AGENDA

Ordinary Meeting of Council

Tuesday 30 June 2026

6.00pm

Council Chambers

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Mayor and Councillors

The next Ordinary Meeting of the City of Albany will be held on Tuesday 30 June 2026 in the Council Chambers, 102 North Road, Yakamia commencing at 6.00pm.

Andrew Sharpe
CHIEF EXECUTIVE OFFICER

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1. DECLARATION OF OPENING

2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LANDOWNERS, PLAYING OF THE NATIONAL ANTHEM

"Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen."

"We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders past, present and emerging"

3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE

Mayor	G Stocks
Councillors:	
Councillor	P Terry Deputy Mayor
Councillor	L MacLaren
Councillor	M Lionetti
Councillor	I Clarke APM
Councillor	R Sutton
Councillor	R Stephens
Councillor	C McKinley
Staff:	
Chief Executive Officer	A Sharpe
Executive Director Community Services	N Watson
Executive Director Corporate and Commercial Services	M Gilfellon
Executive Director Infrastructure, Development & Environment	P Camins
Manager IT	A Catterall
Manager Development Services	J Van Der Mescht
Meeting Secretary	D Clarke
Apologies/Leave of Absence:	
Councillor	T Brough (Leave of Absence)

4. DISCLOSURES OF INTEREST

Name	Report Item Number	Nature of Interest

5. REPORTS OF MEMBERS

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the Ordinary Council Meeting held Tuesday 26 May 2026 Michelle Kinsella asked the following questions which were taken on notice. Responses are detailed below and are also included in the minutes of that meeting.

- *"How much money did the Council spend on legal advice to support the Library's decision to keep books authored by a paedophile on our shelves?*

Response: None. The decision was made in accordance with the City's Library Collection Development Policy and did not require external legal advice.

- *Will the Council consider using the moral compass instead of a legal one and join the various other Councils like Perth and Vincent to remove books written by a paedophilic author?"*

Response: The City shares the community's concern at the nature of the charges that the author has pleaded guilty to and acknowledges that this matter is distressing for community members.

Public libraries operate within an established professional and policy framework that supports access to a broad and diverse range of materials. The books in question were acquired some time ago under the Albany Public Library Collection Development Policy and on review have been deemed appropriate to remain in the collection. Inclusion of a work in a library's collection does not represent endorsement of an author or their actions.

Public libraries provide collections where individuals are free to choose what they read. The City supports the right of community members to make their own informed choices about borrowing materials.

This approach is consistent with that taken by many public libraries across the sector.

This response has been provided in writing to Michelle Kinsella document reference # EF26364447.

7. PUBLIC QUESTION TIME

Conduct of Persons at Meetings: Members of the public attending meetings must be respectful of the Presiding Member, Council and City Officers to ensure the meeting runs efficiently.

Prevention of Disturbance:

- Members of the public are admitted to meetings with the understanding that no expressions of dissent, approval, conversations or other interruptions will take place during proceedings.
- Attendees must:
  - Refrain from interrupting the meeting through approval, dissent or conversation.
  - Conduct themselves appropriately and follow directions if asked to leave.
  - Avoid obstructing access to the meeting or causing disturbances.

Public Question Time. In accordance with clause 4.2 (Procedures for public question time) and clause 8.3 (Where this local law does not apply or is silent) of the *City of Albany Standing Orders Local Law 2014 (as amended):*

- Public Question Time is limited to 30 minutes, extendable at the discretion of the Presiding Member.
- The Presiding Member may decline to respond to a question if:
  - The same or a similar question was asked at a previous meeting.
  - The question or statement is offensive, unlawful or defamatory. The Presiding Member may request that it be rephrased to ensure that it is appropriate.

Contents of Minutes As per the *Local Government (Administration) Regulations 1996,* regulation 11:

- The minutes of the meeting will include a summary of questions raised during Public Question Time and a summary of any responses provided.

Documents Tabled at Meetings. Documents tabled during Public Question Time or Reports of Members will not be included in the minutes. The minutes will note who tabled the document and will provide a document reference number.

8. APPLICATIONS FOR LEAVE OF ABSENCE

9. PETITIONS AND DEPUTATIONS

10. CONFIRMATION OF MINUTES

DRAFT MOTION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the minutes of the Ordinary Council Meeting held on Tuesday 26 May 2026, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

11. PRESENTATIONS

12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

CCS795: ALBANY AGRICULTURAL SOCIETY SERVICE LEVEL AGREEMENT - ALBANY SHOW

Proponent / Owner	:	City of Albany
Business Entity Name	:	Albany Agricultural Society
Attachments	:	AAS Statistics for the Show
		AAS Annual Profit & Loss Summary **(CONFIDENTIAL)**
Report Prepared By	:	Executive Director Community Services
Authorising Officer:	:	Chief Executive Officer

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies**:**
   - **Pillar**: People
   - **Outcome**: Grow Participation in art, culture and community events.

In Brief:

- To seek Council approval for a revised Service Level Agreement (SLA) with the Albany Agricultural Society (AAS) for delivery of the Albany Show.

RECOMMENDATION

CCS795: AMENDMENT BY COUNCILLOR BROUGH
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the Committee Recommendation be AMENDED to read as follows:

THAT Council:

1. **AUTHORISE the CEO to renew the Service Level Agreement (SLA) with the Albany Agricultural Society (AAS) to support the Albany Show for a period of ~~5 years (2026-2030)~~ three (3) years, inclusive of the following financial support:**
   a. **Annual cash sponsorship of $30,000; and**
   b. **In-kind services ~~that support the delivery of the show to an estimated value of $20,800.~~ at a capped value of $22,000 per annum, reviewed annually through the City's budget processes, with any proposed increase to the cap requiring Council approval; and**
   c. **Sponsorship recognition commensurate with the City's status as a major sponsor, including complimentary tradespace and entry passes for City staff attending in connection with that tradespace, to be confirmed in the SLA prior to execution.**
2. **NOTE that any material variation to the financial value or scope of the SLA during the term will be subject to Council approval.**

CCS795: RESOLUTION (PROCEDURAL MOTION BY COUNCILLOR MACLAREN
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR MACLAREN
SECONDED: COUNCILLOR LIONETTI

THAT consideration of this report and the proposed amendment by Councillor Brough be deferred until the June 2026 Ordinary Council Meeting.

TIED 4-4
THE MAYOR EXERCISED HIS CASTING VOTE
CARRIED 5-4

Record of Vote
Against the Motion: Councillors Stephens, Sutton, Brough and Clarke

Councillor MacLaren then moved a Procedural Motion to defer consideration of this report until the June 2026 Ordinary Council Meeting. The reason for the deferral is to allow Officers and the Albany Agricultural Society to review the proposed amendment by Councillor Brough and determine whether the Service Level Agreement is acceptable to both parties.

CCS795: AMENDMENT BY COUNCILLOR BROUGH

MOVED: COUNCILLOR BROUGH
SECONDED: COUNCILLOR CLARKE

THAT the Committee Recommendation be AMENDED to read as follows:

THAT Council:

1. AUTHORISE the CEO to renew the Service Level Agreement (SLA) with the Albany Agricultural Society (AAS) to support the Albany Show for a period of ~~5 years (2026-2030)~~ three (3) years, inclusive of the following financial support:
   a. Annual cash sponsorship of $30,000; and
   b. In-kind services ~~that support the delivery of the show to an estimated value of $20,800.~~ at a capped value of $22,000 per annum, reviewed annually through the City's budget processes, with any proposed increase to the cap requiring Council approval; and
   c. Sponsorship recognition commensurate with the City's status as a major sponsor, including complimentary tradespace and entry passes for City staff attending in connection with that tradespace, to be confirmed in the SLA prior to execution.
2. NOTE that any material variation to the financial value or scope of the SLA during the term will be subject to Council approval.

Councillor Reasons:

This amendment supports the Albany Show and the City's partnership with the Albany Agricultural Society. It varies the Authorising Officer Recommendation in three respects — term, in-kind cost control, and sponsorship recognition.

1. Term — three years rather than five
The previous SLA was three years (paragraph 3). The Folk & Shanty Festival operates on a three-year term (Table 1, paragraph 34). Paragraph 32 of the officer risk register warns that "entering a 5-year SLA with indexed or rising in-kind costs may constrain future budget flexibility or create precedent expectations from other event partners."

A three-year term aligns with prior practice and the officers' own risk assessment. A five-year term binds the Council elected in 2027 to a financial commitment it had no role in negotiating. That Council should assess the SLA on its own terms, against its own budget priorities, with the benefit of two further years of cost data. Three years respects that discretion. Five years removes it.

3. In-kind — hard cap with Council approval for any increase

Paragraph 12 records in-kind cost increases including traffic management from $4,000 to $7,000 and waste bins from $1,500 to $2,600 in a single cycle.

Paragraph 38 provides for annual review through budget processes — but that mechanism does not return cost increases to Council for endorsement. Once executed, in-kind costs escalate through operational budget lines without Council oversight.

The recommendation fixes cash for the term (paragraph 32 mitigation) but leaves in-kind open-ended.

The amendment applies the same accountability principle to both. A cap of $22,000 — slightly above the current $20,800 (paragraph 35) — accommodates ordinary cost movement. Any increase above the cap returns to Council. The cap is not a ceiling on the Show. It is a trigger for Council oversight.

3. Recognition — sponsorship benefits commensurate with contribution
The City asked to be recognised as a major sponsor through complimentary tradespace and entry passes (paragraph 15). The AAS offered a 50% tradespace discount with two complimentary passes per booking (paragraph 16). The City booked 12 trade stalls for 9 teams in 2025 (paragraph 17).

For a $50,800 package (paragraph 36), the offer does not reflect major sponsor status. The amendment requires the SLA, as a condition of execution, to provide complimentary tradespace for the City and complimentary entry passes for staff attending in connection with that tradespace. Power usage may continue to be charged at cost (paragraph 16).

4. Effect
The amendment maintains the City's financial commitment to the Show, satisfies the Deed obligation (paragraph 41), addresses the strategic risk identified by officers (paragraph 32), and applies consistent Council accountability to both cash and in-kind components.

Officer Comment:

The amendment seeks to strengthen the governance of the proposed SLA by shortening the term and placing a capped limit on in-kind cost growth, further addressing the financial/strategic risk identified in the report. It is also seeking further recognition as a major sponsor through the provision of complimentary tradespace as a condition of sponsorship.

This is balanced against reduced long-term certainty for the AAS, earlier renegotiation of the SLA, and a potential reduction in the net value of the recommended sponsorship, noting that providing complimentary tradespace would cost the AAS about $2k based on the cost of the tradespace the City booked in 2025.

The proposed amendment remains consistent with the requirements of the Deed to maintain a Service Level Agreement (SLA) with the Albany Agricultural Society (AAS) to support the Albany Show.

Councillor Brough then moved an amendment to the Committee Recommendation.

CCS795: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR BROUGH
SECONDED: COUNCILLOR CLARKE

1. THAT Council AUTHORISE the CEO to renew the Service Level Agreement (SLA) with the Albany Agricultural Society (AAS) to support the Albany Show for a period of 5 years (2026-2030), inclusive of the following financial support:
   2. Annual cash sponsorship of $30,000; and
   3. In-kind services that support the delivery of the show to an estimated value of $20,800.
2. NOTE that any material variation to the financial value or scope of the SLA during the term will be subject to Council approval.

CCS795: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR MACLAREN
SECONDED: COUNCILLOR CLARKE

That the Authorising Officer Recommendation be ADOPTED.

CARRIED 6-1

Record of Vote
Against the Motion: Councillor Brough

CCS795: AUTHORISING OFFICER RECOMMENDATION

1. THAT Council AUTHORISE the CEO to renew the Service Level Agreement (SLA) with the Albany Agricultural Society (AAS) to support the Albany Show for a period of 5 years (2026-2030), inclusive of the following financial support:
   a. Annual cash sponsorship of $30,000; and
   b. In-kind services that support the delivery of the show to an estimated value of $20,800.
4. NOTE that any material variation to the financial value or scope of the SLA during the term will be subject to Council approval.

BACKGROUND

5. The City of Albany (City) and the Albany Agricultural Society (AAS) have held a Service Level Agreement (SLA) to support delivery of the annual Albany Show. This SLA is required under a legally binding Deed of Agreement established in 2015.
6. The incumbent SLA was for a three-year term and provided:
   - Annual cash sponsorship of $25k; and
   - In-kind services including the supply of marquees, waste management, traffic management, and pre/post event ground works including minor damage repair.
7. The SLA expired in 2024 and was carried over for 2025 while the CoA and AAS reviewed the existing agreement.

DISCUSSION

8. Through this review the AAS requested a range of operational changes and an increase in financial support. COA officers have met with AAS on multiple occasions to discuss these proposed changes.
9. The operational matters raised by AAS, including access to facilities and grounds, and maintenance responsibilities do not materially impact costs and have been supported where possible by the Reserves, Events and Recreation Services teams.
10. The matters relating to financial support include:
    - The annual cash sponsorship provided to AAS; and
    - The scope and cost of discretionary in-kind services included in the SLA.

Financial Assistance

11. The incumbent SLA committed the City to providing cash sponsorship to the Albany Agricultural Society for the Albany Show of $25,000 annually.
12. AAS has requested the City to consider an increase in annual cash sponsorship.
13. AAS has cited increasing costs and revenue pressures as challenges and provided annual profit and loss statements which are summarised in the confidentially attached for information.

In-Kind Services

14. Under the incumbent SLA, the City also provides a range of in-kind services to support delivery of the Albany Show.
15. Costs associated with these in-kind services have increased and, in most cases, now represent direct cash costs. These include:
    - CoA marquees ($6,000 – unchanged from previous, primarily transport and labour)
    - Waste bins ($2,600 up from $1,500)
    - Traffic management ($7,000 up from $4,000)
    - Pre and post event on-ground works, including minor damage (currently capped at $3,000).
16. The changes in cost of these in-kind services reflects an increase from approximately $14,500 to $20,800.
17. Operational ground works (mowing, spraying, top-dressing) will continue to be delivered as routine maintenance using annual operational budgets as per the incumbent SLA.

Other

18. The CoA has requested recognition from the AAS as a major sponsor through complimentary tradespace and entry passes for staff and Councillors, noting that prior to 2025 the City has been charged for these.
19. AAS has offered a 50% discount on tradespace, with up to two complimentary passes per tradespace booked. Power usage would continue to be charged at cost.
20. The City booked 12 trade stalls for 9 teams in 2025, and these sponsorship benefits were provided in good faith.

Economic Impact

21. Based on the City's Profile ID Event Economic Impact calculator, an estimate of Economic Impact is provided at Table 1 as an indicator only of the potential economic impact of the Albany Show.

Table 1 – Economic Impact Assessment A

22. The proposed Albany Show event is planned to start on November 13th, 2026, and to run for 2 days. It is an event of Local significance and is estimated to attract 9000 visitors per day over the 2 days, with an (estimated) average spend per person per day of $120.

23. This equals a total visitor spend of $2,160,000 attributed to this event. Assuming the event will be held in the City of Albany, it is calculated to have the following potential impact:

Event Impact Summary			
City of Albany - Modelling the effect of $2,160,000 from a Sports and Recreation Activities event with Local significance			
	Output ($)	**Value-added ($)**	**Local Jobs (annual jobs)**
Direct impact	1,965,168	996,357	21.9
Industrial impact	774,512	362,296	3.5
Consumption impact	479,752	266,472	2.9
Total impact on City of Albany economy	3,219,432	1,625,126	28
Source: National Institute of Economic and Industry Research (NIEIR) ©2025.Compiled and presented in economy.id by.id (informed decisions). *Note: All $ values are expressed in2022/23 base year dollar terms.*			

24. SpendMapp tracks consumer spending data and is another tool used by the City to provide insight on economic trends. This tool reports direct spend only and does not calculate flow-on economic benefit from that spend.

25. SpendMapp data analysed for 2024 and 2025 by the City's Manager Economic Development reveals a meaningful and concentrated benefit to our local hospitality and entertainment sectors on the weekends of the Albany Show.

26. These businesses, which often struggle with seasonal variability, see a measurable increase in patronage during the show period, supporting local employment and keeping revenue circulating within the community.

Community participation

27. The show also serves functions that are difficult to quantify in economic terms alone: it strengthens regional identity, connects our agricultural community, and helps maintain Albany's profile as a hub for the Great Southern region.

28. As well as attracting an audience of approximately 18,000, various specialist sections including animals, craft, cooking, photography and more attract out-of-region participation as well as supporting juniors and local special interest groups and associations.

29. Trade stalls provide exposure for businesses and schools to a large audience, attracting more than 80 local businesses and more than 90 regional businesses from a variety of industries.

30. Statistics for the show have been provided by the AAS and are attached for information.

GOVERNMENT & PUBLIC CONSULTATION

31. Nil.

STATUTORY IMPLICATIONS

32. This item has been assessed for compliance with the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996.
33. The recommendation seeks Council's approval for the CEO to enter a new service level agreement for a period of five years with a small increase in sponsorship.
34. Should Council approve the recommendation, the agreement will be administered in accordance with the Act and Regulations, the City's relevant policies, budget processes, and delegated authorities.
35. There are no statutory impediments to Council supporting the recommendation.

POLICY IMPLICATIONS

36. This item aligns with the City of Albany Sponsorship Policy and Guideline.

RISK IDENTIFICATION & MITIGATION

37. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Legal and Compliance. ***Risk:*** *Not having an agreed SLA would constitute a breach of the Deed of Agreement and could trigger dispute resolution provisions.*	*Almost Certain*	*Minor*	*High*	*Enter a new Service Level Agreement with the AAS that meets the requirements of the Deed of Agreement.*
Reputation. ***Risk:*** *Not providing support to the show could affect relationships with show stakeholders and create negative feedback and media attention.*	*Likely*	*Moderate*	*High*	*Continue providing support to the AAS to deliver the Albany Show through an agreed SLA, consistent with the City's Sponsorship Policy.*
Reputation. ***Risk:*** *Withdrawing or limiting support for the Albany Show while continuing to fund other events could be perceived to be inconsistent.*	*Possible*	*Moderate*	*Medium*	*Continue providing support to the AAS to deliver the Albany Show through an agreed SLA.*
Community. ***Risk:*** *Withdrawing or limiting support for the Albany Show could result in fewer participation opportunities for local community groups, special interest groups, services and businesses.*	*Possible*	*Major*	*High*	*Continue providing support to the AAS to deliver the Albany Show through an agreed SLA.*
Financial / Strategic Risk: *Entering a 5-year SLA with indexed or rising in-kind costs may constrain future budget flexibility or create precedent expectations from other event partners.*	*Possible*	*Moderate*	*Medium*	***Mitigation:*** *Ensure cash sponsorship is fixed for the term of the SLA, subject to Council approval for any material variation. Review in-kind service costs annually through the City's budget and business planning processes. Clarify that future sponsorship requests will be assessed on a case-by-case basis in line with adopted policy and available resources.*
Opportunity: *To continue supporting the Albany Show as a major community and regional event that delivers participation opportunities for community and special interest groups, volunteers, local businesses and industries, and contributes to social cohesion and economic activity within the City.*				

FINANCIAL IMPLICATIONS

38. Officers are recommending a small $5k increase in sponsorship for the Albany Show, which would take the City's cash contribution to $30k if supported by Council.

39. The recommended amount is comparable to other events sponsored by the City (refer to Table 1).

Table 1 – Event Sponsorships

Event	Term	Days	Attendance	Cash	In-Kind	Total	
Albany Car Classic	2022-2027	1	10,000 (approx.)	$25,000	$15,000	**$40,000**	Comparable to AAS current total.
Taste Great Southern	2025-2027	4	2,500-3,000 (approx.)	$20,000	-	**$20,000**	Much smaller audience than AAS.
Albany Film Festival (Cinesfest OZ)	2023-2025	2-3	2,300 (2024)	$50,000	$4,000	**$54,000**	High value for modest Audience.
Albany RSL (Anzac & Remembrance Day)	2025-2028	1	9,000 approx. (Dawn & Memorial Services)	$3,000 (previously $25k)	$15,000	**$18,000** (previous $40k)	Large community event, low direct cash due to Lotterywest sponsorship.
Southern Art & Craft Trail	Annual	16	12,000 (2024)	$20,000	-	**$20,000**	Long duration, strong economic impact
Perth Glory	2024	1	3,000 plus	$50,000	-	**$50,000**	High-profile one-off sports event.
Folk & Shanty Festival	2025-2027	3	3,000 (2024)	$30,000	$4,000	**$34,000**	Smaller audience

40. There is also an approximate $6k increase in the cost of the in-kind services included in the SLA, taking the total cost of these in-kind services to $20,800 as at March 2026.

41. The combined value of the recommended cash sponsorship amount and the in-kind services is $50,800.

42. Currently $40,000 is included annually in the City's long-term financial plan to cover the cash sponsorship and in-kind costs for the Albany Show. Should the increase in sponsorship be supported as recommended, this amount will be adjusted in the 2026-2027 draft Budget to reflect the revised value of the SLA.

43. The SLA requires that the costs of in-kind services are reviewed annually as part of the City's annual budget processes, noting that there may be minor changes in City and contractor costs associated with these services.

44. The Albany Show is distinguished by scale, frequency, community breadth, and Deed obligations, which justifies a multi-year agreement.

LEGAL IMPLICATIONS

45. The City of Albany and AAS entered a legally binding Deed of Agreement in 2015 that set the terms of financial and leasing arrangements between the parties, with minor variations to the Deed agreed by both parties in 2016 and 2021.

46. Condition 4.5b) ix) of the Deed requires that "the parties shall negotiate a Service Level Agreement that reflects this Deed and provides for an annual contribution by the City towards the annual show."

47. The current SLA has expired and under the terms of the Deed, a new SLA is required to be agreed between the parties.
48. If a new SLA cannot be agreed, this would constitute a breach of the Deed and could trigger dispute resolution provisions that may involve legal costs.

ENVIRONMENTAL CONSIDERATIONS

49. Nil

ALTERNATE OPTIONS

50. Council may choose to amend the recommendation to provide a different cash sponsorship amount for the Albany Show.

CONCLUSION

51. The Albany Show is a long-standing and highly valued community event delivering economic, cultural, and social benefits to the City of Albany.
52. This year the Albany Show also has an important role to play in the Bicentenary in recognising and celebrating the contributions of agriculture and volunteer organisations. The AAS is considering ways its Show can tie-in with the Albany 2026 program.
53. AAS has requested a substantial increase in cash sponsorship.
54. There is merit in considering an increase in recognition of rising costs, the scale of the event in terms of community and industry engagement, and its economic impact.

Consulted References	:	Deed of Agreement between the City of Albany and the Albany Agricultural Society Incorporated Service Level Agreement (2021) between City of Albany and Albany Agricultural Society
File Number	:	PRO024
Previous Reference	:	OCM 15/12/2015 – CSF214

CCS799: MONTHLY FINANCIAL REPORT – APRIL 2026

Proponent / Owner	:	City of Albany
Attachments	:	Monthly Financial Report – April 2026
Report Prepared By	:	Manager Finance
Authorising Officer:	:	Executive Director Corporate & Commercial Services

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
   - **Pillar:** Leadership.
   - **Outcome:** Strong workplace culture and performance

IN BRIEF

- Under the Local Government Financial Management Regulations, a local government is to prepare monthly a statement of financial activity and statement of financial position that is presented to Council.
- The City of Albany's Monthly Financial Report (inclusive of the statement of financial activity and the statement of financial position) for the period ending 30 April 2026 has been prepared and is attached.
- In addition, the City provides Council with a monthly investment summary to ensure the investment portfolio complies with the City's Investment of Surplus Funds Policy.
- The financial information included within the Monthly Financial Report for the period ended 30 April 2026 is preliminary and has not yet been audited.

RECOMMENDATION

CCS799: COMMITTEE RECOMMENDATIONF
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the Monthly Financial Report for the period ending 30 April 2026 be RECEIVED.

CCS799: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR CLARKE

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS799: AUTHORISING OFFICER RECOMMENDATION

THAT the Monthly Financial Report for the period ending 30 April 2026 be RECEIVED.

DISCUSSION

2. To fulfil statutory reporting obligations, the Monthly Financial Report prepared provides a snapshot of the City's year to date financial performance. The report provides the:

   (a) Statement of Financial Activity by nature classifications (satisfying Regulation 34 of the *Local Government (Financial Management) Regulations 1996*);

   (b) Statement of Financial Position (satisfying Regulation 35 of the *Local Government (Financial Management) Regulations 1996*);

   (c) Basis of Preparation;

   (d) Explanation of material variances to year-to-date budget;

   (e) Net Current Asset & Funding Position;

   (f) Investment Portfolio Snapshot;

   (g) Receivables; and

   (h) Capital Acquisitions.

3. Additionally, each year a local government is to adopt a percentage or value to be used in the Statement of Financial Activity for reporting material variances. Under Council item CCS732, Council approved that a variance between actual and budget-to-date of greater than $100,000 is a material variance for reporting purposes in the Statement of Financial Activity for 2025/2026.

4. The Statement of Financial Activity and Statement of Financial Position may be subject to year-end adjustments and have not been audited.

5. It is noted that rounding errors may occur when whole numbers are used, as they are in the reports that follow. The 'errors' may be $1 or $2 when adding sets of numbers. This does not mean that the underlying figures are incorrect."

STATUTORY IMPLICATIONS

6. The *Local Government (Financial Management) Regulations 1996* stipulate that each month Local Governments are required to prepare and report a Financial Activity Statement (reg 34) and a Financial Position Statement (reg 35).

7. Each of these statements are to be presented at an ordinary meeting of the council within two months after the end of the relevant month, as well as recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS

8. The City's 2025/26 Annual Budget provides a set of parameters that guides the City's financial practices.

9. The Investment of Surplus Funds Policy stipulates that the status and performance of the investment portfolio is to be reported monthly to Council.

FINANCIAL IMPLICATIONS

10. Expenditure for the period ending 30 April 2026 has been incurred in accordance with the 2025/26 budget parameters.

11. Details of any budget variation more than $100,000 (year to date) is outlined in the Statement of Financial Activity. There are no other known events, which may result in a material non-recoverable financial loss or financial loss arising from an uninsured event.

LEGAL IMPLICATIONS

12. Nil.

ENVIRONMENTAL CONSIDERATIONS

13. Nil.

ALTERNATE OPTIONS

14. Nil.

CONCLUSION

15. The Authorising Officer's recommendation be adopted.

16. It is requested that any questions regarding this report are submitted to the Executive Director Corporate & Commercial Services by 4pm of the day prior to the scheduled meeting time. All answers to submitted questions will be provided at the Committee meeting. This allows a detailed response to be given to the Committee in a timely manner.

Consulted References	**:**	*Local Government (Financial Management) Regulations 1996*
File Number	**:**	FM.FIR.7

CCS800: LIST OF ACCOUNTS FOR PAYMENT – APRIL 2026

Business Entity Name	:	City of Albany
Attachments	:	List of Accounts for Payment
Report Prepared By	:	Manager Finance
Authorising Officer:	:	Executive Director Corporate and Commercial Services

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
   - **Pillar/Priority:** Leadership.
   - **Outcome: Strong** workplace culture and performance.

IN BRIEF

- Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's municipal and trust funds. In accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the Chief Executive Officer is to be provided to Council.

RECOMMENDATION

CCS800: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 30 April 2026 totalling $13,850,912.00 be RECEIVED.

CCS800: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR CLARKE
SECONDED: COUNCILLOR MCKINLEY

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS800: AUTHORISING OFFICER RECOMMENDATION

THAT the list of accounts authorised for payment under delegated authority to the Chief Executive Officer for the period ending 30 April 2026 totalling $13,850,912.00 be RECEIVED.

DISCUSSION

2. The table below summarises the payments drawn from the City's Municipal and Trust funds for the period ending 30 April 2026. Please refer to the Attachment to this report.

Fund	Transaction Type	Amount ($)	%
Municipal	Electronic Funds Transfer	$10,449,772.18	75.4
Municipal	Other Payments (including Direct Debit)	$3,348,766.03	24.2
Municipal	Credit Cards	$52,373.79	0.4
Municipal	Cheques	$0.00	0.0
Trust	N/A	$0.00	0.0
TOTAL		**$13,850,912.00**	**100.0%**

3. Included within the Electronic Funds Transfers from the City's Municipal account are Purchasing Card transactions, required to be reported under Regulation 13(A), totalling $9,488.73.

4. The table below summaries the total outstanding creditors as at 30 April 2026.

Aged Creditors	Amount ($)
Current	$2,613,733.64
30 Days	$428,745.58
60 Days	$79,637.18
90 Days	$10,751.03
TOTAL	**$3,132,867.43**

STATUTORY IMPLICATIONS

5. Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment can only be made from the municipal fund or a trust fund if the Local Government has delegated this function to the Chief Executive Officer or alternatively authorises payment in advance.

6. The Chief Executive Officer has delegated authority to make payments from the municipal and trust fund.

7. Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments must be presented to Council and recorded in the minutes.

8. As part of the Local Government Regulations Amendment Regulations 2023 (SL2023/106), additional reporting is now required by Local Governments. Regulation 13(A), a new regulation, requires Local Governments to report on payments by employees via purchasing cards.

POLICY IMPLICATIONS

9. Expenditure for the period to 30 April 2026 has been incurred in accordance with the 2025/2026 budget parameters.

FINANCIAL IMPLICATIONS

10. Expenditure for the period to 30 April 2026 has been incurred in accordance with the 2025/2026 budget parameters.

LEGAL IMPLICATIONS

11. Nil

ENVIRONMENTAL CONSIDERATIONS

12. Nil

ALTERNATE OPTIONS

13. Nil

CONCLUSION

14. That the list of accounts have been authorised for payment under delegated authority.

15. It is requested that any questions on specific payments are submitted to the Executive Director Corporate Services by 4pm of the day prior to the scheduled meeting time. All answers to submitted questions will be provided at the Committee meeting. This allows a detailed response to be given to the Committee in a timely manner.

Consulted References	:	*Local Government (Financial Management) Regulations 1996*
File Number	:	FM.FIR.2

CCS801: DELEGATED AUTHORITY REPORTS – 16 APRIL 2026 TO 15 MAY 2026

Proponent / Owner	:	City of Albany
Attachments	:	Executed Document and Common Seal Report
Report Prepared By	:	PA to Mayor and Councillors
Authorising Officer:	:	Chief Executive Officer

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
   - **Pillar:** Leadership.
   - **Outcome:** A well informed and engaged community.

RECOMMENDATION

CCS801: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the Delegated Authority Reports 16 April 2026 to 15 May 2026 be RECEIVED.

CCS801: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR BROUGH
SECONDED: COUNCILLOR SUTTON

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS801: AUTHORISING OFFICER RECOMMENDATION

THAT the Delegated Authority Reports 16 April 2026 to 15 May 2026 be RECEIVED.

BACKGROUND

2. In compliance with Section 9.49A of the *Local Government Act 1995* the attached report applies to the use of the Common Seal and the signing of documents under Council's Delegated Authority:
   - **Delegation: LG1.18** – Sign Documents on Behalf of the City of Albany (Authority to Executive Deeds & Agreements and apply the Common Seal)
   - **Delegation: LG4.06**– Provide Donations, Sponsorship, Subsidies & Authority to Apply for Grant Funding (Including the provision of sponsorship through the waiver of fees & charges)
   - **Delegation: LG5.05** – Award Contracts (Supply of Equipment, Goods, Materials & Services)

CCS802: COUNCIL PLAN 2026-2036

Attachments	:	Council Plan 2026-2036
Report Prepared By	:	Business Planning and Performance Officer
Authorising Officer:	:	Manager Finance Executive Director Corporate and Commercial Services

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies**:**
   - **Pillar**: Leadership. A well-governed city that uses resources wisely to meet local needs.
   - **Outcomes**: Provide strong, accountable leadership

In Brief:

- This report seeks Council adoption of the Council Plan 2026-2036, which integrates the Strategic Community Plan and Corporate Business Plan into a single consolidated document, consistent with the Integrated Planning and Reporting Framework and legislative requirements.
- The Council Plan represents the City's overarching strategic planning document to guide decision-making, resource allocation and service delivery.
- The Council Plan provides:
  - A long-term (10 year) vision for the community;
  - Strategic priorities and measures; and
  - A medium-term (4 year) plan for delivery of actions.
- The Plan has been informed through:
  - Community engagement activities, including the MARKYT Scorecard, workshops and a survey;
  - Elected Member workshops (x 3); and
  - Internal staff collaboration.

RECOMMENDATION

CCS802: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: ABSOLUTE MAJORITY

THAT Council ADOPT the Council Plan 2026-2036 and request the Chief Executive Officer give local public notice of the plan as per the requirements of the *Local Government Act 1995.*

CCS802: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR CLARKE
SECONDED: COUNCILLOR MACLAREN

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS802: AUTHORISING OFFICER RECOMMENDATION

THAT Council ADOPT the Council Plan 2026-2036 and request the Chief Executive Officer give local public notice of the plan as per the requirements of the *Local Government Act 1995.*

BACKGROUND

2. The *Local Government Act 1995 (5.56)* requires all Local Governments to plan for the future through an Integrated Planning and Reporting framework.
3. The Strategic Community Plan (SCP) is the strategy and planning document that reflects the longer-term community vision and aspirations for the next ten years and drives the development of other local government plans and strategies.
4. Local governments are required to undertake a minor review of the SCP every two years (desktop only), and a major review (including community engagement) every four years.
5. The Corporate Business Plan (CBP) is a key operational document which identifies Council priorities and details current services, future operations and major projects expected to be undertaken by the Shire over the next four years.
6. The CBP is updated every year alongside the setting of the Annual Budget.
7. The City has undertaken a major review of the Strategic Community Plan, and as part of this process will consolidate the SCP and CBP into a single Council Plan, which will streamline reporting and strengthen integration between community aspirations and administrative actions.
8. Community engagement commenced in March 2025 through the Community Scorecard. The results were workshopped with Council in June and November 2025 (pre- and post-local government elections).
9. A community review process was conducted via in person workshops and an online survey in February and March 2026. Following a Strategic Workshop with Council in April 2026, further refinement of the document was undertaken with the Executive Management Team and Managers in April and May 2026.
10. Community participation exceeded 2600 respondents, ensuring the Plan reflects local priorities and aspirations.
11. The drafting of the Plan has considered community and Elected Member feedback, along with the input of internal staff.

DISCUSSION

12. The Council Plan 2026-2036 provides a clear integrated strategic framework to guide Council decision making, organisational planning and service delivery over the short, medium and long term.
13. Adoption of the Plan will provide a clear basis for aligning community aspirations with Council priorities.
14. The Pillars, Outcomes and Strategic Priorities were determined through a workshop process with Elected Members and tested through a community review process which demonstrated broad support for their overall intent and direction.
15. The Actions and Progress Measures were developed in consultation with internal staff and with reference to the Long-Term Financial Plan, Strategic Asset Management Plan, and Workforce Plan, and other Council-adopted plans and strategies.
16. Quarterly reporting to Council will support ongoing oversight of implementation by tracking progress against actions identified in the Plan. This will strengthen accountability and transparency and allow for a clearer response to emerging issues over the life of the Plan.

GOVERNMENT & PUBLIC CONSULTATION

17. The *Local Government Act 1995 (WA)* requires that electors and ratepayers of its district are consulted during the development of a Strategic Community Plan. There is no requirement to conduct community engagement regarding the Corporate Business Plan.

Type of Engagement	Method of Engagement	Engagement Dates	Participation (Number)
Consult	MARKYT Community Scorecard	March 2025	2524
Consult	Workshops with Elected Members	June & November 2025; April 2026	9
Involve	Community Review Workshops	16 & 20 February 2026	14
Involve	Community Review online survey	February/March 2026	130
Consult	1:1 meetings with internal teams	February – April 2026	60

18. Following the adoption of the Council Plan, there is a requirement to give local public notice that the plan has been adopted and publish the plan on the City's website.
19. If further feedback is received from residents following the publishing of the Plan, officers will review and respond where required.

STATUTORY IMPLICATIONS

20. Adoption of the Council Plan 2026-2036 supports compliance with the *Local Government Act 1995 (WA)*, which requires local governments to plan for the future and to integrate strategic objectives with financial management, workforce planning and asset management.
21. The Council Plan aligns with the Integrated Planning and Reporting Framework issues by the Department of Local Government, Industry Regulation and Safety (LGIRS).

POLICY IMPLICATIONS

22. There are no direct policy changes arising from adoption of the Council Plan. Future policy development and review will be guided by the strategic directions contained within the Plan.

RISK IDENTIFICATION & MITIGATION

23. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Compliance and Legal: *Failure to adopt the Plan results in a failure to meet the requirements of the Local Government Act.*	*Unlikely*	*Moderate*	*Medium*	*Further engagement with Council to address any concerns and presentation of revised Plan to a future meeting.*
Reputation: *Failure to adopt the Plan may result in a loss of trust and confidence from the community.*	*Unlikely*	*Moderate*	*Medium*	*Further engagement with Council to address any concerns and presentation of revised Plan to a future meeting.*
Strategic Misalignment: *Failure to adopt the Plan may result in reduced focus on community priorities or Council endorsed plans and strategies.*	*Unlikely*	*Moderate*	*Medium*	*Further engagement with Council to address any concerns and presentation of revised Plan to a future meeting.*
Opportunity: *Significantly enhanced framework to support decision making, allocation of resources and transparency through reporting of progress towards Council Plan strategic priorities.*				

FINANCIAL IMPLICATIONS

24. There are no immediate financial implications arising directly from adoption of the Council Plan. Implementation of actions and projects identified in the Plan will be subject to Council consideration through the annual budget process, the Long-Term Financial Plan and the availability of resources, including external funding and grants.

LEGAL IMPLICATIONS

25. There are no legal implications related to this report.

ENVIRONMENTAL CONSIDERATIONS

26. There are no direct environmental implications related to this report; however adoption of the Council Plan includes a number of actions and projects with environmental impacts.

ALTERNATE OPTIONS

27. Council can choose to modify the Council Plan. If Council chooses this option, staff will work with Council to address concerns and present a revised plan to a future meeting.

28. Voting Requirement for this report is **Absolute Majority.**

CONCLUSION

29. The Council Plan 2026-2036 provides an integrated strategic framework to guide Council decision-making, align community priorities with organisational actions, and support compliance with the Integrated Planning and Reporting Framework. Adoption of the Plan will provide a clear basis for implementation, monitoring and public accountability over the life of the Plan.

Consulted References	:	*Local Government Act 1995*
File Number	:	CM.STD.1
Previous Reference	:	• CCS 28/11/23 Resolution CCS577 • OCM 28/4/26 Resolution CCS789

CCS803: SUNDRY DEBTOR WRITE OFF

Business Entity Name	:	Regional Express Holdings Ltd
Report Prepared By	:	Manager Finance
Authorising Officer:	:	Executive Director Corporate & Commercial Services

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
   - **Pillar**: Leadership.
   - **Objective**: Strong workplace culture and performance.

In Brief:

- This report outlines a write-off of debt owed to the City of Albany ("the City") from Regional Express Holdings Ltd ("REX").
- REX entered voluntary administration in 2024, owing the City $456,065.97 (inc GST) under its commercial agreement for use of Albany Airport.
- Under the approved Deed of Company Arrangement ("DOCA") and sale to Air T, unsecured creditors of REX (including the City) will not receive any payment.
- As the debt is unrecoverable and no legal or commercial avenues exist to pursue repayment, writing off the amount is the only viable option.
- Offsetting the amount requested to be written off, the City will receive $456,065.97 (inc GST) from the Federal Government's Regional and Remote Airport Support Grant round.
- Council approval is required to finalise the write off of $456,065.97.

RECOMMENDATION

CCS803: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: ABSOLUTE MAJORITY

THAT Council

1. **APPROVE the write-off of $456,065.97 (inc GST) owed by Regional Express Holdings Ltd under section 6.12(1) of the Local Government Act 1995; and**
2. **APPROVE the following budget amendments as a result of being successful in the Federal Government's Regional and Remote Airport Support Grant round:**
   a. **Increase the revenue budget "Department Operations – Airport – Operating Grants & Subsidies" (WO.10567.1101) from $0 to $414,605 ex GST; and**
   b. **Transfer $414,605 ex GST to the "Airport Reserve" (WO.13899.2702).**

CCS803: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR SUTTON
SECONDED: COUNCILLOR MCKINLEY

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS803: AUTHORISING OFFICER RECOMMENDATION

THAT Council

1. APPROVE the write-off of $456,065.97 (inc GST) owed by Regional Express Holdings Ltd under section 6.12(1) of the Local Government Act 1995; and

2. APPROVE the following budget amendments as a result of being successful in the Federal Government's Regional and Remote Airport Support Grant round:
   a. Increase the revenue budget "Department Operations – Airport – Operating Grants & Subsidies" (WO.10567.1101) from $0 to $414,605 ex GST; and
   b. Transfer $414,605 ex GST to the "Airport Reserve" (WO.13899.2702).

BACKGROUND

2. REX is a major Australian regional airline operator, providing passenger and freight services across regional and remote communities.

3. The airline's operations were historically focused on turboprop aircraft servicing regional routes. In the early 2020s, the company commenced operations on selected capital city routes using jet aircraft, which involved higher operating costs and exposure to increased competition.

4. In late July 2024, REX requested a trading halt on the Australian Securities Exchange. On 30 July 2024, the company and certain subsidiaries entered voluntary administration, with Ernst & Young ("EY") appointed as Joint and Several Voluntary Administrators to take control of the group's affairs, assess its financial position and explore restructuring or sale options.

5. Upon the commencement of the voluntary administration, the City lodged with the administrators its Proof of Debt owing, totalling $456,065.97.

6. After entering administration, REX grounded its Boeing 737 jet fleet (which had been used for capital city services) and those operations ceased, while its core regional Saab 340 turboprop flights continued under the administrators' oversight.

7. The Federal Government provided interim financial support, including a loan to the administrators to keep critical regional flights operating and guarantees for ticket sales, to ensure continuity of essential regional connectivity during the administration process.

8. EY pursued strategic options for REX's future, including asset sales and interest from potential bidders. Non-core assets were sold to repay debt, and bids were solicited for a full or partial buy-out to preserve ongoing operations.

9. The Commonwealth acquired approximately $50 million of REX's corporate debt, making it the largest secured creditor, and continued to work with administrators to support the sale process and regional aviation services.

10. The Federal Court extended the administration convening period multiple times to allow EY to finalise the sale process, with ongoing negotiations with prospective buyers to achieve the best outcome for creditors and ensure the long-term viability of regional services.

11. In late 2025, EY entered into a Sale and Implementation Deed with Air T, Inc. for the acquisition of the REX Group business, enabling the continuation of regional airline operations and an exit from voluntary administration via a DOCA.

12. The DOCA was approved by creditors and executed in November 2025, with Air T acquiring ownership and control of the ongoing regional operations, while the jet business entity was placed into liquidation.

13. The administrators confirmed that sale proceeds are insufficient to satisfy all creditor claims, with funds prioritised toward secured creditors and employee entitlements.
14. Ordinary unsecured creditors, including local governments and trade suppliers, will receive no distribution under the DOCA, with the administrators advising this outcome is no worse than a liquidation scenario.
15. As a result of the approved DOCA and completed sale, amounts owed to unsecured creditors (including the City of Albany) are not recoverable and are considered unrealisable.

<u>Perth-Albany Route: Government and Airport Arrangements</u>

16. The Perth–Albany air route is a regulated Regular Public Transport (RPT) route under the WA State Government's regional aviation framework, meaning the airline operator is selected through a State Government procurement process rather than an open commercial market.
17. REX was selected by the WA State Government following a competitive tender process to operate the Perth–Albany service, based on its ability to provide reliable, affordable and continuous regional air services.
18. The State Government entered into a formal service agreement (and subsequent extensions) with REX to ensure ongoing air connectivity for Albany, recognising the route's importance for regional access to health, business and government services.
19. As the contracted operator on a regulated route, REX's operations at Albany Airport were undertaken in accordance with State Government policy and contractual arrangements, rather than a direct commercial selection by the City.
20. In lieu of airport landing and lease fees, a commercial agreement between REX and the City was entered, allowing REX to use the City's airport and associated infrastructure for an annual fee, paid monthly.
21. At the time of REX going into voluntary administration, the City was owed $456,065.97. This related to monthly payments per the commercial agreement between REX and the City, for the months of May 2024, June 2024, and the 30 day period 1 July 2024 to 30 July 2024, the date of REX entering Administration.

DISCUSSION

22. The amount owing to the City of Albany from REX, that is the subject of this write-off approval request, totals $456,065.97.
23. This debt stems from fees charged to REX as part of their agreement with the City of Albany. There are no direct out-of-pocket expenses paid by the city.
24. At the time that the debt was being incurred, Council was verbally updated on the situation. Due to the regulated nature of the transport route, the only operational option available to Council was to restrict or prevent REX from landing at the airport.
25. Such action was assessed as having a significant adverse impact on the community, given the extent to which the service is relied upon not only by patients seeking specialist appointments in Perth and medical professionals servicing the region, but also by government agencies, businesses, students, and residents requiring access to essential services.
26. On this basis, it was determined that the broader community and economic impacts of service disruption outweighed the financial risk associated with the non-payment of fees.

GOVERNMENT CONSULTATION

27. As REX entered voluntary administration, a number of regional councils and council-owned airports across Australia reported being owed unpaid landing fees and airport charges.
28. This exposure highlighted the financial risk to local governments arising from airline defaults, particularly where services operate through regulated or government-supported routes.
29. In response, several regional councils publicly called for state and federal government intervention, including the introduction of reimbursement mechanisms or other financial support, noting that unrecovered airport charges place additional pressure on council budgets and may affect the long-term sustainability of regional air connectivity.
30. During the administration process, the Australian Government implemented a range of measures primarily aimed at maintaining continuity of regional aviation services, including:
    a. the provision of a financing package to support the continued operation of REX's regional routes;
    b. early access to the Fair Entitlements Guarantee (FEG) for eligible former REX employees;
    c. the introduction of a regional flight booking guarantee to protect passengers and maintain confidence in services; and
    d. the acquisition of REX's debt, resulting in the Commonwealth becoming the principal secured creditor to support the sale and administration process.
31. Separately, and in recognition of the financial exposure faced by council-operated airports, the federal government announced a $5 million support program for regional and remote airports that were unsecured creditors of REX. The program is intended to provide relief for unpaid airport fees.
32. The City applied for financial support under the Regional and Remote Airport Support Grant round and has been advised that it was successful. The City will receive funds totalling $456,065.97 (inc GST), equivalent to the amount owed from REX.
33. In parallel, regional councils and industry bodies have advocated for longer-term regulatory and contractual safeguards, including the use of bonds, guarantees or government underwriting arrangements for airlines operating on regional routes and using council-owned airport infrastructure, to reduce the likelihood of future debt write-offs by local governments.

STATUTORY IMPLICATIONS

34. The Local Government Act 1995 gives Council the power to write off any amount of money owing to the City;

    6.12. Power to defer, grant discounts, waive or write off debts.

    (1) Subject to subsection (2) and any other written law, a local government may —

    (a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or*

    (b) waive or grant concessions in relation to any amount of money; or

    (c) write off any amount of money, which is owed to the local government.

    ** Absolute majority required.*

35. The Local Government Act 1995 gives Council the power to write off any amount of money owing to the City.

POLICY IMPLICATIONS

36. The City of Albany Register of Delegation and Authorisation provides the CEO and the Executive Director of Corporate & Commercial Services (sub delegated to the Manager Finance) authority to write off individual sundry debts up to $10,000. All sundry debts in excess of $10,000 are to be written off by Council resolution.

RISK IDENTIFICATION & MITIGATION

37. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Compliance & Reputation Risk: *Non-compliance with delegated authority.*	*Rare*	*Moderate*	*Low*	*Compliance with Councils delegated authority condition that amounts above $10,000 are to be approved by Council.*
Financial *Future risk of losing funds from REX in a similar manner (payments made in arrears)*	*Possible*	*Minor*	*Medium*	*Continued pursuance of outstanding amounts from debtors. No mitigating measures put in place with payments still made in arrears from REX (a risk of doing business). Unlikely to cease flight arrangements with REX if landing fees are not paid on time.*

FINANCIAL IMPLICATIONS

38. The amount proposed to be written off is $456,065.97.

39. The City has allowed for the impairment of receivables on its balance sheet. As at the date of this report, the allowance for the impairment of receivables is $458,007.63. The impairment balance for the City has been estimated considering the known write-off of debt owed by REX.

40. It is recommended to write off the full amount owed by REX to the City.

41. The City applied for a Federal Grant under the $5 million Regional and Remote Airport Support Grant round. The City was successful in receiving $414,605 ex GST ($456,065.97 inc GST), which offsets the write-off.

LEGAL IMPLICATIONS

42. Nil

ENVIRONMENTAL CONSIDERATIONS

43. Nil

ALTERNATE OPTIONS

44. The debt is unrecoverable, and the City has no legal or commercial avenue to pursue payment. Writing off the amount is therefore the only viable action.

45. Council may wish to defer the write-off, however, it will remain on the City's account receivables listing and within the impairment of receivables account on its balance sheet, until such time it is written off.

46. In relation to the proposed budget amendment for the grant funding received, Council may consider allocating these funds to an alternative purpose rather than retaining them within the Airport Reserve.

47. The grant funding received is untied and does not require acquittal, meaning there is no contractual obligation for it to be expended on airport-related activities.

48. However, it should be noted that the write-off/non-recovery of funds from REX has adversely affected the financial performance of Airport Operations and, consequently, the Airport Reserve.

49. On this basis, it is recommended that the funds be allocated to the Airport Reserve to support future maintenance and/or capital requirements.

CONCLUSION

50. Due to the DOCA and sale to Air T, unsecured creditors of REX (including the City) are not entitled to receive any payment for their outstanding debts.

51. It is recommended that Council approve the Authorising Officer's recommendation and write-off the $456,065.97 owing from REX.

52. The City will receive $456,065.97 (inc GST) from the Federal Government's Regional and Remote Airport Support Grant round, an amount equivalent to the amount requested to be written off.

53. It is recommended that Council approve the Authorising Officer's recommendation to amend the budget to receive the grant funding and hold the funding in the Airport Reserve.

Consulted References	:	Local Government Act 1995, Section 6.12(1)(c)
File Number	:	FM.DEB.11
Previous Reference	:	Not applicable.

CCS804: WRITE-OFF GENERAL DEBT REPORT AS AT 30 JUNE 2026

Proponent	:	City of Albany
Attachments	:	General Debtors Write-Off Report
Report Prepared by	:	Manager Finance
Authorising Officer	:	Executive Director Corporate and Commercial Services

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
   - **Pillar**: Leadership.
   - **Outcome**: A well informed and engaged community.

RECOMMENDATION

CCS804: COMMITTEE RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the General Debtors Write Off Report as at 30 June 2026 be RECEIVED.

CCS804: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR CLARKE
SECONDED: COUNCILLOR MCKINLEY

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS804: AUTHORISING OFFICER RECOMMENDATION

THAT the General Debtors Write Off Report as at 30 June 2026 be RECEIVED.

CCS805: FEES & CHARGES 2026/27 VERSION TWO

Attachment	:	Draft Schedule of Fees and Charges – 2026/27
Report Prepared By	:	Manager Finance
Authorising Officer:	:	Executive Director Corporate & Commercial Services

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
    - **Pillar**: Leadership.
    - **Objective**: **Strong** workplace culture and performance.

IN BRIEF

- The 2026/27 Fees and Charges Schedule has been prepared for Council adoption.
- The Schedule is proposed to take effect from 1 July 2026.
- Fees have been reviewed to reflect cost recovery principles, benchmarking where applicable, and service delivery costs.
- Adoption enables lawful imposition of fees under relevant legislation.

RECOMMENDATION

CCS805: AMENDED AUTHORISING OFFICER RECOMMENDATION
VOTING REQUIREMENT: ABSOLUTE MAJORITY

THAT:

1. **The Fees and Charges as detailed in the attachment "Draft Schedule of Fees and Charges – 2026/27" effective from and including 1 July 2026 are ENDORSED excluding the Administration charge to add Additional Bin of $10.**
2. **The RPT Aircraft-Passenger Levy-Per Person (Zone Capped Fare) be amended to $26.69 excluding GST.**
3. **The RPT Aircraft-Passenger Levey-Per Person (All Other Fares) be amended to $27.93 excluding GST.**

Officer Comment:

Since the original recommendation was formulated as part of the Fees and Charges compilation, additional information has been received regarding the position of the State government and REX. This information has been carefully considered in conjunction with the existing material, resulting in a revised Authorising Officer Recommendation.

CCS805: COMMITTEE RECOMMENDATION

MOVED: COUNCILLOR BROUGH
SECONDED: COUNCILLOR CLARKE

THAT the Authorising Officer Recommendation be ADOPTED.

CARRIED 8-0

CCS805: AUTHORISING OFFICER RECOMMENDATION

THAT the Fees and Charges as detailed in the attachment "Draft Schedule of Fees and Charges – 2026/27" effective from and including 1 July 2026 are ENDORSED excluding the Administration charge to add Additional Bin of $10

BACKGROUND

2. Council is required to adopt a Schedule of Fees and Charges on an annual basis to support the ongoing delivery of services and operations across the City of Albany ("the City").

3. The Schedule establishes the applicable fees for a wide range of services, facilities, and regulatory activities, and provides a mechanism for cost recovery where appropriate.

4. The annual review process ensures that fees remain aligned with current service delivery costs, legislative requirements, and the City's draft budget and long-term financial plan. It also enables consideration of community expectations, market conditions, and operational changes impacting service provision.

DISCUSSION

5. The 2026/27 Draft Schedule of Fees and Charges has been developed in alignment with the City's draft budget and long-term financial plan, with adjustments applied to reflect ongoing cost escalation associated with service delivery. These cost increases include factors such as labour, materials, maintenance, and general operational expenses, all of which impact the City's ability to sustainably provide services.

6. Notwithstanding the application of cost escalation principles, it is recognised that a uniform approach is not appropriate in all circumstances. Each fee has therefore been individually assessed, taking into account a range of relevant factors, including:

   a. The actual cost of providing the service and the level of cost recovery achieved;

   b. The importance of the service to the community and the extent to which subsidisation is appropriate;

   c. Legislative limitations or prescribed fee structures;

   d. Market conditions and benchmarking against comparable local governments;

   e. Pricing of alternative service providers in accordance with Section 6.17 of the Act; and

   f. Demand trends and service utilisation patterns.

7. As a result of this detailed review, variations to standard increases have been applied where justified. This includes circumstances where:

   a. Fees are adjusted beyond general cost escalation to improve cost recovery;

   b. Fees are maintained at existing levels to support accessibility and community outcomes; or

   c. Fees are modified to ensure compliance with statutory requirements.

8. This approach ensures that the Fees and Charges Schedule remains financially sustainable and responsive to both organisational objectives and community expectations.

GOVERNMENT & PUBLIC CONSULTATION

9. Business Unit Managers are responsible for the review of fees and charges associated with the services and activities under their control. This process ensures that pricing reflects current service delivery costs, operational requirements, and community expectations.

10. As part of the review, consultation may be undertaken with other local government authorities, and where applicable businesses, to benchmark fees and ensure alignment with comparable organisations.

11. In addition, pricing is reviewed against alternative service providers in accordance with Section 6.17 of the Local Government Act 1995, ensuring that fees are set with consideration to market conditions and competitiveness.

12. While formal public consultation is not required for the adoption of fees and charges, the review process includes consideration of community impact, particularly in relation to affordability and accessibility, and ensures transparency through Council reporting and public availability of the adopted Schedule.

13. In accordance with Section 6.19 of the Local Government Act 1995, as the Schedule is intended to be adopted outside of the annual budget process, local public notice will be provided outlining the City’s intention to impose the fees and charges and the date from which they will take effect.

STATUTORY IMPLICATIONS

14. The adoption and implementation of the 2026/27 Fees and Charges Schedule is undertaken in accordance with the Local Government Act 1995 (WA) and associated regulations.

15. Sections 6.16 to 6.19 of the Local Government Act 1995 provide the legislative framework for the imposition, setting, and administration of fees and charges. In particular:
    a. Section 6.16 authorises a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.
    b. Section 6.17 requires that, in determining the amount of a fee or charge, Council must have regard to:
        i. The cost to the local government of providing the service or goods;
        ii. The importance of the service or goods to the community; and
        iii. The price at which the service or goods could be provided by an alternative provider.
    c. Section 6.18 stipulates that where the amount of a fee or charge is prescribed under another written law, the local government must not set a fee that is inconsistent with that legislation.
    d. Section 6.19 states that if a local government introduces fees or charges after the annual budget has been adopted, it must first give local public notice of its intention to impose the fees/charges and the date they will take effect. Given that this schedule is not being presented as part of the annual budget, it is technical after the adoption of the annual budget (the FY2025/26 budget) and therefore requires public notice.

16. In addition, Regulation 5 of the Local Government (Financial Management) Regulations 1996 requires local governments to review their fees and charges on an annual basis.

17. The proposed 2026/27 Fees and Charges Schedule has been prepared in compliance with these statutory requirements.

POLICY IMPLICATIONS

18. Nil.

RISK IDENTIFICATION & MITIGATION

19. The risk identification and categorisation relies on the City's Enterprise Risk and Opportunity Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Legal & Compliance: *Non-compliance with legislative requirements.*	*Unlikely*	*Moderate*	*Medium*	*Legal and financial compliance checks during preparation.*
Financial: *Under-recovery of costs impacting financial sustainability.*	*Possible*	*Minor*	*Medium*	*Annual review and benchmarking. Application of consistent pricing principles.*
Community: *Community dissatisfaction with increased fees.*	*Possible*	*Moderate*	*Medium*	*Clear communication to the public.*

FINANCIAL IMPLICATIONS

20. The adopted Fees and Charges Schedule will contribute to the City's revenue base and support the recovery of service delivery costs in line with the long-term financial plan. Revenue impacts have been incorporated into the draft 2026/27 budget estimates.

LEGAL IMPLICATIONS

21. Adoption of the Fees and Charges Schedule provides the necessary legal authority for the City to impose and recover fees for services in accordance with the Local Government Act 1995 and associated legislation.

22. Failure to adopt the Schedule may limit the City's ability to lawfully charge for services and could result in non-compliance with statutory requirements.

ENVIRONMENTAL CONSIDERATIONS

23. Nil

ALTERNATE OPTIONS

24. Council may:

    a. Adopt the Schedule as presented (recommended).

    b. Amend specific fees or charges, noting this may impact cost recovery and budget projections.

    c. Defer adoption. Section 6.16(3) of the Act states that Fees and Charges are to be imposed when adopting the annual budget. Council may decide to defer the adoption of this schedule of fees and charges to a later date (prior to the FY2026/27 budget adoption), or adopt when endorsing the FY2026/27 budget, anticipated in July 2026.

CONCLUSION

25. It is recommended that Council adopt the Schedule for implementation from 1 July 2026.

26. In doing so, it will:

    a. Ensure compliance with legislative requirements

    b. Support sustainable service delivery

    c. Provide transparency and accountability to the community

Consulted References	:	Local Government Act 1995 Local Government (Financial Management) Regulations 1996
File Number	:	IM.PUB.24
Previous Reference	:	CCS732: 2025/2026 BUDGET ADOPTION

DIS475: PLANNING AND BUILDING REPORTS MAY 2026

Proponent / Owner	:	City of Albany
Attachments	:	Planning and Building Reports May 2026
Report Prepared By	:	Information Officer – Development Services
Authorising Officer:	:	Manager Development Services

RECOMMENDATION

DIS475: AUTHORISING OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the Planning and Building Reports for May 2026 be RECEIVED.

LEMC042: RECEIVE THE MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 19 FEBRUARY 2026

Attachments	:	Confirmed Minutes of the LEMC Meeting held 19 February 2026
Report Prepared By	:	PA to Executive Director Corporate and Commercial Services
Authorising Officer:	:	Executive Director Corporate and Commercial Services

STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
   - **Pillar:** Leadership.
   - **Outcome:** A well informed and engaged community.

In Brief:

- Receive the confirmed minutes of the Local Emergency Management Committee meeting held on 19 February 2026.

RECOMMENDATION

LEMC042: AUTHORISING OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY

THAT the confirmed minutes of the Local Emergency Management Committee meeting held on 19 February 2026 be RECEIVED.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16. REPORTS OF CITY OFFICERS Nil

17. MEETING CLOSED TO PUBLIC

18. CLOSURE