

**ELECTED MEMBER'S
REPORT/INFORMATION
BULLETIN**

**ORDINARY
COUNCIL MEETING**

Tuesday 16th March 2004

ELECTED MEMBER'S REPORT/INFORMATION BULLETIN

16th March 2004

1.0 AGENDA ITEM ATTACHMENTS

1.1 Development Services

- 1.1.1 Development Application – Shop, Liquor Store, Café and Warehouse - 159-197 Stirling Terrace, Albany
[Agenda Item 11.1.1 refers] [Pages 6-9]
- 1.1.2 Development Application – Workers Accommodation – Lot 2 Greatrex Road, King River and Lot 1 Chester Pass Road, Walmsley.
[Agenda Item 11.1.3 refers] [Pages 10-14]
- 1.1.3 Outline Development Plan - Request to Introduce Outline Development Plan – Pt Lot 29 Greatrex Road, Lower King
[Agenda Item 11.3.1 refers] [Pages 15-36]
- 1.1.4 Final Approval of Scheme Amendment – Lot 6 Kooyong Avenue, Warrenup
[Agenda Item 11.3.2 refers] [Pages 37-67]
- 1.1.5 Bushfire Management Committee Minutes – 25th February 2004
[Agenda Item 11.4.1 refers] [Pages 68-101]

1.2 Corporate & Community Services

- 1.2.1 Summary of Accounts
[Agenda Item 12.1.1 refers] [Pages 103-113]
- 1.2.2 Seniors Advisory Committee meeting minutes – 15th January 2004
[Agenda Item 12.8.1 refers] [Pages 114-115]
- 1.2.3 Disability Services and Community Access Advisory Committee meeting minutes 21st January 2004
[Agenda Item 12.8.2 refers] [Pages 116-140]
- 1.2.4 Public Arts Committee meeting minutes – 2nd December 2003
[Agenda Item 12.8.3 refers] [Page 141]
- 1.2.5 Public Arts Committee meeting minutes – 22nd January 2004
[Agenda Item 12.8.4 refers] [Page 142]
- 1.2.6 Albany Arts Advisory Committee meeting minutes – 10th February 2004
[Agenda Item 12.8.5 refers] [Pages 143-156]
- 1.2.7 Premiers Australia Day Active Citizenship Awards meeting minutes – 15th December 2003
[Agenda Item 12.8.6 refers] [Page 157]

- 1.2.8 Albany Town Hall Theatre Advisory Committee meeting minutes – 25th February 2004
[Agenda Item 12.8.7 refers] [Pages 158-160]

1.3 Works and Services

- 1.3.1 Mt Martin Regional Botanic Park Committee meeting minutes – 4th February 2004
[Agenda Item 13.6.1 refers] [Pages 162-163]

1.4 General Management Services

- 1.4.1 Selection of Artist - City of Albany Administration Centre
[Agenda Item 14.2.1 refers] [Pages 165-216]
- 1.4.2 Award Tender for the Construction of the City of Albany Administration Centre
[Agenda Item 14.2.2 refers] [Pages 217-228]
- 1.4.3 Invitation for City delegation to attend the City of Tomioka's 50th Anniversary Commemoration in November 2004
[Agenda Item 14.3.1 refers] [Pages 229-230]
- 1.4.4 Convention and Entertainment Centre Steering Committee meeting minutes – 5th February 2004
[Agenda Item 14.4.1 refers] [Pages 231-239]
- 1.4.5 Convention and Entertainment Centre Steering Committee meeting minutes – 26th February 2004
[Agenda Item 14.4.2 refers] [Pages 240-242]
- 1.4.6 Albany Waterfront Reference Group meeting minutes – 24th February 2004
[Agenda Item 14.4.3 refers] [Pages 243-253]

2.0 MINUTES OF OTHER COMMITTEES

Nil.

3.0 GENERAL REPORTS ITEMS

3.1 Development Services

- 3.1.1 Building Activity Report – February 2004
[Pages 255-265]
- 3.1.2 Planning Scheme Consents – February 2004
[Pages 266-269]

3.2 Corporate & Community Services

3.2.1 Common Seals

- 3.2.1.1 Scheme Amendment – Frenchman Bay Road, Big Grove
City of Albany & Western Australia Planning Commission
OCM 20/01/04 – Item 11.3.2
- 3.2.1.2 Scheme Amendment – Princess Avenue and Rowney Road
Robins
City of Albany & Western Australia Planning Commission
OCM 17/02/04 – Item 11.3.6
- 3.2.1.3 New Lease – ALAC Building
City of Albany & PJ Manassah Pty Ltd
OCM 15/07/03 – Item 12.2.4
- 3.2.1.4 Renewal of Lease – Coin Operated Binoculars
City of Albany & C Meiklejohn
OCM 20/08/02 – Item 12.2.7
- 3.2.1.5 New Lease – Centennial Oval, Lockyer Avenue, Albany
City of Albany & Royals Football & Sporting Club Inc.
OCM 19/08/03 – Item 12.2.5

3.2.2 Other

- 3.2.2.1 Delegated Authority – Administration
[Pages 271-275]
- 3.2.2.2 Monthly Financial Report – February 2004
[Pages 276-280]

3.3 Works & Services

Nil.

3.4 General Management Services

- 3.4.1 Incoming correspondence to City of Albany
 - Dr L Achimovich; and
 - Hon Michelle Roberts, MLA.[Pages 280 refers]

4.0 STAFF MEMBERS

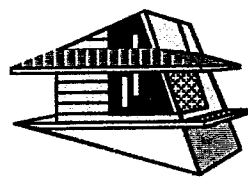
4.1 Disclosure To Engage In Private Works

4.2 New Appointments

V. Dayman - Mayoral Liaison/ Administration Officer (9/02/2004)

Agenda Item Attachments

**DEVELOPMENT SERVICES
SECTION**



Larry PHONE (08) 98 415618
Boston 35 FESTING STREET. design@omninet.net.au
Design ALBANY, 6330 WESTERN AUSTRALIA

[Agenda Item 11.1.1 refers]
[Bulletin Item 1.1.1 refers]

25-Feb-04

**REPORT ON ALBANY CITY COUNCIL CLARIFICATION FOR DEWSONS LIQUOR BARON,
BUILDING, LOWER STIRLING TCE & YORK ST, ALBANY.
ITEMS AS IN ORDER OF THE FACSIMILE RECEIVED BY LARRY BOSTON DESIGN**

VERANDAH TREATMENT MODIFICATION REQUIREMENT NEEDS TO BE CLEARER IN THE LIGHT OF
THOSE EXAMPLES ALREADY PERMITTED TO BE ERECTED ON YORK STREET EXAMPLE "SPIDERS"

SIGNAGE NOW HOW CAN I POLITELY SAY THAT THIS IS ONE OF THE PURIST FORMS OF SOCIAL INJUSTICE.
I WAS INFORMED THAT THE HEIGHT REGULATION POLICY HAS BEEN IN USE FOR OVER THE PAST 20 YEARS.
SHOWN BELOW ARE PHOTOS OF SIGNS TAKEN FEBRUARY 2004.

CAN YOU EXPLAIN HOW THESE ORGANISATIONS ARE ABLE TO USE SIGNS THAT CLEARLY DO NOT MEET
YOUR POLICY. IS THERE A SEPARATE SET OF RULES FOR EACH COMPANY THAT COMES INTO ALBANY CITY ??
COUNT THE NUMBER OF BRICK COURSES KNOWING THAT 7 COURSES MAKES 600mm, THAT IS 14 COURSES
MAKES 1200mm THAT IS 1.200m NOT 900mm THAT IS ALL THE LETTERS ARE MINIMUM 1.200m HIGH
WITH THE LARGER LETTER GOING ANOTHER 3 COURSES ABOVE THAT !!!

SEE PHOTOGRAPH OF SIGN WITH BRICK COURSES. page 4 for photographs

PERHAPS THIS IS THE TIME TO MAKE SOME POLICY CHANGES THAT SHOW THE ALBANY CITY COUNCIL
IS DEVELOPING AN INTELLIGENT OUT LOOK TO THE FUTURE.

PARKING BAYS HAVE BEEN DESIGNED BY OPUS INTERNATIONAL AND THEY HAVE ASSURED ME THAT ALL
PARKING BAYS CONFORM TO AUSTRALIAN STANDARD 2890 NOTE MINIMUM SIZE BAY IS 2.5m x 5.5m
AS NOTATED ON SITE PLAN SHEET 4 OF 4 GREATER THAN 5.4m IN LENGTH AS REQUESTED.

WESTRAIL (WESTNET) WILL BE FORWARDING US A LETTER OF AGREEMENT WITHIN THE NEXT TWO WEEKS
FOR USE OF THEIR LAND FOR EMERGENCY ESCAPE ONLY.

TRAFFIC MANAGEMENT PLAN ADDRESSING THE UPGRADE OF LOWER STIRLING TERRACE

SEE SHEET 4 OF 4 OF PRELIMINARY PLANS PROVIDED DATED 29 JAN 04

ACCESS TO THE MAIN PARKING AREA IS DIRECTLY OFF STIRLING TERRACE VIA THE EXISTING SMALL ACCESS ROAD STRAIGHT INTO THE MAIN PARKING AREA, PEOPLE WANTING TO LEAVE THE PARKING AREA CAN TURN RIGHT INTO THE LOWER STIRLING TERRACE AND OUT ONTO YORK STREET NEAR THE ROUND ABOUT. WHICH GIVES A CONTINUAL FLOW WITH MINIMUM INTERRUPTION, SIMILAR TO WHAT IS EXISTING ON THE OPPOSITE SIDE OF THE ROAD FOR DEWSON'S AT THE MOMENT.

PLEASE NOTE THAT IN ASKING FOR A DETAILED STORM WATER MANAGEMENT PLAN, WE MUST FIRST HAVE APPROVAL FROM THE COUNCIL THAT THE CONCEPT PRELIMINARY PLAN IS ACCEPTABLE.

NOTE THESE PLANS TAKE A CONSIDERABLE AMOUNT OF TIME AND MONEY TO DRAW UP AND THAT WE REQUIRE PLANNING CONSENT TO CONTINUE TO THE NEXT STAGE, WHICH IS WORKING DRAWINGS FOR CONSTRUCTION.

PERHAPS "THE PLANNERS" CAN RE ACCESS THEIR INVOLVEMENT AND DEMARCATION SO THAT WE CAN UNDERSTAND WHY PLANNERS NEED SO MUCH DETAILED INFORMATION WHEN ALL THIS IS REQUIRED FOR THE BUILDING LICENCE APPLICATION.

THE CONSTRUCTION OF A DUAL USE PATH ALONG LOWER STIRLING TERRACE,

THIS WILL BE CARRIED OUT IN CONJUNCTION WITH THE NEW CROSSOVER AND THE MODIFICATION OF THE KERBING AND DRAINAGE LAYOUT.

AMALGAMATION OF ALL LOTS IS IN PROGRESS AND ENCLOSED IS JOHN KINNEAR'S LETTER STATING HE HAS COMMENCED PROCEEDINGS AS FROM DECEMBER 2003

LOGGMENT OF STREETScape PLAN WILL BE INCLUDED IN THE FINAL WORKING DRAWINGS WITH PARKING AND DRAINAGE.

LOADING ZONE ALONG YORK STREET, THIS SEEMS TO BE A STRANGE REQUEST WHEN THERE ARE LOADING BAYS UP YORK STREET. WHAT WE ARE ASKING IS ONE BAY BE USED FOR SMALL VAN DELIVERIES, AS THE MAJOR UNLOADING WILL OCCUR AT THE REAR OF YORK STREET, SEE SHEET 4 OF 4 .

UPGRADE OF LOWER STIRLING TERRACE, INCLUSIVE OF STREET LIGHTING, ROAD WIDENING AND UNDERGROUND POWER. NOTE STREET BAYS & PAVING IS COVERED PREVIOUSLY
IN EVENTUALLY GETTING THROUGH TO WESTERN POWER AND THEM SAYING, " THIS IS THE RESPONSIBILITY OF THE LOCAL COUNCIL "!

I EVENTUALLY GOT THROUGH TO TERRY CASTLEHOWE , A VISIONARY PERSON WHO WAS ABLE TO MAKE A BACK DOOR CONTACT WITH OUR LOCAL WESTERN POWER PEOPLE, AND IN MENTIONING THE REQUEST TO PLACE THE EXISTING OVER HEAD LINES UNDERGROUND, A QUIET MURMUR SIMILAR TO A DEEP LAUGH "THIS LINE IS A MAJOR SUPPLY CABLE TO THE PORT AREA WHICH WOULD COST OVER HUNDRED THOUSAND DOLLARS TO POSITION UNDER GROUND !"

PERHAPS YOU COULD ASK THE LAW COURT PEOPLE TO PROVIDE A CONTRIBUTION FOR IMPROVING THE STREET SCAPE AMENITY? AS THEIR DESIGN DOES NOT SEEM TO FALL INTO THIS WESTERN PRECINCT GUIDELINES!



LOWER STIRLING TERRACE LOOKING EAST AT SAID POWER POLES



1 course = 86mm, 7 c = 600mm, 14 c = 1200mm, 17 c = 1457mm

WHERE DOES THE 900mm TAKE EFFECT FROM ??? THE SPACE INS THE LETTERS



HOW MANY UTES CAN GO
TOP OF EACH OTHER?
KNOWING THAT THE HEIGHT
OF THE BACK OF THE UTE IS
1.500m HIGH ?

PHOTOGRAPHS TAKEN BY
LARRY BOSTON DESIGN
FEB '04

City of Albany
P.O. Box 484
Albany 6330

Neil & Lyn Handasyde
8549 Rmb
Albany 6330

21 December 2003

Attn: Town Planning & Building Section

RE: Planning Scheme Consent and Building Approval Temporary Structures, Lot 2 Greatrex Rd

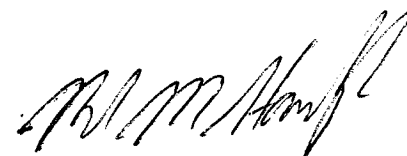
Please find enclosed site plans and elevations which detail the four temporary "donger structures" and a 14.3m x 12m center canopy which I intend to set up at my property at Lot 2 of Plantagenet Location 2308, Greatrex Rd, Lower King.

The reason that I am seeking this approval is that as a large export strawberry grower I have experienced difficulty in retaining local staff over the summer period and the experience across the export fruit industry has shown that providing accommodation attracts staff that will work through the peak season.

At this stage it is envisaged that the dongers, which will provide 10 bedrooms, will be on-site for 5 years and will only be occupied for 2-3 months per year. They will be located in the valley of the property and are screened by established shelterbelts of blue gums that were planted around 12 years ago.

I currently have the units on-site and should you wish inspect them or the site where they are going you can contact me 98443419 or 0427 443419.

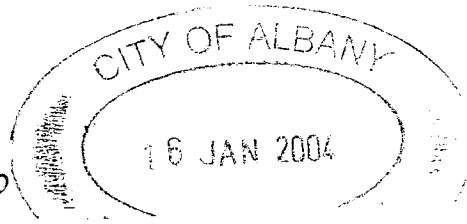
In closing I thank you for your assistance with this matter.



Neil Handasyde



CITY OF ALBANY - RECORDS	
FILE:	A55130
DOC:	1313010
16 JAN 2004	
OFFICER:	PLAN6
Attach:	



SER100

MCW

WMB 854H
 Norwood Rd
 King River
 12 Jan 2004

John Deere
 Planning office
 Albany City Council

Received your letter of application re planning scheme approval No 2 Hendryville Lot 2, Gullone Rd. I wish to advise that I am in favour of the development of this industry in way of accommodation.

What would be of help to all concerned would be up grading of our country roads in this area to access the Albany ferry

Yours sincerely
 E. L. Bushman

Chief Executive Officer,
PO Box 484
Albany WA 6331

CITY OF ALBANY - RECORDS	
FILE:	A 19497
DOC:	1400228
28 JAN 2004	
OFFICER:	SP
Attach:	

Dear Sir/Madam

We are writing re the application for workers quarters/short term accommodation at Location 5497 Chester Pass Road, Albany.

As we live immediately across the road, we are not in favour of a larger population than that of an ordinary household. Larger populations bring increased traffic, increased noise and often other related problems.

We do not agree that there needs to be accommodation on site, as it is only several kms from the actual town centre. There is plenty of accommodation available around town plus the town perimeters, also caravan parks only several kms. From here.

If there were accommodation granted, what number of people would be allowed to live there. Would this be checked at any time, if planning consent were granted? And how often?? If this were not checked, there could be any amount of population using these facilities.

What extra health facilities would have to be installed to allow for the number of people supposed to be using the accommodation?

We already have had a severe dust problem caused by the greatly increased traffic flow of workers, starting early in the morning (5 am onwards) and customers during the day time hours. This has been certainly lessened by a sprinkler system, but the problem is not fully conquered, as the area dries out nevertheless.

The traffic flow is disconcerting when one has to live with a very much increased traffic flow. Because we are in a 90 km. zone, and have road trains also using this main artery, there are on occasions near misses and there has been an accident, as people driving slowly, looking for the entrance have to slow down before turning as well. This is just another aspect of the problems occurring since this farm (rural) has been turned into a strawberry farm with sales on the spot.

We are not in favour of any increased population for any reason as the problems entailed by such are too numerous.

Yours sincerely



L. & T WEBB
RMB 8521
CHESTER PASS ROAD
ALBANY. 6330

BACK PACKER HARVEST TRAIL STUDY - Summary of Key Recommendations

In presenting the recommendations, there is a primary focus on the three project Objectives of employment opportunity development, structural issues associated with harvest labour supply, and sustainable economic benefits for the region. All recommendations relating to the first stage of the strategy are listed, and are directly related to the project Objectives. The recommendations are also predicated on the judgement that Working Holiday Makers (WHMs) are an ideal source of seasonal labour for rural and regional areas. An October 2002 report, commissioned by the Department of Immigration, Multicultural and Indigenous Affairs and the Department of Employment and Workplace Relations strongly came to the conclusion that WHMs do not take jobs from Australians, but generate full time jobs, especially in the service industry. As a group, WHMs also inject significant amounts of cash into regional areas through the purchase of goods and services.

1. To capture the employment opportunities which exist in relation to the harvesting of produce in the Great Southern.
 - A promotional campaign celebrating the positive aspects of working on farms and the career path that is possible .
 - The Department of Immigration, Multicultural and Indigenous Affairs (DIMIA) expand the sponsorship arrangement Rural Enterprises, and similar companies, manage to allow a greater number of foreign skilled workers into Australia. This could be coordinated with a relaxation of the WHM visas arrangements to allow greater scope for sustained employment. DIMIA consider the following modifications to the WHM Visa Program. Offer a second visa based on skill; consider extending the one year visa to two years to encourage WHMs to visit more regional areas; and the current program scope of countries be widened.
2. To address the structural issues in relation to the harvest labour shortage experienced by traditional and emerging agricultural industries in the Great Southern.
 - Training programs with accreditation to be run before peak employment periods with a guarantee of a job following the training.
 - Arrange a meeting of the regions employers to inform them of the opportunity to utilise Workstay or form own similar system. A more formal arrangement with WHMs may address issues such as the need for a commitment for a minimum of 6 weeks.
 - An existing Perth based broker (whose business does not currently extend to the Great Southern) and a local coordinator promote the Harvest Trail to WHMs and assist in packaging work for a trial period. For example, 4 weeks strawberry picking in Albany then 4 weeks grape picking in Mt Barker.
 - Caravan park operators whether private or the local government, require low cost funding from the government. The Victorian Government provides

assistance to Caravan Parks wishing to expand or upgrade facilities. This could, for example involve negotiations with labour hire firms to establish accommodation sites, attracting investment for expansion and replacing caravans with chalet style homes.

- The ATO review current taxation policy of WHMs as this is acting as a disincentive to visit Australia for work purposes.
3. To develop recommendations on how economic benefits can be generated in reference to the working holiday maker-tourism connection in the Great Southern.
- Transport for workers on weekends to coast and other attractions from inland districts. The Local Governments explore the option of utilising school buses on the weekend to transport backpackers and workers to the coast or hiking in partnership with employers.
 - The GSDC, the GSACC and Local Governments lobby the WATC to prioritise backpacker tourism for research and development due to the economic benefits of this sector for regional WA. A parallel promotion of the Great Southern region should include its natural beauty and job opportunities. No medium on its own will be successful. A promotional campaign should therefore involve:
 1. Travel guides such as the lonely planet
 2. Travel magazines such as TNT
 3. Websites such as austrialia.com, yha.com.au, statravel.com
 - The GSDC work with Local Governments to raise the profile of this strategy and aim to have some of the recommendations included in their plans. The Shire of Denmark for example is currently working on their Tourism Strategy and the Shire of Cranbrook is working on a Community Resource Centre in Frankland.
 - The second stage of this project, to link the Great Southern to other regions in the state and interstate, be supported through further research. The GSDC should lead this through making contact with the SWDC.

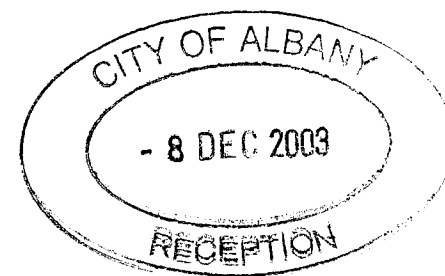
[Agenda Item 11.3.1 refers]
[Bulletin Item 1.1.3 refers]

CITY OF ALBANY

OUTLINE DEVELOPMENT PLAN

PT LOT 29 GREATREX ROAD

LOWER KING



AYTON TAYLOR BURRELL
Consultants in Urban & Regional Planning
11 DUKE STREET, ALBANY WA 6330 Ph: 9842 2304

DECEMBER 2003

1.0 INTRODUCTION

The Outline Development Plan study area is shown in Figure 1 and comprises Pt Lot 29 Greatrex Road.

The land is bounded to the south by Greatrex Road, the north by Norwood Road, the east by existing residential development and to the west by cleared rural land.

The aim of the Outline Development Plan is to provide the framework and background for the conversion of the land from its current englobo state, through individual development super lots and then in the longer term, onto larger residential allotments.

The objective of the Outline Development Plan is to define the large lot residential development pattern for the land which addresses development constraints, the character of the area, maximises opportunities and provides for future co-ordinated residential development via the creation of individual development super lots.

Pt Lot 29 is situated on the edge of the existing Lower King residential area. The land has been identified for various forms of residential development by both the Western Australian Planning Commission in the 1994 Residential Expansion Strategy and Council in the 1996 Local Rural Strategy and the 2001 Draft Albany Local Planning Strategy.

Located adjacent to Lower King and Lower King Road, the area benefits from direct access to the facilities and services serving the Lower King and Bayonet Head urban areas as well as the more regional facilities and services provided within the Albany Regional Centre.

As the existing supply of serviced residential lots within Lower King continue to be taken up there is the need to ensure there is additional land available in the medium term. This will maintain the choice available between Lower King and Bayonet Head when considering residential locations to the north east of town.

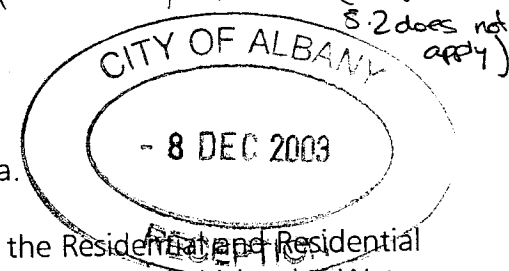
The need for the Outline Development Plan has been precipitated by proposals to subdivide the land into development super lots across the site's mix of residential and residential development zonings. The Outline Development Plan defines the transition to large lot residential development as well as co-ordinating the provision of housing, roads, service infrastructure, public open space, community facilities and pedestrian/cycle ways and has force and effect under Clause 5.2 of Scheme No. 3. *& only for half the site (half is res 1. S.2 does not apply)*

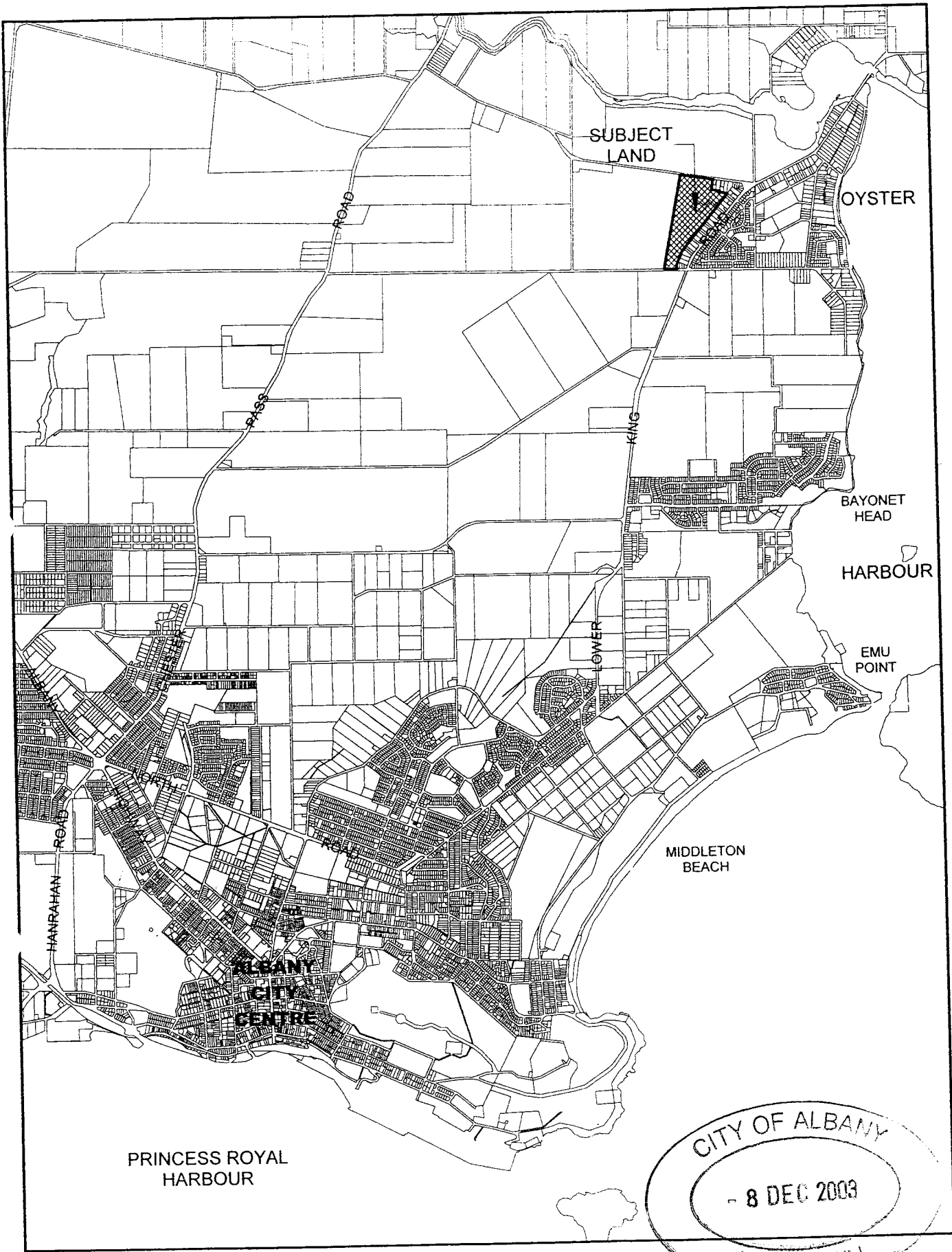
2.0 STUDY AREA

The study area comprises Pt Lot 29 at some 24.1109ha in area.

Pt Lot 29 is privately owned freehold land under a mixture of the Residential and Residential Development zone. Pt Lot 29 surrounds a Public Purposes reservation held by the Water Corporation.

The land has direct frontage to both Greatrex Road to the south and Norwood Road to the north. Access is also available to Lower King Road via an unconstructed 20 metre road reserve abutting the eastern boundary.





CITY OF ALBANY
 - 8 DEC 2003
 RECEPTION

Location

Outline Development Plan
 Pt Lot 29 Greatrex Road
 Lower King, City of Albany

SCALE
 1:50000
 Figure 1

Abutting the western boundary is Rural zoned Loc 520. As this land is identified within strategic planning documents for extreme long term urban and rural residential development, the interim continuation of rural uses can co-exist with the staged development of the Outline Development Plan area.

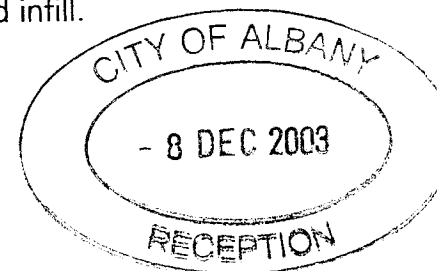
Similarly, to the north of Norwood Road, Pt Loc 520 has been identified for medium term urban expansion.

It will therefore be necessary to ensure the access proposals for the study area, where they impact on Norwood Road, do not compromise the opportunity for Loc 520 to access Norwood Road at safe positions consistent with street grid spacing parameters.

Large residential lots of around 2000m² and 4000m² in size frame the eastern and northern boundaries of the study area. In areas, small rights of way have been created at the rear of these lots.

The major issues in the study area are:

- Greatrex Road and its future construction through to Chester Pass Road.
- Access to Greatrex, Lower King and Norwood Roads.
- Lack of available deep sewerage services and no available planned infill.
- Interface with existing residential lots on Lower King Road.
- Protection of main drainage routes.
- Northerly and westerly aspects.
- Conversion to super lots and conversion to large lot residential.



3.0 SUMMARY OF OUTLINE DEVELOPMENT PLAN

The overall objective of the Outline Development Plan is to co-ordinate the staged residential development of the area firstly to super lots then to appropriately serviced large lot residential. This to be achieved in terms of providing for housing, roads, service infrastructure, public open space and any necessary community facilities within the context of Council's preference for larger residential lots more in keeping with the amenity and the area and site servicing constraints.

Specific objectives include:

- To identify local characteristics and features and encourage their incorporation into a design which provides an identity and sense of place for the Study Area.
- To integrate the Study Area with surrounding land use and future development.
- To provide a safe, legible and permeable road layout.
- To provide a variety of passive and active public open space within convenient walking distance of all residents.
- To encourage the development of populations to support local shopping centres and associated community facilities.
- To encourage the provision of a variety of larger residential lots and choice of housing in keeping with the amenity of development existing to the west of Lower King Road.
- To encourage the incorporation of water sensitive design within the Study Area.

Summary of Outline Development Plan Statistics

Total area of Outline Development Plan	24.1109
Maximum Density R5 – 2000m2 Min Lot size	~3 dwelling units/Gross ha
Target Dwelling Units (DU)	60-70
Population (2.8 PPD)	~180
Schools (1 PS/1250 DU DHS/5500 DU)	Nil – contribute to existing facilities
POS 10% of 24.1109	2.4ha
Retail (0.53m ² NLA/person)	96m ² NLA - contribute to existing facilities
Other Non Residential Uses	Nil
Services Drainage allowance @ 2%	1x2000m ² Site & 1x3000m ² @ 50% credit
Total	3500m ²

The overall aim is to ensure that the essential elements of the plan can be co-ordinated and progressively achieved as individual super lot landowners subdivide their land.

4.0 SITE ANALYSIS

4.1 Land use

Pt Lot 29 accommodates a residential dwelling in the south fronting Greatrex Road. The southern half of the site is cleared accommodating degraded pasture and shade trees. The northern portion comprises regenerating bushland between north-south windrows created at the time of clearing. This northern area also contains access tracks/firebreaks as well as an old gravel pit in the site's north western corner.

The Water Corp site is undeveloped and apart from its access legs is mostly uncleared.

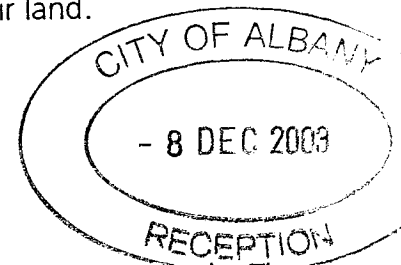
Surrounding landuse sets the context of the study area. Land to the east and north accommodates large residential zoned unsewered lots predominantly on the 2000m² to 4000m² size range. Further east across lower king Road is the Lower King urban area accommodating sewerred and unsewered lots around 800m² in size.

North of the subject land and north of Norwood Road, landuse comprises grazing and special residential type development whilst to the west is additional grazing land. These areas being predominantly earmarked for special rural type development in preliminary draft planning strategies.

Thus the landuse context is one of a transition between rural and special rural uses through special residential and large lot residential at the subject land to sewerred and unsewered conventional residential development to the east of Lower King Road.

4.2 Topography and Relief

The study area comprises the top of a low north-south ridge. Southern portions of the land average slopes of 4% to the west while northern portions slope to the west (5%), north (7.4%) and northeast (7.3%).



Low points of 20 metres AHD exist in the northeast, 22 metres in the northwest and 35 metres AHD in the southwest. Highpoints of 43 metres AHD exist on the ridge in the location of the Water Corp site.

Due to the slopes to the northwest, north and northeast combined with the land elevation, good views are available in these areas over nearby rural land and across to the King River and beyond.

4.3 Vegetation

A detailed vegetation assessment was completed for the land in 1996 for a previous study. This assessment found that:

- the site has been historically cleared;
- the best regrowth occurs to the north of the site and areas could be protected in open space reserves;
- the vegetation type is typical of that protected in nearby conservation and national parks (Jarrah & Sheoak forest);
- no priority species were found;
- the Water Corp site accommodates the best vegetation on the site, particularly understorey, and would be ideal as a small flora reserve;
- a small population of *Dryandra serra* occurs adjacent to Lot 28. Due to its size it was considered unsustainable and was expected to succumb to dieback prevalent in the area;
- invasive weeds are established in the area (Sydney Wattle, Victorian Teatree, Taylorina, Inkweed, Pampas Grass and Wild Geranium).
- the small disused gravel pit in the north west corner of the land has been historically used for the dumping of domestic garden waste; and
- the creation of larger residential lots to retain some remnant tree cover and thus assist with retaining the amenity of the area.

Being isolated and unviable, the vegetation on site is not identified as a greenway within the Albany Greenways Strategy.

4.4 Soils & Landform

Landform is a broad ridge. Soils comprise grey sands over a generally friable laterite. Soil inspection pits were sunk in 1997 which showed generally 200mm grey sandy topsoil over the abovementioned substrata.

Given conventional and prudent building practices there appear no outstanding capability constraints for residential development.

4.5 Drainage

In its undeveloped state, the site divides itself into two catchment areas. The southern catchment drains to the west. Northern portions of the land drain generally northerly. There are no natural surface water features on site or within any reasonable proximity off site. A small and mostly dry winter soak has been developed at the low point in the south west.

4.6 Services

4.6.1 Sewer

The site falls outside of the very limited gravity sewer catchment servicing portions of Lower King.

Although the sewer network may be extended under possible extension of the infill sewer program, potential extension areas have been identified and are limited to incremental addition to the existing gravity network. No new catchments will be added to the network. As a result, even following the potential additions to the network, Pt Lot 29 will remain outside available catchments.

4.6.2 Roads

Greatrex Road – currently provides access to southern portions of the study area. Currently constructed as a gravel road with open drainage. Preliminary long term plans point to its use as a regional link for Lower King, Bayonet Head and areas further northeast connecting to the Chester Pass Road industrial areas and the future Albany Ring Road. This road is classified as a Neighbourhood Connector requiring a 25m reserve.

Norwood Road – currently provides access to northern portions of the study area. Currently constructed as a bitumen rural road with open table drains. Long term plans are to retain this road as a rural distributor. Greatrex Road is to take over its role as the main east-west link. This road is classified as a Neighbourhood Connector requiring a 25m reserve.

Access legs – there are two existing unconstructed access legs with 20m road reserves terminating at the site from Lower King Road. The southern most reserve accommodates an access track and terminates at Pt Lot 29. The northern most similarly accommodates a track however its continuation becomes the access leg servicing the undeveloped water tank site. The Water Corporation has identified their general satisfaction to negotiate over access when the subdivision of the residential lots is proposed.

Lower King Road – this is an important regional road (District Distributor/Integrator Arterial B 25m reserve). Although not providing primary access to the site, serves the neighbourhoods of Spencer Park, Collingwood, Bayonet Head, Lower King and extensive areas further north and east.

4.6.3 Water

There is an existing and extensive water supply network within Lower King, Bayonet Head and other north eastern neighbourhoods. This network is fed from the main accessing the Angove Creek pipe head at Two Peoples Bay. These areas will continue to be served by this main with overall planning being secured by the current review of the Albany Town Water Supply.

4.6.4 Electrical Power

Lower King is served with an extensive overhead electrical power supply. The subject land has easy access to this network for extension purposes noting that, in accordance with current practice, underground reticulation will be required.

4.6.5 Stormwater Management

As noted above in Section 4.5 - Drainage, the site divides naturally into two catchments. In keeping with the water sensitive design approach, detailed subdivision design can demark and formalise these catchments using both inline management devices and outfall management devices (wet/dry detention and sedimentation basins/shallow flood areas).

The grouping of any formalised structures with open space incorporating landscaping is an objective of design, not only due to the benefits associated with more efficient use of land, but also due to the local amenity provided and the opportunity for the creation of a sense of place. The proposed superlots and, following the creation of these, the larger residential lots assist site sensitive stormwater management by ensuring individual lots are large enough to manage their own stormwater in a water sensitive manner. The developed subdivisional drainage devices then only need to cater to road runoff requirements.

4.7 Other (Water Corp Site)

The Water Corp site occupies the highest point on both the subject land and in the Lower King area. The Water Corporation advise they have no current plans for the land.

5.0 EXISTING PLANNING

Both the Albany Residential Expansion Strategy and the Local Rural Strategy point to this area being suitable for future urban/residential uses so as to augment the existing urban development in Lower King and Bayonet Head.

The Bayonet Head Outline Development Plan covers the significant urban growth area immediately south east of the study area. This plan promotes the long term development of approximately 3200 dwellings (approximately 9000 persons) from the 284ha project area.

Proposals of this plan that have an impact on the study area include that:

- The local neighbourhood centre will be provided to serve the area.
- The intersection of Greatrex, Elizabeth and Lower King Roads is to be a full movement intersection.
- Lower King Road is classified as an Integrator Arterial within a 25m reserve requiring 2.5m widening from each side.
- Although no location has yet been identified, a new high school may be required for that area between Mercer Road, the King River and Chester Pass Road.
- A new primary school will be required within Bayonet Head to service the growth of Bayonet Head and Lower King.

- Due to the location of neighbourhood nodes within the Bayonet Head Outline Development Plan and those existing in Lower King, there is the potential for a node to serve this and other existing areas at or about the intersection of Lower King and Norwood Road.

The Draft Albany Local Planning Strategy notes that the Bayonet Head Area and Neighbourhood Centre will be the primary urban, retail and community centres in the area, secondary functions will be provided by the evolution of the existing Oyster Harbour and Lower King local centres.

Town Planning Scheme No. 3 requires the Outline Development Plan to assess:

- the location and width of the distributor road system proposed;
- the approximate location and quantity of shopping, civic and public facilities proposed together with an analysis of the factors used in determination of such facilities;
- the distribution of the recreation and open space areas proposed;
- the population and residential densities proposed; and
- the physical condition of the land having regard to the need for deep sewerage and/or main drainage.

At the time the Residential Development zone was introduced, other issues were identified as needing assessment vis:

- residential densities and the relationship to/incorporation of the R Codes;
- vegetation retention/protection on any larger private lots and/or within any open space areas;
- sewer catchments and potential infill for the area.
- robust design allowing evolving subdivision;
- detailed lot configuration and the basis for same; and
- relationship to adjoining residential lots.

In addition to these issues, review of the context of the study area and super lot staging proposals has highlighted the following additional considerations:

- Super lot staging issues relating to facilities, services, infrastructure, interim development control, facilitation of independent of subdivision.
- Impracticality of conventional urban development and Council's preference for larger lot residential development so as to better meet the context and amenity of the area.
- Drainage & stormwater management.
- The relationship to the future regional road function of Greatrex Road.
- POS (single or multiple sites, active or passive use, landscaped or remnant vegetation) and lot interface.

6.0 OUTLINE DEVELOPMENT PLAN

6.1 Neighbourhood Context

Neighbourhood context can be depicted graphically by showing the proposals of the Bayonet Head Outline Development Plan with the existing zoning and development layout in Lower King as well as the urban expansion proposals of the Residential Expansion Strategy and the Local Planning Strategy.

Figure 2 depicts this neighbourhood structure and shows:

- Neighbourhood nodes proposed by the Bayonet Head Outline Development Plan linking in with the existing Lower King General Store node to effectively cover both the Bayonet Head Outline Development Plan area and the majority of Lower King.
- The long term urban growth scenarios promoted by existing planning for land west of Lower King Road possibly creating additional neighbourhoods to complete coverage of the area.

Potential neighbourhood node locations are likely to evolve for those future development areas west of Lower King Road.

The existence of the drainage line north west of Hooper Road couples with the Hooper Road conservation and recreation reserve system to ensure the Hooper Road long term residential land can largely be served by a single neighbourhood node.

Northern most portions of this long term residential land can be served along with the southern portions of the Outline Development Plan area and south eastern areas of longer term residential development on Pt Loc 520 Greatrex Road by a future neighbourhood node possibly located on Greatrex Road, west of the study area.

A neighbourhood node on or about the intersection of Norwood Road and Lower King Road can service the northern portions of the Outline Development Plan area along with some existing development and future residential land both north and west of the study area.

These potential neighbourhood nodes fit in well with the integrator arterial status of Lower King Road and the neighbourhood connector status of Elizabeth Street, Norwood Road, Greatrex Road and Hooper Road.

The major local street network can then be defined having regard to intermediate linkage requirements.

6.2 Site Analysis

The issues identified by the neighbourhood context and the characteristics of the land define the sites features (see Figure 3).

In summary:

- Neighbourhood connector status for Greatrex and Norwood Road require a 25 metre reserve width (2.5 metre widening either side).

- Excellent views available to the north, north east and north west.
- Two main surface catchments on site, one draining to the west and one generally to the north.
- Remnant tree cover in and adjacent to Norwood Road creates the amenity for this road.
- Creation of larger residential lots provides for the retention of tree cover complementary to the context and amenity of the area.
- Site access opportunities via water tank site access leg.

This background has guided the preparation of the Outline Development Plan (Figure 4) which is described in greater detail below.

6.3 Location and Density of Housing

On the basis of a lack of longer term practical sewer availability, Council's preference for larger residential lots for character preservation and amenity protection purposes, satisfactory provision for longer term conventional residential development in the area via the BHODP, the desire to retain the larger lot character on the western side of Lower King Road and the recent introduction of the Residential Design Codes; necessitate a maximum density to the R5 Code.

As a result, 2000m² has been adopted as a minimum lot size which is further informed by the need for a logical, legible and efficient road network, stormwater management requirements, the need for logical development stages & superlots and the need for effective and usable areas of Public Open Space.

The application of this density to these design requirements has lead to a yield of some 65 lots via the first stage development of five superlots. This overall represents a gross density of only 2.7 lots per gross hectare or a net density of 3.4 lots per net hectare. An average lot size of 2900m² has therefore been achieved; well above the minimum of 2000m².

Given the total of 65 lots, ultimate populations would be in the vicinity of 180 persons. In the context of the BHODP and its ultimate population targets of around 9000 persons, this proposal represents less than 2% of the long term activity in the locality.

6.4 Roads and Access

Neighbourhood Connectors:

25 metre road reserves required. 2.5m widening provided either side of Norwood and Greatrex Roads.

Greatrex Road to be upgraded from Lower King Road to site entry roads at the time of residential subdivision. Further upgrading of the road to full neighbourhood connector status is longer term and outside the scope of this plan.

Norwood Road is currently an adequately constructed rural distributor. A 2.5m widening to be provided for any for future upgrading. Where Norwood Road abuts future lots, an additional 10 metre setback could be considered so as to provide protection for the remnant tree cover existing in and adjacent to the reserve. Regardless, the bulk of the Norwood Road frontage is flanked by open space which can similarly protect the existing tree cover and similarly protect the amenity of the road.

Major Local Streets:

A network of major local streets provides a link between Greatrex and Norwood Road. This link is discontinuous so as to discourage through traffic. Local traffic has a high level of access to the neighbourhood connectors but also the future neighbourhood node, POS areas and Lower King Road.

Access Streets:

Elsewhere access streets provide for primary lot access forming a highly adaptable modified grid.

Other:

At the time of residential subdivision it will be necessary to upgrade the access legs to Lower King Road as well as seal the unsealed portions of Greatrex Road.

6.5 Public Open Space & Drainage

In accordance with DC 2.3, 10% POS is provided in two main areas, the southern area on flat cleared land of a size suitable for informal active recreation and drainage joint use, the northern area is more suitable for incidental purposes as it allows for vegetation protection within parkland passive open space buffering Norwood Road, the compensating basin and the existing lots on Norwood Road.

DC 2.3 allows for 100% credit for suitably designed stormwater management features that do not hold permanent water and a 50% credit for suitability landscaped and contoured features holding permanent water.

Main drainage lines are shown in Figure 5. The southern catchment will feed to a contoured basin of 3000m² with surrounding shallow flood areas. Design and location will allow for at least a 50% open space credit for this facility.

The northern catchment will feed to the northern POS however without detailed study, slope and soil types appear to discount the use of contoured basins and shallow flood. Achieving the required detention and storage is likely to necessitate the construction of a more traditional basin. Provision has been made for a basin of up to 2000m² which, subject to design, may be fenced for safety. Landscaping and planting on the POS surrounding the facility could be considered to soften this feature and ensure it does not detract from local amenity.

Public Open Space Schedule	
Area 1. Incidental, Passive & Amenity Protection	11300m ²
Area 2. Informal Active Parkland	14200m ²
Sub-total	25500m ²
Deductions	
50% Compensating Basin Area 3 (3000m ² & 50%).	1500m ²
Total Public Open Space	24000m²
% of site	10%
Other	
Compensating Basin Area 1 (2000m ²).	2000m ²

6.6 Effluent Disposal

Due to the aspect of the subject land and the manner it slopes away to the west and north, it falls into separate sewer catchments to that currently serving pockets of existing development within Lower King. In addition, the areas identified by the Water Corporation for possible inclusion into any extension of the sewer infill program simply extend the existing gravity system and do not add new catchments or provide for the subject land.

As a result of this, an R5 density applies to the land under the controls of Scheme 3. This density allows for a minimum residential lot size of 2000m². The draft Country Sewerage policy also applies to require that where multi lot subdivision is proposed without deep sewerage, a 2000m² minimum also applies.

As a result, the ODP proposes lots significantly larger than this minimum, ranging up to over twice the applicable minimum.

Further to site testing undertaken for a previous application, it is accepted that high performance effluent disposal systems are likely to be required for all stages of development.

6.7 Water Supply

Lower King is served by an existing reticulated network which will require extension to serve the study area.

Standard headworks charges apply to cover requisite headworks upgrade.

6.8 Electrical Power & Telecommunications

Underground connections will be required for all residential lots. Preliminary investigations reveal sufficient spare capacity.

6.9 Bushfire Protection

When fully developed the Outline Development Plan area will present low hazard and risk. Even so, the following are recommended either as interim measures or at full residential subdivision, as appropriate:

- Street fire hydrants to be installed to current standards.
- Roads or accessways can separate residential lots from POS areas.
- Low fuel areas/strategic fire breaks to be installed around individual residential subdivisions if staged.

6.10 Schools

Latest advice from Education WA highlights that there is a possible need for a new high school in the long term, located within the area bounded by Chester Pass Road, Mercer Road, Oyster Harbour and the King River. As this is an extreme long term requirement no preliminary planning or site definition has yet been completed.

The Bayonet Head Outline Development Plan has identified the need for a primary school in the Bayonet Head locality. This site is located 800 metres south west of the study area.

Although it is likely that a further primary school may be required to serve longer term development south, west and north of the subject land as well as anticipated infill within existing Lower King, Education WA planning has not identified catchments or locations.

Education WA and WAPC policy allows for the imposition of a per lot subdivision contribution to cover the provision of school sites once locations and catchment areas have been identified by their strategic planning functions.

6.11 Commercial and Community Facilities

Proximity to the existing commercial and community facilities within Lower King and those planned for the Bayonet Head centre will conveniently provide services for the study area. The Bayonet Head Outline Development Plan has reinforced the centre of gravity for commercial and community uses west of Lower King Road.

Full development of the site using average retail floor space generation rates is projected to create the potential demand for less than 100m² NLA retail space. This is an insignificant figure in the context of the locality which will be easily absorbed within the proposed Bayonet Head Neighbourhood Centre.

6.12 Non Vehicular Movement Network

Although no bus routes exist in the study area, Lower King Road is an obvious main trunk alignment for any future service. On this basis, strong road connections are provided to emphasise the sites proximity and access to this road.

Dual use paths should be provided on neighbourhood connectors where strategic links can be made.

Bicycle lanes can be provided within carriageways for major local streets. Reserves for these streets should accommodate a footpath on one side.

Cycle movements on minor access streets and laneways can be accommodated on pavement whilst access streets need only be provided with a footpath on one side.

7.0 Staging & Implementation

7.1 Implementation

Although the residential zoned land is ripe for subdivision and development, the adoption of this plan coordinates this land with the residential development zoned land to provide for staged future residential subdivision.

7.2 Staging

Implicit in this Outline Development Plan is the staging of development such that the land is divided (as an interim measure) into five super lots which can then be individually subdivided to create the residential lots discussed above.

To ensure the super lots can be seamlessly subdivided to residential status, there is the need to:

- Provide the 10% POS and drainage reserves/sites at the first stage of subdivision.
- Ensure main drainage alignments are protected.
- Ensure dwellings are not built on the major local street network or in future POS areas.
- Ensure each super lot has direct access to a gazetted road.
- Ensure the common drainage facility sites are/will be available when required for residential subdivision.
- Ensure the responsibilities on and requirements for the subdivision of super lots are clearly spelt out and detailed such that re-subdivision can occur with minimal input from Council and other decision making authorities.

7.3 Stage 1 – Super Lots

The super lot layout is shown in Figure 6. Superlots have been aligned to encompass the independent drainage sub catchments shown on Figure 5.

To create Super Lot 1 through to 5, the subdivider will be required to:

- Provide widening to Norwood and Greatrex Roads.
- Construct Access Road 1 to an all weather gravel standard and create and construct its prolongation to the north (approximately 55 metres).
- Provide a single residential reticulated water connection to each super lot.
- Provide a single residential underground electrical and telecommunication connection to each super lot.
- Impose restrictive covenants over internal roadways precluding the construction of any structures other than fencing there in.
- Create the POS areas and the drainage site as reserves for those purposes so the land will be available for future use as necessary.

- Impose easements in the favour of other superlots as well as Council, covering main drainage alignments. These easements will ensure subdividing super lots have unfettered access to these alignments when required for further subdivision. Such easements will be noted on title and will include the following or similar wording "Easement, as shown on Diagram XX in favour of Lot X for the purpose of exercising certain drainage/access rights".
- Provide a copy of this plan to purchasers.

7.4 Stage 2 – Residential Subdivision

This stage encompasses the conversion of one or more super lots into fully serviced residential development.

Road Access

Each super lot has been provided with road frontage which provides for the extension of water, power and telecommunications network into the site. All internal roads are to be fully constructed to the subject super lot boundary at the time of subdivision. This will allow immediate connection/extension by the adjoining super lot.

Drainage

Each super lot will have access to easements protecting drain alignments and outfall structure sites. These off site drains and compensating basins are to be constructed (or upgraded) as to accept the stormwater generated by the super lot/s being subdivided at the time.

Effluent Disposal

Specific site assessment may be required as a component of subdivision approval to assist Council identify the appropriate effluent disposal technology to be utilised for the lots the subject of the application.

Potable Water, Electrical Power & Telecommunications

Extensions to the superlot, connection to individual lots along with the payment of any relevant headworks charges will be a requirement of superlot subdivision.

Public Open Space

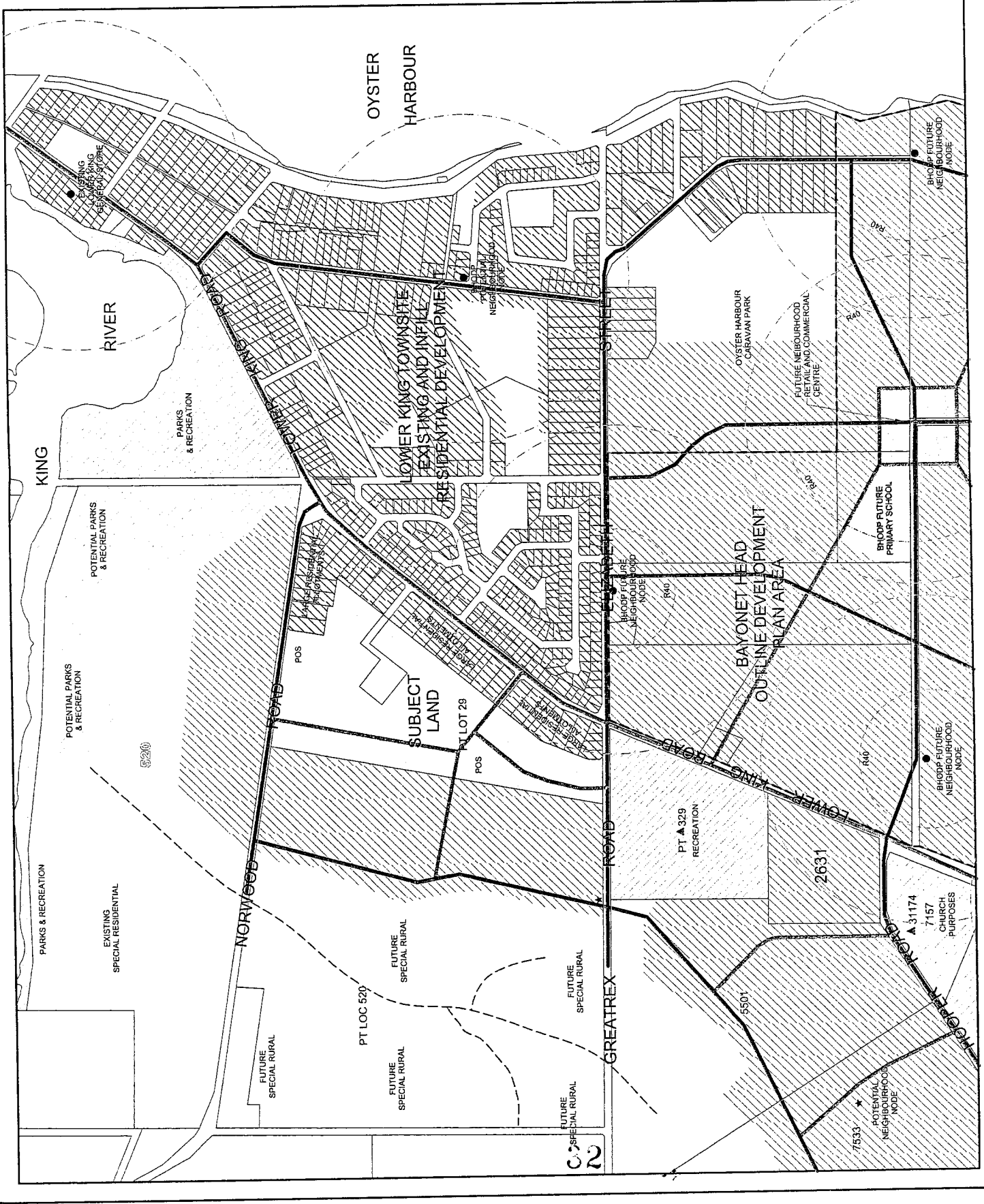
Pt Lot 29 will clear its full 10% POS requirement at the time of superlot subdivision by the provision of the two identified POS areas. This spares the subdivision of individual superlots from providing numerous small undesirable fragmented POS areas.

By agreement with Council, superlot landowners may undertake POS improvement works to assist with subdivision presentation and marketing. Any such POS improvement would be in addition to the mandatory works required to construct appropriate drainage compensating devices (suitable for dual use in the case of the feature located within POS 2 and with suitable protection measures in terms of any conventional basin constructed within the northern drainage site).

8.0 CONCLUSION

The Outline Development Plan overcomes the mixture of residential and residential development zones present on the land. The Outline Development Plan outlines the requirements for the site to be developed via the creation of super lots.

Analysis of the site and its neighbourhood context has identified a subdivision layout that responds both to short term issues as well as the longer term development, character and amenity of the locality.



- LEGEND**
- Integrator Arterial
 - Neighbourhood Connector
 - Major Local Streets
 - Bayonet Head Outline Development Plan (BHOOP) Density Area
 - 400-450m Pedestrian Catchment
 - Neighbourhood Node
 - Catchment/Drainage Line
 - Significant Remnant Vegetation (shaded)
 - Future Residential (diagonal lines)
 - Residential (cross-hatch)

Context Analysis

Pt Lot 29

Greatrex Road

City of Albany

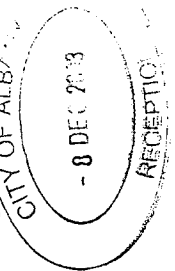


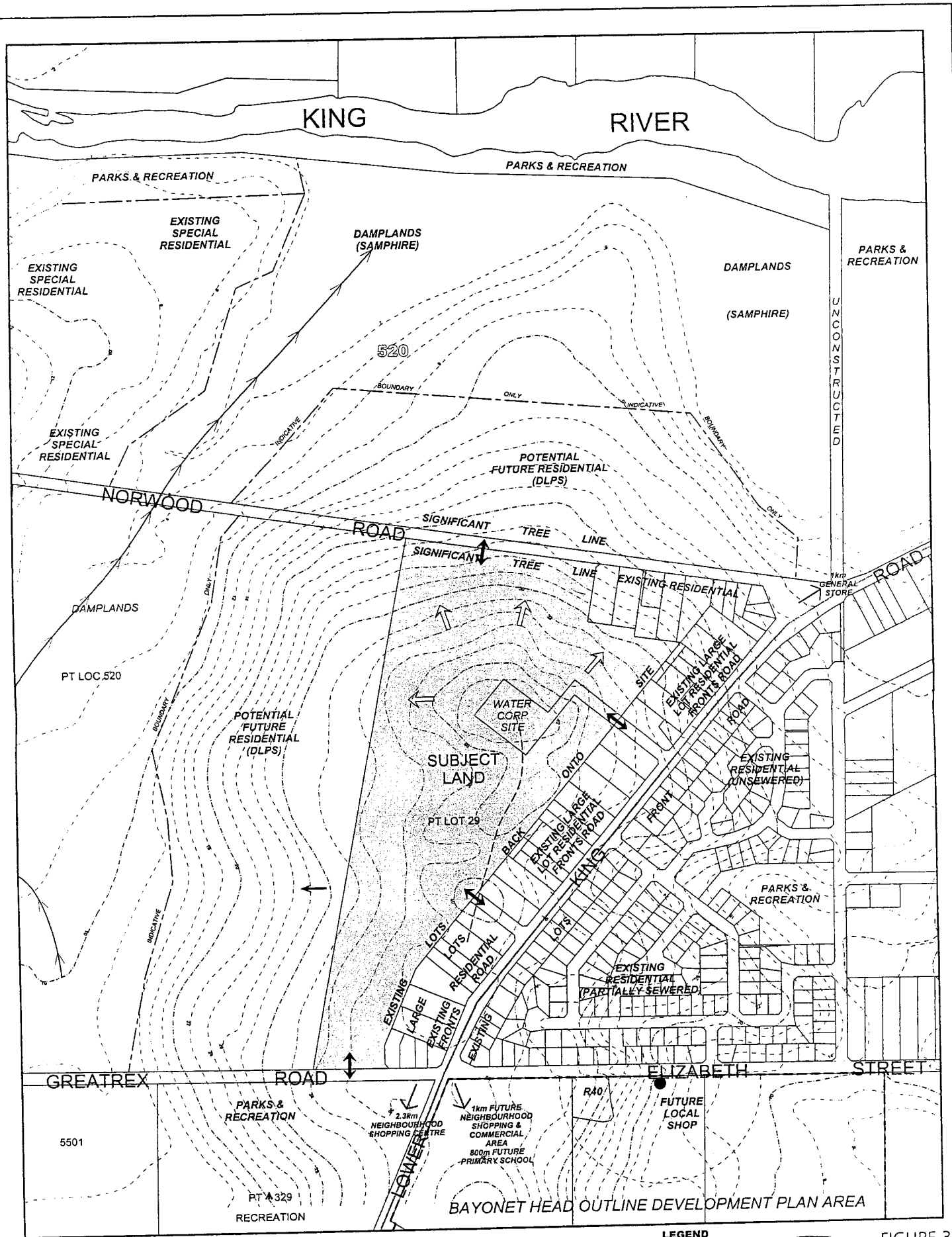
FIGURE 2.

SCALE
1:10000

↑
Orig A3

0 100 200 300 400 500
METRES

Ayton Taylor Burrell
Consultants in Urban & Regional Planning
111 Stirling Street Albany WA 6175
Phone: (08) 9842 2354 Fax: (08) 9842 1340
JULY 2002 96-35-07 A1/B



LEGEND

- Views
- Access Opportunities
- Ridgeline
- Drainage Direction
- Drainage Line
- Likely Future Public Transport Route

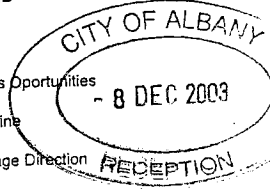


FIGURE 3.



SCALE
1:6000

Site Analysis

Pt Lot 29 Greatrex Road
Lower King, City of Albany

ALL AREAS, LOCATIONS AND DIMENSIONS SUBJECT TO SURVEY



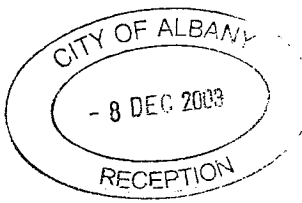
NOTE:
This plan is for information only to indicate how the subdivision and development of the land may occur in the future. Separate approvals are necessary for the subdivision and development of the land which may result in changes to this plan.

PT LOT 29 STATISTICS	
NET AREA (PT LOT 29)	24.1109ha
TOTAL LOTS	65
AV. LOT SIZE	2900m ²
MIN. LOT SIZE	2100m ²
POS	2.55ha
DRAINAGE ALLOW	1500m ²
NET POS	2.41ha

- Landscaping
- Drainage Device

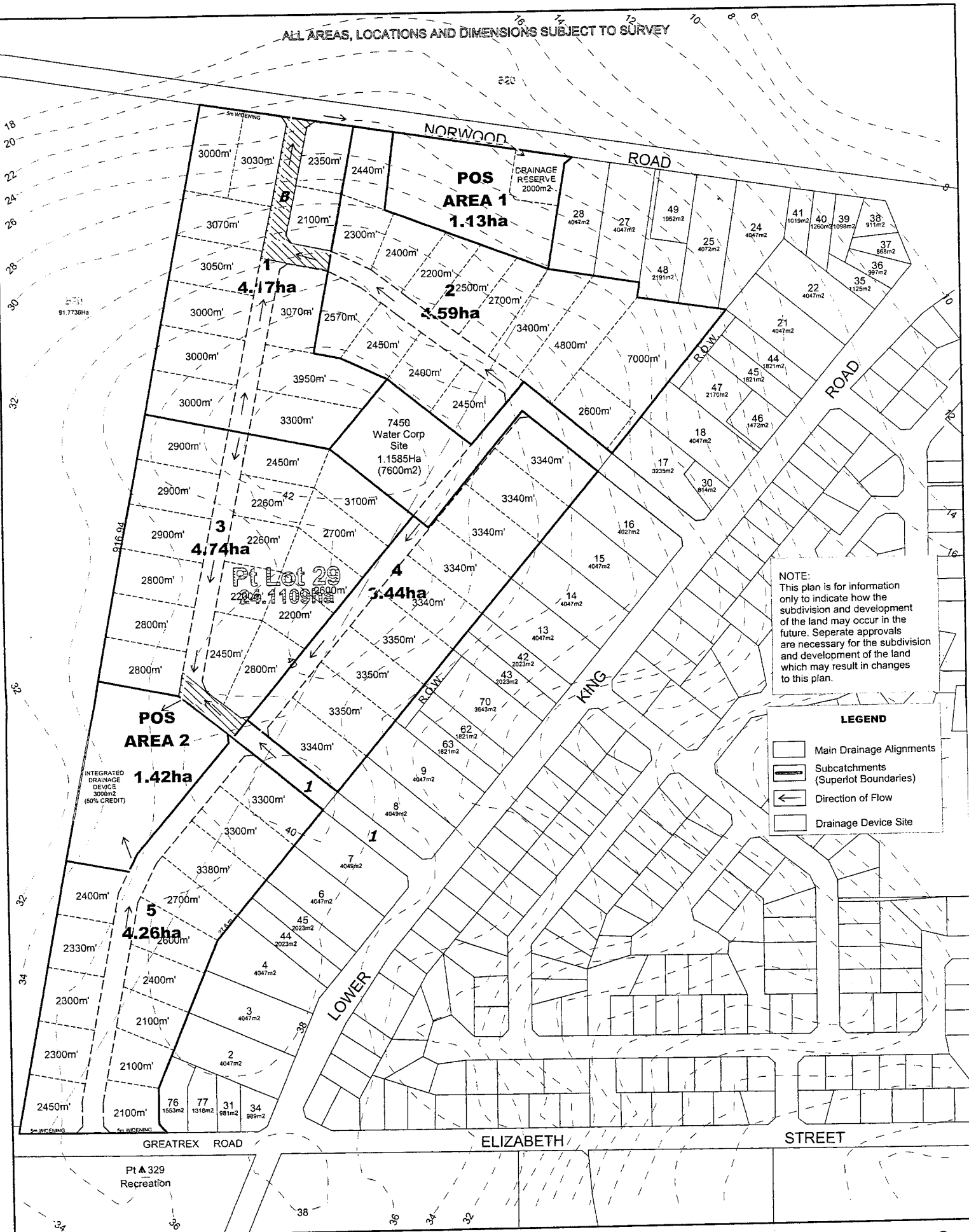
Ayton Taylor Burrell
Consultants in Urban & Regional Planning
11 Duke St. Albany, Western Australia 6330
Phone: (08) 9842 2304 Fax: (08) 9842 1340

Outline Development Plan
Pt Lot 29
Greatrex Road, Albany
City of Albany



↑
SCALE
1:3000
Orig. A.
Figure
00-35-05.7

ALL AREAS, LOCATIONS AND DIMENSIONS SUBJECT TO SURVEY

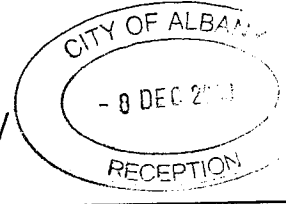


NOTE:
This plan is for information only to indicate how the subdivision and development of the land may occur in the future. Separate approvals are necessary for the subdivision and development of the land which may result in changes to this plan.

LEGEND

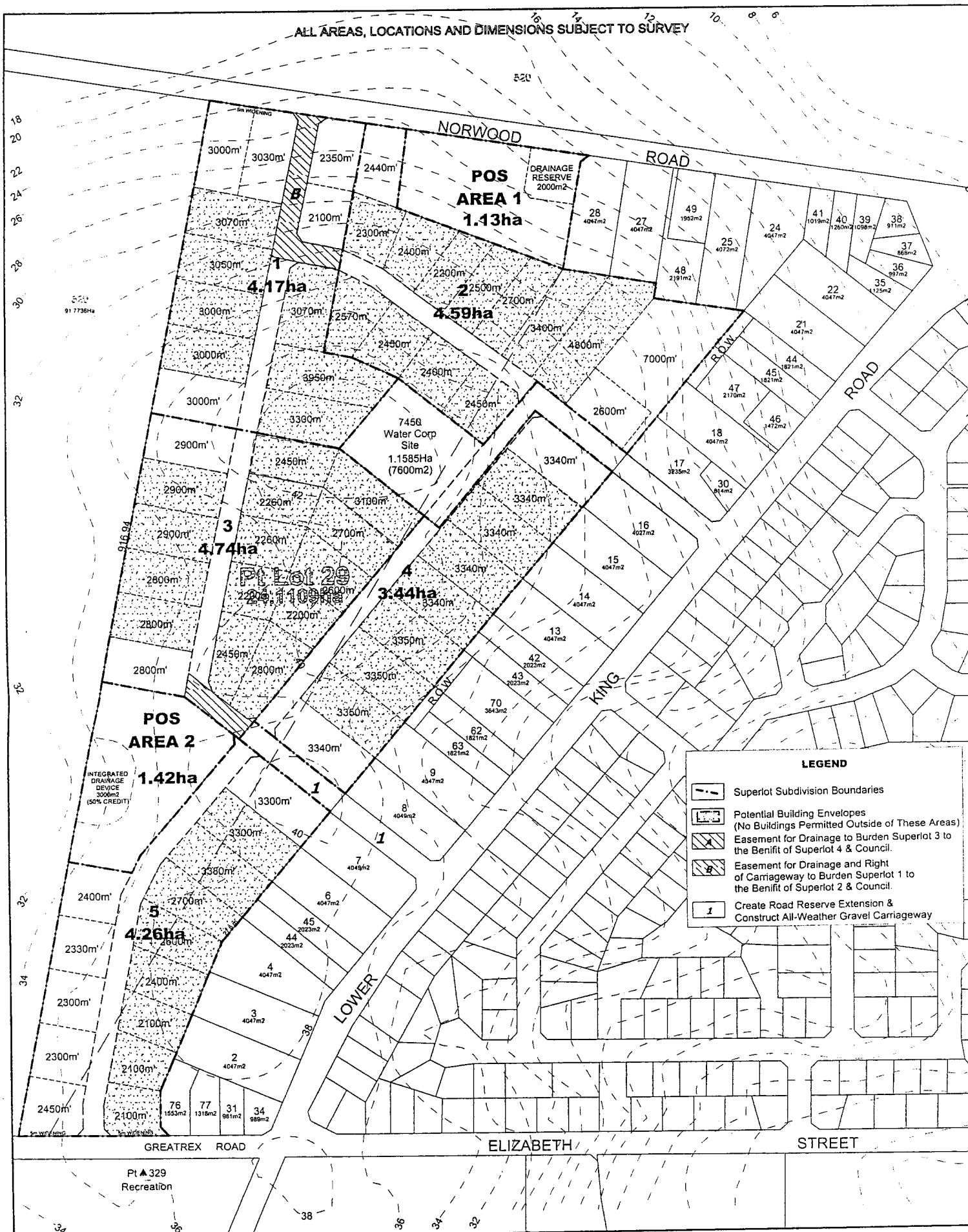
- Main Drainage Alignments
- Subcatchments (Superlot Boundaries)
- Direction of Flow
- Drainage Device Site

Main Services
Pt Lot 29
Greatrex Road, Albany
City of Albany

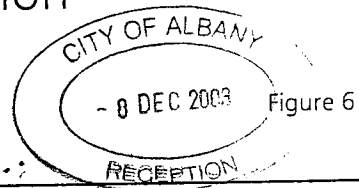


SCALE
1:3000
Orig A3
Figure 5
00-35-08.AT

ALL AREAS, LOCATIONS AND DIMENSIONS SUBJECT TO SURVEY



Plan of Superlot Subdivision
Pt Lot 29
Greatrex Road, Albany
City of Albany



↑
SCALE
1:3000
Orig A

TOWN PLANNING & DEVELOPMENT ACT 1928

SUBMISSION ON AMENDMENT

TO : The Chief Executive Officer of the City of Albany

SUBMISSION ON
PLANNING SCHEME AMENDMENT NO. 230

CITY OF ALBANY - RECORDS	
FILE:	A168757A
DOC:	I401140
23 FEB 2004	
OFFICER:	PRO
Attach:	

Name : CLEMENTS ERNEST BRAY Phone: 98 411 250

Address: Lot 223 Warnup Place
Albany WA 6330

SUBJECT OF SUBMISSION

(State how your interests are affected, whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property.)

Adjoining Land Holders

ADDRESS OF PROPERTY AFFECTED BY SCHEME (if applicable)

(include lot number and nearest street intersection)

Lot 223 Warnup Place Koyung Ave and Warnup Place

SUBMISSION

(Give in full, your comments and any arguments supporting your comments - continue on additional sheets if necessary)

PLEASE SEE ATTACHED SHEET OVER PAGE

Date: 22 / 2 / 2004

MJM\baldrick\images\work_planning\amdt_form4_richard4.doc

Signature: C.E. Bray
CE + JG BRAY

SUBMISSION ON PLANNING & SCHEME AMENDMENT NO. 230

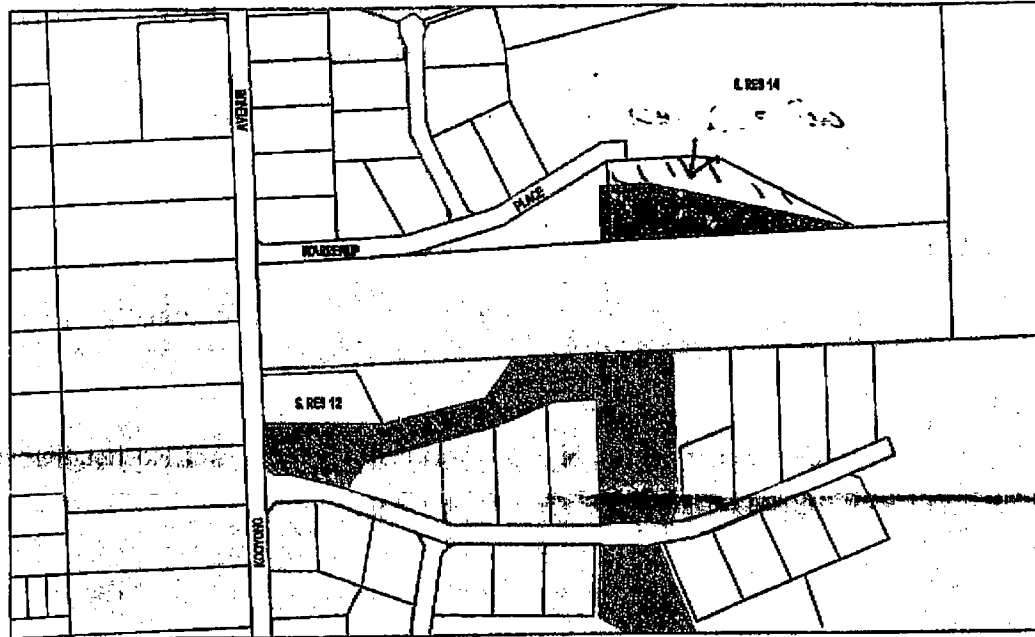
Koojong Ave has no pathway for walking or riding and sparse street lighting. It is already a dangerous thoroughfare with heavy trucks, school buses, passenger vehicles, pedestrians and riders all using it, let alone more traffic which will come with another sub-division. Major upgrading will be needed! Warroneup Place is also poorly serviced with no street lighting, no footpaths; & no drainage on the south side - creating a roaded catchment effect with flooding occurring on to the western part of our block. There also is considerable underground seepage all year round along Warroneup Place and in the Reserves down to proposed sub-division Lots 54-60.

The water way line in the Map does not truly reflect the considerable width and strength of the strong flowing creek it becomes after decent rains. (The proposed pathway will have to cross it too.)

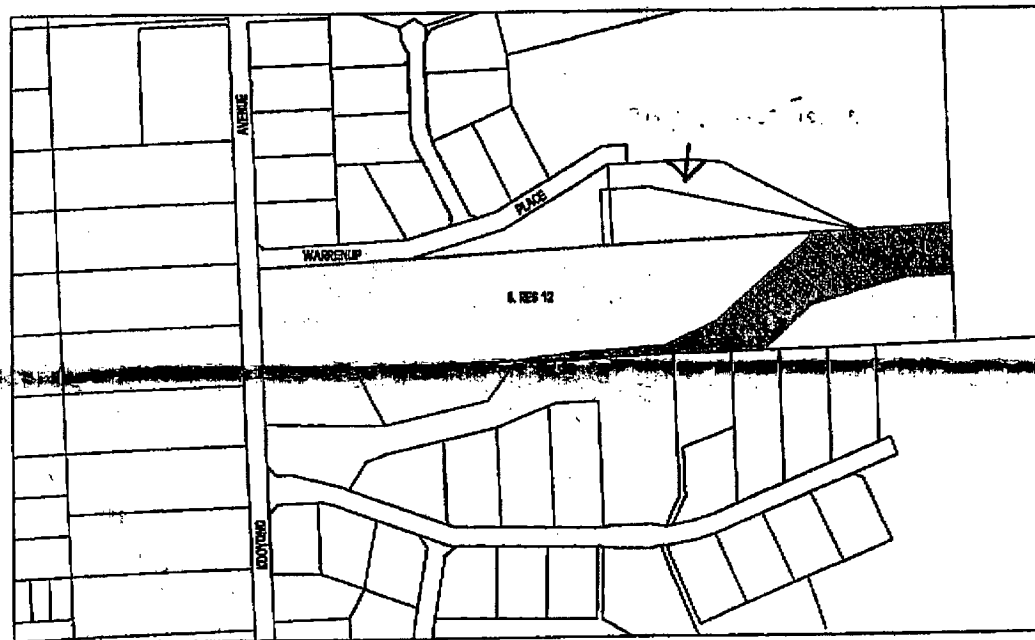
Our houses being on the eastern side of our block ~~we~~ are very concerned about the Reserve becoming Public Open Space. We have cared for this Reserve since we have been here (in 2001) by keeping the weeds controlled and spraying firebreaks as the fire hazard is ever apparent in unkept bush so close to our homes. The beautiful old Sheok & Jarrah trees provide habitat for lots of native birds and animals and as such give us, and all who visit, such pleasure in seeing wildlife so close, and unaffected by people who care else by. This would not continue once it is made Public Open Space as they will not stay where people invade their territory. This would be naturally ~~de~~ devastating for us to lose their "company" as such. The proposed pathway construction will also destroy some of the lovely native trees which would of course be most regrettable as old growth trees are getting scarcer by the day with the normal demise due to building blocks required in our area.

Thank you for your attention!




CITY OF ALBANY
Town Planning Scheme No. 3
Amendment No. 230



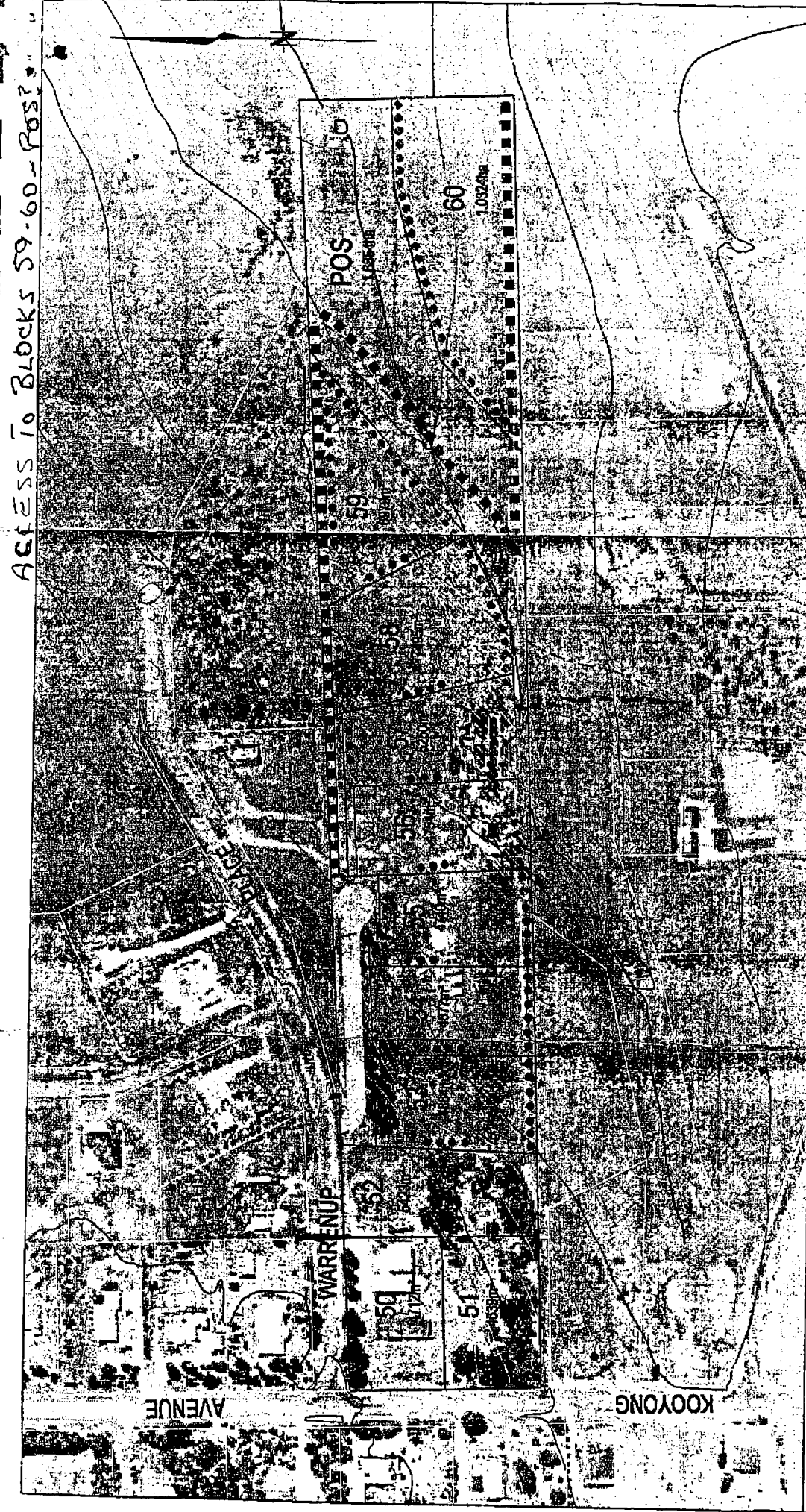
Existing Zoning



Proposed Zoning

-  RURAL
-  SPECIAL RESIDENTIAL
-  PARKS AND RECREATION

Mapping prepared by Harley Survey Group
 118 Berperthe road Albany WA 6330
 Ph 9841 7333 Fax 68413643
 Drawn CK 1 August 2003. Dwg No. 12725-03



Scale **1:3000**
 APPLICABLE TO ORG. A4 DRAWING

**ALL AREAS AND DIMENSIONS
 ARE SUBJECT TO SURVEY**

Drawn **C.K. 17-08-09**
 Checked

CAD FILE NAME **12725-02B.DGN**

HARLEY SURVEY GROUP PTY LTD
 CONSULTING LICENSED SURVEYORS
 P.O. BOX 6207
 118 SERPENTINE ROAD
 ALBANY W.A. Phone (08) 9841 7333

A.B.N. 77 603 704 246
 A.C.I. 009 101 706

SUBDIVISION GUIDE PLAN
LOT 6 KOOYONG AVENUE, WARRENUP

DRAWING No
12725-02
 VERN **B**

FIGURE 3

- PROPOSED LOTS**
- PATHWAY
 - STRATEGIC FREEBREAK
 - PROPOSED PLANTING
 - DEVELOPMENT EXCLUSION AREA

TOWN PLANNING & DEVELOPMENT ACT 1928

SUBMISSION ON AMENDMENT

TO : The Chief Executive Officer of the City of Albany

CITY OF ALBANY - RECORDS	
FILE:	A66919A
DOC:	I4D1018
19 FEB 2004	
OFFICER:	PPD1
Attach:	

SUBMISSION ON

PLANNING SCHEME AMENDMENT NO. 230

Name: FESA ^{Murray Horton} Phone: 98 480 200

Address: 74 Chesterpark Rd
Albany WA

SUBJECT OF SUBMISSION

(State how your interests are affected, whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property.)

Fesa Representative

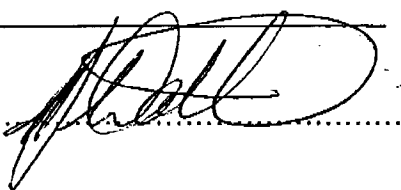
ADDRESS OF PROPERTY AFFECTED BY SCHEME (if applicable)
(include lot number and nearest street intersection)

SUBMISSION

(Give in full, your comments and any arguments supporting your comments - continue on additional sheets if necessary)

I would like to see "an approved
hydrest system of intervals not exceedig
200 m" included as a dot point in
Section 10.0.

Date: 16/02/04

Signature: 

Resident Director:
RJ Hedderwick B.App.Sc (Surv), L.S., MIS (Aust)

Please reply to: Albany Office

Our Ref: 12725/RRH

18 February 2004

Chief Executive Officer
City of Albany
PO Box 484
ALBANY WA 6331

CITY OF ALBANY - RECORDS	
FILE:	A66919A
DOC:	2400981
19 FEB 2004	
OFFICER:	PP01
Attch:	



Dear Sir

**RE: SUBMISSION ON AMENDMENT 230
LOT 6 KOORYONG AVENUE, WARRENUP**

This submission is in overall support of the proposed amendment.

However, to ensure that the amendment proceeds in a rational manner relies to some extent on surrounding developments.

This includes gaining legal access to Lot 60 via the land on the southern boundary of proposed Lot 60 as shown in the attached Subdivision Guide Plan. (Figure 3.)

Therefore, it is imperative when Council is considering any proposals to the south that legal access is ensured as indicated on the attached Precinct Structure Plan. (Figure 2.)

Yours faithfully,

Rob Hensel
Development Manager
for **Harley Survey Group Pty Ltd**

cc. Alan May

Z:\Reception Files\Clients\12725\it.ceo.180204.doc

CONSULTING LICENSED SURVEYORS

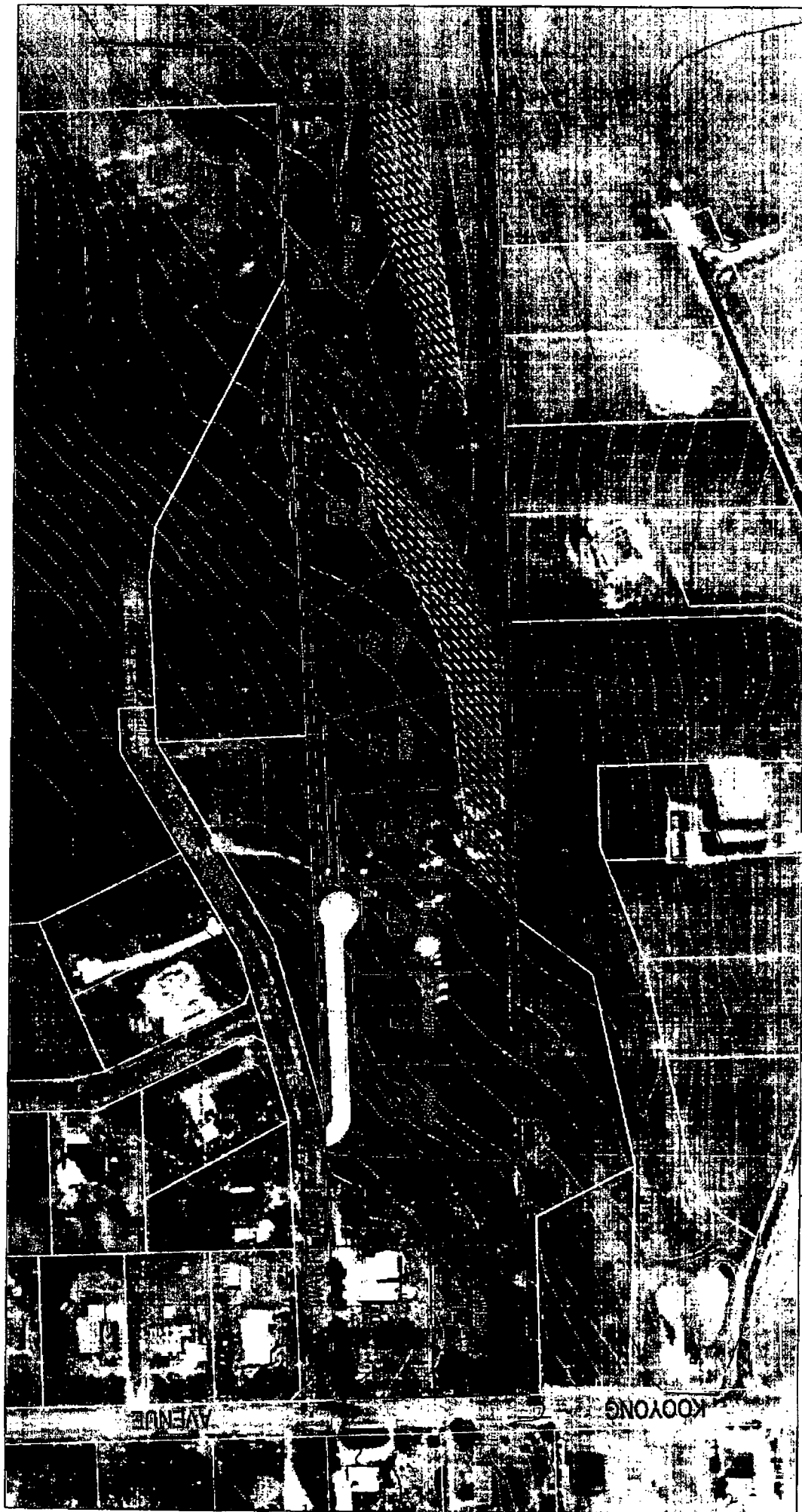
116 Serpentine Rd (PO Box 5207)
ALBANY WA 6332
Ph 9841 7333 Fax 9841 3643
Email hsgalb@inet.net.au

LAND DEVELOPMENT CONSULTANTS

11 Prinsep St (PO Box 778)
BUNBURY WA 6231
Ph 9721 9477 Fax 9721 9611
Email hsgbny@highway1.com.au

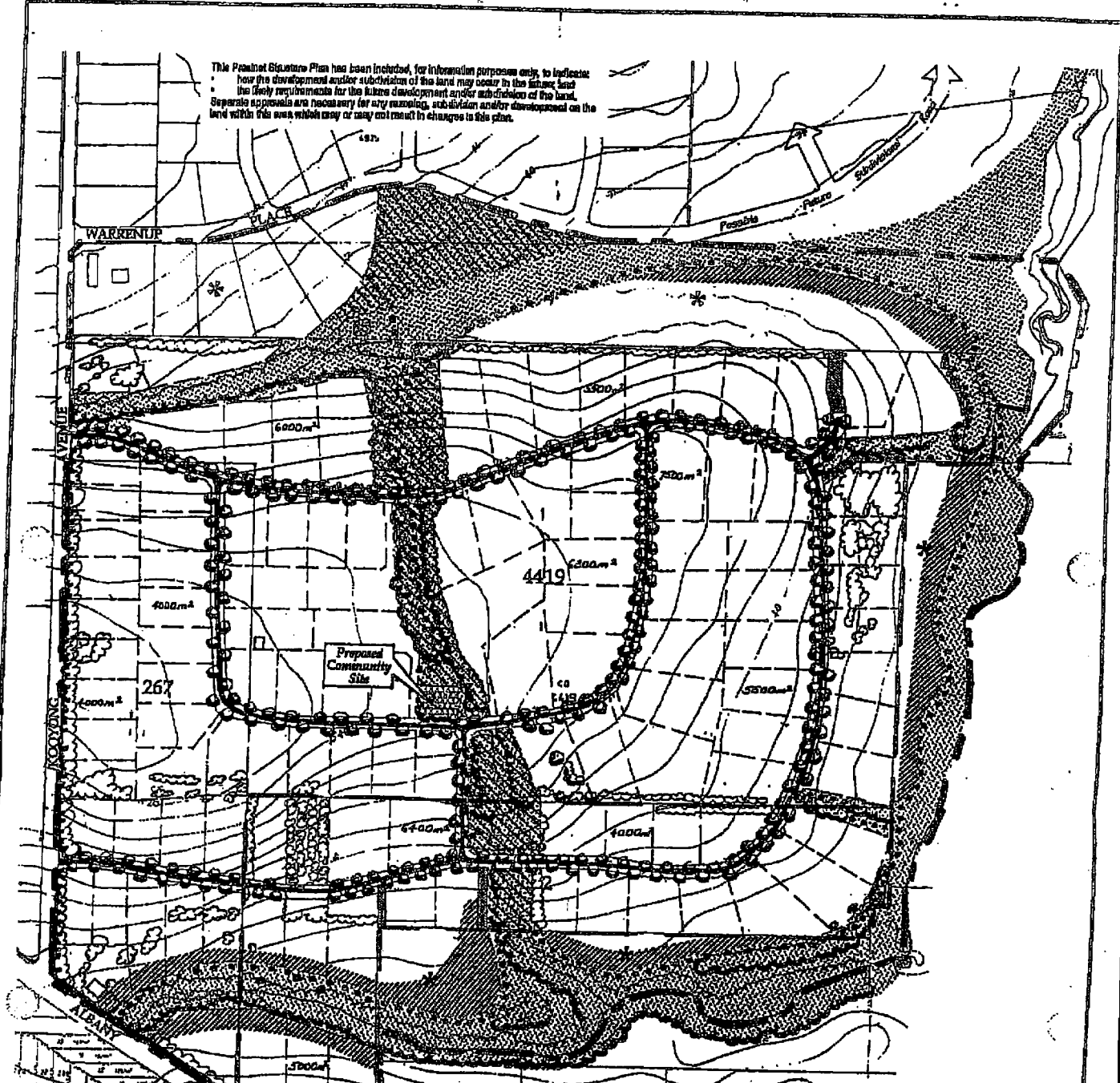
Established 1954

8 Fairbairn Rd (PO Box 121)
BUSSELTON WA 6280
Ph 9752 4400 Fax 9754 1678
Email hsgbsn@westnet.com.au



PROPOSED LOTS PATHWAY STRATEGIC FIREBREAK PROPOSED PLANTING DEVELOPMENT EXCLUSION AREA	Scale 1 : 3000 <small>APPLICABLE TO ORIG. DRAWINGS</small>	SUBDIVISION GUIDE PLAN LOT 6 KOORYONG AVENUE, WARRENUP	DRAWING No 12725-02 VERN B
	ALL AREAS AND DIMENSIONS ARE SUBJECT TO SURVEY		
CAD FILE NAME 12725-02B.DGN	Drawn C.K. 17-09-03	<small>A.B.N. 77 803 784 248 A.C.N. 008 101 7168</small>	FIGURE 3
	Checked		

This Precinct Structure Plan has been included, for information purposes only, to indicate how the development and/or subdivision of the land may occur in the future and the likely requirements for the future development and/or subdivision of the land. Separate proposals are necessary for any rezoning, subdivision and/or development on the land within this area which may or may not result in changes to this plan.



LEGEND

Study Area	Existing Buildings
Existing Lot Boundaries	Right of Way
Proposed Lot Boundaries	Indicative Public Open Space
Existing Vegetation	Indicative Strategic Fire Break
Indicative Tree Planting	Indicative Foreshore Reserve
Indicative Tree/Shrub Planting	Indicative Landscape Protection zone areas

N
Scale 1 : 5 000

- * Public Open Space to be defined in more detail at the rezoning and subdivision stages.
- * At the rezoning/subdivision stage options for this land are to be defined and may include: additions to open space reserves, retention as single allotments, use as rural residential land and/or sale and amalgamation with adjoining land subject to private treaty.

NOTE: Strategic Fire Breaks are to double as Pedestrian and cycle access ways where Strategic Fire Breaks are located in proposed Public Open Space, Foreshore Reserves and ROWs. Proposed road carriageways are to accommodate other future pedestrian and cycle access requirements.

PRECINCT STRUCTURE PLAN
Locations 267 & 4419 Kooyang Avenue
& Lot 2 of Loc 418 Albany Highway
Warrenup

Figure 2

AYTON, TAYLOR & BURRELL
Consultants in Town Planning and Civic Design
11 Dalke Street, Albany, Western Australia 6330
Phone 08 6842 2204 Fax 08 6842 1340



Department of Health
Government of Western Australia

Your ref: A66919A/PA5104/AMD230(3)

Enquiries: Paul Zahra (9388 4940)

Chief Executive Officer
City of Albany
PO Box 484
Albany WA 6331

CITY OF ALBANY - RECORDS	
FILE:	A66919A
DOC:	E401196
25 FEB 2004	
OFFICER:	PAZ
Attach:	

Attention: Richard Hindley

Dear Sir/Madam

**PROPOSAL TO REZONE LOT 6(78-86) KOORYONG AVENUE, WARRENUP
FROM 'RURAL' TO 'SPECIAL RESIDENTIAL' AND 'PARKS AND
RECREATION (NON RESTRICTED)' RESERVE**

Thank you for your letter dated 13 January 2004 regarding the above.

The proposed lot sizes meet the large lot criteria of the Country Sewerage Policy that warrants exemption from the mandatory sewer condition.

Given the site is suitable the Department of Health has no objection to the proposal.

Thank you for the opportunity to comment.

Yours faithfully

Neil McGuinness
**MANAGER
WASTEWATER MANAGEMENT**

23 February 2004

4223zp3.doc

Environmental Health
All Correspondence: PO Box 8172 Perth Business Centre Western Australia 6849
Grace Vaughan House 227 Stubbs Terrace Shenton Park WA 6008
Telephone: (08) 9388 4999 Facsimile: (08) 9388 4955
ABN 28 684 750 332

Form 4
Regulations 16 (1) and 20 (2)

TOWN PLANNING AND DEVELOPMENT ACT 1928

CITY OF ALBANY - RECORDS	
FILE:	A66919A
DOC:	T400267
30 JAN 2004	
OFFICER:	PP01
Attach:	

SUBMISSION ON AMENDMENT

TO: City of Albany
Planning Officer
PO Box 484
ALBANY WA 6331

~~CITY OF ALBANY
PAYMENT AUTHORIZATION
ORDER No:
DATE: 30 JAN 2004
PAYMENT OF THIS SERVICE IS APPROVED.
(Authorized Officer)
CITY ACCOUNT~~

SUBMISSION ON

**PROPOSAL TO REZONE LOT 6 (78-86) KOORYONG AVENUE WARRENUP
FROM "RURAL" TO "SPECIAL RESIDENTIAL" AND "PARKS AND
RECREATION (NON RESTRICTED)" RESERVE**

Name: LEN WIGNALL Phone: 9842 4240

Address: C/- Water Corporation
PO Box 915
Albany WA 6331

SUBJECT OF SUBMISSION, on behalf of a company.

Water Corporation

SUBMISSION

The Corporation has no objection to the above-mentioned rezoning. Water reticulation is available to the Lot and no sewerage is in the area.

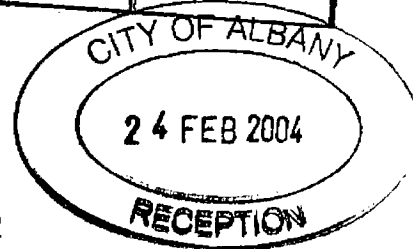
Date: 29/1/04

Signature:

L Wignall

TOWN PLANNING & DEVELOPMENT ACT
SUBMISSION ON AMENDMENT

CITY OF ALBANY - RECORDS	
FILE:	A66919A
DOC:	T401210
1928 4 FEB 2004	
OFFICER:	PP01
Attach:	



TO : The Chief Executive Officer of the City of Albany

SUBMISSION ON
PLANNING SCHEME AMENDMENT NO. 230

Name : CAROLYN WEAVER Phone: 98418084

Address: 51 DELORAINE DRIVE, WARRENUP

SUBJECT OF SUBMISSION

(State how your interests are affected, whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property.)

SEE ATTACHED

ADDRESS OF PROPERTY AFFECTED BY SCHEME (if applicable)

(include lot number and nearest street intersection)

LOT 190, 51 DELORAINE DRIVE, WARRENUP

SUBMISSION

(Give in full, your comments and any arguments supporting your comments – continue on additional sheets if necessary)

SEE ATTACHED

Date: 23 10/21/04

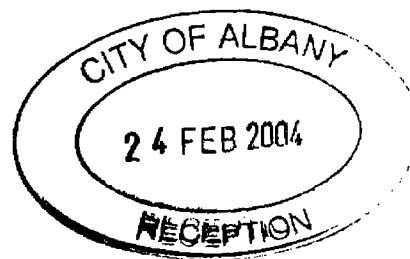
MJM\baldrick\images\work_planning\amdt_form4_richerh4.doc

Signature: *C. Weaver*

Your Ref: A66919A/PA5104/AMD230(3)

17 February 2004

City of Albany
PO Box 484
ALBANY, WA, 6330



Dear Sir/Madam

RE: Proposal to rezone Lot 6 (78-86) Kooyong Avenue, Warrenup from 'Rural' to 'Special Residential' and 'Parks and Recreation (non restricted)' reserve

Thankyou for the opportunity to make a submission on the proposed amendment to Town Planning Scheme 3 proposing to rezone Lot 6 (78-86) Kooyong Avenue, Warrenup from 'Rural' to 'Special Residential' and 'Parks and Recreation (non restricted)' reserve.

This submission is made on the basis of the available information in the amendment extracts provided and observations of the area over the last 18 to 24 months. The submission centres on how the proposed development, and potential and current landowners could be impacted if it was to proceed in its current form.

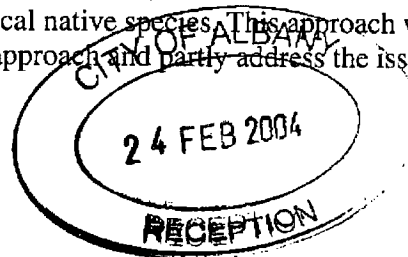
The major issues are of an environmental nature, some of which will be transitory and others persistent. Detail on these are provided below.

- Wind issues – winds in the area are strong. This assists to provide significant amounts of dust during the development of property boundaries and roads. Significant amounts of uncontrolled dust have been released during the development of roads for the current extension of Deloraine Drive for Warrenup Ridge Stage 3. Whilst this is controllable to a degree by seasonal and management issues, and prevailing wind direction, there has been significant dust impact during the current pre-housing phase. This will continue in an extended way during the house building phase. Wind has also limited the growth of vegetation (a potential dust management tool) in the area, with some replanting required due to plant loss caused by wind. Bureau of Meteorology wind roses indicate that significant winds from the north west occur during certain times of the day in autumn, winter and spring, and dust from road and other development would impact on residents to the south east of the development. Other residents surrounding the development would also be impacted according to prevailing wind conditions.
- Hydrological issues – the proposed development covers a significant proportion of an existing valley and waterway. Whilst there are development exclusion zones provided to accommodate issues of flood risk there are still significant amounts of hard surface development (house and shed roofs, driveways and paving) to occur

within the existing subdivisions that will contribute to runoff that will pass through the proposed development. At least 5 undeveloped blocks remain, before considering runoff from hard surfaces in the proposed development itself. Observations of runoff during significant rain such as that in late September 2003 showed a very wide flooded valley, and some water damage (erosion etc) to various elements of already developed properties in the area. This is "before" complete development of existing properties or the proposed subdivision.

- Proposed plantings – the proposed areas of plantings appear quite small in comparison to the POS provided. The previous Warrenup Ridge developments attempted significant areas of planting, and replanting. To date survival rates of planting are about 10% from several plantings, with kangaroos and wind providing the major threats to plant survival. Given the hydrological issues, and the need to use rather than lose water to reduce offsite impacts, the plantings will need to be significant and with a high survival rate to provide hydrological buffering and visual amenity.
- Weeds – there are significant amounts of Taylorina on the property proposed for development. This poses a threat to any proposed plantings as part of the development, and its control should be part of any development approval, should approval be forthcoming.
- Access to Lot 60 – The subdivision guide plan does not appear to indicate that Lot 60 is accessible from the proposed road development, or any other existing road. If it is to be accessed via the strategic firebreak, there would have to be provision for access across the creek and floodway. Under the current and future hydrological regimes of full development, this will not always be possible without significant infrastructure.
- Effluent disposal – the provisions of the scheme suggest that alternative effluent disposal systems designed for nutrient retention be used. Whilst this intent is admirable, any amended soil system has a fixed life based on the retention capacity of the amending soil, the volume of amending soil used along with its properties and the loading rate. These systems will lose nutrients unless continuously monitored and managed, and an amending soil replacement program initiated. Given also the proximity of the proposed lots to the valley floor and groundwater, the potential for system failure and nutrient loss will increase significantly. The tributary around which the development is based feeds Willyung Creek, which enters Oyster Harbour which has, and continues to be under threat from algal growth fuelled by nutrient input.

With these issues in mind, serious consideration should be given to a rejection of the proposal. If however, the proposal is not rejected, alternative or modified development proposals could be considered. This would consist of "limited development" with fewer lots and significantly greater areas of plantings. An example would include the retention of Lots 50 to 55, a modification of the boundaries of Lots 56 to 58 to cover the non excluded area of Lots 56 to 59. Lots 59 and 60 would no longer be part of the development, and the POS, Lot 60 and the development exclusion area devoted to plantings of local native species. This approach would provide a more sensitive development approach and partly address the issues raised. Provision 7.2 should be

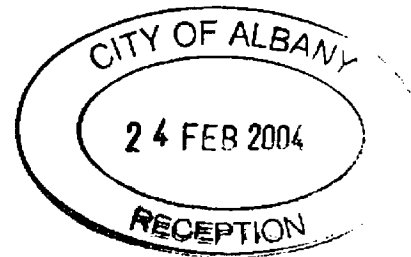
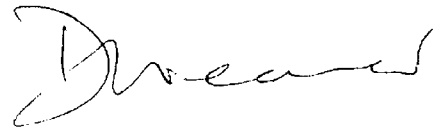


altered to provide for tree/shrub planting of local native species that will be maintained until well established (able to cope with environmental pressures of kangaroos and wind). It may be necessary to construct temporary electric fences to facilitate this given the large kangaroo population in the area. This approach to plantings would also provide a more appropriate vegetation corridor to link with existing corridors in the current subdivision. If the proposal is not rejected, a condition of approval should be mandatory control (eradication) of taylorina with some on-going commitment to limit its return. It should also be a condition that high levels of dust control are implemented with significant penalties for breaches.

We trust that these comments provide useful input into decisions over the proposed rezoning, and we again thank you for the opportunity to comment.

Yours Sincerely

Carolyn and David Weaver
51 Deloraine Drive
Warrenup, WA, 6330



CITY OF ALBANY

TOWN PLANNING SCHEME NO. 3

AMENDMENT NO. 230

REPORT

Harley Survey Group
Land Development Consultants

1.0 INTRODUCTION

The purpose of this amendment to Town Planning Scheme No.3 is to rezone Lot 6 Kooyong Avenue, Warrenup from the Rural zone to the Special Residential zone and Parks and Recreation reserve and incorporate appropriate scheme provisions to guide subdivision and development of the lots. The proposal sets the appropriate zoning in place to facilitate the subdivision and development of Lot 6.

Lot 6 is located approximately 9km from the Albany Central Business District via Albany Highway and Kooyong Avenue. Refer to Figure 1 for details.

The subject land is bordered by special residential developments to the north and south of the site. The total land area comprises 8.4 hectares and provides for 11 special residential lots varying in size from 4693^m² to 1.03ha with larger lots adjoining low lying areas. The proposal also completes the remaining linkage with the open space network to the north, south and east of the subject land.

2.0 BACKGROUND

2.1 Town Planning Scheme No.3

The site is under the 'Rural zone' pursuant to Town Planning Scheme No.3. As the proposed special residential development is not permissible within this zone and as the Rural zone does not provide adequate control mechanisms for this form of development, a scheme amendment to rezone the land is required prior to the subdivision and development of the land for these purposes.

2.2 Local Rural Strategy

The subject land is within the City of Albany's Oyster Harbour 3 Precinct.

The following are The Policy Statement, Justification and Identified Constraints and Land Management Needs.

Policy Statement

- (a) Following consultation with landowners Council may initiate/consider proposals for rezoning of the area to rural residential, special residential or residential in accordance with the availability of sewer and existing lot sizes.

Policy Justification

- (a) The current use is inconsistent with the objectives of the rural zone:
- (b) There is a lack of controls under the rural zone to protect the environment and the amenity of the area:

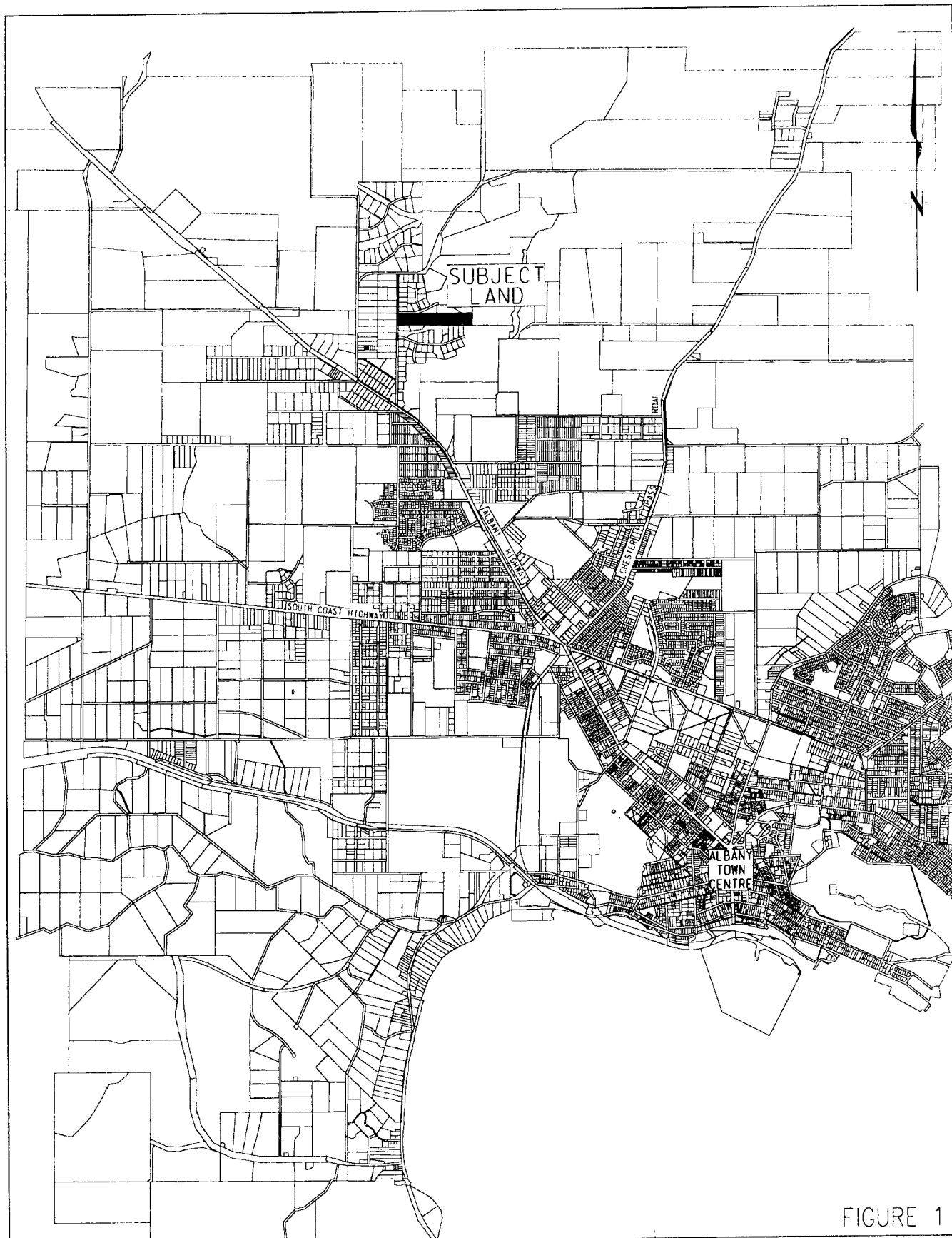
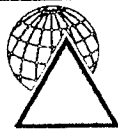


FIGURE 1

Scale	1 : 50000	LOCATION PLAN LOT 6 KOOYONG AVENUE, WARRENUP	
APPLICABLE TO ORIG. A4 DRAWING			
Drawn	C.K. 29-07-03	HARLEY SURVEY GROUP PTY LTD CONSULTING LICENSED SURVEYORS P.O. BOX 5207 116 SERPENTINE ROAD ALBANY W.A. Phone (08) 9841 7333	
CAD File	12725-01		
Checked	R.R.H. 29-07-03		
Level Datum	N.A.		
		A.B.N. 77 503 764 248 A.C.N. 009 101 786	DRAWING No 12725-01 VER'N A

- (c) The area is close to Albany: and
- (d) The area is identified for rural residential development in the Residential Expansion Strategy.

Identified Constraints and Land Management Needs

- (a) The majority of the roads in the area are unsealed:
- (b) There is a need for tree planting to improve visual quality of the area (particularly along the road reserves):
- (c) Some land in the area has low capability for housing development due to its low lying nature:
- (d) There is a need to consider the visual appearance of development when viewed from Albany Highway:
- (e) There is a need to consider a possible future ring road: and
- (f) A structure plan(s) needs to be prepared to ensure efficient, well planned development.

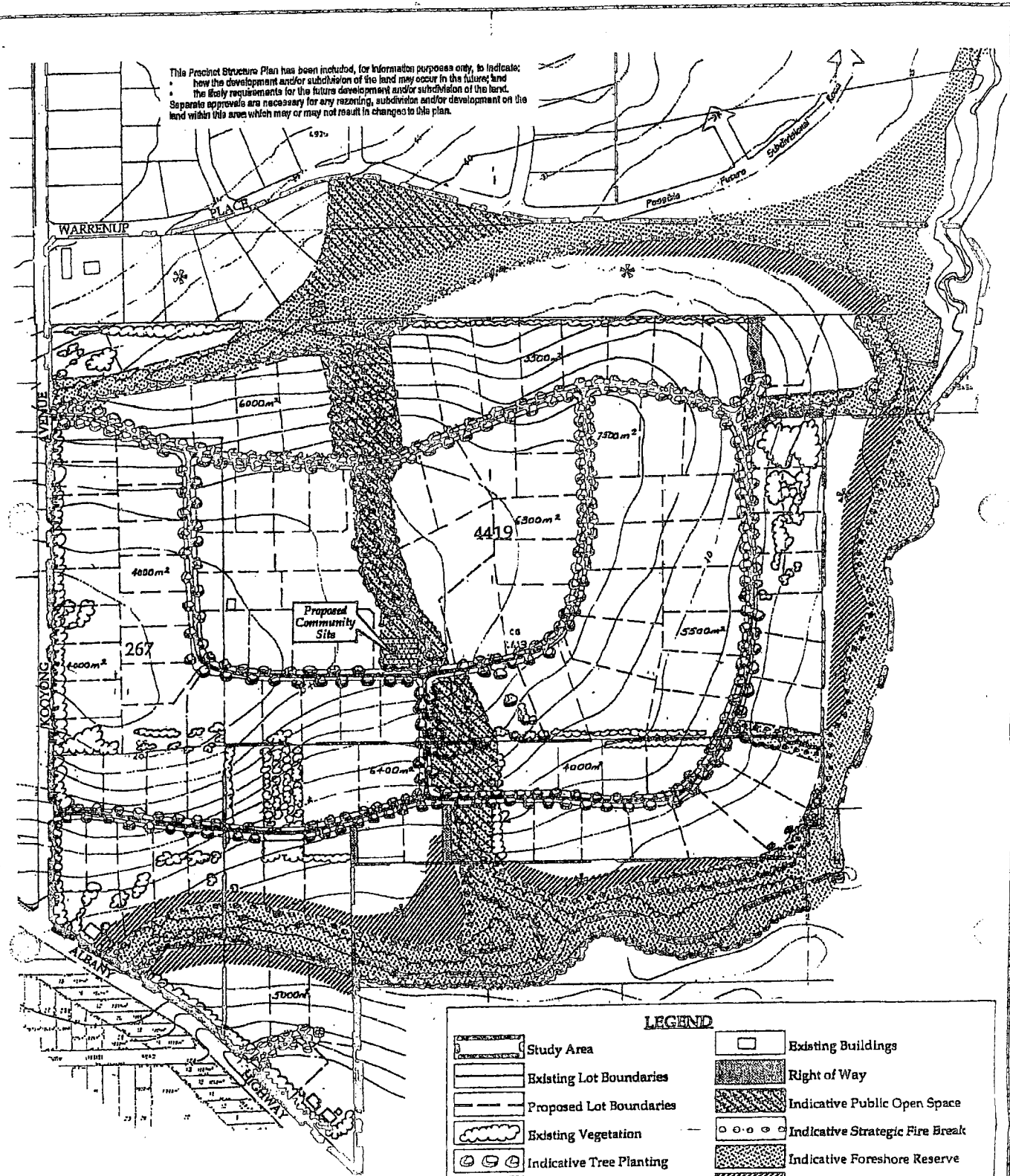
2.3 Precinct Structure Plan

In 1997 Council endorsed a Precinct Structure Plan to guide the rezoning, subdivision and development of a large area within the Oyster Harbour 3 Precinct. Lot 6 is located within the northern boundary of the Plan. Refer to Figure 2 for details.

Key components of the structure plan include:

- To address identified management needs within individual scheme amendment documentation including lot sizes, land uses and planning control measures.
- The subdivision design is based on land capability and suitability.
- Lots to be provided with constructed road frontage including battleaxe legs with vehicle links being also provided as rights of way, where required.
- Reticulation water supply, underground power and telecommunications connections are required and deep sewerage is not available.
- Effluent disposal systems to be designed for long term usage to be accommodated on-site.
- Fire protection to include strategic fire breaks and provision of hydrants on subdivisional water mains.
- Public open space, foreshore reserves and landscape protection areas to be identified in accordance with the Precinct Plan. Public Open Space is required to be ceded free of cost on subdivision.
- A system of pedestrian and cycling links to be implemented in conjunction with strategic fire breaks and POS areas.
- Screening and tree/shrub planting at the time of subdivision as indicated on the Precinct Plan.

This Precinct Structure Plan has been included, for information purposes only, to indicate:
 • how the development and/or subdivision of the land may occur in the future; and
 • the likely requirements for the future development and/or subdivision of the land.
 Separate approvals are necessary for any rezoning, subdivision and/or development on the land within this area which may or may not result in changes to this plan.



LEGEND

	Study Area		Existing Buildings
	Existing Lot Boundaries		Right of Way
	Proposed Lot Boundaries		Indicative Public Open Space
	Existing Vegetation		Indicative Strategic Fire Break
	Indicative Tree Planting		Indicative Foreshore Reserve
	Indicative Tree/Shrub Planting		Indicative Landscape Protection zone areas

N Scale 1 : 5 000

- * Public Open Space to be defined in more detail at the rezoning and subdivision stages.
- * At the rezoning/subdivision stage options for this land are to be defined and may include: additions to open space reserves, retention as single allotments, use as rural residential land and/or sale and amalgamation with adjoining land subject to private treaty.

NOTE: Strategic Fire Breaks are to double as Pedestrian and cycle access ways where Strategic Fire Breaks are located in proposed Public Open Space, Foreshore Reserves and ROWs. Proposed road carriageways are to accommodate other future pedestrian and cycle access requirements.

PRECINCT STRUCTURE PLAN
 Locations 267 & 4419 Kooyong Avenue
 & Lot 2 of Loc 418 Albany Highway
 Warrenup

Figure 2

AYTON, TAYLOR & BURRELL
 Consultants in Town Planning and Civil Design
 11 Duke Street, Albany, Western Australia 6330
 Phone 08 9842 2204 Fax 08 9842 1340

- Alternative proposals for coordinating development, especially in constrained portions such as lot 6, may be via right of way, linkages or by private agreements with adjoining landowners.
- Lot 6 is specifically identified to in the Precinct Structure Plan. It states that:
 - “Public Open Space to be defined in more detail at the rezoning and subdivision stages.
 - At the rezoning/subdivision stage options for this land are to be defined and may include: additions to open space reserves, retention as single allotments, use as rural residential land and/or sale and amalgamation with adjoining land subject to private treaty.”

3.0 SITE CONTEXT

Lot 6 is currently used for rural living purposes. It had been previously used for sheep grazing and horse agistment. There is a dwelling and shed located towards the north-west corner of the land. The development of the adjoining land for special residential purposes has resulted in this 8.4 hectares site forming a rural wedge between two existing subdivisions.

The site comprises a north-east-west ridge in the north west corner, sloping towards the south-east, to a defined low lying area and rising again towards the south. Spot height range from 54 metres AHD adjacent to Kooyong Avenue, 33 to 37 metres AHD along the low lying area, increasing to 39 metres AHD in the south-east corner of the site.

The site is almost totally pastured. However, stands of trees including sheoak and more recently planted eucalyptus have been retained mainly to the south of the existing dwelling, in the western portion of the subject land. The subject land has not been identified in the City of Albany’s ‘Vegetation Survey of the Albany Hinterland’.

The Local Rural Strategy indicates that the whole site comprises of deep leached sands (S7) on the slopes with the valley floor past the eastern boundary of Lot 6.

The proposed infill development would complement similar existing developments to the north, south and east and complete the POS link to these adjoining developments.

Research from Government agencies has indicated that there is no identified flood information for the site. Local information indicates that the low lying seepage area acts more as a local ‘soak’ with no recent reports of water flowing through the subject land. This is due to two large dams located in the existing Public Open Space on the eastern side of Kooyong Avenue, and a further dam located on the southern boundary of Lot 6.

These act as retention basins thus restricting any potential water flowing onto the subject land from an easterly direction.

4.0 CAPABILITY AND SUITABILITY

4.1 General

This section identifies the sites capability and suitability for development and various constraints based on the Commonwealth Scientific Investigation Research Organisation (CSIRO) land form/soil mapping units (Churchward *et al* 1988).

The site is totally within the S7 Minor Valley unit which forms a broad concave valley incised in sedimentary rocks. The soils are deep leached sands and podzols.

The following is the land quality assessment table from the Shire of Albany Local Rural Strategy – ‘Physical Assessment and Hazards’ publication produced by AGC Woodward – Clyde.

Land Qualities	Map Unit S7
Water Erosion Risk	Moderate
Wind Erosion Risk	Low
Microbial Purification Ability	Very Low
Water Pollution Risk O.F.	Moderate
Water Pollution Risk S.D.	Very High
Ease of Excavation	Moderate
Inundation Risk	Low
Flood Risk	Low
Foundation Soundness	Good
Slope Instability	Nil
Soil Absorption Ability	High
Subsoil Water Retention	Low
Soil Workability	Fair
Nutrient Availability	Low
Nutrient Retention Ability	Very Low
Topsoil Nutrient Retention	Very Low
Moisture Availability	Very Low
Rooting Condition	Easy
Salinity Risk	NS
Exposure Factor	Very Low
Wind Erodibility	High
Water Erodibility	Low
Soil Resistance	Low
Rain Acceptance	Very High

4.2 Summary of Results

The land capability ratings indicate the S7 Unit has a low capability to support traditional smaller lot development and on site effluent disposal.

However, with all proposed lots being over 4,000 m² and planning controls being imposed on the type and position of effluent disposal systems to address site conditions, the more elevated areas within the site can accommodate dwellings.

The suitability of the subject land for potential special residential development has been identified in the Local Rural Strategy and Precinct Structure Plan.

The following additional points also supports the site's suitability for special residential development.

- Close proximity and ease of access to regional facilities and services provided within the Albany locality.
- Easy access to local shopping facilities.
- Ability to easily extend existing services to the subject land apart from sewerage.
- The infill development of the subject land provides for high quality and enables the POS and pathway links to adjoining land to be completed.
- Detailed site evaluation has determined that the precise location and extent of the public open space and foreshore reserve as recommended in the Precinct Structure Plan.

5.0 DEVELOPMENT PROPOSAL

The Subdivision Guide Plan and Scheme Provisions establishes the framework for developing the subject land.

The Subdivision Guide Plan proposes:

- 11 Special Residential lots range from 4639^{m²} to 1.03ha located on the most suitable land for development.
- The proposed public open space completes the open space linkage with the adjoining land to the north and south.
- The extent of intrusion of development is minimised and visual amenity enhanced through the retention of existing vegetation, revegetation of specific areas and building controls on height and use of appropriate materials and colours to blend into the environment.
- Compliance with the principles of the Precinct Structure Plan with variations based on detailed site evaluation and economic viability of the overall development.
- Siting of effluent disposal systems to minimise any negative impacts on the environment.

5.1 Subdivision Layout

The subdivision layout has been constrained by separate land ownership adjoining the site. The land capability evaluation and more detailed site evaluation determined that the location of the indicative public open space is more desirable in the lower lying areas.

The design maximises the use of higher ground for the development of dwellings and outbuildings with all lots well above the required 4,000 m².

5.2 Access

Due to separate ownership of the land to the north of the subject land, a separate cul-de-sac and battleaxe leg is required to access the proposed lots from Warrenup Place. The lot in the southeastern corner will be accessed by a right of way from Deloraine Drive as indicated on the Precinct Structure Plan.

5.3 Dual Use Path

Provision has also been made for extending the dual use pathway to link with the POS, next to Warrenup Place, thus completing the north south link.

5.4 Public Open Space

Public Open Space (POS) is provided as a wide parkway of between 50 to 70 metres in an east west direction and linking with existing POS to the north, south and west. Approximately 20% of the subject land has been set-aside for POS.

The location of the POS has been modified in relation to the area identified in the Precinct Structure Plan, based on detailed site evaluation. This has determined that the land identified as Indicative Public Open Space on the Precinct Structure Plan has no significant attributes as it has been cleared and was more suitable for special residential lots.

Most of the lower lying areas of land identified in the Precinct Structure Plan as Indicative/Foreshore Reserve and Landscape Protection has been defined as POS linking with existing POS through the adjoining lower lying areas of the subject land with an option to continue the parkway system to the east to link up with other potential POS areas.

5.5 Services

Reticulated water supply, underground power and telecommunications is easily extended from Kooyong Road, Warrenup Place and Deloraine Drive at the time of subdivision.

5.6 Fire Control

Based on 'Planning for Bush Fire Protection' guidelines for most of the subject land is classified as low risk as the land has been cleared. The areas to the north and northwest of the site would be classified as open woodland with a medium fire risk.

Strategic fire breaks and other provisions such as fire hydrants will be provided at the subdivision stage have been put in place to reflect the increased level of risk associated with the development. It is intended that the strategic fire break will also be jointly used as a pedestrian/cycleway link as indicated in the Precinct Structure Plan.

CONCLUSION

This Scheme Amendment will complete the development of special residential along Kooyong Road in accordance with Local Rural Strategy and the adopted Precinct Structure Plan.

Services to the proposed development can be easily extended from existing infrastructure, apart from sewerage.

Planning controls can be implemented to place appropriate controls on building design and construction, retention of existing remnant vegetation and additional plantings that will increase the visual amenity of the area.

SHIRE OF ALBANY
TOWN PLANNING SCHEME No.3
SPECIAL RESIDENTIAL ZONES

Provisions Relating to Specified Areas

AREA	LOCALITY	LOT(S)	LOCATION
12	WARRENUP	6	5493

1.0 PLAN OF SUBDIVISION

- 1.1 Subdivision of Special Residential Zone Area No.12 shall be generally in accordance with the Subdivision Guide Plan endorsed by the Chief Executive Officer.
- 1.2 The Council will not recommend lot sizes less than 4000m². Council may recommend that the Western Australian Planning Commission approve minor variations to the Subdivision Guide Plan.

2.0 OBJECTIVES OF THE ZONE

Within the Special Residential Zone Area No.12 the objective is to:

- Create a spacious residential living environment that provides for other small scale uses where considered appropriate:
- Provides for a range of lot sizes so as to maximize purchaser choice: and
- Retention of existing vegetation along with replantings within open space areas, road reserves and within allotments for site beautification, screening and for general environmental benefit.

3.0 LAND USE

3.1 Within Special Residential Zone Area No.12 the following uses are permitted:

- Single House

3.2 Within Special Residential Zone Area No.12 the following uses are subject to the approval of Council:

- Home Occupation
- Public Utility
- Cottage Industry
- Other activities considered appropriate by Council which are consistent with the objective of the zone.

4.0 KEEPING OF LIVESTOCK/ANIMALS

4.1 Intensive agricultural pursuits such as piggeries, horticultural operations are not permitted. The keeping of livestock shall be restricted to fenced pastured areas of the lot. The owner shall be responsible for the construction and maintenance of stock proof fencing to protect remnant vegetation and tree/shrub planting areas. Animal numbers shall not exceed the stocking rates recommended by Agriculture W.A. The keeping of animals shall not result in the removal or damage of vegetation and trees or result in soil degradation and dust nuisance.

4.2 Where in the opinion of Council the continued presence of animals on any portion of land is likely to contribute, or is contributing to the dust nuisance or soil degradation, notice may be served on the owner of the land, requiring immediate removal of those animals specified in the notice.

4.3 Where notice has been served on a landowner in accordance with this Clause the Council may also require the land to be rehabilitated to its satisfaction within three (3) months of serving the notice.

4.4 In the event that such action is not undertaken, Council may carry out such works as are deemed necessary, with all costs being borne by the landowner.

6.0 LOCATION OF BUILDINGS AND STRUCTURES

5.1 Buildings and tanks shall not be constructed within the Building Exclusion Areas designated on the Subdivision Guide Plan.

5.2 Buildings shall be setback a minimum of 20 metres from the lot boundary abutting Kooyong Avenue, 10metres from all other lot boundaries abutting public roads and 5 metres from all other lot boundaries.

5.3 Where possible, buildings shall be sited to allow a "low fuel buffer" not less than 20 metres wide, which does not encroach into remnant vegetation or areas of tree/shrub planting as designated on the Subdivision Guide Plan.

5.4 Any dams and/or soaks require the approval of Council, following referral to the Waters and Rivers Commission or other appropriate agencies, prior to construction. Dams/soaks shall be sited to minimize their visual impact within the subdivision to the satisfaction of Council.

6.0 BUILDING DESIGN, MATERIALS & COLOUR

- 6.1 Dwellings and outbuildings shall be designed and constructed of materials, which allow them to blend into the landscape of the site. Council shall refuse to approve walls and roofs constructed of reflective materials such as unpainted zincalume and off-white colours. Council will be supportive of walls and roofs with green, brown or red tonings in keeping with the amenity of the area.
- 6.2 Dwelling houses shall not exceed 7.5 metres in height, which is measured vertically from the finished ground level. The maximum height of all outbuildings will be at the discretion of Council in order to minimize the visual impacts of such buildings when viewed from Albany Highway and within the subdivision.
- 6.3 No boundary fencing shall be constructed of fibre cement, metal sheeting or wooden picket. If boundary fencing is utilized, it shall be of rural construction such as post and strand to the satisfaction of Council.
- 6.4 Any water tanks shall be coloured an appropriate natural shade of brown or green or suitably screened with vegetation in keeping with the amenity of the area to the satisfaction of Council.

7.0 VEGETATION AND REVEGETATION

- 7.1 No clearing of vegetation shall occur except for:
 - (a) clearing to comply with the requirements of the Bush Fires Act 1954 (as amended);
 - (b) clearing as may reasonably be required to construct an approved building and cartilage;
 - (c) trees that are dead, diseased or dangerous;
 - (d) clearing to gain vehicular access to an approved dwelling or any other clearing which may be approved by the Council;
 - (e) clearing required to establish a low fuel zone.
- 7.2 Council may request the Commission to impose a condition at the time of subdivision for tree/shrub planting as shown on the Subdivision Guide Plan. Such tree/shrub planting shall be appropriately maintained for a minimum of 3 years.
- 7.3 Council may request the Commission to impose a condition at the time of subdivision for the fencing of public open space areas.
- 7.4 Council may request the Commission to impose a condition at the time of subdivision for the preparation and implementation of a Landscaping Plan to cover tree/shrub planting, access, fencing and any invasive weed control impacting on public open space areas.
- 7.5 Additional tree planting may be required as a condition of development approval. Council may request the Commission impose a condition, at the

time of subdivision, for a bond which will be rebated to future purchasers on completion of satisfactory tree/shrub planting.

8.0 WATER SUPPLY

- 8.1 Council may request the Commission to impose a condition at the time of subdivision for the provision of reticulated water to the lots.

9.0 EFFLUENT DISPOSAL

- 9.1 On-site effluent disposal shall be the responsibility of the individual landowner.
- 9.2 All lots shall utilize an amended soil or similar alternative type of effluent disposal system for the retention of nutrients.
- 9.3 Notwithstanding the general intent of Provision 9.2 and subject to detailed on-site testing at the applicants cost, a conventional effluent disposal system can only be considered by Council where environmental and health requirements can be adequately addressed to the satisfaction of Council.
- 9.4 No more than one effluent disposal system will be permitted on each lot.

10.0 BUSHFIRE MANAGEMENT CONTROL

- 10.1 Council may request the Commission to impose a condition at the time of subdivision for the construction of the strategic fire breaks as shown on the Subdivision Guide Plan.
- 10.2 The strategic fire breaks shall be constructed to a standard suitable for all year access by heavy duty fire appliances and two wheel drive vehicles.
- 10.3 Where a lot is traversed by a strategic fire break as shown on the Subdivision Guide Plan, the owner of the lot shall maintain such fire break to the satisfaction of Council. Fencing and/or unlocked gates across the strategic fire break shall only be permitted at the discretion of and to the satisfaction of Council and Fire and Emergency Services.
- 10.4 Low fuel buffers, at least 20 metres wide shall be established and maintained around all buildings.
- 10.5 It shall be the responsibility of individual landowners to maintain free access at all times around buildings for emergency purposes.
- 10.6 Where strategic fire breaks connect with access roads, suitable measures will be taken to ensure non emergency vehicular traffic is precluded.
- 10.7 In cases where only part of the zone is developed, an interim fire break system or strategic fire break system shall be prepared and put in place, to the satisfaction of Council and Fire and Emergency Services.

10.8 The subdivider shall make arrangements to the satisfaction of Council to ensure prospective purchasers are aware of the fire management guidelines of the Homeowners Bushfire Survival Manual and the Australian Standard 3959 "Construction of Buildings in Bushfire Prone Areas".

11.0 ROAD UPGRADING, ACCESS AND DESIGN

11.1 Council may request the Commission to impose a condition at the time of subdivision for a contribution to the upgrading of Kooyong Avenue.

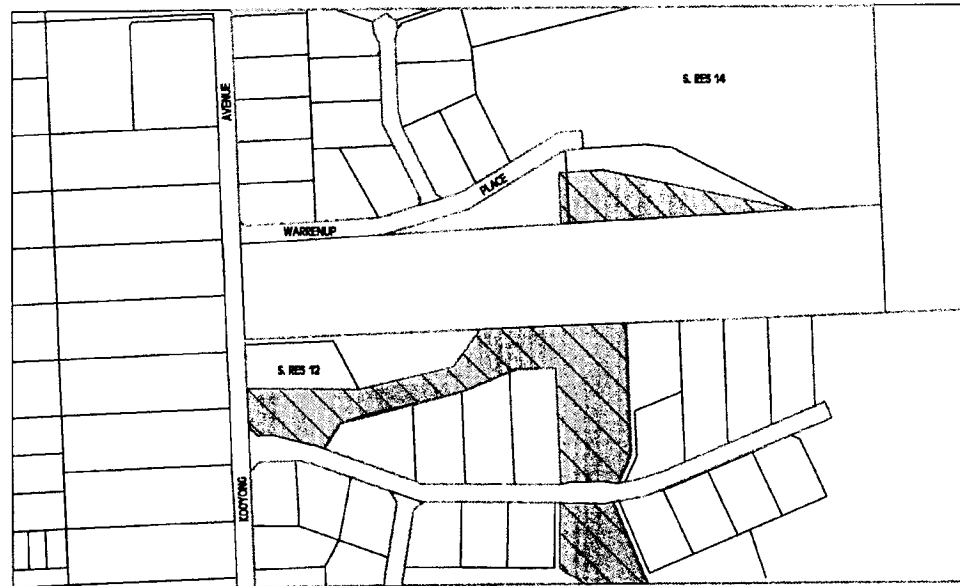
12.0 NOTIFICATION OF PROSPECTIVE OWNERS

12.1 Provision shall be made to Council's satisfaction to ensure prospective purchasers of land within Special Residential Zone Area No 12 are given a copy of these Special Provisions prior to entering into an agreement to acquire any property.

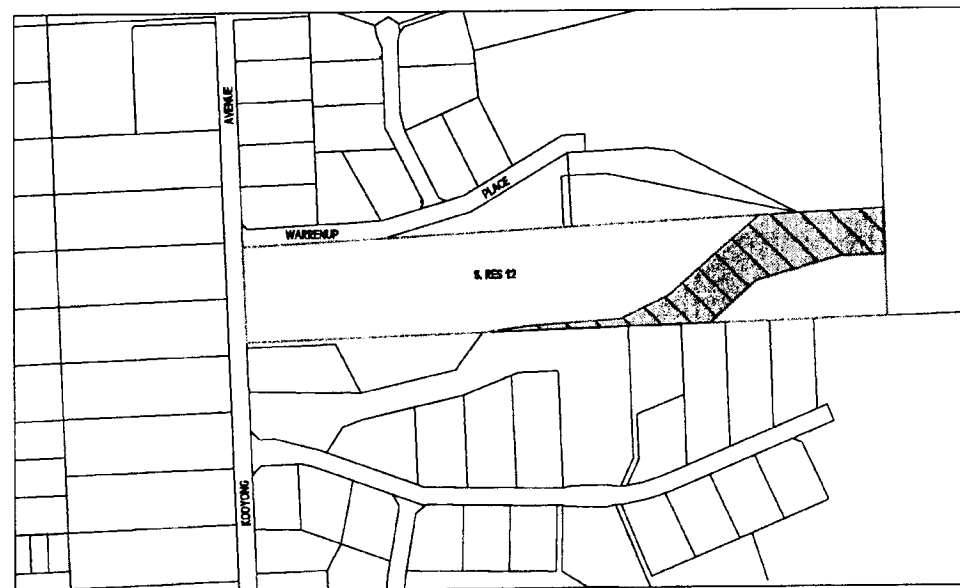
12.2 Application for Planning Scheme Consent shall require the submission of:

- (i) a completed "Application for Grant of Planning Scheme Consent" form;
- (ii) three copies of a Plan showing the precise location and size of all the buildings proposed and the parkland clearing and fire protection measures to be adopted;
- (iii) three scaled elevation plans showing the elevation of the buildings proposed and the materials and colour to be used.




**CITY OF ALBANY
Town Planning Scheme No. 3
Amendment No. 230**



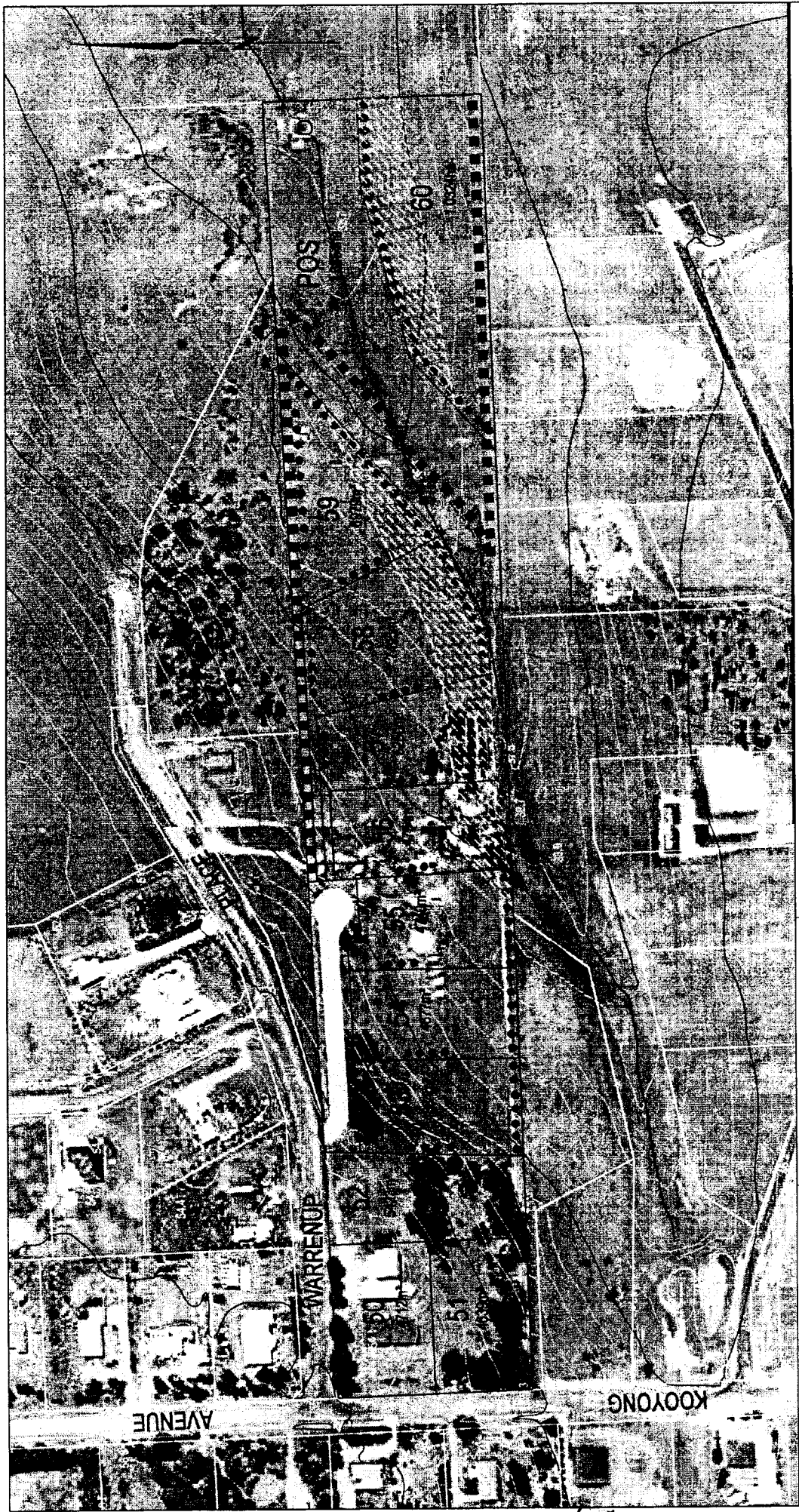
Existing Zoning



Proposed Zoning

-  RURAL
-  SPECIAL RESIDENTIAL
-  PARKS AND RECREATION

Mapping prepared by Harley Survey Group
116 Serpentine road Albany WA 6330
Ph 9841 7333 Fax 98413643
Drawn CX 1 August 2003. Dwg No. 12725-03



67

<p>PROPOSED LOTS</p> <p>PATHWAY</p> <p>STRATEGIC FIREBREAK</p> <p>PROPOSED PLANTING</p> <p>DEVELOPMENT EXCLUSION AREA</p>	<p>Scale</p> <p>1 : 3000</p> <p><small>APPLICABLE TO ORIG. A4 DRAWING</small></p> <p>ALL AREAS AND DIMENSIONS ARE SUBJECT TO SURVEY</p>	<p>Subdivision Guide Plan</p> <p>LOT 6 KOOYONG AVENUE, WARRENOUP</p>
<p>CAD FILE NAME</p> <p>12725-02B DGN</p>	<p>Drawn</p> <p>C.K. 17-04-03</p> <p>Checked</p>	<p>HARLEY SURVEY GROUP PTY LTD</p> <p>CONSULTING LICENSED SURVEYORS</p> <p>P.O. BOX 5207</p> <p>116 SERPENTINE ROAD</p> <p>ALBANY WA Phone (08) 9841 7333</p> <p>A.B.N. 77 502 764 248</p> <p>A.C.N. 506 107 796</p>
		<p>DRAWING No</p> <p>12725-02</p> <p>VERN B</p>
		<p>FIGURE 3</p>

[Agenda Item 11.4.1 refers]
[Bulletin Item 1.1.5 refers]

CITY OF ALBANY
MINUTES - BUSHFIRE MANAGEMENT COMMITTEE
25th FEBRUARY 2004

1. **MEETING COMMENCED AT 8.33AM:**

2. **ATTENDANCE:**

Present

Committee

Cllr Des Wolfe
Cllr Elizabeth Barton
Cllr Ian West
Cllr Merryn Bojcun (from 8:40 am)
Mr Ken Johnson (CBFCO)
Mr Brian Lester (DCBFCO NE) (from
8:37 am)
Mr Colin Daubert (DCBFCO SW)
Mr Tony Ball
Mr Steve Gray
Mr Robert Fenn
Mr Keith Barnett
Mr Garry Turner
Mr Murray Hatton

City of Albany

FESA

Apologies

Mr Greg Broomhall

Department of Conservation and Land
Management

3. **CONFIRMATION OF MINUTES:**

Moved: Mr T Ball

Seconded: Cllr E Barton

THAT, the minutes of the Bushfire Management Committee held on 26th
November 2003 be confirmed as a true record of proceedings.

CARRIED

4. **BUSINESS ARISING:**

Nil

5. **DECLARATIONS OF INTEREST:**

Nil

6. **GUESTS OF COMMITTEE:**

Mr M Hatton representing FESA was present.

7. MATTERS FOR CONSIDERATION:

7.1 BUSHFIRE ASSOCIATION AND ADVISORY COMMITTEE MEETINGS

Minutes of the Bushfire Advisory Committee Meeting held on 9th February 2004 were tabled.

Moved: Cllr I West	Seconded: Cllr E Barton
THAT, the minutes of the Bushfire Association and Advisory Committee meeting held on 9 th February 2004 be received.	
CARRIED	

7.2 BUSHFIRE ASSOCIATION COMMITTEE MINUTES OF 9th FEBRUARY 2004 – BUSINESS ARISING

7.2.1 Position Descriptions for Senior Positions (BAC 9/2/04-Item 4.1)

Moved: Mr T Ball	Seconded: Mr B Lester
THAT,	
1) the proposed Position Descriptions for Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officers and Senior Fire Control Officers, as attached, be adopted subject to the following inclusions:	
DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS	
KEY RESPONSIBILITIES	
i.) Assume responsibility for organising the morning radio schedule;	
ii.) Obtain weather reports to assist in determining whether a harvest and vehicle movement ban should be declared;	
iii.) Consult with the Chief Bush Fire Control Officer and the City of Albany on decisions to place or lift harvest and vehicle movement bans;	
iv.) Represent Volunteer Bush Fire Brigades at functions and committee meetings such as DOAC;	

DURING A FIRE INCIDENT

- i.) Request support from other brigades as required;
- ii.) Ensure that meteorological and intelligence reports are obtained as required;
- iii.) Report to the CBFCO on fire related matters when appropriate;
- iv.) Liaise with other agencies during major incidents.

EXTENT OF AUTHORITY

- i.) Authorise the hire of machinery during a bush fire;
- ii.) Authorise the supply of sustenance in accordance with Council policy.

2) the Bushfire Administration Officer make the relevant changes to the Bushfire Strategic Plan to reflect the new position descriptions.

CARRIED

7.2.2 Chief Bush Fire Control Officer's Position (BAC 9/2/04-Item 4.2)

The Bushfire Association moved: "THAT the position of Chief Bush Fire Control Officer be occupied by a fully qualified, trained, paid employee of the City of Albany.

Moved: Cllr M Bojcun **Seconded:** Mr T Ball

THAT, the Executive Director Development Services provide an appropriate report to Council on options to fill the position of Chief Bush Fire Control Officer before June 30, 2004.

CARRIED

7.3 BUSHFIRE ADVISORY COMMITTEE MEETING

Minutes of the Bushfire Advisory Committee Meeting held on 9th February 2004 are appended.

Recommendation

That, the minutes of the Bushfire Advisory Committee of the 9th February 2004 be received.

Moved: Mr C Daubert **Seconded:** Mr K Johnson

THAT, the minutes of the Bushfire Advisory Committee meeting held on 9th February 2004 be received.

CARRIED

7.4 BUSHFIRE ADVISORY COMMITTEE – BUSINESS ARISING

7.4.1 Volunteer Fire Fighter Training (BAC 9/2/04 – Item 7.1)

Moved: Mr K Johnson **Seconded:** Mr T Ball

THAT,

- 1) Upon the finalisation of the FESA training manual, Figure 4 in the City's Strategic Bush Fire Strategy be reviewed by the Bushfire Advisory Committee with the recommended levels of training for volunteer fire fighters being adjusted to reflect the profiles of the various brigades (eg. rural, urban defensive).
- 2) To maintain a range of skills and to meet future demands for control officers, etc within the City of Albany, volunteer bush fire brigade members be encouraged, within their educational and personal capability, to expand the level of accredited training provided to them by FESA.
- 3) That the Administration Officer (Bush Fire) consults with the Chief Bush Fire Control Officer and/or the Deputy Chief Bush Fire Control Officers over planned reductions in training to individual brigade members where FESA advises that training opportunities are limited and a requested course is oversubscribed.

CARRIED

7.4.2 Reduction in City's Plant Inventory (BAC 9/2/04 – Item 7.2)

The Bushfire Advisory Committee motion read:

- 1) THAT the Kalgan 3.4 be redeployed to Cheynes Beach as part of Manypeaks Brigade and the City 3.4 be redeployed to the Kalgan Brigade and temporarily housed at Mercer Road.

- 2) THAT the former City heavy duty remains available to the City's rangers for vehicle recovery.
- 3) THAT the City fast attack be offered for sale by public tender.
- 4) THAT the Kalgan, King River, Highway, South Coast and Elleker Brigades acknowledge the requirement to make available to the City's rangers, upon request, the appliances they require to conduct preventative programs within the City's urban area.
- 5) THAT the City of Albany be requested to incorporate all of the South Stirling Bush Fire Brigade's ESL operational requirements, including the fire appliance located within the Shire of Plantagenet, into the City's 2004/05 ESL funding submission and that an appropriate protocol be established with the Shire of Plantagenet to deal with the management of that part of the brigade's operations.

Moved: Cllr M Bojcun

Seconded: Cllr E Barton

THAT,

- 1) the Kalgan 3.4 be rebadged and sent to Cheynes, and the City 3.4 be rebadged and redeployed to Kalgan VBFB.
- 2) the former City heavy duty remain available to the City's rangers for vehicle recovery.
- 3) the City fast attack be offered for sale by public tender.
- 4) the Kalgan, King River, Highway, South Coast and Elleker Brigades acknowledge the requirement to make available to the City's rangers, upon request, the appliances they require to conduct preventative programs within the City's urban area.

5) Further supplementary information be provided to Council regarding the incorporation of all of the South Stirling Bush Fire Brigades ESL operational requirements, including the fire appliance located within the Shire of Plantagenet, into the City's 2004/05 ESL funding submission and that an appropriate protocol be established with the Shire of Plantagenet to deal with management of that part of the brigade's operations regarding the incorporation of South Stirlings VBFB.

CARRIED

7.4.3 Drip Torch Fuel Mixture (BAC 9/2/04 – Item 7.3)

Moved: Mr T Ball **Seconded:** Cllr M Bojcun

THAT, Brigade Operating Procedure 10 be adjusted to reflect the new drip torch mixture, that being 25% Petrol and 75% Diesel, and the safety requirements to prepare and transport that mixture.

CARRIED

7.4.4 In-truck Radiant Heat Protection (BAC 9/2/04- Item 7.4)

Moved: Mr K Johnson **Seconded:** Cllr E Barton

THAT, the City of Albany forward this letter, through the next District Operations Advisory Committee (DOAC) to be held 24 March 2004, to the Vehicle Equipment Advisory Committee (VEAC) to consider the provision of pull-down reflective blinds in future appliances, and consideration be given to fitting these in current fire appliances.

CARRIED

7.4.5 New Broad-acre Tanker (BAC 9/2/04- Item 8.4)

Moved: Mr B Lester

Seconded: Cllr I West

THAT, the City of Albany forward a letter, through the next District Operations Advisory Committee (DOAC) to be held 24 March 2004, to the Vehicle Equipment Advisory Committee (VEAC) to consider the provision of suitable diesel pumps on the new 'Broad-acre tanker' instead of the Inline PTO pumps.

CARRIED

7.4.6 Locking of Strategic Fire Access Breaks

Moved: Mr K Johnson

Seconded: Mr C Daubert

THAT,

- 1) Council document throughout the City its Fire service Access and Emergency Access tracks.
- 2) The protocols concerning the locking of access routes be in accordance with the recommendations contained within the "Planning for Bush Fire Protection" document.
- 3) Within new subdivisions any deviations from recommendation 2 are to be enacted only with the joint agreement of City of Albany and FESA staff.

CARRIED

8. GENERAL BUSINESS:

Nil

9. NEXT MEETING:

Wednesday, 5th May 2004 at 0830 hrs at Mercer Road office

10. CLOSURE

10:45 am



**BUSHFIRE ADVISORY COMMITTEE
MINUTES**

9th February 2004

CITY OF ALBANY
BUSHFIRE ASSOCIATION ANNUAL GENERAL MEETING
9TH FEBRUARY 2004

1. MEETING COMMENCED:

The Chairperson declared the meeting open at 7.41 pm.

2. ATTENDANCE & APOLOGIES:

Attendees and apologies as per attached sheets.

3. CONFIRMATION OF MINUTES:

MOVED: J Bocian

SECONDED: A Hawley

That the minutes of the Bushfire Association Annual General Meeting, held 14th April 2003 be confirmed as a true record of proceedings.

CARRIED

4. BUSINESS ARISING:

4.1 Position Descriptions for Senior Positions

MOVED: A Hawley

SECONDED: J Bocian

Recommendation

THAT:

- 1) the proposed Position Descriptions for Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officers and Senior Fire Control Officers, as attached, be adopted subject to the following inclusions;

DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS

KEY RESPONSIBILITIES

- i.) Assume responsibility for organising the morning radio schedule;
- ii.) Obtain weather reports to assist in determining whether a harvest and vehicle movement ban should be declared;
- iii.) Consult with the Chief Bush Fire Control Officer and the City of Albany on decisions to place or lift harvest and vehicle movement bans;
- iv.) Represent Volunteer Bush Fire Brigades at functions and committee meetings such as DOAC;

DURING A FIRE INCIDENT

- i.) Request support from other brigades as required;
- ii.) Ensures that meteorological and intelligence reports are obtained as required;
- iii.) Report to the CBFCO on fire related matters when appropriate;
- iv.) Liaises with other agencies during major incidents.

EXTENT OF AUTHORITY

- i.) Authorise the hire of machinery during a bush fire;
 - ii.) Authorise the supply of sustenance in accordance with Council policy.
- 2) the Bushfire Administration Officer make the relevant changes to the Bushfire Strategic Plan to reflect the new position descriptions.

CARRIED

4.2 Chief Bush Fire Control Officers position

MOVED: T Collins

SECONDED: M Vandongen

THAT the North East Sector recommendation be tabled until the Association is unable to provide a member to take on the position of Chief Bush Fire Control Officer. In the meantime, the City officers are requested to examine how a City officer could take on the role of Chief Bush Fire Control Officer, as a caretaker, should the need arise.

This motion was withdrawn by the Mover and Seconder

MOVED: B Lester

SECONDED: A Lubke

Recommendation

THAT the position of Chief Bush Fire Control Officer be occupied by a fully qualified, trained, paid employee of the City of Albany.

CARRIED 26/20

5. ELECTION OF OFFICE BEARERS:

Chief Bushfire Control Officer

Following Recommendation 4.2, voting was not required.

Deputy Chief Bush Fire Control Officer (South West)

A Hawley nominated K Johnson Seconded J Bocian

K Johnson elected unopposed

Deputy Chief Bush Fire Control Officer (North East)

B Lester nominated J Hood Seconded I Smith

J Hood elected unopposed

Senior Bush Fire Control Officer (South West)

G Gregson nominated C Butcher Seconded G Ayres

C Butcher elected unopposed

Senior Bush Fire Control Officer (North East)

R Metcalf nominated C Gilmour Seconded M Souness

C Gilmour elected unopposed

Fire Weather Officers

K Johnson nominated P Moir
N Bailey
A Marshall
B Lester
J Bocian
J Hood

Seconded J Bocian

All elected unopposed

Fire Weather Recording Officers

G Pyle nominated P Moir
N Bailey
A Marshall
B Lester
J Bocian
J Hood
K Martin
J Whitem
R Davey
C Gilmour
M Souness
I Smith

Seconded J Bocian

All elected unopposed

Radio Schedule Officers

B Lester nominated All Fire Control Officers of both the South West and North East Sectors, plus A Hawley

Seconded K Johnson

All elected unopposed

6. GENERAL BUSINESS:

6.1 Strategic Bushfire Plan amendments

K Johnson enquired as to when the recent amendments to the City's Strategic Bushfire Plan were going to be sent out. R Fenn informed the meeting that they would be sent out in due course.

6.2 WA Volunteer Bushfire Association

C Butcher sought clarification as to whether the City of Albany Bushfire Association was part of the WA Volunteer Bushfire Association. The meeting was informed that these were two different associations.

7. NEXT MEETING:

To be held at Manypeaks Community Hall, Monday 14th February 2005, commencing 7.30pm

8. CLOSURE:

The Chairperson declared the meeting closed at 9.10 pm

CITY OF ALBANY
BUSH FIRE ADVISORY COMMITTEE
9TH FEBRUARY 2004

1. MEETING COMMENCED:

The Chairperson declared the meeting open at 9.10pm.

2. ATTENDANCE & APOLOGIES:

As per attendance and apology sheets.

3. CONFIRMATION OF MINUTES:

MOVED: A Marshall

SECONDED: G Ayres

That the minutes of the Bushfire Advisory Committee Meeting held on 13th October 2003 be confirmed as a true record of proceedings.

CARRIED

4. BUSINESS ARISING:

Nil.

5. GUESTS OF COMMITTEE:

Representatives from Fire & Emergency Services Authority and Tree Plantation Companies were in attendance.

6. REPORTS:

1. Chief Bush Fire Control Officer (Ken Johnson) report attached.
2. Senior Ranger (Garry Turner) report attached.
3. FESA (Murray Hatton) report attached.

7. MATTERS FOR CONSIDERATION

7.1 Volunteer Fire Fighter Training

MOVED: J Bocian

SECONDED: G Gregson

Recommendation

THAT:

1. Upon the finalisation of the FESA training manual, Figure 4 in the City's Strategic Bush Fire Strategy be reviewed with the recommended levels of training for volunteer fire fighters being adjusted to reflect the profiles of the various brigades (eg. rural, urban defensive).

2. To maintain a range of skills and to meet future demands for control officers, etc within the City of Albany, volunteer bush fire brigade members be encouraged, within their educational and personal capability, to expand the level of accredited training provided to them by FESA.
3. That the Administration Officer (Bush Fire) consults with the Chief Bush Fire Control Officer and/or the Deputy Chief Bush Fire Control Officers over planned reductions in training to individual brigade members where FESA advises that training opportunities are limited and a requested course is oversubscribed.

CARRIED

7.2 Reduction in City's Plant Inventory

MOVED: J Bocian

SECONDED: K Johnson

- 1) **THAT** the Kalgan 3.4 be redeployed to Cheynes Beach as part of Manypeaks Brigade and the City 3.4 be redeployed to the Kalgan Brigade and temporarily housed at Mercer Road.

CARRIED

MOVED: A Hawley

SECONDED: G Gregson

- 2) **THAT** the former City heavy duty remains available to the City's rangers for vehicle recover.

CARRIED

MOVED: A Hawley

SECONDED: G Gregson

- 3) **THAT** the City fast attack be offered for sale by public tender.

CARRIED

MOVED: A Hawley

SECONDED: J Bocian

- 4) **THAT** the Kalgan, King River, Highway, South Coast and Elleker Brigades acknowledge the requirement to make available to the City's rangers, upon request, the appliances they require to conduct preventative programs within the City's urban area.

CARRIED

MOVED: G Pyle

SECONDED: R Metcalf

- 5) **THAT** the City of Albany be requested to incorporate all of the South Stirling Bush Fire Brigade's ESL operational requirements, including the fire appliance located within the Shire of Plantagenet, into the City's 2004/05 ESL funding submission and that an appropriate protocol be established with the Shire of Plantagenet to deal with the management of that part of the brigade's operations.

CARRIED

7.3 Drip Torch Fuel Mixture

MOVED: K Johnson

SECONDED: J Bocian

Recommendation

THAT, BOP 10 be adjusted to reflect the new driptorch mixture, that being 25% Petrol and 75% Diesel.

CARRIED

NOTE: Bornholm VBFB delegates requested that it be noted that they did not support this motion.

7.4 In-truck Radiant Heat Protection

MOVED: G Gregson

SECONDED: W Birss

Recommendation

THAT the City of Albany forward this letter, through the next District Operations Advisory Committee (DOAC) to be held 24 March 2004, to the Vehicle Equipment Advisory Committee (VEAC) to consider the provision of pull-down reflective blinds in future appliances, and consideration be given to fitting these in current fire appliances.

CARRIED

8. GENERAL BUSINESS:

8.1 Cranbrook Repeater

A Hawley enquired about the problems, which occurred with the Cranbrook repeater during the Tenterden fire, and what we could do if this problem occurs in the City of Albany. The meeting was informed that there are a number of other channels available for use in case this should happen, for example there are CALM repeater channels, FESA command channels, etc.

8.2 Road-Verge Burning and Clearing

C Gilmour asked if any progress had been made regarding whether or not the burning or clearing of road verges would be permitted. The meeting was informed that the new Environmental Protection Act had been passed but nothing would be decided until the Environmental Protection Regulations pass through Parliament.

8.3 Radio Link for Channel 26 & 34

K Johnson raised the issue of the link between Channels 26 & 34 not working. The meeting was informed that this issue was covered in the Senior Ranger's report. Mount Barker Communications are still working on this problem and will need to pull both repeaters out to set it up. This will be undertaken after the fire season so as not to disrupt the brigades.

8.4 New Broad-acre Tanker

The Bushfire Administration Officer requested permission from the meeting to send a letter, through the next District Operations Advisory Committee (DOAC) to be held 24 March 2004, to the Vehicle Equipment Advisory Committee (VEAC) to consider the use of a GAAM Hatz diesel pump on the new 'Broad-acre Tanker' instead of the Inline PTO pumps.

MOVED: T Collins

SECONDED: K Johnson

THAT the City of Albany forward a letter, through the next District Operations Advisory Committee (DOAC) to be held 24 March 2004, to the Vehicle Equipment Advisory Committee (VEAC) to consider the provision of GAAM Hatz diesel pumps on the new 'Broad-acre tanker' instead of the Inline PTO pumps.

CARRIED

9. NEXT MEETING

To be held at the City of Albany Mercer Road Offices, Monday 19th April 2004, commencing 8.00pm.

(Please note that the Bushfire Advisory Committee meeting is usually held on the 4th Monday of April, but due to Anzac Day Public Holiday it has been changed).

10. CLOSURE

The Chairperson declared the meeting closed at 10.25pm.

APPENDIX

SENIOR RANGER'S REPORT

FIRES

At the time of writing this report the City of Albany Brigades have to date dealt with a total of 19 fire, this is well below the number for 2002/03 111 and 2001/02 125. These fire are

- 5 unknown cause
- 1 Escape
- 5 Tip
- 1 Lighting Strike
- 3 Camp Fires
- 3 False Alarm
- 1 Illegal Fires

Under the Bush Fires Act a Brigade that attends a fire within their area must report these fire by way of a fire report to the City and in turn Council must submit these reports to FESA.

While I am aware that some brigades have not submitted reports of fires could they now check and if not please submit them as these reports are taken into the ESL submissions.

Should brigades wish to see the stats please contact myself and these can be forwarded out to brigades, I have kept fire stats since 1991/1992.

FIRE BREAK INSPECTION

The City rangers have completed the firebreak inspection with 258 cautions and 95 Infringements issued.

4 Infringement have been issued to people that have lit fires in back yards and to campers within the cosy corner area.

Ranger have been keeping a eye on areas were camp fire have been and to date we have very few.

Radio Mast

Council will be receiving an application from Telstra regarding the Mast at Willyung Hill and hopefully we should see some action within the next couple of months

As to the Link Mt barker Communications still working on this problem and will need to pull both repeaters out to set it up This will be undertaken after the fire season so as not to disrupt the brigades.

Garry Turner

Fires Reported

BRIGADE	91/92	92/93	93/94	94/95	95/96	96/97	97/98	98/99	99/2000	00/01	*01/02	*02/03	*03/04	TOTAL
BORNHOLM	2	0	0	1	3	8	5	2	6		15	15		57
HIGHWAY	2	1	6	3	1	0	3	0	2	1	2	1		22
ELLEKER	3	6	17	12	7	11	12	5	9	12	19	7	1	120
GREEN RANGE	0	1	4	1	2	1	4	0	0			1		14
GNOWELLEN	0	3	2	1	1	1	1	1	0	2		1		13
KALGAN	0	3	7	6	14	7	3	0	5	27	9	6	6	93
KING RIVER	2	4	7	0	1	0	11	7	17	13	24	20	3	106
KOJANEERUP	1	1	0	0	0	0	0	0	0	2		1		5
MANYPEAKS	2	1	2	1	1	0	6	1	1	2		4		21
NAPIER	1	0	0	2	1	0	2	2	7	3	1	5	1	25
REDMOND	0	0	1	4	1	0	0	1	2	2	4	6		21
SOUTH COAST	0	15	16	10	15	11	13	11	15	24	22	19	2	173
SOUTH STIRLING	0	0	0	0	1	0	0	0	0		1	4		6
TORBAY	0	1	0	3	5	6	1	4	9	6	15	6		56
WELLSTEAD	0	0	0	3	1	1	1	0	0	1		6		13
YOUNGS SIDING	5	3	0	2	3	1	5	3	6	4	11	6		49
CITY	9	9	12	7	10	17	6	3	4	3	2	3	4	85
TOTALS	27	48	74	56	67	64	73	40	83	102	125	111	17	879

ASSIST FRS											7	2	1	2	12
ASSIST CALM											8	3	1	1	13
PLANTAGENET													1	1	1

Causes by Month 2003/2004

CAUSES OF FIRES	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
UNKNOWN				1	1	2	1						5
ESCAPE			1										1
BIRD STRIKE													
HUSE/BUILDING													
VEHICLE / CARAVAN													
ANGLE GRINDER													
CIGARETTE													
TIP				1	4								5
LIGHTNING STRIKE					1								1
GARDEN REFUSE													
CAMP FIRE		1			1		1						3
MOTOR PUMP													
BITUMEN TANKER													
REIGNITION													
SPONTANEOUS COMBUSTION													
HEADER/MOWER													
POLE FIRES													
KIDS													
FALSE ALARM	1				1								3
CHIMNEY													
ILLEGAL													1
TOTAL	1	1	3	8	4	4	2						19

ASSIST CALM													
ASSIST FRs						2							2
PLANTAGENET						1							1

FIRE CAUSES

Causes of Fires	1997-98	1998-99	99-2000	2000-01	2001-02	2002-03	2003-04	TOTAL
Illegal fire				6	5		1	12
Unknown	48	10	44		75	27	5	209
Escaped	5	12	14		9	7	1	48
Birds Strike	2		1					3
House Building	1	2	3	1	2	2		11
Vehicle	2		2	3	5	3		15
Angle Grinder	1		1			1		3
Cigarette	2		2	1		3		8
Tip	3			3	2		5	13
Lightning Strike	2	5		5	3	25	1	41
Garden Refuse	3		3	8	3	3		20
Camp Fire	3	3	6	2	2	10	3	29
Motor Pump	1							1
Bitumen Tanker	1							1
Reignition	1			2	4	12		19
Spontaneous comb	1	1		1				3
Header/mower				1	4	2		7
Vehicle in Paddock								0
Pole fires		2		2	2	4		10
Kids	1		1		3			5
False Alarm	2		4	10	6	15	3	40
Assist FRS						2	2	4
Assist Calm						1	1	2
Plantagenet							1	1
TOTAL	79	35	81	45	125	117	22	504

CHIEF BUSHFIRE CONTROL OFFICERS REPORT

09/02/04

The 2003\04 season has so far been reasonably mild .The brigades attended all callouts in a prompt & professional manner, WELL DONE.

Harvest Bans

There have been three HARVEST & MACHINERY MOVEMENT BAN so far this season. A ban placed on sectors 1,2,& Wellstead part of 3 last month. This ban was put in place by 10.00 am . the only problem encountered was for the need to identify sectors 1,2,3,4, as being in the northeast sectors & 5,6,7,being south west sectors of the CITY OF ALBANY. Not all residents know where these sectors are. City duty rangers received phone calls enquiring what areas were under a ban .

Training

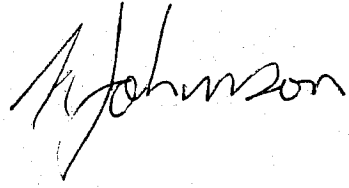
The 2004 training calendar was discussed & set at a recent meeting. I hope all volunteers who put there hands up for training will in fact be able to attend .If you feel there is a need for other types of training i.e. a FIELD DAY OR REVIEW day please don't hesitate to contact your training officer.

MERCER RD FIRE UNITS

The removal of the 2 fire units from Mercer rd fire station is a retrograde step in fire control for the urban / rural areas of the city of Albany. Our Mission Statement from the STRATEGIC BUSH FIRE PLAN 2000-2005 reads TO PROTECT LIFE, PROPERTY AND THE ENVIRONMENT. To remove fire units from a highly POPULATED area of our city for sake of saving a few dollars is STUPIDITY. I as C.B.F.C.O. of the city of Albany cannot support such a move.

I would like to thank all volunteers who give there time unselfishly year after year in many roles to help keep the City of Albany safe from fire .

Ken Johnson
C.B.F.C.O. City of Albany.





FESA FIRE SERVICES REPORT TO CITY OF ALBANY BUSH FIRE ADVISORY COMMITTEE MEETING OF 9th FEBRUARY 2004.

Fellow Fire Fighters,

The following report has been compiled in order to draw your attention to some important fire issues.

TRAINING.

The Training Calendar for the City is close to being finalised. I have attached the current copy for your consideration. Please feel free to liaise with Steve Gray or myself if you have a contribution to make in relation to this issue.

FIRE SAFETY.

Public Alert System.

You may recall that earlier in the year, when the Premier was in the region he mentioned the launch of a Public Alert System. Details of the system and its activation are attached to this report. I urge those of you who may be in charge of bush fire incidents which may have potential life and significant property impacts, to consider using the system.

OPERATIONS

Portable Roadside Signage

FESA has recently awarded a contract to manufacture and supply Portable Roadside Signs to Jason Signmakers, Welshpool. The signs have been designed with three (3) messages on a tripod frame and will be issued to all Units/Brigades over the next 6 to 12 months for every firefighting appliance throughout the state.

The signs have been designed with the purpose of providing early warning to motorists of crews working on or near roadways. This initiative will aid in reducing the likelihood of firefighters sustaining injuries from passing vehicles.

SOP 35 Operational Safety on Roadways (copy attached) has been updated to include guidance on signage use and application. Guidance is also provided for non-emergency incidents such as Hazard Reduction Burns and Drills. Non-emergency incidents may require some crew members to undertake a "Basic Worksite Traffic Management" course or alternatively they should seek the services of appropriately trained shire staff regarding the positioning of signage and traffic control.

Main Roads WA and the WA Police Service have been consulted regarding the use of Portable Roadside Signs and SOP 35. In the interests of safety, Bush Fire Volunteer Firefighters should familiarise themselves with SOP 35 and ensure they comply with the instructions and guidance notes.

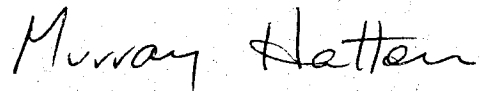
Emergency Services Levy

Many thanks are extended to brigades and City Staff for your efforts in preparing the ESL Budget for 2004/05. We seem to be ironing out problems associated with the Levy's introduction and it is pleasing to see appliances and equipment hitting the ground where it is needed most.

Of the City of Albany's 2003/04 Capital Equipment allocation, the Kojaneerup 4.4 is the only appliance yet to be delivered. I am advised that this appliance is due to be delivered around the end of March.

Appliance allocations for 2004/05 are as per the City's Strategic Plan with Napier and Manypeaks to receive new heavy tankers and Kalgan a new light tanker.

Thank you for your ongoing dedication and support.



MURRAY HATTON
FESA - FIRE SERVICES MANAGER
GREAT SOUTHERN DISTRICT

Att

FESA – Fire Services Gt Southern Region

City of Albany Training Calendar - 2004

Course Number	Course	Date	Time	Venue	Register With
GS 68/03	FFC 1-3 Bush Fire Awareness	31 Mar 04, 07 Apr 04	1900 hrs	Kalgan	Steve Gray 9841 9363
GS 69/03	FFC 6 Map Reading	12 May 04	1900 hrs	Torbay	Steve Gray 9841 9363
GS 70/03	FFC 6 Map Reading	19 May 04	1900 hrs	King River	Steve Gray 9841 9363
GS 71/03	FFC 9-12 Structural	25 May, 30 May 04	1900 hrs, 0900 hrs	Fire Services South Coast	Steve Gray 9841 9363
GS 72/03	FFC 1-3 B/F Aware + Hand Tools	13 June 04	0900 hrs	Bornholm	Steve Gray 9841 9363
GS 73/03	Intro ICS	19 June 04	0900 hrs	Fire Services	Steve Gray 9841 9363
GS 74/03	W/Fire Behaviour 2	20 June 04	0900 hrs	Fire Services	Steve Gray 9841 9363
GS 01/04	FFC 5 Organisation & Chain of Command	06 July 04	1900 hrs	Fire Services	Steve Gray 9841 9363
GS 02/04	W/Fire Suppression 2	19 Sept 04	0900 hrs	Fire Services	Steve Gray 9841 9363
GS 03/04	Plantation Fire Course	22 Sept 04	0900 hrs	TBA	Steve Gray 9841 9363
GS 04/04	Plantation Fire Course	26 Sept 04	0900 hrs	TBA	Steve Gray 9841 9363
GS 05/04	Field Day – Drill	03 Oct 04	1200 hrs	Bornholm	Steve Gray 9841 9363
GS 06/04	FFC 1-3 B/F Aware + Hand Tools	09 Oct 04	1200 hrs	Fire Services	Steve Gray 9841 9363
GS 07/04	FFC 9-12 Structural	19 Oct 04, 24 Oct 04	1900 hrs 0900 hrs	Fire Services Fire Services	Steve Gray 9841 9363
GS 08/04	Sector Commander	6 & 7 Nov	0900 hrs	Fire Services	Steve Gray 9841 9363
GS 09/04	Field Day – Drill	21 Nov 04	1000 hrs	Kalgan	Steve Gray 9841 9363

Yet to be confirmed:

Whole of City
 Ground Controller
 Machine Supervision

North East Sector
 FFC 1-3
 W/Fire Suppression 2
 Drills

As at : 09 Feb 04

BUSH FIRE ASSOCIATION & ADVISORY COMMITTEE ATTENDANCE**9th February 2004**

PLEASE PRINT YOUR NAME CLEARLY FOR MINUTE TAKING PURPOSES

NAME	REPRESENTING COUNCILLOR/BRIGADE/AGENCY
Keith Barnett	City of Albany
Steve Gray	City of Albany
Robert Fenn	City of Albany
Cllr Des Wolfe	City of Albany
Cllr Elizabeth Barton	City of Albany
Cllr Ian West	City of Albany
Cllr John Jamieson	City of Albany
Sandy Wells	South Coast VBFB
Justin Holmes	South Coast VBFB
Elsie May	South Coast VBFB
Jeff Gibb	South Coast VBFB
Gwenda May	South Coast VBFB
Ivan Swallow	South Coast VBFB
Tom Collins	Napier VBFB
Brett Smoker	Napier VBFB
Richard Metcalfe	Manypeaks VBFB
Michael Maguire	Manypeaks VBFB
Alan Lubke	Manypeaks VBFB
John Wills	Manypeaks VBFB
Allan Marsh	Manypeaks VBFB
Stephen Quain	Manypeaks VBFB
Eric Oldham	Manypeaks VBFB
Brian Iffla	Manypeaks VBFB
Gary Howie	Manypeaks VBFB
Jeff Blyth	Manypeaks VBFB ⁰⁴

Brian Lester	DCBFCO (NE)
Chris Gilmour	Wellstead VBFB
Rick Chadwick	Wellstead VBFB
Peter Moir	Gnowellen VBFB
Morgan Souness	Gnowellen VBFB
Arthur Hills	Elleker VBFB
Ian Smith	Green Range VBFB
Perry Cusack	Green Range VBFB
Andrew Marshall	Torbay VBFB
Maurice McCormick	Torbay VBFB
Phillip Marshall	Torbay VBFB
Jamie Ramage	Torbay VBFB
Tony Ball	Chairperson / Klagan VBFB
Ken Webb	Kalgan VBFB
Brent Findlay	Kalgan VBFB
John Bocian	Kalgan VBFB
Raymond Hall	Kalgan VBFB
Martin Vandongen	Highway VBFB
Wayne Birss	King River VBFB
Alan Hawley	King River VBFB
Brian Davis	King River VBFB
Murray Hatton	FESA
Ken Johnson	CBFCO
Andy Wright	ITC
Colin Daubert	DCBFCO (SW)
Graeme Pyle	South Stirling VBFB
Derek Curwen	South Stirling VBFB
Charlie Butcher	Youngs VBFB
Ian Dunne	Youngs VBFB
Gerry Gregson	Bornholm VBFB

Graham Ayres	Bornholm VBFB
Terry Bradshaw	Kojaneerup VBFB
Tony Slattery	Kojaneerup VBFB
APOLOGIES	
Cllr Merryn Bojcun	City of Albany
Garry Turner	City of Albany
Rick Mitchell	Timbercorp
John Edwards	APFL
Greg Broomhall	CALM
Derek Jones	South Coast VBFB
Harry Hartley	South Coast VBFB
Brian May	South Coast VBFB



**CITY OF ALBANY
ROLE OF
DEPUTY CHIEF BUSH FIRE CONTROL OFFICER
(SOUTH WEST)**

1. POSITION IDENTIFICATION

TITLE: Deputy Chief Bush Fire Control Officer (South West)

2. POSITION OBJECTIVE

- Deputise for Chief Bush Fire Control Officer within the South West Sector, when required.
- Provide support and advice to Volunteer Bush Fire Brigades within the South West Sector during Type 2 and 3 incidents.
- Identify future leaders of the volunteer bush fire brigade organisation and promote their development.

3. ORGANISATIONAL RELATIONSHIPS

Responsible to: Executive Director Development Services (City of Albany)

Liaison: Mayor & Councillors
Chief Bush Fire Control Officer
Volunteer Bush Fire Brigades
City officers
Department of Conservation and Land Management
Fire & Emergency Services Authority
General public

4. KEY RESPONSIBILITIES

GENERAL

- Assist the City of Albany to implement the Bushfire Fire Prevention Plan and the Strategic Bushfire Plan throughout the district and advocate for a strategic approach to bush fire control in the City.
- Assist in co-ordinating actions of Volunteer Bush Fire Brigades members and Brigades in the South West Sector.
- Deputise for the Chief Bush Fire Control Officer, when necessary, within South West Sector.
- Liaise with the City of Albany concerning fire prevention and on suppression matters and directions which are from time to time issued by the City to Bush Fire Control Officers (including those who issue permits to burn), Volunteer Bush Fire Brigades or Brigade Officers.
- Promote fire prevention strategies within the South West Sector.
- Assume responsibility for organising the morning radio schedule.
- Obtain weather reports to assist in determining whether a harvest and vehicle movement ban should be declared.
- Consult with the Chief Bush Fire Control Officer and the City of Albany on decisions to place or lift harvest and vehicle movement bans.
- Represent Volunteer Bush Fire Brigades at functions and committee meetings, such as DOAC.

DURING A FIRE INCIDENT

- Provide assistance, if requested, to Bush Fire Control Officers and Volunteer Bush Fire Brigades during a wildfire.
- Provide support to the Chief Bush Fire Control Officer during multi-agency incidents.
- Liaise with other authorities during multi-agency incidents.
- Request support from other brigades as required.
- Ensure that meteorological and intelligence reports are obtained as required.
- Report to the CBFCO on fire related matters when appropriate.
- Liaise with other agencies during major incidents.

5. REQUIREMENTS OF THE POSITION

Desirable Skills and Knowledge

- Sound knowledge of the Bush Fires Act
- Sound interpersonal, verbal communication and public relation skills
- Sound organisation skills
- Sound negotiation skills
- Know area & be active within it

Desirable Experience

- Minimum 2 years experience as a Fire Control Officer
- Experience in fire prevention and suppression
- Experience in the administration of the Bush Fires Act and Bush Fire Regulations

Desirable Qualifications and Training

- FESA Modules 1-3 and 9-12
- Accredited Fire Control Officer
- Incident Control Systems – Battleboard Course
- Incident Control Systems – Module 4.04

6. EXTENT OF AUTHORITY

What are the limits of authority within which this position operates?

- This position operates within the authority provided by the Bush Fires Act for Bush Fire Control Officers, and within guidelines established by City of Albany local laws and policy relating to bush fires;
- Authorise the hire of machinery during a bush fire.
- Authorise the supply of sustenance in accordance with Council policy.

To whom can this position give direction?

- Volunteer Bush Fire Brigades in the South West Sector.

What recommendations can this position make?

- Make recommendations on fire control and preventative measures to Council, the Volunteer Bush Fire Brigades and the public.

What documents can this position approve and officially sign for/on behalf of the Council?

- Burning permits.



**CITY OF ALBANY
ROLE OF
DEPUTY CHIEF BUSH FIRE CONTROL OFFICER
(NORTH EAST)**

1. POSITION IDENTIFICATION

TITLE: Deputy Chief Bush Fire Control Officer (North East)

2. POSITION OBJECTIVE

- Deputise for Chief Bush Fire Control Officer within the North East Sector, when necessary.
- Provide support and advice to Volunteer Bush Fire Brigades within the North East Sector during Type 2 and 3 incidents.
- Identify future leaders of the volunteer bush fire brigade organisation and promote their development.

3. ORGANISATIONAL RELATIONSHIPS

Responsible to: Executive Director Development Services (City of Albany)

Liaison: Mayor & Councillors
Chief Bush Fire Control Officer
Volunteer Bush Fire Brigades
City officers
Department of Conservation & Land Management
Fire & Emergency Services Authority
General public

4. KEY RESPONSIBILITIES

GENERAL

- Assist the City of Albany to implement the Bushfire Fire Prevention Plan and the Strategic Bushfire Plan throughout the district and advocate for a strategic approach to bush fire control in the City.
- Assist in co-ordinating actions of Volunteer Bush Fire Brigade members and Brigades in the North East Sector.
- Deputise for the Chief Bush Fire Control Officer, when necessary, within North East Sector.
- Liaise with the City of Albany concerning fire prevention and on suppression matters and directions which are from time-to-time issued by the City to Bush Fire Control Officers (including those who issue permits to burn), Bush Fire Brigades or Brigade Officers.
- Promote fire prevention strategies within the North East Sector.
- Assume responsibility for organising the morning radio schedule.
- Obtain weather reports to assist in determining whether a harvest and vehicle movement ban should be declared.
- Consult with the Chief Bush Fire Control Officer and the City of Albany on decisions to place or lift harvest and vehicle movement bans.
- Represent Volunteer Bush Fire Brigades at functions and committee meetings, such as DOAC.

DURING A FIRE INCIDENT

- Provide assistance, if requested, to Bush Fire Control Officers and Volunteer Bush Fire Brigades during a wildfire.
- Provide support to the Chief Bush Fire Control Officer during multi-agency incidents.
- Liaise with other authorities during multi-agency incidents.
- Request support from other brigades as required.
- Ensure that meteorological and intelligence reports are obtained as required.
- Report to the CBFCO on fire related matters when appropriate.
- Liaise with other agencies during major incidents.

5. REQUIREMENTS OF THE POSITION

Desirable Skills and Knowledge

- Sound knowledge of the Bush Fires Act
- Sound interpersonal, verbal communication and public relation skills.
- Sound organisation skills
- Sound negotiation skills
- Know area & be active within it

Desirable Experience

- Minimum 2 years experience as a Fire Control Officer
- Experience in fire prevention and suppression
- Experience in the administration of the Bush Fires Act and Bush Fire Regulations

Desirable Qualifications and Training

- FESA Modules 1-3 and 9-12
- Accredited Fire Control Officer
- Incident Control Systems – Battleboard Course
- Incident Control Systems – Module 4.04

6. EXTENT OF AUTHORITY

What are the limits of authority within which this position operates?

- This position operates within the authority provided by the Bush Fires Act for Bush Fire Control Officers, and within guidelines established by City of Albany local laws and policy relating to bush fires.
- Authorise the hire of machinery during a bush fire.
- Authorise the supply of sustenance in accordance with Council policy.

To whom can this position give direction?

- Volunteer Bush Fire Brigades in North East Sector.

What recommendations can this position make?

- Make recommendations on fire control and preventative measures to Council, the Volunteer Bush Fire Brigades and the public.

What documents can this position approve and officially sign for/on behalf of the Council?

- Burning permits.



BOP B10
Amended Date:

DRIP TORCH FUEL

All City of Albany Volunteer Bushfire Brigades are to use a fuel mixture of 25% petrol and 75% diesel in drip torches as per the manufacturers instructions.

In the interests of safety, operators of drip torches are required to observe the following procedure.

DRIP TORCH PROCEDURE

When using a drip torch operators should always take the utmost care as this apparatus utilises flammable fuel in its operation.

Prior to using a drip torch, the operator should:

- Ensure that there is no risk to other personnel in the vicinity;
- Use the torch on the designated burn area only;
- Wear the correct personal protective equipment including gloves and goggles when filling, lighting, operating and extinguishing a drip torch.

When using a drip torch the operator should:

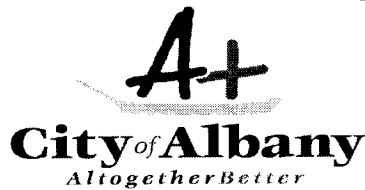
- Start the torch and ignite the vegetation and complete the burn under the direction of the officer in charge;
- Stand the torch upright in a secure position when not in use and ensure the flame is extinguished;
- Ensure that the fuel tap is maintained in the closed position when not in use.

When refuelling drip torch operators should:

- Ensure the fuel mix is 25% Petrol and 75% Diesel as per manufacturers instructions;
- Premix fuel for drip torch at a location separate to any incident ground;
- Ensure fuel for drip torches is premixed in a recommended flammable liquid fuel container, stored away from the incident and clearly marked.

General Report Items

CORPORATE & COMMUNITY SERVICES SECTION



[Bulletin Item 3.2.2.1 refers]

DELEGATED AUTHORITY

Leases

In accordance with the provisions of section 5.42 of the Local Government Act, Council agrees to delegate to the Chief Executive Officer, the power to exercise the following powers or duties:-

Process requests related to leases –

- (a) Current Lessee requests to take up an option, subject to there being no variation to the lease and all accounts being paid in full.
- (b) Lessee requests Council to renegotiate rental, subject to the figures being within the independent sworn valuation.
- (c) Current lessee requests approval to assign lease, subject to there being no variations to the current lease conditions.

Delegation Adopted:	OCM 29.02.00 Item 13.2.6
Amended:	
Reviewed:	OCM 07.11.00 Item 12.2.2
	OCM 20.11.01 Item 12.2.2
	OCM 20.08.02 Item 12.2.7

Local Government Act, Section 3.58

Report Requirement: to Elected Members Report/Information Bulletin

In accordance with the above delegation (part a) I now wish to exercise this right by the following actions:

Applications to renew their option has been received from the following Lessee:

- **Colin Meiklejohn – Coin Operated Binoculars**

CURRENT TERM	5 years	13/12/1998 – 12/12/2003
OPTION TERM	5 years	13/12/2003 – 12/12/2008

It must be noted that all accounts are paid in full and the costs associated with the option of lease are to be paid by the Lessee.

Signed

Jennifer Twaddle
Administration Officer

Dated 4 February 2004



DELEGATED AUTHORITY

Leases

In accordance with the provisions of section 5.42 of the Local Government Act, Council agrees to delegate to the Chief Executive Officer, the power to exercise the following powers or duties:-

Process requests related to leases –

- (a) Current Lessee requests to take up an option, subject to there being no variation to the lease and all accounts being paid in full.
- (b) Lessee requests Council to renegotiate rental, subject to the figures being within the independent sworn valuation.
- (c) Current lessee requests approval to assign lease, subject to there being no variations to the current lease conditions.

Delegation Adopted: OCM 29.02.00 Item 13.2.6
Amended:
Reviewed: OCM 07.11.00 Item 12.2.2
 OCM 20.11.01 Item 12.2.2
 OCM 20.08.02 Item 12.2.7

Local Government Act, Section 3.58

Report Requirement: to Elected Members Report/Information Bulletin

In accordance with the above delegation (part a) I now wish to exercise this right by the following action:

An application has been received from Sandra Towie who operates Jammers Cafe at the Albany Leisure and Aquatic Centre, who has advised that she wishes to take up the further option on her current lease on Jammers Cafe, for a period of 3 years.

The current details of the lease are:

CURRENT TERM	3 years
FROM: 02.05.2001	TO: 01.05.2004
OPTION TERM:	3 years from 02.05.2004 to 01.05.2007



It must be noted that all the costs associated with the option are to be paid by the lessee.

DATE OF OPTION: 2 May 2004

I have checked all lease rentals and found them to be up to date and current.

The extension of lease documents will be prepared in house to minimise costs.

Signed

A handwritten signature in cursive script, appearing to read 'A. Wiseman', is written over a horizontal line.

Andrea Wiseman
Administration Officer

Dated 13 January 2004

acw:acw



DELEGATED AUTHORITY

Leases

In accordance with the provisions of section 5.42 of the Local Government Act, Council agrees to delegate to the Chief Executive Officer, the power to exercise the following powers or duties:

Process requests related to leases –

- (a) **Current Lessee requests to take up an option, subject to there being no variation to the lease and all accounts being paid in full.**
- (b) **Lessee requests Council to renegotiate rental, subject to the figures being within the independent sworn valuation.**
- (c) **Current lessee requests approval to assign lease, subject to there being no variations to the current lease conditions.**

Delegation Adopted:	OCM 29.02.00 Item 13.2.6
Amended:	
Reviewed:	OCM 07.11.00 Item 12.2.2
	OCM 28.11.01 Item 12.2.2
	OCM 20.08.02 Item 12.2.7

Local Government Act, Section 3.58

Report Requirement: to Elected Members Report/Information Bulletin

In accordance with the above delegation I now wish to exercise this right by the following action:

An application has been received from Robert Laidler the current lessee of the Great Southern Regional Cattle Saleyards Canteen on Portion of Lot 3 Albany Highway, for a transfer of lease to Peter John Williams and Bernadette Shiela Gundy both of RMB 1366 Porongurup Via Mount Barker Western Australia 6324.

The current specifics of the lease are:

CURRENT TERM	3 years
FROM: 10.03.2003	TO: 09.03.2006
OPTION TERM:	Nil

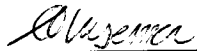
It must be noted that all the costs associated with the transfer of lease are to be paid by the assignee of the lease.

DATE OF TRANSFER: 23 October 2003

I have checked with the Shire of Plantagenet and the Council Rate Officer has confirmed that no land rates for this property are owing. The City of Albany manages all accounts for the saleyards and Council's Debtors Officer has confirmed that \$121.00 is still outstanding for the month of September 2003 only. This amount will need to be paid in full prior to the assignment of lease being finalised.

The assignment of lease will be prepared in house in an effort to minimise costs for the lessee.

Signed:



Andrea Wiseman
Administration Officer

13 January 2004



MONTHLY REPORT

FEBRUARY 2004

Contents

1. Operating Statement
2. Statement of Financial Position
3. Statement of Changes in Equity
4. Investment Summary

OPERATING STATEMENT FOR THE PERIOD ENDED

29-Feb-04

(a) Function / Activity

	YTD Actual 2003/2004	Budget-Total 2003/2004	Actual 2002/2003
INCOME			
General Purpose Funding	16,588,099	17,291,600	16,096,926
Governance	53,943	56,500	48,850
Law Order & Public Safety	227,549	794,096	212,129
Health	6,205	39,085	41,654
Education & Welfare	381,791	707,733	577,065
Community Amenities	3,189,930	3,380,312	2,857,112
Recreation and Culture	1,040,939	1,625,026	2,150,237
Transport	2,898,223	4,789,792	3,895,191
Economic Services	684,140	1,388,954	1,284,313
Other Property and Services	73,320	5,093	67,015
	25,144,139	30,078,191	27,230,514
EXPENDITURE			
General Purpose Funding	141,857	274,028	298,700
Governance	2,127,160	1,318,313	1,215,626
Law Order & Public Safety	717,273	1,223,591	1,200,261
Health	163,593	354,875	332,466
Education & Welfare	453,716	929,387	752,721
Community Amenities	2,513,514	4,755,652	3,724,562
Recreation and Culture	3,775,103	6,505,146	6,030,171
Transport	5,574,008	9,556,042	7,896,039
Economic Services	952,316	2,504,106	1,828,078
Other Property and Services	736,119	949,276	1,348,168
	17,154,658	28,370,416	24,626,791
Change in net assets from operations	7,989,481	1,707,775	2,603,722

(b) Nature / Type

	YTD Actual 2003/2004	Budget-Total 2003/2004	Actual 2002/2003
INCOME			
Rates	13,869,989	13,930,482	12,640,229
Grants & Subsidies	3,912,609	5,820,572	6,066,283
Contributions, Reimb & Donations	385,869	3,196,398	1,578,795
Fees & Charges	4,052,738	5,944,541	5,305,858
Interest Earned	486,975	420,000	616,917
Profit (loss) on asset disposal	0	197,066	1,078
Other Revenue / Income	2,460,367	2,110,820	5,722,612
less: applicable to capital works	(24,408)	(1,541,688)	(4,701,258)
	25,144,139	30,078,191	27,230,514
EXPENDITURE			
Employee Costs	5,516,505	10,110,348	10,022,999
Utilities	499,194	960,650	984,914
Interest Expenses	686,781	760,585	566,460
Depreciation on non current assets	4,891,657	7,450,000	6,942,048
Contracts & materials	1,602,581	14,617,591	8,833,602
Insurance expenses	347,012	374,620	334,636
Other Expenses	8,987,454	11,280,891	10,960,002
less: Applicable to capital works	(5,376,526)	(17,184,269)	(14,017,869)
	17,154,658	28,370,416	24,626,791
Change in net assets from operations	7,989,481	1,707,775	2,603,722

CITY OF ALBANY

STATEMENT OF FINANCIAL POSITION

29-Feb-04

	Actual 29-Feb-04	Budget 30-Jun-04	Actual 30-Jun-03
CURRENT ASSETS			
Cash	9,650,054	871,456	2,842,100
Restricted Funds - Grants/loans			152,466
Restricted cash	1,041,523	940,561	1,046,696
Reserve Funds	7,334,130	3,690,155	8,812,540
Receivables & Other	2,147,517	1,548,062	2,107,715
Stock on hand	18,826	40,477	21,693
	20,192,051	7,090,710	14,983,210
CURRENT LIABILITIES			
Borrowings	(0)	720,000	644,014
Creditors prov - Annual leave & L	1,133,560	1,118,216	1,290,489
Trust Liabilities	998,622	898,354	1,003,795
Creditors prov & accruals	909,928	2,472,730	3,802,345
	3,042,110	5,209,300	6,740,643
NET CURRENT ASSETS	17,149,941	1,881,410	8,242,567
NON CURRENT ASSETS			
Receivables	264,355	261,706	264,355
Pensioners Deferred Rates	241,284	226,996	241,284
Property, Plant & Equip	213,762,934	222,919,094	214,503,982
	214,268,573	223,407,795	215,009,621
NON CURRENT INVESTMENTS			
Local Govt House Shares	19,501	19,501	19,501
NON CURRENT LIABILITIES			
Borrowings	12,448,340	13,225,826	12,448,340
Creditors & Provisions	556,922	353,038	380,077
	13,005,262	13,578,864	12,828,417
NET ASSETS	218,432,753	211,729,842	210,443,272
EQUITY			
Accumulated Surplus	192,323,990	189,265,054	182,856,099
Reserves	7,334,130	3,690,155	8,812,540
Asset Revaluation Reserve	18,774,634	18,774,634	18,774,634
	218,432,753	211,729,842	210,443,272

STATEMENT OF CHANGES IN EQUITY

FOR THE PERIOD ENDED

29-Feb-04

	Actual 2003/2004	Budget 2003/2004	Actual 2002/2003
RESERVES			
Opening Balance	8,812,540	8,330,115	8,509,437
Transfers to Municipal Fund	(4,024,916)	(5,597,404)	(3,972,101)
Transfers from Municipal Fund	2,546,506	957,444	4,275,204
	7,334,130	3,690,155	8,812,540
ASSET REVALUATION RESERVE			
Opening balance	18,774,634	18,774,634	18,774,634
add: Land revaluations			
Asset revaluation	18,774,634	18,774,634	18,774,634
ACCUMULATED SURPLUS			
Opening Balance	182,856,099	182,917,319	180,555,480
Changes in net assets from Operations	7,989,481	1,707,775	2,603,722
Transfers from reserves	4,024,916	5,597,404	3,972,101
Transfers to reserves	(2,546,506)	(957,444)	(4,275,204)
	192,323,990	189,265,054	182,856,099
TOTAL EQUITY	218,432,753	211,729,842	210,443,272

CITY OF ALBANY INVESTMENTS - 2003/2004

29-Feb-04

DATE LODGED	TYPE OF INVESTMENT	TERM OF DEPOSIT days	RATE	MATURITY DATE	\$ INVESTED	INTEREST RECEIVED	
Reserve Funds							
12-May-03	Bendigo Bank (Kulin)	60	4.88%	11-Jul-03	1,500,000	12,033	Matured
8-Jul-03	Bendigo Bank (Cranbrook)	30	4.84%	7-Aug-03	2,500,000	9,945	Matured
8-Jul-03	Bendigo Bank (Cranbrook)	91	4.76%	7-Oct-03	2,500,000	29,668	Matured
11-Jul-03	Bendigo Bank (Kulin)	90	4.75%	9-Oct-03	1,500,000	17,568	Matured
7-Aug-03	Bendigo Bank (Mt Barker)	61	4.86%	7-Oct-03	2,509,945	20,386	Matured
7-Oct-03	Bendigo Bank (Cranbrook)	90	4.99%	5-Jan-04	2,500,000	30,760	Matured
7-Oct-03	CBA term deposit	35	4.86%	11-Nov-03	2,500,000	11,651	Matured
9-Oct-03	Bendigo Bank (Kulin)	120	5.05%	6-Feb-04	1,500,000	24,904	Matured
11-Nov-03	CBA term deposit	62	5.24%	12-Jan-04	2,500,000	22,252	Matured
5-Jan-04	Benigo Bank (Cranbrook)	60	5.57%	5-Mar-04	2,500,000		-
12-Jan-04	CBA term deposit	30	5.40%	11-Feb-04	2,500,000	11,096	Matured
6-Feb-04	Bendigo Bank (Kulin)	90	5.63%	6-May-04	1,500,000		-
11-Feb-04	CBA term deposit	63	5.51%	14-Apr-04	2,500,000		-
	Reserve Bank Interest to Less 02/03 Accrual Reversal	29-Feb-04				27,989 (10,014)	
	Funds Invested	29-Feb-04			6,500,000	208,240	240,000
Budget 03/04							
Municipal Funds							
8-Jul-03	CBA Term Deposit	30	4.75%	7-Aug-03	1,500,000	5,856	Matured
27-Aug-03	Bendigo Bank (Cranbrook)	92	4.93%	27-Nov-03	2,700,000	33,551	Matured
5-Sep-03	CBA Term Deposit	90	4.83%	4-Dec-03	3,000,000	35,729	Matured
22-Sep-03	Bendigo Bank (Cranbrook)	30	4.9%	22-Oct-03	2,500,000	10,068	Matured
22-Sep-03	Bendigo Bank (Mt Barker)	30	4.9%	22-Oct-03	2,500,000	10,068	Matured
15-Oct-03	CBA Term Deposit	50	4.89%	4-Dec-03	1,000,000	6,699	Matured
22-Oct-03	Bendigo Bank (Cranbrook)	90	5.04%	20-Jan-04	1,000,000	12,427	Matured
22-Oct-03	Bendigo Bank (Mt Barker)	120	5.12%	19-Feb-04	2,500,000	42,082	Matured
24-Oct-03	CBA Term Deposit	60	4.91%	23-Dec-03	1,600,000	12,914	Matured
27-Nov-03	Bendigo Bank (Cranbrook)	61	5.40%	27-Jan-04	2,700,000	24,367	Matured
4-Dec-03	CBA Term Deposit	32	5.32%	5-Jan-04	2,000,000	9,328	Matured
23-Dec-03	CBA Term Deposit	59	5.45%	20-Feb-04	1,300,000	11,452	Matured
5-Jan-04	CBA Term Deposit	60	5.49%	5-Mar-04	1,500,000		-
20-Jan-04	Bendigo Bank (Cranbrook)	62	5.56%	22-Mar-04	1,000,000		-
27-Jan-04	Bendigo Bank (Cranbrook)	10	5.27%	6-Feb-04	1,000,000	1,444	Matured
27-Jan-04	Bendigo Bank (Cranbrook)	59	5.55%	26-Mar-04	1,200,000		-
6-Feb-04	Bendigo Bank (Cranbrook)	60	5.56%	6-Apr-04	1,000,000		-
19-Feb-04	Bendigo Bank (Mt Barker)	60	5.58%	19-Apr-04	2,500,000		-
20-Feb-04	CBA Term Deposit	55	5.51%	15-Apr-04	2,000,000		-
	Municipal Bank Interest to less: T/F to Amity Trust	29-Feb-04				63,611 (1,137)	
	Funds Invested	29-Feb-04			9,200,000	278,460	307,000
Budget 03/04							
TOTAL INVESTMENTS & INTEREST EARNED TO DATE					15,700,000	486,700	

Summary

Bendigo Bank	9,700,000
Term Deposit CBA	6,000,000
	15,700,000

General Report Items

GENERAL MANAGEMENT SERVICES SECTION

Dr Lois M. Achimovich

M.B.B.S., F.R.A.N.Z.C.P.
CONSULTATION BY APPOINTMENT
Provider No. 0188336 W
A.C.N. 009 174 261

87 HOLLAND STREET
FREMANTLE
WESTERN AUSTRALIA
TEL/FAX: 9430 4686

CITY OF ALBANY - RECORDS	
FILE:	P5-010
DOC:	F401074
23 FEB 2004	
OFFICER:	CSO.
Attach:	

Albany City Council
Albany
WA

Bulletin

FAX 98414099

Dear Sirs and Mesdames

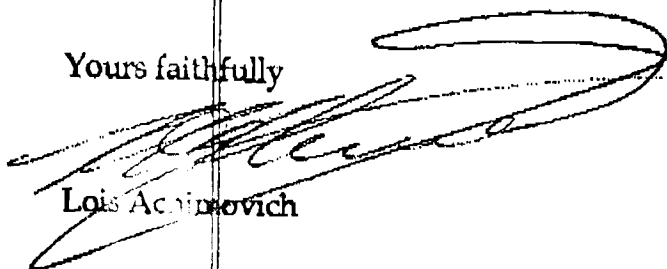
RE AFGHAN REFUGEES

I wish to congratulate the Council on its successful lobbying of the Minister of Immigration on behalf of the Afghan refugees in Albany.

Please extend to the successful refugees my very good wishes for a happy future in Australia, my hope that the others will receive permanent residency and my regret at their treatment in detention.

I am sure the people of Albany are very proud of their council.

Yours faithfully



Lois Achimovich

20/2/04



Government of Western Australia

Hon Michelle Roberts BA DipEd MLA

MINISTER FOR POLICE AND EMERGENCY SERVICES; JUSTICE; COMMUNITY SAFETY

MEMBER FOR MIDLAND

Our Reference: 18414

Mr Peter Watson JP MLA
Member for Albany
PO Box 5844
ALBANY WA 6332

CITY OF ALBANY - RECORDS	
FILE:	Gov082
DOC:	I401398
OFFICER:	CSO
Attach:	

COPY

Info Bulletin

Dear Peter

Thank you for your letter dated 23 December 2003 regarding the provision of heavy rescue equipment for the Albany Fire Station.

The Fire and Emergency Services Authority of Western Australia (FESA) is currently conducting a complete review of its rescue capability across the state of Western Australia in terms of location, type and quantity required. As part of this process a Project Action Team (PAT) was established. Career and volunteer members of FESA's Fire Services and the State Emergency Service were represented on the PAT.

The PAT recently submitted its draft recommendations to FESA Fire Services Executive. As part of these recommendations, further risk assessments are to be undertaken prior to the introduction of additional rescue equipment.

FESA is mindful of the current risks in the Albany region and the likely increase of heavy traffic as a result of woodchipping, grain cartage, fuel and superphosphate transport and these factors have been taken into consideration during the PAT review.

In addition to the review, FESA is to introduce a further rescue capability in Albany with the relocation of the Albany Volunteer Fire & Rescue Service from their current location in Collie Street to a site further east of the city. The Albany volunteers will be allocated a firefighting appliance with rescue capability that will provide an important back up to the career service capability.

- 2 -

I agree that this is an important issue and thank you for your interest. However, I am sure that you appreciate that provision of equipment must be planned so as to provide a logical increase of resources and improved service to the community well into the future with no duplication of services.

Yours sincerely



HON MICHELLE ROBERTS MLA
MINISTER FOR POLICE AND EMERGENCY SERVICES

25 FEB 2004

Agenda Item Attachments

CORPORATE & COMMUNITY SERVICES SECTION

CHQ	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
18782	06/02/2004	ABOUT SOUNDS - PAUL EASTON	SMOOTH HIRE - PA HIRE	850.00
18783	06/02/2004	APPLEYARDS OF ALBANY	GIFT VOUCHER (WEDDING PRESENT) DENE AND CRAIG BINGHAM	54.50
18784	06/02/2004	BOB'S BOBCAT SERVICE	STORM WATER DRAIN MAINTENANCE - GOODE BEACH - DIGGER HIRE	578.00
18785	06/02/2004	SAFER WA ALBANY DISTRICT	GRANT FUNDING TO ASSIST WITH THE OPERAITON OF THE NEIGHBOURHOOD WATCH / SAFER WA RESOURCE CENTRE	1,650.00
18786	06/02/2004	DATA TRAX PTY.LTD	FULL MOTION ADVERTISEMENT ALBANY REGION QUARTERLY PAYMENT	275.00
18787	06/02/2004	DEPT FOR PLANNING AND INFRASTRUCTURE	VEHICLE SEARCHES OCT - DEC 2003	147.50
18788	06/02/2004	DEPT OF PLANNING & INFRASTRUCTURE	BOAT PEN/JETTY - LEASE RENT	412.50
18789	06/02/2004	DEPT OF ENVIRONMENTAL PROTECTION	ANNUAL PREMISE FEE FOR ENVIRONMENTAL LICENCE - SALEYARDS	763.22
18790	06/02/2004	FINES ENFORCEMENT REGISTRY	PARKING - LEGAL FEES	412.50
18791	06/02/2004	FREEDOM RURAL & GARDEN SERVICES	SPRAYING FOR SYDNEY GOLDEN WATTLE AND VICTORIAN TEA TREE	1,500.00
18792	06/02/2004	GIARDINIS DELI	CATERING SUPPLIES	194.00
18793	06/02/2004	GREAT SOUTHERN TOURISM ASSOCIATION	ADVERTISING IN SCOOP TRAVELLOR EDITION 3	1,909.50
18794	06/02/2004	LEADING EDGE COMPUTERS ALBANY	SHIFT WAVELAN UNIT FROM DAY CARE TO ALAC	66.00
18795	06/02/2004	MONETS AT BALNEAIRE	HIRE FACILITIES FOR COUNCIL BREIFING SESSION (BEACONS/LIGNOR)	493.25
18796	06/02/2004	MOTEL LEGRANDE	CIVIC RECEPTION, ALBANY SUMMER SCHOOL 6 JANUARY 2004	1,526.50
18797	06/02/2004	NORTH ALBANY FOOTBALL & SPORTING CLUB	FINANCIAL ASSISTANCE GRANT - CLUBROOMS ROOF MAINTENANCE	5,225.00
18798	06/02/2004	RO & AP SOUNNESS	BALES OF HAY - SALEYARDS	517.00
18799	06/02/2004	SCITECH DISCOVERY CENTRE	SCITECH ROADSHOW TRAVEL/ACCOMMODATION COSTS - CANCELLED PROGRAM AUSTRALIA DAY	300.00
18800	06/02/2004	SON OF VARCO	PREPARATIONS FOR AUST DAY FAMILY FUN DAY AT EYRE PARK	50.00
18801	06/02/2004	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	232.22
18802	06/02/2004	WATER CORPORATION	WATER CONSUMPTION	3,406.75
18803	06/02/2004	WATER CORPORATION	Provide minimum maintenance to the Ellen Cove Wastewater Pumping Station	536.25
18804	06/02/2004	WIGNALL JE & LP	Rates refund for assessment A86288	22.12
18805	06/02/2004	WOODTURNERS OF DENMARK INC	GRANT - WOODTURNERS EXHIBITION	200.00
18806	06/02/2004	GROCOE, IAN KEITH	CROSSOVER SUBSIDY - 34 FEDERAL STREET	249.84
18807	06/02/2004	WALLWORK, CHARLES WILLIAM	CROSSOVER SUBSIDY 35 MARINE TERRACE	326.40
18808	06/02/2004	BREASTFEEDING MOTHERS ASSOC.	GRANT - BREASTFEEDING MOTHERS CONFERENCE	180.00
18809	10/02/2004	MERLYN MOON	BOX OFFICE KING OF KINGS™	1,471.30
18810	13/02/2004	ALBANY COMMUNITY RADIO INC.	GRANT FRIENDS OF TALKING NEWSPAPERS	1,650.00
18811	13/02/2004	AUSTENITIC STEEL PRODUCTS	MANUFACTURE S/S BENCH TOPS, DISABLED RAILS, SEAT AND TABLE BRACKETS AND TOILET ROLL HOLDERS	1,668.54
18812	13/02/2004	BOB'S BOBCAT SERVICE	BOBCAT HIRE	396.00
18813	13/02/2004	DATA TRAX PTY.LTD	SLIDE SHOW/AUDIO ADVERT - QUARTERLY PAYEMENT - FORTS	220.00
18814	13/02/2004	DORALANE PASTRIES	POST COUNCIL CATERING	32.34
18815	13/02/2004	FEATHERSTONES' GARAGE	GAS	169.80
18816	13/02/2004	FIREMAIN CO	Supply & install Fire Alarm System to Town Hall Theatre works to date	16,088.60
18817	13/02/2004	GIARDINIS DELI	CATERING SUPPLIES	32.60
18818	13/02/2004	EA & W HARLEY	REFUND OF DEPOSIT	1,134.75
18819	13/02/2004	K & FL GILCHRIST	HIRE 3 SEMI'S & TRAILERS FOR GRAVEL CARTING TACKENUP	15,048.00
18820	13/02/2004	KEEP ALBANY BEAUTIFUL COMMITTEE	PROVISION OF SECRETARIAL SERVICES	3,170.00
18821	13/02/2004	LAWRENCE & HANSON	EACH TAPE MESURE 50MTR WIND UP	18.65

[Agenda Item 12.1.1 refers]
[Bulletin Item 1.2.1 refers]

CHQ	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
18822	13/02/2004	ALB LEISURE & AQUATIC CENTRE	UMPIRE FEES	500.00
18823	13/02/2004	MERCURY TECHNOLOGIES	IPSmartCam1 H.263 / MPEG Encoders	10,218.64
18824	13/02/2004	MOUNTS BAY WATERS APARTMENT HOTEL	ACCOMMODATION 11-13/02/04 FOR S STEPHENS	234.00
18825	13/02/2004	OILCHEM SPILL SYSTEMS	REMOVE 2 DRUMS OF WASTE COOLANT	194.70
18826	13/02/2004	ROADCARE PTY LTD	hire tractor and broom to sweep dempster rd for priming	275.00
18827	13/02/2004	ALBANY SPORTS CENTRE	UMPIRES/PETTY CASH MONIES	1,571.75
18828	13/02/2004	SUTHERLAND CA	Rates refund for assessment A89117	547.40
18829	13/02/2004	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	16,953.26
18830	13/02/2004	TOURISM COUNCIL WESTERN AUSTRALIA	ARTSWA REGISTRATION FEE	300.00
18831	13/02/2004	WALLWORK CW & CD	Rates refund for assessment A88381	127.48
18832	13/02/2004	WATER CORPORATION	WATER CONSUMPTION	2,639.30
18833	13/02/2004	WELLSTEAD AUTOMOTIVE SERVICES	WELLSTEAD 3.4 FIRE TRUCK, GNOWELLEN FIRE TRUCK	408.65
18834	13/02/2004	WRIGHT GD	Rates refund for assessment A88868	150.22
18835	13/02/2004	WK & KJ FLETCHER	CROSSOVER	241.00
18836	13/02/2004	ALBANY COMMUNITY FOR AFGHAN	DONATION	200.00
18837	13/02/2004	SHEILA STANTON	CROSSOVER	243.95
18838	13/02/2004	V P & S DZIALOSZ	CROSSOVER	220.39
18839	13/02/2004	CARL CONNELL	CROSSOVER	202.72
18840	20/02/2004	ALBANY PUBLIC LIBRARY	STAFF TEA MONEY	112.00
18841	20/02/2004	ALINTA GAS	GAS USAGE CHARGES	1,649.85
18842	20/02/2004	ASAP METALLISING PTY LTD	MAST EXTENSION TO SUIT SOLAR PANELS & CONTROL BOXES	1,202.00
18843	20/02/2004	BARNETT, KEITH	REIMBURSE TRAVEL EXPENSES-VISIT OFF-ROAD VEHICLE AREAS	25.00
18844	20/02/2004	ESPIRE	CONSULTATIONS WITH MANAGEMENT - SEMINARS/WORKSHOPS	495.00
18845	20/02/2004	GIARDINIS DELI	CATERING SUPPLIES	40.50
18846	20/02/2004	HARBOUR NEWS	NEWSPAPERS	48.09
18847	20/02/2004	INGS ENGINEERING	purchase 3 turf cutter blades (16inch)	198.00
18848	20/02/2004	LAWRENCE & HANSON	PAINT DYMARK - BLACK	261.85
18849	20/02/2004	LOCAL GOVERNMENT COMMUNITY	ANNUAL MEMBERSHIP	107.00
18850	20/02/2004	PETTY CASH - CITY OF ALBANY	PETTY CASH - MERCER ROAD	317.25
18851	20/02/2004	PETTY CASH - DAY CARE CENTRE	PETTY CASH - DAY CARE CENTRE	237.10
18852	20/02/2004	PETTY CASH - ALBANY PUBLIC LIBRARY	PETTY CASH - LIBRARY	76.85
18853	20/02/2004	REED CONSTRUCTION DATA	COMMERCIAL INDUSTRIAL BUILDING COST GUIDE - SINGLE COPY ONLY	300.30
18854	20/02/2004	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	672.07
18855	20/02/2004	WATER CORPORATION	WATER CONSUMPTION	213.10
18856	20/02/2004	SAVAGE, RAY & VICKI	CROSSOVER SUBSIDY - 9 VERNON LANE	226.28
18857	20/02/2004	TERO, TERRY & ANNE	CROSSOVER SUBSIDY - LOT 103 CALEDONIA CRESCENT	229.22
18858	20/02/2004	SCHLEDDER, MARTIN	CROSSOVER SUBSIDY - 27 SUFFOLK STREET	249.84
18859	20/02/2004	LOWN, JOHN	CROSSOVER SUBSIDY - 50 HILL STREET	267.51
18860	20/02/2004	DUBALL, BARRIE	CROSSOVER SUBSIDY - 52 HILL STREET	267.51

TOTAL

- 105,603.41

EFT	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
EFT14772	06/02/2004	ANITECH	REAMS PB 47A1 - A1 BOND PAPER	84.70
EFT14773	06/02/2004	ACTIV FOUNDATION INC	CLEANING RAGS	55.00
EFT14774	06/02/2004	AD CONTRACTORS	EARTHMOVING WORKS & EQUIP HIRE	33,137.47
EFT14775	06/02/2004	ALBANY ADVERTISER	ADVERTISING	251.68
EFT14776	06/02/2004	ALBANY SECURITY SUPPLIES	2 Padlocks as selected	10.30
EFT14777	06/02/2004	ALBANY HYDRAULICS	VEHICLE REPAIRS/PARTS	9.02
EFT14778	06/02/2004	ALBANY PRINTERS	PRINTING NEWSLETTERS - VAC	770.00
EFT14779	06/02/2004	ALBANY FARM TREE NURSERY	SHRUBS	737.00
EFT14780	06/02/2004	ALBANY SOIL & CONCRETE TESTING	carry out gravel search in mettlers lake rd	1,311.75
EFT14781	06/02/2004	ALBANY TV SERVICES	TWO WAY RADIO MAINTENANCE	170.50
EFT14782	06/02/2004	ALBANY V BELT & RUBBER	FILTERS/VEHICLE PARTS	626.11
EFT14783	06/02/2004	ALBANY SWEEP CLEAN	Sweeping for January	583.00
EFT14784	06/02/2004	ALBANY STATIONERS	STATIONERY SUPPLIES	68.95
EFT14785	06/02/2004	ALBANY GAS CENTRE PTY LTD	FORKLIFT GAS CYLINDER REFILL	76.00
EFT14786	06/02/2004	ALBANY INTERIORS	CARPET REPAIRS	88.00
EFT14787	06/02/2004	ALGAR BURNS	ADOBE ACROBAT WRITER V6 - LICENCE ONLY (RICHARD)	236.28
EFT14788	06/02/2004	ALL EVENTS PROSOUND HIRE	PA FOR MAYORS 11 VX MAJOR LOCKYERS 11 EXHIBITION MATCH	792.00
EFT14789	06/02/2004	ANALYSER SALES PTY LTD	ASL4700 - SolarWinds Engineers Edition	2,402.46
EFT14790	06/02/2004	ARGYLES BISTRO	CATERING	1,190.00
EFT14791	06/02/2004	ATC RECRUITING	CASUAL STAFF	13,415.05
EFT14792	06/02/2004	AUSSIE DRAWCARDS PTY LTD	GRT STHN SERVICE - ANNUAL WAREHOUSING FEE JAN TO	558.00
EFT14793	06/02/2004	BAIL WATER TRUCK HIRE	hire 8 wheeler to cart lime for collingwood rd	404.25
EFT14794	06/02/2004	BAREFOOT CLOTHING MANUFACTURERS	UNIFORMS INCLUDING EMBROIDERY	60.80
EFT14795	06/02/2004	BEST OFFICE SYSTEMS	PHOTOCOPIER CHARGES	6,724.99
EFT14796	06/02/2004	BLACKWOODS ATKINS	REFLECTIVE MICRO BREATH JACKET	1,926.84
EFT14797	06/02/2004	BOC GASES AUSTRALIA LIMITED	CONTAINER SERVICE RENTAL	380.05
EFT14798	06/02/2004	BUILDING & CONSTRUCTION IND TRAINING FUND	TRAINING LEVY -	6,411.37
EFT14799	06/02/2004	BUILDERS REGISTRATION BOARD	BRB LEVY -	1,176.00
EFT14800	06/02/2004	BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE/TOOL SUPPLIES	394.85
EFT14801	06/02/2004	PETER BUTCHER	STUDY REIMBURSEMENT	89.00
EFT14802	06/02/2004	CAMTRANS ALBANY PTY LTD	TONNS FREIGHT OF CULVERTS	876.96
EFT14803	06/02/2004	CARROLL & RICHARDSON FLAGS	PURCHASE OF TWO UNION JACK FLAGS	155.00
EFT14804	06/02/2004	CASTROL AUSTRALIA PTY. LIMITED	OIL SUPPLIES	1,109.88
EFT14805	06/02/2004	CBFC LIMITED	LEASE OF VEHICLE - SALEYARDS	246.50
EFT14806	06/02/2004	CHARIOT MINI-DIGGERS	HIRE OF MINI LOADER 1.5 DAYS	400.00
EFT14807	06/02/2004	COLES SUPERMARKETS AUST P/LTD	DAY CARE GOODS	1,346.27
EFT14808	06/02/2004	COUNTRY CARRIERS	FREIGHT CHARGES	37.95
EFT14809	06/02/2004	COVENTRYS	VEHICLE PARTS	234.86
EFT14810	06/02/2004	READYMIX HOLDINGS PTY LTD	CONSTRUCTION MATERIALS	412.15
EFT14811	06/02/2004	READYMIX HOLDINGS PTY LTD (HUMES)	8 x 600 x 1220 bases 8 x 750 x 1220 bases 40 x 900 x 1220 bases 24 x 1200 x 1220 bases	7,484.40
EFT14812	06/02/2004	AL CURNOW HYDRAULICS	Repair and inspect Hiab unit on Isuzu truck.	1,394.99

EFT	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
EFT14813	06/02/2004	BJ & PF DAWSON	RUBBISH REMOVAL	176.00
EFT14814	06/02/2004	35 DEGREES SOUTH	HIRE OF RTK GPS SYSTEM	220.00
EFT14815	06/02/2004	EAGLE SPORTS	PATRICK S/BALL - SOLARIS FUSAL - ALAC	88.00
EFT14816	06/02/2004	ECO HEALTH HOLDINGS PTY LTD	ENVIRONMENTAL HEALTH SERVICES	3,218.60
EFT14817	06/02/2004	ELLEKER GENERAL STORE	FUEL PURCHASES	26.00
EFT14818	06/02/2004	P & W ELOY ELECTRICAL SERVICES	ELECTRICAL REPAIRS	786.04
EFT14819	06/02/2004	ALBANY ENGINEERING CO	MAINTENANCE VEHICLES	533.70
EFT14820	06/02/2004	FLOTTMANN, JENNI	LIBRARY SEMINAR & STATE LIBRARY VISIT REIMBURSEMENT	105.75
EFT14821	06/02/2004	FORTE SECURITY	SECURITY - JANUARY INCLUDING CALLOUTS	3,428.13
EFT14822	06/02/2004	BILL GIBBS EXCAVATIONS	Mulching hire	1,650.00
EFT14823	06/02/2004	GREAT SOUTHERN GROUP TRAINING	APPRENTICES FEES	4,462.29
EFT14824	06/02/2004	GREAT SOUTHERN SAND & LANDSCAPING SUPPLIES	crush all old bricks & concrete at the old north rd depot	7,207.00
EFT14825	06/02/2004	GREAT SOUTHERN PACKAGING SUPPLIES	25 L OF RED BARRON	187.72
EFT14826	06/02/2004	HAESE'S PICTURE FRAMING	PICTURE FRAMES	345.00
EFT14827	06/02/2004	HARLEY SURVEY GROUP PTY.LTD.	ALBANY GRID TRANSFORMATION	550.00
EFT14828	06/02/2004	HOTKERS BUILDING SUPPLIES	300 conc pipes	119.56
EFT14829	06/02/2004	J & P GROUP OF COMPANIES	HIRE OF SIDE LOADER TRUCK	14,344.00
EFT14830	06/02/2004	JAMMA'S CAFE	CATERING SUPPLIES - ALAC	117.30
EFT14831	06/02/2004	LLOYD KENNERLY	PAYMENT OF PLASTA MOULDS FROM AUSTRALIA DAY	500.00
EFT14832	06/02/2004	RJ KRATOCHVILL	hire tandem for app. 80 hours hire excavator for app. 80 hours	9,048.00
EFT14833	06/02/2004	ALBANY LIQUID WASTE	hire albany liquid waste to suck water from spoil holes at north rd depot and take to sewer dams at the airport	398.75
EFT14834	06/02/2004	ALBANY PARTY HIRE & TEMPTATIONS CATERING	EQUIPMENT HIRE - AUST DAY	1,081.35
EFT14835	06/02/2004	ALBANY CITY HOLDEN	VEHICLE PARTS/MAINTENANCE	169.79
EFT14836	06/02/2004	MARSHALL BATTERIES	BATTERY PURCHASES	487.30
EFT14837	06/02/2004	MINTER ELLISON LAWYERS	LEGAL COSTS	12,109.52
EFT14838	06/02/2004	MINORBA GRAZING CO	Supply 2 x bundles of 3m x 100-125mm treated pine poles.	1,053.00
EFT14839	06/02/2004	MOUNT BARKER COMMUNICATIONS	TWO WAY RADIO REPAIRS/MAINT	610.50
EFT14840	06/02/2004	ALBANY NEAT & TRIM LAWNS	MOW LAWN VANCOUVER ARTS CENTRE	99.00
EFT14841	06/02/2004	NEWBY'S AUTOMOTIVE ELECTRICIANS	VEHICLE PARTS/REPAIRS	169.93
EFT14842	06/02/2004	PN & ER NEWMAN QUALITY CONCRETE	BOX CULVERT 900 X 300 AND BASE	495.00
EFT14843	06/02/2004	NORTHSIDE CAR CARE	VEHICLE REPAIRS/MAINTENANCE	204.65
EFT14844	06/02/2004	NORTH ROAD PHARMACY	FIRST AID SUPPLIES	54.08
EFT14845	06/02/2004	OKEEFE'S PAINTS	PAINT & PAINTING SUPPLIES	824.25
EFT14846	06/02/2004	PALMER & RAYNER EARTHMOVING PTY LTD	MULCH FIREBREAKS - MT MELVILLE	9,033.00
EFT14847	06/02/2004	PEARSON SPRAYPAINTERS	EXCESS FOR REPAIRS TO VEHICLE	366.00
EFT14848	06/02/2004	PIONEER CONSTRUCTION MATERIALS PTY LTD	CONSTRUCTION MATERIALS	4,991.10
EFT14849	06/02/2004	PLASTICS PLUS	12mm SILVER (CRAY FISH) ROPE X 1 ROLE FORMER HMAS PERTH - PROJECT - MAST	174.35
EFT14850	06/02/2004	PLANTAGENET SHEDS & STEEL PTY LTD	CUT/BEND SHEET METAL - SALEYARDS	77.00

EFT	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
EFT14851	06/02/2004	PARSONS BRINCKERHOFF (PREVIOUSLY PPK)	Document Excavation and Removal of Uncontrolled Fill, Prepare Earthworks Drawings, Prepare Technical Specification, Contract Administration, Assist Meetings/Liaison, Various Disbursements.	10,623.80
EFT14852	06/02/2004	PRESTIGE PROPERTY SERVICES PTY LTD	CLEANING - VANCOUVER ARTS CNTR	8,843.46
EFT14853	06/02/2004	PROTECTOR ALSAFE	VISOR TO SUIT HF46 HELMETS B/ORDER	48.86
EFT14854	06/02/2004	RAINBOW COAST LAWN MOWING	LAWN MOWING SERVICES	49.50
EFT14855	06/02/2004	RAYS SPORTS POWER	CRICKET BALLS - RAIDERS CRICKET CLUB	218.70
EFT14856	06/02/2004	RNR CONTRACTING PTY LTD	deliver and spray app 5996 hot 94/6 bitumen for wilson st	7,518.46
EFT14857	06/02/2004	SOUTHERN RIGHT SAFETY	Safety belt for press operator	198.00
EFT14858	06/02/2004	LISA SCANLON	CATERING	409.00
EFT14859	06/02/2004	SENIOR CITIZENS CENTRE OF MEALS ON	Hire of the Dick Redshaw Activity Room	228.80
EFT14860	06/02/2004	SHERIDANS FOR BADGES	NAME BADGE FOR DENE BINGHAM (FINANCE OFFICER)	71.50
EFT14861	06/02/2004	SKILLHIRE	CASUAL STAFF	4,599.08
EFT14862	06/02/2004	SMITHS ALUMINIUM & 4WD CENTRE	repair of hand tools for baling	20.00
EFT14863	06/02/2004	SOUTHERN STATIONERY	STATIONERY SUPPLIES	552.80
EFT14864	06/02/2004	SOUTHWAY DISTRIBUTORS	GOODS DAY CARE CENTRE	96.89
EFT14865	06/02/2004	STATEWIDE BEARINGS	VEHICLE PARTS	172.70
EFT14866	06/02/2004	STIRLING ELECTRONICS	PAIR D1773 UNIDEN TWIN PACK UH-036 40 CHANNEL	619.14
EFT14867	06/02/2004	STORM OFFICE NATIONAL	STATIONERY SUPPLIES	202.76
EFT14868	06/02/2004	SUNNY SIGN COMPANY	SIGN PURCHASES	1,317.76
EFT14869	06/02/2004	ALBANY LOCK SERVICE	LOCKSMITH SERVICES,REPAIRS ETC	1,263.90
EFT14870	06/02/2004	T & C SUPPLIES	HARDWARE/TOOL SUPPLIES	888.04
EFT14871	06/02/2004	TEMCO DISTRIBUTORS	25KG GLASS BEAD FOR ROAD MARKING.	140.25
EFT14872	06/02/2004	TICKETS.COM	DATABOX SUPPORT	86.93
EFT14873	06/02/2004	TOTAL EDEN	150m roll pn12.5 blueine poly pipe	343.00
EFT14874	06/02/2004	NAOMI TULLOCH	REIMBURSE AUST. DAY CITRIZENSHIP CERMONY EXPENSES	6.72
EFT14875	06/02/2004	ALBANY TYREPOWER	TYRE PURCHASES/MAINTENANCE	517.00
EFT14876	06/02/2004	WESTERN POWER	ELECTRICITY SUPPLIES	54,754.35
EFT14877	06/02/2004	WESTRAC EQUIPMENT PTY LTD	VEHICLE PARTS	153.85
EFT14878	06/02/2004	WEST AUST LOCAL GOVERNMENT ASSOC	ADVERTISING - WEST AUSTRALIAN	1,248.50
EFT14879	06/02/2004	LANDMARK LIMITED	TAPERED POLES AND PINE STRAINERS	303.46
EFT14880	06/02/2004	WESTERBERG MARINE	WORK BOAT LEASE COSTS	168.64
EFT14881	06/02/2004	WOOLWORTHS LIMITED	REFRESHMENTS	40.49
EFT14882	06/02/2004	WORMALD FIRE SYSTEMS	FIRE ALARM SYSTEM ROUTINE INSPECTION - FORTS	657.37
EFT14883	06/02/2004	WURTH AUSTRALIA PTY LTD	VEHICLE PARTS	187.89
EFT14884	13/02/2004	AD CONTRACTORS	EARTHMOVING WORKS & EQUIP HIRE	5,066.00
EFT14885	13/02/2004	AIRSERVICES AUSTRALIA	CALLOUT/FAULT RECTIFICATION - AIRPORT	2,792.52
EFT14886	13/02/2004	ALBANY BRAKE & CLUTCH	VEHICLE MAINTENANCE	7.48
EFT14887	13/02/2004	ALBANY HYDRAULICS	VEHICLE REPAIRS/PARTS	259.42
EFT14888	13/02/2004	ALBANY SOIL & CONCRETE TESTING	carry out compaction tests on dempster rd	297.00
EFT14889	13/02/2004	ALBANY V BELT & RUBBER	FILTERS/VEHICLE PARTS	249.59
EFT14890	13/02/2004	ALBANY STOCKFEEDS	SUPPLY TWO BAGS OF DOG FOOD	65.90
EFT14891	13/02/2004	ALBANY WASTE DISPOSALS	BIN EMPTIES	242.00

EFT	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
EFT14892	13/02/2004	ALBANY PLANT & EQUIPMENT HIRE	HIRE OF CRANE	99.00
EFT14893	13/02/2004	ALBANY CHORAL SOCIETY	PURCHASE OF MUSIC SCORES	700.00
EFT14894	13/02/2004	ALBANY HOME TIMBER HARDWARE	sundry hardware	30.35
EFT14895	13/02/2004	ALLGROW LANDSCAPING	MAINT LAWNS/GDNS LOTT HOUSE	478.50
EFT14896	13/02/2004	AMITY CRAFTS	WORK ASSOCIATED WITH ALBANY ART PRIZE & WORK ON CITY ART COLLECTION	956.18
EFT14897	13/02/2004	ARGYLES BISTRO	CATERING	100.00
EFT14898	13/02/2004	AUSTRALIA POST	POSTAGE -	7,421.62
EFT14899	13/02/2004	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS	284.66
EFT14900	13/02/2004	BERTOLA HIRE SERVICE	EQUIPMENT HIRE	92.50
EFT14901	13/02/2004	BEST OFFICE SYSTEMS	PHOTOCOPIER CHARGES	639.00
EFT14902	13/02/2004	ALBANY BOBCAT SERVICES	remove tree loppings, various sites	1,056.00
EFT14903	13/02/2004	BOC GASES AUSTRALIA LIMITED	CONTAINER SERVICE RENTAL	148.75
EFT14904	13/02/2004	BROCKS	PLEASE SUPPLY TILE AND SUNDRY MATERIALS	1,509.52
EFT14905	13/02/2004	BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE/TOOL SUPPLIES	400.23
EFT14906	13/02/2004	CAMTRANS ALBANY PTY LTD	FREIGHT FOR PIPES	540.24
EFT14907	13/02/2004	J & S CASTLEHOW	ELECTRICAL REPAIRS/MAINTENANCE	223.30
EFT14908	13/02/2004	CASTROL AUSTRALIA PTY. LIMITED	OIL SUPPLIES	559.13
EFT14909	13/02/2004	CHESTERPASS IRRIGATION	PROVIDE 40mm PIPE AND FITTINGS FOR THE BRIG AMITY VEHICLE PARTS	67.13
EFT14910	13/02/2004	CJD EQUIPMENT	VEHICLE PARTS	929.15
EFT14911	13/02/2004	COLES SUPERMARKETS AUST P/LTD	GOODS - DCC	462.01
EFT14912	13/02/2004	CONTACT METAL INDUSTRIES	to supply 3 well covers as requested	1,002.10
EFT14913	13/02/2004	COURIER AUSTRALIA	FREIGHT CHARGES	442.64
EFT14914	13/02/2004	COUNTRY ARTS WA	ANNUAL MEMBERSHIP - TOWN HALL	88.00
EFT14915	13/02/2004	COVENTRYS	VEHICLE PARTS	514.84
EFT14916	13/02/2004	CUMMINS ENGINE CO PTY LTD	VEHICLE PARTS	55.89
EFT14917	13/02/2004	DELRON CLEANING ALBANY	CLEANING	418.00
EFT14918	13/02/2004	DEPARTMENT OF CALM	CALM OPERATIONAL MANAGEMENT COURSE - STEVE GRAY	572.00
EFT14919	13/02/2004	DUN & BRADSTREET (AUSTRALIA) PTY. LTD.	LEGAL FEES - DEBT RECOVERY	114.04
EFT14920	13/02/2004	CARMEL DUNN	REIMBURSE SUSTAINABILITIES TEAS & WORKSHOP TRAINING COSTS	514.65
EFT14921	13/02/2004	ECO HEALTH HOLDINGS PTY LTD	ENVIRONMENTAL HEALTH SERVICES	2,435.10
EFT14922	13/02/2004	BOB EMERY	COUNCILLOR ALLOWANCE	214.35
EFT14923	13/02/2004	ALBANY ENGINEERING CO	MAINTENANCE VEHICLES	706.18
EFT14924	13/02/2004	FRANEY & THOMPSON	TIMBER SUPPLIES	39.35
EFT14925	13/02/2004	BILL GIBBS EXCAVATIONS	HIRE OF MULCHER AT MT CLARENCE	5,109.50
EFT14926	13/02/2004	GORDON WALMSLEY PTY LTD	Asphalt sealing work at Lockyer Avenue.	5,628.10
EFT14927	13/02/2004	GREAT SOUTHERN PACKAGING SUPPLIES	BOXES OF TOILET PAPER	2,057.21
EFT14928	13/02/2004	ELLEN J. HICKMAN	FOR THE COMPLETION OF THE FINAL DESIGN FOR THE CITY OF ALBANY COAT OF ARMS	1,628.00
EFT14929	13/02/2004	HOTKERS BUILDING SUPPLIES	300 conc pipes	119.56
EFT14930	13/02/2004	HOWARD & ASSOC. ARCHITECTS	PROJECT NO: 31 / 2003	369.60
EFT14931	13/02/2004	HUDSON SEWAGE SERVICES	QUARTERLY MAINTENANCE - AIRPORT	103.80

EFT	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
EFT14932	13/02/2004	KEY 2 DESIGN	Waterfront Design Concepts	1,155.00
EFT14933	13/02/2004	KLB SYSTEMS	HP LASERJET 2300TDN PRINTER ITEM NUMBER C8727AA	3,820.30
EFT14934	13/02/2004	WESFARMERS KLEENHEAT GAS PTY LTD	PROPANE BULK LITRES	169.52
EFT14935	13/02/2004	S & K KNICKEL GARDENING SERVICE	WORK PERFORMED ON COSY CORNER ROAD	4,394.50
EFT14936	13/02/2004	RJ KRATOCHVILL	hire tandem for app. 80 hours hire excavator for app. 80 hours	1,170.40
EFT14937	13/02/2004	LA FREEEGARD	SLASHING AT VARIOUS LOCATIONS	2,519.00
EFT14938	13/02/2004	LINCOLNS	REVIEW TENDER SUBMISSIONS PROVIDED BY VANCOUVER WASTE AND CLEANAWAY	1,711.05
EFT14939	13/02/2004	ALBANY LIQUID WASTE	suck water from spoil holes at north rd depot and take to sewer dams at the airport	1,669.00
EFT14940	13/02/2004	LIVESY, EDWARD	DENMARK RECYCLING - TRUCK HIRE	1,650.00
EFT14941	13/02/2004	LIVESTOCK EXCHANGE PTY LTD	SALEYARD SOFTWARE SUPPORT MAINTENANCE RENEWAL TO 6 MONTHS TO 30TH JUNE 2004	660.00
EFT14942	13/02/2004	LORLAINE DISTRIBUTORS PTY LTD	CLEANING GOODS	769.75
EFT14943	13/02/2004	MACDONALD JOHNSTON	VEHICLE PARTS	336.76
EFT14944	13/02/2004	MCLOUGHLIN, IAN	REIMBURSE MEALS DURING PERTH WEBCAM PROJECT	176.90
EFT14945	13/02/2004	MILNER'S PTY LTD	TANITA BF 680 BODY FAT MONITOR/SCALE	199.00
EFT14946	13/02/2004	MIRA MAR VETERINARY SERVICES	DISPOSAL OF ANIMALS	92.40
EFT14947	13/02/2004	MR MOO DAIRY DISTRIBUTORS	MILK DELIVERIES	250.56
EFT14948	13/02/2004	MURDOCH UNIVERSITY	ANALYSIS OF WATER SAMPLES - SALEYARDS	550.22
EFT14949	13/02/2004	NATIONAL LIBRARY OF AUST	SEARCH TRANSACTION - CLASS C	100.00
EFT14950	13/02/2004	THE NATIONAL TRUST OF AUSTRALIA (W.A.)	GRANT TREE REPLACEMENT AT STRAWBERRY HILL OLD FARM	1,100.00
EFT14951	13/02/2004	NEVILLE'S HARDWARE & BUILDING SUPPLIES	HARDWARE SUPPLIES	221.05
EFT14952	13/02/2004	DEAN NORTON BOBCAT SERVICES	tree watering for january 2004	1,650.00
EFT14953	13/02/2004	NORTH ROAD PHARMACY	MEDICAL SUPPLIES - ALAC	36.10
EFT14954	13/02/2004	OKEEFE'S PAINTS	PAINT & PAINTING SUPPLIES	62.17
EFT14955	13/02/2004	PAINT 'N' QUIP	PAINT & SUPPLIES	27.05
EFT14956	13/02/2004	PERTH AMBASSADOR HOTEL	Accommodation Mr Robert Fenn	193.10
EFT14957	13/02/2004	PHOTORAMA	FILMS D & P/PURCHASES	21.90
EFT14958	13/02/2004	PIONEER MICRO SERVICES	COUNTRY SERVICE CARRIED ON SITE TO READER PRINTER	357.50
EFT14959	13/02/2004	PIONEER CONSTRUCTION MATERIALS PTY LTD	CONSTRUCTION MATERIALS	7,805.06
EFT14960	13/02/2004	GREAT SOUTHERN CONCRETE & SAND SUPPLIES	management of Bakers Junction Refuse site per contract	10,120.00
EFT14961	13/02/2004	R & JK PETROLEUM	FUEL SUPPLIES -	48,498.28
EFT14962	13/02/2004	RENTAL MANAGEMENT PTY LTD	CONT. - AFICIO 551 - MERCER RD	475.00
EFT14963	13/02/2004	SHERIDANS FOR BADGES	NAME BADGE, VERONICA DAYMAN	58.30
EFT14964	13/02/2004	SHIRE OF PLANTAGENET	HIRE OF KANGO HAMMER	66.00
EFT14965	13/02/2004	SKILLHIRE	CASUAL STAFF	1,651.60
EFT14966	13/02/2004	SKILLPATH SEMINARS	ADMINISTRATIVE ASSISTANTS CONFERENCE	299.00
EFT14967	13/02/2004	SKYWEST AIRLINES PTY LTD	FLIGHT - J FLOTTMANN	1,559.56
EFT14968	13/02/2004	SOUTHERN STATIONERY	STATIONERY SUPPLIES	451.25
EFT14969	13/02/2004	SOUTHCOAST SECURITY SERVICE	JANUARY COLLECTION OF CASH FROM HANRAHAN TIP GATE	277.75
EFT14970	13/02/2004	SOUTHERN BUILDING SURVEYS	CONTRACT BUILDING SURVEY WORK	1,880.00

EFT	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
EFT14971	13/02/2004	STAR SALES & SERVICE	HARDWARE/VEHICLE PARTS	600.00
EFT14972	13/02/2004	STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISING	651.65
EFT14973	13/02/2004	STANDARDS AUST INTERNATIONAL GLOBAL LTD	AS 4000 - 1997 General Conditions of Contract	61.05
EFT14974	13/02/2004	STIRLING ELECTRONICS	ELECTRONIC PARTS & ACCESSORIES	10.96
EFT14975	13/02/2004	STORM OFFICE NATIONAL	STATIONERY SUPPLIES	14.67
EFT14976	13/02/2004	SUNNY BRUSHWARE SUPPLIES P/LTD	EACH COMBIVAK BROOM ROAD SWEEPER	1,804.00
EFT14977	13/02/2004	SUNNY SIGN COMPANY	SIGN PURCHASES	1,329.50
EFT14978	13/02/2004	ALBANY LOCK SERVICE	LOCKSMITH SERVICES,REPAIRS ETC	314.75
EFT14979	13/02/2004	T & C SUPPLIES	HARDWARE/TOOL SUPPLIES	263.24
EFT14980	13/02/2004	TRUCKLINE	VEHICLE PARTS	319.00
EFT14981	13/02/2004	ALBANY TYREPOWER	TYRE PURCHASES/MAINTENANCE	927.30
EFT14982	13/02/2004	VALUER GENERAL'S OFFICE	GRV 22/11 TO 5/12/03 AND 6/12 TO 19/12/03	863.50
EFT14983	13/02/2004	VALENTINO'S FLORISTS	FLOWERS FOR HELEN BROWN (LIBRARY)	48.00
EFT14984	13/02/2004	VISITOR GUIDE AUSTRALIA	LEASE SPACE ON VISITOR GUIDE SIGN (ALBANY) - VAC	242.00
EFT14985	13/02/2004	WA SALVAGE	SUPPLY OF: PLAIN BOWLS FOR FUNCTIONS	43.20
EFT14986	13/02/2004	ALBANY & GREAT STHN WEEKENDER	ADVERTISING	330.40
EFT14987	13/02/2004	WEST COAST HI-FI	UHF SUNDOWNER" CB RADIO/ANTENNA"	300.00
EFT14988	13/02/2004	WEST AUST LOCAL GOVERNMENT ASSOC	ADVERTISING - WEST AUSTRALIAN	257.58
EFT14989	13/02/2004	WILSON MACHINERY	VEHICLE PARTS	1,018.05
EFT14990	13/02/2004	WEST AUST LOCAL GOVERNMENT ASSOC	ADVERTISING - WEST AUSTRALIAN	1,361.55
EFT14991	16/02/2004	DENMARK MUSIC FOUNDATION	BOX OFFICE JIMMY LITTLE & JAMES BLUNDELL""	4,511.40
EFT14992	16/02/2004	PRE-EMPTIVE STRIKE	SUPPLY OF OFFICE EQUIPMENT FOR YOUNGS RURAL TRANACTION CENTRE - 50%	2,580.60
EFT14993	17/02/2004	RENTAL MANAGEMENT PTY LTD	CONT. - AFICIO 551 - MERCER RD	1,440.36
EFT14994	20/02/2004	A-Z COMMERCIAL STEEL CONST	CONSTRUCT SINGLE BIN STANDS TO SUIT 240 LITRE MGB's	40,234.00
EFT14995	20/02/2004	ABA SECURITY	REPAIR THE STROBE LIGHT AT THE FORTS	82.45
EFT14996	20/02/2004	ABBOTTS LIQUID SALVAGE	PUMP PUBLIC TOILETS	1,272.50
EFT14997	20/02/2004	ACTIVE PLUMBING	PLUMBING REPAIRS & MAINTENANCE	8,475.40
EFT14998	20/02/2004	AD CONTRACTORS	EARTHMOVING WORKS & EQUIP HIRE	11,694.07
EFT14999	20/02/2004	ADVANCED PNEUMATICS & AIR	SERVICE AIR TOWER	92.51
EFT15000	20/02/2004	ALBANY ADVERTISER	ADVERTISING	1,347.28
EFT15001	20/02/2004	ALBANY CRANE HIRE	HIRE OF BHB TRACTOR CRANE	247.50
EFT15002	20/02/2004	ALBANY HYDRAULICS	VEHICLE REPAIRS/PARTS	102.19
EFT15003	20/02/2004	ALBANY INDUSTRIAL SERVICES	Meters of Crushed Gravel 100mm minus located at pit (corner Chesterpass/ Jackson Rds) For gravel sheeting of Tackrup Rd soil testing on north rd depot site	52,699.90
EFT15004	20/02/2004	ALBANY SOIL & CONCRETE TESTING	SIGN PURCHASES	968.00
EFT15005	20/02/2004	ALBANY SIGNS	FILTERS/VEHICLE PARTS	49.50
EFT15006	20/02/2004	ALBANY V BELT & RUBBER	STATIONERY SUPPLIES	236.67
EFT15007	20/02/2004	ALBANY STATIONERS	EMPLOYEE DEDUCTIONS	2.00
EFT15008	20/02/2004	ALBANY HOSPICE INC	BIN EMPTIES	32.00
EFT15009	20/02/2004	ALBANY WASTE DISPOSALS	EXCESS ON CLAIM NO. 632681837 - A48331	154.00
EFT15010	20/02/2004	ALBANY PANEL BEATERS	DREMEC	300.00
EFT15011	20/02/2004	ALBANY HOME TIMBER HARDWARE		115.90

EFT	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
EFT15012	20/02/2004	ALBANY LANDSCAPE SUPPLIES	CRUSHED LIMESTONE	187.50
EFT15013	20/02/2004	ALL EVENTS PROSOUND HIRE	BOX OFFICE - TOWN HALL	62.53
EFT15014	20/02/2004	AUSTRALIAN MANUFACTURING WORKERS UNION	Payroll deductions	56.40
EFT15015	20/02/2004	ATC RECRUITING	CASUAL STAFF	6,471.95
EFT15016	20/02/2004	AUSSIE DRAWCARDS PTY LTD	Premier Metropolitan Service - Service fees for the month of January	250.00
EFT15017	20/02/2004	AUSTRALIAN SERVICES UNION	EMPLOYEE DEDUCTIONS	2,307.00
EFT15018	20/02/2004	AUSTRALIAN PLASTIC CARD CO - RED E GROUP	5000 library cards - starting number CL301A044500CD	2,403.50
EFT15019	20/02/2004	ALBANY AUTOSPARK	VEHICLE REPAIRS/PARTS	7.20
EFT15020	20/02/2004	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS	107.40
EFT15021	20/02/2004	BAIL WATER TRUCK HIRE	hire 24000 L water truck for dempster rd	2,002.00
EFT15022	20/02/2004	BERTOLA HIRE SERVICE	EQUIPMENT HIRE	507.60
EFT15023	20/02/2004	BEST OFFICE SYSTEMS	PHOTOCOPIER CHARGES	210.00
EFT15024	20/02/2004	ALBANY BOBCAT SERVICES	cut and fill playground at Eyre Park	1,122.00
EFT15025	20/02/2004	BOSS BUSINESS FORMS	PRI NTING CHEQUES	539.00
EFT15026	20/02/2004	BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE/TOOL SUPPLIES	545.56
EFT15027	20/02/2004	BUTTERCUP BAKERS	CATERING SUPPLIES	708.90
EFT15028	20/02/2004	CADBURY SCHWEPES PTY LTD	DRINK SUPPLIES - TOWN HALL BAR	155.04
EFT15029	20/02/2004	CAMLYN SPRINGS	WATER CONTAINER REFILLS	330.00
EFT15030	20/02/2004	CAPE AGENCIES	FUEL SUPPLIES WELLSTEAD B/BRIG	96.00
EFT15031	20/02/2004	J & S CASTLEHOW	ELECTRICAL REPAIRS/MAINTENANCE	4,878.40
EFT15032	20/02/2004	CHILD SUPPORT AGENCY	EMPLOYEE DEDUCTIONS	449.99
EFT15033	20/02/2004	CITY OF ALBANY - SOCIAL CLUB	Payroll deductions	272.00
EFT15034	20/02/2004	GAYNOR CLARKE	HANDOVER/TRAINING OF MAYORAL LIAISON OFFICER	288.75
EFT15035	20/02/2004	COATES HIRE	HIRE EQUIPMENT FOR NEW YEAR EVE.	1,155.43
EFT15036	20/02/2004	COMMANDER AUSTRALIA LIMITED	COMMANDER RENTAL - TOWN HALL	150.02
EFT15037	20/02/2004	CREATIONS UNLIMITED	PHOTOS FOR ALBANY PLUS	335.00
EFT15038	20/02/2004	CSBP LTD	CHLORINE SUPPLIES POOL	1,034.00
EFT15039	20/02/2004	READYMIX HOLDINGS PTY LTD	CONSTRUCTION MATERIALS	400.74
EFT15040	20/02/2004	AL CURNOW HYDRAULICS	CAP	105.33
EFT15041	20/02/2004	35 DEGREES SOUTH	SURVEY BOUNDARY OF TIP SITE HANRAHAN RD	2,222.00
EFT15042	20/02/2004	G & M DETERGENTS & HYGIENE SERVICES	HYGIENE CONTRACT	1,182.92
EFT15043	20/02/2004	DUN & BRADSTREET (AUSTRALIA) PTY. LTD.	LEGAL FEES - DEBT RECOVERY	13,387.16
EFT15044	20/02/2004	EL HASSANI, JENNIFER	PSYCHOLOGICAL INTERVENTION CLIENTS 4 & 5	198.00
EFT15045	20/02/2004	P & W ELOY ELECTRICAL SERVICES	ELECTRICAL REPAIRS	1,792.46
EFT15046	20/02/2004	BOB EMERY	COUNCILLOR ALLOWANCE	292.39
EFT15047	20/02/2004	EVERTRANS	VEHICLE REPAIRS	250.00
EFT15048	20/02/2004	EYERITE SIGNS	SIGNWRITING/SIGN PURCHASES	1,426.70
EFT15049	20/02/2004	FIRE & EMERGENCY SERVICES AUTH (FESA)	ESL COLLECTION - JANUARY 2004	59,772.75
EFT15050	20/02/2004	FULLERS EARTHMOVING	METERS OF COMPACTION SAND @ LOWER DENMARK ROAD	968.00
EFT15051	20/02/2004	GEOTASK (AUSTRALIA)	PRINTING OF POSTERS - ALAC	180.00
EFT15052	20/02/2004	GLASS SUPPLIERS	REGLAZE WINDOWS/DOORS	148.67
EFT15053	20/02/2004	GREAT SOUTHERN BRAKE & CLUTCH	BRAKE & CLUTCH REPAIRS/MAINTENANCE	466.70

EFT	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
EFT15054	20/02/2004	GREAT SOUTHERN GROUP TRAINING	APPRENTICES FEES	4,081.42
EFT15055	20/02/2004	GREAT SOUTHERN PERSONNEL	CASUAL STAFF	18.08
EFT15056	20/02/2004	GT BEARING & ENGINEERING SUPPLIES	VEHICLE PARTS	38.00
EFT15057	20/02/2004	GHD PTY LTD	ALBANY HARBOUR AND WATERFRONT DEVELOPMENT	11,900.00
EFT15058	20/02/2004	HAESE'S PICTURE FRAMING	1 x Framing of Appreciation certificate	40.00
EFT15059	20/02/2004	ANDREW HAMMOND	BOARD GOVERNANCE REVIEW - REIMBURSEMENT EXPENSES	224.77
EFT15060	20/02/2004	HAMMOND SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1,335.87
EFT15061	20/02/2004	HART'S CLEANING SERVICE	WINDOW CLEANING	167.20
EFT15062	20/02/2004	HARVEY NORMAN ALBANY	HP deskjet A9000 / 300 A3 printer	800.50
EFT15063	20/02/2004	HBF OF WA	EMPLOYEE DEDUCTIONS	1,538.20
EFT15064	20/02/2004	HOTKERS BUILDING SUPPLIES	EACH BOX CULVERTS 1.20 X 0.3275	5,287.46
EFT15065	20/02/2004	JOHN KINNEAR AND ASSOCIATES	set out center line, 10m off sets, and pipe crossings on l/denmark rd	7,968.12
EFT15066	20/02/2004	KEY 2 DESIGN	ALBANY BOAT HARBOUR IMPLEMENTATION - WATERFRONT STATIONERY	4,122.80
EFT15067	20/02/2004	RJ KRATOCHVILL	Hours Dry Hire Backhoe for Coombes Rd pruning	352.00
EFT15068	20/02/2004	LIVESY, EDWARD	OIL BUNKER	572.00
EFT15069	20/02/2004	LORLAINE DISTRIBUTORS PTY LTD	CLEANING GOODS	18.80
EFT15070	20/02/2004	MAIN ROADS	360m3 crushed lime stone from m.r.d. pit	1,080.00
EFT15071	20/02/2004	MARSHALL BATTERIES	BATTERY PURCHASES	90.64
EFT15072	20/02/2004	MARKET CREATIONS PTY LTD	DEVELOPMENT OF WEBSITE FOR ALBANY WATERFRONT PROJECT	3,366.55
EFT15073	20/02/2004	MINTER ELLISON LAWYERS	LEGAL COSTS	3,788.63
EFT15074	20/02/2004	MINORBA GRAZING CO	Please supply 1 x bundle of 3m 100-125mm treated pine poles.	543.00
EFT15075	20/02/2004	MOUNT BARKER CO-OPERATIVE LIMITED	GOODS - SALEYARDS	54.65
EFT15076	20/02/2004	MOUNT BARKER COMMUNICATIONS	TWO WAY RADIO REPAIRS/MAINT	429.00
EFT15077	20/02/2004	LGRCEU	EMPLOYEE DEDUCTIONS	57.20
EFT15078	20/02/2004	NETPAL DISTRIBUTERS	LIBRARY - INTERNET KIOSK	507.36
EFT15079	20/02/2004	OKEEFE'S PAINTS	PAINT & PAINTING SUPPLIES	650.00
EFT15080	20/02/2004	PALMER & RAYNER EARTHMOVING PTY LTD	hire 2 semi to cart gravel from hunton rd pit to dempster rd	5,655.00
EFT15081	20/02/2004	PRESTIGE PROPERTY SERVICES PTY LTD	CLEANING - VANCOUVER ARTS CNTR	198.00
EFT15082	20/02/2004	RNR CONTRACTING PTY LTD	deliver and spray app. 9000 l bitumen for dempster rd	7,305.80
EFT15083	20/02/2004	ROWE, DOROTHY	REIMBURSEMENT AMLIB CONFERENCE & VALA CONFERENCE	298.20
EFT15084	20/02/2004	ALBANY TRAFFIC CONTROL	hire traffic controllers while carting gravel	4,933.50
EFT15085	20/02/2004	SKILLHIRE	CASUAL STAFF	726.33
EFT15086	20/02/2004	SMITHS ALUMINIUM & 4WD CENTRE	PLEASE MODIFY SAFETY RAIL.	22.00
EFT15087	20/02/2004	SOS OFFICE EQUIPMENT	PHOTOCOPIER CHARGES	82.47
EFT15088	20/02/2004	SOUTHERN ELECTRICS	ELECTRICAL REPAIRS/MAINTENANCE	9,972.11
EFT15089	20/02/2004	SOUTHERN STATIONERY	STATIONERY SUPPLIES	598.90
EFT15090	20/02/2004	SOUTHCOAST SECURITY SERVICE	BANKING/SECURITY - ALAC	418.00
EFT15091	20/02/2004	ALBANY VOLUNTEER SES.	ESL PAYMENT	14,272.23
EFT15092	20/02/2004	STATEWIDE BEARINGS	VEHICLE PARTS	55.85
EFT15093	20/02/2004	STIRLING CONFECTIONERY PLUS	TOWN HALL BAR SUPPLIES	277.51
EFT15094	20/02/2004	SUNNY BRUSHWARE SUPPLIES P/LTD	EACH GUTTER BROOMS	1,111.00

EFT	DATE	CREDITOR	INVOICE DETAILS	AMOUNT
EFT15095	20/02/2004	ALBANY LOCK SERVICE	LOCKSMITH SERVICES, REPAIRS ETC	21.60
EFT15096	20/02/2004	DEWSONS	GOODS - DAY CARE CENTRE	58.62
EFT15097	20/02/2004	T & C SUPPLIES	HARDWARE/TOOL SUPPLIES	285.03
EFT15098	20/02/2004	THRIFTY CAR RENTAL	VEHICLE HIRE	46.62
EFT15099	20/02/2004	TOTAL EDEN	RETIC BITS	11.03
EFT15100	20/02/2004	TOTAL TORO	VEHICLE PARTS	200.70
EFT15101	20/02/2004	TRAILBLAZERS	PAIR SAFETY BOOTS AS PER SELECTION - MANUAL ITURBIDE	921.00
EFT15102	20/02/2004	TRADELINK PLUMBING SUPPLIES	STORMWATER SUPPLIES	4.82
EFT15103	20/02/2004	TRUCKLINE	VEHICLE PARTS	46.09
EFT15104	20/02/2004	TUDOR HOUSE	PURCHASE NEW FLAG - TOWN HALL	259.70
EFT15105	20/02/2004	GARRY TURNER	REIMBURSE TRAVEL EXPENSES - OFF ROAD VEHICLE AREAS	25.00
EFT15106	20/02/2004	ALBANY TYREPOWER	TYRE PURCHASES/MAINTENANCE	494.00
EFT15107	20/02/2004	VALENTINO'S FLORISTS	FLOWERS FOR KRYSTA GUILLE	40.00
EFT15108	20/02/2004	VISUAL ECHO	HOME SUPPORT LINE	60.00
EFT15109	20/02/2004	WALGSP	SUPERANNUATION CONTRIBUTIONS	75,471.80
EFT15110	20/02/2004	ALBANY & GREAT STHN WEEKENDER	ADVERTISING	106.20
EFT15111	20/02/2004	WESTERBERG IRRIGATION	IRRIGATION SUPPLIES	2,260.36
EFT15112	20/02/2004	WESTRAC EQUIPMENT PTY LTD	VEHICLE PARTS	20.86
EFT15113	20/02/2004	LANDMARK LIMITED	EA 1500MM BLACK STAR PICKETS	66.00
EFT15114	20/02/2004	WESTCOAST SURGICAL AND MEDICAL SUPPLIES	GOODS - ALAC	35.65
EFT15115	20/02/2004	WOOD & GRIEVE PTY LTD	ALBANY BOAT HARBOUR AND WATERFRONT DEVELOPMENT PROFESSIONAL CONSULTING ENGINEERING SERVICES PROVIDED	4,675.00
EFT15116	20/02/2004	ZENITH LAUNDRY	LAUNDRY SERVICES/HIRE	2.57
			TOTAL	836,816.18

Handwritten initials or marks at the bottom of the page.

**Minutes of a meeting of the Seniors Advisory Committee
held in the Council Chambers, Mercer Road, Albany
on Thursday 15th January 2004.**

1.0 Meeting commenced at 10.00am.

Attendance: Mayor Alison Goode, Chairperson
City of Albany - Rob Shanahun
Assn of Independent Retirees – Roy Gwynn
Seniors Community – Middy Dumper
Over 50's Recreation Assn – Ray Crocker
Albany Sub Branch RSL – Digger Cleak
COTA National Seniors Assn – Cyril Skinner
Seniors Community – Hope Sharp
Meals on Wheels/Senior Citizens Assn – Nancy Millard
Breaksea Ladies Probus Club – June Spouse

Guests of Committee:

Les Hewer - City of Albany Works & Services representative
John Beamon
Heather Gillmore

2.0 Apologies:

General Community - Kim Buttfield
General Community - Jennie Grieve
Seniors Interest Group - Dianne van der Merwe
LGS Public Health Service – Karen Johnston

3.0 DISCLOSURE OF INTEREST

Nil

4.0 CONFIRMATION OF MINUTES

Recommendation:

That the minutes of the meeting held on 20th November 2003 be confirmed as a true and accurate record of proceedings, subject to item 7.2 being amended to read – ‘Moved: Roy Gwynn’, not Moved: Ray Crocker as was recorded.

**Moved: Ray Crocker
Seconded: Nancy Millard
Carried**

5.0 BUSINESS ARISING

5.1 Green Waste Service

Serge Massimini, Manager City Services had been invited to the meeting to discuss members concerns, however had prior commitments and was unable to attend. Les Hewer, Manager City Works was present and responded to queries raised by Committee members. Les also advised that tenders for the provision of the new waste service had been received and were to be referred to Council at its next meeting.

5.2 Town Square & Transport Committees

Cyril Skinner reported on progress of the Albany Public Transport Taskforce and its first meeting held on 11th December. Cyril indicated the Taskforce would commence by looking at the existing public bus service and dual use paths network. Cyril indicated some concern had been expressed about a section of the Bayonet Head path, near Brewster Road as it was very steep and difficult for gophers to traverse. Les Hewer responded to the concern about steepness the that section of the dual use path, as well as other queries raised by Committee members regarding the dual use path network.

Dianne van der Merwe was not present to report on the Town Square Committee.

5.3 Seniors' Service Directory Project

In the absence of the project coordinators, no discussion was held in relation to the directory.

6.0 CORRESPONDENCE

Nil

7.0 GENERAL BUSINESS

7.1 Albany Traffic Management Issues

Les Hewer, Manager City Works was present to discuss relevant issues of roads, traffic management and parking, raised by Committee members. Various issues were raised including:

- Potential sale of the private car park on Aberdeen Street at rear of Premier Hotel;
- York Street/Lockyer Avenue roundabout bottleneck
- Sanford Road traffic problems
- Roundabout delineation
- Problems at York Street/Grey Street intersection – Adjacent to Post Office
- Frenchman Bay Road – success of directional signage to the Wind Farm
- Roadwise Committee initiatives –
 - Roundabout awareness campaign
 - Involvement of schools in driver awareness programs
 - Driver fatigue/RBT campaign
 - Long Weekend speed campaign
 - Development of state-wide white cross policy

8.0 NEXT MEETING

Thursday 19th February 2004.

9.0 CLOSURE

With no further business to discuss the meeting closed at 11.10am

DISABILITY SERVICES AND COMMUNITY ACCESS ADVISORY COMMITTEE

**Minutes of a meeting held on Wednesday 21st January 2004 in the Council Chambers,
Mercer Road, Albany.**

1. Meeting Commenced at 9.15am

Attendance: Mayor Alison Goode JP City of Albany
Rob Shanhun, City of Albany
Chris Valley, Disability Services Commission representative
Lorraine Wolfe, Disabled Persons' Representative
Colin May, Disabled Persons' Representative
Liz O'Brien, MS Society Representative
Jaime Wilson, Disabled Persons' Representative

Guests of Committee:

Les Hewer, Manager City Works
Arlene Osborn

2. Apologies

Fran Fehrman, Activ Foundation
Alan Triplett, Great Southern Personnel

3. Disclosure of Interest

Nil

4. Minutes of the Previous Meeting

Recommendation

That the minutes of the meeting held on 12th November 2003 be confirmed as a true and accurate record of proceedings.

**Moved: Lorraine Wolfe
Seconded: Jaime Wilson
Carried**

5. Correspondence

5.1 Lunch-time Forum – Young Leaders in Disability

Copy of correspondence attached.

Recommendation

That the Disability Services Commission be requested to bring forums such as the Young Leaders in Disability lunchtime forum to regional areas or to consider video conferencing as a way of including regional representatives

**Moved: Jaime Wilson
Seconded: Colin May
Carried**

5.2 Accessing All Areas – Changes to the Building Code of Australia (BCA)

Copy of correspondence attached.

Rob Shanahun outlined the implications of the proposed changes to the BCA.

General discussion ensued.

5.3 Community Awareness Strategies – Disability

Copy of correspondence attached.

Committee members resolved to look at the initiatives being carried out in other areas and to assess their suitability for the City of Albany

6. General Business

6.1 City of Albany – Manager City Works

Les Hewer outlined his role with the City of Albany and responded to questions and issues raised by the committee. He committed to looking at the delineation of road access ramps at crossover points, which were difficult to see and created difficulties for people in wheelchairs, the sight impaired and people with baby pushers/prams.

Les also discussed the dual use path at Bayonet Head, in particular a section near Brewster Road that is quite steep. Issues including the provision of crosswalk lights on Albany Highway, the kerb ramp outside fast photos and the general shortage of disabled parking on the bottom section of York Street were also raised.

6.2 Aussie Beach Wheelchairs

Chris Valley reported on recent requests for straps to be fitted to the Aussie Beach Wheelchairs at Emu Point and Middleton Beach. Chris advised that the manufacturers had warned against providing straps as a person could become trapped in the chair as a result of an accident. With the chairs being used in and near water, the consequences could be very serious.

Following discussion it was resolved to develop a marketing/promotion strategy to raise awareness of the wheelchairs and their availability.

6.3 Disability Awareness Project – Photographic Competition

Rob Shanahun reported on the “Images of Ability” photographic competition run by the City of Albany to raise awareness of disability issues during Disability Awareness week, and tabled all entries.

The Committee having been appointed as the judging panel, carried out the judging function.

Results being:

Category 1. Photographer - age 21 years or older.

Photo to portray a person with a disability -

Topic 1. At work

First: Lyndsay Nottle – “At Work”

Second: Dorothy Bail – “Janelle At Work”

Third: Jennifer Anthoine – “Will It Bite”

Topic 2. At a scenic location

First: Lyndsay Nottle – “Taking In The View”

Second: Jennifer Anthoine – “Whale Seat”

Third: Dorothy Bail – “Janelle at the Bird Park”

Topic 3. Involved in recreation or leisure activity.

First: David Lewis – “Going Down”

Second: Dawn Nation – “Stepping Out”

Third: Lyndsay Nottle – “Showing How It’s Done”

6.4 Committee Membership Review

It was resolved to consider expanding membership of the Committee with a view to covering a broader cross-section of disabilities, to rejuvenate interest in access and to improve attendance at meetings. This issue is to be listed for discussion at the next meeting.

7. Next Meeting

Next meeting will be held on Wednesday 18th February, 2003

8. Closure

There being no further business the meeting closed at 10.15am.



Our ref: 21030007
 Inquiries: Dr Ruth Shean
 Telephone: (08) 9426 9250



making a difference

Mr Andrew Hammond
 Chief Executive Officer
 City of Albany
 PO Box 484
 ALBANY WA 6331

CITY OF ALBANY - RECORDS	
FILE:	MAN134
DOC:	1312569
31 DEC 2003	
OFFICER:	COO
Attach:	

Dear Mr Hammond

LUNCH-TIME FORUM – Young Leaders in the Disability Field

The start of the new calendar year is an excellent opportunity to hear from some of the young leaders in the Western Australian disability field on the challenges and issues facing the field in the short to medium future.

We are fortunate to have Ms Mallika Macleod from ACROD, WA Division, Ms Amanda Hunt, Recreation Network Inc and Ms Claire Anderson, Liferforce Coaching to present at our first lunchtime forum for 2004 on 4 February from 12.30pm – 1.30pm at Burswood on the Swan.

I attach details for the forum, and extend an invite to representatives from your agency to attend.

Yours sincerely

Dr Ruth Shean
 DIRECTOR GENERAL
 DISABILITY SERVICES COMMISSION

24 December 2004

Encl.

C:\Documents And Settings\Lindam\Local Settings\Temporary Internet Files\OLKFIC-DG0261 Let DG188 Lunchtime Forum Young Leaders In The Disability Field Rmay.Doc

Name of organization here

Disability Services Commission

Invites you to attend a lunch-time forum on

Young Leaders in the Disability Field

With speakers

Mallika Macleod

Amanda Hunt

Claire Anderson

on Wednesday 4th February 2004

at Burswood on Swan

RSVP

Linda McDermott

Community Access and Information Branch

By 25 January 2004

Tel: (08) 9426 9384

TTY: (08) 9426 9315

Fax: (08) 9481 5223

E-mail: LindaM@dsc.wa.gov.au

Response form enclosed.

Lunch-Time Forum - Young leaders in the Disability Field

Name: _____

Position: _____

Organisation: _____

Telephone: _____ Facsimile: _____

I will be attending the forum on Wednesday, 4 February 2004

I am unable to attend the forum

ACCESS REQUIREMENTS

Please indicate if you require any of the following:

audio loop interpreter accessible parking other

PLEASE FAX BACK TO (08) 9481 5223

Robert Shanhun

From: Tim Doncon [timd@dsc.wa.gov.au]
Sent: Monday, 5 January 2004 11:51 AM
Subject: FW: Update on Australian Building Codes Board access to .premises

Hi all

For information

Tim Doncon
Principal Access Officer

-----Original Message-----

From: Richard May
Sent: Monday, 15 December 2003 3:03 PM
Subject: FW: Update on Australian Building Codes Board access to .premises

Please find below some updated information on changes to the Building Code.

|

Richard May
Manager Community Access & Information Branch
Disability Services Commission
9426 9328

Accessing all areas – imminent changes to the BCA

Important changes to the Building Code of Australia (BCA) are being proposed to align building regulation with Australian Government disability discrimination laws. The proposals will be released in early 2004 as part of a public consultation period which will run up to the end of April 2004.

The proposed changes will significantly improve access to new buildings and existing buildings undergoing new work or change of use, which are publicly accessible. They will also provide certainty for building owners, operators, designers and certifiers in relation to providing access for all members of the community.

The problem

Since the Australian Government Disability Discrimination Act (DDA) commenced operation in 1993, complaints to the Human Rights and Equal Opportunity Commission (HREOC) and to several equivalent State and Territory bodies have highlighted inconsistencies between the BCA and Federal disability discrimination laws.

The DDA makes it unlawful to discriminate against a person on the ground of disability in a number of areas, including work, accommodation, public transport and access to premises. There is a building-related element in all of these, with access to premises being the major one. The DDA, however, does not provide prescriptive details about what someone has to do to comply.

12/01/2004

The current situation means that people with a disability have to use the complaints mechanism in the DDA to enforce their rights; and those responsible for buildings, such as owners, occupiers, operators, designers and certifiers cannot be certain about fulfilling their responsibilities.

Over the past few years, the Australian Building Codes Board (ABCB) has made progressive changes to the BCA to try and align building regulations and Australian Government disability discrimination laws. In 2001, the Australian Government asked the ABCB to undertake a more systematic review of the BCA access provisions and make changes to ensure a revised BCA would meet the requirements of the DDA in relation to the built environment.

The solution

The DDA allows for the Federal Attorney-General to develop Disability Standards in a number of areas including, but not limited to, access to premises. The effect of having a Disability Standard would be that anyone complying with the Standard would be certain they are complying with the DDA.

In the absence of a Disability Standard, people with disabilities, owners, operators, designers and certifiers would continue to rely on the individual complaints mechanism of the DDA as the only means of defining compliance.

In order to align a Disability Standard with the DDA, the Australian Government has asked the ABCB to assist in the development of the Disability Standards for Access to Premises (Premises Standard) which essentially uses a revised BCA as the compliance code. This will mean that, when completed, those responsible for buildings will be certain that if they comply with the revised BCA, they are complying with the DDA in relation to the built environment.

Developing the proposals

The task of developing proposed changes to the BCA and the new draft Premises Standard has been undertaken by the ABCB's Building Access Policy Committee (BAPC). The BAPC has broad representation from the disability, property, government, design and certification sectors.

The BAPC has now finished the first phase of the project by developing the proposals. The ABCB will be releasing the draft Premises Standard for public comment in early 2004.

In broad terms, the proposals are an attempt to meet the objectives of the DDA to ensure buildings are as accessible as possible, without imposing what the legislation describes as an unjustifiable hardship on building owners and occupiers. The proposals include:

- Access to most levels in publicly accessible buildings;
- Wider circulation space requirements in corridors, through doorways and in accessible toilets;
- Additional accessible entrances to buildings;
- Accessible toilets wherever a bank of toilets is provided;
- Increased numbers of accessible rooms in hotels and motels;
- Hearing augmentation in more rooms with a public address system;
- Access to and from swimming pools; and

- Additional information and accessible features in lifts.

The work of the BAPC has involved more than just developing the proposed changes to the BCA and the new draft Premises Standard. A Regulation Impact Statement, detailing the costs and benefits associated with the proposal has also been prepared. In addition, extensive consultation has taken place with Standards Australia International, who are responsible for developing much of the technical material referenced in the BCA.

Standards Australia International have revised a number of their standards to reflect the BAPC proposals. They will be co-ordinating the release of their new standards with the ABCB, so that those wanting to comment on the detailed technical provisions of the new proposals will have all the information they require.

Public comment timetable

The expected timeframes are:

- Early 2004 - Draft proposals available for comment
- February 2004 - Public Information Sessions throughout Australia providing information on the proposals
- End April 2004 - Public comment period ends

Following the public comment period, an assessment of comments and any necessary revisions, a final proposal will be developed. This proposal will be forwarded by the ABCB to the:

- State and Territory Governments, who are responsible for the adoption of the BCA through building regulation;
- Minister for Industry, Tourism and Resources; and
- Federal Attorney-General, who has authority under the DDA to formulate a Premises Standard and submit it to Parliament for consideration.

If you would like to be kept up to date with developments and receive information on the drafts when they are available for public comment, you can register on the ABCB's mailing list at

<http://www.abcb.gov.au/content/maillinglist/> and/or with the HREOC Disability Rights Unit at http://www.humanrights.gov.au/disability_rights/contact/contact.html#emaiyou.

INTRODUCTION

The vision of the Disability Services Commission is that:

All people live in welcoming communities that provide friendship, mutual support and a 'fair go' for everyone including people with disabilities, their families and carers.

Critical to the existence of this welcoming community is that there is awareness of disability issues and of the value that people with a disability bring to our community.

Welcoming communities require resources to assist people with disabilities to integrate into activities as well as an attitude that encourages inclusion. Raising awareness about people with disabilities, their particular needs and what they offer the communities in which they live assists in making attitudes more accepting. It makes people more aware of how people with disabilities can participate and contribute to the community just like "everybody else".

On 17 September 2003 the Director General of the Disability Services Commission wrote to all Western Australian government departments, local government bodies and funded agencies requesting assistance to document community and public awareness initiatives currently being undertaken.

This information is beneficial to the Commission for several reasons. It illuminates the commitment of agencies in recognising people with disabilities as a significant customer group; it reveals any areas of overlap in strategies to raise awareness; and it can also be used to inform any future disability awareness campaigns.

In total, 59 responses to the Director General's request were received – 48 initially and 11 in response to a follow up letter sent to non responding agencies known to be involved in notable community awareness initiatives. Many of these agencies were also contacted by telephone to encourage either a written or verbal response to the request.

The study was not designed to be a random survey of community activity, rather it was designed to obtain examples and provide qualitative feedback on a range of activities carried out in the community.

Analysis of the replies indicated that initiatives could be divided into categories reflecting different types of strategies being undertaken to raise community awareness of people with disabilities.

ANALYSIS

There appeared to be a wide array of activities that support community awareness and acceptance of disability. In reviewing the responses, eight categories of activity were apparent:

Access Initiatives	Awards and Grants
Information Initiatives	Education and employment initiatives
Commemorative Days	Policy and Programs
Promotional Activity and Material	Liaising/networking with people and organisations.

One of the key points that this exercise raised, was that awareness was broadly defined by the people responding. Clearly, it was not just the "media", rather it incorporated better access, improved staff understanding and generally changing processes and practices to recognise the value of people with a disability.

Following is a summary of the types of activity in each category. Attached, as an appendix, is a more detailed listing of the responses from groups replying to the letter.

Access initiatives

A number of agencies have endeavoured to ensure that their buildings, facilities, and resources are accessible to people with disabilities by, for example, providing wheelchair access. One innovative approach was employed by the Department of Conservation and Land Management which uses a checklist to assess accessibility to buildings and information.

Many groups have gone beyond making physical changes to their environment, with, for example providing Auslan interpreters at public meetings. Noteworthy were the Shire of Esperance and the City of Fremantle, which have designed access and mobility maps that outline wheelchair access points at local tourist attractions, accessible ablutions and parking bays.

Access initiatives were exclusively reported by government organisations, rather than funded bodies. It should be noted, however, that some organisations may not have considered access to be a part of community and public awareness, and thus did not mention efforts in this area. This also reflects the heightened awareness in this sector as a result of the need to develop Access and Inclusion plans.

While immediately associated with physical access, it is important to also consider access as an awareness-raising strategy - it draws attention to the particular challenges that people with disabilities can face when accessing the community, and in turn makes it more likely that these people can participate. For instance Kwinana Council's monthly page in the local paper includes information on access to meetings -- both raising awareness on access as well as allowing people with disabilities a greater chance to participate.

Information initiatives

There were many agencies running information sessions about disability-related issues, such as workshops, presentations or educational activities. These could be divided into initiatives aimed at:

- i. the community;
- ii. people with disabilities and their carers and family; and
- iii. other organisations.

Initiatives for the first two groups were almost exclusively undertaken by non-government organisations.

Sessions for the community were generally designed to raise awareness of disabilities and provide information on access to services. For example the Cerebral Palsy Association of WA organises presentations by people with disabilities to community groups, while the Association for the Blind coordinates White Cane Day, where members of the public are blindfolded and involved in mobility activities.

Sessions targeted at people with disabilities had the general goal of assisting them to live with disability and to fulfil their maximum potential. There were also sessions to provide assistance and support to parents and carers. A pertinent example of these initiatives is the City of Gosnells' SafetyLynx workshop for people with disabilities and their carers. The objective of this is to encourage people with a disability to take responsibility for their own safety, while at the same time raising awareness of the valuable contribution that people with disabilities make to the community.

Some groups also used events as a way of raising the profile of a particular issue, for instance having a Minister or celebrity launch a new publication or campaign.

Also, state government departments held information sessions designed to raise staff awareness of people with disabilities and their needs. Non-government agencies were more likely to report running general sessions to educate professional groups, such as doctors, who may encounter people with disabilities. While not frequently mentioned as an activity by government agencies, some ran specific community groups/ consultations in specialist areas (for instance the Office of the Chief Psychiatrist runs an Education Program which includes briefings on topics such as the *Mental Health Act 1996*).

Commemorative days

Several local government departments celebrate International Day of People with Disability, and do awareness-raising activities to promote the event. For example, primary school children from the City of Subiaco participate in wheelchair activities and wear vision-impairing goggles to raise their awareness of the challenges faced by people with disabilities. In addition, certain funded bodies celebrate particular days or weeks for specific disability-related issues, including World Sight Day and Carer's Week.

Promotional activities and material

Another approach to community awareness initiatives is to provide resources that address disability-related issues. Local government appeared to be highly involved in this, particularly through the use of published materials such as local newspapers, newsletters and pamphlets to discuss disability related information.

Numerous organisations have initiatives ranging from websites containing information on disabilities (mostly state government departments) to videos educating public speakers about meeting the needs of people with a hearing impairment (Better Hearing Australia). Non-government organisations were particularly involved in public displays and expos that raise awareness of disabilities.

A noteworthy initiative was developed by Shire of Augusta-Margaret River, which places Blue Bays Calling Cards on vehicles illegally parked in ACROD bays. The cards ask the driver to be more considerate in future. As a result of interest from other communities it is now available for duplication on request.

Some larger organisations had major fundraising activities, that clearly also have an awareness component – for instance Activ Foundation run a number of activities, including their City to Surf fun run.

Awards and Grants

A variety of organisations offer rewards to individuals and businesses that are sensitive to the needs of people with disabilities. Some awards are ceremonious, such as the Accessible Communities Award (Community Access and Information Branch of the Disability Services Commission) or the Clear Speech Awards for TV presenters (Better Hearing Australia). Others involve a simple certificate of appreciation (Midlands Individual and Family Support Association) or letter of congratulations (City of Nedlands).

In addition, three government agencies provide grants and advice to assist other organisations to create access for people with disabilities.

Education and Employment Experience

Providing educational or vocational opportunities for people with disabilities raises awareness of their *ability* rather than *disability*. Several organisations offer work experience or employment for people with disabilities.

Policies and programs

Many organisations have policies or guidelines that detail their commitment to inclusion and meeting the needs of people with disabilities. From government agencies this is often articulated in plans and reviews. Sometimes this results in an active application of this policy, as for instance in the case of the Department of Conservation and Land Management which is completing an audit of access to the department's buildings.

Several agencies provide social activities for people with disabilities, their carers and families with the aim of encouraging social activity and participation. Better Hearing Australia WA ran social gatherings for the purpose of overcoming the isolation that is often felt by people with a hearing impairment. The City of Gosnells also provides many recreational activities that allow respite for families and carers.

Liaising/networking with people and organisations

It is very encouraging to see so many agencies endeavouring to keep lines of communication open with the community and other organisations. This will ensure ongoing awareness of people with disabilities and their particular needs, as different groups collaborate to remain informed. Many local government bodies have a Disability Advisory Committee, which works to address issues related to disabilities that arise in the local community. Generally these committees will include people with disabilities. Forums are also used to address disability-related concerns. Midlands Individual and Family Support association formed the York Access Team in order to encourage local businesses to improve access for people with disabilities.

Conclusion

Western Australian government departments, local government bodies and funded agencies are highly involved in and have explored a range of different approaches to community and public awareness of people with disabilities. Analysis of a wide spectrum of responses indicates that initiatives range from being relatively straight forward (such as providing information in alternative formats) to being creative and having significant potential impact (such as Blue Bays Calling Card from the Shire of Augusta-Margaret River).

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Disability Awareness Communities Strategies		Education and employment experience	Policies and programs	Liaising/networking with people and organisations
				Promotional	Awards and grants			
Department of Education and Training							Commitment to equity and diversity embedded within document plans e.g. Disability Services Plan, Equal Opportunity and Diversity Policy Review of educational services produced initiatives focused on inclusion for staff and students	
WA Police Service	Diversity officers ensure accessibility to services and facilities	Train staff in each district to understand disabilities					Disability Services Policy to guide dealings with people with disabilities and their families/carers	
Department of Racing, Gaming and Liquor	Strive to improve access to buildings/ facilities						Strive to meet needs of people with disabilities	Seek to include people with disabilities in public consultation
Department of Local Government and Regional Development					Community Facilities Grants Program for access to public facilities			
Department for Community Development							Planning professional awareness program	
Department of Treasury and Finance	Upgrading lift in St George's Tce premises to improve access	Hold awareness-raising sessions periodically				Disability Services Plan available on internet		
Department of Conservation and Land Management	Focus on improved access to buildings, information, employment etc Checklists for access to buildings, information, staff awareness and public participation Disabled access bays, wheelchair ramps, toilets and viewing platforms Improved access to coastal gorge sites						Draft EEO Diversity Management Plan 2003-2005, includes strategies to improve access for employees and volunteers to work areas and housing within department Department-wide audit on access to department building is near completion. Provide guide on how well CALM is meeting access needs Disability Access Audit Online Information Program	

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations
Department for Planning and Infrastructure	Forums in Bunbury and Dardanup to review access to bus services Audio loop during meetings Venues and transport accessible for meetings Taxi services have meeting to discuss access Publications available in alternative formats						"Dialogue with the city" ensured voice of people with disabilities was heard	Consumer Advisory Committee
Department of Environment, Water and Catchment Protection	Caption advertisements and access to offices							
Department of Sport and Recreation	Applications for funding must address accessibility criteria	Training courses include principles of inclusion						Consultancy service to Disabled Sports Association
Community Access and Information (Disability Services Commission)				Advertise Accessible Communities Award on website	Accessible Communities Award			
Department of the Premier and Cabinet		Seminars and workshops to ensure accessibility of online services to people with disabilities. For WA gov't agencies and private sector firms		Website has information on services provided and disability employment program Recruitment ads in West Australian encourage people with disabilities to apply		Employment program for people with disabilities to help agencies meet equity and diversity targets	Guidelines and advice to educate state gov't agencies about accessibility	
Department of Housing and Works	Provide appropriate housing for people with disabilities through various programs and services						Reviewed Strategic Housing Policy for People with Disabilities to better meet expectations of people with disabilities, family and carers	

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations
Department of Health	<p>Ensure physical access to buildings and programs</p> <p>Ensure communication access for people with sensory disabilities</p> <p>Mobile breast screening service accommodates women with disabilities</p>	<p>Conduct staff training and awareness programs about access for people with disabilities</p> <p>Sir Charles Gairdner Hospital (SCGH) undertook training from Health Resource Consultancy Team at The Commission on disability related issues</p> <p>Community Health Nurses in special education schools address teachers on how to best assist children through understanding disabilities</p> <p>Dental health for people with disabilities presentations to interested groups (e.g. TAFE)</p>		<p>Public awareness display in foyer of SCGH covering difficulties that may be experienced by people with disabilities, and strategies to interact with people with communication impairments</p> <p>Producing "Breast Screening Booklet" for women with disabilities</p> <p>Brochure "Women with Disabilities - Information on Access" for breast screen clinics</p> <p>Pamphlets for carers of people with disabilities to educate about oral hygiene in people with disabilities</p>	<p>Fund Genetic Support Council of WA and SECCA that provide services to people with disabilities</p>		<p>Job selection criteria include demonstrated awareness of disability-related issues</p> <p>Research being conducted into issues faced by parents and families who care for child with chronic disability or illness</p>	
Fremantle Hospital	<p>Correcting ramp gradients at patient set down areas</p> <p>Asked Swan Taxi to have free phone installed at reception</p> <p>Identify reception counters that do not cater for wheelchairs</p> <p>Regularly review access to buildings and facilities</p>	<p>15-minute disability presentation given at staff orientation</p>		<p>Disability Service Plan 2002 on intranet</p> <p>Intranet site dedicated to Disability Services</p>			<p>Disability Advisory Committee meetings address disability complaints</p>	
ACROD	<p>Manage Mobility Parking Program for people with disabilities. Assess applications, issue permits</p>	<p>Conduct industry training and development</p>		<p>Website for service providers</p> <p>Monthly newsletters for members</p> <p>Newsfax on needs basis</p> <p>Prepare and publish reports on service provider issues</p>			<p>Mission to promote development of quality services and life opportunities for people with disabilities</p> <p>To increase capacity of members to operate effectively and efficiently</p> <p>To influence public policy to be responsive to the needs of people with disabilities</p>	

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations	
Activ Foundation				<p>Major fundraisers and expos to promote positive image of people with disabilities</p> <p>City to Surf, Hat Frenzy Friday</p> <p>Advertise by print, TV and radio</p> <p>Activ News produced monthly</p> <p>Website</p> <p>Expos that promote goods produced by Activ Industries - provide information about employment opportunities and Alternatives to Employment</p> <p>Activ Library provides resources on intellectual disability including "Parent Portal" website</p>					
Association for the Blind		<p>Workshops for professionals who may encounter people who are blind</p> <p>Visit schools and community groups to raise awareness of blindness</p> <p>Seminars on supporting development of children with vision impairment</p>	<p>White Cane Day</p> <p>World Sight Day</p>						
Better Hearing Australia WA	<p>Hire of audio loop</p>	<p>Hearing loss management classes, teach lip reading</p> <p>Telephone advisor service for businesses etc</p> <p>Hosted 57th Annual BHA National Conference September 2003</p>		<p>Promote/sell hearing help card kits and hospital disk kits</p> <p>CD-ROM of lip reading for sale</p> <p>Getting the Message Across video available for public speakers</p> <p>Information packages to members of public when requested</p> <p>Quarterly newsletter "Hear This"</p> <p>Web page</p> <p>Collect/distribute current information on hearing impairment and tinnitus</p>	<p>Clear Speech Awards for TV presenters</p>		<p>Social meetings to overcome isolation for people with hearing impairment</p>		

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations
Care Options			Carer's Week, participate in community forums	Distribute pamphlets to GPs and hospitals Advertise in community news about services provided				
Cerebral Palsy Association WA		Adults with Cerebral Palsy give talks to community groups Country Resource Program Workshops		Publications providing information to the community				
Development Disability Council WA		Address audiences about developmental disability when requested		Use newspapers, radio and TV to promote			Politician Adoption Scheme - adoptive relationship with family in electorate	Member of Ministerial Advisory Council Public Awareness Working Group
Elba Inc				Artists with disability can promote, advertise and sell work on website				"Spinal Cord Injury Social Network" to relax and have fun in accessible enviro
Ethnic Disability Advocacy Centre		Focus groups for teachers, principals and parents of people with disabilities to talk about issues/experiences/barriers in school system, and transition after leaving school						
Midlands Individual & Family Support Association				Letters sent to York businesses to introduce York Access Team Certificates and stickers for businesses who provide access to people with disabilities Local newspapers publish articles on businesses who receive certificates Advertise in local paper and radio for community feedback on access issues	Certificates for businesses who provide access to people with disabilities			Formed York Access Team
Mofflyn		Address formal and informal groups when invited						

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations
Paraplegic Quadriplegic Association				Pamphlet available on job opportunities for people with disabilities		Work experience program for students Liaise with Centrelink to advise of vacancies etc		Liaise with Centrelink's Disability Service officer
People with Disabilities		Staff do presentations at TAFE, universities, events etc			Media awards and individual awards			
Recreation Network		Ability Aware workshops about inclusion for community groups Staff qualified to deliver Disability Education Program						
SECCA		Training workshops on relationships and sexuality for people with disabilities		Range of resources on sexuality for people with disabilities, carers and professionals				
Senses Foundation		Provide information on deaf-blindness						
Silver Chain		Presentations to community groups about The Commission and accessing services		Client newsletter has information on services, and stories on staff who manage clients of The Commission				Staff attend forums to discuss issues and concerns
South Metropolitan Personnel				Policy booklets for anyone interested in using services				
Therapy Focus		Seminars, workshops to assist caring for child with disability		Calendar to raise funds Displays and activities promoting practical strategies to care for child with disability				

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations
WA Deaf Society		"Deafness Awareness Training" for business schools, organisations, universities and services providers "Introduction to the Deaf Community and its language" courses Encourage people to study Auslan at TAFE		Website has current information on services and activities Participate in relevant expos Regular public displays of information at shopping centres Advertise in relevant publications annually Try to obtain media coverage on deafness-related matters				Participate in relevant forums and functions
City of Armadale	Alternative formats Physical accessibility Planning review of Disability Plan		International Day of People with Disabilities	Awareness display at shopping centre				
Shire of Ashburton								All Commission information related to service providers in region
Shire of Augusta/Margaret River	Alternative format Bins collected from inside property if unable to move kerbside Sponsored people to attend forum in Bumbury to discuss access Adapted existing services to make accessible for people with disabilities			Blue Bays calling card		3 affirmative action employees Library resources for young people with ID to encourage development		Community Access Committee
Town of Bassendean				"Town News", used to raise awareness				Disability Committee advocates for people with disabilities and raises public awareness Network of government and non-profit agencies involved in public awareness
Shire of Boddington	Ramps at various sites Wheelchair access to dual use concrete pathways in townsites Public ablutions accessible Large print books at library					Part-time employment for people with disabilities		

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations
Town of Claremont				Link to The Commission on website Communicates access initiatives through "Town Talk" newsletter				
Shire of Dandarangan	Consult with people with disabilities etc to ensure barriers to access are addressed	Seminar with focus on ensuring access to council facilities, functions and services					Reviewing Disability Services Plan, with extensive public consultation Committed to ensuring accessibility Support people with disabilities, families and carers to remain in the community	
Shire of Esperance	Producing accessibility map for tourism outlets	Annual workshop for agencies and people with disabilities	International Day of People with Disabilities to promote services available and build awareness	Results of annual workshop published in Disability Services Plan Publish Strategic Action Plan, emphasise commitment to accessibility				Disability Services Plan Advisory Committee
City of Fremantle	Fremantle Access and Mobility Map		International Day of People with Disabilities	Art Expo and activities to celebrate/acknowledge people with disabilities Staff newsletters have topics on disability Advertise Art Expo on radio, TV, local news, flyers, personal invitation	Annual awards to businesses that provide access Award for most Disability Friendly Place			

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations
City of Gosnells	<p>Provide assistance for people with disabilities to access community programmes and activities</p> <p>\$200,000 over 3 years committed to improve access</p> <p>Bin collection service for people with mobility problems</p> <p>Budget to improve accessible parking</p> <p>Priority given to customers with identified access/safety barriers</p> <p>Fully accessible neighbourhood parks</p> <p>Accessible toilets being installed at 7 locations</p> <p>Access issues are integral part of planning programs, events and facilities</p> <p>Alternative formats available</p> <p>Spa and sauna facilities fully accessible, access hoist in main aquatic area</p>	<p>Information seminars for people with disabilities about legal, financial, social and health issues</p> <p>SafetyLynx workshops to promote responsible safety for people with disabilities</p> <p>Disability Awareness Training is part of induction for new employees</p>		<p>Held ministerial launch for release of Local Area Coordination Review Report</p>	<p>Provide specialist funding submission and grant advice to local disability groups</p>		<p>Strive to provide universal accessibility to enable people with disabilities to participate in community activities</p> <p>Busy Hands Craft Group for people with disabilities and seniors</p> <p>Weekend retreats for carers of family member with disability</p> <p>Social, recreational, and educational activities for carers of people with disabilities</p> <p>Supported holidays for people with disabilities, as well as respite for parents/carers</p> <p>School holiday community-based activities for 4-10yr olds with disability - allows respite for carers</p> <p>SafetyLynx program for people with disabilities and their carers to encourage people with disabilities to take responsibility for their own safety</p> <p>Home safety audits offered with free supply and fitting of smoke detectors</p> <p>Community based activities during school holidays for siblings of people with disabilities aged 6-14 yrs</p> <p>VIP programmes offer recreational, social and educative activities for people with vision impairment</p> <p>Disability Services Plan outlines council's commitment to ensure access and equity</p> <p>40% council facilities audited for access</p> <p>Access issues are an integral part of planning programs, events and facilities</p>	
City of Joondalup							<p>Disability Access and Inclusion Plan for next 5 years is currently being finalised</p>	

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations
Town of Kwinana	Disability Advisory Committee meetings focused on accessibility Council administration fully accessible, audio and visual aids available Ensure that all buildings etc are accessible			Disability access pamphlet available at all council facilities Form provided to make comments on accessibility Monthly page in local paper including access information for meetings Use quarterly magazine to pass on information about accessibility				Disability Advisory Committee quarterly meetings
Shire of Lake Grace	Access to buildings, footpaths, parking bays and toilets							
Shire of Moora	Modification to curbing Stainless railings at swimming pool Bollards at pedestrian crossing							Liaise closely with The Commission staff member
Shire of Murchison	Ensure adequate surfaces for use of golfer Ramps to public buildings New accessible public toilets and showers							
City of Nedlands	Liaise with Travelsmart Auslan interpreter for youth literary programs Alternative formats		International Day of People with Disabilities	"Access Aware" and "Access Action" Logo, sheets and stickers Internet link to access The Commission checklist	Annual Access Awards Accessible communities grants Letter from Chief Executive Officer to congratulate accessible businesses	Volunteer, work experience and paid positions for people with disabilities		Create culture of awareness with businesses Access Reference Group
City of Subiaco	Guest speakers with different disabilities talk to students		International Day of People with Disabilities awareness raising exercises with school students	"Talk About Subi" newsletter Media releases in Subiaco Post to raise awareness of access Activities such as using wheelchairs and wearing blurry goggles				Disability Services Advisory Committee

Disability Awareness Communities Strategies

Organisation	Access initiatives	Information sessions	Commemorative days	Promotional	Awards and grants	Education and employment experience	Policies and programs	Liaising/networking with people and organisations
City of Swan	Upgrading buildings/facilities to improve access for all residents including people with disabilities						Reviewing and updating Disability Services Plan	
Town of Victoria Park	Alternative formats			<p>Invitations to events display international disability symbols</p> <p>Include disability information in Community Directory</p> <p>Articles in town's "what's On" brochure</p> <p>Articles in local paper about access and awareness</p> <p>"Disability Access Poster Competition" in primary schools</p>	<p>Newsletter acknowledges builders/businesses that consider accessibility</p> <p>Promote Disability Access Awards, invite nominations</p> <p>Enhanced Access Awards for individuals and businesses</p>			Disability Advisory Committee consults on access and service support issues
Shire of Wyndham - East Kimberley							Disability Plan reviewed biannually	Consult with agencies in community for Disability Services Plan

MINUTES

Public Arts Committee meeting held on
Tuesday 2nd December 2003
at the Vancouver Arts Centre at 8.00am

1.0 PRESENT

Mat Selby
Brett Joynes
Jan Waterman
Sheryl Stephens
Elizabeth Gray
Helen Oxenburgh-Lowe

APOLOGIES

Nil

2.0 WELCOME

The Chairman welcomed everyone and declared the meeting open at 8.10 am.

3.0 MINUTES FROM PREVIOUS MEETING

That the minutes of the 20 Nov 2003 be accepted as true and correct

Moved Jan Waterman **Seconded** Elizabeth Gray
Carried 6/0

4.0 MATTERS CONSIDERED

4.1 Theme for Roundabouts discussed and it was agreed that an ad and brief be prepared by Mat S calling for interested parties using partnerships between Artists and Landscapers to design a number of designs for the creation of a flora-culture design for the 3 roundabouts in Lockyer Avenue. Jan and Elizabeth to assist.

4.2 A brief is to be prepared by Mats for the creation of an Entry Statement for Albany upon advice from Brett about Main Roads WA issues and co-funding from the Tidy Towns Committee.

4.3 Brett and Jan to follow-up on feedback about other attempts by Council to undertake PA projects.

5.0 GENERAL BUSINESS

A Strategic Plan for 2004/2005 needs to be prepared.

6.0 MEETING CLOSED

Meeting closed at 9.35am

7.0 NEXT MEETING

The meeting will be held at the Vancouver Arts Centre on Thursday 22nd, January 2004 at 8.00am.

MINUTES

Public Arts Committee meeting held on Thursday 22nd January 2004 at the Vancouver Arts Centre at 8.00am

1.0 PRESENT

Mat Selby
Brett Joynes
Jan Waterman
Sheryl Stephens
Elizabeth Gray
Helen Oxenburgh-Lowe

APOLOGIES

Nil

2.0 WELCOME

The Chairman welcomed everyone and declared the meeting open at 8.00 am.

3.0 MATTERS CONSIDERED

- 3.1 Theme for Public Art in Lockyer Avenues – Committee resolved to advertise for Expressions of Interest in a Botanical Installation with the brief to be prepared by the Committee with the closing date to be 18th February 2004.
- 3.2 Update of Entry Statement collaboration with Tidy Towns – Meeting to be arranged for the next few weeks to discuss project.
- 3.3 Examination of Pavement Art – Done (Pictures send by email also)
- 3.4 Mentor programs etc. for public artwork projects – Brief provided by The Artists Foundation
- 3.5 Update by Mat – Public Art new justice complex – 4 pieces of public art to be incorporated 2 external two internal.

4.0 GENERAL BUSINESS

Nil

5.0 MEETING CLOSED

Meeting closed at 9.45am

6.0 NEXT MEETING

The meeting will be held at the Vancouver Arts Centre on Thursday 19th February 2004 at 8.30am.

MINUTES

Albany Arts Advisory Committee meeting held on 10th February 2004 at the Vancouver Arts Centre at 4.30pm

1.0 PRESENT:

Jan Watermann
Ian Haines
Sheryl Stephens
Elizabeth Gray
Janette Rowe
Findlay MacNish
Annette Davis
Stewart Gartland
Peter Madigan
Sue Codee

2.0 DISCLOSURE OF INTEREST

2.1 Item 5.1

Janette Rowe disclosed impartiality in item 5.1 Programs proposed for 2004. HarbourSounds involvement with Playmakers.

Sheryl Stephens disclosed impartiality in item 5.1 Programs proposed for 2004, due to her husband's involvement with Playmakers.

3.0 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

THAT the minutes of the Albany Arts Advisory Committee Meeting held October 14th at the Vancouver Arts Centre at 4.30pm are accepted as true and accurate.

**MOVED: I. Haines
SECONDED: P. Madigan
CARRIED**

4.0 MATTERS ARISING FROM THE PREVIOUS MINUTES

Nil.

5.0 BUSINESS ITEMS

5.1 Coordinators/ Arts Project Officer's Report.

RECOMMENDATION

THAT the Coordinators Report is accepted

**MOVED: J. Rowe
SECONDED: F. MacNish
CARRIED**

5.2 Committee Reports

Elizabeth Gray gave a verbal report on the Public Art Committee

5.3 Policy and Procedure – Artist in Residency

Sheryl Stephens presented a proposal for the **Spooked** residency received from Fremantle artist Andrew Nicholls, although the committee like the concept they felt that there was no community aspect and therefore it did not fit with the Policy. The proposal would not be accepted, Sheryl will pass on the committee's feedback.

6 OTHER BUSINESS

Janette Rowe tendered her resignation.

RECOMMENDATION:

THAT a vote of thanks be extended from the AAAC to Janette Rowe for commitment and hard work over the past years, and particularly her work on coordinating the Policy and Procedure Document.

**MOVED: E. Gray
SECONDED: S. Stephens
CARRIED**

7 MEETING CLOSED

5.45 pm.

8 NEXT MEETING

10th February 2004

ARTS PROJECT OFFICERS REPORT - February

Vancouver Arts Centre - Annual Program 2004

1. VISUAL ARTS

- 1.1 Regional exhibition and workshops
- 1.2 City of Albany Art Prize
- 1.3 Exhibition Program

2. MUSIC / PERFORMING ARTS

- 2.1 Playmakers
- 2.2 SongLands (incorporating Blokes Notes)
- 2.3 Smoke Free WA Sunday in the Gallery and Recital program

3. LITERATURE

- 3.1 Sprung – writers festival

4. COMMUNITY PROGRAMS

- 4.1 Unhiding
- 4.2 Off the Wall Gallery
- 4.3 Courses / Workshops

5. YOUTH PROGRAMS

- 5.1 VAC PAC children's program.
- 5.2 Art on the Run

6. ARTIST IN COMMUNITY

- 6.1 Artist in Residence
- 6.2 Sculpture Park / Garden

MULTI ARTS PROGRAM OBJECTIVES

The objective of our multi events program is to maximize community ownership and access to the Vancouver Arts Centre and the community arts program that emanates from it.

Our unique purpose is to provide a quality arts experience for the community of Albany and its environs. We are also expanding and developing the audience base, members and user groups by encouraging participation of young people, the Noongar community, people from non English speaking backgrounds, people experiencing disability and many more.

Another objective of the program is to provide quality and equitable access to the community across all art forms. This is reflected in the balance of writing, visual arts, musical projects and events on our calendar. Each project in the program targets specific groups for inclusion and community involvement.

1 VISUAL ARTS

1.1 Regional exhibition and community workshops

Key Performance Indicators

Establish network and partnerships with artists, community members and groups, local business and organisations in Albany and the Great Southern Region.

To develop an annual event as part of the Great Southern Festival (PIAF), to value add to the festival's program of activities. Encourage cultural tourism, attracting new audience to the Region and visitors to the Arts Centre.

To showcase local artistic talent and nurture emerging artists, develop an exportable product to other regions.

Welcome - Visions of Journey

This project will bring traditional and new art forms together to express topical issues relevant to contemporary life within the Great Southern Region. It is anticipated that this will be the first of a series of exhibitions and community workshops to tie in with the planned PIAF regional festivals that will showcase the talents and cultural richness of both visual artists and community members living in the region.

The Vancouver Arts Centre will work collaboratively with Mix the artists' collective and community groups of the Great Southern Region to bring an exciting and dynamic visual art exhibition to the 2004 Great Southern Regional Festival. In partnership with the Albany Port Authority, the Great Southern Development Commission and the Perth International Arts Festival,

this project promises to bring to fruition an innovative collaboration with community and artists in the Great Southern region.

A community collaborative installation work will provide community members the opportunity to investigate aspects of the theme within a local context. Participants will be invited to artistically alter a standard Welcome mat. Local artists in each region will work with community members to facilitate the artistic and conceptual process. These mats will form the artwork for the community installation to be installed onto temporary fences at the Albany Port. This work will encompass a wide range of visual responses from across the Great Southern region and will include communities from Denmark, Katanning, Lake Grace and Albany.

1.2 City of Albany Art Prize

Key Performance Indicators

To increase the number of entries from Aboriginal Artist.

To nurture and encourage emerging Artists in the community.

To attract visitors to Albany during the Easter break, increase the number of attendance to the exhibition and sales on previous years.

Attract corporate sponsorship to increase the prize pool in order to attract high profile artists to the City of Albany Art Prize by offering larger dollar amounts for major prizes.

42nd City of Albany Art Prize

The Albany Art Prize is one of the longest running events of this type in Western Australia. The COA Art Prize has attracted entries from many of the State's best-known artists, many of who have since become some of our cultural treasures. In 2004 we again aim to increase entries from Aboriginal artists and young people. There has been wider promotion and encouragement for entries to this years COA Art Prize.

The event will be promoted to all schools in the region and in the past, large groups of children and young people have visited the exhibition together with their teachers. We anticipate this will continue. The TAFE College has offered the services of their art students to assist us with all aspects of the event. In addition, we hope they will be able to help with installing and dismantling the exhibition. This will give them valuable experience with exhibition preparation. We have also introduced floor talks presented by the judge and aimed at secondary and tertiary students. These have proved very popular, particularly among those who have been involved with installing the exhibition and making their own choices for winning entries. In some years in the past over 400 entries have been received and the exhibition, which is always held during the Easter period, attracts around 3 500 visitors, many travelling to Albany especially for the event. One of the nice things about the Art Prize has been that every artist, no matter what their level of expertise, has been able to enter and see their work displayed along side that of some of WA's foremost practitioners. Previous winners have included Douglas Chambers, Miriam Stannage, Jurek Wybraniek, Richard Gunning, Leon Pericles, and Kevin

Draper, whose works are now in major collections worldwide. The exhibition will again be held in Centennial Oval Hall.

1.3 Exhibition Program

Key Performance Indicators

To provide a dynamic and contemporary exhibition program in the main gallery space and when appropriate on site in a variety of locations.

A minimum of 4 local/ regional shows per year, and at least one regional emerging artist per year.

Exhibitions which relate to events and celebrations within the region and which foster partnerships with local and regional community groups and organisations.

The Vancouver Arts Centre aims to present exhibitions of local, state, and national content. Exhibitions will be selected on artistic merit and exhibition intent, curatorial concept, and on community cultural development, and access and equity principles.

The Exhibition program should cover a wide range of media and conceptual development and origin, and foster an increased understanding of the arts.

Gallery Program 2004

Richard Davy - photography, spoken word and short film	16 Jan - 27 Jan
The Mystery of the Cross - computer paintings by Jurgen Wolf	27 Jan - 4 Feb
Welcome - Regional artists group exhibition, various artforms	5 Feb - 21 Feb
Skylab - Art on the Move, multi media	25 Feb - 16 March
Beth Kirkland	19 - 28 March
inLAND Sue Codee	6 - 18 April
Playmakers - Form and Function in Australian Instrument Making	23 - 25 April
NADOC week - Aboriginal artworks, group exhibition	June
Linda Hadley, Julia Saint, John Goodlad & Jim Duddles	16 July - 24 July
Transposition - Art on the Move	25 July - 31 Aug
Sprung - Bookish Art and Children Book Illustrations	1 Sep - 21 Sep
Marianne Jamieson	22 Oct - 3 Nov
ECU Spectrum	4 Nov - 15 Nov
Michell Frampton	6 Dec - 13 Dec

MUSIC / PERFORMING ARTS

2.1 Playmakers

Form + Function in Australian Instrument Making.

An Exhibition, Concert and Workshops featuring Australian instrument builders.

PlayMakers aims to promote awareness of and celebrate the prodigious talent of certain Australian builders. This will be achieved by involving the community in workshops that deal with craft and instrumental skills, a concert that will see PlayMakers perform in solo and ensemble settings and an exhibition of outstanding examples of Australian made instruments.

The project will benefit the PlayMakers by allowing them opportunities to exhibit work, interact with other makers and promote and/or sell product to interested members of the community, The community will benefit by being able to attend workshops that deal with the craft of instrument building as well as workshops that deal with instrumental skills.

PlayMakers will develop cross sectors partnerships with related corporate and community groups such as wood suppliers, sound engineering companies, and others who can contribute broader perspectives to the field of acoustic sound.

Up to 8 PlayMakers will be invited to participate in the weekend event. They will include guitar, harp, didgeridoo and woodwind makers. The exhibition will include other examples of work by makers who do not necessarily play. The program will include an opening exhibition with live music; a full day of workshops, lectures and demonstrations followed by an evening concert; and a further half-day of workshops and a closing event.

2.2 SongLands (Incorporating Blokes Notes)

Key Performance Indicators

To develop community spirit through the creation of a network of choirs in the Great Southern Region.

To increase male participation in arts related activities and develop vocal skills for men and boys in our region. Continue to develop the repertoire commenced in the Blokes Notes series.

To offer intensive workshops or master classes with guest musicians offering professional development opportunities to choir members and musical directors.

To form a Regional choir and to perform in Great Southern Regional communities.

SongLands

The Vancouver Arts Centre in partnership with the Safety in Numbers Choir continue to develop community spirit through the creation of choirs in the Great Southern Region. Previous projects in the region include the formation of choirs in Nyabing and Dumbleyung. Members of both these choirs have recently been invited to take part in the "mass choir" as part of the Perth International Arts Festivals 2004 program.

As a result of this activity, members of the Borden community (north of Albany) are excited about the prospect of collaborating with Safety in Numbers and forming their own choir.

The Borden community were recently successful in obtaining substantial funding to build a new community recreation centre, The Borden Pavilion. This centre has since become a focal point for a number of activities for surrounding communities. Dubbed, the "centre of everywhere", members of the Borden community are keen to form a choir that will create links with surrounding communities to forge new partnerships and grow community spirit through involvement in singing. This is seen as a means of creating harmony and well being and inspiring members of surrounding communities to consider implementing their own projects.

Choir projects may provide a framework for confronting health issues and a vehicle for diluting adversarial issues in a community. For instance, there has been an expression of interest from the Borden community to combine Blokes Notes into this project. Blokes Notes offers an opportunity to build onto the core group of the Fathers and Sons choir, a choir that endeavours to build stronger partnerships in the family and address mental health issues relating to male esteem, confidence and skills.

It is proposed that a weekend of activities be conducted with a final public performance at the Borden Pavilion.

2.3- Smokefree WA Concerts in the Gallery and Recital Program

Key Performance Indicators

To establish a varied and culturally diverse program of Smoke Free WA Concerts in the gallery per year.

To have local musicians perform four of the concerts on offer through the program.

Series 2004

Due to unprecedented popular demand, the VAC proposes to increase the number of concerts at the Centre. Audience numbers are steadily increasing such that full houses are a regular occurrence and people are contacting the Centre on a regular basis to reserve seating. We plan to continue the Sunday

in the Gallery concerts with the introduction of a gold-coin donation and expand the Saturday evening concerts with a \$10 ticket. Income from the concerts will allow us to offset costs with an aim to becoming more sustainable.

Through our commitment to making arts accessible to the general public the centre will continue to presents events offered by gold coin donation only. There will be targeted promotion of these concerts to disadvantaged groups in the community.

Annual concert schedule to include:

4 x local performances – Sunday afternoon 3pm, gold coin donation

3 x imported acts – Saturday evening 8pm, \$10 ticket

As Albany has a number of Festival activities in the beginning of the year, these concerts will commence in May. They will run monthly, alternating between the Sunday afternoons and Saturday evenings until the end of the year, excluding September.

3. LITERATURE

Sprung Writers Festival

Key Performance Indicators

The establishment of Sprung as a major Western Australian literary event.

The increased involvement of young people in the program.

The inclusion of activities in the community leading up to Sprung including author visits to schools and outlying communities.

Develop networks to assist in the development of ongoing programs or future Sprung projects in the Great Southern Region.

Sprung 2004

Sprung writers festival will celebrate its 5th year in 2004. The project reference group has recognised the importance of building onto this successful event. The festival has expanded to embrace all forms of writing, becoming more inclusive of youth and the indigenous community with the introduction of Noongar yarning, song writing and readings for children.

The inclusion of the Noongar Language Forum and Noongar Yarning by local Elders during the Sprung Festival in the past two years has raised a great deal of awareness and respect for the our Aboriginal population in the community. One of the outcomes from this year's session was a desire to hold these gatherings more frequently. In collaboration with the Albany Aboriginal

Corporation, it is proposed to hold 4 sessions per year alternating between the AAC's centre and the VAC.

Informal discussions have been held with young Albany musicians and writers to discuss relevant directions for the inclusion of a youth component to the Sprung Festival. These initial discussions went some way towards determining the issues facing youth and provide an opportunity for them to have input into designing projects. A number of projects were identified that include rap writing sessions with an established artist, a story to song project and a 24 hour play. Projects of this nature are seen as a way of attracting youth to the Sprung Festival and providing a platform on which interaction can occur with other established writers.

There has been a growing interest in the community for programs designed to encourage children (particularly boys) to engage in reading and creative writing. It is proposed that we conduct pre-Sprung events in collaboration with Schools to host our guest authors to do readings and inspire young writers.

4. COMMUNITY PROGRAMS

4.1 – Unhiding *Visibility through the Arts*

Key Performance Indicators

The partnership between Lower Great Southern Community Living Association, DAADA WA and Vancouver Arts will be maintained in to 2004. The community network established through the Unhiding project reference group will be maintained in 2004.

Funding from CCDB will cover a part-time coordinator for the program. The coordinator in consultation with the Unhiding project reference group will develop new community cultural development projects in 2004. Increase the access of people with disabilities in all areas of the community arts Program at the Vancouver Arts Centre.

4.2 Off the Wall Gallery

Key Performance Indicators

Community Art Group, schools, and Artist regularly exhibit in this free community exhibition space.

Create partnerships in the community and with schools to promote Health messages.

Educate community groups in exhibiting practices and appropriate use of the OTWG.

The Off The Wall Gallery is a community access art gallery located on the York St external wall of the Albany Plaza. It comprises 5 window display boxes, each 1.5 x 5 metres. It is specifically designed for community groups such as schools, art groups and artists. Displays rotate on a monthly basis and are managed and curated by the Vancouver Arts Centre. This is a strictly non-commercial space and works are exhibited on a “not for sale” basis.

With a walk by audience of 100,000 monthly, just outside the major shopping precinct in Albany, this is considered an ideal location to promote Health ways “healthy eating” message. The exhibition space is considered strategic because of its location nearby major fast food outlets and its position at the entrance of Cole’s supermarket.

This project will see partnerships between schools, health workers, artists and the VAC as facilitator, create works that promote key Health way messages.

4.3 Courses / Workshops

Key Performance Indicators

To offer a series of diverse and interesting arts workshops at a reasonable cost to the community.

To increase access to the arts through the workshop program for a broad range of community participants.

To increase employment opportunities for local artists through the workshop program.

The Workshop program is designed to give the artist in all of us a chance to shine. The VAC team will program a workshop series spanning 2004 that is sure to appeal. The following is an example of what’s in store.

Write Your Life Story

When: Thursdays Feb 5th to March 25th

Tutor: Dianne Wolfer.

Every life had defining moments. Times when a certain road is chosen. Everyone has unique encounters with friends, family and relations. Sadness, joy love and regret touch every life. We all have stories to share. This series of workshops is designed to give writers of all levels an opportunity to record their own experiences.

Open ended activities make this course suitable for writers of all ability levels; for those wanting to write stories about the olden days for grandchildren, and for those interested in learning about writing for the wider market. Dianne will

suggest ways of structuring a biography, share writing tips and discuss ways to keep your writing interesting. Each session will include plenty of writing time, so bring along a pen and lots of paper.

Dianne Wolfer is a published author who can help you overcome writing fears and teach you skills to structure and edit your ideas. She was recently commissioned to write a 10,000 word autobiography for American publication *Something About the Author*.

Drawing for Everyone

When: February 14 to March 7 and March 14 to April 4

Tutor: Marianne Jamieson

Drawing has always been considered the foundation skill for artists. These workshops are designed for people interested in developing those skills. This course will provide inspiration, information and practice in life drawing and landscape, working with a variety of media. Workshops will include studio work and field trips.

Learning How to Draw for Beginners

When: 8 Fridays from February 13 to April 3 2004

Tutor: Marianne Jamieson

Have you always wanted to be able to draw but somehow the final product looks nothing like the reality? Learning how to really see is one of the fundamental steps in learning how to get it right. Come and explore in a series of structured lessons based on the best-selling book "Drawing on the Right Side of the Brain". This is a tried and tested method that has helped thousands of people to develop their drawing ability.

5. YOUTH PROGRAMS

Key Performance Indicators

To establish a tradition of arts workshops for children which are fun and develop skills.

Workshop program to link in with the exhibition program and other Art Centre activities where possible.

To encourage local artists to devise and implement high quality innovative workshops for children to be offered as part of the program.

To fully book each workshop offered.

5.1 VAC PAC Children's Programs

Our Children's programs have become a strong tradition with the centre. Vancouver Arts Centre has been conducting children's programs in the first

week of school holiday period – the VAC PAC program continues to grow to meet demand.

5.2 Art on the Run – *Fast Art for Fast Kids in the community*

Art on the Run - runs in block sessions during term on Saturdays. We are currently evolving this program to reach out into the community to include activities that are conducted at sporting venues and at the community farmers market, see outline below.

Inline with Sport - We recognise that there is a need to find ways of linking sports activities and arts together in a creative way. This program will develop a cross pollination of activities that engage both the sporting and arts community. An Aboriginal Arts worker will be involved in these projects.

Projects to include:

- Creative t-shirt or banner designs for sports clubs
- Drawings developed on site at a sporting event
- A series of sports heroes postcards produced from drawings

Art at the Mart - By providing simple art and craft activities (e.g. vegetable prints etc.), families will be encouraged to visit the community farmers market. While the kids are entertained this will allow for more time for “fresh fruit and veg shopping”.

The aim of the Great Southern Farmers Market is to promote and sell local, fresh, seasonal produce. The market is also becoming a popular “healthy” meeting place and increasingly resonates strong community spirit.

Art on Show - To encourage children to participate in community events, the Vancouver Arts Centre will include in its program an opportunity for children to develop artwork that can be displayed with pride at the Off the Wall Gallery, Vancouver Arts Centre and the Agriculture Show. This is also an opportunity to show case the Vancouver Arts Centre and arts workers.

6. ARTIST IN COMMUNITY

6.1 Artist in Residence

Key Performance Indicators

To establish the artists in residence program as an ongoing part of the annual program.

To advertise widely and attract artists writers and musicians state-wide, nationally and internationally to apply.

To have the artist in residence contribute to the workshop and exhibition program.

To attract significant media coverage if applicable to the process and outcome of the residency.

6.2 Vancouver Arts Centre - Sculpture Park / Garden

Key Performance Indicators

Develop a landscape plan for the Arts Centre's grounds to incorporate a Sculpture Garden in accordance with the Vancouver Arts Centre's Access and Equity policy and with sensitivity to the Heritage aspect of the building and grounds.

To encourage community use of the grounds at the Arts Centre as a place to meet, socialise and participate in the arts.

To create 5 artworks, located in 5 separate areas to be linked together by a creative pathway.

Artworks to include collaborations between community and professional artists which express and identify community culture and identity.

Promote the Vancouver Arts Centre, building and grounds as a major tourist and regional visitor destination.

Utilise skills developed through participation in our community workshops.



Minutes of a meeting of the Premier's Australia Day Active Citizenship Awards (Citizen of the Year) Judging Panel held on Monday 15th December 2003 in the Council Chambers, Mercer Road.

- Opening:** The meeting commenced at 7.40pm
- Present:** Deputy Mayor – Councillor Evans
Councillor Wolfe
Councillor Demarteau
CDO Rob Shanhun
- Purpose:** The assessment of Premier's Australia Day Active Citizenship (Citizen of the Year) Award nominations
Copies of all nominations were distributed with the agenda.

Summary of Nominations:

- Premier's Australia Day Active Citizenship Award (25 years or older)
June Humphries
Finlay MacNish
James R (Bob) Elms

Resolved by unanimous agreement – James R (Bob) Elms

- Premier's Australia Day Active Citizenship Award Community Group or Event
Albany Community Radio
Major Lockyer Proclamation Day Society

Resolved by unanimous agreement – Albany Community Radio

- Closure:** With no further business to discuss the meeting closed at 7.55pm

MINUTES

Albany Town Hall Theatre Advisory Committee
10:00am on Wednesday 25th February at the Albany Town Hall Theatre Meeting Room

PRESENT:

- | | | |
|----------------|---|--------------------------|
| S. I. Gartland | - | Town Hall Manager |
| C. Lovitt | - | Community Representative |
| I. Haines | - | Community Representative |
| J. Flottman | - | Manager Library Services |
| A. Grant | - | Community Representative |

1. APOLOGIES: P. Madigan S. Stevens J. Williams R. Paver

2. PUBLIC QUESTION TIME:
Nil.

3. DISCLOSURE OF INTEREST:
Nil.

4. CONFIRMATION OF PREVIOUS MINUTES:

RECOMMENDATION:
THAT the notes of the Town Hall Advisory Committee meeting held on Wednesday 3rd December 2003 be confirmed as a true and accurate record of the meeting.

MOVED: I. Haines
SECONDED: A. Grant
CARRIED

5. MATTERS ARISING FROM PREVIOUS MINUTES
Nil

6. BUSINESS ITEMS

6.1 Town Hall Managers Report.

RECOMMENDATION
THAT the Town Hall Managers Report be accepted.

MOVED: C. Lovitt
SECONDED: J. Flottman
CARRIED

6.2 Forthcoming Productions Report
City of Albany presentations in Italics.

Name of Performance	Date	Touring Company/Promoter
<i>The Mikado</i>	<i>26th February 2004</i>	<i>Promac Productions</i>
The Delltones	8 th March 2004	The Delltones
Parliamentary Sitting	24 th & 25 th March 2004	WA Parliament
John Williamson	9 th & 10 th April 2004	Fair Dinkum Road Co Pty Ltd
Midnight Youth Theatre Co	16 th & 17 th April 2004	Christchurch Grammar School
<i>The Schneedles</i>	<i>Mon 26th April 2004</i>	<i>Spirit Entertainment</i>
Eric Bogle	Friday 14 th May 2004	Richard Collins Promotions
Albany Eisteddfod 2004	23 rd May 2004	Albany Eisteddfod Committee
<i>Wallflowering</i>	<i>27th May 2004</i>	<i>Hit Productions</i>
<i>Melbourne International Comedy Festival</i>	<i>1st & 2nd June 2004</i>	<i>MICF Inc.</i>
Starsearch 2004	Sat 5 th June 2004	Cystic Fibrosis WA
The Best of USA	Wed 16 th June 2004	Showtime Artist Management
Dancemoves Fundraiser	Sat 26 th June 2004	Dancemoves
My Son, My Son	3 rd , 4 th , 10 th , 11 th July 2004	Albany Family Church
<i>Skin Tight</i>	<i>14th July 2004</i>	<i>Perth Theatre Company</i>
<i>Australian String Quartet</i>	<i>Fri 16th July 2004</i>	<i>Aust String Quartet</i>
<i>The Mary G Show</i>	<i>Thurs 22nd July 2004</i>	<i>Country Arts WA</i>
<i>Sprung</i>	<i>13th August 2004</i>	<i>Monkey Baa Productions</i>
Title to be confirmed	28 th 29 th August, 3 rd , 4 th September 2004	Albany Primary School
Dance Extravaganza	20 th , 21 st , 22 nd September 2004	North Albany Senior High School
Albany Youth Orchestra	Saturday 30 th Oct 2004	AYO
Dancemoves end of year concert	Fri 26 th , Sat 27 th Nov	Dancemoves
Rainbow Coast Dance	Fri 10 th & Sat 11 th Dec 2004	Rainbow Coast Dance school

RECOMMENDATION

THAT the Forthcoming Productions Report be received.

MOVED: J. Flottman
SECONDED: I. Haines
CARRIED

6.3 Productions Report

- 6.3.1 Anyes School of Dance – *End of Year Recital*. 2:00pm Sunday 7th December 2003. Unfortunately, this end of year dance concert was not as well attended as was hoped.
- 6.3.2 Rainbow Coast Dance School – *Aussie Mayhem*. 7:00pm Friday 12th and 2:00pm Sunday 14th December 2003. This was a very successful series of shows with two near capacity houses.
- 6.3.3 *King of Kings* Movie Night, Merlyn Moon 7:00pm Friday 30th January 2004. A local moviemaker/student presented his recently completed surf movie DVD. The production was of a surprisingly high quality and the Theatre was almost filled to capacity.

- 6.3.4 Perth International Arts Festival – *The Imaginary Body Company – 100*. 8:00pm Friday 13th and Saturday 14th February 2004. This was a superb festival event. Attendances for the Saturday's performance were not as high as hoped although there was a lot of competition from other events and the fact that it was Valentines Day.

RECOMMENDATION

THAT the Production Report be received.

**MOVED: A. Grant
SECONDED C. Lovitt
CARRIED**

6.4 Proposed Shows

- 6.4.1 Patrick Togher Artist Management – Sapphire, 7:30pm Monday 25th October 2004. Sapphire is the award winning classical guitar quartet that includes Slava Grigoryan. The Theatre could expect to achieve at least the same sales figures as the concert recently with Slava and his brother Leonard. See attached reconciliation as a guide.

RECOMMENDATION

THAT the Theatre manager informs the company that the City will present one performance of Sapphire in October 2004.

**MOVED: J. Flottman
SECONDED: I. Haines
CARRIED**

6.5 Other Business

- 6.5.1 Policy on room use. The Theatre has received an enquiry to use the Lesser Hall and Meeting room for a large book sale. The seller is a local main street businessman and the application has raised the issue of competition policy for the town hall rooms.

RECOMMENDATION

THAT the use of the rooms for the book sale be approved and all future applications be accepted on merit.

**MOVED: C. Lovitt
SECONDED: J. Flottman
CARRIED**

7. NEXT MEETING

10:00am Wednesday 7th April 2004 - Town Hall Theatre Foyer

8. CLOSURE

10:40am.

Agenda Item Attachments

WORKS & SERVICES SECTION

**MT MARTIN REGIONAL BOTANIC COMMITTEE
MEETING MINUTES
February 4th 2004**

MAN072

Meeting Opened 10.20am.

Apologies: Joan Garstone

Present: Neil Scott Department of Conservation and Land Management
Pat Johns Wildflower Society
Ray Garstone Community Representative
Dennis Greeve Community Representative
Teresa Greeve Community Representative
Eileen Croxford Albany Herbarium
Hazel Mitchell Community Representative
Barb Green City of Albany

Disclosure of Interest:

Nil

Previous Minutes:

Minutes read aloud by Dennis Greeve.

Motion:

Recommend that previous minutes are a proper record of the last committee meeting on April 2 2003.

1. Ray Garstone 2. Pat Johns Accepted.

Temporary Chair:

Dennis Greeve was nominated by the committee to Chair this meeting in the absence of a City of Albany councillor.

General Business:

Item 1. Condition of Park

- Panels from the information shelter at Ledge Beach have been removed. Barb Green to check with Mike Richardson/Peter Owen about where the panels might be. The perspex cover has also been damaged. The sign shelter, while being located in the unvested National Park is the responsibility of City of Albany as it was inappropriate to place the sign in the Mt Martin reserve because of the steepness of the terrain.
- Committee discussed the need for the directional sign at the corner of Nanarup and Gull Rock Roads being changed to read "To Mt Martin Regional Botanic Park".
- Committee would like Barb to find out when the walk trail was last slashed.
- Motorcycles are accessing the walk trail and Mt Martin Reserve from Ledge Beach.
- Suggest that City of Albany look at how to obstruct motorcycles accessing the Mt Martin reserve via the walk trail.

Item 2. Mt Martin Pamphlet Update

- Pamphlets have been distributed to the CoA library, CALM, Albany Herbarium and Albany Visitor Centre.
- Committee have a concern over the quality of the pamphlets and expressed a general disappointment in Albany Printers response to their concern.
- Pamphlets could be distributed more widely around the Great Southern.
- Pat Johns has been requested to look into getting the pamphlet information onto the Albany Gateways website.

Item 3. Nomination of a Chair

- In the past a CoA councillor has chaired the committee. Diane Evers resigned from Council last year. Councillor Bojcun has been nominated and will be invited to attend the next meeting.

Item 4. Johnson Cove Jetty

- Committee has a long standing interest in seeing a jetty constructed at Johnsons Cove that can facilitate charter boat passenger visitation to the reserve. \$9,500 has been put aside to assist with the construction of the jetty in the future.
- Effort has gone into getting quotes on rudimentary structures but insurance costs have been too great.
- Dredging has been investigated but the environmental protection requirements make this unviable.
- Dennis has begun enquiring about the floating jetty at Prawn Rock Channel in Denmark. He will bring photo's to the next meeting.
- Committee acknowledges that a jetty needs to be designed by an accredited maritime architect.
- Vancouver Waterways Plan identified the 'need' for a jetty at Mt Martin. Great Southern Development Commission has worked to gain funding for a jetty at Whale World which is currently being planned.
- Dennis Greeve to contact Maynard Rye at Great Southern Development Commission regarding future implementation of the Vancouver Waterways Plan.
- The Mt Martin Regional Botanic Committee prefer that any jetty constructed at Mt Martin be a floating structure with minimal substrate attachment requirements and that it be located at Johnsons Cove.

New Item:

Weed Management

- Committee are not sure if weed mapping has been undertaken at Mt Martin before.
- Pat Johns will discuss this with Libby Sandiford.
- Weeds are mainly located at Voyager Park and Johnsons Cove.
- Committee would like to see Pinus pinnasta stay as it has historical significance.
- Bridal creeper a significant problem. Leaf Hopper has been released but has had little impact thus far.
- Barb Green asked the committee if they would assist with weed mapping of the reserve to feed into management planning. CoA Bushcare Coordinator will be the committees contact regarding this mapping.
- Committee members agreed to undertake weed mapping of Voyager Park and Johnsons Cove for inclusion in management plan review and will approach CoA Bushcare Coordinator Sandra Maciejewski for assistance before March 2004.

Next Meeting:

Wednesday 7th April, 2004 City of Albany Mercer Road Committee Room 10am

Action List Arising From Minutes

Task	Who?
Locate sign shelter panels	Barb Green/Mike Richardson
When was walk trail last slashed?	Barb Green/Mike Richardson
Investigate construction of barrier on walk trail entry	Barb Green/Mike Richardson
Investigate placing pamphlet on Albany Gateways	Pat Johns
Investigate Prawn Rock Channel jetty and obtain photographs. Contact Maynard Rye at GSDC to ask about future implementation of Vancouver Waterways Plan.	Dennis Greeve
Discuss previous weed mapping with Libby Sandiford.	Pat Johns
Undertake weed mapping of Voyager Park and Johnson Cove.	Ray Garstone/Sandra Maciejewski

Agenda Item Attachments

**GENERAL MANAGEMENT
SERVICES SECTION**

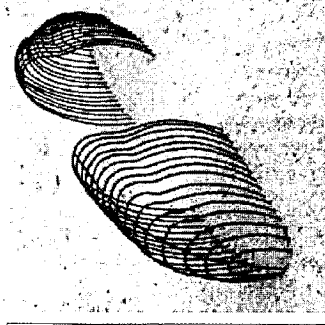
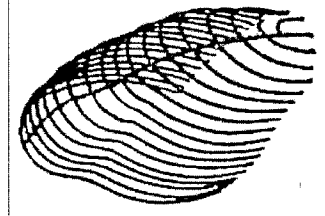
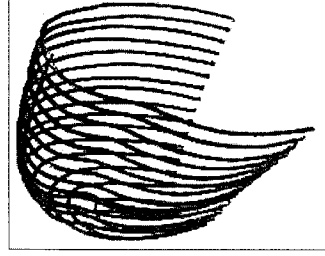
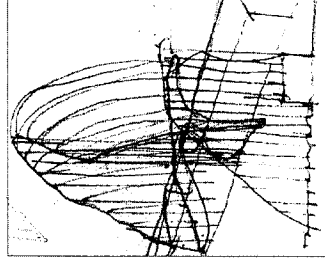
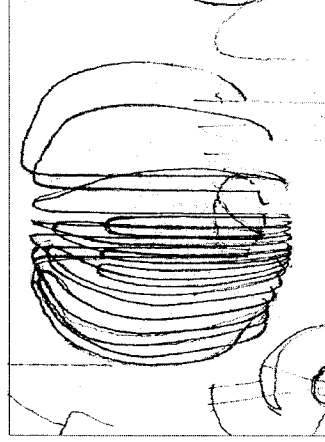
Preliminary Design
Concepts Public Art
Commission

City of Albany --
Administration and
Civic Centre Project

Artist Submissions

[Agenda Item 14.2.1 refers]
[Bulletin Item 1.4.1 refers]

Submission by
WA Creative Associate
David Walker and
Margaret Ainscow



Artwork Theme

A range of ideas were contemplated for the artwork for this Albany Civic Administration Centre site and explored through observation, research, drawing and modelling. A number of visits were made to Albany and its surrounds to learn by observation in order to seek out the major characteristics of the area that could form the basis of a sculptural concept. This was followed up by reading and some internet searches to discover facts or historical information that correlated with our first hand impressions. One of the most significant impressions we gained from moving through the city and its surrounds is its unique topography shaped by the prominent forms of Mount Clarence and Mount Melville. The City appears to nestle between and around these peaks as well as the surrounding bays. From a high vantage point it is possible to see landmarks well beyond the City and its surrounds suggesting connections deep into the region through both prehistoric and present time and space.

We were fascinated to learn about the Yilgarn Block and its relationship to what is now Antarctica which was in collision with this part of the Australian coastline 1.2 billion years ago. The movement of the Antarctica land mass was responsible for much of the formation of the main characteristics of the Great Southern Region's landscape including Albany. Later, the formation and tearing apart of the super continent Gondwanaland was to leave this part of Australia with its unique quality of a gently undulating landscape marked by granite outcrops. This compelling feature of the landscape has remained with us through our various exploration of alternative sources for our ideas.

Response to site

The artwork is divided into two parts based on an interpretation of the form of a granite boulder split and divided to create an entrance statement that suggests a symbolic "threshold" to the Albany Civic Administration Centre and its various areas. The two forms echo the divided ellipse of the raised grass oval dominating the entrance forecourt, they are framed by the entrance archway and connect visually with the double gable roof over the Council offices. Whilst generating their own centre of focus within the forecourt area they also create a sense of harmony by providing a thematic link between its diverse architectural and landscape features.

The artwork represents the region in which the Civic Administration Centre is sited through its symbolic reference to the omnipresent granite boulders that dot the landscape from the ocean cliffs, beaches and headlands to the peaks and valleys of the hinterland. The granite boulders endow the area and region with a special visual and material character which is echoed in the major themes of the landscape design. The landscape design provides a sense of "order" in its semi-formal planted beds relating to the architecture and a sense of "disorder" within the site reflecting the natural qualities of the region's bush environment. Similarly, the asymmetric forms of the two parts of the artwork brings a sense of informality to the symmetry of the entrance forecourt. The intention is to generate a strong link between the understated natural landscape design and the more formal interior/exterior character of the Centre's buildings.

Relationship to Civic Character

The divided granite boulder is "transparent" in the sense that it is possible to see through to the interior space as well as to view the Civic Centre from all angles including from within the sculpture. From inside or outside of the sculpture the sense of local and regional landscape is reinforced by the contour-like quality of its construction. This is a symbol of the transparent means by which the Council is democratically elected and the framework through which its professional staff operates and is accessible to the public. The artwork also makes reference to the idea of the "rock of the law" through which a community is governed and shapes its future. As the visitor to the Centre walks into the forecourt space the views of the sculpture are "activated" as a result of the changing moire patterns created by the linear bars and the apparent sense of movement this implies to the viewer. Again, this is symbolic of the energy that is generated between a community and its governing council and the services provided through its administrative centre.

Finally, the sculpture "grows" directly out of the ground of the courtyard echoing the natural state of granite outcrops in the landscape and signifying the evolution of the geological region in which Albany is sited as well as the past, present and future growth of the City and its various communities. Most importantly the sculpture expresses a contemporary spirit that associates Albany's Civic Centre with the energy of forward planning and the generation of ideas for the present and future that are appropriate to a modern city.

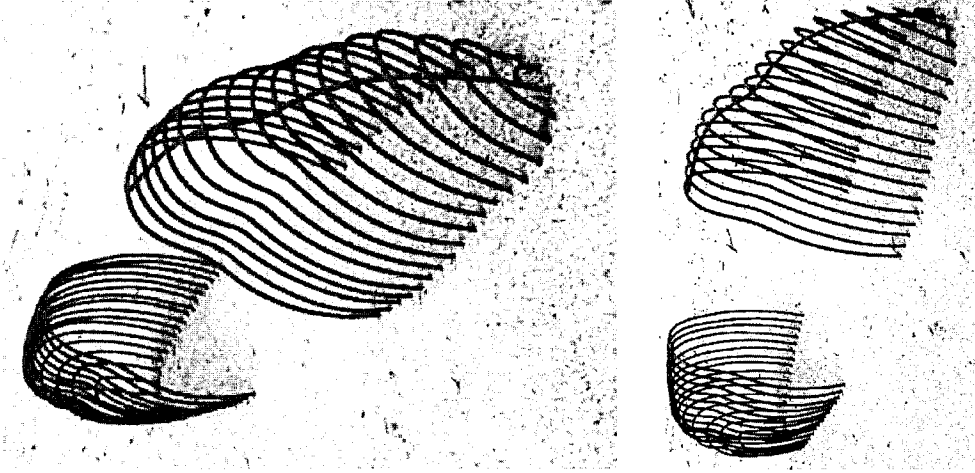
Design Proposal

The artwork comprises two parts divided by the paving approaching the main entrance to the building. The sculpture represents a granite boulder that has been split into two and has separated over time to form a "threshold" which greets the visitor. The artwork is fabricated in cold formed 25 mm diameter steel rods welded in place in a vertical format with the space between each measuring 125 mm. This is the regulation space for metal fences to avoid children trapping their heads between the railings and the vertical format is a safety measure so that the sculpture is not easily climbed.

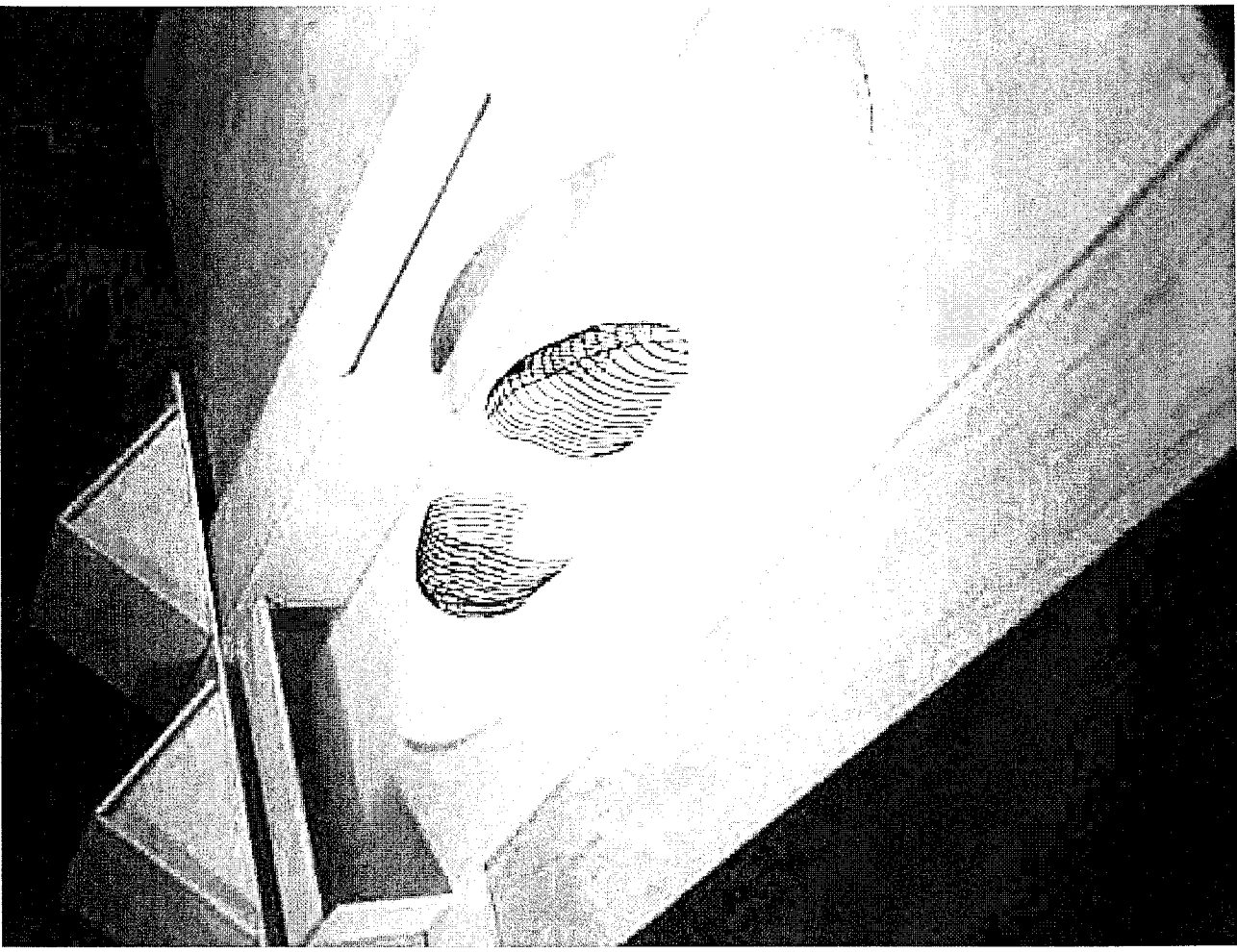
The arched rods are welded at the base, left and right, and to an upper central "rib" at the top. Each of the two parts is anchored to a footing at three points by means of bolts with the whole base resting on a compacted pad of crushed limestone fill. The base bar, to which all the rods are welded, is set below the surface of the ground beneath a layer of 100 mm thick natural granite stones laid in an irregular, organic pattern similar to the granite stones in the landscape design (see page 5). The stones extend 200 mm beyond the perimeter of the artwork so that the grass of the raised oval can be comfortably cut with machinery without damaging the surface treatment of the rods. Two in-ground up-lights will be installed within each section of the artwork to illuminate the sculpture at night from its interior.

Artwork dimensions

- Part 1 - height - 2800 x width - 2200 x length - 3100 mm
- Part 2 - height - 2800 x width - 2150 x length - 2600 mm
- 6 footings each at - 500 x 500 x 500 mm



Above: Views of model of sculpture simulating Corten steel
Right: Model of the building and site showing the relative position and scale of the 'threshold' sculpture

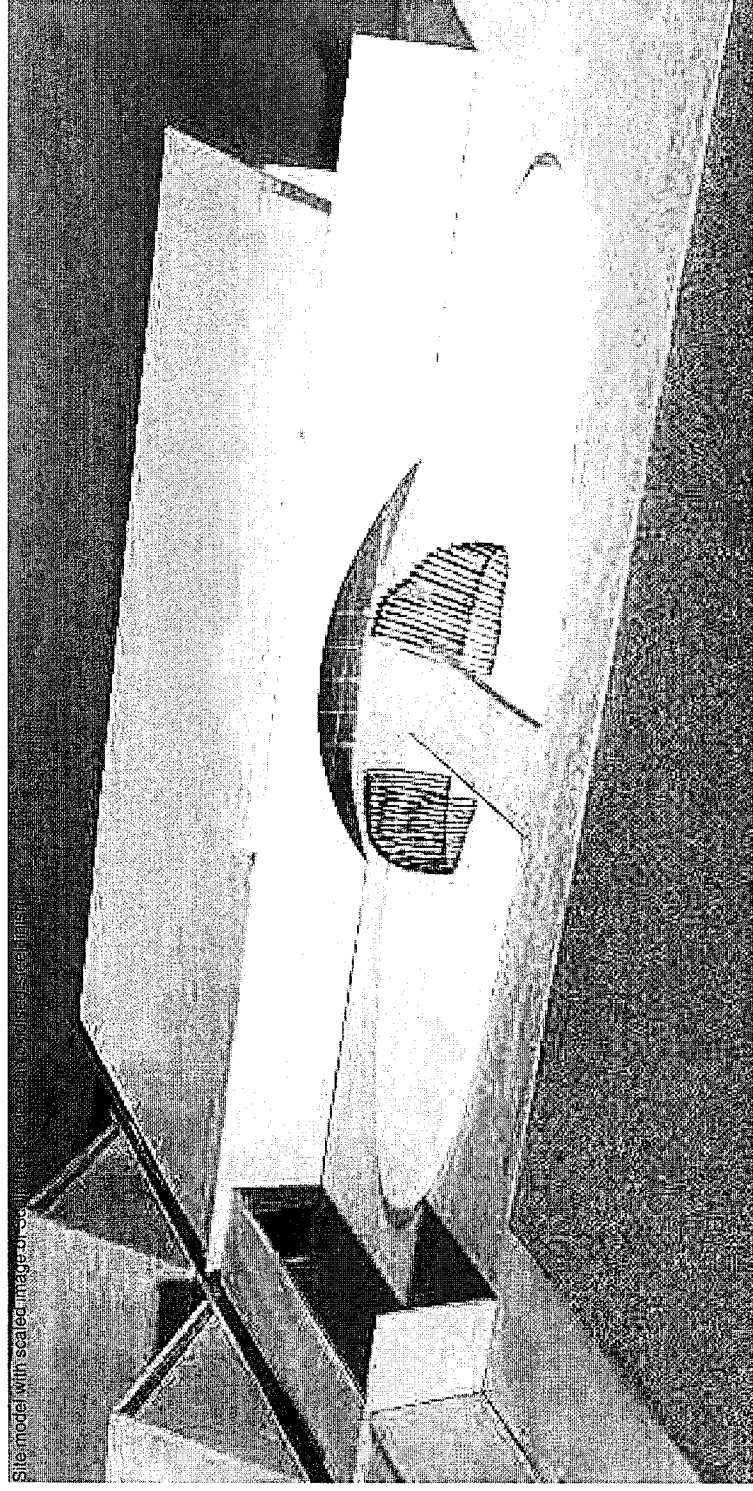


Materials and surface treatment

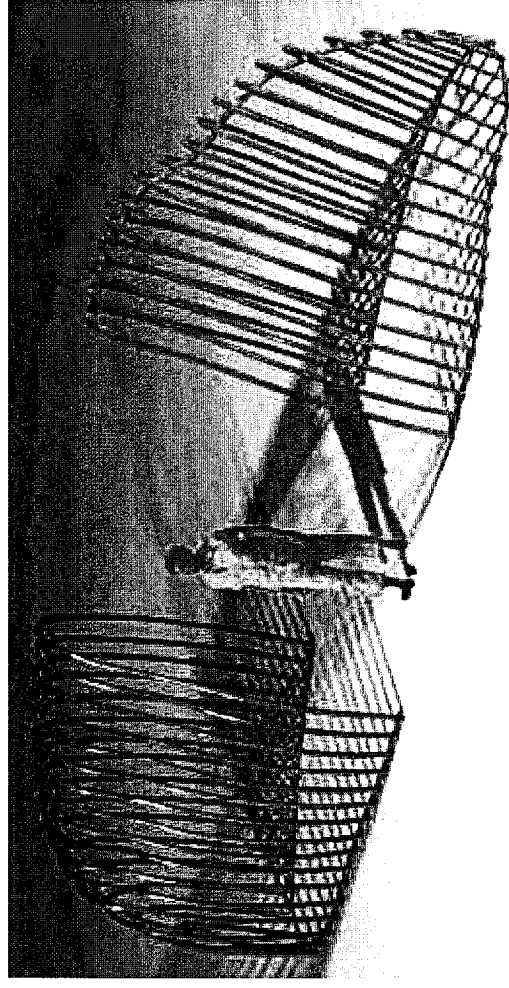
The materials and finishes considered for the artwork include: (1) mild steel with the possibility of a galvanised surface, (2) mild steel with a painted colour finish relating to natural granite (warm grey), or (3) mild steel with a natural rust finish achieved after the steel is sealed against corrosion; (4) stainless steel with a polished finish; (5) Cor Ten steel with a natural rust patination. Whilst we wish to discuss these choices with the Architect and Landscape Architect to ensure compatibility with their design intentions we have selected the natural rust finish and resistance to corrosion of CorTen steel as our first choice. At this point in time inquiries are still underway to source a supply of Corten steel of the correct dimensions for the sculpture. If it is not possible to secure Corten steel of the necessary dimensions our follow-up choice is for mild steel with a natural oxidised patina. Mild steel will be treated by sandblasting, galvanising, surface priming, paint sealer, iron particle coating, and a final chemical oxidation process. Below the ground surface the steel to be further coated with a protective bitumen paint layer.

Proposed Budget

Artists' fees	\$8,000
Materials	\$6,000
Fabrication template	\$2,000
Profile bending process	\$10,000
Welding and grinding	\$5,000
Sandblasting and Galvanising	\$2,000
Rust patination treatment	\$500
Various transport and crane services	\$2300
Installation including paving	\$1500
Public liability insurance	\$700
Total	\$38,000
Total GST -	\$3,800
Total	\$41,800

**'Threshold' Sculpture**

The sculpture is a symbolic translation of a generic granite boulder, or outcrop, typical of the nature of such features to be found in the City as well as its surrounding regions. This sculpture represents an icon encapsulating the landscape origins as well as the contemporary quality and character of the City of Albany and its Civic Administration Centre. Its form suggests a symbolic "threshold" to the Albany Civic Administration Centre and its various areas.

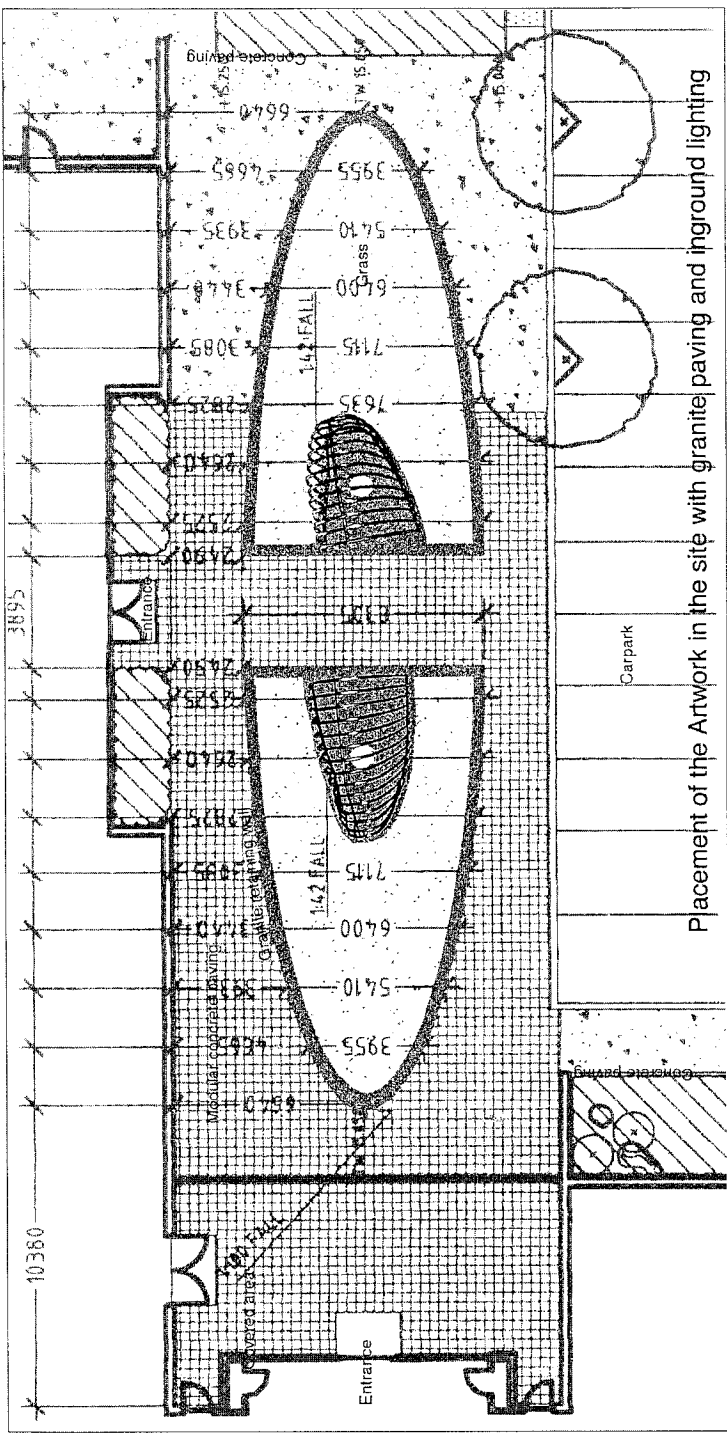


Above: Model of the building and site showing the relative position and scale of the 'threshold' sculpture

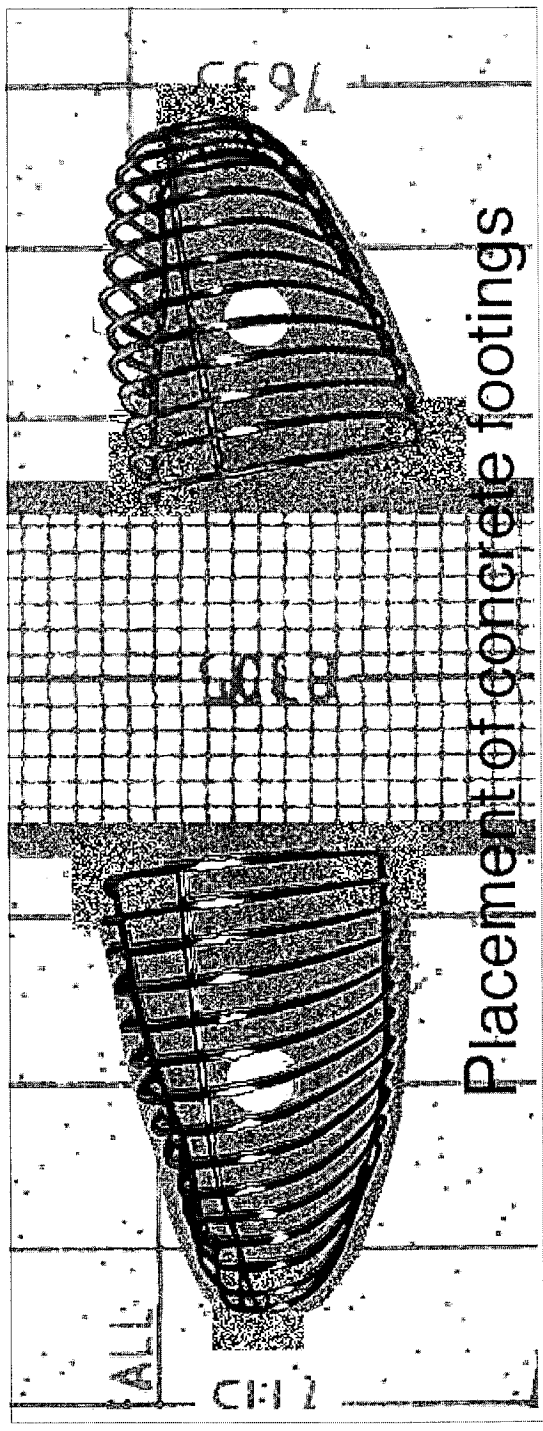
Right: Model of sculpture separated in two parts with relative size of male figure

Proposed timeline

- Commencement of the Design documentation 15 March, 2004
- Completion of Design documentation 30 April
- Commencement of fabrication template 3 May
- Complete building fabrication template 4 June
- Commence profile bending 7 June
- Complete profile bending 2 July
- Commence welding 5 July
- Complete welding 6 August
- Commence galvanising 9 August
- Complete galvanising 20 August
- Complete paint finish 3 September
- Transport to site 6 September
- Installation of the Artwork 6 – 17 September, 2004
- Completion Date 21 September, 2004



Placement of the Artwork in the site with granite paving and inground lighting



Placement of concrete footings

URGENT

To: Mat Selby
City of Albany
F: 9841 4099

13 Pages
faxed

PUBLIC ART COMMISSION

**CITY OF ALBANY - ADMINISTRATION AND CIVIC
CENTRE**

PRELIMINARY DESIGN CONCEPT

SUBMISSION BY ARTIST TEAM:

CLAIRE BAILEY
KATE CAMPBELL-POPE
KATI THAMO

DUE DATE : 4 FEBRUARY 2004

From: Anne Neil
F: 93361165

Apologies Mat —
This is a copy of the
+ submission — the original
is A4 size + black/white
only.
Regards
Anne

RESPONSE TO THE BRIEF :

This artwork team comprises three artists-

Claire Bailey	ABN 31 650 501 4821
Kate Campbell-Pope	ABN 62 065 517 817
Kati Thamo.	ABN 44 200 980 586

As previously outlined in our initial expression of interest, our skills as individual artists are varied and complementary. We propose to allocate the following roles to each team member:

Claire Bailey would be involved in the specific areas of design detailing and construction of bronze elements (including liaison with foundry worker/s and casting process)

Kati Thamo, who resides in Albany, would be responsible for design of original drawings for transfer onto granite surfaces, and close liaison with local subcontractors, in particular local stone masons and transporters. Kati would supervise the work performed by stone masons closely.

Kate Campbell-Pope would work with Claire on designing of the bronze elements, and would work on whole team aspects of the project.

All team members would be involved in further aspects of design detailing, tracing and cutting stencil imagery, and planting of grasses/ installing stone beds around boulders.

Most of the work would take place in Albany, with the exception of construction of the bronze elements, which would occur in Perth. Kati Thamo's studio would house the graphic processes for transfer to the granite surfaces, and Claire Bailey's studio in Hamilton Hill would be used to construct the originals ready for bronze casting at the nominated foundry in Perth. Transfer of drawings onto the stone would take place at

Albany Monumental Masons. Bronze elements would be fixed to the stones once they had been delivered to and installed on site.

Subcontractors who would be involved in the project are as follows:

Albany Monumental Masons

Peter Bell or Paul Blundell (Foundries), Perth

AD Contractors, Albany

Plant Consultant (local Botanist + advice from Peter Woodward)

Insurance is held by Claire Bailey, whose current policy with SGIO covers public liability up to \$5000000. If successful in receiving this contract, the policy will be updated to include other team members.

ARTWORK THEME:

We have developed a design for an artwork which seeks to be meaningful and relevant to the viewer, is congruent with its surroundings, and thematically reflects that which is unique about Albany. We also wish to convey some sense of time in the artwork, in references to the past, present, and future.

We have chosen materials and ideas which are strongly connected to the elemental nature of the particular landscape in and around Albany. The two elements of water and granite rock seem fundamental to Albany's identity, and are prominent and magnetic features of this environment. In this place, one experiences a powerful sense of the earth's development in the gradual evolution of landforms such as granite cliffs, mountains, and islands.

In including any historical references in the artwork, we felt it important to reflect not only the European experience of this place, but also to speak in some way of the indigenous presence in the area.

We undertook some initial research in relation to the following areas by means of the City of Albany's Local History Collection. Firstly, the fish-traps at Oyster Harbour and Kalgan River were researched for the purpose of investigating an aspect of Aboriginal life prior to European settlement. The fish-traps continue to be seen as an important cultural site for the indigenous people of the area, and speak of this thematic meeting of stone and water.

Secondly, we looked at the reasons for the choice of Albany as a site for white settlement, and the anecdotal responses to this place by these "early settlers". The potential for a sheltered port, availability of fresh water, abundance of the indigenous plant life, and even the fish and oysters were all included in the early responses to the place and reasons for the town to be sited here.

The chosen theme seeks to articulate this sense of past, time, and cultural referencing held in the landscape, but we also wish to promote a sense of contemporary life within this place, and a view forward to the future.

The upwardly curved tree branch seeks to convey meanings relating to hope, growth, cycles of change, and to reference in form one type of indigenous plant life occurring in the area (this would be further researched). The image of the 'tree in the rock' will be resonant with those Albany locals who are familiar with the Porongorups landmark of the same name.

The placement of stones has often been the primary action performed on a site for the purpose of indicating discovery, declaring an intention to undertake some future activity there, or in laying the "foundation" stones to precede further building.

The installation of our proposed artwork is seen as strongly connected with this symbolic action of stone placement. The two large stones are monumental in scale, and convey an atmosphere of importance about the site. The stones are actually one split stone which the person approaching the building is invited to walk "through". This placement hopes to contribute to a sense of welcoming which draws the person into the space to enter the building.

The use of granite is already evident in the landscaping around the buildings, which the artwork will be inherently sympathetic to in terms of materials, colour, and texture. The combination of rough natural granite juxtaposed with the etched and polished surfaces on the cut areas of stone, is also in keeping with the clean modern lines of the architecture surrounded by the organic forms of plants and boulders. In this way the artwork echoes and is naturally coherent with its surroundings.

The artwork seeks to both highlight the importance of the activities pertaining to this building, by way of its monumental scale, and to strongly engage with the viewer in terms of the themes and ideas it suggests. The particular placement of the various artwork elements as indicated in our design will provide a variety of possible viewpoints and sight-lines for those in and around the buildings and grounds.

DESIGN PROPOSAL:

Description of Artworks

The artwork consists of a series of granite stones placed on both sections of the designated site. One very tall boulder is to be sawn longitudinally and the cut surfaces will be sand-blasted with imagery referencing water, plant life, and the fish traps. The image on each stone will be slightly different in terms of the placement of these elements (ie. The leaves, fish, and water marks). This initial design for the surfaces is indicated in the attached drawings. The two stone halves will be placed one in each of the two semi-elliptical lawn spaces, diagonally facing the central pathway. Through the top of each stone passes a bronze branch, each constructed in two sections and fixed internally to the stone, which is drilled to accommodate each section of branch.

A series of smaller granite boulders will be placed within each half of the elliptical area. These will be arranged to reflect the fishtrap idea by way of the stones' placement, which will echo the form of the remnant traps found in the Albany area.

There are two options proposed for the area around these boulders, according to which is felt to be most suitable in terms of maintenance or other concerns held by the client.

Option A proposes a planted bed of either grasses or other suitable indigenous ground-covers to surround and flow through the line of boulders.

Option B substitutes the plants with a suitable crushed stone component, either loose or as a fixed surface.

Materials Proposed

The primary material chosen for the artworks is local grey granite. This will be in the form of natural boulders, the largest of which will be sawn in half, as described above. Cast bronze will be used for the branch elements which attach to the two large split sections of granite.

As described above, the third main element would either be plants or crushed stone, edged by concrete kerbing mowing strip.

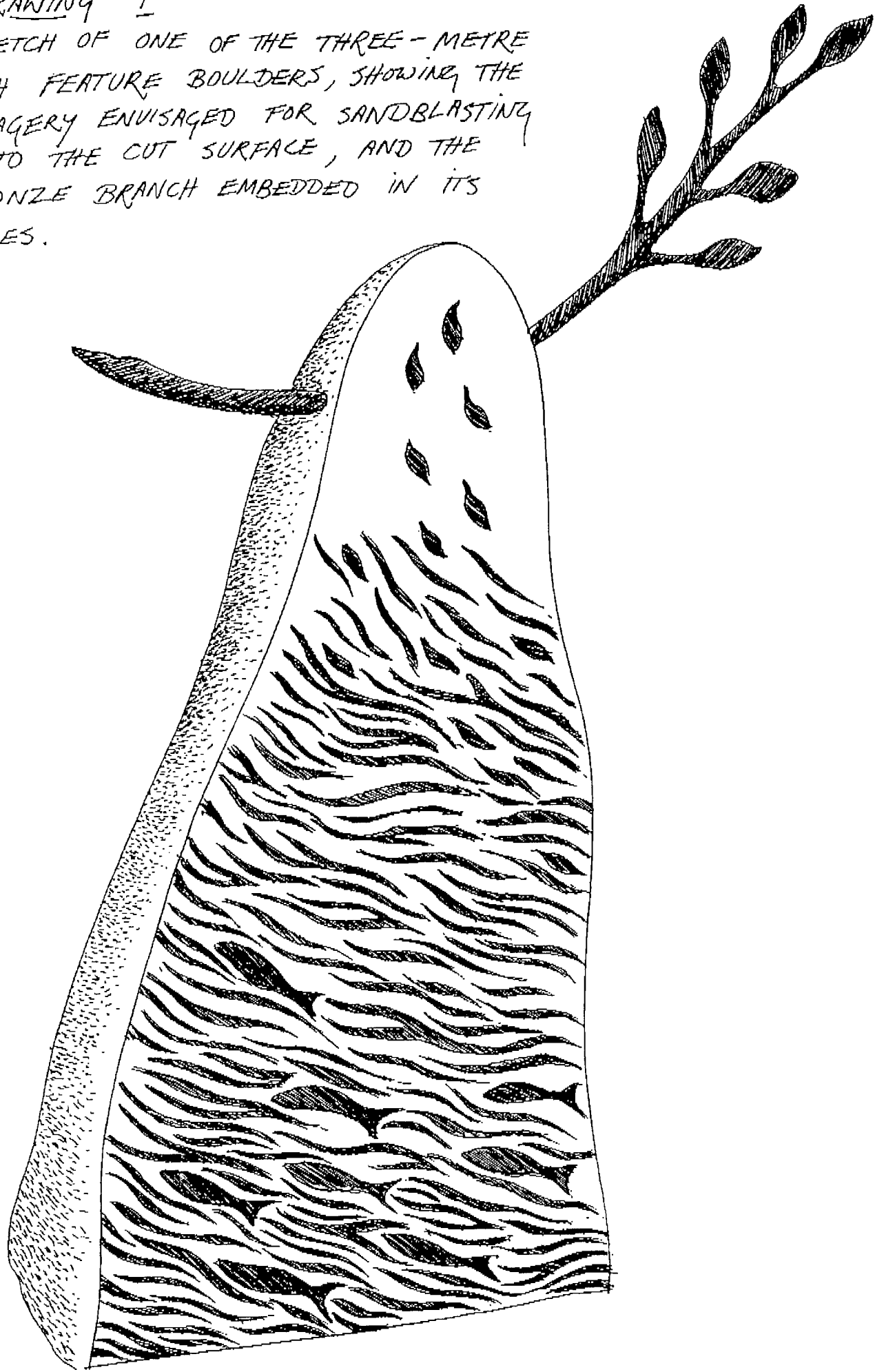
Size of Artwork

The height of the two split sections of granite is approximately 3m from ground level. The overall height including the bronze elements is approximately 3.5m. The overall width of these stones including the branch sections is approximately 2m. The smaller granite boulders will vary in height between 500mm and 1m, and in width between approximately 500-800mm. These measurements are variable according to the availability and dimensions of the sourced boulders, and depending on which option is chosen for surrounding the rocks.

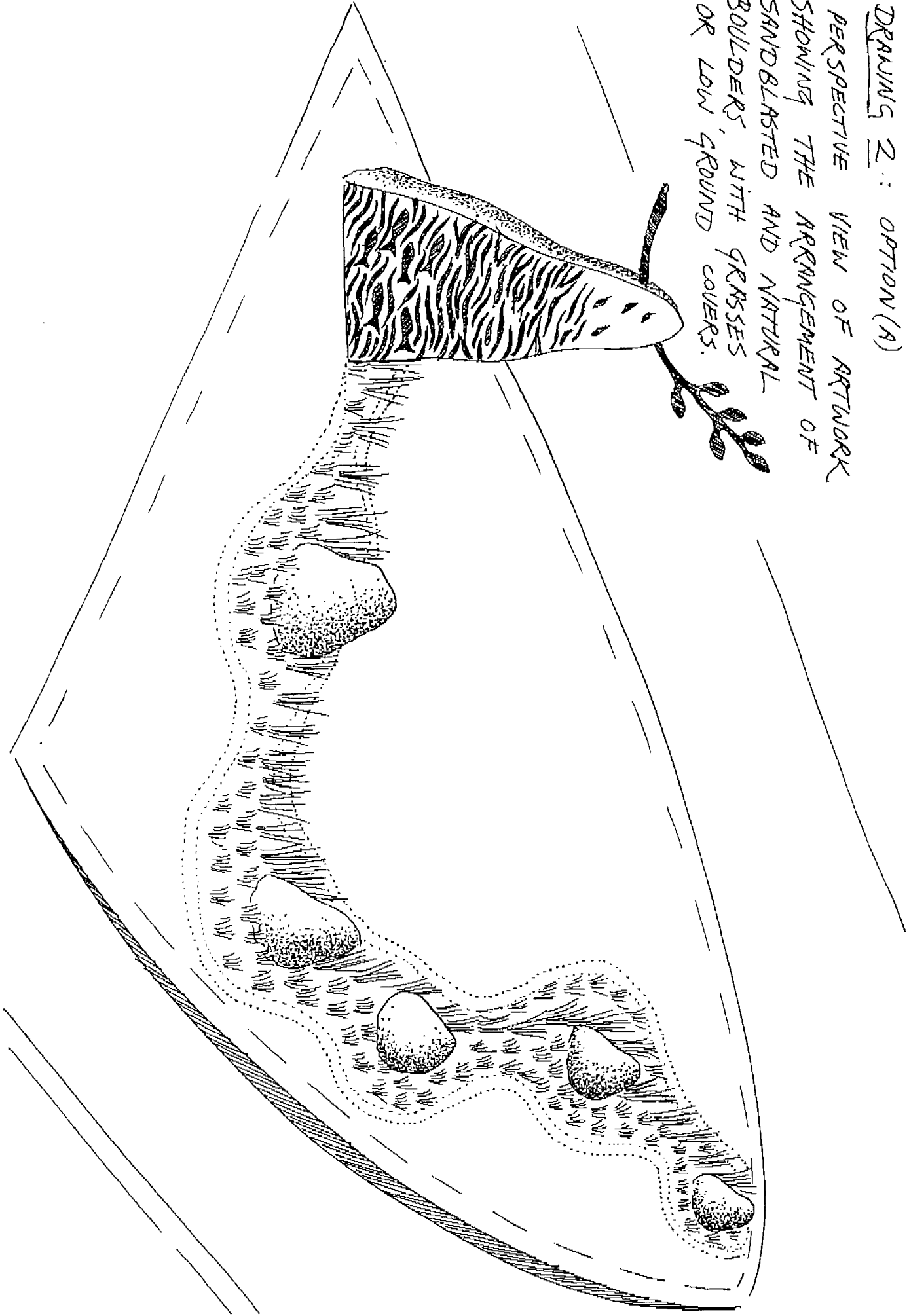
The branches will vary in diameter between 30-100mm. Leaves will be approximately 110mm in length, 60mm wide and 10mm in depth.

The stones will be specifically placed throughout the space in the format designated on the plan.

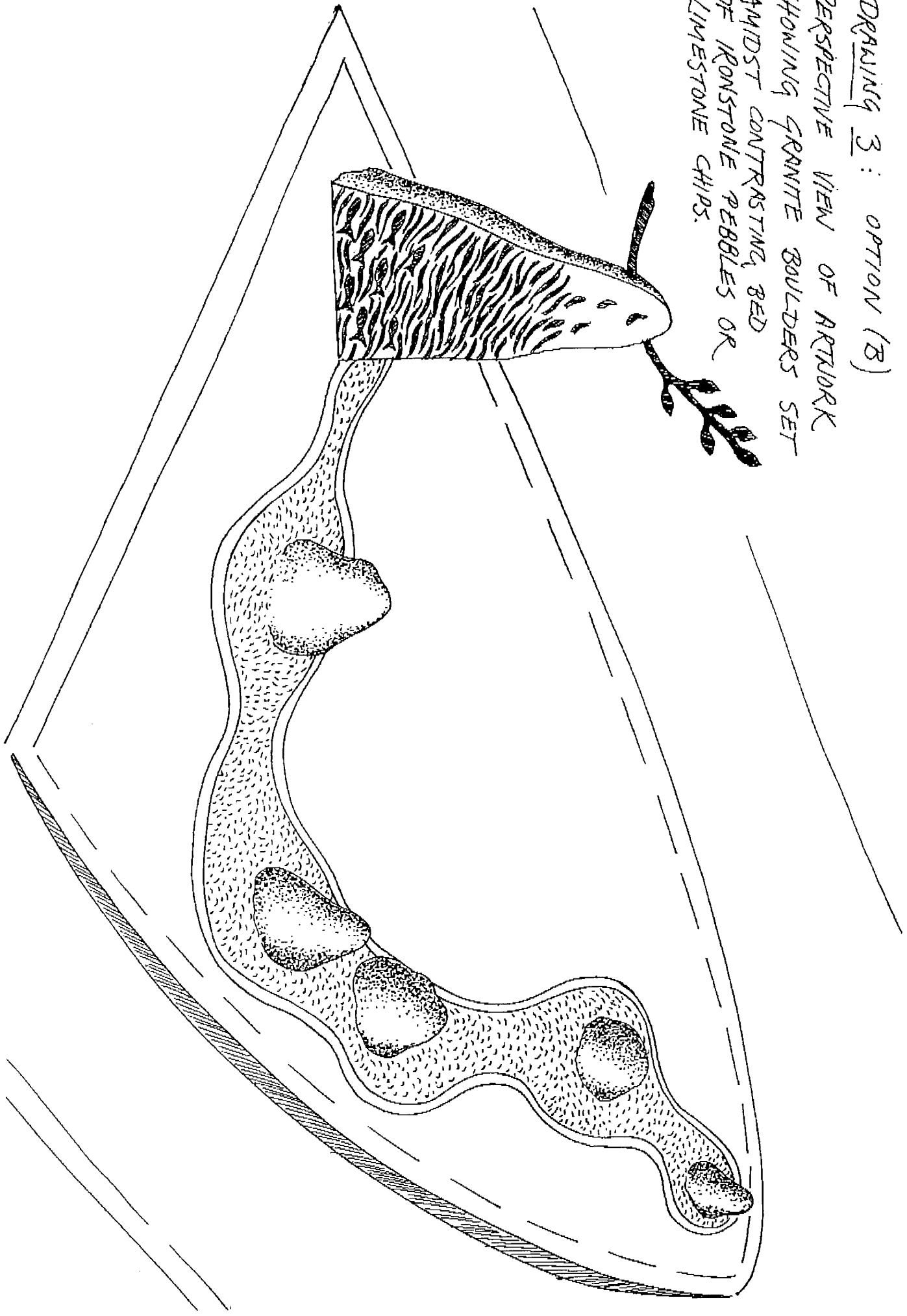
DRAWING 1
SKETCH OF ONE OF THE THREE-METRE
HIGH FEATURE BOULDERS, SHOWING THE
IMAGERY ENVISAGED FOR SANDBLASTING
INTO THE CUT SURFACE, AND THE
BRONZE BRANCH EMBEDDED IN ITS
SIDES.



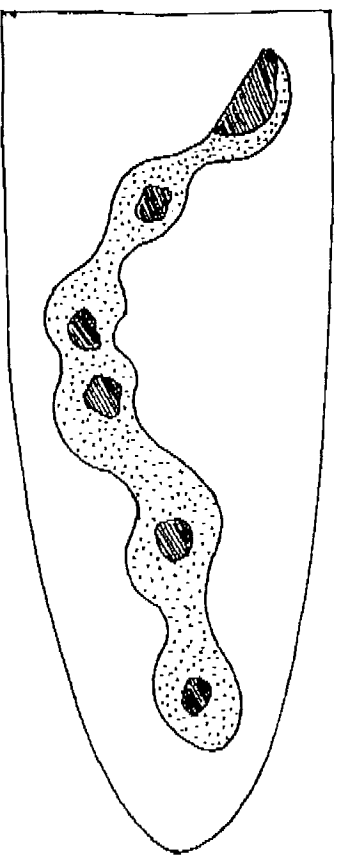
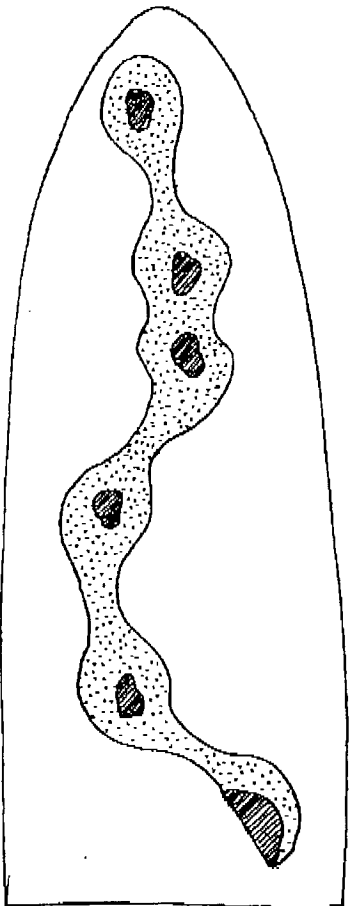
DRAWING 2: OPTION (A)
PERSPECTIVE VIEW OF ARTWORK
SHOWING THE ARRANGEMENT OF
SANDBLASTED AND NATURAL
BOULDERS, WITH GRASSES
OR LOW GROUND COVERS.



DRAWING 3: OPTION (B)
PERSPECTIVE VIEW OF ARTWORK
SHOWING GRANITE BOULDERS SET
AMIDST CONTRASTING BED
OF IRONSTONE PEBBLES OR
LIMESTONE CHIPS.



DRAWING 4:
A SKETCH OF THE AERIAL VIEW OF THE ELLIPSE AREAS
SHOWING THE ANTICIPATED PLACEMENT OF GRANITE BOULDERS
IN SINUOUS BEDS OF EITHER PLANTS OR STONE



BUDGET -

Materials-

Granite (largest sawn stone - 2 pieces - fabrication/installation)	\$11000
Granite boulders (stones & transport/ installation)	\$ 2000
Bronze (including casting)	\$7000

Option A	
Plants	\$2750
Concrete mowing strip	\$1250

Artists' Fees-

Research / Design Development	\$1000
Administration	\$1000
Design Tracing	\$6500
Pattern Making for Bronzes	\$1000

Documentation	\$500
Insurance	\$1500
Travel	\$1000
Contingency	\$1500

Total- \$38000

Plus GST of \$3800

***This budget will remain current for period specified in briefing document in relation to timing of project implementation. Adjustments may need to be made if project completion is significantly delayed.**

WORK SCHEDULE:

Design Development including further research	Sept 2004
- Designs for stones	
- Design of branch elements	
Selection of large stone and boulders	
Consultation with Albany Monumental Masons & AD Contractors	Sept 2004
Production of drawn imagery for stencilling	Oct 2004
Production of Patterns for bronzes	Oct 2004
Cutting stencils for sandblasting large split stones	End Oct - Nov 2004
Sandblasting of stone surfaces (Albany Monumental Masons)	End Nov - Dec 2004
Casting of bronze elements (Foundry - Perth)	Nov 2004
Transport of all stones to site and installation	*Open - t.b.c
Fixing of bronze elements to stones	*Open - t.b.c
Planting of grasses around boulders	*Open - t.b.c

* These stages to be timed according to overall building and landscaping schedule.

PRELIMINARY DESIGN CONCEPTS

CITY OF ALBANY
ADMINISTRATION BUILDING & CIVIC CENTRE
PUBLIC ART PROJECT

SUBMISSION FROM:

TUNYA VERSLUIS - TEAMLEADER & ARTIST
42 CARNAC STREET
FREMANTLE WA 6160
T: 9433 3010
EMAIL: tunya7@yahoo.com

KIM POTTER - ARTIST
HOUSE 5
ALBANY WHALING MUSEUM
FRENCHMAN'S BAY WA 6330
T: 9844 4727
EMAIL: kimam@westnet.com.au

4 FEBRUARY 2004

SUBMISSION CONTENTS

RESPONSE TO THE BRIEF

- Approach to the Project
- Team-members/ABN/Roles within Team
- Insurance details
- Production/Fabrication Location
- Subcontractors

ARTWORK THEME

- Theme
- Relation to Architecture & Landscape Design
- Palette of Materials
- Direction & Character

DESIGN PROPOSAL

- Description of artworks
- Materials
- Size
- Proposed Location
- Lighting
- **DRAWINGS**
 - 1 Frontal View (examples of banding sections)
 - 2 Section Example
 - 3 Side View
 - 4 Examples of forged banding components
 - 5 Location & scale of artworks
 - 6 Baseplate & footing dimensions

WORK SCHEDULE AND PROPOSED TIME FRAME

BUDGET

RESPONSE TO THE BRIEF

Approach to the Project

Our aim within this project was to create imaginative artworks that significantly contribute to marking a focal point of the courtyard entry to the new Administration Building and Civic Centre. Our approach in developing a theme has been to consider that the artwork needs to be context specific and also have a civic presence.

In developing our theme we researched extensively the environmental and cultural history of Albany. The development of our ideas is based on this research so that the content of our artwork has specific relevance to Albany. We explored features of the natural environment, particularly the dramatic coastline, rich maritime heritage and the impact weather has had on these aspects throughout history to the present day. The dynamic forces of wind and water and the forms of these fluid dynamics were foremost in our design development.

The intention of our design was that it enhanced the architecture of the buildings and landscape design, taking into account that it would be viewed from many vantage points. The symmetry and scale of our artworks consider this, whilst a variety of surface treatments and decorative components aim to evoke interest from every angle and distance of viewing. That the artworks would have both a day and a night presence was also a consideration in our design

A personal approach to our design was that we wanted to create artworks that we could fabricate to the greatest possible extent with our own technical expertise and resources, with fabrication taking place solely in Albany.

10

Team Members

This preliminary design submission is a collaborative submission from artists TUNYA VERSLUIS and KIM POTTER.

TUNYA VERSLUIS	Team leader & Artist	ABN 14267791817
KIM POTTER	Artist & Designer	ABN 22531593684

Roles within the Team

Both team-members, Tunya and Kim will collaborate on all aspects of the design and fabrication process of the proposed artworks. Tunya will be the team leader/coordinator, responsible for the project management.

Insurance

Tunya has Personal Accident Insurance with Parkside Insurance Brokers (Policy Number PAS800009266). If awarded this commission, the appropriate public liability insurance coverage would be taken out in addition to this policy.

Kim has insurance policies covering general and product liability with Zurich Australian Insurance (Policy Number 14 Vo5 1663GLG). This policy is inclusive of 10 million dollars public liability insurance cover.

Production/Fabrication Location

Purchase of most materials will be in Perth. The fabrication will take place in Albany at Kim's metalwork workshop at the Albany Whaling Museum, Frenchman's Bay. Kim's workshop is a fully functioning blacksmith's workshop equipped to encompass all facets of metalworking and a project of this scale is well within our capabilities. The appropriate insurances for this workspace are also in place. It is envisioned that Tunya will reside in Albany during this fabrication stage and again during the installation stage.

Subcontractors

FOR STRUCTURAL ENGINEERING:

Seattle Constructions
Martin Searle
9 Arundel Street
Fremantle WA 6160
Ph 9336 2404

FOR SPECIALISED PLATE ROLLING:

Austenitic Steel Products
Unit 4
209 Chester Pass Rd
Albany WA 6330
Ph 9842 6885

FOR TRANSPORTATION AND INSTALLATION:

Albany Crane Hire
Chester Pass Road
Albany WA 6330
Ph 984 443271

ARTWORK THEME

We have chosen as our theme the dynamics of wind and water, the forms that these create and the poetic translation of these forces into visual representation. They are prominent forces having formed many of the characteristics of the Albany environment, and have influenced human endeavour from pre-European settlement to the present day. They are elemental factors impacting and effecting every individual daily and therefore thematically are accessible and relevant to the general public.

REASERACH AND DEVELOPMENT OF THEME

Within our theme there are several linked threads or starting points we explored relating to our theme. These include:

- The rich maritime history of the Albany region
- Navigational maps, beacons, lighthouses and channel markers
- The Albany wind farm and the aerofoil shapes of the propeller blades
- Wind and water current charts
- Topographical maps

Following are brief notes taken from our research journals compiled during the development of our ideas:

It is generally acknowledged that Albany is a windy place. In 1834 the transport the James Patterson was held in the port for 2 months due to adverse weather conditions and yet today the Albany wind farm generates a significant proportion of the towns electricity supply utilizing these "adverse" weather conditions. The maritime history of Albany is rich and varied. A reading of Gordon de L. Marshall "Maritime Albany Remembered" will serve to illustrate just how profoundly the dynamics of wind and water have impacted. The many shipwrecks described, which lay all around Albany and its environs are a grim reminder of this fact.

Indigenous peoples movements and activities were linked to water and weather. The indigenous population settled around the King and Kalgan Rivers and Princess Royal Harbour. There they fished, obtained shellfish, conducted (as in the case of the upper Kalgan River) tribal gatherings.

Fresh water was abundant coming from the many natural springs. The explorers Baudin, Vancouver and Flinders among others found haven and fresh water in King George Sound, likewise as did the whalers and sealers. These early explorers, whalers, sealers and later settlers, of course, arrived by sea in sailingships.

Michaelmas & Breaksea Islands stand, sentinel like, at the approaches to King George Sound, forming two cardinal points of passage.

A reading of the Beaufort Scale used to indicate the force of the wind is evocative of the varied wind and sea conditions to be experienced around Albany. The relationship of wind to water is very poetically described in this scale, an excerpt follows:

Wind force scale of 2 corresponds to 'Small wavelets, crests glassy but do not break'

Wind force scale of 4 corresponds to 'Small waves, becoming longer, breaking crests'

Wind force scale of 9 corresponds to 'High waves, dense streaks of foam, crests roll over'

RELATION TO ARCHITECTURE & LANDSCAPE DESIGN

In relation to the architecture and landscape design we chose to reflect symmetry in our design. The work has elliptical elements that make a strong reference to the elliptical shapes of the grassed courtyard area, the arched doorway entrance of the Civic Centre and the landscaped swale at the east side of the Civic Centre. The dual pitch of the Administration Building roof is also echoed in the two component aspect of our proposed design.

Our artwork design references two navigational markers, like the channel markers that mark the entrance to Albany Harbour and act as cardinal points for passage within the seascape, likewise the two forms emphasize and define the entrance to the building. Both the scale and the strong conical forms of the sculptures compliment the clean austere lines and design of the architecture. The defining presence of the sculptures at the courtyard entrance compliments the civic character of the buildings. Just as the elemental forces of wind and water impact on human endeavour, so does the activities within the building influence the cultural and civic life of Albany.

PALLET OF MATERIALS

The choice of stainless steel was made as much for its durability, as for its pertinence to the theme, evocative of reflective, shimmering and flowing water surfaces and wind movements. The surface finish will not be a high polish, more of a matte sheen metallic finish, which is more complimentary to a wider range of materials.

DIRECTION AND CHARACTER

Our sculptural design allows for a strong visual impact from a distance and upon entry into the courtyard area, it also considers close-up viewing from all aspects from a circulating flow of viewers. The sculptures have a strong symmetrical presence in form, yet an intricate organic flowing feel within the banded sections. The use of negative space helps inform a fluid movement and creates an interplay between the front and back sections of the sculpture (**see Drawing 2**).

The elliptical grassed courtyard area in which the artworks are to be sited has an east-west orientation. Each sculptural form in its placement will be at each end of the courtyard denoting the cardinal points of east and west, each face of both sculptures will face north and south.

DESIGN PROPOSAL

DESCRIPTION

Our proposed artworks consist of **two** sculptures of the same dimensions but varying in the combination and interplay of the banded sections representing the dynamics of wind and water. The sculptures are conical in elevational view and elliptical in plan view. The conical forms are defined by two vertical pipes. Joining these pipes will be a series of horizontal banding of varying components denoting motifs of wind and water movement.

In the design development phase the final combination of the various banded components will be developed as there are numerous possible combinations and ways to create interplay and movement between the placement of each band as well as the interrelation to the opposite side of the sculpture.

The banded sections will give form to the elliptical shape and vary in both design, density of patterning and technique of fabrication. The various techniques used to fabricate the banded sections and create a variety of surface treatments will be:

- forging
- repousse (embossing)
- plasma arch cutting
- sandblasting

Examples of these have been including in **Drawing 1 and Drawing 4** and samples of these will be presented at interview stage.

The whole structure will not be polished to a high sheen but more a matte to semi sheen metallic silver inherent to the stainless steel itself.

MATERIALS

(All of the following specifications will be verified with the structural engineer during the design development stage, but are based on fabrication of projects of a similar nature.)

All materials for the sculptures will be fabricated in 316 marine grade stainless steel, using sheet, pipe and round bar of varying dimensions. Throughout 316 stainless welding rods will be used using Tig welding methods. Materials for fabrication of our proposed artworks include:

- Upright pipe defining the edges of the conical shape will be schedule 40 nominal bore NB25 stainless steel pipe, outside dimension of 33.4mm.
- Repousse (embossed) work will be fabricated using stainless steel sheet 1.2mm thick.
- Plasma cut sections will be in a heavier gauge stainless steel sheet thickness of 2mm.
- Forged sections will use stainless steel round bar varying from 3.8mm up to 16mm diameter.
- Base plate will be stainless steel plate, 10mm thick, following the elliptical form with the overall dimensions of 1010mm in length and 330mm at its widest extremity.
- Through bolts that attach the base plate to the concrete footings will be M20 stainless steel threaded rod with acorn stainless steel nuts.
- Surface treatment process will consist of using a pickling gel (STM205) to remove black oxide marks and burn marks left during welding. This will be followed by the use of a passivating compound to stabilise the surface and finish to the desired surface finish.

SIZE

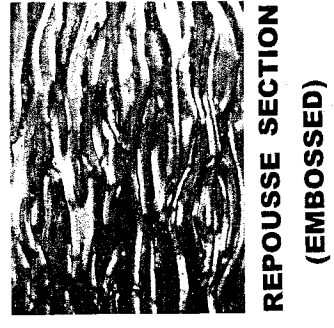
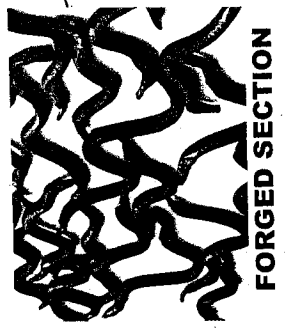
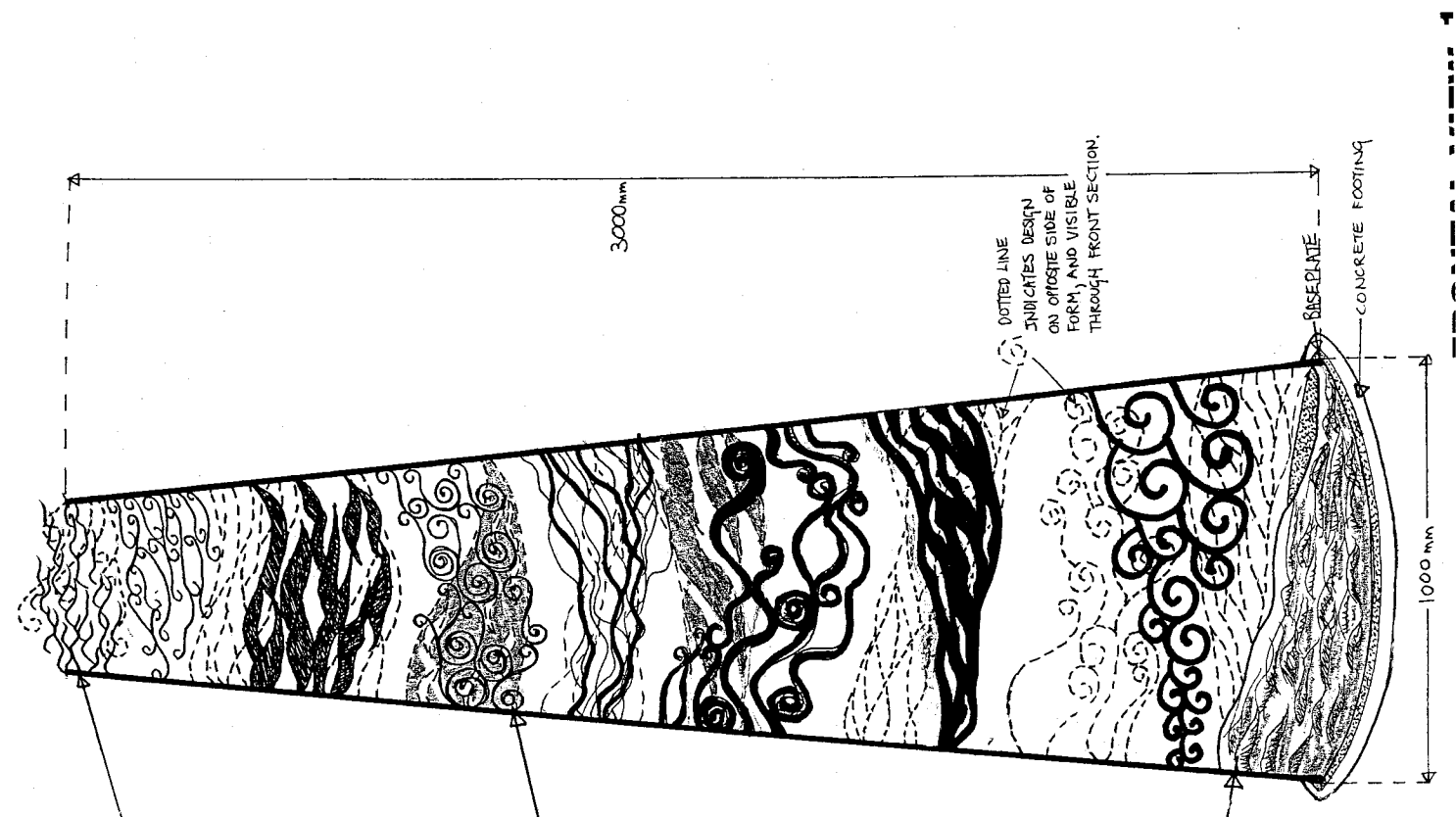
Each sculpture will be 3 meters in height, 1 metre in length at the base and tapering to the apex length of 400mm. The internal measurement, formed by the elliptical curves, at its widest point would be 310mm and tapering upwards following the conical shape. Each sculpture would sit on a base plate in the shape of the elliptical form (see **Footing Drawing 6**) and the concrete footing would also emphasize this shape.

LOCATION OF THE ARTWORKS

One sculpture would be located at the west end of the grassed courtyard area and the other sculpture at the east end of the grassed courtyard. It is envisioned that each sculpture will be set in 1 metre from the edge of the retaining wall, running length wise along the east-west axis, (see **Location & Scale Drawing 5**).

LIGHTING

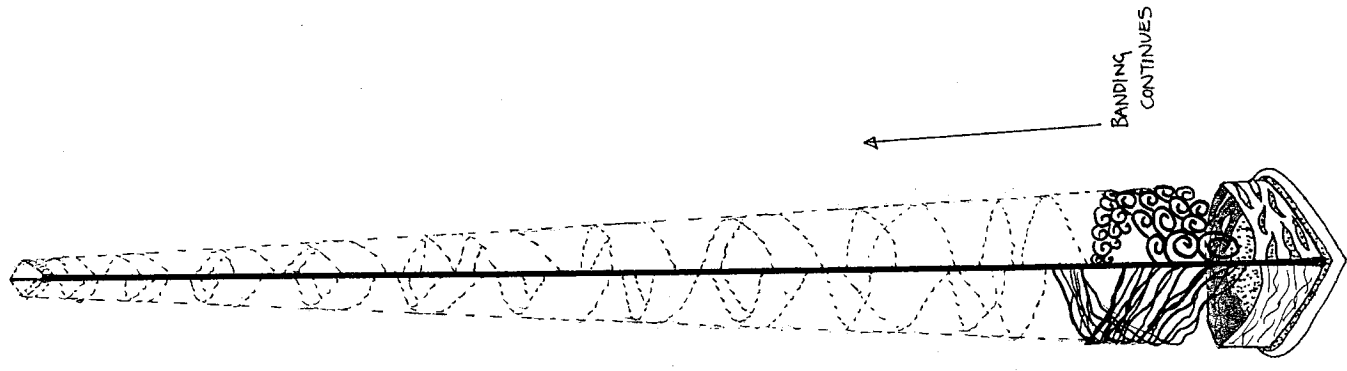
It is envisioned that lighting would enhance the sculptural details and could also be used to create a dramatic effect of cast shadows onto the rendered wall of the Civic Centre façade, whilst visually extending the artworks. During the Design Development Phase this will be verified in accordance with the lighting budget.



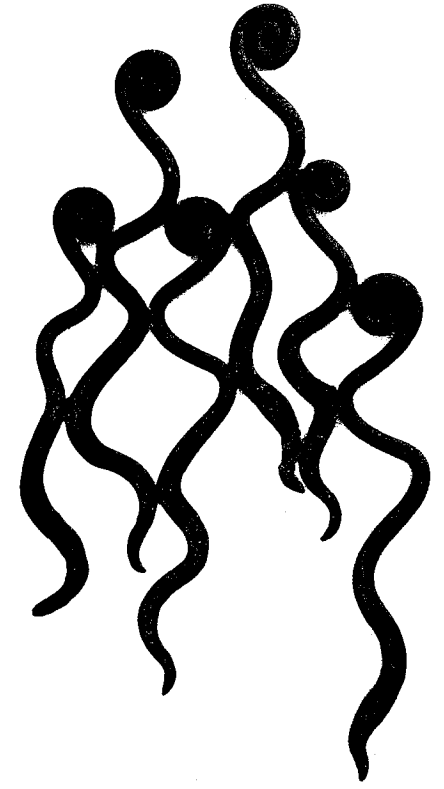
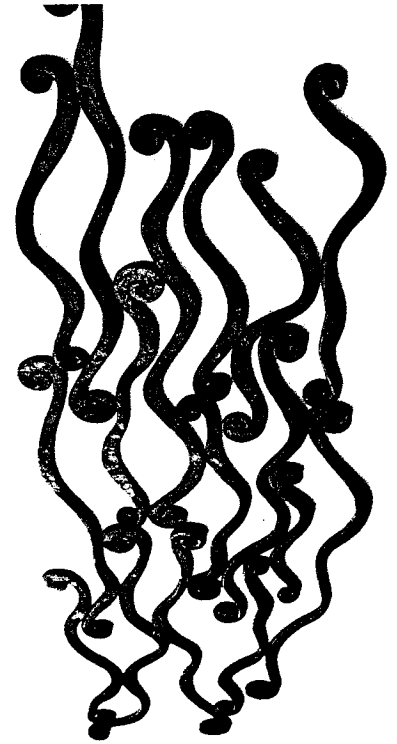


SECTION EXAMPLE 2

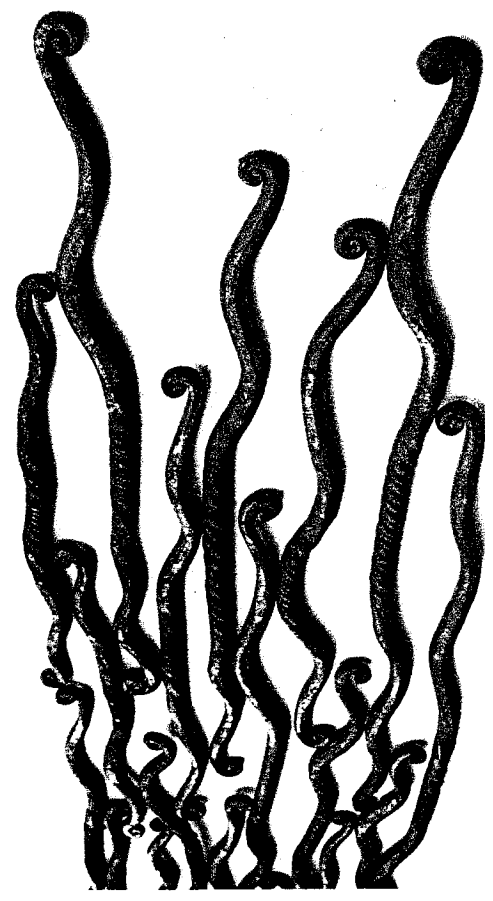
- SHOWS VIEW THROUGH FRONT SECTION TO BACK SECTION
- ILLUSTRATES INTERPLAY OF TWO VARYING BANDED SECTIONS

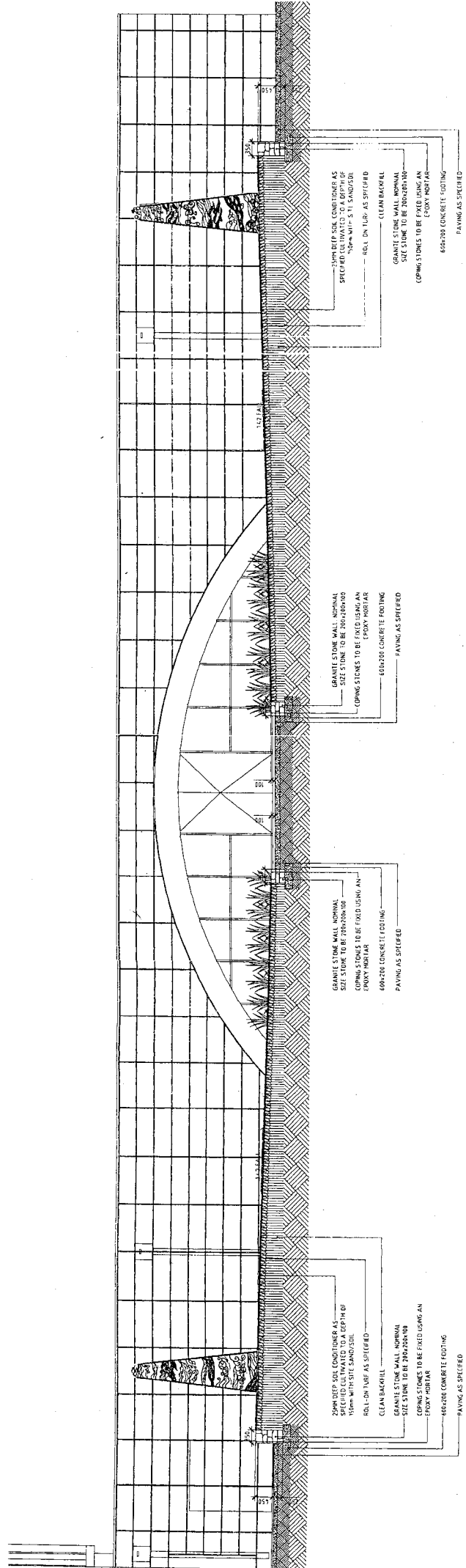


SIDE VIEW 3



4
**EXAMPLES OF FORGED
 BANDING COMPONENTS**
 (SAMPLES SHOW IN MILD-STEEL)
 - PROPOSED METAL WILL BE
 STAINLESS STEEL -

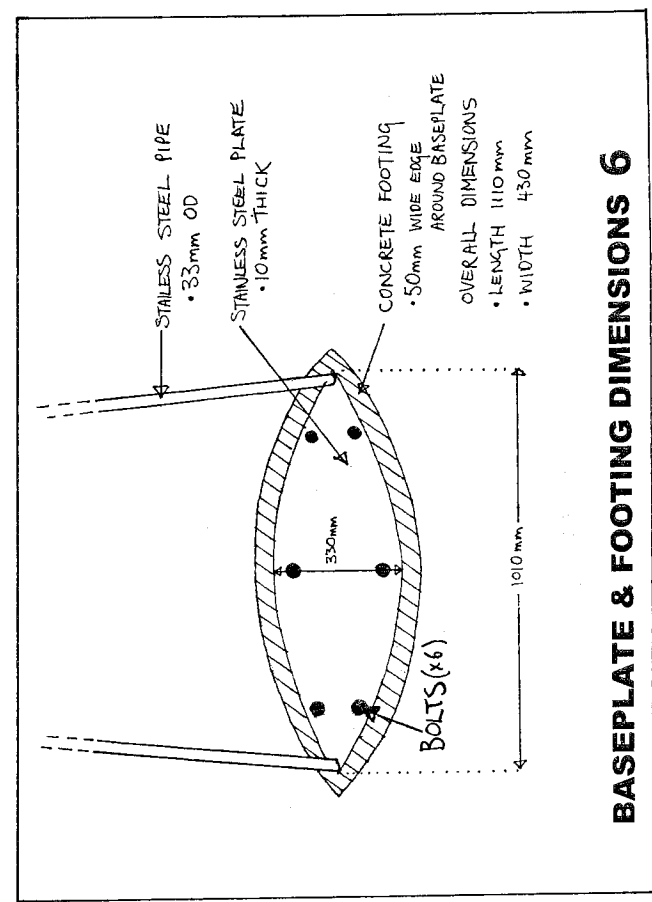




LOCATION & SCALE OF ARTWORKS 5

01 SECTION 01
 CIVIC LOUNGE ENTRANCE
 SCALE 1:50 @ BT

100



BASEPLATE & FOOTING DIMENSIONS 6

WORK SCHEDULE & PROPOSED TIME FRAME

DESIGN DEVELOPMENT PHASE

March 2004

- Contracts signed and commencement of design development.
- Verification with structural engineer regarding material specifications, structural integrity of the sculptures and footing specifications
- Provide specification drawings for footings and lighting fittings
- Confirmation of exact site for the artworks in collaboration with the landscape architect and the City of Albany staff
- Finalise composition of design elements in overall sculpture

PROJECT IMPLEMENTATION PHASE

September onwards.

Design development phase completed and commencement of the fabrication phase of the project

- Ordering of materials and consumables
- Overseeing out-sourced components i.e. sheet rolling
- Fabrication of artworks: including bending, rolling, plasma-cutting, welding and grinding
- Preparation and surface treatment

INSTALLATION

(Final date for completion and installation to be confirmed)

- Delivery and installation of artworks on site
- Completion of project & final documentation

BUDGET

DESIGN DEVELOPMENT

- Artist Fees (including design development, project management, administration etc) \$5,000.00
- Structural Engineer fees \$1,000.00

FABRICATION PHASE

- Materials and consumables \$29,600.00
 - all labour
 - sheet stainless steel
 - cutting, rolling & bending
 - transportation from Perth to Albany
 - plasma cutting
 - welding & grinding
 - preparation & surface treatment

INSTALLATION

- Including - delivery & hiab to site \$2,000.00
- installation onto concrete footings

PROJECT DOCUMENTATION

- Slide documentation of fabrication process & after installation \$400.00

TOTAL ARTWORK BUDGET

\$38,000.00
+GST

CITY OF ALBANY -
ADMINISTRATION BUILDING AND CIVIC CENTRE

Kevin Draper

36 Grafton Road Bayswater 6053

ABN: 97 988 946 417

CITY OF ALBANY - ADMINISTRATION BUILDING AND CIVIC CENTRE

RESPONSE TO THE BRIEF

ABN: 97 988 946 417

Insurances: Hammond Insurance Broking Pty Ltd. Artists / Writer's Insurance
Public Liability: \$ 5 million, Products Liability: \$ 5 million
Worker's Compensation Insurance - For employees and Sub-contractors.

In the artwork's brief the area designated for artworks is very much linked to the immediate landscaping. My response to this location is to use references of soil profiles and images of growth and innovation. This strategy would link with and highlight aspects of the landscaping, while still creating an entry statement that relates to the main pedestrian entrance of the complex.

The proposed concrete columns (set in layers), would be poured on site using formply and reinforcing bar in much the same manner as a conventional column. All the steelwork for the top of the columns will be completed in the studio and locked into place using a crane truck for transport and installation. All steel work will be rust proofed using either galvanising or a zinc based coating. The final finish will be a dark grey micaceous iron oxide paint. (Ferrodor).

I will be endeavouring to work with local sub-contractors where possible in the implementation of the artworks. Although in some cases it is more expedient (and sometimes expected) to work with the immediate sub-contracting team already on the project.

Below is a list of sub-contractors and art assistants who have worked with me on previous projects in the region and would almost certainly have a role to play within this kind of project:

Heather Joyce - Artist - 098 411 1 89

Wallace Engineering -98 411 472

Larry James Concrete 098 312 222

Webbs Garden Centre - 098 414 260

Sean Wain - Artist - 9 388 6638 (Perth)

CITY OF ALBANY - ADMINISTRATION BUILDING AND CIVIC CENTRE

ARTWORK THEME

The interpretation of growth has figured prominently in recent works. Of particular interest has been the use of multiple, vertical elements that the viewer visually links together as they move through the space. This strategy would work favourably with the landscaping cited in the brief. I propose to use a fusion of references, from the human historical development onto the cycles of nature within the local region.

The very nature of the landscape of the Albany region which includes several major rivers, a variety of wetlands and the rugged coastline have always provided the area with a broad cross-section of possibilities and responses to the landscape. These responses come from well established agricultural and maritime industries as well as environmental organisations, (eco-tourism, etc) and art and craft groups.

The concept that a community's view to the landscape changes over a prolonged time, is an important part of my initial response to this brief. The consistent image I want to work with is the land itself or at least a reference to the layers of soil, history and images that make up a coastal region with an agricultural hinterland.

Three of the forms I am proposing use soil profile patterns as a starting point. These soil profiles take the form of columns and convey the feeling of a cross-section or 'slice' of the landscape (like a core sample). Placed on these columns are a variety of symbolic images that relate to various histories and associations that are part of the Albany region. These images reference the agricultural industry, the natural environment and the multi-cultural nature of the Albany community. A fourth element also in the shape of a column (and in layers as well), references the ocean.

Located on top of each of these columns is a series of plant forms. These forms reference various plants that occur within the region relating to agriculture, the natural environment and the ocean. One of the plant forms incorporates language as part of its structure. This form references concepts of growth, innovation, community and time. Integrated into the structure of each steel tree form is a large circular vessel (1m approx.) constructed out of copper. This simple dish shaped form references various activities and interpretations associated with the Albany coastline and hinterland. This form acts as a symbol or metaphor related to :

- The concepts of containing, processing and sharing of resources associated with the agricultural and maritime industries.
- The cultural and social aspects of a community.
- The essential elements of the natural environment (air, water, earth, etc.)

I also think it is important to respond to the landscaping within the complex as well as the structure and function of the building. By using the themes of growth, soil profiles and water in conjunction with local plant forms creates a visual link between the landscaping and the architectural forms of the building.

A quality of light and space would be desirable in the completed works. Certain aspects of the artworks would be permeable allowing light to pass through creating shadows and subtle shifts in the surface of the artworks and immediate landscaping. Lighting at night would be an integral part of the finished work.

Although European history in this country is relatively recent there are a number of processes and techniques that strike a chord with communities and transcend history, culture and language. The art of the blacksmith / sculptor is one of these. Most old towns have a history of wrought iron work through the endeavors of the railway and coach industries, agriculture and colonial architecture. The use of wrought iron would figure prominently in my design proposal, referencing both the origins of the craft in the local community and its viability as a contemporary medium in art and architecture. Of particular interest to me is the use and the structuring of language and symbols in sculpture. Symbols are an ideal way of referencing various histories and cultures. They are also essential in form and say a great deal with a minimum of structure or gesture. The use of forged steel seems an ideal medium for this type of interpretation. The tensile strength and comparative lightness of steel makes it ideally suited to most public art situations. The possibility of constructing a series of sculptures that act as a landmark and focus point for a discussion would be an interesting challenge.

ALBANY ADMINISTRATION BUILDING AND CIVIC CENTRE

BUDGET

Metal, pipe, rod, etc.....	\$ 1 000
Concrete -off white, oxides, lime, aggregate, etc.....	\$ 1 500
Reinforcing bar, formwork (formply, hire of scaffold and equipment).....	\$ 2 000
Bolt cages, templates.....	\$ 500
Base plates.....	\$ 500
Copper plate.....	\$ 1 000
Forging and welding sundries (mig gas, LPG, welding rod, charcoal, etc).....	\$ 1 000
Additional labour - construction and forging - 200 hrs@ \$ 25.....	\$ 5 000
Art assistants to install concrete pillars -100 hrs@ \$ 25.....	\$ 2 500
Galvanising and paint - all steelwork.....	\$ 2 000
Freight - Hi-Ab to Albany(+4 hrs installation).....	\$ 1 500
Local freight from studio to galvaniser.....	\$ 500
Lighting, conduits, etc.....	\$ 2 000
Fixings - stainless steel.....	\$ 500
Additional footings.....	\$ 1 000
Artist's fee.....	\$ 15 500
(Includes: liaison, research, workshop drawings, 300 hrs forgework, construction of elements, travel, accommodation, and documentation of processes).	
SUB-TOTAL.....	\$ 38 000
GST.....	\$ 3 800
TOTAL.....	\$ 41 800

As specified in the artist's brief:

- Engineers fees are not included.
- A partial costing for footings is included.
- A partial costing for lighting is included which could cover ground lighting or a low-voltage integrated system within the form of the sculpture.

CITY OF ALBANY - ADMINISTRATION BUILDING AND CIVIC CENTRE

Work Schedule - Estimated Timeline

March

- Design documentation,
- Workshop drawings,
- Integration of concepts within the scope of works

April

- Construction of formwork, templates and bolt cages
- Liaison with Site Engineer

May

- Liaison with builder on initial footings for artwork.
- Construct and supply reinforcing structures
- Begin forging steelwork components

June

- Confirm timeline to pour layered columns with associated formwork and equipment
- Confirm location of conduits and electrical pits
- Continue forging steelwork components

July

- Final construction phase of steelwork

August

- Galvanise, acid etch and paint steelwork

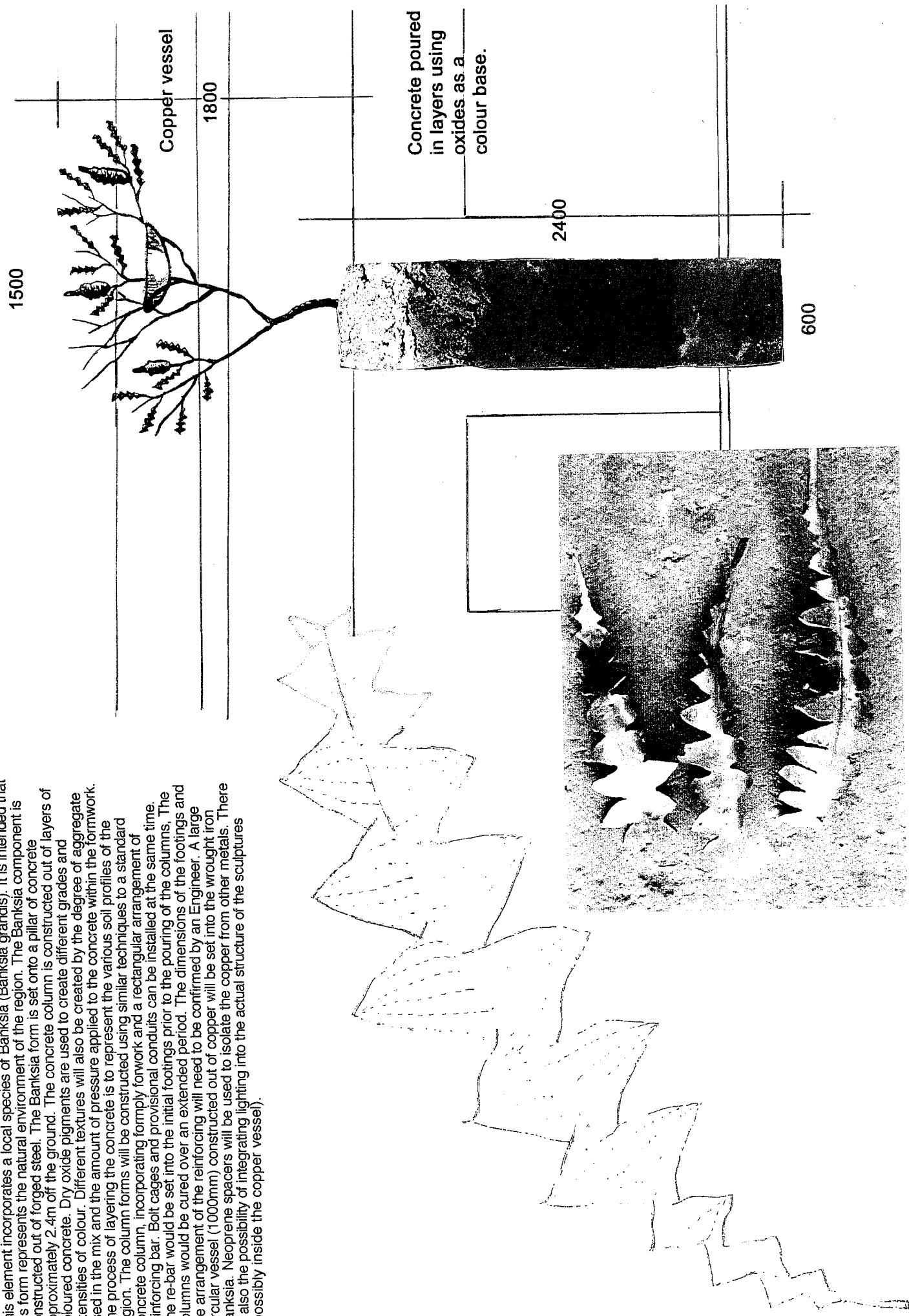
September

- Confirm freight, insurance
- Freight to site
- Installation of wrought iron elements
- Install lighting
- Documentation of artworks and supply maintenance schedule

Final dates for the installation of the artworks to be confirmed by the Architect and by the builder

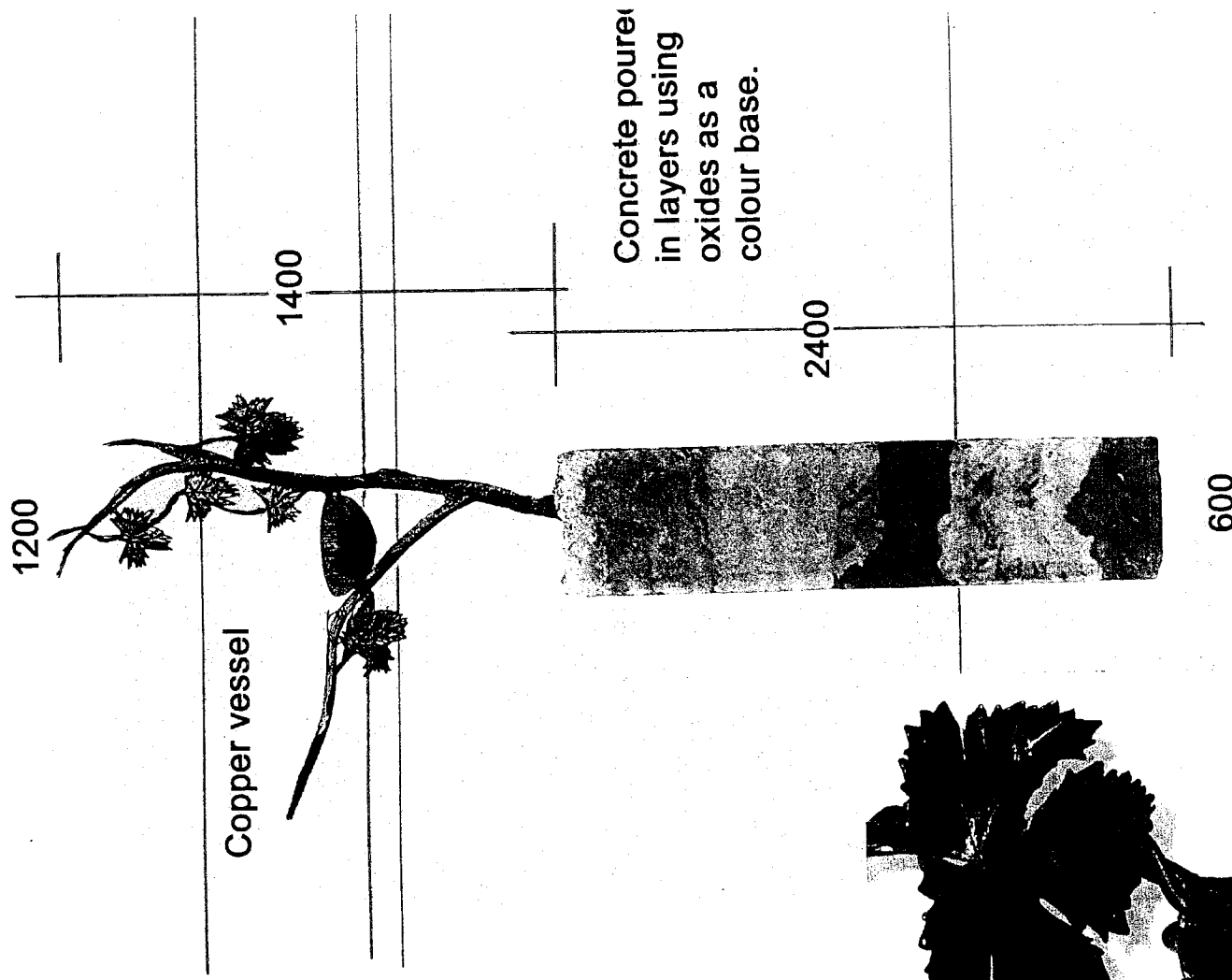
Banksia Component:

This element incorporates a local species of Banksia (Banksia grandis). It is intended that this form represents the natural environment of the region. The Banksia component is constructed out of forged steel. The Banksia form is set onto a pillar of concrete approximately 2.4m off the ground. The concrete column is constructed out of layers of coloured concrete. Dry oxide pigments are used to create different grades and intensities of colour. Different textures will also be created by the degree of aggregate used in the mix and the amount of pressure applied to the concrete within the formwork. The process of layering the concrete is to represent the various soil profiles of the region. The column forms will be constructed using similar techniques to a standard concrete column, incorporating formply forwork and a rectangular arrangement of reinforcing bar. Bolt cages and provisional conduits can be installed at the same time. The re-bar would be set into the initial footings prior to the pouring of the columns. The columns would be cured over an extended period. The dimensions of the footings and the arrangement of the reinforcing will need to be confirmed by an Engineer. A large circular vessel (1000mm) constructed out of copper will be set into the wrought iron banksia. Neoprene spacers will be used to isolate the copper from other metals. There is also the possibility of integrating lighting into the actual structure of the sculptures (possibly inside the copper vessel).



Vine Leaf Component:

This element uses the grape vine as a motif. It is designed to represent the agricultural industry of the region. This component is constructed out of forged steel. The vine form is set onto a pillar of concrete approximately 2.4m off the ground. The concrete column is constructed out of layers of coloured concrete. Dry oxide pigments are used to create different grades and intensities of colour. Different textures will also be created by the degree of aggregate used in the mix and the amount of pressure applied to the concrete within the formwork. The process of layering the concrete is to represent the various soil profiles of the region. The column forms will be constructed using similar techniques to a standard concrete column, incorporating formply forwork and a rectangular arrangement of reinforcing bar. Bolt cages and provisional conduits can be installed at the same time. The re-bar would be set into the initial footings prior to the pouring of the columns. The columns would be cured over an extended period. The dimensions of the footings and the arrangement of the reinforcing will need to be confirmed by an Engineer. A large circular vessel (1000mm) constructed out of copper will be set amongst the wrought iron grape vine. Neoprene spacers will be used to isolate the copper from other metals. There is also the possibility of integrating lighting into the actual structure of the sculptures (possibly inside the copper vessel).

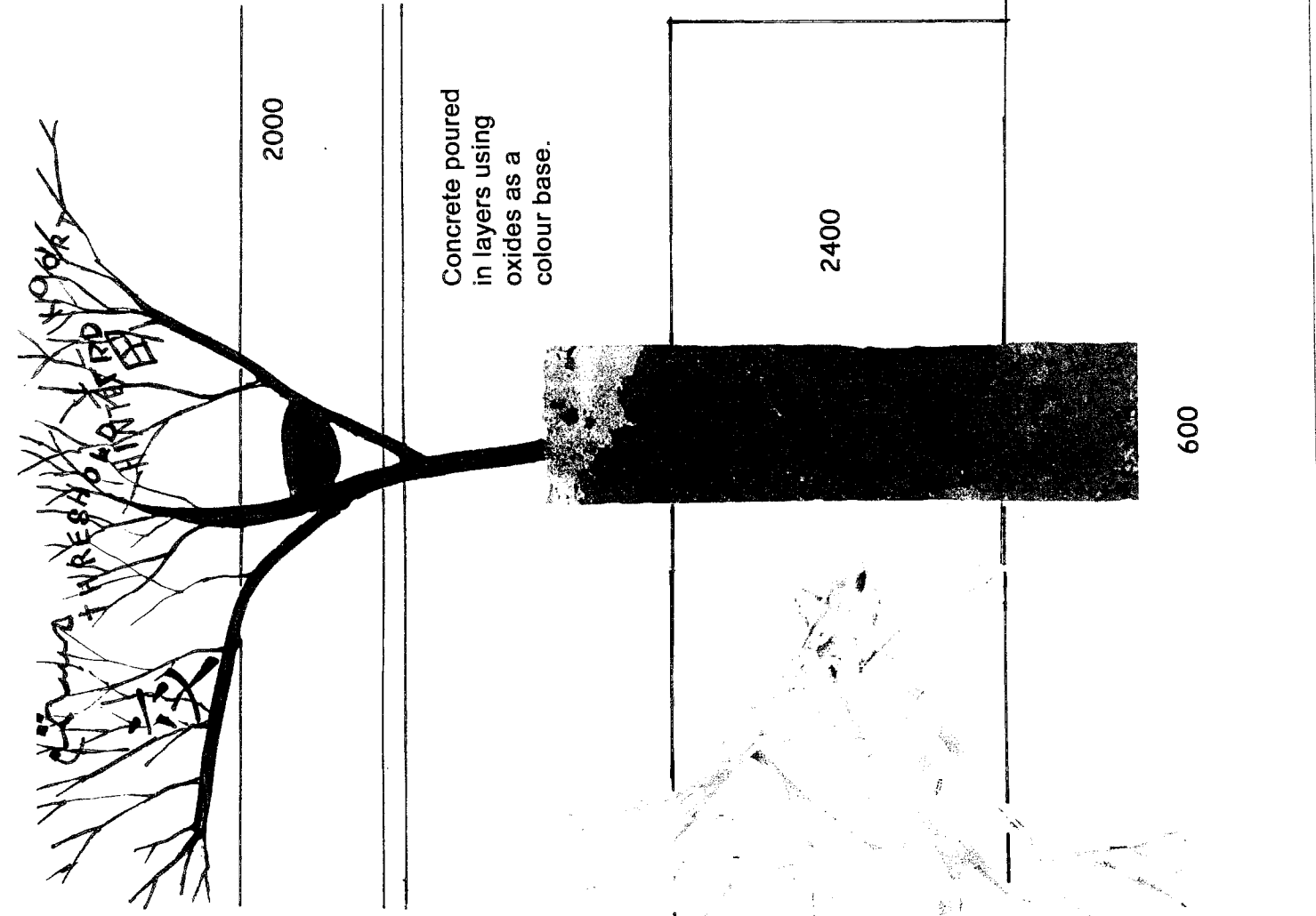


Concrete poured in layers using oxides as a colour base.



Tree Form and Text Component:

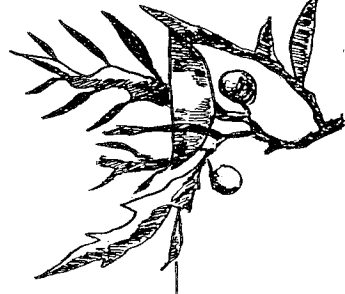
This element uses various symbols and text that are incorporated into a tree form. It is designed to represent the various cultures that are part of the Albany region. This component is constructed out of forged steel. The tree form is set onto a pillar of concrete approximately 2.4m off the ground. The concrete column is constructed out of layers of coloured concrete. Dry oxide pigments are used to create different grades and intensities of colour. Different textures will also be created by the degree of aggregate used in the mix and the amount of pressure applied to the concrete within the formwork. The process of layering the concrete is to represent the various soil profiles of the region. The column forms will be constructed using similar techniques to a standard concrete column, incorporating formwork and a rectangular arrangement of reinforcing bar. Bolt cages and provisional conduits can be installed at the same time. The re-bar would be set into the initial footings prior to the pouring of the columns. The columns would be cured over an extended period. The dimensions of the footings and the arrangement of the reinforcing will need to be confirmed by an Engineer. A large circular vessel (1000mm) constructed out of copper will be placed within the wrought iron branches and text of the tree form. Neoprene spacers will be used to isolate the copper from other metals. There is also the possibility of integrating lighting into the actual structure of the sculptures (possibly inside the copper vessel).



Kelp and Ocean Component:

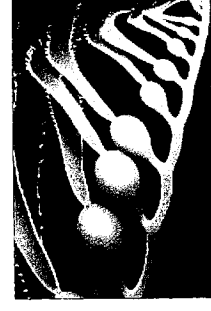
A symbolic representation of sea kelp is incorporated into this design. It represents the coastal regions of Albany. This component is constructed out of forged steel. The kelp form is set onto a pillar of concrete approximately 2.4m off the ground. The concrete column is constructed out of layers of coloured concrete. Dry oxide pigments are used to create different grades and intensities of colour. Different textures will also be created by the degree of aggregate used in the mix and the amount of pressure applied to the concrete within the formwork. The process of layering the concrete in this case represents the various colours and currents of the Southern ocean. The column forms will be constructed using similar techniques to a standard concrete column, incorporating formply forwork and a rectangular arrangement of reinforcing bar. Bolt cages and provisional conduits can be installed at the same time. The re-bar would be set into the initial footings prior to the pouring of the columns. The columns would be cured over an extended period. The dimensions of the footings and the arrangement of the reinforcing will need to be confirmed by an Engineer. A large circular vessel (1000mm) constructed out of copper will be set into the wrought iron kelp form. Neoprene spacers will be used to isolate the copper from other metals. There is also the possibility of integrating lighting into the actual structure of the sculptures (possibly inside the copper vessel).

1200



1400

Copper vessel



600



Concrete poured
in layers using
oxides as a
colour base.

2400

STRUCTURAL COMPONENTS

Treeforms to be constructed out of medium wall pipe 50mm to 20mm taper. Smaller branches constructed out of 16mm to 10mm round bar.

Possible low-voltage lighting integrated into sculpture.

Average weight of sculptures: 100Kgs

Leaves constructed out of 3mm steel sheet.

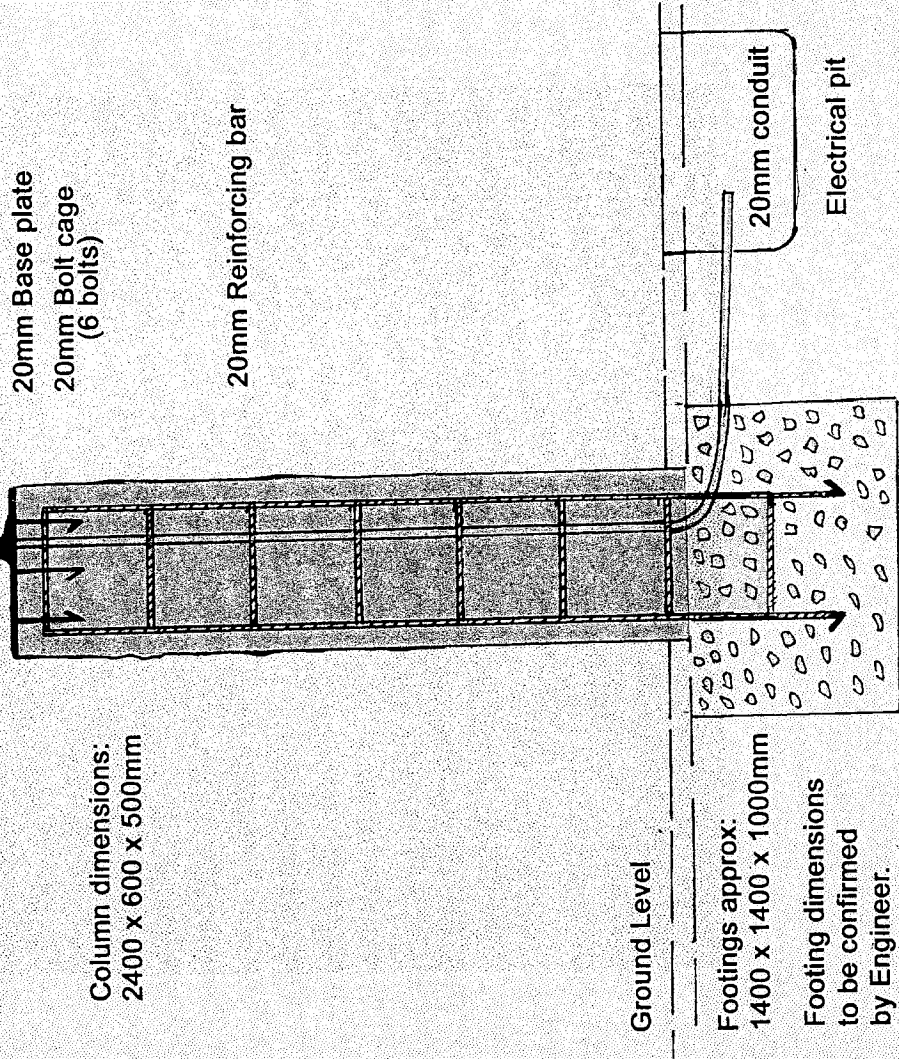
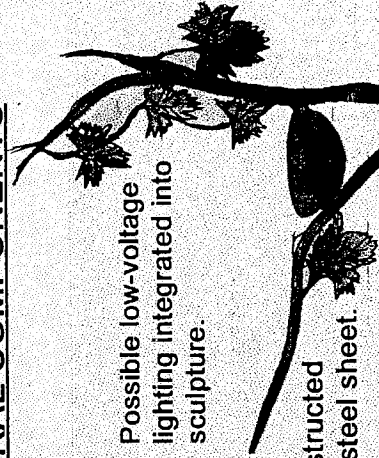
Neoprene spacers separating copper element from steelwork.

All steelwork to be galvanised and painted in micaceous iron oxide finish (charcoal grey).

20mm Base plate
20mm Bolt cage (6 bolts)

Column dimensions: 2400 x 600 x 500mm

20mm Reinforcing bar



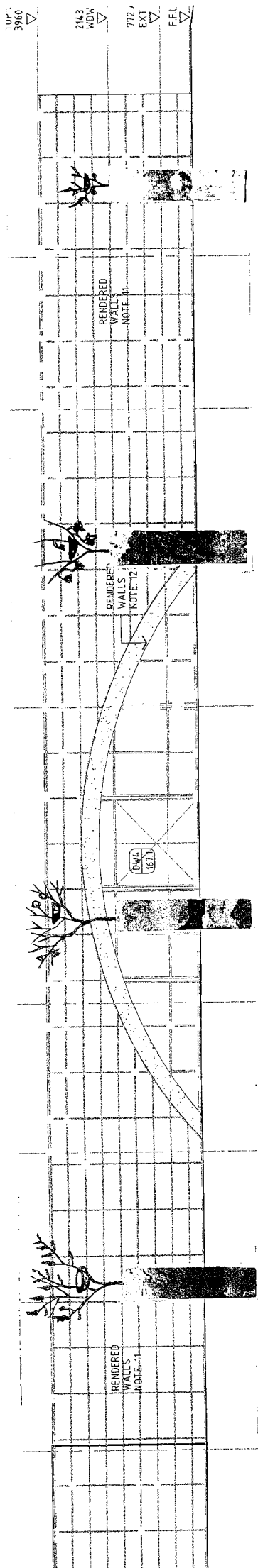
Ground Level

Footings approx: 1400 x 1400 x 1000mm

Footing dimensions to be confirmed by Engineer.

20mm conduit

Electrical pit



CITY OF ALBANY - ADMINISTRATION BUILDING AND CIVIC CENTRE

Configuration, placement and final number of elements is to be decided in liaison with the Artworks committee.



anne neil

art consultant

79 Stirling Highway, North Fremantle WA 6159
ph: 9336 1167 fax: 9336 1165
email: teppneil@inet.net.au

25 February 2004

CITY OF ALBANY ADMIN BUILDING AND CIVIC CENTRE
ART COMMISSION

BRIEF REPORT FOLLOWING INTERVIEWS AND SELECTION ON
THURSDAY 19 FEBRUARY 2004.

In accordance with the staged procedure endorsed by Council last year the Artwork Selection Committee selected four artists/artist teams from a number of expressions of interest, to proceed to the concept design stage.

Four artists/artist teams for the above commission were selected and interviewed. They were:

- . Claire Bailey with Katie Thamo and Kate Campbell Pope
- . Tunya Versluis with Kim Potter
- . WA Creative Associates – David Walker and Margaret Ainscow
- . Kevin Draper

The Committee was impressed by the presentations and the enthusiasm of all of the artists and the Committee discussed the possibility that future commissions may be possible of some of these submissions, at other appropriate locations. The letter sent to the unsuccessful applicants should reflect this interest.

The Committee selected WA Creative Associates – David Walker and Margaret Ainscow – submission and it is their recommendation that this artwork is commissioned.

Attached is a copy of the design submission. The images are of the selected model presented at the interview.

It is envisaged that there will be a design development phase at the beginning of the commission, for the artist team to work with the Architects and Landscape Architects, to develop the final concept and to confirm the location for the artwork within the landscape. During the design development stage the material specifications and footings will be confirmed in collaboration with the Project Engineer. The lighting will also be reviewed in the design development phase in collaboration with the Project Lighting Consultant.

Public Art Brief

APPENDIX A – ARTWORK BRIEF

**CITY OF ALBANY
- ADMINISTRATION BUILDING & CIVIC CENTRE
PUBLIC ART PROJECT**

REGISTRATION OF INTEREST

**Lodgement of Registration of Interest TO BE SENT BY POST
Submissions to be received no later than 5.30pm
Tuesday 11 November 2003**

Post to: Anne Neil
Project Art Consultant,
City of Albany Administration and Civic Centre, Art Project
79 Stirling Highway
North Fremantle WA 6159
T: 9336 1167 F: 9336 1165

Revised 27.10.03

ARTWORK BRIEF

prepared by Art Consultant **Anne Neil**

(in conjunction with the Project Team, James Christou and Partners Architects and Blackwell and Associates, Landscape Architects and the City of Albany)

1 BACKGROUND

James Christou & Partners Architects, Perth were engaged by the City of Albany earlier this year to design the new Administration Building and Civic Centre. Anne Neil has been engaged by James Christou & Partners as the Project Art Consultant.

The site planning reinforces the north-south axis and wind protection for the entry. The vehicle entry for the site and the new building will be from North Road. The main pedestrian entry to the Administration Area is prominent from the proposed new road and public car park. This entry is protected from the south-west winds.

The new buildings will be single story. The rooflines reinforce the rectilinear form of the building. The entry foyer is an extension of the entry plaza/forecourt. Earth walls are a prominent feature of the entry to the civic sections. The earth walls are punctuated with lightweight metal and walls of glass.

Building materials were selected for their low energy content and in context with the built environment of Albany, combining lightweight construction with masonry.

Roof	Corrugated iron
Walls	Corrugated iron, custom orb, masonry/earth walls
Floor	Concrete, insulation at the edge
Roof Trusses	Timber with Steel

The landscape design for these new buildings includes block planting and box systems/beds that compliment and reinforce the form and shape of the buildings. Blackwell and Associates are the Project Landscape Architects. There is scope for the artworks to be integrated within the landscape.

The planting for this site is essentially low ground cover with a tree canopy. All plants selected are indigenous Albany species. The intention is that the pedestrian entry courtyard will be in full view.

Artwork Objectives

The overall aim of the artwork is to generate a lively public/civic space that, in some way marks the pedestrian entry to the new facility. The central issues for the commissioned artist to address are:

- . social relevance or relationship to the audience & staff
- . site relevance

- . relationship to buildings and surroundings
- . relationship to the landscape design
- . pedestrian circulation and flow
- . site lines from various vantage points and buildings
- . appropriate scale, colour & material for an entry feature
(including issues of maintenance, safety, wear and tear)

The overall objectives for the art works are:

- . artistic and aesthetic enhancement of the landscape
- . heighten the profile of the City of Albany and the new complex
- . contribute to creating an original and imaginative entry feature
- . evoke viewers' interest from different perspectives

The artist will be required to use materials and design details to ensure suitability for an outdoor environment and relate in an appropriate manner to the palette of materials selected by the Architect. Any questions regarding the buildings may be directed to the Project Architect, James Christou at James Christou & Partners Architects on 9321 4077. Questions related to the landscape may be directed to the Project Architect, Peter Woodward at Blackwell & Associates on 9383 4411.

2 POSSIBLE LOCATION OF ARTWORK

The artist, in their design submission, will nominate the final site for the artwork within the formal pedestrian courtyard entry to Administration. The artwork or artworks can be set in the landscape or the paving areas. It is envisaged that the artwork or artworks will be three-dimensional.

3 THEME

The theme for the artwork for new Administration Building and Civic Centre is open. However the artists must be able to demonstrate an understanding of the civic nature of this facility and design a significant entry feature accordingly.

4 MATERIALS AND SFETY

The choice of materials is open. However as the artwork is to be installed externally, artists must choose materials that can withstand the Albany climate. As the artworks will be accessible to all, the artworks should not pose any trip hazards or have any sharp points. The artwork should be able to withstand rigorous wear and tear and as far as possible be immune to, or discourage vandalism. Long term maintenance should also be considered and the commissioned artist will be required to provide a maintenance report to the City of Albany, when the artwork is installed on site.

5 ARTWORK BUDGET

4 short listed artists (or artwork teams)
will each be paid a fee of \$650.00

to develop Preliminary Design Concepts \$2,700.00 +GST

Commissioned/selected artist's fees, materials
implementation, transport to site & installation \$38,000.00 +GST

NOTE: The Selected Artwork Commission sum of \$38,000.00 + GST does NOT include:

- . a nominated fee for engineering services to confirm the footing specifications and structural integrity of the proposed sculpture/sculptures.
 - . digging of holes and the supply of two concrete footings.
- Two footings -size 2000mm x 750mm square- have been allowed for in the overall landscape budget and form part of the Landscape Contractors Scope of Work.
- . in ground two up lights for the artwork including the running of the service to these lights. These will form part of the Landscape Contractors Scope of Work.

Plaque

(to be supplied and installed by the City of Albany, in accordance with the Commission Agreement Contract)

6 ART PROJECT MANAGEMENT

Anne Neil has been contracted as the Project Art Consultant, by James Christou and Partners Architects to write the artwork brief, to project manage the artwork component, and to facilitate artist and artwork selection.

The Artwork Selection Committee will comprise:

- | | |
|--|---|
| . Manager of Development
(Chairperson of the Artwork Selection Committee) | . Mat Selby |
| . Community Arts Officer (City of Albany) | . Sheryl Stephens |
| . Arts Advisory Committee Representative | . Elizabeth Gray |
| . Academic (Field of Arts & Cultural Studies) | . Helen Oxenburg-Lowe |
| . Indigenous Representative | . Maria Penny |
| . Executive Director Works & Services | . Brett Joynes |
| . Council Representative
(For the New Admin & Civic Centre) | . Councillor Jan Waterman |
| . Project Architect
(James Christou & Partners Architects) | . James Christou
(or representative) |
| . Project Landscape Architect
(Blackwell & Associates) | . Peter Woodward
(or representative) |

The Project Art Consultant would not be on the selection panel but would be present at the selection and interview phase. The Art Consultant will facilitate the Artwork Selection Committee meeting. This committee will be involved in short listing of artists and making the selection regarding the artwork. Their recommendation will then go to Council for endorsement and authorisation to proceed with the commission.

7 STAGES FOR THE PROJECT

(a) Invitation to Register Interest

The Art consultant will invite a minimum of ten artists to Register Interest in the project. The invited artists will send the Art Consultant their Registration of Interest Submission. No fee is paid for this stage of the project.

(b) Short Listing

The Artwork Selection Committee will short list 3 artists to proceed to the Preliminary Design Concept Stage based on the Registrations of Interest Submissions, according to the items outlined in Section 7 of this Brief.

(c) Preliminary Design Concept Stage

The three short listed artists will each receive a Letter of Agreement, inviting them to progress to the Preliminary Design Concept Stage. During this stage each artist will be required to develop a Preliminary Design Concept. The short listed artists will be invited to attend a briefing meeting to be held in Perth, at the start of this stage. This will provide the artists with the opportunity to ask relevant questions regarding the project.

At the completion of this stage each selected artist is to present their submission to the Artwork Selection Committee, in Albany. Short listed artists will each be paid a design fee for their concepts in accordance with the requirements set out below.

(d) Final Selection of Artwork

The Artwork Selection Committee will make a final selection based on the Preliminary Design Concept Submissions, according to the criteria and weightings outlined in Section 8 of this brief. The artist (or artwork team) will need to present their Preliminary Design Concepts to the Artwork Selection Committee in person, in Albany.

(e) Commission Stage

The recommendation of the Artwork Selection Committee will go to Council for endorsement. Once endorsement/selection is completed the artist will receive a written Commission Agreement Contract for the rest of the project. (See copy of contract attached)

If further design development is required then the artist will be required to present final designs for approval prior to implementation/fabrication.

8 REGISTRATION OF INTEREST REQUIREMENTS

The Registration of Interest Submission is to comprise:

- . a letter expressing interest in the project. The artist may choose to work individually or include other artists as a team. If this is to be a team submission, please nominate a team leader and indicate why you are interested in collaborating on this particular project, and what skills each artist brings to the team. Please include ABN numbers and insurance details (no more than 3 two A4 pages)
- . one A4 page indicating why you are interested in this particular project and your initial starting point or thoughts
- . a current Curriculum Vitae (no more than 2 A4 pages) If the submission is a team one, please include resumes from each artist.
- . eight slides of artworks relevant to this project and a slide description list. Slides are to be numbered and to have a corresponding list of written information. The slide description list should include: title of the artwork, materials, location, size, date completed, name of commissioning body, name of any collaborators who worked with the artist on the project, etc.

If the submission is from an artwork team – please provide up to 10 slides in total, with a corresponding slide description sheet.

IMPORTANT NOTE:

- . **6 copies of the written information for registration of interest submission are required (one set of slides only)**
- . DO NOT BIND the pages of the written material – as they will need to be photocopied in black and white
- . Send slides in clear plastic sleeve with Artists name on the sleeve
- . DO NOT SEND MORE PAGES than stipulated. Excess pages will be discarded prior to short-listing meeting
- . DO NOT SEND COLOURED PHOTOGRAPHS OR NEWS CLIPPINGS. They will not be presented to the Artwork Selection Committee.

Registration of Interest closes at 5.30pm on – Monday 17 November 2003

and can be hand delivered or posted to:

Anne Neil, Project Art Consultant, City of Albany Project
79 Stirling Highway
North Fremantle WA 6159

Submission to be clearly marked:

Registration of Interest,
Public Art Commission
City of Albany, Administration an Civic Centre Project

Faxed or electronic submissions will not be accepted. Late submissions will not be accepted.

Please note that slides will be returned to the artists. All written material and drawn material will be retained.

9 PRELIMINARY DESIGN CONCEPTS AND FINAL COMMISSION OF ARTWORK (Next stage for short listed artists)

The Artwork Selection Committee will make the final selection of the artwork based on the Preliminary Design Concepts presented, which should address the following criteria & weightings by percentage:

Response to the Brief 10%

Outline your approach to the project. Is this a collaboration of two or more artists? If so outline the role of each team member. Please quote ABN numbers and confirm relevant insurance policies. Where do you intend to do the work? List any subcontractors who may be involved with the artwork project. (No more than two A4 pages)

Artwork Theme 25%

Explain what theme you have chosen and why. How did you research and develop the proposed theme? How does the theme relate to the Civic Character of the buildings and pallet of materials chosen, and the landscape environment? Indicate the direction and character of the artwork proposed. (No more than two A4 pages)

Design Proposal 50%

Please include:

- . a written description of the proposed artworks
- . list materials (and colour) you propose to work with (please provide samples at your interview)
- . size of the work proposed
- . a plan of the location of artwork or artworks
- . drawings showing the artwork proposed and how it relates to the buildings and the site
- . the artist may choose to make a model of the proposed artwork to help illustrate their design concepts. This should be brought to the interview.

Budget & Work Schedule 15%

Provide an outline of budget expenses for the project, including artist's fees, material costs, fabrication, delivery, installation, etc. Please list GST sums separately.

Please provide a work schedule for the project outlining all tasks to be undertaken and a proposed time frame. (No more than two A4 pages)

The Artwork Selection Committee will make the final selection of artwork based on the Preliminary Design Concepts presented by the artists at their interview.

PLEASE NOTE: Required form of the Preliminary Design Concept Submission: Please have all written and drawn material bound together - A3 or A4 size. Either size is acceptable.

Please provide 6 copies of this document. These are to be delivered to the Art Consultant **by 5.30pm on – 4 February 2004.** The submissions can be hand delivered or posted to 79 Stirling Highway, North Fremantle WA 6159

Please bring to the interview your material sample, and model (if you wish). Do not deliver these with your written submission.

The Artwork Selection Committee will make the final selection based on the Preliminary Design Proposals.

Artists are to present their Preliminary Design Concept in person, in Albany, to the Artwork Selection Committee:

Interviews to be held 19 February 2004. Art Consultant, Anne Neil will confirm the exact time, date and venue for the interviews and presentation meeting. You will have 30minutes for your presentation.

Preliminary Design Concept Proposal Fees

A Preliminary Design Proposal Fee of \$650.00 + GST will be paid to each artist or artwork team. Payment will be made after the interview and within 30 days of the presentation of an invoice. The invoice should be made out to the City of Albany, care of the Project Art Consultant, Anne Neil.

10 COMMISSION STAGE

Once selection is completed the artist will be required to sign a Commission Agreement Contract (for \$38,000.00 +GST) with the City of Albany, prior to proceeding to the Implementation Stage of the Project (including design development if appropriate). The artist will be required to create the artwork in accordance with the approved design concept and budget.

During this commission stage the artist will be required to attend meetings with the Architects and/or the Contractor to discuss progress of the project and specific details relating to the artwork.

The artist will be required to document the artwork during fabrication and following installation, in slide format and to present one set of slides to the Art Consultant for the City of Albany, on completion of the project.

11 ENGAGEMENT CONDITIONS

The artist will be commissioned to produce the artwork in accordance with the conditions of the contract – copy attached.

The artist will need to finalise an appropriate installation procedure and timing with the Project Architect once tenders are awarded to the appointed Building Contractor.

Please note: If the artist does not provide an ABN then the City of Albany will be required to withhold 48.5% of the artist's payment. The artist (or the team/leader) must have appropriate insurance coverage - public liability (obligatory); workers compensation for themselves and anyone they employ; risk of loss or damage to cover the period of making of the artwork at the artist's workshop or their contractors; and delivery of the artwork to site.

The commissioned artist will be required to provide a written maintenance report to the City of Albany, when the artworks are installed on site.

12 PROPOSED PROGRAM

Note: The dates below are subject to change. The Art Consultant will confirm final dates.

Art Consultant to invite artists to register interest (following Artwork Selection Committee Meeting 23 October)	Mon 27 Oct 2003
Registration of Interest close	Monday 17 Nov 03
Three artists short-listed by Artwork Selection Committee	20 November 2003
Short listed artists notified by	27 November 2003
Briefing Meeting, In Perth, for short listed artists (exact date and time to be confirmed by the Art Consultant)	early December 03
Artists to deliver Preliminary Design Concept Proposals	30 January 2004
Interviews with the Artworks Selection Committee (exact date, time and place to be confirmed by the Art Consultant)	mid February 2004
Artists notified	March 2004
Signing of Commission Agreement Contracts	March 2004
Project Implementation (Note: Final date for completion and installation of the artworks to confirmed with the Architect and appointed Building Contractor)	September 2004

13 ATTACHMENTS

The following attachments are included:

- Overall Site plan
- Elevations of the proposed buildings
- Landscape plans and drawings
- Artwork Commission Contract

JAMES CHRISTOU

Agenda Item 14.2.2
Bulletin Item 1.4.2

ARCHITECTURE
MASTERPLANNING
URBAN DESIGN
SPACE PLANNING

17th February 2004
Enquiries Annie Lee

FAXED

Andrew Hammond
The Chief Executive Officer
City of Albany
221 York Street
ALBANY WA 6330

Attn Mr Bill Parker

Dear Sir

City of Albany Administration Building and Civic Centre Tender Analysis Report

The tender results received at 2.00pm on the 11th February 2004 at the City of Albany are summarised below:

1. Devaugh Pty Ltd	\$5,245,440.00 (\$5,769,984.00 incl GST)	
2. Wauters Enterprise	\$5,407,000.00 (\$5,947,700.00 incl GST)	
3. Cooper Oxley	\$5,925,000.00 (\$6,517,500.00 incl GST)	
4. Jaxon Constructions	\$5,443,754.00 (\$5,988,130.00 incl GST)	Late Tender
5. Southdown Constructions	\$5,988,087.83 (\$6,586,896.96 incl GST)	Late Tender
6. Consolidated Constructions	\$6,207,000.00 (\$6,827,700.00 incl GST)	Late Tender
7. BGC Constructions	Did not submit	
8. Gavin Constructions	Did not submit	
9. Doric	Withdrawn	

We have evaluated the conforming tenders in accordance with the criteria outlined in the Preliminaries section of the Specification. The assessment is carried out on a weighted score matrix. All 3 conforming Tenderers applied to claim the Regional Content Preference 5% price reduction offered by the Council.

Devaugh Construction obtained the highest score of 9.74, followed by Wauters Enterprise with 9.98 and Cooper & Oxley with 4.89 as set out in the attached Evaluation Matrix.

The References provided by the Tenderers have been verified upon the performance over the different stages of construction. Refer to the attached reference summary. We have also obtained references from the 2 lowest tenderers that demonstrate their financial capability to carry out the works.

Based on the tender evaluation, we recommend that Devaugh Pty Ltd be awarded the contract for the sum of \$5,769,984.00 including GST.

Yours faithfully

James Christou F.R.A.I.A.
JAMES CHRISTOU + PARTNERS Architects

Encl: *JCPA Tender Evaluation Matrix*
Tender Evaluation References
Devaugh Tender Breakdown
Devaugh financial references
Wauters Enterprise Tender Breakdown
Wauters Enterprise financial references

TENDER EVALUATION MATRIX

PROJECT: City of Albany Administration Building and Civic Centre
 DATE: 16th February 2004
 TENDER PERIOD: 21st January – 11 February 2004

	EVALUATION CRITERIAS	WEIGHTING VALUE	DEVAUGH PTY LTD		WALTERS ENTERPRISE		COOPER & OXLEY	
			SCORE 1 TO 10	WEIGHTED SCORE	SCORE 1 TO 10	WEIGHTED SCORE	SCORE 1 TO 10	WEIGHTED SCORE
1	RELEVANT EXPERIENCE & TECHNICAL SKILLS							
	▪ Technical Skills	10%	10	1	10	1	4 ^a	0.4
	▪ Relevant Experience	10%	10	1	10	1	4 ^a	0.4
2	MANAGEMENT SYSTEMS							
	▪ Resources	4%	10	0.4	10	0.4	8	0.32
	▪ Quality Assurance	4%	5 ^b	0.2	10	0.4	10	0.4
	▪ Industrial Relations	4%	10	0.4	10	0.4	10	0.4
	▪ Safety	4%	8.5	0.34	9	0.36	7	0.28
	▪ Environmental Management	4%	10	0.4	10	0.4	10	0.4
3	PROJECT REFERENCES		3 Referees		3 Referees		Did not submit	
4	REGIONAL PRICE PREFERENCE							
	Tender Sum			\$5,245,440		\$5,407,000		\$5,925,000
	Less RPP Contractor 5%				\$2,700,000	-\$50,000		
	Less RPP Subcontractor 5%		\$1,073,282	-\$50,000			\$2,309,000	-\$50,000
	ADJUSTED TENDER SUM			\$5,195,440		\$5,357,000		\$5,425,000
	PRICE	60%	10	6	8.38	5.03	3.2	2.29
5	TOTAL POINTS	100%		9.74		8.98		4.89
	CONFIRMATION OF ADDENDUM RECIEPT		yes		yes		yes	

NOTES:

- All items are scored 1 to 10 based on information provided with their tender.
- The various criteria are weighted as to their relevance and importance to the project.
 - The tender sums, excluding GST are rated the Lowest Tender sum scoring 10 and the remaining tenders are scored by subtracting 0.1 points per \$10,000 difference to the lowest tender sum.
 - Late tenders that have not been assessed are as follows: Jaxon Constructions
Consolidated Constructions
Southdown Constructions
 - Regional Price Preference forms part of the City of Albany Buy Local Policy:
Construction (building) services up to maximum of price reduction of \$50,000.
5% to businesses located within the City of Albany
10% to businesses located within local governments having a regional price preference policy that reciprocates a price preference to business located within the City of Albany.

FOOTNOTES:

- Relevant Experience and project information not provided.
- Quality Assurance information not attached/appended.

James Christou + Partners Architects
Job No. 03001City of Albany
Albany Administration & Civic Centre**TENDER EVALUATION - References**PROJECT: City of Albany Administration Building and Civic Centre
DATE: 16th February 2004
TENDER PERIOD: 21st January – 11 February 2004**DEVAUGH PTY LTD**5 Hales Street
PO Box 485
Bunbury WA 6231Tel: 9792 3600
Fax: 9721 3429

Referees Performance	Department of Housing & Works Bob Gadsden	Overman & Zuideveld Pty Ltd Fred Zuideveld	Darryl Way & Associates Darryl Way
Technical skills, Quality of Works	Unable to contact	Good standard, more experience in commercial rather than residential work	Good standard
Management systems		Well organized, good use of resources	good organisation
Program		Good monitoring with time	Satisfactory
Administration, assessment of variations, claims		Unable to comment – not dealt with Devaugh through a standard contract administration project.	Reasonable
Defects		Unable to comment	Responsive
Overall comments		Good overall Performance	Would not hesitate to use them again.

WAUTERS ENTERPRISES Building Contractors
18 Graham St
PO Box 902
Albany WA 6331Tel: 9841 4911
Fax: 9841 5451

Referees Performance	David Heaver Architect David Heaver	Howard & Associates Pete Jongen	Loughton Patterson Architects Ken Loughton
Technical skills, Quality of Works	Satisfactory standard	Good standard	Good standard
Management systems	Well organized, efficient response	Good organization, good management structure	Good management system, good responsible staff.
Program	Good time management	Very good, finished early	Good time management, efficient in carrying out additional work
Administration, assessment of variations, claims	Keen on variations Need to monitor.	Keen on variations but fair	Fair
Defects	Responsive	Satisfactory	Responsive and dealt with well
Overall comments	Overall good standard	Overall good standard	Overall good standard

COOPER & OXLEY9 bishop Street
Jolimont WA 6014Tel: 9387 9000
Fax: 9387 9090

Did not submit any references as a part of the Tender evaluation criteria in their tender.

Tender evaluation 16th February 2004

Page 1

Our Reference: 1C435B.003
Enquiries: (08) 9792 3600



A.B.N. 73 008 792 265

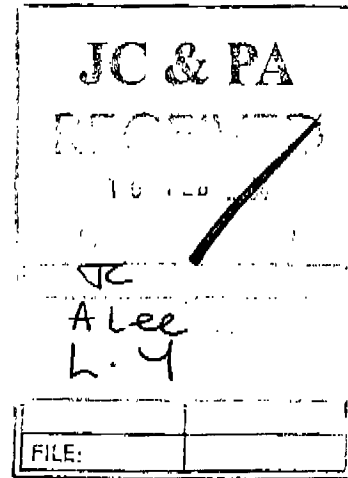
5 Holes Street
PO Box 485
Bunbury WA 6231

Tel +61 8 9792 3600
Fax +61 8 9721 3429

www.devaugh.com.au

February 12, 2004

James Christou and Partners,
24 Kings Park Rd,
WEST PERTH WA 6005



Attention: Mr James Christou

By Fax: 2 pages
Original: By Mail

Dear James,


**RE: City of Albany Administration Building & Civic Centre Tender Submission
Tender Number C03038**

In response to your request earlier today we have pleasure in confirming our Lump Sum Tender of \$5,245,440.00 (excluding GST) for the above project.

We also include for your information further details of this price in accordance with your pro-forma Breakdown of Tender form as provided in the tender documents.

Please contact Kim McLure or Terry Stott should you require further details or clarification.

Yours sincerely,



Kim McLure
Devaugh Pty Ltd

James Christou + Partners Architects
Job No. 03001

City of Albany
Administration Building & Civic Centre

BREAKDOWN OF TENDER FORM

Name of Person, firm or company tendering

USE BLOCK LETTERS DEVAUGH PTY LTD

Address of 5 HALES STREET, BUNBURY WA

Description of works CITY OF ALBANY - ADMINISTRATION BUILDING & CIVIC CENTRE

The format and information on this form is to be used by the successful Tenderer to submit its breakdown of tender sum into the trades and parts shown.

TRADE ITEM	TRADE TOTAL
A Preliminaries	\$ 391,958
B Forward Works	\$ —
C Earthworks	\$ 26,320
D Siteworks	\$ 357,608
E Concrete	\$ 302,966
F Steelwork	\$ 526,936
G Metalwork	\$ 303,367
H Masonry	\$ 154,264
I Not Used	—
J Furniture, Fixings and Equipment	\$ 530,204
K Carpentry	\$ 98,854
L Joinery & Cabinetwork	\$ 212,994
M Hardware	\$ 49,502
N Roofing	\$ 243,407
O Not Used	—
P Plasterwork	\$ 62,347
Q Ceilings	\$ 343,799
R Electrical	\$ 552,302
S Mechanical	\$ 366,634
T Hydraulics	\$ 199,883
U Non Resilient Finishes	\$ 49,710
V Resilient Finishes	\$ 114,119
W Glasswork	\$ 2,918
X Painting	\$ 56,314
Y Landscaping	\$ 199,655
Z Signage	\$ 16,879
Other Works allowed for (list)	\$ 82,500

VALUE OF WORK	\$ 5,245,440
GOODS AND SERVICES TAX	\$ 524,544
TENDER SUM	\$ 5,769,984

61 8 97213429

Our Reference: 1C435B.010
Enquiries: (08) 9792 3600



A.B.N. 73 008 792 265

5 Hales Street
PO Box 485
Bunbury WA 6231

Tel +61 8 9792 3600
Fax +61 8 9721 3429

www.devaugh.com.au

February 12, 2004

James Christou and Partners,
24 Kings Park Rd,
WEST PERTH WA 6005

Attention: Annie Lee

By Fax: 3 pages
Original: By Mail

Dear Annie,

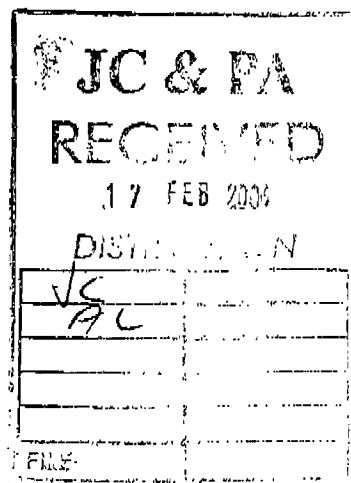
RE: City of Albany Administration Building & Civic Centre
Financial References

Please find attached as requested:

Financial reference from our accountants AMD.
Letter from National Australia Bank confirming our ability to provide the Bank Guarantee as
required in the Tender Documents.

Many thanks and best regards,


Kim McLure



61 8 97213429

17-FEB-2004 15:19 FROM NHB IPSC BUNBURY TO 97213429 P.01/02



Bunbury BBC 6-555
7 Sandridge Road
Bunbury WA 6230
Phone: 08 9721-0302
Fax: 08 9791-7206

Ref: maw

17 February 2004

Mr James Christou
James Christou and Partners
24 Kings Park Road
WEST PERTH WA 6005

Dear Sir,

Please accept this as confirmation that Devaugh Pty Ltd has the financial capacity to prepare a Bank Guarantee for the sum of \$262,272- in favour of the City of Albany upon award of the City of Albany Administration Building and Civic Centre project.

Yours faithfully

A handwritten signature in black ink, appearing to read "Mark Warren".

Mark Warren
Relationship Manager

61 8 97213429

17/02/2004 14:07 003/210504

AMD ACC15

PAGE 02/04



17 February 2004

Mr James Christou
James Christou and Partners
24 Kings Park Road
WEST PERTH WA 6005

Dear Sir

RE: DEVAUGH PTY LTD - CITY OF ALBANY ADMINISTRATION
BUILDING AND CIVIC CENTRE

We advise that we act as the external Accountants for Devaugh Pty Ltd.

You have requested from us confirmation that the company has the financial capacity to undertake a tender for the City of Albany Administration Building and Civic Centre.

We hereby confirm that the company does have the capacity to undertake such a contract.

Should you require any further information in respect to the above, please do not hesitate to contact our office.

Yours faithfully

AMD
CHARTERED ACCOUNTANTS

SFJ DOWN
Partner

SPR02040
s:\clients\DEVAUGH PTY LTD\Correspondence\Let_A\BanyCivicCentre_17_02_2004.doc

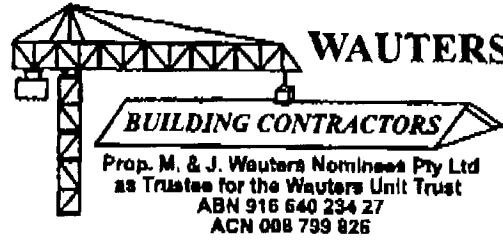
Resident Partners
Gordon M. Anderson F.C.A.
Stephen F.J. Down C.A.
Shaun G. O'Callaghan C.A.
Stephen J. Rector F.C.A.
Peter Marshall C.P.A.
Director of Taxation Law
Stuart Ficker C.P.A.

BUNBURY OFFICE:
Unit 1, 25-30 Wellington Street P.O. Box 1301, Bunbury, W.A. 6231
E-Mail Address: amd@amdonline.com.au
Web Address: www.amdonline.com.au
Telephone: (08) 9780 7555
Facsimile: (08) 9721 9882

AUSTRALIAN OFFICES:
Telephone: (08) 9729 9293
Facsimile: (08) 9725 9727



98415451



18 Graham Street
P.O. Box 902
Albany WA 6331
Tel : 08 9841 4911
Fax : 08 9841 5451
Email : wauters@inet.net.au

17 February 2004

James Christou + Partners Architects
24 Kings Park Road
WEST PERTH WA 6005

Attention: Ms. Annie Lee

Dear Madam

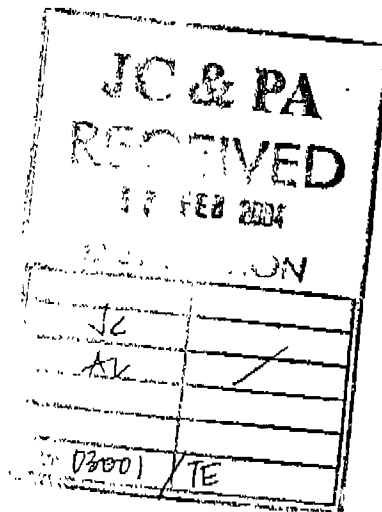
**Re: City of Albany New Administration Building and Civic Centre
Tender No C03038**

Further to your enquiry of the 16th of February 2004 we would enclose the following for your information and consideration.

- A) Letter of Comfort from the National Australia Bank Kewdale Business Banking Centre, signed by Mr Terry Mahoney, our Accounts Manager. Please note that a hard copy of this letter is available if required.
- B) Approximate Breakdown of our Tender into Bill of Quantities' elements.

Yours faithfully

John Wauters
for WALTERS ENTERPRISES



98415451

APPROXIMATE BREAKDOWN OF TENDER FOR CONSIDERATION PURPOSES ONLY

Trade No	Trade	Total
1	Preliminaries Initial	67300
	Progressive	342000
3	Groundworks	9600
4	Concrete	387400
5	Structural Steelwork	513100
6	Masonry	181300
7	Metalwork	312900
8	Carpentry, Joinery and Cabinetwork	183500
9	Roofing and Roof plumbing	247700
10	Hydraulic services	208800
11	Mechanical services	381000
12	Electrical services	573600
15	Plastering	99700
16	Ceilings, Partitions and Linings	347500
17	Resilient finishes	117500
18	Non-Resilient finishes	39600
20	Glazing	3100
21	Painting	63400
22	Siteworks	519900
23	Furniture and Equipment	725600
24	Monetary Sums	82500

NET VALUE OF WORKS 5407000

PLUS GST 540700

TOTAL TENDER 5947700

17-FEB-2004 13:27 f

98415451 EAST BBC TO 98415451

P.02



Perth East BBC 6-285
Suite 7, 51-53 Kewdale Road
WELSHPOOL WA 6106
Phone: 08 93334106
Fax: 08 93532207

Ref: RM/TM

17 February 2004

The Director
M & J Walters Nominees Pty Ltd
PO Box 902
ALBANY WA 6331

Dear Mr Walters,

Re : CITY OF ALBANY ADMINISTRATION AND CIVIC CENTRE COMPLEX

We refer to our discussion of 17/2/2004 and confirm we would welcome the opportunity to consider funding requirements, in particular provision of Bank Guarantee (5% of Contract), relative to the above tender process. Approval would be subject to the provision of normal supporting information and meeting the bank's usual lending criteria.

Your business has an established track record with this bank over many years and we are aware of your history in completing large construction contracts for both private and Government entities.

Walters Enterprises is a valued client of The National Australia Bank and we compliment your business and account conduct over many years. We look forward to further development of our business relationship in the future.

We wish you every success with this particular tender.

Yours faithfully,


Terry Mahony
Relationship Manager

CITY OF ALBANY - RECORDS	
FILE:	MAN 144
DOC:	I 4011399
24 FEB 2004	
OFFICER:	MAYOR
Atty:	

[Agenda Item 14.3.1 refers]
[Bulletin Item 1.4.3 refers]

February 18th, 2004

Ms. Alison Goode
Mayor of Albany City

Invitation to the 50th Commemorative Ceremony

Dear Ms. Goode,

It is a great pleasure for me to send my best greetings on behalf of Tomioka City to the honorable Alison Goode and the citizens of Albany.

This year we will hold a commemorative ceremony to celebrate the 50th anniversary since the establishment of Tomioka City.

It would be our great pleasure if Ms. Goode could participate in the Ceremony which will be held on November 3rd, 2004.

Specific details are written below:-

1. Date: November 3rd, 2004

The Ceremony will be held in the morning.

2. Expenditure:

For those who have been invited by Tomioka City, the following costs will be covered by us.

(1) Transportation Fee

(Narita Airport-Tomioka return and transportation while in Tomioka)

(2) Accommodation fee in Tomioka

3. Number of invitees.

3-5 people

We await your reply and hope to see you in November.

Yours sincerely,

今井清一郎
Seijiro Imai
Mayor of Tomioka City

Friendship Agreement Declaration 友好都市締結宣言

We, the undersigned representatives of the City of Tomioka in Japan and the City of Albany in Western Australia, declare our mutual will to establish a Friendship Agreement between our two municipalities, with the aim of creating bonds and gaining a wider understanding of our respective municipalities, citizens, community life and traditions.

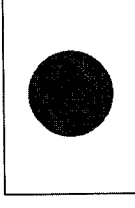
In support of these ideals, the City of Tomioka and the City of Albany agree to promote their similar aims and objectives, with the primary relationship to be based on people to people contact, and therefore the respective elected authorities are charged with the responsibility of encouraging the development of greater understanding and the exchange of knowledge and experience in many fields by individuals and groups throughout their municipalities.

By emphasising mutual interests and fostering individual consciousness, the City of Tomioka and the City of Albany will strive to promote close and friendly relations between the citizens of their two communities.

富岡市とアルバニー市との間に文化・社会・経済などあらゆる面において交流を増進しもって相互の理解と永遠の友好親善を深めると共に国際平和と地域社会の向上発展に寄与することを目的としてここに両市間に友好都市が成立したことを宣言する

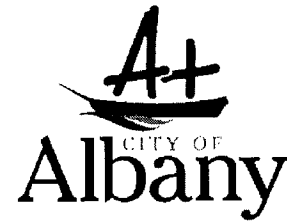


.....
Alison Goode MP
Mayor - City of Albany



.....
Seisiro Imai
Mayor - City of Tomioka

This 1st day of February 2001



**ALBANY CONVENTION AND ENTERTAINMENT CENTRE
STEERING COMMITTEE**

MINUTES

**Held at the York Street Conference Room
3.00pm – 5.00pm on Thursday 05 February 2004**

Present

Committee Members

Mr Peter Watson MLA	Member for Albany (Chairman)
Mr Ian Osborne	Marketing Co-ordinator (Australia's South West Inc) (Deputy Chairman)
Cr Jan Waterman	Councillor, City of Albany
Cr Tony Demarteau	Councillor, City of Albany
Mr Chris Morris	General Community Representative
Mr Stewart Gartland	Town Hall Theatre Manager

In Attendance

Mr Andrew Hammond	Chief Executive Officer, City of Albany
Ms Stevie Cole	Committee nominee of Great Southern Development Commission rep (yet to be appointed by Council)

Mr Peter Hunt	Peter Hunt Architect
Mr Con Lampropoulos	Joint Managing Director – Peter Hunt Architect

Executive Officer

Mr Jon Berry	Manager, Economic Development, City of Albany
--------------	---

The meeting was declared open by the Chairman at 2.05pm

1. WELCOME

The Chairman welcomed new Committee members to their first meeting and also the appointed architect Mr Peter Hunt, Principal of Peter Hunt Architect and Mr Con Lampropoulos, Joint Managing Director.

2. APOLOGIES

Cr Alison Goode	Mayor of City of Albany
Cr Milton Evans	Deputy Mayor, City of Albany
Mr Len Smith	President, Great Southern Tourism Association Inc
Ms Annette Davis	Community Arts Representative

3. CONFIRMATION OF MINUTES OF MEETING 11 SEPTEMBER 2003

The Minutes of the Committee meeting of 11 September 2003 were considered by Council on 21 November 2003 with all recommendations adopted by Council

Moved: Chris Morris
Seconded: Ian Osborne

THAT the minutes of the meeting held on 11 September 2003 be confirmed as a true and accurate record of proceedings.

CARRIED

4. MEMBERSHIP

The Executive Officer reported that three new members had been appointed by Council on 20 January 2004 and they are:-

- Cr Jan Waterman Councillor, City of Albany
- Cr Milton Evans Councillor, City of Albany
- Cr Tony Demarteau Councillor, City of Albany

No response had been received from the invited Aboriginal representative being John Hayden of the Southern Aboriginal Corporation. The Executive Officer reported that he had also written to the Albany Aboriginal Corporation Inc seeking a nomination, however no response had been received to date.

The GSDC has advised the City that it wishes to nominate Ms Stevie Cole as a member

Moved: Chris Morris
Seconded: Stewart Gartland

THAT Council appoint Ms Stevie Cole (Great Southern Development Commission) as a member of the Albany Convention and Entertainment Centre Steering Committee

CARRIED

5.0 EXECUTIVE OFFICER'S REPORT

5.1 Strategic Business Plan And Advocacy Efforts

Jon Berry reported that on 18 September 2003 City CEO Andrew Hammond made a formal presentation and submitted a strategic business plan on the concept of developing the Convention and Entertainment centre to the State Treasurer the Hon Eric Ripper MLC. (The Chief Executive Officers of the GSDC, Western Australian Tourism Commission and the Ministry for Culture and the Arts were present at the

meeting and have since confirmed their agencies support for the project). Chairman Peter Watson organised the meeting.

A capital works submission has been prepared by the GSDC for consideration in the 2004/05 budget deliberations

The Executive Officer also reported that a delegation consisting CEO of City of Albany, CEO of GSDC and himself visited Canberra on 4 December 2003 and met the Hon. De-Anne Kelly, Parliamentary Secretary to the Minister for Regional Services seeking a \$1m contribution to the centre. This meeting followed a unanimous resolution to support the project from the Great Southern Area Consultative Committee on 29 November 2003.

Funding applications will now need to be prepared to the Regional Partnerships program and the new White Paper on Tourism, which will allocate new Federal monies for tourism development.

5.2 Tender Process For Consultant Procurement

Jon Berry reported that tenders for architectural services were advertised in The West Australian newspaper on 1 October 2003, and in the Albany Advertiser on 2 October 2003 and closed on 29 October 2003. The consultancy services were tendered to include two clear stages:-

- **Stage 1** for brief development, preparation of a concept design and confirmation of the preliminary cost estimate. This documentation would be used by the City of Albany to finalise its funding arrangements with the State and Australian Government.
- **Stage 2** for the balance of the design development, documentation procurement and construction administration services, will not proceed if such funds do not become available.

Tenderers were advised of a potential delay of 6 to 9 months if funding is approved, before commencement of Stage 2. The tender brief was supplied to members.

Council had formally considered the appointment of an architect in January 2004 and resolved to:

- i) appoint Peter Hunt Architect to undertake architectural design and project management of the Albany Convention and Entertainment Centre, subject to Stage One work being limited to Project Scope/Brief and Conceptual Design (*as specified in the consultants brief and competitively tendered*) for the lump sum price of \$143,965 (Stage One), with contract completion contingent on capital funding approvals; and
- ii) transfers \$130,000 from the Concert/Cultural Reserve Fund to undertake this work

5.3 Capital Works Funding Submission

A capital works submission was prepared in October 2003 by the Great Southern Development Commission (GSDC) for \$12m State Government financial assistance.

The project budget was set at \$13.2M inclusive of fees, costs escalation and contingencies for the purposes of the tender. An additional \$1m is being sought from the Australian Government.

6.0 COMMENCEMENT OF CONTRACT WITH PETER HUNT ARCHITECT

Jon Berry circulated an updated Project management schedule for review. The key tasks identified for the Architect included the following.

- i. Review available data
- ii. Start-up/Briefing Meetings with Steering Committee
- iii. Prepare Draft Functional Design Brief (FDB)
- iv. Review with Steering Committee
- v. Finalize FDB & Project Scope Report
- vi. Council Approval (scope & budget)
- vii. Conceptual Design
- viii. Prepare option studies/site master plan
- ix. Reviews with Steering Committee
- x. Council select preferred option
- xi. Finalize preferred option (concept design)
- xii. Prepare Preliminary Design Report
- xiii. Submit concept design and report for approval
- xiv. Council approval

Today's meeting was Point ii of the program to commence a formal design process.

The Chairman introduced Mr Peter Hunt and Con Lampropoulos to discuss the design process with a view to preparing a functional design brief and conceptual design.

Mr Hunt reported that he had inspected the site during the morning and held key informant meetings with Robert Fenn, Exec Director Development Services; Stewart Gartland, Town Hall Theatre Manager; Jenni Flottman, Manager Library Services and Trish Garnett, Manager Senior Citizens Centre.

Andrew Hammond reported that parking issues were being considered in a broad context through the 'Defining Central Albany' study being conducted by Taylor Burrell. Andrew suggested Peter Hunt make contact with Bill Burrell to discuss linking the proposed centre with off-site parking opportunities.

Peter Hunt workshopped some concepts with the Committee including issues such as Pantech vehicle access to the site; integration with existing facilities such as the Senior Citizen's centre; options for hinge flooring to enable conversions for sit-down banquets;. He also indicated that the number of seats needs to be considered carefully and that 600 may be a more suitable size to aim for, which is double the capacity of the existing Town Hall Theatre.

Further site information would be sourced from John Kinnear and site plans for the Senior Citizen's Centre, Library and Town Hall to be supplied to the architect.

Peter Hunt indicated that some broad concepts would be developed out of the workshop for further consideration by the Committee.

7.0 OTHER BUSINESS

The Executive Officer reported that he had received correspondence from Bob Howard regarding Mokare's Gravesite at the SW corner of the proposed site (copy attached). The Committee agreed that the site master plan needs to recognise the gravesite and that previous Council resolutions on the matter be recognised.

8.0 NEXT MEETING

The next meeting to be scheduled in discussion with Peter Hunt.

9.0 CLOSE

The meeting closed at 5.15pm

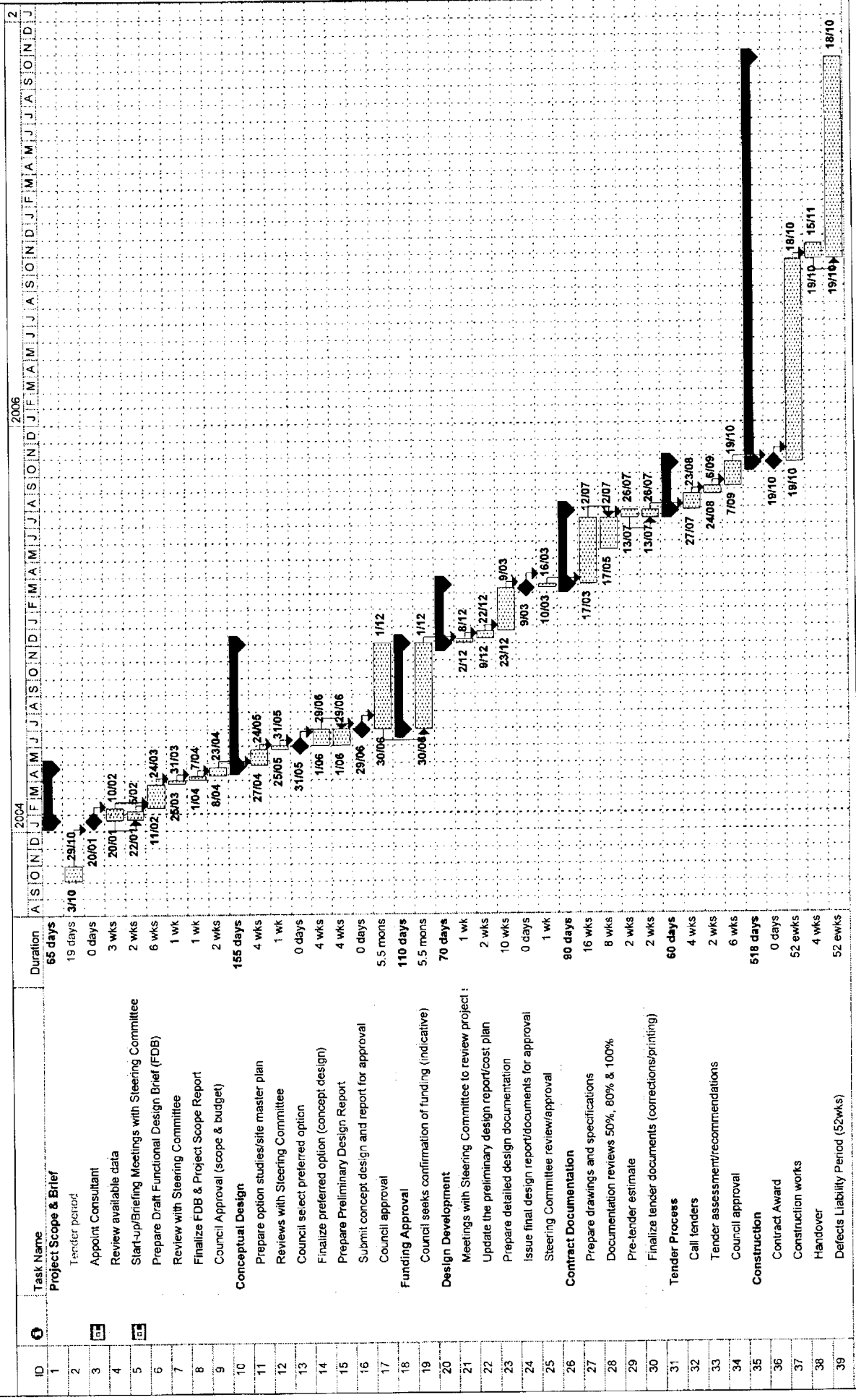
* * * *

Convention & Entertainment Centre for the City of Albany

Draft Indicative Program



MANAGEMENT
ENGINEERING
ENVIRONMENT



Task
 Critical Task
 Progress
 Milestone
 Summary
 Rolled Up Progress
 Split

Project: Indicative Program_Draft
 Updated: 30/01/2004
 C:\Documents and Settings\jonb\Local Settings\Temporary Internet Files\DLK4\Indicative Program_Draft_P3_30-01-2004.mpp Page 1

Jon Berry

From: rmhoward@omninet.net.au
Sent: Wednesday, 28 January 2004 4:13 PM
To: pha@phunt.com.au
Cc: Jon Berry
Subject: Albany Town Hall Precint Redevelopment

Mokare's Grave - the need for preservation

About 2 years ago Brad Goode, an anthropologist/archeologist based in Bunbury prepared a comprehensive report for the Albany City Council on the status of the original Albany cemetery which was at the western end of Lot 112, the lot containing the Town Hall. The report was written with particular reference to the grave site of Mokare, the Noongar translator and guide who played a pivotal role in the founding of Albany.

Mr Goode undertook extensive consultation with the Albany Noongar community, in particular, with the elders of the community. The consensus of their opinion was that the site should be acknowledged by a small garden with a seat.

Albany City Council accepted Mr Goode's report at the time and passed a motion ensuring that no excavation of the area should be carried out without the presence of an archeologist.

The graves were located under what is now the small square car park in the south western corner of the Town Hall precinct adjacent to the intersection of Collie and Grey St West. Mr Goode noted that, given the available historical survey material, the original graves could be located within a few metres. Amongst other evidence in the report was a photograph taken by Albany historian Robert Stevens in 1948 showing the sites of the graves.

This letter is a request to the architect and to the City Council Committee to take on board this issue in the planning of the proposed redevelopment.

Specifically, I would ask that

(1) a small garden with a seat be located as close as practical to the grave sites as part of the architectural plans.

and

(2) the excavation phase of the redevelopment be undertaken in consultation with an archeologist and one or more representatives of the local Noongar community. (the Indigenous Affairs Department has established protocols for such activity).

I fully support the council's proposed redevelopment and look forward to seeing the completed building. I feel sure that the modest request of the elders of the Albany Noongar community can be accomodated within the overall site design and that, hopefully, this may enhance the projects acceptability.

Finally, I would point out that there were also several graves of Europeans in this early cemetery including Dr Lyttleton and a boy called Charlie Brown. Dr Collie was buried there, at his own request, next to Mokare in 1834 because he held Mokare in such high esteem. His grave alone was dug up in 1840 and he was reinterred at the consecrated Middleton Road Cemetery.

Yours respectfully

Bob Howard

19 Carlisle St

29/01/2004

EXECUTIVE SUMMARY

The City of Albany proposes to develop a new cultural and community centre, and car parking facilities, at the rear of its existing premises, adjacent to the Albany Town Hall in York Street, Albany. The site where the proposed building will be located has previously been used as a wood stockpile, diesel powered power station, and more recently as car parking facilities for the City's existing library, administration and town hall premises. However, it is believed that the well known Albany Aboriginal Mokare was buried by the surgeon Alexander Collie, Albany's first Government resident, on the western end of Albany Town Lot S112 in 1831. If the western end of Lot S112 is the resting place of Mokare, historical sources suggest that it is also the site where Mokare's brother Talwin was buried. The City of Albany recognises Mokare as one of the most important Nyungar people to assist the Europeans in their settlement of Albany. The City is concerned that any planned developments do not impact upon these graves, or cause concern to the local Nyungar community or to others interested in the early history of the City. As a result, the City of Albany commissioned an ethnographic survey of Albany Town Lot S112. The survey, undertaken during June 2001, comprised archival and historical research, together with consultations with 19 representatives of the Albany Aboriginal community to identify any gravesites or other sites of ethnographic significance to Aboriginal people that are located within the town lot.

Historical sources do not clearly locate Mokare's grave, although several early survey maps of the Albany townsite (figures 2 and 3) mark several graves on the western end of Albany Town Lot S112, and also on Town Lot S115. In 1963, two skeletons were unearthed during excavations behind the 6VA Radio Station, not far from the Albany Town Hall. The Albany Aboriginal community widely believes that Mokare was buried beneath the Albany Town Hall, however, in light of the historical information available, the Aboriginal representatives believe that the western end of S112 is a likely location for Mokare's grave. Further, the Aboriginal spokespeople believed that other Aboriginal people were also buried on Lot S112 and the immediate environs of the Albany Town Hall. The Aboriginal spokespeople also believe that the area is of significance to Aboriginal people as it is the resting-place of numerous traditional Aboriginal people from the Albany area. As much of the area has been variously disturbed since settlement, the Aboriginal spokespeople agreed that the western end of Albany Town Lot S112 should be made into some kind of memorial. As there is already an existing tribute to Mokare in the Alison Hartman Garden, the spokespeople suggested that this memorial should specifically pay tribute to the traditional Albany Aboriginal Nyungars who are believed to be buried in the surrounding area. As the area is of significance to all the Albany Aboriginal community, the spokespeople requested that the wider Albany Aboriginal community be consulted when planning the memorial.

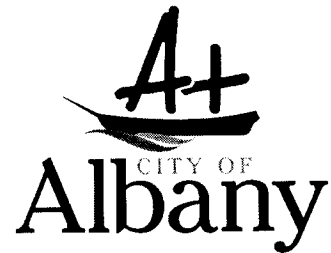
It is **recommended** the City of Albany create a memorial park or garden on the western portion of Albany Town Lot S112. The memorial should pay tribute to the traditional Albany Nyungars who were buried on the western part of Lot S112 and the surrounding area, many of whose graves have possibly been disturbed. Plans for the memorial area, particularly the size and nature of the memorial, should be the result of a community consultation process involving the wider Albany Aboriginal community.

Historical information and survey maps indicate that the western portion of Albany Town Lot S112 was used as a burial ground by Europeans at the time of settlement of Albany, Mokare and other Albany Aboriginals may also have been buried there. Since this time, the area has also been disturbed considerably, including excavations and earthmoving for the creation of a car park during the early 1970's. It is possible that human remains may still be present at the site, or may have been disturbed or moved unnoticed to other parts of the site during the construction of the carpark. As a result, it is **recommended** that the City of Albany

commission a suitably qualified archaeologist to monitor any ground-disturbing works at the site under a permit issued under Section 16 of the Aboriginal Heritage Act (1972 – amended 1980). Appropriate representatives of the Aboriginal community should be commissioned to assist the archaeologist.

Should any skeletal remains be discovered during any works at the site, the Coroners Act (1996) and the Aboriginal Heritage Act (1972 – amended 1980) require that:

- a) The Police are notified immediately
- b) The remains are not disturbed without prior permission from the Indigenous Affairs Department and Aboriginal community representatives.



[Agenda Item 14.4.2 refers]

[Bulletin Item 1.4.5 refers]

**ALBANY CONVENTION AND ENTERTAINMENT CENTRE
STEERING COMMITTEE**

MINUTES

**Held at the York Street Conference Room
Thursday 26 February 2004**

PRESENT

Members

Mr Peter Watson MLA	Member for Albany (Chairman)
Mr Ian Osborne	Marketing Co-ordinator (Australia's South West Inc) (Deputy Chairman)
Cr Alison Goode	Mayor of City of Albany
Cr Jan Waterman	Councillor, City of Albany
Cr Tony Demarteau	Councillor, City of Albany
Ms Annette Davis	Community Arts Representative
Mr Chris Morris	General Community Representative
Mr Len Smith	President, Great Southern Tourism Association Inc

Executive Officer

Mr Jon Berry	Manager, Economic Development, City of Albany
--------------	---

In Attendance

Mr Peter Hunt	Executive Chairman Peter Hunt Architect
Mr Graeme Walne	Theatre Consultant

Invited Observers

Mr Robert Fenn	Executive Director Development Services
Mr Harley Coyne	Albany Aboriginal Corporation (awaiting a formal AAC nomination)
Ms Stevie Cole	Great Southern Development Commission (awaiting Council appointment)

1. OPEN

The Chairman opened the meeting at 10.08am.

2. APOLOGIES

Apologies had been received from:-

Cr Milton Evans	Deputy Mayor, City of Albany
Mr Stewart Gartland	Town Hall Theatre Manager

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The Minutes of the Committee meeting of 5 February 2004 were tabled

Moved *Tony Demarteau*
Seconded *Jan Waterman*

THAT the minutes of the Albany Convention and Entertainment Centre meeting held on 5 February 2004 be confirmed as a true and accurate record of the meeting.

CARRIED 8-0

4. UPDATE ON CONCEPT DESIGN BY PETER HUNT ARCHITECT

Peter Hunt Architect presented a first draft concept design for discussion and sought feedback from the group.

The following points were discussed:-

- A design challenge is the ~3m fall between the library and town hall
- Access for large vehicles (eg Pantechs) needs to be via Grey Street due to the slope of the site – excavation of the existing exit road would be required
- Fly tower would be ~10m in height and would need to consider use of the wall space – projected light or promotions were suggested as opportunities
- Flat space for large banquets could be achieved from a number of options including hinged flooring and retractable seating (the hinged floor was more expensive but better quality)
- Storage was raised as an issue with options being on-site (limited space available) or off-site which creates logistical and additional expenses for event promoters
- The inclusion of visitor servicing as a future option needs to be shown on the plans. Ian Osborne indicated a minimum space of 64 sqm would be required. The current centre is 13m x 8m. The amount of space would vary dependant on what type of displays, information and merchandising services were provided to visitors. It was noted that the inclusion of visitor servicing should be placed as an option at this stage as negotiations were in their infancy.
- An area for merchandising to visiting shows was raised as a requirement
- Several hire rates should be introduced to attract community use

Graeme Walne (Theatre Consultant) spoke about seating capacity. The brief had stated a requirement for 800 seats for this facility, however he indicated that in his professional opinion this was not recommended. His experience and his recent discussions with Mandurah and Bunbury facility managers has indicated that approximately 600 seats was the ideal number to plan for. An 800 seat auditorium would not only add significant capital costs of around \$700k it would increase the operational costs by about \$15kpa. The experience of Bunbury and Mandurah is that small audiences in a large venue is unfavourable (reduced intimacy) and that the extra space requirements necessitate additional operating costs. Peter Hunt noted that Canberra and Geraldton have in the order of 600 seats.

Based on the issues of greater intimacy, reduced capital costs and reduced operating deficits it was strongly recommended by the architect and the theatre consultant that between 600 and 650 seats be used for proceeding with the design of the proposed centre.

Committee Recommendation

Moved Chris Morris

Seconded Ian Osborne

THAT Council authorise Peter Hunt Architect to proceed with developing concept plans for the Albany Convention and Entertainment Centre based on a seating capacity in the auditorium of between 600 and 650.

CARRIED 8-0

As confirmed with Her Worship the Mayor at the meeting, it was agreed that Peter Hunt and Graeme Walne be invited to provide a Special Briefing to Councillors to consider the issue before the 16 March 2004 Ordinary meeting at which this recommendation will be considered.

Annette Davis left the meeting at 11.50am.

The meeting discussed the need for a commercial kitchen. It was agreed to assess utilisation of the Senior Citizens kitchen in conjunction with a satellite kitchen. The concept of off-site catering also warranted further investigation and meetings would be organised with a sample of caterers to assess their views on a suitable approach.

Peter Watson, Cr Jan Waterman Ian Osborne and Cr Alison Goode left the meeting at the nominated closing time of 1.00pm.

Chris Morris was nominated to act as Chairman.

It was noted that there was no longer a quorum and that further issues could not be voted on.

General discussion followed including sight lines within the auditorium and disabled access.

5. NEXT MEETING

Scheduled for **15 March 2004 from 2.00pm to 5.00pm** at York Street Conference Room

6. CLOSE

The acting Chairman closed the meeting at 1.35pm



File Number MAN127

MINUTES

ALBANY WATERFRONT REFERENCE GROUP

Date:	<i>Tuesday 24 February 2004</i>
Time:	<i>10.00am - 12.00pm</i>
Venue:	<i>City of Albany Mercer Road Chambers</i>

PRESENT

Members

Mr Peter Watson MLA- Chairman
Cr Roland Paver- City Council rep
Cr Milton Evans- City Council rep
Mr Ian Lunt – Recreational Boating Rep
Mr Graham Kennedy (Albany Maritime Advisory Committee nomination)

Executive (Non-voting)

Mr Jon Bettink, Albany Boat Harbour Project Manager
Mr Jon Berry, Manager, Economic Development, City of Albany

In Attendance

Brett Joynes – Executive Director Works and Services (City of Albany)
Chris Shuttleworth – Harbourmaster, Albany Port Authority
Mr Bruce Manning, CEO, Great Southern Development Commission

1.0 OPEN AND WELCOME - Chairman

The Chairman opened the meeting at 10.05am and welcomed the new members appointed by Council at its 16 December 2003 meeting being:-

- Mr Ian Lunt (Recreational Boating rep)
- Mr Graham Kennedy (Commercial fishing rep)
- Mr John O'Neil (ACCI rep)

2.0 APOLOGIES

Apologies for the meeting are:
Mr Geoff Findlay- DPI Regional Services
Mr Brad Williamson- Albany Port Authority
Mr Maynard Rye- GSDC
Mr John O'Neil – (ACCI nominee)
Mr Phil Shaw- Fisheries WA

3.0 MINUTES OF PREVIOUS MEETING

Moved: Cr Milton Evans
Seconded: Cr Roland Paver

THAT the minutes of the Albany Boat Harbour Reference Group meeting held on 5 November 2003 be confirmed as a true and accurate record of proceedings.

CARRIED

Roland Paver pointed to a typing error on page 5 of the minutes, which should read 'covenant' rather than 'covernance' as minuted.

3.0 ELECTION OF DEPUTY CHAIRPERSON

The Executive officer recommended the election of a Deputy Chairman as was resolved at the previous meeting. The Chairman called for nominations. Mr Ian Lunt was nominated by Cr Milton Evans and accepted the nomination. There being no other nominations Mr Lunt was appointed as Deputy Chairman.

4.0 PROJECT MANAGEMENT UPDATE

4.1 Executive Officer – Mr Jon Berry, Manager, Economic Development City of Albany

For the benefit of the new members a brief overview of the project background was provided, including the terms of reference as adopted by Council, being:-

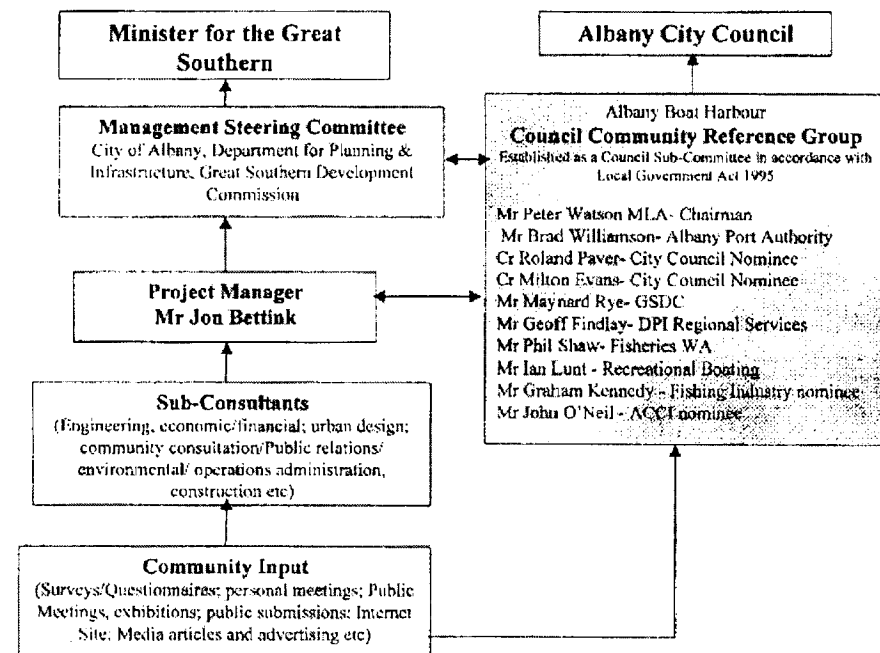
'To provide a conduit between the Management Steering Committee (DPI, GSDC and City of Albany) and the Albany City Council and to make recommendations to Council on relevant issues relating to The Albany Waterfront project planning, based on advice from the Management Steering Committee, the Project Manager and technical consultants'.

A background to previous Council and community decisions and processes was provided including:-

- Foreshore Focus Group (outlining Council land use resolutions)
- Vancouver Waterways Project of GSDC
- Albany Boat Harbour Reference Group (formed late 2000)
- Demand Assessment Study
- Community Consultation Processes
- City of Albany Planning Budget
- Capital Bid by GSDC (Minister Chance) as highest infrastructure priority for Albany
- Appointment of Project Manager Mr Jon Bettink
- Appointment of Planning Consultants by City of Albany

The Organisation structure was outlined to members as follows:-

ALBANY WATERFRONT ORGANISATION STRUCTURE



Jon Berry reported that the City was a member of the Management Group and the Committee and had an important role to play in making recommendations for formal Council consideration.

The City was working on funding applications to the GSDC and GSACC for assistance to undertake design options for the Town Square and ANZAC/Peace Park at the Western end of the Waterfront area.

Action: It was agreed that labels should be placed on the ANZAC Park and Town Square precincts on the GHD plans to ensure consistency with the land use structure plan as adopted by Council in 2000

4.2 Project Manager Report – Mr Jon Bettink

Mr Jon Bettink, Project Manager provided an update on activities including appointment of consultancies and preliminary feedback received from the February public forum.

Points raised by Jon Bettink included:-

- Capital Works funding application had been submitted through the GSDC to construct a footbridge as shown on the draft concepts.
- Impact on Seagrass was an issue raised at the initial forum however this is addressed by an opening in the breakwater and transplanting would result in nil net impact on the area
- Security zone around the Port was being discussed between DPI and the APA. In case of a 'shut-down' scenario boats would be limited from entering or leaving the boat harbour unless the entry was outside the zone. This would be a similar scenario in other Australian Ports such as Fremantle and is a sign of the times.
- The forum on 20 and 21 February 2004 for display of concept plan options was well attended with about 350 people attending over the two half-days. Submissions close on 27 February before a draft concept plan is presented on 12 and 13 March 2004.
- The website is now operational at www.albanywaterfront.com.au and provides an important means of communication with the wider public. Peter Watson offered to promote the site through his newsletter as would other members of the Management Group.
- The slipway is likely to stay as it is, albeit requiring modification and upgrading
- Favoured armour rock type for the breakwater is granite
- MOU is being drafted for negotiation between the City of Albany and the DPI for management of Emu Point Boat Harbour. A recommendation will then be drafted for Council consideration.
- Fee structures were currently the subject of a business plan being prepared by DPI
- Consultancy Expressions of Interest for property development and marketing advice and valuation close on 25 February 2004

Ian Lunt suggested that it is important for the project to offer uniqueness and that a visit to other boat harbours would be of benefit. Warrnambool in Victoria was suggested as a positive development not dissimilar to Albany in location.

Action: Management Group to investigate the merits of a delegation to visit eastern states boat harbours

Ian Lunt also suggested that overlays showing various stages of development be prepared to better communicate land and marine development over various time periods.

Action: Display overlays showing staged approaches to marine and land development

Dual use pathways connecting the CBD from the Woolstores and the Port were discussed as an important element to have shown on the draft plans although they were beyond the scope of the Waterfront. Brett Joynes indicated the city was working on a master plan and that a draft route had been developed.

Action: Send Jon Bettink the draft route for the dual use path master plan for use on future presentations

Milton Evans indicated that he understood no works could be done on the ANZAC Park due to the nature of the management order.

Action: Peter Watson to discuss a suitable process to resolve this issue with the Minister for Planning and Infrastructure.

5.0 ISSUES FOR COUNCIL CONSIDERATION

No issues are required for formal Council decisions at this stage. After the March forum the draft concepts will be further developed for the Committee to consider a recommendation to Council.

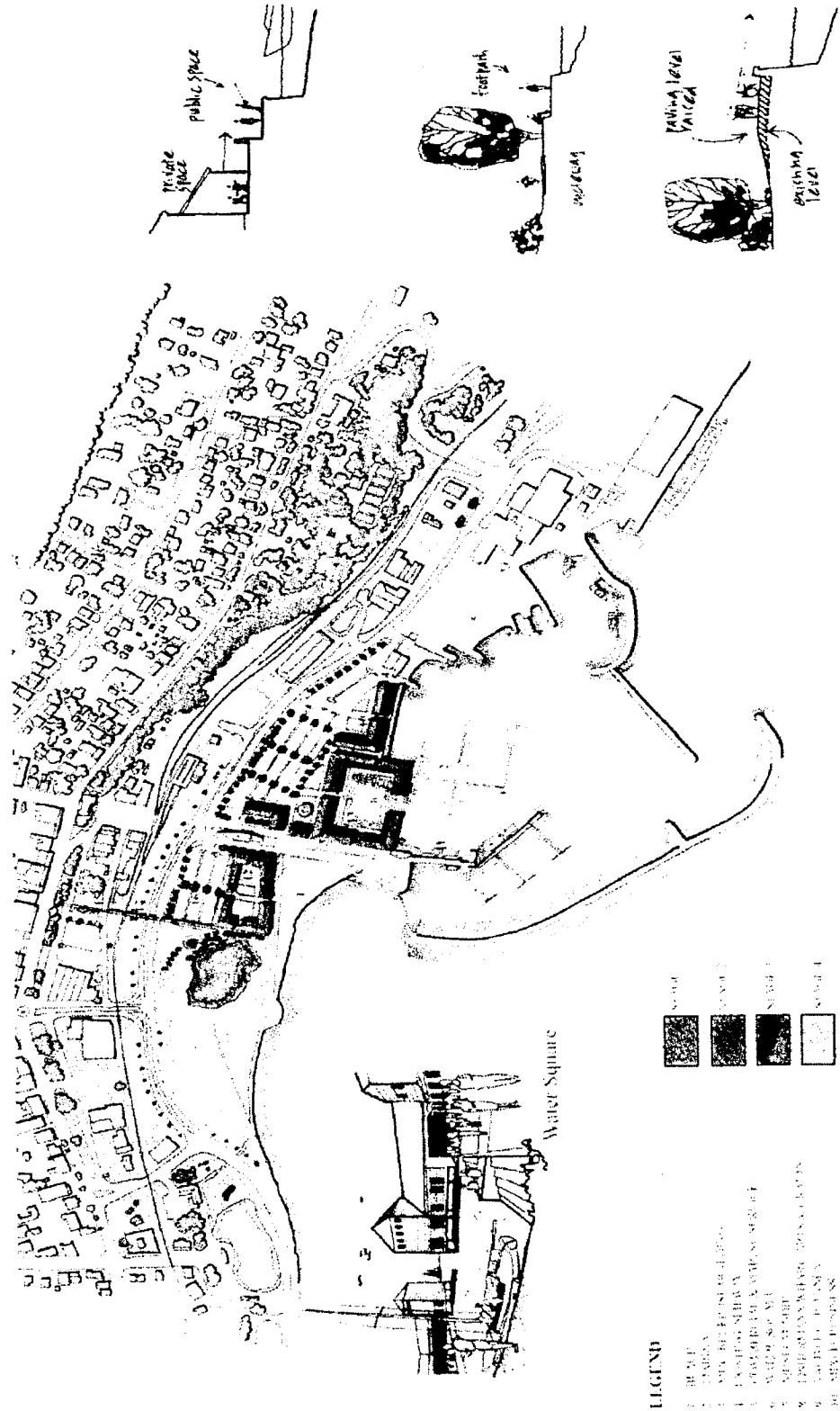
6.0 NEXT MEETING

The next meeting will be held at the **Mercer Road Council Chambers on Monday 29 March 2004 from 10.00am to 12.00noon.**

7.0 CLOSE

There being no other business the Chairman closed the meeting at 11.40am

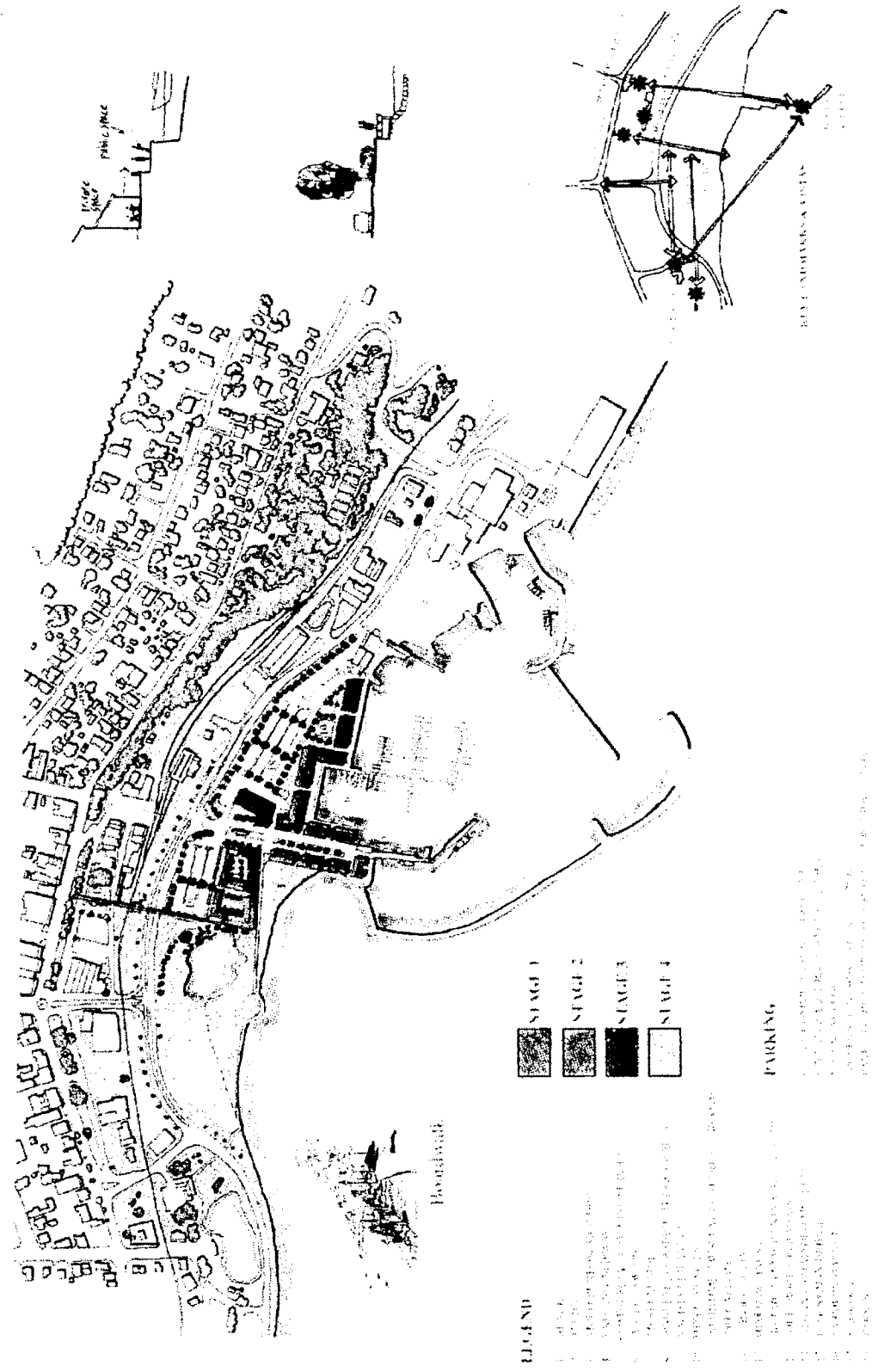
**** ** ***



- LEGEND**
- 1. PUBLIC SPACE
 - 2. PRIVATE SPACE
 - 3. FOOTPATH
 - 4. MUSEUM
 - 5. PUBLIC SPACE
 - 6. PRIVATE SPACE
 - 7. FOOTPATH
 - 8. MUSEUM



Albany Harbour & Waterfront Development
Concept Plan
OPTION A



Albany Harbour & Waterfront Development
Concept Plan
OPTION B





PUBLIC FORUM NO.2 INPUT FORM

Draft Concept Plan Options – Marine & Land Planning.

This Project is a joint initiative of the Great Southern Development Commission, City of Albany and the Department for Planning and Infrastructure, with support from the Department of Transport and Regional Services, to provide a safe serviced harbour, links to the Central Business District and infrastructure for foreshore development while maintaining full access to the Port.

A Scoping and Issues, Options and Directions Report on the Albany Waterfront (Albany Boat Harbour) was prepared with input (ideas, issues and concerns) from the public via Public Forum No.1 (31/10/03 – 01/11/03). The Report was used to brief Consultants in environmental, civil engineering, planning and urban design, breakwater and harbour structures contracts. Harbour and Planning Consultants have now prepared draft concept options for land and marine development and will display these at the Forum. They will answer questions and take suggestions and comments.

Your written input, either taken by Consultants or the Project Manager at the Forum or submitted by 12noon Friday 27th February 2004 at the GSDC office, Serpentine Road, Albany, will be noted and used to develop a single draft Concept plan.

1. WATERFRONT DEVELOPMENT – BUSINESS AND COMMERCIAL

2. WATERFRONT DEVELOPMENT – PARKLAND, TOWN SQUARE

3. PEDESTRIAN & VEHICLE FACILITIES

4. BERTHS, WHARF, PENS, SLIPWAY, BOAT RAMP & SERVICES

5. BREAKWATER

6. GENERAL (ENVIRONMENT, SOCIAL, ECONOMIC)

7 YOUR DETAILS (optional)

Name:

Locality or Address:

Telephone:

Area of Interest:

Date:

Thankyou.

Jon Bettink, Project Manager.
Phone: (08) 98418 220 Fax: (08) 98424 828
Email: jbettink@qsd.c.wa.gov.au

PROJECT PARTNERS



Planning for this project is supported by funding from the Australian Government through the Department of Transport and Regional Services.

RH:publicforuminput.doc

General Report Items

**DEVELOPMENT SERVICES
SECTION**

CITY OF ALBANY

REPORT

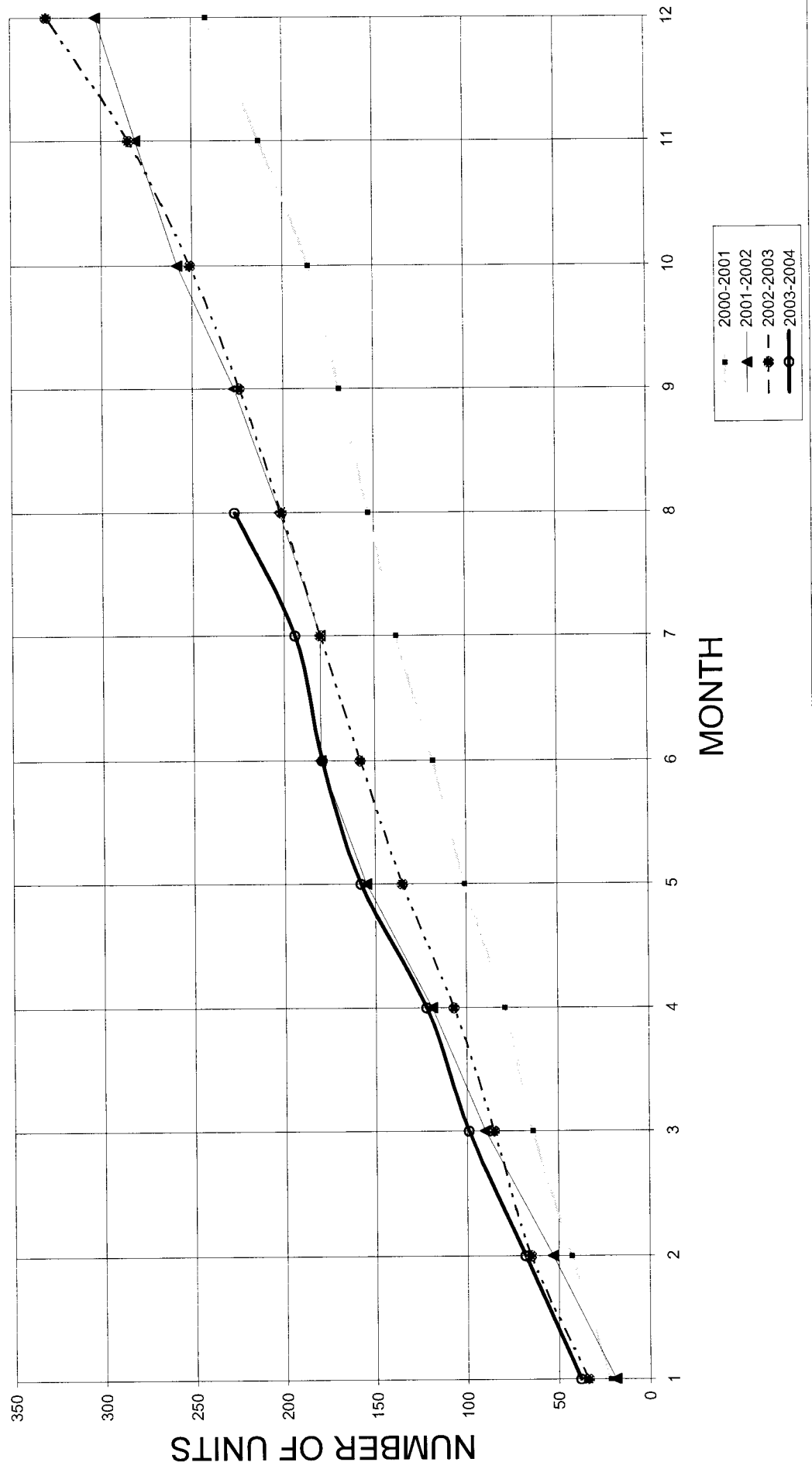
To : Her Worship the Mayor and Councillors
From : Administration Officer - Development
Subject : Building Activity – February 2004
Date : 3 March 2004

1. In February 2004, ninety three (93) Building Licences were issued for building activity worth \$6 422 803, one (1) Demolition Licence and two (2) Sign Licences.
2. The two (2) attached graphs compare the current City activity with the past three (3) fiscal years. One compares the value of activity, while the other compares the number of dwelling units.
3. A breakdown of building activity into various categories is provided in the Building Construction Statistics form.
4. Attached are the details of the Licences issued for February 2004, the 8th month of activity in the City of Albany for the financial year 2003/2004.

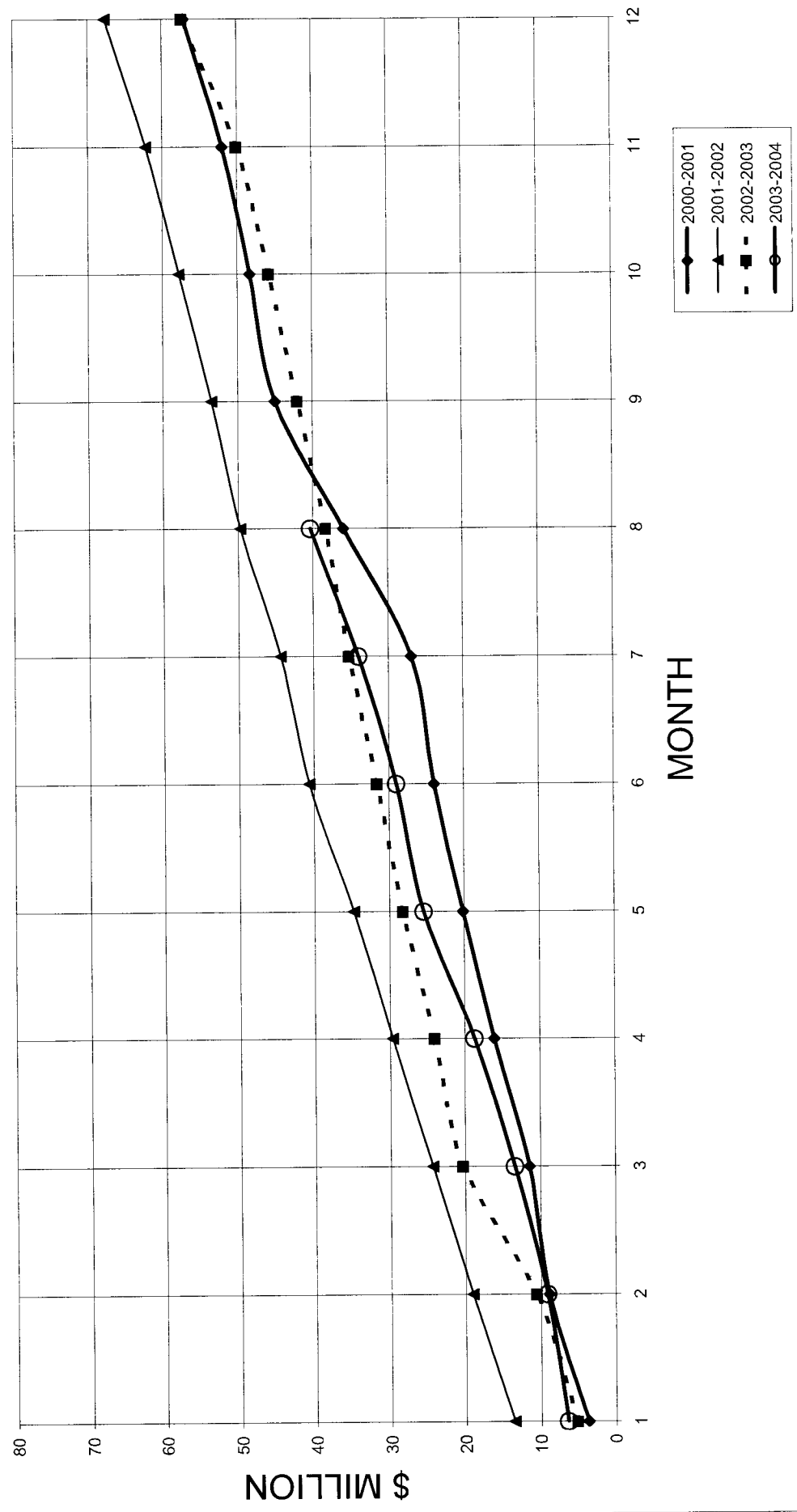


Olia Hewer
Administration Officer – Development

DWELLING UNITS



BUILDING ACTIVITY
\$M Value



CITY OF ALBANY
BUILDING CONSTRUCTION STATISTICS FOR 2003-2004

2003	SINGLE DWELLING		GROUP DWELLING		DOMESTIC/ OUTBUILDINGS		ADDITIONS/ DWELLINGS		HOTEL/ MOTEL		NEW COMMERCIAL		ADDITIONS/ COMMERCIAL		OTHER		TOTAL \$ VALUE
	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	
JULY	32	\$ 4,755,918.00	6	\$ 407,922.00	38	\$ 195,863.00	36	\$ 470,172.00	0	\$ -	1	\$ 536,644.00	0	\$ -	3	\$ 8,700.00	\$ 6,375,019.00
AUGUST	24	\$ 1,460,456.00	6	\$ 488,854.00	30	\$ 37,600.00	17	\$ 272,700.00	0	\$ -	0	\$ -	7	\$ 314,866.00	8	\$ 96,500.00	\$ 2,670,976.00
SEPTEMBER	21	\$ 2,990,488.00	6	\$ 497,031.00	27	\$ 189,974.00	24	\$ 215,818.00	0	\$ -	1	\$ 51,150.00	2	\$ 79,105.00	8	\$ 284,296.00	\$ 4,307,862.00
OCTOBER	23	\$ 2,797,052.00	0	\$ -	23	\$ 175,139.00	42	\$ 558,763.00	0	\$ -	2	\$ 1,700,000.00	3	\$ 55,241.00	5	\$ 60,500.00	\$ 5,346,695.00
NOVEMBER	26	\$ 3,993,342.00	10	\$ 1,024,290.00	36	\$ 148,338.00	33	\$ 436,376.00	0	\$ -	1	\$ 120,000.00		\$ -	10	\$ 993,284.00	\$ 6,715,630.00
DECEMBER	19	\$ 2,203,973.00	2	\$ 108,000.00	21	\$ 131,881.00	19	\$ 676,780.00	0	\$ -	3	\$ 184,000.00	3	\$ 253,330.00	2	\$ 19,000.00	\$ 3,576,964.00
2004																	
JANUARY	13	\$ 2,425,078.00	2	\$ 337,880.00	15	\$ 53,217.00	15	\$ 347,565.00	0	\$ -	3	\$ 1,619,000.00	1	\$ 25,000.00	6	\$ 132,000.00	\$ 4,939,740.00
FEBRUARY	26	\$ 4,423,404.00	7	\$ 904,060.00	33	\$ 150,945.00	25	\$ 226,766.00	1	\$ 70,000.00	2	\$ 198,000.00	4	\$ 363,828.00	2	\$ 85,800.00	\$ 6,422,803.00
MARCH																	
APRIL																	
MAY																	
JUNE																	
TOTALS TO DATE	184	\$ 25,049,711.00	39	\$ 3,768,037.00	223	\$ 1,082,757.00	211	\$ 3,204,940.00	1	\$ 70,000.00	13	\$ 4,408,794.00	20	\$ 1,091,370.00	44	\$ 1,680,080.00	\$ 40,355,689.00

BUILDING, SIGN & DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY

Applications determined for February 2004

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
231163	TECTONICS CONSTRUCTIONS GROUP PTY LTD	CROWN LAND	PERGOLA		2 Location RES4156 Lot B41 875	PARADE STREET	ALBANY
240060	GOMM JEFFREY ROBERT	Owners Name and Address not shown at their request	DWELLING ADDITIONS - HOLIDAY ACCOMMODATION	47-61	Location A138/140-1 Lot 21	GREY STREET	ALBANY
231166	STEVE MCKINVEN HOMES	C G & J LEWIS	DWELLING		16 Location ASL 122 Lot 38	MASKILL PLACE	ALBANY
231168		J A & D E CIPRIAN	DWELLING ADDITIONS		2-4 Location ATL S01 Lot 13	STIRLING TERRACE	ALBANY
230972	THE SIGNCRAFT GROUP LTD	MANLEY STANWELL PTY LTD	SIGNS (X 5)	72-102	Location AT142 AT140 Lot 8	EARL STREET	ALBANY
240015	OUTDOOR WORLD	Owners Name and Address not shown at their request	CARPOR	119B	Location ATL 163 Lot 53	BURGOYNE ROAD	ALBANY
240049	OUTDOOR WORLD	Owners Name and Address not shown at their request	GARAGE		6 Location 282 Lot 118	SHAPCOTT STREET	BAYONET HEAD
231128	WA COUNTRY BUILDERS PTY LTD	W E & T G MACKNESS	MULT UNIT RESIDENTIAL (X1)		2 Location 281 Lot 548	ALLWOOD PARADE	BAYONET HEAD
231139	STEVE MCKINVEN HOMES	R W & H A PENNY	DWELLING		82 Location 4635 Lot 1	BAYONET HEAD ROAD	BAYONET HEAD
231158	SCOTT PARK HOMES PTY LTD	B L ALLEY	DWELLING		5 Location 280 Lot 2	OYSTER HEIGHTS	BAYONET HEAD
240052	OUTDOOR WORLD	Owners Name and Address not shown at their request	PATIO	176A	Location 371 Lot 50	LOWER KING ROAD	BAYONET HEAD
240021	R & DG CEKEREVAC GENERAL CONTRACTORS	C-L B TRETOWAN	ALTERATIONS AND ADDITIONS TO DWELLING		162 Location 371 Lot 10	LOWER KING ROAD	BAYONET HEAD
230915	FORMATION HOMES P/L	W L BATTERSBY & R C SELL	DWELLING & RETAINING WALL		4 Location 4635 Lot 102	FREEMAN CLOSE	BAYONET HEAD
240028	OUTDOOR WORLD	Owners Name and Address not shown at their request	PATIO		3 Location 284 Lot 24	COMPASS BOULEVARD	BAYONET HEAD

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
240044	WA COUNTRY BUILDERS PTY LTD	S J JACKMAN	DWELLING	45	Location 282	ALLWOOD PARADE	BAYONET HEAD
240066	KOSTERS STEEL CONSTRUCTIONS PTY LTD	N A HUDSON & D L MICHAEL	SHED	3	Location 284 Lot 28	WINDLASS LANE	BAYONET HEAD
240038	CHESTERS CONSTRUCTIONS	N J & R S BLAKE	GARAGE	Location 395	Lot 25	RAINBOWS END	BIG GROVE
240025	STEVE MCKINVEN HOMES	S J & R P MCKINVEN	STORAGE FACILITY	27	Location ASL 08 Lot 203	SANFORD ROAD	CENTENNIAL PARK
240065	KOSTERS STEEL CONSTRUCTIONS PTY LTD	D W & P J SCLATER	PATIO	1/30-48	Location ASL P21 Lot 1	PIONEER ROAD	CENTENNIAL PARK
231081	JAKERLEIR PTY LTD	<i>Owners Name and Address not shown at their request</i>	OFFICE ALTERATIONS	88-90	Location ASL 08 Lot 205	STEAD ROAD	CENTENNIAL PARK
240080		L G & V M DOWNES	DWELLING ADDITIONS - PATIO	Location 534		LOWER DENMARK ROAD	ELLEKER
231058	CALANNA PTY LTD	R J & R CLARK	DWELLING	6	Location 2471 Lot 70	RUNNYMEDE STREET	FRENCHMAN BAY
240012	WREN (WA) PTY LTD	D J & M D TAYLOR	DWELLING	Location 1569	Lot 511	OSPREY HEIGHTS	KALGAN
240043	WA COUNTRY BUILDERS PTY LTD	LLAWARRA INVESTMENTS PTY LTD	DWELLING	Location TAA 33	Lot 12	COSY CORNER ROAD	KRONKUP
231141	SIGNCRAFT	KINGOPEN PTY LTD	2XFACIA SIGNS 2XPYLON SIGNS AND 2X DIRECTIONAL SIGNS	Location 293	Lot 101	CATALINA ROAD	LANGE
231125	M VAN DER MEULEN	<i>Owners Name and Address not shown at their request</i>	PATIO	6	Location 24 Lot 26	O'CONNELL STREET	LITTLE GROVE
240083	CHESTERS CONSTRUCTIONS	K T BELLOTTI	GAMESROOM	21	Location 236 Lot 500	BANKS STREET	LOCKYER
240075		R B & R E GOLLEDGE	SHED	35	Location 226	LESCHENAULT STREET	LOCKYER
240062	KOSTERS STEEL CONSTRUCTIONS PTY LTD	E BERRY	PATIO	Location 1936	Lot 1	NANARUP ROAD	LOWER KALGAN
240022	OUTDOOR WORLD	<i>Owners Name and Address not shown at their request</i>	PATIO	2	Location 1077 Lot 87	HYDE COURT	LOWER KING

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
240093		Owners Name and Address not shown at their request	GARAGE	37	Location 520 Lot 127	SLATER STREET	LOWER KING
240054	OUTDOOR WORLD	Owners Name and Address not shown at their request	SHED	23	Location 1077 Lot 88	VISCOUNT HEIGHTS	LOWER KING
231133	CITY OF ALBANY	LOWER KING PROGRESS ASSOCIATION	TRANSPORTABLE TOILET & RAMP		Location RES24154 Lot.6097	LOWER KING ROAD	LOWER KING
240107	HOLLAND D.A & A.M	Owners Name and Address not shown at their request	DWELLING		Location 5294 5295 Lot	HASSELL HIGHWAY	MANYPEAKS
231167	STEVE MCKINVEN HOMES	J W & D K WARING	DWELLING	5	Location 492 Lot 129	LUNAR RISE	MCKAIL
240042		W R & B BAIRD	SHED	3	Location 492 Lot 102	PLUTO RISE	MCKAIL
240041	KOSTERS STEEL CONSTRUCTIONS PTY	Owners Name and Address not shown at their request	GARAGE	7	Location 492 Lot 104	PLUTO RISE	MCKAIL
240035	OUTDOOR WORLD	Owners Name and Address not shown at their request	GARAGE	5	Location 492 Lot 103	PLUTO RISE	MCKAIL
231138	FORMATION HOMES P/L [ATF The P & JE Smi	Owners Name and Address not shown at their request	DWELLING	14	Location 80 Lot 520	CLEAVE CLOSE	MCKAIL
231073	OUTDOOR WORLD	Owners Name and Address not shown at their request	PATIO	8	Location 80 Lot 539	TODD ROAD	MCKAIL
231175	LITTLE GRAHAM GEORGE	Owners Name and Address not shown at their request	CARPORT	18	Location 381 Lot 100	EDINBURGH ROAD	MCKAIL
240005	OUTDOOR WORLD	Owners Name and Address not shown at their request	GARAGE & PATIO	8	Location 80 Lot 525	LAKESIDE DRIVE	MCKAIL
240013	OUTDOOR WORLD	Owners Name and Address not shown at their request	GARAGE	5	Location 399 Lot 482	VERNON LANE	MCKAIL
240014	OUTDOOR WORLD	Owners Name and Address not shown at their request	GARAGE	10	Location 80 Lot 629	KITCHER PARADE	MCKAIL
240016	OUTDOOR WORLD	Owners Name and Address not shown at their request	SHED & PATIO	9	Location 399 Lot 480	VERNON LANE	MCKAIL

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
240059	FORMATION HOMES P/L [ATF The P & JE Smith F/Isi]	Owners Name and Address not shown at their request	DWELLING	21	Location 80 Lot 582	MCGONNELL ROAD	MCKAIL
240040	KOSTERS STEEL CONSTRUCTIONS PTY LTD	S & M R LEMBO	PATIO	16	Location 76	DROME ROAD	MCKAIL
240063	KOSTERS STEEL CONSTRUCTIONS PTY LTD	P & W THART	PATIO	37	Location 488 Lot 142	RADIATA DRIVE	MCKAIL
240056	CREATIONS HOMES	G R & M J METCALF	DWELLING	19	Location 488 Lot 111	PARMELIA WAY	MCKAIL
240034		Owners Name and Address not shown at their request	VERANDAH	16	Location 76	DROME ROAD	MCKAIL
231180	GJ & SM BATTERSBY	G J & S M BATTERSBY	DWELLING	14	Location 399 Lot 502	VERNON LANE	MCKAIL
240144	OUTDOOR WORLD	Owners Name and Address not shown at their request	SHED	13	Location 80 Lot 655	CRISPE WAY	MCKAIL
240067	KOSTERS STEEL CONSTRUCTIONS PTY LTD	Owners Name and Address not shown at their request	PATIO	30	Location 390 Lot 28	MCKAIL ROAD	MCKAIL
240033	JAXON CONSTRUCTIONS PTY LTD	A A & D G PROSKI & J M PROSKA	DWELLING	6	Location 80 Lot 607	GERDES WAY	MCKAIL
240057	JAXON CONSTRUCTIONS PTY LTD	THE STATE HOUSING COMMISSION	DWELLING	6	Location 80 Lot 516	CLEAVE CLOSE	MCKAIL
240024	R & DG CEKEREVAC GENERAL CONTRACTORS	Owners Name and Address not shown at their request	WAREHOUSE	189	Location 868	CHESTER PASS ROAD	MILPARA
240018	KOSTERS STEEL CONSTRUCTIONS PTY LTD	Owners Name and Address not shown at their request	GARAGE	6	Location ASLB6 Lot 3	SHORTS PLACE	MIRA MAR
240037	CHESTERS CONSTRUCTIONS	L J & E L TURNER	GARAGE	1-3	Location SB05 Lot 26	ANZAC ROAD	MIRA MAR
240055	L WALS	M G SMITH	DEMOLITION - WHOLE OF DWELLING	23	Location ASL B04 Lot 303	WAKEFIELD CRESCENT	MIRA MAR
231169		K R & J M MILLER	PATIO	27	Location ASL 359 Lot 251	MIRA MAR ROAD	MIRA MAR
240046	S WELSHMAN	D R & S WELSHMAN	DWELLING	16	Location ASL 04 Lot 19	HANSON STREET	MIRA MAR

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
240009	ML TURNER & SON PTY LTD [ATF Michael Turner F/Tst]	Owners Name and Address not shown at their request	DWELLING ADDITIONS - VERANDA	74	Location AT128 4RES Lot 0 11251	FESTING STREET	MT MELVILLE
240010	JAXON CONSTRUCTIONS PTY LTD	DEPARTMENT OF HOUSING & WORKS S S PHILLIPS	MULTI UNIT RESIDENTIAL (X2) ENCLOSED PATIO	10	Location ASL 117 Lot 287	MAWSON STREET	MT MELVILLE
240048				49	Location PL222 Lot 233	GRANADA CRESCENT	ORANA
231127		DEPARTMENT OF HOUSING & WORKS	CARPORT	19	Location 231 Lot 22	MINOR ROAD	ORANA
240061	HOSKINS BRIAN GEORGE	Owners Name and Address not shown at their request	WAREHOUSE ADDITIONS	432-434	Location 839 Lot 14	ALBANY HIGHWAY	ORANA
231136	WALSON (WA) P/L [ATF Paul Nathan Lawson]	Owners Name and Address not shown at their request	EXTENSION TO SHED	Location 4959 Lot 12	REDMOND-HAY RIVER ROAD	REDMOND	
240031		B M & D WELSH	PATIO	176	Location 33 Lot 6	FRENCHMAN BAY ROAD	ROBINSON
231049	WA COUNTRY BUILDERS PTY LTD	R M DRIVER & J M BAYLY & L C KNIGHT	DWELLING	Location 33 Lot 116	MANNI ROAD	ROBINSON	
240027	KOSTERS STEEL CONSTRUCTIONS PTY LTD	J & J J ROGGIO	GARAGE	Location 33 Lot 115	ROWNEY ROAD	ROBINSON	
240047	DEKKER J & TW PTY LTD [ATF J.&TW F/Tst]	THE STATE HOUSING COMMISSION	MULTI UNIT RESIDENTIAL (X4)	28	Location 42 Lot 81	DAVID STREET	SPENCER PARK
240032		Owners Name and Address not shown at their request	SHED	111	Location 42 Lot 22	ANGOVE ROAD	SPENCER PARK
240039		H M & S J MCCUSKER	PATIO	65	Location 42 Lot 310	DISCOVERY DRIVE	SPENCER PARK
240137		Owners Name and Address not shown at their request	DWELLING ADDITIONS	115	Location 42 Lot 83	ANGOVE ROAD	SPENCER PARK
231173	BENNETT WARREN JONH	Owners Name and Address not shown at their request	DWELLING	15	Location 43 Lot 43	MUDGE RETREAT	SPENCER PARK
240099	OUTDOOR WORLD	Owners Name and Address not shown at their request	PATIO	35	Location 42 Lot 1	GEAKE STREET	SPENCER PARK

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
231152	MJ VAREKAMP	D E C & M J VAREKAMP	DWELLING		Location TORBAY Lot 211	HUNWICK SOUTH ROAD	TORBAY
231006	WA COUNTRY BUILDERS PTY LTD	B K ROBINSON	DWELLING	42	Location 4419 Lot 115	RANDELL CRESCENT	RRENUP
240008	GJ DEKKER	<i>Owners Name and Address not shown at their request</i>	DWELLING ALTERATIONS & ADDITIONS	600	Location 267 Lot 105	ALBANY HIGHWAY	RRENUP
240064	KOSTERS STEEL CONSTRUCTIONS PTY LTD	B J & D M DE VOS	PATIO	8	Location 4929 Lot 222	KENDALL COURT	RRENUP
231022	WA COUNTRY BUILDERS PTY LTD	<i>Owners Name and Address not shown at their request</i>	DWELLING		Location 441 Lot 301	WILLOW PLACE	WILLYUNG
231056		J W AUGUSTIN	DWELLING SHED & CARPORT		Location 618 Lot 412	GREENWOOD DRIVE	WILLYUNG
240045	LINDSAY WILLS PTY LTD	<i>Owners Name and Address not shown at their request</i>	DWELLING ADDITIONS	18	Location PL230 Lot 241	TARGET ROAD	YAKAMIA
230861	MOUNTAIN K HOLDINGS P/L	G A & J M FAULKNER	SERVICE STATION ALTERATIONS/ADDITIONS	204	Location AT230 Lot 296	NORTH ROAD	YAKAMIA
240058	D & K LANDSCAPE CONSTRUCTION	B D & K F RENDELL	RETAINING WALL	58	Location 356 Lot 557	BARNESBY DRIVE	YAKAMIA
231176	OUTDOOR WORLD	<i>Owners Name and Address not shown at their request</i>	PATIO CARPORT	4	Location 356 Lot 553	BALTIC RIDGE	YAKAMIA
240026	KOSTERS STEEL CONSTRUCTIONS PTY LTD	<i>Owners Name and Address not shown at their request</i>	PATIO	19	Location PL356 Lot 301	TARGET ROAD	YAKAMIA
231153	JAKERLEIR PTY LTD	<i>Owners Name and Address not shown at their request</i>	DWELLING	14	Location 243 Lot 615	PYRUS GARDENS	YAKAMIA
240036	OUTDOOR WORLD	<i>Owners Name and Address not shown at their request</i>	PATIO	1-25	Location 42 Lot 800 70 9	ULSTER ROAD	YAKAMIA
240011	WA COUNTRY BUILDERS PTY LTD	GABCO INVESTMENTS PTY LTD & BOROVAC PTY LTD	FENCE	1-25	Location 42 Lot 800 70 9	ULSTER ROAD	YAKAMIA
240029	SCOTT PARK HOMES PTY LTD	A D J HOPGOOD & M L EVANS	DWELLING	12	Location 243 Lot 624	ASHKEY BOULEVARD	YAKAMIA

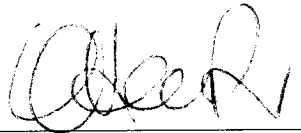
Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
240068	KOSTERS STEEL CONSTRUCTIONS PTY LTD	Owners Name and Address not shown at their request	SHED AND PATIO	9	Location 356 Lot 541	COOPER WAY	YAKAMIA
240084	AIKEN PTY LTD	A & D I-V TAMAS	DWELLING		Location 42 Lot 64	ULSTER ROAD	YAKAMIA

CITY OF ALBANY

REPORT

To : Her Worship the Mayor and Councillors
From : Administration Officer - Development
Subject : Planning Scheme Consents – February 2004
Date : 3 March 2004

1. The attached report shows what Planning Scheme Consents that have been issued under delegation by a planning officer for the month of February 2004.
2. Within the period there was a total of thirty six (36) decisions made on active Planning Scheme Consents these being:
 - Thirty Five (35) Planning Scheme Consents were approved under delegated authority;
 - One (1) Planning Scheme Consents were refused under delegated authority;



Olia Hower
Administration Officer – Development

PLANNING SCHEME CONSENTS ISSUED UNDER DELEGATED AUTHORITY

Applications determined for February 2004

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
235388	30/10/2003	H J & M W Hyder	Cliff Street	Albany	Home Business - Yoga and Violin Classes	Refused	23/02/2004	Graeme Bride
245030	27/01/2004	Scott Park Homes	Oyster Heights	Bayonet Head	Single House - Special Residential Zone	Delegate Approved	3/02/2004	Adrian Nicoll
245044	30/01/2004	G G Speller	Kurannup Road	Bayonet Head	Single House - Retaining Wall on the boundary	Delegate Approved	3/02/2004	Adrian Nicoll
235441	2/12/2003	J W & I M Mahoney	Freeman Close	Bayonet Head	Outbuilding - setback relaxation	Delegate Approved	6/02/2004	John Devereux
245017	14/01/2004	R L Scullard & M Langdon	Compass Boulevard	Bayonet Head	Single House - setback relaxation for patio	Delegate Approved	11/02/2004	Graeme Bride
245037	29/01/2004	Concept Building Design & Drafting	Rainbows End	Big Grove	Single Dwelling	Delegate Approved	16/02/2004	Graeme Bride
245032	29/01/2004	A N Pty Ltd	Lockyer Avenue	Centennial Park	Service Industry - Auto Service	Delegate Approved	10/02/2004	Thomas Sounness
235455	12/12/2003	C A Heales & L Kumalasarini-Heales	Greatrex Road	King River	Single House - industry - Rural in relation to outbuilding	Delegate Approved	9/02/2004	John Devereux
245025	20/01/2004	L J Wallis & D E Edwards	Henry Street	Little Grove a	Home Occupation - Wallis Illustrations	Delegate Approved	3/02/2004	John Devereux
245014	12/01/2004	Wa Country Builders	Preiss Street	Lockyer	Single House - Retaining Wall on boundary	Delegate Approved	6/02/2004	John Devereux
245045	23/01/2004	Chesters Constructions	Banks Street	Lockyer	Outbuilding - Design Codes Relaxation for setbacks in relation to games room	Delegate Approved	12/02/2004	John Devereux
245035	29/01/2004	I R Goodchild	Slater Street	Lower King	Outbuilding - oversize and overheight	Delegate Approved	3/02/2004	Adrian Nicoll
245033	28/01/2004	L T Howlett	Todd Road	Mckail	Single House - Setback Relaxation in relation to patio	Delegate Approved	3/02/2004	Adrian Nicoll
245031	28/01/2004	G J & S M Battersby	Vernon Lane	Mckail	Single House - setback relaxation - patio/parapet wall	Delegate Approved	2/02/2004	Graeme Bride
245067	17/02/2004	Vrban Homes	Hamilin Rise	Middleton Beach	Single House - design codes relaxation	Delegate Approved	23/02/2004	Adrian Nicoll
245071	18/02/2004	S P Little	Marine Terrace	Middleton Beach	Holiday Accommodation	Delegate Approved	26/02/2004	Adrian Nicoll
245049	4/02/2004	W K Evans	Middleton Road	Mira Mar	Private Recreation - addition to Squash Centre	Delegate Approved	23/02/2004	Adrian Nicoll

Delegated Authority February

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
245058	10/02/2004	Ian Howard & Associates	Hanover Place	Mt Clarence	Single House - Design Codes	Delegate	23/02/2004	Adrian Nicoll
245009	13/01/2004	R A N & K L Atkins	Festing Street	Mt Melville a	Relaxation in relation to dwelling	Approved		
235479	31/12/2003	B G Hoskins	Albany Highway	Orana	Single House Additions - setback relaxation	Delegate	2/02/2004	Graeme Bride
245039	29/01/2004	P N & E R Newman	Albany Highway	Orana	Warehouse - Additions	Approved	20/02/2004	John Devereux
245055	9/02/2004	K R & R J Marks	Brunswick Road	Port Albany	Light Industry - Concreting	Delegate	10/02/2004	Adrian Nicoll
245074	19/02/2004	N C Wade	Mount Street	Port Albany	Single House - Design Codes	Approved	23/02/2004	Adrian Nicoll
235478	31/12/2003	K J & J F Symes	Frenchman Bay Road	Robinson	Relaxation in relation to dwelling	Delegate	26/02/2004	Graeme Bride
245023	19/01/2004	C R Halligan	Frenchman Bay Road	Robinson	Outbuilding - Design Code	Approved	4/02/2004	John Devereux
235453	11/12/2003	Wa Country Builders	Manni Road	Robinson	Relaxation in relation to garage	Delegate	3/02/2004	Adrian Nicoll
245002	5/01/2004	S D Percival	Frenchman Bay Road	Robinson	Group Dwelling x 2	Approved	10/02/2004	John Devereux
235465	18/12/2003	B & J L Akse	Premier Circle	Spencer Park	Single House	Delegate	23/02/2004	Adrian Nicoll
245036	29/01/2004	R A E Davies	Geake Street	Spencer Park	Outbuilding - Overheight/oversize	Approved	5/02/2004	John Devereux
245010	12/01/2004	A C Downey	Levardia Road	Torbay Hill	Family Day Care	Delegate	11/02/2004	Graeme Bride
245050	3/02/2004	B M & C A Bowman	Pendeen Road	Warrenup	Single House - setback relaxation - patio	Approved	4/02/2004	Adrian Nicoll
245046	2/04/2004	Chesters Constructions	Pinaster Road	Willyung	Rural Use - Land Fill/Cut	Delegate	27/02/2004	Graeme Bride
245008	9/01/2004	D E Puls	Baltic Ridge	Yakamia	Industry - Rural Manufacturing - Machinery	Approved	23/02/2004	John Devereux
245048	2/02/2004	H M & I M Latta	Ashkey Boulevard	Yakamia	Outbuilding - Oversize	Delegate	6/02/2004	John Devereux
245075	20/02/2004	B D & K F Rendell	Barnesby Drive	Yakamia	Single House - Additions for Garage	Approved	5/02/2004	Thomas Sounness
					Relaxation for setbacks in relation to patio	Approved		
					Outbuilding - Overheight	Delegate	24/02/2004	Graeme Bride
						Approved		

Delegated Authority February

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
235469	17/12/2003	Jakerleir Pty Ltd	Pyrus Gardens	Yakamia a	Single House - Design Codes Relaxation in relation overlooking and setbacks	Delegate Approved	10/02/2004	Graeme Bride