

### ELECTED MEMBERS' REPORT/INFORMATION BULLETIN

ORDINARY COUNCIL MEETING

**Tuesday 18<sup>th</sup> December 2007** 

### ELECTED MEMBER'S REPORT/INFORMATION BULLETIN 18<sup>th</sup> December 2007

### 1.0 AGENDA ITEM ATTACHMENTS

### 1.1 Development Services

- 1.1.1 Development Application Over Height Dwelling at Lot 149 Henty Road, Kalgan[Agenda Item 11.1.1 refers] [Pages 7-13] 7
- 1.1.2 Development Application Extend Upper Floor Area to Restaurant 20 Adelaide Crescent, Middleton Beach [Agenda Item 11.1.2 refers] [Pages 14-24] 11
- 1.1.3 Amendment Request Lots 32, 33 & 34 Catalina Road, Yakamia [Agenda Item 11.3.2 refers] [Pages 25-29] 5
- 1.1.4 Initiate Scheme Amendment Lots 7683 to 7688 Chester Pass Road and Lot 7146 Kelly Street, Orana [Agenda Item 11.3.3 refers] [Pages 30-48] 19
- 1.1.5 Letter from Western Australian Planning Commission regarding Bayonet Head Interim Revised Outline Development Plan [Pages 49-50] 2

### 1.2 Corporate & Community Services

- 1.2.1 List of Accounts for Payment [Agenda Item 12.1.1 refers] [Pages 52-68\*]
- 1.2.2 Finance Strategy Advisory Committee Meeting Minutes 13<sup>th</sup> November 2007
  [Agenda Item 12.8.2 refers] [Pages 69-71]
- 1.2.3 Finance Strategy Advisory Committee Meeting Minutes 29<sup>th</sup> November 2007
   [Agenda Item 12.8.3 refers] [Pages 72-75]
- 1.2.4 Albany Cultural Development Committee Meeting Minutes 29<sup>th</sup>
   November 2007
   [Agenda Item 12.8.4 refers] [Pages 76-78]

### 1.3 Works and Services

1.3.1 Council Policy, Purchasing Policy, Tenders and Quotes adopted15 May 2007[Agenda Item 13.4.1refers] [Pages 80-82]

### 1.4 General Management Services

1.4.1 Code of Conduct draft amendment dated 18<sup>th</sup> December 2007 [Agenda Item 14.2.1 refers] [Pages 84-93]

### 2.0 MINUTES OF OTHER COMMITTEES

### 2.1 Bush Fire Management Committee

2.1.1 Bush Fire Management Committee Meeting Minutes - 12 December 2007 [Agenda Item 11.5.1 refers] [Page 95]

### 3.0 GENERAL REPORTS ITEMS

### 3.1 Development Services

- 3.1.1 Building Activity Report November 2007 [Pages 97-108] 12 pages
- 3.1.2 Planning Scheme Consents November 2007 [Pages 109-111] 3 pages

### 3.2 Corporate & Community Services

3.2.1 Delegated Authority – Write Offs [Pages 113-119] 3 pages

### 3.3 Works & Services

Nil

### 3.4 General Management Services

- 3.4.1 Incoming correspondence to City of Albany
  - Letter of thanks for supporting the Albany Campus of UWA
  - Letter of thanks for generous hospitality shown toward the Officers and Crew of HMAS Warramunga
  - Letter of thanks from the Albany Residential College, for the City's support to the presentation/graduation awards afternoon

[Pages 121-123 refers]

### 3.4.2 Common Seal

NCSR073771 Contract C073771 Supply and delivery of Information Technology Hardware City of Albany and KLB systems Pty Ltd OCM 16/10/07 Item 12.2.2

NCSR073783 Licence Agreement Portion of Reserve 22698 Emu Point (small boat hire).

City of Albany and Ronald William Black, Kathleen Lorraine Black and Kevin Alan Black.

OCM 18/09/07 Item 13.5.1

NCSR073801 Caveat Road Widening - Francis Road City of Albany & Lindsay Hewson OCM 18.4.06 Item 12.12.3

### Item 3.4.2 continued

NCSR073814 Caveat Road Widening - Francis Road City of Albany & Julie Berris Anderson & David Anderson Byers OCM 18.4.06 Item 12.12.3

NCSR073815 Caveat Road Widening - Francis Road City of Albany & Leslie Victor Walsh

OCM 18.4.06 Item 12.12.3

NCSR073816 Caveat Road Widening - Francis Road
City of Albany & Roderick James Wallek & Jean Carol
Hicks

OCM 18.4.06 Item 12.12.3

NCSR073817 Caveat Road Widening - Francis Road City of Albany & David John Clarke & Gaynor Clarke OCM 18.4.06 Item 12.12.3

NCSR073818 Caveat Road Widening - Francis Road
City of Albany & Anthony Edward King & Katrina Lynette
King
OCM 18.4.06 Item 12.12.3

NCSR073853 Legal Agreement Discontinuance of non conforming use of Lot 1007 Chester Pass Road, Albany. City of Albany and Centro (CPT Custodian Pty Ltd) Delegated Authority

NCSR073854 Amendment Rezoning of Lots 116, 117, 118, 119 and 167
Minor Road and Lot 168 McKail St to residential
City of Albany
OCM 21/02/06 Item 11.3.11

NCSR073895 Amendment Amend scheme provisions of Special Rural Area 4A (Mead Road, Kalgan) City of Albany OCM 20/11/2007 Item 11.3.6

NCSR073896 Amendment Final approval of Amendment 160 regarding lot 734 Barker Road, Centennial Park
City of Albany
OCM 20/11/2007 Item 11.3.7

NCSR073904 Application to modify child care place Installation of shade sail umbrella over sandpit
City of Albany & Child Care Licensing
OCM 18/4/2006 Item 12.2.3

NCSR073905 Easement Drainage easement over lot 147 Allerton St City of Albany and MR Donovan, DJ Poulter and MA Trott OCM 18/04/2006 Item 12.2.3

### Item 3.4.2 continued

NCSR074005 Amendment Initiation of rezoning Lot 2 Gunn Rd, Drome City of Albany OCM 16/10/2007 Item 11.3.7

NCSR074006 Contract Supply of Bitumen City of Albany and Boral Asphalt OCM 20/11/2007 Item 13.4.2

NCSR074007 Amendment Rezoning Lot 48 Morgan Place, Lot 49 Morgan Place and Lots 47, 50 and 51 Lancaster Rd McKail from "Rural Zone" to the "Residential Development Zone".

City of Albany
OCM 20/11/2007 Item 11.3.4

### 4.0 STAFF MEMBERS

### 4.1 Disclosure to Engage In Private Works

Nil

### 4.2 New Appointments

### **STAFF MOVEMENTS** (as advised by David Hughes)

Appointments	Resignations	
Scott Reitsema- Principal Environment Health Officer	Mick Rodgers- Parks Maintenance Worker	
Maressa Hardy- Indigenous Liaison Officer		
Julia Leaver- Vancouver Arts Centre Administration Officer		

# **Agenda Item Attachments DEVELOPMENT SERVICES SECTION**

City of Albany PO Box 484 Albany WA 6331

Albany City Council,

### Lot 149 Henty Rd Height Relaxation. Letter of Justification

My name is Garry Eaton, my wife and I own Lot 149 Henty Rd Swan Point Kalgan. We currently live in Broome with our twin 8 year old boys and are moving to Albany at the start of next year to commence the construction of our new home. Our two 8 year old children have been accepted in to Great Southern Grammar and my wife has accepted the position of a Japanese teacher with the Education Department in the Albany district.

The home will be built out of tumbled coach house bricks with timber bush poles as verandah supports and a grey colorbond roof. We selected this style because we believe it has the classical Australian country look. The approximate cost of the home is \$559,000.

When we first purchased the block in February 2006 our plan was to build the house as close to the road and the northern boundary as this would maximize the view of the area. Upon visiting the block again in October of this year we believed it would be better for privacy reasons to position the house more central on the block. This would ensure that any noise created by us or our neighbors would have minimal impact on each other. Unfortunately though, by locating the house centrally it would substantially decrease our views of Oyster Harbour and the surrounding landscape.

On the location survey you will note that our plan is to locate the home 51m from the eastern boundary and 46m from the northern boundary. Owing to the fact that we are on a sloping block we are seeking a 1.1m relaxation to the maximum building height ruling of 7.5m. The ridge to natural ground level on the southern side of the house will be 8.6m.

Within the special rural zones provisions it states that all buildings must be set back 15m from the boundary. If we were to place the house 15m from the eastern and northern boundaries and constructed the house to a height of 7.5m we would then be at a total height of 20m above chart datum. In our nominated location the house will be at a total height of 18.1m above chart datum.

The block to the east of Lot 149 increases steeply by an estimated three to four meters in height within the first 50m from the boundary line. As the block is of a sloping nature we believe that by building at a lower point on our block and with the height relaxation it would be beneficial to all parties.

We have forwarded a letter to our neighbour for their comment. The letter and copy of registered mail receipt is attached.

Our plan is to commence building in the second week of January 2008 and we would like to commence organising our earthworks in December 2007.

Can you please advise me if council require any further information.

Regards

Garry Eaton

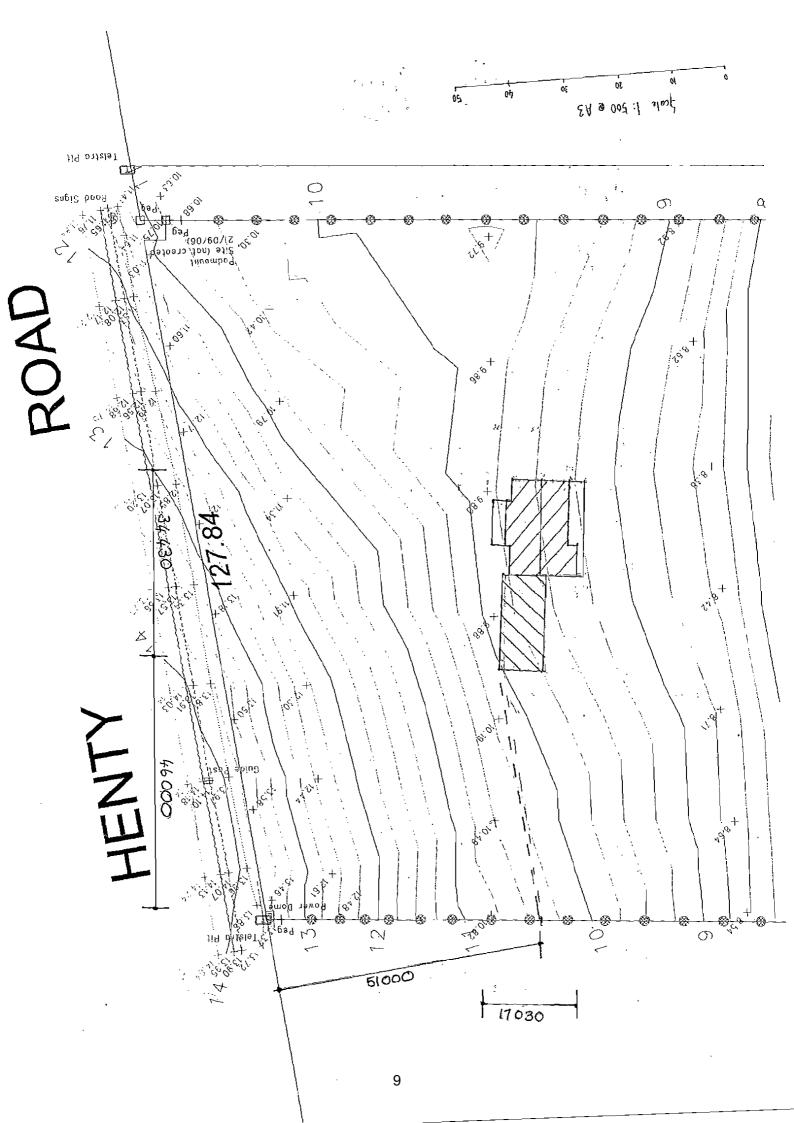
12 November 2007

Attachments -

Site Plan x 3

Elevation Plan x 3

Letter to Neighbour and Registered Post Receipt



### **Taylor Gunn**

From: Sent:

Dan Johnson [johnsond@comswest.net.au] Tuesday, 27 November 2007 10:30 PM

Sent: To:

Taylor Gunn

Subject:

RE:

Hi Taylor,

I inspected Lot 149 Henty Rd. this morning and established approximately where Garry Eaton plans to build his house.

I can see no reason why an increase in the height of his proposed dwelling would interfere with any other home builders on Swan Point Estate as the Lots on the other ( North ) side of the Henty Rd. are considerably higher than Lot 149. Lot 148 is also higher than Lot 149 and there should be no problem for the owner to select a building site that will not be obstructed by Garry Eaton's house.

Building on the site selected would in my opinion be much better aesthetically than building closer to the road.

I have a Power of Attorney for my brother and two sisters for the management of their interests in Swan Point Estate hence I speak for the owners of the adjoining Lots 150, 153 and 157.

I have no objection to a 1.1m height increase for lot 159.

Kind regards

Dan Johnson.

-----Original Message-----

From: Taylor Gunn [mailto:taylorg@albany.wa.gov.au]

Sent: Monday, 26 November 2007 4:44 PM

To: johnsond@comswest.net.au

Subject:

Hi Daniel

Further to our recent phone discussion regarding Garry Eaton's proposal for a 1.1m height relaxation on Lot 149 Henty Road. I have attached both a copy of the plans (however unfortunately the paper size was slightly larger so i had to half the plans) and his letter justifying why the relaxation should be acceptable. The Council item deadline is this thursday and would greatly appreciate your feed back before 2pm on the 29 th of November.

Kind Regards

Taylor Gunn Planning Department City of Albany

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No virus found in this incoming message.

Checked by AVG Free Edition.

Version: 7.5.503 / Virus Database: 269.16.7/1151 - Release Date: 25/11/2007

4:24 PM

No virus found in this outgoing message.

Checked by AVG Free Edition.

Version: 7.5.503 / Virus Database: 269.16.8/1153 - Release Date: 26/11/2007

### **Taylor Gunn**

From: beth.kennedy@bateypr.com.sg

Sent: Wednesday, 28 November 2007 2:16 PM

To: Taylor Gunn Subject: objection

### Dear Mr Gunn,

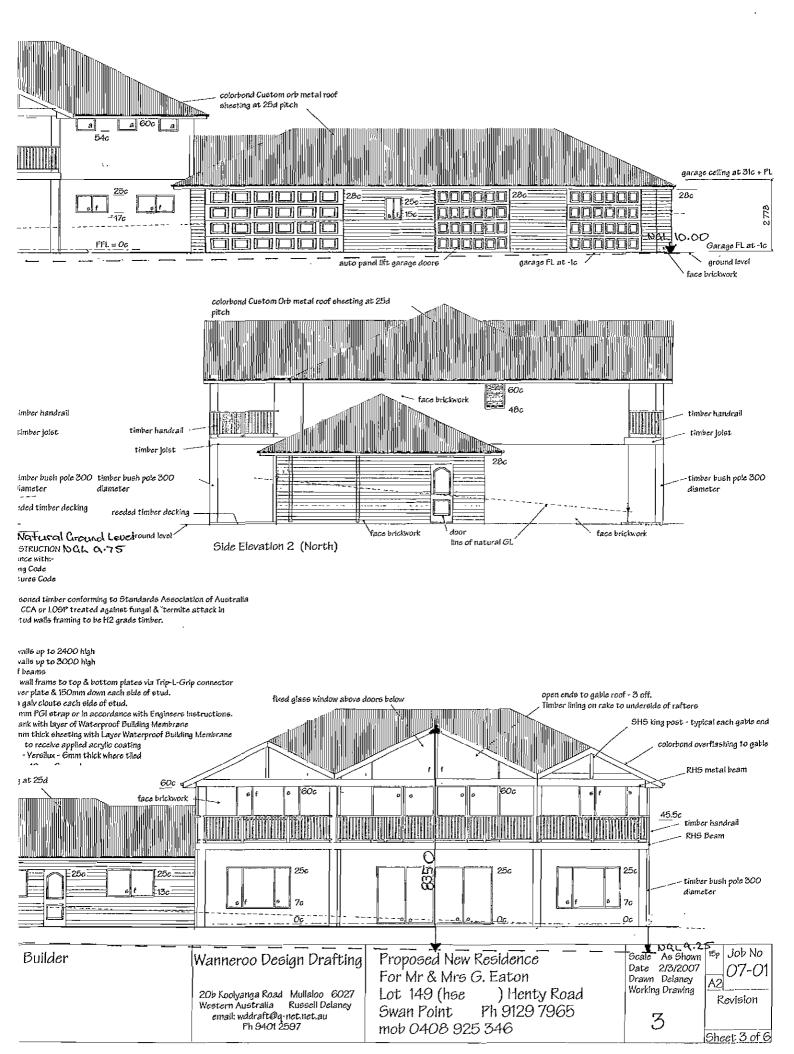
With reference to a letter I received from Mr Garry Eaton, owner, Lot 149 Henty Road, Swan point requesting my comment on his desire to increase the height restriction placed on houses in thre area:

For your information, I reside in Singapore and as I travel a lot I have only just seen the letter from Mr Eaton. As I have no chance to survey the area, or any time to consider this further in view of the end of November deadline, I have no choice but to object strongly to this application as it does appear that an increase in height restriction would block my view.

As discussed, the deadline for this comment is today (November 28, 2007). As such I would ask you to please acknowledge this email by return so that I know it has been received by you.

Many thanks

Best regards Elizabeth Kennedy



NOTES 1 NGL below ridge = 1.1 ANTI-TERMITE TREATMENT. Unless noted otherwise, antitermite treatment will comprise a full chemical under floor hand opray in accordance with AS 3660.1 and the BCA. Chemical used will be Duroban as approved by the Upper Coiling Lovel National Registration Authority & applied by a licensed operator. 63c +PL RHS beam 125D Indicates ceiling mounted hard wired Smoke Detector conforming 60c to A53786 1.3 INSULATION See roof notes 2 435 1.4 Latches to doors, windows & gates opening onto Swimming Pool area to conform to AS 1925 & Local Government requirements.
1.5 GLAZING - to conform to new code AS2047 - 4mm thick glass. 45c face brickwork timber handrail Upper FL = 35c Windows 16, 17, 18, 23, 24 & 25 to have 6.38mm thick CP glazing 350 1.6 ENERGY RATING NOTES ceiling level BUILDING SEALING to conform to BCA3,12.3 RHS beam 31c + 83nm plate a) Timber & Aluminium Joinery 250 25 80 Weather seal to external edge of all external door & windows b) Fit RP4 Weather seal to bottom of external doors c) Fit RP2 brush weather scal rebated into bottom of all Lanundry, Bathroom & WC doors (le. all Utility Rooms) FFL = Oc d) All new exhaust fans to be self sealing Ŕĺ e) Fit flywire to all flumed vente. les 300 diamete f) HWS type - Gas etoreage timber bush Air Conditioning - reverse cycle aircuditioning Front Elevation 1 (East) 1.7 BRICKWORK - Brick ties to be grade 316L stainless steel conforming to BCA 3.3.3.1 colorbond Custom Orb metal roof sheeting at 25d Scal<u>e 1:100</u>Rldge = RL 18-10 1.8 WINDOWS designed for building locatated in wind load category N3 pitch 60 AP 8350 UFL = 35c timber bush pole diameter finished ground level line of natural OL Side Elevation 4 (South) TIMBER FRAMED I Natural Grou nd Level All timberwork to be NGL 9.25 NGL 9.50 : AS 1684 - SAA Tirs : AS 1720 - SAA Tim

ROOF CONSTRUCTION FOR LIGHTWEIGHT ROOFS Roof Construction to be MGP 10 grade Seasoned Pine or other timber conforming to Standards Association of Australia Codes AS 1684 and AS 1720. Timber to be CCA or LOSP treated against Fungal & Termite attack in accordance with AS3660 & AS1604. Internal dry timber to be H2 Hazard grade. External timber above ground & exposed to weather to be treated to Hazard grade H3. Timber in contact with ground to be treated to Hazard level H4

Ridge 70 x 45 Purling on flat at 900 cts Hipó and valleyő 170 x 36

Rafters to vaulted ceiling: 190 x 45 MGP10 Pine H2 rafters at 450 cts Rafters elsewhere:

120 x 45 Rafters single support span up to 2800 at 900 cts continuous support span up to 3800 at 900 cts

Fix each rafter to wall plate or pitching beam via Trip-L-Grip connector 90 x 45 Collar ties boited at every second rafter

Underpurline supported at 1800 cc 90 x 80

Strute up to 3000 long 170 x 45

Hangers at 1800 cc for spans up to 3200 (table 23) 190 x 45 Hangers spans from 3600

spans from 4500 240 x 45 Hangere

Ceiling joists single support spans up to 2200 at 600 cts 90 x 45 continuous support spans up to 2600 at 600 cts

Gyprock ceiling lining. Gyprock ceiling lining to Garage. 25 x 1.2mm thick PGI tie down etrape at 1200 cts. Carry etrape 1200 down

cavity & build 300 into horizontal mortar bed joint. Fix straps over wall plate or pitching beam via 3 No 30 x 2.18dia galvanised clouts.

R3.0 insulation batte placed over ceilings in accordance with manufacturers specification.

Sarking (reflective building membrane) over purlins

2.1 All dimensions on plan, new & existing, to be checked on site prior to commencement of work or placing of orders.

2.2 Any discrepancies on drawings to be reported to the designer immediately. 2.3 Designer accepts no responsibility for expenses or costs incurred due to failure to comply with Items 1 & 2 above.

2.4 Designer accepts no responsibility for any copyright infringement notice lodged against plan prepared in accordance with owners brief and

2.5 All work to comply with the BCA, relevant Australian Standards Codes, requirements of Local and Government Authorities and to normal good building practice.

2.6 Use figured dimensions in preference to scaled dimensions.

2.7 All materials, fixtures, fittings and building components to conform to, & to be supplied and installed in accordance with the manufacturer's epecifications & details.

2.8 All work to be carried out by qualified building tradeomen or oupervised apprentices under supervision of qualified Building Supervisor.

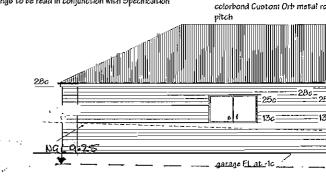
2.9 All work to conform to Occupation Safety & Health Act 1984 2.10 These drawings to be read in conjunction with Specification

: Pine timber to be M codes A51684 & / accordance with A 90 x 45 top & botto 90 x 35 Stude at 6

: Building Code of Au

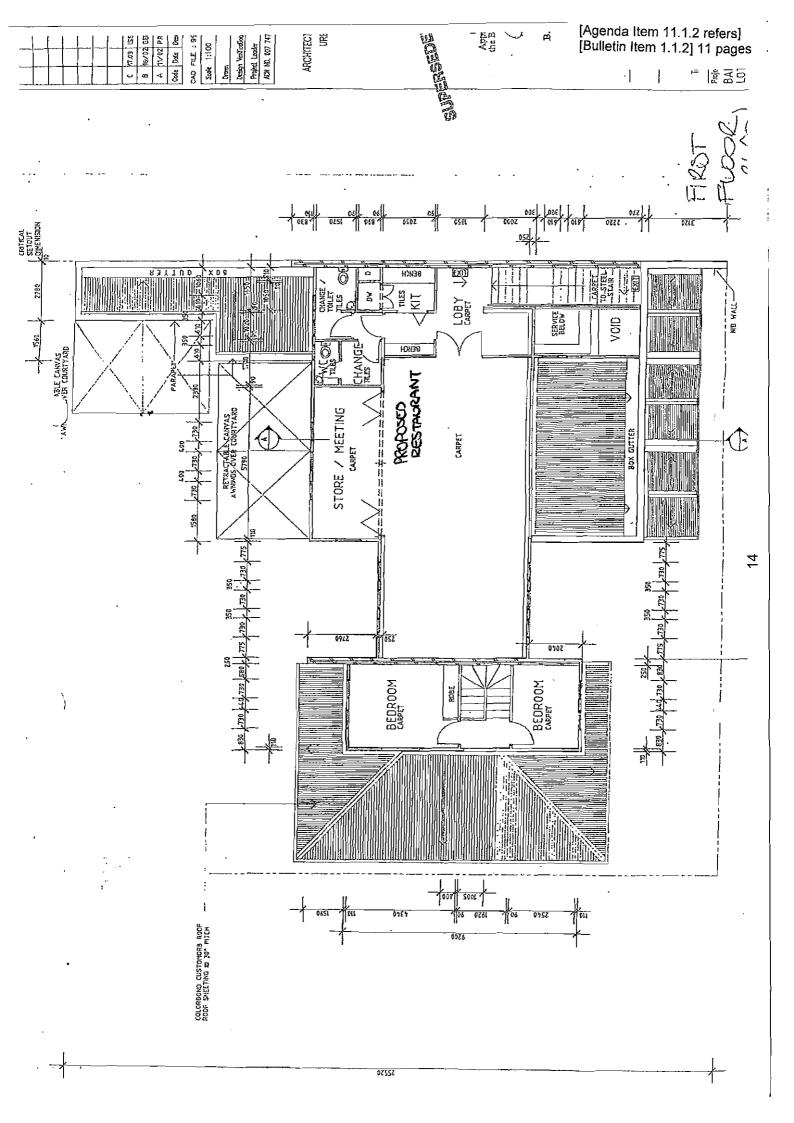
90 x 45 Stude at 6 Locate double stude Fix every 2nd stud in or fix via 30 x 0.8 P Fix otrap via 3 No 3 Brace wall framing vi External Wall Claddir

Internal Wall Lining: Y



Ridge RL 18.10

Rear Elevation 3 (West)



Zaak

· gals

chorando

「あるなる」 O SERVE From side gate side gate PARKING Midds T BLESSE + ARKING Reunabout AT END OF ORIVE WAY

ADELMIDE CRESCENT

OWN Car PARK

15



Midds Bluewater Restaurant

20 Adelaíde crescents

Albany

12/10/2007

Doc No: File:

City of Albany Records ICR7040228 MAN046

Date:

15 OCT 2007 EHO4

Officer:

Dear Sir/Madam, ATTACHED PHOTOGRAPHS

I have recently applied to have a liquor licence at the above address, I would also like to apply to have the upstairs function room used as a restaurant and also be licensed we would then like to build a small wine bar upstairs,

There is no liquor outlet in the area.

The accommodation at Middleton beach such as Balneaire, Dolphin Lodge and many more cannot be catered for

as some days we have been booked out for lunch,

We are the only BYU Restaurant open for lunch and dinner and need to have the Function room upstairs as a restaurant to cater for the surrounding community,

The surrounding community are not interested in the function oom upstairs they are more interested in dinning at our restaurant this is why we need the function room to also be used as a restaurant,

I have encloses photos of our car park and parking that surrounds are building and a car park only 50 meters away and a map of the car parks,

I don't believe parking will ever be a problem and the one thing in Our favour is all the accommodation, a lot of customers walk to our restaurant,

I hope you will seriously consider our application.

Kind Regards

### Ian Humphrey

From: Jack [jackruth@westnet.com.au]

Sent: Wednesday, 28 November 2007 10:56 AM

To: Ian Humphrey

Subject: Fw: MIDD'S application

### Hi lan

I have not had a response to this ... the Gaming and racing & liquor office don't seem to have heard anything about this application. One of our additional concerns is that the conference room shares a wall with the bedroom of the unit next door. Known as 1 of 20 Adelaide Crescent but known to us as #19.

### Regards

Jack Palmer Manager Balneaire Seaside Resort (info@balneaire.com.au) ---- Original Message -----From: Jack To: ianh@albany.wa.gov.au

Sent: Tuesday, November 20, 2007 11:18 AM

Subject: MIDD'S application

### Dear lan

We have not actually had any notification of what is taking place but have been given sight of a letter addressed to Kim Dale Wych of 18 Adelaide Crescent.

There are a few issues that I would like to address ... firstly, let me mention that we at Balneaire Seaside Resort have a good relationship with the new owners of Midd's and co-operate with them regarding meals for our guests.

- 1. We understand that this is one of a few plans to "improve" the Midd's Bluewater Restaurant facilities and we understand that there is a need in the area for a "drinking hole" for the public since what existed at the Esplenade has been demolished. One of the plans mentioned is that Midd's plan to build a deck leading out from the Upstaire "Conference Centre" to expand the area available for their patrons when dining and drinkina.
- 2. Our main concern is the noise factor which WILL be created and which invariable go with a liquor licence. We have had problems in the past when special licences have been issued to Monet's in the past. The close proximity to the Apartments is the issue. Guests have complained bitterly about the noise. As recent as 10th November when there are a party at Midd's, we had complaints of noise. The comfort of our guests is of the utmost concern to us and will affect out business detrimentally.
- 3 We understand that any structural changes to the building is subject to approval of the Members of the Strata Body at "20 Adelaide Crescent". Our interest is that we have lease agreements on 5 apartments on that property.

I would appreciate any feedback.

### Regards

Jack Palmer Manager - Balneaire Seaside Resort. info@balneaire.com.au www.balneaire.com.au

28/11/2007 17



### Council Policy

## Guidelines for the Assessment of Off-site, Verge and Cash-In-Lieu Carparking Proposals.

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Adoption Date: Unavailable Adoption Reference: Unavailable Review Date: 30 June 2009

Maintained By: Executive Director of Development Services

Document Reference: NP06673

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### **Preamble**

Increasingly, development proposals are being lodged with Council in which the amount of carparking to be provided on the site is not sufficient to meet the expected carparking demand generated by the site. Similarly, there are some existing developed sites for which insufficient carparking is available to meet current demand and the owners and/or occupiers of the land are investigating ways of providing more carparking for the site (these sites were generally developed prior to the introduction of town planning controls).

Any one of the options outlined below, or a combination of two or more of them can potentially help in the resolution of this issue:

- i) reduce the size of the development on the site;
- ii) provide more carparking on site;
- iii) provide additional carparking on an adjoining or nearby site;
- iv) utilise the verge area adjoining the site for carparking;
- v) make a cash payment to Council to cover the carparking shortfall and Council set that money aside for the provision of public carparking facilities in the locality in the future (cash-in-lieu carparking).

Whilst options (i) & (ii) above should generally be looked at first in all cases, there are a number of situations in which there may be planning merit in exploring one or more of the other three options.

### Objective

To provide a framework in which proposals for off-site, verge and cash-in-lieu carparking can be assessed in a consistent manner and facilitate the approval of such proposals where appropriate.

### **Policy**

### 1.0) Policy Areas:

This policy shall apply to all land within the City of Albany. For the purposes of the policy the Middleton Beach and Albany Central Areas are as defined in sections 1.1 & 1.2.

- 1.1 The Middleton Beach Area is that area of Middleton Beach zoned 'Tourist Residential' in the Town of Albany Town Planning Scheme 1A (see Appendix One).
- 1.2 The Albany Central Area is that area zoned 'Central Area' in the Town of Albany Town Planning Scheme 1A (see Appendix Two).

### 2.0) Providing carparking on an adjoining or nearby site:

Providing carparking for a development on one site on an adjoining or nearby site which forms a separate Certificate of Title (irrespective of the ownership of each site) may only be approved if it complies with the conditions outlined below-

- 2.1 The planning merit of approving the provision of carparking for a development on one site on an adjoining or nearby site is established. It should be noted that "Carpark" must be a use which can be approved by Council on the site where it is proposed to provide carparking.
- 2.2 Meeting a carparking shortfall through providing carparking on an adjoining lot should only where a boundary adjustment or lot amalgamation is not practical.
- 2.3 The site on which carparking is being provided should generally be separated by a distance of no more than 20 metres (via the road reserve or other accessible land, be it public or private) from the site where the development is taking place if the carparking is dedicated to a residential and/or holiday accommodation use.
- 2.3 The site on which carparking is being provided must generally be separated by a distance of no more than 50 metres (via the road reserve or other accessible land, be it public or private) from the site where the development is taking place if the carparking is dedicated to any other use.
- 2.5 Except where carparking is being provided on an adjoining site and adequate disabled access can be maintained, sufficient carparking for disabled persons must be provided on the site where the development is taking place.
- 2.6 The carparking area is to be designed and constructed at the applicant's expense to the satisfaction of Council and must be drained, sealed and linemarked.
- 2.7 The carparking areas are to be landscaped and constructed in accordance with the conditions of planing consent using finishes and materials (paving, kerbing etc) consistent with the surrounding streetscape or with any plan that Council may have for the redevelopment of that streetscape.
- 2.8 The required number of carparking spaces are to be exclusively available for the use of the site where the carparking shortfall exists unless the principle of 'reciprocal use' can be established (eg. A nightclub operating only at night may be able to share carparking with a shop open only during the day).
- 2.9 Any arrangement to allow a carparking shortfall to be met through providing carparking on an adjoining or nearby site is to be supported by a legal agreement drafted at the applicant's expense. Council and all affected

landowners are to be parties to the agreement. Where carparking is provided on an adjoining lot then the arrangement is to be reflected through an easement registered on the title of the affected lot as well as the legal agreement.

### 3.0) Use of a road verge for carparking:

Use of the road verge for carparking may only be approved if it complies with the conditions outlined below-

- 3.1 The planning merit of approving use of the road verge for carparking is established.
- 3.2 With the exception of the Seppings Street precinct in the Middleton Beach Area or other nominated precincts verge parking should only be approved if:
  - there is an existing development for which insufficient carparking is available to meet current demand; or
  - a building of heritage significance is being redeveloped for a contemporary use and development of sufficient carparking on-site will compromise that heritage significance.
- 3.3 Use of a road verge for carparking does not reduce traffic safety.
- 3.4 The carparking areas are landscaped and constructed using finishes and materials (paving, kerbing etc) consistent with the surrounding streetscape or with any plan that Council may have for the redevelopment of that streetscape.
- 3.5 The carparking is designed and constructed by Council at the applicant's expense to the satisfaction of Council.
- 3.6 The applicant contributes toward the upgrading or installation of footpaths in the road verge adjoining the carparking to ensure pedestrian safety.
- 3.7 Carparking bays constructed in a road verge are directly accessible from the adjoining road (not via private property).
- 3.8 Any carparking constructed in the road verge is considered as being a general public carpark under the care and control of Council.
- 3.9 Council retains the discretion to utilise any section of the road reserve adjoining the site to construct the necessary carparking.

### 4.0) Providing a cash payment in lieu of providing carparking:

Providing a cash payment in lieu of providing carparking (referred to as 'cash-in-lieu') will only be approved if it complies with the conditions outlined below-

Adoption Date: Unavailable Adoption Reference: Unavailable Review Date: 30 June 2009

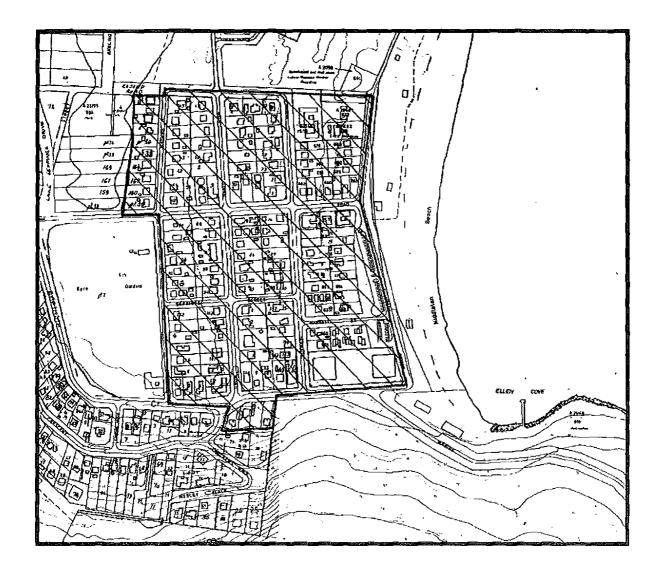
Maintained By: Executive Director of Development Services

Document Reference: NP06673

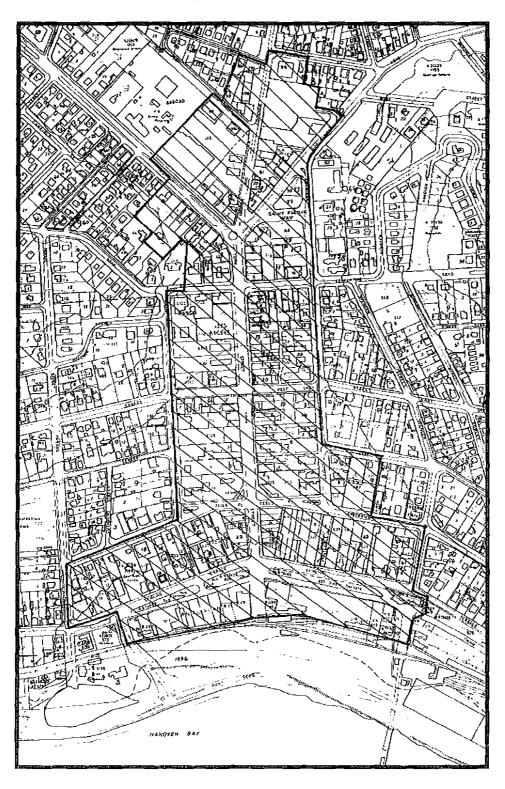
102 North Road, Yakamia WA 6330 PO Box 484, Albany WA 6331 Tel: (+61 8) 9841 9333 Fax: (+61 8) 9841 4099 staff@albany.wa.gov.au www.albany.wa.gov.au

- 4.1 The planning merit of accepting a cash payment in lieu of providing carparking is established.
- 4.2 Providing a cash payment in lieu of providing carparking is only acceptable in the Middleton Beach or Albany Central Areas as defined in sections 1.1 & 1.2 of this policy.
- 4.3 Providing a cash payment in lieu of providing carparking is not proposed for residential or holiday accommodation uses.
- 4.4 The cost of providing a cash payment in lieu of providing carparking will be calculated on the basis of 26m² per bay and include the following elements-
  - The cost of land on the development site as determined by a licensed valuer.
  - · Asphalt paving on a basecourse equivalent to a public parking area.
  - · Drainage.
  - · Linemarking.
  - · Landscaping.
  - Lighting.

### Appendix One - Middleton Beach Area



### Appendix Two - Albany Central Area



Adoption Date: Unavailable Adoption Reference: Unavailable Review Date: 30 June 2009

Maintained By: Executive Director of Development Services
Document Reference: NP06673

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[Agenda Item 11.3.2 refers] [Bulletin Item 1.1.3] 5 pages

### A Heraing Associates

30 August 2007

Our Ref:

NLV YAK GE

Chief Executive Officer City of Albany PO BOX 484 ALBANY WA 6331



Town Planners, Advocates & Subdivision Designers

ABN 24 044 036 646

ATTENTION:

ROB FENN

### RE: REZONING AMENDMENT REQUEST (REPORT) - LOTS 32, 33 AND 34 CATALINA ROAD, YAKAMIA (ALBANY)

We write to formally request the initiation of an amendment to the City of Albany's Town Planning Scheme No. 3 to rezone the above mentioned land holdings from 'Rural' to 'Residential R20'. This is intended to include a portion of land as 'Additional Use – Park Home Park'. Letters from the owners of the land requesting the rezoning are included as Attachment A. The basis for our amendment request is outlined below.

### Background

In relation to this report, National Lifestyle Villages have submitted a development application for a Lifestyle Village intended to be developed on Lots 32, 33 and 34 Catalina Road, Yakamia. A rezoning plan has been prepared for the report and is included as Attachment B.

Included in the design of the proposed Park Home Park are Residential lots around the boundary of the site and a future commercial site. These lots are proposed to be a combination of House lots, Solar lots and Grouped Housing lots. Public Open Space for the Residential land has been provided in accordance with the 10% requirement for subdivision.

A copy of the plans indicating the possible ultimate development of the site are included as Attachment C. It should be noted that the commercial area indicated on the plans would require a future rezoning application.

### Location

### Area

The subject site is situated 12 km north east of the Albany town centre. The lots subject to the proposed rezoning are bordered by Catalina Road to the north and Hudson Road to the south. The land has a total area of 24.5921 ha.

The site is situated to the north of a large portion of land zoned Residential R20 under the City's TPS 1A. Directly adjacent to the site to the north west is an area of land zoned 'Residential Development' under the City's TPS 3. This is abutted to the west by a 'Central Area' zone including an Additional Use (No. 9) allowing for food wholesale, plant nursery and neighbourhood centre uses. All other land abutting the subject site is zoned Rural.

### Zoning

Regional

There is no regional scheme applicable to this area.

Local Authority

### (Draft) Albany Local Planning Strategy 2006

As outlined in the (draft) Albany Local Planning Strategy 2006, between 2001 and 2021, most of Albany's residential growth will occur to the west of the town centre, mainly in the suburbs of McKail and Gledhow, to the north in the suburb of Yakamia and in the outer north-east in the suburbs of Bayonet Head and Lower King. In this regard, Yakamia has been classified as a Local Centre in terms of 'Retail and Commerce' under clause 5.2.1 of the Strategy.

The proposed residential site would serve to address the City's principles of housing options as stated under Clause 6.2.6 of the Strategy in reference to 'Housing Choice':

"The City of Albany will encourage housing choice with a variety of residential densities, structure planning, housing design guidelines and medium residential density zones around the Albany regional centre, neighbourhood centres and within specific areas...."

Furthermore, as mentioned under Clause 8.3.2 of the Strategy, over the next 20 years the Gledhow, McKail, Yakamia and Bayonet Head localities will be the main suburban frontal growth areas. These areas have the capacity to satisfy present overall residential lot demand over the next 5 years.

It is anticipated that the medium term development (5 to 10 years) will be mainly associated with continuing development in the Yakamia and Bayonet Head localities having capacity for up to 20 years. The Strategy also has a built in contingency for a 20 year plus growth rate and/or a "boom" growth rate well above existing projections by identifying the Milpara, Lange and Walmsley localities as long term urban areas (extending from Yakamia).

It is therefore considered that the incorporation of a varied form of residential development in this locality will satisfy the housing choice objectives of the Strategy and provide an effective model of subdivision design for future developments in the area.

### City of Albany Town Planning Scheme No. 3

The land is currently zoned 'Rural' under the City of Albany's Town Planning Scheme No. 3.

### **Policy Implications**

### Local

### <u>Rezoning</u>

Based on discussions with officers at the City of Albany, the pursuit of a rezoning applicable to the overall site was seen as the preferred option to enable residential development to be facilitated on this site. The incorporation of the Additional Use – Park Home Park would then be included in addition to the base Residential zoning.

### Clearing of Vegetation

The site was formerly used for cattle grazing and therefore required the majority of the native vegetation to be cleared. The only remaining vegetation are planted windrows, which are a mixture of endemic, native and non-native species.

### Protection of Wetlands

There is one identified wetland situated on lot 33. This area has been recognised in terms of its function area, which includes the water body and supporting wetland vegetation. Accordingly this area will be retained and incorporated into the overall public open space area required as part of the subdivision requirement.

National Lifestyle Villages implement a number of water sensitive urban design approaches in their subdivisions and developments to manage stormwater quality and quantity and runoff to protect urban wetlands. These include water harvesting and storage techniques for houses and effective landscape and topography design to ensure runoff is utilised for gardens and areas of replanted native vegetation.

### The Proposal

It is evident from the discussion above in regards to the draft Albany Local Planning Strategy that the varied residential land use in this location would meet the objectives for Housing Diversity and future housing stock requirements.

The surrounding area is currently characterised by existing large Rural lots and low density residential lots (R 20). We believe that within the development of the Lifestyle Village Park Home Park establishment, the provision of Residential zoning of R 30 on the bordering lots is appropriate. Essentially it will establish brick and tile housing choice in a denser setting to the existing residential development in the area, but in a more permanent built form tenure arrangement than the proposed Park Home Park.

Furthermore, clause 6.1.4 of the Strategy states that The LGS proportion of elderly persons (65 years and over) is the fastest growing age group in the Albany region. The population of elderly persons has experienced a growth from 10% of the total population in 1976 to 14% in 2001. The suburbs that have the highest representation of the older age groups are Goode Beach, Spencer Park, Yakamia, Middleton Beach, Mira Mar and Emu Point. The proposed Residential development and National Lifestyle Village on this site would provide for a greater capacity of elderly accommodation in the area.

The design includes a portion of land for future commercial use in the north west corner of the subject site. This site would be subject to a future rezoning application to accommodate this use. This commercial area would complement the nearby shopping centre currently situated 300 metres west of the site.

Finally, a predominant objective for National Lifestyle Villages is to offer a secure living environment for their residents. In this regard the proposed Residential boundary development will provide conventional development interface for the proposed village. This will ensure that all areas of the Village are buffered from the surrounding roads by built development resulting in an increase in amenity and security for residents.

### Conclusion

The above rezoning is respectfully sought as the proposed residential use is considered to be compatible with surrounding land uses. Currently there exists a residential area adjacent to the subject land zoned R 20 and other larger Rural Living lots in close proximity. The built form would be complementary to surrounding residential development and facilitate the provision of residential living choices in the area.

Should you have any queries, please do not hesitate to contact our Office on 9328 5555

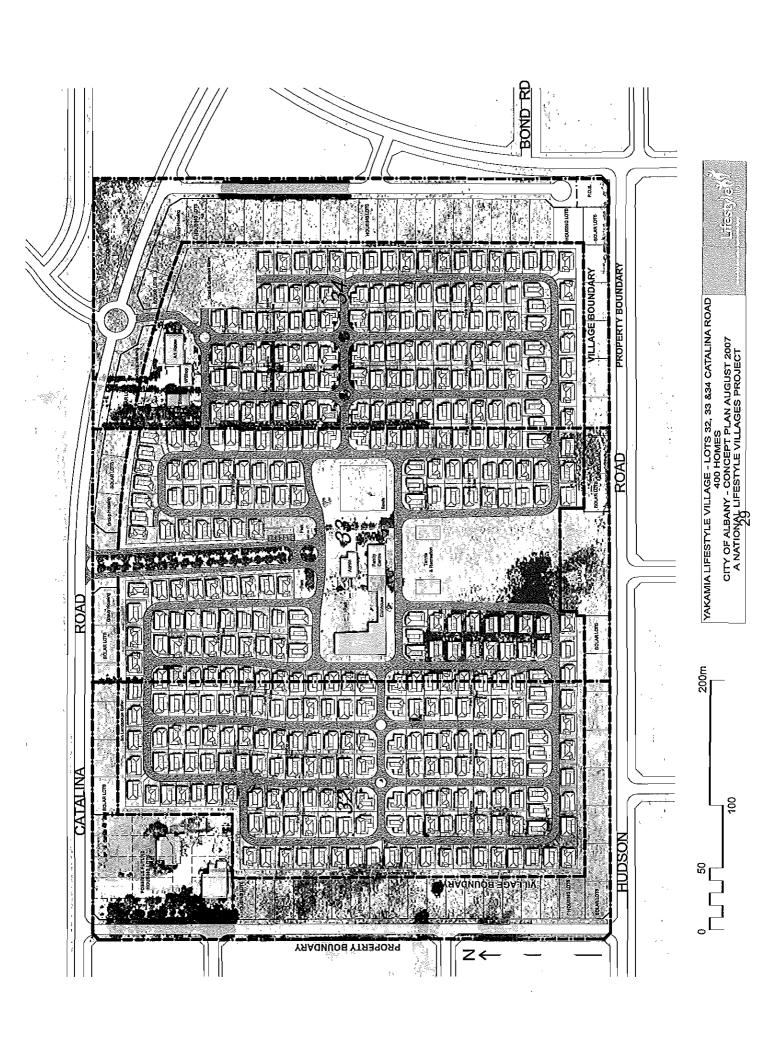
Yours faithfully

ALLERDING AND ASSOCIATES

JOHN MEGGITT ASSOCIATE

Encl.

Cc. Client - National Lifestyle Villages: David Woo



### TOWN PLANNING SCHEME NO.1A

### AMENDMENT NO.164 (1A)

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### MINISTER FOR PLANNING & INFRASTRUCTURE

### PROPOSAL TO AMEND A TOWN PLANNING SCHEME

LOCAL AUTHORITY:

CITY OF ALBANY

**DESCRIPTION OF TOWN** 

PLANNING SCHEME:

TOWN PLANNING SCHEME NO.1A

TYPE OF SCHEME:

DISTRICT SCHEME

SERIAL NO. OF AMENDMENT:

AMENDMENT NO.164 (1A)

PROPOSAL:

REZONING LOTS 7683 to 7688 (inclusive) CHESTER PASS ROAD AND LOT 7146 KELLY STREET, ORANA TO THE OTHER

COMMERCIAL ZONE; AND

CHANGING THE LAND USE 'PUBLIC AUTHORITY' TO AN 'AA'

USE IN THE 'OTHER COMMERCIAL' ZONE

### SCHEME REPORT-SCHEME AMENDMENT NO.164 (1A)

### 1.0 INTRODUCTION

The purpose of this amendment to Town Planning Scheme 1A (TPS 1A) is to rezone:

- Rezoning Lot 7688 Chester Pass Road, Orana from the 'Residential R20' zone to the 'Other Commercial' zone;
- ii) Rezoning Lots 7687, 7686, 7685, 7684 and 7683 Chester Pass Road, Orana from the 'Residential R20' and 'Public Use' zones to the 'Other Commercial' zone;
- iii) Rezoning Lot 7146 Kelly Street, Orana from a 'Public Use' reserve to the 'Other Commercial' zone.
- iv) Reclassifying 'Public and Local Authority' in the 'Other Commercial' zone in Appendix 1 Zoning Table as an 'AA' use.

### The rezoning will:

- Remove a split zoning code over a series of existing lots, enabling their future amalgamation;
- Remove the 'Residential' zoning of the land which is not considered appropriate given that those
  residential uses back on to land which is generally used for light industrial and government
  agency offices and depots;
- Enable the development of new offices for Main Roads Western Australia and a supporting depot. This will form an attractive office front to Chester Pass Road, which will act as a buffer to industrial uses in Kelly Street;
- Consistently enable the development of a government department office on the subject land, which is surrounded by government department offices and depots.
- Reduce land use conflict and identify a more appropriate zoning for the subject land, recognising that the draft Albany Local Planning Strategy (ALPS) puts the land in the 'Mixed Business' category;
- Enable government agencies to develop their facilities within the 'Other Commercial' zone where appropriate rather than limiting them to Industrial type zonings that are generally located in less accessible locations.

### 2.0 SITE DETAILS

### 2.1 Location

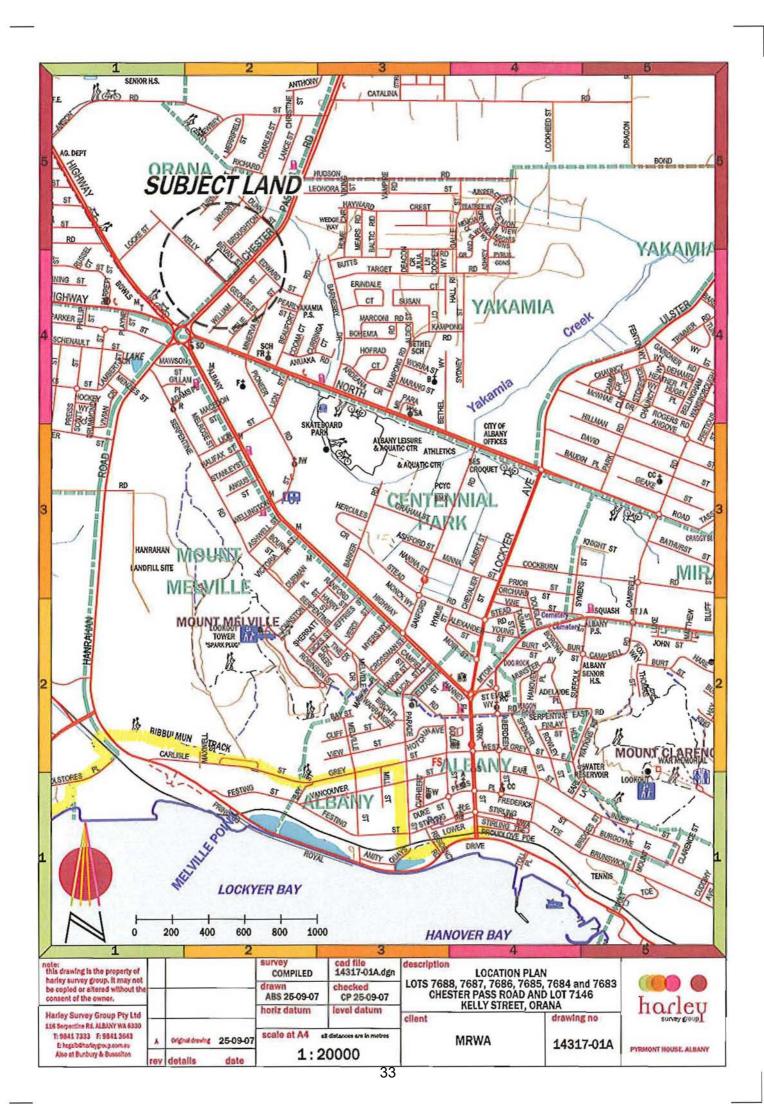
The subject land is located approximately 3 kilometres northwest of the Albany CBD on Chester Pass Road. The total area of the subject land is 1.6107 hectares, of which 1.0775ha is contained within Lot 7146, whilst the remainder of the land is contained within residential lots of approximately 900m<sup>2</sup> fronting Chester Pass Road. Refer to the Location Plan at Plan 1 and Site Plan at Plan 2 for details.

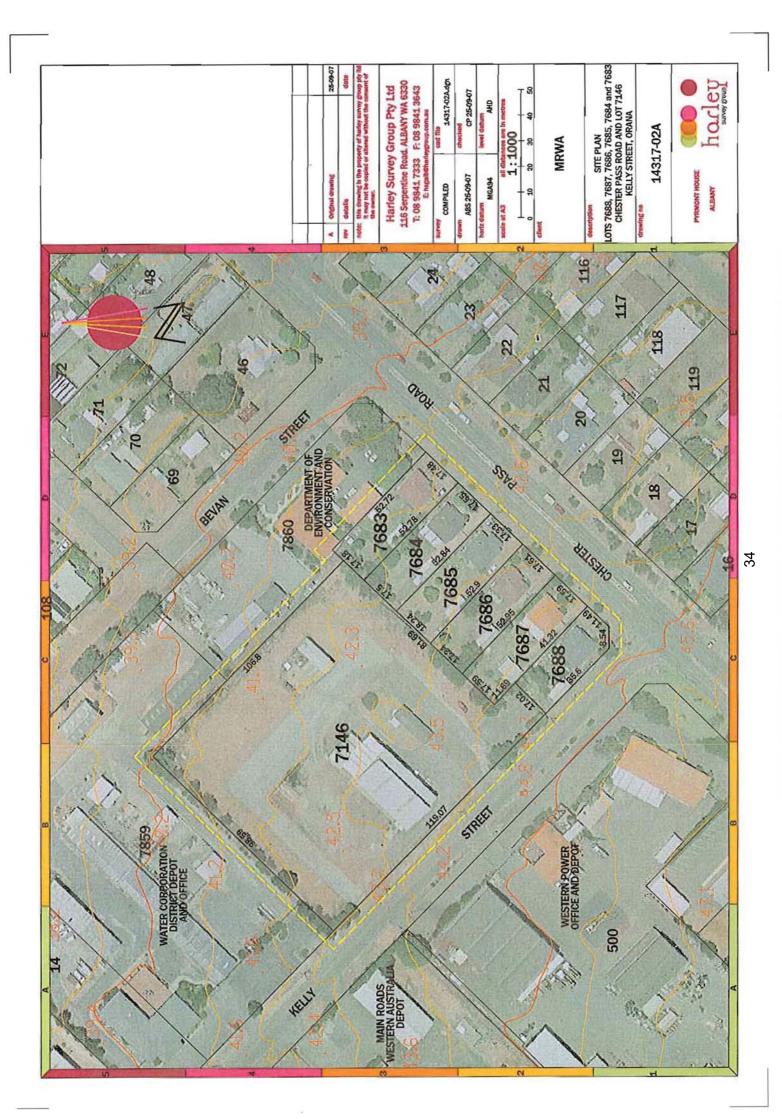
### 2.2 Title Details

The land the subject of this proposal is described below:

- Lot 7683 on Deposited Plan 190383 contained on Certificate of Title Volume 2122 Folio 584;
- Lot 7684 on Deposited Plan 190383 contained on Certificate of Title Volume 1936 Folio 320;
- Lot 7685 on Deposited Plan 190383 contained on Certificate of Title Volume 2078 Folio 836;
- Lot 7686 on Deposited Plan 190383 contained on Certificate of Title Volume 1936 Folio 322;
- Lot 7687 on Deposited Plan 190383 contained on Certificate of Title Volume 1936 Folio 323;
- Lot 7688 on Deposited Plan 190383 contained on Certificate of Title Volume 1936 Folio 324;

The registered proprietor of all land titles the subject of this rezoning is the Commissioner of Main Roads.





### 2.3 Topography

The subject land slopes down to the north from a high point of approximately 44m AHD in the southern corner of the subject land to a low point of approximately 40m AHD in its northern corner. The subject site can be generally described as gently sloping.

### 2.4 Access

Access to the subject site is currently from Chester Pass Road and Kelly Street. In future the majority of access will occur from Kelly Street, to reduce the potential for traffic conflict caused by a high number of crossovers onto Chester Pass Road. The proposed rezoning will enable the future development of a consistent office front to Chester Pass Road, hence removing the current requirement for multiple crossovers created by individual residential dwellings.



Figure 1: Existing Multiple Access Points onto Chester Pass Road.

### 2.5 Surrounding Land Uses

The subject land is surrounded by a variety of land uses. Adjacent to the subject land on Kelly Street is the Western Power Regional Office and Depot. Adjoining the northeast boundary of the subject land is the Department for Environment and Conservation Office and Depot. In the broader context, to the northwest and southwest is the Orana Industrial Area, to the northeast and southeast are the residential suburbs of Milpara and Yakamia.

### 2.6 Description of the Site

The subject land can be described as medium sized residential lots and houses fronting Chester Pass Road, with industrial uses to the rear fronting Kelly Street.

There are 6 houses located on the subject site. The housing located on the subject site is generally old and dilapidated and will be removed in the future, as part of a proposed amalgamation to form one lot for the entire site.









Figure 2: Housing Fronting Chester Pass Road.

The Lot 7146 fronting Kelly Street is currently used as a depot for Southern Road Services, which act as a road maintenance contractor for Main Roads Western Australia. It currently contains a shed, office and toilets with associated materials used for the maintenance of road infrastructure. It is proposed to maintain this depot in its current state for continuing lease to Main Roads Western Australia contractors.



Figure 3: Southern Road Services Depot on Lot 7146.





Figure 4: Adjacent Western Power Offices and Depot on Kelly Street.

### 2.7 Services

Reticulated water, power, deep sewer and telecommunications are currently on all sites and can be utilised for development resulting from the proposed amendment.

### 2.8 Proposed Development of Mains Roads Western Australian Office

It is the intention of the landowner to develop the future offices of Main Roads Western Australia on the subject land. This office will be complimentary to the Main Roads depot, which lies to the rear of the subject site, on Lot 7146 Kelly Street.

This office will address Chester Pass Road and is proposed to consist of workstations, a testing laboratory, boardrooms and the like. A conceptual plan of the future office is attached at Appendix 1 for further information.

The zoning is appropriate to ensure the development of an attractive commercial use fronting Chester Pass Road, which can be determined by the City of Albany's development application process.

### 2.9 Character and Amenity

The proposed amendment will not compromise the character and amenity of the subject land and its surrounds, but will aim to improve it. Key improvements will include:

- Removing residential uses from the subject land, which will reduce land use conflict;
- Remove crossovers onto Chester Pass Road, therefore improving the functionality of Chester Pass Road as a major arterial road in Albany and reducing traffic conflict;
- Will appropriately zone the land to a use which is consistent with the objectives of the Albany Local Planning Strategy 'Mixed Business' classification; and
- Will improve the streetscape and appearance of the Orana industrial area to the general public and improve its overall operation.

### 3.0 PLANNING CONTEXT

### 3.1 State Planning Policy 1 – State Planning Framework Policy (variation No.2)

The purpose of SPP1 is to bring together the State and regional policies that apply to land use and development in Western Australia and to establish the general principles for land use planning and development in WA. SPP1 states "the primary aim of planning is to provide for the sustainable use and development of land". It goes on to quantify this through identifying and expanding upon the five key principles that further define this statement, environment, community, economy, infrastructure and regional development.

Of particular reference to the subject land, the policy encourages the development of sustainable communities by "encouraging safe environments, high standards of urban design and a sense of neighbourhood and community identity" and "providing suitable zoned and serviced land for industry, business and other employment and wealth generating activities".

### 3.2 Lower Great Southern Strategy (2007)

This Strategy aims to set the broad strategic direction for planning in the Lower Great Southern for the next 20 to 30 years. Its purpose is to guide regional land use and infrastructure planning and development, especially on matters of regional significance. It relies on further investigations to add detail to broad concepts. The strategy is designed to provide the region-wide context and consistency when local governments are setting priorities for their area through local planning strategies and schemes.

Although in future it is expected that the subject land will be developed for the Main Roads Western Australia office and depot, the 'Other Commercial' zone is flexible enough to allow for the future development of either industrial or bulky goods commercial uses.

The strategy also makes reference to the protection of important regional roads and freight routes. Chester Pass Road is recognised as an important road for access into Albany and the Albany Port at present. Although the Albany Ring Road (Menang Drive currently completed) will be complete in the next few years, it is expected that trucks accessing Albany (excluding the port area) will need to utilise Chester Pass Road and Albany Highway for some time yet. The proposed amendment will enable the development of a consistent frontage to Chester Pass Road, as well as removing the numerous crossovers onto the major freight route.

### 3.3 Albany Local Planning Strategy (2007)

The draft Albany Local Planning Strategy (ALPS) sets out the long term planning direction for the City of Albany and shall have regard to all State and regional planning policies.

Council resolved to receive a draft of the Albany Local Planning Strategy at it's meeting of the 20<sup>th</sup> December 2005 and adopted by Council for final approval on the 21 August 2007.

The ALPS identifies the strategic planning direction for the City of Albany over the next 20 years. It draws on the key elements from the City of Albany's strategic planning document, the 3D Vision, and notes that the City of Albany should become a Learning, Healthy and Thriving City.

Map 9B (Strategic Plan: Urban) of ALPS classifies the subject land as 'Mixed Business'. Consultation with City of Albany planning officers has indicated that an appropriate zone for this classification would be the 'Other Commercial' zone of the City of Albany Town Planning Scheme No.1A. This zone allows for light industrial, showroom warehouse and bulky goods outlets style use of development and is the closest zoning to a 'Mixed Business' zoning available in Town Planning Scheme 1A.

The ALPS document contains a number of Planning Principles and Objectives, and a number of Key Strategy Actions which support the proposed amendment. These include:

- "Manage land use conflict and impacts within acceptable community standards and protect industry, infrastructure and special uses from the encroachment of incompatible uses;
- Facilitate opportunities or local employment and economic growth by providing appropriate locations for establishing and growing business;
- Provide appropriate locations for establishing and growing business activity;
- Promote economic development and encourage local employment opportunities;
- Support the growth in other business activity, in the form of bulky goods outlets, office developments, consulting rooms and home based businesses, that do not have and adverse impact on existing uses;
- Promote economic development by supporting diversification of the present economic activities to encourage investment to the City;
- Provide the necessary land and supporting infrastructure to maintain an adequate supply and range of serviced industrial land in appropriate locations; and

 Support the improvement in road and rail access, including safety and amenity, and the integration of various modes of transport to service the infrastructure requirements of the City";

The proposed amendment represents a logical and consolidated zoning for the subject land in accordance with the objectives of ALPS and other City strategic documents.

### 3.4 Draft City of Albany Transport Network Strategy (2003)

This document outlines the objectives for transport infrastructure in the City of Albany. Objectives applicable to the subject land include:

- "Support unrestricted heavy freight access to the port and industrial areas via the district distributor road network;
- Improve safety for all road users; and
- Incorporate streetscape and landscaping treatments to enhance the visual amenity of access roads leading into Albany."

### 3.5 Albany Commercial Strategy Review (2000)

The Albany Commercial Strategy Review was conducted in 2000, as a review on the existing 'Commercial Centres Strategy to the Years 2001-2021', prepared in 1994 by Taylor and Burrell for the then Department for Planning and Urban Development. This strategy recognises that although some commercial uses are more inclined to be located in centres, others need proximity and access to a main road, including 'Bulky Goods Outlets' and 'Showrooms'. The proposed amendment to 'Other Commercial' will allow for the controlled development of uses identified within the City of Albany Town Planning Scheme 1A in a manner consistent with the Albany Commercial Strategy Review.

### 3.6 Town Planning Scheme 1A (1983)

The current zoning of all of the subject sites is 'Public Use' and 'Residential R20'. This zoning is largely inappropriate and would allow for the continuation of existing uses, in contradiction to other strategic and statutory documents of the City of Albany and the State of Western Australia. Given the ideal location of the land in an area utilised for light industrial and bulky commercial uses and the classification of the land as 'Mixed Business' by ALPS, it is proposed to rezone the land to 'Other Commercial'.

Under this proposal, the subject land would be rezoned to 'Other Commercial'. This would provide the opportunity for the subject site to remain utilised as the depot for Main Road Western Australia, as well as allow an incidental office use to front Chester Pass Road. In future, should Main Roads choose not to retain the subject land, the zoning is appropriate for the development of consistent land uses with sympathy to surrounding developments.

### 4.0 AMENDMENT PROPOSAL

This rezoning is on two parts:

- i) Rezoning the subject site to the 'Other Commercial' zone; and
- ii) Including the land use 'Public and Local Authority' as a discretionary land use in the 'Other Commercial' zone.

### 4.1 Rezoning of subject site to 'Other Commercial'

The proposal is to rezone Lot 7688 Chester Pass Road, Orana from the 'Residential R20' zone to the 'Other Commercial' zone, rezone Lots 7687, 7686,7685, 7684 and 7683 Chester Pass Road, Orana from the 'Residential R20' and 'Public Use' zones to the 'Other Commercial' zone and rezone Lot 7146 Kelly Street, Orana from the 'Public Use' zone to the 'Other Commercial' zone.

The proposal is justified by the following:

- Mina Roads WA has bought all of the subject lots. The rezoning will remove an inappropriate dual zoning of lots, rationalising zoning within Town Planning Scheme 1A and improving scheme efficiency;
- It will enable the removal of residential uses from an area intended for 'Mixed Business' in the
  ALPS document. These residential uses have the potential to conflict with industrial style uses,
  which these residential uses back on to. These residential uses are isolated and inappropriate,
  given they are located between industrial uses, a government department office and a busy
  regionally significant road;
- The rezoning will enable the development of an appropriate land use, such as an office for Main Roads Western Australia. This office will present a uniform front to Chester Pass Road;
- The rezoning will enable the future flexibility of use of the subject site. The 'Other Commercial'
  zone has been applied within the immediate vicinity and is able to be effectively utilised for
  industrial and bulky goods commercial uses, which will be consistent with surrounding uses; and
- The proposal will allow the removal of old and dilapidated housing and consolidate access to Chester Pass Road, improving the streetscape of Chester Pass Road and removing individual crossovers, reducing potential for traffic conflict.
  - 4.2 Amendment to Zoning Table to allow for 'Local or Public Authority' in the 'Other Commercial' zoning as a discretionary land use.

'Public and Local Authority' is currently a prohibited land use in the 'Other Commercial' zoning. The proposed amendment involves an amendment to Appendix 1 - Zoning Table and will result in 'Public and Local Authority' being classified as an 'AA' use in the 'Other Commercial' zone.

### 4.2.1 Context of Land Use in the City of Albany

The proposed amendment will allow a 'Public and Local Authority' land use to be a discretionary land use, approved by Council, within the 'Other Commercial' zone of the City of Albany Town Planning Scheme No.1A.

The City of Albany Town Planning Scheme 1A defines a 'Public Authority' as the following:

"Public Authority - has the meaning assigned to it by the Act which is as follows:

"public authority" means a Minister of the Crown acting in his official capacity, a State Government Department, State trading concern, State Instrumentality, State public utility any other person or body, whether corporate or not, who or which under the authority of any Act, administers or carries on for the benefit of the State, a social service or a public utility."

There is a broad range of uses allowed (sometimes by the discretionary approval of Council), within the 'Other Commercial' zone. These are detailed below:

'P' Uses -Bulky Goods Outlet -Open Air Display

-Funeral Parlour -Warehouse

-Service Industry -Warehouse Sales Outlet

'AA' Uses -Car Wash -Private Recreation

-Club Premises -Vehicle Repair Station

-Plant Nursery -Engineering Equipment Storage

-Radio or TV Installation -Factoryette

-Vehicle Sales and/or Hire -House of Worship

-Day Care Centre -Veterinary Clinic

-Drycleaning Premises -Veterinary Hospital

'SA' Uses -Fast Food Outlet -Education Establishment

-Light Industry

'IP' Uses -Caretaker's House -Car Park

-Office

In the broader context of the City of Albany, the proposed amendment will enable the development of government style land uses within 'Other Commercial' zones. This will not be detrimental to the operations of these zones, rather will compliment their operation.

A 'Public and Local Authority' has many advantages to being located in an 'Other Commercial' zone, including:

 It can act as a complimentary land use to bulky goods/light industrial outlets. People frequent 'Other Commercial' areas for shopping and government agencies increasingly have shop fronts and the need for interaction with the public. Currently Public and Local Authorities are restricted to 'Industrial' zones that are often not readily accessible to the general public; allowing government agencies to co-locate with commercial land uses will be more convenient and give these uses greater access to customers;

- Many government agencies are privatising part of their activities and the line between government agency and other service industries or office type uses is becoming blurred (i.e. Telstra, Alinta Gas, etc). Allowing government agencies to locate in similar areas as more commercial type uses will prevent future zoning issues;
- 3. Increasingly government agencies need to operate in a cost effective manner, including 'Public and Local Authority' in the 'Other Commercial' zoning will provide government agencies with the ability to co-locate with commercial uses and lease excess land to commercial uses. Additionally, should the government agency involved relocate due to changing circumstances, it is more simple to sell the land already zoned appropriately;
- 4. The 'Other Commercial' zone has been used in a similar context on Albany Highway, within Town Planning Scheme No.1A, where it has presented an attractive front to this main road, with industrial and bulky goods commercial uses operating behind;
- The 'Public and Local Authority' land use tends to operate within business hours i.e. 8am to 5pm, causing little disturbance on surrounding land uses;
- Although 'Public Authority' is a separate land use, the proposed use will be very similar to the 'Service Industry', 'Office' and 'Car Park' uses already shown as being able to be located in the 'Other Commercial' zone; and
- 7. A 'Public and Local Authority' land use is not associated with noxious pollution i.e. noise and air.

The proposed amendment will allow a use of the land, being 'Public and Local Authority', consistent with the objectives of the 'Other Commercial' zone, to take place within that zone within the scheme jurisdiction area of the City of Albany Town Planning Scheme No.1A.

### 4.2.2 Specific Site Context

The proposed amendment will allow the development of 'Public and Local Authority' land uses within the 'Other Commercial' zone. On a site specific basis, the rezoning will allow the development of a 'Public and Local Authority' in an area characterised by such uses.

At present, the subject land has a split zoning of 'Residential R20' and 'Public Purpose'. This split zoning is highly restrictive to the subject land and the land uses occurring on the land are inconsistent with the objectives of the zones.

The subject land is located on the fringe of the Orana Industrial Area, with a prominent frontage to Chester Pass Road, which is controlled by the proponent. The proposed amendment and subsequent development application will improve this frontage and its relationship with Chester Pass Road.

The proposed amendment allows the City of Albany to approve the location of 'Public and Local Authority' land uses within the 'Other Commercial' zone at their discretion. It is recognised that this land use is sometimes associated with depot, with bulky machinery works. It is a current trend of public authorities to contract out these uses, an example being Main Roads contracting its maintenance work to Southern Roads Service. This has led to a reduced amount of depots co-locating with their associated office/department. However, that being said, the rear frontage onto the Orana Industrial Area of the

subject land does allow a gradual change of land uses, which would suit the location and retention of the existing Southern Road Services depot.

Although the proposed future development will involve the retention of the existing Southern Road Services depot, it is in an appropriate location, given the context of surrounding land uses, which include:

- · Water Corporation regional depot;
- Western Power regional office and depot; and the
- Department for Environment and Conservation office and depot.

Other land uses within the Orana Industrial Area include:

- A.D. Contractors;
- · Readymix batching plant;
- Hammers Furniture
- Condor Furniture; and
- Bunnings Warehouse.

This co-location of government land uses and their depots will be supported by the location of the future Main Roads Western Australia office at this location. This land use will not conflict with other land uses in the Orana Industrial Area; rather it will compliment their operation.

### 4.3 Summary of Benefits

The benefits of allowing a 'Public or Local Authority' land use under the discretionary approval of the City of Albany within the 'Other Commercial' zone include:

- The co-location of government agencies and commercial land uses, allowing the government agencies to act as an anchor for commercial land uses fronting Chester Pass Road in the future;
- Allows for a logical use of the land fronting Chester Pass Road, providing a presentable front to the Orana Industrial Area, whilst enabling Main Roads and any future land use to benefit from high exposure and an identifiable access point;
- Enables Main Roads to co-locate next to another government department, being the Department for Environment and Conservation, which is located on the corner of Chester Pass Road and Bevan Street;
- Permits the City of Albany to assess the location of 'Local or Public Authorities' on a discretionary (case by case basis);
- Accounts for the changing role of local and public authorities throughout the scheme area.
   Recent policies of economic rationalisation have meant that the Federal and State Governments have had a view of privatising public authorities, to make them more economically accountable and profitable. Therefore their role as government service providers is becoming increasingly indistinct;

- Encourages surrounding land owners, particularly those fronting Chester Pass Road, to the northwest of the subject land, to rezone to a more appropriate zoning, considering the limitation of the 'Public Purpose' zoning.
- It also allows Main Roads Western Australia to co-locate with other more commercial or light industrial type land uses on a commercial basis should they wish;
- Allows for the recycling of existing building at some time in the future for commercial of light industrial purposes without unnecessarily restricting its use to a public authority; and
- Allows for the site to be redeveloped at some time in the future in a manner that blends with surrounding land uses, in accordance with Council's strategic plans without a further scheme amendment application.

### 5.0 CONCLUSION

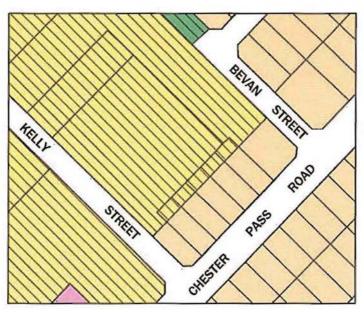
This report has demonstrated that the proposal to rezone the subject land is consistent with the adopted and proposed planning strategies and planning principles. This rezoning will allow for the removal of dilapidated housing, to a zoning which will be more consistent with the strategic objective for the area.

The proposed amendment will enable the amalgamation of the subject site and it's redevelopment to improve streetscape, traffic flow (by consolidating crossovers) and land use allocation.

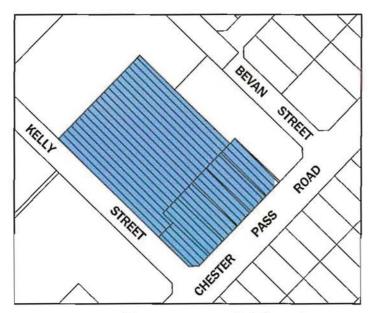
The inclusion of the 'Public or Local Authority' as a discretionary land use in the 'Other Commercial' zone will provide long term benefits. It recognises and permits the location of government agencies within close proximity to commercial and industrial uses, whilst being at the full discretion of the Council.

Therefore it is respectfully requested that the City of Albany initiate the amendment to rezone the subject land to 'Other Commercial' and to amend Appendix 1 – Zoning Table to allow for a 'Local or Public Authority' land use.

## CITY OF ALBANY Town Planning Scheme No. 1A Amendment No. 163



**Existing Zoning** 



**Proposed Zoning** 

Local Roads

ZONES

Residential

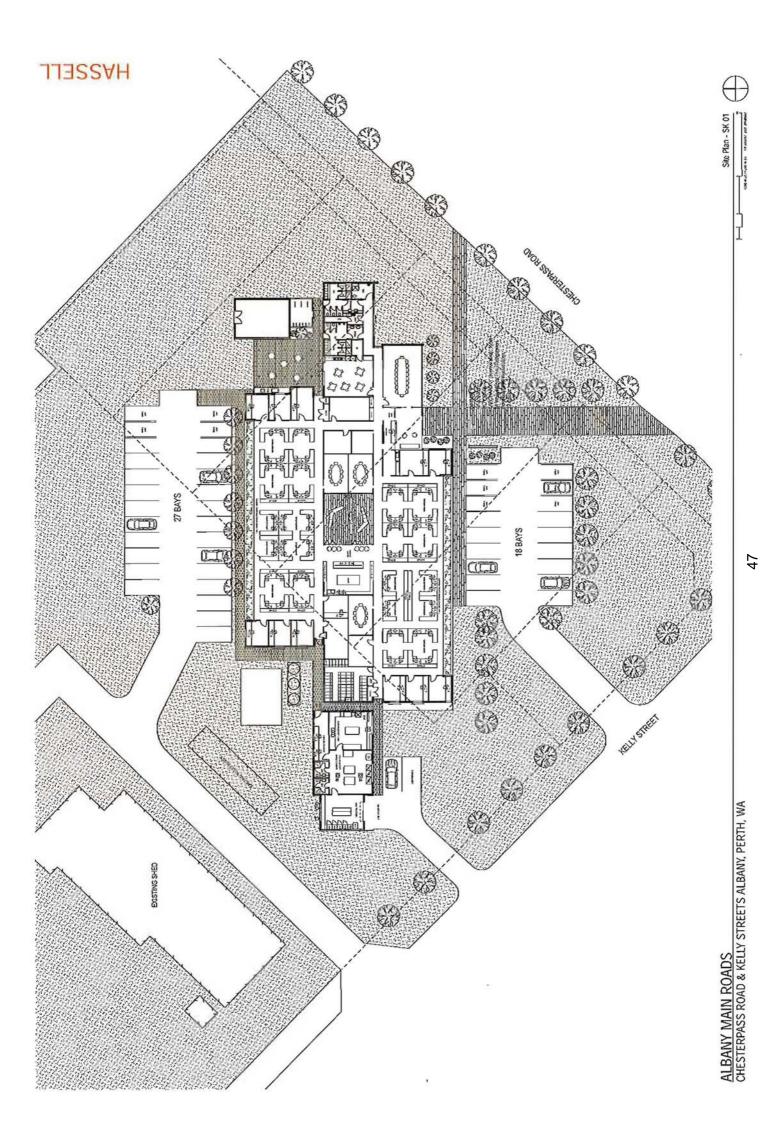
Other Commercial

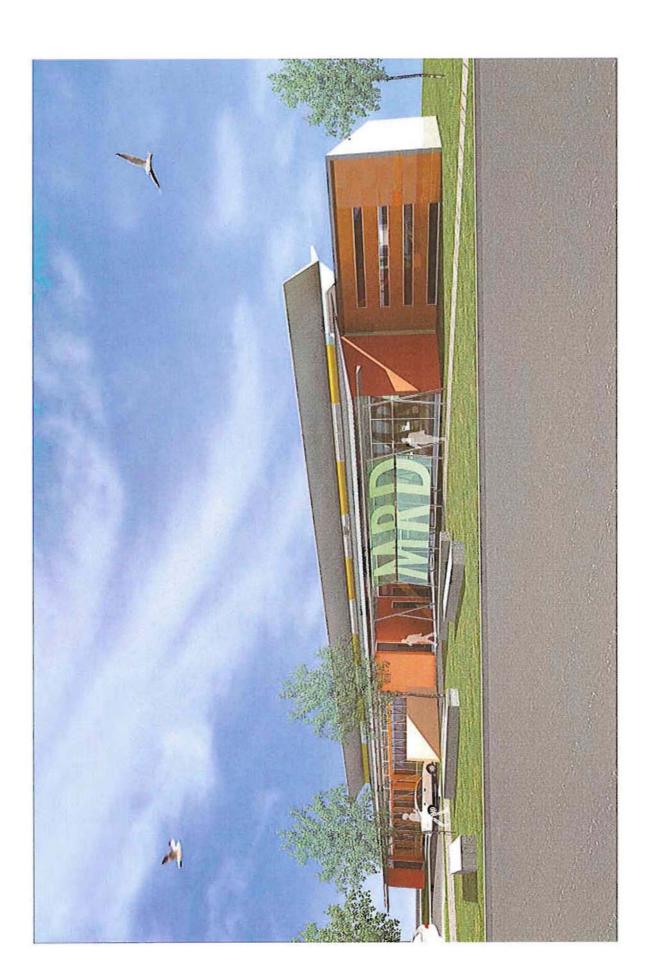
Public Use

Parks and Recreation

Industry









851/5/42PV3 Our ref: Your ref:

STR031/LT7011034

50 spatial planning sears

Trish Rvans-Taylor (9892 7304)

City of Albany Records

ICR7038947 Doc No: STR031 File:

24 SEP 2007 Date: SPLO2 Officer:

Attach:

Chief Executive Officer City of Albany PO Box 484 ALBANY WA 6331

For the attention of Mr Adrian Nicoli

Dear Sir

**Enquiries:** 

### BAYONET HEAD (OYSTER HARBOUR) INTERIM REVISED OUTLINE DEVELOPMENT

I refer to your letter dated 4 July 2007 in regard to the above matter. Please be advised that the Western Australian Planning Commission has resolved to:

- Note the submissions received and determine in accordance with the schedule of submissions.
- 2. Endorse the Bayonet Head Interim Revised Outline Development Plan subject to the modifications contained in the attached Schedule of Modifications.
- Advise as follows: 3.
  - a. The area into which the majority of the stormwater drains is located to the north east of the IRODP. This area, Lot 500 owned by Albany Lifestyle Village Pty Ltd, plus a number of other smaller lots adjacent, are not included within any of the ODP proposals. For completeness and in consideration of proper and orderly planning for the whole area, the land to the north east of the BHODP bounded by Elizabeth St. The Esplanade and the foreshore should be included in the Final Bayonet Head ODP.
  - b. The area selected for the Primary School may require considerable remediation as the site has been classified as a contaminated site by the Water Corporation. Prior to development, the site will need to be cleared of contamination, the Final ODP will need to address the remediation requirements.
  - c. The Oyster Harbour Foreshore area appears to be considerably reduced in area to the land area previously earmarked and does not provide the corridor linking with inland vegetation.
  - d. It would be beneficial for the final Outline Development Plan to discuss the roll-out plan regarding the future drainage requirements for Lot 39 and highlight any changes to the PKK Flood Management Plan.

OF ALBAN

2 → SEP 2007

URDS OFFIC

Yours faithfully

for Moshe Gilovitz

Secretary

Western Australian Planning Commission

17 September 2007 encl. Schedule of Modifications 49

### CITY OF ALBANY Bayonet Head Interim Outline Development Plan SCHEDULE OF MODIFICATIONS

No	Modification	Reason
1.	The proposed base density for the area is R25 with R40-R60 coding for the areas surrounding the Local Centre, R30-R40 along key routes, near schools and open space. This coding should also be shown on the IRODP Concept Plan or as a separate precinct plan and included in the IRODP document.	Legibility and completeness.
2.	A Landscape buffer was present in the 2001 ODP, this needs to be included in the Interim ODP Concept Plan for Lot 47 and the portion of Lot 42 included in the IRODP.	To conform to the provisions of the 2001 BHODP

### Bulletin Attachment Amendment -

### Bulletin Item 1.4.1, Agenda Item 14.2.1 refers

Code of Conduct Draft amendment – 18th December 2007, contained in the Bulletin, has been amended to insert the words, in public.

Reference: Page 9 of the document, Page 92 of the Bulletin.

### Original

Regulations 10 (3) of the Local Government (Rules of Conduct) Regulations prohibit an elected member from:

- (a) making a statement in public that a local government employee is incompetent or dishonest; or
- (b) using offensive or objectionable expressions in reference to a local government employee.

Amendment: (To include the words "in public", highlighted in **BOLD**.

Regulations 10 (3) of the Local Government (Rules of Conduct) Regulations prohibit an elected member from:

- (a) making a statement **in public** that a local government employee is incompetent or dishonest; or
- (b) using offensive or objectionable expressions in reference to a local government employee **in public.**

# **Agenda Item Attachments CORPORATE & COMMUNITY SERVICES SECTION**

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TI SUPPORT CATERING SUPPLIES CATERING SUPPLIES STEEL METAL SUPPLIES/LABOUR PUMP PUBLIC TOILETS SWARTFESS CCMS (1 LICENCE) TELEPHONE CHARGES - AVC EARTHMOVING WORKS & EQUIP HIRE VEHICLE PARTS/MAINTENANCE EARTHMOVING EQUIP HIRE VEHICLE POR MARK JORDAN HIRE OF VEHICLE FOR MARK JORDAN FILTERS/VEHICLE PARTS STATIONERY SUPPLIES HP COMPAQ PRESARIO WELDING SERVICES HORDAN AND PRESARIO WELDING SERVICES HORDAN AND SERVICES HORDAN AND SERVICES ARCHISING IN 2008 BROCHURE FOR AVC LAWN MOWING AT LOTTERIES HOUSE CAB FARES GAS USAGE CHARGES NEWSPAPERS/BOOKS/MAGAZINES/STATIONERY CO-ORDINATION OF THE 2008 CITY OF ALBANY ART PRIZE - OCTOBER TOURING EXHIBITION FEE - A STORY TO TELL CASUAL STAFF FEES POSTAGE/GAICY FEES AUSTECOMPACTION SAND PAYOIL GEAGLAGENCY FEES AUSTECOMPACTION SAND PAYOIL GEACHACES STAFF TRAVEL EXPENSES - WA TOURISM AWARDS PHOTOCOPIER CHARGES STAFF TRAVEL EXPENSES - WA TOURISM AWARDS PHOTOCOPIER CHARGES REPARE REAMONAI REPARE REAMONAI	BODCAI FIRE - TREE REMOVAL CONTAINER SERVICE RENTAL BOOKEASY VISITOR CENTRE BOOKINGS COMMISSION OCT 2007 2 PORT USB KVM HARDWARE/TOOL SUPPLIES FUEL SUPPLIES WELLSTEAD B/BRIG TRAINING FEES FOR - PRACTICAL PEOPLE SKILLS PROGRAM
DAZZAK COMPUTER SOLUTIONS EATCHA HEART OUT CAFE A-Z COMMERCIAL STEEL CONSTRUCTION ABBOTTS LIQUID SALVAGE ABDAT COMPUTER SYSTEMS PTY LTD ACTIVECALL PTY LTD AD CONTRACTORS ALBANY TOYOTA ALBANY TOYOTA ALBANY SPRING WORKS ALBANY SPRING WORKS ALBANY STATIONERS ALBANY WELT & RUBBER ALBANY WOBILE WELDING HOME TIMBER & HARDWARE ALBANY WOBILE WELDING HOME TIMBER & HARDWARE ALBANY SUMMER SCHOOL INC ALBANY SUMMER SCHOOL INC ALBANY COMBINED CABS PTY LTD ALBANY SUMMER SCHOOL INC ALBANY TOYOUT TAMMOWING ALBANY SUMMER SCHOOL INC ALBANY SUMMER SCHOOL INC ALBANY SUMART AUSTRALIA POST AUSTRALIA POST AUSTRALIA POST AUSTRALIAN TAXATION OFFICE MA & ES & GA BAIL BARNESBY FORD BENRAS BENRANING ALBANY BITUMEN SPRAYING ALBANY BITUMEN SPRAYING ALBANY BITUMEN SPRAYING	ALBANY BUBCAL SERVICES BOC GASES AUSTRALIA LIMITED BOOKEASY AUSTRALIA PTY LTD BRAINSTORM TECHNOLOGY BUNNINGS BUILDING SUPPLIES PTY LTD CAPE AGENCIES CAROLINE & ASSOCIATES
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~	7 COLES SUPERMARKETS AUST PTY LTD	GROCERIES	Ē	1,077.12
		VEHICLE PARTS	ı	156.16
•		SI IDDI V COI DMIX	ı	979.57
		CONSTRICTION MATERIALS	ı	2,941.80
	-	VEHICLE DARTS/MAINTENANCE	ı	913.42
		PACKSDACE RENTAL MANAGED SERVER - NOVEMBER	ı	493.90
		VIDEO ADVERTISEMENT OLIARTERLY PAYMENT	1	275.00
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- 7		ANNITAL JETTY LICENCE PRIVATE JETTY NUMBER 2864	i	30.00
~ ~		ROARDROOM CHAIR ARM PADS	ŧ	231.00
		PHOTOSHOP TILITION ATTENDED BY KRYSTA GUILLE	1	200.00
- '			ı	43.34
,		CALERING SOFFEILS ALTOMATIC DOOD AT LIBBADY SCHEDIII ED SERVICE	ì	121.00
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EF 241121 15/11/2007		VAKIOUS MAIN ENAINCE LIEMS FOR FORTS		1 936 00
<del></del>	_	To build retaining wall as requested by Dave Hatelle for the skale park	ı	1,930.00
EFT41123 15/11/2007		ELECTRICAL REPAIRS	ı	723.06
EFT41124 15/11/2007	7 ALBANY ENGINEERING COMPANY	MAINTENANCE VEHICLES	ı	733.90
EFT41125 15/11/2007	7 EYERITE SIGNS	SIGNWRITING/SIGN PURCHASES	i	44.00
EFT41126 15/11/2007	7 FARMERS CENTRE (1978) PTY LTD	VEHICLE PARTS	ŧ	840.50
`		STAFF TRAVEL EXPENSES REIMBURSEMENT	ı	119.40
. —	_	ELECTRICAL SUPPLIES/REPAIRS	i	90.99
•		PHOTOCOPIER CHARGES	1	2,211.37
,		ALAC PUBLIC ARTWORK DESIGN PROPOSAL FEE	ı	1,100.00
`		HIRE OF EXCAVATOR	ı	35,750.55
- ~		APPRENTICES FEES	1	11,059.69
•		VARIOUS TRAINING COURSES	i	4,775.58
	_	CI FANING GOODS	1	293.54
•		VEHICLE PARTS/MAINTENANCE	ı	464.50
			ı	189.30
EFT41136 15/11/2007	7 GT BEARING AND ENGINEEKING SUPPLIES	VEHICLE PAKIS		
EFT41137 15/11/2007	7 PROTECTOR FIRE SERVICES PTY LTD	FIRE EQUIPMENT MAINTENANCE	ı	125.95
-		3 X 1GB DATA TRAVELLER	i	54.00
EFT41139 15/11/2007		LABOUR SUPPLIED	ı	914.50
		LEGAL FEES	ì :	920.95 754.60
EFT41141 15/11/2007	7 HAYMARKET PRINT & INTERNET SERVICES	PRINTING OF AKI PRIZE LEAFLETS	i	20:40

297.00 241.97 875.00 275.00 1,694.00 1,694.00 50.01 1,052.70 38.00 63,624.67 319.81 154.30 46.00 9,914.36 100.00 911.00 792.00 1,487.20 1,667.23 2,303.15 190.44 33.00 24.85	120.00 35.37 16.50 1,255.93 13.50 149.98 465.76 198.00 286.00 12,632.12 1,384.20 350.60 7,983.16
Hortas Blue Card Training Rates refund for assessment A107195 CASUAL STAFF FEES CASUAL STAFF FEES VEHICLE DETALING (INSIDE AND OUT) OF MAYOR'S VEHICLE 1 x Digital Note Taker for DCBFCO (SW) DESIGNILAYOUT OF ALBANY ART PRIZE WEBSITE PLUMBING REPAIRS/MAINTENANCE LOST/DAMAGED BOOKS WINE - 2 X 2005 CABERNET MERLOT FUEL PURCHASES Wine for opening CLEANING GOODS 100 tea spoons for Albany Community Planning Forum VEHICLES/VEHICLE PARTS/REPAIRS MANYPEAKS BUSHFIRE BRIG - FUEL PLUMBING REPAIRS/MAINTENANCE sand fill to various playgrounds FIRE SAFETY EQUIPMENT METAL SUPPLIES INSTALL 2 VHF RADIO AERIALS & RADIO MAINTENANCE MILK DELIVERIES TWO WAY RADIO REPAIRS/MAINT HARDWARE SUPPLIES ACCOMMODATION FOR COUNCILLORS/STAFF PAINTING SUPPLIES ENGINEERING SERVICES	CINEMA ADVERTISING - ALAC HARDWARE SUPPLIES PLASTIC SUPPLIES SECURITY SERVICES LIBRARY STATIONERY CATERING SUPPLIES PHOTOCOPIER CHARGES WATCH AROUND WATER WRISTBANDS NAME BADGES CASUAL STAFF FEES AIRFARES FOR STAFF/COUNCILLORS HARDWARE SUPPLIES GOODS DAY CARE CENTRE SECURITY SERVICES
HORTUS AUSTRALIA WM HUNTER & BA HUNTER ALBANY WORKLINK INC. INSIDE AND OUT CAR CARE J & M ELECTRONICS KEYZDESIGN KNOTTS PLUMBING PTY LTD STATE LIBRARY OF WA LINCOLN & GOMM WINES LINK ENERGY PTY LTD BELLS LIQUOR MERCHANTS LORLAINE DISTRIBUTORS PTY LTD ALBANY PARTY HIRE & TEMPTATIONS CATERING ALBANY PARTY HIRE & TEMPTATIONS CATERING ALBANY CITY MOTORS MANYPEAKS GENERAL STORE MOUNT BARKER COMMUNICATIONS NOUNT BARKER COMMUNICATIONS NEVILLE'S HARDWARE & BUILDING SUPPLIES NOVOTEL LANGLEY PERTH HOTEL OKEEFE'S PAINTS OPUS INTERNATIONAL CONSULTANTS LTD	ALBANY 3 CINEMAS PETER GRAHAM AND CO LTD PLASTICS PLUS POWELL SECURITY SERVICES RAECO INTERNATIONAL PTY LTD REEVES & CO BUTCHERS PTY LTD RENTAL MANAGEMENT PTY LTD ROYAL LIFE SAVING SOCIETY AUSTRALIA SIGNS PLUS SKILL HIRE SKYWEST AIRLINES PTY LTD SOUTHERN TOOL & FASTENER CO SOUTHCOAST SECURITY SERVICE
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45.00 26.64 198.33 54.12 7.10 802.27 285.00 53.21 11,655.60	853.39 15,751.00 165.41 9.89 549.48 2,750.00	200.00 2,280.00 47.30 75.00 856,768.00 1,075.70 1,918.10 187.27 3,507.52	978.32 366.90 112.42 858.00 110.00 3,795.60 3,108.07 12,614.80 165.00 395.00 388.31 1,261.00 463.95
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RADIATOR SERVICE VEHICLE PARTS FREIGHT CHARGES CONFECTIONERY SUPPLIES STATIONERY SUPPLIES SIGN PURCHASES LOCKSMITH SERVICES, REPAIRS ETC GROCERIES PROFESSIONAL FEES	HARDWARE/TOOL SUPPLIES MONTHLY CLEANING CHARGE VEHICLE HIRE GARDEN SUPPLIES Rates refund for assessment A202367 MEMBERSHIP TRADE TRAVEL NETWORK OF ACCOMMODATION AND ATTRACTIONS	REPAIR 10 SHADE SAIL FORTS DONATION - COMMUNITY FINANCIAL ASSISTANCE GRANT TYRE PURCHASES/MAINTENANCE DRYCLEANING HOME LINE SUPPORT - SEPTEMBER ALAC REDEVELOPMENT - PROGRESS CLAIM 9 ADVERTISING STAFF TRAVEL REIMBURSEMENT IRRIGATION SUPPLIES VEHICLE PARTS FENCING SUPPLIES STAFF UNIFORMS	VEHICLE PARTS UNIFORMS LAUNDRY SERVICES/HIRE STEEL SUPPLIES EARTHMOVING WORKS & EQUIP HIRE WEED SPRAYING Contract Mowing of Verges for October 2007 ADVERTISING VEHICLE REPAIRS/PARTS Hire of Semi Tipper RENTAL VALUATIONS 1000 colour, double sided copies of Torbay Burning" brochure, FILTERS/VEHICLE PARTS SWEEP CAR PARK & ROADWAY VERGES STATIONERY SUPPLIES
SPOT-ON RADIATOR SERVICE STATEWIDE BEARINGS STIRLING FREIGHT EXPRESS STIRLING CONFECTIONERY PLUS STORM OFFICE NATIONAL SUNNY SIGN COMPANY ALBANY LOCK SERVICE ALBANY IGA SYRINX ENVIRONMENTAL PTY LTD	T & C SUPPLIES ISS FACILITY SERVICES AUSTRALIA LTD THRIFTY CAR RENTAL TOTAL EDEN TOTNES GRAZING CO PTY LTD TRADE TRAVEL	I ROPICAL SHADE N SAILS TURKISH AUSTRALIAN CULTURE HOUSE ALBANY TYREPOWER VALIANT DRYCLEANERS VISUAL ECHO WAUTERS ENTERPRISES ALBANY & GREAT STHN WEEKENDER MARK WELLER WESTERBERG IRRIGATION WESTRAC EQUIPMENT PTY LTD LANDMARK LIMITED WESTFRN WORK WEAR	WILSON MACHINERY YAKKA PTY LTD ZENITH LAUNDRY A-Z COMMERCIAL STEEL CONSTRUCTION AD CONTRACTORS DEPARTMENT OF AGRICULTURE EDENBORN PTY LTD ALBANY ADVERTISER LTD ALBANY HYDRAULICS ALBANY VALUATION SERVICES ALBANY VALUATION SERVICES ALBANY V BELT & RUBBER ALBANY SWEEP CLEAN ALBANY SWEEP CLEAN
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159.50 91.50 60.00 1,368.85 134.40 6,492.80 249.70 488.82 2,876.23 229.00 93,496.15 435.74 121.00 8,177.24 596.83 140.00 763.89 222.31 142.08 2,186.69 603.35	232.75 3,998.50 2,055.95 1,357.29 440.00 7,722.00 43.12	306.46
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1 x attendance at Aussie Host workshop on 14/11/07 for Mr Rod Russell HARDWARE SUPPLIES Granite Rocks as selected STATIONERY SUPPLIES NEWSPAPER DELIVERIES GAS USAGE CHARGES 3 @ BAFFLED FAT COLLECTION TRAYS 292X292X226 PLUS FREIGHT ENGINEERS TOOLSET ANNUAL MAINTENANCE RENEWAL CASUAL STAFF FEES Uniden hand-hard communication radios - dual pack Payroll deductions FREIGHT CHARGES VEHICLE PARTS/MAINTENANCE TRAFFIC CONTROL EQUIPMENT HIRE PHOTOCOPIER CHARGES ACCOMMODATION FOR MARK JORDAN 17/10/07 TO 20/10/07 PROFESSIONAL SERVICES FOR LANDFILL INVESTIGATIONS HARDWARE/TOOL SUPPLIES OIL SUPPLIES DISPLAY AD FOR ART PRIZE IN WEEKENDER VEHICLE PARTS FIRE PERMIT BOOKS VEHICLE PARTS SUPPLY COLDMIX CONSTRUCTION MATERIALS VEHICLE PARTS WHICLE PARTS SUPPLY COLDMIX CONSTRUCTION MATERIALS VEHICLE PARTS	REFUND OF BUILDING LICENCE 271135 FEES SURVEY LEASE AREA MERCER RD OLD ADMINISTRATION BUILDING TITLE SEARCHES ELECTRONIC SEARCHES HYGIENE CONTRACT Raise pit lid opposite 15 Drome Road EXPENSES FOR SPRUNG WRITERS FESTIVAL 2007 CATERING SUPPLIES ENVIRONMENTAL HEALTH SERVICES Wool packs (single)	MAINTENANCE VEHICLES
ALBANY BUSINESS CENTRE HOME TIMBER & HARDWARE ALBANY LANDSCAPE SUPPLIES ALBANY OFFICE PRODUCTS DEPOT ALBANY OFFICE PRODUCTS DEPOT ALBANY OFFICE PRODUCTS DEPOT ALBANY NEWS DELIVERY ALINTA ALI PARK PRODUCTS PTY. LTD. ANALYSER SALES PTY LTD. ANALYSER SALES PTY LTD. ANDIOCOM ALBANY AUSTRALIAN TAXATION OFFICE AUSTRALIAN AIR EXPRESS PTY LIMITED BALL BODY BUILDERS ADVANCED TRAFFIC MANAGEMENT BERTOLA HIRE SERVICES ALBANY BEST OFFICE SYSTEMS COUNTRY COMFORT INTER CITY MOTEL CARDNO BSD PTY LTD BUNNINGS BUILDING SUPPLIES PTY LTD CAMLYN SPRINGS WATER DISTRIBUTORS CASTROL AUSTRALIA PTY. LTD BIS CLEANAWAY LIMITED COLES SUPERMARKETS AUST PTY LTD COVENTRYS DOWNER EDI WORKS PTY LTD RINKER AUSTRALIA PTY LTD RINKER AUSTRALIA PTY LTD RINKER AUSTRALIA PTY LTD RINKER AUSTRALIA PTY LTD AL CURNOW HYDRAULCS	GREG DAVIES 35 DEGREES SOUTH LANDGATE DEPT FOR PLANNING & INFRASTRUCTURE G & M DETERGENTS & HYGIENE SERVICES ALBANY DIAMOND COMMUNICATIONS PTY LTD JON & GRYTSJE DOUST EATCHA HEART OUT CAFE ECO HEALTH HOLDINGS ELDERS LIMITED 9 & W ELOY ELOY SERVICES	F & W ELOT ELECTRICAL SERVICES ALBANY ENGINEERING COMPANY

4,900.00 200.00 155.57 309.20 392.30 132.00 67.50 69.30 379.38	3,724.60 122.54 314.00 653.95 379.95 167.00 2,580.54 198.00 440.00	154.00 31.90 31.82 1,815.00 5,671.60 500.00 368.06 176.00	1,893.10 486.39 25.80 441.10 52.99 377.01 134.09 300.00 719.70 518.08
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VEHICLE PARTS Authorised use of 2 x scuba dive photographs in tourism marketing TIMBER SUPPLIES STAFF TRAVEL REIMBURSEMENT - SAFETY FORUM 21-23/10/07 REGLAZE WINDOWS/DOORS RADIO OPERATIONS COURSE X 4 VEHICLE PARTS/SERVICE SAW BLADES LIBRARY ASSISTANT GREEN WASTE COLLECTIONS	CLEANING GOODS LEATHER POUCHES VEHICLE PARTS FIRE EQUIPMENT MAINTENANCE DIGITAL CAMERA SOAP DISPENSER - SD200R Rates refund for assessment A199368 AIR ALARM ACTIVATION REPAIRS AMLIB LIBRARY MANAGEMENT SYSTEMS Registration costs for seminar on storm water pollutant traps	FILTER CHANGE AND SERVICE STAFF TRAVEL REIMBURSEMENT - OHS WORKSAFE FORUM PROPANE BULK LITRES High pressure clean 2 x awnings at Harry Riggs Regional Airport PLUMBING REPAIRS/MAINTENANCE MULTI-MEDIA PROJECT FOR JOAN MAY CAMPBELL RETROSPECTIVE SAFETY EQUIPMENT SOFTWARE CONSULTANCY AUDIT FEES	PUMPOUT TOWN JETTY 2/08/07 TO 22/10/07 ALCOHOL SUPPLIES CLEANING GOODS BUS CHARTER HIRE FOR SCHOOL EXHIBITS TOURING FUEL SUPPLIES FOR BFB ON HOLD MESSAGES QUARTERLY INVOICE VEHICLES/VEHICLE PARTS/REPAIRS CRITICAL HORIZONS - RENEWABLE ENERGY SEMINAR METAL SUPPLIES STEEL SUPPLIES LEGAL COSTS
FARMERS CENTRE (1978) PTY LTD ALBANY CAMERA HOUSE FRANEY & THOMPSON MARGARET GIUNTOLI GLASS SUPPLIERS GREAT SOUTHERN AVIATION SOUTHERN BRAKE & SERVICES SOUTHERN BLADE WORKS GREAT SOUTHERN PERSONNEL GREAT SOUTHERN SAND & LANDSCAPING	GREAT SOUTHERN PACKAGING SUPPLIES GREENWAY ENTERPRISES GT BEARING AND ENGINEERING SUPPLIES PROTECTOR FIRE SERVICES PTY LTD HARVEY NORMAN COMPUTERS ALBANY HIMAC INDUSTRIES HUDSON SEWAGE SERVICES INFOVISION TECHNOLOGY PTY LTD INSTITUTE OF PUBLIC WORKS ENGINEERING ALIST (IDW/EA)	ENGINEERING AUST (IPWEA) JJJ ROBINSON GLENDA KLAVER WESFARMERS KLEENHEAT GAS PTY LTD KLEENIT KNOTTS PLUMBING PTY LTD LAOCH ENTERTAINMENT LAWRENCE & HANSON LEAPFROG BUSINESS SOLUTIONS LINCOLNS ACCOUNTANTS & BUSINESS ADVISERS	ALBANY LIQUID WASTE BELLS LIQUOR MERCHANTS LORLAINE DISTRIBUTORS PTY LTD LOVES BUS SERVICE LOWER KING LIQUOR & GENERAL STORE M2 TECHNOLOGY PTY LTD ALBANY CITY MOTORS MEETING MASTERS MITROOF ALBANY MIDALIA STEEL PTY LTD MINTER ELLISON LAWYERS
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125.00 25.60	417.58 729.30 105.60 158.14	170.00 487.85 50.01 50.00 99.00	65.00 5,950.60 2,036.41 650.00 100.00	390.00 25.30 9,309.22 2,523.40 214.73	2,758.25 115.30 1,524.85 56.61 159.15	715.16 296.45 149.00 13,705.47 2,830.30 1,000.00 693.00 984.25 173,039.52	254.97 655.00 14,530.53 50.00 175.00
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TWO WAY RADIO REPAIRS/MAINT HARDWARE SUPPLIES	CHLORINE CYLINDER SERVICE FEE cubic metres 100mm Rock Rubbie PLEASE SUPPLY 3 BOXES OF (100) SINGLE ROPE WINE BAGS LICENCE FEES 1/12/07 TO 30/11/08	BATTERY PURCHASES REGLAZE WINDOW PLASTIC SUPPLIES REIMBURSEMENT OF WORKING WITH CHILDREN CHECK FEE	CATERING SUPPLIES CATERING SUPPLIES Prime Seal (litres) for Torndirrup Road PROFESSIONAL SERVICES FOR EMU POINT MANAGEMENT STRATEGY MODIFICATION OT STEEL HOCKEY GOALS	DISPOSAL OF DOGS METAL SUPPLIES CASUAL STAFF FEES ELECTRICAL REPAIRS/MAINTENANCE	HARDWAKE SUPPLIES Hire of Water Truck HARDWARE/VEHICLE PARTS GOVERNMENT GAZETTE ADVERTISING INTERNET DOWNLOAD STATIONERY SUPPLIES GROCERIES	HARDWARE/TOOL SUPPLIES VEHICLE PARTS Blue Tooth Technology for TU550 MONTHLY CLEANING CHARGE PROFESSIONAL PLANNING SERVICES PROFESSIONAL ARTIST FEE FOR ALAC UPGRADE RECEIPT PRINTER SAFETY EQUIPMENT	EQUIPMENT HIRE TYRE PURCHASES/MAINTENANCE GREEN WASTE SERVICES REIMBURSEMENT OF WORKING WITH CHILDREN CHECK FEE please supply 350 m x 4 mm dinghy line
MOUNT BARKER COMMUNICATIONS NEVILLE'S HARDWARE & BUILDING	SUPPLIES ORICA AUSTRALIA P/L PALMER & RAYNER EARTHMOVING PAPER-PAK PTY LTD AUSTRALASIAN PERFORMING RIGHT	ASSOC. LTD PEVAMIKI PTY LTD PILKINGTON (AUSTRALIA) LIMITED PLASTICS PLUS KERRY QUINLAN	RAINBOW COAST LAWNIMOWING SERVICE REEVES & CO BUTCHERS PTY LTD RNR CONTRACTING PTY LTD MP ROGERS & ASSOCIATES PTY LTD ALBANY ALUMINIUM FABRICATION	SERENITY PARK G & L SHEETMETAL SKILL HIRE SOUTHERN ELECTRICS	SOUTHERN TOOL & FASTENER CO SOUTHERN WATER CARTS STAR SALES & SERVICE STATE LAW PUBLISHER SAI GLOBAL LTD STORM OFFICE NATIONAL ALBANY IGA	T & C SUPPLIES T & C SUPPLIES T-QUIP TELSTRA LICENSED SHOP ALBANY ISS FACILITY SERVICES AUSTRALIA LTD THOMPSON MCROBERT EDGELOE TORBAY GLASS STUDIO AND GALLERY CENTAMAN SYSTEMS PTY LTD TRAILBLAZERS WA TREASURY CORPORATION	TRU-BLU GROUP PTY LTD ALBANY TYREPOWER VANCOUVER WASTE SERVICES JANET VAN DER BRUGGE WATERCRAFT MARINE
EFT41306 22/11/2007 EFT41307 22/11/2007	EFT41308 22/11/2007 EFT41309 22/11/2007 EFT41310 22/11/2007 EFT41311 22/11/2007				EFT41326 22/11/2007 EFT41327 22/11/2007 EFT41328 22/11/2007 EFT41329 22/11/2007 EFT41331 22/11/2007 EFT41331 22/11/2007		

1,877.30 865.44 451.20 66.60 1,911.69 11,264.00 3,964.00 260.10 22.18 597.30 41,800.00 330.00 330.00 330.00 3416.21	427.67 300.68 769.24 394.10	300.16 116.87 345.74	1,184.20 164.10 129.68 193.42 315.96 245.02 672.25 252.94 584.62 345.74 81,545.20 1,397.11
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### FINANCE STRATEGY ADVISORY COMMITTEE

Minutes of a meeting held in the Margaret Coates Boardroom, City of Albany Administration Building on Tuesday 13<sup>th</sup> November 2007

### 1.0 MEETING COMMENCEMENT 1642

Committee:

CIr Des Wolfe CIr Dot Price CIr Robert Buegge CIr Joy Matla CIr Jill Bostock

### **Council Staff:**

Mr Peter Madigan Mr Stan Goodman

### 2.0 APPOINTMENT OF CHAIRPERSON

The Committee considered the appointment of a Chairperson and Deputy Chairperson for the two year term of the current Council.

### ADOPTED:

That Clr Des Wolfe be appointed Chairperson of the Finance Strategy Advisory Committee.

That CIr Robert Buegge be appointed Deputy Chairperson of the Finance Strategy Advisory Committee.

### 3.0 APOLOGIES

Mayor Milton Evans

### 4.0 DISCLOSURES OF INTEREST

There were no disclosures of interest

### 5.0 MINUTES OF THE PREVIOUS MEETING

### ADOPTED:

That the minutes of the meeting held on the 13<sup>th</sup> August 2007 be accepted as a true and correct record of that meeting.

### 6.0 REVIEW OF TERMS OF REFERENCE

The Committee were provided with the terms of reference of the Finance Strategy Advisory Committee as determined by Council on 16<sup>th</sup> November 2004 and requested to consider appropriate terms of reference for the current Committee.

### **RECOMMENDED**

That Council adopt the following terms of reference for the Committee:

- a) Oversee the review of a 5 year business plan for consideration by Council that contains:
  - Estimate of recurrent surpluses
  - Projected Project Cost Expenditure
  - Projected Major Capital Expenditure
  - Projected Service Delivery Expenditure
  - Projected Asset Masterplan Expenditure
  - Projected revenues
    - Rates
    - Sale of surplus land
    - Major grant funding
    - Fees and Charges
  - Current and future loan position
  - Current and future reserves position
  - Business rules for City Business Units
  - Strategic financial performance indicators
  - Population growth impact analysis
  - Land acquisition policy;
- b) based on the adopted 5 year Business Plan oversee the preparation of a 15 year economic financial sustainability plan for Council consideration;
- c) make recommendations to Council on most appropriate mode and system of realising revenues from sale of surplus land; and
- d) review adopted 5 and 15 year plans annually and make recommendations to Council

### 7.0 OVERVIEW OF EXISTING FIVE YEAR BUSINESS PLAN

The Manager – Finance provided an overview of the existing Five Year Business Plan for the information of Councillors.

Committee members requested that a list of saleable land be provided to them.

Councillor Bostock commented that she believes that an emphasis in future plans should be placed on operational savings. Mr Madigan noted that savings are possible but must be related to levels of service to the community.

### ADOPTED:

That the overview of the existing 5 Year Business Plan be noted.

### 8.0 REVIEW OF INVESTMENT OF SURPLUS FUNDS

The Manager –Finance provided an overview of the current policy and situation with regard to the investment of the City's surplus funds. He noted that legal advice had been received and was currently under review.

### ADOPTED:

That the current overview of the existing policy and situation with regard to the investment of the City's surplus funds be noted.

### 9.0 ITEMS FOR FUTURE DISCUSSION

### 9.1 Possible Sale of York St Property

Councillors expressed concern that the potential subdivision and sale of the York St land should be deferred until such time as all aspects of the Partick deVilliers report are considered.

### **RECOMMENDED:**

THAT Council defer any decision of the subdivision and sale of the York Street property until such time as the Patrick deVilliers report is considered.

### 10.0 MEETING CLOSED

6.00PM

### 11.0 NEXT MEETING

The next meeting is proposed to be held in the Margaret Coates Boardroom on a date to be advised.



### FINANCE STRATEGY ADVISORY COMMITTEE

Minutes of a meeting held in the Margaret Coates Boardroom, City of Albany Administration Building on Thursday 29<sup>th</sup> November 2007

### 1.0 MEETING COMMENCEMENT 2:35 PM

Committee:

Clr Des Wolfe - Chairperson

Clr Robert Buegge - Deputy Chairperson

Mayor Milton Evans

Clr Dot Price

**Council Staff:** 

Mr Peter Madigan Mr Stan Goodman

### 2.0 APOLOGIES

Clr Joy Matla Clr Jill Bostock

### 3.0 DISCLOSURES OF INTEREST

There were no disclosures of interest

### 4.0 MINUTES OF THE PREVIOUS MEETING

That the minutes of the meeting held on the 13<sup>th</sup> November 2007 be accepted as a true and correct record of that meeting.

Moved : CIr D Price Seconded CIr R. Buegge CARRIED

### 5.0 FUNDING OF ALAC RE-DEVELOPMENT (SALE OF LAND, ETC)

The Committee was requested to consider possible alternatives to the sale of land in York Street identified in the 2007/08 Budget as required to fund the ALAC redevelopment and the land cost for the Entertainment Centre. The 2007/08 Budget contains an assumed sale of the York St property with total revenue of at least \$2.3 million.

Future land uses for the site were recently the subject of public consultation and master planning with a report anticipated in January 2008. The Mayor and CEO have indicated that based upon anecdotal advice from some elected members, the sale of the York Street site might not enjoy majority support.,

They therefore have requested that the issue be put to Council in sufficient time to make alternative arrangements to balance the 2007/08 budget should that become necessary.

In the event that Council decides not to proceed with the disposition of this land other options need to be explored. The Committee considered the following options:

- Deferral of major projects
- Raising additional loan funds
- · Sale of other surplus Council land

It was pointed out that at this stage of the 2007/08 financial year, it would be difficult to stop or defer sufficient existing major projects to make up the potential shortfall with most projects already being progressed.

The additional loan funds option was discounted due to the high level of short term loan funds already committed to subdivision funding. The anticipated debt to operating revenue ratio as at 30<sup>th</sup> June 2008 is anticipated to be approximately 99% (61% for City operations, and 38% for short term loans which will be extinguished by subdivision land sales)

The Committee reviewed a list of the major identified surplus properties, noting the development constraints due to planning / zoning issues, together with advisability of selling blocks with large future potential.

The block which was recommended for sale, 55 Francis Street, Lower King, is correctly zoned, and is in an area which has seen recent subdivision activity in adjacent properties, and satisfies all the criteria of Council's Policy on Disposal of Council Land.

Under the Local Government Act and associated regulations, in order to sell Council land valued in excess of \$ 1 million, Council must prepare a business plan covering the proposed sale of the land, and that business plan must be available for public consultation for a period of at least six weeks.

In order to meet the statutory requirements, and allow time for a sale if required, it is proposed that Council approve the Statewide advertising, and business planning consultation in advance of a decision on sale. After the statutory public consultation period and presentation of any submissions received, Council will be requested to decide whether or not to sell the land at the February 2008 Council Meeting. A copy of the draft business plan is attached.

### **RECOMMENDED**

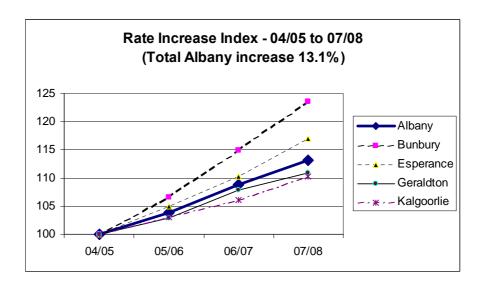
- i) THAT Council not proceed with the proposed sale of land in York Street
- ii) THAT Council commence the process of selling the 5.58 hectare property at 55 Francis Street, Lower King by giving Statewide public notice of the availability of a business plan for a Major Land Transaction, in accordance with section 3.59 of the Local Government Act (1995)

Moved : CIr D Price Seconded CIr R. Buegge CARRIED

### 6.0 ITEMS FOR FUTURE DISCUSSION

### 6.1 Comparative rates – Regional Centres

A presentation was provided on comparative rates & recent rate increases in regional centres. The following is a graph of an index of rate increases using the year 2004/05 as the base



The following information on comparative rates is sourced from an annual analysis carried out by Mr Ray Hadlow who is a local government consultant. The rates are for an indicative GEHA (Government Employees Housing Authority) home in 2006/07 and the minimum rate for a standard gross rental value (GRV) property.

2006/07 Comparative Rates Source: Ray Hadlow Rates Comparison	Typical (GEHA)	Minimum Rate
Albany	\$ 877	\$ 508
Augusta/Margaret River	1,078	750
Bunbury	955	631
Busselton	755	653
Denmark	973	635
Esperance (est)	875	521
Geraldton / Greenough (adj)	800	690
Kalgoorlie	947	540
Plantagenet	713	448

It should be noted that the above figures are for the 2006/07 financial year. The Albany rate increase (3.9%) was one of the lowest in the state, and the minimum rate was not adjusted. The Committee will be requested to take particular note of the minimum rate during the five year planning process to determine whether a comparative state benchmark should be used in future.

### RECOMMENDATION

THAT Council note the comparative Council rates as follow:

2006/07 Comparative Rates Source: Ray Hadlow Rates	Typical (GEHA)	Minimum Rate
Comparison		
Albany	\$ 877	\$ 508
Augusta/Margaret River	1,078	750
Bunbury	955	631
Busselton	755	653
Denmark	973	635
Esperance	Est 875	521
Geraldton / Greenough (calc)	783	671
Kalgoorlie	947	540
Plantagenet	713	448

Moved : CIr D Price Seconded CIr R. Buegge CARRIED

### 6.2 Significant future issues for discussion

The Committee were advised that two significant issues for future discussion will be the determination of an appropriate debt to revenue ratio for the City once short term loans are repaid, and a new policy on strategic land purchases. It was noted that the availability of the Cull Road and Yakamia sites for development was critical to the funding of major City projects. Although the City currently owns other significant blocks which can be developed, it would be prudent to use some of the funds from current development to purchase additional properties for strategic purposes such as provision of gravel for roads and future development.

### ADOPTED:

### **THAT the Committee note the future issues**

Moved : Mayor M Evans Seconded CIr R. Buegge CARRIED

The Committee expressed their appreciation for the work done by Council officers with particular reference to the possible alternatives to the sale of the York St site.

### **ADOPTED:**

That the Committee express its appreciation for the work done by Council Officers in the process of determining possible alternatives to the sale of the York St site.

Moved : CIr D Price Seconded Mayor M Evans CARRIED

### 7.0 MEETING CLOSED

### 3.50pm

### 8.0 NEXT MEETING

The next meeting is proposed to be held in the Margaret Coates Boardroom on a date to be advised.

Albany

[Agenda Item 12.8.4 refers] [Bulletin Item 1.2.4] 3 pages

### **MINUTES**

# OF THE MEETING OF THE ALBANY CULTURAL DEVELOPMENT COMMITTEE HELD AT THE CITY OF ALBANY ADMINISTRATION BUILDING MARGARET COATES BOARDROOM ON Thursday 29<sup>th</sup> November 2007, AT 12noon

1.	AT1	ΓEND	<b>ANCE</b>
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Present. D. Heaver

S. Codee S. de Bignon L. Cuthbert A. Markovs S. Malone A. Davis

HWM - M. Evans

Council Officers: EDCCS – P. Madigan

ADVAC - T. Colby

APOLOGIES: Nil

2. DISCLOSURE OF INTEREST

Nil

3. CONFIRMATION OF PREVIOUS MINUTES

Nil

4. MATTERS ARISING FROM PREVIOUS MINUTES

Nil

5. CORRESPONDENCE RECEIVED

Nil

### ALBANY CULTURAL DEVELOPMENT COMMITTEE MINUTES Thursday 29<sup>th</sup> November 2007

### 6. BUSINESS ITEMS

### 6.1 Appointment of Chairperson

The Mayor indicated his preference not to act as Chairman.

Andrew Markovs was elected to the position of Chairman.

### 6.2 Terms of Reference

The aim of the Albany Cultural Development Committee is to focus on the broader strategic direction of arts and culture in Albany including the outcomes of the cultural planning process, the development of new facilities and securing professional leadership for the arts in Albany.

The Committee discussed possible terms of reference in depth, particularly in relation to cultural planning, role as a regional city, cultural tourism destination, vision and facilitation, the role of committee members and how the information obtained will be used.

It was agreed that all the suggestions in relation to the proposed terms of reference would be distributed to all members for feedback and further discussion.

### 6.3 Committee Meeting Dates, Times and Venue

Lunch time meetings will be held four times per annum at the City of Albany at 12 noon on a Thursday or Friday, for a 1½ hour duration.

- February 08
- April 08
- August 08
- December 08

### 6.4 Other Items

### 6.4.1 Cultural Plan

Discussion took place on the progress of this report.

### 6.4.2 Public Art

Foreshore Precinct, incorporating the Amity Heritage Precinct, Anzac Peace Park, Albany Entertainment Centre, Albany Waterfront development, and the proposed trail.

**RECOMMENDATION:** That Council urge all relevant parties to agree that all of these projects are related, and to adopt an integrated approach in the development of the public art components.

### ALBANY CULTURAL DEVELOPMENT COMMITTEE MINUTES Thursday 29<sup>th</sup> November 2007

### 6.4.3 Streetscape Committee

**RECOMMENDATION:** That an invitation be extended to the Streetscape Committee to nominate a representative to attend meetings of the Cultural Development Committee on an "as needs" basis.

### 7. REPORTS

Nil

### 8. OUTSTANDING ITEMS

8.1 Terms of Reference

### 9. MEETING CLOSED

1.35pm

### 10. NEXT MEETING

February 2008

# CITY OF ALBANY BUSH FIRE MANAGEMENT COMMITTEE MINUTES 12<sup>TH</sup> December 2007

### 1. Opening of meeting and appointment of chairman:

Meeting commenced at 8.45am. Mr Robert Fenn called for nominations for Chairman. One nomination was received for Councillor Des Wolfe.

Moved: Mr K Johnson Seconded: Cllr K Stanton

THAT, Des Wolfe is appointed Chairman of the Bush Fire Management Committee.

**CARRIED** 

### 2. Attendance & apologies:

Present:

Cllr Jill Bostock City of Albany
Cllr Kim Stanton City of Albany
Cllr Des Wolfe City of Albany

Mr Ken Johnson Deputy Chief Bush Fire Control Officer (South West)
Mr Ben de Vries City of Albany (Administrative Officer for Committee)

Mr Robert Fenn City of Albany

Mr Kevin Martin Senior Fire Control Officer (South West)

Apologies:

Cllr Robert Buegge City of Albany

Mr Charlie Butcher Chief Bush Fire Control Officer

Mr Chris Gilmore Deputy Chief Bush Fire Control Officer (North East)

Mr Kevin Parsons Fire and Emergency Services Authority

Mr Greg Broomhall Department of Environment and Conservation

### 3. Terms of Reference for Committee

Moved: Cllr J Bostock Seconded: Cllr K Stanton

That the Terms of Reference for the City of Albany Bush Fire Management Committee be defined as advising the City of Albany regarding;

- strategic matters relating to the preventing, controlling and extinguishing of bush fires;
- the strategic requirements for planning of the layout of fire-breaks in the district;
- the performance of the City in regards to its obligations under the *Bush Fires Act* 1954;
- the operational efficiency of bush fire brigades and the grouping thereof under group brigade officers;
- opportunities and deficiencies identified in the levels of co-operation and coordination of bush fire brigades in their efforts and activities and between bush fire brigades and other fire agencies; and
- any other matter relating to bush fire control.

CARRIED

### 4. Declarations of Interest:

Nil

### 5. Confirmation of Minutes:

Moved: Mr K Johnson Seconded: Cllr D Wolfe

That the minutes of the Bush Fire Management Committee Meeting held on 30<sup>th</sup> July 2007 be confirmed as a true record of proceedings.

THAT the minutes of the Bush Fire Advisory Committee meeting of the 15<sup>th</sup> October 2007 be received.

**CARRIED** 

### 6. Business Arising

### 6.1 Standard Operating Procedures (BFAC item 7.3)

Copies of the draft SOPs were distributed to brigades for evaluation and feedback to the Emergency Management Coordinator. To date, no feedback has received from the brigades.

### 6.2 Bush Fire Brigade Training Profiles (BFAC item 7.6)

The distribution of the brigade training profiles has been completed and the Advisory Committee recommended that brigades use them as "a guide" when considering the election of brigade office bearers.

### 7. Guests of Committee

No reports.

### 8. Matters for consideration

### 8.1 Replacement of Bush Fire Brigade Radios

Moved: Mr K Johnson Seconded: Mr K Martin

THAT a working party be formed as a matter of urgency, comprising four brigade Fire Control Officers and the Deputy Bush Fire Control Officers from the South West and the North East sectors, together with the Emergency Management Coordinator and representatives from FESA, to develop a radio replacement strategy for the City of Albany and that the working party report back to a specially convened meeting of this committee to be held no later than February 2008.

**CARRIED** 

### 8.2 Western Power Grants to Bush Fire Brigades

Moved: Mr K Johnson Seconded: Cllr J Bostock

THAT the City note the funding program of Western Power and advise the next meeting of the City of Albany Bush Fire Advisory Committee.

**CARRIED** 

### 8.3 City of Albany Policy on Intrastate and Interstate Deployments

Moved: Cllr K Stanton Seconded: Cllr J Bostock

- 1. THAT an expression of interest be distributed amongst Bush Fire Brigade volunteers seeking the nomination of persons wishing to be placed upon the State register of volunteers for Intrastate and Interstate deployments and that the conditions of deployment be made available to the nominees.
- 2. THAT the City of Albany maintain its current practice of making available two heavy dutys and one light tanker for intrastate deployment during a major fire emergency, with the appliances and crews selected in consultation with the Chief Bush Fire Control Officer. AND
- 3. THAT, depending upon staffing levels and prevailing local bush fire threats at the time, the City make available employees to attend interstate deployments.

CARRIED

### 8.4 Risk to Resource - Appliance Replacement Priorities

Moved: Cllr J Bostock Seconded: Mr K Martin

THAT the City of Albany endorse the decision of staff to recommend that fire appliances be replaced under the ESL capital works program on the basis of the age of manufacture of the vehicle.

**CARRIED** 

### 8.5 Appointment of Chief Bush Fire Control Officer

Moved: Cllr J Bostock Seconded: Cllr K Stanton

THAT the appointment of Mr Charlie Butcher as the City of Albany's Chief Bush Fire Control Officer be terminated and that Mr Kevin Martin be appointed the City of Albany's Chief Bush Fire Control Officer.

CARRIED

Moved: Clir D Wolfe Seconded: Clir J Bostock

THAT the City of Albany, on behalf of the Albany community and Volunteer Bush Fire Brigades, forward a letter of thanks to Charlie Butcher for his outstanding service as the City of Albany Chief Bush Fire Control Officer.

**CARRIED** 

### 9. General Business

### 9.1 Highway Fire Shed

Due to restricted access to the Highway VBFB Fire Shed at Albany Regional Airport, Mr Ken Johnson recommended that brigade members relocate the Highway 3.4 to a brigade member's property until the new shed is ready.

### 9.2 Highway Brigade Meetings

Mr Ken Johnson noted that Highway VBFB had not had a meeting recently, due to difficulty organising a venue. Mr Ben de Vries advised that meeting spaces at the City of Albany offices are available.

### 9.3 Resource Register

Mr Ken Johnson raised the issue that the Resource Register needs to be updated.

### 9.4 Firebreak inspections

Mr Ken Johnson asked whether firebreak inspections were being carried out. Mr Robert Fenn stated that the Rangers had started inspections and 216 infringements had already been issued in the SW sector.

### 9.5 CBFCO Mobile Phone

Mr Ken Johnson asked if he could retain the CBFCO mobile he had acquired while acting in the position. Mr Johnson was informed that as Mr Kevin Martin was the newly appointed CBFCO, Mr Martin would require the mobile phone.

### 9.6 Bornholm Fire Shed Phone

Mr Ken Johnson asked when the Bornholm Fire Shed phone was going to be ready. Mr Ben de Vries stated that Telstra has planned the installation for December 24, 2007. Bornholm brigade has already been notified of this. Mr Robert Fenn stated that Bornholm Fire Shed and Wellstead Telecentre had been planned as Forward Operations points and that installation of equipment was continuing.

### 9.7 Letter from Bill Hassell

A letter has been received from Mr Bill Hassell regarding fuel loads burns on the City Mounts and requesting more hazard reduction burns. Mr Robert Fenn indicated that regular burns are affecting the flora, fauna and weed management of the reserves. It is also difficult to conduct burns in the urban area. To mitigate against large fires, Mr Fenn stated that the strategic breaks will need to be enlarged in the City Mounts reserves. Mr Fenn also suggested that residents living in high bush fire risk areas should be engaged and made aware of the risks of living in or near the bush. It is the role of the EMC to assist with community education in such high-risk areas.

The EMC is to reply to Mr Bill Hassell's letter, and send a copy of response to Cllr Dot Price.

### 9.9 Prohibited season

Mr Ken Johnson asked for the City to advertise the start of the prohibited season. In particular, the distinction between appropriate and inappropriate barbecues, cooking fires, etc. should be made clear.

### 9.10 Cherry Road (Stidwell Track)

The strategic firebreak near the Stidwell Bridle Track has recently been blocked by the moving of fences being by adjacent landowners. This has caused increased trail bike use on the Stidwell Track. Mr Robert Fenn indicated that a contract for construction of new sections of the strategic firebreak was expected to be awarded soon.

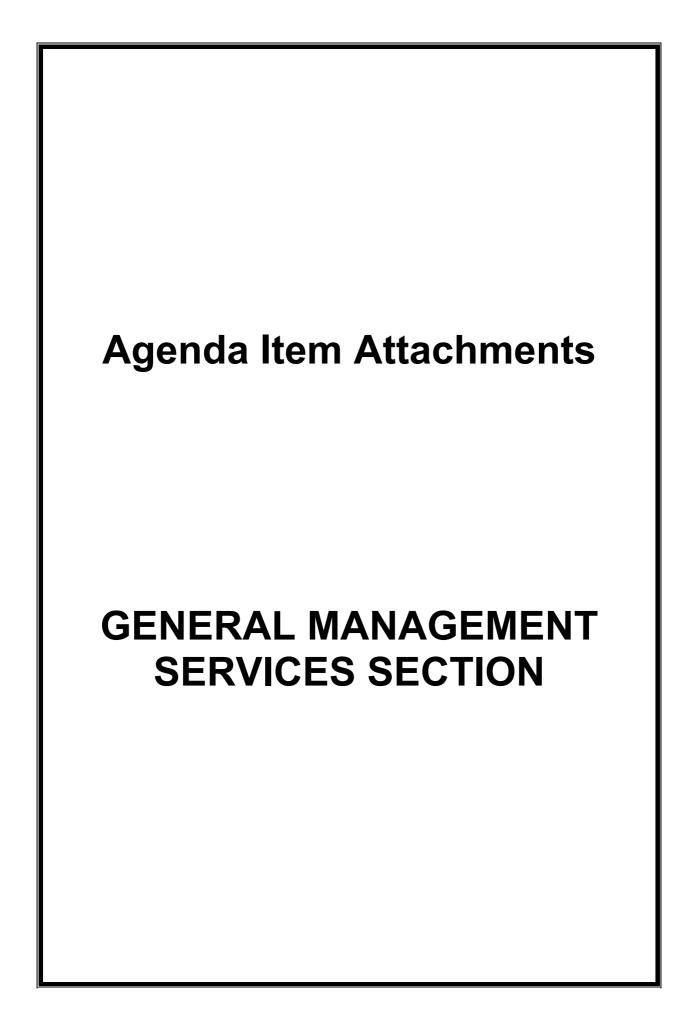
### 10. Next Meeting

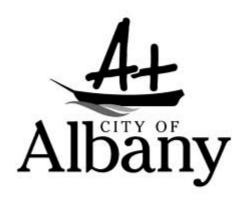
A specially convened meeting to discuss replacement of radios is to be held no later than February 2008.

Next scheduled meeting is Wednesday, 30<sup>th</sup> April 2008, at the City of Albany Administration Centre, North Road. (TBC)

### 11. Closure

Meeting closed at 10.00am.





# CITY OF ALBANY

# CODE OF CONDUCT FOR ELECTED MEMBERS AND EMPLOYEES

First Adopted – 17<sup>th</sup> July 2001 Draft amendment – 18<sup>th</sup> December 2007

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### **PREAMBLE**

The Code of Conduct provides Elected Members and employees in the City of Albany with consistent guidelines for an acceptable standard of professional conduct. The Code addresses in a concise manner the broader issue of ethical responsibility and encourages greater transparency and accountability in individual Local Governments.

The Code is complementary to the principles adopted in the Local Government Act and regulations, which incorporates four fundamental aims to result in:

- 1. Better decision-making by local governments;
- 2. Greater community participation in the decisions and affairs of local governments;
- 3. Greater accountability of local governments to their communities; and
- 4. More efficient and effective local government.

The Code provides a guide and a basis of expectations for Elected Members and employees. It encourages a commitment to ethical and professional behaviour and outlines principles in which individual and collective Local Government responsibilities may be based.

### **ROLE OF ELECTED MEMBERS**

A Councillor's primary role is to represent the community. The effective translation of the community's needs and aspirations into a direction and future for the Local Government will be the focus of the elected member's public life.

A Councillor is part of the team in which the community has placed its trust to make decisions on its behalf and the community is, therefore, entitled to expect high standards of conduct from its elected representatives.

In fulfilling the various roles, Elected Members' activities will focus on:

- achieving a balance in the diversity of community views to develop an overall strategy for the future
  of the community;
- achieving sound financial management and accountability in relation to the City's finances;
- ensuring that appropriate mechanisms are in place to deal with the prompt handling of residents' concerns;
- working with other governments and organisations to achieve benefits for the community at both a local and regional level;
- having an awareness of the statutory obligations imposed on Councillors and on Local Governments.

### 1 CONFLICT AND DISCLOSURE OF INTEREST

### 1.1 Conflict of Interest

- a) Elected Members and employees will ensure there is no actual (or perceived) conflict of interest between their personal interests and the impartial fulfilment of their professional duties.
- b) Employees will not engage in private work with or for any person or body with an interest in a proposed or current contract with the City of Albany, without first making disclosure to the Chief Executive Officer. In this respect, it does not matter whether advantage is in fact obtained, as any appearance that private dealings could conflict with performance of duties must be scrupulously avoided.
- c) Elected Members and employees will lodge written notice with the Chief Executive Officer describing an intention to undertake a dealing in land within the municipality or which may otherwise be in conflict with the Council's functions (other than purchasing the principal place of residence).
- d) Elected Members and employees who exercise a recruitment or other discretionary function will make disclosure before dealing with relatives or close friends and will disqualify themselves from dealing with those persons.
- e) Employees will refrain from partisan political activities which could cast doubt on their neutrality and impartiality in acting in their professional capacity.

An individuals' right to maintain their own political convictions are not impinged upon by this clause. It is recognised that such convictions cannot be a basis for discrimination and this is supported by anti discriminatory legislation.

### 1.2 Financial Interest

Elected Members and employees will adopt the principles of disclosure of financial interest as contained within the Local Government Act.

### 1.3 Disclosure of Interest

- a) In addition to disclosure of financial interests, Elected Members and employees, including persons under a contract for services
  - Attending a council or committee meeting; or
  - Giving advice to a council or committee meeting; are required to disclose any interest they have in a matter to be discussed at the meeting that would give rise to a reasonable belief that the impartiality of
- the person having the interest would be adversely affected.

  b) where an interest must be disclosed under (a) above, the disclosure is to be made at the meeting immediately before the matter is discussed or at the time
- made at the meeting immediately before the matter is discussed or at the time the advice is given, and is to be recorded in the minutes of the meeting.

Regulation 11 of the *Local Government (Rules of Conduct) Regulations* contains detailed provisions relating to the disclosure by Elected Members of any Impartiality Interest.

### 2 PERSONAL BENEFIT

### 2.1 Use and Confidentiality of Information

Elected Members and employees will maintain a high degree of confidentiality in regards to City matters at all times.

Elected Members and employees will not use confidential information to gain improper advantage for themselves or for any other person or body, in ways which are inconsistent with their obligation to act impartially, or to improperly cause harm or detriment to any person or organisation.

Regulation 6 of the Local *Government (Rules of Conduct) Regulations* prohibit an elected member from disclosing confidential information, or information acquired at a closed meeting

Section 5.93 of the *Local Government Act* prohibits an elected member, committee member or employee from making 'improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law –

- (a) to gain directly or indirectly an advantage for the person or any other persons; or
- (b) to cause detriment to the local government or any other person.' The penalty, on conviction, is a fine of \$10,000 or imprisonment for 2 years

### 2.2 Intellectual Property

The title to Intellectual Property in all duties relating to contracts of employment will be assigned to the City of Albany upon its creation unless otherwise agreed by separate contract.

### 2.3 Improper or Undue Influence

Elected Members and employees will not take advantage of their position to improperly influence other Elected Members or employees in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain for themselves or for any other person or body.

### 2.4 Gifts

- a) Elected Members and employees are not to accept a gift, other than a gift up to the value of \$300.00, from a person who is undertaking, or is likely to undertake business-
  - that requires the person to obtain any authorisation from the local government;
  - by way of contract between the person and the local government; or
  - by way of providing any service to the local government.
- b) Elected Members and employees who accept a gift of up to \$300.00 or 2 or more gifts within a period of 6 months totalling \$300.00 or more, from a person referred to in (a) above are to record in a register of token gifts-
  - the names of the persons who gave and received the gift;
  - the date of receipt of the gifts;
  - a description, and the estimated value of the gift;
  - The nature of the relationship between the person who is a council member or staff member and the person who gave the gift

- c) Elected Members and employees who accept a gift by way of hospitality of any nature, below \$50.00 do not need to record such hospitality in a register of token gifts.
  - NB: In respect to hospitality between \$50.00 and \$300.00 the provision of clause a) and b) above apply.
- d) This clause does not apply to gifts received from a relative (as defined in section 5.74(1) of the Local Government Act) or an electoral gift (to which other disclosure provisions apply).

Regulation 12 of the *Local Government (Rules of Conduct) Regulations* prohibits an elected member from accepting a prohibited gift.

### 3. CONDUCT OF ELECTED MEMBERS AND EMPLOYEES

### 3.1 Professional conduct

- a) Elected Members and employees will:
  - i) act, and be seen to act, with honesty and integrity in accordance with the requirements of the law and the terms of this Code;
  - ii) act with reasonable care and diligence, treating others with respect and fairness;
  - ii) perform their duties impartially and in the best interests of the City uninfluenced by fear or favour, basing decisions on relevant and factually correct information;
  - iii) be open and accountable to the public;
  - iii) act in good faith (i.e. honestly, for the proper purpose, and without exceeding their powers) in the interests of the City and the community;
  - iv) make no allegations which are improper or derogatory and refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment;
  - v) always act in accordance with their obligation of fidelity to the City, not seeking to gain indirect or direct advantage by use of their position, avoiding damage to the reputation of local government; and
  - vi) abide and be directed by the vision mission and values of the City of Albany Strategic Plan.
- b) Elected Members will represent and promote the interests of the City while recognising their special duty to their own constituents.

Regulations 7 and 10 of the *Local Government (Rules of Conduct) Regulations* deal with the improper use by an elected member of his or her position.

### 3.3 Honesty and Integrity

Elected Members and employees will:

- a) observe the highest standards of honesty and integrity and avoid conduct which might suggest any departure from these standards;
- b) bring to the notice of the Mayor any dishonesty or possible dishonesty on the part of any other Elected Members, and in the case of an employee to the Chief Executive Officer.
- c) be frank and honest in their official dealings with each other.

### 3.4 Performance of Duties

- i) While on duty, employees will give their whole time and attention to the City's business and ensure that their work is carried out efficiently, economically and effectively and that their standard of work reflects favourably both on them and on the City.
- ii) Elected Members will, at all times, exercise reasonable care and diligence in the performance of their duties, being consistent in their decision making but treating all matters on individual merits. Elected Members will be as informed as possible about the functions of the Council, and treat all Elected Members of the community honestly and fairly.

### 3.5 Acceptable Workplace Behaviour

Employees will abide by the following legal obligations and workplace behaviour standards:

- i) The Equal Opportunity Act 1984 requires that people should not be harassed or discriminated against because of race, sex, marital status, pregnancy, political conviction, religious conviction, impairment or disability, age, family responsibility or family status, sexual orientation or gender history.
- ii). In addition sexual harassment and racial harassment are unlawful.
- iii). It is also against the law to victimise someone for making a complaint or assisting with inquiries.

The City of Albany is obliged to provide a workplace free from discrimination and harassment and *will* deal with attitudes, behaviours and practices that are in breach of this.

As a City of Albany employee you are responsible for three things...

- 1). Your decisions,
- 2). Your behaviour, and
- 3). The consequences of that behaviour.

### a). Discrimination:

Discrimination is treating people unfairly or unequally simply because they belong to a group or category of people.

For example, refusing to employ or promote someone because they are too old (age) or isolating a person who has a disability or previous workers compensation claim (impairment)

It is not discrimination to

- Make appropriate requests to carry out work
- Reprimand an employee based on a work or behaviour problem or
- Appropriately monitor a person's work or workplace behaviour.

### b). Harassment:

Harassment is any unwelcome or uninvited comment or action that results in a person being intimidated, offended, humiliated or embarrassed.

For example, unwanted or deliberate physical contact such as touching or space invasion or making unfavourable comments about indigenous or other cultures. Whether you intend harm or not is irrelevant in instances of harassment.

<u>The effect of your behaviour</u>, not your intent is the key consideration.

### c). Bullying

Is behaviour that intimidates, offends, degrades or humiliates a worker, possibly in front of others and is often indirect, subtle, hidden from view and hard to prove. For example, criticism of ability and unnecessary blame, unreasonable job demands, constant checking and spreading destructive gossip.

Bullying breaches our 'duty of care' to provide a safe and secure work environment, both physically and emotionally. As such it is considered an occupational safety and health issue.

### d). Reporting of unacceptable workplace behaviour:

If you have a matter to report you are asked to, in the first instance:

- 1). Speak with your Line Manager;
- 2). Your Manager once removed, Executive Director;
- 3). The Human Resources Coordinator (who is also the Grievance Officer); or
- 4). Your Union Representative.

The City of Albany has a process for resolving reports or incidents of harassment, discrimination, bullying or unacceptable behaviour.

Reports of this nature will be taken seriously. They are sensitive matters and will be treated confidentially.

If a report has substance, it will be responded to accordingly and may include counselling, performance management and disciplinary action including termination of employment.

### 3.6 Compliance and Lawful Orders

- a) Elected Members and employees will comply with any lawful order given by any person having authority to make or give such an order, with any doubts as to the propriety of any such order being taken up with the superior of the person who gave the order and, if resolution cannot be achieved, with the Chief Executive Officer.
- b) Elected Members and employees will give effect to the lawful policies of the City, whether or not they agree with or approve of them.

### 3.7 Administrative and Management Practices

Elected Members and employees will ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

### 3.8 Corporate Obligations

a) Standard of Dress

Employees are expected to comply with neat and responsible dress standards at all times. Management reserves the right to raise the issue of dress with individual employees.

It is expected that employees shall dress appropriately for the work that they are required to perform. If you are issued with clothing or provided a uniform allowance, then that clothing or uniform shall be worn.

Depot employees will be issued with a uniform and personal protective equipment at the commencement of their employment. Employees are required to return such items as requested when they leave the organisation.

### b) Communication and Public Relations

- i) All aspects of communication by employees (including verbal, written or personal), involving the City's activities should reflect the status and objectives of the City. Communications should be accurate, polite and professional.
- ii) As a representative of the community, Elected Members need to be not only responsive to community views, but to adequately communicate the attitudes and decisions of the Council. In doing so, Elected Members should acknowledge that:
  - as a member of the Council there is respect for the decision making processes of the Council which are based on a decision of the majority of the Council;
  - information of a confidential nature shall not be communicated until it is no longer treated as confidential;
  - information relating to decisions of the Council on approvals, permits and so on ought only be communicated in an official capacity by a designated officer of the Council;
  - information concerning adopted policies, procedures and decisions of the Council is conveyed accurately;
  - when communicating in public forums on Council Policy issues, all statements should be prefaced with a general 'this is my personal opinion' qualification.

### 3.9 Relationships between Elected Members and Employees

An effective Councillor will work as part of the Council team with the Chief Executive Officer and other Elected Members of employees. That teamwork will only occur if Elected Members and employees have a mutual respect and co-operate with each other to achieve the Council's corporate goals and implement the Council's strategies. To achieve that position Elected Members need to:

- accept that their role is a leadership, not a management or administrative one
- acknowledge that they have no capacity to individually direct employees to carry out particular functions;
- refrain from publicly criticising employees in a way that casts aspersions on their honesty or professional competence and credibility; and

 refrain from attempting to influence City employees by means of a threat or promise of reward.

Regulation 9 pf the Local Government (Rules of Conduct) Regulations prohibit an elected member from undertaking a task that contributes to the administration of the local government unless authorised by the Council or by the CEO to undertake that task.

Regulations 10 (1) and 10 (3) of the Local Government (Rules of Conduct) Regulations prohibit an elected member from:

- (a) directing or attempting to direct a local government employee; or
- (b) attempting to influence, by means of a threat or the promise of a reward, the conduct of a local government employee.

Regulations 10 (3) of the Local Government (Rules of Conduct) Regulations prohibit an elected member from:

- (a) making a statement that a local government employee is incompetent or dishonest; or
- (b) using offensive or objectionable expressions in reference to a local government employee.

### 3.10 Appointments to Committees

As part of their representative role, Elected Members are often asked to represent the Council on external organisations. It is important that Elected Members:

- clearly understand the basis of their appointment; and
- provide regular reports on the activities of the organisation

### 4. DEALING WITH COUNCIL PROPERTY

### 4.1 Use of Local Government Resources

Elected Members and employees will:

- a) be scrupulously honest in their use of the City's resources and shall not misuse them or permit their misuse (or the appearance of misuse) by any other person or body;
- b) use the City's resources entrusted to them effectively and economically in the course of their duties; and
- c) not use the City's resources (including the services of Council employees) for private purposes (other than when supplied as part of a contract or employment) unless properly authorised to do so, and appropriate payments are made (as determined by the Chief Executive Officer).
- d) Not use the City's resources for the persuading of voters in any election, referendum or other poll.

Regulation 8 the Local Government (Rules of Conduct) Regulations prohibit an elected member from using the resources of a local government for electoral purposes, or for any other purpose, unless authorised under the *Local Government Act* or by the Council or the CEO.

### 4.2 Travelling and Sustenance Expenses

Elected Members and employees will only claim or accept travelling and sustenance expenses arising out of travel related matters which have a direct bearing on the services, policies or business of the City in accordance with City policy and the provisions of the Local Government Act.

### 4.3 Access to Information

- i) Employees will ensure that Elected Members are given access to all information necessary for them to properly perform their functions and comply with their responsibilities as Elected Members
- ii) Elected Members will ensure that information provided will be used properly and to assist in the process of making reasonable and informed decisions on matters before the Council.

### 5. INTELLECTUAL PROPERTY GUIDELINES FOR EMPLOYEES

Any work such as a report, document, pamphlet, policy, design, publication, photograph, video, idea, invention or process created as a result of being employed by the City of Albany remains the property of the City of Albany during and after a period of employment.

Where a departing employee can demonstrate they have been actively and directly involved in the creation of any item of the City of Albany's intellectual property they may obtain one hard copy to be used as an example of their work only.

No other items of the City of Albany's intellectual property are to be retained by the departing employee.

I agree to comp	ly with Council's Code of Conduct policy:	
Signed by:	Name	Position
Date:		
	Please return to Council's Human Res	rources Coordinator for filing.

# **Agenda Item Attachments WORKS & SERVICES SECTION**



## Council Policy

# Purchasing Policy (Tenders and Quotes)

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### **Objective**

To provide best value to Council and equity and transparency to suppliers of Council goods and services

### Scope

All staff with the authority to purchase goods and services, it defines the type of procurement applicable to different categories of procurement

### **Definitions**

Minor Purchase A purchase up to and including \$1,000

Minor Quote A purchase from \$1,001 to \$19,999

Major Quote A purchase from \$20,000 to \$99,999

Tender A purchase above \$100,000

**Procedure** A prescription of specific action oriented processes necessary

to achieve strategic or policy objectives

### **Policy Statement**

The following protocols will apply to each category.

Category	Value	Minimum Protocol
Minor Purchase	0-\$1,000	Purchase Order
Minor Quotation	\$1,001-4,999	2 Verbal Quotes (Recorded as File Notes)*
	\$5,000-19,999	3 Verbal Quotes (Recorded as File Notes)*
Major Quotation	\$20,000-99,999	3 Written Quotes*
Tender	Over \$100,000	Tender Process

<sup>\*</sup> If a purchase is made and the minimum protocol for quotations is not met, a file note signed by the Executive Director needs to be made detailing the reasons for not meeting the protocol. In this instance a copy of the file note will be forwarded to the Corporate Governance Coordinator.

All records associated with the above categories will be recorded and retained in line with the provisions of the State Records Act 2000

- Tender documentation;
- Internal documentation;
- Evaluation documentation;
- Enquiry and response documentation;
- Notification and award documentation;
- · Quotation documentation;
- Internal documentation;
- File Notes; and
- Order forms and requisitions.

Adoption Date: 15 May 2007

Adoption Reference: Item 13.4.1; GOV059/MAN186

Review Date: 30 June 2010

Maintained By: Executive Director Works and Services Document Reference: NP072938

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### **Legislative and Strategic Context**

This Policy is required under Part 4 of the Local Government (Functions and General) Regulations 1996

The adoption of this policy under the above regulations allows the City of Albany to increase its tender threshold from \$50,000 to \$100,000

### **Review Position and Date**

Executive Director Works and Services to review on or before 30/6/2008

### **Associated Documents**

- Local Government Act 1995
- Local Government (Functions and General) Regulations 1996
- Tender/Contract procedure
- Quotation procedure
- Evaluation procedure (Tenders and Quotations)

CEO Authorisation:	Date:/_	/
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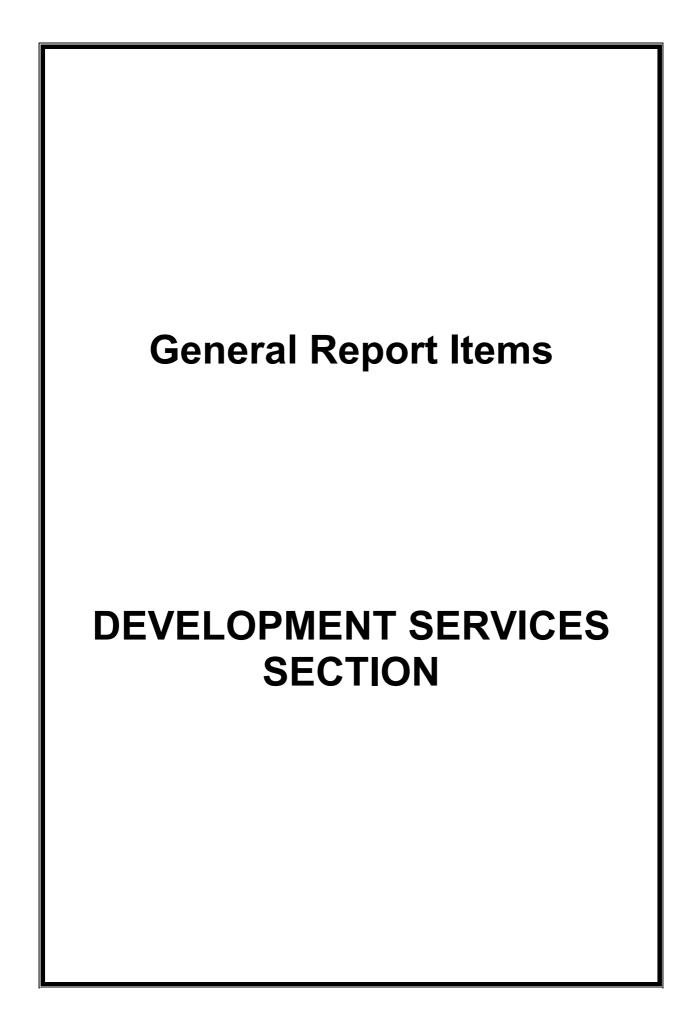
Adoption Date: 15 May 2007

Adoption Reference: Item 13.4.1; GOV059/MAN186

Review Date: 30 June 2010

Maintained By: Executive Director Works and Services

Document Reference: NP072938



### **CITY OF ALBANY**

### **REPORT**

To

Her Worship the Mayor and Councillors

From

Administration Officer - Development

Subject

Building Activity - November 2007

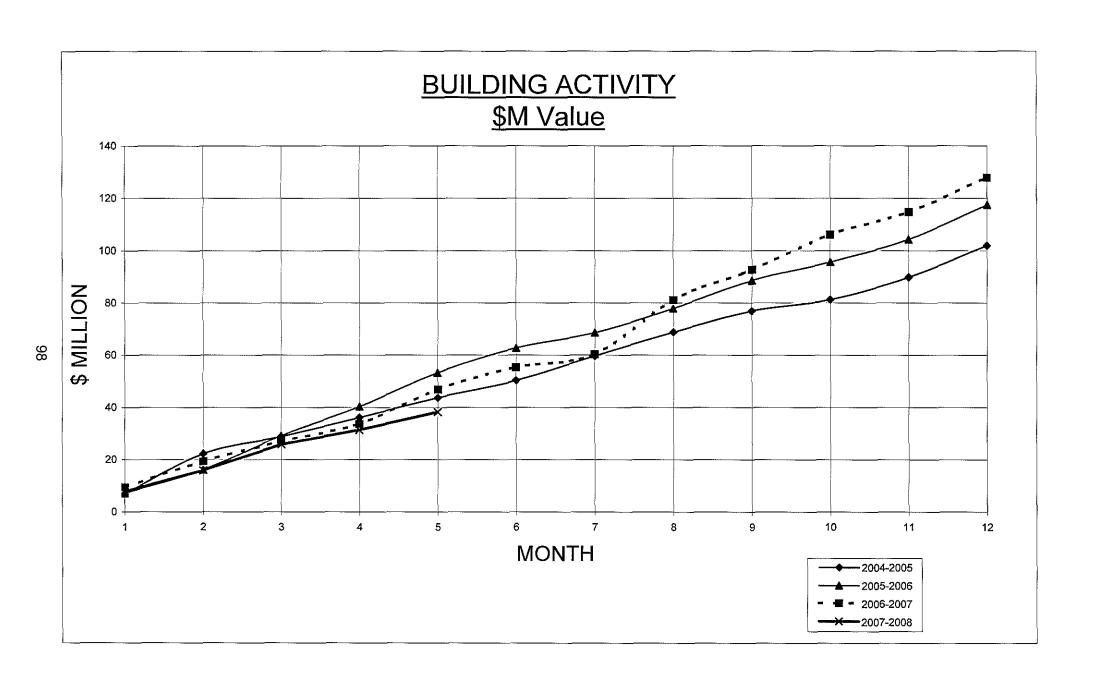
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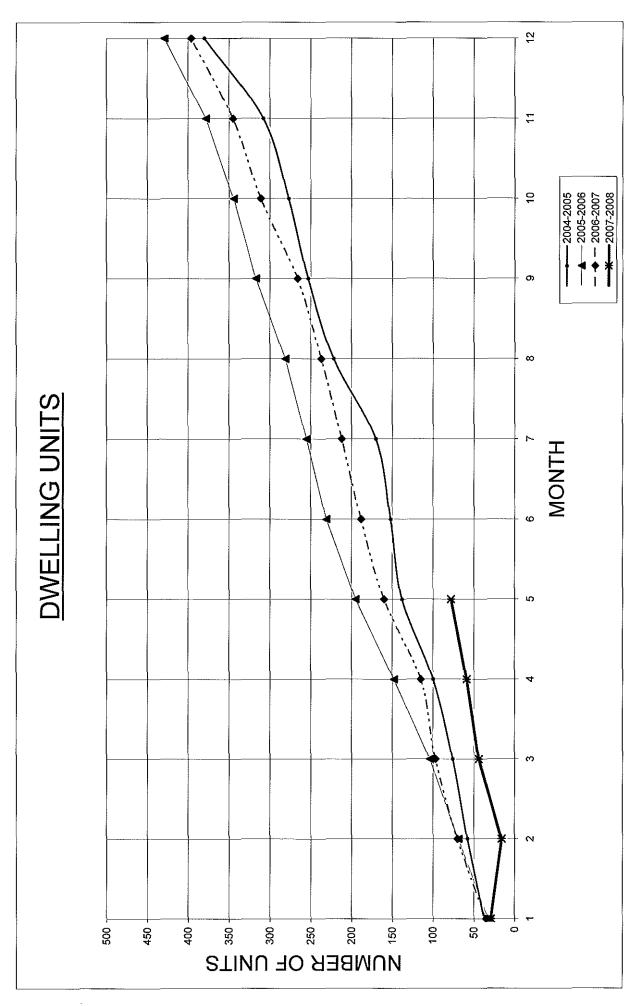
3 December 2007

- 1. In November 2007, one hundred and sixteen (116) building licences were issued for building activity worth \$6,831,590, nine (9) demolition licences and four (4) sign licences.
- 2. The two (2) attached graphs compare the current City activity with the past three (3) fiscal years. One compares the value of activity, while the other compares the number of dwelling units.
- 3. A breakdown of building activity into various categories is provided in the Building Construction Statistics form.
- 4. Attached are the details of the licences issued for November 2007, the 5th month of activity in the City of Albany for the financial year 2007/2008.

Olia Hewer

Administration Officer - Development





### CITY OF ALBANY

### **BUILDING CONSTRUCTION STATISTICS FOR 2007-2008**

2007/2008	SING		GR(	DUP ELLING	al		NESTIC/ BUILDINGS		TIONS/ LINGS	MO.	TEL/ TEL	NE	W MMERCIAL		DITIONS/ MMERCIAL	ОТН		TOTAL \$
	No	\$ Value	Νo	\$ Value	Total	No	\$ Value	No	\$ Value	Νo	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	
JULY_	17	3,477,674	12	1,885,008	29	17	199,307	31	844,672	0	0	0	0	10	1,140,000	10	217,968	7,764,629
AUGUST	15	4,602,681	1	180,000	16	23	401,258	35	690,443	1	30,000	19	220,000		1,948,500	12	110,675	8,183,557
SEPTEMBER	21	4,926,774	7	1,389,956	28	21	284,293	41	1,269,384	0	0	2	1,300,000	3	347,400	9	354,660	9,872,467
OCTOBER	14	3,513,640	1	19,000	15	21	323,501	35	1,071,560	0	0	) 2	320,000	6	146,250	8	171,659	5,565,610
NOVEMBER	18	4,163,624	1	136,939	19	24	315,522	50	1,042,651	0	0	1	96,014	14	790,610	13	286,230	6,831,590
DECEMBER					0					100								
2008 JANUARY					0													
FEBRUARY					0									41 34 (0) (3) (1) (4)				
MARCH					0													
APRIL					0	d data							nnakasustina esilai 1137 m. 1888 aniist					
MAY					0													
JUNE					0													0.000
TOTALS TO DATE	85	20,684,393	22	3,610,903	107	106	1,523,881	192	4,918,710	0	30,000	24	1,936,014	33	4,372,760	52	1,141,192	38,217,853

### **BUILDING, SIGN & DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY**

### Applications determined for November 2007

Application Number	Builder	Owner	Description of Application	Street#	Property Description	Street Address	Suburb
270816	G VAN BRAKEL	Owners Name & Address not shown at their request	DECK & VERANDAH		Location AT466 Lot 1371	INNES STREET	ALBANY
270965	G SUTTON	Owners Name & Address not shown at their request	RETAINING WALL		Location ALBAN T Lot 268	GREY STREET	ALBANY
270999	TECTONICS CSONTRUCTIONS GROUP PTY LTD	Owners Name & Address not shown at their request	RECEPTION AND DISPLAY AREA		Location TS104 Lot 11	ABERDEEN STREET	ALBANY ·
271083	EYERITE SIGNS	DILATE PTY LTD	PYLON SIGN X 1	270-284	Location SL63 S	YORK STREET	ALBANY
271086	I HOWARD	Owners Name & Address not shown at their request	SEMI ENCLOSE VERANDAH		Location ATL 335 Lot 1	FREDERICK STREET	ALBANY
271089	OWNER BUILDER	Owners Name & Address not shown at their request	DWELLING ADDITIONS		Location AT439 Lot 8	WATKINS ROAD	ALBANY
271093	PLAB PTY LTD	Owners Name & Address not shown at their request	SHOP FIT OUT ELECTRONICS BOUTIQUE SHOP 21		Location ASL 32 Lot 104	ALBANY HIGHWAY	ALBANY
271096	OWNER BUILDER	Owners Name & Address not shown at their request	CARPORT PATIO AND DECK		Location SL38 Lot 12 11	SERPENTINE ROAD	ALBANY
271099	RG GLIOSCA	Owners Name & Address not shown at their request	ALTERATIONS LONDON HOTEL		Location ALB TOWN Lot 35	STIRLING TERRACE	ALBANY
271101	HAVOC CONSTRUCTIONS	JD&MGSIMS	TIMBER DECK AND PATIO OVER		Location SL 118 Lot 10	PARADE STREET	ALBANY
271133	M & A STEEL FABRICATION	Owners Name & Address not shown at their request	SHOP FRONT VERANDAH		Location TS31 Lot 20	YORK STREET	ALBANY
271142	S BROWN	MS D M KINNEAR	WALL SIGNS X 2	-	Location TS49 Lot 17	DUKE STREET	ALBANY
271148	NEW HORIZON HOMES (WA) PTY LTD	Owners Name & Address not shown at their request	DWELLING ALTERATIONS TO UNIT 2	162-182	Location AT331 Lot 66	ABERDEEN STREET	ALBANY
271158	OWNER BUILDER	MS H D ROWE	EXTEND UNDERCROFT GARAGE AND RETAINING WALL		Location AT343 Lot 7	ROWLEY STREET	ALBANY

Application Number	Builder	Owner	Description of Application	Street # Property Description	Street Address	Suburb
271171	OWNER BUILDER	UNITING CHURCH	ACCESS RAMP TO HOUSE OF WORSHIP	12-40 Location AT53 Lot 3	DUKE STREET	ALBANY
271178	OWNER BUILDER	Owners Name & Address not shown at their request	DECK AND VERANDAH	21-23 Location ATL 143 Lot 303	GREY STREET	ALBANY
270984	KOSTERS STEEL CONSTRUCTIONS PTY LTD	T M WILLIAMS & V M MCLEAN	PATIO	9 Location 281 Lot 541	ALLWOOD PARADE	BAYONET HEAD
271027	WA COUNTRY BUILDERS PTY LTD	Owners Name & Address not shown at their request	DWELLING AND GARAGE	7 Location 4790 Lot 698	FLYNN WAY	BAYONET HEAD
271028	WA COUNTRY BUILDERS PTY LTD	Owners Name & Address not shown at their request	DWELLING AND GARAGE	9 Location 4790 Lot 697		BAYONET HEAD
271059	SCOTT RAWSON HOMES PTY LTD	Owners Name & Address not shown at their request	SUBDIVISION SALES OFFICE	27 Location 4790 Lot 687	FLYNN WAY	BAYONET HEAD
271077	OWNER BUILDER	Owners Name & Address not shown at their request	CARPORT	58 Location 1196 Lot 45	BAYONET HEAD ROAD	BAYONET HEAD
271078	WA COUNTRY BUILDERS PTY LTD	Owners Name & Address not shown at their request	DWELLING GARAGE	23 Location 4790 Lot 689		BAYONET HEAD
271079	WA COUNTRY BUILDERS PTY LTD	Owners Name & Address not shown at their request	DWELLING AND GARAGE	21 Location 4790 Lot 690		BAYONET HEAD
271081	SCOTT PARK HOMES PTY LTD	Owners Name & Address not shown at their request	DWELLING GARAGE AND ALFRESCO	14 Location 4790 Lot 667	FLYNN WAY	BAYONET HEAD
271082	SCOTT PARK HOMES PTY LTD	Owners Name & Address not shown at their request	DWELLING GARAGE AND VERANDAH	16 Location 4790 Lot 668	FLYNN WAY	BAYONET HEAD
271115	OWNER BUILDER	Owners Name & Address not shown at their request	RETAINING WALLS	2 Location 3470 Lot 17	HIGHCLERE COURT	BAYONET HEAD
271121	OUTDOOR WORLD	Owners Name & Address not shown at their request	PATIO AND CARPORT	8 Location 282 Lot 150	GOOD STREET	BAYONET HEAD
271152	OWNER BUILDER	Owners Name & Address not shown at their request	SHED	57 Location 3470 Lot 401	GREEN ISLAND CRESCENT	BAYONET HEAD
271070	EYERITE SIGNS	RB&FEGRIFFITHS	PYLON SIGN X 1	31 Location ASL 08 Lot 3	SANFORD ROAD	CENTENNIAL PARK
271126	B MALATZKY	COCKLES PTY LTD	ALTERATION TO DOG ROCK SHOPPING CENTRE	302-324 Location ASL 65/66 Lot 200	MIDDLETON ROAD	CENTENNIAL PARK

Application Number	Builder	Owner	Description of Application	Street # Property Description	Street Address	Suburb
271163	R&CLITTLE	Owners Name & Address not shown at their request	WINDOW ALTERATION TO PARK HOME SITE 76	Site 76 /34 Location ALBAN S Lot 18	WELLINGTON STREET	CENTENNIAL PARK
271188	OUTDOOR WORLD	Owners Name & Address not shown at their request	CARPORT FOR SITE 17	40 Location ALB TOWN Lot 733	WELLINGTON STREET	CENTENNIAL PARK
271189	OUTDOOR WORLD	Owners Name & Address not shown at their request	CARPORT FOR SITE 16	40 Location ALB TOWN Lot 733	WELLINGTON STREET	CENTENNIAL PARK
271203	OWNER BUILDER	Owners Name & Address not shown at their request	DEMOLITION OF SHED	9 Location SP03 Lot 4	PIONEER ROAD	CENTENNIAL PARK
271109	KOSTERS STEEL CONSTRUCTIONS PTY LTD	D & G F LEECH	PATIO	3 Location 43 Lot 97	ECLIPSE DRIVE	COLLINGWOOD HEIGHTS
271132	TURPS STEEL FABRICATIONS	R R & K L WARREN	PATIO	20 Location 371 Lot 39	PARKES STREET	COLLINGWOOD HEIGHTS
270967	OWNER BUILDER	Owners Name & Address not shown at their request	SIGNS X 2	107-135 Location ALBAN T Lot	WRIGHT STREET	COLLINGWOOD PARK
271136	DAVCAM CONSTRUCTIONS PTY	JK&PMRILEY	PATIO	20 Location ASL697 Lot 85	ARDROSS CRESCENT	COLLINGWOOD PARK
271029	A FRANICH	A M & A M FRANICH	DWELLING	Location 1130	WOODIDES ROAD	ELLEKER
271035	A & C ZACHER	Owners Name & Address not shown at their request	DWELLING ALTERATIONS AND ADDITIONS	126 Location 533/1017 Lot 31	ELLEKER-GRASMERE ROAD	ELLEKER
271023	G & J KELLY PTY LTD	Owners Name & Address not shown at their request	RETAINING WALL	1-39 Location 260	CULL ROAD	GLEDHOW
271166	G SUTTON	G & N TOWNS	DEMOLITION OF EXISTING COTTAGE	19 Location 366 Lot 157	BALSTON ROAD	GLEDHOW
270971	A RYDER	AT&YBRYDER	DWELLING GARAGE AND VERANDAH	97 Location 2156 Lot 162	WALFORD ROAD	KALGAN
271124	OWNER BUILDER	PA&BACOOK	VERANDAH EXTENSION	17 Location 1569 Lot 131	SWAN POINT ROAD	KALGAN
271159	OWNER BUILDER	Owners Name & Address not shown at their request	SHED	Location 2156 Lot 159	WALFORD ROAD	KALGAN
271120	OUTDOOR WORLD	Owners Name & Address not shown at their request	SHED	50 Location 999 Lot 8	CURTISS ROAD	LANGE

Application Number	Builder	Owner (	Description of Application	Street # Property Description	Street Address	Suburb
271183	BUILDING AND MAINTENANCE SERVICES	Owners Name & Address not shown at their request	SHOP FIT OUT T17 ROCKMANS	162 Location 293 Lot 9000	CHESTER PASS ROAD	LANGE
271047	N BOWDEN	Owners Name & Address not shown at their request	DWELLING ALTERATION AND ADDITION	11 Location 24 Lot 42	BUNDARA CLOSE	LITTLE GROVE
271052	DAVCAM CONSTRUCTIONS PTY LTD	PC&AJBUTLER	ANCILLARY ACCOMMODATION	9 Location 24 Lot 16	CONNELLY STREET	LITTLE GROVE
271103	OWNER BUILDER	Owners Name & Address not shown at their request	PATIO AND DECK	130 Location 24 Lot 3	BAY VIEW DRIVE	LITTLE GROVE
271117	OUTDOOR WORLD	Owners Name & Address not shown at their request	SHED	6 Location 24 Lot 10	GROVE ST EAST	LITTLE GROVE
271118	OUTDOOR WORLD	Owners Name & Address not shown at their request	PATIO	6 Location 24 Lot 10	GROVE ST EAST	LITTLE GROVE
271131	TURPS STEEL FABRICATIONS	MR M W DEERE	SHED	186 Location 24 Lot 54	BAY VIEW DRIVE	LITTLE GROVE
271160	NEW HORIZON HOMES (WA) PTY LTD	Owners Name & Address not shown at their request	DWELLING GARAGE AND VERANDAH	54 Location 52 Lot 31	CHIPANA DRIVE	LITTLE GROVE
271084	OUTDOOR WORLD	Owners Name & Address not shown at their request	PATIO	458	VIVIAN CRESCENT	LOCKYER
271095	OWNER BUILDER	MR N J LLOYD	SHED	16 Location 247 Lot 39	MCKEOWN AVENUE	LOCKYER
271100	C BRINHAM	WFH&MMSPRY	RETAINING WALL	4B Location 228 Lot 502	SINCLAIR STREET	LOCKYER
271114	RYDE BUILDING COMPANY PTY LTD	Owners Name & Address not shown at their request	GARAGE	10 Location 236 Lot 6	SIMS STREET	LOCKYER
270716	OWNER BUILDER	Owners Name & Address not shown at their request	DISABLED COMPOSTING TOILET ON RESERVE	Location RES48199 Lot 3000	THE ESPLANADE	LOWER KING
271041	R BARNETT	RJ&KLBARNETT	DWELLING EXTENSION	649 Location 7 Lot 7	LOWER KING ROAD	LOWER KING
271098	RYDE BUILDING COMPANY PTY LTD	RYDE BUILDING COMPANY PTY LTD	DEMOLITION DWELLING	475 Location 520 Lot 9	LOWER KING ROAD	LOWER KING
271112	MALCOLM & ALISON ARMSTRONG	Owners Name & Address not shown at their request	DWELLING ADDITIONS AND PATIO	107 Location 7 Lot 39	ELIZABETH STREET	LOWER KING

Application Number	Builder	Owner	Description of Application	Street # Property Description	Street Address	Suburb
271149	WARBURTON MALCOLM DOUGLAS	LG&MDSTANLEY	SHED	645 Location 7 Lot 105	LOWER KING ROAD	LOWER KING
271150	M WARBURTON	R S TUCKER & A M MCNEIL	SHED	637 Location 7 Lot 10	LOWER KING ROAD	LOWER KING
271153	OWNER BUILDER	MS R L C JACKMAN	DEMOLITION OF DWELLING	133 Location 7 Lot 26	THE ESPLANADE	LOWER KING
271184	OUTDOOR WORLD	Owners Name & Address not shown at their request	SHED	49 Location 28 Lot 17	MORILLA ROAD	LOWER KING
271194	PROJECT MANAGEMENT AUSTRALIA PTY LTD	Owners Name & Address not shown at their request	DEMOLITION OF SHED	645 Location 7 Lot 105	LOWER KING ROAD	LOWER KING
270953	G BLAKERS	GR&JPBLAKERS	DWELLING ADDITIONS AND PATIO	2	MARBELUP NORTH ROAD	
270769	KOSTERS STEEL CONSTRUCTIONS PTY LTD	Owners Name & Address not shown at their request	SHED EXTENSION	6 Location 399 Lot 4	WEBB STREET	MCKAIL
271074	OUTDOOR WORLD	Owners Name & Address not shown at their request	PATIO	14 Location 492 Lot 35	SCORPIO DRIVE	MCKAIL
271122	WA COUNTRY BUILDERS PTY LTD	Owners Name & Address not shown at their request	DWELLING AND CARPORT	14 Location 399 Lot 747	STODDART CORNER	MCKAIL
271123	WA COUNTRY BUILDERS PTY LTD	Owners Name & Address not shown at their request	DWELLING AND GARAGE	62 Location 492 Lot 293	PEGASUS BOULEVARD	MCKAIL
271125	PULS PATIOS	Owners Name & Address not shown at their request	PATIO	22 Location 492 Lot 116	PLUTO RISE	MCKAIL
271130	TURPS STEEL FABRICATIONS	RJ&SFBURROW	PATIO	42 Location 381 Lot 8	ALFRED STREET	MCKAIL
271139	FORMATION HOMES PTY LTD	Owners Name & Address not shown at their request	DWELLING GARAGE AND VERANDAH	10 Location 399 Lot 745	STODDART CORNER	MCKAIL
271165	WA COUNTRY BUILDERS PTY LTD	Owners Name & Address not shown at their request	DWELLING GARAGE AND PORCH	10 Location 381 Lot 761	ORION AVENUE	MCKAIL
271185	OUTDOOR WORLD	Owners Name & Address not shown at their request	SHED	18 Location 492 Lot 141	LUNAR RISE	MCKAIL
271191	GC EVANS	Owners Name & Address not shown at their request	DWELLING GARAGE AND VERANDAH	61 Location 492 Lot 311	PEGASUS BOULEVARD	MCKAIL

Application Number	Builder	Owner	Description of Application	Street # Property Description	Street Address	Suburb
271053	KOSTERS STEEL CONSTRUCTIONS PTY LTD	PJ&VIMICOLLINS	PATIO AND DECK	100 Location ASL A14 Lot 9	MIDDLETON ROAD	MIDDLETON BEACH
271162	PULS PATIOS	Owners Name & Address not shown at their request	PATIO	25 Location SA03 Lot PT22	WYLIE CRESCENT	MIDDLETON BEACH
271173	D & A HOLLAND	Owners Name & Address not shown at their request	PERGOLA AND RETAINING WALLS	65 Location SA 08 Lot 54	WYLIE CRESCENT	MIDDLETON BEACH
271107	KOSTERS STEEL CONSTRUCTIONS PTY LTD	Owners Name & Address not shown at their request	SHED	27 Location 4661 Lot 311	BONTHORPE COURT	MILLBROOK
271140	TURPS STEEL FABRICATIONS	Owners Name & Address not shown at their request	NEW STABLES AND DEMOLITION OF PART OF EXISTING SHED	37 Location 4661 Lot 305	BONTHORPE COURT	MILLBROOK
271092	OWNER BUILDER	M D & N M CROSBY	SHED	115 Location 368 Lot 41	HENRY STREET	MILPARA
271094	OWNER BUILDER	Owners Name & Address not shown at their request	DWELLING ALTERATION AND ADDITIONS GAMESROOM	10 Location 368 Lot 15	HAVOC ROAD	MILPARA
271127	GC EVANS	Owners Name & Address not shown at their request	DWELLING PATIO AND SHED	U1/47-61 Lot 874	MORRIS ROAD	MILPARA
271195	PULS PATIOS	Owners Name & Address not shown at their request	CARPORT FOR SITE 94	550 Location 418 Lot 4	ALBANY HIGHWAY	MILPARA
271196	PULS PATIOS	Owners Name & Address not shown at their request	CARPORT TO SITE 90	550 Location 418 Lot 4		MILPARA
271054	KOSTERS STEEL CONSTRUCTIONS PTY LTD	MJ&TRFICKO	CARPORT	32 Location PL45 Lot 17	MCLEOD STREET	MIRA MAR
271091	OUTDOOR WORLD	Owners Name & Address not shown at their request	SHED	29 Location 45 Lot 17	MCLEOD STREET	MIRA MAR
2711 <b>1</b> 6	OWNER BUILDER	A G & D A DAVIES	DWELLING ALTERATION AND ADDITIONS	36 Location PL44 Lot 71	BLUFF STREET	MIRA MAR
271151	M STONE	Owners Name & Address not shown at their request	DWELLING AND RETAINING WALL	4 Location ASL 370 Lot 250		MIRA MAR
271198	R & DG CEKEREVAC GENERAL CONTRACTORS	Owners Name & Address not shown at their request	DWELLING ALTERATIONS AND ADDITIONS	29 Location ATL 282 Lot 17	JOHN STREET	MT CLARENCE
270793	M & A STEEL	Owners Name & Address	SHED INDUSTRIAL AREA	17 Location 2 Lot 8	LOWER DENMARK ROAD	MT
270928	RD DOUGLAS	Owners Name & Address not shown at their request	WAREHOUSE ADDITIONS	49-59 Location 2 Lot 5	LOWER DENMARK ROAD	MT ELPHINSTONE

Application Number	Builder	Owner	Description of Application	Street # Property Description	Street Address	Suburb
271008	PW NORMAN	G M BUTLER	DWELLING ALTERATION AND ADDITIONS	2 Location 33 Lot 3 3	ROBINSON ROAD	MT ELPHINSTONE
271090	G SUTTON	KINGSPATH PTY LTD ATF MIDDLETON TRUST	DEMOLITION PART BUILDING OFFICES	101-103 Location RES 31170 Lot 1013	ALBANY HIGHWAY	MT MELVILLE
271110	OWNER BUILDER	Owners Name & Address not shown at their request	DWELLING ADDITIONS NEW ENSUITE	73 Location ALBAN T Lot		MT MELVILLE
271164	OWNER BUILDER	Owners Name & Address not shown at their request	RETAINING WALL	162 Location SL36 Lot 49	t SERPENTINE ROAD	MT MELVILLE
271036	M A BOCCAMAZZO	Owners Name & Address not shown at their request	RETAINING WALL	479-501 Location 222 Lot 268		ORANA
271066	GREAT SOUTHERN AGRICULTURAL SERVICES	Owners Name & Address not shown at their request	SHED EXTENSION EDUCATION SUPPORT CENTRE	464-500 Location RES29114 Lot	ALBANY HIGHWAY	ORANA
271104	OWNER BUILDER	Owners Name & Address not shown at their request	RETAINING WALL	23-25 Location 222 Lot 181		ORANA
271141	PROJECT MANAGEMENT AUSTRALIA PTY LTD	Owners Name & Address not shown at their request	DEMOLITION OF PATIO CARPORT AND DRIVE THROUGH GARAGE	18 Location 231 Lot 60	KATOOMBA STREET	ORANA
271161	OWNER BUILDER	Owners Name & Address not shown at their request	TIMBER DECK	106	ABERCORN STREET	ORANA
271156	OWNER BUILDER	R A GARRETT	CARPORT	64 Location ASL 382 Lot 250		SEPPINGS
270887	OWNER BUILDER	B J NEEDLE	UNAPPROVED PATIO AND DECK	29 Location PL42 Lot 5		SPENCER PARK
271129	TURPS STEEL FABRICATIONS	MSJJPOTTER	SHED	7 Location 42 Lot 195	GAIRDNER ROAD	SPENCER PARK
271138	A D CONTRACTORS PTY LTD	MR I M ATTWELL	DEMOLITION	129 Location PL42 Lo		SPENCER PARK
271180	PULS PATIOS	Owners Name & Address not shown at their request	CARPORT	98	t WANSBOROUGH STREET	
271031	ALBANY SHED BUILDERS	ARDESS 1607 PTY LTD	COMMERCIAL SHED ADDITIONS	10	CHESTER PASS ROAD	WALMSLEY
270847	OWNER BUILDER	J A BOCCAMAZZO	DWELLING ADDITIONS AND VERANDAH	45	ROCKY CROSSING ROAD	WARRENUP
271057	OUTDOOR WORLD	Owners Name & Address not shown at their request	SHED	54	COYANARUP PLACE	WARRENUP
271113	OWNER BUILDER	S K GILLETT & R J HUNTER	SHED	14	ROCKY CROSSING ROAD	WARRENUP
271177	KOSTERS STEEL CONSTRUCTIONS PTY LTD	K J PETTLEY & K A GRAY	SHED AND CARPORT	Location 5493 Lot 53	COYANARUP PLACE	WARRENUP

Application Number	Builder	Owner	Description of Application	Street#	Property Description	Street Address	Suburb
271179	OWNER BUILDER	Owners Name & Address not shown at their request	WIND MONITORING TOWER		Location 378 4767 719 49	CAPE RICHE ROAD	WELLSTEAD
270726	OWNER BUILDER	MR G R FEWSON	MACHINERY STORAGE SHED	***************	Location 401/A73 Lot 13	WILLYUNG ROAD	WILLYUNG
271135	DAVCAM CONSTRUCTIONS PTY LTD	MR H L TEN HAAF	PARK HOME	/795	4	CHESTER PASS ROAD	WILLYUNG
271155	GRANDEUR HOMES (WA) PTY LTD	Owners Name & Address not shown at their request	RECONSTRUCT DWELLING DESTROYED BY FIRE	***************************************	Location 618 Lot 407	GREENWOOD DRIVE	WILLYUNG
271168	TURPS STEEL FABRICATIONS	RA&LMLOVE	PATIO		Location 618 Lot 408	GREENWOOD DRIVE	WILLYUNG
271108	KOSTERS STEEL CONSTRUCTIONS PTY LTD	KA&SJSOMERVILLE	GARDEN SHED	29	Location 356 Lot 403	LEONORA STREET	YAKAMIA
271119	OUTDOOR WORLD	Owners Name & Address not shown at their request	PATIO	27	Location 7426 Lot 117	ARDEANA CRESCENT	YAKAMIA
271128	BUTCH & JONNS HOME MAINTENANCE	MR W N POLIWKA	SHOPPING CENTRE ALTERATIONS	206-218	Location 230 Lot 2	NORTH ROAD	YAKAMIA
271169	TURPS STEEL FABRICATIONS	AUSTRALIAN FLYING CORPS & RAAF	PATIO	U87 /1- 25	Location 42 Lot 9	ULSTER ROAD	YAKAMIA
271170	CONSTRUCTALL METAL FABRICATION	G D PEARSON & B D TASKER	SEMI ENCLOSED PATIO	20	Location 474 Lot 1336	SUSAN COURT	YAKAMIA
271172	OWNER BUILDER	Owners Name & Address not shown at their request	PATIO	4	Location 243 Lot 608	ASHKEY BOULEVARD	YAKAMIA
271190	BILL GIBBS EXCAVATION	MS R J RYAN	RETAINING WALL	15	Location ATL 221 Lot 200	BETHEL WAY	YAKAMIA
271197	OUTDOOR WORLD	Owners Name & Address not shown at their request	SHED	9	Location 356 Lot 102		YAKAMIA
271137 271200	OWNER BUILDER CHESTERS CONSTRUCTIONS	B C & J G POWELL MR A B HUNTLEY	SHED FARM SHED	3304	Location 2557 Location 840 Lot 5	LAKE SAIDE ROAD LOWER DENMARK ROAD	YOUNGS SIDING YOUNGS SIDING

## **CITY OF ALBANY**

### **REPORT**

To

His Worship the Mayor and Councillors

From

Administration Officer - Planning

Subject

Planning Scheme Consents – November

Date

3 December 2007

- 1. The attached report shows Planning Scheme Consents issued under delegation by a planning officer for the month of November 2007.
- 2. Within the period there was a total of Forty four (44) decisions made on active Planning Scheme Consents;
  - Thirty six (36) Planning Scheme Consents approved under delegated authority;
  - Three (3) Planning Scheme Consents approved by Council
  - Two (2) Planning Scheme Consents refused under delegated authority;
  - Three (3) Planning Scheme Consents cancelled.

**Gayle Sargeant** 

Administration Officer - Planning

Tayle Acropert

## PLANNING SCHEME CONSENTS ISSUED UNDER DELEGATED AUTHORITY

### Applications determined for November 2007

S0080000000000000000000000000000000000	STATE OF THE PARTY	Application	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing
Land State of the	umber	Date							Officer
2753			Pages	York St	Albany		Approved	2/11/2007	lan Humphrey
2753			Wheeler		Albany	Ancillary Accommodation	Delegate Approved	9/11/2007	Ian Humphrey
2753	351		New Horizon	York St	Albany		Delegate Approved	9/11/2007	Jan Humphrey
2751	113		Barrie Bickford & Assoc	Duke St	Albany	Access Ramp)	Delegate Approved	13/11/2007	lan Humphrey
2753	316	26/09/2007	Carlsen	Grey St	Albany	Earthworks in excess of 600mm (retaining wall)	Delegate Approved	15/11/2007	lan Humphrey
2753		12/11/2007	Roxby	York St	Albany		Cancelled	21/11/2007	lan Humphrey
2753	391	16/11/2007	Pocock	Lancaster Rd	Albany		Cancelled	21/11/2007	lan Humphrey
2753	207	20/11/2007	Whatuwant	Middleton Rd	Albany	Private Recreation - Internet	Delegate Approved	22/11/2007	lan Humphrey
			Enterprises			Care/Online Electronic Games			
2753	339	12/10/2007	Ameron	Melville St	Albany	Holiday Accommodation (x1)	Delegate Approved	26/11/2007	Ian Humphrey
2753	357	23/10/2007	Campbell	Frederick St	Albany	Level)	Delegate Approved	26/11/2007	lan Humphrey
2753	330	9/10/2007	Cardno BSB	Bayonet Head Rd	Bayonet Head	Shop Restaurant & Fast Food Outlet	Delegate Approved	27/11/2007	lan Humphrey
2754	406	26/11/2007	Scott Park Homes	Flynn Way	Bayonet Head	Single House - Design Code Relaxation - Front Setback Relaxation Side Setback Relaxation	Delegate Approved	30/11/2007	lan Humphrey
2753	362	24/10/2007	Forest	Sanford Rd	Centennial	General Industry	Delegate Approved	2/11/2007	lan Humphrey
2753	346	18/10/2007	Larry Boston	Hercules Cres	Centenniai Park	Service Industry - Furniture Manufacture	Delegate Approved	30/11/2007	lan Humphrey
2753	388	14/11/2007	Christian Family Church	Wright St	Collingwood Park	House of Worship - entry signs (x2)	Delegate Approved	23/11/2007	lan Humphrey
2752		19/07/2007	Harley Survey Group	Down Rd	Drome	Rural Industry (Wood chip mill extensions - unloading & storage facilities)	Approved	22/11/2007	Graeme Bride
2750		10/09/2007	Powerhouse	Rounday St	Gledhow	Light Industrial Unit (x1)	Approved	7/11/2007	Jan Humphrey
275	311	18/09/2007	City of Albany	Old Boundary	Gnowellen	Industry - Extractive (Gravel)	Delegate Approved	2/11/2007	lan Humphrey
2752		24/08/2007	City of Albany	Venns Rd	Green Range	Industry - Extractive (Gravel)	Delegate Approved	2/11/2007	lan Humphrey
275		5/11/2007	WA Country	Cosy Corner Rd	Kronkup	Chalet (x1) Accommodation (x1)	Delegate Approved	21/11/2007	lan Humphrey
275	374	5/11/2007	WA Country	Costy Corner	Kronkup	Chalet Accommodation (x1)	Delegate Approved	21/11/2007	lan Humphrey
2753	367	25/10/2007	City of Albany	Grove St East	Little Grove	Public Recreation (Skate Park)	Delegate Approved	2/11/2007	lan Humphiey

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
275360	24/10/2007	Puzey	Bay View Dr	Little Grove	Single House (Additions & Outbuilding) Design Code Relaxation - side and front setback relaxation overlooking	Delegate Approved	8/11/2007	lan Humphrey
275355	22/10/2007	Davies	Connelly St	Little Grove	Ancillary Accommodation	Delegate Approved	26/11/2007	lan Humphrey
275381	12/11/2007	Armstrong	Elizabeth St	Lower King	Single House - design code relaxation - secondary street setback relaxation	Delegate Approved	15/11/2007	lan Humphrey
275238	24/07/2007	Scott Park	Flynn Way	Lower King	Oyster Harbour Joint venture	Cancelled	20/11/2007	lan Humphrey
275387	13/11/2007	Valley	Bushby Rd	Lower King	Building Envelope	Delegate Approved	29/11/2007	lan Humphrey
275314	21/09/2007	Trendall & Leggett	Knapp Head Rd		iviedicinal Herb Products	Delegate Approved	19/11/2007	Kevin Hughes
275371	2/11/2007	Clifton	Endeavour Way		Removal of pine trees	Delegate Approved	8/11/2007	lan Humphrey
275372	2/11/2007	Gunther &	Endeavour Way	McKail	Removal of pine trees	Delegate Approved	8/11/2007	lan Humphrey
275254	8/08/2007	Weatherhead		McKail	Oversize	Refused	22/11/2007	lan Humphrey
275319	27/09/2007	Eichner	Coogee St	Milpara	Craft Studio	Delegate Approved	8/11/2007	lan Humphrey
275344	16/10/2007	Howard & Heaver Architects	Seymour St	Mira Mar	Extension of Non-Conforming Use - Office (Silver Chain Administration Centre)	Delegate Approved	2/11/2007	lan Humphrey
275363	24/10/2007	Plug	McLeod St	Mira Mar	Single House - additions (carport) - front setback relaxation	Delegate Approved	6/11/2007	lan Humphrey
275291	3/09/2007	Chesters Constructions	Eden Rd	Nullakai	Single House - Outbuilding (Horse Stables) - Oversize	Refused	22/11/2007	Kevin Hughes
275342	15/10/2007	Thirsty Camel	Albany Highway	Orana	Signs - replace existing Horizontal x 4 - Pylon (illuminated) x 1- Roof x 1	Delegate Approved	2/11/2007	lan Humphrey
275350	133	Boccammazzo	<u> </u>	Orana	Motel - Retaining Wall	Delegate Approved	6/11/2007	lan Humphrey
275352	19/10/2007	Mako Civil	Stirling St	Robinson		Delegate Approved	16/11/2007	lan Humphrey
275340	15/10/2007	Albany Shed Builders	Chester Pass Rd	Walmsley	Extensions	Delegate Approved	2/11/2007	lan Humphrey
27,5393		Oreo	Harbour View Park	Warrenup	Single House (Additions) front setback relaxation	Delegate Approved	21/11/2007	lan Humphrey
275348		Eskett	Copal Rd	Willyung	Warehouse/Office	Delegate Approved	16/11/2007	lan Humphrey
275341	15/10/2007	Iliadis & Assoc	<u> </u>	Yakamia		Delegate Approved	6/11/2007	lan Humphrey
275384	13/11/2007	Coole	Leonora St	Yakamia	Relocated Grouped Dwelling (x4)	Delegate Approved	27/11/2007	Kevin Hughes
275399	21/11/2007	Ryan	Bethel Way	Yakamia	Earthworks in excess of 600m - overheight retaining wall	Delegate Approved	29/11/2007	lan Humphrey

General Report Items
CORPORATE & COMMUNITY SERVICES SECTION

FILE: FIN029



# **DELEGATED AUTHORITY**

### Write-Offs

In accordance with the provisions of section 5.42 of the Local Government Act, the Chief Executive Officer sub-delegates to Stan Goodman the power to exercise the following powers or duties:-

(a) To approve the writing off of penalty interest relating to rates payments to the value of \$203.67.

**Delegation Adopted:** 

OCM 18.04.06 Item 12.2.3

# Local Government Act, Section 3.58 Report Requirement: to Elected Members Report/Information Bulletin

In accordance with the above delegation I now wish to exercise this right by writing off the following small balances:

Assess No	Property Address	Amount
A100533	88 VANCOUVER STREET ALBANY WA 6330	0.03
A100597	84 VANCOUVER STREET ALBANY WA 6330	1.05
A100975	UNIT 1 46-48 VANCOUVER STREET ALBANY WA 6330	0.15
A101292	UNIT 11 46-48 VANCOUVER STREET ALBANY WA 6330	0.06
A101355	UNIT 13 46-48 VANCOUVER STREET ALBANY WA 6330	0.59
A101729	36 VANCOUVER STREET ALBANY WA 6330	0.11
A102799	207 GREY STREET ALBANY WA 6330	1.11
A103048	36 HILLMAN STREET SPENCER PARK WA 6330	0.07
A10322	1270 LOWER DENMARK ROAD ELLEKER WA 6330	1.55
A104400	54 ERINDALE COURT YAKAMIA WA 6330	0.05
A105858	28-30 CLIFF STREET ALBANY WA 6330	0.05
A106175	100 SOUTH COAST HIGHWAY ORANA WA 6330	0.07
A106319	28 MUIR STREET SPENCER PARK WA 6330	0.15
A106959	21 MOKARE ROAD SPENCER PARK WA 6330	0.04
A106977	23 MOKARE ROAD SPENCER PARK WA 6330	1.18
A10728	99 PULS ROAD TORBAY WA 6330	0.07
A107389	4 BURVILLE STREET SPENCER PARK WA 6330	1.71
A107884	17-19 CANNING STREET ORANA WA 6330	0.53
A107983	11 MCKAIL STREET ORANA WA 6330	1.74
A108098	19 MCKAIL STREET ORANA WA 6330	1.67
A108561	11 PARADE STREET ALBANY WA 6330	0.42
A108589	84-86 MCKAIL STREET ORANA WA 6330	1.80
A108606	9 PARADE STREET ALBANY WA 6330	0.08

A 100055	2.7 LADIZING CHOVE ODENICED DADIZ WA 4220	0.03
A109955 A11158	3-7 LARKINS GROVE SPENCER PARK WA 6330 498 HUNWICK SOUTH ROAD TORBAY WA 6330	1.92
A11138 A111988	11 REIDY DRIVE SPENCER PARK WA 6330	1.71
A111988 A112340	56 KATOOMBA STREET ORANA WA 6330	0.14
A113261	30 PARK ROAD SPENCER PARK WA 6330	0.15
A114407	9-11 SHERRATT STREET MT MELVILLE WA 6330	1.72
A11798	54 MEANWOOD ROAD TORBAY WA 6330	0.11
A119790	22 KELLY STREET ORANA WA 6330	0.06
A120096	32-36 DRUMMOND STREET LOCKYER WA 6330	0.50
A121278	16 MUELLER STREET LOCKYER WA 6330	0.13
A121868	5 SINCLAIR STREET LOCKYER WA 6330	1.90
A122446	7 CLIFTON STREET LOCKYER WA 6330	0.92
A123678	39 LESCHENAULT STREET LOCKYER WA 6330	0.26
A123862	11 HEWETT RISE SPENCER PARK WA 6330	0.09
A124521	49 PREMIER CIRCLE SPENCER PARK WA 6330	1.09
A125000	9 SALVADO ROAD ORANA WA 6330	0.03
A125032	11 SALVADO ROAD ORANA WA 6330	0.08
A125410	26 PARKER STREET LOCKYER WA 6330	1.97
A125622	10 PARKER STREET LOCKYER WA 6330	1.85
A126589	UNIT 3 3 VALENCIA CLOSE ORANA WA 6330	1.48
A126769	9B VALENCIA CLOSE ORANA WA 6330	0.13
A127	826 WARRIUP ROAD GREEN RANGE WA 6328	0.60
A127608	53 DROME ROAD ORANA WA 6330	0.03
A127694	131 SOUTH COAST HIGHWAY LOCKYER WA 6330	0.02
A128268	39 LORENZO WAY ORANA WA 6330	0.17
A128385	6 MCKEOWN AVENUE LOCKYER WA 6330	1.55
A128498	18 LORENZO WAY ORANA WA 6330	0.81
A128646	1-9 TATE STREET LOCKYER WA 6330	0.87
A130318	226-228 ALBANY HIGHWAY CENTENNIAL PARK WA 6330	0.17
A13120	38 KARRAKATTA ROAD GOODE BEACH WA 6330	0.06
A134627	UNIT 2 84 MIDDLETON ROAD MIDDLETON BEACH WA 6330	1.91
A136437	10 BARKER ROAD CENTENNIAL PARK WA 6330	0.07
A136914	2 FREDERICK STREET ALBANY WA 6330	0.06
A137051	186 MIDDLETON ROAD MIRA MAR WA 6330	0.05
A137538	42 SUSAN COURT YAKAMIA WA 6330	0.81
A137902	86-90 FREDERICK STREET ALBANY WA 6330	0.63
A137966	33 COCKBURN ROAD MIRA MAR WA 6330	1.20
A140329	UNIT 6 50-56 CAMPBELL ROAD MIRA MAR WA 6330	0.06
A140432	UNIT 9 50-56 CAMPBELL ROAD MIRA MAR WA 6330	0.02
A140757	2 SAINT EMILIE WAY ALBANY WA 6330	0.12
A141484	28 BLUFF STREET MIRA MAR WA 6330	1.74
A14186	103 THE ESPLANADE LOWER KING WA 6330	0.16
A142387	30 EARL STREET ALBANY WA 6330	0.10
A143488	UNIT 1 294 ALBANY HIGHWAY CENTENNIAL PARK WA 6330	1.56
A143519	UNIT 2 294 ALBANY HIGHWAY CENTENNIAL PARK WA 6330	1.56
	89 SEYMOUR STREET MIRA MAR WA 6330	1.08
A143749	56 GREENSHIELDS STREET MIRA MAR WA 6330	0.04
A144313 A144804	12 BURT STREET MT CLARENCE WA 6330	0.04
A145680	370B ALBANY HIGHWAY ORANA WA 6330	0.71
A14596	809 FRENCHMAN BAY ROAD BIG GROVE WA 6330	0.09
A1462	546 PFEIFFER ROAD MANYPEAKS WA 6328	0.15

A146399	1 SERPENTINE ROAD ALBANY WA 6330	0.05
A146862	9-11 COCKBURN ROAD MIRA MAR WA 6330	0.02
A149511	4 ARDROSS CRESCENT COLLINGWOOD PARK WA 6330	1.08
A150506	SWARBRICK STREET EMU POINT WA 6330	0.22
A151738	80 SPENCER STREET ALBANY WA 6330	0.18
A151873	7 JULIA LANE YAKAMIA WA 6330	0.10
A15188	100 RUFUS STREET MILPARA WA 6330	0.51
A152190	37 NELSON STREET MIRA MAR WA 6330	1.97
A15287	4 ANTHONY ROAD MILPARA WA 6330	0.11
A152942	15 ROWLEY STREET ALBANY WA 6330	0.09
A15336	63 SHELL BAY ROAD LOWER KING WA 6330	0.08
A153485	12 ROWLEY STREET ALBANY WA 6330	0.03
A15372	123 THE ESPLANADE LOWER KING WA 6330	1.96
A153813	7 THOMAS STREET MT CLARENCE WA 6330	0.14
A154310	20 CUNNINGHAM STREET EMU POINT WA 6330	1.72
A15435	262 ROBINSON ROAD ROBINSON WA 6330	0.10
A155029	2-6 BIRSS STREET EMU POINT WA 6330	0.75
A157005	170-172 PRINCESS ROYAL DRIVE PORT ALBANY WA 6330	0.59
A157320	3 EARL LANE ALBANY WA 6330	0.18
A160288	1114 REDMOND WEST ROAD REDMOND WEST WA 6327	1.68
A160319	22 PEET RISE KRONKUP WA 6330	1.23
A160503	LOT 11 ALBANY HIGHWAY WILLYUNG WA 6330	0.07
A160616	LOT 23 ALBANY HIGHWAY WILLYUNG WA 6330	0.07
A161280	379-389 ALBANY HIGHWAY ORANA WA 6330	0.72
A161573	10 LOUND STREET BAYONET HEAD WA 6330	0.16
A161587	12 LOUND STREET BAYONET HEAD WA 6330	0.23
A161690	81-89 PROUDLOVE PARADE ALBANY WA 6330	0.07
A16225	75 GREEN ISLAND CRESCENT BAYONET HEAD WA 6330	1.96
A1624	87 HUNTON ROAD KALGAN WA 6330	1.27
A162737	640 ALBANY HIGHWAY WARRENUP WA 6330	0.01
A164137	2260 CHESTER PASS ROAD NAPIER WA 6330	0.17
A165959	24A FREDERICK STREET ALBANY WA 6330	0.31
A166226	15 CHAUNCY WAY SPENCER PARK WA 6330	0.19
A166870	12 FORSYTH GLADE KRONKUP WA 6330	1.32
A167539	12/89 PROUDLOVE PARADE ALBANY WA 6330	0.11
A167543	13/89 PROUDLOVE PARADE ALBANY WA 6330	0.11
A168969	58 MELALEUCA LANE CUTHBERT WA 6330	0.06
A169565	7 STUBBS ROAD LITTLE GROVE WA 6330	0.04
A17015	35 QUEEN STREET LITTLE GROVE WA 6330	0.06
A171746	2 HARBOUR ESPLANADE LITTLE GROVE WA 6330	0.43
A171778	17 ALISON PARADE BAYONET HEAD WA 6330	0.54
A172009	14B FINLAY STREET ALBANY WA 6330	1.97
A17362	633 ALBANY HIGHWAY MCKAIL WA 6330	0.02
A175695	BRUNSWICK ROAD PORT ALBANY WA 6330	0.07
A175843	LOT 32 ELLEKER-GRASMERE ROAD ELLEKER WA 6330	1.60
A176287	14-16 STIRLING TERRACE ALBANY WA 6330	1.80
A176845	73 TARGET ROAD YAKAMIA WA 6330	0.47
A177095	I ASHKEY BOULEVARD YAKAMIA WA 6330	1.70
A178100	17 GERDES WAY MCKAIL WA 6330	0.10
A178817	7 WINDLASS LANE BAYONET HEAD WA 6330	0.18
A179841	8 CLINT TERRACE SPENCER PARK WA 6330	0.19

A181905	16 SHORTS PLACE MIRA MAR WA 6330	0.06
A182060	2 MERRIFIELD STREET MILPARA WA 6330	1.02
A182092	WOODIDES ROAD ELLEKER WA 6330	0.16
A182367	LOT 23 KING RIVER DRIVE LOWER KING WA 6330	0.07
A182547	40B LA PEROUSE ROAD GOODE BEACH WA 6330	1.53
A182812	LOT 405 GREENWOOD DRIVE WILLYUNG WA 6330	0.07
A183549	78 SPENCER STREET ALBANY WA 6330	0.27
A184208	LOT 231 EDEN ROAD NULLAKI WA 6330	1.05
A184276	LOT 117 EDEN ROAD NULLAKI WA 6330	1.77
A184771	100 LA PEROUSE ROAD GOODE BEACH WA 6330	1.22
A185133	19 LUNAR RISE MCKAIL WA 6330	0.17
A186018	7 KULA ROAD LOWER KING WA 6330	0.04
A186054	LOT 300 PALMDALE ROAD PALMDALE WA 6328	1.55
A186220	6 WATERS ROAD BAYONET HEAD WA 6330	1.81
A186270	5 WATERS ROAD BAYONET HEAD WA 6330	1.15
A186315	44 RADIATA DRIVE MCKAIL WA 6330	0.12
A186545	LOT 420 KELTY VIEW WILLYUNG WA 6330	0.21
A186577	LOT 423 KELTY VIEW WILLYUNG WA 6330	0.99
A186937	LOT 69 FOREST COURT KRONKUP WA 6330	0.99
A187092	107 DELORAINE DRIVE WARRENUP WA 6330	0.02
A188062	3591 LOWER DENMARK ROAD YOUNGS SIDING WA 6330	1.02
A188161	164A MIDDLETON ROAD MIRA MAR WA 6330	1.55
A188175	164B MIDDLETON ROAD MIRA MAR WA 6330	1.14
A188260	1652 PFEIFFER ROAD SOUTH STIRLING WA 6328	0.18
A188549	5 KITSON STREET GLEDHOW WA 6330	1.65
A188666	815 FRENCHMAN BAY ROAD BIG GROVE WA 6330	0.02
A18968	13 WARRANGOO ROAD BAYONET HEAD WA 6330	0.08
A190225	106 ANGOVE ROAD SPENCER PARK WA 6330	0.74
A191637	5 GREVILLEA WAY YAKAMIA WA 6330	0.02
A191691	7 GRANDIS WAY YAKAMIA WA 6330	1.35
A192003	41 SCORPIO DRIVE MCKAIL WA 6330	1.15
A192120	20 SCORPIO DRIVE MCKAIL WA 6330	0.08
A192378	53 WARRENUP PLACE WARRENUP WA 6330	0.35
A192558	326 BON ACCORD ROAD LOWER KING WA 6330	1.94
A193172	ALBANY HIGHWAY WILLYUNG WA 6330	0.12
A194273	15 MOON PARADE MCKAIL WA 6330	1.71
A194354	12 MOON PARADE MCKAIL WA 6330	1.15
A194778	485 LOWER KING ROAD LOWER KING WA 6330	0.92
A194782	634 LOWER KING ROAD LOWER KING WA 6330	0.06
A195009	20 PAUL TERRY DRIVE BAYONET HEAD WA 6330	1.04
A195095	18 PAUL TERRY DRIVE BAYONET HEAD WA 6330	1.88
A195306	11A BALSTON ROAD GLEDHOW WA 6330	1.90
A196718	14 GREVILLEA WAY YAKAMIA WA 6330	1.01
A196736	4 TEATREE WAY YAKAMIA WA 6330	0.34
A197346	11 HOGARTH ROAD MCKAIL WA 6330	1.08
A197350	9 HOGARTH ROAD MCKAIL WA 6330	1.57
A197445	16 STODDART CORNER MCKAIL WA 6330	1.98
A197508	72 GREGORY DRIVE MCKAIL WA 6330	1.09
A197625	67A ELIZABETH STREET LOWER KING WA 6330	1.15
A198447	250 FRENCHMAN BAY ROAD ROBINSON WA 6330	1.93
A19910	59 REGENT STREET GLEDHOW WA 6330	1.90

A 100120	TO MINIOD DO AD OD ANIA MIA COOR	1.00
A199138 A199467	73 MINOR ROAD ORANA WA 6330 Lot 13 RIVERVALE CHASE LOWER KING WA 6330	1.22 0.10
A199407	1 PENTER WAY MCKAIL WA 6330	1.38
A199079 A201266	61 PEGASUS BOULEVARD MCKAIL WA 6330	1.06
		0.29
A201509	45898 SOUTH COAST HIGHWAY KALGAN WA 6330	1.68
A201513	70 CHURCHLANE ROAD KALGAN WA 6330	
A201527	LOT 112 CHURCHLANE ROAD KALGAN WA 6330	1.56
A201941	11 SHORTS PLACE MIRA MAR WA 6330	0.16
A20220	2 FRANKLIN COURT BAYONET HEAD WA 6330	0.08
A2149	427 MINDIJUP ROAD PALMDALE WA 6328	0.13 0.15
A22058 A22260	12 SALISBURY STREET MCKAIL WA 6330 116 SPRING STREET LITTLE GROVE WA 6330	1.71
		1.71
A22521	196 SOUTH COAST HIGHWAY MCKAIL WA 6330	
A22751	15 MAITLAND AVENUE LITTLE GROVE WA 6330	2.00
A22828	1 MARINE TERRACE LITTLE GROVE WA 6330	0.07
A22846	337 ULSTER ROAD COLLINGWOOD HEIGHTS WA 6330	0.06
A23870	5 BORONIA AVENUE COLLINGWOOD HEIGHTS WA 6330	0.06
A24282	105 LOWER KING ROAD COLLINGWOOD HEIGHTS WA 6330	1.72
A25496	109 BAY VIEW DRIVE LITTLE GROVE WA 6330	0.40
A26010	109 ROBINSON ROAD ROBINSON WA 6330	1.81
A28014	5 JEFFCOTT STREET LITTLE GROVE WA 6330	0.08
A28032	190 SOUTH COAST HIGHWAY MCKAIL WA 6330	0.26
A28870	7 HERBERT STREET LOWER KING WA 6330	1.15
A29016	19 LOWANNA DRIVE GLEDHOW WA 6330	1.95
A2969	8 BOYCARTIUP STREET MANYPEAKS WA 6328	0.17
A29840	82 GLEDHOW WEST ROAD ROBINSON WA 6330	1.84
A29854	133 THE ESPLANADE LOWER KING WA 6330	1.40
A30083	57 ALISON PARADE BAYONET HEAD WA 6330	0.11
A30213	7 LANCASTER ROAD MCKAIL WA 6330	0.30
A3042	587 TWO PEOPLES BAY ROAD KALGAN WA 6330	0.07
A30560	19 PURDIE ROAD BAYONET HEAD WA 6330	0.08
A31611	15 WARLOCK ROAD BAYONET HEAD WA 6330	2.00
A34081	855 FRENCHMAN BAY ROAD BIG GROVE WA 6330	0.02
A34225	57 ALLWOOD PARADE BAYONET HEAD WA 6330	1.30
A34798	506 LOWER KING ROAD LOWER KING WA 6330	1.56
A38651	21 RANGE COURT CRESCENT BAYONET HEAD WA 6330	1.74
A38881	54 BRAMWELL ROAD ROBINSON WA 6330	0.47
A3925	2 KALGONAK LANE KALGAN WA 6330	1.70
A40157	110 LOWANNA DRIVE GLEDHOW WA 6330	0.03
A4076	72 TAKALARUP ROAD NAPIER WA 6330	0.01
A41915	649 ALBANY HIGHWAY MCKAIL WA 6330	1.66
A42412	19 RANGE COURT CRESCENT BAYONET HEAD WA 6330	0.10
A42719	296 BON ACCORD ROAD LOWER KING WA 6330	1.78
A43117	35 OXFORD STREET GLEDHOW WA 6330	0.15
A43167	81 RUFUS STREET MILPARA WA 6330	1.61
A43478	4 MANLEY CRESCENT COLLINGWOOD HEIGHTS WA 6330	0.03
A44911	25 JEFFCOTT STREET LITTLE GROVE WA 6330	0.06
A46046	28 ROBERTS ROAD ROBINSON WA 6330	1.84
A46177	16 BURVILL ROAD GLEDHOW WA 6330	1.12
A46181	83 CULL ROAD GLEDHOW WA 6330	1.09
A46389	66 CHIPANA DRIVE LITTLE GROVE WA 6330	1.93

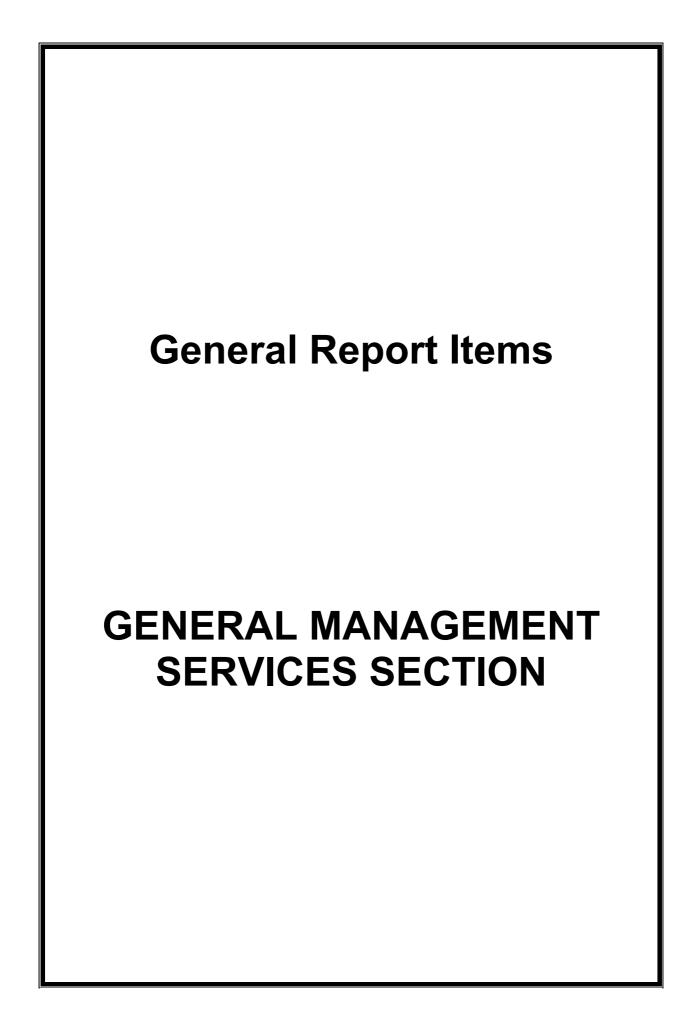
A47232	LOT 500 ALISON PARADE BAYONET HEAD WA 6330	0.08
A47903	3 HICKS STREET BAYONET HEAD WA 6330	0.08
A50316	45556 SOUTH COAST HIGHWAY KALGAN WA 6330	0.25
A50546	7 STALL STREET GLEDHOW WA 6330	0.19
A50758	1340 MILLBROOK ROAD MILLBROOK WA 6330	0.06
A51584	237 HORTIN ROAD KRONKUP WA 6330	0.02
A51962	22 THE VINTAGE WAY MILLBROOK WA 6330	0.07
A52324	83 HOME ROAD ROBINSON WA 6330	0.01
A5294	758 CHESTER PASS ROAD KING RIVER WA 6330	0.07
A53146	9 KINGSWOOD ROAD KING RIVER WA 6330	1.24
A53592	424 ROBINSON ROAD ROBINSON WA 6330	0.08
A537	39949 SOUTH COAST HIGHWAY GREEN RANGE WA 6328	0.16
A54364	2372 LOWER DENMARK ROAD KRONKUP WA 6330	0.63
A54661	766 CHESTER PASS ROAD KING RIVER WA 6330	0.21
A55005	22 GREEN STREET MANYPEAKS WA 6328	0.05
A55370	559 HUNWICK SOUTH ROAD TORBAY WA 6330	0.09
A555	2987 CHILLINUP ROAD KOJANEERUP SOUTH WA 6328	0.05
A5704	506 ROBINSON ROAD ROBINSON WA 6330	0.04
A5833	5 GREEN STREET MANYPEAKS WA 6328	0.02
A5921	21 ALBERT STREET LITTLE GROVE WA 6330	0.10
A5995	79 LAKE SAIDE ROAD YOUNGS SIDING WA 6330	1.75
A6227	14 ATTWELL ROAD CUTHBERT WA 6330	1.88
A6254	LOT 24 BAXTERI ROAD CHEYNES WA 6328	0.02
A63292	266 ROCKY CROSSING ROAD WARRENUP WA 6330	0.01
A64096	38 WINDERMERE ROAD LOWER KING WA 6330	0.13
A64163	37 WINDERMERE ROAD LOWER KING WA 6330	0.15
A64343	107 ELIZABETH STREET LOWER KING WA 6330	1.70
A64569	36 WARLOCK ROAD BAYONET HEAD WA 6330	0.75
A64622	252 MARBELUP NORTH ROAD MARBELUP WA 6330	0.01
A6507	35202 ALBANY HIGHWAY REDMOND WA 6327	0.01
A6539	1867 CHESTER PASS ROAD NAPIER WA 6330	0.01
A65935	239 HENTY ROAD KALGAN WA 6330	0.08
A6638	WILLYUNG ROAD WILLYUNG WA 6330	0.01
A66973	638 HUNTON ROAD KALGAN WA 6330	0.35
A6791	261 ROBERTS ROAD TORNDIRRUP WA 6330	0.33
A68139	43730 SOUTH COAST HIGHWAY MANYPEAKS WA 6328	1.23
A68521	18 HARTMAN ROAD KRONKUP WA 6330	0.03
A68535	37 PIKADON ROAD KRONKUP WA 6330	0.20
A68715	ARMSTRONG ROAD NAPIER WA 6330	1.98
A69208	21 ANCHORAGE VISTA BAYONET HEAD WA 6330	0.03
A69244	31 ANCHORAGE VISTA BAYONET HEAD WA 6330	0.06
A69393	1 ANCHORAGE VISTA BAYONET HEAD WA 6330	0.03
A69505	101 JORDEN ROAD KALGAN WA 6330	1.84
A7018	74 HASSELL STREET ELLEKER WA 6330	1.49
A70473	215-219 ULSTER ROAD COLLINGWOOD HEIGHTS WA 6330	1.74
A72936	MINING TENEMENT GREEN RANGE WA 6328	0.02
A72940	MINING TENEMENT GREEN RANGE WA 6328	0.02
A72954	MINING TENEMENT GREEN RANGE WA 6328	0.02
A73596	LOT 62 COOMBES ROAD KRONKUP WA 6330	1.65
A74156	59-65 SANFORD ROAD CENTENNIAL PARK WA 6330	0.15
A74354	94 SANFORD ROAD CENTENNIAL PARK WA 6330	0.28

A74435	62-64 SANFORD ROAD CENTENNIAL PARK WA 6330	0.43
A75126	47 MUNSTER AVENUE MT CLARENCE WA 6330	0.06
A7595	LOT 1 REDMOND WEST ROAD REDMOND WEST WA 6327	0.24
A76394	53 LEONORA STREET YAKAMIA WA 6330	0.08
A76669	21 LEONORA STREET YAKAMIA WA 6330	0.17
A76790	5 SUFFOLK STREET MT CLARENCE WA 6330	0.19
A76948	6 DREW LANE MIRA MAR WA 6330	1.45
A76998	22 TRIMMER ROAD SPENCER PARK WA 6330	0.07
A77508	125 BURT STREET MT CLARENCE WA 6330	0.21
A77887	62-64 LEONORA STREET YAKAMIA WA 6330	1.67
A79160	17 EDWARD STREET YAKAMIA WA 6330	0.03
A80074	40 CHESTER PASS ROAD YAKAMIA WA 6330	0.27
A8137	1461 HUNWICK ROAD TORBAY WA 6330	0.18
A81486	74 FESTING STREET MT MELVILLE WA 6330	0.20
A81549	235 GREY STREET MT MELVILLE WA 6330	1.84
A81666	153 HARE STREET MT CLARENCE WA 6330	0.34
A8682	84 HALLS ROAD REDMOND WA 6327	0.01
A8759	48571 SOUTH COAST HIGHWAY MARBELUP WA 6330	0.07
A88755	4-6 ELEANOR STREET MT MELVILLE WA 6330	0.05
A898	190 OLD BOUNDARY ROAD WELLSTEAD WA 6328	0.12
A89955	12 ALEXANDER ROAD CENTENNIAL PARK WA 6330	0.15
A90378	11 VERDI STREET MT MELVILLE WA 6330	1.99
A91136	29 DREW STREET MIRA MAR WA 6330	0.78
A915	2148 PFEIFFER ROAD SOUTH STIRLING WA 6328	0.05
A92502	9 VICTORIA STREET MT MELVILLE WA 6330	1.74
A92728	8 BOURKE STREET MT MELVILLE WA 6330	1.88
A93801	11 PRIOR STREET CENTENNIAL PARK WA 6330	0.14
A93978	4 PRIOR STREET CENTENNIAL PARK WA 6330	0.35
A98621	298 MIDDLETON ROAD CENTENNIAL PARK WA 6330	0.01
A98879	32 MARCONI ROAD YAKAMIA WA 6330	0.59
A99768	16 BOHEMIA ROAD YAKAMIA WA 6330	0.05
		203.67

Signed

Stan Goodman Manager of Finance

13th November 2007



ICR7042902 REL122

Erica Weinert 105 Hillman St Albany WA 6330

15 November 2007

Mayor Milton Evans City of Albany North Road Albany WA 6330

Dear Mr Evans

I am currently a student at the University of Western Australia, having completed my first year at the Albany Centre. At the beginning of the year I was presented with a Scholarship from the City Of Albany to help financially with my studies. I would like to say thank you for your assistance this year. With your scholarship I was able to purchase my textbooks for the year. This Scholarship has been of huge benefit to me as textbooks can be quite expensive.

Currently I am completing a Bachelor of Commerce with an aim to major in Human Resources or Banking and Finance, I haven't quite decided yet! In my First year I have completed Macro and Microeconomics, Financial and Management Accounting, Introduction to Business Law, Organisational Behaviour, and finally Statistics. This year has been quite demanding, but I have really enjoyed it. Next year requires me to move to Perth to the Crawley Campus to complete my Studies.

I would like to thank you for giving the Albany Campus continuing support over the years. I hope many students will benefit as I have.

Yours sincerely

Erica Weinert

# ROYAL AUSTRALIAN NAVY





**ROCKINGHAM WA 6958** 

05/07/11

City of Albany Records

Doc No: File: ICŔ7042615 REL122

Date: Officer: 19 NOV 2007 MAYOR1

Attach:

Milton Evans Mayor City of Albany

Dear Mr Mayor.

Thank you for your generous hospitality during HMAS WARRAMUNGA's visit to Albany 09-13 Nov 07. The support afforded us by the Albany Council and citizens was absolutely exceptional. The Reception that you hosted at the Council Chambers on Friday evening was especially enjoyable, and the Ship's company and I were honoured to receive such a warm welcome. It was another special privilege for us to attend the Remembrance Day Service in York Street on Sunday.

Our entire visit to your wonderful City has been marvellous. I know that the opportunity has allowed us to further strengthen the close ties between Albany and the Navy, and we all hope to return again soon. May I also personally wish you and your Councillors all the best for your term in office; I have no doubt Albany is in the best of hands.

J.A. HIELSCHER

Commander, RAN Commanding Officer

November 2007





City of Albany Records

Doc No: File: ICR7041654 MAN103

Date: Officer: 05 NOV 2007 MAYOR1

Attach:

Mr Milton Evans JP Mayor City of Albany PO Box 484 ALBANY WA 6330

Dear Mr Evans,

Re:

PRESENTATION NIGHT - ALBANY RESIDENTIAL COLLEGE - 26TH

OCTOBER 2007

Thank you for the City's continued support for our recent Presentation/Graduation Awards Afternoon held on the 26<sup>th</sup> October 2007. We trust you enjoyed the afternoon and the meeting of the students, parents and staff involved in the College.

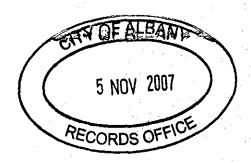
Our further thanks, for once again donating prizes, and recognising the contributions to the Head Boy Joseph Horrocks and Head Girl Noella Powell. Noella and Joseph are very proud recipients of the 2007 Mayoral Award.

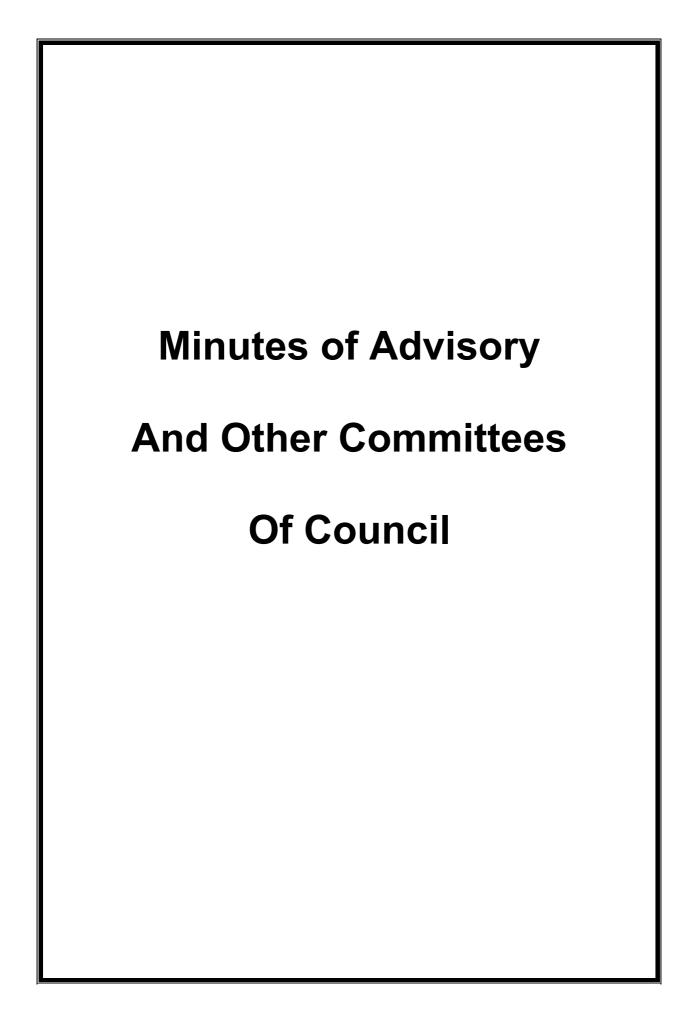
We look forward to continuing our long and happy association with you.

Yours faithfully,

MIKE SCHUTS College Manager

2<sup>nd</sup> November 2007





# MINUTES OF THE BUSH FIRE MANAGEMENT COMMITTEE

**MEETING** 

TO BE HELD ON THE

**12 DECEMBER 2007** 

WILL BE DISTRIBUTED
INDEPENDENTLY TO COUNCILLORS
PRIOR TO

ORDINARY COUNCIL MEETING
18 DECEMBER 2007.