Basecamp	Monthly Project Management Tool - Visitors Centre	\$ 146.92
28/01/2020	Commonwealth Bank	International Transaction Fee	\$ 3.67
30/01/2020	Department of Mining, Industry Regulations and Safety	Renewal of High Risk Work Licence - Reserves Leading Hand	\$ 53.00
			<b>\$ 10,394.37</b>

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**TRUST PAYMENTS**

DATE	NAME	DESCRIPTION	AMOUNT
TOTAL			\$ -

**PAYROLL TRANSACTIONS**

DATE	DESCRIPTION	AMOUNT
16/01/2020	Salaries	\$ 6,472.48
17/01/2020	Salaries	\$ 657,442.74
17/01/2020	Superannuation	\$ 121,765.32
30/01/2020	Salaries	\$ 666,239.00
31/01/2020	Superannuation	\$ 121,613.88
6/02/2020	Salaries	\$ 1,677.45
13/02/2020	Salaries	\$ 648,577.19
14/02/2020	Superannuation	\$ 120,575.21
TOTAL		\$ 2,344,363.27

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**CHEQUE TRANSACTIONS**

CHEQUE	DATE	NAME	DESCRIPTION	AMOUNT
32513	16/01/2020	IAN W SQUIRE PTY LTD	Land Taking - Road Widening	\$ 11,000.00
32514	16/01/2020	DEPARTMENT OF TRANSPORT	Amazing South Coast Number Plates	\$ 200.00
32515	16/01/2020	PETTY CASH	Petty Cash Reimbursement	\$ 186.25
32516	16/01/2020	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 581.00
32517	16/01/2020	TELSTRA CORPORATION LIMITED	Telephone Charges	\$ 2,945.84
32518	16/01/2020	WATER CORPORATION	Water Charges	\$ 10,734.79
32519	16/01/2020	THE WEST AUSTRALIAN	Newspaper Subscriptions	\$ 371.91
32520	23/01/2020	COL'S MECHANICS	Light Fleet Vehicle Repairs and Maintenance	\$ 233.64
32521	23/01/2020	PETTY CASH	Petty Cash Reimbursement	\$ 176.20
32522	23/01/2020	TELSTRA CORPORATION LIMITED	Telephone Charges	\$ 40,461.45
32523	23/01/2020	WATER CORPORATION	Water Charges	\$ 11,738.92
32525	30/01/2020	DEPARTMENT OF TRANSPORT	Amazing South Coast Number Plates	\$ 200.00
32526	30/01/2020	WATER CORPORATION	Water Charges	\$ 581.10
32527	30/01/2020	BLAIR HUEPPAUFF	Crossover Subsidy	\$ 152.66
32528	06/02/2020	JOHN DE GIAMBATTISTA	Land Taking - Road Widening	\$ 6,600.00
32529	06/02/2020	JEANETTE BENNETT	Be Connected Digital Clearance - Police Certificate Reimbursement	\$ 55.10
32530	06/02/2020	IAN SPURGEON	Be Connected Digital Clearance - Police Certificate Reimbursement	\$ 55.10
32531	06/02/2020	ROSALIND TREND	Be Connected Digital Clearance - Police Certificate Reimbursement	\$ 55.10
32532	06/02/2020	ALEXANDRE LEBRUN	Be Connected Digital Clearance - Police Certificate Reimbursement	\$ 55.10
32533	06/02/2020	DENNIS FRIEND	Be Connected Digital Clearance - Police Certificate Reimbursement	\$ 55.10
32534	06/02/2020	LINDA KOHLEN	Be Connected Digital Clearance - Police Certificate Reimbursement	\$ 32.95
32535	06/02/2020	CHESTERPASS LUNCH BAR	Catering - Digital Mentor Training	\$ 69.90
32536	06/02/2020	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 248.00
32537	06/02/2020	TELSTRA CORPORATION LIMITED	Telephone Charges	\$ 475.19
32538	06/02/2020	WATER CORPORATION	Water Charges	\$ 10,728.83
32539	13/02/2020	BENCY ULAHANNAN	Crossover Subsidy	\$ 146.77
32540	13/02/2020	PETER & JUDITH HEALES	Crossover Subsidy	\$ 167.38
32541	13/02/2020	DYLAN GRAVESTOCK	Crossover Subsidy	\$ 190.94
32542	13/02/2020	BRIAN CURLEWIS	Crossover Subsidy	\$ 164.44
32543	13/02/2020	DEPARTMENT OF TRANSPORT	Jetty Renewal - Emu Point	\$ 41.40
32544	13/02/2020	PETTY CASH	Petty Cash Reimbursement	\$ 89.70
32545	13/02/2020	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	\$ 333.00
32546	13/02/2020	COMMISSIONER OF STATE REVENUE	Rates Refund	\$ 792.00
32547	13/02/2020	TELSTRA CORPORATION LIMITED	Telephone Charges	\$ 1,985.68
32548	13/02/2020	WATER CORPORATION	Water Charges	\$ 6,795.98
				<b>\$ 108,701.42</b>

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140131	16/01/2020	ACME DRYCLEANER & LAUNDRY SERVICES	Dry Cleaning - Town Hall Curtains	\$ 620.00
EFT140132	16/01/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 12,784.75
EFT140133	16/01/2020	ADVERTISER PRINT	Printing - Accommodation Pads, Middleton Beach Festival, Australia Day	\$ 745.00
EFT140134	16/01/2020	WELLSTEAD RURAL SERVICES	Fuel Supplies - Bush Fire Brigades	\$ 127.04
EFT140135	16/01/2020	MANYPEAKS STORE	Fuel Supplies - Bush Fire Brigades	\$ 88.28
EFT140136	16/01/2020	ALBANY V-BELT AND RUBBER	Plant and Fleet Supplies - Elbow, Filter Hose, Seal, Belt	\$ 938.24
EFT140137	16/01/2020	ALBANY AGRICULTURAL SOCIETY INCORPORATED	WAACCI Water Usage	\$ 1,267.63
EFT140138	16/01/2020	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies - Various Locations	\$ 268.23
EFT140139	16/01/2020	ALBANY LASERSCAPE	Youth Development Exercise	\$ 325.00
EFT140140	16/01/2020	ALBANY MILK DISTRIBUTORS	Milk Supplies	\$ 220.07
EFT140141	16/01/2020	ALBANY AUTOMOTIVE GROUP PTY LTD	Light Fleet Repairs and Maintenance - Battery Replacement	\$ 209.00
EFT140142	16/01/2020	ALBANY LAWN GAMES	New Years Eve Activities	\$ 130.00
EFT140143	16/01/2020	ALINTA	Gas Charges	\$ 55.60
EFT140144	16/01/2020	ALL EVENTS HIRE AND PRODUCTION	Equipment Hire - New Years Eve	\$ 4,079.00
EFT140145	16/01/2020	ASPLIN IMAGES	Photos - New Years Eve Drone	\$ 500.00
EFT140146	16/01/2020	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 10,206.62
EFT140147	16/01/2020	J & PM BARBOUR	Merchandise Order - Forts Store	\$ 268.70
EFT140148	16/01/2020	BENARA NURSERIES	Plant Supplies	\$ 780.38
EFT140149	16/01/2020	BENNETTS BATTERIES	Battery Supplies	\$ 730.40
EFT140150	16/01/2020	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 2,044.87
EFT140151	16/01/2020	BERTOLA HIRE ALBANY PTY LTD	Equipment Hire - Emu Point	\$ 675.40
EFT140152	16/01/2020	JULIE LOUISE BIDEWELL	Long Live You Class	\$ 500.00
EFT140153	16/01/2020	J. BLACKWOOD & SON PTY LTD	Tool and Hardware Supplies	\$ 42.76
EFT140154	16/01/2020	BOOEASY AUSTRALIA PTY LTD	BookEasy Marketing Fee	\$ 1,401.85
EFT140155	16/01/2020	MILITARY SHOP	Merchandise Order - Forts Store	\$ 4,923.15
EFT140156	16/01/2020	CAROL-ANN BRADBURY	Long Live You Class	\$ 1,650.13
EFT140157	16/01/2020	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL Levy	\$ 5.00
EFT140158	16/01/2020	BUNNINGS GROUP LIMITED	Hardware and Tool Supplies - Various	\$ 403.93
EFT140159	16/01/2020	JM BUSH & NA BUSH	Merchandise Order - Visitors Centre	\$ 85.00
EFT140160	16/01/2020	CABCHARGE AUSTRALIA LIMITED	Taxi Charges	\$ 370.13
EFT140161	16/01/2020	CALTEX AUSTRALIA PETROLEUM PTY LD	Fuel Supplies	\$ 12,907.52
EFT140162	16/01/2020	CARMODY ESTATE PTY LTD	Beverage Supply - Civic Functions	\$ 400.00
EFT140163	16/01/2020	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services - C17018/C18019/C19001/Q18030	\$ 27,555.91
EFT140164	16/01/2020	CENTIGRADE SERVICES PTY LTD	Air-conditioning Services - C18014/Q18016	\$ 11,714.61
EFT140165	16/01/2020	CENTENNIAL STADIUM INC	Cleaning Services	\$ 39.60
EFT140166	16/01/2020	MAGIQ SOFTWARE PTY LTD	Budget Subscription	\$ 1,760.00
EFT140167	16/01/2020	CHERRY BOOTS ALBANY	Merchandise Order - Visitors Centre	\$ 126.00
EFT140168	16/01/2020	CHILDREN'S BOOK COUNCIL OF AUSTRALIA	Annual Membership	\$ 75.00
EFT140169	16/01/2020	CJD EQUIPMENT PTY LTD	Plant and Fleet Supplies - Exhaust Pipe and Gasket	\$ 1,126.00
EFT140170	16/01/2020	CLEANAWAY PTY LIMITED	Rubbish Removal - P14021	\$ 259,572.82
EFT140171	16/01/2020	SUE CODEE	Merchandise Order - Forts Store	\$ 1,250.50
EFT140172	16/01/2020	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 390.53
EFT140173	16/01/2020	CONNECTION REALTY	Rates Refund	\$ 520.20

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140174	16/01/2020	DOWNER EDI WORKS PTY LTD	Material Supply - Coldmix	\$ 740.60
EFT140175	16/01/2020	HOLCIM (AUSTRALIA) PTY LTD	Concrete Supply - C19006	\$ 1,247.18
EFT140176	16/01/2020	MITCHELL CULLEN	Entertainment - New Years Eve	\$ 1,600.00
EFT140177	16/01/2020	AL CURNOW HYDRAULICS	Hooklift Repairs and Maintenance	\$ 4,530.79
EFT140178	16/01/2020	CGS QUALITY CLEANING	Cleaning Services - C14036	\$ 47,874.50
EFT140179	16/01/2020	DESIGNER DIRT PTY LTD	Merchandise Order - Forts Store	\$ 220.00
EFT140180	16/01/2020	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning Services - Q16024	\$ 1,185.23
EFT140181	16/01/2020	DOGGY DOO CLEANUPS	Animal Hygiene Services	\$ 230.00
EFT140182	16/01/2020	ANGELA EDWARDS	Cleaning Services - Q18034	\$ 1,908.00
EFT140183	16/01/2020	ELIXIR HONEY PTY LTD	Merchandise Order - Forts Store	\$ 148.19
EFT140184	16/01/2020	ELLEKER GENERAL STORE	Fuel Supplies - Bush Fire Brigades	\$ 457.06
EFT140185	16/01/2020	E-STRALIAN PTY LTD	Weekly E-Bike Lease	\$ 350.23
EFT140186	16/01/2020	GABRIEL EVANS	Workshop - Story Playground	\$ 450.00
EFT140187	16/01/2020	FLOOD THE MOON	Entertainment - New Years Eve	\$ 500.00
EFT140188	16/01/2020	FORREST WINDSCREENS	Windscreen Supply	\$ 440.00
EFT140189	16/01/2020	FREMANTLE ARTS CENTRE PRESS	Merchandise Order - Forts Store	\$ 2,010.83
EFT140190	16/01/2020	FREEDOM EXERCISE PHYSIOLOGY	Long Live You Classes	\$ 1,200.00
EFT140191	16/01/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	Fire Equipment and Supplies	\$ 35.20
EFT140192	16/01/2020	GLOBAL MARINE ENCLOSURES PTY LTD	Monitoring and Maintenance - Ellen Cove Swimming Enclosure	\$ 4,138.20
EFT140193	16/01/2020	GI GRAHAM	Rates Refund	\$ 698.26
EFT140194	16/01/2020	GREEN SKILLS INCORPORATED	Environmental Services - C19011	\$ 9,978.04
EFT140195	16/01/2020	SOUTHERN SHARPENING SERVICES	Fire Equipment Testing - C14036	\$ 16,542.37
EFT140196	16/01/2020	GREAT SOUTHERN PERSONNEL INC	Gardening Services - Lotteries House	\$ 234.00
EFT140197	16/01/2020	GREAT SOUTHERN SAND AND LANDSCAPING SUPPLIES	Equipment Hire - C19007	\$ 11,097.90
EFT140198	16/01/2020	GREAT SOUTHERN SUPPLIES	Paper Supplies and Protective Equipment - Q19006/Q18019	\$ 1,571.65
EFT140199	16/01/2020	HAREWOOD ESTATE	Beverage Supply - Civic Functions	\$ 888.00
EFT140200	16/01/2020	HARPER ENTERTAINMENT DISTRIBUTION SERVICE	Merchandise Order - Forts Store	\$ 103.96
EFT140201	16/01/2020	BP HAROLD	Rates Refund	\$ 787.40
EFT140202	16/01/2020	HIDEWOOD QUALITY PRINTERS	Long Live You Flyers	\$ 311.30
EFT140203	16/01/2020	ICKY FINKS WAREHOUSE SALES	Material Supplies - VAC Workshops	\$ 47.94
EFT140204	16/01/2020	QUBE LOGISTICS (WA2) PTY LTD	Freight Charges - Chemical Supplies	\$ 34.39
EFT140205	16/01/2020	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA	Corporate Membership	\$ 990.00
EFT140206	16/01/2020	STATEWIDE RACKING & STORAGE SOLUTIONS	Material Supply - Bike Racks	\$ 323.96
EFT140207	16/01/2020	JJ'S HIAB SERVICES & JJ'S GREAT SOUTHERN	Equipment Hire - Q16037	\$ 176.00
EFT140208	16/01/2020	JOHN KINNEAR AND ASSOCIATES	Survey Services - C16016	\$ 5,324.00
EFT140209	16/01/2020	JUST SEW EMBROIDERY	Staff Uniforms	\$ 283.80
EFT140210	16/01/2020	KC PSYCHOLOGICAL SERVICES	Professional Services - EAP	\$ 370.00
EFT140211	16/01/2020	AKELINA LEMBO	Long Live You Class	\$ 760.00
EFT140212	16/01/2020	BRUCE WILLIAM LLOYD	Rates Refund	\$ 80.00
EFT140213	16/01/2020	CH LOCKYER	Rates Refund	\$ 817.11
EFT140214	16/01/2020	M AND B SALES PTY LTD	Timber Supplies	\$ 52.47
EFT140215	16/01/2020	MENTAL MEDIA PTY LTD	Audio Technology - Anzac Centre - Q17053	\$ 3,039.96
EFT140216	16/01/2020	MERRIFIELD REAL ESTATE	Rates Refund	\$ 2,052.70

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140217	16/01/2020	MOUNT ROMANCE AUSTRALIA PTY LTD	Merchandise Order - Forts Store	\$ 1,908.46
EFT140218	16/01/2020	MUFFLER AND EXHAUST REBEL	Plant and Fleet Repairs - Exhaust	\$ 208.67
EFT140219	16/01/2020	NEVILLES HARDWARE & BUILDING SUPPLIES	Hardware/Tool/Other Supplies	\$ 411.95
EFT140220	16/01/2020	ALBANY NEWS DELIVERY	Newspaper Deliveries	\$ 294.66
EFT140221	16/01/2020	NIKANA CONTRACTING PTY LTD	Skip Bin Hire - Boat Harbour	\$ 3,608.00
EFT140222	16/01/2020	NLC PTY LTD	Novated Leases and Associated Costs	\$ 615.31
EFT140223	16/01/2020	ALBANY COMMUNITY PHARMACY	First Aid Supplies - Q19027	\$ 75.50
EFT140224	16/01/2020	NORTH ROAD SUPA IGA	Long Live You Population Survey Winner - Gift Vouchers	\$ 354.12
EFT140225	16/01/2020	KOMATSU AUSTRALIA PTY LTD	Plant and Fleet Supplies - Lamp	\$ 145.31
EFT140226	16/01/2020	OFFICEWORKS SUPERSTORES PTY LTD	Stationery Supplies	\$ 1,276.13
EFT140227	16/01/2020	ORIGIN ENERGY	Gas Charges	\$ 3,224.47
EFT140228	16/01/2020	EC PAINE	Rates Refund	\$ 844.04
EFT140229	16/01/2020	PALMER CIVIL CONSTRUCTION	Equipment Hire - C19007	\$ 26,523.01
EFT140230	16/01/2020	MA PARRY	Rates Refund	\$ 792.00
EFT140231	16/01/2020	PAULS PET FOOD	Pet Supplies	\$ 84.40
EFT140232	16/01/2020	PERTH TRAIL WINTER SERIES PTY LTD	Regional Event Sponsorship	\$ 1,375.00
EFT140233	16/01/2020	K PERRIN	Staff Reimbursement	\$ 32.45
EFT140234	16/01/2020	FULTON HOGAN INDUSTRIES	Bitumen Services - P91020	\$ 81,524.60
EFT140235	16/01/2020	ALBANY PLUMBING AND GAS	Plumbing Services - C17020	\$ 798.00
EFT140236	16/01/2020	PRINTSYNC BUSINESS SOLUTIONS	Photocopier Charges - Lotteries House	\$ 112.95
EFT140237	16/01/2020	PROTECTOR FIRE SERVICES	Material Supplies - Hose, Clamps and Straps	\$ 231.00
EFT140238	16/01/2020	RAINBOW COAST NEIGHBOURHOOD CENTRE	Meet Up Albany Program Delivery	\$ 1,100.00
EFT140239	16/01/2020	THE ROYAL LIFE SAVING SOCIETY WA INC	Call Centre Charges	\$ 749.10
EFT140240	16/01/2020	RUSS EARTHMOVING	Earthworks - Junior Football Oval	\$ 550.00
EFT140241	16/01/2020	JD RUSSELL	Rates Refund	\$ 121.00
EFT140242	16/01/2020	MONTYS LEAP	Beverage Supply - Civic Functions	\$ 796.40
EFT140243	16/01/2020	GM SEARLE	Rates Refund	\$ 429.26
EFT140244	16/01/2020	SECUREPAY PTY LTD	Web Payments Security - Transaction Fee	\$ 57.10
EFT140245	16/01/2020	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$ 2,270.56
EFT140246	16/01/2020	SKIPPER TRANSPORT PARTS	Plant and Fleet Supplies	\$ 1,199.88
EFT140247	16/01/2020	JW SLEEGERS	Rates Refund	\$ 855.62
EFT140248	16/01/2020	SOUTHERN TOOL AND FASTENER CO	Hardware and Tool Supplies - Various	\$ 240.15
EFT140249	16/01/2020	SOUTHCOAST SECURITY SERVICE	Security Services - C15016	\$ 21,856.76
EFT140250	16/01/2020	SOUTH COAST CRANE HIRE	Equipment Hire - Q19049	\$ 940.50
EFT140251	16/01/2020	SPM ASSETS PTY LTD	Subscription - Asset Management	\$ 6,401.63
EFT140252	16/01/2020	STAR SALES AND SERVICE	Plant and Fleet Materials	\$ 247.20
EFT140253	16/01/2020	STATEWIDE BEARINGS	Material Supply - Seal	\$ 112.56
EFT140254	16/01/2020	BLUESCOPE DISTRIBUTION PTY LTD	Material Supply - Pipe	\$ 312.40
EFT140255	16/01/2020	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	First Aid Training and New Years Eve Event Standby	\$ 1,013.00
EFT140256	16/01/2020	ALBANY IGA	Grocery Supplies	\$ 60.50
EFT140257	16/01/2020	SYNERGY	Electricity Charges	\$ 47,916.40
EFT140258	16/01/2020	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 3,419.54
EFT140259	16/01/2020	TRISLEY'S HYDRAULICS SERVICES	Maintenance Services - Q19018	\$ 1,094.50

**CITY OF ALBANY**  
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**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140260	16/01/2020	TRUCKLINE	Plant and Fleet Supplies	\$ 303.42
EFT140261	16/01/2020	ALBANY TYREPOWER	Tyre Repairs and Maintenance - Q19001	\$ 386.95
EFT140262	16/01/2020	KIRSTY VOGEL	Muttonbird Reserve Fauna Specialist	\$ 477.20
EFT140263	16/01/2020	WARTHOG WA	Parts Washer Hire	\$ 140.00
EFT140264	16/01/2020	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 1,641.50
EFT140265	16/01/2020	LANDMARK LIMITED	Material Supply - Fertilisers	\$ 9,427.42
EFT140266	16/01/2020	HOLIDAY GUIDE PTY LTD	BookEasy Marketing Fee	\$ 1,207.00
EFT140267	16/01/2020	WILD EYED PRESS PTY LTD	Merchandise Order - Forts Store	\$ 831.97
EFT140268	16/01/2020	S WILLIAMS	Rates Refund	\$ 792.00
EFT140269	16/01/2020	JF WOODHAMS	Rates Refund	\$ 862.85
EFT140270	16/01/2020	WESFARMERS LTD	Staff Uniforms	\$ 3,783.80
EFT140271	16/01/2020	WREN OIL	Waste Disposal	\$ 33.00
EFT140273	23/01/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007, C19008	\$ 28,742.10
EFT140274	23/01/2020	ADVERTISER PRINT	Printing - Middleton Beach Festival	\$ 121.00
EFT140275	23/01/2020	WELLSTEAD RURAL SERVICES	Fuel Supplies - Bush Fire Brigades	\$ 213.30
EFT140276	23/01/2020	ALBANY COMMUNITY HOSPICE	Payroll Deductions	\$ 25.00
EFT140277	23/01/2020	ALBANY SKIPS AND WASTE SERVICES PTY LTD	Skip Bin Hire	\$ 520.00
EFT140278	23/01/2020	ALBANY QUALITY LAWNMOWING	Lawn Mowing Services - Lotteries House	\$ 110.00
EFT140279	23/01/2020	ALBANY COMMUNITY FOUNDATION	Payroll Deductions	\$ 5.00
EFT140280	23/01/2020	ALBANY RECORDS MANAGEMENT	Storage of Archive Boxes	\$ 522.50
EFT140281	23/01/2020	A LAUNAY	Staff Reimbursement	\$ 104.20
EFT140282	23/01/2020	PAPERBARK MERCHANTS	Newspaper/Book/Magazine Supplies	\$ 374.89
EFT140283	23/01/2020	ARDESS NURSERY	Plant Supplies	\$ 115.50
EFT140284	23/01/2020	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 17,638.21
EFT140285	23/01/2020	AUSTRALIA POST	Postage Charges	\$ 16.88
EFT140286	23/01/2020	AUSTRALIAN TAXATION OFFICE	Payroll Deductions	\$ 205,753.54
EFT140287	23/01/2020	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll Deductions	\$ 1,452.30
EFT140288	23/01/2020	AUSCOINSWEST	Merchandise Order - Visitors Centre	\$ 680.90
EFT140289	23/01/2020	BADGEMATE	Uniform Supplies - Name Badges	\$ 38.89
EFT140290	23/01/2020	WARREN CHARLES BELLETTE	Photography Services - New Years Eve	\$ 400.00
EFT140291	23/01/2020	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 3,301.99
EFT140292	23/01/2020	J. BLACKWOOD & SON PTY LTD	Tool and Hardware Supplies	\$ 386.56
EFT140293	23/01/2020	LARRY BLIGHT	Town Hall Monitoring	\$ 528.00
EFT140294	23/01/2020	G AND AM BOCCAMAZZO CONTRACTORS	Equipment Hire - Cosy Corner	\$ 445.50
EFT140295	23/01/2020	BOC GASES AUSTRALIA LIMITED	Container Service Rental	\$ 97.12
EFT140296	23/01/2020	AIR BP	AV Gas Supplies	\$ 3,077.39
EFT140297	23/01/2020	MILITARY SHOP	Merchandise Order - Forts Store	\$ 80.29
EFT140298	23/01/2020	CALTEX AUSTRALIA PETROLEUM PTY LD	Fuel Supplies	\$ 9,759.32
EFT140299	23/01/2020	DONNA CAMERON DESIGN	Design Services - Middleton Beach Festival	\$ 715.00
EFT140300	23/01/2020	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services - C17018/C18019/C19001/Q18030	\$ 2,823.06
EFT140301	23/01/2020	GG CASTLEHOW	Refund	\$ 3,101.34
EFT140302	23/01/2020	CENTIGRADE SERVICES PTY LTD	Air-conditioning Services - C18014/Q18016	\$ 3,409.53
EFT140303	23/01/2020	CHILD SUPPORT AGENCY	Payroll Deductions	\$ 736.55

**CITY OF ALBANY**  
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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140304	23/01/2020	CLAUDIA SIMPSON	Long Live You Class	\$ 2,060.00
EFT140305	23/01/2020	CLEANAWAY PTY LIMITED	Rubbish Removal - P14021	\$ 1,737.94
EFT140306	23/01/2020	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 374.32
EFT140307	23/01/2020	CGS QUALITY CLEANING	Cleaning Services - C14036	\$ 2,967.48
EFT140308	23/01/2020	DE LAGE LANDEN PTY LIMITED	Monthly Equipment Rental - P16011	\$ 6,319.50
EFT140309	23/01/2020	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	Land Purchase - Princess Avenue	\$ 3,666.00
EFT140310	23/01/2020	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS	Tickets - Visitors Centre Package	\$ 719.50
EFT140311	23/01/2020	DOGGY DOO CLEANUPS	Animal Hygiene Services	\$ 230.00
EFT140312	23/01/2020	STEVEN JOHN DOUGHERTY	Entertainment - New Years Eve	\$ 2,350.00
EFT140313	23/01/2020	EASI PACKAGING PTY LTD	Payroll Deductions	\$ 11,712.42
EFT140314	23/01/2020	EDEN GATE ESTATE	Merchandise Order - Visitors Centre	\$ 207.00
EFT140315	23/01/2020	ELLEKER GENERAL STORE	Fuel Supplies - Bush Fire Brigades	\$ 385.50
EFT140316	23/01/2020	EYERITE SIGNS	Signage - Caution Decals and Library Logo	\$ 221.00
EFT140317	23/01/2020	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	Insurance Payout - South Stirling Fire	\$ 65,245.45
EFT140318	23/01/2020	THE FIXUPPERY	Window Cleaning Services - Q16023	\$ 1,566.00
EFT140319	23/01/2020	ALL TRUCK REPAIRS	Fire Truck Service and Repairs - Q17040	\$ 1,167.54
EFT140320	23/01/2020	FLIPS ELECTRICS	Repairs and Maintenance - Float Switches	\$ 1,219.75
EFT140321	23/01/2020	FOOTBALL WEST LIMITED	Great Southern Festival of Football Grant	\$ 4,400.00
EFT140322	23/01/2020	FOXTEL MANAGEMENT PTY LTD	Subscriptions - ALAC Gym	\$ 1,500.00
EFT140323	23/01/2020	FREEDOM FAIRIES PTY LTD	Entertainment - Middleton Beach Festival	\$ 4,812.50
EFT140324	23/01/2020	JEFFREY ALLAN GIBB	Merchandise Order - Forts Store	\$ 1,120.00
EFT140325	23/01/2020	GIBSON INTERNATIONAL LTD	NAC Media Touch Table - Ongoing Maintenance	\$ 2,681.25
EFT140326	23/01/2020	GLOBAL INTEGRATED SOLUTIONS LIMITED	Ezicom Fees - Airport	\$ 263.46
EFT140327	23/01/2020	SOUTHERN SHARPENING SERVICES	Fire Equipment Testing - C14036	\$ 183.00
EFT140328	23/01/2020	GWN GREAT SOUTHERN	Long Live You Advertising Campaign	\$ 4,492.40
EFT140329	23/01/2020	DESMOND JOSEPH HANCOX	Coffin Assembly - Permission to Die	\$ 150.00
EFT140330	23/01/2020	HARDIE GRANT MEDIA	Advertising - Australian War Memorial Wartime	\$ 819.50
EFT140331	23/01/2020	HAVOC BUILDERS PTY LTD	Building Services - C17028	\$ 2,337.70
EFT140332	23/01/2020	ICKY FINKS WAREHOUSE SALES	Material Supplies - VAC Workshops	\$ 47.17
EFT140333	23/01/2020	ICS GROUP AUTO ELECTRICAL & AIR CONDITIONING PTY LTD	Plant Repairs and Maintenance	\$ 401.50
EFT140334	23/01/2020	IPAR REHABILITATION PTY LTD	Pre-Employment Assessment	\$ 192.50
EFT140335	23/01/2020	ISENTIA PTY LTD	Media Monitoring Service	\$ 1,320.00
EFT140336	23/01/2020	JUST A CALL DELIVERIES	Internal Mail Deliveries	\$ 805.45
EFT140337	23/01/2020	KLB SYSTEMS	IT Supplies	\$ 297.00
EFT140338	23/01/2020	KMART ALBANY	Australia Day Award - Frame	\$ 76.00
EFT140339	23/01/2020	KOOKAS CATERING	Catering - Summer School Civic Function	\$ 975.00
EFT140340	23/01/2020	THE LAWN LOPPER	Lawn Mowing Services - Day Care Centre	\$ 120.00
EFT140341	23/01/2020	LEAPFROG BUSINESS SOLUTIONS	Subscriptions - Lighting System Booking	\$ 893.75
EFT140342	23/01/2020	LITTLE GROVE GENERAL STORE	Fuel Supplies - Bush Fire Brigades	\$ 1,881.44
EFT140343	23/01/2020	ACUMENTIS	Property Valuations - Leased Buildings	\$ 1,320.00
EFT140344	23/01/2020	LOCHNESS LANDSCAPE SERVICES	Mowing Services - C16008	\$ 14,400.00
EFT140345	23/01/2020	MERRIFIELD REAL ESTATE	Storage Unit Rental Costs	\$ 380.00
EFT140346	23/01/2020	MONITOR (WA) PTY LTD	Cards - Library Memberships	\$ 1,930.50

**CITY OF ALBANY**  
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EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140348	23/01/2020	MOTEL LE GRANDE	Catering - Racewars	\$ 494.50
EFT140349	23/01/2020	MULE CREATIVE	Design Services - Middleton Beach Festival	\$ 1,512.50
EFT140350	23/01/2020	ALBANY NEWS DELIVERY	Newspaper Deliveries	\$ 148.50
EFT140351	23/01/2020	P NIELSEN	Staff Reimbursement	\$ 121.00
EFT140352	23/01/2020	NIGEL PALMER EARTHMOVING PTY LTD	Equipment Hire - C19007	\$ 1,161.60
EFT140353	23/01/2020	OCS SERVICES PTY LTD	Cleaning Services - C15015	\$ 32,263.90
EFT140354	23/01/2020	O'KEEFE'S PAINTS	Painting Supplies	\$ 2,691.15
EFT140355	23/01/2020	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION	Music Licence Subscriptions	\$ 803.52
EFT140356	23/01/2020	IXOM	Chlorine Supplies	\$ 370.99
EFT140357	23/01/2020	ORIGIN ENERGY	Gas Charges	\$ 4,927.14
EFT140358	23/01/2020	PENROSE PROFESSIONAL LAWN CARE	Lawn Mowing Services - Vancouver Arts Centre	\$ 264.00
EFT140359	23/01/2020	CC PENNY	Rates Refund	\$ 867.19
EFT140360	23/01/2020	CLEANFLOW ENVIRONMENTAL SOLUTIONS	Stormwater Pipe Assessments	\$ 5,963.10
EFT140361	23/01/2020	PERTH THEATRE TRUST	Albany Arts Festival 2020	\$ 16,500.00
EFT140362	23/01/2020	PFD FOOD SERVICES PTY LTD	Tea and Coffee Supplies	\$ 160.15
EFT140363	23/01/2020	ALBANY PLUMBING AND GAS	Plumbing Services - C17020	\$ 6,612.53
EFT140364	23/01/2020	PRATT TRANSPORT LOGISTICS	Transportation Services - Dunn Street	\$ 275.00
EFT140365	23/01/2020	PRE-EMPTIVE STRIKE PTY LTD	Active Albany Classes	\$ 2,640.00
EFT140366	23/01/2020	QUEST EVENTS PTY LTD	Registration - Smart Local Government Summit - Cr Doughty	\$ 2,395.00
EFT140367	23/01/2020	RAECO INTERNATIONAL PTY LTD	Material Supply - Shelf	\$ 662.50
EFT140368	23/01/2020	RECONNECT HEALTH AND WELLBEING	Professional Services - EAP	\$ 165.00
EFT140369	23/01/2020	ROBERT LEWIS REYNOLDS	Community Consultation Services - Lake Mullocullop	\$ 1,800.00
EFT140370	23/01/2020	AMANDA LOUISE ROSE	Design Services - Public Art Trail Map	\$ 675.00
EFT140371	23/01/2020	SEEK LIMITED	Advertising - Vacant Job Positions	\$ 313.50
EFT140372	23/01/2020	SHIRE OF PLANTAGENET	Long Live You Program	\$ 350.00
EFT140373	23/01/2020	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$ 6,565.39
EFT140374	23/01/2020	SOIL SOLUTIONS PTY LTD	Road Materials - C19008	\$ 277.56
EFT140375	23/01/2020	SOUTH WEST FIRE UNITS	Plant and Fleet Supplies - O-rings, Foam Pump	\$ 1,605.27
EFT140376	23/01/2020	SOUTHCOAST SECURITY SERVICE	Security Services - C15016	\$ 55.00
EFT140377	23/01/2020	SOUTHERN CROSS AUSTERO PTY LTD	Advertising - Smoke Free/Road and Path Safety and Community Events	\$ 6,481.20
EFT140378	23/01/2020	SOUTHERN APIARIES	Merchandise Order - Visitors Centre	\$ 96.00
EFT140379	23/01/2020	SPM ASSETS PTY LTD	Subscription - Asset Management	\$ 412.50
EFT140380	23/01/2020	SPORTSWORLD OF WA	Merchandise Order - ALAC Sports Store	\$ 973.50
EFT140381	23/01/2020	SQUID PRODUCTIONS	Professional Services - Social Media Management	\$ 3,850.00
EFT140382	23/01/2020	ALBANY LOCK SERVICE	Lock Services - Various	\$ 458.20
EFT140383	23/01/2020	SYNERGY	Electricity Charges	\$ 8,495.67
EFT140384	23/01/2020	T4 TECHNOLOGY PTY LTD	iPhone Repairs	\$ 40.00
EFT140385	23/01/2020	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 273.28
EFT140386	23/01/2020	TOLL TRANSPORT	Courier/Freight Charges	\$ 4,765.42
EFT140387	23/01/2020	ELEMENT ADVISORY PTY LTD	Tourism Strategy - Q19051	\$ 3,190.00
EFT140388	23/01/2020	TRUCKLINE	Plant and Fleet Supplies	\$ 197.34
EFT140389	23/01/2020	UNITED BOOK DISTRIBUTORS	Merchandise Order - Forts Store	\$ 119.96
EFT140390	23/01/2020	VANGUARD PRESS	Merchandise Order - Visitors Centre	\$ 1,118.25

**CITY OF ALBANY**  
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**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140391	23/01/2020	WESTERN AUSTRALIAN CRICKET ASSOCIATION INC	Wicket Clay - Sporting Complex	\$ 2,220.00
EFT140392	23/01/2020	CJ WATTS	Rates Refund	\$ 420.57
EFT140393	23/01/2020	WCP CIVIL PTY LTD	Asphalt Services - C18018	\$ 116,573.67
EFT140394	23/01/2020	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 550.00
EFT140395	23/01/2020	LANDMARK LIMITED	Material Supply - Fertilisers	\$ 7,315.00
EFT140396	23/01/2020	WILSON BREWING COMPANY	Beverage Supply - Civic Functions	\$ 139.98
EFT140397	23/01/2020	J WOOLLSEY	Refund	\$ 160.00
EFT140398	23/01/2020	ZENITH LAUNDRY	Laundry Services/Hire	\$ 49.30
EFT140399	30/01/2020	ABBOTTS LIQUID SALVAGE PTY LTD	Waste Services - Q18023	\$ 430.00
EFT140400	30/01/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007, C19008	\$ 3,371.86
EFT140401	30/01/2020	ADVERTISER PRINT	Business Card Printing	\$ 130.00
EFT140402	30/01/2020	AKUBRA HATS PTY LTD	Merchandise Order - Forts Store	\$ 107.80
EFT140403	30/01/2020	ALBANY SWEEP CLEAN	Sweeping Services - C18007	\$ 2,599.00
EFT140404	30/01/2020	ALBANY INDOOR PLANT HIRE AND SALES	Indoor Plant Hire	\$ 2,063.38
EFT140405	30/01/2020	ALBANY AUTO ONE	Light Fleet Maintenance and Supplies - Side Steps	\$ 3,228.00
EFT140406	30/01/2020	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies - Various Locations	\$ 102.25
EFT140407	30/01/2020	ALBANY MOUNTAIN BIKE CLUB INC	Active Albany Classes	\$ 160.00
EFT140408	30/01/2020	CICERO MANAGEMENT PTY LTD	Staff Accommodation	\$ 736.00
EFT140409	30/01/2020	A LAUNAY	Staff Reimbursement	\$ 169.13
EFT140410	30/01/2020	ASTRO SYNTHETIC SURFACES PTY LTD	Cricket Pitch Covers	\$ 6,578.00
EFT140411	30/01/2020	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 8,560.41
EFT140412	30/01/2020	AUSTRALIA POST	Postage Charges	\$ 15,408.14
EFT140413	30/01/2020	AUSTRALIAN WAR ANIMAL MEMORIAL ORGANISATION INC	Merchandise Order - Forts Store	\$ 235.00
EFT140414	30/01/2020	BAREFOOT CLOTHING MANUFACTURERS	Staff Uniforms	\$ 324.00
EFT140415	30/01/2020	BENNETTS BATTERIES	Battery Supplies	\$ 1,232.00
EFT140416	30/01/2020	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 463.49
EFT140417	30/01/2020	MATT BENSON-LIDHOLM JP	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140418	30/01/2020	J. BLACKWOOD & SON PTY LTD	Tool and Hardware Supplies	\$ 56.76
EFT140419	30/01/2020	BLUECOAST CONSULTING ENGINEERS PTY LTD	Surf Reef - C19023	\$ 104,527.50
EFT140420	30/01/2020	JOHN ALAOUZE TRADING AS BREMER PRODUCE	Maintenance Services - Wellstead Gardens	\$ 825.00
EFT140421	30/01/2020	BK BUITENHUIS	Refund	\$ 150.00
EFT140422	30/01/2020	BUNNINGS GROUP LIMITED	Hardware and Tool Supplies - Various	\$ 76.31
EFT140423	30/01/2020	BWS CONSULTING	Australia Day MC Services	\$ 750.00
EFT140424	30/01/2020	ALBANY BRANCH OF THE CAKE DECORATORS ASSOCIATION	Christmas Festival Activity	\$ 263.90
EFT140425	30/01/2020	RL CAKE	Rates Refund	\$ 696.00
EFT140426	30/01/2020	CAMLYN SPRINGS	Water Container Refills	\$ 1,708.00
EFT140427	30/01/2020	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services - C17018/C18019/C19001/Q18030	\$ 915.22
EFT140428	30/01/2020	CENTIGRADE SERVICES PTY LTD	Air-conditioning Services - C18014/Q18016	\$ 6,147.36
EFT140429	30/01/2020	CENTENNIAL STADIUM INC	Electricity Charges	\$ 339.20
EFT140430	30/01/2020	CLAUDIA SIMPSON	Long Live You Class	\$ 305.20
EFT140431	30/01/2020	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 218.72
EFT140432	30/01/2020	TANJA COLBY DESIGNS	Merchandise Order - Forts Store	\$ 100.00
EFT140433	30/01/2020	ALBANY SIGNS	Signage - Airport and Middleton Beach Festival	\$ 1,089.00

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140434	30/01/2020	MARTIN COWIE	Entertainment - Middleton Beach Festival	\$ 400.00
EFT140435	30/01/2020	LESTER COYNE	Welcome to Country - Middleton Beach Festival	\$ 300.00
EFT140436	30/01/2020	DONNA FURN COYNE	Entertainment - Middleton Beach Festival	\$ 100.00
EFT140437	30/01/2020	HOLCIM (AUSTRALIA) PTY LTD	Concrete Supply - C19006	\$ 4,642.33
EFT140438	30/01/2020	Z R HARFIELD	Rates Refund	\$ 600.00
EFT140439	30/01/2020	DATA #3 LIMITED	Subscriptions - SolarWinds	\$ 1,341.71
EFT140440	30/01/2020	DE JONGE MECHANICAL PTY LTD	Vehicle Servicing - Q17009	\$ 322.25
EFT140441	30/01/2020	DELL FINANCIAL SERVICES PTY LTD	Monthly Equipment Rental - IT	\$ 577.87
EFT140442	30/01/2020	LANDGATE	Valuation Services	\$ 26.20
EFT140443	30/01/2020	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS	Tickets - Visitors Centre Package	\$ 8,157.23
EFT140444	30/01/2020	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning Services - Q16024	\$ 4,360.56
EFT140445	30/01/2020	T DEW	Staff Reimbursement	\$ 209.00
EFT140446	30/01/2020	DOGGY DOO CLEANUPS	Animal Hygiene Services	\$ 230.00
EFT140447	30/01/2020	EMMA DOUGHTY	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140448	30/01/2020	DYLAN'S ON THE TERRACE	Catering - Artificial Surf Reef	\$ 362.00
EFT140449	30/01/2020	ELLESIE VENTURES	Entertainment - Middleton Beach Festival	\$ 490.00
EFT140450	30/01/2020	E-STRALIAN PTY LTD	Weekly E-Bike Lease	\$ 350.23
EFT140451	30/01/2020	EYERITE SIGNS	Signage - Boardwalk Shelter and Vehicle Decals	\$ 731.50
EFT140452	30/01/2020	FARMERS CENTRE (1978) PTY LTD	Material Supply - Oil	\$ 63.65
EFT140453	30/01/2020	ALL TRUCK REPAIRS	Fire Truck Service and Repairs - Q17040	\$ 930.92
EFT140454	30/01/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	Fire Equipment and Supplies	\$ 137.77
EFT140455	30/01/2020	ALISON GOODE	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140456	30/01/2020	GREAT SOUTHERN SUPPLIES	Paper Supplies and Protective Equipment - Q19006/Q18019	\$ 377.95
EFT140457	30/01/2020	STRATA CORPORATION PTY LTD	Material Supply - Soil Conditioner	\$ 352.00
EFT140458	30/01/2020	APPLIED INDUSTRIAL TECHNOLOGIES	Material Supply - Bearing	\$ 41.91
EFT140459	30/01/2020	R GRIFFITHS	Refund	\$ 75.00
EFT140460	30/01/2020	GHD PTY LTD	Consultancy Services - Motorsports Planning	\$ 9,053.00
EFT140461	30/01/2020	RAY HAMMOND	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140462	30/01/2020	PROTECTOR FIRE SERVICES PTY LTD	Material Supplies - Nozzles	\$ 726.00
EFT140463	30/01/2020	HOBBS PAINTING AND DECORATING	Painting Services - Q18025	\$ 1,136.30
EFT140464	30/01/2020	HHG LEGAL GROUP	Legal Services - C19009	\$ 3,459.57
EFT140465	30/01/2020	ICKY FINKS WAREHOUSE SALES	Material Supplies - VAC Workshops	\$ 425.19
EFT140466	30/01/2020	ICS GROUP AUTO ELECTRICAL & AIR CONDITIONING PTY LTD	Plant Repairs and Maintenance	\$ 1,002.51
EFT140467	30/01/2020	INTERACTCARD PTY LTD	Cleaning Kit	\$ 435.60
EFT140468	30/01/2020	JOHN KINNEAR AND ASSOCIATES	Survey Services - C16016	\$ 3,465.00
EFT140469	30/01/2020	KC PSYCHOLOGICAL SERVICES	Professional Services - EAP	\$ 185.00
EFT140470	30/01/2020	KELYN TRAINING SERVICES	Staff Training - Traffic Management	\$ 1,650.00
EFT140471	30/01/2020	KMART ALBANY	Supplies - Middleton Beach Festival	\$ 50.00
EFT140472	30/01/2020	KOTT GUNNING LAWYERS	Legal Fees - South Coast Highway	\$ 207.68
EFT140473	30/01/2020	LEASEIT LIMITED	Photocopier Lease	\$ 1,094.50
EFT140474	30/01/2020	JK LITTLE	Kalgan Rural Village Apportionment	\$ 9,657.28
EFT140475	30/01/2020	ACUMENTIS	Property Valuations - Leased Buildings	\$ 1,210.00
EFT140476	30/01/2020	JO SHARP DESIGN	Entertainment - Middleton Beach Festival	\$ 200.00

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140477	30/01/2020	BUCHER MUNICIPAL PTY LTD	Material Supply - Nozzle Kit	\$ 415.48
EFT140478	30/01/2020	ALBANY EVENT HIRE	Equipment Hire - Middleton Beach Festival	\$ 5,563.53
EFT140479	30/01/2020	ALBANY CITY MOTORS	Fleet/Plant Maintenance and Supplies - Coupling Fans	\$ 1,524.78
EFT140480	30/01/2020	MODERN TEACHING AIDS PTY LTD	Educational Supplies - Day Care	\$ 524.14
EFT140481	30/01/2020	BYPROGRESS PTY LTD	Entertainment - Middleton Beach Festival	\$ 5,027.00
EFT140482	30/01/2020	MOUNT ROMANCE AUSTRALIA PTY LTD	Merchandise Order - Visitors Centre	\$ 643.05
EFT140483	30/01/2020	LGIS PROPERTY	Performance Based Contribution	\$ 287,364.00
EFT140484	30/01/2020	NLC PTY LTD	Novated Leases and Associated Costs	\$ 615.31
EFT140485	30/01/2020	OCS SERVICES PTY LTD	Cleaning Services - C15015	\$ 253.86
EFT140486	30/01/2020	OFFICEWORKS SUPERSTORES PTY LTD	Stationery Supplies	\$ 668.29
EFT140487	30/01/2020	OYSTER HARBOUR STORE	Catering Supplies - Depot BBQ	\$ 148.00
EFT140488	30/01/2020	PAULS PET FOOD	Pet Supplies	\$ 84.40
EFT140489	30/01/2020	PELICAN PASTURES	Kalgan Rural Village Apportionment	\$ 31,193.47
EFT140490	30/01/2020	PENNANT HOUSE	Flag Supplies	\$ 827.00
EFT140491	30/01/2020	HANSON CONSTRUCTION MATERIALS PTY LTD	Road Supplies - C19008	\$ 2,075.25
EFT140492	30/01/2020	R-COM INTERNATIONAL PTY LTD	IT Services - SIP and Web App Service	\$ 170.50
EFT140493	30/01/2020	RED DOT STORE	Australia Day Supplies	\$ 49.50
EFT140494	30/01/2020	RESINATE DESIGNS	Merchandise Order - Forts Store	\$ 1,191.30
EFT140495	30/01/2020	MARTA RIBON	Long Live You Classes	\$ 200.00
EFT140496	30/01/2020	RICOH	Photocopier Charges	\$ 10,888.35
EFT140497	30/01/2020	RIVERDALE FARM COTTAGE	Refund	\$ 140.00
EFT140498	30/01/2020	THE ROYAL LIFE SAVING SOCIETY WA INC	Call Centre Charges	\$ 1,586.15
EFT140499	30/01/2020	ROYALE PATISSERIE	Catering - ED Community Services Birthday Cake	\$ 60.00
EFT140500	30/01/2020	SEASIDE BAY PTY LTD	Kalgan Rural Village Apportionment	\$ 47,025.09
EFT140501	30/01/2020	JOHN SHANHUN	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140502	30/01/2020	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$ 1,727.57
EFT140503	30/01/2020	TRACY SLEEMAN	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140504	30/01/2020	SANDIE SMITH	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140505	30/01/2020	SOIL SOLUTIONS PTY LTD	Road Materials - C19008	\$ 27,437.30
EFT140506	30/01/2020	SOUTHERN TOOL AND FASTENER CO	Hardware and Tool Supplies - Various	\$ 1,947.22
EFT140507	30/01/2020	SOUTHCOAST SECURITY SERVICE	Security Services - C15016	\$ 18,189.17
EFT140508	30/01/2020	SOUTH COAST DIVING SUPPLIES	Emu Point Jetty Cleaning	\$ 1,235.00
EFT140509	30/01/2020	REBECCA STEPHENS	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140510	30/01/2020	GREGORY BRIAN STOCKS	Deputy Mayor Allowances and Sitting Fees	\$ 4,805.59
EFT140511	30/01/2020	ALBANY LOCK SERVICE	Lock Services - Various	\$ 643.20
EFT140512	30/01/2020	SUPERCHEAP AUTOS	Material Supplies - Paint Cans	\$ 43.56
EFT140513	30/01/2020	BEVERLEY COLLIER	Long Live You Class	\$ 50.00
EFT140514	30/01/2020	SUSTAIN THE AUSTRALIAN FOOD NETWORK	Regional Event Sponsorship	\$ 4,125.00
EFT140515	30/01/2020	ROBERT SUTTON	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140516	30/01/2020	SYNERGY	Electricity Charges	\$ 4,856.72
EFT140517	30/01/2020	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 1,600.32
EFT140518	30/01/2020	R TAYLOR	Staff Reimbursement	\$ 150.00
EFT140519	30/01/2020	JENNY TAYLOR DESIGNS	Merchandise Order - Forts Store	\$ 631.80

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140520	30/01/2020	PAUL TERRY	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140521	30/01/2020	CHRIS THOMSON	Councillor Allowances and Sitting Fees	\$ 2,935.67
EFT140522	30/01/2020	TOLL TRANSPORT	Courier/Freight Charges	\$ 266.32
EFT140523	30/01/2020	CAROLYN FRANCES TRAPNELL	Merchandise Order - Visitors Centre	\$ 300.00
EFT140524	30/01/2020	THE TROPHY SHOP	Plaque Engraving - Australia Day	\$ 77.50
EFT140525	30/01/2020	TRUCKLINE	Plant and Fleet Supplies	\$ 117.98
EFT140526	30/01/2020	ALBANY TYREPOWER	Tyre Repairs and Maintenance - Q19001	\$ 6,745.00
EFT140527	30/01/2020	VISIT MERCHANDISE PTY LTD	Merchandise Order - Visitors Centre	\$ 639.10
EFT140528	30/01/2020	VOEGELER CREATIONS	Merchandise Order - Visitors Centre	\$ 632.00
EFT140529	30/01/2020	N WALKER	Staff Reimbursement	\$ 384.02
EFT140530	30/01/2020	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 1,607.55
EFT140531	30/01/2020	DENNIS WELLINGTON	Mayoral Allowances and Sitting Fees	\$ 11,734.93
EFT140532	30/01/2020	WELSH AIRCONDITIONING SERVICES	Fridge De-Gassing - Waste Facility	\$ 1,320.00
EFT140533	30/01/2020	WESTRAC EQUIPMENT PTY LTD	Plant and Fleet Supplies - Oil	\$ 903.78
EFT140534	30/01/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Staff Training	\$ 1,045.00
EFT140535	30/01/2020	WESTERN AUSTRALIAN MUSEUM	Anzac Centre Refresh	\$ 25,545.47
EFT140536	30/01/2020	WEST COAST ANALYTICAL SERVICES	Water Monitoring - C17019	\$ 1,200.00
EFT140537	30/01/2020	WIDEBAND NETWORKS PTY LTD	Internet Charges - NBN	\$ 218.00
EFT140538	30/01/2020	WESFARMERS LTD	Staff Uniforms	\$ 1,212.80
EFT140539	30/01/2020	ALBANY YOUTH SUPPORT ASSOCIATION	Waste and Sustainability Grant	\$ 2,000.00
EFT140540	30/01/2020	ZENITH LAUNDRY	Laundry Services/Hire	\$ 47.51
EFT140541	03/02/2020	A EMERY	Refund	\$ 91.10
EFT140542	06/02/2020	A1 SANDBLASTING	Sandblasting Services - Western Pavilion	\$ 6,132.50
EFT140543	06/02/2020	ABBOTTS LIQUID SALVAGE PTY LTD	Waste Services - Q18023	\$ 489.50
EFT140544	06/02/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 19,429.41
EFT140545	06/02/2020	ADVERTISER PRINT	Printing - Public Art Trail Map	\$ 1,129.00
EFT140546	06/02/2020	ALBANY INDUSTRIAL SERVICES PTY LTD	Plant and Equipment Hire - C19007	\$ 7,713.68
EFT140547	06/02/2020	ALBANY SWEEP CLEAN	Sweeping Services - C18007	\$ 822.00
EFT140548	06/02/2020	ALBANY COMMUNITY HOSPICE	Payroll Deductions	\$ 25.00
EFT140549	06/02/2020	ALBANY CHAMBER OF COMMERCE AND INDUSTRY	Women's Leadership Forum - Sponsorship	\$ 3,300.00
EFT140550	06/02/2020	ALBANY REFRIGERATION	Air-Conditioning Installation - Vancouver Arts and Aware Centre	\$ 9,177.90
EFT140551	06/02/2020	ALBANY SPEEDWAY CLUB INC	Regional Event Sponsorship	\$ 2,500.00
EFT140552	06/02/2020	ALBANY SURF LIFE SAVING CLUB	Venue Hire - Middleton Beach Festival	\$ 165.00
EFT140553	06/02/2020	ALBANY SCREENPRINTERS	T-Shirt Supply - Meetup Albany	\$ 237.00
EFT140554	06/02/2020	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies - Various Locations	\$ 1,412.34
EFT140555	06/02/2020	JW & DF WOODBURY	Merchandise Order - Visitors Centre	\$ 130.00
EFT140556	06/02/2020	ALBANY WALLCUTTING SERVICES	Concrete Cutting - Library Verandah	\$ 5,940.00
EFT140557	06/02/2020	ALBANY MILK DISTRIBUTORS	Milk Supplies	\$ 459.54
EFT140558	06/02/2020	ALBANY COMMUNITY FOUNDATION	Payroll Deductions	\$ 5.00
EFT140559	06/02/2020	ALBANY RECORDS MANAGEMENT	Storage of Archive Boxes	\$ 506.66
EFT140560	06/02/2020	ALBANY AUTOMOTIVE GROUP PTY LTD	Light Fleet Repairs and Maintenance - Switch	\$ 6.00
EFT140561	06/02/2020	ALINTA	Gas Charges	\$ 115.05
EFT140562	06/02/2020	ALL EVENTS HIRE AND PRODUCTION	Equipment Hire - Middleton Beach Festival	\$ 3,777.00

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140563	06/02/2020	AMALGAMATED MOVIES	Australia Day Movie Screening Rights	\$ 1,201.10
EFT140564	06/02/2020	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 38,252.33
EFT140565	06/02/2020	AUSPIRE	Appreciation Certificates - Australia Day	\$ 26.95
EFT140566	06/02/2020	AUSTRALIAN TAXATION OFFICE	Payroll Deductions	\$ 209,936.69
EFT140567	06/02/2020	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll Deductions	\$ 1,452.30
EFT140568	06/02/2020	BADGEMATE	Uniform Supplies - Name Badges	\$ 40.98
EFT140569	06/02/2020	BALL BODY BUILDERS	Fire Truck Repairs - Foam System	\$ 1,089.00
EFT140570	06/02/2020	BAREFOOT CLOTHING MANUFACTURERS	Staff Uniforms	\$ 267.65
EFT140571	06/02/2020	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Maintenance - C19014	\$ 1,710.00
EFT140572	06/02/2020	DT BARKER	Refund of Bond	\$ 3,770.00
EFT140573	06/02/2020	EJ BASSON	Refund	\$ 75.13
EFT140574	06/02/2020	BENNETT'S BATTERIES	Battery Supplies	\$ 1,196.80
EFT140575	06/02/2020	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 14,957.58
EFT140576	06/02/2020	BERTOLA HIRE ALBANY PTY LTD	Equipment Hire - New Years Eve	\$ 2,953.00
EFT140577	06/02/2020	J. BLACKWOOD & SON PTY LTD	Tool and Hardware Supplies	\$ 327.89
EFT140578	06/02/2020	BUFF N POLISH	Interior Detail - Fire Trucks	\$ 790.00
EFT140579	06/02/2020	BUNNINGS GROUP LIMITED	Hardware and Tool Supplies - Various	\$ 198.19
EFT140580	06/02/2020	BUSY BLUE BUS	Charter Services - AVC Package	\$ 238.00
EFT140581	06/02/2020	C&C MACHINERY CENTRE	Heavy Plant Replacement	\$ 27,289.15
EFT140582	06/02/2020	CALDWELL LAND SURVEYS PTY LTD	Survey Services - C16016	\$ 4,557.30
EFT140583	06/02/2020	CALTEX AUSTRALIA PETROLEUM PTY LD	Fuel Supplies	\$ 37,259.16
EFT140584	06/02/2020	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services - C17018/C18019/C19001/Q18030	\$ 3,981.77
EFT140585	06/02/2020	CENTIGRADE SERVICES PTY LTD	Air-conditioning Services - C18014/Q18016	\$ 7,294.46
EFT140586	06/02/2020	Y CHEN	Refund	\$ 30.00
EFT140587	06/02/2020	CHILD SUPPORT AGENCY	Payroll Deductions	\$ 736.55
EFT140588	06/02/2020	COATES HIRE OPERATIONS PTY LIMITED	Equipment Hire Repairs - Public Convenience	\$ 257.84
EFT140589	06/02/2020	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 97.40
EFT140590	06/02/2020	COLLABORATIVE WORLD CONSULTANTS	Design Services - Q19063	\$ 3,575.00
EFT140591	06/02/2020	ALBANY SIGNS	Signage - Forts and Middleton Beach Festival	\$ 2,546.50
EFT140592	06/02/2020	HOLCIM (AUSTRALIA) PTY LTD	Concrete Supply - C19006	\$ 2,069.10
EFT140593	06/02/2020	METATECH INTERNET PTY LTD	Web Hosting Services - Q18043	\$ 1,256.40
EFT140594	06/02/2020	DE JONGE MECHANICAL PTY LTD	Vehicle Servicing - Q17009	\$ 391.05
EFT140595	06/02/2020	DJL ELECTRICAL	Test and Tag Electrical Equipment - Q18051	\$ 1,722.94
EFT140596	06/02/2020	DOGGY DOO CLEANUPS	Animal Hygiene Services	\$ 230.00
EFT140597	06/02/2020	EASI PACKAGING PTY LTD	Payroll Deductions	\$ 11,712.42
EFT140598	06/02/2020	ELLEKER PROGRESS & SPORTING ASSOCIATION	Concrete - Cricket Pitch	\$ 1,800.00
EFT140599	06/02/2020	ALBANY ENGINEERING COMPANY	Manufacturing Services - Playground	\$ 449.94
EFT140600	06/02/2020	EVERTRANS	Heavy Fleet Replacement	\$ 58,850.00
EFT140601	06/02/2020	EYERITE SIGNS	Signage - Ben Replacements	\$ 418.00
EFT140602	06/02/2020	THE FIXUPPERY	Window Cleaning Services - Q16023	\$ 557.02
EFT140603	06/02/2020	FORPARK AUSTRALIA	Material Supplies - Flying Fox Straps	\$ 524.70
EFT140604	06/02/2020	FOUNDATION ELECTRICAL PTY LTD	Electrical Services - Gnowellen Road	\$ 1,447.03
EFT140605	06/02/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	Fire Equipment and Supplies	\$ 1,017.50

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140606	06/02/2020	GORDON WALMSLEY PTY LTD	Asphalt Services - C18010	\$ 2,265.00
EFT140607	06/02/2020	GREAT SOUTHERN PEST & WEED CONTROL	Pest Control Services - Q19026	\$ 165.00
EFT140608	06/02/2020	GREAT SOUTHERN GRAMMAR	Community Waste Grant	\$ 1,100.00
EFT140609	06/02/2020	SOUTHERN SHARPENING SERVICES	Fire Equipment Testing - C14036	\$ 270.00
EFT140610	06/02/2020	GREAT SOUTHERN PERSONNEL INC	Gardening Services - Lotteries House	\$ 259.00
EFT140611	06/02/2020	GREAT SOUTHERN SUPPLIES	Paper Supplies and Protective Equipment - Q19006/Q18019	\$ 1,259.44
EFT140612	06/02/2020	REGIONAL DEVELOPMENT AUSTRALIA GREAT SOUTHERN WA	Amazing South Coast Sub-Lease	\$ 899.72
EFT140613	06/02/2020	GREEN MAN MEDIA PRODUCTIONS	Long Live You Cinema Campaign	\$ 11,000.00
EFT140614	06/02/2020	GREAT SOUTHERN GEOTECHNICS PTY LTD	Report - Youth Precinct	\$ 2,530.00
EFT140615	06/02/2020	GREAT SOUTHERN CENTRE FOR OUTDOOR RECREATION EXCELLENCE	Business Mentoring Program	\$ 550.00
EFT140616	06/02/2020	HAVOC BUILDERS PTY LTD	Building Services - C17028	\$ 3,822.50
EFT140617	06/02/2020	JORDAN HAYWARD	Entertainment - Australia Day	\$ 350.00
EFT140618	06/02/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Heavy Fleet Replacement	\$ 270,940.01
EFT140619	06/02/2020	HHG LEGAL GROUP	Legal Services - C19009	\$ 240.04
EFT140620	06/02/2020	IPAR REHABILITATION PTY LTD	Pre-Employment Assessment	\$ 192.50
EFT140621	06/02/2020	JJ'S HIAB SERVICES & JJ'S GREAT SOUTHERN	Equipment Hire - Q16037	\$ 132.00
EFT140622	06/02/2020	JUST SEW EMBROIDERY	Staff Uniforms	\$ 158.40
EFT140623	06/02/2020	JUST A CALL DELIVERIES	Internal Mail Deliveries	\$ 760.19
EFT140624	06/02/2020	KMART ALBANY	White Goods - Library	\$ 44.00
EFT140625	06/02/2020	KURRAH MIA PTY LTD	Welcome to Country - Australia Day	\$ 330.00
EFT140626	06/02/2020	LATRO LAWYERS	Legal Services - C19009	\$ 2,136.70
EFT140627	06/02/2020	LINCOLN AND GOMM WINES	Equipment Hire - Middleton Beach Festival	\$ 440.00
EFT140628	06/02/2020	CALTEX ENERGY WA	Fuel Supplies	\$ 1,200.00
EFT140629	06/02/2020	AUS LOCALS PTY LTD	Merchandise Order - Visitors Centre	\$ 359.00
EFT140630	06/02/2020	LOWER KING STORE	Catering - Bush Fire Brigades	\$ 201.60
EFT140631	06/02/2020	LUNAR PAINTING SERVICES	Painting Services - Mount Melville Tower	\$ 2,900.00
EFT140632	06/02/2020	M2 TECHNOLOGY PTY LTD	On Hold Program	\$ 754.01
EFT140633	06/02/2020	M AND B SALES PTY LTD	Timber Supplies	\$ 386.90
EFT140634	06/02/2020	MAIN ROADS	Road Marking - Palmdale Road	\$ 16,698.29
EFT140635	06/02/2020	AMANDA MARKEY	Christmas Festival - Santas Box	\$ 400.00
EFT140636	06/02/2020	C MARWICK	Refund	\$ 186.00
EFT140637	06/02/2020	KEVIN MCCRETON	Entertainment - Middleton Beach Festival	\$ 200.00
EFT140638	06/02/2020	ALBANY MENSHEID INC	Flyer Holders - Table Talkers	\$ 50.00
EFT140639	06/02/2020	MM DESIGNS	Merchandise Order - Visitors Centre	\$ 285.00
EFT140640	06/02/2020	STEPHANIE ANNE WRIGHT MORRIGAN	Professional Services - EAP	\$ 968.00
EFT140641	06/02/2020	MOTEL LE GRANDE	Catering - Hon Colin Holt Meeting and Waste Management	\$ 281.50
EFT140642	06/02/2020	MOUNT ROMANCE AUSTRALIA PTY LTD	Merchandise Order - Visitors Centre	\$ 454.83
EFT140643	06/02/2020	ALBANY RADIO COMMUNICATIONS	Fleet/Plant Repairs and Maintenance - Radio Installation	\$ 4,172.14
EFT140644	06/02/2020	LUKE MOWALJARLAI	Didgeridoo Performance - Middleton Beach Festival	\$ 420.00
EFT140645	06/02/2020	MULE CREATIVE	Design Services - Sustainable Heroes	\$ 1,831.50
EFT140646	06/02/2020	OLD SCHOOL HONEY	Equipment Hire - Middleton Beach Festival	\$ 191.00
EFT140647	06/02/2020	NATURALISTE CHARTERS	Charter Services - AVC Package	\$ 2,945.25
EFT140648	06/02/2020	NEWMAN'S QUALITY CONCRETE PRODUCTS	Concrete Supplies - C18011	\$ 2,469.50

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140649	06/02/2020	ALBANY NEWS DELIVERY	Newspaper Deliveries	\$ 148.50
EFT140650	06/02/2020	P NIELSEN	Staff Reimbursement	\$ 108.20
EFT140651	06/02/2020	OFFICEWORKS SUPERSTORES PTY LTD	Stationery Supplies	\$ 345.55
EFT140652	06/02/2020	O'KEEFE'S PAINTS	Painting Supplies	\$ 254.51
EFT140653	06/02/2020	PERTH THEATRE TRUST	Venue Hire and Catering - Australia Day	\$ 2,703.96
EFT140654	06/02/2020	PERTH SAFETY PRODUCTS PTY LTD	Signage - Various	\$ 440.00
EFT140655	06/02/2020	K PERRIN	Staff Reimbursement	\$ 26.20
EFT140656	06/02/2020	PFD FOOD SERVICES PTY LTD	Tea and Coffee Supplies	\$ 48.85
EFT140657	06/02/2020	ALBANY PLUMBING AND GAS	Plumbing Services - C17020	\$ 2,217.70
EFT140658	06/02/2020	POLESTAR PILATES AUSTRALIA PTY LTD	Pilates Classes - ALAC	\$ 1,480.00
EFT140659	06/02/2020	THE PUBLIC LIBRARIES OF WESTERN AUSTRALIA	PLWA Membership	\$ 250.00
EFT140660	06/02/2020	QUANTIFIED TREE RISK ASSESSMENT LTD	QTRA Registration - Reserves	\$ 163.35
EFT140661	06/02/2020	R & L BITUMEN SERVICE PTY LTD	Asphalt Supply - C18010	\$ 32,214.01
EFT140662	06/02/2020	RECONNECT HEALTH AND WELLBEING	Professional Services - EAP	\$ 165.00
EFT140663	06/02/2020	MP ROGERS AND ASSOCIATES PTY LTD	Middleton Beach Enhancement - P19006	\$ 11,601.15
EFT140664	06/02/2020	ALBANY ALUMINIUM FABRICATION	Repairs and Maintenance - Rugby Goals	\$ 130.00
EFT140665	06/02/2020	SEEK LIMITED	Advertising - Vacant Job Positions	\$ 313.50
EFT140666	06/02/2020	SEEDSIGN STUDIO PTY LTD	Middleton Beach Enhancement - Q19020	\$ 41,739.98
EFT140667	06/02/2020	SIRENCO	Fire Brigade Supplies - LED's	\$ 2,322.10
EFT140668	06/02/2020	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$ 14,050.78
EFT140669	06/02/2020	SMITHS ALUMINIUM AND 4WD CENTRE	Fabrication Services - Bush Fire Brigade	\$ 66.00
EFT140670	06/02/2020	SOUTHCOAST SECURITY SERVICE	Security Services - C15016	\$ 1,054.60
EFT140671	06/02/2020	SOUTH COAST CRANE HIRE	Equipment Hire - Q19049	\$ 517.00
EFT140672	06/02/2020	SOUTHERN SITE HIRE	Equipment Hire - Message Boards	\$ 4,903.80
EFT140673	06/02/2020	SPOTLIGHT PTY LTD	Middleton Beach Festival Supplies	\$ 195.00
EFT140674	06/02/2020	STAR INJURY MANAGEMENT SERVICES	Ergonomically Assessment	\$ 1,943.54
EFT140675	06/02/2020	STEWART AND HEATON CLOTHING PTY LTD	Bush Fire Brigade Clothing	\$ 183.94
EFT140676	06/02/2020	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	Australia Day Event Standby	\$ 1,155.00
EFT140677	06/02/2020	ALBANY LOCK SERVICE	Lock Services - Various	\$ 472.15
EFT140678	06/02/2020	SYNERGY	Electricity Charges	\$ 9,924.97
EFT140679	06/02/2020	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 1,203.65
EFT140680	06/02/2020	TEEDE & CO	Catering - Plastic Free	\$ 200.00
EFT140681	06/02/2020	THINKWATER ALBANY	Reticulation Supplies	\$ 1,161.26
EFT140682	06/02/2020	TOURISM COUNCIL WESTERN AUSTRALIA	Membership Renewal	\$ 565.00
EFT140683	06/02/2020	TRISLEY'S HYDRAULICS SERVICES	Maintenance Services - Q19018	\$ 1,410.20
EFT140684	06/02/2020	ALBANY TYREPOWER	Tyre Repairs and Maintenance - Q19001	\$ 492.50
EFT140685	06/02/2020	ALBANY VETERINARY HOSPITAL PTY LTD	Veterinary Services	\$ 50.00
EFT140686	06/02/2020	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 2,114.00
EFT140687	06/02/2020	WESTERBERG PANEL BEATERS	Insurance Excess	\$ 600.00
EFT140688	06/02/2020	WESTRAC EQUIPMENT PTY LTD	Plant and Fleet Supplies - Transducer	\$ 399.70
EFT140689	06/02/2020	WESTERN AUSTRALIAN MUSEUM	Anzac Centre Refresh	\$ 2,720.44
EFT140690	06/02/2020	WESTSIDE CARNIVALS	Entertainment - Middleton Beach Festival	\$ 3,300.00
EFT140691	06/02/2020	WHITFIELD ESTATE & PAWPRINT CHOCOLATE	Merchandise Order - Forts Store	\$ 369.94

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140692	06/02/2020	WESFARMERS LTD	Staff Uniforms	\$ 220.80
EFT140693	06/02/2020	ZENITH LAUNDRY	Laundry Services/Hire	\$ 29.48
EFT140694	13/02/2020	JL ABBEY	Rates Refund	\$ 1,265.02
EFT140695	13/02/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007	\$ 27,375.70
EFT140696	13/02/2020	ALBANY OFFICE PRODUCTS DEPOT	Stationery Supplies - Various Locations	\$ 508.59
EFT140697	13/02/2020	JW & DF WOODBURY	Merchandise Order - Visitors Centre	\$ 130.00
EFT140698	13/02/2020	ALBANY MILK DISTRIBUTORS	Milk Supplies	\$ 228.67
EFT140699	13/02/2020	ALBANY IRRIGATION & DRILLING	Irrigation Supplies/Repairs	\$ 3,053.72
EFT140700	13/02/2020	ALBANY RECORDS MANAGEMENT	Storage of Archive Boxes	\$ 522.50
EFT140701	13/02/2020	ALBANY YOGA ROOM	Entertainment - Middleton Beach Festival	\$ 250.00
EFT140702	13/02/2020	ALBANY MAPPING AND SURVEYING SERVICES	Mapping Services - Hanrahan Waste Facility	\$ 5,373.50
EFT140703	13/02/2020	ALLIANCE DISTRIBUTION SERVICES	Merchandise Order - Forts Store	\$ 149.96
EFT140704	13/02/2020	AMITY HEALTH LIMITED	Professional Services - EAP	\$ 346.50
EFT140705	13/02/2020	DAMON ANNISON	Merchandise Order - Forts Store	\$ 240.00
EFT140706	13/02/2020	ATC WORK SMART	Casual Staff/Apprentice Fees	\$ 17,971.96
EFT140707	13/02/2020	AUSTRALIA POST	Postage Charges	\$ 2,704.26
EFT140708	13/02/2020	AUSTRALIAN TAXATION OFFICE	Payroll Deductions	\$ 444.00
EFT140709	13/02/2020	BAREFOOT CLOTHING MANUFACTURERS	Staff Uniforms	\$ 79.80
EFT140710	13/02/2020	BARRETT'S MINI EARTHMOVING & CHIPPING	Vegetation Maintenance - C19014	\$ 1,683.00
EFT140711	13/02/2020	J & PM BARBOUR	Merchandise Order - Visitors Centre	\$ 189.00
EFT140712	13/02/2020	BATTERY WORLD	Battery Supplies	\$ 80.00
EFT140713	13/02/2020	BENNETT'S BATTERIES	Battery Supplies	\$ 640.64
EFT140714	13/02/2020	ADVANCED TRAFFIC MANAGEMENT WA PTY LTD	Provision of Traffic Control - C17014	\$ 16,830.18
EFT140715	13/02/2020	BEVANS (WA) PTY LTD	Catering - Ice	\$ 20.00
EFT140716	13/02/2020	BIBBULMUN TRACK FOUNDATION	Merchandise Order - Visitors Centre	\$ 128.95
EFT140717	13/02/2020	BIG SKY PUBLISHING	Merchandise Order - Forts Store	\$ 296.80
EFT140718	13/02/2020	J. BLACKWOOD & SON PTY LTD	Tool and Hardware Supplies	\$ 1,006.31
EFT140719	13/02/2020	BLOOMIN FLOWERS SPENCER PARK	Floral Arrangement	\$ 60.00
EFT140720	13/02/2020	BOC GASES AUSTRALIA LIMITED	Container Service Rental	\$ 97.12
EFT140721	13/02/2020	BOOEASY AUSTRALIA PTY LTD	BookEasy Marketing Fee	\$ 2,621.60
EFT140722	13/02/2020	BP BIRD PLUMBING & GAS PTY LTD	Oil Separator Service	\$ 104.00
EFT140723	13/02/2020	CONSTRUCTION TRAINING FUND	BCITF Levy	\$ 22,103.44
EFT140724	13/02/2020	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL Levy	\$ 21,506.46
EFT140725	13/02/2020	BUNNINGS GROUP LIMITED	Hardware and Tool Supplies - Various	\$ 447.17
EFT140726	13/02/2020	BUSY BLUE BUS	Charter Services - AVC Package	\$ 604.35
EFT140727	13/02/2020	C&C MACHINERY CENTRE	Material Supply - Flails, Spacers, Lane Spray	\$ 1,636.40
EFT140728	13/02/2020	CABCHARGE AUSTRALIA LIMITED	Taxi Charges	\$ 410.76
EFT140729	13/02/2020	CALTEX AUSTRALIA PETROLEUM PTY LD	Fuel Supplies	\$ 15,725.42
EFT140730	13/02/2020	CAMTRANS ALBANY PTY LTD	Transportation Services	\$ 88.00
EFT140731	13/02/2020	TERRY DUNNETT	Entertainment - Middleton Beach Festival	\$ 1,600.00
EFT140732	13/02/2020	HJ LEEDER-CARLSON	Rates Refund	\$ 846.94
EFT140733	13/02/2020	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Services - C17018/C18019/C19001/Q18030	\$ 6,407.78
EFT140734	13/02/2020	CHADSON ENGINEERING PTY LTD	Chemical Supplies	\$ 908.60

**CITY OF ALBANY**  
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**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140735	13/02/2020	M CLAYTON	Rates Refund	\$ 865.74
EFT140736	13/02/2020	CLEANAWAY PTY LIMITED	Rubbish Removal - P14021	\$ 325,179.89
EFT140737	13/02/2020	SUE CODEE	Merchandise Order - Forts Store	\$ 840.00
EFT140738	13/02/2020	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries - Various	\$ 22.96
EFT140739	13/02/2020	COMMON GROUND TRAILS PTY LTD	Youth Challenge Park - Q19062	\$ 16,335.00
EFT140740	13/02/2020	CONSTRUCTION EQUIPMENT AUSTRALIA	Plant and Fleet Supplies - Edges, Bolts, Nuts, Washers	\$ 1,563.08
EFT140741	13/02/2020	ALBANY SIGNS	Lettering Supply	\$ 33.00
EFT140742	13/02/2020	DOWNER EDI WORKS PTY LTD	Material Supply - Coldmix	\$ 555.45
EFT140743	13/02/2020	HOLCIM (AUSTRALIA) PTY LTD	Concrete Supply - C19006	\$ 6,085.42
EFT140744	13/02/2020	AL CURNOW HYDRAULICS	Plant and Fleet Supplies - Muffler, Adaptor, Plugs	\$ 142.73
EFT140745	13/02/2020	D & K ENGINEERING	Fleet Repairs and Maintenance - Mower Head and Mounting Bracket	\$ 937.75
EFT140746	13/02/2020	BA DALLY	Rates Refund	\$ 900.36
EFT140747	13/02/2020	DEKKER ELECTRICAL	Air Conditioning Services - Vancouver Arts Centre	\$ 932.25
EFT140748	13/02/2020	CGS QUALITY CLEANING	Cleaning Services - C14036	\$ 45,908.74
EFT140749	13/02/2020	DEPARTMENT OF TRANSPORT	Disclosure Information Fee	\$ 40.80
EFT140750	13/02/2020	G AND M DETERGENTS AND HYGIENE SERVICES ALBANY	Cleaning Services - Q16024	\$ 131.50
EFT140751	13/02/2020	DISCOVERY BAY TOURISM PRECINCT LTD	Tickets - Visitors Centre Package	\$ 2,247.40
EFT140752	13/02/2020	DJL ELECTRICAL	Test and Tag Electrical Equipment - Q18051	\$ 1,179.45
EFT140753	13/02/2020	DOGGY DOO CLEANUPS	Animal Hygiene Services	\$ 230.00
EFT140754	13/02/2020	ELLEKER GENERAL STORE	Fuel Supplies - Bush Fire Brigades	\$ 155.25
EFT140755	13/02/2020	E-STRALIAN PTY LTD	Weekly E-Bike Lease	\$ 350.23
EFT140756	13/02/2020	EVERTRANS	Material Supply - Lid	\$ 55.00
EFT140757	13/02/2020	EYERITE SIGNS	Signage - Chalk Board	\$ 33.00
EFT140758	13/02/2020	THE FIXUPPERY	Window Cleaning Services - Q16023	\$ 768.02
EFT140759	13/02/2020	ALL TRUCK REPAIRS	Fire Truck Service and Repairs - Q17040	\$ 921.65
EFT140760	13/02/2020	FORREST WINDSCREENS	Windscreen Supply	\$ 480.00
EFT140761	13/02/2020	V ESTHER FREIND	Rates Refund	\$ 698.26
EFT140762	13/02/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	Fire Equipment and Supplies	\$ 13,137.58
EFT140763	13/02/2020	GLOBAL MARINE ENCLOSURES PTY LTD	Monitoring and Maintenance - Ellen Cove Swimming Enclosure	\$ 4,138.20
EFT140764	13/02/2020	GLOBAL INTEGRATED SOLUTIONS LIMITED	Ezicom Fees - Airport	\$ 17.93
EFT140765	13/02/2020	GODFREYS THE VACUUM CLEANER SPECIALISTS	Material Supply - Bags	\$ 17.95
EFT140766	13/02/2020	GORDON WALMSLEY PTY LTD	Asphalt Services - C18010	\$ 18,284.00
EFT140767	13/02/2020	GRASSTREES AUSTRALIA	Plant Supplies	\$ 808.50
EFT140768	13/02/2020	GREEN SKILLS INCORPORATED	Environmental Services - C19011	\$ 2,750.00
EFT140769	13/02/2020	GREAT SOUTHERN PEST & WEED CONTROL	Pest Control Services - Q19026	\$ 115.00
EFT140770	13/02/2020	GREAT SOUTHERN SUPPLIES	Paper Supplies and Protective Equipment - Q19006/Q18019	\$ 1,198.60
EFT140771	13/02/2020	GHD PTY LTD	Consultancy Services - Coastal Protection	\$ 19,249.78
EFT140772	13/02/2020	SMITH CONSTRUCTIONS WA	Town Hall - C19012	\$ 92,592.28
EFT140773	13/02/2020	HAVOC BUILDERS PTY LTD	Building Services - C17028	\$ 3,685.12
EFT140774	13/02/2020	GO HOLMES	Rates Refund	\$ 848.38
EFT140775	13/02/2020	THE HOPPING KANGAROO PTY LTD	Merchandise Order - Forts Store	\$ 458.50
EFT140776	13/02/2020	H+H ARCHITECTS	Design Services - C16007	\$ 1,237.50
EFT140777	13/02/2020	S HULKES	Refund	\$ 60.23

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140778	13/02/2020	ICS GROUP AUTO ELECTRICAL & AIR CONDITIONING PTY LTD	Plant Repairs and Maintenance	\$ 1,929.52
EFT140779	13/02/2020	STATEWIDE RACKING & STORAGE SOLUTIONS	Material Supply - Work Bench	\$ 493.00
EFT140780	13/02/2020	JASON SIGNMAKERS	Signage - Rural Plates	\$ 425.04
EFT140781	13/02/2020	JO JOES DIAL A PIZZA AND KEBAB	Catering - Depot	\$ 240.00
EFT140782	13/02/2020	WESFARMERS KLEENHEAT GAS PTY LTD	Gas Supply	\$ 140.01
EFT140783	13/02/2020	XAVIER LAUNAY	Rubbish Removal - VAC	\$ 275.00
EFT140784	13/02/2020	LIBBY SHEPPARD DESIGN	Merchandise Order - Visitors Centre	\$ 415.00
EFT140785	13/02/2020	LINKS MODULAR SOLUTIONS	ALAC Subscriptions - Q19046	\$ 24,310.00
EFT140786	13/02/2020	VJ LUYTEN & S LEROY	Refund	\$ 93.00
EFT140787	13/02/2020	M AND B SALES PTY LTD	Timber Supplies	\$ 542.62
EFT140788	13/02/2020	BUCHER MUNICIPAL PTY LTD	Material Supply - Gutter Brooms	\$ 2,038.78
EFT140789	13/02/2020	ALBANY EVENT HIRE	Equipment Hire - Skate and BMX Workshop	\$ 808.00
EFT140790	13/02/2020	SOUTH COAST WOODWORKS GALLERY	Merchandise Order - Forts Store	\$ 1,460.80
EFT140791	13/02/2020	ALBANY CITY MOTORS	Fleet/Plant Maintenance and Supplies - Filters	\$ 1,053.47
EFT140792	13/02/2020	MARSHALL MOWERS	Plant and Fleet Supplies - Cap, Line Trimmer and Head	\$ 87.60
EFT140793	13/02/2020	K MCALLISTER	Staff Reimbursement	\$ 53.00
EFT140794	13/02/2020	STEWART WILLIAM MCALLISTER	Entertainment - Middleton Beach Festival	\$ 300.00
EFT140795	13/02/2020	A MCEWAN	Staff Reimbursement	\$ 554.15
EFT140796	13/02/2020	MENTAL MEDIA PTY LTD	Audio Technology - Anzac Centre - Q17053	\$ 3,039.96
EFT140797	13/02/2020	JR MICHAEL	Refund	\$ 80.00
EFT140798	13/02/2020	MJB INDUSTRIES PTY LTD	Drainage Products - C18011	\$ 23,412.73
EFT140799	13/02/2020	WA RANGERS ASSOCIATION INC	Ranger Stationery	\$ 79.28
EFT140800	13/02/2020	DA MORACHE	Rates Refund	\$ 792.00
EFT140801	13/02/2020	MOTEL LE GRANDE	Catering - Office of the CEO	\$ 150.00
EFT140802	13/02/2020	ALBANY RADIO COMMUNICATIONS	Fleet/Plant Repairs and Maintenance - Radio	\$ 919.27
EFT140803	13/02/2020	OLD SCHOOL HONEY	Equipment Hire - Australia Day	\$ 212.00
EFT140804	13/02/2020	NEO INFRASTRUCTURE (WA) PTY LTD	Middleton Beach Enhancement - C19021	\$ 53,363.59
EFT140805	13/02/2020	ALBANY NEWS DELIVERY	Newspaper Deliveries	\$ 148.50
EFT140806	13/02/2020	NIGEL PALMER EARTHMOVING PTY LTD	Equipment Hire - C19007	\$ 1,355.20
EFT140807	13/02/2020	NLC PTY LTD	Novated Leases and Associated Costs	\$ 615.31
EFT140808	13/02/2020	ALBANY COMMUNITY PHARMACY	First Aid Supplies - Q19027	\$ 342.50
EFT140809	13/02/2020	IJ OATS	Rates Refund	\$ 772.54
EFT140810	13/02/2020	OCS SERVICES PTY LTD	Cleaning Services - C15015	\$ 248.88
EFT140811	13/02/2020	O'KEEFE'S PAINTS	Painting Supplies	\$ 291.16
EFT140812	13/02/2020	ORIGIN ENERGY	Gas Charges	\$ 1,526.36
EFT140813	13/02/2020	OYSTER HARBOUR STORE	Catering - Bush Fire Brigades	\$ 156.00
EFT140814	13/02/2020	PALMER CIVIL CONSTRUCTION	Equipment Hire - C19007	\$ 14,574.99
EFT140815	13/02/2020	PERTH SAFETY PRODUCTS PTY LTD	Signage - Various	\$ 4,995.10
EFT140816	13/02/2020	PLANT SUPPLY COMPANY	Plant Supplies	\$ 1,051.60
EFT140817	13/02/2020	ALBANY PLUMBING AND GAS	Plumbing Services - C17020	\$ 5,468.55
EFT140818	13/02/2020	@THE POOLSIDE	Catering - ALAC Holiday Programs, Youth Initiatives and Smart Clubs	\$ 512.20
EFT140819	13/02/2020	V PROBERT	Refund	\$ 132.30
EFT140820	13/02/2020	QUALITY PUBLISHING AUSTRALIA	Merchandise Order - Visitors Centre	\$ 523.53

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT140821	13/02/2020	MP ROGERS AND ASSOCIATES PTY LTD	Middleton Beach Enhancement - P19006	\$ 16,072.85
EFT140822	13/02/2020	ALBANY SCAFFOLD HIRE	Refund	\$ 89.00
EFT140823	13/02/2020	JAMIE SHANE SCALLY	Entertainment - Middleton Beach Festival	\$ 900.00
EFT140824	13/02/2020	B SCOTSON	Rates Refund	\$ 1,067.14
EFT140825	13/02/2020	SECUREPAY PTY LTD	Web Payments Security - Transaction Fee	\$ 47.85
EFT140826	13/02/2020	SEEK LIMITED	Advertising - Vacant Job Positions	\$ 627.00
EFT140827	13/02/2020	SEEDSIGN STUDIO PTY LTD	Middleton Beach Enhancement - Q19020	\$ 7,834.51
EFT140828	13/02/2020	SILVERCHAIN GROUP	Refund	\$ 72.00
EFT140829	13/02/2020	SKATEGIRL	Skate Workshops	\$ 2,200.00
EFT140830	13/02/2020	SKILL HIRE WA PTY LTD	Casual Staff/Apprentice Fees	\$ 9,306.04
EFT140831	13/02/2020	SKIPPER TRANSPORT PARTS	Plant and Fleet Supplies	\$ 6,710.00
EFT140832	13/02/2020	SMITHS ALUMINIUM AND 4WD CENTRE	Fabrication Services - Antenna	\$ 820.00
EFT140833	13/02/2020	SOCIETY CHUTNEY	Merchandise Order - Visitors Centre	\$ 224.00
EFT140834	13/02/2020	SOUTH COAST CRANE HIRE	Equipment Hire - Q19049	\$ 156.75
EFT140835	13/02/2020	SOUTHERN SITE HIRE	Equipment Hire - Middleton Beach Festival	\$ 396.00
EFT140836	13/02/2020	STAR SALES AND SERVICE	Plant and Fleet Materials	\$ 278.00
EFT140837	13/02/2020	BLUESCOPE DISTRIBUTION PTY LTD	Material Supply - Pipe	\$ 22.35
EFT140838	13/02/2020	STEWART AND HEATON CLOTHING PTY LTD	Bush Fire Brigade Clothing	\$ 1,304.91
EFT140839	13/02/2020	ALBANY LOCK SERVICE	Lock Services - Various	\$ 147.50
EFT140840	13/02/2020	BEVERLEY COLLIER	Long Live You and Active Albany Classes	\$ 340.00
EFT140841	13/02/2020	SYNERGY	Electricity Charges	\$ 70,117.10
EFT140842	13/02/2020	T & C SUPPLIES PTY LTD	Hardware/Tool/Other Supplies	\$ 1,063.85
EFT140843	13/02/2020	SOUNNESS ENTERPRISE TRUST	Water Tank - Wellstead Bushfire Brigade	\$ 355.00
EFT140845	13/02/2020	THE 12 VOLT WORLD	Plant and Fleet Materials	\$ 131.00
EFT140846	13/02/2020	THINKWATER ALBANY	Reticulation Supplies	\$ 2,155.67
EFT140847	13/02/2020	THOMAS BUILDING PTY LTD	Refund	\$ 111.80
EFT140848	13/02/2020	TOLL TRANSPORT	Courier/Freight Charges	\$ 2,743.45
EFT140849	13/02/2020	TOTAL GREEN RECYCLING	E-Waste Recycling	\$ 3,532.16
EFT140850	13/02/2020	TRAILBLAZERS	Staff Uniforms	\$ 184.00
EFT140851	13/02/2020	TROPICAL SHADE N SAILS	Shade Installation - North Road Offices	\$ 3,608.00
EFT140852	13/02/2020	TRUCKLINE	Plant and Fleet Supplies	\$ 83.50
EFT140853	13/02/2020	ALBANY TYREPOWER	Tyre Repairs and Maintenance - Q19001	\$ 1,493.00
EFT140854	13/02/2020	UNITED BOOK DISTRIBUTORS	Merchandise Order - Forts Store	\$ 4,228.90
EFT140855	13/02/2020	UNIFORM FASHIONS	Staff Uniforms	\$ 409.00
EFT140856	13/02/2020	ALBANY VETERINARY HOSPITAL PTY LTD	Veterinary Services	\$ 80.00
EFT140857	13/02/2020	VOEGELER CREATIONS	Merchandise Order - Visitors Centre	\$ 402.00
EFT140858	13/02/2020	SOUTHERLY MAGAZINE	Advertising - VAC Event	\$ 330.00
EFT140859	13/02/2020	WARTHOG WA	Parts Washer Hire	\$ 140.00
EFT140860	13/02/2020	WAYFOUND	Signage - Emu Point	\$ 2,750.00
EFT140861	13/02/2020	WCP CIVIL PTY LTD	Asphalt Services - C18018	\$ 131,829.38
EFT140862	13/02/2020	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising	\$ 1,455.00
EFT140863	13/02/2020	WESTERN POWER CORPORATION	Power Connection - Emu Point	\$ 9,912.00
EFT140864	13/02/2020	WILD EYED PRESS PTY LTD	Merchandise Order - Visitors Centre	\$ 225.85

**CITY OF ALBANY**  
**TRUST, CHEQUES AND ELECTRONIC FUND TRANSFER PAYMENTS**  
**FOR THE PERIOD ENDING 15 FEBRUARY 2020**

**ELECTRONIC FUND TRANSFER PAYMENTS**

<b>EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT140865	13/02/2020	WISE WORKPLACE	Investigation Report - People and Culture	\$ 10,068.83
EFT140866	13/02/2020	WOOLWORTHS GROUP LIMITED	Grocery Supplies - Day Care	\$ 1,488.98
EFT140867	13/02/2020	WOODSLANE PTY LTD	Merchandise Order - Forts Store	\$ 299.86
EFT140868	13/02/2020	WESFARMERS LTD	Staff Uniforms	\$ 238.40
EFT140869	13/02/2020	WREN OIL	Waste Disposal	\$ 16.50
EFT140870	13/02/2020	ZENITH LAUNDRY	Laundry Services/Hire	\$ 24.95
EFT140871	13/02/2020	AD CONTRACTORS PTY LTD	Equipment Hire - C19007, C19028	\$ 80,782.70
				<b>\$ 4,435,780.78</b>

Document Number	Description	Date Sent / Received
EDR20108997	Copy of Executed Document Item: N/A Re: Award of Tender C19016 - Panel Of Suppliers - Survey Services Parties: 25 Degrees South; Harley Dykstra Pty Ltd; John Kinnear & Associates Signed By: Andrew Sharpe Chief Executive Officer (2 Copies)	30/01/2020
EDR20108998	Copy Of Executed Document Item: N/A Re: Occupancy Permit to Completed Building Permit 162016 at Albany Speedway Club - Additions to Building Parties: N/A Signed By: Andrew Sharpe Chief Executive Officer (1 Copy)	30/01/2020
EDR20109000	Copy Of Executed Document Item: Ordinary Council Meeting 18 September 2012 Item 1.1 Re: Annual Environmental Report for the City of Albany's Bakers Junction Landfill, required to be submitted to The Department of Environment Regulations as part of the licence conditions. Parties: Department of Environment Regulations Signed By: Andrew Sharpe Chief Executive Officer (1 Copy)	30/01/2020
EDR20109045	Copy Of Executed Document Item: N/A Re: Submission on behalf of South Coast Sustainable Waste Alliance to Federal Government Inquiry into Waste Management Parties; Shire of Denmark, Shire of Jerramungup and Shire of Plantagenet Signed By: Andrew Sharpe, Chief Executive Officer	31/01/2020
EDR20109117	Copy Of Executed Document Item: Signature of Chief Executive Officer Under Delegation: 2018:009 - Grant Funding, Donations, Sponsorship Re: Agreement with Healthway for their Livelihter - Message Promotion Sponsorship (Id 33526) of the City's Summer Events Program 2020-2021 Signed by the CEO. Funding of \$95,000 over two years (\$50,000 Year 1: \$45,000 Year 2). Parties: Healthway Signed By: Andrew Sharpe, Chief Executive Officer (1 Copy)	03/02/2020

Document Number	Description	Date Sent / Received
EDR20109289	Copy Of Executed Document Item: N/A Re: Application only to Volunteering WA for the National Volunteer Week (May 2020) grant funding for an "Albany Heritage Park High Tea" organised by the NAC. Total Funding Request: \$1,000. Parties: N/A Signed By: Andrew Sharpe Chief Executive Officer (1 Copy)	06/02/2020
EDR20109290	Copy Of Executed Document Item: Council Resolution Ordinary Council Meeting 17 December 2019. Re: The City Of Albany has been progressing a Road Widening at the intersection of Tennessee Road South with South Coast Highway. The Department of Planning Lands and Heritage required that the City seek Council Resolution on the matter in order to progress the Road Dedication via Section 24ka of the Native Title Act 1993 (Cth). This has now been completed. The Department now requires that the City forward this request via correspondence on the City of Albany's letterhead with a full indemnity by the City Of Albany in relation to the Native Title Act 1993 (Cth). This letter now needs the signature of the Chief Executive Officer. Parties: Department Of Planning, Lands And Heritage Signed By: Andrew Sharpe Chief Executive Officer (1 Copy)	06/02/2020
EDR20109294	Copy Of Executed Document Item: N/A Re: The City has been progressing the Proposed Closure of a lane way in Spencer Park, at the request of one of the adjoining land owners. Internal investigations have been completed and the City supports the proposal, in principle. The land is owned by the Town Of Albany with a Right of Carriageway Encumbrance Registered over the Property. Comment from all adjoining landowners is now required. Letters to these landowners now need the signature of the Chief Executive Officer Parties: N/A Signed By: Andrew Sharpe Chief Executive Officer (1 Copy)	06/02/2020
EDR20109412	Copy Of Executed Document Item: N/A	10/02/2020

Document Number	Description	Date Sent / Received
	Re: The attached inactive records destruction schedule has been completed in accordance with General Disposal Authority DA2015-001 Parties: N/A Signed By: Andrew Sharpe Chief Executive Officer (1 Copy)	
EDR20109473	Copy Of Executed Document Item: Delegation: 2018:009 - Grant Funding, Donations, Sponsorship Re: Agreement with the Department of Local Government, Sport and Cultural Industries (DLGSCI) for Grant Funding of the Great Southern Regional Arts, Culture and Heritage Strategy Project for \$50,000 signed by the CEO. Parties: Department of Local Government, Sport and Cultural Industries (DLGSCI) Signed By: Andrew Sharpe, Chief Executive Officer (1 Copy)	11/02/2020
EDR20109485	Copy Of Executed Document Item: N/A Re: The South Coast Sustainable Waste Alliance has successfully applied to participate in WALGA's Bin Tagging Program, funded by the Waste Authority. The Shire of Denmark would like authorisation to sign an MOU with WALGA on the City of Albany's behalf. Parties: WALGA and South Coast Sustainable Waste Alliance Signed By: Andrew Sharpe Chief Executive Officer (1 Copy)	11/02/2020
EDR20109541	Copy Of Executed Document Item: N/A Re: Application to Rio Tinto for Grant Funding for the Youth Development Officer from July 2020 to June 2023 for the amount of \$15,000 per annum for 3 Years (\$45,000) Parties: Application Only Signed By: Paul Camins Delegated Chief Executive Officer (1 Copy)	12/02/2020
EDR20367552	Copy Of Executed Document Item: N/A Inactive Records Destruction Schedule for Election Material completed in accordance with General Disposal Authority DA2015-110. Destruction carried out in accordance with the General Disposal Authority for Local Government Records DA2015-001. Delegated Authority under Regulation 82(4) Of The	30/01/2020

Document Number	Description	Date Sent / Received
	Local Government (Elections) Regulations 1997 (Supervised Destruction) City of Albany Register of Delegations. Delegation Number 2019:15 Elections Parties: N/A Signed By: Andrew Sharpe Chief Executive Officer (1 COPY)	
NCSR20108601	Copy Of Common Seal Document Item: N/A Re: The City of Albany has been progressing the Disposal of Reserve 33476 for amalgamation with the adjoining Lot 24 No.11 Princess Avenue Little Grove. The Department of Planning Lands and Heritage have now presented the City with a Contract of Sale for the Land which we will then sell on to the landowners. This contract now needs the signatures of the Chief Executive Officer and Mayor and affixing of the Common Seal. Parties: Department of Planning, Lands and Heritage Signed By: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (1 Copy)	20/01/2020
NCSR20108603	Copy Of Common Seal Item: N/A Re: At the request of the Department of Transport consent to sublease formalising current agreement between City of Albany, Darren and Linda Russell and the Department of Transport for lease over Boat Lifter located at Emu Point Parties: Department of Transport - Head Lessor and Darren Wayne Russell and Linda Jane Russell - Lessee Signed By: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (3 Copies)	20/01/2020
NCSR20108606	Copy Of Common Seal Document Item: N/A Re: WAPC 155241 - Lot 9004 Lowanna Drive Marbelup - Notice that Sewerage Services not available on new Lots - Condition 5 Parties: Ridgcity Pty Ltd and Goldmap Corporation Pty Ltd SIGNED BY: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (1 COPY)	20/01/2020

Document Number	Description	Date Sent / Received
NCSR20108608	<p>Copy Of Common Seal Document Item: N/A Re: New Sub-Lease between City of Albany (Landowner) King River Recreation Club Inc. (Tenant) and Albany Radio Control Car Club Inc.. (Sub-Tenant) over a portion of reserve 6906 And 6869. Sub-Lease documentation prepared by City lawyer at no cost to Council. Parties: King River Recreational Club Inc.. (Tenant) and Albany Radio Control Car Club Inc.. (Sub Tenant). Signed By: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (3 Copies)</p>	20/01/2020
NCSR20108999	<p>Copy Of Common Seal Document Item: N/A Re; Notification under Section 70a - Reticulated Sewerage is not available to the Lots - Condition 8 of subdivision approval WAPC154430 Parties: GL and LM Harrison Signed By: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor(1 Copy)</p>	30/01/2020
NCSR20109016	<p>Copy Of Common Seal Document Item: N/A Re: Deed of variation of lease to Albany Boating and Fishing Club Inc. To reduce annual rent from minimum rate to peppercorn approved under Delegated Authority. Located at Reserve 42964, Emu Point. Lease rental being peppercorn \$10.00 + Gst per annum. Deed of variation of lease prepared by City lawyer. Parties: Albany Boating and Fishing Club Inc. (Formerly Albany Boating and Offshore Fishing Club Inc.) Signed By: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (2 Copies)</p>	30/01/2020
NCSR20109079	<p>Copy Of Common Seal Document Item: N/A Re: Contract - Millbrook Road, King River - Widening and Reconstruction Parties: Triccoast Holdings Pty Ltd Signed By: Andrew Sharpe, Chief Executive Officer, Dennis Wellington, Mayor (2 Copies)</p>	03/02/2020

Document Number	Description	Date Sent / Received
NCSR20109291	Copy Of Common Seal Document Item: N/A Re: Forms E3 for the removal of expired registered deed of lease from Certificate of Title for Cheyne Beach Holiday Accommodation Lease J121051 - Expired 30.09.2011. Tenant Being Julian Charles Smith. Document prepared by tenant solicitor at no cost to council. Parties: Julian Charles Smith Signed By: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (1 Copy)	06/02/2020
NCSR20109292	Copy Of Common Seal Document Item: N/A Re: 3 X Copies of Restrictive Covenant - Advising consent required for any construction of any habitable buildings within the Bal-40 or Bal-Flame Zone (The areas marked "S" on the Deposited Plan) - As per Condition 22 under Fire and Emergency 1 X Section 70a - Notification of the requirements for water supply to the lot and alternative effluent disposal system - as per Condition 4 & 5 under servicing. Parties: Huit Pty Ltd, Brian Lee Fuller And Adele Amy Triplett Signed By: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (1 Copy)	06/02/2020
NCSR20109376	Copy Of Common Seal Document Item: N/A Re: Signing of Contracts for C19016(C) - Panel of Suppliers - Survey Services Parties: John Kinnear & Associates Signed By: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (2 Copies)	07/02/2020
NCSR20109377	Copy Of Common Seal Document Item: N/A Re: Signing of Contracts for C19016(A) - Panel of Suppliers - Survey Services Parties: 35 Degrees South Signed By: Andrew Sharpe Chief Executive Officer and Dennis Wellington Mayor (2 Copies)	07/02/2020



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THE CITY OF ALBANY RESPECTFULLY  
ACKNOWLEDGES THE MENANG  
NOONGAR PEOPLE AS THE TRADITIONAL  
CUSTODIANS OF THE LAND ON  
WHICH THE CITY CONDUCTS ITS  
BUSINESS, AND PAYS RESPECT TO  
ELDERS PAST AND PRESENT.



## Executive Summary

The purpose of this Strategy is to provide a framework to guide community development activity within the City of Albany in line with themes 4 and 5 in the City's Strategic Community Plan.

*"There is a strong desire to ensure a sense of belonging and a positive connection between our rural and urban communities. It is important that we know and respect our neighbours, live in communities which support us, and have safe, accessible places to gather and meet. People want to feel welcomed, valued and connected."*

In any community there are competing interests, needs and expectations requiring ongoing attention. There are also community and individual skills, assets, resources and services available to the community. The challenge for local government is to identify and prioritise which of these needs/gaps should be addressed, what assets can be strengthened, responsibility, cost and resources required to achieve successful outcomes for our community.

To assist in this process the City of Albany has reviewed the Connected Communities Strategy and developed a new Community Development Strategy which will:

- Define and explain the concept of community development;
- Clarify the role of the City in regards to community development;
- Provide clear direction for the City; and
- Inform decision making about priorities for community development initiatives.

The Strategy will focus on supporting and developing:

1. Strong and thriving community groups;
2. Vibrant, inclusive and connected neighbourhoods; and
3. Places, People and Spaces.



It is important that we know and respect our neighbours, live in communities which support us, and have safe, accessible places to gather and meet.



## Background

The City of Albany adopted the 'Connected Communities' Strategy in 2014. The strategy was developed following extensive community consultation to guide the work of the Community Development Team.

A number of successful initiatives were delivered under the 'Connected Communities 2014-2018' Strategy including:

- Launch of Albany Community Directory – web based platform for community groups to promote their activities and provide single location for anyone looking for community and health information;
- Age Friendly Albany Plan, and Youth Friendly Albany Strategy adopted by Council;
- Development of inclusive clubs resource to encourage sporting clubs to adapt their activities for people with a disability;
- Delivering a range of capacity building workshops for community groups including: grant writing, social media, strategic planning, volunteer management, participatory evaluation and marketing workshops;
- Launch of Neighbour Day activity guide, event bag and vouchers for groups and individuals; and
- Extensive submission to the Department of Transport requesting a review of timetables and routes for Albany Public Transport Routes.

The Connected Communities 2014-2018 Strategy was reviewed to update the objectives to reflect the changing needs of community and changes within the City of Albany. This revised Community Development Strategy aims to:

- Reflect the changing needs of our community with a focus more on 'place based' community development which will have a greater impact on the wellbeing of our residents.
- Remove the confusion around the term 'connected'. The intention of this term was to refer to the social connection between people, not infrastructure such as roads and footpaths which heavily biased feedback and provided some confusion in what the strategy aimed to do.
- Seek new partnerships and strengthen existing partnerships with WA Country Health Service and WA Primary Health Alliance which has led to an increased focus on broader community health outcomes.
- Address the reduction and rationalisation of funding (realignment/justification) for community development initiatives, creating a limited and more competitive environment.
- Reflect our resource capacity and prioritisation.



REPORT ITEM CCS 229 REFERS



PEOPLE WANT TO  
FEEL WELCOMED, VALUED  
AND CONNECTED.





## Who we are\*

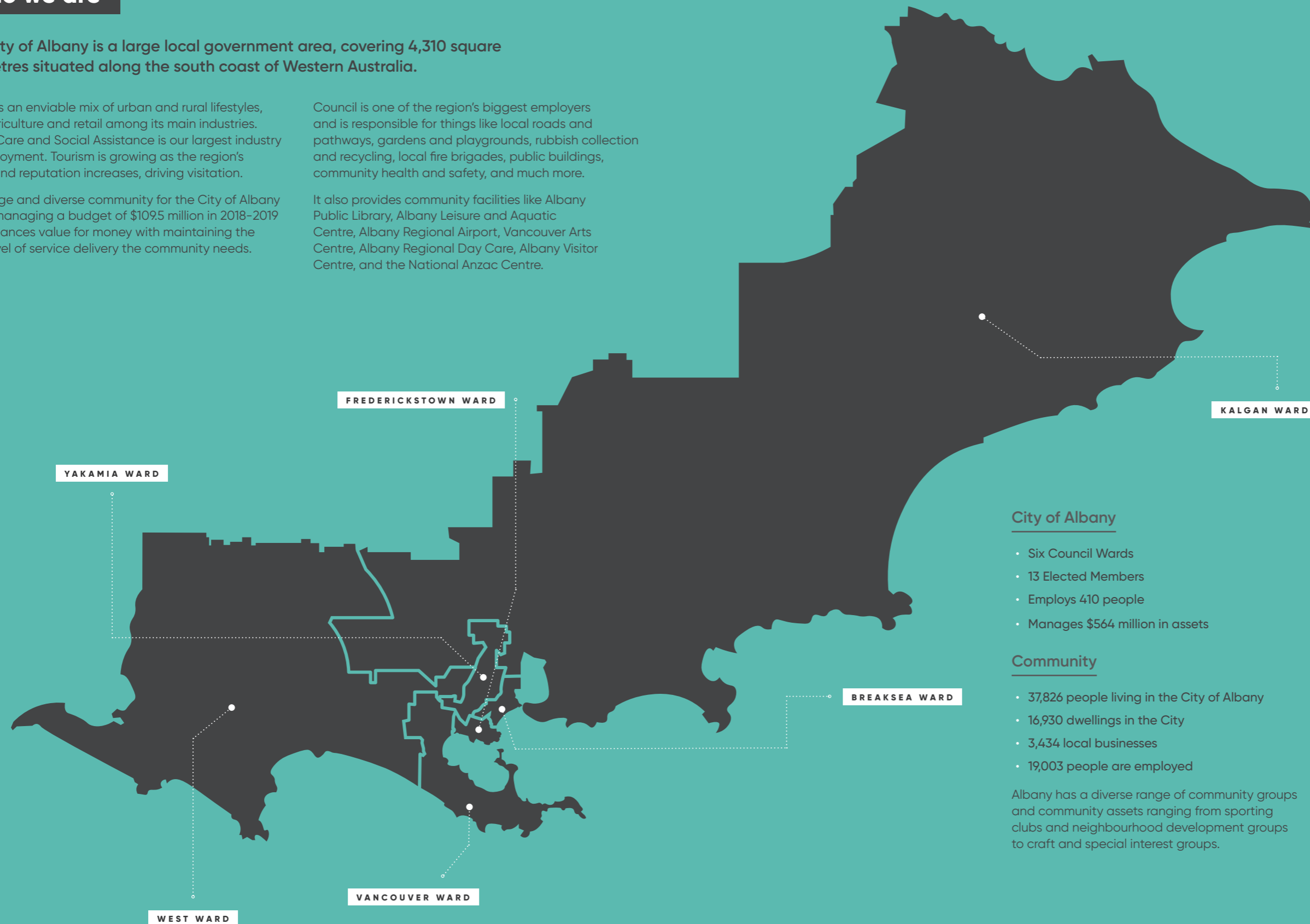
The City of Albany is a large local government area, covering 4,310 square kilometres situated along the south coast of Western Australia.

It boasts an enviable mix of urban and rural lifestyles, with agriculture and retail among its main industries. Health Care and Social Assistance is our largest industry by employment. Tourism is growing as the region's profile and reputation increases, driving visitation.

It's a large and diverse community for the City of Albany to run, managing a budget of \$109.5 million in 2018-2019 that balances value for money with maintaining the high-level of service delivery the community needs.

Council is one of the region's biggest employers and is responsible for things like local roads and pathways, gardens and playgrounds, rubbish collection and recycling, local fire brigades, public buildings, community health and safety, and much more.

It also provides community facilities like Albany Public Library, Albany Leisure and Aquatic Centre, Albany Regional Airport, Vancouver Arts Centre, Albany Regional Day Care, Albany Visitor Centre, and the National Anzac Centre.



38  
different  
cultures

\$109.5M  
2018-2019 budget

### City of Albany

- Six Council Wards
- 13 Elected Members
- Employs 410 people
- Manages \$564 million in assets

### Community

- 37,826 people living in the City of Albany
- 16,930 dwellings in the City
- 3,434 local businesses
- 19,003 people are employed

Albany has a diverse range of community groups and community assets ranging from sporting clubs and neighbourhood development groups to craft and special interest groups.

43  
Albany's  
median age

24%  
of residents  
volunteering

\*ABS 2018  
NIEIR 2018



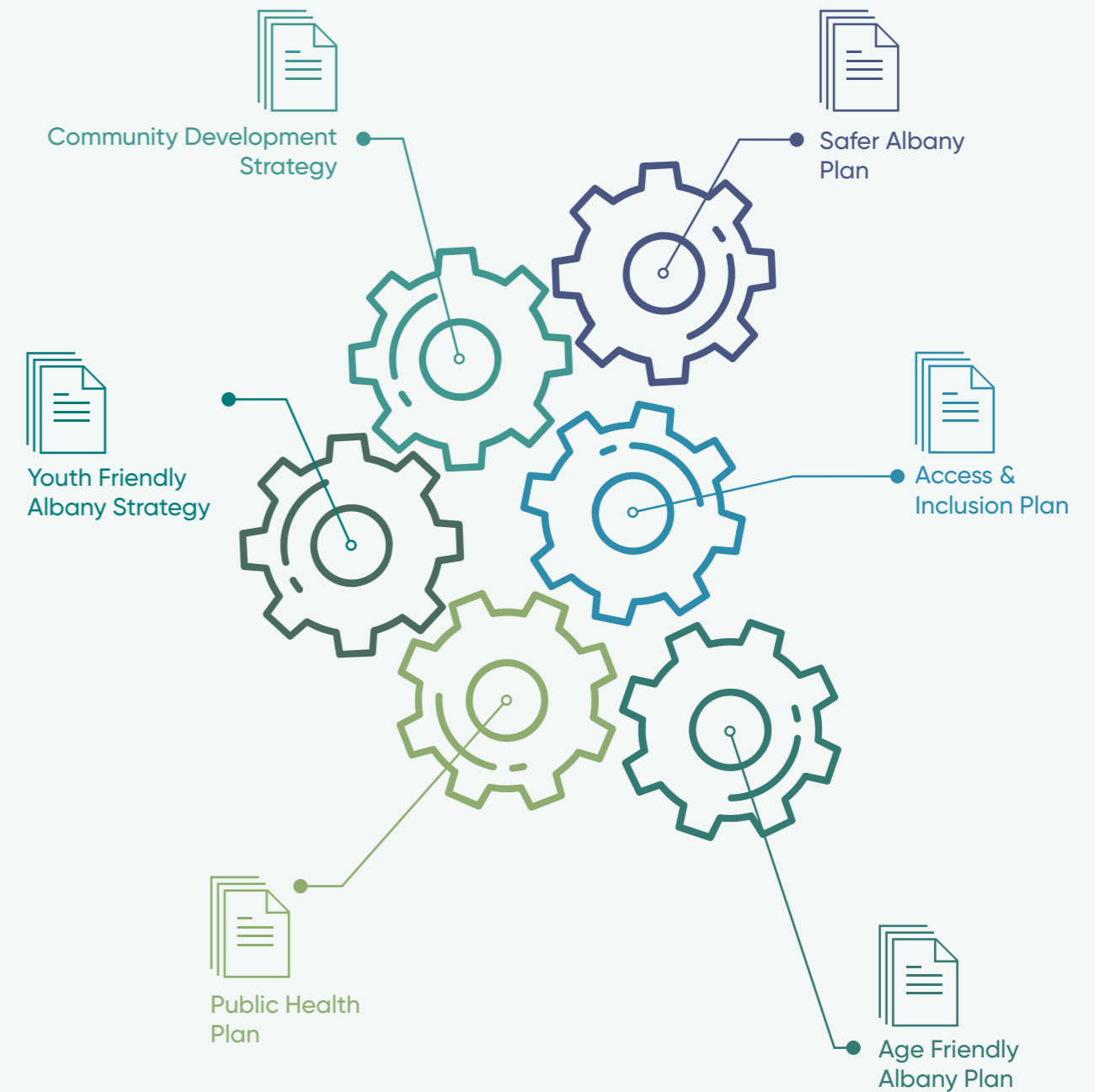
## Strategic Context

The Community Development Strategy aligns with the 'Albany 2030 Community Strategic Plan'

**Theme 4: Community Health and Participation**

**Theme 5: A Connected and Safe Built Environment**

This Strategy is a high level document which connects with key plans that utilise Asset Based Community Development (ABCD) principles in their delivery.



While each document is a standalone document, there are numerous objectives that are interlinked and outcomes will have impact across multiple plans and strategies.



## What is Community Development?

There are many definitions of 'Community Development'. The United Nations articulates the concept as "a process designed to create conditions of economic and social progress for the whole community with its active participation and fullest possible reliance upon the community's initiative" (as cited in Braden & Mayo, 1999). Effective community development harnesses the participation of those who represent a range of interests, and the government and non-government sectors to work together with groups (Jackson, Mitchell, & Wright, 1989; Frank & Smith, 1999; Brennan, Frumento, Bridger, & Alter, 2013).

Community development is not an activity, but is a process, or a set of principles that is used to enable communities to grow and change according to their own needs and priorities. It is inclusive, and focuses on groups who are often disempowered due to economic hardship, disability, ethnic background or age. Community development is a grassroots approach to resolving issues identified by the community (Kretzmann & McKnight, 1996; Toomey, 2011).

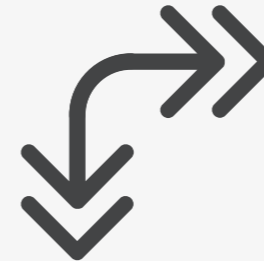
As there are many approaches to Community development, the City of Albany has adopted the Asset-Based Community Development (ABCD) methodology. ABCD utilises the strengths, capacities and resources of individuals and communities

as a means for developing strong, inclusive and sustainable communities. This is compared to the more traditional approach to community development which begins with problems, weaknesses and deficiencies (Kretzmann & McKnight, 1996; Mathie & Cunningham, 2003). ABCD empowers community to create positive and meaningful change from the inside out rather than top down.

ABCD incorporates a combination of: Resources, Methods, Functions and Evaluation. These essential elements are neither hierarchical nor sequential. All four need to be engaged to be classified as an Asset-Based Community Development process (McKnight & Russell, 2018).

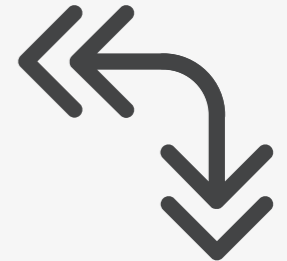


**Community development is not an activity, but is a process, or a set of principles that is used to enable communities to grow and change according to their own needs and priorities.**



### RESOURCES

- Assets
- Residents (gifts )
- Associations
- Institutions
- Built &, Natural Environment
- Local Economy
- Stories



### FUNCTIONS AND DOMAINS

#### 7 Functions

- Care
- Health &, Well-being
- Safety
- Local Economy
- Raising Children
- Local Food Production
- Environment

### GOAL

Enhance Collective  
Citizen Visioning  
& Production

### METHODS

Identifying & Productively  
Connecting Unconnected  
Local Assets

- What can we do alone?
- What can do with some outside help ?
- What do we want done for us?



### EVALUATION

#### Principle # 1

Is associational life getting deeper?  
Are circles of participation widening?

#### Principle #2

Neighbours whose gifts were not previously received, participating and contributing more, are associations driving change and feeling more powerful?

#### Principle #3

Impacts are what people learn from and enable them to do what is useful to them

#### Principle #4

You measure better when you treasure first.







## Objectives of Community Development

There are a number of interrelated objectives for engaging in community development which include:

### To build the capacity of the community to help itself

Community development aims to build the capacity of individuals and groups within our communities to participate in activities based on community interest. It seeks to enable people within communities to understand, upgrade and use their capacity to improve their lives. Individuals and groups can then assume active roles in actions that are conducive to the benefits of community.

### To foster the spirit of mutual help in the community

Community development assists members of the community to develop, support and communicate with networks within and outside the community, so as to foster a sense of mutual help among members of the community.

### To address the needs of and to empower disadvantaged communities

Community development motivates members of disadvantaged communities or groups to seek appropriate services and to solve their own problems, and provide services to disadvantaged communities through active involvement of members of such communities. These services aim to complement existing social services.

### To enhance community cohesion and harmony

Community development promotes integration of disadvantaged and vulnerable communities with the mainstream society, as well as to foster better understanding and cooperation among people from diverse backgrounds. The purpose is to encourage community harmony, as well as respect for human rights and equal opportunities for all.

### Role of Local Government in Community Development

Government activities in community development play an important role in contributing to the physical, psychological and social capacity of its community. Often referred to as the government closest to the people, local government is arguably best placed to identify and respond to the unique needs of the local community, including its diverse populations. Further, community development in local government helps to build a strong and self-reliant community, and helps council be responsive to community needs (Mowbray, 2011; Pugh & Saggars, 2007; Cavaye, 2000).

There are a number of possible key roles that may be taken by a local government in the performance of its community development responsibilities. Roles will differ depending on the nature of the intended outcome, the level of involvement and the level of expertise within the community and other stakeholders.

The Strategy will be delivered by the Community Development Team however, other City departments and business units also deliver community development initiatives as illustrated in figure.

#### To deliver the Strategy, the community development team will:

- Establish and develop working relationships with communities and community groups;
- Build and develop strategic relationships within and with communities and organisations;
- Develop, promote and support community groups to work with and learn from each other;
- Facilitate and contribute to the development of community groups/networks;
- Facilitate ways of working collaboratively;
- Support community groups and communities to deal with conflict;
- Work with and support people in communities and within communities to plan for change and take collective action;
- Work with communities to identify needs, opportunities, rights and responsibilities;
- Support communities to monitor and review action for change;
- Develop community organisations; and
- Encourage the best use of resources.

## Examples of community development initiatives delivered across the City.



### Recreation Services

- Club development
- Active Albany Program
- Long Live You Program
- Inclusive exercise programs



### Albany Public Library

- eLiteracy programs
- Community educational sessions
- Inclusive venue for numerous groups
- Be Connected Program



### Vancouver Arts Centre

- Creative Exchange
- Collaboration and partnerships
- Support and development of artists & artistic community groups
- Cultural workshops
- Events



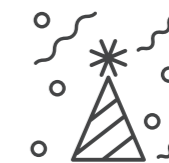
### Development & Compliance

- Emergency management
- Strategic community and land use planning



### Community Development & Engagement

- Community funding
- My community directory
- Community group liaison & support
- Social policy advocacy
- Community capacity building activities
- Collaboration and partnerships
- Engagement
- Compassionate Communities Project



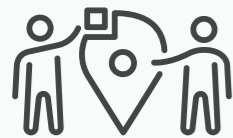
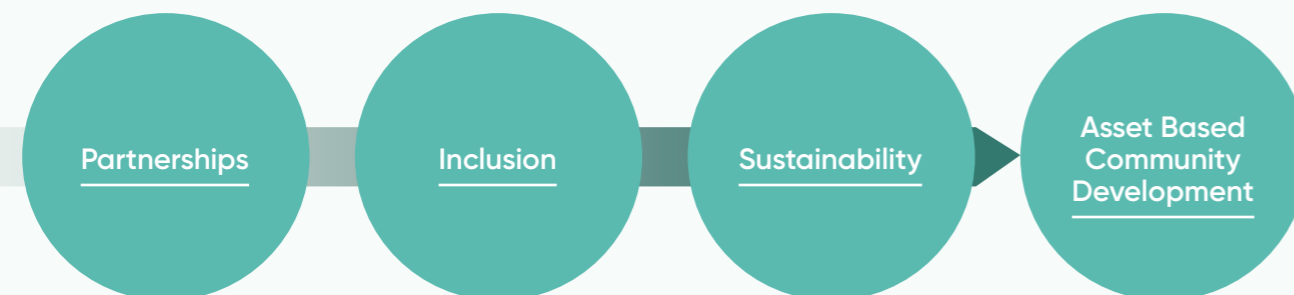
### Events

- Event planning for inclusiveness
- Engagement of diverse populations in to city events



## Strategic Guiding Principles

Asset Based Community Development is underpinned by the following principles.



### Partnerships

Partnerships help bridge divisions between people, groups, communities, organisations, agencies, business, etc. Partnerships are relationships based on understanding and agreements around principles, purposes, goals, processes and mutual benefits. These collaborative relationships break down the silos for greater impact in communities through collaborative initiatives, activities and projects.



### Inclusion

People need to belong as social creatures which identify with others through groups, behaviours, common meaning through values, expression, symbols, language, music, customs, and art. Now more than ever we need acknowledgement, understanding, and appreciation of people's differences. These differences may include: age, caring responsibilities, cultural background, disability, gender or gender identity, Aboriginal and / or Torres Strait Islander background, sexual orientation, intersex status, and socio-economic background.

People cannot appreciate differences if they do not understand differences, and misunderstanding can lead to conflict and violence globally. Conflict can be reduced by embracing and celebrating diversity.



### Sustainability

The sustainability of our communities, community groups and community assets is important in developing ABCD initiatives.

**Albany is very rich in assets which includes:**



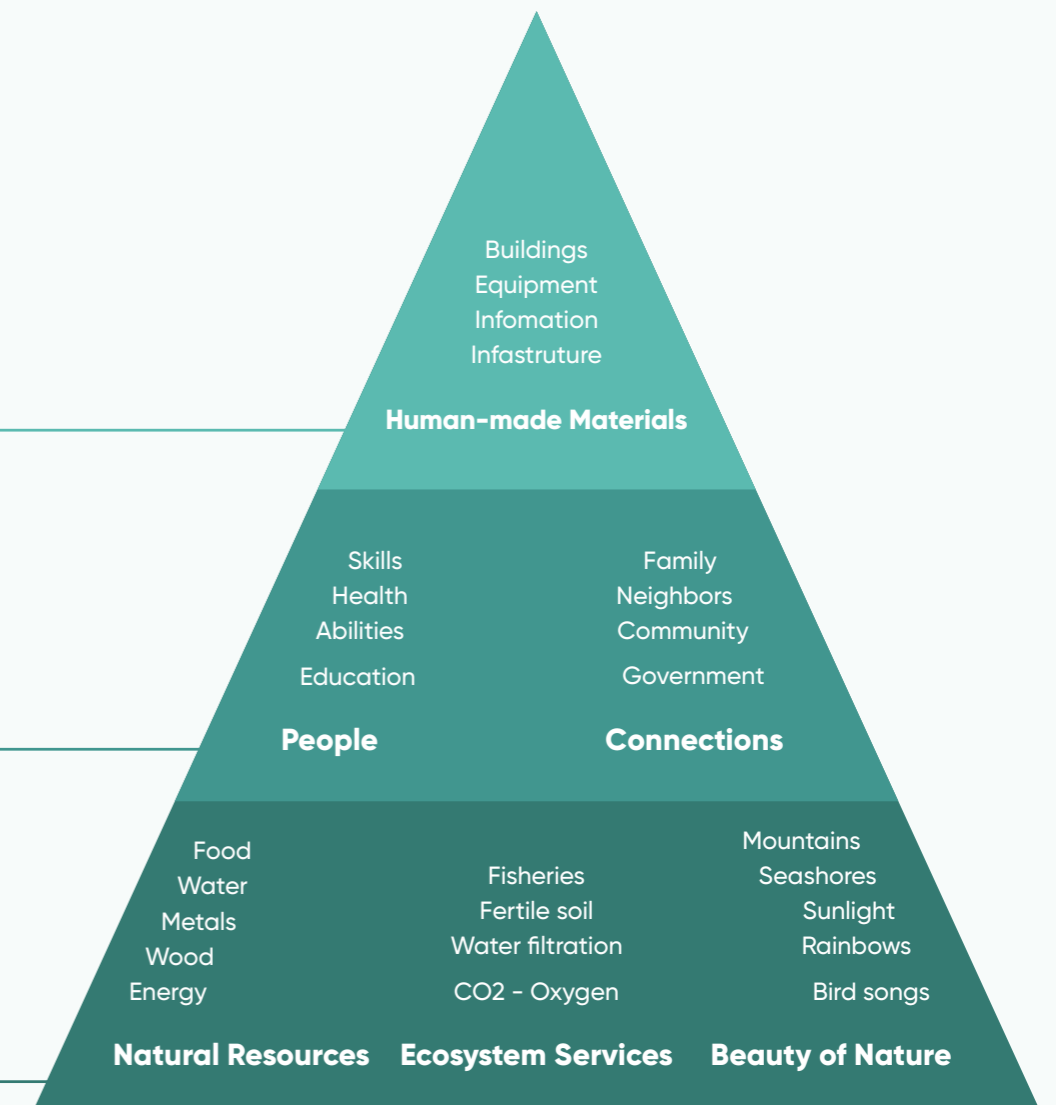
#### Built Assets



#### Human and Social Assets



#### Natural Assets



(Hart, 2000 in Blackburn, A & Hughes, 'The identification and analysis of indicators of community strength and outcomes)



## What Community Said

The City invited residents, stakeholders and staff to provide feedback as part of the review.

### This included:

- Australia Day stall and chalkboard feedback (18 participants);
  - Online and hardcopy survey (126 respondents);
  - Face to face workshops at Torbay, King River, Manypeaks and Council offices for community members, staff and stakeholders (46 participants in total);
  - Library meet and greet (21 participants);
  - Quick Idea postcards (8 returned);
- Resident doorknock (17); and
  - Written submissions (2 returned).
- Survey respondents were asked a range of questions about their community and what they would like to see happening in the future.
- Those who participated in the workshops provided further details into how the City could work with the community to create more vibrant communities, and what needed improvement for this to happen.

## Community Connectedness



29.37%

Only 29.37% of respondents felt very connected to their community.

Many are involved with their local community through established groups and know their neighbours well.

Some of these respondents felt that local government should stick to roads, rates and rubbish and leave growing community to the community.

*"We have annual neighbourhood catch ups. Go for walks and talk to neighbours."*



51.59%

Of those who responded to the survey 51.59% felt somewhat connected to their community.

Many don't know their neighbours, or only know one of their most immediate neighbours. Majority of these respondents were involved in community groups, but did not feel connected to the neighbourhood where they lived.

*"We were very connected but changes in recent years has meant community spirit is dissolving."*



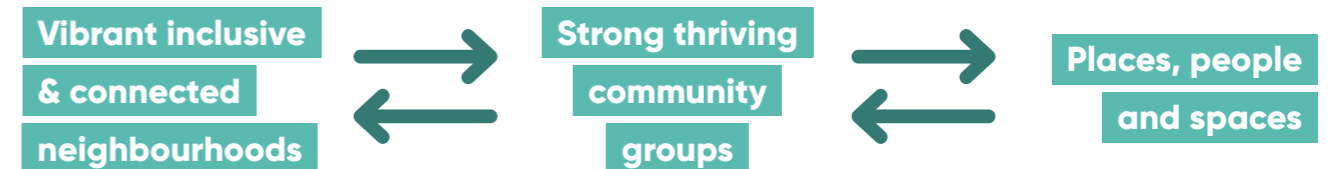
19.05%

19.05% did not feel connected at all.

Very few of these respondents knew any of their neighbours and had little involvement in their community.

*"Full time work and personal commitments doesn't allow me to connect often."*

## Key Focus Areas (key issues)



The Strategy has three key focus areas:

1. Strong, thriving community groups;
2. Vibrant, inclusive and connected neighbourhoods; and
3. Places, People & Spaces

While objectives have been placed in each key focus area, many objectives could fit within more than one area. Each key focus area is linked to the other focus areas and collectively will assist in building strong, thriving connected communities.

## Objectives

1. Strong, thriving Community Groups		
Goal:	Albany will have a diverse range of strong, active community groups who have the capacity and resources to achieve their objectives.	
Objective	Outcome	
1.1	Increase the capacity of community groups to deliver services and manage their community assets.	Community groups have the necessary resources and skills to deliver services and manage their assets.
1.2	Create opportunities for shared learning between community groups.	There is reciprocity of learning and sharing between community groups.
1.3	Assist groups to better promote their services and events.	Community groups have a range of affordable options to promote their activities and events.
1.4	Increase internal capacity to support community groups.	Staff have the necessary knowledge and skills to provide guidance and support to community groups.
1.5	Build the sustainability of environmental groups to protect our natural environment.	Our environmental groups have the necessary volunteers and skills to preserve and protect our natural assets.
2. Vibrant, inclusive and connected neighbourhoods		
Goal:	Albany will be home to vibrant, inclusive neighbourhoods with strong connections between residents that is welcoming to all.	
2.1	Increase inclusiveness by supporting activities and initiatives during key weeks (eg. Harmony, NAIDOC, Pride, Youth etc.)	All members of our community feel welcomed and valued within our community.
2.2	Facilitate and promote community activities within existing community hubs.	Our community hubs continue to grow vibrancy and connectedness within their neighbourhoods.



2.3	Support people who are isolated to create stronger connections.	Isolated residents are linked with supportive like-minded community organisations/ activities to reduce their social isolation.
2.4	Strengthen networks between residents and neighbours.	Residents know their neighbours and feel comfortable approaching them for help and assistance.
2.5	Provide incentives, support and advice towards the development of community-led neighbourhood events and projects.	There is an increase in the number of community-led events and projects in neighbourhoods.
<b>3. Places, People and Spaces</b>		
<b>Goal:</b> Community spaces, and places are well utilised, well maintained and thriving, and all residents feel they can contribute to community life.		
3.1	Support rural communities to activate halls and reserves.	Rural assets are used regularly, creating opportunities to connect rural residents.
3.2	Increase the level of participation within communities.	All residents feel they can contribute and participate in community life.
3.3	Clarify, communicate and where possible simplify City processes for community-driven activities.	Community groups express confidence in obtaining relevant approvals for locate events and activities.
3.4	Support community groups to develop and maintain their buildings to meet current standards.	Community groups have the capacity to effectively manage their buildings so they are well maintained and meet current standards.



#### My Ideal neighbourhood would have?

- Lots of community happenings
- Respectful good neighbours
- People would wave, kids would be playing in the parks
- Community clean up days, and taking care of the environment
- All community members would feel included
- Street parties, annual Christmas catch up's
- Free little libraries & pantries



#### What the City does well to support community?

- Support fire brigades
- Outdoor spaces and parks clean and well kept
- Grants program for events and activities
- Library sessions, groups and talks
- Strong social media presence
- Workshops for community groups
- Community events



#### What could be done better?

- Reduce compliance and red tape for community groups to hold events
- Explaining the 'why' behind decisions
- Simpler processes for events and projects.



## Monitor, Measurement and Progress Reporting

This Strategy will guide the community development activity of the City of Albany through to 2022. It will be reviewed with the Community Strategic Plan. An action plan will be support this Strategy and allow the City to monitor and report against the objectives and priorities.

The Action Plan will support our annual business planning process, which will track progress in implementing this Strategy. The plan will be reviewed and updated each year as part of the City's business planning processes.

### Review Position and Date

This Strategy is to be reviewed by the document owner on or before 30 June 2022.

### References and Acknowledgements

.id Consulting Pty Ltd. (2019, June). City of Albany Community Profile. Retrieved from .idcommunity Demographic Resources: <https://profile.id.com.au/albany>

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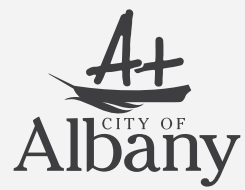
### Associated Documents

- Connected Communities Strategy 2014-2018
- Albany 2023 Community Strategic Plan
- 2018-2022 Public Health Plan
- Youth Friendly Albany Strategy 2017-2020
- Age Friendly Albany 2016-2020
- Safer Albany Plan 2019-2023
- Access & Inclusion Plan 2020-2023
- Communications and Engagement Strategy 2019-2023

Document Version Control

Document Approval			
Document Development Officer:		Document Owner: (Member of EMT)	
Position Title: Senior Community Development Officer		Executive Director Community Services	
Document Control			
File Number – Document Type:		CM.STD.6 – Strategy	
Synergy Reference Number:		(Created when cover sheet is created in Synergy Records Module)	
Meta Data: Key Search Terms		Communications, Engagement, Marketing, Strategy	
Status of Document:		<b>Council decision: Draft, Final Draft, and Adopted.</b> <b>Administrative decision: Draft, Final Draft, and Approved.</b>	
Quality Assurance:		For example: Chief Executive Officer, Executive Management Team, Council Committee, and Council.	
Distribution:		Public Document	
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	SCDO	Version 1	14/06/2019
0.2	MCE EDCS	Reviewed draft	2/7/19
0.3	SCDO	Minor administrative amendments: formatting, table of contents update, document control page	3/7/19
0.4	MCE & EDCS	Final Review Draft	18/09/2019





**PROJECT ASSESSMENT SHEET**

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

<b>Name of Local Government Authority:</b> City of Albany
<b>Name of Applicant:</b> City of Albany

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

**Section A**

The CSRFF principles have been considered and the following assessment is provided:  
(Please include below your assessment of how the applicant has addressed the following criteria)

**All applications**

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Section B**

Priority ranking of no of applications received	one of one applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan
Have all planning and building approvals been given for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

**Project Rating (Please tick the most appropriate box to describe the project)**

- |   |  |                                     |
|---|--|-------------------------------------|
| A | Well planned and needed by municipality        | <input type="checkbox"/>            |
| B | Well planned and needed by applicant           | <input checked="" type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/>            |
| D | Needed by applicant, more planning required    | <input type="checkbox"/>            |
| E | Idea has merit, more planning work needed      | <input type="checkbox"/>            |
| F | Not recommended                                | <input type="checkbox"/>            |

**Please complete the questions attached. This assessment is an important part of the CSRFF process and your answers to these questions assist the committee make their recommendations, even if you are the applicant. Please provide a summary of any attachments in your assessment, rather than referring to attachments or external documents such as Council Minutes.**

1. Please confirm your contribution to the project, whether it has been formally approved (including financial year for which it is approved) and any conditions on the funding. If no funding has been provided, why not?

- The City of Albany confirmed its contribution to the project at the March OCM 2020. Please see the attached council item.
- The funding contribution is reliant upon a successful CSRFF application – if unsuccessful, the funds are returned to the pot and the applicant must apply again or alternately they can proceed with the project and fund the remaining parts.

2. A) If a community group application: Do you believe the project is financially viable, including the applicant's ability to provide upfront contributions, ongoing payments and contributions to an asset replacement fund. Does council commit to underwriting any shortfalls as the ultimate asset owner?

B) If a council application: Is Council fully aware of the ongoing cost of operating and maintaining this facility and does your organisation have the capacity to service it into the future? How are the user groups contributing to the ongoing cost of operating the facility?

- The project will form part of the Albany Leisure and Aquatic Centre facilities and the Albany Leisure and Aquatic Centre responsible for ongoing maintenance of the project. The user groups pay an entry fee per visit that is used to offset the costs of annual operational maintenance.

3. Please provide any additional comments regarding this applications merit against the assessment criteria to support your project rating and ranking.

The City of Albany is supportive of this project for the following reasons:

- To improve safety and universal access for the Lap Pool
- The Centre has a number of regular patrons as well as user groups who currently are unable to access the lap pool. In line with the **City of Albany's Access and Inclusion Plan 2018-2022 Key Outcomes 2. Access to City Buildings and Facilities** the hoist will address a current access barrier at ALAC and assist to create an inclusive, accessible venue for the community and in particular people with a disability.
- The current dive blocks in the ALAC lap pool do not meet current competition standards and has been identified as a safety risk for swim club athletes, visitors and users.

Signed



Position Manager Recreation  
Service

Date 24<sup>th</sup>  
February 2020

Applications for CSRFF funding must be submitted to your Department of Local Government, Sport and Cultural Industries office by **4pm on 31 March 2020**. Late applications cannot be accepted in any circumstances.

**DLGSC OFFICES**

## Community Sports & Recreation Facilities (CSRFF) Small Grant Funding Policy

### Objective

The objectives of this policy are to:

- Provide an equitable and transparent framework for the assessment and ranking of Grants in line with the Department of Local Government, Sporting and Cultural Industries (DLGSCI) [CSRFF Small Grant Funding guidelines](#).
- Ensure all Capital Seed grant applications are considered as part of a strategic process to ensure the delivery of quality, sustainable facilities which align with the Council's strategic objectives.
- Provide a framework for the allocation of the Capital Seed Funds to assist with leveraging other funding opportunities and maximising the outcomes for the community.
- Provide a framework for the allocation of the Capital Seed Funds should an applicant be unsuccessful in their application to DLGSCI [Small Grant Funding programs](#).
- [Establish an assessment process that may be used to assess other project funding requests.](#)
- **Limit the City of Albany's contribution to grant eligible projects to 33% of the total project cost.**

### Policy Statements

The City of Albany recognises the importance of providing or facilitating physical activity opportunities through accessible, safe and affordable facilities that meet the identified needs of the community.

The City of Albany will encourage and promote physical activity through:

- The provision or facilitation of reserves and facilities for structured community sport and recreation.
- Providing support to sporting clubs.
- Promotion of joint provision of shared and multi-use community facilities.

The **City of Albany's** Capital Seed Fund aligns with the DLGSCI CSRFF [Small Grant Funding guidelines](#) by:

- Developing basic infrastructure for sport and recreation.
- Supporting an increase in participation in sport and recreation with an emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities.
- Supporting joint provision and shared use of facilities.

### A. Eligibility

Applicants for CSRFF [Small Grant Funding programs](#) must:

- Be either a Local Government Authority (LGA) or not for profit sport, recreation or community organisation.
- Be incorporated under the *Associations Incorporation Act 1987 (WA)*.
- Have an Australian Business Number (ABN).

Applicants for Capital Seed Funding must:

- Be a not for profit sport and recreation community organisation within the boundaries of the City of Albany municipality.
- Be incorporated under the *Associations Incorporation Act 1987 (WA)*.
- Have an ABN.
- Be applying for the [DLGSCI Small Grants Round](#).
- Have discussed their project with **the City's** Recreation Services [staff](#).

As per the CSRFF Guidelines the types of projects which will be strongly supported for Capital Seed Funds include:

- Upgrades and additions to existing facilities.
- Construction of new facilities to meet sport and active recreation needs.

- Lighting projects.
- Projects which are 'shovel ready'.

Priority will also be given to projects:

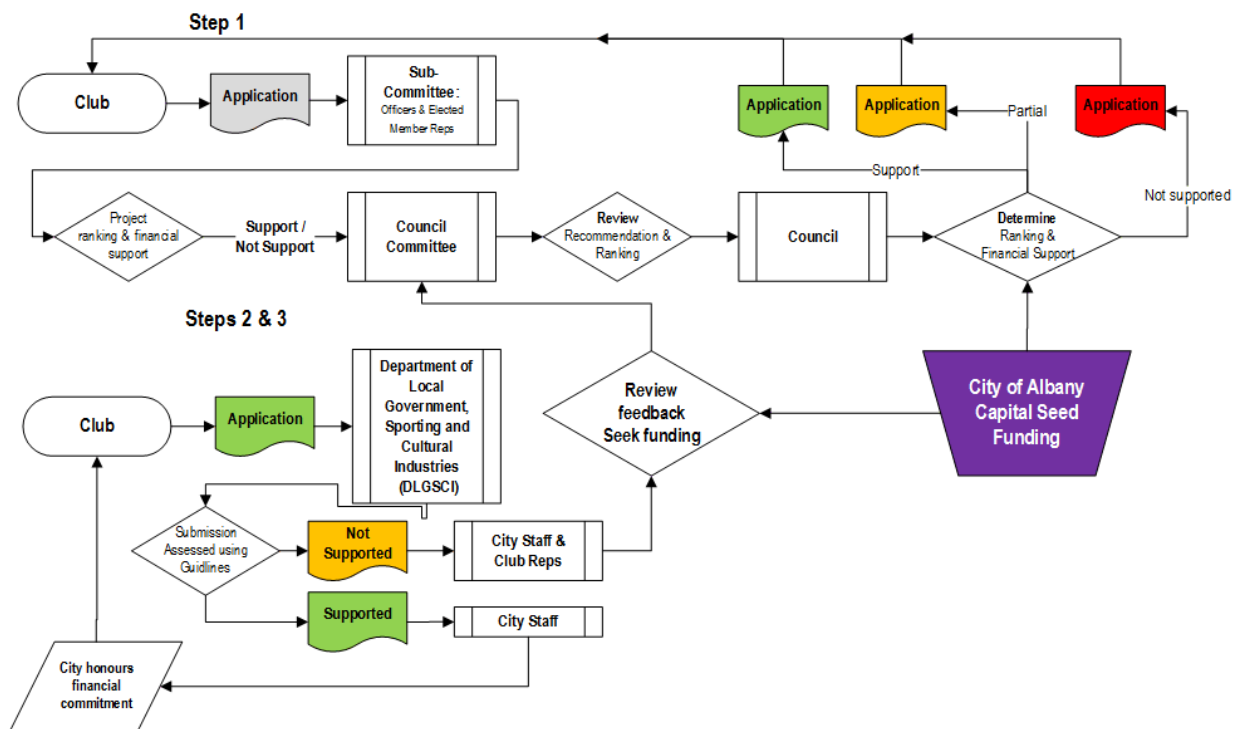
- Which lead to contemporary models of joint provision, facility sharing and rationalisation; and
- That clearly demonstrate that the project can be delivered and meets the CSRFF guidelines, clubs and communities expectations.

## B. Financial Contribution

Local government is not obliged to contribute to any successful CSRFF grant.

Request for the Capital Seed Fund may be considered with the following conditions: Capital Seed Fund will only be awarded in support of successful CSRFF applications.

- Capital Seed Funding of a maximum of one third of the total estimated project costs (excluding GST), may be awarded to unsuccessful applicants providing that the applicant is able to source the remaining two thirds of the total estimated project costs (excluding GST) to enable completion of the project.
- The City's contribution will not exceed a maximum of one third of the total estimated project costs (excluding GST).
- If quotes are inaccurate applicants are responsible for sourcing additional costs.
- Applicants are responsible for understanding and managing the GST component of their grant application.
- Applicants must make at least one attempt to leverage CSRFF funding, and demonstrate that other alternate funding opportunities have been explored.



Application Process Map

#### D. Budget Allocation and Timeframe

The total Capital Seed Funds budget to be allocated each financial year to be determined on an annual basis by Council. Unallocated Capital Seed Funds to be carried forward to the following financial year.

#### E. Out of Scope

It is not the intent of this policy to reference, influence or impact other funding or financial assistance programs delivered by the City, through City Business Units or other programs that may be delivered from time to time, however the assessment process may be used to assess other project funding categories (refer to: Definitions).

#### Legislative and Strategic Context

The CSRFF and Capital Seed Funds for community sport and recreation groups directly relate to the City of Albany Community Strategic Plan (As amended) as outlined in table below:

Strategic Plan Theme	Objective	Community Priorities
Health & Participation	To develop and support a healthy inclusive and accessible community	Develop a range of activities and facilities that connect people, promote a healthy community and are appropriate for all ages. Community Sporting Infrastructure Support Programs (Capital Seed Funds).

#### Responsibility and Policy Custodian Review Position and Date

Oversight and delivery of activity generated by this Policy is within the Community Services Directorate.

This policy and procedure is to be reviewed by the document owner every two years.

This forms part of the future Sport and Recreation Futures Plan suite of documents (2015 – 2030).

#### Associated Documents

All following documents relate to this policy:

- Sport and Recreation Futures Plan (2015 – 2030) – Working Draft
- DLGSCI CSRFF Guidelines and Application Form
- DLGSCI Project Assessment Sheet
- City of Albany Public Health Plan

#### Acronyms

CSRFF	Community Sport and Recreation Facility Fund
DLGSCI	Department of Local government, Sporting and Cultural Industries
SSA	State Sporting Association
LGA	Local Government Authority

#### Definitions: 1

- Health: the World Health Organisation defines health as ‘a state of complete physical, mental and social wellbeing and not merely the absence of disease or infirmity.’ Health and wellbeing take into account the places people live and the policies that shape their lives, as well as the individual lifestyles people pursue.
- Organised Sport and Recreation: involves participation in fixtured sporting events (e.g. netball/hockey/football) or activities which require the supervision or expertise of an instructor (e.g. aerobics)
- Sport Spaces: provide a setting for formal structured activities. Sport spaces provide a venue for formal structured sporting activities such as team competitions, physical skill development and training. Sport spaces

<sup>1</sup> Healthy Active by Design [www.healthyactivebydesign.com.au/](http://www.healthyactivebydesign.com.au/)

are designed to accommodate playing surface, buffer zones and infrastructure requirements of specific or general sporting activity. Players and spectators attend with the express purpose of engaging in organised sporting activity, training, and competition or watch the game. Most sport spaces can be accessed by community members for informal sport and recreation

- Recreation: an activity of leisure for free time often done for enjoyment and can be considered healthy, fun and social
- Recreation Spaces: Provide a setting for informal play and physical activity, relaxation and social interaction. Recreation spaces can be accessed by all to play, socialise, exercise, celebrate or participate in other activities that provide personal satisfaction or intrinsic reward.
- Active Public Open Space: typically provides for more formal recreational pursuits and organised sporting activities (e.g. ovals, soccer pitches, netball courts). Active spaces within parks may also be hard non-green spaces, such as basketball and tennis courts which are important facilities for physical activity and exercise
- Incidental Activity: includes active play and recreation, for example walking the dog, swimming, walking and cycling for recreation, walking for public transport.
- Open Space Classification (from DLGSCI): based on the function and catchment hierarchy. The function of the space refers to its primary use and expected activities:
  - Recreation spaces – provide a setting for informal play and physical activity, relaxation and social interaction
  - Sport spaces – provide a setting for formal structured sporting activities
- Nature spaces: provide a setting where people can enjoy nearby nature and protect local biodiversity and natural area values
- Co-Location: Locating/integrating two or more facilities on the same or adjacent sites
- Facility Sharing: Locating/integrating two or more groups which utilise the same facility and operate under a shared management structure.
- Categorisation of Projects:
  - Small Grant Projects: Value of total projects up to \$300,000. Projects of this scale are usually local in scale, planning is generally simple and does not require a project/facility manager. The annual and forward planning grants are more complex, require greater planning and consideration through the annual budget process. The financial total project costs for these types of grants are beyond the budget allocation and scope of the capital seed funding policy.
  - Annual Grants Projects: Value of total project costs of between \$300,000 to \$500,000. Beyond the scope of the financial support provided through the Capital Seed Funding Allocation. Projects of this scale are usually of a district level, require significant planning and project management skills. Clubs engage more closely with local government authorities. Annual Grants Projects are usually considered during the Council budget process. Examples – Large floodlighting projects, clubroom upgrades, reticulation systems, and new playing services.
  - Forward Planning Category: Are complex projects with total project costs over \$500,000. Complex projects of this nature are usually considered during the Council budget process. Example: Swimming pool, large synthetic fields, new clubrooms, and leisure/recreation centres.

# REPORT ITEM CCS 234 REFERS

Document Approval			
Document Development Officer:		Document Owner:	
Manager Recreation Services		Executive Director Community Services	
Document Control			
File Number - Document Type:	CM.STD.7 – Policy		
Document Reference Number:	NP20109050		
Status of Document:	Council decision: Prepared for review.		
Quality Assurance:	Executive Management Team, Governance & Risk Team, Council Committee and Council.		
Distribution:	Public Document		
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	Manager Recreation Services	Adoption Reference: OCM 25/08/2015 Resolution CS022. Synergy Ref: NP1547269.	01/09/2015
1.1	MGR	Review Reference: OCM 23/05/2017 Resolution CCCS028. Synergy Ref: NP1766753	14/06/2017
1.2	MGR	Manager Governance & Risk (MGR): Fully reviewed and prepared for Council review and adoption, based on notice of motion amend policy, noting the associated Officer Report: CCS214 – Committee Agenda 11/02/2020. Amendments made: <ul style="list-style-type: none"><li>• Change of Document Owner</li><li>• Process Flow Chart</li><li>• Legislative &amp; Strategic Context</li><li>• Key amendments to be considered:<ul style="list-style-type: none"><li>○ Officer proposed content</li><li>○ Elected member proposed content</li></ul></li><li>• Policy content: B. Financial Contribution.<ul style="list-style-type: none"><li>• Dot Point 1 to read: Capital Seed Funding of a maximum of one third of the total estimated project costs (excluding GST), may be awarded to unsuccessful applicants providing that the applicant is able to source the remaining two thirds of the total estimated project costs (excluding GST) to enable completion of the project.</li><li>• Dot Point 2 to read: "The City's contribution will not exceed a maximum of one third of the total estimated project costs (excluding GST)."</li><li>• Remove the last paragraph of the Policy: ( If an applicant is unsuccessful Council may still consider contributing the maximum one third of the total estimated project costs to an applicant's project with the following conditions: )<ul style="list-style-type: none"><li>○ Dot Point 5 to read: Applicants must make at least one attempt to leverage CSRFF funding.</li><li>○ Dot Point 6 (The applicant can source the remaining two thirds of the total estimated project costs themselves) to be removed.</li></ul></li></ul></li></ul>	31/01/2020
1.3	MGR	Post Council Committee review, minor administrative amendments proposed to clarify the intent of the policy, being: <ul style="list-style-type: none"><li>• Scope: Project funding categories (refer to: Definitions).</li><li>• Definitions: Categorisation of Projects defined in the definitions.</li><li>• Objective: Establish an assessment process that may be used to assess other project funding requests.</li></ul>	13/02/2020



City of Albany  
Policy

# End of Trip Facilities

CONTENTS

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Policy Statement ..... 3

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Legislative and Strategic Context ..... 3

Review Position and Date ..... 4

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## Objectives

1. To encourage and ensure the provision of end of trip facilities in new development or major redevelopment of existing facilities.
2. To encourage the use of bicycles to provide a viable alternative to the use of private vehicle transport through the provision of secure and effective on site end of trip facilities.

## Policy Statement

3. The City of Albany may exercise discretion to require the provision of end of trip facilities having regard to the objectives of this policy and the following staff numbers and provisions:

Number of Staff	End of Journey Facilities
0 - 19 staff	No requirement
20 – 39 staff	One shower and change room and lockers
39 – 199 staff	Two showers and change rooms (one male, one female) and lockers
200 – 400 staff	Four showers and change rooms (two male, two female) and lockers
>400 staff	Additional showers and change rooms to be provided at a rate of one male and one female for every 200 staff. Lockers provided per bicycle bays.

4. In addition to the above guidance numbers, In exercising its discretion in requiring end of trip facilities, the City of Albany will take into consideration the following factors;
  - The suitability of the site for access by bicycle;
  - The nature of the land use; and
  - The size and scale the proposed use.
5. Where it can be demonstrated that staff of a development work predominately part-time, casual or varied hours, the requirement to provide facilities may be reduced where facilities are used at different hours.
6. The end of journey facilities should be located as close as possible to the bicycle parking facilities.
7. Shower and change facilities must be located so that users and their belongings have a high level of security

## Scope

8. The policy applies to commercial and public land uses which generate the need, and would benefit from, end of journey cycling facilities.
9. Where a planning application is not required for public works, where appropriate, the City will advocate for the inclusion of end of trip facilities.

## Legislative and Strategic Context

10. The policy operates within the following framework of legislation.

- *Planning and Development Act 2005*
- *Western Australian Bicycle Network Plan 2014-2031*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *City of Albany Local Planning Scheme No.1.*

### Review Position and Date

11. This policy and procedure is to be reviewed by the document owner on or before 1 March 2021.

### Associated Documents

12. The *Cycle City Albany (2014-2019) Strategy*

### Definitions

13. *“End of Trip Facilities” - are facilities which support the use of bicycle transport by allowing cyclists the opportunity to shower and change at the beginning or end of their journey to and from work. End of Trip facilities include change rooms, showers, lockers and secure bike storage.*

Document Approval			
Document Development Officer: Alex Bott		Document Owner: <i>Paul Camins</i>	
Coordinator Planning Services		Executive Director Development Services	
Document Control			
File Number - Document Type:	CM.STD.7 – Policy		
Document Reference Number:			
Status of Document:	Council decision: Draft, Administrative decision: Draft,		
Quality Assurance:	Council.		
Distribution:	Public Document		
Document Revision History			
Version	Author	Version Description	Date Completed
0.1	Coordinator Planning Services	0.1	20/2/2020
1.0	Position Title		dd/mm/20yy
1.1	Position Title		dd/mm/20yy

**CITY OF ALBANY**

**REPORT**

To : His Worship the Mayor and Councillors

From : Administration Officer - Planning

Subject : Development Application Approvals – February 2020

Date : 4 March 2020

---

1. The attached report shows Development Application Approvals issued under delegation by a planning officer for the month of February 2020.
2. Within this period 44 Development applications were determined, of these;
  - 42 Development applications were approved under delegated authority;
  - 1 Development application was approved by Council; and
  - 1 Development application was deferred.



---

**Ashton James**  
Information Officer – Development Services

## **PLANNING SCHEME CONSENTS ISSUED UNDER DELEGATED AUTHORITY**

### **Applications determined for February 2020**

<b>Application Number</b>	<b>Application Date</b>	<b>Street Address</b>	<b>Locality</b>	<b>Description of Application</b>	<b>Decision</b>	<b>Decision Date</b>	<b>Assessing Officer</b>
P2200024	21/01/2020	Frederick Street	Albany	Development - Signs x 2	Delegate Approved	12/02/2020	Taylor Gunn
P2200058	11/02/2020	York Street	Albany	Application for Permit to Operate an Outdoor Eating Facility	Delegate Approved	28/02/2020	Dylan Ashboth
P2200010	14/01/2020	Cullinan Terrace	Bayonet Head	Single House - Additions	Delegate Approved	3/02/2020	Taylor Gunn
P2200011	16/01/2020	Houghton Boulevard	Bayonet Head	Single House	Delegate Approved	6/02/2020	Taylor Gunn
P2200062	17/02/2020	Barker Road	Centennial Park	Grouped Dwelling - Addition (Patio Unit 17)	Delegate Approved	19/02/2020	Jessica Anderson
P2200071	21/02/2020	Barker Road	Centennial Park	Grouped Dwelling - Addition (Patio Unit 12)	Delegate Approved	25/02/2020	Jessica Anderson
P2190467	24/09/2019	Hymus Street	Centennial Park	Grouped Dwelling (x2)	Delegate Approved	25/02/2020	Taylor Gunn
P2190328	28/06/2019	Collingwood Road	Collingwood Park	Telecommunication Infrastructure - Mobile Phone Base Station	Approved	26/02/2020	Taylor Gunn
P2190603	4/12/2019	Old Elleker Road	Cuthbert	Agricultural Extensive - Outbuilding	Delegate Approved	18/02/2020	Taylor Gunn
P2200034	24/01/2020	Pearson Place	Gledhow	Single House - Additions	Delegate Approved	3/02/2020	Taylor Gunn
P2200030	23/01/2020	Walford Road	Kalgan	Single House - Outbuilding & Fire Bunker	Delegate Approved	4/02/2020	Taylor Gunn
P2200043	3/02/2020	Bon Accord Road	Kalgan	Approval of Existing Development - Single House - Outbuilding	Delegate Approved	10/02/2020	Jessica Anderson
P2200050	11/02/2020	Henty Road	Kalgan	Single House - Water Tank	Delegate Approved	17/02/2020	Jessica Anderson
P2200065	19/02/2020	East Bank Road	Kalgan	Single House - Additions	Delegate Approved	24/02/2020	Jessica Anderson
P2200046	3/02/2020	Greatrex Road	King River	Single House - Outbuilding Addition	Delegate Approved	10/02/2020	Jessica Anderson
P2200040	29/01/2020	Chillinup Road	Kojaneerup South	Single House - Outbuilding	Delegate Approved	3/02/2020	Taylor Gunn
P2200016	20/01/2020	Chester Pass Road	Lange	Development - Ongoing Temporary Sign (x1)	Delegate Approved	4/02/2020	Alex Bott
P2200033	24/01/2020	Chester Pass Road	Lange	Shop - Additions (Canopy)	Delegate Approved	17/02/2020	Taylor Gunn
P2200047	4/02/2020	Raybold Street	Lockyer	Single House - Additions	Delegate Approved	12/02/2020	Dylan Ashboth
P2190606	5/12/2019	Parker Street	Lockyer	Approval of Existing Development - Single House - Carport	Delegate Approved	17/02/2020	Jessica Anderson
P2200059	13/02/2020	Boulton Lane	Lower King	Single House	Delegate Approved	25/02/2020	Jessica Anderson
P2200036	28/01/2020	Sim Road	Manypeaks	Single House & 2 x Water Tanks	Delegate Approved	18/02/2020	Taylor Gunn
P2200026	22/01/2020	Lowanna Drive	Marbelup	Single House - Outbuilding	Delegate Approved	26/02/2020	Taylor Gunn
P2200045	3/02/2020	Hunwick Road	Marbelup	Agricultural - Extensive - Outbuilding	Delegate Approved	12/02/2020	Taylor Gunn

Application Number	Application Date	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2200057	12/02/2020	Lowanna Drive	Marbelup	Single House	Delegate Approved	27/02/2020	Dylan Ashboth
P2200073	21/02/2020	Kempton Close	Marbelup	Single House - Outbuilding	Delegate Approved	25/02/2020	Jessica Anderson
P2190565	14/11/2019	Ajana Drive	Marbelup	Single House & Water Tank	Delegate Approved	12/02/2020	Taylor Gunn
P2200001	2/01/2020	Flinders Parade	Middleton Beach	Development - Upgrade to Public Realm and Public Promenade	Delegate Approved	12/02/2020	Alex Bott
P2200008	10/01/2020	Wylie Crescent	Middleton Beach	Single House - Additions	Delegate Approved	6/02/2020	Jessica Anderson
P2200013	17/01/2020	Shorts Place	Mira Mar	Home Occupation - Forestry Consulting Storage	Delegate Approved	5/02/2020	Taylor Gunn
P2200037	29/01/2020	McLeod Street	Mira Mar	Single House - Additions	Delegate Approved	5/02/2020	Taylor Gunn
P2200038	29/01/2020	Grey Street West	Mount Melville	Single House - Additions	Delegate Approved	12/02/2020	Jessica Anderson
P2200015	20/01/2020	Albany Highway	Orana	Development - Ongoing Temporary Signage (x1)	Delegate Approved	4/02/2020	Alex Bott
P2200017	20/01/2020	Albany Highway	Orana	Development - Ongoing Temporary Signage (x1)	Delegate Approved	4/02/2020	Alex Bott
P2200042	31/01/2020	Albany Highway	Orana	Showroom	Delegate Approved	20/02/2020	Taylor Gunn
P2200067	20/02/2020	Gledhow West Road	Robinson	Single House - Outbuilding Addition	Deferred	25/02/2020	Dylan Ashboth
P2200069	20/02/2020	Chauncy Way	Spencer Park	Single House - Additions	Delegate Approved	27/02/2020	Dylan Ashboth
P2200035	28/01/2020	Perkins Beach Road	Torbay	Agriculture - Extensive - Outbuilding	Delegate Approved	3/02/2020	Jessica Anderson
P2200018	20/01/2020	Wiltshire Crescent	Warrenup	Single House - Outbuilding	Delegate Approved	5/02/2020	Taylor Gunn
P2200044	3/02/2020	Harvey Road	Warrenup	Single House - Water Tanks (x 2)	Delegate Approved	12/02/2020	Jessica Anderson
P2200048	6/02/2020	Catling Close	Warrenup	Single House Outbuilding & Water Tank	Delegate Approved	19/02/2020	Dylan Ashboth
P2200070	21/02/2020	Henry Street	Warrenup	Single House - Addition	Delegate Approved	25/02/2020	Jessica Anderson
P2200055	12/02/2020	Parker Brook Road	Willyung	Single House - Outbuilding	Delegate Approved	21/02/2020	Dylan Ashboth
P2200063	18/02/2020	Bond Road	Yakamia	Single House & Retaining Wall	Delegate Approved	25/02/2020	Jessica Anderson

## City of Albany

### Building Report

To : His Worship the Mayor and Councillors

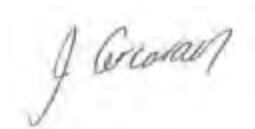
From : Jasmin Corcoran - Development Services

Subject : Building Activity – February 2020

Date : 4 March 2020

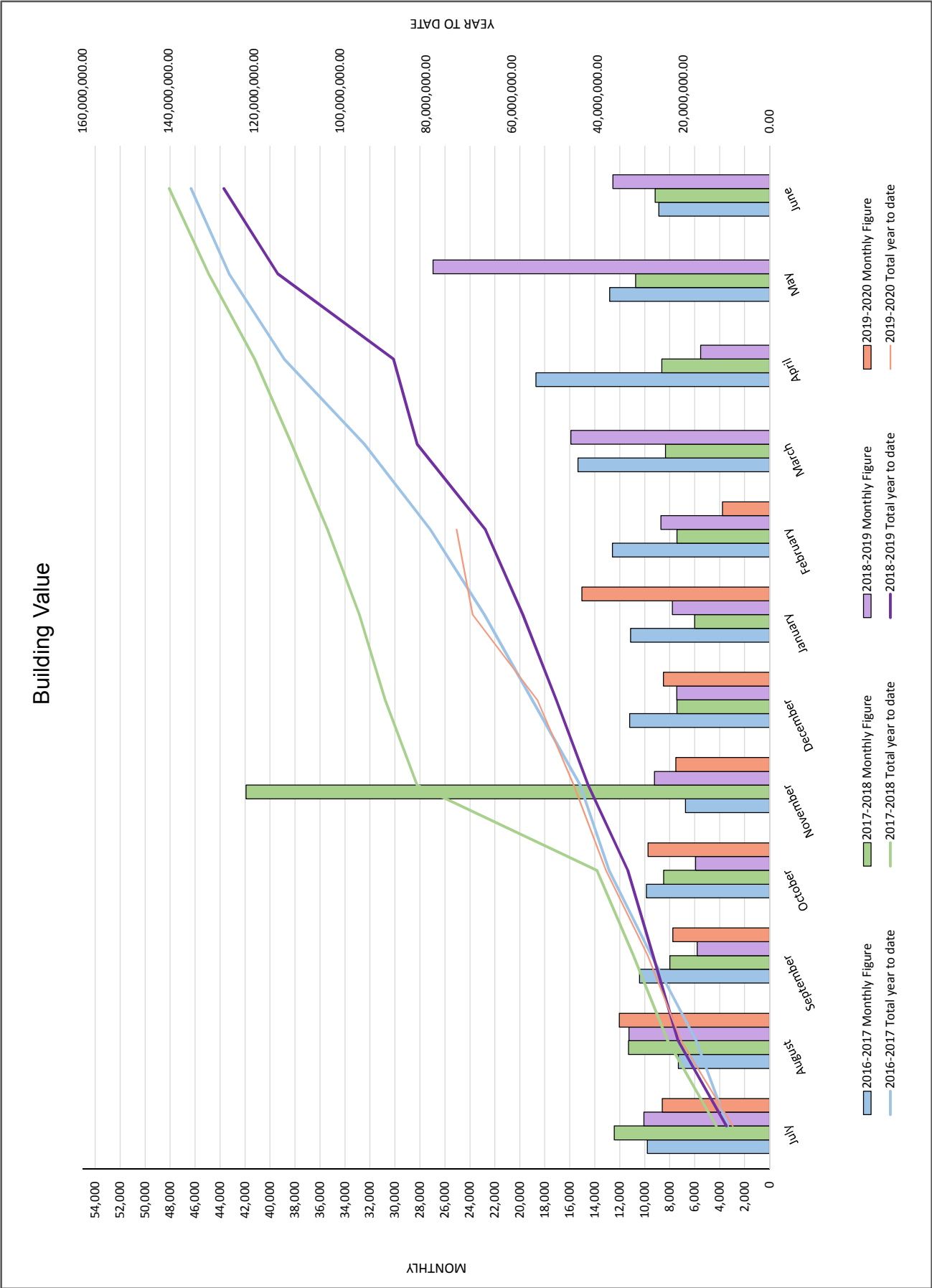
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1. In February 2020, seventy six (76) building permits were issued for building activity worth \$3,785,286.00. This included six (6) Demolition permits.
2. The three (3) attached graphs compare the current activity with the past three (3) fiscal years. The first one compares the amount of decisions made, the second one compares the value of activity, and the third one compares the number of dwellings and units.
3. A breakdown of building activity into various categories is provided in the Building Construction Statistics form.
4. Attached are the details of the permits issued for February, the eighth month of activity in the City of Albany for the financial year 2019/2020.



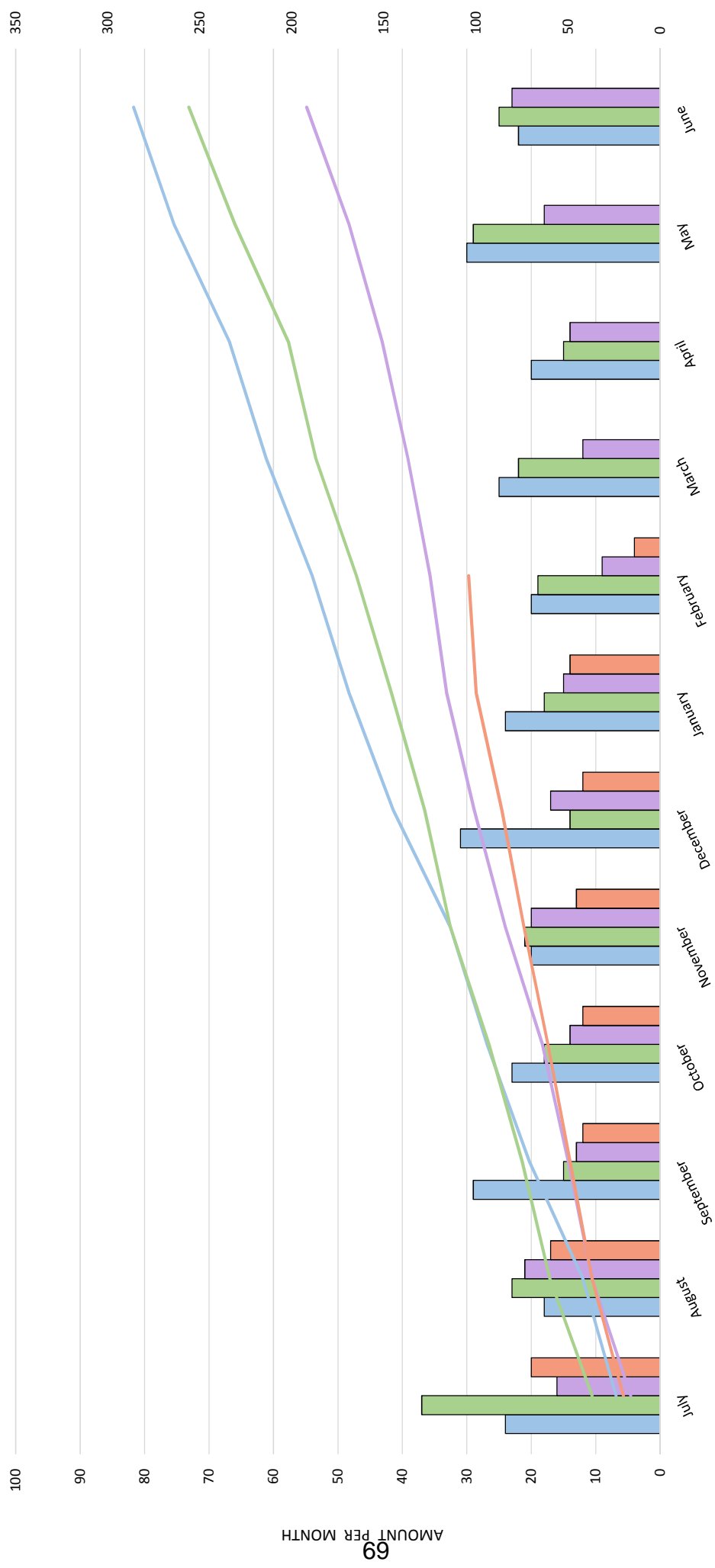
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Jasmin Corcoran  
**Development Services**

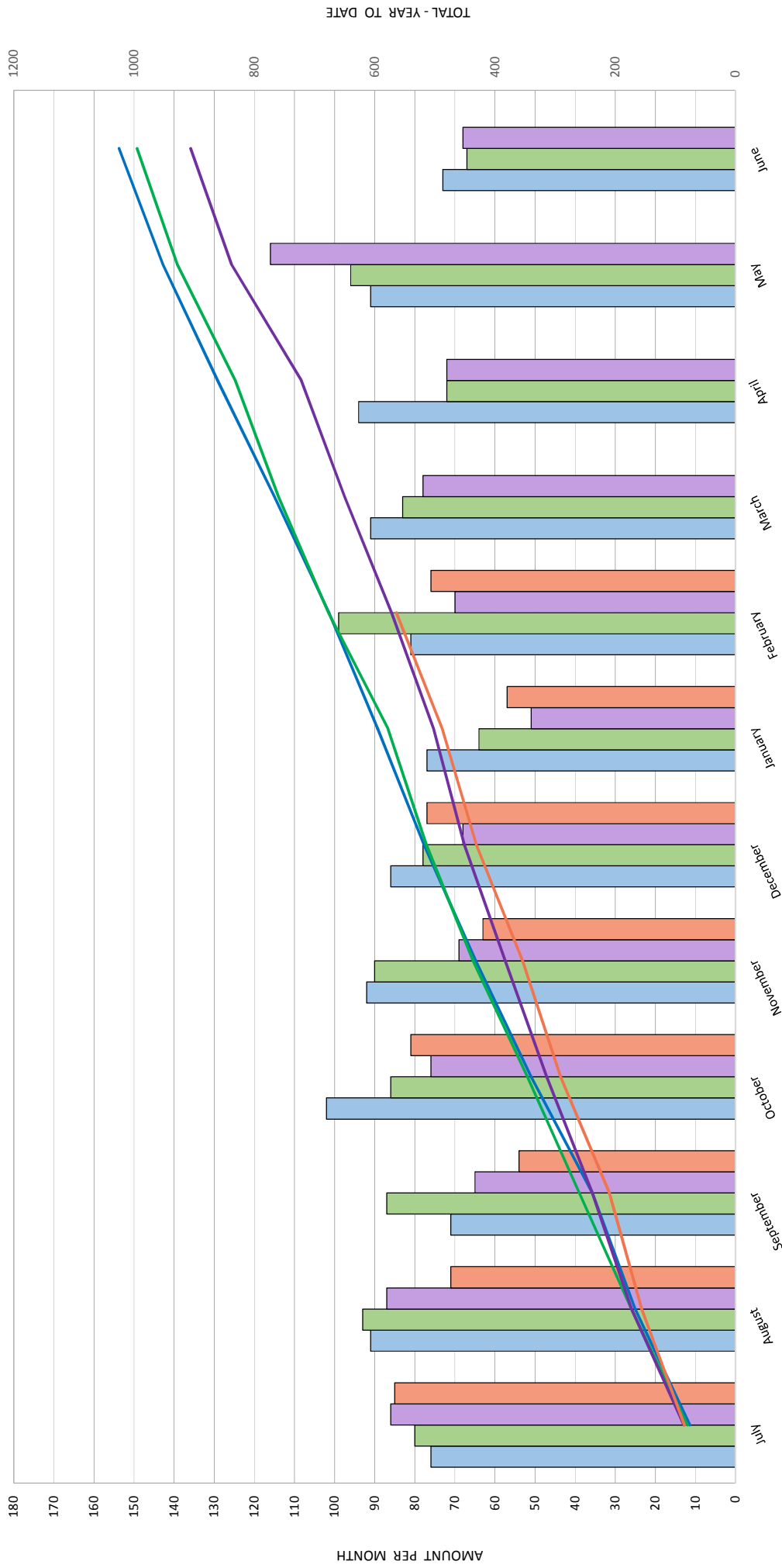


REPORT ITEM DIS 203 REFERS

Dwellings and Units



Decisions Made



	SINGLE		GROUP		Total	DOMESTIC/ OUTBUILDINGS		ADDITIONS/ DWELLINGS		HOTEL/ MOTEL		NEW COMMERCIAL		ADDITIONS/ COMMERCIAL		OTHER		TOTAL \$ VALUE
	No	\$ Value	No	\$ Value		No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	
2019-2020	DWELLING		DWELLING															
	No	\$ Value	No	\$ Value		No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	
JULY	18	5,532,053	2	387,314	20	17	485,201	20	527,686	0	0	1	1,050,000	5	147,792	18	456,194	8,586,240
AUGUST	16	5,086,805	1	130,000	17	15	367,806	17	1,868,185	0	0	2	1,201,943	8	3,332,785	5	47,000	12,034,524
SEPTEMBER	11	4,932,990	1	51,300	12	6	172,790	20	1,129,965	0	0	6	1,070,271	1	200,000	4	189,990	7,747,306
OCTOBER	12	3,557,818	1	93,215	1	16	356,447	22	343,770	0	0	2	982,100	9	4,273,327	10	146,315	9,742,992
NOVEMBER	13	5,351,894	0	0	13	12	362,494	18	300,664	0	0	0	0	5	488,665	12	1,003,018	7,506,735
DECEMBER	12	4,024,018	0	0	12	9	234,642	31	1,567,888	0	0	1	20,000	4	2,501,565	10	152,900	8,501,013
JANUARY	14	5,285,311	0	0	14	8	249,859	13	240,860	0	0	4	9,138,968	2	34,600	6	73,538	15,023,136
FEBRUARY	4	566,919	0	0	4	8	223,230	35	1,273,501	0	0	2	650,000	5	314,427	17	757,209	3,785,286
MARCH																		
APRIL																		
MAY																		
JUNE																		
TOTAL TO DATE	100	34,337,808	5	661,829	93	91	2,452,469	176	7,252,519	0	0	18	14,113,282	39	11,293,161	82	2,826,164	72,927,232

**BUILDING, SIGN & DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY**

Applications determined for February 2020

Application Number	Builder	Description of Application	Street #	Property Description	Street Address	Suburb
164016	KDS BUILDING SERVICES	ALTERATIONS & ADDITIONS TO EXISTING DWELLING - CERTIFIED	16	21	FINLAY STREET	ALBANY
164020	BUILDING APPROVAL CERTIFICATE STRATA	BUILDING APPROVAL CERTIFICATE STRATA - TWO RESIDENTIAL DWELLINGS - CERTIFIED	11	8	ROWLEY STREET	ALBANY
164026	KOSTER'S OUTDOOR PTY LTD	CARPORT - UNCERTIFIED	24	304	EARL STREET	ALBANY
164046	GREAT SOUTHERN BOUNDARIES	RETAINING WALL - UNCERTIFIED	25	6	MILL STREET	ALBANY
164067	TIER NOMINEES PTY LTD	ALTERATIONS & ADDITIONS TO CAFE/RESTURANT - STAGE 2 - STORE ROOM & ABLUTION FACILITIES - CERTIFIED	338-340	17	MIDDLETON ROAD	ALBANY
164024	MR ROOFING WA	RE-ROOF - TILE TO TIN - UNCERTIFIED	6	358	LANGE STREET	BAYONET HEAD
164027	WA COUNTRY BUILDERS	AMENDMENT TO BUILDING PERMIT 163542 - CHANGE TO FINISHED FLOOR LEVEL - UNCERTIFIED	8	220	FRANKLIN COURT	BAYONET HEAD
164032	BUILDING APPROVAL CERTIFICATE	BUILDING APPROVAL CERTIFICATE - UNAUTHORISED RETAINING WALL	27	18	BAYONET HEAD ROAD	BAYONET HEAD
164038	PHILPOTT PROPERTY INVESTMENTS PTY LTD	WATER TANK 49000 LITRES - UNCERTIFIED		39	ELIZABETH STREET	BAYONET HEAD
164041	E AND L ROOFING AND CONSTRUCTION	PATIO - UNCERTIFIED	9	835	CULLINAN TERRACE	BAYONET HEAD
164057	SERENITAS COMMUNITIES HOLDINGS PTY LTD	ALTERATIONS/ADDITION TO EXISTING PATIO - SITE 83 - UNCERTIFIED	20	501	ALISON PARADE	BAYONET HEAD
164063	STEVE CARMAN BUILDING	RE-ROOF - TILES TO COLOURBOND - UNCERTIFIED	44081	7	ALISON PARADE	BAYONET HEAD
164043	E AND L ROOFING AND CONSTRUCTION	INTERNAL FIT OUT OF MEDICAL CENTRE - TREATMENT ROOMS WITHIN EXISTING FITNESS & RECREATIONAL BUILDING - CERTIFIED	141	1	LOCKYER AVENUE	CENTENNIAL PARK
164048	CITY OF ALBANY	REPLACEMENT OF CRICKET PRACTICE NETS - CERTIFIED	159-169	1003	LOCKYER AVENUE	CENTENNIAL PARK
164075	B CREEK	NEW PATIO - UNIT 17 - UNCERTIFIED	33	734	BARKER ROAD	CENTENNIAL PARK
164082	BARRY JOHN CREEK	NEW PATIO - UNIT 12 - UNCERTIFIED	33	734	BARKER ROAD	CENTENNIAL PARK
164028	K FEWSTER	PATIO - UNCERTIFIED	17	116	BORONIA AVENUE	COLLINGWOOD HEIGHTS
164049	CITY OF ALBANY	NEW CRICKET PRACTICE NETS - CERTIFIED	180-218	1193	COLLINGWOOD ROAD	COLLINGWOOD PARK
164077	J WILLIAMS	FREE STANDING PATIO - UNCERTIFIED	1250	2	LOWER DENMARK ROAD	ELLEKER
164072	DOWNRITE DEMOLITION	FULL DEMOLITION - HOUSE & GARAGE	14	1057	BEDWELL STREET	EMU POINT
164045	OCCUPANCY PERMIT	OCCUPANCY PERMIT - RESTAURANT & TAVERN - CERTIFIED	45821	202	SOUTH COAST HIGHWAY	KALGAN
164040	JAMIE DUNCAN STEWART	STORAGE SHED & WORKSHOP FOR WOOD CUTTING BUSINESS - CLASS 7B/8 - CERTIFIED	283	4	TWO PEOPLES BAY ROAD	KALGAN
164036	CORAL COAST HOMES (WA) PTY LTD	SHED - UNCERTIFIED		152	HENTY ROAD	KALGAN
164039	CL SCOTT	WATER TANK 157868L - UNCERTIFIED		152	HENTY ROAD	KALGAN
164065	MICHAEL CARMODY	SEA CONTAINER & BUSHFIRE BUNKER - UNCERTIFIED	77	136	WALFORD ROAD	KALGAN
163880	C GAMBRELL	NEW PATIO/ DECK - UNCERTIFIED	96	2	HUNTON ROAD	KALGAN
164078	M BAIRD	RAIN WATER TANK - UNCERTIFIED	46	146	HENTY ROAD	KALGAN
164050	KDS BUILDING SERVICES	VARIATION TO BUILDING PERMIT 163285 & 163594 - WINDOW & DOOR CHANGES TO THE CARETAKERS RESIDENCE PART ONLY - CERTIFIED	2458	254 88 19 8 9 10 18 22 24 25 26 29 30 53 61 75 77 216 236 16 17 2	LOWER DENMARK ROAD	KRONKUP

# REPORT ITEM DIS 203 REFERS

Application Number	Builder	Description of Application	Street #	Property Description	Street Address	Suburb
163985	SCHLAGER BUILDING SERVICES PTY LTD	NEW DWELLING - UNCERTIFIED	19	263	BANDICOOT DRIVE	LANGE
164061	INTEN CONSTRUCTIONS PTY LTD	ALTERATIONS/ ADDITIONS TO EXISTING SHOP CENTRE- NEW CANOPY FOR CLICK & COLLECT PICK-UP - CERTIFIED	162	1001	CHESTER PASS ROAD	LANGE
164025	BUILDING APPROVAL CERTIFICATE	BUILDING APPROVAL CERTIFICATE - SHED - CERTIFIED	11A	254	MAITLAND AVENUE	LITTLE GROVE
164030	DA & AM HOLLAND	NEW BOUNDARY WALLS - FENCE & GATE - UNCERTIFIED	8	8	ALBANY STREET	LITTLE GROVE
163860	K SELEPAK	ALTERATION & ADDITION - BEDROOM ENSUITE AND VERANDA - UNCERTIFIED	13	332	HUMPHREYS STREET	LOCKYER
163854	AB ROOFING	ALTERATIONS & ADDITIONS TO DWELLING - CARPORT EXTENSION - UNCERTIFIED	38A	2	PARKER STREET	LOCKYER
164064	MATSON FABRICATIONS	PATIO - UNCERTIFIED	4	443	RAYBOLD STREET	LOCKYER
163972	KOSTER'S OUTDOOR PTY LTD	PATIO - UNCERTIFIED	11	81	MILNE CLOSE	LOWER KING
164003	M & G GUNN PTY LTD	SHED - UNCERTIFIED	274	33	BON ACCORD ROAD	LOWER KING
164037	J & R CONTRACTING WA	DEMOLITION OF EXISTING DWELLING AND TWO SHEDS	457	4	LOWER KING ROAD	LOWER KING
164076	NG & VR HODGSON	RE-ROOF DWELLING - UNCERTIFIED	5	61	SHELL BAY ROAD	LOWER KING
164015	KDS BUILDING SERVICES	NEW DWELLING CARPORT SEA CONTAINER & 110000L WATER TANK - CERTIFIED	254	3703	PIGGOT MARTIN ROAD	LOWLANDS
164070	P HULL & K ENOMOTO	EXTENSION TO EXISTING FARM MACHINERY SHED - UNCERTIFIED	2171	12	HUNWICK ROAD	MARBELUP
163946	JOHN CHANDLER	ANCILLARY DWELLING - UNCERTIFIED	21	27	ALFRED STREET	MCKAIL
163980	KOSTER'S OUTDOOR PTY LTD	SHED - UNCERTIFIED	19	6	MCKENZIE STREET	MIDDLETON BEACH
164000	BUILDING APPROVAL CERTIFICATE	BUILDING APPROVAL CERTIFICATE - UNAUTHORISED SEMI-ENCLOSED LEAN-TO ADDITION TO EXISTING STORAGE UNIT - CLASS 7b - CERTIFIED	17	89	NEWBEY STREET	MILPARA
164053	TURPS STEEL FABRICATIONS	PATIO - UNCERTIFIED	27	67	STEPHEN STREET	MILPARA
163683	SIMON ORR	ALTERATIONS & ADDITION - CRAFT ROOM & WINDOW CHANGE TO DWELLING - UNCERTIFIED	Unit 4/15	4	SHORTS PLACE	MIRA MAR
164017	DOWNRITE DEMOLITION	DEMOLITION PERMIT - PART DEMOLITION OF EXISTING DWELLING & ATTACHED GARAGE AND PATIO	30	37	MCLEOD STREET	MIRA MAR
164021	MARK ASHLEY WYLDE	RE ROOF RECLAD AND NEW DECK - UNCERTIFIED	22	20	SHORTS PLACE	MIRA MAR
164033	RAY PADFIELD	ALTERATIONS/ADDITIONS TO EXISTING DWELLING (LAUNDRY) - UNCERTIFIED	5B	31	NELSON STREET	MIRA MAR
164047	NATHAN LEWIS	REROOF - ASBESTOS TO COLOURBOND - UNCERTIFIED	12	32	BERESFORD STREET	MIRA MAR
164054	MA WYLDE	PARTIAL DEMOLITION (REMOVAL OF ASBESTOS CLADDING)	22	20	SHORTS PLACE	MIRA MAR
164055	MATT HAYDEN PRICE	PARTIAL DEMOLITION - REMOVAL OF ASBESTOS ROOF CLADDING	12	32	BERESFORD STREET	MIRA MAR
164062	WISHART HOMES PTY LTD	SECOND STOREY ADDITION & ALTERATIONS TO EXISTING DWELLING - CERTIFIED	18	54	GREENSHIELDS STREET	MIRA MAR
164071	KBUILT CONSTRUCTION PTY LTD	NEW MULTI PURPOSE BUILDING FOR OFFICE KIOSK & MUSEUM ADDITIONS & ALTERATIONS - CERTIFIED	13-17	127	BEAUCHAMP STREET	MIRA MAR
164012	JEFFREY ROBERT GOMM	ALTERATIONS & ADDITIONS TO DWELLING - SUNROOM - UNCERTIFIED	129	1	HARE STREET	MOUNT CLARENCE
164006	E AND L ROOFING AND CONSTRUCTION	PATIO & CARPORT - UNCERTIFIED	3	10	ASHWELL STREET	MOUNT MELVILLE

# REPORT ITEM DIS 203 REFERS

Application Number	Builder	Description of Application	Street #	Property Description	Street Address	Suburb
164018	RB POL	RETAINING WALL - UNCERTIFIED	221	55	SERPENTINE ROAD	MOUNT MELVILLE
164044	OCCUPANCY PERMIT	OCCUPANCY PERMIT - PHYSIO/EXERCISE ROOM - CLASS 6 - CERTIFIED	65-71	4 3 1 2	ALBANY HIGHWAY	MOUNT MELVILLE
164060	PHILIP KINDER T/A CCS ASBESTOS REMOVAL & DEMOLITION PTY LTD	PARTIAL DEMOLITION OF EXISTING DWELLING - REMOVAL OF ASBESTOS	341	162	SERPENTINE ROAD	MOUNT MELVILLE
164014	OCCUPANCY PERMIT	OCCUPANCY PERMIT - 21 STORAGE UNITS - STAGE 1 - CERTIFIED	370A	502	ALBANY HIGHWAY	ORANA
164051	QGW PACKARD	SHED - UNCERTIFIED	1	13	CARBINE STREET	ORANA
163964	RANBUILD GREAT SOUTHERN	PATIO - UNCERTIFIED	25	158	GLEDHOW WEST ROAD	ROBINSON
164019	RED DOG CARPENTRY (WA) PTY LTD	SHED - UNCERTIFIED	21	3	BRAMWELL ROAD	ROBINSON
164023	KOSTER'S OUTDOOR PTY LTD	PATIO - UNCERTIFIED	29	79	HEWETT RISE	SPENCER PARK
164042	DANIEL LEEFLANG	VERANDAH AND DECK - UNCERTIFIED	63	17	CAMPBELL ROAD	SPENCER PARK
164056	KENNETH CLARK	PATIO - UNCERTIFIED	52	32	HARDIE ROAD	SPENCER PARK
164080	SAM GENTLE	NEW CARPORT/SHED - UNCERTIFIED	29	5	TORBAY INLET ROAD	TORBAY
164011	JEFFREY ROBERT GOMM	ALTERATIONS AND ADDITIONS TO EXISTING DWELLING - UNCERTIFIED	311	24	CORIO ROAD	TORBAY
164013	BUILDING APPROVAL CERTIFICATE	BUILDING APPROVAL CERTIFICATE - SHED EXTENSION - CERTIFIED	94	8	HARVEY ROAD	WARRENUP
164022	KOSTER'S OUTDOOR PTY LTD	PATIO - UNCERTIFIED	15	238	MENEGOLA DRIVE	WARRENUP
164029	KOSTER'S OUTDOOR PTY LTD	SHED - UNCERTIFIED	29	533	WILTSHIRE CRESCENT	WARRENUP
164052	AW DELL'ANNA	WATER TANKS X2 - UNCERTIFIED	94	8	HARVEY ROAD	WARRENUP
164034	VISIONSTREAM AUSTRALIA PTY LTD	TELECOMMUNICATION TOWER - CERTIFIED			METTLER ROAD	WELLSTEAD
164031	ZDENEK AND VLASTA VRBAS	AMENDMENT TO ORIGINAL BP #163780 - CHANGE TO FINISHED FLOOR LEVEL - CERTIFIED	99	202	GREENWOOD DRIVE	WILLYUNG
164059	BUILDING APPROVAL CERTIFICATE	BUILDING APPROVAL CERTIFICATE - UNAUTHORISED HONEY PROCESSING AREA (CLASS 8) IN EXISTING CLASS 10a	735	5127	CHESTER PASS ROAD	WILLYUNG
164066	THE PLUNKETT GROUP PLUNKETT HOMES (1903) PTY LTD	NEW DWELLING - UNCERTIFIED	20	713	VOKES COURT	WILLYUNG
164010	BUILDING APPROVAL CERTIFICATE	BUILDING APPROVAL CERTIFICATE - 110000L WATER TANK - CERTIFIED		151	BOND ROAD	YAKAMIA



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# MINUTES

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## **Bush Fire Advisory Committee**

**1 October 2019**

6.00pm

Mercer Road Conference Room

**CITY OF ALBANY**  
**COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

**VISION**

Western Australia's most sought after and unique regional city to live, work and visit.

**VALUES**

All Councillors, Staff and Volunteers at the City of Albany will be...

**Focused: on community outcomes**

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

**United: by working and learning together**

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

**Accountable: for our actions**

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

**Proud: of our people and our community**

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

BUSH FIRE ADVISORY COMMITTEE  
MINUTES – 01/10/2019

**TERMS OF REFERENCE**

**(1) Function:** The Committee is responsible for:

Reviewing administrative and resourcing decisions and recommendations from the Bushfire Advisory Group and provide advice to Council on *Bush Fires Act 1954* matters.

**(2) Legislative Authority:**

Under the *Bush Fires Act 1954 (S 67)*, local governments may appoint such persons as it sees fit as a bush fire advisory committee for the purpose of advising the local government regarding all matters relating to:

- (a) the preventing, controlling and extinguishing of bush fires;
- (b) the planning and layout of fire breaks;
- (c) prosecutions for breaches of the Bush Fire Act;
- (d) the formation of bush fire brigades;
- (e) the grouping thereof under brigade officers;
- (f) the ensuring of cooperation and coordination of bush fire brigades in their efforts and activities; and
- (g) any other matter relating to bush fire control.

Local government makes the rules for guidance of the committee.

The committee is answerable to the local government and shall, as and when required by the local government, report fully on its activities.

**It will achieve this by:**

**(3) BFAC Functions:**

- a) To consider reports regarding operational matters received from Bush Fire Advisory Group (BFAG) and provide recommendations to Council as appropriate.
- b) To consider nominations for the position of Chief Bush Fire Control Officer and Deputy Chief Fire Control Officer and make recommendations as appropriate to the City of Albany's Chief Executive Officer (or delegate).
- c) Advise and assist the City of Albany in ensuring that local risk management plans pertaining to bush fire are established and maintained.
- d) Liaise with the Bush Fire Advisory Group, other emergency management agencies and other supporting agencies in the testing of local bush fire risk management plans.
- e) Support the City of Albany to ensure appropriate and timely training programs are developed and delivered to brigade members, including on-going scenario-based training.
- f) Advise the City of Albany on operational and administrative matters relating bush fire prevention, preparedness, response and recovery, as per relevant legislation and policies.
- g) Advise and assist the City of Albany in the development of bush fire community engagement and education programs.
- h) Facilitate and foster open communication and cooperation with other fire and emergency agencies and neighbouring local governments.

**(4) Chairperson:** To be elected from the Committee. (City of Albany Elected Member)

BUSH FIRE ADVISORY COMMITTEE  
MINUTES – 01/10/2019

- (5) **Membership:** Defined under the Terms of reference detailed in the Strategic Bush Fire Plan 2014 – 2019:
- (a) Two or three elected members (Chairperson)
  - (b) Chief Bush Fire Control Officer
  - (c) Chair of Bush Fire Advisory Group (BFAG)
  - (d) Department of Fire and Emergency Services (DFES) Representative
  - (e) Department of Parks and Wildlife (DPaW) Representative
  - (f) City of Albany Manager Rangers & Emergency Management (executive support – non- voting)
  - (g) City Emergency Management Administrator (administrative support – non-voting)
- (6) **Guests of Committee**
- By invitation (non-voting) – e.g. CBFCOs of neighbouring local governments.
- (7) **Meeting Schedule:** As required
- (8) **Meeting Location:** City of Albany Council Chambers.
- (9) **Executive Officer:** Executive Director Development Services, Manager Ranger & Emergency Services
- (10) **Delegated Authority:** None.

# REPORT ITEM BFAC 011 REFERS

## BUSH FIRE ADVISORY COMMITTEE MINUTES – 01/10/2019

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BUSH FIRE ADVISORY COMMITTEE  
MINUTES – 01/10/2019

**1. DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 6.00pm.

**2. RECORD OF ATTENDANCE/APOLOGIES**

**Councillors:**

Chair	Councillor Shanhun
Member	Councillor Moir

**Other Members:**

Member	DFES: Mr Rob Lake
Member	DBCA Representative Mr Vince Hilder
Member	Chair BFAG Mr Rob Lynn

**Staff:**

Acting Executive Director Development Services	J Van Der Mescht
Manager Rangers & Emergency Services	T. Ward
Emergency Management Team Leader	G Turner
Minute Taker	S Lees
Bush Fire Risk Management Coordinator Shires of Denmark & Plantagenet and City of Albany	M Haymont
Bush Fire Risk Management Coordinator	D Little

**Apologies:**

Community Emergency Services Manager	B Gordon
Member	Councillor Smith
Member	Councillor Terry
Member	Chief BFCO Gary Duncan

BUSH FIRE ADVISORY COMMITTEE  
MINUTES – 01/10/2019

**3. DISCLOSURES OF INTEREST**

Name	Report Item Number	Nature of Interest
Nil		

**4. CONFIRMATION OF MINUTES****RESOLUTION**

**MOVED: COUNCILLOR MOIR**  
**SECONDED: T WARD**

**THAT the minutes of the Bush Fire Advisory Committee Meeting held on 19 November 2018, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.**

**CARRIED 5-0**

**5. PRESENTATIONS**

**Reminder for Bushfire Preparedness:** Please refer to Attachment 1.

**Bush Fire Resilience in the Great Southern Project (BRIG):** Please refer to Briefing Note at Attachment B.

**Changes to Activities Permitted During Total Fire Bans:** Please refer to Briefing Note at Attachment C.

**LGGS Funding 2019/20:** Please refer to Briefing Note at Attachment D.

**DFES Future Fleet Program:** R Lake gave a verbal update on the Future Fleet Program. No action required.

**Camp Fires**

The BFAG at its May 2019 meeting made a recommendation regarding concerns about the fire danger posed by camp fires and requested that the Bush Fire Advisory Committee (BFAC) be advised of the concerns regarding public and brigade safety arising from campfires.

- Discussion ensued regarding the statutory duties of Fire Control Officers, both bush fire volunteers and paid Rangers, and the need to respond to camp fire complaints in pairs.
- The replacement Ranger vehicle will be fitted with a fire unit to enhance response.
- Ranger call-out system may be utilised to include response to some fire-related incidents, but will not replace calls to triple zero.
- The City of Albany Local Government Property Local Law 2011 allows for permits to light fires on City property.

BUSH FIRE ADVISORY COMMITTEE  
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**City of Albany Bush Fire Brigade Local Law 2019**

Manager Ranger and Emergency Services advised the committee that the City, working collaboratively with volunteer brigade members have developed a draft Bush Fire Brigade Local Law 2019, as required under the Bush Fires Act 1954.

Thanked R Lynn and S Lees for their work on this project.

The local law is ready to be presented to Council, at the end of the caretaker period.

**Bush Fire Management Notice 2019/20**

Overview of changes to this year's notice and the City's proposed inspection regime.

- Restricted burning times have been brought forward by one month in both sectors.
- The focus of inspections, expected to commence 1 December, will be on Asset Protection Zones. May meet with resistance from some residents.
- Any requirements listed in the Notice can be changed, on the application of Variation for Fire Management Requirements.
- Move from education to enforcement action.
- The City has advertised for specialist Rangers to perform inspections and will be utilising Altus Inspections software for planned and random inspections.
- Will utilise findings from the BRIGS and BRMP projects.

**6. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS Nil**

**BFAC008: INFORMATION REPORT – APPOINTMENT OF VOLUNTEER CHIEF AND DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS FOR 2018/19.**

<b>Attachments</b>	: Nil
<b>Report Prepared by</b>	: Manager Ranger and Emergency Services – T Ward
<b>Responsible Officer</b>	: Acting Executive Director Development Services – J Van Der Mescht

**Electoral Caretaker Period Policy Statement**

*The Responsible Officer Recommendation has been reviewed in the context of the City of Albany's Election Caretaker Period Policy, and the CEO has determined that it does not constitute a major policy decision.*

*The CEO therefore recommends this report for consideration by Council.*

**STRATEGIC IMPLICATIONS**

1. This item relates to the following elements of the Albany 2030 Community Strategic Plan:
  - a. **Key Theme:** Leadership.
  - b. **Strategic Objective:** 1.2 To provide strong, accountable leadership supported by a skilled and professional workforce.
  - c. **Community Priority:** 1.2.1 Provide positive leadership that delivers community outcomes and gains a reputation for doing what is good for Albany and the surrounding region.

**In Brief:**

- Nominations for essential leadership positions have been received from Volunteer Bush Fire Brigade members.
- The appointments have been accepted and endorsed by the City.

**RECOMMENDATION**
**BFAC008: COMMITTEE RECOMMENDATION**  
**VOTING REQUIREMENT: SIMPLE MAJORITY**
**THAT Council NOTE the information report relating to the appointment of Volunteer Chief and Deputy Chief Bush Fire Control Officers for 2018/19 period.**
**BFAC008: COMMITTEE RECOMMENDATION**

 MOVED: COUNCILLOR MOIR  
 SECONDED: V HILDER

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 5-0

**BFAC008: RESPONSIBLE OFFICER RECOMMENDATION**

THAT Council NOTE the information report relating to the appointment of Volunteer Chief and Deputy Chief Bush Fire Control Officers for 2018/19 period.

**BACKGROUND**

2. The City of Albany has established a network of sixteen Volunteer Bush Fire Brigades, comprising approximately 874 active and auxiliary members, for the purpose of providing bushfire fighting capacity throughout the district.
3. Drawing from the local knowledge and experience of senior Brigade fire-fighters, the City also appoints a strategically placed network of Bush Fire Control Officers (BFCO) to perform its functions under the *Bush Fires Act 1954*.
4. Legislative requirements dictate that two such BFCOs are to be appointed as the Chief and Deputy Chief BFCO accordingly.
5. All such nominations are tendered from within the Volunteer Bush Fire Brigade structure at the Bushfire Advisory Group ('The Group') meeting, generally held in April of each year.
6. Final appointment of BFCOs is by the Chief Executive Officer, under delegated authority from Council.

**DISCUSSION**

7. At the Group meeting held on 15 October 2018, Darren Prior resigned his position as Chief BFCO, having held that office since July 2017.
8. Nominations for the vacant position were received from the current Group Chair, Rob Lynn and the then Deputy Chief BFCO, Garry Duncan.
9. A further nomination was received for the position of Deputy Chief BFCO from Kalgan Brigade BFCO Graeme Poole, to be effected on the condition that Garry Duncan's own nomination was successful.
10. These nominations were considered by the Bush Fire Advisory Committee, at its meeting held on 19 November 2018.
11. After hearing submissions from all parties, the Committee recommended the following appointments, which were subsequently accepted by the City:
  - 11.1. Chief BFCO – Garry Duncan.
  - 11.2. Deputy Chief BFCO – Graeme Poole.
12. At the Group meeting held on 6 May 2019, both incumbents renewed their nominations for the Brigades' leadership. These have again been accepted by the City and will remain in force until 30 June 2020.

**GOVERNMENT & PUBLIC CONSULTATION**

13. Fire Control Officers are appointed under an instrument of delegation, in line with the City of Albany *Strategic Bush Fire Plan 2014-2019* and the job descriptions contained therein.
14. Both the greater volunteer Bush Fire Brigade structure and State Government agencies with fire management responsibilities – DFES and DCBA – were consulted during this process.

**STATUTORY IMPLICATIONS**

15. Local Governments are empowered by Section 38 *Bush Fires Act 1954* to appoint such persons as necessary to perform the duties associated with a Bush Fire Control Officer.

**POLICY IMPLICATIONS**

16. There are no immediate policy implications associated with this report.

**RISK IDENTIFICATION & MITIGATION**

17. The risk identification and categorisation relies on the City's Enterprise Risk Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<i>None identified in receiving information report.</i>				

**FINANCIAL IMPLICATIONS**

18. There are no financial implications associated with receiving the report.

**LEGAL IMPLICATIONS**

19. There are no immediate legal implications in receiving the report.

**ENVIRONMENTAL CONSIDERATIONS**

20. There are no environmental considerations associated with receiving the report.

**ALTERNATE OPTIONS**

21. Council may choose not to receive the report.

**SUMMARY CONCLUSION**

22. The attached report should be received.

<b>Consulted References</b>	:	<ul style="list-style-type: none"> <li>City of Albany Strategic Bush Fire Plan 2014 - 2019</li> <li>Bush Fires Act 1954 (WA)</li> </ul>
<b>File Number (Name of Ward)</b>	:	ES.MEE.1 - (All Wards)
<b>Previous Reference</b>	:	Nil

**BFAC009: BUSH FIRE ADVISORY COMMITTEE INFORMATION ITEM:  
BUSHFIRE RISK MANAGEMENT PLAN AND BUSHFIRE RESILIENCE  
IN THE GREAT SOUTHERN PROJECT**

<b>Land Description</b>	: All Wards
<b>Proponent / Owner</b>	: City of Albany / Dept. of Fire and Emergency Services;
<b>Attachments</b>	: Mitigation Activity Fund FAQ's information sheet (draft).
<b>Supplementary Information &amp; Councillor Workstation</b>	: BRIGS Project Plan
<b>Report Prepared By</b>	: Darren Little - Bushfire Mitigation Risk Management Planning Officer/Fire Liaison Officer, Melanie Haymont - Bushfire Resilience in the Great Southern (BRIGS) Project Officer
<b>Responsible Officers:</b>	: A/Executive Director Development Services, Jan Van Der Mescht

**Electoral Caretaker Period Policy Statement**

*The Responsible Officer Recommendation has been reviewed in the context of the City of Albany's Election Caretaker Period Policy, and the CEO has determined that it does not constitute a major policy decision.*

*The CEO therefore recommends this report for consideration by Council.*

**STRATEGIC IMPLICATIONS**

1. Council will be requested to endorse the Bush Fire Risk Management Plan on completion.
2. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
  - **Theme:** Leadership.
  - **Objective:** To establish and maintain sound business and governance structure.
  - **Community Priority:** Implement systems and controls that ensure the prudent use of rates and ensure value for money in all aspects of Council operations.

**In Brief:**

- The City of Albany has secured funding from the Department of Fire and Emergency Services to commence the development of a Bushfire Risk Management Plan (BRMP);
- An endorsed BRMP will allow the City to access funding for fire mitigation activities available under the Mitigation Activities Fund (MAF) administered by the state government; and
- The Bushfire Resilience in the Great Southern (BRIGS) project, a joint project with the Shires Plantagenet, Denmark and the City of Albany which is funded by the Natural Disaster Resilience Program (NDRP), will provide a targeted mitigation program to three precincts within the City of Albany as a component of the BRMP.
- These targeted assessments of the nominated precincts will advise and inform evacuation planning and mitigation activities

**RECOMMENDATION****BFAC009: COMMITTEE RECOMMENDATION  
VOTING REQUIREMENT: SIMPLE MAJORITY****THAT Council NOTE the information relating to the BRMP process.****BFAC009: COMMITTEE RECOMMENDATION**MOVED: COUNCILLOR MOIR  
SECONDED: R LYNN

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 5-0

**BFAC009: RESPONSIBLE OFFICER RECOMMENDATION**

THAT Council NOTE the information relating to the BRMP process.

**BACKGROUND**

3. The City of Albany's' current bush fire mitigation program, which has been running for 5 years in its current form, provides a robust platform on which to integrate the BRMP which will enable access to state government bushfire risk mitigation funding.
4. The BRIGS project will provide targeted and specific mitigation recommendations to three precincts within the City of Albany.

**DISCUSSION**

5. The City has obtained DFES funding to commence the Bush Fire Risk Management Plan. This consists of a 0.5 FTE for 12 months.
6. At the end of the 12 months, DFES support, in way of funding for a Bush Fire Risk Management Planning Officer to complete the BRMP, will be available until 2022 (±0.3 FTE TBC).
7. The current fire mitigation program will continue without interruptions. Mitigation planning and operations will still be undertaken by the Fire Liaison Officer, with the implementation of fire access track maintenance operations (contractor allocation and purchase orders, supervision, liaison) being overseen by the City's Natural Reserves Supervisor.
8. The BRMP Risk assessment methodology that forms the basis of the process, developed by DFES, utilises a different methodology to that currently used by the City.
9. It requires assets (houses etc.) to be entered into DFES's Bush Fire Risk Mapping System (BRMS) which is not compatible with other systems such as ArcGIS.
10. Once assets are entered into BRMS, the bush fire risk that applies to those assets can be calculated. Mitigation measures to reduce the bush fire risk, known as treatments and controls, are determined and the risk re-assessed.
11. MAF funding is made available to implement identified treatments to areas of High and Extreme risk.
12. The City is still in the early stages of data entry, and are currently entering identified assets data on a ward by ward basis. It is too early to ascertain a timeframe for completion.

13. New databases have been created, using information contained in the City's Local Emergency Management Arrangements, to assist the completion of the BRMS process. This data provides accurate data for BRMS and important information for emergency managers (for example critical infrastructure) in a spatial system.
14. The physical BRMP will be produced once the mapping component (BRMS) is completed.
15. MAF funding is available only for mitigation activities on City Vested Crown Land, not property owned by the City, or unallocated crown land (UCL). The funds can be used for activities required to support on ground works (environmental/heritage approvals) as well as slashing, mulching, spraying etc. from our current contractors.
16. The MAF funding will be available once the BRMP is endorsed by Council and the Office of Bushfire Risk Management (OBRM). MAF funding can be applied for twice a year (April and August), however local governments can only receive funding once per year. There is no limit the amount that can be applied for.
17. The BRIGS project aims to apply an approved assessment method (Bushfire Attack Level Planning methodology) to provide evidence of risk to vulnerable areas/communities where evacuation may be compromised.
18. Three precincts have been identified for this project, for example Little Grove, Goode Beach and Bayonet Head – all communities meeting a pre-determined criteria of population and vulnerability within the City of Albany.
19. The project will identify and recommend areas for refuge, procedures for evacuation and treatment options. Targeted community consultation will be undertaken, and risk contour mapping undertaken to identify areas of risk, and the revised risk if certain mitigation activities are undertaken.

#### GOVERNMENT & PUBLIC CONSULTATION

20. Public consultation will be included as part of both the BRMP and BRIGS projects. This will be consistent with the current and ongoing liaison. The BRMP will have a Communications Strategy incorporated.

#### STATUTORY IMPLICATIONS

21. Nil

#### POLICY IMPLICATIONS

22. Nil.

#### RISK IDENTIFICATION & MITIGATION

23. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<b>Financial</b>  <b>Risk:</b> Not undertaking the BRMP will not make MAF funding available	Almost Certain	Severe	Extreme	Successful completion and acceptance of the BRMP by DFES and Council will allow funding opportunities.
<b>Opportunity:</b> Consistency and understanding of rules for both councillors and staff that pertain to travel and accommodation expenditure.				

#### FINANCIAL IMPLICATIONS

24. Once the BRMP has received endorsement/approval, MAF funding opportunities for areas of High and Extreme risk will be available.

**LEGAL IMPLICATIONS**

25. Nil. Projects are in line with current legislation.

**ENVIRONMENTAL CONSIDERATIONS**

26. There are no Environmental implications from this brief.
27. Some considerations will be required as treatments are recommended and may raise public sensitivities, particularly around Declared Rare Flora/Fauna, and the Seasonality of activities such as Prescribed Burning.
28. Any recommendations for mitigation activities will follow standard practices and works will be conducted as per the Environmental Code of Conduct

**ALTERNATE OPTIONS**

29. NA

**CONCLUSION**

30. Council note the information contained in this report.
31. A further update on the BRMP project will occur on finalisation of the project, including the amount and impact of MAF funding applications.

<b>Consulted References</b>	:	Community Strategic Plan
<b>File Number (Name of Ward)</b>	:	Enter
<b>Previous Reference</b>	:	NA

**BFAC010: AMEND BUSH FIRE ADVISORY COMMITTEE TERMS OF REFERENCE**

**Proponent** : City of Albany  
**Report Prepared By** : Administration Coordinator - Rangers & Emergency Services (S Lees)  
**Responsible Officer(s):** : Acting Executive Director Development Services (J Van Der Mescht)

**In Brief:**

THAT the Terms of Reference to the Bushfire Emergency Management Committee be amended, as detailed in this report and the minutes of the BFAC.

**RECOMMENDATION****BFAC010: COMMITTEE RECOMMENDATION  
VOTING REQUIREMENT: ABSOLUTE MAJORITY**

**THAT the Terms of Reference to the Bushfire Emergency Management Committee be amended, as detailed in this report and the minutes of the BFAC.**

**BFAC010: COMMITTEE RECOMMENDATION**

MOVED: COUNCILLOR MOIR  
 SECONDED: T WARD

THAT the Terms of Reference to the Bushfire Emergency Management Committee be amended, as detailed in this report and the minutes of the BFAC.

CARRIED 5-0

**BFAC010: RESPONSIBLE OFFICER RECOMMENDATION**

THAT the Terms of Reference to the Bushfire Emergency Management Committee be amended, as detailed in this report and the minutes of the BFAC.

## BUSHFIRE ADVISORY COMMITTEE

**Terms of Reference**

Function: The Committee is responsible for:

Reviewing administrative and resourcing decisions and recommendations from the Bushfire Advisory Group and provide advice to Council on *Bush Fires Act 1954* matters.

Legislative Authority:

Under the *Bush Fires Act 1954 (s67)*, local governments may appoint such persons as it sees fit as a bush fire advisory committee for the purpose of advising the local government regarding all matters relating to:

- the preventing, controlling and extinguishing of bush fires;
- the planning and layout of fire breaks;
- prosecutions for breaches of the Bush Fire Act;
- the formation of bush fire brigades;
- the grouping thereof under brigade officers;
- the ensuring of cooperation and coordination of bush fire brigades in their efforts and activities; and
- any other matter relating to bush fire control.

Local government makes the rules for guidance of the committee.

The committee is answerable to the local government and shall, as and when required by the local government, report fully on its activities.

It will achieve this by:

BFAC Functions:

- To consider reports regarding operational matters received from Bush Fire Advisory Group (BFAG) and provide recommendations to Council as appropriate.
- To consider nominations for the position of Chief Bush Fire Control Officer and Deputy Chief Fire Control Officer and make recommendations as appropriate to the City of Albany's Chief Executive Officer (or delegate).
- Advise and assist the City of Albany in ensuring that local risk management plans pertaining to bush fire are established and maintained.
- Liaise with the Bush Fire Advisory Group, other emergency management agencies and other supporting agencies in the testing of local bush fire risk management plans.
- Support the City of Albany to ensure appropriate and timely training programs are developed and delivered to brigade members, including on-going scenario-based training.
- Advise the City of Albany on operational and administrative matters relating bush fire prevention, preparedness, response and recovery, as per relevant legislation and policies.
- Advise and assist the City of Albany in the development of bush fire community engagement and education programs.
- Facilitate and foster open communication and cooperation with other fire and emergency agencies and neighbouring local governments.

Chairperson: To be elected from the Committee (City of Albany Elected Member).

*Bushfire Advisory Committee (continued)*

Membership: Defined under the Terms of Reference detailed in the Strategic Bush Fire Plan 2014 – 2019:

- ~~Two or three~~ Four elected members (Chairperson) (2 x 2 of alternating terms for continuity)
- Chief Bush Fire Control Officer
- Chair of Bush Fire Advisory Group (BFAG)
- Senior Bush Fire Control Officers of each sector (North East and South West)
- Department of Fire and Emergency Services (DFES) Representative
- Department of Parks and Wildlife (DPaW) Representative
- City of Albany Manager Rangers & Emergency Management (executive support – non- voting)
- City Emergency Management Administrator (administrative support – non-voting)

Guests of Committee:

By invitation (non-voting) – i.e. CBFCOs of neighbouring local governments.

Meeting Schedule: Quarterly

Meeting Location: Mercer Road Conference Room

Directorate: Development Services

Executive Officers: Executive Director Development Services, Manager Ranger & Emergency Services

Delegated Authority: None.

BUSH FIRE ADVISORY COMMITTEE  
MINUTES – 01/10/2019

8. **UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS** Nil

9. **CLOSURE**

There being no further business the Chair declared the meeting closed at 19.43pm.

A handwritten signature in blue ink, appearing to read 'John Shanahan', is positioned above a horizontal line.

Councillor Shanhan

**CHAIR**

**TOPIC: REMINDER FOR BUSHFIRE PREPAREDNESS**

<b>Reference Documents</b>	: ICR18325269
<b>Report Prepared by</b>	: Administration Coordinator Ranger & Emergency Services (S Lees)
<b>Responsible Officer</b>	: Manager Ranger & Emergency Services (T Ward)

**Purpose:** For information only.

**Background:**

A letter from the FES Commissioner, Darren Klemm, regarding “**Timely Reminder for Bushfire Preparedness**” was received by the City of Albany.

The Commissioner reminded the City of obligations placed on local governments:

1. Local governments must notify the FES Commissioner of fire weather officer appointments so they can be published in the Government Gazette.
2. If a local government makes a seasonal variation to the prohibited burning times or restricted burning times it must by the quickest means available to it, give particulars of the variation to the EES Commissioner.
3. A local government shall keep a register of bush fire brigades and their members in the specified form 12 and notify the EES Commissioner as soon as practicable after any changes occur in the register.)
4. A local government must provide the FES Commissioner with the losses caused by bushfires in its district during the preceding 12 months in the month of June each year.
5. The State Hazard Plan sets out that:
  - a) all fires state-wide are to be reported to DFES COMCEN via Triple Zero (000), radio or 1800 198 140 (or by other means, where agreed between agencies)
  - b) any fires reported directly to a Controlling Agency are to be immediately reported to DFES COMCEN;
  - c) triple zero (000) agreements are maintained with those LGs, with fire response responsibilities, to ensure calls are expedited state-wide and reporting arrangements identified;
  - d) all fire agencies will keep DFES informed of bushfires that have the potential to escalate to Level 3, including their incident level declaration; and
  - e) local governments will notify by telephone or radio the relevant DFES Regional/Metropolitan Duty Coordinators as soon as is reasonably practicable where Incident Control arrangements are transferred to another agency.

**Activities:**

- Requirement 3 - the City is has taken action to create a register and is compliant with this requirement.
- Requirement 5(c) - fire reports have been amended to include an estimate of the value of damages caused by fires.

**Results:**

The City is compliant with all the other requirements stated in the letter.

**TOPIC: BUSHFIRE RESILIENCE IN THE GREAT SOUTHERN (BRIGS) PROJECT**

<b>Reference Documents</b>	: Bushfire Resilience in the Great Southern Project Plan
<b>Report Prepared by</b>	: Administration Coordinator Ranger & Emergency Services (S Lees)
<b>Responsible Officer</b>	: Bush Fire Risk Management Coordinator Shires of Denmark & Plantagenet and City of Albany (M Haymont).

**Purpose:** For information only.

**Background:**

Presentation by Bush Fire Risk Management Coordinator Shires of Denmark & Plantagenet, and the City of Albany (Melanie Haymont).

- The BRIGS project is a collaboration between the Shires of Plantagenet and Denmark and the City of Albany, partially funded by the National Disaster Resilience Program funding.
- The pilot project aims to use bush fire attack level (BAL) contouring methodology to systematically assess the high-risk areas of the local governments involved.
- In Albany those areas are Little Grove, Goode Beach and Bayonet Head.
- This assists in providing the 'science' to take to the communities, which will be useful in determining suitable treatment plans.
- Treatments may include recommendations for opening up one way streets, the identification of evacuation routes, water supply points and community 'safer places' for refuge.
- Will allow for targeted mitigation works, including compliance inspections and community engagement.
- Level 3 BPAD Evacuation Planning will also be undertaken.

**Activities:**

Activity Schedule	
Milestone	Due Date
Project plan developed	12/08/2019
Consultant engaged for stage 1 (BAL contour Mapping)	14/08/2019
BAL contour mapping Scope and quote delivered	16/08/2019
Field data collection complete: <ul style="list-style-type: none"> <li>• Vegetation class maps produced</li> <li>• Works program in GIS form</li> <li>• No through road data gathered</li> <li>• Field information gathered on Evacuation centres</li> </ul>	28/02/2020
Stakeholder consultation complete	31/11/2019
Works program refined	02/12/2019
Existing information and reports reviewed	01/10/2019
Fire control notice reviewed and updated	15/10/2019
Level 3 BPAD evacuation planning on all proposed evac centres complete <ul style="list-style-type: none"> <li>• Method 2 BAL assessments completed</li> <li>• Works program designed</li> <li>• Fireline intensity mapped</li> <li>• Landscape fire behaviour assessed</li> <li>• Detailed weather analysis on fire risk potential and evacuation scenarios</li> </ul>	11/11/2019
Report finalised and reviewed	04/05/2020
Community & stakeholder consultation	01/12/2019
Report finished, findings and outcomes shared with LG's and key agencies and groups	18/05/2020
Works program refined	01/06/2020
Works program implemented	01/05/2020
Final acquittal to DFES	01/07/2020

**TOPIC: CHANGES TO ACTIVITIES PERMITTED DURING TOTAL FIRE BANS**

**Reference Documents** : ICR19348774 – Total Fire Ban Exemption Regulations Update  
**Report Prepared by** : Administration Coordinator Ranger & Emergency Services (S Lees)  
**Responsible Officer** : Emergency Management Team Leader (G Turner)

**Purpose:** For Information only.

**Background:**

On 30 August 2018, the Minister for Emergency Services approved the drafting of amendments to the *Bush Fires Regulations 1954* (BF Regulations). In essence some of the activities which required a total fire ban (TFB) exemption will be moved into regulations, so that they can be undertaken on a TFB day as long as prescribed conditions are followed. This means that the applicant will not have to formally complete an application form as previously required. The process will mirror that of other states and will reduce red tape.

- Exemptions are no longer required for the following:
  - activities to prevent risks to the health and safety of a person or livestock,
  - hot work
  - blasting
  - fireworks
  - gas flaring
  - grading and bituminising activity
  - off-road activity
  - essential services activity
  - catering activity.
- Notification process remains unchanged:
  - DFES must be advised, via an online portal on the DFES website, between 24 hours and 30 minutes before the activity commences.
  - Local government must be advised between 24 hours and 30 minutes before the activity commences. DFES will automatically advise local government upon being notified
  - DBCA must be advised between 24 hours and 30 minutes if the excepted activity is within 3km of any land managed by the Parks and Wildlife Service. It will be incumbent on the organisation carrying out the activity to notify DBCA
- Exemptions still required for:
  - programmed hot fire training
  - rail grinding

**TOPIC: LGGS FUNDING 2019/20**

**Reference Documents** : ICR19345028, ICR19348508  
**Report Prepared by** : Administration Coordinator Ranger & Emergency Services (S Lees)  
**Responsible Officer** : Manager Ranger & Emergency Services (T Ward)

**Purpose:** For Information only.

**Background:**

The Local Government Grants Scheme (LGGS) is the arrangements through which the Department of Fire & Emergency Service (DFES) distribute funding raised through the Emergency Services Levy (ESL) to local governments.

The following LGGS funding offer for 2019/20 has been accepted by the City:

**Approved Operations Grant:**

Operational expenses	\$264,500
Additional allocation for 2018/19 insurance costs	\$13,370
Additional 2019/20 insurance costs	\$17,329
Non-recurrent plant & equipment	\$47,226
<b>Total</b>	<b>\$342,425</b>

**Approved Capital Grants:**

Replacement appliances:

Gnowellen Brigade: 4.4 Broadacre single cab \$440,000

Youngs Siding Brigade: 2.4 Broadacre single cab \$403,000

Approved Capital Grants Carryovers from 2018/19):


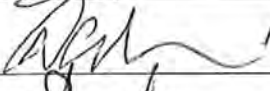

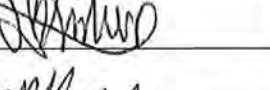

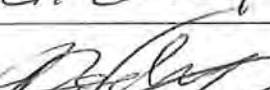
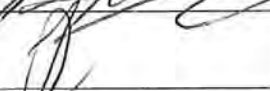


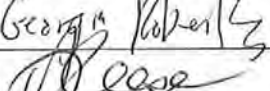
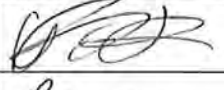
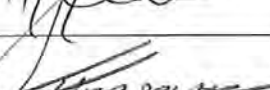
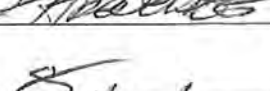
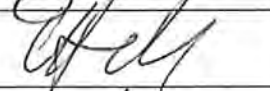
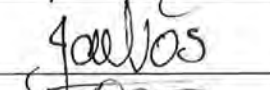

- Wellstead BFB - 2 Appliance Bay Facility & Amenities (construction progressing well).
- Toilet blocks for the following brigades: Elleker, Highway, Kojaneerup, Gnowellen, Redmond and Youngs Siding (\$40,910 each)
- Grants of the construction of the Napier shed and extensions to King River Shed have been acquitted.

### Petition in Relation to South Coast Highway West Bound Cycle Way

To the Mayor of the Council of the City of Albany

We the undersigned, being electors of the City of Albany, are in support of a cycle way being constructed west bound along South Coast Highway between Bottlebrush Road and Charles Street.

Your petitioners therefore respectfully request the Council of the City of Albany to construct a cycle way in the abovementioned zone.

Date	Name	Address	Signature
6/3/20	Don Carlos.		
6/3/20	Natasha Woodhouse		
6/3/20	Sujan Thapa		
6/3/20	Liam Fisher		
6/3/20	Mason Dyer		
6/3/2020	Carl Swarbrick	20 Pamela Way McKail, 6330	
6/3/2020	Dee Dee	The Pines 6330	
6/3/2020	T CONWAY	STH COAST HWAY	
6/3/2020	M CONWAY	" "	
6/3/2020	S Higginbotham	" "	
6/3/2020		22 Patricia Ct McKail WA	George Rabe
✓	RLEESE	ALBANY	
6/3/2020	Tim Trear	Albany	
"	Cleox	Albany	
6/3/2020	Craig Hunt	McKail	
7/3/2020	Jenny de Vos	9th Cst Hwy	J de Vos
7/3/2020	Jack de Vos	5th Cst Hwy	

(9 kids)

### Petition in Relation to South Coast Highway West Bound Cycle Way

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Your petitioners therefore respectfully request the Council of the City of Albany to construct a cycle way in the abovementioned zone.

Date	Name	Address	Signature
4.2.20	Natalie Axon	94 Hudson Road Yakamia.	NJA
5.2.20	Veronica Vidinon	15 Comet Corner McKail	vgm
6/3/20	Liz Northern	167 Golf Links Rd Albany.	
06/03/20	J. Wilson	49 Centaurus	
06/03/20	Matt W	47768 Sth Coast Hwy	
06/3/20	Josh Wilson	47768 Sth Coast Hwy	
06/3/20	Leah Stanham	47768 Sth Coast Hwy	
06/03/20	Jessica Howell	66a Siella Crescent	
06-3-20	GEOFF MEYER	173 GURR RD	
06/3/2020	Wayne Ciplish	80 Chastelate Rd	
06/3/20	Sustine Poulter	" "	
06/03	Ben Snashall	47760 South Coast Hwy	
6/3/20	Leon Ashburner	3 Windermere Rd Lower King	
6/3/20	Colin Noack		
6/3/20	Maitland Triche	61 Yotana Road Dayand head	
6-3-20	Jay Camp	11 Spinnaker AVE	
6.3.20	Sophie Hodgson	14 PORTER RD SOMERVILLO BORO	



## Policy Non-Habitable Structures

*(i.e. Outbuildings, Sheds, Gazeboes, Carports, Sea-containers, Shade houses)*

### Objective

1. To achieve a balance between providing for various legitimate storage needs of residents whilst minimising any adverse impacts non-habitable structures may have on the locality.

### Scope

2. Non-habitable structures include structures that are not attached to a dwelling and commonly known as outbuildings, sheds, gazeboes, carports, sea containers and shade houses.
3. Garden structures (i.e. structures without a solid roof - pergolas with shade cloth and arbours) are considered exempt from the provisions of the policy.
4. This policy applies to non-habitable structures on lots designated for 'Residential', 'Tourist Residential', 'Future Urban', 'Special Residential', 'Rural Residential', 'Rural Village', 'Yakamia Creek', 'General Agriculture and Priority Agriculture' (<4ha) and 'Conservation' purposes. This Policy does not apply to non-habitable structures on lots designated 'General Agriculture and Priority Agriculture' (>4ha), 'Industrial' or 'Commercial'.
5. Setbacks for non-habitable structures in the 'Residential', 'Tourist Residential' and 'Future Urban' zones are to conform to the Table 1, 2a or 2b of the Residential Design Codes WA. Setbacks for non-habitable structures in the 'General Agriculture and Priority Agriculture', 'Conservation', 'Rural Residential', 'Special Residential' and 'Rural Village' zones are to comply with the provisions listed in the scheme applicable to each area. Where requirements are not clearly defined, compliance shall be in accordance with the objective of this policy.
6. A non-habitable structure with a floor area of 10m<sup>2</sup> or less and under 2.4m in height is considered exempt from the provisions of the policy (i.e. small garden shed). A second non-habitable structure with a floor area of 10m<sup>2</sup> or less and under 2.4m in height is to be assessed in accordance with the Non-habitable structure Policy.

## Definitions

7. **“Reflective Materials”** includes factory applied finishes such as zincalume, galvabond and light colorbond colours such as white, off-white and surfmist.

**“Height”** is the height of the non-habitable structure as measured vertically from the natural ground level to the highest point of the building above that point, as stipulated in the Residential Design Codes of Western Australia, and not the measurement taken above the proposed finished floor level of the non-habitable structure.

**“Maximum Floor Area”** the combined total floor area of all existing and proposed non-habitable structures on a lot.

## Policy Provisions

8. Non-habitable structures do not require planning approval except under the following circumstances:
- a. Where the *Local Planning Scheme 1* requires planning scheme consent or a proposal varies from a Scheme or Residential Design Code provision.
  - b. For the development of a sea container.

Applications for sea containers are to include:

- i. Plans indicating re-development measures to make more visually appealing. This can be done by painting and/or re-cladding to a colour and design similar to surrounding development; and
- ii. Referral to neighbours (neighbours comments).

Screening by planting trees or shrubs or by any other methods shall be considered to reduce the visual impact of the sea container.

- c. For the development of a non habitable structure on a vacant lot that is zoned Residential, Tourist Residential, Future Urban or Special Residential.

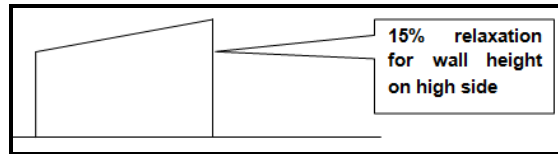
Approval will be conditional upon:

- i. A Building Permit for a dwelling being issued by the City; and
- ii. Referral to neighbours (neighbours comments).

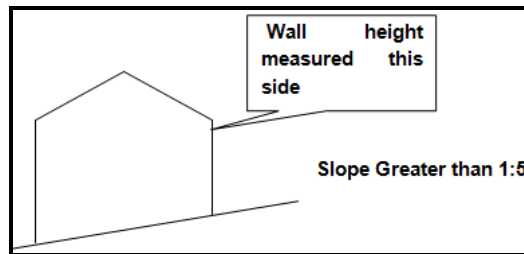
Screening by planting trees or shrubs or by any other methods may be required to reduce the visual impact of the non-habitable structure on the vacant lot.

d. Where development varies from standards defined in Table 1 and the following provisions (i-iv):

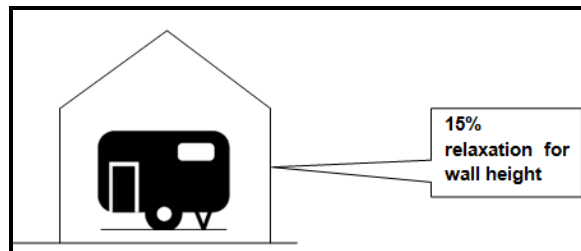
- i. For mono-pitched (skillion) roofed non-habitable structures (not ridged roofs), a relaxation of the height of the wall (on high side - up to 15%) may be supported; or



- ii. where the land upon which the non-habitable structure is to be erected has a slope greater than 1 in 5, the height of the wall shall be measured on the wall that is located at the higher point of the site where the land has not been subject to cut and/or fill; or



- iii. where in order to accommodate larger boats, caravans or motor-homes, the applicant is to demonstrate proof of ownership of such vehicle/vessel and a relaxation of the height of the wall (up to 15%) may be supported on Residential / Tourist Residential / Future Urban / Zone lots that are less than 4000m<sup>2</sup>; or



- iv. A discretionary allowance of an extra 5m<sup>2</sup> over the maximum permitted floor area may be considered in cases where the stated maximum floor area allowed is unworkable due to the dimensions of a standard design.
9. Non-habitable structures shall be located away from the primary or secondary street areas (i.e. to the rear of the lot).
  10. Non-habitable structures that exceed 60m<sup>2</sup> in floor area shall be constructed out of non-reflective materials.

<b>Table 1: Non-Habitable Structure Specifications</b>			
<b>Zoning</b>	<b>Max. Wall Height</b>	<b>Max. Ridge Height</b>	<b>Max. Floor Area (combined floor area of all non-habitable structures on lot)</b>
Residential / Tourist Residential / Future Urban / Zone (Lots < 450m <sup>2</sup> )	2.4 metres	3 metres	<60m <sup>2</sup> in area or 10% in aggregate of the site area, whichever is the lesser
Residential / Tourist Residential / Future Urban / Zone (Lots 450m <sup>2</sup> - 600m <sup>2</sup> )	3 metres	4.2 metres	<60m <sup>2</sup> in area or 10% in aggregate of the site area, whichever is the lesser
Residential / Tourist Residential / Future Urban / Zone (Lots 600m <sup>2</sup> - 1000m <sup>2</sup> )	3 metres	4.2 metres	100m <sup>2</sup>
Residential / Tourist Residential / Future Urban / Zone (Lots 1000m <sup>2</sup> – 2000m <sup>2</sup> )	3 metres	4.2 metres	120m <sup>2</sup>
Residential / Tourist Residential / Future Urban / Zone (Lots 2000m <sup>2</sup> – 4000m <sup>2</sup> )	3 metres	4.5 metres	150m <sup>2</sup>
Residential / Tourist Residential / Future Urban / Zone (Lots > 4000m <sup>2</sup> )	3.5 metres	4.5 metres	170m <sup>2</sup>
Yakamia Creek Zone (Lots < 3000m <sup>2</sup> ).	3.5 metres	4.5 metres	120m <sup>2</sup>
Yakamia Creek Zone (Lots > 3000m <sup>2</sup> ).	3.5 metres	4.5 metres	150m <sup>2</sup>
Special Residential Zone (Lots < 4000m <sup>2</sup> )	4.2 metres	4.8 metres	150m <sup>2</sup>
Special Residential (Lots > 4000m <sup>2</sup> )	4.2 metres	4.8 metres	170m <sup>2</sup>
Rural Residential Zone (Lots < 2ha)	4.2 metres	4.8 metres	200m <sup>2</sup>
Rural Residential Zone (Lots 2ha to 4ha)	4.2 metres	4.8 metres	220m <sup>2</sup>
Rural Residential Zone (Lots 4ha to 6ha)	4.2 metres	4.8 metres	240m <sup>2</sup>
Rural Residential Zone (Lots > 6ha)	4.2 metres	4.8 metres	300m <sup>2</sup>
Rural Village Zone (Lots < 4000m <sup>2</sup> )	3 metres	4.5 metres	150m <sup>2</sup>
Rural Village Zone (Lots 4000m <sup>2</sup> - 1ha)	4.2 metres	4.8 metres	170m <sup>2</sup>
Rural Village Zone (Lots > 1ha)	4.2 metres	4.8 metres	220m <sup>2</sup>
Rural Small Holding Zone (Lots < 1ha)	4.2 metres	4.8 metres	220m <sup>2</sup>
Rural Small Holding Zone (Lots 1 - 4ha)	4.2 metres	4.8 metres	240m <sup>2</sup>
Rural Small Holding Zone (Lots > 4ha)	4.2 metres	4.8 metres	300m <sup>2</sup>
General Agriculture and Priority Agriculture Zone (Lots < 2ha)	4.2 metres	4.8 metres	220m <sup>2</sup>
General Agriculture and Priority Agriculture Zone (Lots 2ha to 3.99ha)	4.2 metres	4.8 metres	240m <sup>2</sup>
Conservation Zone (Lots < 2ha)	3.5 metres	4.8 metres	170m <sup>2</sup>
Conservation Zone (Lots > 2ha)	4.2 metres	4.8 metres	220m <sup>2</sup>

**Note:** Prior to considering an application for a non-habitable structure that proposes a variation to this policy, it is recommended that the Council first consider varying the policy. In order to do so, the Council will need to seek comment from the public and the Western Australian Planning Commission. Alternatively, it is recommended that such an application be refused.

<b>Document Approval</b>			
<b>Document Development Officer:</b>		<b>Document Owner:</b> <i>(Member of EMT)</i>	
Team Leader – Development Services		Manager Planning and Land Information Services	
<b>Document Control</b>			
<b>File Number - Document Type:</b>	CM.STD.7 – Policy		
<b>Synergy Reference Number:</b>	NP1542183_1		
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<b>Status of Document:</b>	<b>Council decision:</b> Adopted OCM 26/09/2017 DIS048.		
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<b>Distribution:</b>	Public Document		
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<b>Version</b>	<b>Author</b>	<b>Version Description</b>	<b>Date Completed</b>
0.1	Senior Planning Officer, Strategic Planning	<i>Adopted by Council on 26/09/2017 Report Item DIS048.</i>	26/09/2017