



MINUTES

Ordinary Meeting of Council

Tuesday 28 April 2026

6.00pm

Council Chambers



STRATEGIC COMMUNITY PLAN 2032

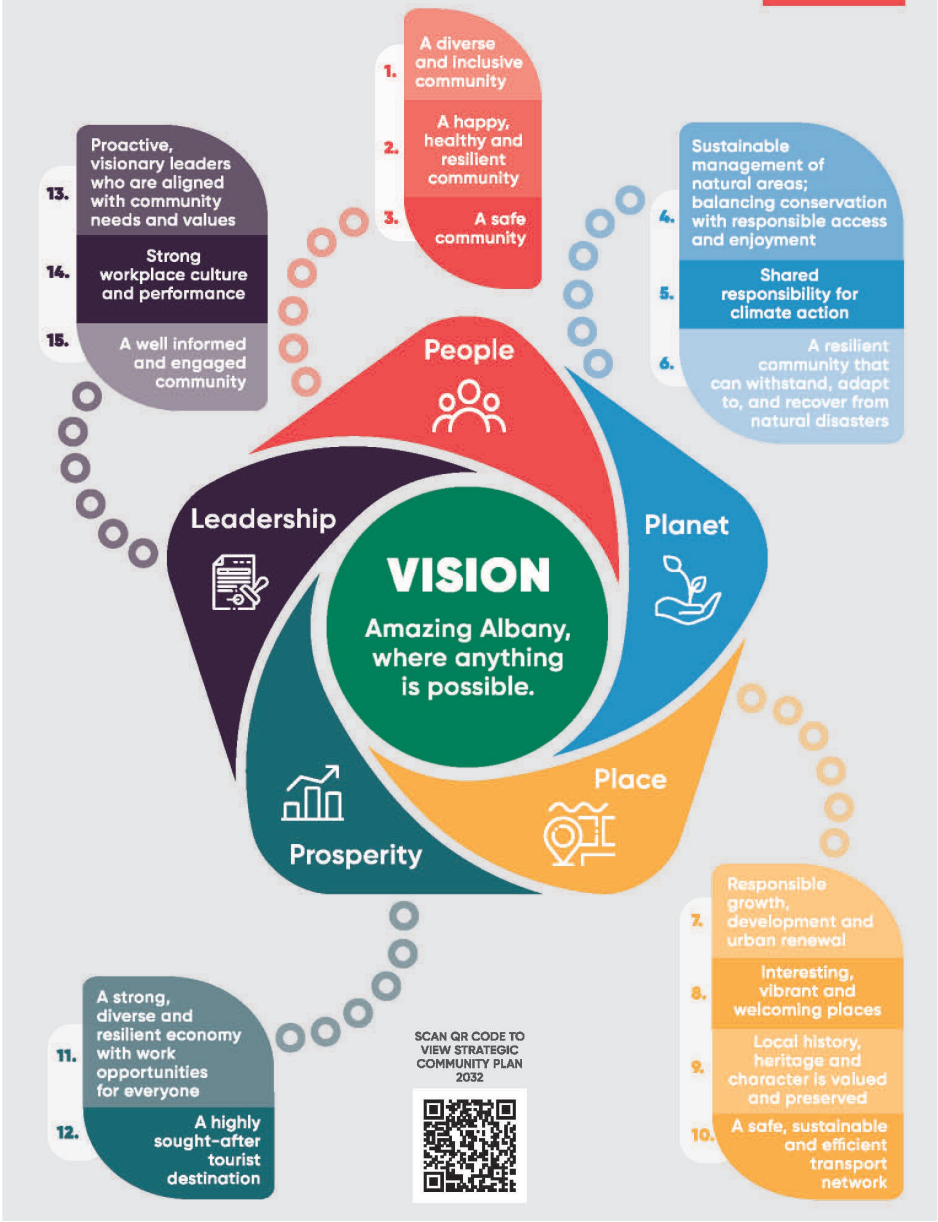


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1. DECLARATION OF OPENING

The Mayor declared the meeting open at **6.00pm**

2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LANDOWNERS

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders past, present and emerging”

Playing of the National Anthem

3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE

Mayor	G Stocks
Councillors:	
Councillor	P Terry (Deputy Mayor)
Councillor	L MacLaren
Councillor	M Lionetti
Councillor	I Clarke APM
Councillor	R Sutton
Councillor	R Stephens
Councillor	C McKinley
Councillor	T Brough
Staff:	
Chief Executive Officer	A Sharpe
Executive Director Community Services	N Watson
Executive Director Corporate and Commercial Services	M Gilfellon
Executive Director Infrastructure, Development & Environment	P Camins
Manager IT	A Catterall
Manager Development Services	J Van Der Mescht
Meeting Secretary	J Williamson
Apologies/Leave of Absence:	

4. DISCLOSURES OF INTEREST

Name	Report Item Number	Nature of Interest
Councillor Clarke APM	DIS469	Impartiality. The nature of the interest being that Councillor Clarke worked closely with the proponents in his previous employment. Councillor Clarke remained in the Chamber and participated in the discussion and vote for this item.

The Mayor accepted the Volunteer Employer Recognition Award which was presented by DFES Great Southern Superintendent Diarmuid Kinsella. The VERA is presented to organisations which provide flexible working arrangements enabling their staff to respond to emergencies during work hours.

5. REPORTS OF MEMBERS

6.06PM Councillor Lionetti

Summary of key points:

- Foreshadowed a motion to install wind turbines on Lot 4743 North Road, Yakamia.
- Requested clarification of when and under what circumstances City staff were permitted to enter private property.

6.09pm Deputy Mayor Terry

Summary of key points:

Deputy Mayor Terry attended:

- The Great Southern Art Award and congratulated the winners;
- Sculptures at Binalup;
- Southern Ports Open Day;
- Wellington and Reeves Sportsperson of the Year Awards; and
- Anzac Dawn Service and the Commemorative Service at Peace Park.

Deputy Mayor Terry congratulated the Recreation Services Team, particularly Club Development Officer Jude Want, for coordinating the Sportsperson of the Year Awards.

6.13pm Councillor MacLaren

Summary of key points:

Councillor MacLaren provided the following list of engagements attended:

- Great Southern Art Awards
- Sculptures at Binalup
- The Gift of Truth Telling
- Sportsperson of the Year Awards
- Southern Ports Open Day
- Local Biodiversity Strategy consultation with reference group
- Communications and Engagement Advisory Group
- Palmerston Great Southern Residential Rehabilitation Briefing
- Advisory Committee of the Pathways to Politics for Women program.

Councillor MacLaren volunteered for the following:

- Fit out and furniture assembly for the Rotary 'My Home' project
- Providing information about locating tiny houses on properties to the Homelessness Focus Group.

6.17pm Councillor McKinley

Summary of key points:

Councillor McKinley attended the Anzac Dawn Service and the opening game of the Great Southern Football League season.

6.18pm Councillor Brough

Summary of key points:

Councillor Brough commented on the training requirements imposed by Council in response to a behavioural complaint.

6.21pm Councillor Sutton

Summary of key points:

Councillor Sutton attended the Sportsman of the Year Awards and congratulated the Recreation Services Team, and in particular Club Development Officer Jude Want, for a wonderful event. Councillor Sutton also commented on the upgrades to the Albany Surf Life Saving Club rooms and said that it was a wonderful facility.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE Nil

7. PUBLIC QUESTION TIME

Conduct of Persons at Meetings: Members of the public attending meetings must be respectful of the Presiding Member, Council and City Officers to ensure the meeting runs efficiently.

Prevention of Disturbance:

- Members of the public are admitted to meetings with the understanding that no expressions of dissent, approval, conversations or other interruptions will take place during proceedings.
- Attendees must:
 - Refrain from interrupting the meeting through approval, dissent or conversation.
 - Conduct themselves appropriately and follow directions if asked to leave.
 - Avoid obstructing access to the meeting or causing disturbances.

Public Question Time. In accordance with clause 4.2 (Procedures for public question time) and clause 8.3 (Where this local law does not apply or is silent) of the *City of Albany Standing Orders Local Law 2014 (as amended)*:

- Public Question Time is limited to 30 minutes, extendable at the discretion of the Presiding Member.
- The Presiding Member may decline to respond to a question if:
 - The same or a similar question was asked at a previous meeting.
 - The question or statement is offensive, unlawful or defamatory. The Presiding Member may request that it be rephrased to ensure that it is appropriate.

Contents of Minutes As per the *Local Government (Administration) Regulations 1996*, regulation 11:

- The minutes of the meeting will include a summary of questions raised during Public Question Time and a summary of any responses provided.

Documents Tabled at Meetings. Documents tabled during Public Question Time or Reports of Members will not be included in the minutes. The minutes will note who tabled the document and will provide a document reference number.

6.24pm Gerrit Ballast

Summary of key points:

Mr Ballast tabled a Petition calling for the City “to reform the misuse of funding of public events sponsored by the ratepayers”. Synergy Ref#ICR26597409

6.26pm Julia Mackaway-Cottucci

Summary of key points:

Ms Mackaway-Cottucci addressed Council regarding the unexplained deaths of fauna in urban areas.

6.29pm Mandy Arnold

Summary of key points:

Ms Arnold addressed Council regarding Ringtail Possums. Ms Arnold tabled a document Synergy Ref#EF26597074.

6.34 Jon Doust

Summary of key points:

Mr Doust addressed Council regarding the playing of the National Anthem and the Surf Reef.

There being no further speakers the Mayor declared Public Question Time closed at **6.37pm**

8. APPLICATIONS FOR LEAVE OF ABSENCE

RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR STEPHENS

THAT Deputy Mayor Terry be GRANTED leave of absence for the period 09 May 2026 to 08 June 2026 inclusive.

CARRIED 9-0

9. PETITIONS AND DEPUTATIONS

RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR BROUGH
SECONDED: COUNCILLOR MCKINLEY

THAT the Petition lodged by Evelyn Bittner requesting six weekly grading of North Road, Elleker be RECEIVED.

CARRIED 9-0

10. CONFIRMATION OF MINUTES

RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR CLARKE
SECONDED: COUNCILLOR STEPHENS

THAT the minutes of the Ordinary Council Meeting held on Tuesday 24 March 2026, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

CARRIED 9-0

11. PRESENTATIONS

12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

CCS784: MONTHLY FINANCIAL REPORT – FEBRUARY 2026

Proponent / Owner : City of Albany
Attachments : Monthly Financial Report – February 2026
Report Prepared By : Manager Finance
Authorising Officer: : Executive Director Corporate & Commercial Services

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Pillar:** Leadership.
 - **Outcome:** Strong workplace culture and performance

IN BRIEF

- Under the Local Government Financial Management Regulations, a local government is to prepare monthly a statement of financial activity and statement of financial position that is presented to Council.
- The City of Albany’s Monthly Financial Report (inclusive of the statement of financial activity and the statement of financial position) for the period ending 28 February 2026 has been prepared and is attached.
- In addition, the City provides Council with a monthly investment summary to ensure the investment portfolio complies with the City’s Investment of Surplus Funds Policy.
- The financial information included within the Monthly Financial Report for the period ended 28 February 2026 is preliminary and has not yet been audited.

RECOMMENDATION

CCS784: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR MCKINLEY

THAT the Monthly Financial Report for the period ending 28 February 2026 be RECEIVED.

CARRIED 9-0

CCS784: COMMITTEE RECOMMENDATION

MOVED: DEPUTY MAYOR TERRY
SECONDED: COUNCILLOR CLARKE

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS784: AUTHORISING OFFICER RECOMMENDATION

THAT the Monthly Financial Report for the period ending 28 February 2026 be RECEIVED.

DISCUSSION

2. To fulfil statutory reporting obligations, the Monthly Financial Report prepared provides a snapshot of the City's year to date financial performance. The report provides the:
 - (a) Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the *Local Government (Financial Management) Regulations 1996*);
 - (b) Statement of Financial Position (satisfying Regulation 35 of the *Local Government (Financial Management) Regulations 1996*);
 - (c) Basis of Preparation;
 - (d) Explanation of material variances to year-to-date budget;
 - (e) Net Current Asset & Funding Position;
 - (f) Investment Portfolio Snapshot;
 - (g) Receivables; and
 - (h) Capital Acquisitions.
3. Additionally, each year a local government is to adopt a percentage or value to be used in the Statement of Financial Activity for reporting material variances. Under Council item CCS732, Council approved that a variance between actual and budget-to-date of greater than \$100,000 is a material variance for reporting purposes in the Statement of Financial Activity for 2025/2026.
4. The Statement of Financial Activity and Statement of Financial Position may be subject to year-end adjustments and have not been audited.
5. It is noted that rounding errors may occur when whole numbers are used, as they are in the reports that follow. The 'errors' may be \$1 or \$2 when adding sets of numbers. This does not mean that the underlying figures are incorrect."

STATUTORY IMPLICATIONS

6. The *Local Government (Financial Management) Regulations 1996* stipulate that each month Local Governments are required to prepare and report a Financial Activity Statement (reg 34) and a Financial Position Statement (reg 35).
7. Each of these statements are to be presented at an ordinary meeting of the council within two months after the end of the relevant month, as well as recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

8. The City's 2025/26 Annual Budget provides a set of parameters that guides the City's financial practices.
9. The Investment of Surplus Funds Policy stipulates that the status and performance of the investment portfolio is to be reported monthly to Council.

FINANCIAL IMPLICATIONS

10. Expenditure for the period ending 28 February 2026 has been incurred in accordance with the 2025/26 budget parameters.
11. Details of any budget variation more than \$100,000 (year to date) is outlined in the Statement of Financial Activity. There are no other known events, which may result in a material non-recoverable financial loss or financial loss arising from an uninsured event.

LEGAL IMPLICATIONS

12. Nil.

ENVIRONMENTAL CONSIDERATIONS

13. Nil.

ALTERNATE OPTIONS

14. Nil.

CONCLUSION

15. The Authorising Officer's recommendation be adopted.
16. It is requested that any questions regarding this report are submitted to the Executive Director Corporate & Commercial Services by 4pm of the day prior to the scheduled meeting time. All answers to submitted questions will be provided at the Committee meeting. This allows a detailed response to be given to the Committee in a timely manner.

Consulted References	:	<i>Local Government (Financial Management) Regulations 1996</i>
File Number	:	FM.FIR.7

CCS785: LIST OF ACCOUNTS FOR PAYMENT – FEBRUARY 2026

Business Entity Name : City of Albany
Attachments : List of Accounts for Payment
Report Prepared By : Manager Finance
Authorising Officer: : Executive Director Corporate and Commercial Services

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Pillar/Priority:** Leadership.
 - **Outcome:** Strong workplace culture and performance.

IN BRIEF

- Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's municipal and trust funds. In accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the Chief Executive Officer is to be provided to Council.

RECOMMENDATION

CCS785: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR MACLAREN
SECONDED: COUNCILLOR CLARKE

THAT the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 28 February 2026 totalling \$10,345,038.45 be RECEIVED.

CARRIED 8-1

Record of Vote

Against the Motion: Councillor Lionetti

CCS785: COMMITTEE RECOMMENDATION

MOVED: MAYOR STOCKS
SECONDED: COUNCILLOR MCKINLEY

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS785: AUTHORISING OFFICER RECOMMENDATION

THAT the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 28 February 2026 totalling \$10,345,038.45 be RECEIVED.

DISCUSSION

2. The table below summarises the payments drawn from the City’s Municipal and Trust funds for the period ending 28 February 2026. Please refer to the Attachment to this report.

Fund	Transaction Type	Amount (\$)	%
Municipal	Electronic Funds Transfer	\$7,883,516.42	76.2
Municipal	Payroll	\$2,416,810.31	23.4
Municipal	Credit Cards	\$44,711.72	0.4
Municipal	Cheques	\$0.00	0.0
Trust	N/A	\$0.00	0.0
TOTAL		\$10,345,038.45	100.0%

3. Included within the Electronic Funds Transfers from the City’s Municipal account are Purchasing Card transactions, required to be reported under Regulation 13(A), totalling: \$7,426.48.
4. The table below summaries the total outstanding creditors as at 28 February 2026.

Aged Creditors	Amount (\$)
Current	\$2,905,136.90
30 Days	\$417,148.84
60 Days	\$4,609.65
90 Days	\$13,385.16
TOTAL	\$3,340,280.55

STATUTORY IMPLICATIONS

5. Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment can only be made from the municipal fund or a trust fund if the Local Government has delegated this function to the Chief Executive Officer or alternatively authorises payment in advance.
6. The Chief Executive Officer has delegated authority to make payments from the municipal and trust fund.
7. Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments must be presented to Council and recorded in the minutes.
8. As part of the *Local Government Regulations Amendment Regulations 2023 (SL2023/106)*, additional reporting is now required by Local Governments. Regulation 13(A), a new regulation, requires Local Governments to report on payments by employees via purchasing cards.

POLICY IMPLICATIONS

9. Expenditure for the period to 28 February 2026 has been incurred in accordance with the 2025/2026 budget parameters.

FINANCIAL IMPLICATIONS

10. Expenditure for the period to 28 February 2026 has been incurred in accordance with the 2025/2026 budget parameters.

LEGAL IMPLICATIONS

11. Nil

ENVIRONMENTAL CONSIDERATIONS

12. Nil

ALTERNATE OPTIONS

13. Nil

CONCLUSION

14. That the list of accounts have been authorised for payment under delegated authority.
15. It is requested that any questions on specific payments are submitted to the Executive Director Corporate Services by 4pm of the day prior to the scheduled meeting time. All answers to submitted questions will be provided at the Committee meeting. This allows a detailed response to be given to the Committee in a timely manner.

Consulted References	:	<i>Local Government (Financial Management) Regulations 1996</i>
File Number	:	FM.FIR.2

**CCS786: DELEGATED AUTHORITY REPORTS – 16 FEBRUARY 2026 TO
15 MARCH 2026**

Proponent / Owner : City of Albany
Attachments : Executed Document and Common Seal Report
Report Prepared By : PA to Mayor and Councillors
Authorising Officer: : Chief Executive Officer

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Pillar:** Leadership.
 - **Outcome:** A well informed and engaged community.

RECOMMENDATION

CCS786: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR MACLAREN

THAT the Delegated Authority Reports 16 February 2026 to 15 March 2026 be RECEIVED.
CARRIED 9-0

CCS786: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR CLARKE

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS786: AUTHORISING OFFICER RECOMMENDATION

THAT the Delegated Authority Reports 16 February 2026 to 15 March 2026 be RECEIVED.

BACKGROUND

2. In compliance with Section 9.49A of the *Local Government Act 1995* the attached report applies to the use of the Common Seal and the signing of documents under Council's Delegated Authority:
 - **Delegation: LG1.18** – Sign Documents on Behalf of the City of Albany (Authority to Executive Deeds & Agreements and apply the Common Seal)
 - **Delegation: LG4.06**– Provide Donations, Sponsorship, Subsidies & Authority to Apply for Grant Funding (Including the provision of sponsorship through the waiver of fees & charges)
 - **Delegation: LG5.05** – Award Contracts (Supply of Equipment, Goods, Materials & Services)

CCS787: REGIONAL EVENTS AND FILM SPONSORSHIP 2026

Proponent : City of Albany
Report Prepared By: : Manager Community Relations
Authorising Officer: : Executive Director Community Services

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Pillar:** Place.
 - **Outcome:** Interesting, vibrant and welcoming places.
 - **Pillar:** Prosperity.
 - **Outcome:** A highly sought-after tourist destination.

In Brief:

- To endorse the proposed Regional Events and Film Sponsorship Assessment Panel recommendations for events or films between 1 July and 31 December 2026.

RECOMMENDATION

CCS787: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR CLARKE
SECONDED: COUNCILLOR STEPHENS

THAT Council APPROVE the Regional Events and Film Sponsorship Assessment Panel recommendations as outlined in Paragraph 63-Table 1 of this report.

CARRIED 9-0

CCS787: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR CLARKE
SECONDED: MAYOR STOCKS

THAT Council the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS787: AUTHORISING OFFICER RECOMMENDATION

THAT Council APPROVE the Regional Events and Film Sponsorship Assessment Panel recommendations as outlined in Paragraph 63 – Table 1 of this report.

BACKGROUND

2. The City of Albany recognises the important role events and film play in celebrating the community's diversity and talents, increasing cultural understanding, empowering community connection and social engagement, driving visitation, generating economic benefits and activating our parklands, beaches and public spaces.
3. The City of Albany's Regional Events and Film Sponsorship (RES) program is designed to attract and support the staging of regional major events and film productions that contribute to the delivery of economic and/or positive social benefits for Albany and the region.
4. To be considered a regional major event, applicants must demonstrate that their event has the capability to draw a significant number of visitors from outside the region and have a significant social impact.
5. Film projects must demonstrate the project's capacity to promote Albany and the Great Southern and make a positive impact on both the local economy and the community's exposure to diverse artistic and cultural experiences.
6. Events and film productions must take place within the City of Albany municipality and applications are assessed against the guidelines and criteria by a panel of Elected Members with guidance from City officers.
7. Applicants in this round were also required to address Albany 2026 Vision and Strategic Themes.

DISCUSSION

Program Overview

8. Regional Events and Film Sponsorship applications for events or film/television projects between 1 July 2026 to 31 December 2026 opened for applications on 2 February 2026 and closed on 2 March 2026.
9. The City received 5 event and 2 film applications in this round.
10. The funding criteria for events/films included:
 - a. Increasing visitor expenditure in the Albany region (economic impact).
 - b. Involve and inspire the local community (positive social benefits).
 - c. Attract media coverage that will help to raise the profile of Albany as a visitor destination (media impact).
 - d. Demonstrate continuity and potential to engage the community in the future (sustainability).
 - e. Alignment with the Albany 2026 Vision and at least one Strategic Theme.
11. The program is a competitive funding application process and the maximum sponsorship an applicant can receive is \$20,000. Applicants could request cash sponsorship, or a combination of cash sponsorship and in-kind support for City of Albany venue hire fees.
12. Events or film projects that are supported for sponsorship by Council are required to enter into a contractual agreement with the City inclusive of conditions for grant acknowledgment, project milestones, and project acquittals.

Assessment

13. An assessment panel comprising Mayor Greg Stocks, Councillor Craig McKinley, Councillor Ian Clarke and Councillor Rebecca Stephens received an overview of applications and guidance from City officers.
14. The application assessment process included a pitch from the applicants. Applicants presented their events/projects to the assessment panel on 16 March 2026.
15. Applications were evaluated by City officers using an event assessment matrix tool developed to measure the economic value, social impact, visitor numbers and financial sustainability of each application.
16. The seven applications requested a total of \$140,000.
17. This funding round comprises a budget of \$60,000 with the addition of \$10,000 available through the Albany 2026 budget, totalling \$70,000.
18. The assessment panel supported five (5) applications and recommended cash sponsorship of a total of \$70,000 (refer to table at point 63) based on the information supplied and funding criteria.

Applications

100 Years 100 Stories – Megan Weight & Ace Camera Club

19. This multi-faceted project is inspired by the applicant's commitment to preserving, honouring and showcasing the stories of our ageing community members including those experiencing Alzheimer's.
20. The project has a staged approach with the first stage culminating in an exhibition at the Albany Exhibition Centre (AEC), featuring 100 written stories and photographs, with access to oral stories via QR code. Interviews will also be projected onto a screen within the exhibition area, inviting an immersive experience.
21. Other aspects of the project are planned beyond the scope of the funding application and the 2026 exhibition, including developing an intergenerational podcast with Ace Camera Club, producing a legacy book of the memoirs and images, and a potential travelling exhibition to aged care facilities and nearby shires.
22. Engagement between seniors in a range of supported living situations, local school children and Ace Camera Club members will foster enriched social, cultural and educational opportunities within the community.
23. The exhibition aligns with the Albany 2026 strategic theme of honouring, preserving and sharing the past in a way that connects and inspires community.
24. This project scores highly in social impact and legacy aspects, rather than specifically driving visitation from outside the region, but requires further planning.

Killing Cinema – The Darkroom Company

25. This film project combines award-winning Perth film producer Aron Attiwell and director Shaun Heredia's passion to develop a compelling Albany-based feature film with a commitment to creating educational opportunities for youth and local artists.
26. Designed as a community-driven project involving residents, students and businesses, the film will explore the world of cinema as it competes with digital technology and cultural change.
27. Targeted to primarily engage the 15–40-year-old age group, Albany Senior High School will actively support student involvement in this opportunity for emerging filmmakers and film industry exposure.
28. The storyline will be embedded in Albany's dramatic coastline and distinctive spaces such as the whaling station, to create its core identity and audience connection.

29. With an intention to strengthen Albany's screen tourism reputation and visitor destination appeal by promoting iconic characteristics of Albany, marketing will leverage exposure through the team's strong industry support from Halo Films, WA Made Film Festival and Cinema Australia, as well as targeting various national and international film festivals.
30. Theatrical and streaming releases will follow including digital campaigns and influencer partnerships, with a dedicated Albany community screening to be scheduled.

Corvus – Kyra Sheenan – Howling Productions

31. This film project is described as an "Australian gothic dark comedy" which will build upon an original trailer produced 5-6 years ago. The trailer received \$1,000 City of Albany funding support through a former Artist and Curator funding round.
32. With the intention to immerse the storyline in Albany's iconic locations including the Town Hall, Vancouver Arts Centre, the marina and various beaches, the director plans to enhance "gothic sensibilities" in a refined script. Focus will include the "paranormal, and traumatic and isolating experiences that can come from living in a regional location".
33. Whilst Howling Productions is committed to making a personal financial investment to ensure that this film is produced, governance, administration, management structures and logistical pathways are not clearly communicated.
34. Howling Productions plans to commence filming in May 2026 prior to the relevant funding period and to elevate the film through the Film Harvest and CinefestOz programs, and social media marketing.
35. Details around this film project were vague and require further development to meet the funding criteria.

Pathways to Truth - Reconciliation of WA (RECWA)

36. This Reconciliation Truth Forum will be held over 2 days at the Albany Entertainment Centre on November 24-25, 2026.
37. The forum builds upon the inaugural 2025 Reconciliation Truth Forum held in Perth in partnership with Murdoch University, Yokai, National Centre for Reconciliation, Truth and Justice.
38. It is a deliverable action from the Great Southern Place-based Reconciliation Action Plan which will be launched on 27 May 2026 in Albany at the 2026 National Reconciliation Week (NRW) Breakfast.
39. The forum provides the opportunity for leveraging community reconciliation beyond Albany 2026, with a national truth telling convention in 2027 leading to Reconciliation Australia partnering in 2029 to host an international truth telling opportunity aligning with WA's second bicentenary event to be held in Perth.
40. Funds will contribute to payment of First Nations to participate in the forum including travel bursaries, cultural knowledge fees and venue costs.
41. This event aligns with the Albany 2026 criteria, enabling local community engagement with a reconciliation focus rather than as an economic driver of visitation to Albany and the region.
42. The City of Albany is a committed partner in reconciliation and the Great Southern Place-based RAP and represents one of many other regional stakeholders involved in reconciliation.
43. The City of Albany is also providing \$20,000 sponsorship to the 2026 NRW Breakfast, as part of its First Nations engagement initiatives and City of Albany RAP outcomes.

Albany Junior 7's Tournament 2026 - RugbyWA

44. The Albany 7's series has been held in Albany since 2017 and is Western Australia's largest junior rugby event. It has grown to attract more than 70 teams and over 1,000 players, families and spectators for an average 5-day stay.
45. The tournament is a critical component of the junior rugby calendar essential to the sustainability and growth of regional junior rugby programs across the State.
46. Having been successful with RES funding in 2025/26, the 2026 program plans to continue to extend and build its coaching and volunteer education and capacity, investing in its continued growth and sustainability.
47. The 2026 event will be re-positioned to the middle weekend of the September/October school holidays to align with eastern states holidays, supporting increased national participation.
48. This timing also supports the 2027 program which will be positioned immediately prior to the World Cup being hosted in Perth, aimed at elevating more national and international interest and participation.
49. RugbyWA is requesting both a cash contribution as well as an in-kind contribution to support the use of the City of Albany Centennial Oval precinct and facilities for the 2026 Albany 7s event.

29th Model A National Meet – Model A Restorer's Club of WA

50. A prestigious national event with international interest, the 29th Model A National Meet acknowledges Albany 2026 through its comprehensive program.
51. With an estimated 170 vehicles, and enthusiastic participants dressed in costume, the event will create interest and vibrancy, driving economic and social benefits.
52. The biannual event will be officially hosted over seven (7) days with some interest in extended stays to further explore nearby locales.
53. The program provides both organised group rides to explore local attractions as well as less structured opportunities for participants to support Albany's retail and service industries.
54. The 29th National Meet will celebrate 100 years of the Model A Ford, a proud milestone which has impacted many Australians lives since its inception. This celebration will be incorporated into the ACCI's Thursday night CBD activation event with a street parade.
55. The National Meet will attract visitor spending to Albany and create opportunities for the city to be showcased and promoted within WA, nationally and internationally.

A Tree We Grew – WA Performing Arts Collective

56. A Tree We Grew is an original ballet nominated for the 2024 Australian Performing Rights, New Zealand Music Association and Australian Music Centre Arts Music Award in the Best Work in Drama category.
57. Set in Australia during World War II, it combines an evocative symphonic score, folk and choir music, sound art, and multimedia elements, such as archival footage of the troops departing Albany and a 5-minute film honouring veterans.
58. Two performances are scheduled to culminate a week's residency at the AEC featuring former principal dancers of WA Ballet and renowned Albany cellist Michael Goldschlager, pianist Adam Cook, and an Albany choir.
59. Collaboration with the RSL, the National Anzac Centre and Veterans Assist will contribute to an exhibition at the AEC that week along with the production of a film capturing the stories of local veterans and/or their families.

60. The event aims to commemorate the heroes of Anzac, celebrating their lives, hardships and legacy through ballet, music, and multimedia.
61. This event previously requested 2025/26 RES funding when it was planning to be held in March 2026. The group has considered the realignment with Remembrance Day to enhance its message as it provides a performance and medium which will be unique to the Albany 2026 program.
62. The project is designed to inspire and connect community, grow understanding and to share the resilience of our veterans and their families.

Panel Recommendations

63. A summary of applications recommended for funding is outlined in Table 1.

Table 1 - Regional Events Sponsorship – Assessment Panel Recommendations

	Applicant / Event	Event Type	Panel Comments	Amount Requested	Panel Recommendation
1.	100 Years 100 Stories – Megan Weight and Ace Camera Club	Albany2026 Event Photographic and oral history exhibition at the AEC.	Multi-faceted project with high social impact and legacy aspects, honouring the contribution of Albany’s ageing community members. Culminating in an exhibition of photographs, stories & digital interviews at the AEC in October/November 2026. Supported by Ace Camera Club with an intergenerational reach planned with local schools. Further planning required to consolidate exhibition brief, logistics and costs.	\$20,000 (cash only)	Nil
2.	Killing Cinema – The Darkroom Company	Film A locally filmed community-driven project featuring Albany’s iconic landmarks and empowering immersive film industry opportunities for students.	An award-winning team planning to produce a compelling Albany-based feature film, is supported by film industry with their endeavours to market to national & international festivals. Local students will actively engage in afforded film industry opportunities supported through their educational settings. Strong community engagement and promotional benefits.	\$20,000 (cash only)	\$15,000
3.	Corvus – Kyra Sheenan, Howling Productions	Film Australian “dark gothic comedy” featuring iconic Albany locations and “paranormal” experiences of regional living.	This film project will build upon an original trailer produced 5-6 years ago which was supported by the City’s previous Artist & Curator funding. Focus will include the “paranormal & traumatic and isolating experiences that can come from living in a regional location”. Limited details provided regarding governance, administration, and operational/management structures. Planning to commence filming prior to funding period. Funding not supported.	\$20,000 (cash only)	Nil
4.	Pathways to Truth – Reconciliation of WA (RECWA)	Community Reconciliation Event Two-day Reconciliation Truth Forum for both regional Noongar and wider community.	The Forum builds upon the inaugural 2025 Reconciliation Truth Forum held in Perth in partnership with Murdoch University, Yokai, National Centre for Reconciliation, Truth and Justice. This is a deliverable action for the Great Southern Place-based RAP supported by Reconciliation Australia (RA) and providing the opportunity for leveraging community reconciliation beyond 2026. Aligns with Albany 2026 reconciliation themes. Further support could be leveraged from other LGAs and reconciliation stakeholders.	\$20,000	\$5,000
5.	Albany Junior 7’s Tournament 2026 - RugbyWA	Sporting Event Junior rugby event, the largest participation event of the West Coast 7’s Series.	The largest of the West Coast 7’s junior rugby tournaments. Held in Albany since 2017, it has grown to attract over 70 teams and over 1,000 players, families	\$20,000 (\$17,380 cash and	\$17,000 cash (+\$2,620 in-kind venue hire)

	Applicant / Event	Event Type	Panel Comments	Amount Requested	Panel Recommendation
			and spectators from Perth metro as well as local clubs. Aiming to extend and improve the 2026 event with enhanced coaching and volunteer education and capacity, and increased community engagement. Tournament has repositioned to coincide with national school holidays and alignment into 2027 with the World Cup being hosted in Perth. Proven economic driver for Albany.	\$2,620 in-kind)	
6.	29th Model A National Meet – Model A Restorer’s Club of WA	Motor Event /Albany 2026 Event Special interest biannual national motor event featuring Model A Ford vehicles and enthusiasts.	A prestigious national motor event which will celebrate 100 years of Modal A vehicle transportation across a 7-day visit. Focused on visiting Albany attractions and businesses, and participating in a street parade and exhibition, the anticipated 170 national and international visitors aim to drive money and interest into the local economy. Several funding sources supporting this event. Economic and promotional benefits for Albany.	\$20,000	\$20,000
7.	A Tree We Grew – WA Performing Arts Collective (WAPA)	Dance Performance /Albany 2026 Event Multi-faceted event hosted at the AEC to align with Remembrance Day. Featuring acclaimed original ballet with symphonic score and choir, and local footage honouring Albany veterans and their families.	With a social and historical focus, two performances are scheduled to culminate a week’s residency at the AEC during which veterans and their families will contribute to a 5-minute film production. The event commemorates Anzac heroes, celebrating their lives, hardships and legacy through ballet, music, and multi-media. Collaborating with the RSL, Veterans Assist and the NAC, the event has re-positioned to Remembrance Day as per previous RES application recommendation. Aligns with Albany 2026.	\$20,000	\$13,000
Totals				\$140,000 (\$137,380 cash + \$2,620 in-kind)	\$72,620 (\$70,000 cash + \$2,620 in-kind)

GOVERNMENT & PUBLIC CONSULTATION

64. Not applicable.

STATUTORY IMPLICATIONS

- 65. This item has been assessed for compliance with the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996.
- 66. The recommendation seeks Council approval to enter into arrangements involving a financial contribution and in-kind support. Council approval is required to authorise this commitment.
- 67. Should Council approve the recommendation, the partnership agreements will be administered in accordance with the Act and Regulations, the City’s relevant policies, budget processes, and delegated authorities.
- 68. There are no statutory impediments to Council supporting the recommendation.

POLICY IMPLICATIONS

- 69. The Regional Events and Film Sponsorship program aligns with the City of Albany Sponsorship Policy and Guideline.

RISK IDENTIFICATION & MITIGATION

70. The risk identification and categorisation rely on the City’s Enterprise Risk & Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputation: Events/films that receive City of Albany funding do not proceed and this reflects negatively on the City.	Unlikely	Minor	Low	Recommendations are based on the information supplied and the funding criteria. All reasonable support will be provided to enable funded events or film projects to proceed.
Reputation: Some members of the community are unhappy with Council’s support for the events or films recommended for funding.	Possible	Moderate	Medium	A rigorous assessment process has been undertaken and recommendations made on merit against the funding criteria and relevant City of Albany policies, strategies and plans.
Community: Event or health and safety guidelines are not followed and increase risk to public health and safety.	Possible	Major	High	Applicants will be required to complete an event approval application in line with the City’s event approval guidelines and to follow all other necessary approvals and processes relevant to their event or activity.

FINANCIAL IMPLICATIONS

71. An amount of \$120,000 is allocated for Regional Events and Film Sponsorship in the Long-Term Financial Plan (LTFP) for 2026-2027, which remains subject to budget adoption by Council.
72. An amount of \$60,000 is available for allocation within this funding round, with the addition of \$10,000 is available from the 2025-2026 budget for Albany 2026, totalling \$70,000.
73. The recommended sponsorship totals \$70,000 and the events and film projects recommended for funding meet the sponsorship criteria.
74. Should Council approve the recommendation, the total sponsorship amount will be included in the annual budget for 2026-2027.

LEGAL IMPLICATIONS

75. Should Council support the recommendation, it authorises the CEO to enter into formal sponsorship agreements, which are legal instruments, and will include the City’s standard sponsorship terms including insurance, indemnity, risk management, and acquittal requirements.

ENVIRONMENTAL CONSIDERATIONS

76. Nil.

ALTERNATE OPTIONS

77. Council may choose to make alternative recommendations for funding, including substitute dollar amounts. This is not recommended as the applicants recommended for funding are eligible for Regional Event and Film Sponsorship / Albany 2026 project funding, and have been assessed on merit against the funding criteria and information supplied.

SUMMARY CONCLUSION

78. Supporting events and films with sponsorship contributes to the economic, social, sporting, environmental and cultural development of Albany.
79. Providing sponsorship for these events supports the City’s vision and Strategic Community Plan and is consistent with the City’s Sponsorship Policy and Guideline.
80. The process for assessment of the applications for Regional Events and Film Sponsorship is robust and equitable, and the funding recommendations are within the capacity of the allocation for this funding round in the LTFP for 2026-2027.
81. It is recommended that Council approve the sponsorship recommendations.

Consulted References	:	<ul style="list-style-type: none"> • City of Albany Sponsorship Policy & Guidelines • City of Albany Regional Events Sponsorship Guidelines
File Number	:	CR.SPO.44
Previous Reference	:	Regional Events and Film Sponsorship – CCS739 (OCM: 26/08/2025)

**CCS789: CORPORATE SCORECARD – JANUARY TO MARCH 2026
QUARTER**

Attachments : Corporate Scorecard Report Q3 2025-26
Report Prepared By : Business Planning and Performance Officer
Authorising Officer: : Manager Finance

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Pillar:** Leadership. A well-governed city that uses resources wisely to meet local needs.
 - **Outcome:** Proactive, visionary leaders who are aligned with community needs and values.

In Brief:

- The Strategic Community Plan 2032 (SCP) and the first Corporate Business Plan (CBP) were adopted by Council in August 2021.
- The CBP outlines a comprehensive suite of strategic actions that effectively form Council's priority commitments to the community.
- The Corporate Scorecard provides a summary overview of these actions, while adding commentary on those that are not 'on track'.
- Also included within the Corporate Scorecard is an update on the Chief Executive Officer's (CEO) Key Performance Indicators (KPIs) for the 2025/26 financial year.

RECOMMENDATION

**CCS789: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR CLARKE
SECONDED: COUNCILLOR SUTTON**

THAT the Corporate Scorecard Report Quarter 3 2025-26 be NOTED.

CARRIED 9-0

CCS789: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR CLARKE

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS789: AUTHORISING OFFICER RECOMMENDATION

THAT the Corporate Scorecard Report Quarter 3 2025-26 be NOTED.

BACKGROUND

2. The SCP establishes the results the community expects Council to achieve through the City, while the CBP describes the specific actions necessary to achieve those results.
3. In addition, Council has assigned the CEO with KPIs for the 2025-26 financial year, that have been incorporated into the existing corporate framework to improve transparency, efficiency and consistency.

DISCUSSION

4. The attached Corporate Scorecard report provides an update on the status of the CBP actions and CEO KPIs for the January to March 2026 quarter.
5. CBP actions are reported as Ongoing; Completed; In Progress; Deferred or Not Started.
6. The attached report shows that 97% of actions in the CBP 2024-2028 are Ongoing, Completed or In Progress. A comment is provided on the remaining actions that are Deferred or Not Started.
7. The CEO KPIs section of the report provides additional information and a progress update on the 6 KPIs assigned for the 2025-26 financial year. All of these actions are either On Track or Generally On Track when considered against their respective milestones.
8. A major review of the Corporate Business Plan is underway, in conjunction with the Strategic Community Plan. This process is due to be completed by June 2026.

GOVERNMENT & PUBLIC CONSULTATION

9. N/A

STATUTORY IMPLICATIONS

10. This item has been assessed for compliance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996.
11. The Corporate Scorecard is a monitoring and reporting tool that supports the City's obligations under the Integrated Planning and Reporting Framework, including regulation 19DA of the Local Government (Administration) Regulations 1996, which requires the preparation, annual review, and integration of the Corporate Business Plan with the Strategic Community Plan.
12. The report does not constitute the adoption or modification of the Corporate Business Plan under regulation 19DA(6) and does not require an absolute majority decision.
13. There are no statutory impediments to Council noting the report.

POLICY IMPLICATIONS

14. N/A

RISK IDENTIFICATION & MITIGATION

15. The risk identification and categorisation relies on the City’s Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Business Operation/ Reputation. Risk: Loss of reputation from not following through on commitments outlined in the CBP.	Likely	Minor	Moderate	Staff to review and address areas of concern prior to reconsideration by Council.
Opportunity: Significantly enhanced oversight of CBP Actions, leading to improved community perception of Council leadership.				

FINANCIAL IMPLICATIONS

16. N/A

LEGAL IMPLICATIONS

17. N/A

ENVIRONMENTAL CONSIDERATIONS

18. N/A

ALTERNATE OPTIONS

19. Council may choose not to review progress of commitments made in the CBP through the Report, and delegate this oversight to the City’s Executive.

CONCLUSION

20. It is recommended the Corporate Scorecard Report Q3 2025-26 be noted.

Consulted References	:	<ul style="list-style-type: none"> • Local Government Act 1995, s5.56 • Local Government (Administration) Regulations 1996, Reg. 19D • IPR Framework and Guidelines 2019
File Number	:	CM.RVW.9
Previous Reference	:	OCM 22/07/2025 – Report Item CC728

DIS458: CITY OF ALBANY - WATERWISE ALBANY STRATEGY

Proponent / Owner	: City of Albany
Attachments	: Waterwise Albany Strategy
Report Prepared By	: Climate and Sustainability Project Officer
Authorising Officer:	: Executive Director Infrastructure, Development & Environment

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Pillar:** 2. Planet. We are leaders in sustainability with a shared commitment to climate action and protecting our beautiful, natural environment
 - **Outcome:** 2.2 Shared responsibility for climate action.
 - **Objective** 2.2.1 Reduce water usage.
 - **Action:** 2.2.2 Provide a Waterwise Strategy.

In Brief:

- The Waterwise Albany Strategy 2026 is presented for Council adoption.
- The Strategy provides a 10-year framework to guide how the City manages water within its control and works with others where it does not have direct responsibility.

RECOMMENDATION

**DIS458: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR MACLAREN
SECONDED: DEPUTY MAYOR TERRY**

THAT the Waterwise Albany Strategy 2026 be ADOPTED.

CARRIED 9-0

BACKGROUND

2. Adoption of the Waterwise Albany Strategy fulfils action 2.2.1.1 of the City of Albany Corporate Business Plan to adopt and implement a Waterwise Strategy. This report was previously considered at the Ordinary Council Meeting held 16 December 2025 and deferred for consideration until 2026.
3. Staff have reviewed the Strategy and key changes include a clearer explanation of roles and responsibilities, updated data and references and inclusion of stakeholder feedback.
4. The Strategy sets out how the City will:
 - Manage water use, infrastructure and assets it controls; and
 - Influence broader water outcomes through partnerships, planning and advocacy.
5. The Strategy supports the City's commitment to sustainability and reduced water use.
6. The City has been part of the Waterwise Program since 2014 and maintains Gold Waterwise Status.

DISCUSSION

7. The City is directly responsible for:
 - Water use in City owned facilities, parks, reserves and operations;
 - Stormwater and drainage infrastructure;
 - Integrating water management into local planning and asset management; and
 - Delivering actions under the Waterwise Council Program.
8. The City does not control, but may advocate for positive outcomes in relation to:
 - Drinking water supply and groundwater management (State Government/Water Corporation);
 - Regional water planning and allocation; and
 - Broader catchment and environmental water systems.
9. The Strategy recognises that many issues related to water require shared responsibility and collaboration, and provides a clear direction for water management over the next ten years.
10. The Strategy will be reviewed every five years, and the associated Implementation Plan will be reviewed every two years, with progress reports to Council.
11. In December 2025 WALGA released the Water Management in Western Australia Discussion Paper.
12. The discussion paper outlines key water challenges for Local Government, the legislative and policy settings governing water and included options to provide solutions in an increasingly water constrained environment.
13. There was a strong community desire to ensure the City of Albany prepared a submission to the WALGA Water Management Discussion Paper and this was prepared and submitted to WALGA in March 2026.
14. WALGA has recently released the [Consultation Report: Water Management Discussion Paper](#) in response to feedback received.
15. The Strategy directly relates to the Waterwise Council Action Plan, which is a requirement for continued participation in the Department of Water and Environmental Regulation (DWER) and Water Corporation Waterwise Council Program.
16. Recommendations for funding and timing of actions outlined in the Action Plan are provided in the Implementation Plan.
17. The actions in the Implementation Plan will be incorporated into the City's business planning framework and progress will be monitored by the Water Management Team.
18. Progress will be reported via the City's Annual Report and Gold Waterwise Council Annual Report. A detailed progress report will be released following each major review.

Summary of Changes in Revised Version

19. The following table provides a summary of the main amendments. A detailed document outlining stakeholder feedback and how they have been addressed may be provided upon request.

FEEDBACK	HOW THE FEEDBACK HAS BEEN ADDRESSED
Clarify purpose and scope of document	Document renamed <i>Waterwise Albany Strategy</i> to better reflect the scope of the City's work. Addition of a clear overview of responsibilities - Roles in Water Resource Management - Introduction (p1).
Refine Section 2 - Context	Dual naming applied throughout document for approved Landgate sites. Some maps updated to improve clarity and/or links to external agency datasets provided where possible. Section 2.1 – content reviewed and made more succinct.
Reference Public Drinking Water Source Areas	Links provided to the DWER website and online mapping tool (p9). DWER Operational Policy 13 and DWER WQIS 34 included in Appendix 2: Guiding policy, strategy and guidelines, under 'Other relevant guidance' (p45-46).
Waterwise Council Action Plan. Relocate the Water Use Inventory tables to Appendix 1 and seek updated value to ensure accuracy. Ensure references are updated to the most recent version where changes have occurred since the September 2025 version of the Strategy.	The Corporate and Community Water Consumption data (required for the Waterwise Council Action Plan moved to Appendix 1 (p34-42). Corrected data received from Water Corporation - updated in Table 10. State Planning Policy 2.9: Water (WAPC, 2025) SPP 2.9: Planning for Water Guidelines (WAPC, 2025)

GOVERNMENT & PUBLIC CONSULTATION

20. In developing this Strategy, internal consultation was undertaken between January 2025 and March 2025, including:
- Visioning workshop and aligning community priorities from the Community Survey
 - Enabling strategies workshop
 - Strategies and actions workshop
21. Community Engagement activities that have informed this Strategy include:

Type of Engagement	Method of Engagement	Engagement Dates	Participation (Number)	Statutory Consultation
Consult	Strategic Workshop – Elected Members	17 February 2026	12	NA
Consult	Meeting with Department of Water and Environmental Regulation	10 February 2026	6	NA
Consult	Stakeholder Survey seeking Feedback on the Draft Albany Water Management Strategy 2025 – 2035 (Agency and Community Group specific)	23 January to 6 February 2026	Sent to 39 representatives, with 6 responses received.	NA
Consult	Community Survey	13 Nov 2024 to 19 Dec 2024	74 responses from 29 suburbs	NA
Consult	Workshop	2 Feb 2022	25	NA

22. Staff sought external agency feedback via a stakeholder survey sent to 39 representatives. Six responses were received, from:
- Department of Water and Environmental Regulation (DWER)
 - Water Corporation
 - Department of Biodiversity, Conservation and Attractions (DBCA)
 - Wagyl Kaip Southern Noongar Aboriginal Corporation (WКСN AC)
 - South Coast Natural Resource Management
 - Lake Seppings Bushcare
23. Results from the Community Survey are outlined in Appendix 3 (Attachment 1).

STATUTORY IMPLICATIONS

24. Nil

POLICY IMPLICATIONS

25. The policies related to the Strategy include:
- Developed Managed Space: Parks & Gardens Policy
 - City of Albany Local Planning Scheme
 - City of Albany Local Planning Strategy
 - Stormwater Management Strategy
 - Strategic Asset Management Plan
 - Draft Local Biodiversity and Urban Forest Strategy
 - Environmental Weed Management Plan
 - Verge Development Guidelines
26. Other relevant Strategies include:
- State Planning Policy 2.9: Planning for Water
 - Great Southern Regional Water Supply Strategy (2014)

RISK IDENTIFICATION & MITIGATION

27. The risk identification and categorisation rely on the City’s Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Governance/Financial/Reputation <i>Lack of clear direction for water management with a reduced ability to plan and prioritise projects. Potential loss of Waterwise accreditation. Missed funding opportunities.</i>	Likely	Moderate	High	<i>Adopt and implement the Strategy, integrate actions into Corporate Business Plan and Long Term Financial Plan, maintain compliance with Waterwise requirements.</i>
Environmental: <i>If the Strategy is not endorsed, the City may be unable to appropriately manage water resources in a changing climate and growing population.</i>	Likely	Moderate	High	<i>Engage further with stakeholders and Council to address any concerns prior to Council adopting the Strategy. Ensure strong partnership with external stakeholders on issues that extend beyond City’s scope of responsibility.</i>
Financial <i>If the Strategy is not endorsed, priority actions may be excluded from the Long Term Financial Plan which will lead to uncertainty around achieving deliverables in the Implementation Plan.</i>	Almost Certain	Moderate	High	<i>Ensure that deliverables are clearly articulated as part of the Budget process to ensure appropriate resourcing.</i>
Opportunity 1: <i>Continued leadership and a collaborative approach to managing water resources in an open and transparent document.</i>				
Opportunity 2: <i>Enable leverage funding for projects to achieve mutually beneficial environmental, financial and community outcomes.</i>				
Opportunity 3: <i>Identify actions that can be delivered through current budget and those that can be incorporated into long term financial planning and business plan.</i>				

FINANCIAL IMPLICATIONS

28. Adoption of the Strategy does not commit Council to full funding of all actions.
29. Projects will be considered through normal budgeting processes and external funding will be pursued where possible.
30. Possible sources of funding include:
 - Water Corporation Greening Scheme (50% co-funded annually for waterwise community projects e.g. Waterwise Verge Rebate).
 - Department of Water and Environmental Regulation Community Water Supplies Partnership (CWSP) Program, jointly funded by the Australian and WA Governments and delivered by DWER's Rural Water Planning Team.

LEGAL IMPLICATIONS

31. Nil.

ENVIRONMENTAL CONSIDERATIONS

32. As the City is also in the process of preparing a Local Biodiversity Strategy and Urban Forest Strategy, many actions are complementary across all three strategies. They will work together to protect water resources, landscapes, and improve community liveability.
33. Waterwise actions that are more closely linked to the achievement of biodiversity and urban forest outcomes will be incorporated into these strategies.

ALTERNATE OPTIONS

34. Council may choose not to support the Strategy and associated actions listed within the Implementation Plan.
35. Council may choose to change the priority strategies and actions.

CONCLUSION

36. The Waterwise Albany Strategy 2026 provides a practical and flexible framework for managing water in a changing climate.
37. The Strategy clearly defines what the City can control and recognises where outcomes depend on partnerships with State agencies, industry and the community.
38. Adopting the Strategy ensures that the City can continue to improve water use efficiency, plan for future challenges and support sustainable outcomes for the wider community.

Consulted References	:	<i>City of Albany Corporate Business Plan</i>
File Number	:	N/A
Previous Reference	:	DIS458 - December 2025 OCM

DIS469: ACCEPT DRAINAGE AND INFRASTRUCTURE GRANT FUNDING

Proponent / Owner	: City of Albany.
Land Description	: 134 Bayonet Head Rd, Bayonet Head 46 Oyster Heights, Bayonet Head
Business Entity Name	: City of Albany.
Attachments	: Nil
Report Prepared By	: Manager Engineering & Assets Manager Governance & Risk
Authorising Officer:	: Chief Executive Officer Executive Director Infrastructure, Development & Environment

CONFIDENTIAL REPORT

This item is confidential and must be discussed behind closed doors in accordance with section 5.23 of the Local Government Act 1995

Councillor Clarke declared an Impartiality Interest in this report. Councillor Clarke remained in the Chamber and participated in the discussion and vote for this report.

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Pillar:** Planet.
 - **Outcome:** A resilient community that can withstand, adapt to, and recover from natural disasters.
 - **Pillar:** Place.
 - **Outcome:** Responsible growth, development and urban renewal.

In Brief:

- Council is requested to accept funding from the National Housing Infrastructure Fund to deliver flood mitigation and stormwater management infrastructure, together with associated project outcomes.
- The project is fully contingent upon the City accepting the funding and executing legally binding agreements with all project partners.
- No works, procurement activities or financial commitments will be undertaken until such agreements are executed.
- If funding is not accepted, or satisfactory agreements are not executed, the project will not proceed.

RECOMMENDATION

DIS469: RESOLUTION
VOTING REQUIREMENT: ABSOLUTE MAJORITY

MOVED: COUNCILLOR SUTTON
SECONDED: DEPUTY MAYOR TERRY

THAT the Authorising Officer Recommendation in the Confidential version of this Report be ADOPTED.

CARRIED 9-0
ABSOLUTE MAJORITY

DIS469: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR MACLAREN
SECONDED: DEPUTY MAYOR TERRY

THAT the Authorising Officer Recommendation in the Confidential version of this Report be ADOPTED.

CARRIED 8-0

DIS469: AUTHORISING OFFICER RECOMMENDATION

THAT the Authorising Officer Recommendation in the Confidential Version of this report be ADOPTED.

DIS470: PLANNING AND BUILDING REPORTS MARCH 2026

Proponent / Owner : City of Albany
Attachments : Planning and Building Reports March 2026
Report Prepared By : Information Officer – Development Services
Authorising Officer: : Manager Development Services

RECOMMENDATION

DIS470: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: DEPUTY MAYOR TERRY
SECONDED: COUNCILLOR CLARKE

THAT the Planning and Building Reports for March 2026 be RECEIVED.

CARRIED 9-0

DIS471: C26004 – ALBANY BOTANIC WALKWAY

Land Description	: Albany Heritage Park – Reserve Nos 27068 and 38226
Proponent / Owner	: City of Albany.
Attachments	: Confidential Briefing Note
Report Prepared By	: Manager Major Projects
Authorising Officer:	: Executive Director Development, Infrastructure & Environment

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
 - **Pillar:** People
 - **Outcomes:** A diverse and inclusive community; A happy, healthy, and resilient community.
 - **Pillar:** Place
 - **Outcome:** Interesting, vibrant and welcoming places

In Brief:

- Following a competitive tender process Council approval is sought to award Tender C26004 for the construction of the Albany Botanic Walkway.
- All figures within this Item are exclusive of GST.

RECOMMENDATION

DIS471: RESOLUTION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR CLARKE
SECONDED: DEPUTY MAYOR TERRY

THAT Council ACCEPT the tender from Constructive PD Pty Ltd as recommended by the evaluation panel in the Confidential Briefing Note and AWARD Tender C26004 – Albany Botanic Walkway to Constructive PD Pty Ltd.

CARRIED 9-0

BACKGROUND

2. Albany Heritage Park spans ~257 ha between the Albany city centre, Princess Royal Harbour, and Middleton Beach, incorporating Mount Clarence (Corndarup) and Mount Adelaide (Irrerup), and containing nationally significant assets including the Princess Royal Fortress, Desert Mounted Corps Memorial, and National Anzac Centre.
3. Community consultation in 2019 identified expansion and improvement of the Mounts trail network as a key priority, leading to the Albany Heritage Park Link Trails Project (AHPLTP), which has progressed through detailed planning, stakeholder engagement, and environmental and heritage assessments in accordance with DBCA’s national park-standard framework.
4. A key component of the AHPLTP is the Albany Botanic Link Walkway, providing a continuous pedestrian connection between Middleton Beach and Mt Adelaide.
5. The project received funding support in May 2024 under the Growing Regions Program and includes a steep, experience-focused trail with steps, landings, and panoramic views, with trailheads at Middleton Beach and the Convoy Lookout summit.
6. The City of Albany has sought a suitably qualified contractor to deliver the walkway, ensuring best-practice construction outcomes while protecting environmental, cultural, and heritage values.
7. Preparatory works have been managed by City of Albany including a detailed site assessment, design and documentation process, environmental approvals and site clearing of the alignment.
8. A Request for Tender (RFT) process has been undertaken to appoint a contractor for the detailed design and construction of approximately 670 metres of boardwalk and associated infrastructure.
9. The scope includes strict requirements for technical compliance, quality assurance, environmental management, and adherence to site constraints.
10. The City of Albany, as Project Manager, is overseeing project delivery.
11. Early commencement of works is preferred to ensure compliance with funding agreement requirements and achievement of key project milestones.

DISCUSSION

12. The standard tender process as prescribed by the Local Government Act 1995 (the Act) and Local Government (Function and General) Regulations 1996 (the Regulations) was followed.
13. C26004 – Albany Botanic Walkway was released to market on Wednesday 18 February and closed Wednesday 18th March 2026.
14. A total 257 documents were issued, and three (3) conforming submissions and two (2) non-conforming submissions were received.
15. The tender evaluation team evaluated tenders using the weighted criteria methodology across four key areas:

Qualitative Criteria	Weighting (%)
Cost	35
Relevant Experience and Resources	30
Demonstrating Understanding	30
Environmental, Social and Governance (ESG)	5
Total	100

16. Tenders were evaluated, in accordance with City of Albany Evaluation Procedure and Guidelines. A Tender Evaluation Team (TET), consisting of City staff, was formed to individually evaluate each submission, then agree to a consensus score.
17. The following table summarises weighted scores of the tenders received:

Tenderer	Total Score	Rank
Tenderer A-Constructive PD Pty Ltd	695.33	1
Tenderer B	628.42	2
Tenderer C	434.59	3

18. A clarification process was undertaken to confirm the submissions received.
19. From the evaluation scoring and clarifications Constructive PD Pty Ltd are the preferred tenderer and consequently it is recommended that their tender be accepted and the contract be awarded.

GOVERNMENT & PUBLIC CONSULTATION

20. A request for tender was published in the West Australian on Wednesday 5 July 2023 and the Albany Extra on Friday 7 July 2023.
21. There is no government consultation required for the award of C26004 – Albany Botanic Walkway.
22. The community have been informed about the project and had the opportunity to provide feedback during the public consultation as part of the Albany Heritage Park Iconic Link Trails project.
23. The funding bodies and public will be notified about the outcome of the award and timeframe for implementation.

STATUTORY IMPLICATIONS

24. Regulation 11 of the Regulations requires Council to publicly tender if the contract is, or is expected to be, more, or worth more than \$250,000.
25. Regulation 18 of the Regulations outlines a number of requirements relating to choice of tender. Council is to decide which of the acceptable tenders is the most advantageous to Council. It may also decline to accept any tender.
26. Regulation 19 of the Regulations requires Council to advise each tenderer in writing of Council's decision.
27. Voting Requirement: **Simple Majority.**

POLICY IMPLICATIONS

28. The City of Albany Purchasing Policy and Regional Price Preference Policy are applicable to this item.
29. The value of this tender is in excess of \$1,000,000 and therefore Council approval is required as this exceeds the CEO's delegation.

RISK IDENTIFICATION & MITIGATION

30. The risk identification and categorisation relies on the City’s Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputation, Financial <i>Risk: Failure to deliver project within specified timeframe may jeopardise multiple funding agreements for this project.</i>	Possible	Major	High	Award tender as soon as possible to enable construction to proceed and the project completed in accordance with the funding agreements.
Reputation & Community <i>Risk: Appointment of the recommended tenderer is not supported.</i>	Possible	Major	High	City staff to work with preferred tenderer to address any concerns from Council, prior to awarding the tender.
Opportunity: Project will provide increased benefit and amenity for the community. This Project will build on the recent redevelopment works of Middleton Beach Foreshore and Activity centre				

FINANCIAL IMPLICATIONS

31. The Preferred Tender’s price is within the available project budget.

LEGAL IMPLICATIONS

32. Nil.

ENVIRONMENTAL CONSIDERATIONS

33. Should the tender be awarded, the Contractor will be required to prepare, implement and monitor a Construction and Environmental Management Plan, specific to the site.

ALTERNATE OPTIONS

34. Council may:
- Choose to accept the recommended tender, or
 - Not accept any tender.

CONCLUSION

35. The City has undergone a competitive process in line with the relevant legislation and established policies.
36. With the confirmation of additional funding, the recommendation is to award the contract to Constructive PD Pty Ltd, as supported by the evaluation scoring and clarifications provided.

Consulted References	:	<ul style="list-style-type: none"> • Local Government Act 1995 • Local Government (Functions and General) Regulations 1996 • City of Albany Policies: <ul style="list-style-type: none"> ○ Purchasing Policy (Tenders and Quotes) ○ Tender Procedure ○ Evaluation Procedure (Tenders and Quotations) ○ Buy Local Policy (Regional Price Preference)
File Number	:	
Previous Reference	:	CCS547: Growing Regions Program: Expression of Interest DIS426: Albany Heritage Park Link Trails Project – Environmental Offset Requirements

Both as an individual trails project and as part of the wider strategic context, the following list summarises key activities where the trail footprint was endorsed, advertised or considered by Council:

- Dec 2017 – AHPLT endorsed by Council as part of the *Building Better Regions* funding application under the *Kinjarling Connect 2026* program.
- 2019 (throughout) – Council-endorsed community consultation undertaken on the Draft Mounts Masterplan and AHPLT, including a mayoral-led engagement campaign.
- Jan 2020 – “Iconic Trails” (AHPLT) endorsed by Council for inclusion in a Great Southern Development Commission regional funding application.
- Dec 2020 – Draft Mounts Masterplan, incorporating AHPLT as a key project, publicly advertised via the City of Albany website.
- Mar 2021 – AHPLT endorsed by Council for an election commitment grant application (subsequently successful and forming the primary construction funding source).
- 12 July 2021 – Mounts Master Plan Engagement Report (community and stakeholder feedback) issued to Councillors and publicly released.
- 24 Aug 2021 (OCM) – Strategic Community Plan endorsed, with the Mounts Masterplan adopted as an informing strategy.
- 11 Feb 2023 – Council briefing provided on AHPLT background, status, and updated detailed trail design.
- 12 July 2023 – Strategic briefing session delivered to Council (including new Councillors), covering AHPLT status and associated offset properties.
- 25 July 2023 (OCM) – AHPLT endorsed for inclusion in the Growing Regions Program funding round to enhance trailhead and lookout amenity and cultural interpretation.
- 28 Nov 2023 – Corporate Business Plan (2023–2027) review endorsed, identifying implementation of the Mounts Master Plan as a key action under Outcome 3.2. Regional Context
- May 2020 – Council endorsed the Great
- Southern Regional Trails Master Plan 2020–2029 (GSCORE), which establishes a long-term vision for regional trail development.
- The AHPLT is identified within the Regional Master Plan as a regionally significant priority project, reinforcing its strategic importance at both local and regional levels.

14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL Nil**
15. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil**
16. **REPORTS OF CITY OFFICERS Nil**
17. **MEETING CLOSED TO PUBLIC Nil**
18. **CLOSURE**

There being no further business the Mayor declared the meeting closed at **7.08PM**

(Unconfirmed Minutes)

Gregory B Stocks
MAYOR