



**CITY OF ALBANY**

**STREETSCAPE ADVISORY COMMITTEE**

**MINUTES OF MEETING HELD ON**

**15 MARCH 2011 @ 7.30am IN MARGARET COATES BOARDROOM**

**R.D.MEE.2/AM1117496**

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**1.0** Cr Wellington declared the meeting open at 7:32am

**2.0 ATTENDANCE:**

**Mayor** M Evans, JP (Member)

**Councillors:**

Cr Wellington (Chair)  
Cr Dufty (Member)

**Staff:**

Failen James	Chief Executive Officer
Kevin Ketterer	Executive Director Works and Services
Jon Berry	Manager Economic Development
Mary Holt	Parks and Gardens Supervisor
Belinda Ohle	Personal Assistant (Minute Taker)

**Other:**

Liza Stewart (Member)

**Apologies**

Sally Malone (Member)

**Absent**

Cr Joy Matla (Member)

**3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

The minutes of the Streetscape Committee meeting held on 8 February 2011, as previously distributed, were approved by the Committee.

**4.0 DECLARATION OF INTEREST**

Impartiality re item 5.3.Lockyer Ave upgrade - Cr Wellington.  
Nature of Interest: Cr Wellington is a shop owner in Lockyer Avenue

**5.0 ARISING MATTERS FROM PREVIOUS MINUTES**

5.1 Streetscape Entry Statements

Smaller version of original sign was discussed and viewed on projector. Full scale mock up will be made available within the next week for approval by councillors. Detail of wording/pictures on sign will be finalised once concept has been approved.

**ACTION: EDWS to arrange full scale mock up to be erected for comment.**

5.2 Wakes Wall

CEO suggested that if Council does continue with the \$20 000 expenditure, the formal agreement with Mr Wakes should state clearly that no development by Mr Wakes to the garden/wall area will be allowed for a certain amount of time (to be confirmed).

Jon Berry mentioned that funding might be available from GSDC through their R4R Streetscape grant.(subsequently determined that the funding round had already closed)

The committee is in agreement and supports the concept of the garden area in front of the wall at \$20 000.

To be presented to council as a late item (15 March OCM)

**ACTION: To be presented to Council at the OCM of 15 March for consideration – EDWS to draft report**

5.3 Cockburn & Lockyer Intersection improvement

EDWS reported that all asphalt and garden plants will not be completed in this financial year (FY) due to insufficient funds. Mary Holt confirmed that the soil will be prepared during this FY and the planting of Eucalyptus trees will be done in the next FY. Mary also mentioned that although the recommended trees were prone to limb dropping, a regular pruning program will be followed to keep trees in good order.

The project included an upgrade to the entrances of the Agricultural Society grounds and the Railway Club grounds. This is currently being finalised with the club concerned.

Councillor Wellington observed poor detour signage during the week end of 12 March in the area and requested attention to the matter. EDWS to ensure contractors are informed of their responsibilities in this regard, and that the public inconvenience is to be minimised.

**ACTION: No further action**

5.4 Underground Power Proposal

Community survey briefly discussed. Additional comments were received, all in support of the proposal.

**ACTION: Application to Western Power to proceed**

**6.0 NEW MATTERS FOR DISCUSSION**

**6.1 Tourism/Caravan Park Service Signage**

Jon Berry suggested the improvement of tourism signage e.g. caravan park signage. The committee recommended discussion in the next FY.

EDWS suggested revising of signage policy in the next year.

**ACTION: EDWS to include revision of signage policy for consideration in the 11/12 budget**

**7.0 DATE OF NEXT MEETING**

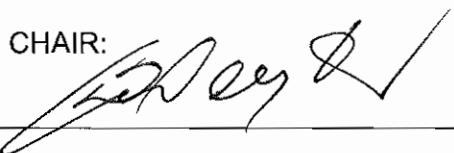
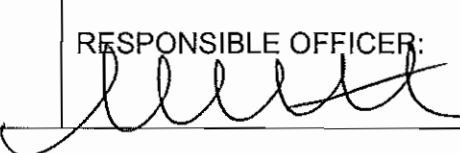
12 April 2011 at 7.30am in Margaret Coates Boardroom

**8.0 CLOSURE OF MEETING**

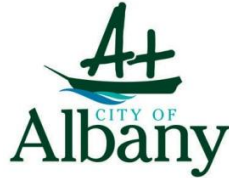
Meeting closed and 8.20am

**ACTION LIST**

Item Number	Action	Responsible Person	Date
6.1	To discussed in the next FY Revising of policy	Kevin Ketterer	July 2011

CHAIR: 	RESPONSIBLE OFFICER: 
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**CITY OF ALBANY  
SENIORS ADVISORY COMMITTEE**

CR.MEE.2 (AM1144196)

**MINUTES**

for the meeting to be held at 10.00am on Thursday, 17<sup>th</sup> March 2011  
in the Civic Rooms

**DECLARATION OF OPENING AT 10.00am**

**1. ATTENDANCES:**

Cr Don Duffy	COA Councillor
Cr Chris Holden	COA Councillor
David Mattinson	Association of Independent Retirees
Esme' Justins	Albany Breaksea Ladies Probus Club
Kim Buttfield	WA Country Health Service (Injury Prevention)
Michael Calton	National Seniors Australia
Middy Dumper	Seniors Community Representative
Patsy Ranger	Over 50's Recreation Association
Ruth Watson	Seniors Community Representative
Failen James	CEO City of Albany
Rachel Oswald	COA Community Development Officer - Seniors

**2. APOLOGIES:**

Celia Barnesby	Senior Citizen Centre (Meals on Wheels)
Colleen Tombleson	Lions Community Care Centre

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Recommendation:**

**THAT the minutes of the previous meeting held on the 17<sup>th</sup> February 2011 are CONFIRMED to be a true and accurate record of proceedings.**

**Moved: Middy Dumper**

**Seconded: Ruth Watson**

**Carried: \_\_\_\_\_ 9/0 \_\_\_\_\_**

**4. DISCLOSURE OF INTEREST:**

NIL

**5. ITEMS FOR DISCUSSION**

**5.1 BUSINESS ARISING FROM PREVIOUS MINUTES:**

**5.1.1 Playground for Seniors**

The GP Network has submitted a proposal to the City for a Seniors Playground with recommendations of preferred sites. The GP Network is requesting that the play ground be established on City land. They are applying for Lottery West funding for

the equipment and installation. The City would be responsible for any ongoing maintenance costs. Foundation Park was raised as another possible location.

**5.1.2 City of Albany’s Policy on Alfresco Dining**

The Environmental Health team assessed the Venice Restaurant and Cafe Sails and confirmed that their Alfresco Areas are within the limits of their approvals and comply with the Trading in Thoroughfares Local Laws.

**Action:**

Rachel Oswald to find out what time of the day the visit from Environmental Health took place.

**5.1.3 Know Your Neighbour Day**

The City received a grant from the Department of Communities for \$584 + GST for the Neighbour of the Year Awards. To date the project has received good media coverage. Nomination forms need to be submitted to Neighbourhood Watch by COB Thursday 24<sup>th</sup> of March.

**5.1.4 Lifestyle Housing Guidelines**

Kim Buttfield provided an update on the proposed working party please see attachment 2.

<p><b>Recommendation:</b> That the COUNCIL support the establishment of a working party to develop guidelines to assist the City of Albany Planning &amp; Development Services Department to support Housing for Life Principles for future lifestyle villages. When establishing these guidelines the working party will work in partnership with the City of Albany Planning Department.</p> <p style="text-align: right;"><b>Moved: Kim Buttfield</b> <b>Seconded: Esme’ Justins</b> <b>Carried: _____ 9/0 _____</b></p>
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**5.2 SENIORS ADVISORY COMMITTEE ACTION SHEET (ATTACHMENT 1)**

**5.2.1 Smoke Alarm Project**

Bunnings has agreed to support the project by contributing fire alarms and batteries at a discount price. The trial will begin this week. A media release has been sent by the Injury Prevention Association to the Albany Advertiser.

**Action:**

Kim Buttfield to write a thank you letter to Bunnings once the goods have been received.  
Rachel Oswald to arrange a thank you letter to Bunnings from the Mayor.

**5.2.2 ACROD Bays**

Works on ACROD Bays have commenced and will be completed by the end of March 2011.

Kim Buttfield, Esme’ Justins and Middy Dumper met with Rachel Oswald and Max Casey, Engineering Technical Cadet on Tuesday 8 March please refer to subcommittee meeting minutes (attachment 3).

A letter was sent to Australia Post on Sanford Road requesting the ACROD Bay be moved to the front right hand side of the building.

**Action:**

Esme' Justins to follow up letter to Australia Post with a phone call.

**5.2.3 Seniors Expo**

Cr Don Duffy, Esme' Justins, Michael Calton and Kim Buttfield all agreed to sit on a subcommittee to plan for the Seniors Expo in March 2012. Kim has agreed to sit on the subcommittee only during the initial planning stages.

**5.2.4 North Road**

Kim Buttfield tabled the Roadwise Committee Meeting minutes Tuesday 8<sup>th</sup> of March please refer to page 4 of attachment 4.

Michael Calton tabled a letter from the Minister of Transport Hon. Simon O'Brien MLC which states that Main Roads do not support zebra crossings (attachment 5). The Committee recognise that zebra crossing are not appropriate for North Road and made a recommendation from the North Road Report for The City of Albany and supporting agencies to investigate and support the installation of either pedestrian operated signals (POS) or PUFFIN (Pedestrian USER-Friendly Intelligent) Crossings for North Road Shopping precinct (attachment 6).

Andrew Duffield, Regional Manager of Main Roads has offered to meet with the City to assist in the matter. Please refer to attachment 5.

The CEO has requested that Kevin Ketterer, Executive Director Works & Services meet with Andrew Duffield, Regional Manager of Main Roads, to discuss the safety concerns raised by the community and to investigate options that can be implemented to assist members of the community, in particular Senior Citizens, People with Disabilities and Youth to cross the road in a safe manner in times of high traffic. The CEO has also requested that Kevin Ketterer report back to council.

**5.2.5 Flashing Lights Indicating School Zones and Pedestrian Lights on Albany Highway:**

A letter on behalf of SAC was sent to City of Albany requesting the City approach Main Roads and the Minister of Transport to request that warning lights be installed at key school crossings in Albany, please refer to attachment 7.

**5.3 CORRESPONDENCE IN:**

- Fuel Card in Regional WA Media Release – 09/02/11 (attachment 8)
- Email 2011 Western Australian Fall Prevention Summit – 03/03/11 (attachment 9)
- RSPCA Newsletter Pet Bequest Program – Issue 5 Summer/Autumn 2011 Edition (attachment 10)
- Email from Scott Reitsema, Principle Environmental Health Officer, City of Albany – 09/03/11 (attachment 11)

**5.4 CORRESPONDENCE OUT:**

- Letter to City of Albany RE: Electronic School Zone Signs – posted 24/02/2011 (attachment 7)

- Letter to Manager Australia Post Sanford Road RE: ACROD Bays – posted 02/03/11 (attachment 12)

## 6. NEW AGENDA ITEMS

### 6.1 Grant Writing Workshop

Grant writing workshop facilitated by Rebecca Cotton will be held at the Civic Rooms Wednesday the 30<sup>th</sup> of March, please refer to attachment 13.

### 6.2 Launch of Senior Services Directory

It was proposed that instead of holding the postponed Christmas celebrations to instead use the funds to launch the Senior Service Directory.

**Action:**

Rachel Oswald to organise launch and invite Mayor and Councillors.

### 6.3 Home Maintenance for Seniors

A number of enquires have been made to the City asking if there are any services in Albany that assist Seniors with home maintenance which would allow them to stay in their own homes for longer.

It was identified that there are services for HACC eligible clients. The Lions Club and Rotary Club were also identified as possible organisations to assist those who are non eligible HACC clients.

## 7. DATE OF NEXT MEETING

Thursday 21<sup>st</sup> April 2011 at 10.00am – Civics Room

## 8. CLOSURE OF MEETING

11:05am



<b><u>PLANNING SCHEME CONSENTS ISSUED UNDER DELEGATED AUTHORITY</u></b>								
Applications determined for April 2011								
<b>Application Number</b>	<b>Application Date</b>	<b>Applicant</b>	<b>Street Address</b>	<b>Locality</b>	<b>Description of Application</b>	<b>Decision</b>	<b>Decision Date</b>	<b>Assessing Officer</b>
P2115015	20/01/2011	R Marshall	Parade St	Albany	Single House (design code relaxation-earthworks /retaining in front setback)	Delegate Approved	15/03/2011	Tom Wenbourne
P2115009	10/01/2011	Powerhouse Architectural	Warrangoo Road	Bayonet Head	Single House - design code relaxation -overheight overlooking side setback	Delegate Approved	4/04/2011	Jessica Anderson
P2115042	21/02/2011	K Ireland	Grey Street	Albany	Bed and Breakfast Accommodation	Delegate Approved	4/04/2011	Jessica Anderson
P2115046	24/02/2011	R Reid	Chester Pass Road	King River	Development - cut and fill over 600mm (Farm Dam)	Delegate Approved	5/04/2011	Adrian Nicoll
P2115057	8/03/2011	A Lembo	Eclipse Drive	Collingwood Heights	Single House - Additions (second storey to existing house & outbuilding retaining wall on front & side boundary overheight outbuilding)	Delegate Approved	15/04/2011	Deb Delury
P2115058	10/03/2011	P Thorn	The Esplanade	Lower King	Tourist Accommodation	Delegate Approved	19/04/2011	Deb Delury
P2115060	15/03/2011	Concept Building	Mermaid Avenue	Emu Point	Single House - Design Code Relaxation Side Setback Relaxation (Parapet Wall On Side Boundary) Overlooking Overheight Wall	Delegate Approved	21/04/2011	Taylor Gunn
P2115061	18/03/2011	M Cooney	Gerdes Way	McKail	Single House & Outbuilding - design code relaxation - front setback relaxation (dwelling) and side & rear boundary relaxation (outbuilding)	Delegate Approved	19/04/2011	Adrian Nicoll

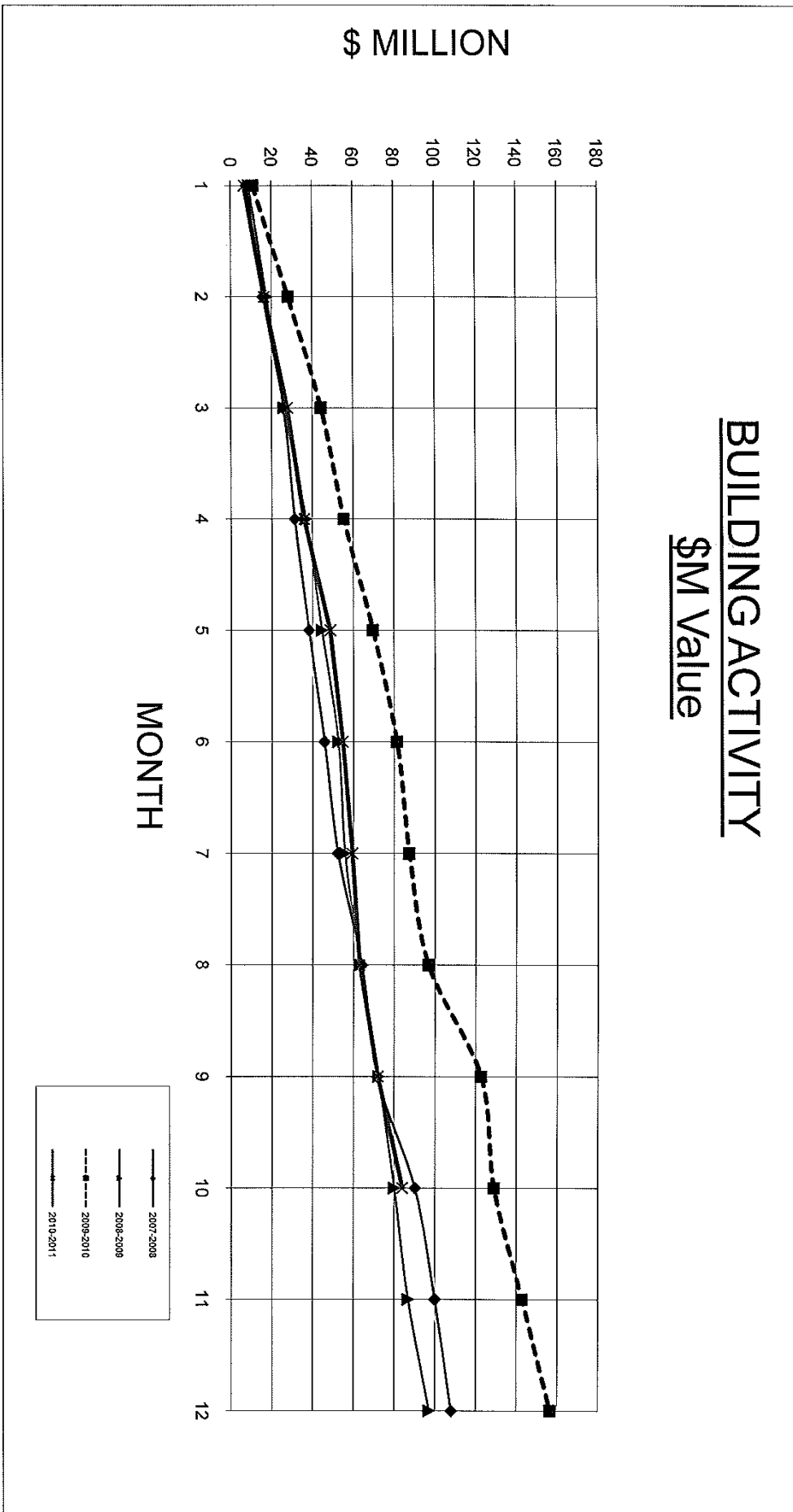
AGENDA ITEM 1.2 REFERS

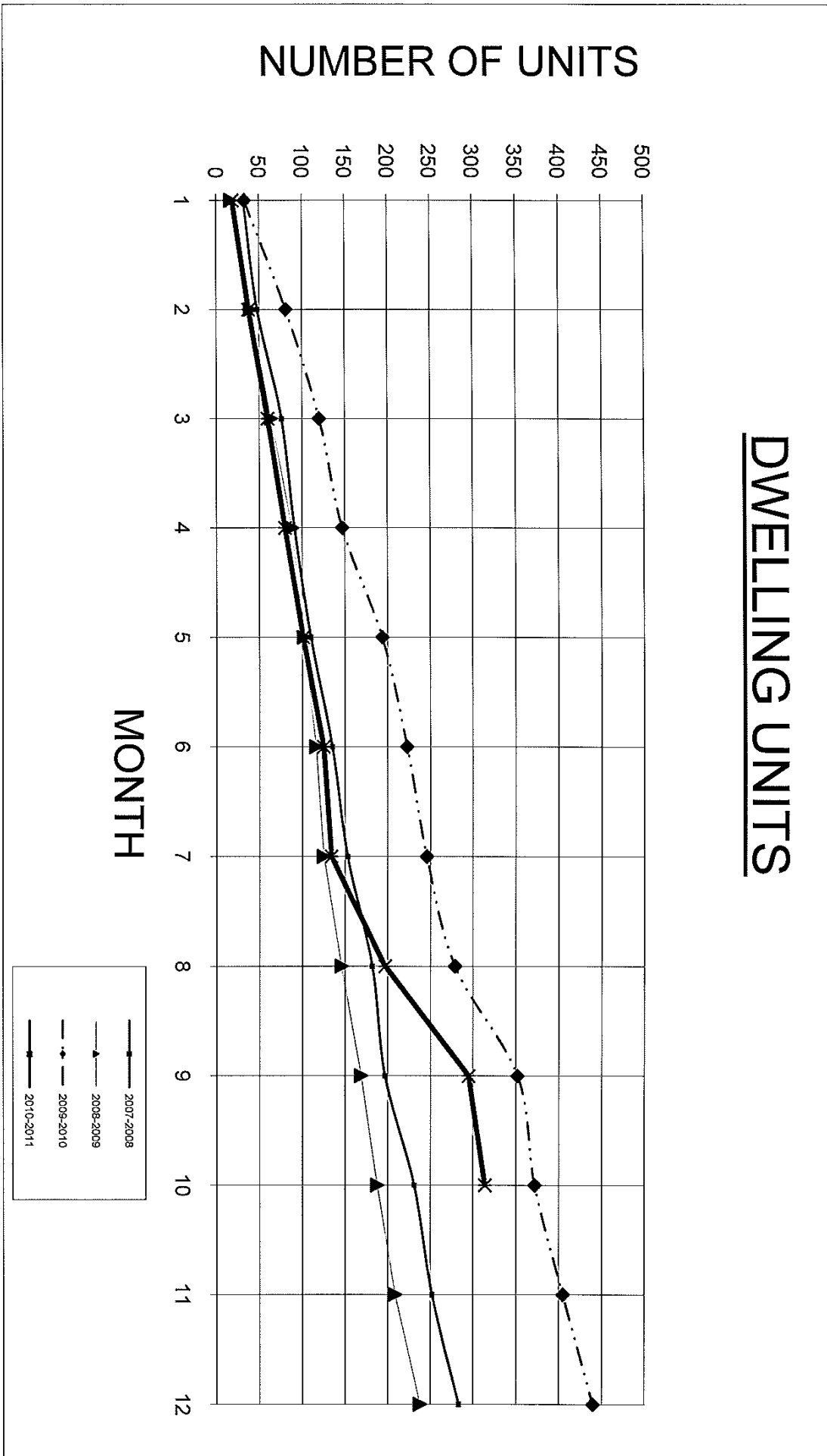
Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2115062	22/03/2011	Ryde Building	Henry Street	Milpara	Single House - relaxation of scheme requirements (front setback relaxation)	Delegate Approved	4/04/2011	Jessica Anderson
P2115063	22/03/2011	Coole Investments	Leonora Street	Yakamia	Grouped Dwelling (x3) (2 relocated dwellings in addition to existing)	Delegate Approved	29/04/2011	Taylor Gunn
P2115064	23/03/2011	B King	Burgoyne Road	Port Albany	Holiday Accommodation	Delegate Approved	28/04/2011	Deb Delury
P2115066	28/03/2011	B Dunkeld	Albany Highway	Drome	Aircraft Hangar (addition to existing)	Delegate Approved	11/04/2011	Jessica Anderson
P2115067	28/03/2011	S Milentis	Corimup Road East	Manypeaks	Grouped Dwelling	Delegate Approved	7/04/2011	Adrian Nicoll
P2115068	28/03/2011	M Greene	Proudlove Parade	Albany	Private Recreation - Personal Training	Delegate Approved	19/04/2011	Adrian Nicoll
P2115069	29/03/2011	Agcrete	Middleton Road	Mira Mar	Earthworks in excess of 600mm (concrete retaining wall to replace existing rock wall)	Delegate Approved	7/04/2011	Jessica Anderson
P2115072	1/04/2011	H Sing Buttar	Frederick Street	Albany		Cancelled	6/04/2011	
P2115073	1/04/2011	C Hancox	Lower King Road	Bayonet Head	Single House (overheight front fence)	Delegate Approved	11/04/2011	Jessica Anderson

CITY OF ALBANY

BUILDING CONSTRUCTION STATISTICS FOR 2010 - 2011

2010/2011	SINGLE DWELLING		GROUP DWELLING		Total	DOMESTIC/ OUTBUILDINGS		ADDITIONS/ DWELLINGS		HOTEL/ MOTEL		NEW COMMERCIAL		ADDITIONS/ COMMERCIAL		OTHER		TOTAL \$ VALUE	
	No	\$ Value	No	\$ Value		No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value		
JULY	17	4,161,909	2	556,900	19	26	477,059	22	503,212	0	0	0	0	2	344,000	2	17,000	6,060,080	
AUGUST	12	4,741,235	7	1,200,000	19	20	311,222	27	675,785	0	0	0	0	5	3,305,861	5	58,500	10,292,623	
SEPTEMBER	21	5,813,739	1	2,400,000	22	32	460,285	6	771,657	3	1,200,000	1	366,600	1	45,000	8	157,641	11,214,922	
OCTOBER	19	5,013,540	1	2,530,000	20	10	119,337	16	413,170	0	0	0	0	1	40,000	6	54,083	8,170,130	
NOVEMBER	20	5,312,117	1	183,872	21	5	42,220	51	1,098,738	1	183,872	1	118,544	3	630,856	13	110,838	7,681,057	
DECEMBER	24	4,878,678	0		24	21	344,498	19	642,557	0	0	0	0	1	104,753	14	125,868	6,096,354	
2011																			
JANUARY	9	2,698,722	0	0	9	14	218,071	19	918,447	0	0	1	781,000	1	52,000	7	64,300	4,732,540	
FEBRUARY	8	2,232,941	0		8	21	399,945	24	604,979	0	0	1	146,000	1	60,000	8	117,430	3,561,295	
MARCH	22	6,299,028			22	18	205,588	45	2,216,075	0	0	2	152,000	1	1,000	10	136,930	9,010,621	
APRIL	16	5,077,759	3	1,200,000	19	25	226,306	13	3,829,500	0	0	2	1,319,780	1	43,000	10	230,099	11,926,444	
MAY					0					0	0							0	
JUNE					0					0	0							0	
TOTALS TO DATE	168	46,229,668	15	8,070,772	183	192	2,804,631	242	11,674,120	4	1,383,872	8	2,883,924	17	4,626,490	83	1,072,689	78,746,066	





**BUILDING, SIGN & DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY**

Applications determined for April 2011

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301265	KOSTERS STEEL CONSTRUCTION PTY LTD	R J HEDDERWICK	SHED	48-50	Location AT194 Lot 13	PARADE STREET	ALBANY
301279	MATTHEW HARE	<i>Owners Name and address not shown at their request</i>	ADDITIONS TO EXISTING DWELLING	4	Location AT444 Lot 11	GREY STREET	ALBANY
301303	M L TURNER & SON PTY LTD	<i>Owners Name and address not shown at their request</i>	FRONT AND SIDE FENCE	211	Location AT1 245 Lot 150	GREY STREET	ALBANY
301316	Baroven Pty Ltd [ATF HRS Fmly Trst-SRM NOMINEES PTY LTD & The	<i>shown at their request</i>	PART FIT OUT OF MEDICAL CENTRE	22-32	Location SL34 Lot 18	ALBANY HIGHWAY	ALBANY
301317	M & J WAUTERS NOMINEES PTY LTD	PRIMEKING PTY LTD	OFFICE FITOUT AND ALTERATIONS AND ADDITIONS	112-140	Location ALB TOWN	STIRLING TERRACE	ALBANY
301247	LACHLAN NEWMAN	L F JORDAN	TO EXISTING BUI RETAINING WALL	53	Location 4635 Lot 118	WARRANGOO ROAD	BAYONET HEAD
301289	PULS PATIOS	<i>Owners Name and address not shown at their request</i>	PATIO	11	Location 3040 Lot 462	PRICE STREET	BAYONET HEAD
301315	OWNER BUILDER	R J & Y L NORMAN	PATIO	98	Location 280 Lot 317	BAYONET HEAD ROAD	BAYONET HEAD
301358	WA COUNTRY BUILDERS PTY LTD	<i>Owners Name and address not shown at their request</i>	NEW DWELLING	26	Location 3040 Lot 61	ELIZABETH STREET	BAYONET HEAD
301364	OUTDOOR WORLD	<i>Owners Name and address not shown at their request</i>	PATIO	34	Location 1196 Lot 157	KURANNUP ROAD	BAYONET HEAD
301366	OUTDOOR WORLD	<i>Owners Name and address not shown at their request</i>	SHED	29	Location 282 Lot 236	MEANANGER	BAYONET HEAD
300693	WISHART HOMES PTY LTD	G A & J L BRADY	ADDITIONS TO WAREHOUSE	36	Location ASL Lot 140	SANFORD ROAD	CENTENNIAL PARK
301207	IRONMONGER BUILDING COMPANY	<i>Owners Name and address not shown at their request</i>	ADDITIONS - FUNERAL PARLOUR	1-3	Location SL129 Lot 9 10	PRIOR STREET	CENTENNIAL PARK
301312	LV CUTHBERT	L V CUTHBERT	RETAINING WALL	4	Location ASL Lot 117	HERCULES CRESCENT	CENTENNIAL PARK

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301340	OUTDOOR WORLD	Owners Name and address not shown	PATIO	54	Lot 2	LION STREET	CENTENNIAL PARK
301351	GG LITTLE	shown at their request Owners Name and address not shown	CARPORT	9	Location SP03 Lot 1	PIONEER ROAD	CENTENNIAL PARK
301336	OUTDOOR WORLD	shown at their request Owners Name and address not shown	PATIO	24	Location 43	MANLEY CRESCENT	COLLINGWOOD
301290	FLEETWOOD CORPORATION LTD	shown at their request Owners Name and address not shown	PARK HOME - Site 9	3-21	Lot 81 Location RES 22698 Lot	BIRSS STREET	HEIGHTS EMU POINT
301331	WA COUNTRY BUILDERS PTY LTD	shown at their request Owners Name and address not shown	DWELLING AND GARAGE	78	Location ALB TOWN Lot	MERMAID AVENUE	EMU POINT
301343	DOWNRITE DEMOLITION	shown at their request Owners Name and address not shown	DEMOLITION OF DWELLING	1036	Location ALB TOWN Lot	MERMAID AVENUE	EMU POINT
301311	OWNER BUILDER	shown at their request J M WESTWOOD & W L BOWERS	PATIO AND EXTENSION TO SHED	3	Location 288 Lot 4 Lot 3	MIDDLE STREET	GLEDSHOW
301318	KOSTERS STEEL CONSTRUCTION	R A & N M PERKINS	SHED	36-38	Location GLEDSHOW Lot	MOORTOWN ROAD	GLEDSHOW
301160	NEW HORIZON HOMES (WA) PTY LTD	Owners Name and address not shown at their request	DWELLING AND GARAGE	6	Location 2471 205	AUSTIN ROAD	GOODE BEACH
301066	GL & AM LEEDER	shown at their request Owners Name and address not shown	DWELLING GARAGE	36	Location 1497 Lot 77	CHURCHLANE ROAD	KALGAN
301376	KOSTERS STEEL CONSTRUCTION	shown at their request B M JOYNES	SHED	106	Location 730 Lot 106	WALFORD ROAD	KALGAN
301361	WREN (WA) PTY LTD	Owners Name and address not shown	NEW DWELLING	1463	Lot 602 Lot 155	MILLBROOK ROAD	KING RIVER
301269	SARAH GILES	shown at their request S C GILES	DWELLING	43	Location TAA Lot 203	MIGO PLACE	KRONKUP
301246	ANNA MIRA LANDSCAPES	LS MOIR	RETAINING WALL	256	Location 7181 Lot 268	MASON ROAD	LANGE

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301337	OUTDOOR WORLD	Owners Name and address not shown at their request	SHED X 2	231	Location 7181	MASON ROAD	LANGF
301202	D & A HOLLAND	Owners Name and address not shown at their request	ADDITIONS AND ALTERATIONS	8	Location 24	ALBANY STREET	LITTLE GROVE
301293	NIGEL BOWDEN	Owners Name and address not shown at their request	RETAINING WALL	105	Location 24	BAY VIEW DRIVE	LITTLE GROVE
301339	RYDE BUILDING COMPANY PTY LTD	Owners Name and address not shown at their request	PATIO	6	Location 24	O'CONNELL STREET	LITTLE GROVE
301374	TURPS STEEL FABRICATIONS	B T & M C HOLMAN	PATIO	8	Location 24	WILSON STREET	LITTLE GROVE
301296	OWNER BUILDER	A TOTTEN & M M MOUNAGHAN	GARAGE	43	Location	DRUMMOND STREET	LOCKYER
301272	NEW HORIZON HOMES (WA) PTY LTD	Owners Name and address not shown at their request	TWO STOREY DWELLING	PL226	Lot 88	HILLVIEW RISE	LOWER KING
301335	KOSTERS STEEL CONSTRUCTION PTY LTD	D P & S F LOWRY	GARAGE AND BOAT STORE. GAZEBO	2	Location 520	KING RIVER DRIVE	LOWER KING
301356	R & E SCHLAGER	Owners Name and address not shown at their request	ADDITIONS AND ALTERATIONS	190	Location 50	BUSHBY ROAD	LOWER KING
301383	OWNER BUILDER	Owners Name and address not shown at their request	SHED & PATIO	151	Lot 2	SHIRLEY STREET	LOWER KING
301294	STEVEN MILENTIS	S L MILENTIS & S C MILENTIS	DWELLING	233	Location 5958	CORIMUP ROAD EAST	MANNYPeAKS
301352	OWNER BUILDER	S M HUNTER	PATIO & RETAINING WALL	39	Location 390	GLADVILLE ROAD	MCKAIL
301384	OUTDOOR WORLD	Owners Name and address not shown at their request	PATIO	19	Location 492	DORADO BEND	MCKAIL
301401	RYDE BUILDING COMPANY PTY LTD	Owners Name and address not shown at their request	DWELLING & GARAGE	47	Location 492	CENTAURUS TERRACE	MCKAIL
301372	WISHART HOMES PTY LTD	LAL PTY LTD	INTERNAL ALTERATIONS TO UNIT 5 SHADE SAILS TO UNIT 5 & 6.	28-32	Location SA14	ADELAIDE CRESCENT	MIDDLETON
					ASL 14		BEACH



Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301211	BRAYDEN DUNKELD	Owners Name and address not shown at their request	EXTENSION TO EXISTING	209	Location 871	CHESTER PASS ROAD	MILPARA
301360	RYDE BUILDING COMPANY PTY LTD	Owners Name and address not shown at their request	FACTORY NEW DWELLING		Location 251	HENRY STREET	MILPARA
301000	OWNER BUILDER	Owners Name and address not shown at their request	NEW 2 STOREY DWELLING	23	Location ALB	FESTING STREET	MIRA MAR
301313	AGCRETE	Owners Name and address not shown at their request	RETAINING WALL	258-260	Location ALBANT Lot 73	MIDDLETON ROAD	MIRA MAR
301342	IRG GIOSCA	Owners Name and address not shown at their request	RETAINING WALL		305	TAYLOR STREET	MIRA MAR
301367	IW & SJ BISHOP	Owners Name and address not shown at their request	DECK AND PATIO	33-35	Location AT114 Lot 33	MUNSTER AVENUE	MT CLARENCE
301282	OWNER BUILDER	L & P & LA FRAGOMELI	UNAPPROVED BOUNDARY WALL	36	Location 53	CROSSMAN STREET	MT MELVILLE
301341	OWNER BUILDER	Owners Name and address not shown at their request	INTERNAL STAIRCASE STORE	7	Location SL113 Lot 75	HALFAX STREET	MT MELVILLE
301329	OUTDOOR WORLD	Owners Name and address not shown at their request	LAND TOILET DOWN STAIRS SHED	59	Location 5861	WOODS ROAD	NAPIER
301196	KOSTERS STEEL CONSTRUCTION PTY LTD	M A & J A LOVERIDGE & AMBUJANT PTY LTD	WORKSHOP	360-368	Location 64	ALBANY HIGHWAY	ORANA
301319	PULS PATIOS	Owners Name and address not shown at their request	PATIO	8	Location 355	CARBINE STREET	ORANA
301365	OUTDOOR WORLD	Owners Name and address not shown at their request	PATIO	51	Location 231	MINOR ROAD	ORANA
301168	DANIELE NOMINEES PTY LTD	A D FRYER-SMITH	GROUP DWELLING 3 X 2	57-59	Location AT382 Lot 20	BURGOYNE ROAD	PORT ALBANY
301346	LOSWAY CONSTRUCTIONS	P G FLANAGAN	SCREEN WALL DECKING AND MINOR ALTERATION TO	130	Location 33	FRENCHMAN BAY	ROBINSON
301283	TIM TROUCHET CONSTRUCTION	HOUSING AUTHORITY	EXISTING COMMERCIAL PATIO		Location 38	ROAD	
				51	Location PL43	COOTE CLOSE	SPENCER PARK
					Location 129		

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address	Suburb
301332	OUTDOOR WORLD	Owners Name and address not shown at their request	SHED AND PATIO	801	Location PL42	CAMPBELL ROAD	SPENCER PARK
301338	TECTONICS CONSTRUCTIONS	Owners Name and address not shown at their request	FENCE AND GATES	2-10	Location RES 25945 Lot	ANGOVE ROAD	SPENCER PARK
301277	GROUP PTY LTD OUTDOOR WORLD	Owners Name and address not shown at their request	PATIO	125	Lot 174	DELORAINE DRIVE	RENUUP
300401	KOSTERS STEEL CONSTRUCTION PTY LTD	Owners Name and address not shown at their request	STAGE NO.2 AND FINAL STAGE FACTORY AND OFFICES	9	Location 401	COPAL ROAD	WILLYUNG
301309	RYDE BUILDING COMPANY PTY LTD	Owners Name and address not shown at their request	DWELLING GARAGE AND ALFRESCO	Location 439	Lot 107	RIVERWOOD ROAD	WILLYUNG
301322	KOSTERS STEEL CONSTRUCTION PTY LTD	Owners Name and address not shown at their request	SHED	4	Location 356	DEACON CREST	YAKAMIA
301330	DAVID & GILLEAN LOGAN PTY LTD	D R & G M LOGAN	NEW DWELLING	Location 525	Lot 505	LOWER DENMARK ROAD	CUTHBERT
				Lot 6			

NCSR1117712 A10093

COPY OF COMMON SEAL

ITEM: N/A DECISION MADE UNDER DELEGATED AUTHORITY CONDITION A1 OF PLANNING SCHEME CONSENT P2115030 BY JESSICA ANDERSON

REF: SECTION 70A REQUIRING THAT ANCILLARY ACCOMMODATION CAN ONLY BE USED BY FAMILY MEMBERS OCCUPYING THE MAIN DWELLING AS PER THE DEVELOPMENT GUIDELINES FOR TPS3

PARTIES: CITY OF ALBANY AND GERBRAND AND YVONNE BLOEMENDAAL  
MAYOR AND CEO F JAMES 1 COPY

NCSR1117714 PRO217

COPY OF COMMON SEAL

ITEM: 2.7 OCM 19/10/2010

REF: DEED OF LEASE-CHEYNE BEACH HOLIDAY ACCOMMODATION-PORION OR RESERVE 878-LOT 17 BAXTERI ROAD CHEYNE BEACH.

PARTIES: CITY OF ALBANY AND DARRELL CHARLES JACKMAN AS TRUSTEE FOR THE ESTATE OF THE LATE HERBERT ARTHUR GEORGE JACKMAN.

MAYOR AND CEO F JAMES 3 COPIES

NCSR1117826 C10027

COPY OF COMMON SEAL

ITEM: 3.4 OCM 15/03/2011

REF: TENDER C10027: PANEL OF SUPPLIERS OF CONSTRUCTION EQUIPMENT WAS AWARDED TO VARIOUS SUPPLIERS.

PARTIES: CITY OF ALBANY AND BILL GIBBS EXCAVATION  
MAYOR AND CEO F JAMES 2 COPIES

NCSR1117827 PRO214

COPY OF COMMON SEAL

ITEM: 2.7 OCM 19/10/2010

REF: DEED OF LEASE-CHEYNE BEACH HOLIDAY ACCOMMODATION-PORION OF RESERVE 878 LOT 19 BAXTERI ROAD CHEYNE BEACH

PARTIES: CITY OF ALBANY AND IAN THOMAS NEIL SMITH AND ELSIE KRISTINA SMITH

MAYOR AND CEO F JAMES 3 COPIES

NCSR1117828 DES128

SIGNING AND EXECUTION FORM

ITEM: 4.6 OCM 15/03/2011

REF: MADE UNDER DELEGATION. ACQUITTAL FOR BIKEWEST FUNDING, CONSTRUCTION OF SHARED PATH ON BAY VIEW DRIVE, LITTLE GROVE.

PARTIES: CITY OF ALBANY AND DEPARTMENT OF TRANSPORT  
CEO F JAMES 1 COPY

NCSR1117829 CP.USG.1

COPY OF COMMON SEAL

ITEM: 2.3 OCM 19/10/2010

REF: LEASE-THE FEDERATION OF WESTERN AUSTRALIA POLICE AND COMMUNITY YOUTH CENTRES INC (PCYC) IN PARTNERSHIP WITH NEIGHBOURHOOD WATCH- LOTTERIES HOUSE 211-217 NORTH ROAD

PARTIES: CITY OF ALBANY AND PCYC IN PARTNERSHIP WITH NEIGHBOURHOOD WATCH

MAYOR AND CEO F JAMES 3 COPIES

NCSR1117831 RD.MAI.3  
SIGNING/EXECUTION FORM

ITEM: N/A

REF: NOISE MANAGEMENT PLAN-CHESTER PASS ROAD, ROUNDABOUT RESURFACING. MADE UNDER DELEGATED AUTHORITY ENVIRONMENTAL PROTECTION (NOISE) REGULATIONS 1997-REF 7. PRESCRIBED STANDARDS FOR NOISE EMISSIONS AND REG 13. CONSTRUCTION SITES.

PARTIES: CITY OF ALBANY AND MAINROADS WA AND DOWNER EDI WORKS  
CEO 1 COPY

NCSR1117840 RC.PRG.14  
COPY OF COMMON SEAL

ITEM: N/A. SIGNED UNDER DELEGATION BY THE CEO F JAMES

REF: CHANGE OF THE RADICAL GROUP LICENCE AGREEMENT FROM THE SYDNEY FRANCHISE TO THE NEW WESTERN AUSTRALIA FRANCHISE. THIS LICENCE ALLOWS THE ALBANY LEISURE AND AQUATIC CENTRE TO CONTINUE ITS LEGAL ACCESS TO THE RADICAL GROUP FITNESS PROGRAMS OF POWER, POWER CARDIO, KI MAX, UBOUND AND OXYGEN.

PARTIES: CITY OF ALBANY AND RADICAL FITNESS WESTERN AUSTRALIA  
MAYOR AND CEO F JAMES 1 COPY

NCSR1117841 PR.MAI.6  
SIGNING/EXECUTION FORM

ITEM: 3.2 OCM 16/11/2010. SIGNED BY CEO F JAMES UNDER DELEGATION

REF: SERVICE AGREEMENT BETWEEN THE CITY OF ALBANY AND NORTH ALBANY FOOTBALL CLUB FOR IN KIND CONTRIBUTION TO RESTORE THE PLAYING SURFACE OF COLLINGWOOD PARK TO A STANDARD APPROPRIATE TO HOST WAFL GRADE GAMES.

PARTIES: CITY OF ALBANY AND NORTH ALBANY FOOTBALL CLUB  
CEO F JAMES 1 COPY

NCSR1117861 PF10486  
COPY OF COMMON SEAL

CONTRACT OF EMPLOYMENT FOR LINDA HILL, COMMUNITY SERVICES LEADER  
SIGNED BY MAYOR AND CEO F JAMES 1 COPY

NCSR1117876 TT.PJM.1  
SIGNING/EXECUTION FORM

REF: THE CITY HAS TO APPLY TO THE PLANNING DEPARTMENT TO GAIN APPROVAL TO EXTEND THE CARPARK AT EMU POINT, AS THIS IS ON CROWN LAND VESTED IN THE CARE OF THE CITY OF ALBANY.

SIGNED BY CEO F JAMES UNDER DELEGATION ON BEHALF OF THE LAND OWNER (CITY OF ALBANY) THERE ARE NO COSTS ASSOCIATED WITH THIS APPLICATION. (EXCLUDING THE \$600 APPLICATION FEE)

NCSR1117881 GO.COM.5  
SIGNING/EXECUTION FORM

REF: OUTGOING CORRESPONDENCE TO MR AND MRS WOOD AS PER COUNCIL RESOLUTION ITEM 6.2 SCM 05/04/2011

SIGNED BY CEO F JAMES AND MAYOR AND AUTHORISED UNDER THE RESOLUTION.

NCSR1117918 136228

COPY OF COMMON SEAL

ITEM: N/A

REF: SECTION 129BA DEED OF RESTRICTIVE COVENANT-RESTRICTING THE REMOVAL OF ANY STREET TREE AND/OR VEGETATION NOT CONSIDERED A WEED OR DANGEROUS. MADE UNDER DELEGATED AUTHORITY. CONDITION 22 OF SUBDIVISION APPROVAL WAPC 136228

PARTIES: CITY OF ALBANY AND CF GOODCHILD, EJ GOODCHILD, SR NEGRI AND P NEGRI

MAYOR AND CEO F JAMES 3 COPIES

NCSR1117919 PS.MAI.4

COPY OF COMMON SEAL

ITEM: N/A

REF: RENEWAL OF LICENCE WITH APRA TO USE MUSIC IN GROUP FITNESS AND CIRCUIT CLASSES AT ALAC.

PARTIES: CITY OF ALBANY AND AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION

CEO F JAMES 1 COPY

NCSR1117922 PRO052

COPY OF COMMON SEAL

ITEM: 14.11.2 OCM 15/012/2009

REF: DEED OF LEASE AND FORM S3 SURRENDER OF LEASE-PORION OF RESERVE 42964 EMU POINT

PARTIES: CITY OF ALBANY AND EMU POINT BOAT STORAGE PTY LTD SOLE DIRECTOR MATHEW PLUG

MAYOR AND CEO F JAMES 3 COPIES

NCSR1117927 PRO215

COPY OF COMMON SEAL

ITEM: 14.11.1 OCM 17/11/2009

REF: DEED OF LEASE-PORION OF RESERVE 1189.

PARTIES: CITY OF ALBANY AND KING RIVER HORSE AND PONY CLUB INC.

MAYOR AND CEO F JAMES 3 COPIES

NCSR1117928 PRO221

COPY OF COMMON SEAL

ITEM: 2.7 OCM 19/10/2010

REF: DEED OF LEASE-CHEYNE BEACH HOLIDAY ACCOMMODATION-PORION OF RESERVE 878 LOT 17 BAXTERI ROAD CHEYNES BEACH

PARTIES: CITY OF ALBANY AND PETER ALLAN SMITH AND RAE LINE JOANNA SMITH

MAYOR AND CEO F JAMES 3 COPIES

NCSR1117938 PRO280

COPY OF COMMON SEAL

ITEM: 14.11.2 OCM 15/12/09

REF: DEED OF SUB-LEASE-PORION OF RESERVE 42964 EMU POINT

PARTIES: CITY OF ALBANY AND EMU POINT BOAT STORAGE PTY LTD AS HEAD LESSEE, AND GLENN ROBERT KEYMER AND SUSAN MICHELLE KEYMER AS SUB LESSEE AS TRUSTEES FOR THE KEYMER FAMILY TRUST TRADING AS WATERCRAFT MARINE

MAYOR AND CEO F JAMES 3 COPIES

NCSR1117942        GS.APC.2  
COPY OF COMMON SEAL  
ITEM: 3.4 OCM 17/08/10  
REF: FUNDING AGREEMENT-ROYALTIES FOR REGIONS 2010/11 INDIVIDUAL  
AGREEMENT  
PARTIES: CITY OF ALBANY AND DEPARTMENT OF REGIONAL DEVELOPMENT AND  
LANDS  
MAYOR AND CEO F JAMES 2 COPIES

NCSR1117961        PS.MAI.4  
SIGNING/EXECUTION FORM  
ITEM: N/A SIGNED BY THE CEO UNDER DELEGATION  
REF: RENEWAL OF LICENCE FOR STORAGE OF DANGEROUS GOODS  
PARTIES: CITY OF ALBANY AND THE GOVERNMENT OF WESTERN AUSTRALIA-  
DEPARTMENT OF MINES AND PETROLEUM  
CEO F JAMES 1 COPY

NCSR1117962        CS.PLA.11  
COPY OF COMMON SEAL  
ITEM: 14.12.2 OCM MAY 2010  
REF: UPDATED VERSION OF MEMORANDUM OF UNDERSTANDING 2010-2018 CITY  
OF ALBANY ALLIANCE  
PARTIES: CITY OF ALBANY AND RETURNED AND SERVICES LEAGUE OF  
AUSTRALIA, WA BRANCH INCORPORATED (RSL)  
CEO F JAMES 5 COPIES

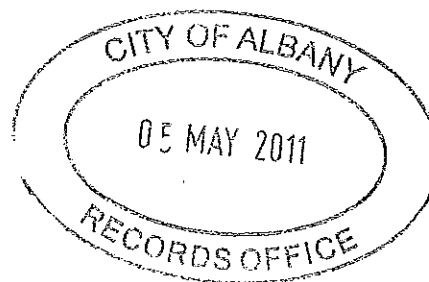


GR 211-17  
SPLAN 2  
EDDPS  
ICR 1135826

**Minister for Planning; Culture & the Arts**  
Government of Western Australia

Our Ref: 33-11938

Mr Milton Evans  
Mayor  
City of Albany  
PO Box 484  
ALBANY WA 6331



Dear Mayor Evans

**DEVELOPMENT ASSESSMENT PANELS - REQUEST FOR LOCAL GOVERNMENT NOMINATIONS**

The *Planning and Development (Development Assessment Panels) Regulations 2011* (the regulations), which establish the operational framework for Development Assessment Panels (DAPs), were gazetted on 24 March 2011.

Fifteen DAPs will become operational on 1 July 2011. From this date, DAP applications can be made to the local government for DAP consideration and determination as per the regulations.

Each DAP has a total of five members, comprising three specialist members, one being the presiding member, and two local government members.

Under DAP regulation 26, your local government is required to nominate four elected members of the Council, comprising two local members and two alternate local members to sit on your local DAP as required.

Using the attached form, please provide names, address, email, mobile and land line telephone numbers, date of birth, employer(s) and position(s) details of your four local government DAP nominees.

**Nominations are required to be received no later than 13 June 2011.**

Following receipt of all local government nominations, I will consider and appoint all nominees for up to a two-year term, expiring on 26 April 2013. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It is mandatory for all DAP members to attend training before they sit on a DAP. Priority training will be provided to high application volume DAPs.

Local government elections may result in a change to local DAP membership if current councillors, who are DAP members, are not re-elected. In this instance, the deputy local DAP members will take the place of the former local DAP members. If both local and alternate (deputy) local members are not re-elected, the local government will need to re-nominate for my consideration of appointment.

The Council should consider the above in selecting nominees as local DAP members.

Local DAP members are entitled to be paid for their attendance at DAP training and at DAP meetings, unless they fall within a class of persons excluded from payment.

Members who are not entitled to payment of sitting, training and State Administrative Tribunal attendance fees include Federal, State and local government employees, active or retired judicial officers and employees of public institutions. These DAP members are not entitled to be paid without my consent, and such consent can only be given with the prior approval of Cabinet. This position is in accordance with *Premier's Circular - State Government Boards and Committees Circular (2010/02)*.

Further information, including DAP location maps and the Premier's Circular, is available online at <http://daps.planning.wa.gov.au>.

Local representation is vital to DAPs. If no nominations are received by 13 June 2011, or if I have not allowed the local government a longer nomination period, regulation 26 enables me to include on the local government register a person who is an eligible voter of your local government district and who has relevant knowledge or experience that will enable that person to represent the interests of the local community of your district.

Specialist members are yet to be appointed. You will be advised of specialist member appointments in mid May 2011.

If you have any queries regarding this request for nominations, please contact Ms Robyn Barrow at the Department of Planning – phone 9264 7683 or email [Robyn.Barrow@planning.wa.gov.au](mailto:Robyn.Barrow@planning.wa.gov.au).

Yours sincerely



**JOHN DAY  
MINISTER FOR PLANNING;  
CULTURE AND THE ARTS;  
SCIENCE AND INNOVATION**

Att

02 MAY 2011



**DEVELOPMENT ASSESSMENT PANEL NOMINATION FORM**

<b>Local Government:</b>	<b>DAP Name:</b>
<b>Nominated Local DAP Member 1</b>	<b>Nominated Alternate Local Member 1</b>
Name: Address:  Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):	Name: Address:  Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):
<b>Nominated Local DAP Member 2</b>	<b>Nominated Alternate Local Member 2</b>
Name: Address:  Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):	Name: Address:  Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):

**Note:** Employer name and position details are required for Cabinet submission and to determine if the nominee is entitled to be paid fees in accordance with the Premiers Circular 2010/02.

Name and contact details of local government minute taker and/or DAP meeting contact (if known):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**DAP Secretariat Use**

Date received: \_\_\_\_\_ Officer Name: \_\_\_\_\_ Date Registered: \_\_\_\_\_



March 2011



## Planning Bulletin 106/2011

- New legislative provisions for development assessment panels

### 1. Introduction

As part of the Government's commitment to streamlining and improving the planning approvals process in Western Australia, the WA Parliament passed the *Approvals and Related Reforms (No. 4) (Planning) Act 2010* (the '2010 Amendment Act'). The provisions of the 2010 Amendment Act, except part three, commenced on 22 November 2010.

The 2010 Amendment Act contains a number of amendments to the *Planning and Development Act 2005* (the 'PD Act') that are designed to improve the planning system. Part 3 of the 2010 Amendment Act contains the heads of powers required to introduce development assessment panels ('DAPs') in this State, through the making of regulations by the Governor. The details on how these panels will be established, administered and operated are set out in the new *Planning and Development (Development Assessment Panels) Regulations 2011* ('DAP regulations').

### 2. What are DAPs?

DAPs are panels comprising a mix of technical experts and local government representatives with the power to determine applications for development approvals in place of the relevant decision-making authority. The introduction of DAPs is one of the fundamental principles of the national Development Assessment Forum's ('DAF') leading practice model for development assessment. This model also promotes limiting referrals to agencies with a relevant role for advice only, avoiding the need for separate approval processes. South Australia and New South Wales have already introduced development assessment panels into their planning systems in accordance with the DAF model. Victoria has also recently passed legislation to implement development assessment commissions to perform the role of development assessment panels.

The introduction of DAPs in Western Australia will have significant benefits for local governments, the development industry, landowners, the general community and other stakeholders. They aim to help to improve the planning system by providing more transparency, consistency and reliability in decision-making on complex development applications. As regulations prepared under this part will clearly identify what classes of development applications are to be determined by development assessment panels, applicants will be well aware of who will be determining their application, regardless of the location of the development. The determination of complex applications will also be improved by the involvement of experts with technical knowledge on the panel.

The involvement of independent experts will also help to strike an appropriate balance between local representation and professional advice in decision-making by ensuring that decisions made by the panel are based on the planning merits of an application. Finally, the use of development assessment panels will help to address issues with dual approvals by making the relevant panel the single decision-making authority under both local and region planning schemes.

Following the gazetting of the DAP regulations the Minister will establish fifteen different DAPs on **2 May 2011**, however, these will not start to consider new applications until 60 days after their establishment. Therefore, DAPs will commence operation on **1 July 2011**.

### 3. Purpose

The purpose of this planning bulletin is to provide an overview of new provisions that take effect under part 11A of the *Planning and Development Act 2005* and the DAP regulations. Where appropriate, the relevant section or regulation is quoted in brackets. Please note this document is only a guide and not intended otherwise to have any legal effect.

Please note a range of manuals will also be available for local governments, DAP members and applicants. These documents will provide further details on the procedures outlined in this bulletin, and will be available on the DAP website at [www.daps.planning.wa.gov.au](http://www.daps.planning.wa.gov.au)

### 4. Glossary

In this planning bulletin:

**Administrative officers** means members of the DAP Secretariat.

**2010 Amendment Act** means the *Approvals and Related Reforms (No. 4) (Planning) Act 2010*, which amended the PD Act.

**DAP** means a Development Assessment Panel.

**DAP regulations** means the *Planning and Development (Development Assessment Panels) Regulations 2011*.

**DAP secretariat** means officers of the Department assisting DAPs, defined in the DAP regulations as administrative officers.

**CEO** means the Director General of the Department of Planning.

**The Department** means the Department of Planning.

**JDAP** means a Joint Development Assessment Panel.

**LDAP** means a Local Development Assessment Panel.

**Minister** means the Minister for Planning.

**PD Act** means the *Planning and Development Act 2005*.

**PDR** means the *Planning and Development Regulations 2009*.

**TPR** means the *Town Planning Regulations 1967*, including the *Model Scheme Text*, and its equivalent as amended from time-to-time.

**WAPC** means the Western Australian Planning Commission.

The above definitions are for guidance purposes only. Readers are otherwise

directed to the various definitions found in the PD Act and DAP regulations. To the extent of any inconsistency, the definitions in the PD Act and DAP regulations prevail.

**5. Summary of new sections in the PD Act**

Part 3 of the 2010 Amendment Act introduces a new Part 11A - Development Assessment Panels into the PD Act. In summary, the new sections contain the following:

- The Governor may prescribe mandatory classes or kinds of development applications that must be determined by a DAP, as if the DAP was the responsible authority (either the relevant local government and/or WAPC), under the relevant local or region scheme, or interim development order (s.171A(2)(a)). A determination of (or failure to determine) a prescribed development application by a DAP is to be regarded, and take effect, as if was made by the relevant local government or the Western Australian Planning Commission.
- The Governor may also prescribe opt-in classes or kinds of development applications that must be determined by a DAP, where an applicant has elected such an application to be determined by the DAP (s.171A(2)(b)).
- The Governor may also prescribe regulations allowing additional functions to be delegated to the relevant DAP by the responsible authority (s.171B). It is intended that small local governments, and the WAPC if relevant, will use this section to delegate to the relevant DAP the power to determine development applications that are not of a class prescribed under section 171A.
- The Minister will establish a development assessment panel for each local government area, by the publication of an Order in the *Gazette* (s.171C). Two different types of development assessment panels will be established by the Minister:
  - *Local development assessment panels*, which will be established to service a single local government, where that local government is deemed to be a high-growth local government with enough development to support its

own panel, by determining applications made under the local planning scheme (and if applicable, the relevant region planning scheme); and

- *Joint development assessment panels*, which will be established to service two or more local governments that are not high-growth local governments, by determining applications made under each local planning scheme (and if applicable, the relevant region planning scheme).
- The Governor may prescribe regulations concerning the constitution, procedures and conduct of DAPs (s.171D).
- The Governor may prescribe regulations concerning the administration and costs of DAPs (s.171E).
- The DAP regulations are to be reviewed as soon as practicable after the expiry of 2 years from the day on which regulations made under this Part first come into operation (s.171F).

**6. Summary of the new DAP regulations**

To give effect to these new provisions in the PD Act, the *Planning and Development (Development Assessment Panels) Regulations 2011* ('DAP regulations') have been introduced. The DAP regulations contain six Parts, with three additional schedules.

This planning bulletin will now summarise the contents of each part and schedule. For details of the provisions summarised in this Planning Bulletin, please refer to the full regulations, which are available from the State Law Publisher.

**6.1 Part 1 – Preliminary**

This part states that regulations one and two come into operation on the day of gazettal and that the rest of the DAP regulations come into operation on the day on which section 43 of the 2010 Amendment Act comes into operation.

This part also contains the terms used in the DAP regulations (r.3). Readers should note that many terms used in the DAP regulations, such as the 'Development Assessment Panel' itself, are defined in section 4 of the PD Act rather than the DAP regulations.

The following definitions in the DAP regulations are of particular note:

- "DAP application", which includes mandatory applications (r.5) and opt-in applications (r.7). Importantly, delegated applications (r.19) are not technically "DAP applications", however, for the most part are practically treated as if they were DAP applications (r.21(2)(b));
- "DAP member" means both a specialist member and a local government member, and also includes an alternate member;
- "excluded development application", which makes it clear that even where a development application falls within the financial thresholds of a DAP application, certain types of applications, such as the construction of a single house, cannot be determined by DAPs. Furthermore, subsection (d) makes it clear that even when the DAP regulations commence operation, DAPs will not begin considering development applications until 60 days after they are established by the Minister.

**6.2 Part 2 – Development applications and determinations**

This part sets out what types of development applications will be determined by DAPs, and the process to be followed in the lodgement, assessment and determination of such applications.

The DAP regulations reflect the policy direction set out in the Policy Statement regarding mandatory DAP applications and applications that will be subject to the "opt-in" process. These applications are defined as follows:

- *Mandatory DAP Applications* (r.5): An application for development where the estimated cost of development is \$7 million or more (and \$15 or more in the City of Perth), and which is not an excluded development application. Such an application must be determined by a DAP (s.171A(2)(a) of the PD Act).
- *Optional DAP Applications* (r.6 & r.7): An application for development of a total value of more than \$3 million but less than \$7 million (more than \$10 million but less than \$15 million in the City of Perth) which is not an excluded development application and has not been delegated to the DAP by the relevant local government. Such

an application must be determined by a DAP when the applicant has elected to have the DAP determine the application (s.171A(2)(ba) of the PD Act).

This part also sets out the processes to be followed in relation to the making and assessment of DAP applications, including the role of local governments and the WAPC, as well as the role of the Department of Planning and the DAP. In summary, the process is as follows:

- The applicant lodges a DAP application (r.7(2)(a)) with the relevant local government (Form 1, sch.3, r.10(1)(a)), together with the new DAP determination fee (r.10(1)(b), sch.1). It should be noted that the DAP application and DAP fee is an addition, not a replacement, to the ordinary development application form prescribed under any planning scheme(s) (r.10(2)) and fee prescribed under the PDR (r.10(3)). Thus, an applicant will in many cases submit two forms and pay two fees, one for the DAP and one for the local government.
- The local government notifies the Department of the receipt of the DAP application and confirmation that the applicant has paid the DAP fee, within seven days of receipt (r.11). The local government also remits the DAP fee to the Department within 30 days (r.10(5)).
- The responsible authority (the local government or the Western Australian Planning Commission (WAPC)) assesses the application in the usual way, in accordance with the relevant local or region planning scheme. Local governments and/or the WAPC will undertake the same advertising and referrals for DAP applications as currently apply under their schemes (r.9(b)).
- The responsible authority prepares a report containing its recommendations on how the DAP application should be determined (r.12).
- The DAP Secretariat, comprising officers of the Department (r.49), organises the DAP meeting where that application will be determined. This may involve administrative tasks not included in the regulations, such as notifying DAP members, organising deputy members to attend if required, and liaising with the local government in organising the venue for the DAP meeting. Local governments will

also usually assist in providing a venue, electronic equipment and catering for DAP members as required (r.50).

- At least 5 days before a DAP meeting the Department puts the agenda for the meeting on the DAP website, along with details of the time, date and location of the meeting (r.39(1)). It also provides this information to the applicant (r.15) and relevant local government (r.39(2)).
- The DAP conducts a public meeting (r.40) to determine the application(s) (r.16). The meeting procedures under Division two of part four of the DAP regulations are to be followed, as well as the procedures set out in any Practice Notes (i.e. Standing Orders) issued by the CEO. The DAP is otherwise required to determine a DAP application in accordance with the provisions of the relevant planning instrument (r.16(1)). Any determination made by a DAP will be taken to be a determination made by the responsible authority (r.8(1)(a)).
- The Department sends notification of the decision made by the DAP to the applicant in accordance with the relevant planning instrument (r.16(1)) and also gives a copy to the responsible authority (r.16(2)).
- Where a decision has been granted, an applicant may also make a minor application seeking to amend or cancel the approval or any conditions imposed (r.17). A minor amendment application is made by submitting the prescribed form (Form 2, sch.3) to the relevant local government with the prescribed minor fee.
- By contrast to other applications, the DAP will usually meet to determine any r.17 minor amendment application through means of instantaneous communication r.40(4)(a).
- If an applicant is dissatisfied with a decision of either a DAP application or r.17 minor amendment application, he or she can seek a review from the State Administrative Tribunal (r.18(2)). In any such review, the application will be defended by the DAP (r.18(3)).

**6.3 Part 3 – Delegation to DAPs**

This Part allows local governments and the WAPC to delegate the power to determine development applications that (s.171B & r.19):

- fall within the optional DAP application thresholds, being more than \$3 million but less than \$7 million (more than \$10 million but less than \$15 million in the City of Perth) and where the application is not an excluded development application; but
- where an applicant has decided not to opt-in to have the matter determined by a DAP; and
- where the responsible authority nevertheless decides that the application is of a class of development that should be delegated to a DAP for determination.

It is intended that local governments (and the Western Australian Planning Commission if relevant) will more likely use this section to delegate to the relevant DAP the power to determine development applications that are not of a mandatory class prescribed under section 171A.

All delegations made under this part will be published in the *Government Gazette* (r.20). In providing clarity about what types of applications have been delegated to a DAP, the Department will ensure that all delegation instruments relating to DAPs are listed on the DAP website (r.20(3)).

The fact that a local government has decided to delegate certain matters to a DAP does not preclude that local government from nonetheless making a determination on a delegated development application (r.21(1)). Furthermore, although delegated applications do not technically fall within the definition of a 'DAP application', the procedures mostly otherwise apply as if they were DAP applications (r.21(2)(b)).

Finally, it is important to note that an applicant is not required to pay a DAP fee for a delegated application, although the relevant local government fee under the Planning and Development Regulations 2009 will still be payable in the usual manner. Subject to any agreement with the CEO, if a local government chooses to delegate any matter to a DAP, the local government must pay the DAP fee (r.22). This is to ensure applicants are not imposed with an additional fee for an application they

did not choose to have determined by a DAP, whilst ensuring DAPs are still provided with the prescribed fee necessary to resource a DAP decision. It will remain wholly a matter for local governments whether they exercise their discretions in delegating any classes of applications to DAPs (r.23).

**6.4 Part 4 – Development assessment panels**

This part comprises of four divisions:

- Division one – DAP members
- Division two – Specialist members
- Division three – Meetings
- Division four – Conduct of DAP members.

**Division one – DAP members**

This Division concerns DAP members more generally, and sets out:

- the composition of DAPs (r.23 & r.25);
- the process by which local government members are nominated and appointed (r.23 & r.25);
- how alternate members will be appointed and used (r.28);
- the term of office for DAP members (r.29);
- the requirement for all DAP members to attend training before sitting on a DAP (r.30);
- fees and allowances that DAP members will be paid (sch.2, r.31); and
- the circumstances in which a DAP member's office becomes vacant or a member may be removed from office (r.32);
- leaves of absence for DAP members (r.33); and
- extension of terms of office during vacancy in membership (r.34).

All DAPs will comprise of the following membership (r.23(1) and r.25(1)):

- Two local government representatives; and
- Three specialist members – one of whom is the presiding member (with a planning qualification and experience), one of whom is the deputy presiding member

(also with a planning qualification and experience), and one who will otherwise possess relevant qualifications and/or expertise.

This division also sets out the process by which local government members are nominated and appointed to a DAP. Local government representatives are nominated by the relevant local government, and appointed by the Minister (r.24 and r.25).

All DAP members, with some exceptions, are paid sitting fees under Schedule two (r.31). DAP members who are already considered on the 'public payroll' will not ordinarily be entitled to sitting fees, including: all Commonwealth, State and Local Government employees, current and retired judicial officers and employees of public academic institutions (r.31(6)). However, there is scope for the Minister to give written consent on a case-by-case basis to allow such persons to be paid.

Alternate members will be appointed in the same way, and will sit on the DAP when a DAP member is unable to perform the functions of the member by reason of illness, absence or other cause. Obviously, only a local government alternate can sit in for a local government member (r.28(4)), as can a specialist alternate for a specialist member (r.28(5)).

The Minister is required to appoint one of the three specialist members as the presiding member of the DAP. The presiding member must be a planning expert. At all DAP meetings that the presiding member attends, that person will preside over the meeting. The Minister is also required to appoint a Deputy Presiding Member, to preside when the presiding member is absent. The Deputy Presiding Member must also be a planning expert (r.27).

All DAP members are appointed for two years (r.29(2)). The regulations allow for DAP members to continue sitting on a DAP for up to three months once their term has expired, or until the vacancy is filled (r.34). DAP members can be reappointed to the same DAP following the expiry of their term, or may be replaced by another person (r.29(3)).

This division also sets out the circumstances in which the Minister can remove a DAP member from office (r.32(3)). This includes:

- neglect of duty
- misconduct or incompetence

- mental or physical incapacity to carry out duties in a satisfactory manner; or
- absence from 3 DAP meetings without leave first being obtained.

Finally, this division states that a DAP member's office becomes vacant if the DAP member's situation changes in any of the following ways (r.32(1)):

- the DAP member dies, resigns or is removed from office by the Minister;
- the DAP member becomes a bankrupt or a person whose affairs are under insolvency laws;
- the DAP member is convicted of an offence punishable by imprisonment for more than 12 months; or
- the DAP member is convicted of an offence under section 266 of the PD Act which deals with failing to act honestly, failing to declare a conflict of interest, disclosing information or making improper use of information.

**Division two – Specialist members**

This Division set outs how specialist members and alternate special members are appointed. Specialist members with the required qualifications and experience are listed on a register (r.35). The register is then reviewed by a special short-list working group, which compiles a list of nominees for the Minister to consider (r.36 & r.38). Specialist members are then appointed by the Minister (r.37).

**Division three – Meetings**

This Division sets out the meeting procedures to be followed by all DAPs, including the taking of minutes. Meetings are to be conducted in accordance with this Division, as well as the Standing Orders published by the Department (referred to in the DAP regulations as practice notes, r.40(5)).

All DAP meetings will be open to the public (r.30(2)). The presiding member has the power to invite a person to make a presentation to the DAP on a DAP application (r.40(3)). The presiding member also has the power to allow a person to attend a DAP meeting by telephone or other means of instantaneous communication (r.43). The circumstances in which these powers will be exercised will be set out in the Standing Orders.

The quorum for a DAP is the presiding member (or deputy presiding member), one other specialist member and one local government member. Each DAP member has one vote. In the event of a deadlocked vote, the Presiding Member has the deciding vote (r.42).

Finally, this division also requires minutes of the DAP meeting to be kept by an officer of the local government hosting the DAP meeting, or another person approved by the CEO of the Department. Minutes will be provided to the Department within 5 days of the meeting, and put on the DAP website within 10 days after the meeting, after they have been confirmed by the DAP (r.44).

**Division four – Conduct of DAP members**

This division requires all DAP members to abide by certain rules of conduct (r.45). These requirements are in addition to the requirements regarding conflict of interest and use of information that are set out in section 266 of the PD Act.

This division requires the CEO of the Department to prepare a Code of Conduct (r.45(1)), which must be complied with by all DAP members (r.45(2)). The Minister can remove a member from a DAP for breaching the Code of Conduct (r.32(4)).

This division also sets out what rules apply regarding the acceptance of gifts (r.46). These requirements are similar to those currently in place under the *Local Government Act 1995* and the *Local Government (Rules of Conduct) Regulations 2007*. There are two types of gifts addressed in this Division:

- **Prohibited gifts** which are gifts worth \$300 or more, or two or more gifts that are in total worth \$300 or more; and
- **Notifiable gifts** which are gifts worth between \$50 and \$300, or two or more gifts that are in total worth between \$50 and \$300.

DAP members are not permitted to accept a prohibited gift from a known applicant, or a person "who it is reasonable to believe" may be intending to undertake development that the DAP will be required to determine (r.46(2)). However, DAP members are permitted to accept notifiable gifts as long as they notify the CEO of the Department that they have accepted such a gift (r.46(3)). Failure to notify the Department may result in the Minister removing that DAP member from the DAP (r.32(4)).

Finally, this Division also emphasises the professional behaviour expected of DAP members. DAP members are not to make statements about the competency or honesty of local government officers or public sector officers, or use offensive or objectionable expressions regarding those officers (r.47). Only the presiding member is permitted to publicly comment on determinations made by the DAP (r.48).

**6.5 Part 5 – Administration**

This part will set out how administrative support will be provided to each DAP. Most support will be provided by the DAP Secretariat, such as organising agendas, organising meetings, booking travel for DAP members and paying the sitting fees of DAP members (r.49). However, each local government will also be required to undertake some administrative tasks on behalf of the DAP, including taking minutes at DAP meetings, provide a venue for DAP meetings, organise catering and provide electronic equipment if required (r.50). The DAP Secretariat is also required to establish and maintain a DAP website, which will have information about each DAP created (r.51).

This part also contains the primary enforcement provisions for the successful operation of the DAP system (r.52). Where necessary, the Minister can order a DAP, a local government, the WAPC, or the Department to provide any necessary information or document to him or her (r.52(3) and s.18 PD Act). The Minister can also order that such information be provided to the DAP (r.52(2)(d)), or make use of the Western Australian Planning Commission's and local government's staff to obtain such information (r.52(3)(d)).

Finally, this division requires the CEO of the Department to prepare an annual report on the performance of DAPs (r.53).

**6.6 Part 6 – Miscellaneous**

This Part contains transitional provisions dealing with what happens to a DAP application if the Order establishing the DAP is amended or revoked before the application is determined (r.54). For example, if a DAP application has been forwarded to the DAP but not determined when the Order creating the DAP is revoked, then that application is to be forwarded to the new Local Development

Assessment Panel (LDAP) or Joint Development Assessment Panel (JDAP) created to serve that local government. The new LDAP or JDAP will determine the application. The provisions support section 171I of the PD Act.

In addition, this Part requires the Department to conduct an annual review of the new DAP fee (r.55). The Department will provide the information collected during each annual review to the Standing Committee of the Legislative Council that will review the DAP regulations after two years of operation, under new section 171F of the PD Act.

**6.7 Schedule 1 – Fees for applications**

Schedule 1 contains the item of fees payable by an applicant when submitting a DAP application (r.10 & r17). The relevant fee is calculated on estimated cost of development. It is important to note the following:

- The DAP fee is in addition to any local government development application fee payable under the Planning and Development Regulations 2009 (PDR) (r.10(3)). Therefore, DAP applications may in effect require two fees be paid – one for the DAP under this schedule and one for the local government under the PDR.
- The fee for an r.17 minor amendment application is prescribed under item 2 (currently only \$150), as distinct from other ordinary DAP applications under item 1 (currently ranging from \$3,376 to \$6,320).

A delegated application (r.19) is not technically a DAP application, although in many other respects the application is treated the same way. Thus, an application is not required to pay the DAP fee under schedule one is required. The DAP fee will instead be paid by local government (r.22).

**6.8 Schedule 2 – Fees for DAP members**

Schedule two sets out the relevant sitting fees for DAP members (r.31). It is important to distinguish the relevant fees for:

- presiding members, compared with other members, where presiding members are entitled to a slightly higher fee to reflect additional responsibilities imposed under the regulations;

- ordinary DAP applications, compared with r.17 minor amendment applications, to reflect the scale and complexity of ordinary DAP applications, as well as to reflect that ordinary applications are open to the public whilst r.17 applications are determined through instantaneous means;
- fees for determining an applications, compared to attending a proceeding before the State Administrative Tribunal, where the fees are otherwise the same; and
- training fees, where both prospective presiding members and all other members are entitled to the same fee, and only at the satisfactory completion of the training.
- most DAP members, compared with those considered on the 'public payroll', who without the written consent of the Minister will not be entitled to sitting fees, including: all Commonwealth, State and Local Government employees, current and retired judicial officers and employees of public academic institutions (r.30(6) & r.31(6)).

**6.9 Schedule 3 – Forms**

Finally, Schedule 3 contains the relevant DAP forms. Again, it is important to distinguish between:

- DAP application forms compared with local government development application forms. As noted above, DAP application forms are submitted in addition to, not a replacement of, local government development application forms prescribed under each relevant local planning schemes (r.10(2)).
- An ordinary DAP application form, which is intended to cover mandatory (r.5), opt-in (r.6 & r.7) and delegated (r.19) applications, compared with minor amendment applications (r.17).

**7. Further information**

Legislation, including copies of the DAP regulations, the 2010 Amendment Act and amended PD Act can be obtained from the State Law Publisher at:

10 William Street  
 Perth WA 6000  
 Phone: (08) 9321 7688  
 Fax: (08) 9321 7536  
 Email: [sales@dpc.wa.gov.au](mailto:sales@dpc.wa.gov.au)  
 Website: [www.slp.wa.gov.au](http://www.slp.wa.gov.au)

Copies can also be obtained from the DAP website at [www.daps.planning.wa.gov.au](http://www.daps.planning.wa.gov.au)

Please note a range of manuals will also be available for local governments, DAP members and applicants. These documents will provide further details on the procedures outlined in this bulletin, and will be available on the DAP website.

For further information, please refer to the DAP website or contact the Department of Planning at:

Albert Facey House  
 469 Wellington Street  
 Perth 6000  
 Western Australia  
 Tel: (08) 9264 7777  
 Fax: (08) 9264 7566

**Disclaimer**

This planning bulletin is intended as a guide only. It is not intended to be comprehensive or to cover particular circumstances.

Readers are advised to refer to the legislation, which is available from the State Law Publisher, and to seek professional legal advice should they have specific legal questions in relation to their particular circumstances.

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TTY: 08 9264 7535  
infoline: 1800 626 477

This document is available in alternative formats on application to Communication Services.





**ALBANY GOSPEL TRUST**

To : The City of Albany

Attn, Tom Wenbourne – Senior Planning Officer

Dear Sir, Ref: Planning Consent P295035 1<sup>st</sup> May, 2009 (with conditions).  
Property: 3 Webb St McKail, Cnr. South Coast Hwy.

We appreciate the recent Planning consent of our submission for the proposed landscaping scheme together with the revised parking layout. Also the stormwater disposal detail.

We expect this has met the outstanding conditions listed under section A of the planning consent.

It is proposed to have our Building Licence application ready to submit, very soon, so as to comply with section B.

The consent for the fence proposal is appreciated also.

We will move on with fundraising for this project ASAP. When we are in a position to proceed we will make application for a building licence ( If required ) to go on with this development. It will ( we believe ) make the property more attractive, help insulate us from the noisy Hwy, and when the room is being used, it will lessen the impact on passers by and the neighbours.

There is a matter we wish to appeal about. Section C of the planning consent is acceptable with one exception. That is we ask for permission to celebrate The Lords Supper ( Holy Communion ) each Sunday morning at 6.00 am

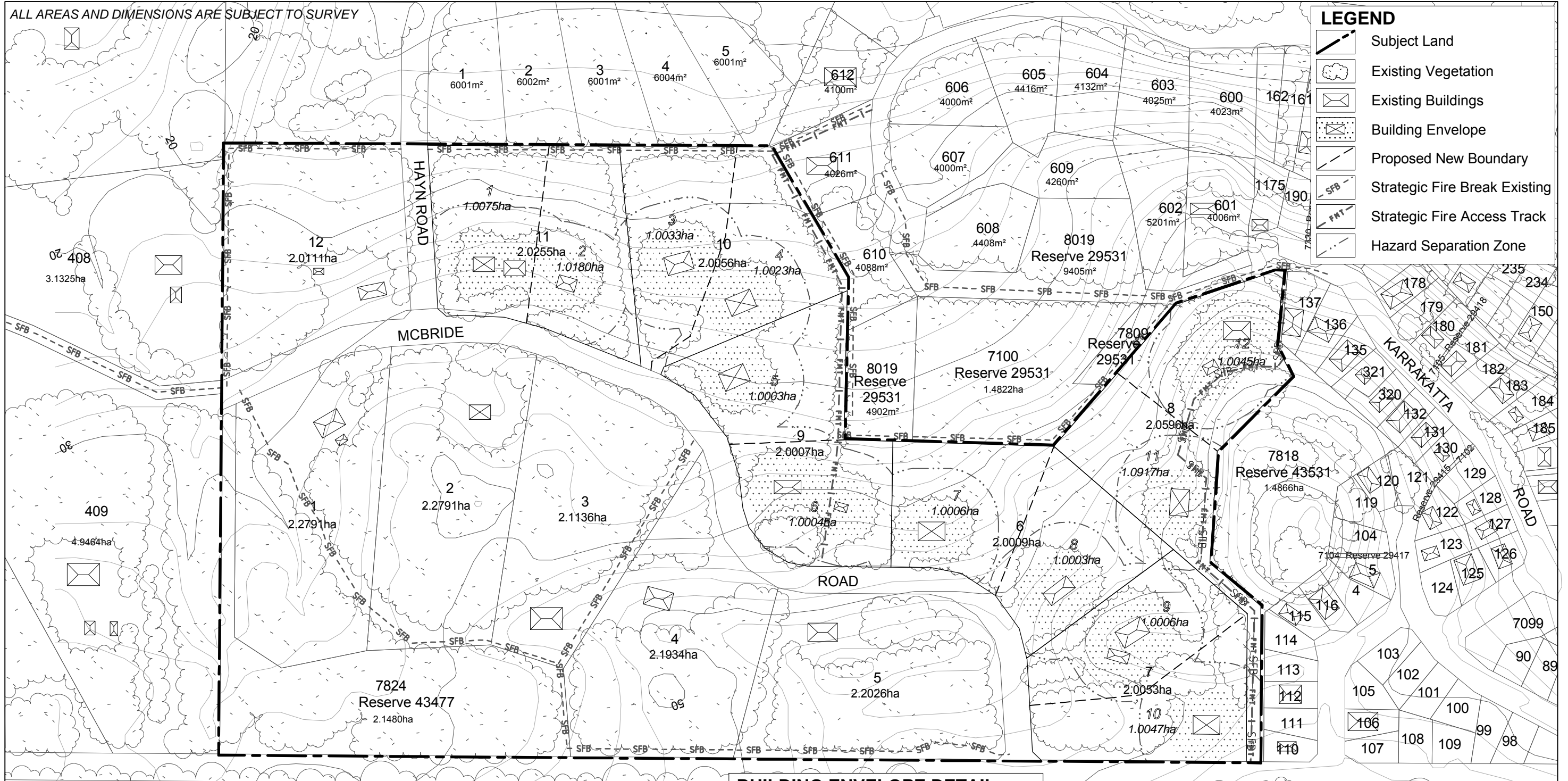
This service is not audible from the outside. We have no musical instruments or recorded music at any of our services at any time. Those attending this service are quiet family groups and as this meeting is Sacred to us, our coming and going is subdued. We are confident that the nearby folk would mostly be unaware that we are even there, and certainly not disturbed in any way. Note: We have had this service in other locations, in Albany, for many years without a single complaint.

We formally request your help to assist in this matter.

The only other meeting we intend to hold in this room is on Monday afternoons at 6.00 pm. The same family groups would attend, certainly no extras would be there. The duration of any of our meetings is usually less than an hour.

Yours faithfully. The Trustees, NT DARTNALL, RNW DARTNALL, RR DOWELL, AF HILL, SM SLACK.

ALL AREAS AND DIMENSIONS ARE SUBJECT TO SURVEY

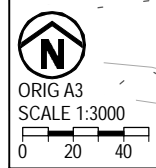
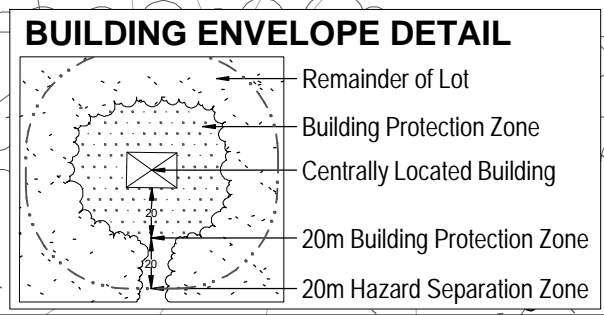


**LEGEND**

- Subject Land
- Existing Vegetation
- Existing Buildings
- Building Envelope
- Proposed New Boundary
- Strategic Fire Break Existing
- Strategic Fire Access Track
- Hazard Separation Zone

ADOPTED BY RESOLUTION OF THE COUNCIL OF THE \_\_\_\_\_ OF \_\_\_\_\_ AT THE \_\_\_\_\_ COUNCIL MEETING ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ CHIEF EXECUTIVE OFFICER \_\_\_\_\_

**NOTE**  
 Dwelling to be constructed to the appropriate AS 3959 standard as identified in the Fire Management Plan or as determined by a fire management consultant.



**AYTON BAESJOU**  
 PLANNING  
 11 Duke Street  
 Albany WA 6330  
 Ph 9842 2304 Fax 9842 8494

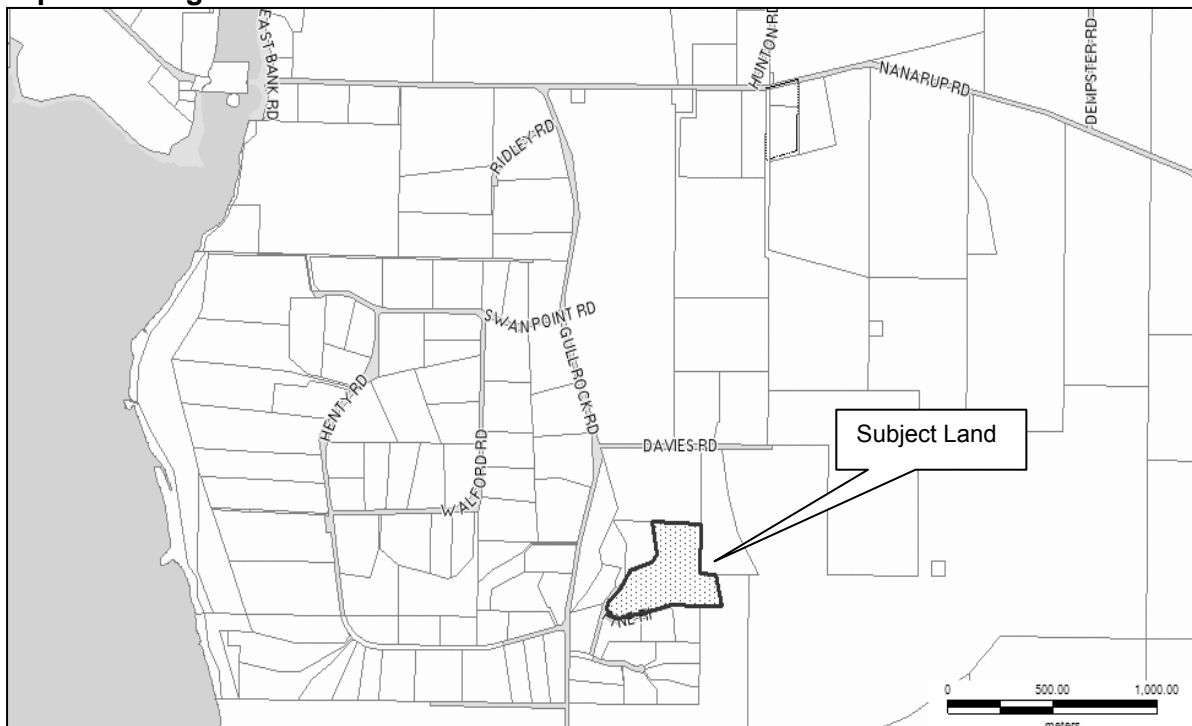
**SUBDIVISION GUIDE PLAN**  
 Special Rural Zone Area No 5  
 McBride Road  
 Goode Beach, City of Albany

**1.2: INITIATION OF SCHEME AMENDMENT - LOT 600 PINE RISE, KALGAN**

Councillor Hammond declared a financial interest and left the Chamber at 7.54PM.

<b>File Number (Name of Ward)</b>	: AMD 275 (Kalgan Ward)
<b>Land Description</b>	: Lot 600 Pine Rise, Kalgan
<b>Disclosure of Interest</b>	: Nil
<b>Proponent</b>	: Harley Global
<b>Owner</b>	: P & S Liddiard
<b>Business Entity Name</b>	: Nil
<b>Previous Reference</b>	: Nil
<b>Attachment(s)</b>	: Subdivision Guide Plan (with recommended modifications)
<b>Appendices</b>	: Scheme Amendment document (AMD 275)
<b>Consulted References</b>	: Albany Local Planning Strategy
<b>Reporting Officer(s)</b>	: Assistant Planning Officer (T Gunn)
<b>Responsible Officer</b>	: E/Director Planning and Development Services (G Bride)

**Maps and Diagrams:**



**IN BRIEF**

- Council is requested to consider a Scheme Amendment to rezone Lot 600 Pine Rise, Kalgan from the 'Special Use' and 'Rural' zones to the 'Special Rural' zone.
- The proposal is consistent with the Albany Local Planning Strategy and it is recommended that the amendment be initiated by Council.

## BACKGROUND

1. Amendment No. 275 proposes to amend Town Planning Scheme (TPS) No. 3 by rezoning Lot 600 Pine Rise, Kalgan from the 'Special Use' and 'Rural' zone to the 'Special Rural' zone. Under the proposal the subject lot will be added to adjacent Special Rural Zone No. 6, which provides for a range of development and land use controls over the area known as Swan Point.
2. The document includes a subdivision guide plan that proposes to subdivide the subject land into three lots, with all lots meeting the minimum lot size requirement of 2 hectares as per the provisions of Special Rural Area No. 6.
3. The lot is just over 12.7 hectares in area, and is located approximately 12 km north-east of the Albany City Centre. The lot is currently accessed via Nanarup and Gull Rock Roads.
4. The lot is mostly surrounded by Special Rural lots that form part of Special Rural Area No.6. The lot is also bordered by two agricultural rural lots, with the northern rural lot currently being used for a turf farm. An 'A' Class Reserve (Reserve 28690) set aside for the purposes of "*Conservation of Flora*" is also located to the east of the site.

## DISCUSSION

5. The lot includes a valley with an associated watercourse which feeds a total of three dams. The land slopes upward to the north-east, gradually getting steeper as it reaches the corner of the northern and eastern boundaries.
6. The majority of the site is currently zoned 'Special Use' Area No.14, which allows for the following additional tourist uses;
  - Freshwater fish production and sale.
  - Holiday Chalets – short stay accommodation.
  - Restaurant.
  - Cultural use.
  - Private Recreation.
  - Shop and Office incidental to the primary uses.
  - Dwellings for manager and staff; and
  - Ancillary tourist facilities.
7. A dwelling stands along the south-eastern corner of the lot, with a chalet located on proposed Lot B and several other outbuildings also located on the property. The limited tourist related uses on the site have ceased; the proponent has stated that these uses are not viable or sustainable due to the lack of exposure to a main tourist route and the surrounding development and land uses.

8. The site currently has a dual zoning as there is a 1 hectare pocket of land located in the south-eastern corner of the site which is zoned rural, and the Scheme Amendment proposes to rectify this anomaly.
9. The subject site is currently connected to power and telecommunications services. Reticulated water and sewer is not available and an effluent disposal system will need to be provided on site which is similar to surrounding properties.
10. In terms of vehicular access, proposed Lot A will be accessed via a battleaxe driveway from Valley Pond Heights. Access to Lot B will be via the existing crossover that services the Valley Ponds homestead and access to Lot C will be via a new crossover at the end of the cul-de-sac of Pine Rise.
11. There are two main strips of vegetation on the site, one is the native vegetation belt which runs from south-west to north-east on the top half of the site, with the other being the introduced pine tree belt that follows the southern boundary line. There is also native vegetation loosely scattered across the site. Given the vegetation that currently exists on site and to ensure adequate fire safety measures are in place it would be a requirement that any buildings constructed on proposed Lot A would be built to the requirements of AS 3959-2009 '*Construction of Buildings in Bushfire Prone Areas*'. This has been proposed through the insertion of a new clause, being Clause 10.8 within Special Rural Area No. 6.
12. There has been some discussion in relation to the location of the strategic firebreak (SFB) which had been identified inside the adjacent reserve. This proposal would rely on the DEC and surrounding landowner to maintain fire safety measures for this development, which is not considered appropriate. In discussions with the proponent and Council's Emergency Services Coordinator a more acceptable location would be to have the SFB on the subject lot, running along the eastern and northern boundary lines and following the driveways of proposed Lots A and C through to Valley Pond Heights and Pine Rise. It is recommended that the SFB be modified as per the attachment at the rear of this report.
13. Directly to the north of the site is a rural property and the land is currently used as a turf farm. Although the ALPS designates the site for rural residential purposes in the future, there may be a land use conflict between proposed Lot A and the turf farm in terms of noise, odours, dust etc, from the farming practises (pesticides and machinery) in the interim period. It is therefore recommended that a new clause be inserted into the special provisions for Special Rural Area No. 6 requiring the placement of a Section 70A Notification on the title at the time of subdivision for the subject land to make potential purchasers of Lot A aware that they may be affected by emissions associated with the rural activity on Lot 21 Davies Road, Kalgan.
14. The area has been identified as being suitable for 'Rural Residential' development in the Albany Local Planning Strategy (ALPS). The proposal seeks to rezone the lot to create an extension to Special Rural Area No.6, in keeping with the objectives of Section 8.3.5 of the ALPS.

15. Overall, the proposal is considered to be consistent with State Planning Policy and the strategic planning direction set by the ALPS.

#### **PUBLIC CONSULTATION/ENGAGEMENT**

16. Should Council initiate the amendment and the Environmental Protection Authority (EPA) decides not to assess the proposal, the Amendment will be advertised to all affected and surrounding landowners.

#### **GOVERNMENT CONSULTATION**

17. Should Council initiate the Amendment and the EPA decides not to assess the proposal, the Amendment will be referred to all relevant Government agencies for comment, including the Department of Water (DOW) for a formal response.

#### **STATUTORY IMPLICATIONS**

18. All Scheme Amendments undergo a statutory process in accordance with the *Planning and Development Act 2005* and *Town Planning Regulations 1967*.
19. Council's resolution under Section 75 of the *Planning and Development Act 2005* is required to amend the Scheme.
20. An Amendment to a Town Planning Scheme adopted by resolution of a Local Government must then be referred to the EPA for assessment.
21. Advertising of an Amendment for public inspection is for a period of 42 days and is not to commence until the EPA has determined that the Amendment is environmentally acceptable.
22. A resolution to amend a Town Planning Scheme should not be construed to mean that final approval will be granted to that amendment.

#### **FINANCIAL IMPLICATIONS**

23. There are no financial implications relating to this item.

#### **STRATEGIC IMPLICATIONS & ALIGNMENT TO CORPORATE PLAN**

24. Council's decision on the Scheme Amendment should be consistent with the objectives of the Albany Local Planning Strategy (ALPS) as the principal land use planning strategy for the City.
25. Section 8.3.1 – *Strategic Settlement Direction* sets the following Strategic Objective:

*“Facilitate and manage sustainable settlement growth for the urban area in the City of Albany”.*

This objective is supported by a set of aims that have been devised to contain the spread of fragmented urban and rural living areas in the City. They are as follows:

- *Providing for growth in urban areas, rural townsites and rural living areas as designated in ALPS.*
- *Minimising the development footprint on the landscape to help protect biodiversity and the environment.*
- *Promoting energy conservation.*
- *Providing greater housing choice.*
- *Minimising journey length from home to work/school/services and encouraging the use of public transport, cycling and walking.*
- *Reducing government expenditure on servicing current and future populations.*

26. Section 8.3.5 – *Rural Living* sets the following Strategic Objective:

*“In the long term encourage the efficient use of existing rural living areas, based on land capability to maximise their development potential.”*

The ALPS expands on this by stating that: “The strategy’s objectives for Rural Living areas are to:

- *Discourage the creation of additional rural townsites for living purposes.*
- *Avoid the development of Rural Living areas on productive agricultural land, other important natural resource areas and areas of high bushfire risk, flooding and environmental sensitivity.*
- *Avoid the development of Rural Living areas on future and potential long-term urban areas.*
- *Provide compact growth of selected existing rural townsites in accordance with Table 5, based on land capability and available services and facilities.*
- *Minimise potential for generating land-use conflicts.*

*Existing Rural Residential areas in the ALPS are mainly on the fringe of the proposed Future Urban area.*

*Existing Special Rural and Special Residential zones in the City’s current Town Planning Scheme are fragmented and located within or next to rural areas on the periphery of the Albany urban area, along the King and Kalgan Rivers and around Princess Royal and Oyster Harbours. These zones are at different stages of development and not required to be connected to reticulated sewerage. Some of the outer areas, such as Millbrook and most of Gull Rock, are also not connected to reticulated water”.*

27. Overall, the proposal is considered to be consistent with the ALPS on the basis that:

- The proposal will not create additional rural town sites;
- The subject land is not productive agricultural land, does not have known regionally significant natural resources, and although the property is adjacent to a vegetated reserve the proponent has undertaken an analysis of the fire risk relevant to the proposal (which is acceptable as long as the future building is constructed to AS3959);
- The proposal seeks to add one additional dwelling over the subject land which will be on the higher portion of the lot where sufficient clearance from the water table has been observed;
- The proposal is designated in the ALPS as Rural Residential.

### **POLICY IMPLICATIONS**

28. There are no policy implications related to this item.

### **ALTERNATE OPTIONS & LEGAL IMPLICATIONS**

29. Council has the following options in relation to this item, which are:
- To resolve to initiate the Scheme Amendment without modifications;
  - To resolve to initiate the Scheme Amendment with modifications; or
  - To resolve not initiate the Scheme Amendment.
30. A resolution to initiate an Amendment to a Town Planning Scheme adopted by resolution of a Local Government must be referred to the Environmental Protection Authority (EPA) for assessment.
31. Advertising of an Amendment for public inspection is for a period of 42 days and is not to commence until the EPA has determined that the Amendment is environmentally acceptable.

### **SUMMARY CONCLUSION**

32. The proposal seeks to rezone the lot from the 'Special Use' and 'Rural' zone to the 'Special Rural' zone which will be a small addition to existing Special Rural Area No. 6. It is considered that this would remove uses of the land that are poorly planned and undefined in the Scheme, and will allow the consolidation of existing Special Rural development in the area, which is considered to be in keeping with the objectives of Section 8.3.5 of the ALPS.
33. Staff recommend that the Scheme Amendment be initiated subject to the following modifications:
- A. The realignment of the strategic firebreak as shown on the attachment to the rear of this report.



- B. A new clause being added into Special Rural Area No. 6 requiring the lodgement of a Section 70A notification at the time of subdivision advising potential purchasers of Lot A that they may be affected by emissions associated with the rural activity on Lot 21 Davies Road, Kalgan.

**ITEM 1.2: RESPONSIBLE OFFICER RECOMMENDATION**

THAT Council in pursuance of Section 75 of the *Planning and Development Act 2005* and *Regulation 25(1)(c)* of the *Town Planning Regulations 1967* resolves to INITIATE Amendment No. 275 to Town Planning Scheme No. 3, subject to the modifications as detailed in Paragraph 33 of the above report, for the purposes of:

- 1) Rezoning Lot 600 Pine Rise, Kalgan from the 'Special Use' and 'Rural' zones to the 'Special Rural' zone;
- 2) Remove 'Special Use Zone No.14' from Schedule III of the Scheme Text;
- 3) Modifying Schedule I – Special Rural Zones – to include reference to Lot 600 Pine Rise, Kalgan in 'Special Rural' Area No. 6; and
- 4) Amending the Scheme Maps accordingly.

**ITEM 1.2: RESOLUTION (Responsible Officer Recommendation)**

**MOVED: COUNCILLOR LEAVESLEY  
SECONDED: COUNCILLOR SUTTON**

**THAT the Responsible Officer Recommendation be ADOPTED.**

**CARRIED 7-0**

Councillor Hammond left the chamber and did not participate in the discussion or vote, having declared a financial interest.

Councillor Hammond returned to the chamber at 7.55PM.

## CITY OF ALBANY TOWN PLANNING SCHEME No. 3

## AMENDMENT No. 275

## SCHEDULE OF SUBMISSIONS

No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
1	Environmental Protection Authority Locked Bag 33 Cloisters Square PERTH WA 6850	<p>The Environmental Protection Authority (EPA) has determined that the scheme amendment should not be assessed under Part IV Division 3 of the <i>Environmental Protection Act 1986</i> (EP Act) but nevertheless provides the following advice and recommendations.</p> <p><b><u>Remnant Vegetation</u></b></p> <p>A clearing permit will be required from the Department of Environment and Conservation (DEC) for clearing of remnant vegetation beyond that required for the construction of the subdivision and building envelope, unless the clearing is exempt under the Environmental Protection Act 1986.</p> <p><b><u>Advice and Recommendations regarding Environmental Issues not assessed</u></b></p> <p>Sufficient information is not available at this stage regarding the nature of the impacts on the environment arising from the implementation of the scheme amendment. Accordingly, the EPA advises that the</p>	It is acknowledged that DEC will need to be consulted regarding clearing of remnant vegetation on the site.	The submission is noted.

**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

<b>No.</b>	<b>Name/Address of Submitter</b>	<b>Summary of Submission</b>	<b>Officer Comment</b>	<b>Staff Recommendation</b>
		environmental issues listed in paragraph 3 (Remnant Vegetation) above are not assessed and recommends further consideration of the need to assess the proposal arising from the scheme amendment when more information is available, for example, subsequent rezoning, preparation of a Development Guide Plan, Structure Plan, Outline Development Plan, Subdivision or development.		
2	Western Power Locked Bag 2520 PERTH WA 6001	No objections. The developer is however advised to contact "Dial Before You Dig" to check if there any underground services prior to excavation and Work Safe requirements are also to be observed.  Any change to the existing power system; if required, is the responsibility of the individual developer.	Nil.	The submission is noted.
3	Department of Health PO Box 8172 Perth Business Centre PERTH WA 6849	No objections.	Nil.	The submission is noted.
4	Department of Water PO Box 525 ALBANY WA 6331	No objections.	Nil.	The submission is noted.

**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

<b>No.</b>	<b>Name/Address of Submitter</b>	<b>Summary of Submission</b>	<b>Officer Comment</b>	<b>Staff Recommendation</b>
5	Water Corporation PO Box 915 ALBANY WA 6331	No objections. The Water Corporation is not able to provide services to this land. Each lot will be required to be self sufficient with respect to the provision of potable water and on-site effluent disposal.	<p>The following provisions are already defined within the scheme for Special Rural area No.6:</p> <p><i>“Each new dwelling house shall be provided with a water supply with a minimum capacity of 92,000 litres. This may be supplied from underground supplies or a rainwater storage system to the satisfaction of Council and the Department of Health.</i></p> <p><i>On-site effluent disposal shall be the responsibility of the individual landowners. The disposal of liquid and/or solid wastes shall be carried out with an effluent disposal system approved by Council and the Department of Health. Systems shall be designed and located to minimise nutrient export and/or release into any waterway or groundwater”.</i></p>	The submission is noted.
6	Fire and Emergency Services Authority of Western Australia 5 Hercules Crescent ALBANY WA 6330	Fire and Emergency Services Authority of Western Australia (FESA) expects that the methodology included in the “Planning for Bush Fire Protection” document is applied to the subject development.	It is acknowledged that any new development should be in accordance with the <i>Planning for Bushfire Protection Guidelines – Edition 2</i> (2010).	The submission is noted.

**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

<b>No.</b>	<b>Name/Address of Submitter</b>	<b>Summary of Submission</b>	<b>Officer Comment</b>	<b>Staff Recommendation</b>
			The submission received from the Department of Environment and Conservation (DEC) has addressed a number of bushfire management issues in detail.	
7	Department of Regional Development and Lands PO Box 1575 MIDLAND WA 6936	No objections. It is noted Lot 600 is adjacent to class "A" Reserve 28690 described as lot 7081 on Deposited plan 208104, for the purpose of "Conservation of Flora" and with a Management Order issued to the Executive Director of the Department of Conservation and Environment (DEC). Accordingly the Department of Regional Development and Lands has no objections to the above proposal, subject to the City of Albany informing DEC of the proposal.	The proposal was also referred to the DEC and a detailed response received.	The submission is noted.
8	Department of Environment and Conservation 120 Albany Highway ALBANY WA 6330	The transition of this land from the 'Special Use' and 'Rural' zones to the 'Special Rural' zone appears to be logical in the context of surrounding properties and land uses to the north, west and south. There will most probably be only a small impact upon native vegetation as the subject land is already substantially cleared. The application centres largely upon the creation of three new lots.	A number of matters raised by DEC will be addressed as part of future subdivision and/or development application processes and DEC would be consulted at these future planning stages, as appropriate.  The proponent was made aware of the factual and typographic errors in the document and has since provided a draft version of the amending	The submission is upheld in part.  Recommended modifications:  1. Modify the Subdivision Guide Plan to:  <ul style="list-style-type: none"> <li>• Realign the boundaries of Lots A and B to avoid stands of remnant</li> </ul>

**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>Vegetation along the main valley creek system of the subject land directly abuts part of the Mount Mason Nature Reserve and there are several patches of remnant native vegetation elsewhere on the subject land. Although there are no known fauna surveys in the immediate vicinity there is some general locality information together with records from nearby Land for Wildlife properties and the adjacent nature reserve. In particular, the Kalgan area is important for various threatened cockatoo species (Baudin's Black Cockatoo, Carnaby's Black Cockatoo and the Red-Tailed Black Cockatoo). These have all been reported throughout the area, where they use native vegetation for roosting and feeding. Other fauna species such as Quenda and Western Ring Tail Possum are also known from the area.</p> <p>DEC comments focus primarily upon the indicative building envelope for proposed Lot A in the context of its proximity to a Class A Nature Reserve and potential shortcomings with regard to adequate fire protection for this or nearby sites due to</p>	<p>document, which has rectified the errors in the following sections;</p> <ul style="list-style-type: none"> <li>• Section 2.2.2 Surrounding Land Use &amp; Zonings, p5.</li> <li>• Section 2.4.1 Topography p8.</li> <li>• Section 2.5.2 Vegetation Identification and Fire Hazard p10.</li> <li>• Section 2.6.1 Vehicular Access p11.</li> <li>• Section 4.2 Details p16.</li> <li>• Appendix B Site Plan.</li> </ul> <p>These minor changes will be incorporated into the finalised amending document.</p> <p>Both DEC and Council have expressed concerns regarding the lack of land capability information provided by the proponent, particularly Late Winter Testing. Two test holes were dug out on site in September 2007, with the first test hole in the northern top half of the building envelope and the second just south of the building envelope. Testing in the</p>	<p>native vegetation;</p> <ul style="list-style-type: none"> <li>• Realign the Strategic Fire Break to run parallel to the inside of the southern boundary of Lot A; and</li> <li>• Enlarge the building envelope and delineate the effluent disposal area to the north of Test Hole 1, in order to provide additional scope for locating a building and effluent disposal system while maintaining compliance with the <i>Planning for Bushfire Protection Guidelines – Edition 2</i> (2010). (Refer to attached draft modified Subdivision Guide Plan for detail).</li> </ul> <p>2. Insertion of an additional provision (9.6) in <i>Schedule 1 – Special Rural Zones, Special Rural Area No.6</i>, to</p>

**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>insufficient regard for co-operative fire protection measures within proposed Lot C. There are a number of factual and typographic errors in the amendment documentation.</p> <p><u>Section 2.2.2 Surrounding Land Use &amp; Zonings, p5:</u> Class A Reserve 28690 is not unvested as stated but is vested in the Conservation Commission of WA and managed by DEC. It forms part of Mount Mason Nature Reserve.</p> <p><u>Section 2.4.1 Topography p8:</u> In the third paragraph there is reference to the two major landform units being shown on the Late Winter Testing Plan at Appendix C. There is no obvious indication of these units on this map or elsewhere in the documentation.</p> <p>A number of inferences regarding suitability for a building site, in particular with regard to on-site effluent disposal, appear to be based on only two sample test holes, one of which is deemed to demonstrate suitability for such use and the other to be not</p>	<p>first hole indicated that due to the soil type and clearance to groundwater this area was capable of accommodating and effluent disposal system. Testing in the second hole found a seasonal water table 300mm from the surface and due to this relatively high water table it was determined that this area could not accommodate an effluent disposal system. Given this outcome, it is recommended that the Subdivision Guide Plan be modified to prescribe an effluent disposal area on Lot A, to the north of test hole one, while an attendant Scheme Provision is inserted into Schedule I – Special Rural Zones, Special Rural Area No. 6 to control the location of effluent disposal systems.</p> <p>It should also be noted that the landform units pertinent to the subject land are mapped on the ‘Late Winter Testing Plan’ in the draft modified amending document that has been supplied by the proponent.</p> <p>In relation to remnant vegetation and</p>	<p>read as follows:</p> <p><i>“The effluent disposal system for proposed Lot A of Lot 600 Pine Rise, Kalgan, shall be located in the area indicated on the Subdivision Guide Plan. Alternative locations for the effluent disposal system can be supported, if additional late winter testing is provided, proving that the land is capable of accommodating the effluent disposal system to the satisfaction of Council and the Department of Health”.</i></p>

**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>suitable.</p> <p><u>Section 2.4.3 Water and Drainage p8:</u> The above claims are also used to suggest the likelihood of groundwater depths in general across the site. Again this judgement appears to be based on just two test holes.</p> <p><u>Section 2.4.4 Remnant Vegetation p9:</u> The section claims that no native vegetation will be removed in developing the lots. However, on the Subdivision Guide Plan (Appendix D) it appears from desk top assessment that the boundaries between Lots A and C and between Lots A and B may transect areas of native vegetation in some short sections. DEC would expect information to be presented on the potential impact of boundary demarcation on native vegetation in future stages of the planning process for the subject land, in accordance with the response received from EPA. DEC supports the comments that future landowners being made aware of the need to reduce the impact of weeds upon the adjoining nature reserve.</p>	<p>bush fire protection it is recommended that the boundaries of proposed Lot A and Lot B be modified. This will ensure that major pockets of vegetation on the site are retained in one lot, as opposed to being dissected by boundary lines and fencing. This has also allowed additional fire breaks which follow the amended southern boundary of Lot A to be incorporated into the subdivision design (see attached draft modified Subdivision Guide Plan).</p> <p>DEC have recommended that any new buildings within Lot A are to be constructed to BAL-29 standard. However, a more generic provision (9.6), to be added to the Scheme text for Special Rural Area No.6 has been proposed as part of the Amendment. It reads as follows:</p> <p><i>“Any buildings constructed on proposed Lot A of Lot 600 Pine Rise, Kalgan, are to be constructed to the requirements of AS 3959-2009 ‘Construction of Buildings in Bushfire Prone Areas”.</i></p> <p>It is considered unnecessary prescribe a specific bushfire attack level (BAL) within the Scheme Provisions, as the</p>	



**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p><u>Section 2.5.2 Vegetation Identification and Fire Hazard p10:</u>                      There is reference to Reserve 28690 and DEC fire management in the second paragraph. The reserve is stated to be 'upslope' of the amendment site. Whereas that is only partially true, the east of the indicative site the reserve is certainly upslope, but to the south-east the reserve is also down slope in a main valley section.</p> <p><u>Section 2.5.3 Bush Fire Attack Level p11:</u>                      DEC will recommend any building within the indicative north east corner of Lot A to be constructed to BAL-29 standards. Due to the topography and vegetated on site within both Lot A and Lot C, it is clear that very careful fire planning will be required as the planning process proceeds. As a general comment DEC would prefer the indicative building envelope to be re-located further to the west and downslope of Reserve 28690, thereby ensuring that fire protection measures can be fully accommodated within the subject land without impinging on the adjoining nature reserve.</p> <p><u>Section 2.5.4 Measures to Mitigate Fire Risk</u></p>	<p>BAL may vary dependant on the design and location of the building, slope, etc. The BAL will therefore be determined at the development stage and an appropriate planning condition applied.</p> <p>The possibility of constructing a Strategic Fire Break (SFB) connecting to the SFB on the adjacent reserve was considered prior to initiation of the Amendment, but it was determined that this would rely on the DEC and surrounding landowners to maintain fire management measures for the development, which is not considered appropriate. In discussions with the proponent and Council's Emergency Management Officer, it was agreed that a more appropriate solution would be to have the SFB and other fire protection measures contained within the subject lot.</p> <p>The proposed zoning map in the amending document does not identify Reserve 28690 as 'Parks and Recreation', as Local Planning</p>	

**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p><u>p11:</u>                      The recognition of a strategic firebreak within the boundary of Lot A adjacent to Reserve 28690 is welcomed however detailed planning for this should be undertaken in liaison with DEC as well as with FESA and the City of Albany. Additional east-west strategic protection should be considered along the north side of the three ponds and main creek line so as to extend from the eastern internal boundary break near the south west corner of Reserve 28690 to the proposed battleaxe access driveway to Lot A.</p> <p><u>Section 2.6.1 Vehicular Access p11:</u>                      The fourth sentence needs rewriting so as to make sense. Presumably the text is meant to have added 'without use of significant earthworks', or words to that effect.</p> <p><u>Section 4.2 Details p16:</u>                      Something has gone array with the penultimate paragraph as the lot numbers appear to have been transposed or incorrectly assigned.</p>	<p>Scheme No. 1 is still in its draft form.</p>	

**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p><u>Draft Amendment statement (un-numbered p19):</u>                      Specific reference to BAL-29 will be required unless the building envelope is relocated a significantly greater distance from Reserve 28690. There will also be some standard Section 70A notifications with regard to DEC management activities on Reserve 28690 - however these will be recommended by DEC as conditions at the subdivision referral stage.</p> <p><u>Amendment maps (un-numbered p20):</u>                      The lower proposed zoning map should indicate 'Parks and Recreation' over Reserve 28690 as per the City of Albany draft Local Planning Strategy No 1.</p> <p><u>Appendix B Site Plan:</u>                      The words 'Strategic Fire Break' along the north-south southern section of the DEC fire break in Reserve 28690 are a little misleading. The break swings to the south east and then to the north east at the edge of the map. The words would be better inverted and placed partially extending around this curve. This is important in the context of the proposed additional east-west</p>		

**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

No.	Name/Address of Submitter	Summary of Submission	Officer Comment	Staff Recommendation
		<p>strategic break.</p> <p><u>Environmental Checklist:</u> Biophysical factor 2. Oyster Harbour is a catchment of particular concern and interest.</p>		
9	<p>Mr A Kelleher and Miss L Bird 37 Valley Pond Heights KALGAN WA 6330</p>	<p>Concerns with the Sydney Wattle Infestation on the site.</p> <p>As a neighbour we continually try to keep Sydney Wattle off our property through frequent checks, we are frustrated by the fact that over the fence Sydney Wattle is allowed to run rampant, particularly along the neighbour's creek line. This then blows into our property making our job increase. This is most notable in the proposed subdivision A.</p> <p>Is it possible to make a condition of subdivision that this noxious weed is removed from the property?</p>	<p>The following provision is already included within <i>Schedule 1 – Special Rural Zones, Special Rural Area No. 6</i> within Town Planning Scheme No. 3:</p> <p><i>“The subdivider shall make arrangements to the satisfaction of the Council to advise prospective purchasers of the impacts associated with the spread of weed species, with special regard to those areas near to Reserve 28690.”</i></p> <p>Provision of a Weed Management Plan and Implementation Programme can also be required at the time of subdivision through the inclusion of an additional Scheme provision.</p>	<p>The submission is upheld.</p> <p>Recommended modification:</p> <p>1. Insertion of an additional provision (7.10) in <i>Schedule 1 – Special Rural Zones, Special Rural Area No.6</i>, to read as follows:</p> <p><i>“Council may request the Commission to impose a condition at the time of subdivision requiring the provision of a Weed Management Plan and Implementation Programme.”</i></p>
10	<p>Mr A and Mrs C Rowe 40 (Lot 21) Davies Road KALGAN WA 6330</p>	<p>As neighbours to the site, we would like to voice our concerns at the closeness of the building envelope proposed for Lot A to our</p>	<p>While this submission is acknowledged, the amending document has already noted that Lot A may be affected by the agricultural</p>	<p>The submission is noted.</p>

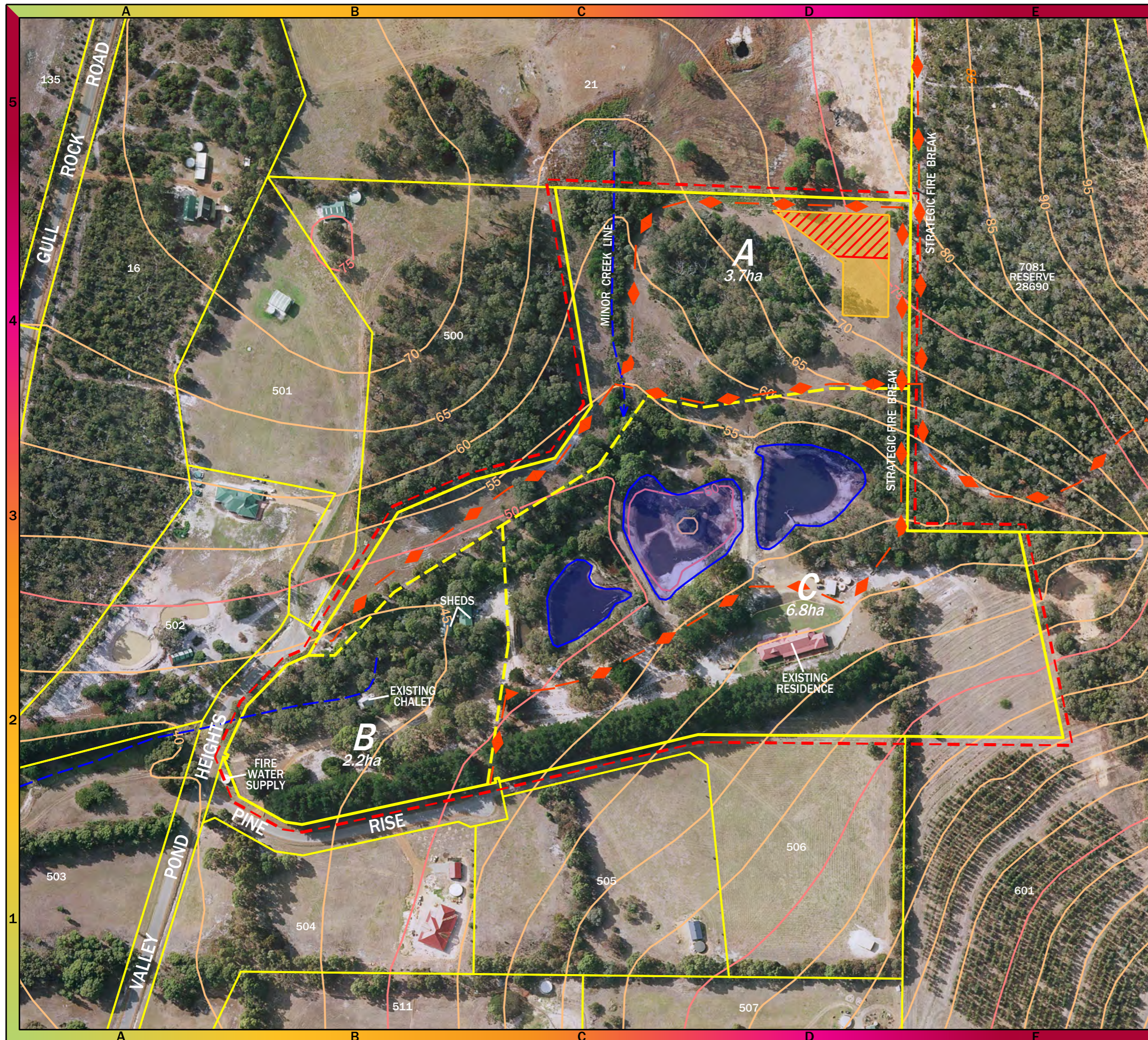
**CITY OF ALBANY TOWN PLANNING SCHEME No. 3**

AGENDA ITEM 2.4 REFERS

**AMENDMENT No. 275**

**SCHEDULE OF SUBMISSIONS**

<b>No.</b>	<b>Name/Address of Submitter</b>	<b>Summary of Submission</b>	<b>Officer Comment</b>	<b>Staff Recommendation</b>
		<p>boundary. A residential building situated In this location, could certainly be affected by our seven day a week work practices for the turf farm and we can foresee complaints from improperly informed prospective residents.</p> <p>Our aim in this correspondence is not to halt the proposal, but to get some assurance from Council that our business will be permitted to run as it has, unaltered and uninterrupted. We believe that the proposed building envelope is too close to our work environment to allow this to happen.</p>	<p>practices taking place on Lot 21 Davies Road. The Amendment includes the insertion of the following provision (12.3) into Schedule 1 – Special Rural Zones, Special Rural Area No.6:</p> <p><i>“A Section 70A notification is to be placed on the title of Lot A at the time of subdivision to advise potential purchasers that they may be affected by emissions associated with the rural activity occurring on Lot 21 Davies Road, Kalgan”.</i></p>	



AGENDA ITEM 2.4 REFERS

LEGEND

- Subject Land
- Strategic Fire Breaks
- Subdivision Boundary
- Building Envelope
- Effluent Disposal Area
- Creek Lines
- Dams



# SUBDIVISION GUIDE PLAN

## LOT 600 PINE RISE KALGAN

This Subdivision Guide Plan has been adopted by Council and signed by the Chief Executive Officer for the City of Albany

Chief Executive Officer.....Date.....



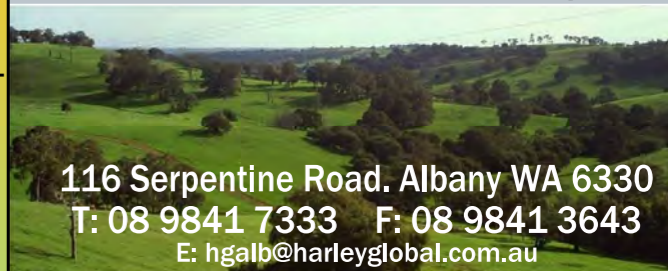
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Drawn SDP 18-04-11      Checked GP 18-04-11

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note:  
This plan has been prepared for planning purposes. Areas, Contours and Dimensions shown are subject to survey



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HG Ref 14318-04F

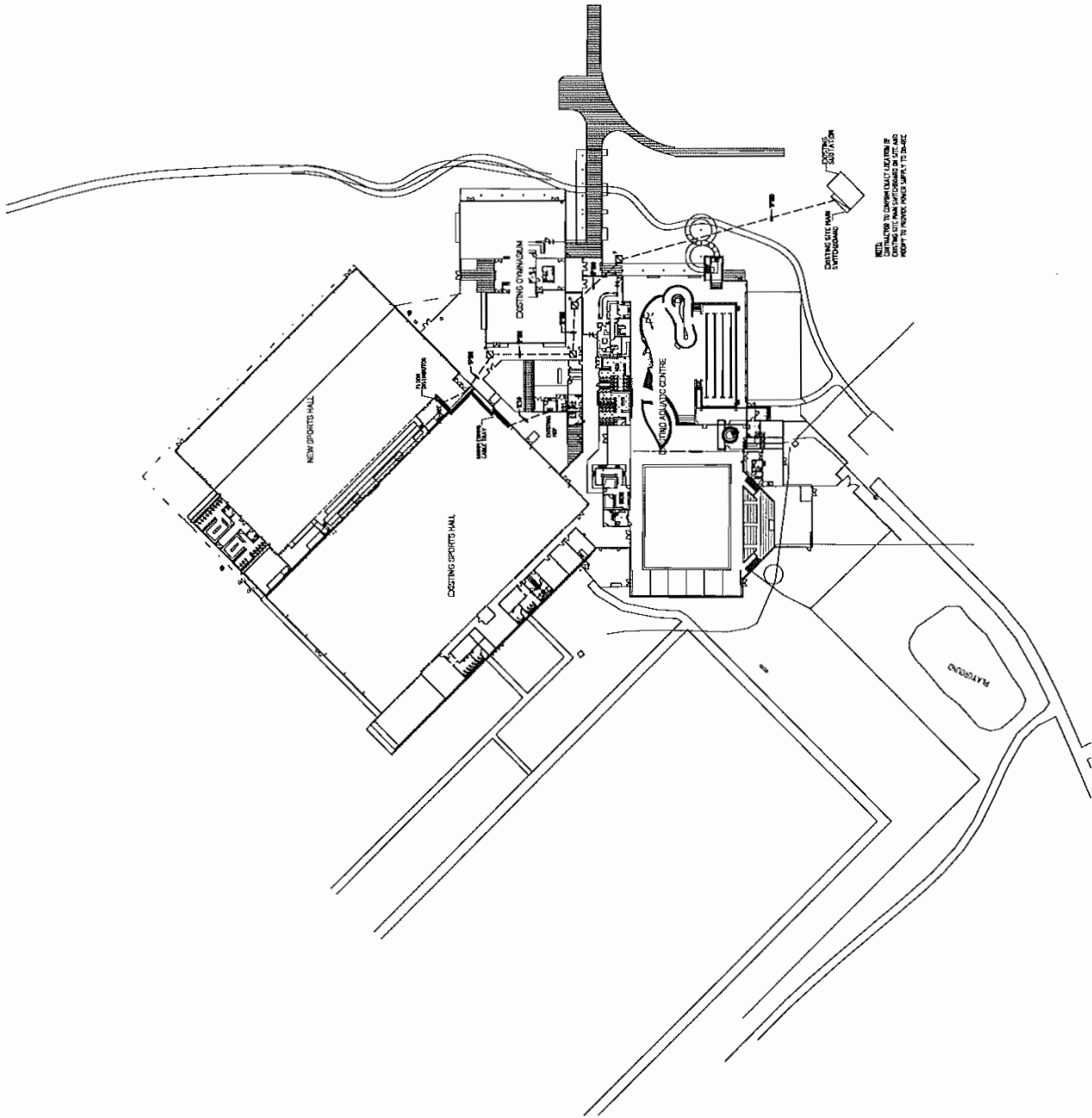
AGENDA ITEM 2.4 REFERS

AGENDA ITEM 2.4 REFERS



**NOTES**

1. CONTRACTOR TO CHECK ALL DIMENSIONS ON ALL ELECTRICAL SERVICES TO BE SUPPLEMENTED BY WORKS.
2. FINAL LOCATIONS OF ELECTRICAL SERVICES TO BE CONFIRMED ON SITE.
3. CONTRACTOR TO OBTAIN A PLAN FOR EXISTING SERVICES AND LOCATIONS PRIOR TO COMMENCEMENT OF WORKS.
4. CONTRACTOR TO OBTAIN CONTACT INFORMATION OF SITE MARKS SURROUNDING THE SITE, INSPECT THE SITE MARKS SURROUNDING TO PROVIDE POWER SUPPLY TO BE-HICE. REFER TO WESTERN POWER DESIGN FOR CUSTOMER CONTRACTOR SCOPE OF WORK.



NO.	DATE	REVISION	BY	CHK'D BY
3	24/06/2019	ISSUED FOR TENDER	AT	AT

**TENDER ISSUE**

**BOLLIG DESIGN GROUP  
BDG**  
18 GARDEN STREET, SYDNEY NSW 1588  
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**PROJECT**  
ALBANY LEISURE AND AQUATIC CENTRE  
STAGE 2

**DISCIPLINE**  
ELECTRICAL SERVICES

**SITE PLAN  
SHEET 1**

**BCA CONSULTANTS**  
18 GARDEN STREET, SYDNEY NSW 1588  
TEL: 02 9550 8011 FAX: 02 9550 8044  
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DATE	REVISED	DATE	BY	CHK'D BY

PROJECT NO: 90219-E06

SCALE: 1:100

DATE: 24/06/2019

BY: AT

CHK'D BY: AT

NO. OF SHEETS: 0

TOTAL SHEETS: 0

ORDINARY COUNCIL MEETING MINUTES – 16/01/07  
 \*\* REFER DISCLAIMER \*\*

**9.0 MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil

**10.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

10.1 Petition – Reinstatement of ALAC Gymnasium

Mr Tony Stanton presented a petition containing 352 signatures for the reinstatement of the gymnasium as part of the Albany Leisure and Aquatic Centre (ALAC) redevelopment. The petition was presented during Public Question Time.

In accordance with Clause 2.2 of the City of Albany Standing Orders Local Law, Her Worship the Mayor sought the Council's approval to change the order of business, to consider Item 16.1 Albany Leisure and Aquatic Centre (ALAC) Redevelopment – Change of Decision, after Item 10.1 and prior to Item 11.1, for the benefit of the public gallery.

**MOVED COUNCILLOR WELLINGTON  
 SECONDED COUNCILLOR MARSHALL**

**THAT the order of business be changed to enable Item 16.1 Albany Leisure and Aquatic Centre (ALAC) Redevelopment – Change of Decision, to be considered after Item 10.1 and prior to Item 11.1.**

**CARRIED 14-0**

The Council then considered Item 16.1 Albany Leisure and Aquatic Centre (ALAC) Redevelopment – Change of Decision.

**16.1 Albany Leisure and Aquatic Centre (ALAC) Redevelopment – Change of Decision**

Councillor Evans gave written notice dated 12 January 2007 to move the following motion to change the decision of the Council at Item 12.6.1, on 19 December 2006. It had signed support from Mayor Goode, Councillors Marshall, West and Paver, in accordance with Regulation 10(1)(b) of the Local Government (Administration) Regulations 1996.

**MOVED COUNCILLOR WELLINGTON  
 SECONDED COUNCILLOR JAMIESON**

**THAT Standing Order Clause 6.5 Order of Call in Debate, be suspended to enable all Councillors the opportunity to speak to the Item.**

**CARRIED 14-0**

**16.1 Albany Leisure and Aquatic Centre (ALAC) Redevelopment – Change of Decision**

MOTION:

THAT the intent of the decision of Item 12.6.1 at the Ordinary Council Meeting held on 19 December 2006, be changed as follows:



ORDINARY COUNCIL MEETING MINUTES – 16/01/07  
 \*\* REFER DISCLAIMER \*\*

Item 16.1 continued

1. That the space originally proposed for the gymnasium and aerobics area be constructed with the following amended layout:  
 Gymnasium 196 m<sup>2</sup>  
 General Purpose Area 168 m<sup>2</sup>  
 Aerobics Area 240 m<sup>2</sup>
2. That the operations of the gymnasium be undertaken as follows:
  - i) Like manner to existing gymnasium facility,
  - ii) Same number and functionality of exercise stations,
  - iii) No specific memberships to gymnasium allowed – access only by general membership to ALAC for all facilities or casual usage fee.
3. That the operations of the general purpose area be undertaken as follows:
  - i) Seniors/Wellness/rehabilitation service section programs,
  - ii) Workshops/meeting space for sporting and community group meetings, coaching/accreditation training sessions, general community space and allied health service delivery.
4. That the contract with Wauters Enterprises pursuant to accepted tender C06028 be varied to accommodate the additional works at a cost of \$910,000 excluding GST.

*Voting Requirement Absolute Majority*

FORESHADOWED MOTION

Councillor Waterman foreshadowed the following motion:

THAT the intent of the decision of Item 12.6.1 at the Ordinary Council meeting held on 19<sup>th</sup> December 2006 be changed as follows:

1. That 200m<sup>2</sup> of gymnasium space be added to the main structure of the proposed redevelopment immediately adjacent to the proposed child minding facility.
2. That the operations of the gymnasium be undertaken as follows:
  - i) Like manner to existing gymnasium facility,
  - ii) Same number and functionality of exercise stations,
  - iii) No specific memberships to gymnasium allowed – access only by general membership to ALAC for all facilities or casual usage fee.
3. That the CEO be delegated authority to vary the contract with Wauters Enterprises pursuant to accepted tender C06028 to accommodate the additional works.

*Voting Requirement Absolute Majority*

Reason:

- Based on a \$1500 m<sup>2</sup> construction cost this proposal will save Council \$600,000.

ORDINARY COUNCIL MEETING MINUTES – 16/01/07  
 \*\* REFER DISCLAIMER \*\*

Item 16.1 continued

- Provision of the aerobics and function area is not critical to the operations of the Albany Leisure and Aquatic Centre.
- An integrated gymnasium under the main roof will be more functional.
- A community resource/administration area exists already.
- All of the other intents of Councillor Evans' motion are met.

**MOVED COUNCILLOR EVANS  
 SECONDED COUNCILLOR MARSHALL**

**THAT the intent of the decision of Item 12.6.1 at the Ordinary Council Meeting held on 19 December 2006, be changed as follows:**

1. That the space originally proposed for the gymnasium and aerobics area be constructed with the following amended layout:
  - Gymnasium 196 m<sup>2</sup>
  - General Purpose Area 168 m<sup>2</sup>
  - Aerobics Area 240 m<sup>2</sup>
2. That the operations of the gymnasium be undertaken as follows:
  - i) Like manner to existing gymnasium facility,
  - ii) Same number and functionality of exercise stations,
  - iii) No specific memberships to gymnasium allowed – access only by general membership to ALAC for all facilities or casual usage fee.
3. That the operations of the general purpose area be undertaken as follows:
  - i) Seniors/Wellness/rehabilitation service section programs,
  - ii) Workshops/meeting space for sporting and community group meetings, coaching/accreditation training sessions, general community space and allied health service delivery.
4. That the contract with Wauters Enterprises pursuant to accepted tender C06028 be varied to accommodate the additional works at a cost of \$910,000 excluding GST.

**CARRIED 9-5  
 ABSOLUTE MAJORITY**

**RECORD OF VOTE**

For the motion: Mayor Goode, Councillors Marshall, Bojcun, Emery, Williams, Evans, Jamieson, West and Lionetti.

Against the motion: Councillors Wellington, Waterman, Wolfe, Walker and Wiseman.

**MOVED COUNCILLOR MARSHALL  
 SECONDED COUNCILLOR EVANS**

**THAT Standing Order Clause 6.5 Order of Call In Debate be resumed.**

**CARRIED 14-0**

Following consideration of Item 16.1, Council resumed the normal order of business and considered Item 11.1

PUBLIC HOLIDAY OPENING HOURS BENCHMARK 2010/2011										
Centre Name	Christmas Day	Boxing Day	New Year's Day	ANZAC Day	Easter Sunday	Good Friday	Australia Day	Labour Day	Foundation Day	Queen's Birthday
Albany Leisure and Aquatic Centre	CLOSED	9.00 am - 5.00 pm	9.00 am - 5.00 pm	9.00 am - 5.00 pm	9.00 am - 5.00 pm	CLOSED	9.00 am - 5.00 pm	9.00 am - 5.00 pm	9.00 am - 5.00 pm	9.00 am - 5.00 pm
Busselton's Geographic Leisure Centre	CLOSED	CLOSED	CLOSED	12.00 noon - 5.00 pm	CLOSED	CLOSED	8.00 am - 5.00 pm	8.00 am - 5.00 pm	8.00 am - 5.00 pm	8.00 am - 5.00 pm
Kwinana Recreational	CLOSED	CLOSED	CLOSED	12.00 noon - 5.00 pm	9.00 am - 1.00 pm	CLOSED	9.00 am - 1.00 pm	9.00 am - 1.00 pm	9.00 am - 1.00 pm	9.00 am - 1.00 pm
Mandurah Aquatic & Recreation Centre	CLOSED	CLOSED	CLOSED	CLOSED	7.30 am - 6.00 pm	CLOSED	CLOSED	7.30 am - 6.00 pm	7.30 am - 6.00 pm	7.30 am - 6.00 pm
Goldfields Oasis Recreation Centre	CLOSED	8.00 am - 6.00 pm	CLOSED	8.00 am - 6.00 pm	8.00 am - 6.00 pm	CLOSED	8.00 am - 6.00 pm	8.00 am - 6.00 pm	8.00 am - 6.00 pm	8.00 am - 6.00 pm
Sunbury's South West Sports Centre	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	8.00 am - 5.00 pm	8.00 am - 5.00 pm	8.00 am - 5.00 pm	8.00 am - 5.00 pm
Geraldton's Aquarena	CLOSED	11.00 am - 4.00 pm	11.00 am - 4.00 pm	CLOSED	11.00 am - 4.00 pm	CLOSED	11.00 am - 4.00 pm	11.00 am - 4.00 pm	11.00 am - 4.00 pm	11.00 am - 4.00 pm
Margaret River Aquatic Centre	CLOSED	CLOSED	CLOSED	9.00 am - 5.00 pm	9.00 am - 5.00 pm	CLOSED	9.00 am - 5.00 pm	9.00 am - 5.00 pm	9.00 am - 5.00 pm	9.00 am - 5.00 pm

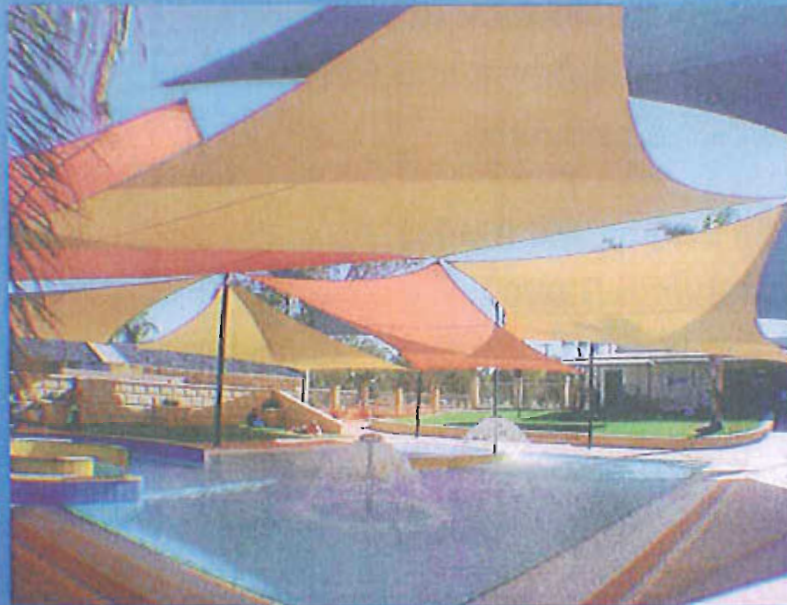


Centre for  
**Tourism and Leisure  
Management**

Incorporating CERM Performance Indicators® Project

**2009 CERM PI® National  
Benchmarking Survey  
for Aquatic Centres  
by Facility Size**

Vol. 18 No. 2 (ISSN 1320 2359)



University of South Australia  
Division of Business  
School of Management  
Mawson Lakes Campus



## 2009 National Benchmarking Survey Results for Aquatic Centres by size

This issue of the CERM PI Bulletin provides additional analysis of the 2009 National Benchmarking Survey for Australian public aquatic centres (n=110).

Additional operational management benchmarks for aquatic centres based on facility size include the following groups:

- ◆ Group 5: Outdoor pools (n=42)
  - Less than 1,500m<sup>2</sup>
  - Between 1,500m<sup>2</sup> and 2,499m<sup>2</sup>
  - 2,500m<sup>2</sup> and over
- ◆ Group 6: Indoor/outdoor pools (n=26)
  - Between 3,000m<sup>2</sup> and 5,999m<sup>2</sup>
  - 6,000m<sup>2</sup> and over
- ◆ Group 7: Indoor pools (n=41)
  - Less than 3,000m<sup>2</sup>
  - Between 3,000m<sup>2</sup> and 5,999m<sup>2</sup>
  - 6,000m<sup>2</sup> and over

For further information please contact CERM PI

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GERM Performance Indicators for GROUP 5 CENTRES	Less than 1,500m <sup>2</sup>	Between 1,500m <sup>2</sup> to 2,499m <sup>2</sup>	2,500m <sup>2</sup> or more	All Group 5 centres
	Median n=11	Median n=17	Median n=14	Median n=42
Facility size	1,182	1,795	4,707	1,835
<b>Key Indicators</b>				
Visits per square metre	16	29	31	30
Expense Recovery %	44%	44%	69%	47%
<b>Working Indicators</b>				
<b>Finance</b>				
Gross receipts	\$129,000	\$170,396	\$621,379	209,316
Gross expenditures	\$242,000	\$359,610	\$941,776	359,910
Fees per visit	\$2.90	\$2.84	\$4.14	\$3.47
Secondary spend per visit	\$1.24	\$0.49	\$0.59	\$0.79
Surplus (subsidy) per visit	-\$7.20	-\$4.88	-\$1.79	-\$4.28
Receipts per visit	\$5.27	\$2.89	\$5.22	\$3.89
Receipts per metre <sup>2</sup>	\$116	\$90	\$108	\$94
<b>Services</b>				
Total visits per year	21,000	47,982	142,187	46,965
Catchment population (within 5km radius)	20,000	45,311	38,000	40,311
Catchment multiple	1.3	0.8	2.3	1.2
Program opportunities per week	15	16	30	16
Program range	22	9	6	9
Direct programming	100%	100%	76%	90%
<b>Marketing</b>				
Promotion cost share %	0.8%	0.9%	1.4%	1.1%
Promotion cost per metre <sup>2</sup>	\$1.41	\$1.50	\$2.15	\$2.00
Promotion costs	\$1,725	\$2,298	\$12,915	\$4,725
Promotion costs per visit	\$0.08	\$0.07	\$0.09	\$0.08
<b>Organisation</b>				
Labour cost to total receipts %	156%	135%	82%	135%
Labour cost share %	57%	53%	53%	57%
Labour costs	\$169,453	\$227,001	\$504,785	\$256,148
Labour cost per metre <sup>2</sup>	\$167	\$124	\$87	\$136
Labour costs per visit	\$6.79	\$3.94	\$4.04	\$4.39
Salaries/wages to labour %	85%	80%	91%	88%
Training to payroll cost %	1.2%	1.1	0.9%	1.1%
Training costs	\$1,000	\$1,313	\$4,389	\$1,733
Training costs per visit	\$0.09	\$0.03	\$0.04	\$0.04
Presentation cost share %	6.4%	9.8%	6.7%	8.3%
Presentation cost per metre <sup>2</sup>	\$19.00	\$23.00	\$10.00	\$23.26
Presentation costs	\$17,902	\$40,541	\$84,259	\$38,309
Presentation costs per visit	\$0.54	\$0.78	\$0.46	\$0.72
Energy cost share %	6.0%	8.1%	7.6%	7.4%
Energy cost per metre <sup>2</sup>	\$13.00	\$16.00	\$15.00	\$15.26
Energy costs	\$12,000	\$29,563	\$58,204	\$29,563
Energy cost per visit	\$0.63	\$0.57	\$0.42	\$0.49
Water cost share %	3.3%	4.2%	1.9%	3.2%
Water cost per metre <sup>2</sup>	\$5.39	\$9.31	\$2.12	\$8.20
Water costs	\$7,433	\$16,420	\$11,807	\$14,000
Water cost per visit	\$0.43	\$0.31	\$0.11	\$0.29
Major incidents per 10,000 visits	0.00	0.07	0.31	0.12

**Notes:**

1. N or n refers to the number of centres contributing data.
2. To ensure the robustness of the data, incomplete and unverifiable returns were excluded from the analyses.
3. There are major differences when comparing centre size for such benchmarks as *Surplus (subsidy) per visit* and *Total visits per year* for Group 5 centres.

CERM Performance Indicators for GROUP 6 CENTRES	Between 3,000m <sup>2</sup> to 5,999m <sup>2</sup>	6,000m <sup>2</sup> or more	All Group 6 centres
	Median n=13	Median n=6	Median n=26
Facility size	4,188	7,142	4,566
<b>Key Indicators</b>			
Visits per square metre	64	73	68
Expense Recovery %	78%	105%	89%
<b>Working Indicators</b>			
<b>Finance</b>			
Gross receipts	\$1,766,120	\$3,769,494	\$1,881,221
Gross expenditures	\$2,157,889	\$3,291,893	\$2,326,317
Fees per visit	\$4.95	\$5.62	\$5.12
Secondary spend per visit	\$0.61	\$0.31	\$0.59
Surplus (subsidy) per visit	-\$1.49	\$0.27	-\$0.77
Receipts per visit	\$6.02	\$5.89	\$5.88
Receipts per metre <sup>2</sup>	\$372	\$532	\$375
<b>Services</b>			
Total visits per year	293,195	581,439	311,231
Catchment population (within 5km radius)	58,000	145,500	59,000
Catchment multiple	5.1	4.5	5.2
Program opportunities per week	198	348	206
Program range	50	42	44
Direct programming	95%	85%	94%
<b>Marketing</b>			
Promotion cost share %	2.1%	2.2%	2.0%
Promotion cost per metre <sup>2</sup>	\$9.97	\$9.14	\$8.24
Promotion costs	\$51,045	\$73,066	\$54,370
Promotion costs per visit	\$0.13	\$0.13	\$0.13
<b>Organisation</b>			
Labour cost to total receipts %	77%	63%	73%
Labour cost share %	64%	68%	64%
Labour costs	\$1,466,028	\$2,239,427	\$1,833,382
Labour cost per metre <sup>2</sup>	\$316	\$320	\$311
Labour costs per visit	\$4.99	\$3.97	\$4.55
Salaries/wages to labour %	86%	86%	84%
Training to payroll cost %	1.2%	1.3%	1.3%
Training costs	\$15,000	\$24,844	\$17,968
Training costs per visit	\$0.06	\$0.05	\$0.06
Presentation cost share %	9.2%	5.4%	8.8%
Presentation cost per metre <sup>2</sup>	\$52.00	\$24	\$35
Presentation costs	\$180,800	\$205,733	\$174,930
Presentation costs per visit	\$0.57	\$0.32	\$0.53
Energy cost share %	8.6%	8.9%	8.8%
Energy cost per metre <sup>2</sup>	\$37.00	\$34.00	\$40
Energy costs	\$193,113	\$256,359	\$214,770
Energy cost per visit	\$0.61	\$0.48	\$0.61
Water cost share %	1.5%	1.4%	1.4%
Water cost per metre <sup>2</sup>	\$5.12	\$5.27	\$5.42
Water costs	\$25,634	\$38,554	\$33,233
Water cost per visit	\$0.09	\$0.08	\$0.09
Major incidents per 10,000 visits	0.08	0.09	0.09

**Notes:**

1. N or n refers to the number of centres contributing data.
2. To ensure the robustness of the data, incomplete and unverifiable returns were excluded from the analyses.
3. There are major differences when comparing centre size for such benchmarks as *Expense Recovery*, *Gross receipts* and *Total visits per year* for Group 6 centres.
4. However, *Visits per square metre* does not differ notably by centre size for Group 6 centres.
5. Benchmarks for centres less than 3,000m<sup>2</sup> excluded due to small sample size

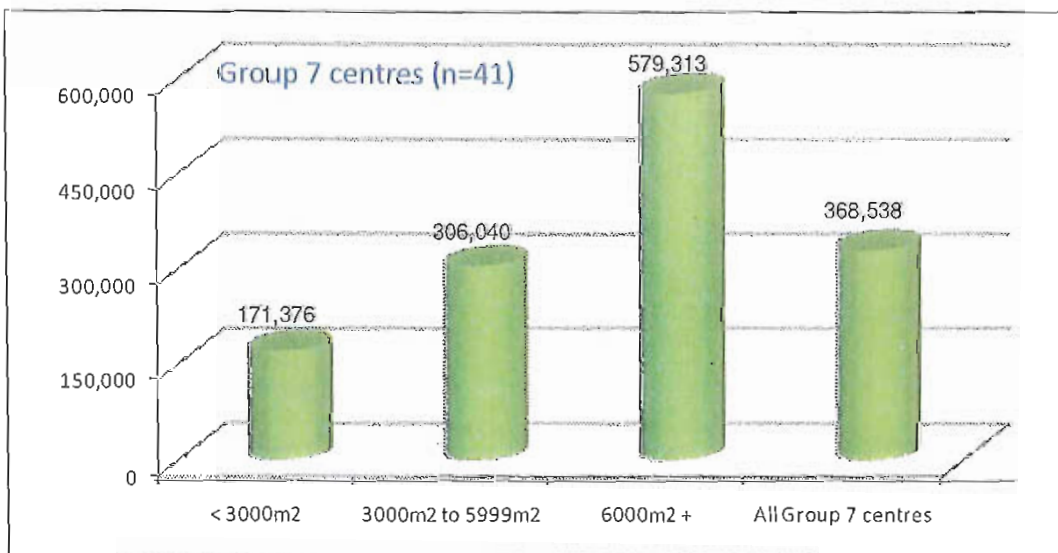
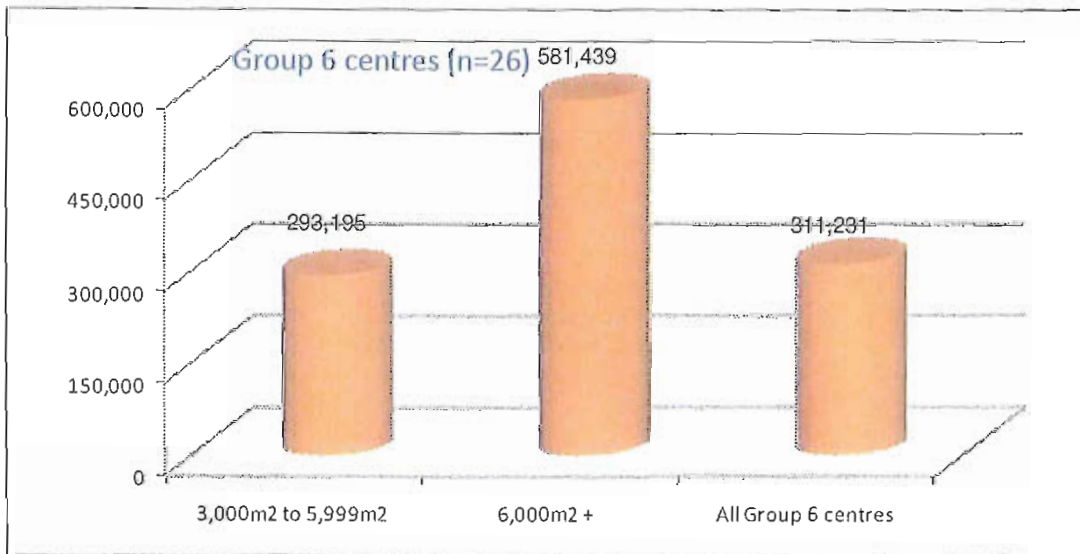
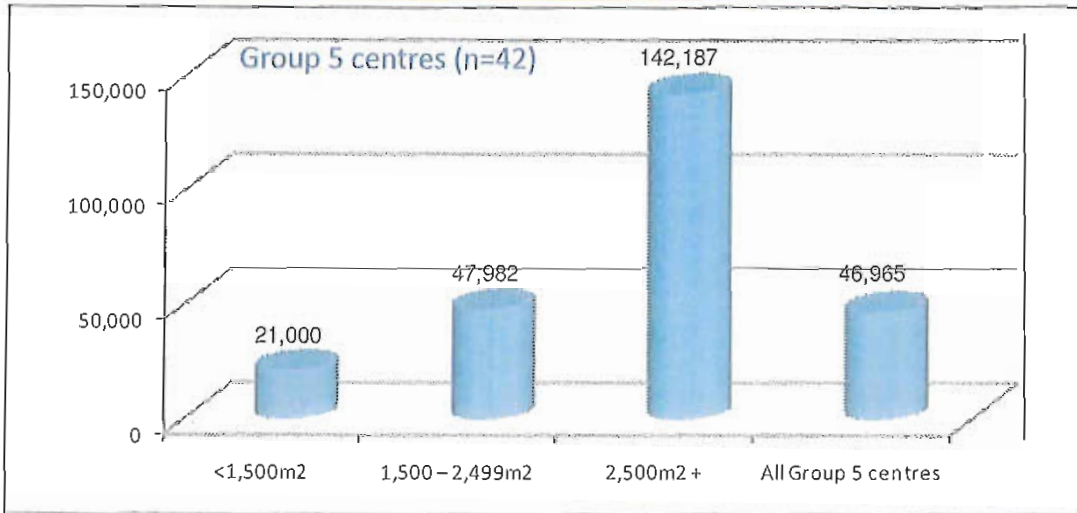
CERM Performance Indicators for GROUP 7 CENTRES	Less than 3,000m <sup>2</sup>	Between 3,000m <sup>2</sup> to 5,999m <sup>2</sup>	6,000m <sup>2</sup> or more	All Group 7 centres
	Median n=13	Median n=16	Median n=12	Median n=41
<b>Facility size</b>	1,875	4,966	7,040	4,634
<b>Key Indicators</b>				
Visits per square metre	90	68	82	85
Expense Recovery %	71%	84%	103%	90%
<b>Working Indicators</b>				
<b>Finance</b>				
Gross receipts	\$952,099	\$1,644,737	\$3,438,864	\$2,251,211
Gross expenditures	\$1,293,111	\$1,935,914	\$3,370,769	\$2,326,681
Fees per visit	\$5.23	\$5.99	\$5.31	\$5.30
Secondary spend per visit	\$0.30	\$0.61	\$0.45	\$0.51
Surplus (subsidy) per visit	-\$2.17	-\$1.06	\$0.15	-\$0.73
Receipts per visit	\$5.44	\$6.43	\$6.03	\$5.74
Receipts per metre <sup>2</sup>	\$546	\$447	\$444	\$451
<b>Services</b>				
Total visits per year	171,376	306,040	579,313	368,533
Catchment population (within 5km radius)	26,000	73,550	84,178	62,790
Catchment multiple	5.0	5.6	6.4	6.0
Program opportunities per week	186	210	369	248
Program range	79	48	44	53
Direct programming	100%	88%	86%	94%
<b>Marketing</b>				
Promotion cost share %	1.3%	2.1%	2.4%	2.0%
Promotion cost per metre <sup>2</sup>	\$12.88	\$9.40	\$9.60	\$10.65
Promotion costs	\$25,602	\$44,953	\$87,766	\$42,607
Promotion costs per visit	\$0.14	\$0.13	\$0.14	\$0.14
<b>Organisation</b>				
Labour cost to total receipts %	96%	77%	57%	66%
Labour cost share %	65%	67%	59%	63%
Labour costs	\$914,736	\$1,174,513	\$2,007,943	\$1,523,855
Labour cost per metre <sup>2</sup>	\$328	\$304	\$257	\$268
Labour costs per visit	\$5.20	\$4.64	\$3.38	\$4.31
Salaries/wages to labour %	89%	83%	85%	85%
Training to payroll cost %	1.6%	1.8%	0.9%	1.4%
Training costs	\$10,708	\$18,740	\$18,991	\$16,000
Training costs per visit	\$0.07	\$0.09	\$0.03	\$0.05
Presentation cost share %	6.9%	7.1%	8.8%	7.1%
Presentation cost per metre <sup>2</sup>	\$38.00	\$41.00	\$39.00	\$39.26
Presentation costs	\$73,769	\$169,954	\$303,060	\$179,454
Presentation costs per visit	\$0.48	\$0.53	\$0.47	\$0.47
Energy cost share %	6.0%	8.5%	8.0%	7.9%
Energy cost per metre <sup>2</sup>	\$45.00	\$40.00	\$35.00	\$40.43
Energy costs	\$91,765	\$175,308	\$233,324	\$168,022
Energy cost per visit	\$0.47	\$0.63	\$0.41	\$0.48
Water cost share %	1.0%	1.4%	1.3%	1.2%
Water cost per metre <sup>2</sup>	\$4.95	\$7.00	\$5.21	\$5.20
Water costs	\$9,438	\$24,611	\$52,981	\$25,547
Water cost per visit	\$0.05	\$0.11	\$0.08	\$0.08
Major incidents per 10,000 visits	0.16	0.26	0.05	0.09

**Notes:**

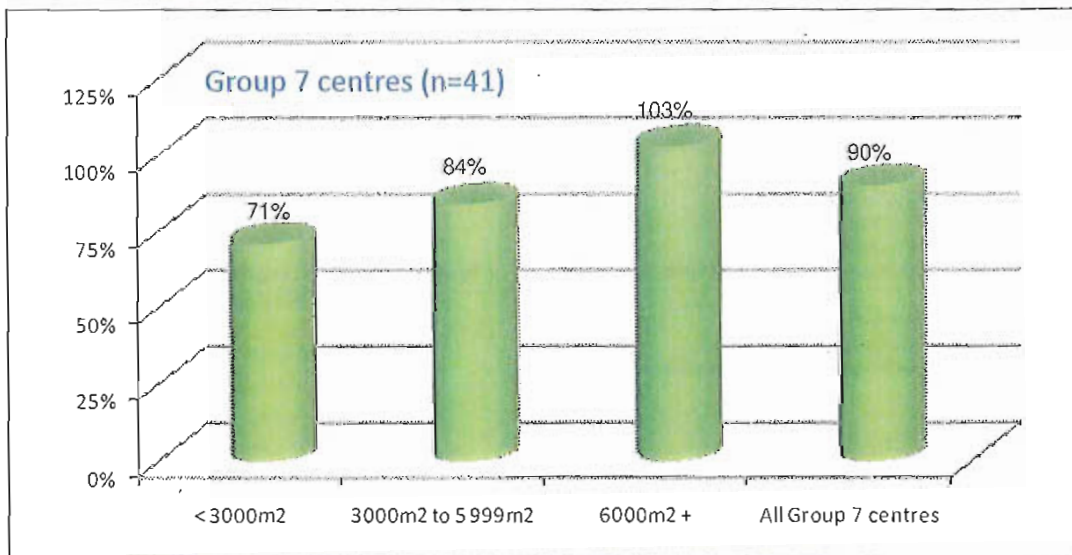
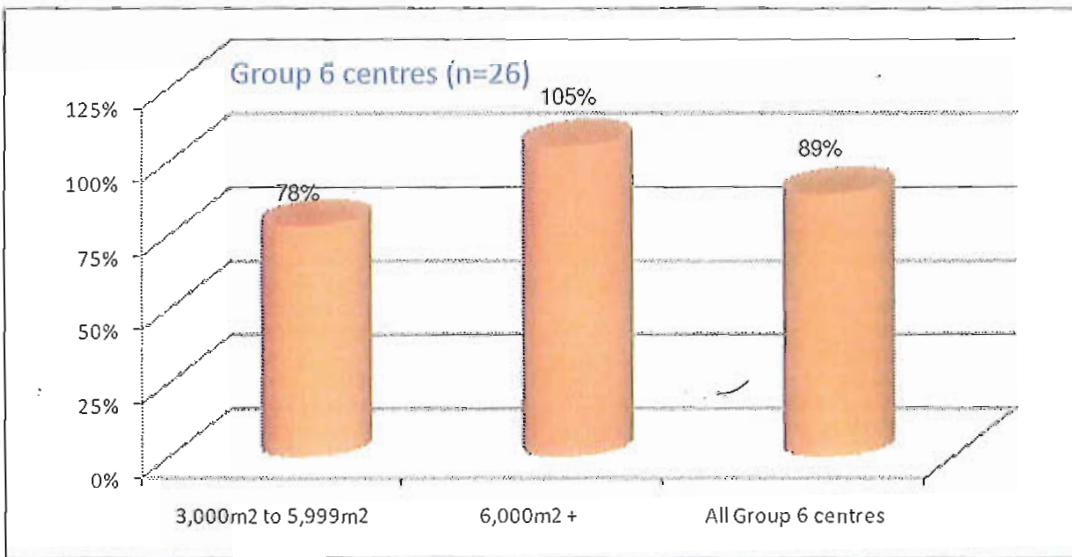
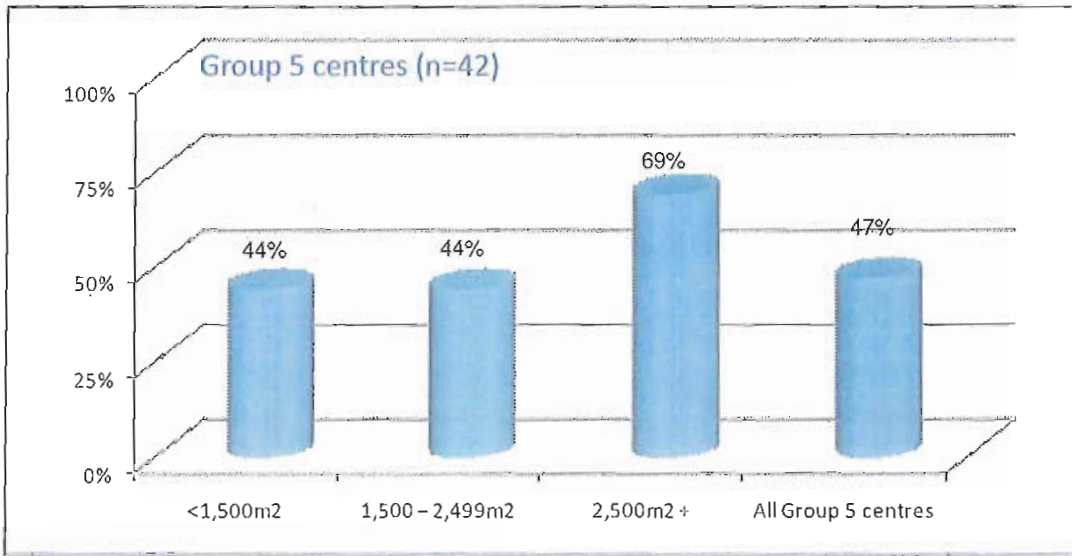
1. N or n refers to the number of centres contributing data.
2. To ensure the robustness of the data, incomplete and unverifiable returns were excluded from the analysis.
3. There are major differences when comparing centre size for such benchmarks as Total visits per year as well as Gross receipts and Gross expenditures for Group 7 centres.



2009 National Benchmarks  
for Aquatic Centres by size  
Total visits per year



2009 National Benchmarks  
for Aquatic Centres by size  
Expense Recovery



Thank you to all who contributed to the  
2009 National Benchmarking Survey for  
AUSTRALIAN AQUATIC CENTRES

Adelaide Aquatic Centre  
Andrew (Boy) Charlton Pool  
Aqua Jetty YMCA  
Aqualife Centre  
Aqualink Box Hill  
Aqualink Nunawading  
Aquazone—Warnambool Aquatic Leisure Centre  
Ascot Vale Leisure Centre  
Ashburton Pool & Recreation Centre  
Beaton Park Leisure Centre  
Benalla Aquatic Centre  
Beresfield Swimming Centre  
Bilgoman Aquatic Centre  
Boroondara Sports Complex  
Brunswick City Baths  
Canberra Olympic Pool  
Cardinia Life  
Carlton Baths Community Centre  
Casey ARC  
Clayton Aquatic  
Coburg Leisure Centre  
Cook & Phillip Park Aquatic & Fitness Centre  
Crib Point Pool  
Croydon Leisure Centre  
Croydon Memorial Swimming Pool  
Dandenong Oasis  
Docklands YMCA  
Don Tatnell Leisure Centre  
Drouin Outdoor Pool  
Drummoynes Swim Centre  
East Kellor Leisure Centre  
East Maitland Pool  
Eltham Leisure Centre  
Fairfield Leisure Centre  
Fawkner Leisure Centre  
Fremantle Leisure Centre  
Geographe Leisure Centre  
Gratwick Aquatic Centre  
Guildford Swim Centre  
Hawthorn Aquatic & Leisure Centre  
Horsham YMCA  
Ian Thorpe Aquatic Centre  
Jubilee Park Aquatic Centre  
Kensington Community Recreation Centre  
Kew Recreation Centre  
Knox Leisure Works  
Lakeside Leisure Centre, Tuggeranong  
Lambton Swimming Centre  
Lara Pool  
Latrobe Leisure Churchill  
Latrobe Leisure Moe Newborough  
Latrobe Moe Outdoor Pool  
Latrobe Leisure Morwell  
Latrobe Traralgon Outdoor Pool  
Latrobe Leisure Yallourn North Outdoor Pool  
Leisurelink  
Latrobe Leisure Morwell  
Latrobe Traralgon Outdoor Pool  
Latrobe Leisure Yallourn North Outdoor Pool  
Leisurelink

Maitland Pool  
Mandurah Aquatic & Recreation Centre  
Mansfield Recreation Centre & Outdoor Pool  
Mayfield Swimming Centre  
Melbourne University Sport  
Melton Waves Leisure Centre  
Melville Aquatic Fitness Centre  
Merrylands Swim Centre  
Monash Aquatic & Recreation Centre  
Mosman Swim Centre  
Neerim South Pool  
Noble Park Swim Centre  
Noosa Aquatic Centre  
Northcote Aquatic & Recreation Centre  
North Melbourne Pool  
Norwood Swimming Centre  
Oakleigh Recreation Centre  
Oak Park Aquatic Centre  
One Eighty SLS  
Pakenham Outdoor Pool  
Payneham Swimming Centre  
Pelican Park Recreation Centre  
Pines Forest Aquatic Centre  
Prairieville Leisure Centre  
Queens Park Swimming Centre  
Ringwood Aquatic Centre  
Rockingham Aquatic Centre  
Ryde Aquatic Leisure Centre  
Singleton Gym & Swim  
Splashdown  
Somerville Aquatic Centre  
South Gippsland SPLASH  
South Hedland Aquatic Centre  
South Lake Leisure Centre  
South West Sports Centre  
Stockton Swimming Centre  
Sussex Inlet Aquatic Centre  
Terry Tyzack Aquatic Centre  
The Forum Sports & Aquatic Centre  
The Valleys Lifestyle Centre  
Thorpedale Pool  
Trafalgar Pool  
University of Wollongong Recreation & Aquatic Centre  
Victoria Park Pool  
Wallsend Swimming Centre  
Wangaratta Pool  
Wangaratta Sports & Aquatic Centre  
Warragul Leisure Centre  
Waterworld Centre  
Waves Leisure Centre

For further information or additional data analysis  
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**14.6 – RECREATION SERVICES**

**ITEM NUMBER:** 14.6.1

**ITEM TITLE:** LEASE OF ALBANY LEISURE AND AQUATIC CENTRE CAFE

<b>File Number or Name of Ward</b>	: MAN205 (All Wards)
<b>Summary of Key Points</b>	: Operation of the Albany Leisure and Aquatic Centre Café
<b>Land Description</b>	: Albany Leisure and Aquatic Centre, Barker Rd, Albany.
<b>Proponent</b>	: City of Albany
<b>Owner</b>	: City of Albany
<b>Reporting Officer(s)</b>	: Executive Manager, Community Services (David Schober)
<b>Disclosure of Interest</b>	: Nil
<b>Previous Reference</b>	: OCM 19/02/08 Item 12.6.1 OCM 21/07/09 Item 14.12.2 OCM 19/01/10 Item 14.6.1
<b>Agenda Attachments (s)</b>	: Survey of WA Local Government Operated Leisure and Aquatic Centres
<b>Bulletin Attachment(s)</b>	: 2009 CERM PI National Benchmarking Survey for Aquatic Centre by Facility Size
<b>Consulted References</b>	: CERM benchmark performance indicators

**BACKGROUND**

1. The Albany Leisure and Aquatic Centre caters for 750,000 visitations per annum offering a wide range of facilities and services.
2. Historically the City of Albany has operated and managed the Café service at the centre until February 2001 when it was leased to a commercial entity.
3. The lease for the Café returned \$3,300 per annum from February 2001 until December 2006 when the lease holder decided to terminate the lease.
4. No cafeteria service was provided during the period of the centre's redevelopment.
5. At OCM 19/02/08 Item 12.6.1 Council resolved to operate the ALAC Café from the re-opening of the Centre until June 30th, 2009 utilising Centre staff.
6. At OCM 21/07/09 Item 14.12.2 Council resolved to approve ALAC to continue to operate the Café for a further period of 12 months. This period is to conclude in June 2010.

Item 14.6.1 continued.

**DISCUSSION**

7. The initial business plan developed for the Café projected a small financial return to the Centre while ensuring customer service levels remained high.
8. Due predominantly to the high cost of staff wages the Café has been unable to operate at a profit and is predicted to show a deficit of \$30,315 in the 2010/11 financial year.
9. The Cafe uses only casual staff due to the 12 month commitment by Council in order to minimise risk if it were to be out-sourced at a later date. Casual staff currently attract a loading of 20% in lieu of holiday and sick pay. This loading is expected to increase to 21 - 25% for all casual staff with the City's new Enterprise Bargaining Agreement in line with a recent ruling by Fair Work Australia.
10. The Cafe could employ staff on a permanent part time basis if it received some certainty of tenure. If ALAC is to continue operation of the Cafe, for a specified fixed term, a combination of permanent part time and casual staff would be employed to realise these cost savings. The nature of the business, being 40 weeks of school terms and 12 weeks of school holidays, would suggest a mix of permanent part time, full time and casual staff would provide the most cost effective form of staffing.
11. The Cafe deficit for 2009/10 financial year is expected to be \$50,000. The difference from 2010/11 (\$30,315) to 2009/10 (\$50,000) is due largely to the cold pool and boiler breakdown where patronage has fallen significantly.
12. The ALAC Cafe currently provides catering services to the City of Albany. This includes Council dinners, Civic receptions and scheduled meetings. In the 2009/10 financial year the catering expense to the City is \$34,000. This has resulted in a net saving of \$28,000 back to the City. (\$62,000 expense in 2008/09 and \$61,000 expense in 2007/08).
  - Note 2008/09 was a combination of external and internal catering and is excluded from the comparison provided.
13. A survey of 24 Local Government operated Leisure centres has been undertaken. The sample of 24 centres included 13 metropolitan and 11 regional sites. The following provides a summary of these findings:
  - a. 17 Local Governments operated cafe facilities
  - b. 6 Local Governments leased cafe facilities
  - c. 1 (Goldfields Oasis) currently advertising for a leasee
  - d. 2 (Katanning and Broome) reported cancelling leases due to issues arising over quality control.
  - A full copy of this research is available in the bulletin.

Item 14.6.1 continued.

14. The consideration for Council is the comparative cost of operating the service measured against customer service levels.
15. The Centre for Environmental and Recreation Management (CERM) bench mark performance indicators across the recreation industry. The 2009 survey report from a sample size of 41 like facilities across Australia indicate the following relating to Café facilities:

Secondary spend per visit

Other income (Café and Sports store) / total annual visits

National average = \$0.51

ALAC = \$0.62 (\$465,000 / 750,000 visits)

This indicates ALAC receives significantly higher secondary spend returns from patrons compared to the National benchmarked average.

- A full copy of this data source is available in the bulletin.

**PUBLIC CONSULTATION / ENGAGEMENT**

16. Nil

**GOVERNMENT CONSULTATION**

17. Nil

**STATUTORY IMPLICATIONS**

18. There are no statutory requirements relating to this item.

**FINANCIAL IMPLICATIONS**

19. Option One. ALAC management model.

The Albany Leisure and Aquatic Centre continues to operate the Cafe at a deficit of \$30,000 per annum (but deliver a saving of \$28,000 for catering supplies back to the City) and Council recognise that it is a community service and ancillary to the operation.

Item 14.6.1 continued.

20. Option Two. Lease cafe.

Based on previous valuations the facility could be leased for approximately \$10,450\* per annum. There will be an initial expense of approximately \$5,000 to install power, water and gas metres and a further cost of \$5,000 to cover advertising and legal services. It is expected that there will be a cost to manage the lease operationally and Council have previously set this fee at \$5,000 per annum.

If this option is exercised there could be an additional cost in relation to Council catering services.

- Note: Annual rent is derived from the Café Business Plan tabled OCM Bulletin, February 2008, where Albany Valuation Services derived a “fair market value” for this amount as at October 2007.

21. Option Three. Close cafe

ALAC closes the Cafe service and redevelops the space.

**STRATEGIC IMPLICATIONS & ALIGNMENT TO CORPORATE PLAN**

22. This item directly relates to the following elements from the Albany Insight ~ Beyond 2020 Corporate Plan...

**Lifestyle and Environment:**

1.3 *Recreation facilities provide a diverse range of sporting and exercise opportunities.*

**Governance:**

4.2 *Manage our municipal assets to ensure they are capable of supporting our growing community*

4.3 *Deliver excellent community services that meet the needs and interests of our diverse communities.*

**POLICY IMPLICATIONS**

23. Nil

**ALTERNATE OPTIONS & LEGAL IMPLICATIONS**

24. Option one (1). Continue to operate the Cafe utilising Centre staff on current wage levels defined by the Local Government Award and collective agreements for City Staff.

25. Option two (2). Advertise for expressions of interest, seeking a lease fee to operate the service.

Item 14.6.1 continued.

26. Option Three (3). Not operate a Cafe facility at the ALAC and close the Cafe.
27. Legal Implications. Should Council seek expressions of interest for leasing the Café, legal services will need to be engaged to determine legally binding:
  - a. trading hours;
  - b. price control;
  - c. customer service charter; and
  - d. asset maintenance.

**SUMMARY CONCLUSION**

28. The cost to Council to operate the ALAC cafe is budgeted at \$30,000 per annum for 2010/11 financial year, although this is largely off-set by the saving back to Council of \$28,000 per annum.
29. Council would need to contribute approximately \$5,000 to install power, water and gas meters in order to pass these metered expenses on to the lease holder.
30. Council would also need to contribute approximately \$5,000 in legal and advertising fees associated with lease documentation.
31. Irrespective of the outcome ALAC will continue to progress its remedial actions to reduce expenses by reviewing operating times, catering charges and refining processes.
32. Whilst the City may advertise for expressions of interest, the amount of interest or commercial capacity to operate within agreed parameters is unknown.
33. Based on the method applied previously by Council the lease fee set at \$10,450 plus a \$5,000 management fee and utility charges may also inhibit commercial interest.



Item 14.6.1 continued.

ITEM: 14.6.1 - OFFICER RECOMMENDATION  
VOTING REQUIREMENT: SIMPLE MAJORITY

MOVED: COUNCILLOR DUFTY  
SECONDED: COUNCILLOR J BOSTOCK

THAT Council continue to operate the Albany Leisure and Aquatic Centre (ALAC) Café with City of Albany staff as a community service, and continue to utilise café services in the provision of catering services across the organisation.

MOTION CARRIED 6-4

**Record of Vote**

For the Motion: Mayor Evans, Councillors J Bostock, R Paver, D Bostock, D Wolfe and D Dufty

Against the Motion: Councillors R Hammond, J Swann, D Wellington and R Sutton

COUNCILLOR D BOSTOCK MOVED AN AMENDMENT TO BE INCLUDED IN THE ORIGINAL OFFICER RECOMMENDATION.

And THAT in the interim the administration investigate further options which would make the café more sustainable in line with commercial operations. A report is to be prepared for Council review over a twelve month period from 1 July 2010 to 30 June 2011.

**ITEM 14.6.1 – AMENDED MOTION BY COUNCILLOR D BOSTOCK**  
**VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR D BOSTOCK**  
**SECONDED: MAYOR EVANS**

**THAT Council continue to operate the Albany Leisure and Aquatic Centre (ALAC) Café with City of Albany staff as a community service, and continue to utilise café services in the provision of catering services across the organisation; and in the interim the administration investigate further options which would make the café more sustainable in line with commercial operations. A report is to be prepared for Council review over a twelve month period from 1 July 2010 to 30 June 2011.**

**MOTION CARRIED 6-4**

**Record of Vote**

For the Motion: Mayor Evans, Councillors J Bostock, R Paver, D Bostock, D Wolfe and D Dufty

Against the Motion: Councillors R Hammond, J Swann, D Wellington and R Sutton

AGENDA ITEM 4.1 REFERS

TRUST CHEQUES AND ELECTRONICS FUNDS TRANSFER PAYMENTS

EFT/CHQ	Date	Name	Description	Amount
EFT66483	31/03/2011	AEG OGDEN (PERTH) PTY LTD	GALA FLOOD RELIEF DINNER	12,237.04
<b>TOTAL</b>				<b>\$ 12,237.04</b>

MASTERCARD TRANSACTIONS - MARCH 2011

Date	Payee	Description	Amount
08-March-2011	WOTIF.COM Hotels	Accommodation C. Idle, A. Rogerson & M. Casey	1,054.95
12-March-2011	Esplanade Hotel	Accommodation K. Ketterer	477.00
28-February-2011	SkyWest Airlines Pty Ltd	Air Fare - B. Grayson - Amilib Training	274.95
05-March-2011	Great Eastern Motor Lodge	Accommodation G.Bride & D. Dufty - PIA National Congress	290.00
06-March-2011	Hobart Macquarie Motor	Accommodation G.Bride & D. Dufty - PIA National Congress	1,080.00
10-March-2011	Thrifty Car Rental	Accommodation G.Bride & D. Dufty - PIA National Congress	253.28
11-March-2011	Great Eastern Motor Lodge	Accommodation G.Bride & D. Dufty - PIA National Congress	290.00
16-March-2011	Planning Institute	PIA Regional Conference	614.00
14-March-2011	SkyWest Airlines Pty Ltd	Air Fare - B. Wellstead - SLWA Exchange	255.64
15-March-2011	Qantas	Air Fare - J. McPhee - 2011 CoA Art Prize	535.70
15-March-2011	SkyWest Airlines Pty Ltd	Air Fare - J. McPhee - 2011 CoA Art Prize	304.65
15-March-2011	SkyWest Airlines Pty Ltd	Air Fare - A Barrettleinnard - 2011 CoA Art Prize	337.10
16-March-2011	SkyWest Airlines Pty Ltd	Air Fare - S. Gartland - Cruise Forum	456.45
Various	Sundry < \$ 200.00		1,555.91
<b>TOTAL</b>			<b>\$ 7,779.63</b>

Payroll - APRIL 2011

06-April-2011	Payroll	400,927.30
11-April-2011	Sundry Pay	23,005.14
20-April-2011	Payroll	420,367.10
20-April-2011	Sundry Pay	1,980.69
<b>TOTAL</b>		<b>\$ 846,280.23</b>

AGENDA ITEM 4.1 REFERS

Chq	Date	Name	Description	Amount
27242	31/03/2011	AMP FLEXIBLE LIFETIME SUPER PLAN	Superannuation contributions	887.60
27243	31/03/2011	HESTA SUPER FUND	Superannuation contributions	569.25
27244	31/03/2011	HOSTPLUS PTY LTD	Superannuation contributions	440.98
27245	31/03/2011	MLC NOMINEES PTY LIMITED	Superannuation contributions	273.74
27246	31/03/2011	NATIONAL MUTUAL RETIREMENT FUND	Superannuation contributions	342.76
27247	31/03/2011	PERPETUAL WEALTH FOCUS SUPER PLAN	Superannuation contributions	795.38
27248	31/03/2011	IOOF GLOBAL ONE (EX SKANDIA GLOBAL)	Superannuation contributions	304.40
27249	31/03/2011	IOOF GLOBAL ONE (EX SKANDIA GLOBAL)	Superannuation contributions	759.60
27250	31/03/2011	IOOF GLOBAL ONE (EX SKANDIA GLOBAL)	Superannuation contributions	180.18
27251	31/03/2011	TOWER TRUST LIMITED	Superannuation contributions	293.56
27252	31/03/2011	UNI SUPER	Superannuation contributions	239.80
27253	31/03/2011	ALBANY SURF LIFE SAVING CLUB	FOR USE OF POWER FOR CCTV TRIAL PROJECT	100.00
27254	31/03/2011	DEAKIN MANAGEMENT CENTRE	TRAINING- DEAKIN UNIVERSITY POST GRAD DIP UNIT PR MANAGEMENT	1,989.00
27255	31/03/2011	PETTY CASH - ALBANY PUBLIC LIBRARY	PETTY CASH REIMBURSEMENTS	246.60
27256	31/03/2011	RAC	NEW VEHICLE NOMINATION	27.30
27257	31/03/2011	COMMISSIONER OF STATE REVENUE	REFUND PENSIONER REBATE CLAIM FOR A78762. NOT RESIDING AT PROPERTY	686.28
27258	31/03/2011	TELSTRA CORPORATION LIMITED	LOCKYER AVE/COCKBURN (SLK 0.65 - 0.82) - RELOCATION OF TELSTRA SERVICES	30,766.77
27259	31/03/2011	WATER CORPORATION	WATER USAGE VARIOUS LOCATIONS	7,239.60
27261	31/03/2011	CASH	GIFT VOUCHERS FOR P GREEN'S RETIREMENT - 29 YEARS	340.00
27262	31/03/2011	CASH	CASH FLOAT FOR MT ROMANCE CENTENNIAL ART PRIZE	150.00
27263	07/04/2011	MAGDALENA COOKE	REFUND OF DOUBLE PAYMENT OF POUND FEES	100.00
27264	07/04/2011	NEW HORIZON HOMES	CROSSOVER SUBSIDY 52 CENTARAUS TERRACE	226.28
27265	07/04/2011	D H & J A KING	CROSSOVER SUBSIDY 15 WARRENUP PLACE	241.00
27266	07/04/2011	CHRISTOPHER & SALLY FORD	CROSSOVER SUBSIDY 81 KATOOMBA STREET	226.28
27267	07/04/2011	ALBANY FILTERCLEAN	ALAC FILTERS CHANGED AND CLEANED	28.00
27268	07/04/2011	NORMAN FREDERICK JOHN BADGER	TRAVELLING ALLOWANCE - FORTS VOLUNTEER	115.20
27269	07/04/2011	RAY HAMMOND	COUNCILLOR ALLOWANCE AND SITTING FEE Q4 2010-11	2,200.00
27270	07/04/2011	BRIAN HOPE	FORTS VOLUNTEER TRAVELLING ALLOWANCE	619.20
27271	07/04/2011	PETTY CASH - DEPOT	PETTY CASH REIMBURSEMENTS	417.05
27272	07/04/2011	PETTY CASH - ALBANY REGIONAL DAY CARE CENTRE	PETTY CASH REIMBURSEMENTS	157.50
27273	07/04/2011	SHIRE OF HARVEY	TRANSFER OF LONG SERVICE LEAVE ENTITLEMENTS D MORGAN	6,906.45
27274	07/04/2011	VIRIDIAN NEW WORLD GLASS	ALAC BUILDING MAINTENANCE	660.00

AGENDA ITEM 4.1 REFERS

27275	07/04/2011	WATER CORPORATION	WATER USAGE CHARGES VARIOUS LOCATIONS	3,901.85
27276	08/04/2011	MR RON NYISZTOR	2011 CITY OF ALBANY ART PRIZE WINNER	25,000.00
27278	08/04/2011	MR TOM FREEMAN	2011 CITY OF ALBANY ART PRIZE WINNER	1,000.00
27279	08/04/2011	AMELDA READ-FORSYTHE	2011 CITY OF ALBANY ART PRIZE WINNER	1,000.00
27280	14/04/2011	CORALIE MCGUCKIN	2011 MOUNT ROMANCE CENTENNIAL ART PRIZE	4,000.00
27281	14/04/2011	BRONWYN GAZE	2011 MOUNT ROMANCE CENTENNIAL ART PRIZE	1,000.00
27282	14/04/2011	SARAH DENISE COLE	2011 MOUNT ROMANCE CENTENNIAL ART PRIZE	500.00
27283	14/04/2011	NICOLE CLISSA	2011 MOUNT ROMANCE CENTENNIAL ART PRIZE	1,000.00
27284	14/04/2011	ROBERT EWING	2011 MOUNT ROMANCE CENTENNIAL ART PRIZE	1,000.00
27285	14/04/2011	SUE CODEE	2011 MOUNT ROMANCE CENTENNIAL ART PRIZE	4,000.00
27286	14/04/2011	SHANE DEVONSHIRE	CROSSOVER LOT 374 MCNEAL LOOP	155.60
27287	14/04/2011	JUDITH STRINGER	CROSSOVER 8 LEO LANE	164.44
27288	14/04/2011	LANDGATE	REGISTRATION OF RIGHT OF CARRIAGEWAY	135.00
27289	14/04/2011	SHIRE OF CARNARVON	DAMAGED BOOK FINE - SEER OF SEVEN WATERS	22.20
27290	14/04/2011	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	11,944.50
27291	14/04/2011	WATER CORPORATION	WATER CONSUMPTION	119.90
27292	21/04/2011	MR JOHN MCPHEE	CITY OF ALBANY ART PRIZE. SERVICES REQUIRED FOR JUDGING \$200 HONORARIUM PLUS \$400 (INC \$100 PER DAY DEIM FOR 4 DAYS - 6TH, 7TH, 8TH & 9TH APRIL 2011.)	660.00
27293	21/04/2011	JULIE D QUICKE	REFUND FOR OVER PAYMENT OF INFRINGEMENTS 00166P AND 00183P	31.40
27294	21/04/2011	TOBY COWCHER & BRODY BLACK	CROSSOVER SUBSIDY	196.83
27295	21/04/2011	ERIN QUARTERMAINE	CROSSOVER SUBSIDY 7 HERBERT STREET	249.84
27296	21/04/2011	ROBERT LITTLE	CROSSOVER SUBSIDY 55 HENRY STREET MILPARA	246.89
27297	21/04/2011	BETTER PETS AND GARDENS	JUNIOR CRAB SUPPLIES - LIBRARY	12.60
27298	21/04/2011	CITY OF PERTH	LIBRARY LOST/DAMAGED STOCK	36.20
27299	21/04/2011	DEPARTMENT OF TRANSPORT	VEHICLE REGISTRATIONS	440.55
27300	21/04/2011	SENSIS PTY LTD	YELLOW PAGES DIRECTORY ADVERTISING CHARGES	128.80
27301	21/04/2011	MARK PARRE	SUPPLY OF PLANTS FOR PLANTING AT TORBAY INLET	3,300.00
27302	21/04/2011	PETTY CASH - ALBANY REGIONAL DAY CARE CENTRE	PETTY CASH REIMBURSEMENT	186.20
27303	21/04/2011	PETTY CASH - WORKS & SERVICES	PETTY CASH REIMBURSEMENT	183.70
27304	21/04/2011	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	621.66
27305	21/04/2011	VODAFONE PTY LTD	TEXT MESSAGES	48.99
27306	21/04/2011	WATER CORPORATION	WATER USAGE CHARGES ASSORTED LOCATIONS	4,681.75
			<b>TOTAL</b>	<b>\$ 124,498.66</b>

AGENDA ITEM 4.1 REFERS

EFT	Date	Name	Description	Amount
EFT66484	31/03/2011	ALBANY COMMUNITY HOSPICE	Payroll deductions	38.00
EFT66485	31/03/2011	AMP SUPERANNUATION LIMITED	Superannuation contributions	1,513.79
EFT66486	31/03/2011	AUSTRALIAN TAXATION OFFICE	Payroll deductions	194,171.95
EFT66487	31/03/2011	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll deductions	2,924.20
EFT66488	31/03/2011	AUSTRALIAN PRIMARY SUPERANNUATION FUND	Superannuation contributions	304.40
EFT66489	31/03/2011	AUSTRALIAN SUPER	Superannuation contributions	1,399.85
EFT66490	31/03/2011	AUSTRALIAN ETHICAL SUPERANNUATION FUND	Superannuation contributions	318.66
EFT66491	31/03/2011	BT SUPER FOR LIFE	Superannuation contributions	327.71
EFT66492	31/03/2011	BT SUPER FOR LIFE	Superannuation contributions	354.52
EFT66493	31/03/2011	CHILD SUPPORT AGENCY	Payroll deductions	191.80
EFT66494	31/03/2011	COLONIAL FIRST STATE ROLLOVER & SUPER FUND	Superannuation contributions	106.14
EFT66495	31/03/2011	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	644.26
EFT66496	31/03/2011	COLONIAL FIRST STATE WHOLESAL SUPER FUND	Superannuation contributions	63.26
EFT66497	31/03/2011	GENERATIONS PERSONAL SUPER FUND	Payroll deductions	587.37
EFT66498	31/03/2011	GENERATIONS PERSONAL SUPER FUND	Superannuation contributions	76.49
EFT66499	31/03/2011	HBF OF WA	Payroll deductions	1,170.30
EFT66500	31/03/2011	ING INTEGRA SUPER	Superannuation contributions	119.01
EFT66501	31/03/2011	ING ONE ANSWER PERSONAL SUPER	Superannuation contributions	456.75
EFT66502	31/03/2011	MLC NOMINEES PTY LTD	Superannuation contributions	293.56
EFT66503	31/03/2011	REST SUPERANNUATION	Superannuation contributions	2,960.88
EFT66504	31/03/2011	MARITIME SUPER	Superannuation contributions	164.68
EFT66505	31/03/2011	SPECTRUM SUPER	Superannuation contributions	224.53
EFT66506	31/03/2011	SUMMIT MASTER TRUST PERSONAL SUPERANNUATION PLAN	Superannuation contributions	88.08
EFT66507	31/03/2011	WA LOCAL GOVT SUPERANNUATION	Superannuation contributions	107,335.35
EFT66508	31/03/2011	WAYNE JOHN STEAD PTY LTD SUPERANNUATION FUND	Superannuation contributions	292.55
EFT66509	31/03/2011	WESTSCHEME	Superannuation contributions	3,224.48
EFT66510	31/03/2011	10 POINT PRINT	EVENTS FLYERS	345.00
EFT66511	31/03/2011	ABA SECURITY	SECURITY SERVICES	176.95
EFT66512	31/03/2011	ACTIV FOUNDATION INC.	CLEANING RAGS	18.00
EFT66513	31/03/2011	AD CONTRACTORS PTY LTD	DRY HIRE OF 966 LOADER ON 03/03/11 AT SOUTH STIRLINGS TRANSFER STATION	165.00
EFT66514	31/03/2011	ADP STORE FIXTURES	12CA104 TAYMAR	216.83
EFT66515	31/03/2011	AIR-BORN AMUSEMENTS	AUSTRALIA DAY ENTERTAINMENT	5,027.00
EFT66517	31/03/2011	ALBANY INDUSTRIAL SERVICES PTY LTD	Hours Hire of Semi Tipper	716.10
EFT66518	31/03/2011	ALBANY FARM TREE NURSERY	Supply Tree Ferns for BOB THOMPSON GARDENS - STAGE 2	440.94
EFT66519	31/03/2011	ALBANY V-BELT AND RUBBER	FILTERS/VEHICLE PARTS	68.65
EFT66520	31/03/2011	ALBANY STATIONERS	STATIONERY SUPPLIES	40.95

AGENDA ITEM 4.1 REFERS

AGENDA ITEM 4.1 REFERS

AGENDA ITEM 4.1 REFERS

EFT66521	31/03/2011	ALBANY GATEWAY INCORPORATED	12 MONTH ONLINE ADVERTISING	279.00
EFT66522	31/03/2011	ALBANY AGRICULTURAL SOCIETY INCORPORATED	HIRE OF CENTENNIAL HALL 31/3 - 21/4 ART PRIZE 2011	1,800.00
EFT66523	31/03/2011	ALBANY OFFICE PRODUCTS - NORTH ROAD	STATIONERY SUPPLIES	836.05
EFT66524	31/03/2011	ALBANY NEWS DELIVERY	NEWSPAPER DELIVERIES	136.35
EFT66525	31/03/2011	ALINTA	GAS CHARGES VAC	126.80
EFT66526	31/03/2011	ANDREW HALSALL PHOTOGRAPHY	DIGITAL PHOTOGRAPHY COURSES	200.00
EFT66527	31/03/2011	ANSTAD PTY LTD	CITY DESIGN - SPECIFIED TRAINING - DRAINS WORKSHOP 15/17 MARCH 2011	1,650.00
EFT66528	31/03/2011	ARTCRAFT PTY LTD	ROAD SIGNAGE	2,333.10
EFT66529	31/03/2011	AUDIOCOM ALBANY	IN CAR KIT	130.00
EFT66530	31/03/2011	AUSTRALIAN ASPHALT PAVEMENT ASSOCIATION	SELECTION OF PAVEMENT SURFACING COURSE	2,508.00
EFT66531	31/03/2011	BAIL SAND & GRAVEL SUPPLIES	M3 COMPACTION SAND SUPPLY AND DELIVERY	1,320.00
EFT66532	31/03/2011	BARNESBY FORD	PLANT REPAIRS & MAINTENANCE - CLUTCH KIT	2,167.95
EFT66533	31/03/2011	BAREFOOT CLOTHING MANUFACTURERS	UNIFORM PURCHASES	171.00
EFT66534	31/03/2011	ADVANCED TRAFFIC MANAGEMENT	Hours Hire of Traffic Control 2, 3 & 9th March 2011	3,610.47
EFT66535	31/03/2011	BEST OFFICE SYSTEMS	PHOTOCOPY CHARGES	415.75
EFT66536	31/03/2011	BLOOMIN FLOWERS	FLOWERS FOR CHRIS IDLE AND FAMILY FOR BIRTH OF CHILD.	50.00
EFT66537	31/03/2011	ALBANY BOBCAT SERVICES	BOBCAT HIRE - ALISON HARTMAN GARDENS & NATURE RESERVES	760.00
EFT66538	31/03/2011	AIR BP	AVGAS PURCHASES	2,252.77
EFT66539	31/03/2011	BUNNINGS BUILDING SUPPLIES PTY LTD	GARDEN INSECTICIDE FOR ROUNDABOUTS/MEDIANS	278.51
EFT66540	31/03/2011	CABCHARGE AUSTRALIA LIMITED	TAXI FARES	458.92
EFT66541	31/03/2011	CAMLYN SPRINGS WATER DISTRIBUTORS	WATER CONTAINER REFILLS NORTH ROAD	480.00
EFT66542	31/03/2011	JOHN CECIL	ZOOM RECORDER TRAINING	53.96
EFT66543	31/03/2011	COLES SUPERMARKETS AUSTRALIA PTY LTD	GROCERIES	293.39
EFT66544	31/03/2011	CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT REPAIRS & MAINTENANCE	1,991.95
EFT66545	31/03/2011	COURIER AUSTRALIA	FREIGHT FEES	172.26
EFT66546	31/03/2011	COVENTRY	VEHICLE PARTS	355.15
EFT66547	31/03/2011	JENNIFER CROWE	RECORDS UPDATE	2,800.00
EFT66548	31/03/2011	HOLCIM (AUSTRALIA) PTY LTD	CUBIC METRES CONCRETE FOR ALAC CARPARK	1,448.54
EFT66549	31/03/2011	C T MANAGEMENT GROUP	WASTE OPERATIONS FEASIBILITY STUDY PROPOSAL	3,872.00
EFT66550	31/03/2011	AL CURNOW HYDRAULICS	VEHICLE PARTS/MAINTENANCE	18.70
EFT66551	31/03/2011	CYNERGIC COMMUNICATIONS	SERVICE CHARGES 1/3/11 - 1/4/11	1,053.80
EFT66552	31/03/2011	35 DEGREES SOUTH	DRAINAGE EASEMENT 21 KOOYONG AVENUE	880.00
EFT66553	31/03/2011	CHRISTOPHER JOHN EMBRY	Rates refund for assessment A5900	48.92
EFT66554	31/03/2011	EMC CORPORATION	AVAMAR 1 TB INCR CAPACITY LICENSE	8,571.53
EFT66555	31/03/2011	EYERITE SIGNS	ALTERATION OF COUNCILLOR WOODEN DESK PLAQUE	41.80
EFT66556	31/03/2011	LAYTON TECHNOLOGY PTY LTD	HELP BOX & AUDITWIZARD ANNUAL SUPPORT	595.00
EFT66557	31/03/2011	FARM FRESH WHOLESALERS	TIME OUT CAFE CATERING SUPPLIES	63.21
EFT66558	31/03/2011	FJ EXCAVATOR SERVICES	EXCAVATOR HIRE ALAC CAR PARK	176.00
EFT66559	31/03/2011	FLIPS ELECTRICS	REPAIRS TO DEPOT HIGH PRESSURE CLEANER	610.50

AGENDA ITEM 4.1 REFERS

EFT66560	31/03/2011	GALLERY 500	ART SUPPLIES	35.06
EFT66561	31/03/2011	GORDON WALMSLEY PTY LTD	SUPPLY & INSTALL ASPHALT	71,715.00
EFT66562	31/03/2011	GRAY & LEWIS	CONTRACT - PLANNING SERVICES	1,375.00
EFT66563	31/03/2011	GREAT SOUTHERN INSTITUTE OF TECHNOLOGY	ENROLMENT TO ATTEND 5 DAY OSH REPS COURSE	795.00
EFT66564	31/03/2011	SOUTHERN SHARPENING SERVICES (FORMERLY SOUTHERN BLADE WORKS)	FOR THE REPLACEMENT OF THE BUZZER ,THICKNESS BLADES	255.00
EFT66565	31/03/2011	GREAT SOUTHERN PACKAGING SUPPLIES	CLEANING GOODS	1,234.00
EFT66566	31/03/2011	GROCOTT TRANSPORT	Hours Hire of Semi Tipper	3,557.40
EFT66567	31/03/2011	PROTECTOR FIRE SERVICES PTY LTD	FIRE EQUIPMENT MAINTENANCE	33.00
EFT66568	31/03/2011	HARLEY GLOBAL	AMEND SURVEY PLAN AND CALCULATE NEW AREA FOR ROSE GARDENS CARAVAN PARK	605.00
EFT66569	31/03/2011	HELEN LEEDER-CARLSON	CREATIVE SENIORS CLASSES	480.00
EFT66570	31/03/2011	HUDSON HENNING AND GOODMAN	LEGAL EXPENSES - SURRENDER OF LEASE: LOT 1297 PARADE ST ALBANY	110.00
EFT66571	31/03/2011	IBM AUSTRALIA LTD	MONTHLY SCHEDULE FOR SERVICES, IBM EXPRESS MANAGED SERVICES	1,307.08
EFT66572	31/03/2011	CHRIS IDLE	REIMBURSE EXPENSES IPWEA DIPLOMA OF PUBLIC WORKS	93.50
EFT66573	31/03/2011	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA	TRAINING - REGISTRATION FEES FOR MODULE 9 OF THE DIPLOMA OF PUBLIC WORKS 7/8 APRIL 2011	660.00
EFT66574	31/03/2011	JACK THE CHIPPER	CHIPPING ON ROADSIDE	1,875.00
EFT66575	31/03/2011	JOHN ALEXANDER JAMIESON	Survey works as requested by Main Roads on major round-about 21-23 March 2011	3,271.40
EFT66576	31/03/2011	KEN FREEGARD FILTER CLEANING	FILTERS CLEANED AND CHANGED	57.00
EFT66577	31/03/2011	AUSTRALIAN KETTLEBELLS/IRONEDGE	ASSISTED PULL UP/CHIN UP PACK FOR ALAC	77.00
EFT66578	31/03/2011	KEYZDESIGN	CMS STAGE 2 UPGRADES - AS PER SPECIFICATION DATED 17/06/2010	14,559.60
EFT66579	31/03/2011	KNOTTS PLUMBING PTY LTD	INSTALLATION OF NEW DRINKING FOUNTAIN MIDDLETON BEACH/VARIOUS PLUMBING REPAIRS	1,777.40
EFT66580	31/03/2011	STATE LIBRARY OF WA	RECOVERIES OF LOST AND DAMAGED BOOKS	360.80
EFT66581	31/03/2011	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA MEMBERSHIP SUBSCRIPTION - MEMBER - CALCULATED PRO RATA 50% LEFT OF FINANCIAL YEAR	205.00
EFT66582	31/03/2011	MACQUARIE BANK	Payroll deductions	2,115.50
EFT66583	31/03/2011	ALBANY PARTY HIRE	HIRE OF CHAIRS INCL LOAD DELIVERY & PICK UP	540.00
EFT66584	31/03/2011	ALBANY CITY MOTORS	VEHICLES/VEHICLE PARTS/REPAIRS	397.13
EFT66585	31/03/2011	MIDALIA STEEL PTY LTD	For the purchase of a .1800x1200 of checka plate for the ramp at the forts	92.26
EFT66586	31/03/2011	MIDWEST SECRETARIAL / LABOUR HIRE	TEMPORARY STAFF	2,667.78
EFT66587	31/03/2011	NATALIE RADIVOJEVIC	CITY OF ALBANY ART PRIZE	882.00
EFT66588	31/03/2011	ALBANY NEAT AND TRIM LAWNS	LAWN MOWING SERVICES VAC	160.00
EFT66589	31/03/2011	OCS SERVICES PTY LTD	CLEANING SERVICES	20,426.88
EFT66590	31/03/2011	OPUS INTERNATIONAL CONSULTANTS LTD	Humphries St Design (SLK 0.00 - 0.25) 11/12	3,236.39
EFT66591	31/03/2011	CORR ART	ARTISTIC DEVELOPMENT CLASS	280.00
EFT66592	31/03/2011	OTIS ELEVATOR COMPANY P/L	QUARTERLY LIFT MAINTENANCE TOWN HALL	1,394.42
EFT66593	31/03/2011	PAULS PET FOODS	ANIMAL FOOD - dry dog food	75.00

AGENDA ITEM 4.1 REFERS

EFT66594	31/03/2011	PETER GRAHAM AND COMPANY LTD	MACROCOTE FERTILISER FOR DEPOT	160.00
EFT66595	31/03/2011	HANSON CONSTRUCTION MATERIALS PTY LTD	GRANITE ROCK TONNES FOR FOUNDATION PARK	567.88
EFT66596	31/03/2011	PLASTICS PLUS	PLASTICS TAPS	33.00
EFT66597	31/03/2011	W P REID	BRICK PAVING - ALAC	15,682.70
EFT66598	31/03/2011	RICOH	B & W PHOTOCOPIER CHARGES	12,494.48
EFT66599	31/03/2011	RNR CONTRACTING PTY LTD	FRENCHMANS BAY RD BITUMEN SEALING WORKS	181,858.25
EFT66600	31/03/2011	ROBINSON BUILDTECH	PROGRESS PAYMENT CLAIM 1 FOR WOMENS REST CENTRE	51,083.72
EFT66601	31/03/2011	AUSTIN ROGERSON	EXPENSES CLAIM DRAINS WORKSHOP	22.20
EFT66602	31/03/2011	ROSMECH SALES AND SERVICE PTY LTD	MAIN BROOM, SCARAB - MERLIN/MINOR FREIGHT & DELIVERY	627.00
EFT66603	31/03/2011	ROYAL LIFE SAVING SOCIETY AUSTRALIA	SWIM CERTIFICATES	232.78
EFT66604	31/03/2011	CHILD AUSTRALIA	MAGICAL MOMENTS AND PASSIONS FOR PROGRAMS	155.00
EFT66605	31/03/2011	SAXXON IT	Prepaid maintenance software and health checks	4,435.20
EFT66606	31/03/2011	SCHWEPPE AUSTRALIA	SOFT DRINK SUPPLIES	114.40
EFT66607	31/03/2011	SKYWEST AIRLINES	SKYWEST ALBANY/PERTH/GERALDTON RETURN MAYOR MILTON EVANS AND CEO FAILEEN JAMES (RCA MEETING GERALDTON)	5,380.96
EFT66608	31/03/2011	SONIC CIVIL	INSTALL STORM WATER DRAIN AT ALAC ENTRANCE ROAD	5,084.00
EFT66609	31/03/2011	SOUTHERN ELECTRICS	ELECTRICAL REPAIRS/MAINTENANCE	1,058.46
EFT66610	31/03/2011	SOUTHWAY DISTRIBUTORS (WA) PTY LTD	TIME OUT CAFE CATERING SUPPLIES	1,521.73
EFT66611	31/03/2011	SAI GLOBAL LTD	SURVEILLANCE AUDIT ISO	5,995.32
EFT66612	31/03/2011	ST JOHN AMBULANCE AUSTRALIA	Senior First Aid training	310.00
EFT66613	31/03/2011	ALBANY LOCK SERVICE	ASSORTED PADLOCKS FOR FIRE GATES	711.55
EFT66614	31/03/2011	SYNERGY	ELECTRICITY SUPPLIES 20/8/10 - 14/3/11	31,478.44
EFT66615	31/03/2011	T & C SUPPLIES	HARDWARE/TOOL SUPPLIES	185.25
EFT66616	31/03/2011	THE VEGIE SHOP	GROCERIES	210.37
EFT66617	31/03/2011	ALBANY TYREPOWER	TYRE PURCHASES/MAINTENANCE	366.60
EFT66618	31/03/2011	VANCOUVER WASTE SERVICES	GREEN WASTE SERVICES	222.00
EFT66619	31/03/2011	VANCOUVER CAFE & STORE	CATERING FOR EXHIBITION OPENING	320.00
EFT66620	31/03/2011	ALBANY & GREAT SOUTHERN WEEKENDER	ADVERTISING	120.78
EFT66621	31/03/2011	WA LOCAL GOVERNMENT ASSOCIATION	2011 REMUNERATION SURVEY	250.00
EFT66622	31/03/2011	LANDMARK LIMITED	PULSE/GLYPHOPHATE & METSULFURON FOR ROADSIDE WEED KILLING	1,556.72
EFT66623	31/03/2011	WESTERN WORK WEAR	SAFETY UNIFORMS AND WORKWEAR	525.30
EFT66624	31/03/2011	WILSON MACHINERY	VEHICLE PARTS	539.56
EFT66625	31/03/2011	WIZID PTY LTD	TUFF BANDS FOR ALAC	132.00
EFT66626	31/03/2011	YAKKA PTY LTD	UNIFORM PURCHASES	136.46
EFT66627	31/03/2011	ZENITH LAUNDRY	LAUNDRY SERVICES/HIRE	25.31
EFT66628	31/03/2011	AD CONTRACTORS PTY LTD	LWR KING RD (SLK 2.34-3.07) CONTRACT AS PER TENDER C10015	121,556.00
EFT66629	07/04/2011	ABA SECURITY	SECURITY SERVICES	462.43
EFT66630	07/04/2011	AD CONTRACTORS PTY LTD	Semi tipper hire and carting soil to Cull Park- 10th February 2011	630.00
EFT66631	07/04/2011	ADVANCED PERSONNEL MANAGEMENT	CASE NUMBER 495223 ESTABLISHMENT & REPORTS	1,276.00
EFT66632	07/04/2011	ALBANY ADVERTISER LTD	ADVERTISING	1,121.68



AGENDA ITEM 4.1 REFERS

EFT66633	07/04/2011	ALBANY VALUATION SERVICES	PROPOSED CAFE - RESIDENCY MUSEUM/RENTAL VALUATIONS	690.00
EFT66634	07/04/2011	ALBANY REFRIGERATION	AIR CONDITIONING REPAIRS NORTH ROAD/QUARTERLY MAINTENANCE	1,330.58
EFT66635	07/04/2011	ALBANY LANDSCAPE SUPPLIES	DAYCARE BUILDING MAINTENANCE	144.00
EFT66636	07/04/2011	ALBANY OFFICE PRODUCTS - NORTH ROAD	STATIONERY SUPPLIES	586.70
EFT66637	07/04/2011	ALBANY QUALITY LAWNMOWING	LAWN MOWING LOTTERIES HOUSE	100.00
EFT66638	07/04/2011	ALBANY MILK DISTRIBUTORS	MILK DELIVERIES - NORTH ROAD	315.00
EFT66639	07/04/2011	ALBANY OFFICE PRODUCTS - LIBRARY	STATIONERY SUPPLIES	29.20
EFT66640	07/04/2011	ARDESS NURSERY	VERGE MAINTENANCE/STREET TREES	478.40
EFT66641	07/04/2011	ARTSOUTHWA INC	SOUTHERN ART & CRAFT TRAIL	162.50
EFT66642	07/04/2011	ARTCRAFT PTY LTD	ROAD SIGNAGE	1,490.50
EFT66643	07/04/2011	ATC WORK SMART	APPRENTICE FEES/CASUAL STAFF	4,952.15
EFT66644	07/04/2011	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	COLLECTION COSTS	295.08
EFT66645	07/04/2011	BT EQUIPMENT PTY LTD	EQO-35319 BOMAG ROLLER	50,050.00
EFT66646	07/04/2011	BAREFOOT CLOTHING MANUFACTURERS	UNIFORM PURCHASES	128.40
EFT66647	07/04/2011	BARRETT'S MINI EARTHMOVING & CHIPPING	VERGE PRUNING	3,900.00
EFT66648	07/04/2011	JOHN BEAMON	TRAVELLING ALLOWANCE	427.80
EFT66649	07/04/2011	BENARA NURSERIES	Albany Hwy/North Rd Medians/Roundabouts PLANT SUPPLIES	2,636.48
EFT66650	07/04/2011	BENNETTS BATTERIES	DRUMS OF RUBIA OIL	1,540.00
EFT66651	07/04/2011	ADVANCED TRAFFIC MANAGEMENT	TRAFFIC CONTROL	4,386.09
EFT66652	07/04/2011	BEST OFFICE SYSTEMS	RICOH LASER PRINTER/PHOTOCOPIY CHARGES	1,128.20
EFT66653	07/04/2011	BEVANS (WA) PTY LTD	BAGS OF ICE	40.00
EFT66654	07/04/2011	PETER HOWARD BIRD	TRAVELLING ALLOWANCE - FORTS VOLUNTEER	165.60
EFT66655	07/04/2011	BLACKWOODS	DYMARK SPRAY LINE MARKING	120.65
EFT66656	07/04/2011	ALBANY BOBCAT SERVICES	HIRE OF BOBCAT & TRUCK	800.00
EFT66657	07/04/2011	BOC GASES AUSTRALIA LIMITED	CO2 INDUSTRIAL CYLINDER RENTAL	108.57
EFT66658	07/04/2011	JILL BOSTOCK	COUNCILLOR ALLOWANCE AND SITTING FEE Q4 2010-11	2,200.00
EFT66659	07/04/2011	DAVID BOSTOCK	COUNCILLOR ALLOWANCE - Q1, Q3 & Q4 2010/11	6,750.00
EFT66660	07/04/2011	BRANDNET PTY LTD T/AS MILITARY SHOP	LONG TAN CROSS LAPEL PIN	8.75
EFT66661	07/04/2011	CARDNO (WA) PTY LTD	PROFESSIONAL SERVICES STAGE 1 CONSULTANCY HANRAHAN	23,484.86
EFT66662	07/04/2011	BUILDING AND CONSTRUCTION IND TRAINING FUND	BCTIF LEVY FOR MARCH 2011	12,619.49
EFT66663	07/04/2011	BUILDERS REGISTRATION BOARD	BRB LEVY FOR MARCH 2011	3,209.00
EFT66664	07/04/2011	BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE/TOOL SUPPLIES	217.00
EFT66665	07/04/2011	LOUISE BURGLER	REIMBURSEMENTS FOR EXPENDITURE - CURTAIN ROD	42.36
EFT66666	07/04/2011	HARJEEVAN SINGH BUTTAR	REFUND FOR APPLICATION P2115072	135.00
EFT66667	07/04/2011	CAMTRANS ALBANY PTY LTD	DELIVER PACKS OF EASIPAVE PAVERS TO ALAC	960.96
EFT66668	07/04/2011	CARDNO (WA) PTY LTD	FOUNDATION PARK ATTENUATION	8,480.04
EFT66669	07/04/2011	J & S CASTLEHOW ELECTRICAL SERVICES	ELECTRICAL REPAIRS/MAINTENANCE	1,838.93
EFT66670	07/04/2011	BIS CLEANAWAY LIMITED	RUBBISH REMOVAL CONTRACT	278,873.20
EFT66671	07/04/2011	COCA-COLA AMATIL PTY LTD	SOFT DRINK SUPPLIES FOR ALAC	1,495.20
EFT66672	07/04/2011	COLES SUPERMARKETS AUSTRALIA PTY LTD	GROCERIES	975.96

AGENDA ITEM 4.1 REFERS

EFT66673	07/04/2011	CORRIGAN, ERIC	TRAVEL ALLOWANCE - FORTS	339.00
EFT66674	07/04/2011	COURIER AUSTRALIA	FREIGHT CHARGES	560.53
EFT66675	07/04/2011	ALBANY SIGNS	ALUMINIUM SIGNS	638.00
EFT66676	07/04/2011	COVENTRYS	VEHICLE PARTS	51.96
EFT66677	07/04/2011	HOLCIM (AUSTRALIA) PTY LTD	CUBIC METRES OF N40-20 CONCRETE DELIVERED TO ALAC Carpark	3,648.21
EFT66678	07/04/2011	AL CURNOW HYDRAULICS	VEHICLE PARTS/MAINTENANCE	5.45
EFT66679	07/04/2011	DON DUFTY	COUNCILLOR ALLOWANCE & SITTING FEE Q4 2010-11	1,750.00
EFT66680	07/04/2011	SIMON EDWARDS	FUEL REIMBURSEMENTS STAFF MILEAGE CLAIM	30.26
EFT66681	07/04/2011	ELDERS FORESTRY PTY LTD	Rates refund for assessment A219908	48.72
EFT66682	07/04/2011	ELLEKER GENERAL STORE	DIESEL PURCHASES BUSH FIRE BRIGADE	60.00
EFT66683	07/04/2011	EMC CORPORATION	AVAMAR GEN2 2TB STORAGE NODE (FIELD INSTALLED)	3,393.71
EFT66684	07/04/2011	MILTON EVANS	MAYORAL ALLOWANCE AND SITTING FEE Q4 2010-11	6,950.00
EFT66685	07/04/2011	EYERITE SIGNS	BANNER SUPPLIED - VAC	506.00
EFT66686	07/04/2011	FARM FRESH WHOLESALERS	CATERING SUPPLIES	173.45
EFT66687	07/04/2011	TAMMY FLETT	PRIZES FOR BMX & SCOOTER COMPETITION	640.00
EFT66688	07/04/2011	LUSH GARDEN GALLERY	NURSERY SUPPLIES	35.85
EFT66689	07/04/2011	GORDON WALMSLEY PTY LTD	CONSTRUCTION OF KERBING ALAC	13,056.00
EFT66690	07/04/2011	GRANDE FOOD SERVICE	CATERING SUPPLIES	317.80
EFT66691	07/04/2011	GREAT SOUTHERN GROUP TRAINING	APPRENTICE FEES/CASUAL STAFF	3,560.52
EFT66692	07/04/2011	GREAT SOUTHERN INSTITUTE OF TECHNOLOGY	WINDOWS 7 TRAINING	1,800.00
EFT66693	07/04/2011	GREEN SKILLS INC	CASUAL STAFF 2/3/2011 - 29/3/2011	17,805.15
EFT66694	07/04/2011	GREAT SOUTHERN PACKAGING SUPPLIES	CLEANING PRODUCTS/SUPPLIES DAY CARE CENTRE	599.01
EFT66695	07/04/2011	PROTECTOR FIRE SERVICES PTY LTD	FIRE EQUIPMENT MAINTENANCE	34.10
EFT66696	07/04/2011	HARLEY GLOBAL	FREDERICK STREET ADDITIONAL FEATURE SURVEY	1,974.50
EFT66697	07/04/2011	WILFRED HATTON	TRAVEL REIMBURSEMENTS - FORTS VOLUNTEER	132.00
EFT66698	07/04/2011	HELEN LEEDER-CARLSON	CREATIVE SENIORS	240.00
EFT66699	07/04/2011	MV & SM HEPWORTH	MULTIPAC VP2400 ROLLER	160.60
EFT66700	07/04/2011	JOHN HOBBS	TRAVEL REIMBURSEMENT - FORTS VOLUNTEER	30.00
EFT66701	07/04/2011	CHRISTOPHER HOLDEN	COUNCILLOR ALLOWANCE AND SITTING FEE Q4 2010-11	2,200.00
EFT66702	07/04/2011	HUDSON HENNING AND GOODMAN	LEGAL COSTS	1,638.45
EFT66703	07/04/2011	INTERCON MILLAR LOGISTICS	CHLORINE SUPPLIES - ALAC	1,869.86
EFT66704	07/04/2011	JACK THE CHIPPER	CHIPPING OF MATERIALS	812.50
EFT66705	07/04/2011	JOHN KINNEAR AND ASSOCIATES	ALBANY RESIDENCY MUSEUM LEASE AREA PLAN	742.50
EFT66706	07/04/2011	JOHNSON FARMS	RELATING TO RE-ALIGNMENT OF PALMDALE RAOD	250.00
EFT66707	07/04/2011	JUST SEW EMBROIDERY	EMBROIDERY YOUTH ADVISORY COUNCIL	35.75
EFT66708	07/04/2011	GEORGE KAVANAGH	TRAVEL ALLOWANCE - FORTS	66.00
EFT66709	07/04/2011	KEN FREEGARD FILTER CLEANING	FILTER CHANGED HANRAHAN REFUSE SITE	17.50
EFT66710	07/04/2011	KNOTTS PLUMBING PTY LTD	PLUMBING REPAIRS ALAC	484.90
EFT66711	07/04/2011	LA FREEGARD	STUMP GRINDING	957.00
EFT66712	07/04/2011	MERVYN LEAVESLEY	COUNCILLOR ALLOWANCE AND SITTING FEE Q4 2010-11	2,200.00

AGENDA ITEM 4.1 REFERS

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EFT66713	07/04/2011	CALTEX ENERGY WA	FUEL PURCHASES	56,387.39
EFT66714	07/04/2011	LORLAINE DISTRIBUTORS PTY LTD	TOILET PAPER AND FLY SPRAY FOR DEPOT	171.00
EFT66715	07/04/2011	LOWER KING LIQUOR & GENERAL STORE	ALCOHOL PURCHASES	179.96
EFT66716	07/04/2011	ALBANY CITY MOTORS	VEHICLES/VEHICLE PARTS/REPAIRS	75.06
EFT66717	07/04/2011	JOY MATLA	COUNCILLOR ALLOWANCE AND SITTING FEE Q4 2010-11	2,200.00
EFT66718	07/04/2011	PHILLIP MCKINNON	TRAVEL ALLOWANCE	330.00
EFT66719	07/04/2011	MCLEODS BARRISTERS & SOLICITORS	PROFESSIONAL SERVICES - MATTER 29434	968.46
EFT66720	07/04/2011	MIDALIA STEEL PTY LTD	STEEL SUPPLIES	15.73
EFT66721	07/04/2011	JOHN MOIR	RUBBISH REMOVAL FROM CAPE RICHE	840.00
EFT66722	07/04/2011	MR MOO DAIRY DISTRIBUTORS	MILK DELIVERIES FOR ALAC	630.85
EFT66723	07/04/2011	DAWSON MOORE	TRAVELLING ALLOWANCE	168.00
EFT66724	07/04/2011	MT BARKER COMMUNICATIONS	TWO WAY RADIO REPAIRS/MAINT	177.10
EFT66725	07/04/2011	KATHRYN ANNE MUTTON	TRAVEL ALLOWANCE - FORTS VOLUNTEER	108.00
EFT66726	07/04/2011	NIKANA CONTRACTING PTY LTD	REMOVAL OF RUBBISH BOAT HARBOUR SKIP BINS	614.24
EFT66727	07/04/2011	DAVID NORTHERN	TRAVEL ALLOWANCE - FORTS VOLUNTEER	165.00
EFT66728	07/04/2011	PETER O'CONNELL	TRAVELLING ALLOWANCE - FORTS VOLUNTEER	187.20
EFT66729	07/04/2011	OCS SERVICES PTY LTD	CLEANING SERVICES	160.00
EFT66730	07/04/2011	ORANA CINEMAS ALBANY	CINEMA ADVERTISING 13 JAN - 9 MARCH ALAC	280.00
EFT66731	07/04/2011	ORICA AUSTRALIA P/L	CHLORINE SUPPLIES	2,179.10
EFT66732	07/04/2011	CORR ART	ARTISTIC DEVELOPMENT	140.00
EFT66733	07/04/2011	ROLAND PAVER	COUNCILLOR ALLOWANCE AND SITTING FEE Q 2010-11	2,200.00
EFT66734	07/04/2011	PENNVANT HOUSE	FLAG PURCHASES	608.30
EFT66735	07/04/2011	PETER GRAHAM AND COMPANY LTD	SOLO BACK PACKS	320.00
EFT66736	07/04/2011	PLATTERS GOURME	CATERING FOR PIA WORKSHOP	618.75
EFT66737	07/04/2011	PLANT SUPPLY COMPANY	Albany Hwy/North Rd Medians/Roundabouts PLANT SUPPLIES	418.95
EFT66738	07/04/2011	PLAYROPE PTY LTD	PLAYGROUND EQUIPMENT CLIFTON STREET PARK	9,771.85
EFT66739	07/04/2011	DOUGLAS REITZE	TRAVEL ALLOWANCE - FORTS	109.20
EFT66740	07/04/2011	RNR CONTRACTING PTY LTD	BITUMEN SEALING WORK - RUTHERFORD ROAD	5,121.00
EFT66741	07/04/2011	ROYAL LIFE SAVING SOCIETY AUSTRALIA	WRISTBANDS FOR ALAC	528.00
EFT66742	07/04/2011	SESCO SECURITY	QUARTERLY MONITORING LIBRARY	268.84
EFT66743	07/04/2011	SIGNS PLUS	MAGNETIC BADGES FOR STAFF	45.10
EFT66744	07/04/2011	SKILL HIRE WA PTY LTD	APPRENTICE FEES/ CASUAL STAFF	12,670.10
EFT66745	07/04/2011	SKILLED	CASUAL STAFF M LEMBO	1,486.06
EFT66746	07/04/2011	ADELE SMITH	FORTS VOLUNTEER TRAVELLING ALLOWANCE	50.40
EFT66747	07/04/2011	SONIC CIVIL	INSTALLATION OF STORM WATER DRAINS AT FOUNDATION PARK	15,575.50
EFT66748	07/04/2011	SOUTHERN ELECTRICS	ELECTRICAL REPAIRS	600.30
EFT66749	07/04/2011	SOUTHERN TOOL & FASTENER CO	FLAT WASHERS AND CUT OFF WHEELS - BRIDGE REPAIRS	1,011.84
EFT66750	07/04/2011	SOUTHWAY DISTRIBUTORS (WA) PTY LTD	CATERING SUPPLIES	2,073.29
EFT66751	07/04/2011	SOUTHCOAST SECURITY SERVICE	SECURITY SERVICES	517.88
EFT66752	07/04/2011	SOUTH COAST NATURAL RESOURCE MANAGEMENT INC	PROJECT COORDINATION AND MONITORING TORBAY WEST STAGE 2	7,476.94

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EFT66753	07/04/2011	SPENCER PARK VARIETY MEATS	BBQ SUPPLIES	179.95
EFT66754	07/04/2011	SPORTSWORLD OF WA	SWIMMIG AIDS & EQUIPMENT	3,524.40
EFT66755	07/04/2011	STAR SALES AND SERVICE	HARDWARE/VEHICLE PARTS	125.20
EFT66756	07/04/2011	SAI GLOBAL LTD	INTERNET DOWNLOAD	418.91
EFT66757	07/04/2011	STIRLING CONFECTIONERY PLUS	CONFECTIONERY SUPPLIES	1,390.49
EFT66758	07/04/2011	MERVYN STRANGE	TRAVEL ALLOWANCE - FORTS	93.60
EFT66759	07/04/2011	ALBANY LOCK SERVICE	LOCK SERVICES	223.10
EFT66760	07/04/2011	ROBERT SUTTON	COUNCILOR ALLOWANCE AND SITTING FEE Q4 2010-11	2,200.00
EFT66761	07/04/2011	T & C SUPPLIES	HARDWARE SUPPLIES/CEMENT	1,444.44
EFT66762	07/04/2011	TEACHING SOLUTIONS	EARLY YEARS LEARNING FRAMEWORK	45.95
EFT66763	07/04/2011	THE NAKED BEAN COFFEE ROASTERS	COFFEE SUPPLIES	475.00
EFT66764	07/04/2011	THE VEGIE SHOP	GROCERIES FOR DAYCARE	168.66
EFT66765	07/04/2011	THINKWATER ALBANY	IRRIGATION SUPPLIES	1,084.76
EFT66766	07/04/2011	TOLL PRIORITY	FREIGHT COSTS	390.25
EFT66767	07/04/2011	TOTAL GREEN RECYCLING	E WASTE RECYCLING	2,506.74
EFT66768	07/04/2011	TRADELINK PLUMBING SUPPLIES	LENGTHS 150MM DVW PIPE	427.63
EFT66769	07/04/2011	THE TREE GUILD OF WA (INC)	MEMBERSHIP FEES 1/7/2010 - 30/6/2011	357.50
EFT66770	07/04/2011	TRUCKLINE	VEHICLE PARTS	182.06
EFT66771	07/04/2011	RICHARD TURPIN	TRAVELLING ALLOWANCE	144.00
EFT66772	07/04/2011	ALBANY TYREPOWER	TYRE PURCHASES/MAINTENANCE	291.30
EFT66773	07/04/2011	VANCOUVER WASTE SERVICES	CAR TYRES	7.20
EFT66774	07/04/2011	IT VISION AUSTRALIA PTY LTD	HR MODULE SR90643 SYNERGY COSTS	6,439.14
EFT66775	07/04/2011	MICHAEL D. WALKER	TRAVEL ALLOWANCE - FORTS	60.00
EFT66776	07/04/2011	ALBANY & GREAT SOUTHERN WEEKENDER	COMMUNITY INFORMATION February Community Information Page	1,376.54
EFT66777	07/04/2011	DENNIS WELLINGTON	DEPUTY MAYOR ALLOWANCE AND SITTING FEE Q4 2010-11	2,950.00
EFT66778	07/04/2011	WESTRAC EQUIPMENT PTY LTD	VEHICLE PARTS	225.54
EFT66779	07/04/2011	WESTERN STABILISERS PTY LTD	PROGRESS CLAIM - DOWN RD (SLK 0.30 - 3.60) CONTRACT	1,124,849.60
EFT66780	07/04/2011	DES WOLFE	DEPUTY MAYORAL ALLOWANCE & SITTING FEE Q4 2010-11	2,200.00
EFT66781	07/04/2011	WREN OIL	WASTE DISPOSAL - BULK WASTE OIL	456.21
EFT66782	07/04/2011	YAKKA PTY LTD	UNIFORM PURCHASES	218.07
EFT66783	07/04/2011	ZENITH LAUNDRY	LAUNDRY SERVICES/LINEN HIRE	23.74
EFT66784	14/04/2011	ABA SECURITY	SECURITY SERVICES	237.50
EFT66785	14/04/2011	ABBOTTS LIQUID SALVAGE PTY LTD	PUMP PUBLIC TOILETS	876.25
EFT66786	14/04/2011	ADVERTISER PRINT	1000 BUSINESS CARDS	60.00
EFT66787	14/04/2011	AEG OGDEN (PERTH) PTY LTD	CONTRIBUTION TO AEC OPENING	443,300.00
EFT66788	14/04/2011	ALBANY CRANE HIRE	CRANE/TRUCK HIRE	572.00
EFT66789	14/04/2011	ALBANY VALUATION SERVICES	LAND RENTAL ASSESSMENT FOR LEASE AREA OCEAN FOODS INTERNATIONAL	385.00
EFT66790	14/04/2011	ALBANY FARM TREE NURSERY	NURSERY PURCHASES	418.20
EFT66791	14/04/2011	ALBANY SOIL AND CONCRETE TESTING	SOIL TESTING - PASCOE'S	462.00

AGENDA ITEM 4.1 REFERS

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EFT66792	14/04/2011	ALBANY STATIONERS	STATIONERY ITEMS	114.15
EFT66793	14/04/2011	ALBANY LANDSCAPE SUPPLIES	DAYCARE CENTRE BUILDING MAINTENANCE	216.00
EFT66794	14/04/2011	ALBANY AUTO 1	SHEVRON SEAT COVER	50.00
EFT66795	14/04/2011	ALBANY OFFICE PRODUCTS - NORTH ROAD	STATIONERY SUPPLIES	148.80
EFT66796	14/04/2011	ALBANY KAWASAKI	REPAIRS RANGER MOTORBIKE	296.00
EFT66797	14/04/2011	ALBANY MILK DISTRIBUTORS	MILK DELIVERIES	289.53
EFT66798	14/04/2011	ALBANY OFFICE PRODUCTS - WORKS DEPOT	STATIONERY SUPPLIES	113.00
EFT66799	14/04/2011	ALBANY OFFICE PRODUCTS - LIBRARY	STATIONERY SUPPLIES	47.25
EFT66800	14/04/2011	ALL EVENTS PROSOUND HIRE	EQUIPMENT HIRE	225.00
EFT66801	14/04/2011	ANDIMAPS	ALBANY STREET GUIDE 2011	460.00
EFT66802	14/04/2011	ANNETTE DAVIS	2011 ALBANY ART PRIZE CO--ORDINATION	4,285.13
EFT66803	14/04/2011	ARTCRAFT PTY LTD	ROAD SIGNAGE	1,761.54
EFT66804	14/04/2011	ATC WORK SMART	CASUAL STAFF/APPRENTICE FEES	4,757.43
EFT66805	14/04/2011	AUSTRALIA POST	POSTAGE/AGENCY FEES	5,221.63
EFT66806	14/04/2011	ENVIRONMENTAL HEALTH AUSTRALIA (WA) INC	65TH ANNUAL CONFERENCE -ATTENDANCE FEES	920.00
EFT66807	14/04/2011	ALBANY AUTOSPARK	REPAIRS TO SAM TRAILER ON 14 MARCH 2011	245.00
EFT66808	14/04/2011	BT EQUIPMENT PTY LTD	PLANT REPAIRS/MAINTENANCE	3,203.70
EFT66809	14/04/2011	BARNESBY FORD	VEHICLES/VEHICLE PARTS/REPAIRS	513.89
EFT66810	14/04/2011	WARREN BELLETTE PHOTOGRAPHY	CITY OF ALBANY ART PRIZE	456.50
EFT66811	14/04/2011	BENNETTS BATTERIES	GREASE SUPPLIES	96.80
EFT66812	14/04/2011	ADVANCED TRAFFIC MANAGEMENT	Hours Hire of Traffic Control	3,540.60
EFT66813	14/04/2011	BICUBIC	ART PRIZE INVITATIONS	481.80
EFT66814	14/04/2011	BLACKWOODS	SAFETY EQUIPMENT & SUPPLIES	51.68
EFT66815	14/04/2011	BOC GASES AUSTRALIA LIMITED	CONTAINER SERVICE RENTAL	205.07
EFT66816	14/04/2011	BRANDNET PTY LTD T/AS MILITARY SHOP	MILITARY MEMORABILIA	368.14
EFT66817	14/04/2011	BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE SUPPLIES	393.13
EFT66818	14/04/2011	CALIBRE CARE	EXTENSION GRABS FOR VERGE MAINTENANCE	60.00
EFT66819	14/04/2011	CID EQUIPMENT PTY LTD	FAN MOTOR SUIT VOLVO GRADER	938.28
EFT66820	14/04/2011	BIS CLEANAWAY LIMITED	RUBBISH REMOVAL CONTRACT	10,695.75
EFT66821	14/04/2011	CLEVERPATCH	JUNIOR CRAFT SUPPLIES - LIBRARY	362.36
EFT66822	14/04/2011	COLES SUPERMARKETS AUSTRALIA PTY LTD	GROCERIES	787.11
EFT66823	14/04/2011	CONSTRUCTION EQUIPMENT AUSTRALIA	VEHICLE PARTS	154.72
EFT66824	14/04/2011	CORPORATE EXPRESS AUSTRALIA LTD	FESA PERMIT BOOKS	171.60
EFT66825	14/04/2011	WA COUNTRY BAKERS PTY LTD	BBQ BUNS DEPOT	29.76
EFT66826	14/04/2011	COVENTRIES	VEHICLE PARTS	310.74
EFT66827	14/04/2011	JENNIFER CROWE	UPGRADING OF RECORDS	2,290.00
EFT66828	14/04/2011	HOLCIM (AUSTRALIA) PTY LTD	Cubic metres of N20-20 concrete delivered	1,054.85
EFT66829	14/04/2011	AL CURNOW HYDRAULICS	HIRE OF FORKLIFT	647.26
EFT66830	14/04/2011	SIMON EDWARDS	STAFF MILEAGE REIMBURSEMENT	40.35

AGENDA ITEM 4.1 REFERS

EFT66831	14/04/2011	EVERITE SIGNS	ABUSIVE CUSTOMERS SIGN (900 X 600) - HANRAHAN & BAKERS JUNCTION	222.20
EFT66832	14/04/2011	HAYLEY FLETCHER	LIGHTING EQUIPMENT CHECK, TAKE WIRES DOWN & INVENTORY TO GALLERY	62.50
EFT66833	14/04/2011	FRANEY & THOMPSON	TIMBER SUPPLIES FORTS	111.67
EFT66834	14/04/2011	GORDON WALMSLEY PTY LTD	50mm hotmix overlay of various locations	55,141.30
EFT66835	14/04/2011	GRACE REMOVALS GROUP	REMOVAL COSTS - ARTWORKS - CITY OF ALBANY ART PRIZE	528.00
EFT66836	14/04/2011	GREAT SOUTHERN GROUP TRAINING	APPRENTICES FEES	3,560.53
EFT66837	14/04/2011	GREAT SOUTHERN INSTITUTE OF TECHNOLOGY	STAFF TRAINING - TAFE FEES - TRAFFIC CONTROL/MANAGEMENT	480.00
EFT66838	14/04/2011	GREEN SKILLS INC	NATURE RESERVES TRAIL & BOARDWALK LAKE VANCOUVER PLANS	990.00
EFT66839	14/04/2011	GREAT SOUTHERN PACKAGING SUPPLIES	STAFF AMENITIES SUPPLIES & CLEANING ITEMS	2,424.95
EFT66840	14/04/2011	ANDREW GREENWOOD	AAPA TRAINING COURSE REMBURSEMENTS	123.00
EFT66841	14/04/2011	GSM AUTO ELECTRICAL	Repairs to Metal Spreader	4,143.10
EFT66842	14/04/2011	GT BEARING AND ENGINEERING SUPPLIES	VEHICLE PARTS	814.00
EFT66843	14/04/2011	PROTECTOR FIRE SERVICES PTY LTD	FIRE EQUIPMENT MAINTENANCE	187.00
EFT66844	14/04/2011	RATTEN & SLATER MACHINERY	VEHICLE PARTS	291.69
EFT66845	14/04/2011	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA	DIPLOMA MODULE 3 LOCAL GOVERNMENT ACT	3,465.00
EFT66846	14/04/2011	JOHN KINNEAR AND ASSOCIATES	Land Acquisition - Roads MUN 65 (LOT 6) Burgoyne Rd - Resumption and title change	2,943.00
EFT66847	14/04/2011	JUST A CALL DELIVERIES	INTERNAL MAIL DELIVERIES	972.40
EFT66848	14/04/2011	KANDOO WINDSCREENS	VEHICLE WINDOW REPAIRS	308.00
EFT66849	14/04/2011	KNOTTS PLUMBING PTY LTD	PLUMBING REPAIRS/MAINTENANCE	2,003.80
EFT66850	14/04/2011	LANDFILL GAS AND POWER PTY LTD	LANDFILL GAS AND POWER SUPPLY	36,498.45
EFT66851	14/04/2011	LATRO LAWYERS	ROSE GARDEN CARAVAN PARK LEASE	2,874.52
EFT66852	14/04/2011	LEASE CHOICE	PHOTOCOPIER LEASE V1691100006 27/5/11 - 26/6/11	970.20
EFT66853	14/04/2011	CALTEX ENERGY WA	FUEL PURCHASES	22,701.94
EFT66854	14/04/2011	LORLAINE DISTRIBUTORS PTY LTD	20 sleeves of cocktail glasses & cocktail umbrellas as youth event	283.60
EFT66855	14/04/2011	ALBANY PARTY HIRE	HIRE OF TRAY AND GLASSES	155.50
EFT66856	14/04/2011	ALBANY CITY MOTORS	VEHICLE MAINTENANCE	2,296.05
EFT66857	14/04/2011	MCINTOSH AND SON	PURCHASE OF NEW HOWARD TX STEALTH 2 & HOWARD PROCUIT P3	26,625.00
EFT66858	14/04/2011	MCLEODS BARRISTERS & SOLICITORS	ADVICE ON RATING EXEMPTIONS	4,827.85
EFT66859	14/04/2011	MIDWEST SECRETARIAL / LABOUR HIRE	DISTRICT WATER MANAGEMENT STRATEGY	2,937.00
EFT66860	14/04/2011	MISS MAUD SWEDISH HOTEL	ACCOMMODATION FOR LIBRARY STAFF TRAVEL	197.50
EFT66861	14/04/2011	MODERN TEACHING AIDS PTY LTD	EDUCATIONAL AIDS	144.17
EFT66862	14/04/2011	MT BARKER COMMUNICATIONS	TWO WAY RADIO REPAIRS	55.00
EFT66863	14/04/2011	LGIS WORKCARE	WORKERS COMPENSATION INSURANCE	2,860.00
EFT66864	14/04/2011	LGIS PROPERTY	AMENDMENTS PROPERTY INSURANCE 30/6/10 - 30/6/11	14,093.76
EFT66865	14/04/2011	OCS SERVICES PTY LTD	CLEANING SERVICES	400.00
EFT66866	14/04/2011	OKEEFE'S PAINTS	Road marking paint 20 litre	552.83
EFT66867	14/04/2011	OPUS INTERNATIONAL CONSULTANTS LTD	DRAINAGE - OYSTER HARBOUR WEST BANK	16,335.00

AGENDA ITEM 4.1 REFERS

EFT66868	14/04/2011	ORBANYS	PROTECTIVE CLOTHING ALTERATIONS	13.32
EFT66869	14/04/2011	CORR ART	ARTISTIC DEVELOPMENT	140.00
EFT66870	14/04/2011	PALMER EARTHMOVING (AUSTRALIA) PTY LTD	LWR DENMARK RD (SLK 18.15-21.50) CONTRACT AS PER TENDER C10028	396,953.79
EFT66871	14/04/2011	PENNANT HOUSE	TURKISH FLAG PURCHASE	141.90
EFT66872	14/04/2011	PETER GRAHAM AND COMPANY LTD	EXTENSION WANDS SOLO BACK PACKS	196.00
EFT66873	14/04/2011	POWELL SECURITY SERVICES	SECURITY SERVICES	420.04
EFT66874	14/04/2011	RAECO INTERNATIONAL PTY LTD	Duraseal 600mm adhesive covering	198.01
EFT66875	14/04/2011	SEATADVISOR AUSTRALIA	CONTRACT SHORTFALL 5113 TICKETS @ 0.30c PERIOD 1/3/10 - 28/2/11	1,687.29
EFT66876	14/04/2011	SERVICE FINANCE CORPORATION LIMITED	LEASE AGREEMENT COFFEE MACHINE	321.76
EFT66877	14/04/2011	SESCO SECURITY	FORTS & LIBRARY QUARTERLY MONITORING	324.61
EFT66878	14/04/2011	SHEILAH RYAN	GARDENING SERVICES	390.00
EFT66879	14/04/2011	SIGNS PLUS	MAGNETIC NAME BADGES	46.75
EFT66880	14/04/2011	SKILL HIRE WA PTY LTD	CASUAL STAFF/APPRENTICE FEES	6,750.29
EFT66881	14/04/2011	SONIC CIVIL	FOUNDATION PARK - DRAINAGE CREW & DEMOBILISATION COSTS	4,606.00
EFT66882	14/04/2011	SOUTHERN TOOL & FASTENER CO	HARDWARE SUPPLIES	157.58
EFT66883	14/04/2011	SOUTHWAY DISTRIBUTORS (WA) PTY LTD	CATERING SUPPLIES	1,664.54
EFT66884	14/04/2011	SOUTHCOAST SECURITY SERVICE	SECURITY SERVICES	9,130.18
EFT66885	14/04/2011	DEPARTMENT OF PREMIER & CABINET	GOVERNMENT GAZETTE ADVERTISING	459.76
EFT66886	14/04/2011	ST JOHN AMBULANCE AUSTRALIA	FIRST AID - KITS SERVICING	11.00
EFT66887	14/04/2011	ALBANY LOCK SERVICE	Maintenance and new door closer on the airport door on the tarmac side. ( departure door) & KEY CUTTING FOR CITY FIRE STATIONS	908.10
EFT66888	14/04/2011	SYNERGY	ELECTRICITY SUPPLIES 25/2/11 - 24/3/11	38,764.92
EFT66889	14/04/2011	T & C SUPPLIES	CEMENT GREY 20KG BAGS & HARDWARE SUPPLIES	1,008.95
EFT66890	14/04/2011	DESMOND SAMUEL TAYLOR	Rates refund for assessment A22945	786.93
EFT66891	14/04/2011	TELSTRA LICENSED SHOP ALBANY	Blackberry Bold 9780	912.00
EFT66892	14/04/2011	THE VEGIE SHOP	GROCERIES	187.83
EFT66893	14/04/2011	TOTAL EDEN	RETICULATION SUPPLIES	8.01
EFT66894	14/04/2011	TRAILBLAZERS	SAFETY EQUIPMENT	256.54
EFT66895	14/04/2011	TRU-BLU GROUP PTY LTD	DAYS HIRE OF MINI EXCAVATOR	999.95
EFT66896	14/04/2011	ALBANY TYREPOWER	TYRE PURCHASES & MAINTENANCE	1,576.60
EFT66897	14/04/2011	VANCOUVER WASTE SERVICES	SCREENED TOP SOIL	1,835.60
EFT66898	14/04/2011	VALENTINO'S FLORISTS	IT VISION SUPPORT PAYROLL	145.00
EFT66899	14/04/2011	VANCOUVER CAFE & STORE	CATERING FOR MORNING TEA 9/3/11	150.00
EFT66900	14/04/2011	IT VISION AUSTRALIA PTY LTD	SYNERGY ON LINE LEAVE APPLICATION & TRAINING	10,758.90
EFT66901	14/04/2011	ALBANY & GREAT SOUTHERN WEEKENDER	ADVERTISING	331.48
EFT66902	14/04/2011	WESTERBERG PANEL BEATERS	INSURANCE EXCESS CLAIM # 22573	300.00
EFT66903	14/04/2011	WESTRAC EQUIPMENT PTY LTD	SCALE MODEL GRADER WEATHERED LOOK	88.35
EFT66904	14/04/2011	WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING	1,291.17
EFT66905	14/04/2011	LANDMARK LIMITED	100 X BOLLARDS 1.5M X 150MM	2,410.10
EFT66906	14/04/2011	WESTERN WORK WEAR	SAFETY EQUIPMENT	347.59

AGENDA ITEM 4.1 REFERS

EFT66907	14/04/2011	THE WINDOW WASHER MAN	WINDOW CLEANING	47.50
EFT66908	14/04/2011	XMAS-MIL DISPLAY PRODUCTS PTY LTD	CHRISTMAS LIGHT REFURBISHMENTS	1,471.52
EFT66909	14/04/2011	YAKKA PTY LTD	UNIFORMS	249.18
EFT66910	14/04/2011	YOUNGS SIDING GENERAL STORE	FUEL SUPPLIES FIRE BRIGADE	1,586.70
EFT66911	14/04/2011	ZENITH LAUNDRY	LAUNDRY SERVICES/HIRE	33.55
EFT66912	21/04/2011	3 D CATERING	CATERING	195.00
EFT66913	21/04/2011	ACTIV FOUNDATION INC.	CLEANING RAGS	54.00
EFT66914	21/04/2011	ALBANY INDUSTRIAL SERVICES PTY LTD	SEMI TIPPER HIRE	4,040.85
EFT66915	21/04/2011	ALBANY VALUATION SERVICES	VALUATION FEE LAND ACQUISITION WIDENING ROAD CNR BEAUFORT & NORTH RDS	440.00
EFT66916	21/04/2011	ALBANY V-BELT AND RUBBER	VEHICLE PARTS	1,242.40
EFT66917	21/04/2011	ALBANY INDOOR PLANT HIRE	INDOOR PLANT HIRE - VANCOUVER ARTS	660.00
EFT66918	21/04/2011	ALBANY CHAMBER OF COMMERCE & INDUSTRY	ADVERTISING - ACCI 2012	2,157.57
EFT66919	21/04/2011	ALBANY OFFICE PRODUCTS - NORTH ROAD	STATIONERY SUPPLIES	588.50
EFT66920	21/04/2011	ALBANY COMBINED CABS PTY LTD	YOUTH ADVISORY COUNCIL TAXI FARES	34.00
EFT66921	21/04/2011	ALBANY OFFICE PRODUCTS - DAYCARE	STATIONERY SUPPLIES	48.85
EFT66922	21/04/2011	ALBANY OFFICE PRODUCTS - LIBRARY	STATIONERY SUPPLIES	25.50
EFT66923	21/04/2011	ALINTA	GAS CHARGES - ALAC & DAYCARE CENTRE MAINTENANCE	11,234.20
EFT66924	21/04/2011	WA GAS NETWORKS PTY LTD	MAINTENANCE	116.88
EFT66925	21/04/2011	AMITY PAINTING & DECORATING	PLAYGROUND EQUIPMENT REPAIRS	770.00
EFT66926	21/04/2011	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT RECOVERY	4,468.53
EFT66927	21/04/2011	ANDIMAPS	CITY OF ALBANY ART PRIZE MAPS	220.00
EFT66928	21/04/2011	ANNE LAKE CONSULTANCY	CEO CONTRACT PERPARATION AND SETTLEMENT	550.00
EFT66929	21/04/2011	ATC WORK SMART	CASUAL STAFF/APPRENTICE FEES	6,101.32
EFT66930	21/04/2011	BALL BODY BUILDERS	VEHICLE PARTS/MAINTENANCE SOUTHCOAST 3.4 UNIFORMS	1,547.65
EFT66931	21/04/2011	BAREFOOT CLOTHING MANUFACTURERS	UNIFORMS	309.90
EFT66932	21/04/2011	BENNETTS BATTERIES	200L DRUM DYNATRANS	1,261.04
EFT66933	21/04/2011	ADVANCED TRAFFIC MANAGEMENT	HOURS HIRE OF TRAFFIC CONTROL	121.14
EFT66934	21/04/2011	BERTOLA HIRE SERVICES ALBANY PTY LTD	EQUIPMENT HIRE	138.60
EFT66935	21/04/2011	BEST OFFICE SYSTEMS	RICOH LASER PRINTERS - SN S5209202268 & S5208902723	1,285.00
EFT66936	21/04/2011	BLACKWOODS	RANGERS UNIFORMS	516.78
EFT66937	21/04/2011	BOOEKASY AUSTRALIA PTY LTD	BOOEKASY BOOKING RETURNS COMMISSIONS FOR MARCH 2011 & EXTRA ONLINE TRAINING	4,166.65
EFT66938	21/04/2011	AIR BP	AVGAS PURCHASES	198.88
EFT66939	21/04/2011	BRANDNET PTY LTD T/AS MILITARY SHOP	FORTS MERCHANDISE	325.32
EFT66940	21/04/2011	BUNNINGS BUILDING SUPPLIES PTY LTD	ASSORTED GLOVES AND BATTERIES FOR ALAC	114.61
EFT66941	21/04/2011	C&C MACHINERY CENTRE	TRANSPORTATION COSTS & VEHICLE PARTS/MAINTENANCE	1,248.61
EFT66942	21/04/2011	CABCHARGE AUSTRALIA LIMITED	CAB CHARGES	739.09
EFT66943	21/04/2011	CARDNO (WA) PTY LTD	PROFESSIONAL SERVICES SANFORD ROAD UPGRADE CONCEPT	3,805.18
EFT66944	21/04/2011	J & S CASTLEHOW ELECTRICAL SERVICES	ELECTRICAL SERVICES	8,144.63



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EFT66945	21/04/2011	CENTRAL TAFE	COURSE FEES FOR CERTIFICATE 2 IN SPACIAL INFORMATION SERVICES	120.00
EFT66946	21/04/2011	CID EQUIPMENT PTY LTD	Cutting edge, bolts and nuts as required to suit Volvo L60E loader.	974.34
EFT66947	21/04/2011	CLAW ENVIRONMENTAL	DRUM MUSTER	6,005.24
EFT66948	21/04/2011	COLES SUPERMARKETS AUSTRALIA PTY LTD	GROCERIES	321.25
EFT66949	21/04/2011	COURIER AUSTRALIA	COURIER CHARGES	27.22
EFT66950	21/04/2011	COVENTRYS	VEHICLE PARTS	388.28
EFT66951	21/04/2011	HOLCIM (AUSTRALIA) PTY LTD	AGGREGATE SUPPLIES	5,112.36
EFT66952	21/04/2011	AL CURNOW HYDRAULICS	VEHICLE PARTS	181.50
EFT66953	21/04/2011	DEFIBTECH	DEFIB EQUIPMENT PACKAGE	9,420.00
EFT66954	21/04/2011	35 DEGREES SOUTH	FEATURE SURVEYS MULTIPLE PATH PROJECTS	7,205.00
EFT66955	21/04/2011	LANDGATE	GRV INTERIM VALUES	2,742.30
EFT66956	21/04/2011	DICK SMITH ELECTRONICS	WD My Passport Elite 500GB USB with docking station	99.00
EFT66957	21/04/2011	EYERITE SIGNS	SIGNWRITING/SIGNS PURCHASES	282.70
EFT66958	21/04/2011	FLIPS ELECTRICS	REPAIRS TO HIGH PRESSURE CLEANER	1,313.00
EFT66959	21/04/2011	FORPARK AUSTRALIA	PARTS	933.90
EFT66960	21/04/2011	FRANEY & THOMPSON	TIMBER SUPPLIES NATURE RESERVES MAINTENANCE	1,886.22
EFT66961	21/04/2011	JOANNE FRANCIS	Rates refund for assessment A23668	995.60
EFT66962	21/04/2011	GLASS SUPPLIERS	MAINTENANCE/REPAIRS	131.58
EFT66963	21/04/2011	JULIE-ANN GRAY	GOVT COMMUNICATIONS AUSTRALIA CONFERENCE REIMBURSEMENTS	340.33
EFT66964	21/04/2011	SOUTHERN SHARPENING SERVICES (FORMERLY SOUTHERN BLADE WORKS)	KNIFE SHARPENING SERVICES	63.10
EFT66965	21/04/2011	GREAT SOUTHERN PERSONNEL	GARDENING SERVICES - LOTTERIES HOUSE	344.94
EFT66966	21/04/2011	GREAT SOUTHERN PACKAGING SUPPLIES	STAFF AMENITIES SUPPLIES AND CLEANING SUPPLIES	1,232.40
EFT66967	21/04/2011	GREAT SOUTHERN COMMUNITY HOUSING ASSOC	Rates refund for assessment A112372	11,948.89
EFT66968	21/04/2011	HANSON EXECUTIVE MANAGEMENT	Clipper Yacht Race Bid - Corporate Sponsorship Procurement	2,750.00
EFT66969	21/04/2011	COLIN HASSELL	FACILITY INSPECTION	2,000.00
EFT66970	21/04/2011	HAYNES ROBINSON	ASSIGNMENT OF LEASE HANGAR SITE 18	550.00
EFT66971	21/04/2011	HITACHI CONSTRUCTION MACHINERY AUSTRALIA	BARRELL & KEY	27.28
EFT66972	21/04/2011	HUDSON HENNING AND GOODMAN	LEGAL FEES COMMUNITY LEASE ALBANY CITY KART CLUB INC	1,881.00
EFT66973	21/04/2011	IBM AUSTRALIA LTD	MONTHLY CHARGES	1,307.08
EFT66974	21/04/2011	CHRIS IDLE	REIMBURSEMENTS - DIPLOMA OF PUBLIC WORKS MODULE 9	87.90
EFT66975	21/04/2011	INFRASTRUCTURE CONTRACTING P/L	REMOVAL OF ASSORTED TREES	7,320.50
EFT66976	21/04/2011	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA	MEMBERSHIP SUBSCRIPTION FEES	319.00
EFT66977	21/04/2011	INSIDE AND OUT CAR CARE	CLEAN FORD MONDEO 5636A	187.00
EFT66978	21/04/2011	JOHN ALEXANDER JAMIESON	NIGHT SURVEY WORKS ON MAIN ROUNDABOUT FOR MAIN ROADS	4,630.34
EFT66979	21/04/2011	KEN FREEGARD FILTER CLEANING	FILTER MAINTENANCE	35.00
EFT66980	21/04/2011	KNOTTS PLUMBING PTY LTD	PLUMBING MAINTENANCE	1,895.80
EFT66981	21/04/2011	KOOKAS CATERING	CATERING SERVICES	1,615.00
EFT66982	21/04/2011	STATE LIBRARY OF WA	LOST AND DAMAGED LIBRARY BOOKS	193.60
EFT66983	21/04/2011	LORLAINE DISTRIBUTORS PTY LTD	FORTS CLEANING EQUIPMENT	180.30

AGENDA ITEM 4.1 REFERS

AGENDA ITEM 4.1 REFERS

AGENDA ITEM 4.1 REFERS

EFT66984	21/04/2011	ALBANY CITY MOTORS	VEHICLE PARTS	27.53
EFT66985	21/04/2011	MATT GOODWIN PLUMBING & GAS	REPAIRS/MAINTENANCE	467.50
EFT66986	21/04/2011	DARYL JOHN MCGLADE	REIMBURSEMENT OF TRAFFIC MANAGEMENT ASSESSMENT FEES	160.00
EFT66987	21/04/2011	METROOF ALBANY	CORODEK - CHEYNES BEACH	164.78
EFT66988	21/04/2011	MIDWEST SECRETARIAL / LABOUR HIRE	TEMPORARY STAFF - GRANT BOONZAARER	2,937.00
EFT66989	21/04/2011	MOMAR AUSTRALIA PTY LTD	HAND CLEANER & C CIDR - DEPOT	1,158.30
EFT66990	21/04/2011	WENDY DAWN MOSS	Rates refund for assessment A93027	80.52
EFT66991	21/04/2011	MT BARKER COMMUNICATIONS	REPAIRS/MAINTENANCE	1,872.90
EFT66992	21/04/2011	N & S ELECTRONICS	Repair digitizer screen for Blackberry Torch 9800	195.00
EFT66993	21/04/2011	NATALIE RADIOJEVIC	ART PRIZE MANAGEMENT	2,814.00
EFT66994	21/04/2011	ALBANY NEAT AND TRIM LAWNS	LAWN MOWING VANCOUVER ARTS	160.00
EFT66995	21/04/2011	NEVILLES HARDWARE & BUILDING SUPPLIES	HARDWARE SUPPLIES - CHEYNES BEACH MAINTENANCE	182.20
EFT66996	21/04/2011	PN & ER NEWMAN QUALITY CONCRETE PRODUCTS	REINFORCED PIT CONVERSION SLAB	1,210.00
EFT66997	21/04/2011	NOISE AND VIBRATION MEASUREMENT SYSTEMS	CALIBRATION SERVICES	1,122.00
EFT66998	21/04/2011	NOVOTEL LANGLEY PERTH HOTEL	CCC CONFERENCE 2011 - MAYOR ACCOMODATION AND BREAKFAST	171.80
EFT66999	21/04/2011	OKEEFE'S PAINTS	LINE MARKING MACHINE & MARKER	723.53
EFT67000	21/04/2011	OPUS INTERNATIONAL CONSULTANTS LTD	LOWER DENMARK RD	13,875.00
EFT67001	21/04/2011	CORR ART	ARTISTIC DEVELOPMENT CLASS	140.00
EFT67002	21/04/2011	PAUL G ROBERTSON AND ASSOCIATES	CONTRACT C10018	20,600.01
EFT67003	21/04/2011	ROLAND PAVER	IT ALLOWANCE	759.00
EFT67004	21/04/2011	PC MACHINERY	VEHICLE PARTS	93.28
EFT67005	21/04/2011	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	APRA LICENCE FEES VANCOUVER ARTS	246.39
EFT67006	21/04/2011	PETER GRAHAM AND COMPANY LTD	2 x 20LT DRUMS OF VITA PLANT	256.62
EFT67007	21/04/2011	A H PIERCE PTY LTD	WATER NOODLES FOR ALAC	546.48
EFT67008	21/04/2011	PIPER ALDERMAN MANAGEMENT PTY LTD	ADMINISTRATION OF LEHMAN BROTHERS	309.49
EFT67009	21/04/2011	4 STEEL SUPPLIES	50XLG PIPE GENERAL ROADS	1,626.15
EFT67010	21/04/2011	PITNEY BOWES SOFTWARE PTY LTD	MAPINFO ACCESS PROGRAM	23,042.80
EFT67011	21/04/2011	REEVES AND COMPANY BUTCHERS PTY LTD	GIFT VOUCHER FOR NEIGHBOUR OF YEAR AWARDS 2011	200.00
EFT67012	21/04/2011	SCOTT REITSEMA	ACCOMODATION COSTS ENVIRONMENTAL HEALTH CONFERENCE	150.00
EFT67013	21/04/2011	RICOH	PHOTOCOPIER CHARGES	13,301.13
EFT67014	21/04/2011	ELIZABETH RICHARDS PTY LTD	LIBRARY - STORY BAG SET OF PUPPETS	211.80
EFT67015	21/04/2011	KAITLYN SEYMOUR	VAC ADMINISTRATION ASSISTANCE	138.24
EFT67016	21/04/2011	SKILL HIRE WA PTY LTD	CASUAL LABOUR HIRE	5,052.05
EFT67017	21/04/2011	SKILLED	CASUAL STAFF - M LEMBO	1,914.73
EFT67018	21/04/2011	SOUTHERN TOOL & FASTENER CO	HARDWARE SUPPLIES	581.85
EFT67019	21/04/2011	SOUTHCOAST SECURITY SERVICE	SECURITY SERVICES	330.00
EFT67020	21/04/2011	STAR SALES AND SERVICE	HARDWARE/VEHICLE PARTS	40.00
EFT67021	21/04/2011	DEPARTMENT OF PREMIER & CABINET	GOVERNMENT GAZETTE ADVERTISING	472.48
EFT67022	21/04/2011	STATEWIDE BEARINGS	VEHICLE PARTS	13.20
EFT67023	21/04/2011	ST JOHN AMBULANCE AUSTRALIA	SENIOR FIRST AID	325.00

AGENDA ITEM 4.1 REFERS

AGENDA ITEM 4.1 REFERS

AGENDA ITEM 4.1 REFERS

EFT67024	21/04/2011	STORM OFFICE NATIONAL	COPY SERVICE CHARGE LOTTERIES HOUSE	16.47
EFT67025	21/04/2011	ALBANY LOCK SERVICE	BRASS REKEYABLE PADLOCKS SYSTEM 130#A DOOR 72 - MT CLARENCE	137.90
EFT67026	21/04/2011	SYNERGY	ELECTRICITY CHARGES	1,425.25
EFT67027	21/04/2011	T & C SUPPLIES	CEMENT GREY 20KG BAGS & ASSORTED HARDWARE ITEMS	1,662.62
EFT67028	21/04/2011	TELSTRA CORPORATION, PLANT DAMAGES	DAMAGE TO TELSTRA PROPERTY - 20 SERPENTINE RD	858.74
EFT67029	21/04/2011	THE VEGIE SHOP	GROCERIES FOR DAYCARE	140.39
EFT67030	21/04/2011	TOTAL EDEN	RETICULATION SUPPLIES	4,520.04
EFT67031	21/04/2011	TOTAL PACKAGING (WA) PTY LTD	POOCH POUCH BAGS	407.00
EFT67032	21/04/2011	TRAILBLAZERS	PROTECTIVE CLOTHING	542.29
EFT67033	21/04/2011	ALBANY TYREPOWER	TYRE REPAIRS/MAINTENANCE	1,172.50
EFT67034	21/04/2011	VANCOUVER WASTE SERVICES	SCREENED TOP SOIL	740.00
EFT67035	21/04/2011	VERVE ST DESIGN	CITY OF ALBANY ART PRIZE CATALOGUES AND PRINTING	3,850.00
EFT67036	21/04/2011	DEBORAH WALKER	AUSTRALIAN AIRPORTS ASSOCIATION WA DIVISION STATE MEETING	1,104.89
EFT67037	21/04/2011	ALBANY & GREAT SOUTHERN WEEKENDER	ADVERTISING	348.92
EFT67038	21/04/2011	LANDMARK LIMITED	UREA AND TURF SPECIAL FOR CENTENNIAL OVAL/BOLLARDS/ANEMOMETER	1,625.51
EFT67039	21/04/2011	WESTERN AUSTRALIAN PLANNING COMMISSION	REVENUE REFUND LOWLAND COASTAL PROJECT	206.80
EFT67040	21/04/2011	WESTERN STABILISERS PTY LTD	M2 OF STABILISATION AND APPLICATION OF TEMPORARY SEAL AND PROFILING AT FRENCHMAN BAY ROAD RAIL CROSSING	45,276.00
EFT67041	21/04/2011	WESTERN WORK WEAR	PROTECTIVE CLOTHING	270.00
EFT67042	21/04/2011	WEST COAST ANALYTICAL SERVICES	WATER MONITORING AT HANRAHAN, BAKERS, CHEYNES & KRONKUP	1,870.40
EFT67043	21/04/2011	BEN WHITFIELD	AAPA COURSE REIMBURSEMENTS	114.12
EFT67044	21/04/2011	WOOD AND GRIEVE ENGINEERS	PROFESSIONAL CONSULTING ENGINEERING SERVICES	9,368.01
EFT67045	21/04/2011	YAKKA PTY LTD	UNIFORMS	52.19
EFT67046	21/04/2011	ZENITH LAUNDRY	LINEN/LAUNDRY SERVICES	25.40
<b>TOTAL</b>				<b>\$ 4,229,262.93</b>

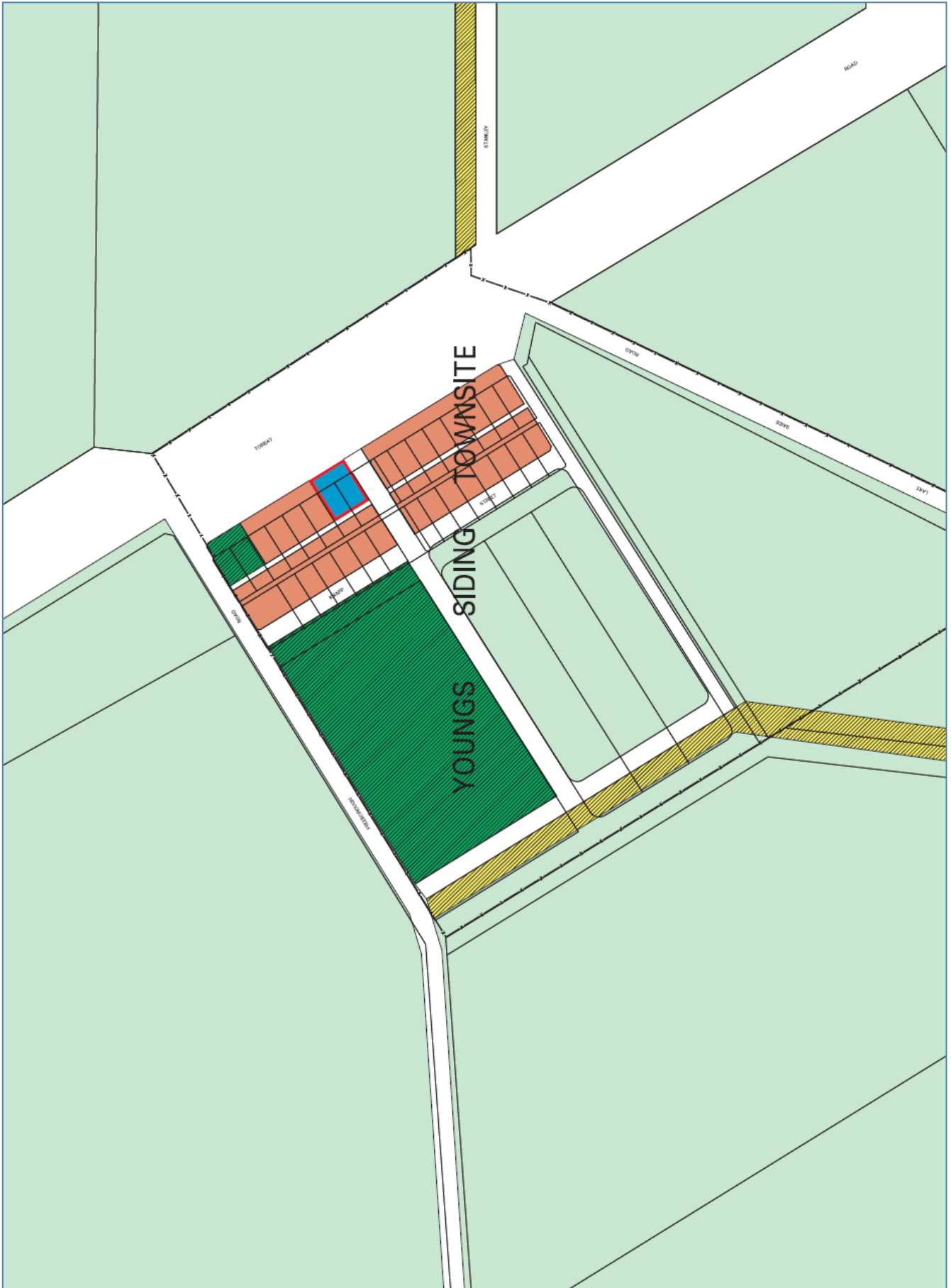
MAP 1 - CADASTRAL INFORMATION ONLY

AGENDA ITEM 5.2 REFERS



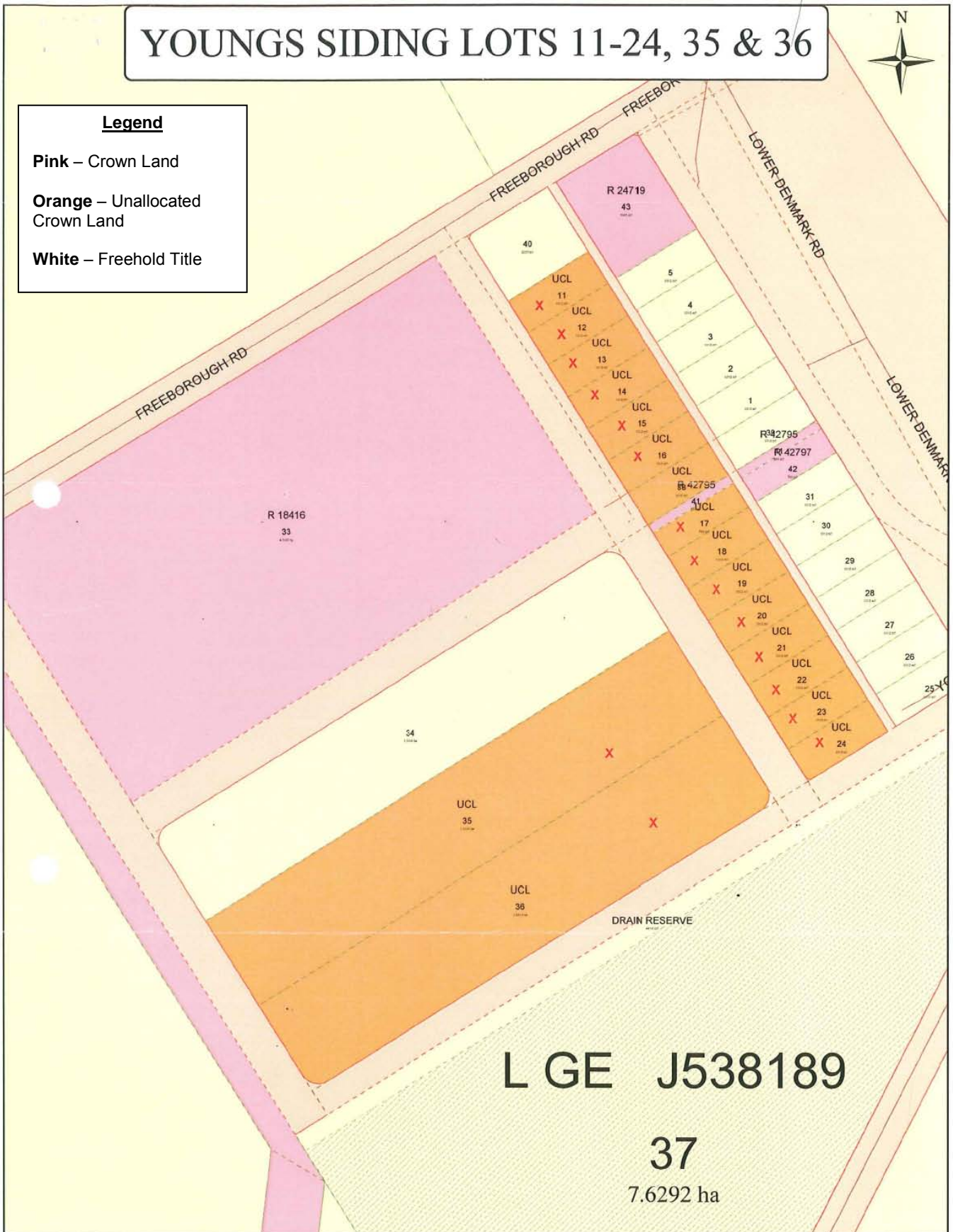
AGENDA ITEM 5.2 REFERS

AGENDA ITEM 5.2 REFERS



**MAP 3 – MAP INDICATING NATURE OF LAND TENURE**  
**PRODUCED BY DEPARTMENT OF REGIONAL DEVELOPMENT AND LANDS**

AGENDA ITEM 5.2 REFERS



Scale : 1:2500 (MGA)  
 MGA : SW=547288.487,6124906.625 Zone 50 / NE=547792.091,6125563.425 Zone 50  
 Lat/Long : -35°01'02.574", 117°31'05.980" / -35°00'41.168", 117°31'25.715" H 263mm by W 202mm

Printed : 13:57 Mon 10/Mar/2008  
 © Western Australian Land Information Authority 2008

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Your ref:  
Our ref: CEO287/11  
Enquiries: Brad Barton  
Phone: 9771 7933  
Fax: 9777 1363  
Email: [bradley.barton@dec.wa.gov.au](mailto:bradley.barton@dec.wa.gov.au)

Chief Executive Officer  
City of Albany  
PO Box 484  
ALBANY WA 6331

Attention: *Sandra Maciejewski*  
*Reserves Officer*



Dear Ms Maciejewski

**RESERVE 23579 HAY RIVER - DRAFT MEMORANDUM OF UNDERSTANDING**

The Department of Environment and Conservation (DEC) is seeking to have the vesting of the above reserve, including the Morley Beach unallocated Crown land (UCL) area on the eastern foreshore of the Wilson Inlet, transferred to the Conservation Commission of Western Australia as a conservation park. The proposed area would then be managed by DEC for conservation and appropriate forms of recreation. The conservation park would provide protection for the high value wading bird habitat that surrounds the Wilson Inlet and Morley Beach.

In previous correspondence the Shire of Denmark and the City of Albany have sought additional information on the proposal and an assurance from DEC that local governments and communities will be consulted on future management decisions for this area. As a means to progress the matter, DEC has drafted the attached Memorandum of Understanding (MoU). The MoU sets out the terms of a cooperative and complementary management framework between DEC, the Shire of Denmark and the City of Albany for the future management of Reserve 23579 and area of UCL.

When the vesting of Reserve 23579 and the area of UCL is completed, DEC will prepare a draft management plan for the area in consultation with the local government authorities. The draft plan will be released for public comment. The final plan will be endorsed by the Conservation Commission of Western Australia, the Shire of Denmark and the City of Albany. When approved the plan will guide management of the reserve for 10 or more years unless amended

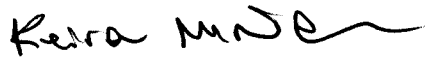
DEC looks forward to receiving your comments on the attached draft MOU at your earliest convenience.

Please provide comments to:

Brad Barton  
Regional Leader Nature Conservation  
Department of Environment and Conservation  
Locked Bag 2  
Manjimup WA 6258

If you have any further queries, please contact Brad Barton on 9771 7988.

Yours sincerely

A handwritten signature in black ink, appearing to read "Keiran McNamara". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Keiran McNamara  
DIRECTOR GENERAL

29 March 2011

Enc.



# Memorandum of Understanding

This document represents an agreement between

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## **Department of Environment and Conservation**

and

## **City of Albany**

and

## **Shire of Denmark**

in relation to

## **the management of Crown Reserve 23579, Hay River**

### **1. PURPOSE OF MOU**

The purpose of this Memorandum of Understanding (MoU) is to set out the terms of a cooperative and complementary management framework for the future management of Crown Reserve 23579 which straddles the border between the Shire of Denmark and the City of Albany.

This framework will allow for the use and enjoyment of Reserve 23579 by providing appropriate recreational opportunities whilst protecting the significant and important biological values of the land, water and inlet.

### **2. PARTIES TO THE MOU**

#### **2.1 Description of collaborating organisations**

##### *Department of Environment and Conservation (DEC)*

DEC has the lead responsibility for protecting and conserving the State's environment on behalf of the people of Western Australia. This includes managing the State's national parks, marine parks, conservation parks, State forests and timber reserves, nature reserves, marine nature reserves and marine management areas, including the provision of visitor services and facilities within these lands and waters.

DEC's responsibilities include broad roles in conserving biodiversity and protecting, managing, regulating and assessing many aspects of the use of the State's natural resources. DEC identifies and develops appropriate visitor facilities and services at key locations within national parks and marine parks. DEC contributes to the development of environmental protection policies, managing the environmental impact assessment process and carrying out regulatory functions to achieve improved environmental outcomes. DEC is also responsible for the management of contaminated sites and responding to pollution incidents. The department is also responsible for fire preparedness and pest animal and weed control on 89 million hectares of unallocated Crown land and unmanaged reserves.

*City of Albany*

The City of Albany is the local government authority for Albany and surrounding hinterland. The City was formed in 1998 through the amalgamation of the Town and Shire of Albany. The City of Albany is responsible for the provision of and management of local infrastructure, community development programs, sporting and recreational facilities.

*Shire of Denmark*

The Shire of Denmark is the local government authority for Denmark and surrounding hinterland. The Shire of Denmark is responsible for the provision of and management of local infrastructure, community development programs, sporting and recreational facilities.

**3. BACKGROUND**

DEC has sought to secure the management of Crown Reserve 23579 (the Reserve).

The Reserve is currently unvested. It is proposed that Crown Reserve 23579 be vested as a conservation park with the Conservation Commission of Western Australia, to allow DEC to manage the land in accordance with this MoU.

The Reserve provides a valuable ecological linkage from the Wilson Inlet to Mount Lindsay National Park and to the Walpole Wilderness beyond. It encompasses the Hay River for a length of eight kilometres. Two priority flora species, *Selliera radicans* (P2) and *Laxmannia jamesii* (P4), have been recorded on the Reserve.

It is also being considered that the Reserve should be expanded to include the 106 hectares of unallocated Crown land (UCL) of the eastern Wilson Inlet foreshore between the Hay and Cuppup Creek mouths. This area is known as Morley Beach, which has high conservation value as habitat for 19 species of migratory waders protected under three international conservation agreements; JAMBA, CAMBA and ROKAMBA.

The beach area is also a popular fishing and recreational area used regularly by the local community.

The Reserve is currently comprised of two parcels. Parcel A is an area of 341.4 hectares which extends over eight kilometres from the mouth of the Wilson Inlet to the north and creates a buffer to the Hay River. Parcel B is an area of 45 hectares of Wilson Inlet foreshore land on the western side of the Hay River mouth.

Parcel C (Morley Beach UCL) is an area of 106 ha Wilson Inlet foreshore land on the eastern side of the Hay River mouth.

A map of the reserve is at Schedule 1.

**4. DESCRIPTION OF CROWN RESERVE 23579 AND UCL (MORLEY BEACH)**

Crown Reserve 23579 (Reserve) was created on 8 August 1952 as an unmanaged reserve of Class A status. The Reserve is described as Plantagenet Location 3238, 5919 and 7670.

The parcel of UCL known as Morley Beach, is an area of 106 ha Wilson Inlet foreshore land on the eastern side of the Hay River mouth

## 5. THE NATURE OF THE COLLABORATION

- This MoU sets out the framework for the future management of the reserve.
- The City of Albany and the Shire of Denmark will assist DEC to secure the vesting of the Reserve and UCL (both described in 4.0) in the Conservation Commission of WA (Conservation Commission).
- The City of Albany and the Shire of Denmark will assist DEC to identify outstanding tenure and management issues that may hinder the future vesting of the Reserve with the Conservation Commission.
- Once the Reserve has been vested in the Conservation Commission, DEC will undertake to prepare a management plan for the Reserve under the *Conservation and Land Management Act 1984* (CALM Act), to be released for public comment within two years of the lands being vested in the Conservation Commission
- DEC will consult with the City of Albany, the Shire of Denmark and the community to canvas the views of the community with respect to the management of the Reserve and the development of the management plan.
- Appropriate recreational uses will be permitted subject to the management plan. Permission will take into account customary recreational uses of the reserves. Camping will not be permitted in the Reserve.
- Both the City of Albany and the Shire of Denmark will endorse the management plan for the Reserve, prior to its authorisation for implementation by the Department.
- DEC will be responsible for the on-ground management of the Reserve, in line with its powers under the CALM Act, and all reasonable expenses of that management subject to budgetary constraints.
- The City of Albany's role is to provide input into the planning for the management of the Reserve.
- The Shire of Denmark's role is to provide input into the planning for the management of the Reserve.

## 6. DEFINITIONS AND INTERPRETATIONS

### *Conservation Parks*

Conservation parks have regional or local significance. They are set aside to conserve wildlife and the landscape, for scientific study, and to preserve features of archaeological, historical or scientific interest. Conservation parks also provide for recreation that does not adversely affect ecosystems.

### *CAMBA*

China Australia Migratory Bird Agreement

*Conservation Commission of WA*

A body corporate with perpetual succession established under s18 of the *Conservation and Land Management Act 1984*.

*Department/DEC*

Department of Environment and Conservation

*JAMBA*

Japan Australia Migratory Bird Agreement

*MoU*

Memorandum of Understanding

*Reserve*

Crown Reserve 23579

*ROKAMBA*

Republic of Korea Australia Migratory Bird Agreement

**7. TERMS OF THE AGREEMENT**

The MoU will commence when all parties have signed the MoU.

The MoU may be terminated at the agreement of all parties.

The MoU is not binding on any parties and provides a cooperative and complementary framework for management.

**8. SETTLEMENT OF DISPUTES**

The Department, the City of Albany and the Shire of Denmark commit to working together in good faith to implement this MoU.

The parties agree that any disputes will be resolved by negotiation.

**9. REVIEW AND EVALUATION**

This MoU may be reviewed by and of the parties at any time to determine whether it remains relevant to their respective roles.

The management plan will be reviewed at the discretion of DEC.

**10. SIGNATORIES TO THE MOU**

Keiran McNamara  
Director General  
Department of Environment  
and Conservation

John Bonker  
Chief Executive Officer  
City of Albany

Dale Stewart  
Chief Executive Officer  
Shire of Denmark

Signed

Signed

Signed

Date

Date

Date

Witnessed by  
Name

Witnessed by  
Name

Witnessed by  
Name

Signature

Signature

Signature

Date

Date

Date

DRAFT





**11. SCHEDULES**

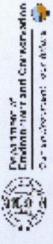
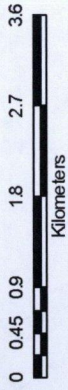
**Schedule 1: Map of Reserve**

DRAFT

**Proposed creation of a conservation park from Crown Reserve 23579 & a portion of Morley Beach UCL**

**Legend**

-  Crown Reserve 23579
-  Proposed Morley Beach UCL addition
-  DEC Estate
-  Unallocated Crown Land



Projection: Universal Transverse Mercator  
MGA Zone 50, Datum: GDA94



AGENDA ITEM 5.3 REFERS

AGENDA ITEM 5.3 REFERS

AGENDA ITEM 5.3 REFERS

Graticule shown at 2 minutes intervals  
Grid shown at 2000 metre intervals  
The Dept. of Environment and Conservation does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted