

AGENDA

Ordinary Meeting of Council

Tuesday 25 July 2017

6.00pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

VISION

Western Australia's most sought after and unique regional city to live, work and visit.

VALUES

All Councillors, Staff and Volunteers at the City of Albany will be...

Focused: on community outcomes

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

United: by working and learning together

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

Accountable: for our actions

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

Proud: of our people and our community

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

NOTICE OF AN ORDINARY COUNCIL MEETING

Mayor and Councillors

The next Ordinary Meeting of the City of Albany will be held on Tuesday 25 July 2017 in the Council Chambers, 102 North Road, Yakamia commencing at 6.00pm.



Andrew Sharpe
CHIEF EXECUTIVE OFFICER

ORDINARY COUNCIL MEETING
AGENDA 25/07/2017

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1. DECLARATION OF OPENING

2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE

Councillors:

Breaksea Ward	P Terry
Breaksea Ward	R Hammond
Frederickstown Ward	G Stocks (Deputy Mayor)
Kalgan Ward	B Hollingworth
Kalgan Ward	J Price
Vancouver Ward	J Shanhun
Vancouver Ward	N Mulcahy
West Ward	A Goode JP
West Ward	S Smith
Yakamia Ward	A Moir
Yakamia Ward	R Sutton

Staff:

Chief Executive Officer	A Sharpe
Executive Director Corporate Services	M Cole
Executive Director Development Services	P Camins
Executive Director Works and Services	M Thomson
Executive Director Commercial Services	A Cousins
Executive Manager Community Service	S Stevens

Meeting Secretary

Apologies:

Mayor	D Wellington (Leave of Absence)
Frederickstown Ward	C Dowling (Apology)

4. DISCLOSURES OF INTEREST

Name	Report Item Number	Nature of Interest

5. REPORTS OF MEMBERS

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE Nil.

7. PUBLIC QUESTION TIME

8. APPLICATIONS FOR LEAVE OF ABSENCE

9. PETITIONS AND DEPUTATIONS

10. CONFIRMATION OF MINUTES

**DRAFT MOTION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT the minutes of the Ordinary Council Meeting held on 27 June 2017, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

11. PRESENTATIONS Nil.

12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

CCCS036: FINANCIAL ACTIVITY STATEMENT – MAY 2017

Proponent : City of Albany
Report Prepared by : Manager Finance (D Olde)
Responsible Officer : Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:



RECOMMENDATION

CCCS036: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT Council RECEIVE the Financial Activity Statement for the period ending 31 May 2017.

CCCS036: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR STOCKS
SECONDED: COUNCILLOR HAMMOND

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

CCCS036: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council RECEIVE the Financial Activity Statement for the period ending 31 May 2017.

BACKGROUND

1. The Statement of Financial Activity for the period ending 31 May 2017 has been prepared and is attached.
2. In addition to the statutory requirement to provide Council with a Statement of Financial Activity, the City provides Council with a monthly investment summary to ensure the performance of the investment portfolio is in accordance with anticipated returns and complies with the Investment of Surplus Funds Policy.

DISCUSSION

3. In accordance with section 34(1) of the *Local Government (Financial Management) Regulations 1996*, the City of Albany is required to prepare each month a Statement of Financial Activity reporting on the revenue and expenditure of the local authority.
4. The requirement for local governments to produce a Statement of Financial Activity was gazetted in March 2005 to provide elected members with a greater insight in relation to the ongoing financial performance of the local government.
5. Additionally, each year a local government is to adopt a percentage or value to be used in Statements of Financial Activity for reporting material variances. Variations in excess of \$50,000 are reported to Council.
6. These financial statements are still subject to further yearend adjustments and have not been audited by the appointed auditor.

“Please note that rounding errors may occur when whole numbers are used, as they are in the reports that follow. The ‘errors’ may be \$1 or \$2 when adding sets of numbers. This does not mean that the underlying figures are incorrect.”

STATUTORY IMPLICATIONS

7. Section 34 of the *Local Government (Financial Management) Regulations 1996* provides:
- I. A local government is to prepare each month a statement of financial activity reporting on the source and application of funds, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail –
 - a. annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - b. budget estimates to the end of the month to which the statement relates;
 - c. actual amounts of expenditure, revenue and income to the end of the month to which the statement relate
 - d. material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - e. the net current assets at the end of the month to which the statement relates.
 - II. Each statement of financial activity is to be accompanied by documents containing –
 - a. an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - b. an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - c. such other supporting information as is considered relevant by the local government.
 - III. The information in a statement of financial activity may be shown –
 - a. according to nature and type classification;
 - b. by program; or
 - c. by business unit.
 - IV. A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - a. presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - b. recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

8. The City's 2016/17 Annual Budget provides a set of parameters that guides the City's financial practices.
9. The Investment of Surplus Funds Policy stipulates that the status and performance of the investment portfolio is to be reported monthly to Council.

FINANCIAL IMPLICATIONS

10. Expenditure for the period ending 31 May 2017 has been incurred in accordance with the 2016/17 proposed budget parameters.
11. Details of any budget variation in excess of \$50,000 (year to date) follow. There are no other known events which may result in a material non recoverable financial loss or financial loss arising from an uninsured event.

File Number (Name of Ward)	FM.FIR.2 - All Wards
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CCCS037 LIST OF ACCOUNTS FOR PAYMENT – JUNE 2017

Proponent : City of Albany
Attachments : List of Accounts for Payment
Report Prepared by : Senior Accounting Officer (P Martin)
Responsible Officer : Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:

RECOMMENDATION

**CCCS037: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

That Council RECEIVE the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 June 2017 totalling \$7,957,338.22.

CCCS037: COMMITTEE RECOMMENDATION

**MOVED: COUNCILLOR GOODE
SECONDED: COUNCILLOR SUTTON**

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

CCCS037: RESPONSIBLE OFFICER RECOMMENDATION

That Council received the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 June 2017 totalling \$7,957,338.22.

BACKGROUND

1. Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's municipal and trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is to be provided to Council.

DISCUSSION

2. The table below summarises the payments drawn from the municipal fund for the period ending 15 June 2017. Please refer to the Attachment to this report.

Municipal Fund	
Trust	\$ 16,379.00
Credit Cards	\$ 30,991.27
Payroll	\$ 1,217,366.22
Cheques	\$ 61,364.68
Electronic Funds Transfer	\$ 6,631,237.05
TOTAL	<u>\$ 7,957,338.22</u>

3. As at 15 June 2017, the total outstanding creditors, stands at \$1,055,813.90 and made up as follows:-

Current	\$ 351,873.82
30 Days	\$ 705,334.14
60 Days	-\$ 1259.88
90 Days	- \$134.18
TOTAL	<u>\$ 1,055,813.90</u>

Cancelled cheques – Nil.

STATUTORY IMPLICATIONS

4. Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996*, provides that payment may only be made from the municipal fund or a trust fund if the Local Government has delegated this function to the Chief Executive Officer or alternatively authorises payment in advance.
5. The Chief Executive Officer has delegated authority to make payments from the municipal and trust fund.
6. Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments must be presented to Council and recorded in the minutes.

POLICY IMPLICATIONS

7. Expenditure for the period to 15 June 2017 has been incurred in accordance with the 2016/2017 budget parameters.

FINANCIAL IMPLICATIONS

8. Expenditure for the period to 15 June 2017 has been incurred in accordance with the 2016/2017 budget parameters.

SUMMARY CONCLUSION

9. That list of accounts have been authorised for payment under delegated authority.
10. It is requested that any questions on specific payments are submitted to the Executive Director Corporate Services by 4pm of the day prior to the scheduled meeting time. All answers to submitted questions will be provided at the Committee meeting. This allows a detailed response to be given to the Committee in a timely manner.

File Number (Name of Ward)	:	FM.FIR.2 - All Wards
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CCCS038: DELEGATED AUTHORITY REPORT

Proponent : City of Albany
Attachments : Executed Document and Common Seal Report
Report Prepared by : Personal Assistant to the ED Corporate Services (H Bell)
Responsible Officer : Chief Executive Officer (A Sharpe)

Responsible Officer's Signature:



RECOMMENDATION

CCCS038: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the Delegated Authority Report 16 May 2017 to 15 June 2017 be RECEIVED.

CCCS038: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR MOIR

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

CCCS038: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Delegated Authority Report 16 May 2017 to 15 June 2017 be RECEIVED.

CCCS039: QUARTERLY REPORT – TENDERS AWARDED – APRIL TO JUNE 2017

Proponent : City of Albany
Attachments : Quarterly Report – Tenders Awarded – April to June 2017
Report Prepared by : Procurement Officer (H Hutchinson)
Responsible Officer : Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:



RECOMMENDATION

CCCS039: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the Quarterly Report – Tenders Awarded – April to June 2017 be RECEIVED.

CCCS039: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SMITH
SECONDED: MAYOR WELLINGTON

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

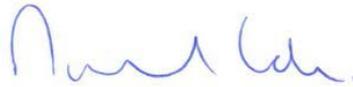
CCCS039: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Quarterly Report – Tenders Awarded – April to June 2017 be RECEIVED.

CCCS040: CHANGE OF BRIG AMITY MANAGEMENT ARRANGEMENTS

Land Description : Lot B41 Reserve 4156 Residency Road, Albany
Proponent : WA Museum & City of Albany
Owner : State of WA
Report Prepared By : Senior Lands Officer (N Crook)
Responsible Officers: : Executive Director Corporate Services (M Cole)

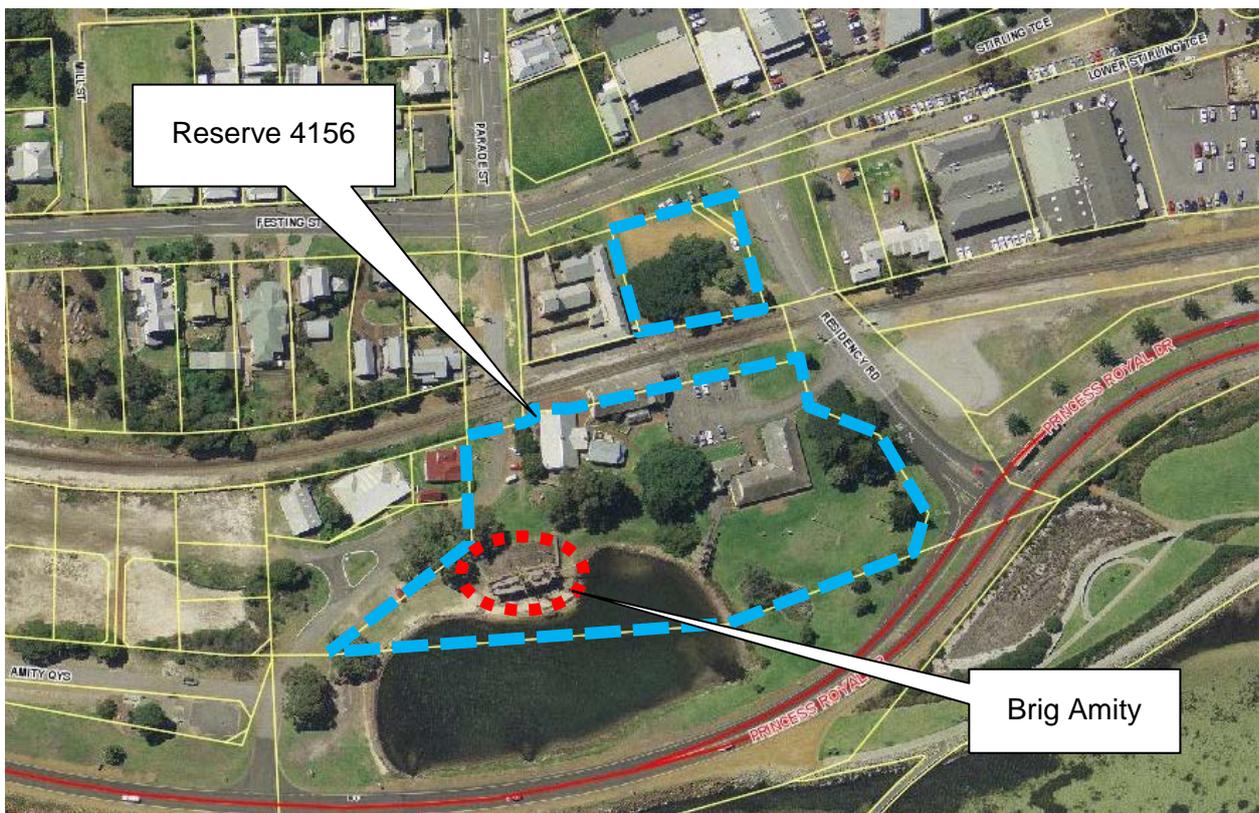
Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:
 - a. **Key Theme:** 2 Clean, Green & Sustainable
 - b. **Strategic Objective:** 2.2 To maintain and renew City assets in a sustainable manner.
 - c. **Strategy:** 2.2.2 Deliver effective asset maintenance programs.

Maps and Diagrams:



In Brief:

- The Brig Amity replica was originally constructed in 1975 recognising the 150th anniversary of the arrival of the original vessel in 1826, which is considered to be start of Albany's settlement.
- The City has had past agreements with both the Albany Historical Society and the WA Museum for the management of this asset.

- In October 2014, Council supported the transfer of the management for the portion of Reserve 4156 south of the rail line such that it is under the direct management of the WA Museum. As such, the Brig Amity is now situated on land under the control of the WA Museum.
- The City has successfully negotiated a future management arrangement for the Brig Amity with the WA Museum, where this agency will assume the full responsibility for the Brig on the basis that the City makes a financial contribution to the significant maintenance works required over the next 3 years to extend the life of the asset.
- It is recommended that Council support the in-principle agreement reached with the WA Museum on the basis that after two years, the City will have no further financial obligation for this asset.

RECOMMENDATION

**CCCS040: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT Council:

1. **SUPPORT the transfer of the management responsibility for the Brig Amity to the Western Australian Museum (WA Museum) on the following basis:**
 - a. **The WA Museum to assume full control and responsibility for the Brig Amity as of 1 August 2017, including all outgoings, insurances and security expenses. Any income received from visitation following 1 August 2017 will be the income of the WA Museum;**
 - b. **An amount of \$31,302 held in trust being transferred to the WA Museum as soon as practicable following Council's resolution;**
 - c. **The City making a financial contribution of \$200,000 as listed for consideration in the draft Annual Budget for the 2017/18 financial year, payable as soon as practicable following the adoption of the budget by the City of Albany;**
 - d. **All monies to be held in trust by the WA Museum and used for upgrading works to the Brig Amity only. The responsibility for and project management of these works would be the responsibility of the WA Museum, with the WA Museum providing to the City reports on the expenditure of funds and works completed until 30 June 2019.**
2. **NOTE the intention to work jointly with the WA Museum on the upcoming 2026 Bicentenary program and a public education and engagement plan on the future of the Brig Amity replica.**

CCCS040: COMMITTEE RECOMMENDATION

MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR MOIR

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

CCCS040: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council:

1. SUPPORT the transfer of the management responsibility for the Brig Amity to the Western Australian Museum (WA Museum) on the following basis:
 - a. The WA Museum to assume full control and responsibility for the Brig Amity as of 1 August 2017, including all outgoings, insurances and security expenses. Any income received from visitation following 1 August 2017 will be the income of the WA Museum;
 - b. An amount of \$31,302 held in trust being transferred to the WA Museum as soon as practicable following Council's resolution;
 - c. The City making a financial contribution of \$200,000 as listed for consideration in the draft Annual Budget for the 2017/18 financial year, payable as soon as practicable following the adoption of the budget by the City of Albany;
 - d. All monies to be held in trust by the WA Museum and used for upgrading works to the Brig Amity only. The responsibility for and project management of these works would be the responsibility of the WA Museum, with the WA Museum providing to the City reports on the expenditure of funds and works completed until 30 June 2019.
2. NOTE the intention to work jointly with the WA Museum on the upcoming 2026 Bicentenary program and a public education and engagement plan on the future of the Brig Amity replica.

BACKGROUND

2. The replica of the Brig Amity was originally constructed at the Residency Museum site in 1975, recognising the 150th anniversary of the arrival of the original vessel on Christmas Day, 1826.
3. The Brig Amity was managed for a number of years by the Albany Historical Society under agreement with the City, however on 1 July 2014, the City entered into a Service Agreement with the WA Museum for the ongoing management of the Brig. Under this agreement, the City makes a monthly payment to WA Museum, maintains public liability insurance, pays tour guide fees and undertakes maintenance works. In exchange, WA Museum manages the day to day operations of the Brig, maintains insurance for staff and volunteers and forwards all visitation fees to the City. This is the current arrangement on which the Brig is managed.
4. Council, at its meeting held on 28 October 2014, considered a change to Reserve 4156 previously under management order to the City, with the Albany Residency Museum leased to WA Museum. At the request of WA Museum, Council conditionally supported the revocation of the management order for the portion of Reserve 4156 south of the rail line such that the land could be vested directly in WA Museum.
5. Since this Council resolution, the management order for Reserve 4156 has been placed jointly in the City of Albany and the WA Museum. There are conditions on the management order concerning the future easements over City infrastructure, future road widening requirements and the responsibility for the two lots within the reserve. WA Museum is responsible for Lot B41 south of the rail line, while the City is responsible for Lot 875 to the north. The leases for the Museum and Welcome Wall have come to an end, effective 8 February 2017.

6. The joint management order is an interim arrangement pending the parliamentary procedures for changes to Class A reserves being observed. This process is administered by the Department of Lands and may take some time to complete. At the end of the process, Lots B41 and 875 will be two separate reserves and the City will have easement rights over the infrastructure contained in Lot B41 which will be under the management of WA Museum.

DISCUSSION

7. In view of the change of the land management arrangements, the City commenced discussions with the WA Museum on the basis that the WA Museum is now the manager of the land on which the Brig Amity sits. On this basis, the City explored options for the WA Museum to assume the full control and responsibility of the Brig Amity.
8. WA Museum did express some concerns for assuming the full maintenance responsibility for the Brig, particularly given the significant concerns raised within the Condition Report completed in March 2017.
9. The WA Museum commissioned a condition report from a shipbuilding expert. The report concludes that the ship is in poor condition and a number of structural problems were identified, largely relating to leaking and rotting features. In summary, this report recommends extensive maintenance works estimated at between \$150,000 and \$200,000 over a 3 year period. This estimate does not include any reactive maintenance tasks.
10. There were certain features which were not able to be inspected in the initial review and subsequently, WA Museum commissioned Darren Russell of Emu Point Slipway Services to provide further advice. It is understood that Mr Russell identified some substantial issues with the masts and rigging that require rectification, which would necessitate additional expenditure.
11. In all discussions concerning the current condition of the Brig Amity, it had been verbally noted that the Brig was reaching a condition where it would soon become necessary to close the facility for occupation health and safety reasons and either both parties needed to perform remediation works to extend the life of the facility or consider its decommissioning in the short term.
12. Allocations for renewal maintenance works for the Brig Amity have been included in the City's 10 Year Forward Capital Works Program, with an amount of \$120,000 allocated in 2017/18 and a further \$50,000 in 2018/19.
13. In addition to the budget allocations, the City also holds \$31,302 in trust for the Brig Amity. This trust was originally set up in 1998/99 with \$20,000 remaining from a funding arrangement. In a subsequent year, a further \$10,000 was added to the trust. This money has been held for future renewal works on the Brig Amity.
14. In view of the significant maintenance works identified to extend the life of the Brig, the concerns regarding the current condition and the concerns raised by the WA Museum assuming the control of a facility in poor condition, in April 2017 the City proposed the following arrangement:
 - a. The WA Museum to assume full control and responsibility for the Brig Amity as of 1 July 2017 (this date has been subsequently revised to 1 August 2017 to allow for Council's consideration);
 - b. The City transferring the monies held in trust (\$31,302) for further detailed reports / expert advice or immediate remediation works;
 - c. The City making a financial contribution of \$120,000 in the 2017/18 financial year, payable as soon as practicable following the adoption of the budget by the Albany City Council;
 - d. The City making a financial contribution of \$50,000 in the 2018/19 financial year;

- e. All monies to be held in trust by the WA Museum and used for upgrading works to the Brig Amity. The responsibility for and project management of these works would be the responsibility of the WA Museum;
 - f. These payments would represent the final financial contribution to the WA Museum for the Brig Amity, including the future decommissioning of the asset; and
 - g. The City would maintain insurance and security contracts until the time of transfer, following which it would become the responsibility of the WA Museum.
15. In June 2017, the WA Museum provided a response to the City's proposal generally agreeing to assume responsibility for the Brig Amity, including all outgoings, insurance and security contracts and taking all visitation income. However, based on the further advice received from Darren Russell, a further \$30,000 in the 2018/19 financial year was requested to assist with the refurbishment of the masts and rigging. The WA Museum will hold all funds in a restricted account to ensure that it is applied only for the purpose for which it is allocated.
16. Considering that the City will discharge the long term liability of this asset and recognising the extent of works required to extend its life, no concerns have been raised by this additional expenditure requested by the WA Museum.
17. It is proposed to pay both instalments for the 2017/18 and 2018/19 financial years in one payment following the adoption of the 2017/18 Annual Budget. A provision has been listed for consideration in the 2017/18 draft Annual Budget.

Future of the Brig Amity

18. The Brig Amity replica was originally constructed in 1975 with an expected working life of approximately 30 years. As such, it was constructed on the basis that it was not a permanent feature and would need to be decommissioned at some future stage. In the meantime, the Brig Amity has become an iconic feature in Albany and is a significant part of Albany's branding.
19. 2026 marks the bicentenary of the arrival of the original Brig Amity vessel on Christmas Day 1826, which is considered the beginning of the establishment of Albany as the first European settlement in Western Australia. Significant events are planned for the bicentenary and the Brig Amity is considered an important element of these events.
20. Discussions with WA Museum on the management of the facility has noted the importance of extending the life of the Brig to consider the 2026 bicentenary, following which further consideration must be given to its lifetime. The City has agreed to work with WA Museum on a public education and engagement program on the future of the Brig Amity replica.
21. In more recent conversations, the WA Museum have verbally advised that they were hopeful that the short term maintenance works planned over the next three years could substantially increase the life of the Brig Amity. This will become clearer as the works progress. Further, the maintenance works are expected to commence as early as August 2017 and the Brig Amity may need to be closed for a short period in order for these works to be completed.

GOVERNMENT & PUBLIC CONSULTATION

22. No public consultation has occurred on this matter, as the service agreement was a matter between the City and WA Museum only.
23. Notwithstanding, the City intends on working closely with the WA Museum on events surrounding the Bicentenary and community engagement on the future of the Brig Amity replica.

STATUTORY IMPLICATIONS

24. Legally, the land on which the Brig Amity sits is now under the care, control and management of WA Museum. There are no further statutory requirements to enact the transfer of this asset.

POLICY IMPLICATIONS

25. There are no policy implications relevant to this item.

RISK IDENTIFICATION & MITIGATION

26. The risk identification and categorisation relies on the City’s Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputation. <i>Public perception that the City is discharging its responsibilities for an iconic feature in Albany.</i>	<i>Possible</i>	<i>Minor</i>	<i>Medium</i>	<i>City to work with WA Museum to ensure that the public understands both parties are working together to extend the life of the feature.</i>
Reputation. <i>Negative public reaction to the possible future decommissioning of the Brig Amity.</i>	<i>Possible</i>	<i>Moderate</i>	<i>Medium</i>	<i>City to work with WA Museum on a public education program to ensure the community is fully engaged in future decisions concerning the Brig Amity.</i>
People Health and Safety. <i>Significant public safety issues if remediation works on the Brig Amity are not supported, with the possibility of having to close the facility.</i>	<i>Unlikely</i>	<i>Moderate</i>	<i>Medium</i>	<i>Council supports the proposed expenditure to assist the WA Museum completing a 3 year renewal program to extend the life of the Brig Amity.</i>

FINANCIAL IMPLICATIONS

- 27. If Council supports the transfer of the management responsibility for the Brig Amity to the WA Museum, it would require the transfer of trust funds and the budget allocations included in the 2017/18 and 2018/19 financial years, with an additional \$30,000 included in the 2018/19 expenditure.
- 28. This would constitute a total spend of \$231,302 over two years, following which there would be no further expenditure on behalf of the City for the Brig Amity asset.
- 29. Rather than pay these amounts over two financial years, the expenditure proposed for 2018/19 has been brought forward and is listed for consideration in the 2017/18 draft Annual Budget.
- 30. It is noted that the transfer of management will represent lost income for the City of approximately \$50,000 per year from visitation fees.

LEGAL IMPLICATIONS

31. There are no legal implications relevant to this item.

ENVIRONMENTAL CONSIDERATIONS

32. There are no direct environmental considerations related to this item.

ALTERNATE OPTIONS

- 33. Council may:
 - a. Support the proposed transfer of the management responsibility of the Brig Amity based on the in-principle agreement reached with the WA Museum; or
 - b. Decide against the proposal and continue maintaining the asset under a service agreement with the WA Museum, where the WA Museum is the key land manager. This will require further negotiations with the WA Museum.

CONCLUSION

34. The investigations on the current condition of the Brig Amity have identified significant maintenance issues that require immediate rectification if the service life of this asset is to be extended.
35. In view of the upcoming 2026 Bicentenary and the strong sentiment applied to the Brig Amity in the Albany community, it is considered worthwhile to undertake the maintenance works required to keep the Brig Amity functioning and operational.
36. The WA Museum is now the land manager of Reserve 4156 on which the Brig Amity sits and this agency has agreed to assume the full management of this asset, provided that the City can make financial contributions to the short term maintenance works identified.
37. It is recommended that the City supports the proposed transfer of the management responsibility to the WA Museum and continue to work with this agency on upcoming bicentenary events and a community engagement program on the future of the Brig Amity replica.

Consulted References	:	<i>Long Term Financial Plan 10 Year Forward Capital Works Program</i>
File Number (Name of Ward)	:	PRO005
Previous Reference	:	OCM 28/10/2014 CSF124

CCCS041: LOWER GREAT SOUTHERN ECONOMIC ALLIANCE-UPDATE

Proponent / Owner : City of Albany
Attachments : N/A
Report Prepared By : Lower Great Southern Alliance-Executive Support Officer (S Shaw)
Responsible Officers: : Chief Executive Officer (A Sharpe)
Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:	
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This report was for noting at Committee Level Only and does not require a decision of Council.

CCCS042: 2017-18 BUDGET ADOPTION

Proponent / Owner : City of Albany
Attachments : Draft 2017-18 Budget Documents.
Report Prepared By : Business Analyst/Management Accountant (D Harrison)
Responsible Officers: : Chief Executive Officer (A Sharpe)
Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:



This report will be available post the Special Commercial, Community and Corporate Services Committee Meeting to be held on 17 July 2017.

DIS035: MOTORISED WATERCRAFT ON LAKE MULLOCULLUP

- Land Description** : City of Albany Managed Reserve 16367 (Lake Mullocullup).
Proponent / Owner : City of Albany (Land vested in the care and control of the City of Albany).
Attachments : Addendum contained in the Attachments: WS088: City of Albany Property Local Law 2011 Determination-Prohibition of Motorised Watercraft
Report Prepared By : Reserves Officer (A Tucker)
Responsible Officers: : Executive Director Works & Services (M Thomson)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:-
 - a. **Key Theme:**
2 – Clean, Green & Sustainable and 5 – Civic Leadership.
 - b. **Strategic Objectives:**
2.1 - To protect and enhance our natural environment and
5.1 – To establish and maintain sound business and governance structures.
 - c. **Strategy:**
2.1.3 – Protect and enhance the health of our catchments and waterways.
5.1.2 – Develop informed and transparent decision making processes that meet our legal obligations.

Maps and Diagrams:



Lake Mullocullup – off Warriup Road, Green Range

In Brief:

- Make further recommendations in relation to a previous determination at OCM on 27 October 2015.

Purpose & Effect:

- **Purpose:** Protection of the waters placed in the care and control of the City of Albany and public safety.
- **Effect:** Where water depth and/or condition poses a risk to the natural environment and/or public safety authorised officers will be empowered to restrict the use of motorised watercraft through a permit system.

RECOMMENDATION

**DIS035: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

1. **THAT DIS035: Motorised Watercraft on Lake Mullocullup be DEFERRED for consideration at the August 2017 Development and Infrastructure Services Committee Meeting.**
2. **THAT two separate reports be prepared to consider:**
 - a) **The recommendations to adopt a determination to control Motor Boats operating within the Albany Municipality under the Local Government Property Local law 2011.**
 - b) **Consider the use of Motor Boats specifically from Lake Mullocullup.**

DIS035: COMMITTEE RECOMMENDATION

**MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR GOODE**

- 1) **THAT DIS035: Motorised Watercraft on Lake Mullocullup be DEFERRED for consideration at the August 2017 Development and Infrastructure Services Committee Meeting.**
- 2) **THAT two separate reports be prepared to consider:**
 - a) **The recommendations to adopt a determination to control Motor Boats operating within the Albany Municipality under the Local Government Property Local law 2011.**
 - b) **Consider the use of Motor Boats specifically from Lake Mullocullup.**

CARRIED 12-0

Councillor's Reason:

The issues should be dealt with separately and more information is requested, specifically environmental assessment reports.

DIS035: AMENDED OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT Council;

- (1) APPROVE the following determination under the City of Albany Property Local Law 2011,
Determination: Use of Motor Boats
 - i. A person is prohibited from operating a **motor boat** on bodies of water (rivers, lakes, dams) located on local government property except on water which is gazetted by the Department of Transport or approved by the City of Albany.
 - ii. An authorised person shall have the authority to close a dam/lake/river to **motor boats** if the water depth or condition may result in damage to the natural environment or pose a threat to public health and safety.
 - iii. Definition: **Motor boat means a craft as defined in the Navigable Waters Regulations 1958.** This includes the following watercraft vessel descriptions: Powerboats, Personal Water Craft (Jet Ski), Recreational Vessels.
- (2) NOTE that City staff will further investigate the implementation of a permit system, in conjunction with gazettal of Lake Mullocullopp for the purpose of permitting the operation of **a motor boat**, specifically for water skiing.
- (3) NOTE that prior to implementation of any permit system, City staff will prepare a report for consideration by Council.

Officer's Reason (Executive Director Works and Services):

To ensure consistency in terminology the term "motorised water craft" is replaced by "motor boat" as it aligns with the definition in the Navigable Water Regulations 1958.

DIS035: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council;

- 1) APPROVE the following determination under the City of Albany Property Local Law 2011, for the purpose of Public Consultation:
Determination: Motorised Watercraft
 - i. A person is prohibited from operating a motorised watercraft on bodies of water (rivers, lakes, dams) located on local government property except on water which is gazetted by the Department of Transport or approved by the City of Albany.
 - ii. An authorised person shall have the authority to close a dam/lake/river to motorised watercraft if the water depth or condition may result in damage to the natural environment or pose a threat to public health and safety.
 - iii. Definition: Motorised Watercraft means a craft propelled by an inboard or outboard motor powering a water jet pump or propeller. This includes the following watercraft vessel descriptions: Powerboats, Personal Water Craft (Jet Ski), Recreational Vessels.
- 2) NOTE that City staff will further investigate the implementation of a permit system, in conjunction with gazettal of Lake Mullocullopp for the purpose of permitting the operation of motorise water craft, specifically for water skiing.
- 3) NOTE that prior to implementation of any permit system, City staff will prepare a report for consideration by Council.

BACKGROUND

2. Reference is made to Council report WS088 which was presented for determination at the Ordinary Council Meeting held on the 27th October 2015 where Council resolved the following:

“THAT Council:

1. *APPROVE the following determination under the City of Albany Property Local Law 2011, for the purpose of Public Consultation:*

Determination: Motorised Watercraft

- i. *A person is prohibited from operating a motorised watercraft on bodies of water (rivers, lakes, dams) located on local government property except on water which is gazetted by the Department of Transport or approved by the City of Albany.*
 - ii. *An authorised person shall have the authority to close a dam/lake/river to motorised watercraft if the water depth or condition may result in damage to the natural environment or pose a threat to public health and safety.*
 - iii. *Definition: Motorised Watercraft means a craft propelled by an inboard or outboard motor powering a water jet pump or propeller. This includes the following watercraft vessel descriptions: Powerboats, Personal Water Craft (Jet Ski), Recreational Vessels.*
2. *Pending no objections being received during the public consultation period, ADOPT the determination detailed above.”*
3. In accordance with the above resolution, a public consultation period was commenced advising of the proposed determination. During this period, significant feedback was received from stakeholders who were particularly concerned about potential implications in relation to Lake Mullocullop (also referred to as Lake Warriup).
4. Lake Mullocullop (Reserve R16367 Warriup Road) has been a popular place for motorised water craft and skiing for many years. The lake is not gazetted for this purpose and concerns have been raised regarding the safety of this activity and the impact it is potentially having on the environment.

DISCUSSION

5. At the conclusion of the public consultation, the City received a total of 59 submissions on the matter, 46 of which objected to the determination and 13 were in support. All of the submissions made reference to Lake Mullocullop. As a result of this feedback, City officers considered it appropriate to consult further with stakeholders before bring the matter back to Council.
6. The City undertook further investigations by engaging with the Department of Transport (DoT) to undertake water depth (bathymetry) surveys, provide advice as to whether the lake is suitable for water-skiing and as such, whether a gazettal would be entertained, noting that the DoT would be the responsible agency for administering the gazettal process and ongoing enforcement.
7. This investigation revealed that lake has sufficient depth and that there are no real barriers to gazettal from the DoT’s perspective.
8. In July 2016 the City installed an information sign to all users warning them that the lake is not currently a gazetted water ski area and that there may be potential hazards to water-skiers using the lake. This sign was developed in consultation with LGIS the City’s insurers.
9. Two public meetings were held (7 February and 6 June 2017) to further discuss concerns and work through potential solutions to the problem with stakeholders.

10. The options presented at the public meetings included:
 - a. Option 1: Enforcing a ban on water-skiing on non-gazetted lakes and waterbodies within the City of Albany in accordance with the determination;
 - b. Option 2: Gazetting the waterbody and opening it up to all water-skiers thus enabling some enforcement and control though conditions;
 - c. Option 3: Gazetting the waterbody to water-skiing with a condition that a permit from the City of Albany must be obtained, thus enabling similar controls to the above but also to control the number of permits issued.
11. Feedback on these options was varied in that many felt that banning the activity completely was a better outcome for the environmental integrity of the lake.
12. In relation to "Option 3", local users felt this could be an acceptable compromise noting there was still some work to be done in order to determine exactly how the permit system would be administered.
13. It was widely agreed that the use of jet skis is not appropriate for this area.
14. The *City of Albany Property Local Law 2011* allows for the provision of permits under *Part 3 – Permits*. Whilst the exact details would need to be determined, it is envisaged that permits would be valid for a finite periods (for example two years) and carry conditions such as restricted daily times for skiing, be associated with the water craft (rather than a family name) and any other conditions that may be appropriate.
15. The issues around threat to the environmental value of the lake as a result of continued water-skiing needs to be addressed. There is limited detailed knowledge of the historic environmental condition of the lake. It is proposed that if water skiing activities are to continue, City officer will develop in consultation with local stakeholders an annual environmental monitoring program.

GOVERNMENT & PUBLIC CONSULTATION

16. A total of 59 submissions were received during the public consultation period in 2015. Of those, 13 of them expressed opinions in favour of banning water-skiing, whilst the remaining 46 expressed opinions against banning water-skiing. Two public meetings have been held on 7 February and 6 June 2017 with interested community members to further discuss the options.
17. Significant consultation with the Department of Transport has taken place since October 2015. If the lake is opened for skiing, the DoT will undertake the process to gazette the lake under *Regulation 48(a) of the Navigable Waters Regulations 1958*.
18. Initial discussions have been held with the local Noongar community and a site meeting with representatives from the public is scheduled for 10 July 2017. The outcomes of this consultation will be incorporated in a future report to Council.

STATUTORY IMPLICATIONS

19. Prior to implementing a permits system, the water body must first be gazetted under Regulation 48(a) of the *Navigable Waters Regulations 1958*. This process will be undertaken by DoT.
20. Following gazettal, the City may implement a permit system under Local Government Property Local Law 2011.
21. Voting requirement for this item is **SIMPLE MAJORITY**

POLICY IMPLICATIONS

22. There is no specific Council policy position, as boating on crown land is dealt with under the *Local Government Property Local Law 2011, Part 2, Division 1 - Determinations*.
23. However, *Division 3 of Part 3 of the Property Local Law 2011* does allow for the creation of a policy adopted by Council containing conditions subject to which an application for a permit maybe approved. Such a policy, if decided is needed, will need to be formulated as a part of this process.

RISK IDENTIFICATION & MITIGATION

24. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Community, People Health and Safety <i>Indiscriminate water skiing on water bodies not suitable for the activity and protection of the environment.</i>	<i>Almost certain</i>	<i>Moderate</i>	<i>High</i>	<i>Proceed with recommended determination under the City's Local Law, to allow Council Rangers to provide public education and enforcement if necessary.</i>

FINANCIAL IMPLICATIONS

25. Administrative costs for issuing of permits will be absorbed by general operating budgets. Costs for installation of signage will be funded within the natural reserves budget. There will be annual cost associated with an Environmental Monitoring Program which is yet to be determined.

LEGAL IMPLICATIONS

26. There are no direct legal implications related to this report, noting enforcement actions may result as a result of enforcement.

ENVIRONMENTAL CONSIDERATIONS

27. The City of Albany recognises that an inland fresh water wetland body such as Lake Mullocullup has significant environmental value and the importance of protecting it for future generations.
28. In February 2016 a member of WA Birdlife Australia undertook a snapshot survey of the lake. Thirty waterbird species were recorded at the lake and depend on the lake for their habitat requirements. However, the lake is considered not suitable for a migratory shorebird, nor for the endangered Australasian Bittern due to a lack of mudflats and dense reed beds. Black cockatoos, whilst have been recorded in the area, are most likely to be passing through rather than residing on site as no suitable trees with hollows were noted in the vicinity.
29. In July 2016 the City engaged TAFE WA to undertake a snapshot ecological survey of the lake and it serves as a good base structure to compare future ecological data against.
30. As a part of the proposal to allow limited/controlled water-skiing on this lake, the City proposes to instigate an annual environmental monitoring program. It is envisaged that this monitoring program will be able to be undertaken by community with assistance from City officers.

ALTERNATE OPTIONS

31. Council may resolve to support the determination and prohibit water-skiing on Lake Mullocullup and nothing further.

CONCLUSION

32. In principle support for the inclusion of water-skiing will allow staff to finalise the workings of a permit system and an annual environmental monitoring program.

Consulted References		<ul style="list-style-type: none">• <i>Navigable Waters Regulations 1958</i>• <i>Local Government Act 1995</i>• <i>City of Albany Local Government Property Local law 2011</i>
File Number (Name of Ward)	:	CR.COC.42 (Kalgan Ward)
Previous Reference	:	OCM 27 October 2015 Resolution WS088

DIS036: PROPOSED DOG LOCAL LAW 2017

Proponent	: City of Albany
Attachments	: • Proposed Dog Local Law 2017 (Gazette Ready) • Proposed Dog Local Law 2017 (Working Group Remarks)
Report Prepared by	: Manager Governance and Risk (S Jamieson)
Responsible Officer	: Executive Director Development Services (P Camins)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:
 - a. **Key Theme:** Civic Leadership
 - b. **Strategic Objectives:**
 - To establish and maintain sound business and governance structures.
 - To engage effectively with our community.
 - c. **Strategy:** Nil.

In Brief:

- A new Dog Local Law has been drafted with the main proposals being to:
 - limit the number of dogs a person is able to keep;
 - enable council to designate dog prohibited and exercise areas; and
 - introduce penalties for breaches of the local law.
- Recommend that Council confirm the proposed new Dog Local Law as presented in this report and invite public comment as required under the *Local Government Act 1995*.

RECOMMENDATION

**DIS036: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT Council:

- 1) **Confirms its intent to propose a Dog Local Law 2017:**
 - a. **PURPOSE:** To make provisions about the impounding of dogs, to control the number of dogs that can be kept on premises and the manner of keeping those dogs and to prescribe areas in which dogs are prohibited and dog exercise areas.
 - b. **EFFECT:** To extend the controls over dogs which exist under the *Dog Act 1976*.
- 2) **In accordance with the provisions of Section 3.12 of the *Local Government Act 1995*, GIVE PUBLIC NOTICE of its intention to MAKE the City of Albany Dog Local Law 2017.**

DIS036: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR TERRY
SECONDED: COUNCILLOR HOLLINGWORTH

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 12-0

DIS036: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council:

- (1) Confirms its intent to propose a Dog Local Law 2017:
 - a. PURPOSE: To make provisions about the impounding of dogs, to control the number of dogs that can be kept on premises and the manner of keeping those dogs and to prescribe areas in which dogs are prohibited and dog exercise areas.
 - b. EFFECT: To extend the controls over dogs which exist under the *Dog Act 1976*.
- (2) In accordance with the provisions of Section 3.12 of the *Local Government Act 1995*, GIVE PUBLIC NOTICE of its intention to MAKE the City of Albany Dog Local Law 2017.

BACKGROUND

2. The *Dog Act 1976* is administered and enforced by local governments within their respective districts. The Act addresses the control and registration of dogs; the ownership and keeping of dogs; and the obligations and rights of dog owners and others.
3. Each local government is able to introduce local laws on a range of matters for dog control including the number of dogs allowed to be kept at a premise and deleted the power of local governments to make local laws establishing areas where dogs are prohibited.
4. The Ranger Service Team have identified that there is a need for a Dog Local Law.

DISCUSSION

5. A local government needs to consider what elements of dog control they wish to regulate and only decide to make a local law if:
 - a. The *Dog Act 1976*, *Dog Regulations 2013*, or any other written law do not already cover that matter; and
 - b. There appears a sufficient need for additional regulation in that area.
6. It is considered that a local law is required to administer dog prohibited and exercise areas, as the designated dog exercise and prohibited areas detailed in the City of Albany *Animals Local Law 2001* no longer apply.
7. Post adoption of the proposed local law, Council will be empowered to determine dog exercise and prohibited areas through Council resolution (*Absolute Majority Required and 28 days public notice*).

Analysis:

8. The *Dog Amendment Act 2013* made various amendments to the *Dog Act 1976* including:
 - a. Expansion of the special provisions for Guide dogs in order to recognise and accommodate the various new types of appropriately trained assistance dogs now commonly used by people with a disability.
 - b. Deletion of the power of local governments to make local laws establishing areas where dogs are prohibited, and conferring on local governments a new power to establish such areas by absolute majority after giving at least 28 days' notice of intention to do so.
9. Following these amendments, on 20 May 2014 the Governor made amendments to the *Dog Regulations 2013* to provide that a 'place control provision' in a dog local law made under section 51(b), (ba) or (bb) 6 before 1 November 2013 (the day on which section 51(b), (ba) and (bb) were deleted by the *Dog Amendment Act 2013*), has no effect after 31 July 2014.
10. The specific details and explanation of contents are detailed in the attachment.

Options:

11. **Option 1** – Introduce a Dog Local law:
 - a. Council has the option to either accept the draft local law as presented or make amendments as it sees fit.
 - b. In either circumstance there is benefit in introducing a local law as it will provide powers to the City that are not currently available within the legislative framework available.
12. **Option 2** – Not introduce a Dog Local Law. Although the introduction of a local law will not resolve existing circumstances with dog and their owners, to have no law in place results in not being able to administer and enforce dog exercise areas.

GOVERNMENT AND PUBLIC CONSULTATION

13. Similar local laws across the sector have been reviewed and applicable Department of Local Government & Communities guidance notes have been consulted.
14. The Joint Standing Committee on Delegated Legislation website: www.parliament.wa.gov.au was reviewed.
15. **Internal Consultation:**
 - a. Manager Building, Health & Compliance Services
 - b. Manager Ranger & Emergency Services
 - c. Ranger Team Leader
 - d. Manager City Reserves
 - e. Coordinator Developed Reserves
 - f. Coordinator Natural Reserves

STATUTORY IMPLICATIONS

16. Section 3.12 of the *Local Government Act 1995* (the Act) states the procedures for making local laws.
17. Section 3.12 of the Act requires the person presiding at a Council meeting to give notice to the meeting of the purpose and effect of the proposed local law.
18. Dog Act 1976, Section 51 – Local Laws

POLICY IMPLICATIONS

19. There are no policy implications related to this item.

RISK IDENTIFICATION & MITIGATION

20. The risk identification and categorisation relies on the City’s Enterprise Risk & Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputation. <i>If the need for the proposed local law is not articulated and justified, negative community feedback may result.</i>	Possible	Major	Medium	<i>Communicate and justify rationale.</i>
Community Health & Safety. <i>A local law is required to administer dog control, no law will restrict compliance action.</i>	Possible	Major	Medium	<i>Make and adopt a local law that meets the communities’ expectation to be kept safe from dog hazards.</i>

FINANCIAL IMPLICATIONS

21. Cost will be incurred with respect to the advertising and eventual publication in the Government Gazette of the Local Law. Advertising cost of approximately \$1000 dollars.

LEGAL IMPLICATIONS

22. Section 3.12 of the Act prescribes the procedures for making Local Laws.

23. Whilst the Act does expressly prescribe a time frame in which the procedural requirements for making Local Laws are to be completed, the procedures should be undertaken with “all convenient speed’ in line with the *Interpretations Act 1984*.

ENVIRONMENTAL CONSIDERATIONS

24. There are no direct environmental considerations related to this item; however appropriate Dog Control has a direct effect on the natural environment and public safety.

CONCLUSION

25. It is recommended that Council commence the making of the Local Law process in accordance with section 3.12 of the *Local Government Act 1995*, and agrees to GIVE PUBLIC NOTICE of its intention to MAKE the City of Albany *Dog Local Law 2017*.

Consulted References	:	<ul style="list-style-type: none"> • <i>Local Government Act 1995</i> • <i>Local Government (Functions & General) Regulations 1996</i> • <i>City of Albany Animal Local Law 2001</i> • <i>Dog Act 1976</i> • <i>Dog Regulation 2013</i>
File Number (Name of Ward)	:	<i>All Wards</i>
Previous Reference	:	<i>Nil</i>

**DIS037: RECEIVE THE MINUTES OF THE LOCAL EMERGENCY
MANAGEMENT COMMITTEE – MARCH 2017**

Proponent : City of Albany
Attachment : LEMC Minutes 16 March 2017
Report Prepared By : Administration Coordinator-Rangers & Emergency Services
(S Lees)
Responsible Officer(s): : Executive Director Planning & Development (P Camins)

Responsible Officer's Signature:



In Brief:

- Receive the confirmed minutes of the Local Emergency Management Committee meeting held on 16 March 2017.

RECOMMENDATION

DIS037: RESPONSIBLE OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the confirmed minutes of the Local Emergency Management Committee meeting held on 16 March 2017 be RECEIVED.

DIS038: PLANNING AND BUILDING REPORTS JUNE 2017

Proponent : City of Albany
Attachment : Planning and Building Reports June 2017
Report Prepared By : Administration Officer-Planning (V Martin)
Administration Officer-Development Services (J Corcoran)

Responsible Officer(s): : Executive Director Development Services (P Camins)

Responsible Officer's Signature



RECOMMENDATION

DIS038: RESPONSIBLE OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT Council NOTE the Planning and Building Reports for June 2017.

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
16. **REPORTS OF CITY OFFICERS**
17. **MEETING CLOSED TO PUBLIC**
18. **CLOSURE**