

MINUTES

Ordinary Meeting of Council

Tuesday 25 July 2017

6.00pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

VISION

Western Australia's most sought after and unique regional city to live, work and visit.

VALUES

All Councillors, Staff and Volunteers at the City of Albany will be...

Focused: on community outcomes

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

United: by working and learning together

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

Accountable: for our actions

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

Proud: of our people and our community

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

ORDINARY COUNCIL MEETING
MINUTES 25/07/2017

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1. DECLARATION OF OPENING

[6:00:11 PM](#) The Deputy Mayor declared the meeting open.

2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE

Councillors:

Breaksea Ward	P Terry
Breaksea Ward	R Hammond
Frederickstown Ward	G Stocks (Deputy Mayor)
Kalgan Ward	B Hollingworth
Kalgan Ward	J Price
Vancouver Ward	J Shanhun
Vancouver Ward	N Mulcahy
West Ward	A Goode JP
West Ward	S Smith
Yakamia Ward	A Moir
Yakamia Ward	R Sutton

Staff:

Chief Executive Officer	A Sharpe
Executive Director Corporate Services	M Cole
Executive Director Development Services	P Camins
Executive Director Works and Services	M Thomson
Executive Director Commercial Services	A Cousins
Executive Manager Community Service	S Stevens
Meeting Secretary	J Williamson

Apologies:

Mayor	D Wellington (Leave of Absence)
Frederickstown Ward	C Dowling (Apology)

4. DISCLOSURES OF INTEREST

Name	Report Item Number	Nature of Interest
Nil.		

5. REPORTS OF MEMBERS

[6:01:12 PM](#) Councillor Hammond

Summary of key points:

- Expressed his continuing support for a Technology and Innovation Park to encourage new businesses.

[6:03:26 PM](#) Councillor Terry

Summary of key points:

- Informed Council that solo sailor Lisa Blair would be arriving in Albany this evening, becoming the first woman to sail solo around Antarctica.
- Attended Lower Great Southern Economic Alliance meeting in Denmark.
- Stated that he would continue to advocate for paediatric services in the Great Southern through WALGA Great Southern Zone.

[6:06:08 PM](#) Councillor Sutton

Summary of key points:

- Sponsored Drug Awareness Week.
- Attended football match at the Centennial Oval and commented on the wonderful playing surface.

[6:07:33 PM](#) Deputy Mayor's report

The Deputy Mayor gave a summary of events attended on behalf of Council.

- Congratulated Cameron Syme on his Telstra Business of the Year Award.
- Attended a meeting with Tourism WA.
- Attended the Lower Great Southern Economic Alliance meeting in Denmark, noting the commitment made by the Alliance to form a Local Tourism Organisation.
- Attended the National Anzac Centre Advisory Group Meeting.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE Nil.

7. PUBLIC QUESTION TIME

No members of the public in attendance wished to address Council.

Mr Mervyn Leavesley requested that his address be presented to the meeting as he is unable to attend.

Responses to Mr Leavesley's questions have been provided by the Executive Director Corporate Services and are included in italics.

Deputy Mayor Councillor Greg Stocks read Mr Leavesley's address to the meeting.

"Address to Council in my absence, item 17/18 Budget – Mervyn Leavesley, Kalgan

Employee Costs

According to the Bureau of Statistics the accumulative effect of inflation on the cost of living from 2009 until now, an eight-year period, is 16.1%. In 2009 the employee costs to the ratepayers were \$13.7m for 251 staff. This budget shows an employee cost for 265 staff of \$26.3m.

A reasonable expectation for employee cost increase over this time would be twice inflation 32%. This seems to be borne out by other councils, Plantagenet 31%, Esperance 32%, Bunbury 35% are some regional examples. Over the same period The City of Albany's employee costs have increased 92%.

Can you please explain why?

In so doing please take into consideration that the AEC project was completed with only four senior staff being paid in excess of \$100,000 per annum, not the 30 plus we now have. And that the median earnings of Albany residents; that pay your rate demands, are well below the National average.

Since 2008-09 the City of Albany has increased staffing levels for the following:

- *2008-09-Extensions to the Albany Leisure and Aquatic Centre.*
- *2011-12-Visitor Centre.*
- *2012-13-Various contract positions returned in-house salaried roles.*
- *2014-15-National Anzac Centre.*

Apart from increases in staff numbers as a result of the above, employee costs are largely determined by the City's EBA increases. Total employee costs include salary, superannuation, worker's compensation insurance, Annual and Long Service leave accrual.

Since 2009 there has also been an increase in compulsory superannuation contributions by the City to 9.5%. The entitlement for Long Service Leave has also reduced from 10 years to 7 years. Also included in employee costs are uniforms and protective clothing, training, conference costs and labour hire for short term employees.

Any comparison with other local governments should be on a like for like basis. The Salaries and Allowances Tribunal has determined that the City of Albany is a Band 1 Council, as are the City of Bunbury and the City of Busselton. A review of available budgets for these Councils has shown that employee costs for the City of Albany compare favourably:

- *City of Bunbury: 2008-09 Employee costs \$14.7 million (Albany \$13.7 million).
2017-18 Employee costs \$25.1 million (Albany \$26.5 million)*
- *City of Busselton: 2009-10 Employee costs \$17.7 million (Albany \$14.3 million)
Employee costs \$29.1 million (Albany \$26.5 million)*

Cost of Council

As large as they are, the City's employee cost increases pale when compared to the remuneration of Councillors. The total cost of Council to the ratepayer in 2009 was \$142,836, this budget has your cost to the rate payer at \$596,931; a mind blowing 315% increase. Of course, it is very difficult to argue for wage restraint with staff when you have awarded yourselves this type of remuneration increase. The Mayor's current package of \$135,910 for, what amounts to a part-time Civic role is totally out of touch with average full-time Albany incomes. **Can you please explain how you justify your remuneration packages?** Just to say it is line with other Councils is no explanation! You cannot compare being the Lord Mayor of Perth or the Mayor of a City with 170,000 population with the Mayor of Albany. Council remunerations should be in line with community expectations, **when was our community consulted?**

Up until 30 June 2013, fees, allowances and expenses for elected members were set by the State Government, and were last adjusted in 2005. At that time councillors could claim up to \$7,000 per annum for council and committee meetings, and Mayors and Presidents up to \$14,000 per annum. Deputy Mayors and Presidents could receive up to 25% of this allowance. Expense allowances were \$2,400 per year for telecommunications costs and \$1,000 per year for Information Technology services. Each year Councils adopted elected member fees, allowances and expenses.

Since 1 July 2013, fees and allowance paid to elected members have been determined by the Salaries and Allowances Tribunal. Under the Tribunal's determination, a banding structure for local governments provided for meeting fees within a range of \$3,500 per annum to \$30,000 per annum for councillors and \$3,500 to \$45,000 per annum for Mayors and Presidents. The annual allowance for Mayors and Presidents was extended up to \$85,000 per annum within the four band structure.

The City of Albany was determined to be Band 2 Council at that time. However, in their determination of April 2016, the Tribunal adjusted the City of Albany, City of Bunbury and City of Busselton to Band 1, recognising the levels of population growth as well as the increased complexity of these three local governments in comparison to other Band 1 and 2 councils.

This resulted in an increase in fees and allowances payable from 1 July 2016. In the latest review released in April 2017, the Tribunal determined there would be no increase in fees and allowances in 2017-18.

AEC

In previous budgets there has been an allocation in expenses to the AEC. I cannot find one in this budget but I may have missed it. Can you please confirm that the agreement with the previous State Government still holds? **What is the risk assessment that the State will require the City to take over the running of the AEC? What contingencies for such an event are covered by this budget?**

The annual contribution to the Albany Entertainment Centre is shown on page 179 of the 2017-18 Budget and is \$441,168. The agreement with the state government remains, with the Albany Entertainment Centre continuing to be owned and operated by the state government through the Perth Theatre Trust. The Albany Entertainment Centre (AEC) Operational Advisory Committee, which includes representatives from the City of Albany, is investigating various models to ensure the viability of the Centre into the future. There is no proposal for the City of Albany to assume responsibility for the running of the Centre.

Depreciation – Recreation

Since 2013 the City has increased the recreational assets by I estimate \$50m; largely funded by grants topped up with borrowings. I would expect the depreciation to increase by 2% i.e. \$1m but it has not. **How is this going to affect the long-term sustainability of the City?**

The significant recreation project that is the Centennial Park project commenced in 2013 with an overall budget for these works of approximately \$28 million. A major component of this project is the completion of the Stadium which is being brought into the City's books as at 30 June 2017. As with all major asset additions/upgrades, the City's Long Term Financial Plan will be updated accordingly. The City review its key asset sustainability ratios on an annual basis.

Depreciation – Asset Management

The purpose of depreciation as an expense in Local Government accounting is to implement an effective long term asset management strategy. It is not for funding the purchase of new assets. Your asset management plans are dated 2013, the forward projections of which bear little resemblance to the current budget. **Can you please explain the anomalies?**

Depreciation is a measure of the use or consumption of the value of non-current assets over a period of time and is used to calculate some of the asset sustainability ratios.

As part of the Integrated Planning Framework, the City has been reviewing and updating the Community Strategic Plan, together with its informing Strategies such as our Asset Management Plans, Workforce Plan, Long Term Financial Plan and Corporate Business Plan.

In addition, the City has revalued all non-current asset classes in line with the requirements of the Fair Value Accounting Standard. The updated Asset Management Plan will include projections that are in line with Fair Value and based on known asset data, including condition assessments with depreciation expenses updated accordingly.

Asset cost benefit analysis – whole of life cost

Can you please forward to me the cost benefit analysis prepared by staff for council prior to the decisions **to develop Centennial Park, the National Anzac Centre and Heritage Park and the re-location of the Visitor Centre?**

These three projects have been the subject of a number of reports to Council including masterplans, funding applications and tender awards. You may refer to the minutes of the following meetings of Council for this information:

- *Centennial Park-Masterplan adopted at the Ordinary Council Meeting February 2014.*
- *National Anzac Centre and Heritage Park (Anzac Interpretive Centre Design Services tender) adopted at the Ordinary Council Meeting December 2011.*
- *Re-location of the Albany Visitor Centre (Albany Tourism and Information Hub). The Masterplan for Albany Central Area was adopted by Council at the Ordinary Council Meeting June 2010. Final design was approved at the Ordinary Council Meeting February 2017.*

Reserves

Can you please list changes of use, (if any) of reserves from the current position, made in this budget?

There are no changes of use in any Reserves in the draft 2017-18 Budget.

Loans

Note 13 page 44, we have a \$2m loan for The Town Hall upgrade and Alison Hartman Gardens. **Can I please have the detailed cost benefit analysis for these projects and how they relate to the Visitor Centre?**

At the Special Council Meeting held on 10 March 2016, Council resolved to commit the required 50% contribution of \$1.9 million for the repurposing of the Albany Town Hall as part of the funding application to the National Stronger Regions Funding (NSRF) Program.

The NSRF application was unsuccessful. A subsequent application to Lotterywest was submitted for a re-scoped project that included the Town Hall and Alison Hartman Gardens requesting a contribution of \$1.6 million.

On 30 May 2017 the City received advice from Lotterywest that the application had been successful. The Town Hall upgrade and Alison Hartman Gardens project is related to a funding application to Lotterywest endorsed by Council in June 2017. This project is separate to the Visitor Centre (Albany Tourism and Information Hub) project.

Can you also confirm that there is only one loan for \$1m with connection to the Visitor Centre?

The City is borrowing \$1 million for the Albany Tourism and Information Hub project. This is the only loan for this project.

Signage

As someone who lives out at Kalgan where the community has been asking the City for a decade or more to remove directional signs that point visitors to attractions that have not been there for 20 years in vain. I frankly cannot understand **why and how you can justify spending \$200,000 re-signing the Heritage Park; can you explain?**

The project is for Heritage Park improvements, which include re-signage.

Differential Rate

This budget as with the last few continues to enhance three areas of the city.

Namely, Emu Point, Middleton Beach and the CBD. I know that the Mayor is a big fan of user pays when it comes to facilities. **In line with this philosophy has Council considered increasing the rates for these favoured suburbs?** I can tell you the rest of us are feeling neglected...

Council has not considered the introduction of differential rates or specified area rates for locations such as Emu Point, Middleton Beach or the CBD. These locations have valuable community facilities and assets that are available for the benefit of the whole district, both residents as well as visitors to the region.

Can this address please be tabled and can your written replies be included in the minutes?"

8. APPLICATIONS FOR LEAVE OF ABSENCE Nil.

9. PETITIONS AND DEPUTATIONS Nil.

10. CONFIRMATION OF MINUTES

**RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR SMITH
SECONDED: COUNCILLOR MOIR**

THAT the minutes of the Ordinary Council Meeting held on 27 June 2017, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

CARRIED 11-0

11. PRESENTATIONS Nil.

12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS Nil.

CCCS036: FINANCIAL ACTIVITY STATEMENT – MAY 2017

Proponent : City of Albany
Report Prepared by : Manager Finance (D Olde)
Responsible Officer : Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:



RECOMMENDATION

CCCS036: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR TERRY

THAT Council RECEIVE the Financial Activity Statement for the period ending 31 May 2017.

CARRIED 11-0

CCCS036: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR STOCKS
SECONDED: COUNCILLOR HAMMOND

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

CCCS036: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council RECEIVE the Financial Activity Statement for the period ending 31 May 2017.

BACKGROUND

1. The Statement of Financial Activity for the period ending 31 May 2017 has been prepared and is attached.
2. In addition to the statutory requirement to provide Council with a Statement of Financial Activity, the City provides Council with a monthly investment summary to ensure the performance of the investment portfolio is in accordance with anticipated returns and complies with the Investment of Surplus Funds Policy.

DISCUSSION

3. In accordance with section 34(1) of the *Local Government (Financial Management) Regulations 1996*, the City of Albany is required to prepare each month a Statement of Financial Activity reporting on the revenue and expenditure of the local authority.
4. The requirement for local governments to produce a Statement of Financial Activity was gazetted in March 2005 to provide elected members with a greater insight in relation to the ongoing financial performance of the local government.
5. Additionally, each year a local government is to adopt a percentage or value to be used in Statements of Financial Activity for reporting material variances. Variations in excess of \$50,000 are reported to Council.
6. These financial statements are still subject to further yearend adjustments and have not been audited by the appointed auditor.

“Please note that rounding errors may occur when whole numbers are used, as they are in the reports that follow. The ‘errors’ may be \$1 or \$2 when adding sets of numbers. This does not mean that the underlying figures are incorrect.”

STATUTORY IMPLICATIONS

7. Section 34 of the *Local Government (Financial Management) Regulations 1996* provides:
- I. A local government is to prepare each month a statement of financial activity reporting on the source and application of funds, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail –
 - a. annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - b. budget estimates to the end of the month to which the statement relates;
 - c. actual amounts of expenditure, revenue and income to the end of the month to which the statement relate
 - d. material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - e. the net current assets at the end of the month to which the statement relates.
 - II. Each statement of financial activity is to be accompanied by documents containing –
 - a. an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - b. an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - c. such other supporting information as is considered relevant by the local government.
 - III. The information in a statement of financial activity may be shown –
 - a. according to nature and type classification;
 - b. by program; or
 - c. by business unit.
 - IV. A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –
 - a. presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - b. recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

8. The City's 2016/17 Annual Budget provides a set of parameters that guides the City's financial practices.
9. The Investment of Surplus Funds Policy stipulates that the status and performance of the investment portfolio is to be reported monthly to Council.

FINANCIAL IMPLICATIONS

10. Expenditure for the period ending 31 May 2017 has been incurred in accordance with the 2016/17 proposed budget parameters.
11. Details of any budget variation in excess of \$50,000 (year to date) follow. There are no other known events which may result in a material non recoverable financial loss or financial loss arising from an uninsured event.

File Number (Name of Ward)	FM.FIR.2 - All Wards
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CCCS037 LIST OF ACCOUNTS FOR PAYMENT – JUNE 2017

Proponent : City of Albany
Attachments : List of Accounts for Payment
Report Prepared by : Senior Accounting Officer (P Martin)
Responsible Officer : Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:

RECOMMENDATION

CCCS037: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR SMITH
SECONDED: COUNCILLOR HOLLINGWORTH

That Council RECEIVE the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 June 2017 totalling \$7,957,338.22.

CARRIED 11-0

CCCS037: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR GOODE
SECONDED: COUNCILLOR SUTTON

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

CCCS037: RESPONSIBLE OFFICER RECOMMENDATION

That Council received the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 15 June 2017 totalling \$7,957,338.22.

BACKGROUND

1. Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's municipal and trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is to be provided to Council.

DISCUSSION

2. The table below summarises the payments drawn from the municipal fund for the period ending 15 June 2017. Please refer to the Attachment to this report.

Municipal Fund	
Trust	\$ 16,379.00
Credit Cards	\$ 30,991.27
Payroll	\$ 1,217,366.22
Cheques	\$ 61,364.68
Electronic Funds Transfer	\$ 6,631,237.05
TOTAL	<u>\$ 7,957,338.22</u>

3. As at 15 June 2017, the total outstanding creditors, stands at \$1,055,813.90 and made up as follows:-

Current	\$ 351,873.82
30 Days	\$ 705,334.14
60 Days	-\$ 1259.88
90 Days	- \$134.18
TOTAL	<u>\$ 1,055,813.90</u>

Cancelled cheques – Nil.

STATUTORY IMPLICATIONS

4. Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996*, provides that payment may only be made from the municipal fund or a trust fund if the Local Government has delegated this function to the Chief Executive Officer or alternatively authorises payment in advance.
5. The Chief Executive Officer has delegated authority to make payments from the municipal and trust fund.
6. Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments must be presented to Council and recorded in the minutes.

POLICY IMPLICATIONS

7. Expenditure for the period to 15 June 2017 has been incurred in accordance with the 2016/2017 budget parameters.

FINANCIAL IMPLICATIONS

8. Expenditure for the period to 15 June 2017 has been incurred in accordance with the 2016/2017 budget parameters.

SUMMARY CONCLUSION

9. That list of accounts have been authorised for payment under delegated authority.
10. It is requested that any questions on specific payments are submitted to the Executive Director Corporate Services by 4pm of the day prior to the scheduled meeting time. All answers to submitted questions will be provided at the Committee meeting. This allows a detailed response to be given to the Committee in a timely manner.

File Number (Name of Ward)	:	FM.FIR.2 - All Wards
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CCCS038: DELEGATED AUTHORITY REPORT

Proponent : City of Albany
Attachments : Executed Document and Common Seal Report
Report Prepared by : Personal Assistant to the ED Corporate Services (H Bell)
Responsible Officer : Chief Executive Officer (A Sharpe)

Responsible Officer's Signature:



RECOMMENDATION

CCCS038: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR GOODE
SECONDED: COUNCILLOR MOIR

THAT the Delegated Authority Report 16 May 2017 to 15 June 2017 be RECEIVED.

CARRIED 11-0

CCCS038: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR MOIR

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

CCCS038: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Delegated Authority Report 16 May 2017 to 15 June 2017 be RECEIVED.

CCCS039: QUARTERLY REPORT – TENDERS AWARDED – APRIL TO JUNE 2017

Proponent : City of Albany
Attachments : Quarterly Report – Tenders Awarded – April to June 2017
Report Prepared by : Procurement Officer (H Hutchinson)
Responsible Officer : Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:	
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RECOMMENDATION

CCCS039: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR TERRY
SECONDED: COUNCILLOR SUTTON

THAT the Quarterly Report – Tenders Awarded – April to June 2017 be RECEIVED.

CARRIED 11-0

CCCS039: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SMITH
SECONDED: MAYOR WELLINGTON

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

CCCS039: RESPONSIBLE OFFICER RECOMMENDATION

THAT the Quarterly Report – Tenders Awarded – April to June 2017 be RECEIVED.

CCCS040: CHANGE OF BRIG AMITY MANAGEMENT ARRANGEMENTS

Land Description : Lot B41 Reserve 4156 Residency Road, Albany
Proponent : WA Museum & City of Albany
Owner : State of WA
Report Prepared By : Senior Lands Officer (N Crook)
Responsible Officers: : Executive Director Corporate Services (M Cole)

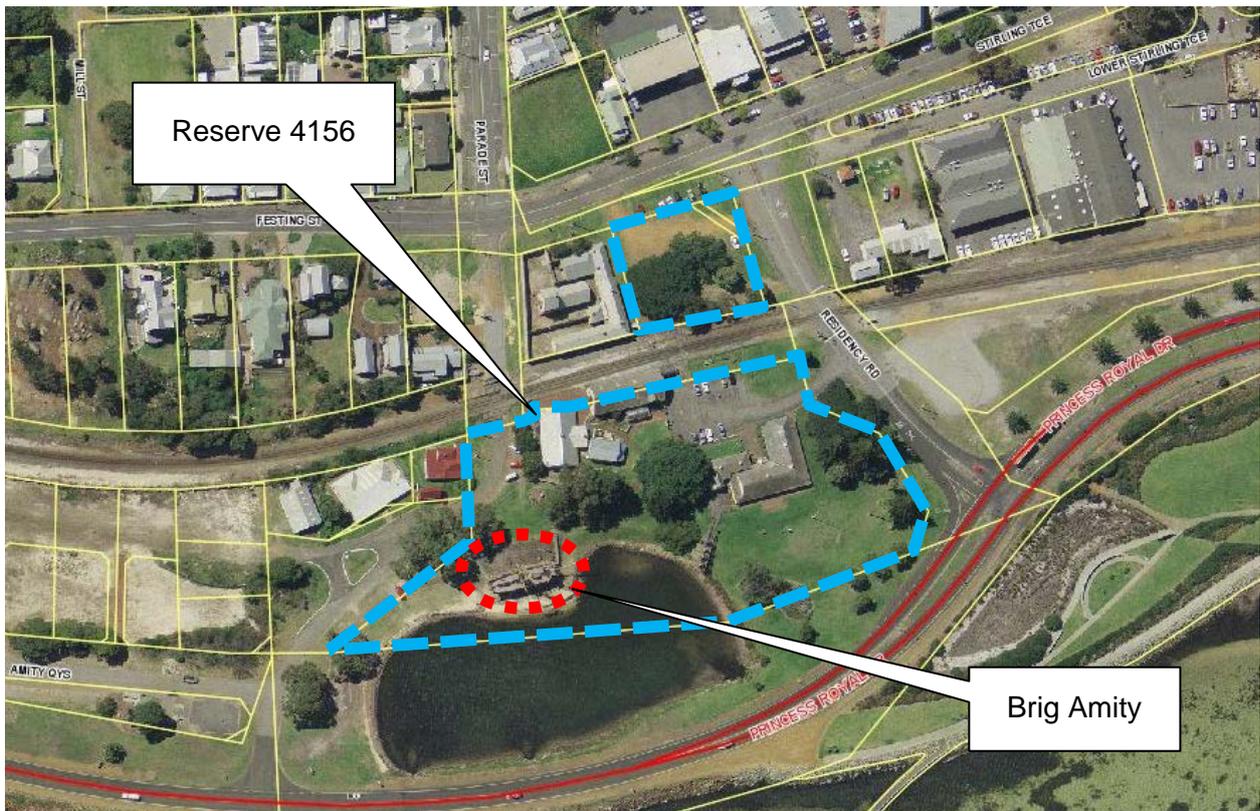
Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:
 - a. **Key Theme:** 2 Clean, Green & Sustainable
 - b. **Strategic Objective:** 2.2 To maintain and renew City assets in a sustainable manner.
 - c. **Strategy:** 2.2.2 Deliver effective asset maintenance programs.

Maps and Diagrams:



In Brief:

- The Brig Amity replica was originally constructed in 1975 recognising the 150th anniversary of the arrival of the original vessel in 1826, which is considered to be start of Albany's settlement.
- The City has had past agreements with both the Albany Historical Society and the WA Museum for the management of this asset.

- In October 2014, Council supported the transfer of the management for the portion of Reserve 4156 south of the rail line such that it is under the direct management of the WA Museum. As such, the Brig Amity is now situated on land under the control of the WA Museum.
- The City has successfully negotiated a future management arrangement for the Brig Amity with the WA Museum, where this agency will assume the full responsibility for the Brig on the basis that the City makes a financial contribution to the significant maintenance works required over the next 3 years to extend the life of the asset.
- It is recommended that Council support the in-principle agreement reached with the WA Museum on the basis that after two years, the City will have no further financial obligation for this asset.

RECOMMENDATION

CCCS040: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR GOODE
SECONDED: COUNCILLOR HOLLINGWORTH

THAT Council:

1. **SUPPORT the transfer of the management responsibility for the Brig Amity to the Western Australian Museum (WA Museum) on the following basis:**
 - a. **The WA Museum to assume full control and responsibility for the Brig Amity as of 1 August 2017, including all outgoings, insurances and security expenses. Any income received from visitation following 1 August 2017 will be the income of the WA Museum;**
 - b. **An amount of \$31,302 held in trust being transferred to the WA Museum as soon as practicable following Council's resolution;**
 - c. **The City making a financial contribution of \$200,000 as listed for consideration in the draft Annual Budget for the 2017/18 financial year, payable as soon as practicable following the adoption of the budget by the City of Albany;**
 - d. **All monies to be held in trust by the WA Museum and used for upgrading works to the Brig Amity only. The responsibility for and project management of these works would be the responsibility of the WA Museum, with the WA Museum providing to the City reports on the expenditure of funds and works completed until 30 June 2019.**
2. **NOTE the intention to work jointly with the WA Museum on the upcoming 2026 Bicentenary program and a public education and engagement plan on the future of the Brig Amity replica.**

CARRIED 11-0

CCCS040: COMMITTEE RECOMMENDATION

MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR MOIR

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 11-0

CCCS040: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council:

1. SUPPORT the transfer of the management responsibility for the Brig Amity to the Western Australian Museum (WA Museum) on the following basis:
 - a. The WA Museum to assume full control and responsibility for the Brig Amity as of 1 August 2017, including all outgoings, insurances and security expenses. Any income received from visitation following 1 August 2017 will be the income of the WA Museum;
 - b. An amount of \$31,302 held in trust being transferred to the WA Museum as soon as practicable following Council's resolution;
 - c. The City making a financial contribution of \$200,000 as listed for consideration in the draft Annual Budget for the 2017/18 financial year, payable as soon as practicable following the adoption of the budget by the City of Albany;
 - d. All monies to be held in trust by the WA Museum and used for upgrading works to the Brig Amity only. The responsibility for and project management of these works would be the responsibility of the WA Museum, with the WA Museum providing to the City reports on the expenditure of funds and works completed until 30 June 2019.
2. NOTE the intention to work jointly with the WA Museum on the upcoming 2026 Bicentenary program and a public education and engagement plan on the future of the Brig Amity replica.

BACKGROUND

2. The replica of the Brig Amity was originally constructed at the Residency Museum site in 1975, recognising the 150th anniversary of the arrival of the original vessel on Christmas Day, 1826.
3. The Brig Amity was managed for a number of years by the Albany Historical Society under agreement with the City, however on 1 July 2014, the City entered into a Service Agreement with the WA Museum for the ongoing management of the Brig. Under this agreement, the City makes a monthly payment to WA Museum, maintains public liability insurance, pays tour guide fees and undertakes maintenance works. In exchange, WA Museum manages the day to day operations of the Brig, maintains insurance for staff and volunteers and forwards all visitation fees to the City. This is the current arrangement on which the Brig is managed.
4. Council, at its meeting held on 28 October 2014, considered a change to Reserve 4156 previously under management order to the City, with the Albany Residency Museum leased to WA Museum. At the request of WA Museum, Council conditionally supported the revocation of the management order for the portion of Reserve 4156 south of the rail line such that the land could be vested directly in WA Museum.
5. Since this Council resolution, the management order for Reserve 4156 has been placed jointly in the City of Albany and the WA Museum. There are conditions on the management order concerning the future easements over City infrastructure, future road widening requirements and the responsibility for the two lots within the reserve. WA Museum is responsible for Lot B41 south of the rail line, while the City is responsible for Lot 875 to the north. The leases for the Museum and Welcome Wall have come to an end, effective 8 February 2017.

6. The joint management order is an interim arrangement pending the parliamentary procedures for changes to Class A reserves being observed. This process is administered by the Department of Lands and may take some time to complete. At the end of the process, Lots B41 and 875 will be two separate reserves and the City will have easement rights over the infrastructure contained in Lot B41 which will be under the management of WA Museum.

DISCUSSION

7. In view of the change of the land management arrangements, the City commenced discussions with the WA Museum on the basis that the WA Museum is now the manager of the land on which the Brig Amity sits. On this basis, the City explored options for the WA Museum to assume the full control and responsibility of the Brig Amity.
8. WA Museum did express some concerns for assuming the full maintenance responsibility for the Brig, particularly given the significant concerns raised within the Condition Report completed in March 2017.
9. The WA Museum commissioned a condition report from a shipbuilding expert. The report concludes that the ship is in poor condition and a number of structural problems were identified, largely relating to leaking and rotting features. In summary, this report recommends extensive maintenance works estimated at between \$150,000 and \$200,000 over a 3 year period. This estimate does not include any reactive maintenance tasks.
10. There were certain features which were not able to be inspected in the initial review and subsequently, WA Museum commissioned Darren Russell of Emu Point Slipway Services to provide further advice. It is understood that Mr Russell identified some substantial issues with the masts and rigging that require rectification, which would necessitate additional expenditure.
11. In all discussions concerning the current condition of the Brig Amity, it had been verbally noted that the Brig was reaching a condition where it would soon become necessary to close the facility for occupation health and safety reasons and either both parties needed to perform remediation works to extend the life of the facility or consider its decommissioning in the short term.
12. Allocations for renewal maintenance works for the Brig Amity have been included in the City's 10 Year Forward Capital Works Program, with an amount of \$120,000 allocated in 2017/18 and a further \$50,000 in 2018/19.
13. In addition to the budget allocations, the City also holds \$31,302 in trust for the Brig Amity. This trust was originally set up in 1998/99 with \$20,000 remaining from a funding arrangement. In a subsequent year, a further \$10,000 was added to the trust. This money has been held for future renewal works on the Brig Amity.
14. In view of the significant maintenance works identified to extend the life of the Brig, the concerns regarding the current condition and the concerns raised by the WA Museum assuming the control of a facility in poor condition, in April 2017 the City proposed the following arrangement:
 - a. The WA Museum to assume full control and responsibility for the Brig Amity as of 1 July 2017 (this date has been subsequently revised to 1 August 2017 to allow for Council's consideration);
 - b. The City transferring the monies held in trust (\$31,302) for further detailed reports / expert advice or immediate remediation works;
 - c. The City making a financial contribution of \$120,000 in the 2017/18 financial year, payable as soon as practicable following the adoption of the budget by the Albany City Council;
 - d. The City making a financial contribution of \$50,000 in the 2018/19 financial year;

- e. All monies to be held in trust by the WA Museum and used for upgrading works to the Brig Amity. The responsibility for and project management of these works would be the responsibility of the WA Museum;
 - f. These payments would represent the final financial contribution to the WA Museum for the Brig Amity, including the future decommissioning of the asset; and
 - g. The City would maintain insurance and security contracts until the time of transfer, following which it would become the responsibility of the WA Museum.
15. In June 2017, the WA Museum provided a response to the City's proposal generally agreeing to assume responsibility for the Brig Amity, including all outgoings, insurance and security contracts and taking all visitation income. However, based on the further advice received from Darren Russell, a further \$30,000 in the 2018/19 financial year was requested to assist with the refurbishment of the masts and rigging. The WA Museum will hold all funds in a restricted account to ensure that it is applied only for the purpose for which it is allocated.
16. Considering that the City will discharge the long term liability of this asset and recognising the extent of works required to extend its life, no concerns have been raised by this additional expenditure requested by the WA Museum.
17. It is proposed to pay both instalments for the 2017/18 and 2018/19 financial years in one payment following the adoption of the 2017/18 Annual Budget. A provision has been listed for consideration in the 2017/18 draft Annual Budget.

Future of the Brig Amity

18. The Brig Amity replica was originally constructed in 1975 with an expected working life of approximately 30 years. As such, it was constructed on the basis that it was not a permanent feature and would need to be decommissioned at some future stage. In the meantime, the Brig Amity has become an iconic feature in Albany and is a significant part of Albany's branding.
19. 2026 marks the bicentenary of the arrival of the original Brig Amity vessel on Christmas Day 1826, which is considered the beginning of the establishment of Albany as the first European settlement in Western Australia. Significant events are planned for the bicentenary and the Brig Amity is considered an important element of these events.
20. Discussions with WA Museum on the management of the facility has noted the importance of extending the life of the Brig to consider the 2026 bicentenary, following which further consideration must be given to its lifetime. The City has agreed to work with WA Museum on a public education and engagement program on the future of the Brig Amity replica.
21. In more recent conversations, the WA Museum have verbally advised that they were hopeful that the short term maintenance works planned over the next three years could substantially increase the life of the Brig Amity. This will become clearer as the works progress. Further, the maintenance works are expected to commence as early as August 2017 and the Brig Amity may need to be closed for a short period in order for these works to be completed.

GOVERNMENT & PUBLIC CONSULTATION

22. No public consultation has occurred on this matter, as the service agreement was a matter between the City and WA Museum only.
23. Notwithstanding, the City intends on working closely with the WA Museum on events surrounding the Bicentenary and community engagement on the future of the Brig Amity replica.

STATUTORY IMPLICATIONS

24. Legally, the land on which the Brig Amity sits is now under the care, control and management of WA Museum. There are no further statutory requirements to enact the transfer of this asset.

POLICY IMPLICATIONS

25. There are no policy implications relevant to this item.

RISK IDENTIFICATION & MITIGATION

26. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputation. Public perception that the City is discharging its responsibilities for an iconic feature in Albany.	Possible	Minor	Medium	City to work with WA Museum to ensure that the public understands both parties are working together to extend the life of the feature.
Reputation. Negative public reaction to the possible future decommissioning of the Brig Amity.	Possible	Moderate	Medium	City to work with WA Museum on a public education program to ensure the community is fully engaged in future decisions concerning the Brig Amity.
People Health and Safety. Significant public safety issues if remediation works on the Brig Amity are not supported, with the possibility of having to close the facility.	Unlikely	Moderate	Medium	Council supports the proposed expenditure to assist the WA Museum completing a 3 year renewal program to extend the life of the Brig Amity.

FINANCIAL IMPLICATIONS

- 27. If Council supports the transfer of the management responsibility for the Brig Amity to the WA Museum, it would require the transfer of trust funds and the budget allocations included in the 2017/18 and 2018/19 financial years, with an additional \$30,000 included in the 2018/19 expenditure.
- 28. This would constitute a total spend of \$231,302 over two years, following which there would be no further expenditure on behalf of the City for the Brig Amity asset.
- 29. Rather than pay these amounts over two financial years, the expenditure proposed for 2018/19 has been brought forward and is listed for consideration in the 2017/18 draft Annual Budget.
- 30. It is noted that the transfer of management will represent lost income for the City of approximately \$50,000 per year from visitation fees.

LEGAL IMPLICATIONS

31. There are no legal implications relevant to this item.

ENVIRONMENTAL CONSIDERATIONS

32. There are no direct environmental considerations related to this item.

ALTERNATE OPTIONS

- 33. Council may:
 - a. Support the proposed transfer of the management responsibility of the Brig Amity based on the in-principle agreement reached with the WA Museum; or
 - b. Decide against the proposal and continue maintaining the asset under a service agreement with the WA Museum, where the WA Museum is the key land manager. This will require further negotiations with the WA Museum.

CONCLUSION

34. The investigations on the current condition of the Brig Amity have identified significant maintenance issues that require immediate rectification if the service life of this asset is to be extended.
35. In view of the upcoming 2026 Bicentenary and the strong sentiment applied to the Brig Amity in the Albany community, it is considered worthwhile to undertake the maintenance works required to keep the Brig Amity functioning and operational.
36. The WA Museum is now the land manager of Reserve 4156 on which the Brig Amity sits and this agency has agreed to assume the full management of this asset, provided that the City can make financial contributions to the short term maintenance works identified.
37. It is recommended that the City supports the proposed transfer of the management responsibility to the WA Museum and continue to work with this agency on upcoming bicentenary events and a community engagement program on the future of the Brig Amity replica.

Consulted References	:	<i>Long Term Financial Plan 10 Year Forward Capital Works Program</i>
File Number (Name of Ward)	:	PRO005
Previous Reference	:	OCM 28/10/2014 CSF124

CCCS041: LOWER GREAT SOUTHERN ECONOMIC ALLIANCE-UPDATE

Proponent / Owner : City of Albany
Attachments : N/A
Report Prepared By : Lower Great Southern Alliance-Executive Support Officer (S Shaw)
Responsible Officers: : Chief Executive Officer (A Sharpe)
Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:



This report was for noting at Committee Level Only and does not require a decision of Council.

CCCS042: 2017-18 BUDGET ADOPTION

Proponent / Owner : City of Albany
Attachments : Draft 2017-18 Budget Documents.
Report Prepared By : Business Analyst/Management Accountant (D Harrison)
Responsible Officers: : Chief Executive Officer (A Sharpe)
Executive Director Corporate Services (M Cole)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:
 - a. **Key Theme:**
 - 2.2 Clean, Green and Sustainable
 5. Civic Leadership
 - b. **Strategic Objectives:**
 - 2.2. To maintain and renew city assets in a sustainable manner
 - 5.1. To establish and maintain sound business and governance structures.
 - c. **Strategy:**
 - 2.2.1 Asset Management. Sustainable asset management plans integrated with financial forecasts.
 - 5.1.2 Systems Development and Improvement. Improved financial management.
2. This proposed budget aligns with the City's Corporate Business Plan, which aligns with the City's:
 - 10 Year Financial Plan;
 - Asset Management Plans; and
 - Work Force Development Plan (People Strategy).

In Brief:

- Approve the 2017/18 budget, noting that the proposed budget is a result of a series of elected member and staff workshops.

RECOMMENDATION

Council chose to consider each Committee Recommendation individually.

CCCS042: COMMITTEE RECOMMENDATION

VOTING REQUIREMENT: ABSOLUTE MAJORITY

THAT Council ADOPT the following Responsible Officer Recommendations EN BLOC:

- Recommendation 1 (Municipal Rates);
- Recommendation 2 (Refuse Collection and Recycling charges);
- Recommendation 3 (Municipal and Trust Fund Budgets, Reserves);
- Recommendation 4 (Rates and Rubbish Collection Charges);
- Recommendation 5 (Rates and Charges to provide for Administration and Interest Charges on Rating, Rubbish, Waste Recycling and General Debtor Collection charges)
- Recommendation 6 (Schedule of Fees and Charges, with effect date 26 July 2017)
- Recommendation 7 (Elected Member Sitting Fees and Allowances)
- Recommendation 8 (Material variance for reporting figure \$100,000)

CCCS042: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: ABSOLUTE MAJORITY

MOVED: COUNCILLOR HAMMOND
SECONDED: COUNCILLOR STOCKS

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 10-0
ABSOLUTE MAJORITY

CCCS042: RESPONSIBLE OFFICER RECOMMENDATION (EN BLOC)
VOTING REQUIREMENT: ABSOLUTE MAJORITY

Council ADOPT the following Responsible Officer Recommendations EN BLOC:

- Recommendation 1 (Municipal Rates);
- Recommendation 2 (Refuse Collection and Recycling charges);
- Recommendation 3 (Municipal and Trust Fund Budgets, Reserves);
- Recommendation 4 (Rates and Rubbish Collection Charges);
- Recommendation 5 (Rates and Charges to provide for Administration and Interest Charges on Rating, Rubbish, Waste Recycling and General Debtor Collection charges)
- Recommendation 6 (Schedule of Fees and Charges, with effect date 26 July 2017)
- Recommendation 7 (Elected Member Sitting Fees and Allowances)
- Recommendation 8 (Material variance for reporting figure \$100,000)

CCCS042: RESOLUTION 1
VOTING REQUIREMENT: ABSOLUTE MAJORITY

MOVED: COUNCILLOR PRICE
SECONDED: COUNCILLOR TERRY

Council ADOPT the following municipal rates in the dollar on unimproved values and gross rental valuations for the 2017/2018 financial year:

(1) Rating Category 1 – GRV General

- The General Rate on Gross Rental Values for the 2017/2018 financial year on Rating Category (1) including all GRV rateable land be 9.7325 cents in the dollar.

(2) Rating Category 3 – UV

- The General Rate on current unimproved values for the 2017/2018 financial year on Rating Category (3) including all UV rateable land be 0.4321 cents in the dollar.

(3) Minimum Rate

- The Minimum Rate for Rating Category 1 – GRV General rateable properties within the City of Albany will be \$992.00.
- The Minimum Rate for Rating Category 3 – UV rateable properties within the City of Albany will be \$1071.00.

CARRIED 11-0
ABSOLUTE MAJORITY

CCCS042: RESOLUTION 2
VOTING REQUIREMENT: ABSOLUTE MAJORITY

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR MOIR

THAT Council APPROVES the following Refuse Collection and Recycling charges for the City of Albany (including general refuse collection, Bulk green waste collection, collection of recyclables and green waste) be adopted for the 2017/2018 financial year:

(1) Residential Services

- | | |
|-------------------------------------|-------------|
| • Full Domestic Refuse Service | \$335.00 |
| • Refuse Collection 140 Ltr MGB | Weekly |
| • Recycling Collection 240 Ltr MGB | Fortnightly |
| • Green Waste Collection 240Ltr MGB | Monthly |

(2) Additional Services

Additional Services (Maximum of One) with a full domestic rubbish service.

- | | |
|---|---------------------|
| • Refuse Collection 140 Ltr MGB (Inc GST) | Weekly \$90.00 |
| • Recycling Collection 240 Ltr MGB (Inc GST) | Fortnightly \$43.00 |
| • Green Waste Collection 240Ltr MGB (Inc GST) | Monthly \$43.00 |

(3) Waste Facilities Maintenance Rate (Section 66(1) Waste Avoidance and Resource Recovery Act 2007)

In addition to the full domestic refuse service the City will be raising an annual rate under section 66(1) of the *Waste Avoidance and Resource Recovery Act 2007* (WARR Act) and, in accordance section 66(3) of the WARR Act, apply the minimum payment provisions of section 6.35 of the *Local Government Act 1995*. The rate is proposed to be called the 'Waste Facilities Maintenance Rate'. The minimum payment will be \$55.

The proposed rates are:

- **GRV General Properties – Rate in the dollar: 0.01 Cents, minimum \$55.00**

UV General Properties – Rate in the dollar: 0.0022 Cents, minimum \$55.00

CARRIED 11-0
ABSOLUTE MAJORITY

CCCS042: RESOLUTION 3
VOTING REQUIREMENT: ABSOLUTE MAJORITY

MOVED: COUNCILLOR HOLLINGWORTH
SECONDED: COUNCILLOR SMITH

THAT Council ADOPTS:

- (1) Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the Municipal and Trust Fund Budgets as contained in the Attachment to this agenda and the minutes, for the City of Albany for the 2017/2018 financial year which includes the following:
 - Statement of Comprehensive Income by Nature and Type on page (v) showing a net result for that year of (\$27,088)
 - Statement of Comprehensive Income by Program on page (iv) showing a net result for that year of \$(27,088)
 - Statement of Cash Flows on page (vii)
 - Rate Setting Statement on page (viii) showing an amount required to be raised from rates of \$35,461,300
 - Notes to and Forming Part of the Budget on pages (1 to 56)
 - Fees and Charges and Capital Works Schedule as detailed on pages (57 to 95)
 - Transfers to / from Reserve Accounts as detailed in pages (45 to 50)
- (2) Pursuant to section 6.11 of the *Local Government Act 1995*, maintain the following reserves (noting the purpose of each reserve detailed in page 45 to 50 of the budget):
 - Airport Reserve
 - Albany Classic Barriers
 - Albany Entertainment Centre
 - Albany Heritage Park Infrastructure Reserve
 - Albany Leisure And Aquatic Centre – Synthetic Surface “Carpet”
 - Bayonet Head Infrastructure Reserve
 - Building Restoration Reserve
 - Capital Seed Funding for Sporting Clubs
 - Centennial Park Stadium and Pavilion Renewal Reserve
 - Cheyne Beach Reserve
 - City of Albany General Parking Reserve
 - Coastal Management Reserve
 - Debt Management Reserve
 - Destination Marketing & Economic Development Reserve
 - Emu Point Boat Pens Development Reserve
 - Great Southern Contiguous Local Authorities Group
 - Information Technology Reserve
 - Land Acquisition Reserve
 - Master Plan Funding Reserve
 - National Anzac Centre Reserve
 - Parks and Recreation Grounds
 - Plant & Equipment Reserve
 - Prepaid Rates Reserve
 - Refuse Collection & Waste Minimisation Reserve
 - Roadworks Reserve
 - Unspent Grants Reserve
 - Waste Management Reserve

CARRIED 11-0
ABSOLUTE MAJORITY

**CCCS042: RESOLUTION 4
VOTING REQUIREMENT: ABSOLUTE MAJORITY**

**MOVED: COUNCILLOR MULCAHY
SECONDED: COUNCILLOR HOLLINGWORTH**

THAT Council APPROVES the due dates for payment of Rates and Rubbish Collection Charges for 2017/2018 be as follows:

- (1) Pay rates in full 13th September 2017.**
- (2) Pay by two instalments:**
 - (a) First Instalment Payment 13th September 2017; and**
 - (b) Second Instalment: 15th January 2018.**
- (3) Pay by four instalments:**
 - (a) First Instalment Payment (and 'Payment in Full'): 13th September 2017;**
 - (b) Second Instalment: 14th November 2017;**
 - (c) Third Instalment: 15th January 2018; and**
 - (d) Fourth Instalment: 16th March 2018.**

**CARRIED 11-0
ABSOLUTE MAJORITY**

**CCCS042: RESOLUTION 5
VOTING REQUIREMENT: ABSOLUTE MAJORITY**

**MOVED: COUNCILLOR SMITH
SECONDED: COUNCILLOR TERRY**

THAT pursuant to the *Local Government Act 1995*, Council APPROVES the following Rates and Charges to provide for Administration and Interest Charges on Rating, Rubbish, Waste Recycling and General Debtor Collection charges during the 2017/2018 financial year:

(1) Instalment Plan Administration Fee

An Instalment Plan Administration fee of \$6.50 for the second and each subsequent instalment notice issued will apply for rates and rubbish collection charges.

(2) Late Payment Interest Charge

A charge on outstanding rates and rubbish collection accounts (including amounts owed on ad hoc Payment Plans) of 11% will be calculated daily at 0.0301% on a simple interest basis for the number of days from the account due date until the day prior to the day on which the payment is received.

(3) Instalment Plan Interest Charge

An interest rate of 5.5% will be calculated on a daily basis at 0.0151% by simple interest basis from the due date of the first instalment as shown on the rate notice to the due date of each respective instalment.

(4) Late Payment Interest Charge (Excluding Rates & Charges)

A charge of 11% interest, calculated on a simple interest basis for the number of days outstanding, may apply on unpaid debts (other than rates and rubbish collection charges) outstanding 35 days from the date of invoices raised after 1 July 2017.

In respect to the Late Payment Interest Charge on rates and charges, the method of calculating the interest charge is on the daily balance outstanding.

(5) Waivers

Where a small balance remains on a property assessment due to circumstances such as a delay in the receipt of mail payments or monies from property settlements and additional daily interest has accumulated, amounts outstanding of \$5.00 and under will be waived, as it is not considered cost effective or equitable to recover from the new property owner. Estimated loss of revenue from this waiver is \$1,100.

CARRIED 11-0
ABSOLUTE MAJORITY

**CCCS042: RESOLUTION 6
VOTING REQUIREMENT: ABSOLUTE MAJORITY**

**MOVED: COUNCILLOR TERRY
SECONDED: COUNCILLOR SHANHUN**

THAT Council APPROVES the Schedule of Fees and Charges (which forms part of the 2017/2018 Budget) be adopted effective from 26th July 2017.

CARRIED 11-0
ABSOLUTE MAJORITY

**CCCS042: RESOLUTION 7
VOTING REQUIREMENT: ABSOLUTE MAJORITY**

**MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR SMITH**

THAT Council SETS the Elected Member Sitting Fees and Allowances as prescribed by the *Local Government (Administration) Regulations 1996* per annum, being:

- (1) Councillor Meeting Attendance Fee: \$31,364**
- (2) Mayoral Meeting Attendance Fee: \$47,046**
- (3) Councillor and Mayoral ICT Allowance: \$3,500**
- (4) Annual Travel and Accommodation Allowance (allowable claims in excess of this allowance will be reimbursed): \$50**
- (5) Total Mayoral Allowance is: \$88,864**
- (6) Deputy Mayoral Allowance: \$22,216 - being 25% of the Mayoral Allowance.**

CARRIED 11-0
ABSOLUTE MAJORITY

**CCCS042: RESOLUTION 8
VOTING REQUIREMENT: ABSOLUTE MAJORITY**

**MOVED: COUNCILLOR HOLLINGWORTH
SECONDED: COUNCILLOR SUTTON**

THAT Council APPROVES a variance between actual and budget-to-date of greater than \$100,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2017/2018.

CARRIED 11-0
ABSOLUTE MAJORITY

BACKGROUND

3. Council has considered strategic and operational issues which will impact on the 2017/18 budget.
4. Under section 6.36 of the *Local Government Act 1995*, the City is not required to advertise the proposed rates amounts for the 2017/18 financial year.

DISCUSSION

5. Through Council workshops, Council members have considered various factors in developing a financially responsible budget while ensuring compliance with Local Government legislation, occupational safety and health requirements, continuation of the various services provided by the City, cost-saving initiatives and new capital projects that are “project ready” or will be required to be undertaken this financial year, given commitments previously made by Council.
6. An important consideration in preparing any budget is to ensure that Council works towards achieving financial sustainability for the future. The draft budget reflects a number of factors to maintain financial sustainability, which will impact not only on this year’s budget but will have a compounding effect in future budgets.

GOVERNMENT & PUBLIC CONSULTATION

7. The Department of Local Government is not consulted prior to budget adoption. Once the Budget is adopted, a copy is sent to the Department for review.

PUBLIC CONSULTATION / ENGAGEMENT

8. Budget information will be published in the local newspapers and on the City of Albany website.

STATUTORY IMPLICATIONS

9. This item directly relates to, and contributes to achievement of, the Strategies within the *Community Strategic Plan – Albany 2023*, and *Corporate Business Plan- 2014-2018*.

POLICY IMPLICATIONS

10. Nil.

RISK IDENTIFICATION & MITIGATION

11. The risk identification and categorisation relies on the City’s Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial & Reputation: <i>Council does not endorse the 2017/18 Budget, with the consequence risk of deferred cash flow, and thus inability to meet financial commitments.</i>	<i>Unlikely</i>	<i>Extreme</i>	<i>Extreme</i>	<i>Delegated authority to the CEO to incur expenditure under the Local Government Act 1995 until Budget endorsement.</i> <i>Reconsideration of the budget paper at a Council meeting prior to 31 August 2017.</i>

FINANCIAL IMPLICATIONS

12. The 2017/18 Budget sets the parameters for expenditure of City resources.
13. The City must meet its legislative and debt obligations through endorsement of a budget. Failure to do so incurs considerable financial and other risks to the City.

LEGAL IMPLICATIONS

14. Nil.

ALTERNATE OPTIONS

15. Council adopt the 2017/18 Annual Financial Budget with changes.

CONCLUSION

16. Endorsement of the budget provides delegated authority to the CEO to incur expenditure from 1 July 2017 until 30 June 2018.

Consulted References	:	<ul style="list-style-type: none">• <i>Local Government Act 1995</i>• <i>Local Government (Financial Management) Regulations 1996.</i>
File Number (Name of Ward)	:	FM.BUG.12
Previous Reference	:	<ul style="list-style-type: none">• <i>Budget Workshop – 6 June 2017</i>• <i>OCM July 2016 Resolution CSF255</i>

DIS035: MOTORISED WATERCRAFT ON LAKE MULLOCULLUP

Land Description	: City of Albany Managed Reserve 16367 (Lake Mullocullup).
Proponent / Owner	: City of Albany (Land vested in the care and control of the City of Albany).
Attachments	: Addendum contained in the Attachments: WS088: City of Albany Property Local Law 2011 Determination-Prohibition of Motorised Watercraft
Report Prepared By	: Reserves Officer (A Tucker)
Responsible Officers:	: Executive Director Works & Services (M Thomson)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:-
 - a. **Key Theme:**
2 – Clean, Green & Sustainable and 5 – Civic Leadership.
 - b. **Strategic Objectives:**
2.1 - To protect and enhance our natural environment and
5.1 – To establish and maintain sound business and governance structures.
 - c. **Strategy:**
2.1.3 – Protect and enhance the health of our catchments and waterways.
5.1.2 – Develop informed and transparent decision making processes that meet our legal obligations.

Maps and Diagrams:



Lake Mullocullup – off Warriup Road, Green Range

In Brief:

- Make further recommendations in relation to a previous determination at OCM on 27 October 2015.

Purpose & Effect:

- **Purpose:** Protection of the waters placed in the care and control of the City of Albany and public safety.
- **Effect:** Where water depth and/or condition poses a risk to the natural environment and/or public safety authorised officers will be empowered to restrict the use of motorised watercraft through a permit system.

RECOMMENDATION

**DIS035: RESOLUTION (AMENDED COMMITTEE RECOMMENDATION)
VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR HAMMOND
SECONDED: COUNCILLOR SUTTON**

1. **THAT DIS035: Motorised Watercraft on Lake Mullocullup be DEFERRED for consideration at the August 2017 Development and Infrastructure Services Committee Meeting.**
2. **THAT two separate reports be prepared to consider:**
 - a) **The recommendations to adopt a determination to control Motor Boats operating within the Albany Municipality under the Local Government Property Local Law 2011.**
 - b) **Consider the use of Motor Boats specifically from Lake Mullocullup.**
 - c) **That the Environmental Reports previously mentioned be supplied as an Attachment to the report to be presented to the August Development and Infrastructure Services Committee.**

CARRIED 11-0

**DIS035: AMENDMENT
VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR HAMMOND
SECONDED: COUNCILLOR MULCAHY**

THAT the Committee Recommendation be AMENDED to include:

- c) **That the Environmental Reports related to this matter be supplied as an Attachment to the report presented to the August Development and Infrastructure Committee.**

CARRIED 11-0

Councillor Reason:

The Environment Reports will enable informed decision making by Council.

An amendment was then proposed to the Committee Recommendation.

DIS035: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR HAMMOND
SECONDED: COUNCILLOR SUTTON

1. THAT DIS035: Motorised Watercraft on Lake Mullocullup be DEFERRED for consideration at the August 2017 Development and Infrastructure Services Committee Meeting.
2. THAT two separate reports be prepared to consider:
 - a) The recommendations to adopt a determination to control Motor Boats operating within the Albany Municipality under the Local Government Property Local Law 2011.
 - b) Consider the use of Motor Boats specifically from Lake Mullocullup.

DIS035: COMMITTEE RECOMMENDATION

MOVED: MAYOR WELLINGTON
SECONDED: COUNCILLOR GOODE

- 1) THAT DIS035: Motorised Watercraft on Lake Mullocullup be DEFERRED for consideration at the August 2017 Development and Infrastructure Services Committee Meeting.
- 2) THAT two separate reports be prepared to consider:
 - a) The recommendations to adopt a determination to control Motor Boats operating within the Albany Municipality under the Local Government Property Local law 2011.
 - b) Consider the use of Motor Boats specifically from Lake Mullocullup.

CARRIED 12-0

Councillor's Reason:

The issues should be dealt with separately and more information is requested, specifically environmental assessment reports.

DIS035: AMENDED OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT Council;

- (1) APPROVE the following determination under the City of Albany Property Local Law 2011,
Determination: Use of Motor Boats
 - i. A person is prohibited from operating a **motor boat** on bodies of water (rivers, lakes, dams) located on local government property except on water which is gazetted by the Department of Transport or approved by the City of Albany.
 - ii. An authorised person shall have the authority to close a dam/lake/river to **motor boats** if the water depth or condition may result in damage to the natural environment or pose a threat to public health and safety.

- iii. Definition: **Motor boat means a craft as defined in the Navigable Waters Regulations 1958.** This includes the following watercraft vessel descriptions: Powerboats, Personal Water Craft (Jet Ski), Recreational Vessels.
- (2) NOTE that City staff will further investigate the implementation of a permit system, in conjunction with gazettal of Lake Mullocullopp for the purpose of permitting the operation of **a motor boat**, specifically for water skiing.
- (3) NOTE that prior to implementation of any permit system, City staff will prepare a report for consideration by Council.

Officer’s Reason (Executive Director Works and Services):

To ensure consistency in terminology the term “motorised water craft” is replaced by “motor boat” as it aligns with the definition in the Navigable Water Regulations 1958.

DIS035: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council;

- 1) APPROVE the following determination under the City of Albany Property Local Law 2011, for the purpose of Public Consultation:

Determination: Motorised Watercraft

- i. A person is prohibited from operating a motorised watercraft on bodies of water (rivers, lakes, dams) located on local government property except on water which is gazetted by the Department of Transport or approved by the City of Albany.
- ii. An authorised person shall have the authority to close a dam/lake/river to motorised watercraft if the water depth or condition may result in damage to the natural environment or pose a threat to public health and safety.
- iii. Definition: Motorised Watercraft means a craft propelled by an inboard or outboard motor powering a water jet pump or propeller. This includes the following watercraft vessel descriptions: Powerboats, Personal Water Craft (Jet Ski), Recreational Vessels.
- 2) NOTE that City staff will further investigate the implementation of a permit system, in conjunction with gazettal of Lake Mullocullopp for the purpose of permitting the operation of motorise water craft, specifically for water skiing.
- 3) NOTE that prior to implementation of any permit system, City staff will prepare a report for consideration by Council.

BACKGROUND

2. Reference is made to Council report WS088 which was presented for determination at the Ordinary Council Meeting held on the 27th October 2015 where Council resolved the following:

“THAT Council:

- 1. APPROVE the following determination under the City of Albany Property Local Law 2011, for the purpose of Public Consultation:*

Determination: Motorised Watercraft

- i. A person is prohibited from operating a motorised watercraft on bodies of water (rivers, lakes, dams) located on local government property except on water which is gazetted by the Department of Transport or approved by the City of Albany.*

13. It was widely agreed that the use of jet skis is not appropriate for this area.
14. The *City of Albany Property Local Law 2011* allows for the provision of permits under *Part 3 – Permits*. Whilst the exact details would need to be determined, it is envisaged that permits would be valid for a finite periods (for example two years) and carry conditions such as restricted daily times for skiing, be associated with the water craft (rather than a family name) and any other conditions that may be appropriate.
15. The issues around threat to the environmental value of the lake as a result of continued water-skiing needs to be addressed. There is limited detailed knowledge of the historic environmental condition of the lake. It is proposed that if water skiing activities are to continue, City officer will develop in consultation with local stakeholders an annual environmental monitoring program.

GOVERNMENT & PUBLIC CONSULTATION

16. A total of 59 submissions were received during the public consultation period in 2015. Of those, 13 of them expressed opinions in favour of banning water-skiing, whilst the remaining 46 expressed opinions against banning water-skiing. Two public meetings have been held on 7 February and 6 June 2017 with interested community members to further discuss the options.
17. Significant consultation with the Department of Transport has taken place since October 2015. If the lake is opened for skiing, the DoT will undertake the process to gazette the lake under *Regulation 48(a) of the Navigable Waters Regulations 1958*.
18. Initial discussions have been held with the local Noongar community and a site meeting with representatives from the public is scheduled for 10 July 2017. The outcomes of this consultation will be incorporated in a future report to Council.

STATUTORY IMPLICATIONS

19. Prior to implementing a permits system, the water body must first be gazetted under Regulation 48(a) of the *Navigable Waters Regulations 1958*. This process will be undertaken by DoT.
20. Following gazettal, the City may implement a permit system under Local Government Property Local Law 2011.
21. Voting requirement for this item is **SIMPLE MAJORITY**

POLICY IMPLICATIONS

22. There is no specific Council policy position, as boating on crown land is dealt with under the *Local Government Property Local Law 2011, Part 2, Division 1 - Determinations*.
23. However, *Division 3 of Part 3 of the Property Local Law 2011* does allow for the creation of a policy adopted by Council containing conditions subject to which an application for a permit may be approved. Such a policy, if decided is needed, will need to be formulated as a part of this process.

RISK IDENTIFICATION & MITIGATION

24. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Community, People Health and Safety <i>Indiscriminate water skiing on water bodies not suitable for the activity and protection of the environment.</i>	<i>Almost certain</i>	<i>Moderate</i>	<i>High</i>	<i>Proceed with recommended determination under the City's Local Law, to allow Council Rangers to provide public education and enforcement if necessary.</i>

FINANCIAL IMPLICATIONS

25. Administrative costs for issuing of permits will be absorbed by general operating budgets. Costs for installation of signage will be funded within the natural reserves budget. There will be annual cost associated with an Environmental Monitoring Program which is yet to be determined.

LEGAL IMPLICATIONS

26. There are no direct legal implications related to this report, noting enforcement actions may result as a result of enforcement.

ENVIRONMENTAL CONSIDERATIONS

27. The City of Albany recognises that an inland fresh water wetland body such as Lake Mullocullup has significant environmental value and the importance of protecting it for future generations.
28. In February 2016 a member of WA Birdlife Australia undertook a snapshot survey of the lake. Thirty waterbird species were recorded at the lake and depend on the lake for their habitat requirements. However, the lake is considered not suitable for a migratory shorebird, nor for the endangered Australasian Bittern due to a lack of mudflats and dense reed beds. Black cockatoos, whilst have been recorded in the area, are most likely to be passing through rather than residing on site as no suitable trees with hollows were noted in the vicinity.
29. In July 2016 the City engaged TAFE WA to undertake a snapshot ecological survey of the lake and it serves as a good base structure to compare future ecological data against.
30. As a part of the proposal to allow limited/controlled water-skiing on this lake, the City proposes to instigate an annual environmental monitoring program. It is envisaged that this monitoring program will be able to be undertaken by community with assistance from City officers.

ALTERNATE OPTIONS

31. Council may resolve to support the determination and prohibit water-skiing on Lake Mullocullup and nothing further.

CONCLUSION

32. In principle support for the inclusion of water-skiing will allow staff to finalise the workings of a permit system and an annual environmental monitoring program.

Consulted References		<ul style="list-style-type: none">• <i>Navigable Waters Regulations 1958</i>• <i>Local Government Act 1995</i>• <i>City of Albany Local Government Property Local law 2011</i>
File Number (Name of Ward)	:	CR.COC.42 (Kalgan Ward)
Previous Reference	:	OCM 27 October 2015 Resolution WS088

DIS036: PROPOSED DOG LOCAL LAW 2017

Proponent	: City of Albany
Attachments	: • Proposed Dog Local Law 2017 (Gazette Ready) • Proposed Dog Local Law 2017 (Working Group Remarks)
Report Prepared by	: Manager Governance and Risk (S Jamieson)
Responsible Officer	: Executive Director Development Services (P Camins)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014 - 2018:
 - a. **Key Theme:** Civic Leadership
 - b. **Strategic Objectives:**
 - To establish and maintain sound business and governance structures.
 - To engage effectively with our community.
 - c. **Strategy:** Nil.

In Brief:

- A new Dog Local Law has been drafted with the main proposals being to:
 - limit the number of dogs a person is able to keep;
 - enable council to designate dog prohibited and exercise areas; and
 - introduce penalties for breaches of the local law.
- Recommend that Council confirm the proposed new Dog Local Law as presented in this report and invite public comment as required under the *Local Government Act 1995*.

RECOMMENDATION

**DIS036: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR HAMMOND
SECONDED: COUNCILLOR GOODE**

THAT Council:

- 1) **Confirms its intent to propose a Dog Local Law 2017:**
 - a. **PURPOSE:** To make provisions about the impounding of dogs, to control the number of dogs that can be kept on premises and the manner of keeping those dogs and to prescribe areas in which dogs are prohibited and dog exercise areas.
 - b. **EFFECT:** To extend the controls over dogs which exist under the *Dog Act 1976*.
- 2) **In accordance with the provisions of Section 3.12 of the *Local Government Act 1995*, GIVE PUBLIC NOTICE of its intention to MAKE the City of Albany Dog Local Law 2017.**

CARRIED 11-0

DIS036: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR TERRY
SECONDED: COUNCILLOR HOLLINGWORTH

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 12-0

DIS036: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council:

- (1) Confirms its intent to propose a Dog Local Law 2017:
 - a. PURPOSE: To make provisions about the impounding of dogs, to control the number of dogs that can be kept on premises and the manner of keeping those dogs and to prescribe areas in which dogs are prohibited and dog exercise areas.
 - b. EFFECT: To extend the controls over dogs which exist under the *Dog Act 1976*.
- (2) In accordance with the provisions of Section 3.12 of the *Local Government Act 1995*, GIVE PUBLIC NOTICE of its intention to MAKE the City of Albany Dog Local Law 2017.

BACKGROUND

2. The *Dog Act 1976* is administered and enforced by local governments within their respective districts. The Act addresses the control and registration of dogs; the ownership and keeping of dogs; and the obligations and rights of dog owners and others.
3. Each local government is able to introduce local laws on a range of matters for dog control including the number of dogs allowed to be kept at a premise and deleted the power of local governments to make local laws establishing areas where dogs are prohibited.
4. The Ranger Service Team have identified that there is a need for a Dog Local Law.

DISCUSSION

5. A local government needs to consider what elements of dog control they wish to regulate and only decide to make a local law if:
 - a. The *Dog Act 1976*, *Dog Regulations 2013*, or any other written law do not already cover that matter; and
 - b. There appears a sufficient need for additional regulation in that area.
6. It is considered that a local law is required to administer dog prohibited and exercise areas, as the designated dog exercise and prohibited areas detailed in the City of Albany *Animals Local Law 2001* no longer apply.
7. Post adoption of the proposed local law, Council will be empowered to determine dog exercise and prohibited areas through Council resolution (*Absolute Majority Required and 28 days public notice*).

Analysis:

8. The *Dog Amendment Act 2013* made various amendments to the *Dog Act 1976* including:
 - a. Expansion of the special provisions for Guide dogs in order to recognise and accommodate the various new types of appropriately trained assistance dogs now commonly used by people with a disability.
 - b. Deletion of the power of local governments to make local laws establishing areas where dogs are prohibited, and conferring on local governments a new power to establish such areas by absolute majority after giving at least 28 days' notice of intention to do so.
9. Following these amendments, on 20 May 2014 the Governor made amendments to the *Dog Regulations 2013* to provide that a 'place control provision' in a dog local law made under section 51(b), (ba) or (bb) 6 before 1 November 2013 (the day on which section 51(b), (ba) and (bb) were deleted by the *Dog Amendment Act 2013*), has no effect after 31 July 2014.
10. The specific details and explanation of contents are detailed in the attachment.

Options:

11. **Option 1** – Introduce a Dog Local law:
 - a. Council has the option to either accept the draft local law as presented or make amendments as it sees fit.
 - b. In either circumstance there is benefit in introducing a local law as it will provide powers to the City that are not currently available within the legislative framework available.
12. **Option 2** – Not introduce a Dog Local Law. Although the introduction of a local law will not resolve existing circumstances with dog and their owners, to have no law in place results in not being able to administer and enforce dog exercise areas.

GOVERNMENT AND PUBLIC CONSULTATION

13. Similar local laws across the sector have been reviewed and applicable Department of Local Government & Communities guidance notes have been consulted.
14. The Joint Standing Committee on Delegated Legislation website: www.parliament.wa.gov.au was reviewed.
15. **Internal Consultation:**
 - a. Manager Building, Health & Compliance Services
 - b. Manager Ranger & Emergency Services
 - c. Ranger Team Leader
 - d. Manager City Reserves
 - e. Coordinator Developed Reserves
 - f. Coordinator Natural Reserves

STATUTORY IMPLICATIONS

16. Section 3.12 of the *Local Government Act 1995* (the Act) states the procedures for making local laws.
17. Section 3.12 of the Act requires the person presiding at a Council meeting to give notice to the meeting of the purpose and effect of the proposed local law.
18. Dog Act 1976, Section 51 – Local Laws

POLICY IMPLICATIONS

19. There are no policy implications related to this item.

RISK IDENTIFICATION & MITIGATION

20. The risk identification and categorisation relies on the City’s Enterprise Risk & Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputation. <i>If the need for the proposed local law is not articulated and justified, negative community feedback may result.</i>	Possible	Major	Medium	<i>Communicate and justify rationale.</i>
Community Health & Safety. <i>A local law is required to administer dog control, no law will restrict compliance action.</i>	Possible	Major	Medium	<i>Make and adopt a local law that meets the communities’ expectation to be kept safe from dog hazards.</i>

FINANCIAL IMPLICATIONS

21. Cost will be incurred with respect to the advertising and eventual publication in the Government Gazette of the Local Law. Advertising cost of approximately \$1000 dollars.

LEGAL IMPLICATIONS

22. Section 3.12 of the Act prescribes the procedures for making Local Laws.

23. Whilst the Act does expressly prescribe a time frame in which the procedural requirements for making Local Laws are to be completed, the procedures should be undertaken with “all convenient speed’ in line with the *Interpretations Act 1984*.

ENVIRONMENTAL CONSIDERATIONS

24. There are no direct environmental considerations related to this item; however appropriate Dog Control has a direct effect on the natural environment and public safety.

CONCLUSION

25. It is recommended that Council commence the making of the Local Law process in accordance with section 3.12 of the *Local Government Act 1995*, and agrees to GIVE PUBLIC NOTICE of its intention to MAKE the City of Albany *Dog Local Law 2017*.

Consulted References	:	<ul style="list-style-type: none"> • <i>Local Government Act 1995</i> • <i>Local Government (Functions & General) Regulations 1996</i> • <i>City of Albany Animal Local Law 2001</i> • <i>Dog Act 1976</i> • <i>Dog Regulation 2013</i>
File Number (Name of Ward)	:	<i>All Wards</i>
Previous Reference	:	<i>Nil</i>

**DIS037: RECEIVE THE MINUTES OF THE LOCAL EMERGENCY
MANAGEMENT COMMITTEE – MARCH 2017**

Proponent : City of Albany
Attachment : LEMC Minutes 16 March 2017
Report Prepared By : Administration Coordinator-Rangers & Emergency Services
(S Lees)
Responsible Officer(s): : Executive Director Planning & Development (P Camins)

Responsible Officer's Signature:



In Brief:

- Receive the confirmed minutes of the Local Emergency Management Committee meeting held on 16 March 2017.

RECOMMENDATION

DIS037: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR SHANHUN
SECONDED: COUNCILLOR SUTTON

THAT the confirmed minutes of the Local Emergency Management Committee meeting held on 16 March 2017 be RECEIVED.

CARRIED 11-0

DIS038: PLANNING AND BUILDING REPORTS JUNE 2017

Proponent : City of Albany
Attachment : Planning and Building Reports June 2017
Report Prepared By : Administration Officer-Planning (V Martin)
Administration Officer-Development Services (J Corcoran)

Responsible Officer(s): : Executive Director Development Services (P Camins)

Responsible Officer's Signature



RECOMMENDATION

DIS038: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR TERRY

THAT Council NOTE the Planning and Building Reports for June 2017.

CARRIED 11-0

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL Nil.**
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil.**
16. **REPORTS OF CITY OFFICERS Nil.**
17. **MEETING CLOSED TO PUBLIC Nil.**
18. **CLOSURE**

There being no further business the Deputy Mayor declared the meeting closed at [6:37:26 PM](#)

re: .....

Gregory B Stocks
DEPUTY MAYOR