



**ELECTED MEMBERS'  
REPORT/INFORMATION  
BULLETIN**

**ORDINARY  
COUNCIL MEETING**

**Tuesday, 19<sup>th</sup> November 2002**

**ELECTED MEMBERS' REPORT/INFORMATION BULLETIN**  
**19<sup>th</sup> November 2002**

**1.0 AGENDA ITEM ATTACHMENTS**

**1.1 Development Services**

- 1.1.1 Modifications to Amendment – Lot 1274 Albany Hwy, Centennial Park  
[Item 11.1.1 refers] [Pages 6-20]
- 1.1.2 Final Approval for Amendment – Lot 2 Horton Road, Lot 5 Cosy  
Corner Road and Lot 130 Coombes Road, Kronkup  
[Item 11.1.2 refers] [Pages 21-34]
- 1.1.3 Application for Planning Scheme Consent – Extension to Cinema –  
Lot 2 Albany Highway, Orana  
[Item 11.1.3 refers] [Pages 35-37]
- 1.1.4 Proposed Private Recreation (Outdoor Cinema) – The Princess Royal  
Fortress Reserve 38226, Lot 1347 Forts Road, Mt Clarence  
[Item 11.1.4 refers] [Pages 38-47]
- 1.1.5 Proposed subdivision – Lot 1 Loc 1517 Riverside Road, Upper Kalgan  
[Item 11.1.5 refers] [Pages 48-59]
- 1.1.6 Proposed Aged Person's Village – Lots 9, 10, 70 & 77 Ulster Road,  
Yakamia  
[Item 11.1.6 refers] [Pages 61-70]
- 1.1.7 Initiation Guided Development Scheme for the Bayonet Head  
Outline Development Plan Area  
[Item 11.3.1 refers] [Pages 71-96]
- 1.1.8 Bushfire Management Committee Minutes – 23<sup>rd</sup> October 2002  
[Item 11.4.1 refers] [Pages 97-125]

**1.2 Corporate & Community Services**

- 1.2.1 City of Albany List of Accounts for Payment  
[Agenda Item 12.1.1 refers] [Pages 127-158]
- 1.2.2 First Quarter Review 2002/03 Proposed Reallocations  
[Agenda Items 12.1.2 refers] [Pages 159-162]
- 1.2.3 Great Southern Regional Cattleyards Minutes – 7<sup>th</sup> October 2002  
[Agenda Items 12.7.1 refers] [Pages 163-172]

1.2.4 Albany Arts Advisory Committee Minutes – 17<sup>th</sup> October 2002  
[Agenda Items 12.7.2 refers] [Pages 173-174]

### **1.3 Works and Services**

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[Agenda Item 13.2.1 refers] [Pages 176-181]

1.3.2 Letter from Shire of Plantagenet – Great Southern Regional Road Group  
[Agenda Item 13.2.1 refers] [Pages 182-184]

1.3.3 CO2024 – Management & Delivery of Passenger Vehicles –  
Quotations  
[Agenda Item 13.3.2 refers] [Pages 185-187]

1.3.4 Streetscape Advisory Committee Minutes – 23<sup>rd</sup> October 2002  
[Agenda Item 13.6.1 refers] [Pages 188-191]

### **1.4 General Management Services**

Nil

## **2.0 MINUTES OF OTHER COMMITTEES**

## **3.0 GENERAL REPORTS ITEMS**

### **3.1 Development Services**

3.1.1 Building Activity Report for September 2002  
[Pages 193-203]

3.1.2 Delegated Authority – Planning Scheme Consents for September 2002  
[Pages 204-205]

3.1.3 Amendment 127 to City of Albany Town Planning Scheme No. 1A  
[Pages 206-214]

### **3.2 Corporate & Community Services**

#### **3.2.1 Common Seals**

3.2.1.1 Amendment 121 & 215 – Home Occupation  
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OCM 23/01/01 – Item 11.1.5

3.2.1.2 Withdrawal of Caveat  
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OCM 20/11/01 – Item 12.2.2

3.2.1.3 Amendment 127

City of Albany & Departmental Planning Infrastructure  
OCM 18/12/01 – Item 11.1.4

3.2.1.4 **Transfer of Mortgage and Assignment of Lease**  
City of Albany & T and S Bower & L Scanlon  
OCM 20/08/02 – Item 12.2.7

3.2.1.5 **Deed of Surrender of Lease**  
City of Albany & Albany City Kart Club Inc.  
OCM 17/09/02 – Item 12.2.5

3.2.1.6 **Contract C02016 – Plumbing Services Biennial (2002/04)**  
City of Albany & Active Plumbing Pty Ltd  
OCM 17/09/02 – Item 13.3.1

3.2.1.7 **Amendment 130 to TPS 1A**  
City of Albany & Department of Planning & Infrastructure  
OCM 18/12/01 – Item 11.1.3

### **3.2.2 Other**

3.2.2.1 **Monthly Financial Report**  
[Pages 216-221]

3.2.2.2 **Delegated Authority – Leaser**  
[Pages 222-223]

3.2.2.3 **Delegated Authority – Write-Offs**  
[Pages 224-227]

**3.3 Works & Services**  
Nil

### **3.4 General Management Services**

3.4.1 **Mayoral Correspondence**

- Celebrating Albany Inc. Minutes
- Barnesby Ford;
- Royal Australian Navy;
- Albany Chamber of Commerce & Industry;
- Forest Growers;
- The Penguin Club of Australia;
- Brenda Powell;
- Water & Rivers Commission,

[Page 229]

## **4.0 STAFF MEMBERS**

**5.1 Disclosure To Engage In Private Works**

**5.2 New Appointments**

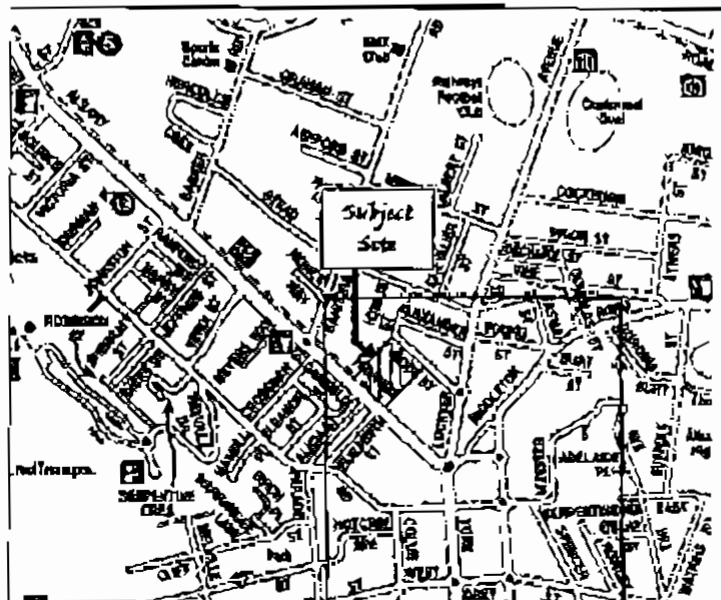
**Agenda Item Attachments**

**Development Services  
Section**

ORDINARY COUNCIL MEETING MINUTES - 15/10/02  
\*\* REFER DISCT ALMER \*\*  
DEVELOPMENT SERVICES REPORTS

11.3.2 Modifications to Amendment - Lot 1274 Albany Highway, Centennial Park.

<b>File/Ward</b>	:	A131518A/ AMD 127 (Frederickstown Ward)
<b>Proposal/Issue</b>	:	Request to modify final amendment documents.
<b>Subject Land/Locality</b>	:	Lot 1274 Albany Highway, Centennial Park (Reserve 34020)
<b>Proponent</b>	:	Macquarie Asset Services Limited
<b>Owner</b>	:	Macquarie Asset Services Limited
<b>Reporting Officer(s)</b>	:	Manager Development (C Pursey)
<b>Previous Reference</b>	:	OCM 21/08/01 - Item 11.1.2 OCM 18/12/01 - Item 11.1.4
<b>Summary Recommendation</b>	:	Request formal modifications to the amending documents.
<b>Bulletin Attachment</b>	:	Nil
<b>Locality Plan</b>	:	



**\*\* REFER DISCUSS AIDER \*\***  
**DEVELOPMENT SERVICES REPORTS**

Item 11.3.2 continued

**BACKGROUND**

- 1 Council has received a request to consider modifications to Amendment 127 of Town Planning Scheme 1A from the new owners of the former Primary School Site, Macquarie Asset Services Limited. A copy of their request is at the pages following this report.
2. Amendment 127 is the application to rezone the former Albany primary school site from Public Purposes to Central Area and Special Site. The Special Site conditions included the prohibition of the development of Showroom and Showroom Sales on this site. A full description of the scheme amendment follows:

Property Detail	Additional Use	Conditions
Lot 1274 Albany Highway, Centennial Park (Reserve 34020)	As per the Central Area zone with the exception of the following uses: <ul style="list-style-type: none"> <li>• Light industry</li> <li>• Night club</li> <li>• Service industry</li> <li>• Service station</li> <li>• Showroom</li> <li>• Showroom Sales and/or hire</li> <li>• Warehouse</li> </ul>	Despite anything else in the Scheme a Development Guide Plan is to be prepared by the proponent and approved by the local government before any subdivision or development. The Development Guide Plans is to consider: <ul style="list-style-type: none"> <li>• The proposed layout of land uses and movement systems;</li> <li>• Provision of linkages to the adjoining Albany Plaza</li> <li>• Traffic impact, and location of vehicular access points</li> <li>• Preparation of design guidelines having regard for the heritage place, building bulk and materials for development, and the relationship to the residential area on the northern side of Moir Street, and</li> <li>• Such other matters considered appropriate by Council</li> </ul>

3. The new owners wish to remove the prohibition of Showroom and Showroom Sales to allow them to develop Harvey Norman or Retravision type stores on this site for the reasons described in their submission found in the pages following this report.

**DEVELOPMENT SERVICES REPORTS**

Item 11.3.2 continued

4. By requesting these late modifications the owners are seeking to avoid having to go through the whole rezoning process for a request that may be entirely acceptable to Council. If Council supports their request it would save the applicant having to instigate another rezoning (and another 12-18 months processing time).
5. Amendment 127 of Town Planning Scheme 1A was adopted for final approval at Council's meeting of the 18 December 2001. The amending documents were forwarded to the Minister for Planning and Infrastructure for *execution and gazettal*. The Amendment remains with the Minister and has not been gazetted as yet.
6. Macquarie Asset Services Limited have approached Council to support these last minute modifications to the documents. The Minister's Office have also been notified that Council has been requested to make these changes and they are prepared to give Council time in which to make a decision before progressing the Amendment.

**STATUTORY REQUIREMENTS**

7. Council adopted the scheme amendment for final approval on the 18<sup>th</sup> December 2002. The Minister has had the scheme amendment for her consideration since that time. The Minister received a request from Macquarie Asset Services Limited on the 6<sup>th</sup> September 2002 to allow modifications to the Amendment. The Minister has allowed for this provided both Council and the Western Australian Planning Commission (WAPC) agree to the modifications.
8. Under normal circumstances the Minister has the right to require final modifications to Scheme Amendment documents. The WAPC or the Minister usually initiate these and then the documents are forwarded to Council for the final modifications to be made prior to gazettal.
9. However, in this case the Minister's office has consented to Council considering the Macquarie Asset Services Limited requested modifications to the documents. If Council supports the modifications they must then also be approved by the WAPC.

**POLICY IMPLICATIONS**

10. There are various policies and strategies that have relevance to this proposal. They include:
  - *The State Planning Strategy*
  - *The Western Australian Planning Commission Statement of Planning Policy No. 8 (SPP 8).*
  - *The Albany Regional Strategy (1994)*
  - *The Albany Commercial Strategy (1994)*
  - *The Albany Commercial Strategy Review (2000)*
  - *The Local Planning Strategy (Draft).*



**DEVELOPMENT SERVICES REPORTS**

Item 11.3.2 continued

11. The purpose of SPP 8 is to bring together existing State and regional policies that apply to land use and development in Western Australia. Local government is to have regard for Statements of Planning Policy when preparing a Town Planning Scheme or Town Planning Scheme Amendment.

**FINANCIAL IMPLICATIONS**

12. There are no financial implications relating to this item.

**STRATEGIC IMPLICATIONS**

13. The Albany Commercial Centres Strategy of 1994 (Commercial Strategy) and its Review in 2000 (Review) and Town Planning Scheme 1A are relevant to this proposal.
14. The Commercial Strategy identifies Albany as a traditional regional service centre for the Great Southern Region and performs many functions in this role. The Central Area provides the main retail and commercial functions with a diversity of activities including retail, office, cultural, civic, residential, community, entertainment and tourist developments.
15. The Central Area zone generally comprises a variety of land uses throughout the zone. However the proposed modifications to permit showrooms on the subject site could potentially mean the whole site is developed for this land use. This could be considered to be out of the ordinary for Central Area developments and inconsistent with the variety of land uses currently found. It is preferred that a mixture of land uses develop on the site to ensure synergies are maximised with other Central Area land uses.
16. Notwithstanding this, the development of showrooms will add to the variety of land uses when considered across the entire Central Area.
17. The Review states that showroom type developments have tended to develop in highway locations in the past but goes on to state that they should be encouraged into Mixed Business zones.
18. On the other hand Town Planning Scheme No. 1A normally lists a Showroom as a permitted use in the Central Area zone. In normal circumstances it is unlikely that a Central Area zoned portion of land of this size would be developed entirely for Showroom purposes because of the higher rents that this zone attracts and the lack of available large tracts of land within the area. Potentially this could be one of the largest areas of the Central Area to be re-developed.
19. The Central Area zone does normally allow for the development of Showroom and Showroom Sales, it was prohibited in this case largely to suit Urban Design considerations. The concern here related to the potential development to be out of character with the Central Area and to appear to be a stand alone development.

**DEVELOPMENT SERVICES REPORTS**

Item 11.3.2 continued

**COMMENT/DISCUSSION**

20. The issue before Council is to consider whether or not to support removing the prohibition of Showroom and Showroom Sales from the current scheme amendment. The reason that this was included in the amending documents is stated in detail above but was primarily to ensure that the scale of development was suitable for the site and the Central Area rather than for any commercial implications.
21. Council must consider whether it is appropriate to allow development of this nature and still retain the goals stated in the current amendment documents for the future development on the site; i.e. "...having regard for the existing heritage place..." and that future development is sensitive to "...the relationship to the residential area on the northern side of Moir Street...".
22. Additionally, development should be at a human scale and pedestrian friendly, similar to the rest of the Central Area. It should allow for pedestrians to flow through and around the site and not be a "Rig Box" development that is entirely car orientated.
23. The owner has lodged concept plans for the site showing how they believe that the site could be acceptably developed. An assessment of these plans against the stated objectives follows:

Objective	Element of Plan	Comment
Development on the site having regard for the existing heritage place	Open space around the Heritage listed building	<ul style="list-style-type: none"> <li>• The bulk of the development being located at the other end of the lot recognises the need for a curtilage around the building.</li> <li>• The car parking surrounding building reflects the former playgrounds in this area.</li> </ul>
	Retention of the former school building for an alternative use.	<ul style="list-style-type: none"> <li>• Heritage principles encourage the use of heritage buildings for alternative uses as ways of ensuring that they are well maintained.</li> <li>• The building is kept largely for its architectural value as a school building, having an alternative use occupy the building will add character to the future use and not affect the heritage qualities.</li> </ul>
	Formal landscaping around the building	<ul style="list-style-type: none"> <li>• The trees fronting Albany highway should be retained.</li> <li>• Formal landscaping would suit the heritage nature of the building.</li> </ul>
	Access located a reasonable distance from buildings	Access points should be located as far from the building as possible in respect the curtilage of the building

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

<p>Future development is sensitive to the relationship with the residential area on the northern side of Moir Street</p>	<p>Height of future buildings of a more residential scale at street level.</p>	<ul style="list-style-type: none"> <li>• The development is lower than the adjoining Albany Plaza.</li> <li>• The buildings would be set back from Moir Street to prevent a large wall being adjacent to the street.</li> <li>• Future development to the northwest would be at a residential scale and a lower building will blend with this future development rather than create a sharp edge to urban development.</li> </ul>
	<p>Truck access to the development from Moir Street.</p>	<ul style="list-style-type: none"> <li>• The development would be serviced from Moir Street, which would mean additional heavy vehicles using Moir Street.</li> <li>• The houses on Moir Street will have to deal with the noise of the servicing of the future stores.</li> <li>• The service yards would require screening from the street to reduce noise and visual impacts</li> <li>• It is noted that Showroom activity requires less servicing than Shops and Supermarkets.</li> </ul>
	<p>Retain the existing trees along Moir Street &amp; introduce additional landscaping.</p>	<p>A strong landscaping element will help screen the development from the houses on Moir Street and passing pedestrian and vehicular traffic.</p>
	<p>Building Bulk.</p>	<p>One building is shown on the concept plans, must be articulated using façade treatment with appropriate finishes and materials to appear as smaller tenancies rather than one large uniform building on Moir Street.</p>
	<p>Bulk of development at northern end of lot</p>	<ul style="list-style-type: none"> <li>• The fall in the lot from Albany Highway to Moir Street helps keep the development lower when viewed from Albany Hwy.</li> <li>• Allows development to follow contours of the land, reduces need for big cut and fill and allows the car parking areas between the Plaza and the site to link.</li> </ul>

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

<p><b>Human scale and pedestrian friendly development.</b></p>	<p>There are large areas of car parking and little permeability through the site for pedestrians</p>	<ul style="list-style-type: none"> <li>• Pedestrian links with the Albany Plaza should be developed to allow reciprocal use of parking areas and for pedestrians accessing the site from the surrounding residential areas to access the Albany Plaza.</li> <li>• Pedestrian links through the car park from Albany Highway and Moir Street should be developed to encourage and allow for safe pedestrian movements through the site and not have development create a barrier to people. If this is not developed pedestrians approaching from the west will have to walk all the way to Lockyer Avenue to get the rest of the Central Area.</li> <li>• Development should be predominantly at eye level with extensive use of veranda's and shop fronts rather than blank brick walls.</li> </ul>
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24. Overall the concept plan appears to show due regard to the existing heritage building whilst allowing the development of a Showroom type of activity. Whilst there are some questions over the relationship of Showroom type development to the residential area on the northern side of Moir Street the applicant has shown that many of these issues can be designed for using; generous setback of buildings from the street, judicious use of landscaping and the breaking up of building bulk
25. The development of a Central Area site entirely for Showroom type development has risks to the urban form and the functionality of the site. If it is to be entertained on this site then conditions listed in the Special Site must be explicit regarding development at a human scale and ensuring that the development is pedestrian friendly.
26. If Council wishes to support this approach, modifications will need to be made to Scheme Amendment 127 documents to allow for the development of Showrooms and Showroom Sales. Proposed amended zoning provisions are at the pages following this report for Council consideration.
27. Should Council support this modification the documents will need to be modified and forwarded to the WAPC. The WAPC will then either decide to accept the modifications, decide the extent of the modifications require re-advertising or chose not to accept the modifications.

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Item 11.3.2 continued

RECOMMENDATION

THAT Council seek to modify Scheme Amendment 127 to Town Planning Scheme 1A prior to its final determination by the Minister for Planning and Infrastructure by:

- i) The removal of the uses *Showroom and Showroom Sales* from the Additional Use list of the Special Site clauses;
- ii) Changing the second dot point of point 1 of the Special Site Conditions to read "*Provision of both vehicular and pedestrian linkages through the site and to the adjoining Albany Plaza, Moir Street and Albany Highway*"; and
- iii) Adding Point 2 to the Special Site Conditions stating: *Showrooms and Showroom Sales and/or Hire will only be permitted where the use is for bulky goods retailing and the development is designed in a scale sympathetic to the adjacent scale of residential development and at a human scale similar to that of the rest of the Central Area.*

AND

THAT the Scheme Amendment modification request be forwarded to the Western Australian Planning Commission and the Minister for Planning and Infrastructure for consideration.

*Voting Requirement Simple Majority*

AMENDED RECOMMENDATION

THAT Council seek to modify Scheme Amendment 127 to Town Planning Scheme 1A prior to its final determination by the Minister for Planning and Infrastructure by:

- i) The removal of the uses *Showroom and Showroom Sales* from the Additional Use list of the Special Site clauses;
- ii) Changing the second dot point of point 1 of the Special Site Conditions to read "*Provision of both vehicular and pedestrian linkages through the site and to the adjoining Albany Plaza, Moir Street and Albany Highway*"; and
- iii) Adding Point 2 to the Special Site Conditions stating: *Showrooms and Showroom Sales and/or Hire will only be permitted where the use is for bulky goods retailing and the development is designed in a scale sympathetic to the adjacent scale of residential development and at a human scale similar to that of the rest of the Central Area.*

AND

THAT the Scheme Amendment modification request be forwarded to the Western Australian Planning Commission and the Minister for Planning and Infrastructure for consideration and that the Minister be requested to advertise the proposed changes prior to considering them for final adoption.

*Voting Requirement Absolute Majority*

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Item 11.3.2 continued

Councillors Barton, Wellington and Sankey declared an interest in this Item (refer Item 8.0)

Councillors Barton, Wellington and Sankey remained in Chambers

**MOVED COUNCILLOR BOJCUN  
SECONDED COUNCILLOR WILSON**

**THAT Council not seek to modify Scheme Amendment 127 to Town Planning Scheme 1A prior to its final determination by the Minister for Planning and Infrastructure.**

**MOTION CARRIED 9-5**

Reason:

This was an eleventh hour bid to amend the amendment that was currently with the Minister for finalisation.

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

4 October 2002

Mr Robert Fenn  
City of Albany  
PO Box 484  
Albany WA 6330

Dear Mr Fenn

I am writing on behalf of Macquarie CountryWide Management Limited, (M.C.W) (the owners of the Albany school site) to request modifications to the City of Albany Town Planning Scheme N01A – Amendment No. 127.

We have taken this extraordinary step in requesting this modification because we believe that the development of the school site can comply with Council's planning requirements.

We understand that the planning requirements relate to the built environment and the proposed scale and architectural presentation.

To support our request we have prepared plans and elevations to identify the scale and format for the proposed development and concurrence with the City of Albany's Planning Scheme.

It is important to note that the proposed amendment modifications confirm that the Albany School site development will not be the same height and bulk as the Albany Plaza Development.

As you are aware BSD on behalf of MCW requested that the Minister's office not finalise the Amendment because MCW believed that after discussion with council the development of the site could comply with councils requirements and that the amendment if finalised would enforce severe commercial restrictions for any future development of the site.

We understand that the Minister has written to council requesting further advice regarding the amendment.

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

To assist with the planning amendment review we offer the following comments.

The planning amendment proposes to rezone the School Site to central area and to also introduce additional Use Provisions to prohibit certain uses.

The City's Scheme 1A has a specific definition for Showroom and Showroom sales which includes Bulky goods retailing. These two uses can be approved in the Central Area Zone.

Amendment 127 proposes to prohibit Showroom and Showroom sales, notwithstanding the zoning would otherwise permit them.

We understand that Council did not want a development of similar scale to Albany Plaza and car yards presenting to Albany highway, MCW agree with this approach.

The proposed amendment review offers the following benefits to council:-

1. Council can agree with MCW a development proposal that
  - a. Integrates the Albany School site development and the Albany Plaza development.
  - b. Co-ordinate pedestrian movements in this precinct and between the Plaza and School Sites.
  - c. Integrate and Co ordinate traffic movements between the Plaza and School Site.
  - d. Provide a built form that complies with council planning requirements with an acceptable bulk and type of construction.
  - e. Provide a development that will develop a form of retailing on the site which is currently not available in a centralised conveniently accessible location, thus strengthening the Albany Town Centre.
  - f. MCW is committed to development of a quality facility in keeping with the Albany plaza redevelopment.
  - g. MCW can assist with the implementation of a traffic management plan.
  - h. MCW are committed to building a development which has an appropriate interface with Moir St and the links to the highway and adjoining streets and developments.
  - i. MCW will address the old school building with regard for the heritage value of the building.
2. We believe that the opportunity to agree a development that provides a building that complies with councils planning requirements, considers the heritage significance of the old school site, provides a building that is constructed of size and appearance to present as smaller tenancies rather than a big box development and has regard for the relationship to the residential area on the northern side of Moir St justifies council's review and consideration of our proposed modifications to the current Town Planning Scheme no.1A. Amendment No. 127.



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Item 11.3.2 continued

Finally I would like to thank council for considering our request for review and modification of the amendment. If I can provide any further information or need to address council regarding our request I am available.

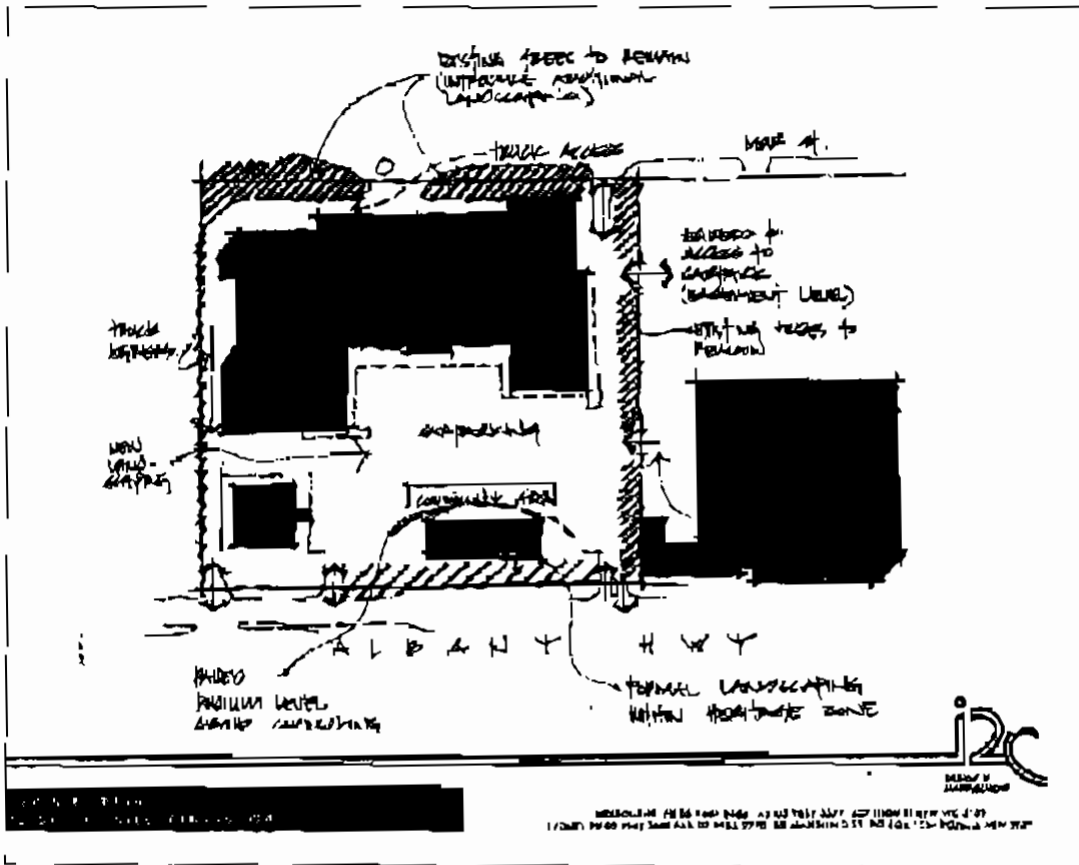
Please advise council's requirements in this matter.

Yours sincerely

Geoffrey Hill

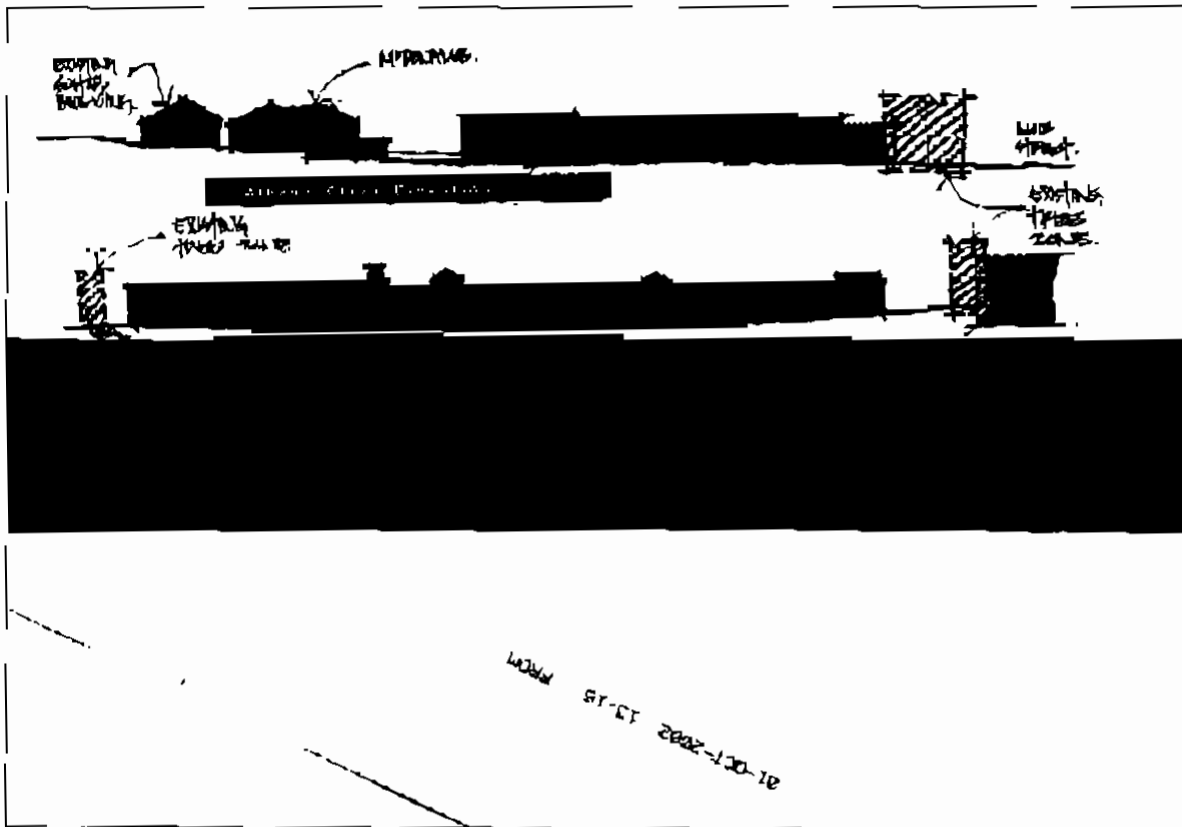
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Item 11.3.2 continued



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Item 11.3.2 continued

No	Property Detail	Additional Use	Conditions
36.	Lot 1274 Albany Highway, Centennial Park (Reserve 34020)	<p>As per the Central Area zone with the exception of the following uses:</p> <ul style="list-style-type: none"> <li>• Light industry</li> <li>• Night club</li> <li>• Service industry</li> <li>• Service station</li> <li>• Warehouse</li> </ul>	<p>Despite anything else in the Scheme a Development Guide Plan is to be prepared by the proponent and approved by the local government before any subdivision or development. The Development Guide Plans is to consider:</p> <ul style="list-style-type: none"> <li>• The proposed layout of land uses and movement systems;</li> <li>• <i>Provision of both vehicular and pedestrian linkages to the adjoining Albany Plaza, Moir Street and Albany Highway.</i></li> <li>• Traffic impact, and location of vehicular access points</li> <li>• Preparation of design guidelines having regard for the heritage place, building bulk and materials for development, and the relationship to the residential area on the northern side of Moir Street; and</li> <li>• Such other matters considered appropriate by Council.</li> </ul> <p><i>2. Showrooms and Showroom Sales and/or Hire will only be permitted where the use is for bulky goods retailing and the development is designed in a scale sympathetic to the adjacent scale of residential development and at a human scale similar to that of the rest of the Central Area.</i></p>

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**11.1.1 Final Approval for Amendment - Lot 2 Hartin Road, Lot 5 Cozy Corner Road, and Lot 130 Coombes Road, Kronkup**

- File/Ward** : A54657A, A55708A & A64410 / AMD 225 (West Ward)
- Proposal/Issue** : Request for Final Approval to Rezoning Request
- Subject Land/Locality** : Lot 2 Hartin Road, Lot 5 Cozy Corner Road and Lot 130 Coombes Road, Kronkup
- Proponent** : Simon Thwaites
- Owner** : Barker, Rastrick & McLeod
- Reporting Officer(s)** : Planning Officer - Policy (R Hindley)  
Senior Planning Officer (G Bride)
- Previous Reference** : OCM 20/11/2001 - Item 11.3.1  
OCM 21/05/2002 - Item 11.3.5
- Summary Recommendation** : Grant Final Approval subject to modifications as outlined in Schedule of Submissions
- Bulletin Attachment** : Submissions
- Locality Plan** :



**DEVELOPMENT SERVICES REPORTS**

Item 11.1.1 continued

**BACKGROUND**

1. At the meeting on 21 May 2002, Council resolved:

*THAT, Council in pursuance of Section 7 of the Town Planning and Development Act 1928 (as amended) resolves to amend the City of Albany's Town Planning Scheme 3 by rezoning Lot 2 Horton Road, Lot 5 Cosy Corner Road and Lot 130 Coombes Road, Kronkap from the "Rural" zone to the "Special Rural" and requests the proponent, during the public consultation process, to provide justification for the retention of Clause 5.5 within the amending documents*

2. The amendment was assessed by the Environmental Protection Authority (EPA) as "Scheme Not Assessed - Advice Given" and was advertised for public inspection until 26 September 2002.
3. At the close of the advertising period thirteen submissions had been received (refer to the Elected Members Bulletin for a copy of each submission).
4. The amendment proposes to rezone Lot 2 Horton Road, Lot 5 Cosy Corner Road and Lot 130 Coombes Road from the 'Rural' zone to the 'Special Rural' zone. The rezoning, if gazetted, would facilitate the creation of nineteen (19) lots ranging in size from 2ha to 7.8ha.

**STATUTORY REQUIREMENTS**

5. Section 7 of the Town Planning and Development Act provides the mechanism for a town planning scheme to be amended. Council must resolve to initiate a scheme amendment and then place the amending documents on public display. Any comments received must be considered by Council and a recommendation is then made by Council to the Minister for Planning on the course of action Council wishes to pursue (this is where this application currently sits in the process). Council can seek to progress the amendment without change, it can modify the amending documents to reflect the submissions received or it can recommend that the rezoning not proceed.
6. If Council resolves to decline to proceed with the rezoning or to grant final approval to the amendment, with or without modifications, the documents are then referred to the Minister for Planning. The Minister can accept Council's recommendation or she can require her own modifications to the documents prior to them being gazetted and coming into force. The Minister can also decline to withdraw from the rezoning if she considers Council's decision is not consistent with orderly planning.

Item 11.1.1 continued

**POLICY IMPLICATIONS**

7. There are various policies and strategies that have relevance to this proposal. They include:
  - Western Australian Planning Commission Statement of Planning Policy No. 8 (SPP 8);
  - Western Australian Planning Commission Statement of Planning Policy No. 11 (SPP 11);
  - The Local Rural Strategy (Amended 2002);
  - The Draft Albany Local Planning Strategy
8. The purpose of SPP 8 is to bring together existing State and regional policies that apply to land use and development in Western Australia
9. The purpose of SPP 11 is to provide a standard set of criteria for the assessment of proposals on rural land and contains specific provisions pertaining to rural residential development. Local government is to have regard for Statements of Planning Policy when preparing a Town Planning Scheme or Town Planning Scheme Amendment.

**FINANCIAL IMPLICATIONS**

10. There are no financial implications relating to this item.

**STRATEGIC IMPLICATIONS**

11. There are no strategic implications relating to this item.

**COMMENT/DISCUSSION**

12. Now that the advertising period has closed and submissions have been received on the amendment, Council's role is to assess the amendment against the submissions received.
13. In accordance with Council's resolution dated 21 May 2002 the applicant was invited to lodge a submission on the amendment to justify the retention of Clause 5.5 of the amendment documents (special provisions). Clause 5.5 reads as follows:

*"All development, tree planting and landscaping on Lot 1 on the Subdivision Guide Plan shall be sited and designed such that it does not obstruct any views over Torbay and the ocean from the existing house on Lot F"*

DEVELOPMENT SERVICES REPORTS

Item 11.1.1 continued

14. No submission was provided by the applicant justifying the retention of the Clause. Staff believe that the developer (which plans to reside on Lot F) could protect his interests through a covenant which is placed outside of the planning process. If the Clause was kept as a scheme provision Council officers would be responsible for enforcement should the owner of Lot I obscure the view of Lot F in anyway. Staff consider the clause to be too vague and difficult to enforce.
15. Of the 13 submissions received the main concerns raised from authorities and surrounding residents related to:
- Planning for hush fires and fire fighting resources,
  - Retaining remnant vegetation,
  - Retaining views over Torbay and ocean,
  - Limiting building heights and materials;
  - Introducing effluent disposal guidelines,
  - Restricting stock on the new lots;
  - The size and positioning of building envelopes.
16. These issues and more have been included in the Schedule of Submissions whereby Staff have prepared a draft comment and recommendation for Council's consideration. Attached is a copy of the Schedule of Submissions on the scheme amendment.

RECOMMENDATION

THAT

- i) Council grant final approval to Amendment 225 to the City of Albany Town Planning Scheme No. 3 to rezone Lot 2 Hortin Road, Lot 5 Cosy Corner Road, and Lot 130 Coombes Road, Kronkup from 'Rural' to 'Special Rural' subject to the following modifications (which are detailed in the schedule of submissions):
- Inserting a new clause under Section 10.0 to reflect the issue of invasive weeds
  - Modifying clause 10(b) to include information relating to the impact of feral animals.
  - Modifying clause 9.8(a) to refer specifically to the consolidated water supply already existing in Torbay.
  - Modifying the Subdivision Guide Plan to reduce the size of the building envelope on Lot H.
  - Requiring a fire management to be prepared as part of the amendment documents.
  - Inserting a new sub-clause under Clause 5.2 requiring that outbuildings and dwellings be positioned in close proximity to one another.
  - Modifying clause 3.3(a) to restrict dams within the landscape protection areas and within designated boundary setbacks



**DEVELOPMENT SERVICES REPORTS**

Item 11.f.1 continued

- Modifying clause 6.1 to refer to maximum building heights of 7.5 metres from natural ground level.
  - Providing additional strategic fire break links to further protect landowners in the Torbay locality
  - Inserting a new section on effluent disposal.
  - Deleting clause 5.5 from the special provisions.
- ii) the Schedule of Submissions be received, the comments on individual submissions be tabled and the recommendations contained therein be either Noted, Upheld or Dismissed as detailed; and
- iii) the amending documents be appropriately signed in accordance with Section 7 of the Town Planning and Development Act and then forwarded to the Minister for Planning for execution and gazettal.

*Voting Requirement Simple Majority*

**MOVED COUNCILLOR WILSON  
SECONDED COUNCILLOR BARTON**

**THAT this matter lay on the table so it can be investigated further by Council.**

**MOTION CARRIED 8-7  
ON CASTING VOTE OF DEPUTY MAYOR**

# Town Planning & Development Act 1928

## Town Planning Scheme No. 3

### Proposed Amendment No. 225

#### Schedule of Submissions

Submission No.	Submitter/Resident or Agency	Submission	Comment	Recommendation
1	Main Roads Western Australia Chester Pass Road Albany	(a) No Objection	(a) No comment required	(a) Noted
2	Department of Conservation and Land Management	(a) Owner/Occupier to take adequate action to prevent ingress of weeds into remnant bush and control feral or exotic animals	(a) It is now standard that in instances where land is to be rezoned and is within close proximity to conservation reserves or considerable tracts of remnant vegetation that potential purchasers be advised of the impacts of weeds and feral animals and how they can be controlled	(a) Amend Insert new clause under Section 10.0 to read as follows "(c) An information document discussing the management and control of invasive weeds Modify clause 10(b) to read as follows "(b) An information sheet explaining the fauna values of the adjacent and nearby reserve system and which discourages the keeping of cats and outlines measures that can be taken to minimise the impact of domestic cats on native fauna
3	Water Corporation PO Box 915 Albany	(a) No Objection	(a) No comment required	(a) Noted
4	Department of Mineral and Petroleum Resources 190 Flax Street East Perth	(a) No Objection	(a) No comment required	(a) Noted
5	J & S Clay RMB 9366 Torbay Hill	(a) Supportive proposal and is particularly happy with the way the developer has sought to conserve bush on the property	(a) No comment required	(a) Noted

# Town Planning & Development Act 1928

## Town Planning Scheme No. 3

### Proposed Amendment No. 225

#### Schedule of Submissions

6	<p>Fire and Emergency Services Authority of W.A. 74 Cilester Pass Road Albany</p>	<p>(a) An alternative water supply developed in the area to relieve the reliance on the factory located adjacent to the Woodbury Boston School; and (b) A commitment to develop a dedicated and comprehensive Fire Management Plan for the proposed area to detail the measures to be undertaken by the developers to mitigate the ongoing risk to potential residents and fire fighters</p>	<p>(a) A viable water supply has been developed in the area and would service this development. Previous stakeholders have contributed funds towards the facility and it is expected that this development would do the same. (Clause 9.8(a) of the special provisions requires at the time of subdivision that a contribution towards fire fighting facilities be made. It is recommended that this clause is modified to include FESA's consent with regard to the existing communal fire fighting facility. Clause 8.2(a) of the special provisions also requires the owner of a property at the development approval stage to supply a minimum of 30,000 litres of water for fire fighting purposes.</p>	<p>(a) Uphold Clause 9.8(a) of the special provisions being modified to read as follows: "A contribution towards the provision of fire-fighting facilities which may include the upgrade or development of a new consolidated water supply". (b) Uphold. A fire management plan being attached to the amendment documents as an appendix, and is to include justification that proposed lots situated on Lot 130 meet Best Practice fire safety requirements.</p>
			<p>(b) Whilst the applicant has provided information within the amending documents on fire related issues such as strategic fire breaks, fire-rising dwellings and hazard separation zones, there is still concern that those lots proposed on Lot 130 may not meet Best Practice fire safety measures which require that a dwelling be set back 100 metres from an extreme fire hazard. A fire management plan, including justification on this issue, would provide more assurance to Council and future land owners that the bushfire risk has been appropriately managed.</p>	

# Town Planning & Development Act 1928

## Town Planning Scheme No. 3

### Proposed Amendment No. 225

#### Schedule of Submissions

7	Department of Agriculture 444 Albany Highway Albany	<p>(a) Road alignment to be in the contour or as close to the contour as possible.</p> <p>(b) Need to address water management and soil water disposal on these sandy soils where roads and access ways are constructed.</p> <p>(c) Retain indigenous vegetation in tact where possible and consider fencing to exclude livestock access.</p>	<p>(a) Will exception to the western cul-de-sac the other roads cannot run with the contours due to the irregular lot shapes and the direction of the slope (running east-west) in the eastern portion of the subject land.</p> <p>(b) At the time of subdivision stormwater run-off from roads would need to be addressed. Roads designed to service special rural estates do not have stormwater connections and run-off from the roads would need to be captured so that private land is not affected. This is a standard engineering issue that needs to be addressed by the developer at the subdivision stage.</p> <p>(c) Clause 4 2(a) and (b) requires that where stock are to be kept, stock proof fencing of vegetated areas will be required. Clause 7.4 further states that on lots with areas designated as "Conservation of Flora and Fauna" on the subdivision guide plan, stock proof fencing would be required at the subdivision stage.</p>	<p>(a) Noted</p> <p>(b) Noted</p> <p>(c) Noted</p>
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# Town Planning & Development Act 1928

## Town Planning Scheme No. 3

### Proposed Amendment No. 225

#### Schedule of Submissions

8	<p>Mr &amp; Mrs GH Montreux 81 Vincent Street Nedlands</p>	<p>They object unless the following is applied to the development</p> <p>(a) Trees are not planted in lots H, J and L which may obstruct views;</p> <p>(b) The building envelope on lot H is restricted to the western half of the property so that views can be maintained;</p> <p>(c) Southern setbacks of lots H, J and L are to be increased to 30m.</p>	<p>(a) There are no restrictions on the number and density of trees on private land, as planning for non-commercial purposes is not a form of development</p> <p>(b) The Building Envelope on Lot H is larger than other building envelopes shown on the Subdivision Guide Plan and should be of a size similar to other building envelopes (ie. around 400sqm). As the building envelopes are considerably large and staff discourage scattered development, it is proposed that a new clause be inserted requiring the location of the building to be within 40 metres of the dwelling. The position of the building envelope should be left to the discretion of the developer as the protection of views is not a valid planning consideration</p> <p>(c) The southern setbacks of Lots H, J and L are consistent with Clause 5.1 within the special provisions which states that a minimum setback of 20 metres be applicable</p>	<p>(a) Dismiss</p> <p>(b) Upheld The Subdivision Guide Plan being modified to show a building envelope on lot H being not more than 400sqm in area with dimensions and setbacks being delineated A new clause being inserted into Clause 5.2 to read "5.2(a) An outbuilding is not to be any further than 10 metres from a dwelling, or vice versa in order to facilitate consolidated development within building envelopes."</p> <p>(c) Dismiss</p>
9	<p>B Taylor Lot 115 Forsyth Glade Torbay</p>	<p>(a) Concern over proposed access running along the northern boundary of Lot 115 Forsyth Glade</p> <p>(b) Concern over building materials.</p> <p>(c) Questions the need for northern strategic firebreak running out into Horoukuiar</p>	<p>(a) The road connecting the future subdivision to Forsyth Glade will be similar in construction to Forsyth Glade as it would serve a similar amount of lots.</p> <p>(b) Building materials, in particular colours are dealt with in Section 6.0 of the special provisions</p> <p>(c) The northern strategic fire break whilst not essential has the potential to give property owners an alternative access route in the event of a fire and would provide fire emergency vehicles with access to the large tract of vegetation on Lot 4 and the rear of Lot 11.</p>	<p>(a) Noted</p> <p>(b) Noted</p> <p>(c) Dismiss</p>

# Town Planning & Development Act 1928

## Town Planning Scheme No. 3

### Proposed Amendment No. 225

#### Schedule of Submissions

10	J A H Wilson 1 Hay Street Albany	<p>Generally supportive however has concerns regarding:</p> <p>(a) Impact on views from sites external to the development.</p> <p>(b) Concerns on reflective roofing materials.</p> <p>(c) Dams to be restricted to development areas.</p> <p>(d) Limit on two storey high restriction (natural ground level or cut and fill level) and</p> <p>(e) Strategic firebreak to be established along southern boundary of Lot G and H</p>	<p>(a) Refer submission No. 8 (a).</p> <p>(b) Refer submission No. 9 (b).</p> <p>(c) So long as dams are now proposed within landscape protection areas and Conservation of Flora and Fauna areas could be considered outside of designated building envelopes so long as development setbacks as stated in Clause 51 are being complied with Clause 33(a) needs to include landscape protection areas as areas where dams and livestock should be prohibited.</p> <p>(d) Clause 61 should not refer to a particular number of storeys as the impact of a two-storey may differ depending on topography and design. Standard maximum of 7.5 metres from natural ground level should apply. The clause should also not include buildings as Council has an outbuilding policy which restricts the heights of sheds.</p> <p>(e) Strategic firebreaks are allocated for under Town Planning Scheme No. 328 however a northern link providing access to Forsyth Glade and eventually Hurfin Road would improve access to emergency access.</p>	<p>(a) Dismissed</p> <p>(b) Muted</p> <p>(c) Uphold Clause 33(a) being modified to read as follows:          "(b) Livestock grazing and dams on Lot A-F and H-O inclusive as shown on the Subdivision Guide Plan subject to the provisions under "4.0" below and provided they are located outside of "Conservation of Flora and Fauna Protection Areas" and "Landscape Protection Areas" as shown on the Subdivision Guide Plan; and in the case of dams, within designated setbacks as detailed within Clause 51. These uses are prohibited on all other lots."</p> <p>(d) Uphold Clause 61 being modified to read as follows:          "61 Houses shall not exceed 7.5 metres in height which is measured vertically from the natural ground level. Dwellings and outbuildings shall be designed and constructed of materials which allow them to blend into the landscape of the site. Lime-wash and pale 'off-white' colours shall not be permitted."</p> <p>(e) Uphold Modify Subdivision Guide Plan to allow a strategic fire break as part of Amendment 225 with the established east-west break on land south of the subject lot.</p>
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# Town Planning & Development Act 1928

## Town Planning Scheme No. 3

### Proposed Amendment No. 225

#### Schedule of Submissions

11.	A & P Landon Lot 4 Coxy Corner Rd Lorbury	<p>(a) Development of guidelines dealing with effluent disposal.</p> <p>(b) Protection of water supplies needs to be assured</p> <p>(c) Access for fire vehicles to be compliant with relevant standards</p> <p>(d) Improved fire water supply system</p> <p>(e) Responsibility for long term protection of flora, fauna and</p> <p>(f) Restriction of keeping stock or bats</p>	<p>(a) Standard effluent disposal clauses have not been provided in special provisions and should be included.</p> <p>(b) Each owner to have rainwater tank to provide water supply.</p> <p>(c) Refer submission No. 6.</p> <p>(d) Refer submission No. 6</p> <p>(e) Addressed through retention of scrubland vegetation and modified Clause 10(b).</p> <p>(f) Refer submission No. 7 (c)</p>	<p>(u) Uphold Insert new Section 11.11 and Clauses 11.1, 11.2, 11.3 and 11.4 to read as follows *Section 11.0 Effluent Disposal 11.1 Effluent disposal shall be the responsibility of the individual landowner 11.2 The disposal of liquid and/or solid wastes shall be carried out with an effluent disposal system approved by Council and the Health Department of Western Australia. 11.3 Effluent disposal systems to be located a minimum 50m from seasonal watercourses, and 100m where a conventional septic system is used 11.4 No more than one effluent disposal system per lot</p>	<p>(b) Noted</p> <p>(c) Noted</p> <p>(d) Noted</p> <p>(e) Noted</p> <p>(f) Noted</p>
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# Town Planning & Development Act 1928

## Town Planning Scheme No. 3 Proposed Amendment No. 225 Schedule of Submissions

12	Department of Environment, Water and Catchment Protection 5 Bevan Street Albury	<p>(a) Effluent disposal systems to be located a minimum 50m from seasonal watercourses 100m where a conventional septic system is used.</p> <p>(b) Stopping retention of native vegetation with controls to prevent further clearing.</p> <p>(c) Proposed lot sizes for Lot 130 are not consistent with need to protect remnant vegetation, 2 lots of 6ha suggested.</p> <p>(d) Proposed Building Envelopes on proposed Lots I and J to be located north of pedestrian access way.</p> <p>(e) No fencing along lot boundaries where removal of vegetation would occur.</p> <p>(f) Wildlife corridors may more appropriately use remnant vegetation areas and</p> <p>(g) Lot 130 is extreme fine rating and proposed measures are not considered appropriate - increase in lot size recommended.</p>	<p>(a) Refer submission No 11;</p> <p>(b) Adequately addressed under Clause 7.2 which states that fencing is only permitted for dwelling access and for fire related purposes.</p> <p>(c) Over the entire development the applicant has retained vegetation wherever possible. Four lots are proposed over Lot 130 at a density of one lot per 3 hectares (significantly higher than special rural development to the south). Lot 5 has allowed fire protection of a large portion of vegetation and building envelopes on Lots P, Q and R have all been located to the east allowing vegetation to be conserved on the western third of each lot.</p> <p>(d) The building envelopes on proposed Lots I and J are located over regrowth which is in poor condition and contains a variety of wood species. The retention of the building envelope in the north is not considered necessary and potential dwellings are likely to be more visually prominent as detailed in the amenity drawings (Figure 9).</p> <p>(e) Where areas designated "Conservation of Flora and Fauna Area" Clause 5.3 states that fencing would not be permitted.</p> <p>(f) The Wildlife corridor adequately provides a connection between areas of "Conservation of Flora and Fauna".</p>	<p>(a) Noted</p> <p>(b) Noted</p> <p>(c) Dismiss</p> <p>(d) Dismiss</p> <p>(e) Noted</p> <p>(f) Noted</p> <p>(g) Noted</p>
13	Health Department of Western Australia	(a) Municipality	<p>(a) Refer to submission 6 (b)</p> <p>(b) No comment required</p>	(a) Noted



# Town Planning & Development Act 1928

## Town Planning Scheme No. 3

### Proposed Amendment No. 225

#### Schedule of Submissions

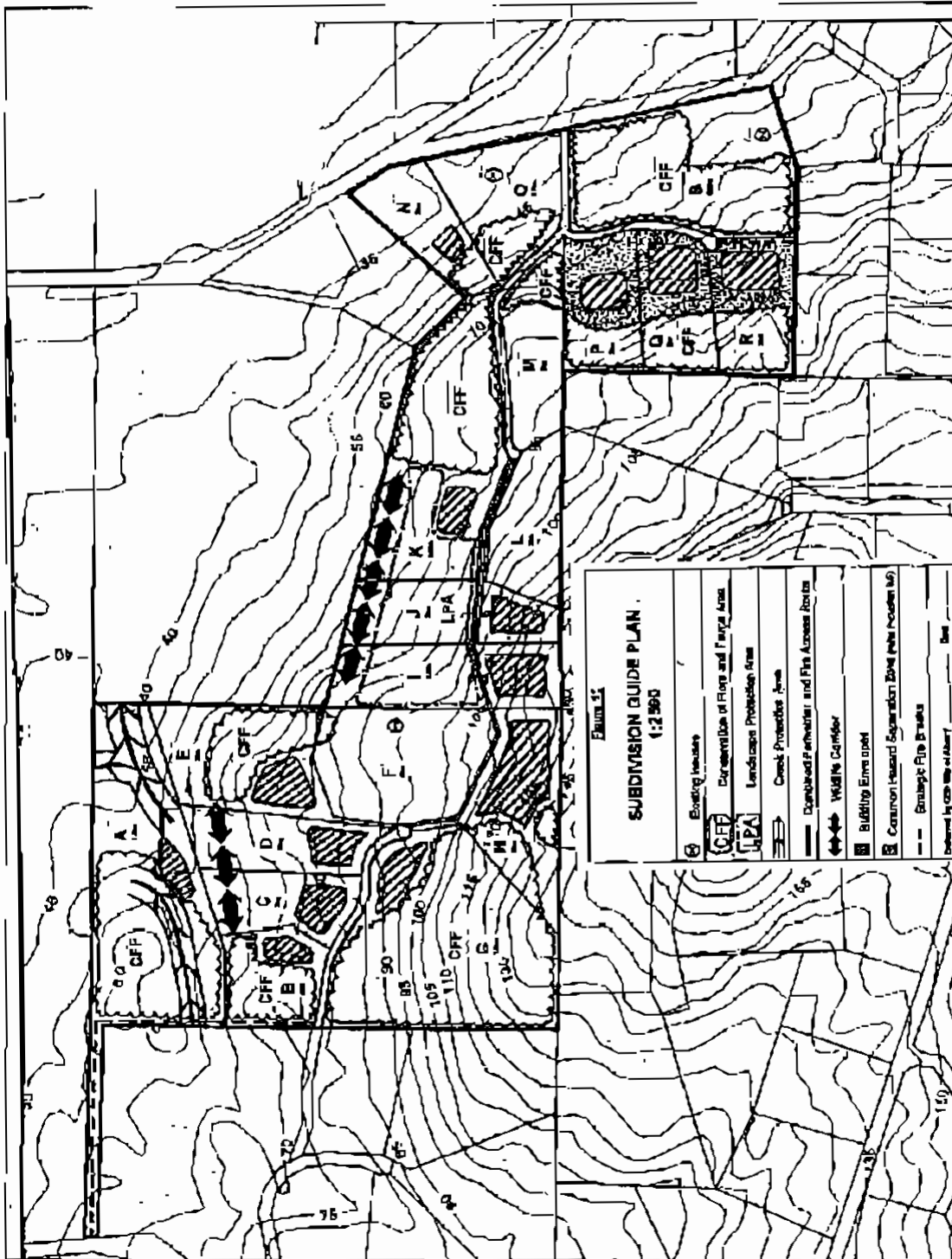
14	City of Albury	(a) Applicant did not lodge submission on Clause 5.5 as referred to in Council's initiation of the amendment	(a) That Clause 5.5 would better be utilised as a covenant, as retention of the clause has potential to cause considerable conflict between the owners of Lot F and J whereby Council officers would need to get involved	(a) Uphold Clause 5.5 being deleted from the special provisions
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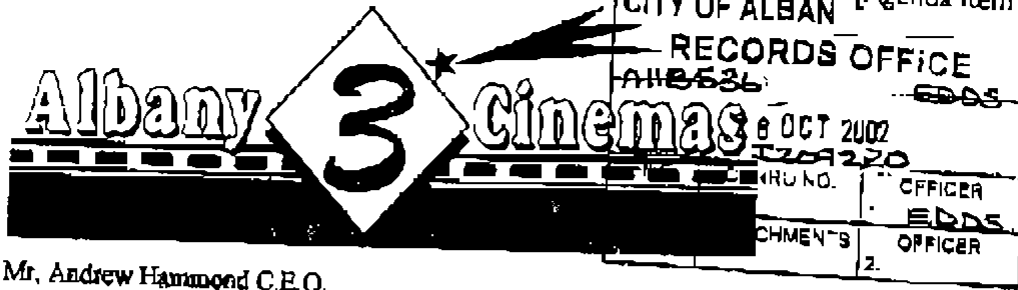
.....  
**CHIEF EXECUTIVE OFFICER**

.....  
**DATE**

ORDINARY COUNCIL MEETING MINUTES - 15/10/02  
 \*\* REFER DISCLAIMER \*\*  
 DEVELOPMENT SERVICES REPORTS

Item 1.1.1 continued





Mr. Andrew Hammond C.E.O.  
City of Albany  
221 York St. Albany  
6331 W.A.

Oct. 17 2002.




Dear Mr Andrew Hammond.

I am writing to you to set out my request to council regarding the parking situation at the Albany 3 Cinemas. These matters have been discussed with some of your staff in planning.

I ask that council grant me planning approval for the construction of the fourth screen with the following conditions applying.

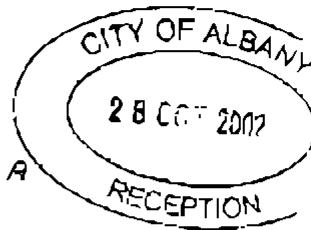
1. I have the parking constructed within three years of the completion of the fourth screen.
2. That the current owner of the adjoining land Mr Don Duffy provide a letter stating that he consents for the on-going use for cinema parking on his land.
3. That Mr Duffy put as a condition of purchase a requirement that should the new owners not be willing to allow the continued use of the land for cinema parking, that they be required to give six weeks notice, and that I should immediately proceed to have constructed the parking within that time.

Yours faithfully

  
Ronald Siemiginowski  
Orana Holdings Pty. Ltd.

P.O. Box 372  
ALBANY WA 6331  
26-10-02

MR ANDREW HAMMOND  
C.E.O. CITY OF ALBANY  
221 YORK ST ALBANY 6330 WA



DEAR ANDREW

THIS IS TO CONFIRM THE AGREEMENT BETWEEN A.D.M.E.  
DUFFY FAMILY TRUST - RONALD SIEMICIMOWSKI OF ORANA  
HOLDINGS AS CONTAINED IN THE LETTER TO YOU FROM R.M.S.  
ON 17TH OCT. 02

WE ARE OFFERING OUR LAND BY AUCTION ON 22-11-02  
& THE LETTER WILL BE PART OF THE CONDITIONS FOR SALE OF THE  
LOTS ORANA HOLDINGS ARE USING FOR PARKING.

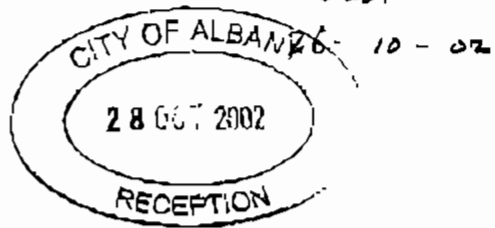
YOURS FAITHFULLY

A handwritten signature in black ink, appearing to read 'Don Duffy'.

DON DUFFY

FOR A.D.M.E. DUFFY F.T.

P.O. Box 273  
ALBANY, WA  
6331



MR ANDREW HAMMOND  
C.E.O CITY OF ALBANY.  
221 YORK ST ALBANY. 6330 W.A

DEAR ANDREW.

RE THE CONSTRUCTION OF A FORTH SCREEN AT THE  
ALBANY CINEMA SITE.

THERE IS A WRITTEN AGREEMENT FOR DRAMA HOLDINGS TO RUN  
THE CINEMA STORM WATER OVER THE SURFACE DRAIN ON THE EAST SIDE  
OF THE OLD DRIVE IN UNTIL DEVELOPMENT TAKES PLACE.

DRAMA HOLDINGS HAS AGREED TO CONTRIBUTE TO THE COST OF THE  
EXTRA PIPE SIZES TO TO HANDLE ITS STORMWATER.

AT THE MOMENT I CAN'T FIND OUR COPY - IT SEEMS TO HAVE BEEN  
MISLAID IN OUR SHEDDING. HOWEVER THERE SHOULD BE A COPY WITH  
THE ORIGINAL ALBANY 2 CINEMA PLANS.

THE AGREEMENT TO JOINTLY PLAN THE DRAINAGE WILL BE PART  
OF THE CONDITIONS OF SALE & IF AGREEMENT CANNOT BE REACHED  
DRAMA HOLDINGS WILL HAVE THE RIGHT TO RUN ITS OWN PIPE  
ACROSS THE LOT TO THE DRAIN AT LEGRAND AVE.

YOURS FAITHFULLY

DON DUFFY  
FOR A.D & K.E. DUFFY FAMILY TRUST



2/15 eno street collesloe ave, m Australia 6011 phone 08 9365 5400 fax 08 9365 5600 rsn 71 085 658 1137 web www.sunsetcinema.com.au email info@sunsetcinema.com.au

**A PROPOSAL FOR**  
**SUNSET CINEMA IN ALBANY – MT ADELAIDE FORT**

## 1. INTRODUCTION – SUNSET CINEMA COMPANY PROFILE AND HISTORY

Sunset Cinema is an entertainment production company which began three years ago in Perth, Western Australia. Owned and operated by David Chitty and Andrew Chernov (before Sunset began David worked in marketing and Andrew as a lawyer), its primary aim is to deliver a unique entertainment experience for lovers of cinema and the outdoors.

Today, Sunset Cinema is firmly established as the premier outdoor cinema venue in Perth. Our aim to combine great cinema with top quality music, food and wine has been an overwhelming success. More recently Sunset Cinema has successfully opened in the Botanical Gardens in Brisbane to enthusiastic crowds and encouraging attendances.

## 2. SUNSET CINEMA IN ALBANY

Buoyed by the public response to Sunset Cinema in Perth and now Brisbane (and indeed at other outdoor cinemas in Sydney, Melbourne and Adelaide), we would like to deliver the Sunset Cinema experience to people living in regional Western Australia. Due to the extensive capital costs and, more importantly, the time required, in establishing an outdoor cinema venue, regional centres (with smaller population centers and therefore smaller anticipated attendances) have, until now, not been considered as viable options for Sunset Cinema. This has now changed with access to screen technology (through an exclusive distribution arrangement) with a German screen manufacturer. The new screens allow us to set up and remove a giant screen completely each night. This means that a venue can be set up and cleared in one day, compared with 7-10 days currently needed.

Inspired by this new technology we are currently developing a 'touring' model of the cinema to take to a number of regional centres within Australia, beginning in the home state of Western Australia. The aim is to tour regional Western Australia between the months of January and May in 2002. The Albany component of the tour would take place for two weeks, commencing on Australia Day.

The proposed venue, the Mt Adelaide Fort, is well known in Albany as a place for community gatherings and entertainment. With a view overlooking the ocean, and being removed from residents, Sunset Cinema believes that the Mt Adelaide Fort area offers all the criteria necessary to provide a successful event of this type. This is particularly the case given the existing use of the area for the staging of other community entertainment events.

Below are the main issues that Sunset Cinema would need to address to ensure that the City of Albany requirements for the staging of an outdoor cinema at the Mt Adelaide Fort are met. Before doing so, however, we wish to emphasise some fundamental differences between the nature of outdoor cinema and the staging of other forms of outdoor entertainment, particularly concerts or festivals. These differences are based on Sunset Cinema's experience over three years of successful operation in Kings Park and now also Brisbane. The important differences are:

- The fact that the outdoor cinema will be spread over a number of weeks, with repeat screenings of films means that the size of the audience at the outdoor cinema at each screening will generally be substantially less than a 'one off' concert event where the audience is concentrated to one or two days. Sunset Cinema is expecting an average nightly audience of around 200 people over the proposed screening period (January 25 – February 10, 2002).
- Audiences at an outdoor cinema are much less likely to create a public disturbance. This is due largely to the inherently different demographic make up of audiences attending outdoor cinema compared with those attending concerts. Generally, cinema audiences are much less 'rowdy' than concert goers (depending of course on the type of concert). This is particularly the case in the

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context of Sunset Cinema at the Mt Adelaide Fort, where the aim is to establish a relaxed and family style atmosphere.

- Substantially less alcohol is consumed at outdoor cinema than at concerts. This is another factor which contributes towards the more subdued nature of outdoor cinema audiences compared to concert audiences and which therefore has significant advantages when one considers the impact of the cinema upon the local community, especially around closing time. In short, there is a minimal likelihood of public disturbances occurring at the end of each screening.
- The impact of noise from outdoor cinema is considerably less than that from concerts, both in terms of noise level and duration. The proposed screening area at the Mt Adelaide Fort is well removed from local residents and offers good parking facilities for minimal impact on residents and the environment before, during and after screening (these are expected to run from 8:00 pm to 10:30 pm (Tuesday to Sunday). See below for further details).
- Due to the above factors, less security control is required at outdoor cinema.

We will now address each issue associated with the operation of the cinema at the Mt Adelaide Fort in detail.

### 3. AN OUTLINE OF THE PROPOSED OPERATION

- (a) A bump-in period of 2 days and a bump-out period of one day will be required.

Sunset Cinema proposes the screening season at The Mt Adelaide Fort to run from Australia Day (January 26) 2002 until 9 February 2002. The first screening (on Australia Day) can form part of the Australia Day public entertainment being planned by the Council and be a free event. That screening can be promoted as being brought to the public or put on for the community by the Council.

Screenings will be held six days a week with no screenings on Monday nights. The gates will open to the audience at approximately 6:00 pm allowing ample time for the viewers to lay down their rugs, relax and enjoy their picnic during the ambience of twilight.

At 8:00 pm the necessary advertising will be screened followed by the feature film at approximately 8:15 pm. The screening will finish at approximately 9:45 pm – 10:00 pm depending on the length of the film.

- (b) Through its relationship with major distributors in connection with the cinema in Kings Park, Sunset Cinema has access to a vast quantity of films that will suit the demographics and lifestyle of our target audience.

Sunset Cinema is a commercial but community oriented 'event' which envisages programming feature films which have attained "classic" status, are suitable for relaxed outdoor viewing on a big screen and which complement the The Mt Adelaide Fort / Sunset Cinema relaxed summer ambience. Shorter films would be shown mid-week with longer films being screened on the weekends.

In our view, films similar to those shown at the cinema in Kings Park would be shown at The Mt Adelaide Fort. A sample of the type of films that might be shown are

- ▶ Roman Holiday
- ▶ Breakfast at Tiffany's
- ▶ Casablanca
- ▶ Grease
- ▶ The Party

- > The Rocky Horror Picture Show
- > Ferris Buellers Day Off
- > Moulin Rouge
- > Shrek
- > Life is Beautiful
- > The Life Of Brian

- (c) Sunset Cinema estimates an average nightly attendance of around 200 people per screening night
- (d) Based on our experience in Kings Park, Sunset Cinema anticipates that the existing parking facilities in the immediate vicinity of The Mt Adelaide Fort will be adequate to accommodate Sunset Cinema patrons
- (e) Sunset Cinema proposes to use the existing toilet facilities at the venue. In the event that further toilets are required, portable toilets can be provided. A sticker or stamp system will be provided to patrons on entering the cinema area to show that admission has been paid. This will enable ease of passage for patrons to the toilets.
- (f) Staff will be provided by Sunset Cinema specifically for ticket sales. It is proposed to use the parking gate booth as a ticket box. All cash collected will be removed nightly. A presale ticket system will be provided by telephone and promoted on all advertising and printed material
- (j) No road or street closures will be required.
- (k) Sunset intends to install the certain structures and facilities at the cinema which are detailed below.

**(i) Screen**

The screen will be an 8m x 4m screen which is inflatable and secured by ropes tied to 1 tonne counterweights. The screen will be able to be erected and removed each night.

**(ii) Projection Box**

The projection box will be a 4m x 2.4m x 2.4m (high) portable building mounted on a trailer. This will be able to be removed if necessary or left on site for the duration of the screening period.

**(iii) Sound**

A sound system will be designed specifically for this location so as to minimise impact on the environment outside the cinema. All sound equipment will be secured in the ticketing box each night

**(iv) Toilets (if required)**

At the cinema in Kings Park there are a total of 3 male WC's with 7 urinals and 6 female WC's (these include disabled toilets). These facilities adequately meet the demand of the Kings Park patrons, which is three times the number predicted for Sunset Cinema at The Mt Adelaide Fort. On this basis it is likely that the existing toilets at The Mt Adelaide Fort would be adequate. If additional toilets are required Sunset Cinema would provide these. All additional toilets would be sanitized daily. Adequate lighting and appropriate signage to the toilets would be provided.

**(v) Lighting**

A lighting system will be installed by Sunset Cinema which will provide adequate lighting for the safety of patrons prior to and after the screening of the film

#### 4. OTHER PROCEDURAL MATTERS

##### Power

The Council will be required to ensure that there is adequate power and water supplied to the venue for the operation of the cinema.

##### Noise Control

- (a) During the season, the Council may contact Sunset Cinema's site manager on duty or Sunset Cinema's projectionist in connection with any queries regarding noise from the outdoor cinema.
- (b) If the Council would like to conduct its own independent tests to satisfy Council's requirements on this issue, Sunset is happy to organise additional testing with the appropriate Council officers for this purpose.

##### Security

- (a) Due to the passive and well behaved nature of outdoor cinema audiences (there has not yet been a security incident at the cinema in Kings Park or Brisbane) Sunset proposes to provide two security staff members to oversee the operation of the cinema at The Mt Adelaide Fort and to direct the cinema patrons to leave quietly after each screening. The security staff members used by Sunset will be on duty from the opening of the cinema to patrons at approximately 6:00 pm until the conclusion of screening each night to ensure the orderly dispersion of patrons.
- (b) The security staff will ensure that the screen, screen structure, projection box and ticket box are appropriately secured from interference by the public.
- (c) The site will contain all necessary lighting to ensure the patrons can arrive and leave the area grounds safely.
- (d) Sunset Cinema and security staff will liaise with the nearest police departments and inform them of any changes to the regular screening arrangements that may impact on security. The police will be provided with all necessary contact details of Sunset Cinema staff and security staff.
- (e) Sunset Cinema will ensure that emergency vehicles have clear and easy access to this area in case of an emergency.

As part of the procedures in place at the cinema in Kings Park, Sunset Cinema has an appropriate emergency evacuation plan in place in the event of an emergency such as fire or a crowd disturbance or medical incident.

##### Safety

All necessary electrical cabling will be kept well clear of cinema patrons and will be safely secured. Public Liability insurance will be provided.

##### Food & Drink Outlets

Food and drink (alcoholic and soft drinks/coffee) would be provided by Sunset Cinema from a health approved mobile unit. A mobile coolroom would need to be used to store product.

##### Provision of First Aid

Sunset Cinema's site manager will carry a St John Ambulance approved first aid kit on site at all times. Mobile telephones will provide access to emergency services at the nearest hospital and Sunset Cinema's site manager will contact the hospital prior to the event to brief them of screening times, dates and location. Emergency vehicle access would be available through the main entry.

#### Venue Access

Sunset Cinema will provide access to the outdoor cinema site for any Council staff wishing to attend. A limited number of tickets would be provided to the Council and its staff for their enjoyment and to ensure the event is running according to Council's requirements.

#### Site Clean Up

Sunset Cinema proposes to provide ample bins for the recycling of waste which will be strategically placed around the toilets, catering and entry/exit areas. Arrangements will be made for these bins to be emptied daily.

The cinema site and parking areas will be cleaned by Sunset Cinema to the satisfaction of the Council.

#### Insurance

Sunset Cinema will provide appropriate insurance cover for the operation of the outdoor cinema at The Mt Adelaide Fort. This will include \$10,000,000 public liability insurance. A copy of the certificate of currency can be provided to the Council prior to the commencement of the event.

#### Liquor Licence

Sunset Cinema currently holds a Liquor Licence (Special Facility) in connection with the cinema in Kings Park. The purpose of the licence is primarily to offer patrons the opportunity to purchase alcohol at the cinema to enjoy with their meal if they have not had the opportunity to do so prior to arriving at the cinema. Sunset Cinema intends on seeking a similar licence for the cinema at The Mt Adelaide Fort in Albany.

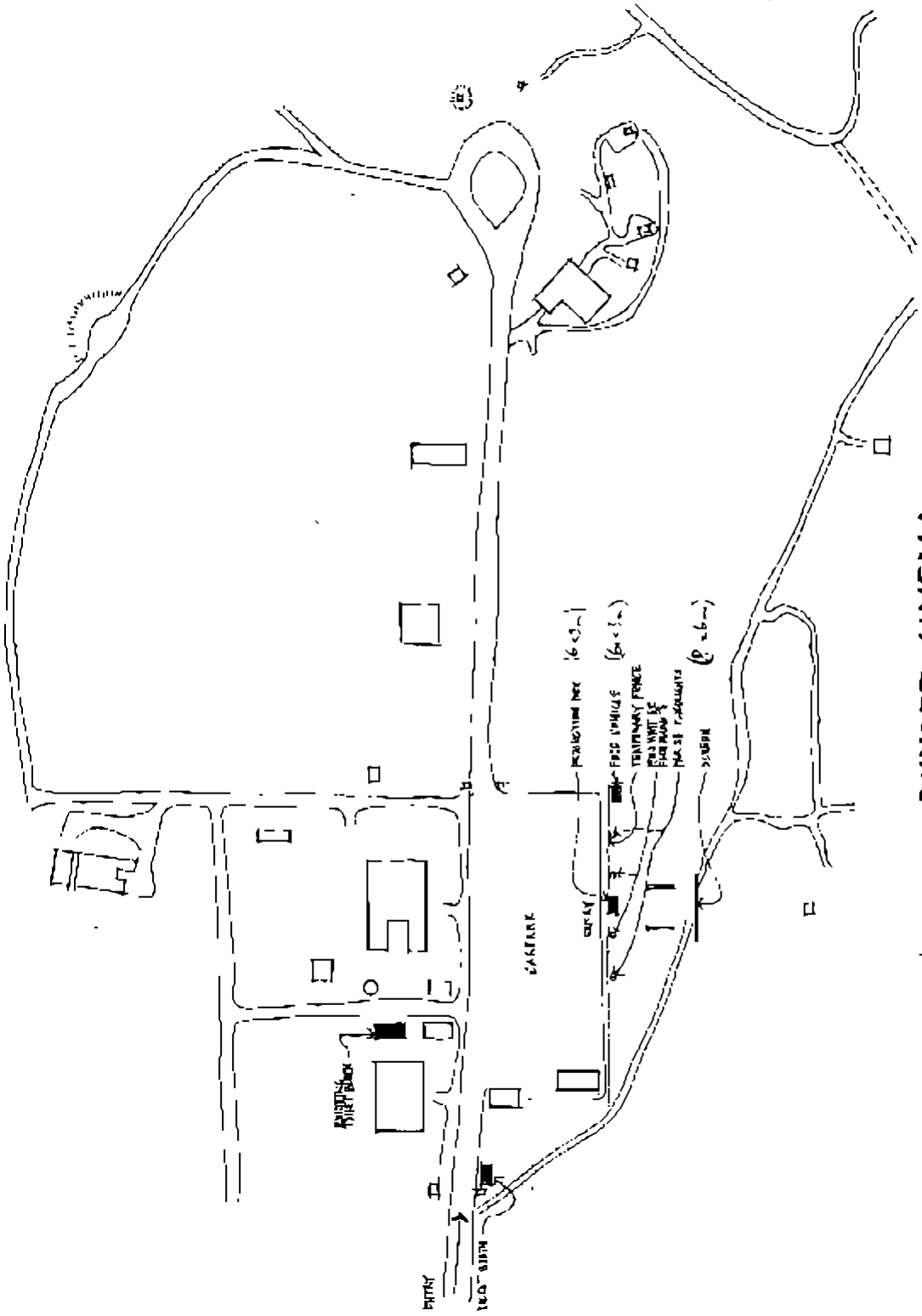
5. TERM AND RATE

Sunset Cinema proposes an initial trial term of two weeks with an option to continue with the cinema in Albany for 2 weeks (or a similar period) each year. It is expected that the Council would also require an opportunity to review the success and viability of the continued operation of the cinema.

A nightly fee of \$100 per night is proposed

We would like to discuss this issue in more detail once the Council has given in principle agreement to the proposal.

We look forward to hearing from the Council shortly.



**SUNSET CINEMA**  
**THE PRINCESS ROYAL FORTRESS**  
 PROPOSAL LAYOUT

CITY OF ALEXANDRIA  
 15 MAY 1967  
 22/415.103

# THE PRINCESS ROYAL FORTRESS

1. Original 1893 Guard House complete with cells

2. Children and Military Institute built in 1897 when original Canteen and Recreation Building burnt down. Now houses Officer's Mess, Tea Room and Australian Light Horse Museum.

3. Original Barracks for 28 men. Building site as constructed, 1893. Australian War Memorial Gallery.

4. Toilet block on site of original store building and built in stone 1916.

5. Site of original latrines for Barracks.

6. Concrete and stone underground 5000 gallon water tank constructed 1893 and still working.

7. Site of World War II weatherboard Garrison and Mess to enter for ACD personnel.

8. Site of World War II weatherboard ablatioin block.

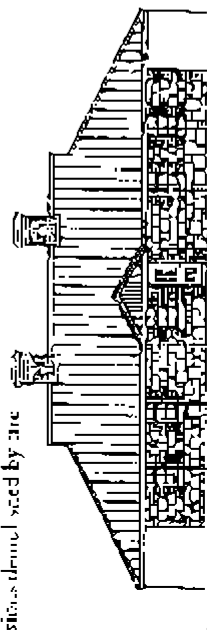
9. Site of World War II Q'S Stores and Bullock. Now the Military Heritage Centre.

10. Original 1893 Officers House.

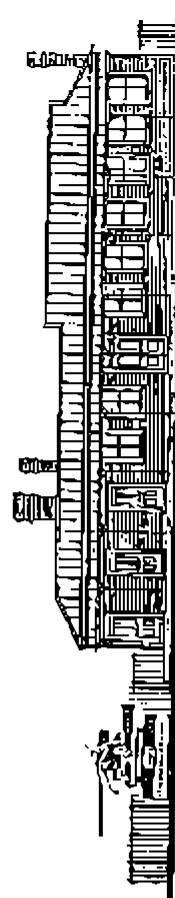
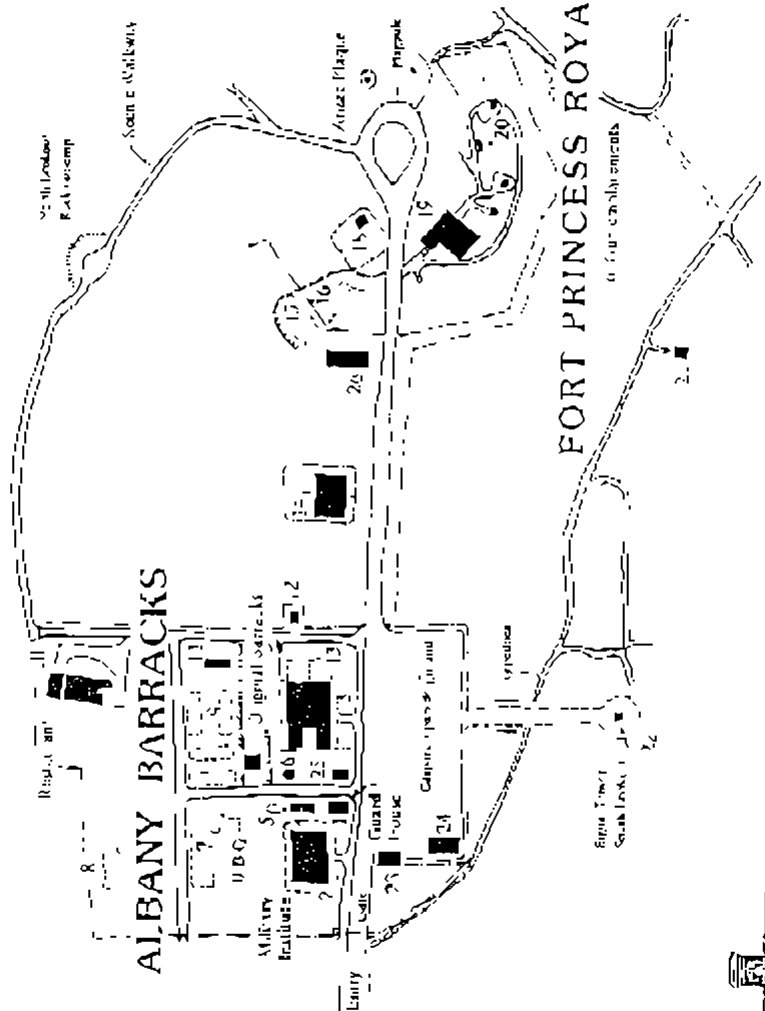
11. Replica 1893 weatherboard and iron Ulster and Carr shed.

12. Site of 1957 Regimental Aid Post and subsequent Telephone Exchange. Now RAMP Display.

13. Remains of 1897 Barracks. Extensions demolished by fire.



**MILITARY INSTITUTE 1897**  
OFFICER'S MESS, TEA ROOM AND AUSTRALIAN LIGHT HORSE MUSEUM



**BARRACKS 1893**  
AUSTRALIAN WAR MEMORIAL GALLERY  
GARRISON COOKHOUSE AND PANTRY DISPLAY

- 14. 1895 Married Quarters used as Sergeant's Quarters and later for Australian Women's Army Service
- 15. Site of original 1893 Garrison Officer's weatherboard Mess.
- 16. Sites of Officers' Halls - relocated in the town.
- 17. Site of Iron Store with floor used as artillery store, 1891
- 18. 10 acres of latrines used by Port Authority for shipping communication.
- 19. 1893 Underground Magazine with 297 Shell Store - section to top view.
- 20. Princess Royal barracks display - source for information of Military Park.
- 21. World War II Coat of Honour and Range Fencing Location. Access from Heritage Park.
- 22. Site of World War II lockers used by US Navy when part of Pacific Submarine Force in Albany and later rebuilt by Australian Navy.
- 23. Recreation, Repatriation Store, now Warden's Flat and Clubhouse Store.
- 24. Visitor's Entrance - former Town recreation display and collection 1893 C.A.
- 25. Padre White National Memorial and Exhibition Centre.

PROPOSED SUBDIVISION

Lot 1 of Plantagenet Location 1517  
Riverside Drive  
Upper Kalgan  
City of Albany



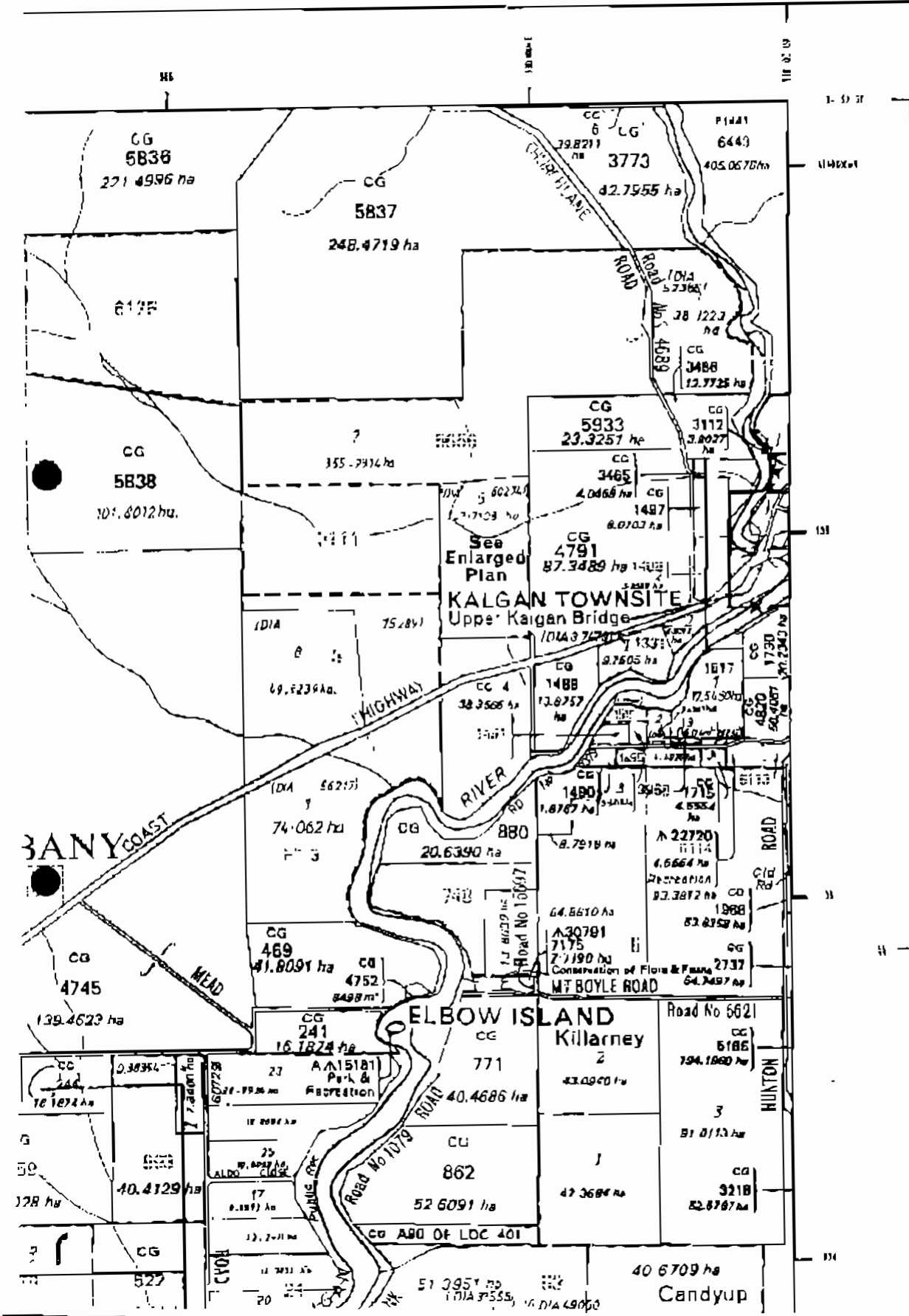
### *INTRODUCTION*

The following submission addresses a subdivision application relating to Lot 1 of Plantagenet Location 1517, Riverside Drive Upper Kalbar being within the City of Albany. The proposed subdivision involves the division of the property into two parcels, adopting an existing vegetated creekline being a significant feature that splits the property.

The owner is requesting that this division be approved to enable the property to remain within the 'Douglas' family name

The property is considered to have significant heritage value which is recognised by the Heritage Council of Western Australia

The proposal is considered to comply with the Western Australian Planning Commission's recent DOC3.4 Rural Policy (as amended)



CG 5836  
271.4996 ha

CG 5837  
248.4719 ha

CG 5838  
101.8012 ha

CG 3773  
42.7555 ha

CG 5933  
23.3251 ha

CG 4791  
87.3489 ha

**KALGAN TOWNSITE**  
Upper Kalgan Bridge

**ELBOW ISLAND**

**KILLARNEY**

CG 771  
40.4686 ha

CG 862  
52.6091 ha

CG 47368 ha

40.6709 ha  
**Candyup**

**BANYAN COAST**

CG 4745  
139.4629 ha

CG 241  
16.1874 ha

CG 469  
41.8091 ha

CG 4752  
249.9 m<sup>2</sup>

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CG 22720  
111.4 ha

CG 1968  
53.8759 ha

CG 5185  
794.1890 ha

CG 3218  
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CG 6175

CG 3488  
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CG 3112  
3.8027 ha

CG 3465  
4.0468 ha

CG 1497  
8.0703 ha

CG 1488  
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CG 1480  
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CG 880  
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### PROPOSAL

Lot 1 is 17.5450 ha in area. The property is immediately south-west of the Upper Kalgan Townsite situated along the gravel Riverside Drive. It is basically regular in shape apart from its north-western boundary which fronts the Kalgan River. There are two dwellings and a shed situated on the property.

The lot is mainly cleared with some vegetation existing in the south-east section, together with the steep creek line remaining as remnant bush. The entire area has historically been farmed for both conventional and intensive agriculture. Being in close proximity to the townsite, the property has been used for the farming of a variety of agricultural produce including the cultivation of apples, which were transported along the Kalgan River prior to the introduction of the road system.

The two-lot subdivision proposed creates a parcel in the south-west section of approximately 5.5 ha with the two dwellings remaining on the north-east section of approximately 12 ha. The proposed boundary is to be positioned mainly along the western side of the creek line with a crossing at the southern side providing water to both new lots.

The division is in keeping with the smaller size of the properties in and around the Kalgan Townsite. The fertile soils and undulating landforms are an obvious reason why subdivision and the subsequent 'ribbon development' have prevailed along the Kalgan River. This immediate locality was well known in the early 1900s as the 'Garden Area', where orchards and the like were common, where the last apple trees were removed during 1984.

## ZONING

The property is zoned rural, this being its current use, where majority of the land is pastured attracting conventional farming techniques. The land will be considered as falling within the Western Australian Planning Commission's Development Control Policy 3.4 (as amended), where there is a general presumption against subdivision although special exemptions can be applied.

The proposed subdivision is considered to qualify by way of complying with section 3.2 (subdivision for Specific Purposes) of the DC 3.4 policy.

The Commission may approve the subdivision of rural land if

- 3.2.1(a) *A significant natural or man-made feature already physically divides the proposed lots and an undesirable precedent will not be set.*

In this case, the steep heavily vegetated creek line constitutes a significant enough feature to justify division of the property. Although a single crossing for stock is evident, the creek represents a barrier that prohibits the effective use of the land.

It is not considered that a precedent will be set in this case as very few properties possess substantial creeks like this, as well, the property is larger than many others in the area.

The Commission may also approve the subdivision of rural land in order to

- 3.2.1 (d) *Facilitate the conservation of a heritage building or place where (i), (ii), (iii) and (iv) are satisfied.*

In this case the buildings and property provide significant heritage value to the town and state. There are two dwellings on the lot, 'Douglas House' being built prior to 1900 - commenced in 1898 and, the second was built in 1930. 'Douglas House' is recognised as being one of the earliest homes built in this area, being erected by Walter Douglas and constructed using early local materials, particularly 'burnt lime' mortar from the existing Nannarup Lime Pit. The roof structure is made from timber salvaged from the original Norwegian Whaling Station at Frenchman's Bay.

The owner has previously prepared a submission to the Heritage Council of Western Australia for entry into the Register of Heritage Places. Preliminary consultation with the Regional Heritage Adviser has been made where the Council has accepted the significance of the property and buildings and will be undertaking further assessment in this regard. (Copy of correspondence is attached).

Both homes are worthy of protection however, it is the property that has attracted greater interest and significance, specifically the ownership of the land over the past five generations. The property was originally owned by the current titleholder's great-grandfather. The titleholder's son will become the fifth generation in which the property will be held in the 'Douglas' surname.

Subdivision is being sought in order to maintain the ownership of the land in this family name. If division of the property cannot be realised it will become inevitable that the whole property be disposed of, as any future mortgage will not be able to be maintained.



Edward Douglas 1874 - 1948

In 1894 Edward Douglas with his father, began clearing land by hand at the Kalgan River. He married in 1898 and commenced the building of a house on the property named 'Douglas House', now being listed with the Heritage Council.

In 1900 Edward began operating an orchard with two other brothers, supplying apples to Albany via the Kalgan River route as there was no road system to Albany at that time. 1905 saw several locations around the Kalgan Townsite being surveyed and a Crown grant for Location 1517 was given to William Douglas, later transferred to Edward Douglas in 1912. Edward was appointed as the Justice of Peace for the Plantagenet District in 1913.

1916 saw William and Edward Douglas contracted to demolish the Norwegian Whaling Station at Frenchman's Bay. Materials from the whaling station were used to finish the house and hence contribute to the heritage value given to 'Douglas House'. Edward purchased the first truck in the Albany Shire in 1927, and spent all his life at the Douglas property with his family of eight children. His eldest son Walter Douglas eventually took over the property.

Walter Douglas 1900 - 1962

Walter Douglas was born in 1900, and worked on the property until 1918 when he took employment with Captain Wilkin on the ships. Walter later worked with H Angove, a surveyor, for four years as a field assistant. Returning to his father's property, he worked in the orchard and in 1929 he began building the second stone house on the property.

In 1932, Captain William Douglas died while in Perth and in 1948 - Edward died and the property was passed to Walter Douglas. Walter was married in 1930 and had three children. Frederick Raymond Douglas youngest son of Walter remained on the property and worked it until Walter died in 1962.

Frederick Raymond Douglas

Frederick Raymond Douglas is the current owner and has worked the property with his father and mother. Frederick was married in 1969 and had two children a daughter and son - Wayne Raymond Douglas. The property presently struggles to be viable due to the age of the orchard, and Wayne and his uncle have worked away from the property to meet the payment of probate. Eventually with income from other businesses, Frederick has been able to maintain and restore the property.

Wayne Raymond Douglas

Wayne Raymond Douglas has worked with his father in restoring and maintaining the property. He has been running several cattle on the property for ten years but this has not proven viable. Wayne works away during the week but has strong connections to the property as evidenced by the erection of the front gate sign 'Glenelg - Douglas Heritage'.

## CONCLUSION

Inclusion of the history of the family members is considered very important in emphasising Wayne Douglas' desire to maintain the property in the 'Douglas' name. As the property is being willed to Wayne only it creates a situation where the property will need to be disposed of on the open market, as Wayne will not be able to compensate his sister accordingly.

Division of the property will provide whole tenure to each son and daughter, and create the option where Wayne will be able to afford to purchase the land at some future stage. This predicament has forced the owner to pursue this division, which is considered reasonable and logical in view of the historic nature of the property and its compliance to the Commission's Rural Policy.

At the worst, if a division is realised, the western portion which largely constitutes the undeveloped section to be owned by the current titleholder's daughter, could possibly be sold off. This would at least leave the eastern title that encompasses both dwellings, remaining in Wayne Douglas' name.

Partition of property within Western Australia and for that matter, Australia is fundamental in the development of this society, both politically and financially. Subdivision of land reduces debt, as well generates investment and wealth. Division of this property will work in this manner and undoubtedly assist the conservation of the land and buildings. Preservation of ownership within the family name will also be assured for the next generation to follow.

There would exist few properties within Western Australia that have been owned by five or six generations of the same family. Recognition of this past, and the importance for this to be maintained for future family members, is surely of fundamental importance to both the Heritage Council and Western Australian Planning Commission. It is considered an unique application where an approval to divide the land can be justified and concern for any undesirable precedent diminished.

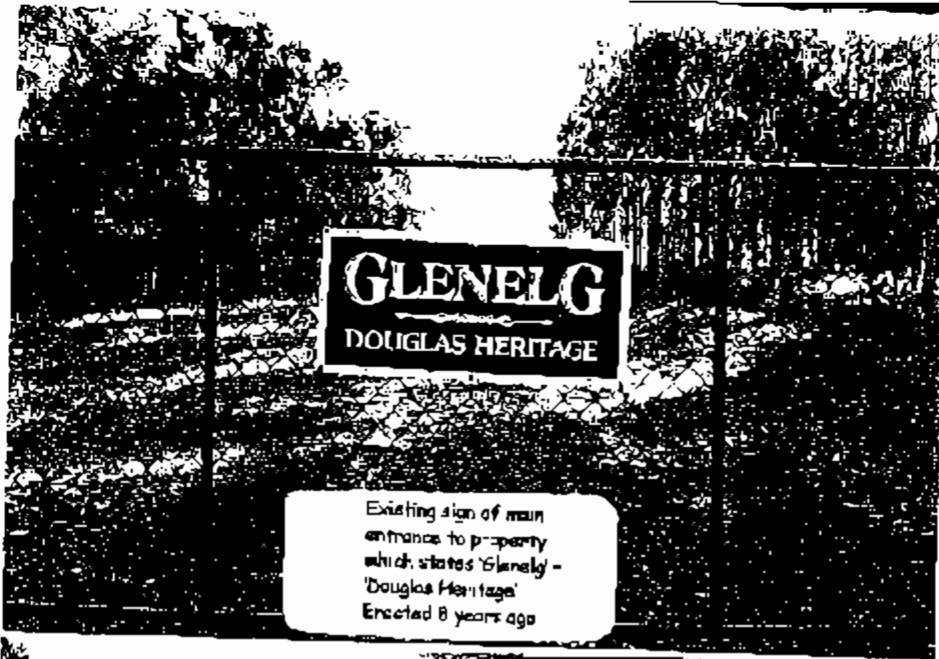
In reviewing the submissions would you please resolve to approve the subdivision based on:

- a significant feature severing the land
- the property and buildings being of heritage value
- recognition of the past chain of ownership and importance for the property to remain in the 'Douglas' name



<p><b>JOHN KINNEAR &amp; ASSOCIATES</b> Consulting Surveyors</p>	<p><b>PROPOSED SUBDIVISION</b></p>		
<p>61 OLIVE STREET PO BOX 1426 ALBANY WA 6331 PHONE (08) 9847 1333 FAX (08) 9849 1570 AEN 32 000 240 751 EMAIL <a href="mailto:Kinnear1@kna.com.au">Kinnear1@kna.com.au</a></p>	<p><b>LOT 1, PLANTAGENET LOC 1517</b></p>		
	<p>NOTE: DISTANCES &amp; AREAS SUBJECT TO SURVEY</p>	<p>Date Sept 2002</p>	<p>DWG5508</p>

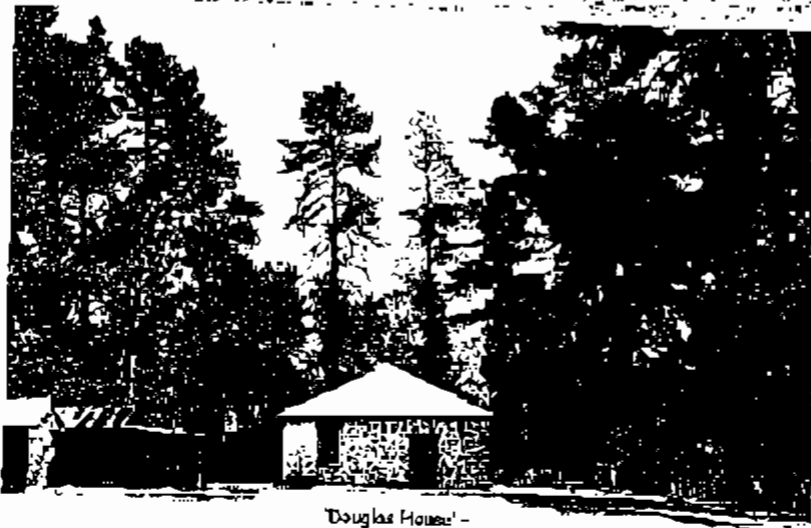




Existing sign of main  
entrance to property  
which states 'Glenelg' -  
'Douglas Heritage'  
Erected 8 years ago



'Douglas House' -  
displaying construction  
materials of early 1900s



'Douglas House' -  
1984

W. A. Planning Commission

Peels Place

Albany, W.A.

18.6.02

Re Subdivision of my property at Kalga  
River Albany

The property Plantagenet Location 1517 is in the Garden Area of what was to be the Kalga Tourist Site. Being a 5<sup>th</sup> generation Douglas property and my ancestor Thomas Douglas is the 6<sup>th</sup> generation person who was the first market gardener & damperman at South Perth in 1858 and pioneer. The family has been prominent in the early development of South Perth & Albany, being on the first Council with John Forrest the first Premier of W.A.

As I will be sixty years of age next year, it has become necessary to apply to divide my Plantagenet Loc 1517 at Kalga River into two lots to avoid the whole property being sold when I die.

My son, 27 years who is the 5<sup>th</sup> generation of this property and sentimental about his heritage, has been running several acres and for a few years. He would be forced to sell his inheritance when I pass on as the property would not generate enough income to be able to pay other family members.

The new created lot would be transferred to my Daughter & my son would continue to use her property as one, as he does now.

Also I would be continuing to live on  
the property.

For your information this property was cleared  
by hand and some orchard was planted,  
all this was done by way of the vines  
before roads or bridges were built.

As you could appreciate it is of great  
concern as I need to be able to change  
my will for as it is the property  
would have to be sold.

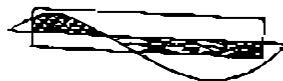
I have enclosed a photocopy of some deeds,  
also a couple of photos for your interest.

Yours faithfully  
Mr Frederick Raymond Douglas  
FR Douglas

# PLANNING REPORT

PROPOSED LIFESTYLE VILLAGE  
LOTS 9, 10, 11 & 70 ULSTER ROAD  
YAKAMIA, ALBANY

Prepared for  
GASCO INVESTMENTS PTY LTD &  
BOROVAC PTY LTD  
by



**AYTON TAYLOR BURRELL**  
Consultants in Urban & Regional Planning

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## 1.0 INTRODUCTION

Following the recent rezoning of Lots 9, 10, 11 & 70 on the corner of Ulster Road and North Road to a Special Site with the additional permitted use "Aged Persons Village", application for Planning Scheme Consent for the proposed development is now requested so that the project can proceed.

This report provides background information and discussion to support the application.

## 2.0 BACKGROUND

The property is located on the northwest corner of the Ulster Road/North Road intersection, approximately one kilometre north of the Albany Central Business District.

The combined area of the four lots is 3.4765ha and the land is currently undeveloped and cleared except for a number of mature conifers and native trees.

## 3.0 PLANNING CONTEXT

The subject land falls under the provisions of Council's Town Planning Scheme No 1A and is zoned Special Site with the additional permitted use "Aged Persons Village". A number of conditions were also imposed as part of the rezoning documentation and are reproduced below.

### *Schedule of Conditions*

- i) *Building floor levels shall be sufficiently above the level of the 1:100 flood to the satisfaction of the Department of Environment, Water and Catchment Protection*
- ii) *All drainage from the site to be disposed of via a compensating/settling basin prior to discharge into Yakamia Creek. The exact location of the compensating basin and the cost contribution from the developer will be determined at the development stage of the proposal, to Council's satisfaction.*
- iii) *In the event of aged persons village development, vehicle access to and from the site to be restricted to Ulster Road with no direct vehicle access/egress onto North Road or the proposed Yakamia Drive.*
- iv) *Pedestrian access from the site to link into Council's footpath system to Council's satisfaction. The exact location and cost contribution of constructing the pedestrian crossing over North Road will be determined at the development stage of the proposal, to Council's satisfaction.*
- v) *Design guidelines to be prepared to Council's satisfaction prior to development approval covering the following matters:*
  - *provision of perimeter fencing which contributes to a pedestrian friendly streetscape by allowing surveillance of adjacent public spaces and providing visual interest for pedestrians while at the same time providing for security and vehicular noise reduction from surrounding roads;*
  - *open space provision within the aged persons village to be provided in a manner commensurate with the nature of the development;*
  - *landscaping, building materials and colours to be utilised to create an attractive urban landscape when viewed from surrounding areas; and*
  - *living areas and outdoor areas to be orientated to maximise passive solar energy wherever possible*

- VI) *In the event of residential subdivision, Council may request the Commission to impose a condition at the time of subdivision requiring provision of contribution to dual use paths and/or Yakamia Drive as set out in the Yakamia Structure Plan.*

An aged persons village is listed in the Use Development Table of Town Planning Scheme No 1A and requires:

- a minimum lot area of 5000m<sup>2</sup>;
- a minimum of one car parking space per 3 beds; and
- reticulated sewer connection.

No other guidelines are provided in relation to plot ratio, building setbacks or landscaping.

In conjunction with the rezoning, detailed design guidelines were prepared for the proposal and were subsequently adopted as a Town Planning Scheme Policy at Council's meeting held on 18<sup>th</sup> June 2002. The design guidelines address the following matters:

- Boundary fencing
- Vehicular access
- Landscape plan
- Village Centre and Communal Open Space
- Building Materials/Colours
- Overlooking
- TV Antennas/Satellite dishes
- Air Conditioners
- Fencing of Residences
- Clothes lines and drying areas
- Pergolas
- Parking
- Letter boxes Garbage disposal
- Passive Solar Energy
- Integration with Surrounding Landuse

The outline of the proposed development below explains how these guidelines have been accommodated in the plan.

#### **4.0 PROPOSED DEVELOPMENT**

It is proposed to develop 108 two and three bedroom aged persons units, together with the option of developing twelve one bedroom units in place of six of the two and three bedroom units. Centrally located community and recreational amenities are also proposed on the 3.4765ha site. The development essentially equates to an R30 Density as set out in the Residential Design Codes.

Key elements of the plan are outlined below and conform with the design guidelines.

#### 4.1 BOUNDARY FENCING

The Boundary fencing aims to reduce noise from surrounding roads, provide security and privacy while at the same time ensuring it is attractively designed, landscaped and contributes to a pedestrian friendly environment.

The fence will be no higher than 1650mm, constructed of brick with two colours and will be indented at regular intervals as illustrated on the attached Master Plan 4. Portions of the indented sections of the fence will be constructed of wrought iron in order to provide visual permeability. Open style fencing will also be used on both the southwest and southeast corners of the site. Shrubs and trees will further soften the impact of the fence.

#### 4.2 VEHICULAR ACCESS

All vehicular access will be restricted to one main entrance off Ulster Road. No vehicular access will be permitted directly onto North Road or the future Yakamia Drive.

The private internal access ways are based on an east west and north south grid which will enable house sites to be orientated to maximise access to passive solar energy. Pavement widths of 5 metres are proposed and traffic calming devices will be provided to reduce vehicle speed.

#### 4.3 CAR PARKING

Each unit is provided with a covered carport. Visitor car parking is strategically spread throughout the village. A total of 33 visitor car bays are provided which is in excess of the one bay per four aged person units required under the Residential Design Codes.

#### 4.4 VILLAGE CENTRE & COMMUNAL OPEN SPACE

The village centre is centrally located off the main entrance to the village and occupies approximately 8% of the overall site. A detailed site plan and elevations of the centre is attached.

The centre incorporates the following facilities:

- indoor swimming pool
- gymnasium
- workshop space
- arts & crafts space
- communal dining room & lounge
- chapel/meeting room
- computer/library
- hairdressing salon
- doctors room
- reception & village management centre
- covered barbeque area
- landscaped gardens



The village centre will be constructed as part of the first stage of the development. Construction of the centre will proceed once the first 20 units have been completed in Stage One.

#### 4.5 RESIDENTIAL UNITS

A mix of 1, 2 and 3 bedroom units are proposed with a choice of two designs for each size of unit. Unit sizes range from 51m<sup>2</sup> for 1 bedroom units, 120m<sup>2</sup> for the 1-2 bedroom units and 131m<sup>2</sup> for the 2-3 bedroom units. Detailed floor plans and elevations are attached.

The units will comprise a concrete slab on the ground with brick veneer external walls, framed internal walls and tiled roof with a 26° pitch. Potential residents will have a number of options in terms of materials and finishes. External walls will be finished in either face brick, sand render or limited areas of timber weatherboarding. Residents will be able to select roof tiles from a selected range of colours.

All residential units are single story, consequently overlooking and privacy are not an issue.

No antennas or satellite dishes will be permitted on residences. Communication and media services are to be provided via a central installation at the village centre radiating out to each unit.

Air conditioners are to be located to minimise adverse impact, both acoustically and visually on public spaces and neighbours. Air conditioner units will not be permitted on rooves.

Clothes drying areas are identified on the floor plans and only paraline or extendaline clotheslines will be permitted.

A central letterbox facility is proposed rather than individual letterboxes. This will encourage residents to mix with other residents and utilize the facilities in the village centre.

Village management will be responsible for garbage disposal. Individual garbage bins can either be brought to a central point for collection or the internal road system allows for individual pick up.

#### 4.6 PASSIVE SOLAR ENERGY

All units have living areas/activity areas orientated to rear courtyards. While it is not possible to position all units so that the living areas and courtyards are orientated to the north, almost 50% of the units meet this criteria.

Each unit will have insulated ceilings and skylights are provided which will further reduce lighting costs.

#### 4.7 LANDSCAPE PLAN

The attached Master Plan 4 details the overall landscape plan for the project.

English plain trees are proposed within the Ulster Road, North Road and future Yakamia Drive reserves. These street trees will be complemented by feature trees which will be located in the indentations in the boundary fence. Smaller scale trees are proposed along the internal streets. Extensive planting will also be provided adjacent to the boundary fence. Suggested tree and plant species are shown on Master Plan 4.

Pedestrian access is provided to North Road, Ulster Road and to the future Yakamia Drive. These footpaths will be paved and attractively landscaped.

#### 4.8 EARTHWORKS

Wood & Grieve Engineers liaised with the Water and Rivers Commission (WRC) regarding the appropriate levels to fill at the development site in relation to the Yakamia Creek 100 year ARI flood plain study. An appropriate earthworks plan was developed to ensure fill levels were above the levels for a 1 in 100 year storm event.

#### 4.9 CONTAMINATION ISSUES

Wood & Grieve Engineers undertook numerous soil and groundwater tests in accordance with the Department of Environmental Protection (DEP) requirements. Following the results of the tests, the DEP advised (in a letter dated 6<sup>th</sup> November 2001), the site was suitable for residential development and would be classed "not contaminated - unrestricted use".

#### 4.10 STORMWATER

Wood & Grieve Engineers are currently negotiating with the Council as to the final design of stormwater drainage and treatment. The intention is to treat stormwater from the upstream catchment as well as the site itself. Currently a cost contributing arrangement whereby the developer contributes approximately 21% of the stormwater drainage construction costs and purchase of land proposed for drainage easement is being negotiated with the City of Albany.

#### 5.0 STAGING

It is proposed to develop the village in three stages (refer attached Staging Plan). The first stage will comprise the central portion of the site, including between 35 to 41 residential units and the village centre. Stage 2 will comprise 33 units at the North Road end of the site and the final stage will consist of 40 units to the northern end of the site.

As noted in section 4.4 above, the village centre will be built in the first stage once the first 20 units have been completed.



## 6.0 CONCLUSION

With the exception of the option to create twelve single bedroom units in place of six of the two and three bedroom units, the proposed development is essentially identical to the development which formed part of the approved design guidelines.

The attached Master Plan 4 provides an overall site plan for the project together with details of the boundary fencing and landscape treatments.

Separate plans detail the layout and elevations of the village centre and various house design layouts and elevations

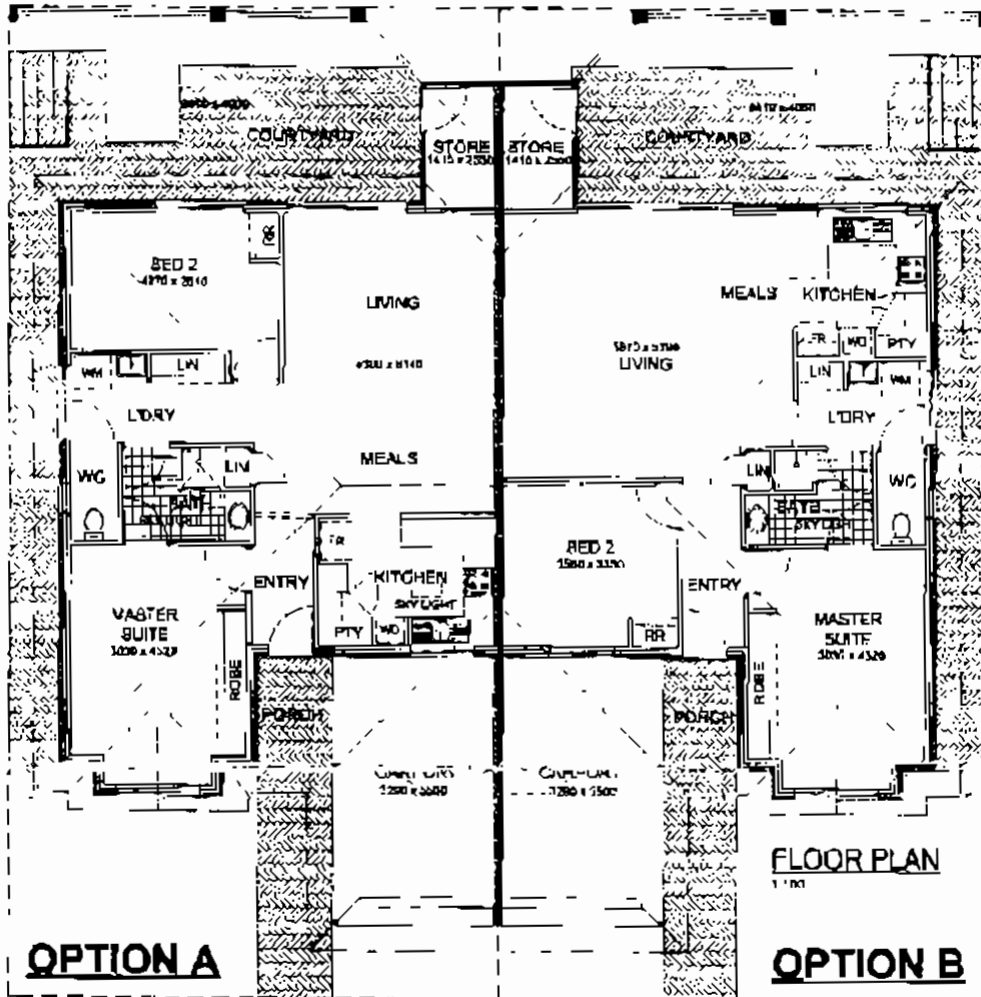
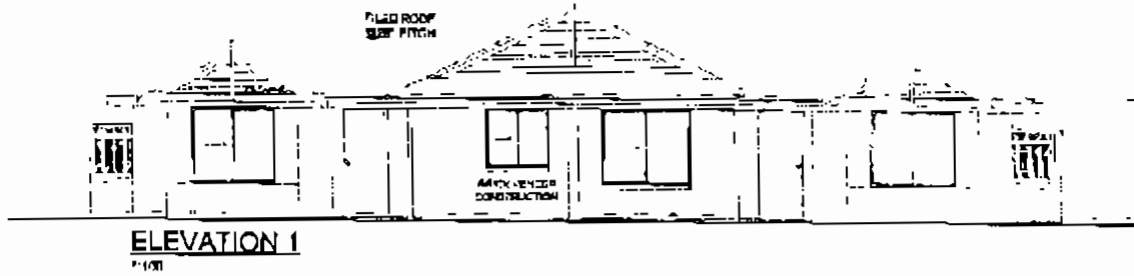
The option of developing 12 single bedroom units in place of six 2 & 3 bedroom units is also attached.

The single bedroom unit site is located immediately to the west of the village centre and provides for greater choice for future residents without compromising the overall plan.

As the proposal is in conformity with the adopted design guidelines and will provide a much needed facility for the City of Albany, Council's planning consent is requested so that the project can proceed.



AYTON TAYLOR BURRELL CONSULTANTS IN URBAN & REGIONAL PLANNING  
100/102 BRIDGE STREET, ALBANY, WESTERN AUSTRALIA 6177  
TEL: (08) 9422 2222 FAX: (08) 9422 2223  
WWW.AYTONTAYLORBURRELL.COM.AU



**TYPE 1 -2 Bed Unit**

Location	Area (sqm)	Volume (m <sup>3</sup> )
Ground floor		
CHAMPION	18,620	47,770
HELVIC	9,330	43,380
PORCH	3,480	7,880
STORE	4,200	9,470
	126,630	16,330
	120,630	76,230

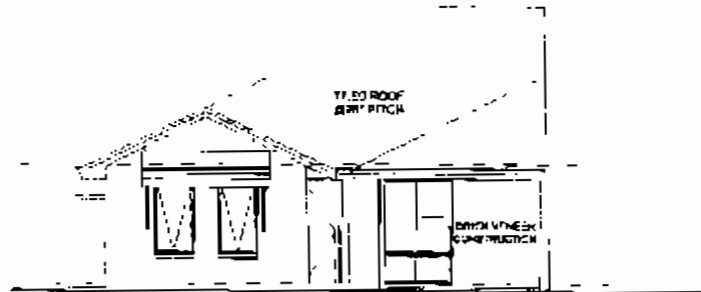
ROOF AREA (ON FLAT) 157,73m<sup>2</sup>

AREAS ARE PER UNIT

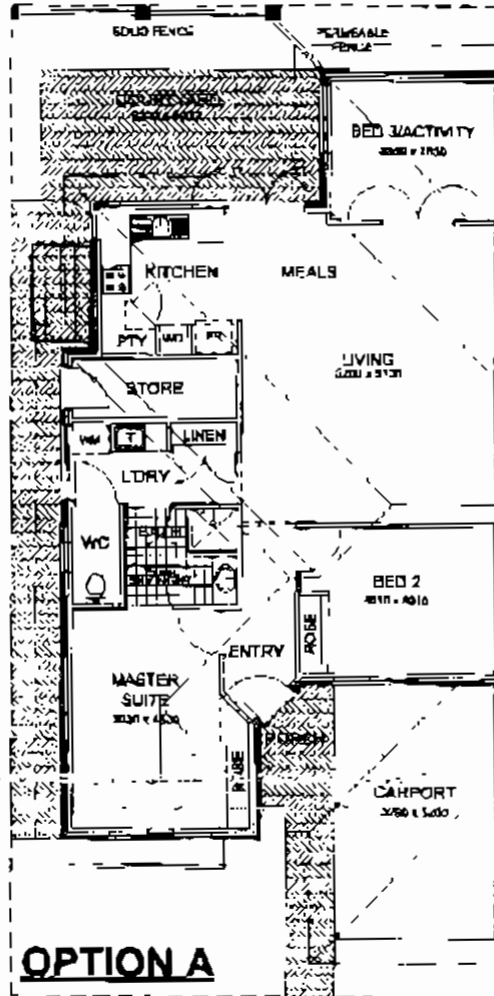
Drawn: 26 June 02  
By: CB  
02/07

**JUNIPER CORP**  
ALBANY  
17 Aberdeen St, Albany W.A. 6170  
Telephone: (08) 9842 8400  
Facsimile: (08) 9842 8411

HEAD OFFICE:  
87 ALBERT DRIVE, COORNE PARK, W.A. 6107



**ELEVATION 1**  
1:100



**FLOOR PLAN**  
1:100

**TYPE 2 -3 Bed Unit**

Item	Area (sqm)	Volume (Lit)
Grossed floor		
CARPORT	17.600	7.170
HCO/CP	108.000	88.000
PORCH	2.350	7.310
STORE	4.300	9.430
	132.410	111.910
	132.410	111.910

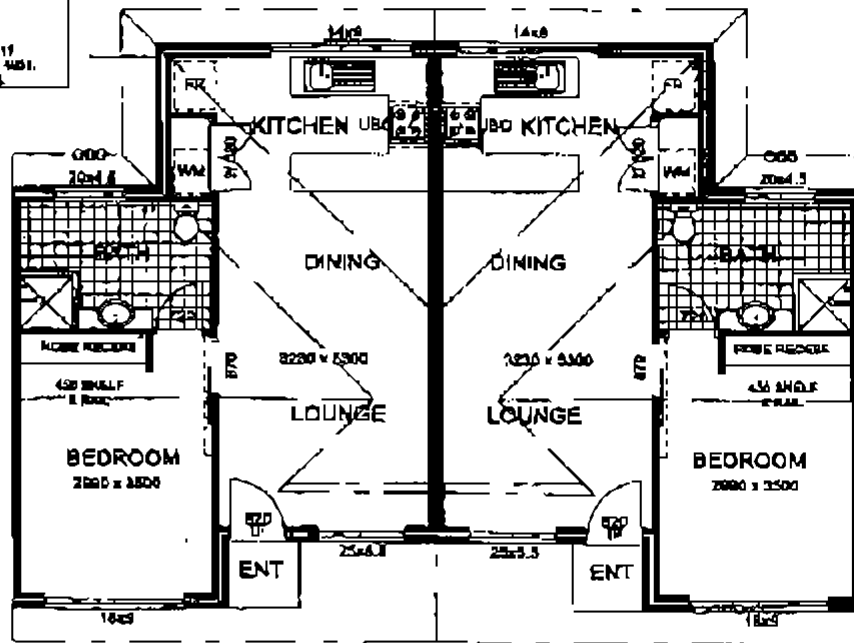
**HCO/CP AREA (ON PLAT) 131.200sqm**

AREAS ARE PER UNIT

Drawn 28Aug02  
By TAJ  
02002

**J CORP**  
PTY LTD  
**ALBANY**  
12 Aberdeen St, Albany, W.A. 6830.  
Telephone: (08) 9842 8400  
Facsimile: (08) 9842 3411.  
HEAD OFFICE:  
41 ARLETON DRIVE, OSBORNE PARK, W.A. 6015.  
TELEPHONE: (08) 9387 4000

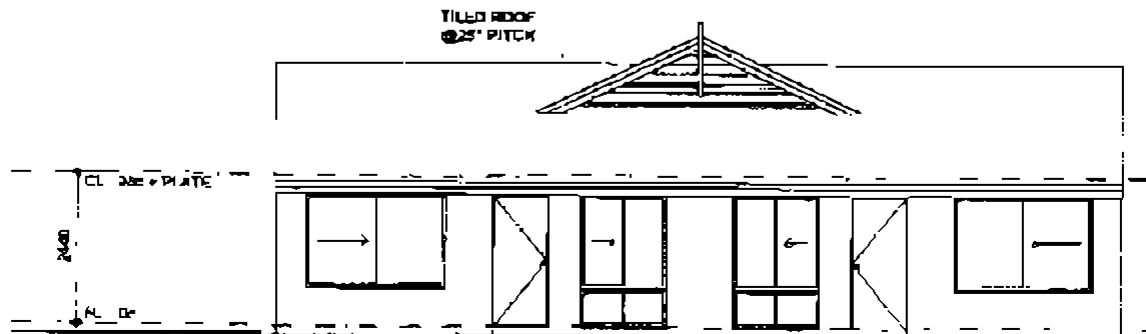
**J**  
**CORP** PTY LTD  
**ALBANY**  
 12 Aberdeen St, Albany, W.A. 6177.  
 Telephone: (08) 9642 8400.  
 Facsimile: (08) 9642 8411.  
 HEAD OFFICE:  
 57 WALTERS DRIVE, OSBORNE PARK, W.A. 6017  
 TELEPHONE (08) 9281 4900. FACSIMILE (08) 9281 4901.  
 Reg. Office No: 9415. A.C.N. 099 089 978.



**FLOOR PLAN**  
 1:100

OPTION A  
**1 Bed Unit**

Location	Area (m <sup>2</sup> )	Perimeter (m)
<b>Ground Floor</b>		
HOUSE	50.280	91.080
VERANDAH	1.170	4.320
	51.450	95.400
	51.450	95.400



**ELEVATION 1**  
 1:100

# **CITY OF ALBANY**

## **GUIDED DEVELOPMENT SCHEME**

### **NO. 12**

#### ***BAYONET HEAD OUTLINE DEVELOPMENT PLAN AREA***

*Prepared for the City of Albany by:*

*Urban Focus  
14 Prowse Street  
WEST PERTH WA 6005  
Ph: (08) 9322 5055  
Fax: (08) 9322 5125  
e-mail: [manager@urbanfocus.com.au](mailto:manager@urbanfocus.com.au)*

**CITY OF ALBANY**  
**TOWN PLANNING SCHEME NO. 12**

**SCHEME TEXT**

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Scheme Title	1.1
Responsible Authority	1.2
Scheme Area	1.3
Contents of Scheme	1.4
Object of the Scheme	1.5
Schedules and Appendices	1.6
Headings	1.7
Purposes of the Scheme	1.8
The Aims of the Scheme	1.9
Definitions	1.10
Relationship with other Schemes and Laws	1.11
Term of the Scheme	1.12
Infrastructure	2.1
Subdivision and Development	2.2
Funding Infrastructure Items and Works	2.3
Powers of the Council	2.4
Appointment of Scheme Manager	2.5
Infrastructure Costs	2.6
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Appeals	5.3
Acquisition and Sale	5.4



## **THE CITY OF ALBANY**

### **GUIDED DEVELOPMENT SCHEME NO. 12**

*The City of Albany under the powers conferred by the Town Planning and Development Act 1928 makes the following Development Scheme.*

## **Part 1 – Preliminary**

### **1.0 Citation**

The City of Albany Guided Development Scheme No. 12 (“the Scheme”) comes into operation on its Gazettal date.

### **1.1 Scheme Title**

The Scheme is titled Guided Development Scheme Bayonet Head ODP Area.

### **1.2 Responsible Authority**

The responsible authority for enforcing the observance of the Scheme shall be the City of Albany (hereinafter referred to as “the Council”).

### **1.3 Scheme Area**

The Scheme Area shall apply to the land contained within the inner edge of the broken black line shown on the Scheme Area Map (hereinafter referred to as “the Scheme Area”) as Appendix One.

### **1.4 Contents of the Scheme**

The Scheme comprises:

- (a) the Scheme Text;
- (b) the Scheme Map.

The Bayonet Head Outline Development Plan (hereinafter referred to as the Scheme Map) forms part of the Scheme as Appendix Two. The Scheme Map is intended to function as an indicative outline of proposed land uses and including the adopted designed layout within the Scheme Area and is to form the basis of development and subdivision within the Scheme Area.

### **1.5 Object of the Scheme**

The object of the Scheme is to define and make provision for the equitable apportionment of the cost of specific infrastructure items and works that collectively benefit the Owners.

### **1.6 Schedules and Appendices**

Any Schedule or Appendix appended to this Scheme Text forms part of the Scheme.

### **1.7 Headings**

The Table of Contents and the heading of any clause or subclause are intended for reference purposes only and do not affect the construction of the Scheme.

### **1.8 Purposes of the Scheme**

For the purpose of achieving orderly and proper planning within the Scheme Area and

including the equitable sharing of the cost of essential infrastructure items and works, the purposes of the Scheme are:

- 1.8.1 To allow the Owners to proceed with the subdivision and development of their land as and when they choose in accordance with the outline contained in the Scheme Map.
  - 1.8.2 To coordinate and facilitate the progressive implementation of subdivision and development within the Scheme Area in accordance with the adopted Scheme Map.
  - 1.8.3 To make provision for the setting aside of land required for public open space and community purpose, Main drainage, detention basins and a landscape buffer abutting the Lower King Road.
  - 1.8.4 To make provision for determination of the value of the land required for the purposes outlined in subclause 1.8.3.
  - 1.8.5 To make provision for the proper drainage of the Scheme Area and including the installation of Main drainage, and detention basins as specified in the BIFMPR and minor landscape works relative to the detention basins as detailed therein.
  - 1.8.6 To provide for the upgrading of Lower King road to a dual carriageway incorporating associated roundabout, drainage and footpath works.
  - 1.8.7 To provide for the landscaping of the 10 metre wide buffer strip abutting Lower King Road.
  - 1.8.8 To make provision for the respective rights and obligations of the Owners and the Council.
  - 1.8.9 To improve and secure a desirable amenity for the Scheme Area.
  - 1.8.10 To make provision for the equitable apportionment of the Shared Costs between the Owners including the allocation and recoupment of all administration, interest (if any) and other costs deemed applicable thereto.
  - 1.8.11 To make provision for the Administration and Management of the Scheme, collection of the Shared Costs and the annual review of those costs.
  - 1.8.12 To make provision for any other matters which are necessary or incidental to town planning and the development of the Scheme Area.
- 1.9 The Aims of the Scheme**  
The aims of the Scheme are to:
- (a) facilitate the development of the Scheme Area into a properly and comprehensively planned urban estate; and
  - (b) provide a mechanism whereby the local government can recover contributions to the provisions of specific infrastructure items and works from the Owners in the Scheme

Area on an equitable basis; and

- (c) following collection of the contributions referred in (b) above, to then allocate such contributions to and between the Owners according to their respective entitlement pursuant to the provisions of the Scheme.

## **1.10 Definitions**

**1.10.1** Unless the context otherwise requires, words and expressions used in the Scheme have the same meaning as they have –

- (a) in the Town Planning Act; or
- (b) if they are not defined in that Act –
  - (i) in the Dictionary of defined words and expressions in Schedule One; or
  - (ii) in the District Zoning Scheme

## **1.11 Relationship with other Schemes and laws**

Where a provision of the Scheme is inconsistent with,

- (a) the District Zoning Scheme; or
- (b) a local law,

the provision of the Scheme prevails.

## **1.12 Term of the Scheme**

The Scheme comes into force on its Gazetted date and continues in operation until it is revoked by the appointed Minister of the Crown.

# **Part 2 – Infrastructure**

## **2.1 Infrastructure**

The following infrastructure is to be provided in the Scheme Area;

- (a) the provision of main drainage throughout those parts of the Scheme Area which require main drainage including the construction of detention basins or other similar works associated with main drainage as detailed on the Bayonet Head Flood Management Plan (Figure 5) attached as Appendix Three;
- (b) the provision of landscaping surrounding and relative to the detention basins;
- (c) the upgrading of Lower King Road to a dual carriageway including all associated works such as roundabout, drainage and footpaths;
- (d) the provision of land for local open space, community purpose, conservation, drainage and a 10 metre wide landscape buffer abutting Lower King Road.

- (e) as and when the Owners subdivide their land such subdivision shall be carried out in accordance with the conditional subdivisional approval issued by the Department for Planning and Infrastructure which amongst other provisions may include a requirement for the carrying out of the specific infrastructure items/works referred in (a-d) above
- (f) the land identified on the Scheme Map as being required for a primary school, is to be acquired by the Education Department.

## **2.2 Subdivision and Development**

- 2.2.1 Subdivision and development in the Scheme Area is to be generally in accordance with the design layout depicted on the Scheme Map.
- 2.2.2 The location of infrastructure associated with such subdivision and development is to be generally in accordance with the Scheme Map.

## **2.3 Funding Infrastructure Items and Works**

- 2.3.1 The Council may if it so chooses, fund the provision of any infrastructure items and or works by.
  - (a) using any funds properly available to the Council for this purpose; or
  - (b) subject to obtaining the written consent of at least 55% of the Owners, borrowing the appropriate amount.
- 2.3.2 If the Council elects to borrow monies for the purposes referred in clause 2.3.1 hereof, all capital, interest charges and costs incurred by the Council in undertaking such borrowing, shall be recoverable from the Owners as a Shared Cost.
- 2.3.3 An Owner may with the agreement of Council, fund the provision of any infrastructure items and or works and be reimbursed by the Council for any amount in excess of the Owner's cost contribution under the Scheme.
- 2.3.4 The Council may reimburse an Owner as referred in clause 2.3.3 either by applying funds available under clause 2.3.1 or from cost contributions paid under the Scheme.
- 2.3.5 The Council shall be under no obligation to pay to or reimburse an Owner monies entitled to be paid to them under the Scheme until such time as the Council has received sufficient monies from the Owners required to make payment to the Council, to enable the payment to be made.

## **2.4 Powers of the Council**

- 2.4.1 The Council has power to carry out all works and do all things necessary or desirable for the purpose of implementing the Scheme.
- 2.4.2 Without limiting clause 2.4.1 the Council may:

- (a) enter into an agreement with any Owner, occupier or other person having an interest in land affected by the provisions of the Scheme in respect of any matter pertaining to the Scheme;
- (b) consult with or enter into an agreement with any public authority in respect of any matter pertaining to the Scheme;
- (c) acquire any land or buildings within the Scheme Area under the provisions of the Scheme or the Act;
- (d) deal with or dispose of any land it has acquired under the provisions of the Scheme or the Act in accordance with the law and for such purpose may make such agreements with other Owners as it considers fit; and
- (e) carry out such works outside the Scheme Area as are reasonably required for the purpose of implementing the Scheme.

**2.4.3** A person authorised by the Council may at all reasonable times and with such assistance as may be required, enter any building or land for the purposes of:

- (a) ascertaining whether the provisions of the Scheme are being observed; and
- (b) for any other matter pertaining to implementing the Scheme.

## **2.5 Appointment of Scheme Manager**

**2.5.1** The Council may appoint as Scheme Manager a person or Company with appropriate expertise and experience in financial management and land development, on such terms and conditions considered appropriate by the Council.

**2.5.2** The Scheme Manager is responsible for carrying out such works and doing such things to implement the Scheme as are authorised by the Council.

## **2.6 Infrastructure Costs**

The infrastructure costs are:

- (a) all costs of and incidental to providing the infrastructure referred in clause 2.1, including any works carried out outside the Scheme Area in accordance with clause 2.4 2 (c);
- (b) the costs of and incidental to the preparation of the Scheme;
- (c) the administration costs of the Scheme, including fees for a Scheme manager, planners, engineers and other professional consultants, and valuation costs;
- (d) interest on monies borrowed for the purposes of the Scheme;

- (e) bank charges, taxes or other costs incurred in connection with the borrowing of moneys;
- (f) the cost of, and incidental to, the acquisition of any land required for the purposes of the Scheme, either compulsorily or by agreement;
- (g) the costs of, and incidental to, carrying out surveys or calculations for the purposes of determining cost contributions; and
- (h) any goods and services tax incurred in the implementation of the Scheme.

## **Part 3 – Cost Contributions**

### **3.1 Apportionment of Infrastructure Costs**

Infrastructure costs are to be apportioned between the Owners according to the percentage that the area of the Owner's land bears to the total of all the Owners land within the Scheme Area having regard to the excluded land referred in clause 3.6

### **3.2 The Owners Percentage**

The Owner's land and applicable percentage is as detailed in Schedule Two attached.

### **3.3 Cost Apportionment Schedule**

Apportionment of the costs is as detailed in Schedule Three attached.

### **3.4 Cost Contributions Based on Estimates**

**3.4.1** The value of the Infrastructure costs is to be based on amounts expended, but when an expenditure has not occurred, it is to be based on the best and latest estimated costs available to the Council.

**3.4.2** Where a cost apportionment schedule contains estimated costs, such estimated costs are to be reviewed annually in the month of June by the Council.

- (a) in the case of land to be acquired, in accordance with clause 3.5.2 ; and
- (b) in all other cases, in accordance with the best and latest information available to the Council, until the expenditure on the relevant item of infrastructure has occurred.

**3.4.3** The Council is to have such estimated costs independently certified by an appropriately qualified person and must provide such independent certification to an Owner when requested to do so.

**3.4.4** Where any cost contribution has been calculated on the basis of an estimated cost and remains unpaid at the time of the annual review, the Council:

- (i) is to adjust the cost contribution of the Owner in accordance with the revised estimated costs; and

- (ii) may accept a cost contribution, based upon estimated costs, as a final cost contribution and enter into an agreement with the Owner accordingly.

**3.4.5** Where the Owner's cost contribution is adjusted under clause 3.4.4, the Council, on receiving a request in writing from the Owner, is to provide the Owner with a copy of the estimated costs and the calculation of adjustments.

### **3.5 Valuation**

**3.5.1** Clause 3.5 applies in order to determine the value of land to be acquired for the purpose of providing infrastructure.

**3.5.2** In Clause 3.5.

In respect of land required for public open space, community purpose site plus the elevated portion of Pt. Lot 1 Alison Parade as determined by the Valuer that is required for drainage and the landscape buffer abutting Lower King Road:

'Value' means fair net expectance value which is to be calculated by determining the highest and best use of the land either on its own or with other land considered ripe for subdivision in its optimum form after allowance for all usual costs and expenses attributed to that land required to carry out such an exercise and including an allowance for profit and risk as deemed by the Valuer to be applicable in the area.

In respect of land required for main drainage

'Value' means the currently deemed value of the land having regard to the fact that such land has limited if any development potential.

'Valuer' means a licensed valuer agreed by the Council and the Owner, or where the Council and the Owner are unable to reach agreement, a valuer appointed by the President of the Western Australian Division of the Australian Property Institute.

**3.5.3** If the Owner objects to a valuation made by the valuer, the Owner may give notice to the Council requesting a review of the amount of the value at the Owner's expense, within 28 days after being informed of the value.

**3.5.4** If the valuer does not change the value of the land to a figure acceptable to the Owner, the value is to be determined:

- (a) by any method agreed between the Council and the Owner, or
- (b) if the Council and the Owner cannot agree, by arbitration in accordance with the Commercial Arbitration Act 1985.

### **3.6 Excluded Land**

For the purposes of clause 3.1, in calculating both the area of the Owner's land, and the total area of land in the Scheme Area, the area of land provided in the Scheme Area for:

- (a) existing dedicated roads;



- (b) public open space and community purpose site;
- (c) land required for conservation and drainage; and
- (d) land required for a Foreshore Reserve.

is deemed excluded land.

### **3.7 Liability for Cost Contributions**

**3.7.1** An Owner is required to make a cost contribution in accordance with the Scheme.

**3.7.2** An Owner's liability to pay the Owner's cost contribution to the Council arises immediately prior to the earlier of:

- (a) the Commission endorsing its approval on the Plan of Survey of the subdivision of the Owner's land within the Scheme Area;
- (b) the commencement of any development on the Owner's land within the Scheme Area;
- (c) the time of applying to the Council or Commission for approval of any development on the Owner's land within the Scheme Area; or
- (d) the expiry of the Scheme, as determined by the Council.

### **3.8 Payment of Cost Contributions**

**3.8.1** The Owner, with the agreement of the Council, is to pay the Owner's cost contribution by:

- (a) cheque or cash;
- (b) transferring to the Council or a public authority land in satisfaction of the cost contribution.
- (c) some other method acceptable to the Council; or
- (d) any combination of these methods.

**3.8.2** The Owner, with the agreement of the Council, may pay the Owner's cost contribution in a lump sum, by instalments or in such other manner acceptable to the Council.

**3.8.3** Payment by an Owner of the cost contribution, including a cost contribution based upon estimated costs, constitutes full and final discharge of the Owner's liability under the Scheme.

### **3.9 Charge on Land**

- 3.9.1** The amount of any cost contribution for which an Owner is liable under clause 3.7, but has not paid, is a charge on the Owner's land to which the cost contribution relates, and the Council may lodge a caveat, at the Owner's expense, against the Owner's title to that land.
- 3.9.2** The Council, at the Owner's expense and subject to such other conditions as the Council thinks fit, is to withdraw a caveat lodged under clause 3.9.1 to permit a dealing and may then re-lodge the caveat to prevent further dealings.
- 3.9.3** At the time the cost contribution is paid in full, and if requested to do so by the Owner, the Council at the expense of the Owner, is to withdraw any caveat lodged under clause 3.9.

## **Part 4 – Management of Cost Contributions**

### **4.1 Administration of Funds**

- 4.1.1** The Council is to establish and maintain a reserve account in accordance with the Local Government Act 1995 for the purposes of the Scheme into which cost contributions for the Scheme Area will be credited and from which all payments for infrastructure costs will be paid. The purpose of such a reserve account or the use of money in such a reserve account is limited to the application of funds for the purpose for which the funds were paid under the Scheme.
- 4.1.2** Interest earned on cost contributions credited to a reserve account in accordance with clause 4.1.1 is to be applied in the Scheme Area.
- 4.1.3** The Council is to provide to an Owner who has a liability to make a cost contribution an audited annual statement of accounts for the Scheme Area as soon as practicable after the audited annual statement of accounts becomes available when requested to do so by an Owner.

### **4.2 Shortfall or Excess in Cost Contributions**

- 4.2.1** If there is a shortfall in the total of cost contributions when all cost contributions have been made or accounted for, the Council may:
- (a) make good the shortfall from its municipal fund;
  - (b) enter into agreements with Owners to fund the shortfall; or
  - (c) raise loans or borrow from a financial institution.

but nothing in paragraph 4.2.1 (a) restricts the right or power of the Council to impose a Special Area rate over the Scheme Area in that regard.

- 4.2.2** If there is an excess in funds available to the Scheme Area when all expenditure has

been made or funds accounted for within the Scheme Area, the Council shall apply the excess funds for the provision of additional facilities or improvements within the Scheme Area.

## **Part 5 – Administration**

### **5.1 Compensation**

The time within which a person may make a claim for compensation pursuant to Section 11 of the Act is 6 months after the date when notice of the approval of the Scheme is published in the Government Gazette.

### **5.2 Arbitration**

With exception to any appeal relating to a Planning decision and subject to clause 3.5.4, if any dispute or difference arises between the Council and an Owner in regard to any matter related to the implementation of the Scheme, or arising out of the application or interpretation of any provision of the Scheme Text, that dispute or difference may be referred for determination by a single arbitrator in accordance with the provisions of the Commercial Arbitration Act 1985, unless the parties agree on some other method of determination.

Each party shall bear its own costs of the arbitration unless the arbitrator determines that the costs have been caused or contributed to by the unreasonable, frivolous or vexatious actions of one party or the other, in which case the arbitrator may make an award as to the payment of costs by and to one party or the other.

### **5.3 Appeals**

**5.3.1** An Owner within the Scheme Area aggrieved by a decision of the Council in respect of the exercise of a discretionary power, may appeal in accordance with Part V of the Act. Such a decision must be a decision which relates to land in the Scheme Area owned by the Owner at the time the decision was made. If the Owner commences an appeal under this clause, the commencement of an appeal precludes the right to refer the matter to arbitration in accordance with the provisions of the preceding clause.

### **5.4 Acquisition and Sale**

Under this Scheme the Council may exercise the powers of acquisition contained in Section 13 of the Act and the powers to deal with any land so acquired as provided in Section 14 of the Act.

Adopted by resolution of the Council of the City of Albany at the Ordinary Meeting of the Council held on the \_\_\_\_\_ day of \_\_\_\_\_ 2002.

.....  
**Mayor**

.....  
**Chief Executive Officer**

Adopted for Final Approval by Resolution of the Council of the City of Albany at the Ordinary Meeting of the Council held on the \_\_\_\_\_ day of \_\_\_\_\_ 2002 and the Seal of the Municipality was pursuant to that Resolution herunto affixed in the presence of:

.....  
**Mayor**

.....  
**Chief Executive Officer**

Recommended/Submitted for Final Approval

.....  
**Chairperson of the  
Department for Planning and  
Infrastructure**

Date: .....

Final Approval Granted

.....  
**Minister for Planning and  
Infrastructure**

Date: .....

*SCHEDULE ONE*

**Dictionary of Defined Words and Expressions**

In this Scheme

<b>'Act'</b>	means the Town Planning and Development Act 1928.
<b>'An Owner' or 'The Owners'</b>	means in relation to the subdivision of the land referred in Schedule Two, includes the Crown and every person who jointly or severally whether at law or in equity;  (a) is entitled to the land for an estate in fee simple in possession;  (b) is a person to whom the Crown has lawfully contracted to grant the fee simple of that land;  (c) is a lessor or licensee from the Crown; or  (d) is entitled to receive or is in receipt of, or if the land were let to a tenant, would be entitled to receive, the rents and profits from that land, whether as beneficial owner, trustee, mortgagee in possession or otherwise.
<b>'Commission'</b>	means the Western Australian Planning Commission.
<b>'Cost Apportionment Schedule'</b>	means Schedule Three attached as referred in clause 3.3.
<b>'Cost Contribution'</b>	means the contribution to Infrastructure Costs payable by an Owner under the Scheme as detailed in Schedule Three.
<b>'Department for Planning and Infrastructure'</b>	means the Department for Planning and Infrastructure as established by the Government or its successor as the case may be.
<b>'Development'</b>	has the meaning given to the term on Section 2 of the Act.

<b>'Development Cost'</b>	means all costs required to create a new residential lot in accordance with normal conditions imposed on such development by the Department for Planning and Infrastructure.
<b>'District Zoning Scheme'</b>	means the City of Albany Town Planning Scheme No. 3 or its successor.
<b>'Gazettal Date'</b>	in relation to the Scheme, means the date on which the Scheme is published in the Gazette under section 7(3) of the Act.
<b>'Infrastructure'</b>	means the infrastructure referred in clause 2.1.
<b>'Infrastructure Costs'</b>	means the infrastructure costs referred in clause 2.6.
<b>'Main Drainage'</b>	means the provision of drainage to accord with the Bayonet Head Flood Management Plan (Figure 5) attached as Appendix Three and the Bayonet Head Flood Management Plan Report (BHFMPR) as undertaken and compiled by PPK Environment and Infrastructure Pty Ltd dated March 2000.
<b>'Manager'</b>	means the person or persons whether corporate or otherwise appointed by the Council to perform the functions of the Council as set out in the Scheme as authorised by the Council.
<b>'Nett Realisation'</b>	means the realisable value of the lots that can be created on land required for an Infrastructure purpose after deducting all directly associated development costs as determined by the Valuer.
<b>'Owners Land'</b>	means the Owner of land, as defined in the definition of 'An Owner' or 'The Owner' referred to above subject to the provisions of clauses 3.1 and 3.6.
<b>'Shared Costs'</b>	means the Infrastructure costs referred in clause 2.6.
<b>'Valuer'</b>	has the meaning referred in clause 3.5.2

**SCHEDULE TWO**

**OWNERS PERCENTAGE**

Property	Gross Lot Area (ha)	Excluded Land			Owners Land (ha)	Owners Percentage (%)
		Com. Purpose & POS	Conservation & Drainage	Foreshore Reserve		
Pt. Lot 1 Yatana Road	26.26	1.10	1.05		24.11	10.02
Lot 1 Alison Parade	15.88	2.50	1.88		11.50	4.78
Lot 2 Alison Parade	2.22			1.15	1.07	0.44
Lot 15 (unmade road)	6.14	0.37			5.77	2.40
Lot 39 Elizabeth Street	18.86	2.06	0.73		16.07	6.68
Lot 42 Lower King Road	36.76	5.84			30.92	12.85
Lot 43 Elizabeth Street	9.00	0.03			8.97	3.73
Lot 46 Elizabeth Street	18.21	2.11	1.45		14.65	6.09
Lot 47 Lower King Road	20.66	0.02	1.24		19.40	8.06
Lot 48 Lower King Road	0.66	0.01			0.65	0.27
Loc. 284 Alwood Parade	11.40	0.30	2.70		8.40	3.49
Loc. 285 Sibbald Road	11.03	0.84			10.19	4.23
Loc. 286 Alison Road	24.28	3.37	1.03	2.70	17.18	7.14
Loc. 476 Sibbald Road	18.61				18.61	7.73
Pt. Lot 760 Lower King Road	57.57	3.39	1.03		53.15	22.09
<b>TOTALS</b>	<b>277.54</b>	<b>21.94</b>	<b>11.11</b>	<b>3.85</b>	<b>240.64</b>	<b>100.00</b>

Note: All areas shown in hectares.

**SCHEDULE THREE**

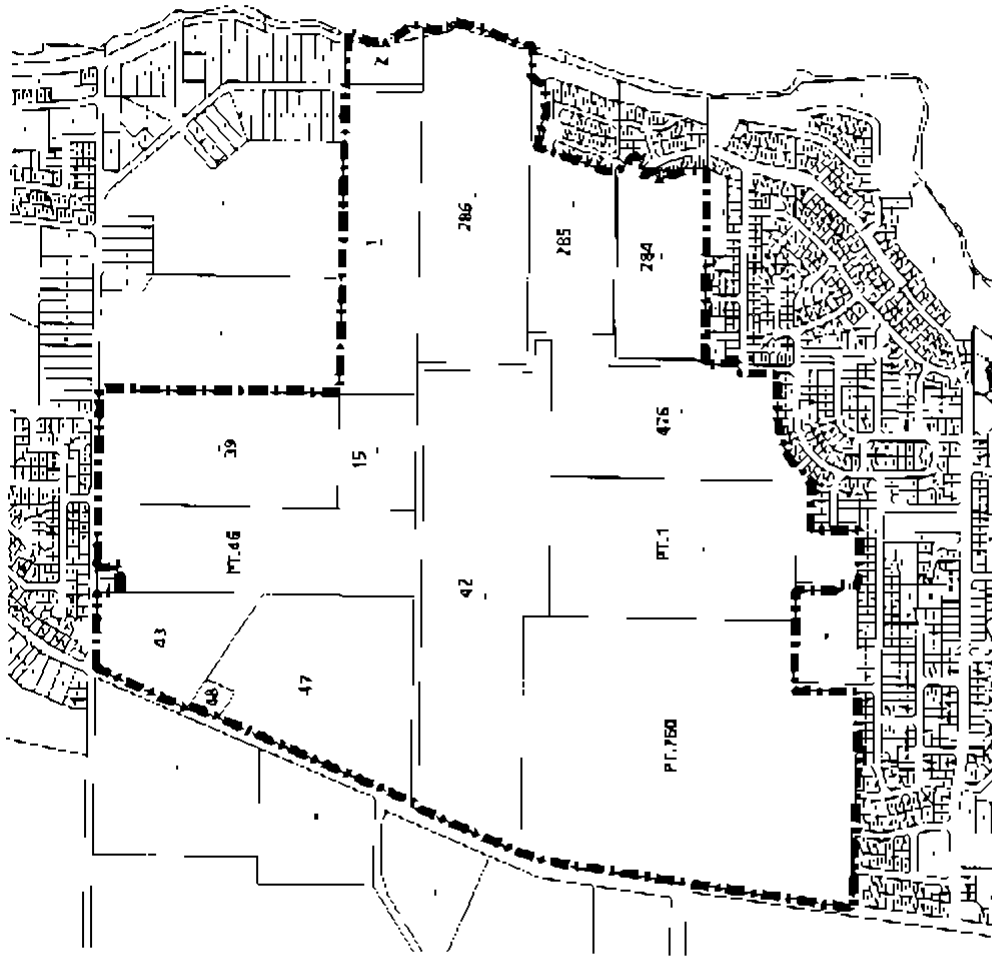
**COST APPORTIONMENT SCHEDULE  
SHARED COSTS - REVIEWED AS AT JULY 2002**

Infrastructure Items & Works	Total Estimated Cost	Pt. Lot 1	Lot 1	Lot 2	Lot 15	Lot 39	Lot 42	Lot 43	Lot 46	Lot 47	Lot 48	Loc.	Loc.	Loc.	Loc.	Loc.	Pt. Lot
		10.02%	4.78%	0.44%	2.40%	6.68%	12.85%	3.73%	6.09%	8.06%	0.27%	3.49%	4.23%	7.14%	7.73%		760
POS, Community Purpose & Buffer	1,017,000	101,903	48,613	4,475	24,408	67,936	130,685	37,934	61,935	81,970	2,746	35,493	43,019	72,614	78,614		224,655
Land Value																	
Main Drainage Installation, Basin Construction & Minor	1,741,100	174,458	83,225	7,661	41,786	116,305	223,731	64,943	106,033	140,333	4,701	60,764	73,649	124,315	134,587		384,009
Landscaping	88,700	8,888	4,240	390	2,129	5,925	11,398	3,309	5,402	7,149	239	3,096	3,752	6,333	6,857		19,593
Lower King Road Upgrade, Drainage & Footpaths	968,900	97,084	46,313	4,262	23,254	64,723	124,504	36,140	59,006	78,093	2,616	33,815	40,984	69,179	74,896		214,030
Buffer Landscaping	62,000	6,212	2,964	273	1,488	4,142	7,967	2,313	3,776	4,947	167	2,104	2,623	4,427	4,793		13,695
Valuation Allowance Administration/	45,200	4,529	2,161	199	1,085	3,019	5,808	1,686	2,753	3,643	122	1,577	1,912	3,227	3,494		9,985
Management	246,700	24,719	11,792	1,085	5,921	16,480	31,701	4,202	15,024	19,884	666	8,610	10,435	17,614	19,070		54,497
Scheme Preparation	33,000	3,307	1,577	145	792	2,204	4,241	1,231	2,010	2,660	89	1,152	1,396	2,356	2,551		7,290
<b>TOTALS</b>	<b>4,202,600</b>	<b>421,101</b>	<b>200,884</b>	<b>18,491</b>	<b>100,862</b>	<b>280,734</b>	<b>540,034</b>	<b>156,757</b>	<b>255,938</b>	<b>338,730</b>	<b>11,347</b>	<b>146,671</b>	<b>177,770</b>	<b>300,066</b>	<b>324,861</b>		<b>928,354</b>

6 September 2002



# SCHEME MAP AREA

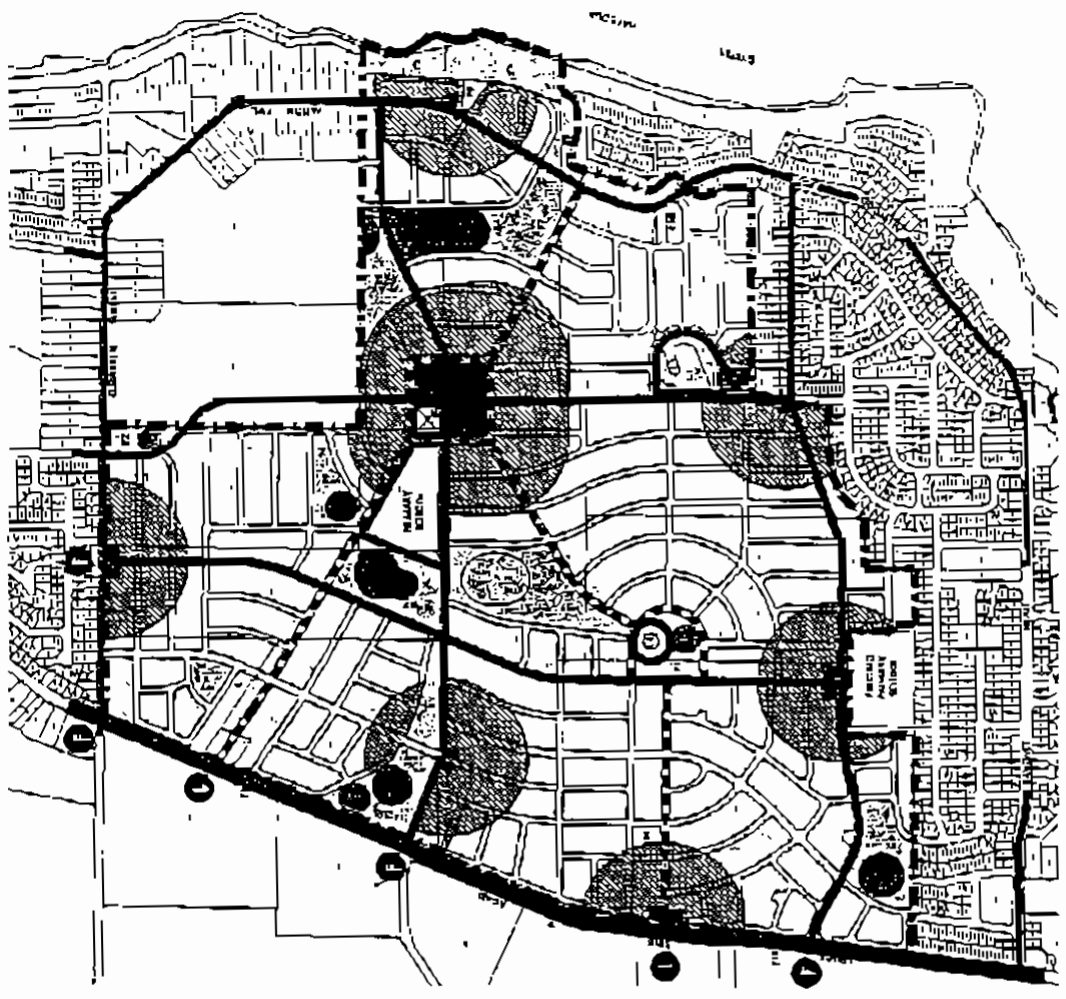


LEGEND

— OUP AREA

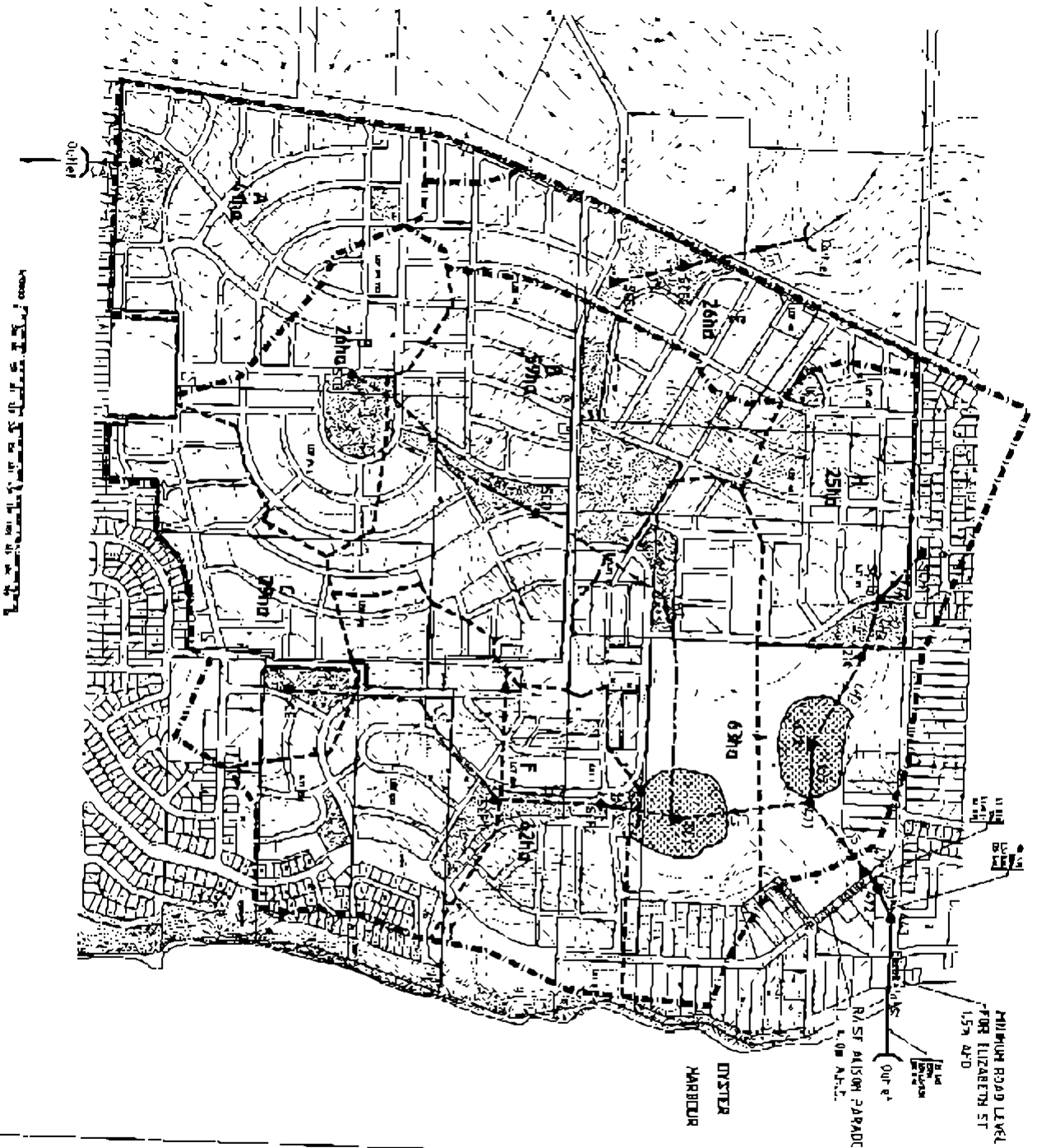
67 LOT / LOC DESCRIPTION

# SCHEME MAP














- END \_\_\_\_\_
  - ODD BOUNDARY \_\_\_\_\_
  - INTEGRATOR ARTERIAL \_\_\_\_\_
  - NEIGHBOURHOOD CONNECTOR / DUP \_\_\_\_\_
  - MAJOR ACCESS STREET - I / DUP \_\_\_\_\_
  - ACCESS STREETS \_\_\_\_\_
  - FULL MOVEMENT INTERSECTIONS \_\_\_\_\_
  - LIMITED MOVEMENT INTERSECTIONS \_\_\_\_\_
  - NEIGHBOURHOOD CENTRE \_\_\_\_\_
  - NEIGHBOURHOOD NODE \_\_\_\_\_
  - PRIMARY SCHOOL \_\_\_\_\_
  - COMMUNITY PURPOSE \_\_\_\_\_
  - RESIDENTIAL (R20) \_\_\_\_\_
  - NEIGHBOURHOOD COURT RESIDENTIAL (R40) \_\_\_\_\_
  - PUBLIC OPEN SPACE RESERVE \_\_\_\_\_
  - FORESHORE RESERVE (INCL DUP) \_\_\_\_\_
  - DRAINAGE & DRAINAGE BUFFER RESERVE \_\_\_\_\_
  - CONSERVATION WELAND & BUFFER RESERVE \_\_\_\_\_
- LOCAL STREET LAYOUT IS INDICATIVE ONLY AND SUBJECT TO DETAILED DESIGN
- DIMENSIONS AND DISPOSITION OF DRAINAGE AREAS IS INDICATIVE AND SUBJECT TO DETAILED DESIGN

ONET HEAD OUTLINE DEVELOPMENT PLAN



LEGEND

-  NAUSEA CATCHMENT BOUNDARY
-  SUB-CATCHMENT BOUNDARY
-  ROOF
-  STORAGE BASIN
-  LIMIT TO BE MAINTAINED FOR 100% AFD
-  LIMIT TO BE MAINTAINED FOR 15% AFD
-  LIMIT TO BE MAINTAINED FOR 100% AFD
-  500-1201 BOX CULVERT
-  EXISTING CONDUIT
-  WETLANDS
-  WETLANDS

CITY OF ALBANY  
 BAYNET HEAD DEVELOPMENT  
 FLOOD MANAGEMENT PLAN  
 ONE-HUNDRED YEAR FL  
 PLAN OF XP-UDD MOI  
 FIGURE

ORDINARY COUNCIL MEETING MINUTES – 17/09/02

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DEVELOPMENT SERVICES REPORTS

**11.3.2 Initiation - Guided Development Scheme and Review of Shared Cost Schedule for the Bayonet Head Outline Development Plan Area**

**File/Ward** : STR 077 (Yakamia Ward)

**Proposal/Issue** : Initiate the Guided Development Scheme and adopt cost sharing schedule.

**Subject Land/Locality** : Bayonet Head Outline Development Plan area

**Proponent** : City of Albany

**Owner** : Various

**Reporting Officer(s)** : Strategic Planning Officer (M Papalia )

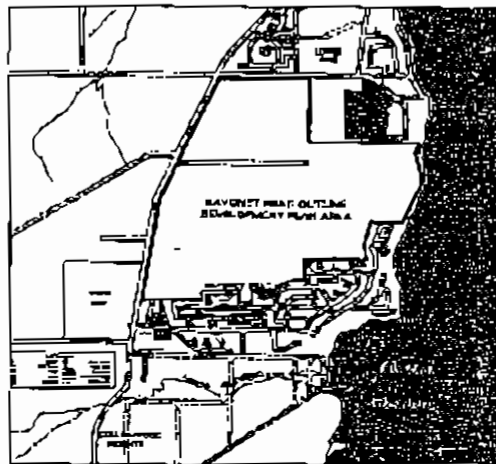
**Disclosure of Interest** : Nil

**Previous Reference** : OCM 21/05/02 - Item 11.3.6  
OCM 16/04/02 - Item 11.2.1  
OCM 20/02/01 - Item 11.3.3  
OCM 23/05/00 - Item 12.3.1  
OCM 26/10/99 - Item 15.1.2  
OCM 24/03/99 - Item 15.1.1  
OCM 27/05/98 - Item 12.3.4  
OCM 29/01/98 - Item 13.3.11  
OCM 04/12/96 - Item 13.3.8

**Summary Recommendation:** Delay initiation of Guided Development Scheme and adopt cost sharing schedule.

**Bulletin Attachment** : Nil.

**Locality Plan** :



DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

**BACKGROUND**

1. This item relates to the Bayonet Head Outlined Development Plan (BHODP) that was adopted as a Town Planning Scheme Policy by Council on 20<sup>th</sup> February 2001. The Bayonet Head Guided Development Scheme is a mechanism to implement the BHODP and was considered by Council at its 21<sup>st</sup> May 2002 meeting (copy included in the Elected Members Report/Information Bulletin) where it resolved:

***“THAT:***

- i) *consideration of the Bayonet Head Guided Development Scheme be deferred for a period of three (3) months and landowners be advised that any subdivision proposal considered during that period will be assessed against the current Town Planning Scheme No. 3 provisions, with contribution costs being applied in accordance with the cost sharing schedule attached to the draft Bayonet Head Guided Development Scheme;*
- ii) *during the period mentioned in point (i) above, landowners be requested to provide to Council a proposal, endorsed by all landowners involved, which details the mechanism and process they wish to pursue to ensure an equitable distribution of subdivision costs over the current Bayonet Head Outline Development Plan area for the period taken to complete the subdivision of all the existing lots;*
- iii) *should landowners accept and pursue the Peet and Company offer to revisit the Bayonet Head Outline Development Plan, Council requires any proposed replacement plan to:*
  - a) *be prepared by consultants engaged and funded by landowners;*
  - b) *meet the objectives and principles achieved in the adopted Bayonet Head Outline Development Plan in regards to stormwater management, the allocation of active and passive public open space areas, community facility sites, protection of wetland systems/areas, integrated traffic management planning and the provision of a greenway corridor within the development plan area;*
  - c) *be referred by the consultant to relevant government agencies and the consent of these agencies be obtained, prior to the revised Bayonet Head Outline Development Plan being submitted for Council's consideration,*
  - d) *be developed with minimal Council staff resources being consumed, other than when statutory processes need to be undertaken; and*
  - e) *fully document the process and legal mechanism to be pursued upon the adoption of the Outline Development Plan, to set in place the equitable apportionment of the subdivision costs within the development plan area; and*
- iv) *the Bayonet Head Outline Development Plan area for the provision of stormwater drainage outfall and the widening of Lower King Road and that staff review the input data supporting the design outcomes and the cost estimates provided to ensure they are relevant and accurate.*

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

*Reason:*

*At a meeting of landowners held last week, concern was raised over the impact of the Bayonet Head Guided Development Scheme upon the very group that it is planned to assist. Peet and Company, and their consultant planner, suggested an alternate methodology to progress the long term subdivision of the land between Bayonet Head and Lower King.*

*The motion to defer consideration of the Guided Development Scheme is not a reflection on the work undertaken by staff on that document, but rather it provides an opportunity for the landowners to discuss and resolve amongst themselves a way forward.*

*The motion also amplifies the design parameters that landowners will be required to meet should they decide to prepare a replacement plan. It also reinforces that external impacts from the subdivision of the Outline Development Plan area must be addressed and funded by the proposed subdivision of the area."*

2. The above resolution was a direct result of issues raised by landowners at a meeting held with landowners, Councillors and staff on 16<sup>th</sup> May 2002.
3. The three month time period lapsed on 16<sup>th</sup> August 2002.

**STATUTORY REQUIREMENTS**

4. Clause 5.2.4 of the City of Albany's Town Planning Scheme No. 3 sets out an interim measure to require developer contributions in the Bayonet Head Outline Development Plan whilst the Guided Development Scheme is being prepared. Clause 5.2.4 c) requires a review of the Schedule of Shared Costs to be carried out annually every July. This item also discusses the review of this Schedule.

**POLICY IMPLICATIONS**

5. There are no policy implications relating to this item.

**FINANCIAL IMPLICATIONS**

6. The financial commitments at this stage include the costs associated with the land valuations and determining the shared costs items that have already been budgeted for and associated officer time to manage the project to date. The cost of the scheme itself is one of the shared cost items and will be recovered following the completion of the Guided Development Scheme process.
7. Over the development life of the Scheme area, Council will be required to contribute approximately \$160,000 towards drainage upgrades and approximately \$2 million towards the upgrading of Lower King Road respectively.

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

**STRATEGIC IMPLICATIONS**

8. The Bayonet Head Outline Development Plan will co-ordinate the development of the balance of Bayonet Head and confirms Council's commitment to "Albany 2020 - Charting Our Course". The BHODP is relevant to a number of Ports of Call but predominantly fits into the following Port of Call:

*"Managed healthy land/harbour environment - identify desirable patterns of development and servicing requirements"*

9. More specifically the BHODP fulfils the Port of Call Code, ENV 2 - Land Use Planning and Objective Four:

*"To develop an integrated plan for long-term land use planning Albany"*

**COMMENT/DISCUSSION**

**Guided Development Scheme**

10. In accordance with Council's resolution (stated in paragraph 1 of this report) the three month timeframe, for landowners to provide Council with a proposal detailing the mechanism and process they wish to pursue an equitable distribution of subdivision costs over the BHODP area, has passed. No proposals were received during this time.
11. Council has, received letters (included in the Elected Members Report/Information Bulletin) from the following four landowners: Peet & Co, Mr Pearce, Mr Fenny & Mr Medcalf and one phone call from Mr Snee. These letters were forwarded to Council's consultant, Urban Focus for comment. These letters were received just prior to the Council agenda deadline, Council's consultant's has only been able to provide the City with preliminary advice.
12. The preliminary advice confirms that the main landowner concern is the life of the Guided Development Scheme (ie 30 years or more), over which time it would be difficult to accurately forecast and/or control the Shared Costs. There were also other inter-related concerns and matters that needed clarification.
13. To address this issue, Council's consultant has suggested an alternative option that will maintain the integrity of the principle of sharing certain infrastructure costs between landowners, and also including the actual items of shared cost that have been nominated to date.
14. The total Scheme Area as currently defined, could be declared a "Development Contribution Area". In designating the area a Development Contribution Area (DCA), Council would qualify the designation in its District Zoning Scheme by making reference to the fact that -

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

- a) All subdivision within the DCA Area would need to be undertaken in accordance with the adopted Structure Plan for the area;
  - b) The area would be divided into a specified number (possibly 4-5) development nodes;
  - c) The currently drafted Guided Development Scheme would be modified marginally to apply to the first identified development node and introduced over that area;
  - d) No subdivision and or development would be permitted in the remaining development nodes until such time as a Guided Development Scheme (or similar appropriate mechanism), was adopted by Council in respect to each of the subsequent development nodes.
15. The above approach would result in all estimated costs being calculated for the total DCA as has currently occurred, but would then be apportioned on an area basis to the first development node and then subsequently, to each remaining development node. Each development node would be identified so that, based on the current take up rate of say 100 new residential lots per annum, the life of each development node spanned a period of 5-7 years. This would result in the shared cost for that development node being more controllable and subject to the development node being fully developed, would result in the GDS over that development node being virtually completed within a more acceptable timeframe of 5-7 years.
16. The above approach would also provide Council with the flexibility of addressing any other issues that might arise over that period in respect to the subsequent undeveloped development nodes so that when a GDS is introduced over each node, it can be specifically tailored to the issues directly applicable to that node. At the same time, it would not lose sight of the overall infrastructure costs pertaining to the entire DCA Area. This approach would also have the advantage of tailoring any future GDS to address any changes in planning design standards and criteria, including changes to densities and or any other requirements that may arise in future years.
17. The use of DCA's is becoming common practice within the Perth Metropolitan Region, however their individual life span is foreseen to occupy a period of approximately 5-7 years due to the much faster rate of development that occurs within the Perth region.
18. This option needs to be fully explored in terms of it's impact on the implementation of the Bayonet Head Outline Development Plan and the need to review the draft Guided Development Scheme in light of this proposal. Staff wish to investigate this option further and report to Council at its next meeting, given the current level of concern over the more traditional GDS that is under consideration.



DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

**Review of the Shared Costs**

19. Current provisions require a review of the Shared Cost Schedule and this Review should have occurred in July of this year. However, with the Guided Development Scheme held in abeyance for three months it did not occur. With one landowner currently at subdivision clearance stage, it is essential that the Schedule be reviewed and adopted by Council as soon as possible.
20. The following Shared Cost items have been reviewed in line with the Consumer Price Index using the weighted capital city average of 2.8%:
  - Main drainage
  - Lower King Road
  - Valuation allowance
  - Administration/Management
  - Scheme preparation
21. The items relating to land values and the buffer landscaping were not adjusted as these figures were provided this year.
22. The cost of upgrading Lower King Road again was raised as a concern by the landowners in their letters. Accordingly, the estimated cost for the Lower King Road upgrade has been adjusted to require that landowners contribute their portion toward the upgrade of only one carriageway, not two as was previously considered by Council. Council can require a contribution toward upgrading of that portion of the road that abuts the subject land. In this case only one side of Lower King Road abuts the subject land.
23. To ensure equitable developer contributions for the upgrading of Lower King Road, Council arranged for independent consultants (BSD) to carry out traffic modeling. The purpose of the modeling was to calculate the percentage of traffic that would be generated from the full development of the BHODP area (Development Traffic) and the percentage of traffic using that portion of the road from outside of the BHODP area (Non-Development Traffic).
24. The results concluded that the breakdown of the volume of traffic using that portion of Lower King Road abutting the Bayonet Head Outline Development Plan area would be:
  - Development Traffic - 64%
  - Non Development Traffic - 36%

## DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

The consultants analysis resulted in the following contributions:

	Carriageway contribution	Calculation of contribution		Total
Developer Contribution	The cost of one dual carriageway - abutting the subdivisional area.	64% of \$1,513,850	\$968,900	\$968,900
Council Contribution	The cost of one dual carriageway - abutting the subdivisional area.	36% of \$1,513,850	\$530,140	
---	The cost of one dual carriageway - abutting the cemetery, & other private and public land	\$1,513,850	\$1,513,850	\$2,043,990
<b>Total Cost of Upgrading</b>				<b>\$3,012,890</b>

25. Landowners, in their letters also questioned the administration costs of the scheme. Here is an extract from Council's consultant's advice on this matter:

*"The original administration value was based on an annual cost of \$8,000 over 30 years. This component was designed to cover the following –*

- a) Ensuring developers comply with the Scheme's provisions*
- b) Annual shared cost reviews*
- c) Assessment of developers' scheme cost contributions*
- d) Recording and allocating contributions as received*
- e) Setting and maintaining scheme accounts*
- f) Responding to developers' reasonable requests regarding Scheme requirements.*

*In the light of our past experience in administering such schemes, we do not consider the annual allowance to be excessive."*

26. To comply with the proposed provisions of the Guided Development Scheme, it will be necessary for Council to formally adopt the revised schedule of Shared Costs as outlined in the following attachment.

### CONCLUSION

27. The development of both the BHODP and the Guided Development Scheme has been a lengthy process to date. Whilst none of the landowners were able to provide an alternative solution to the Guided Development Scheme mechanism prior to initiation of the Guided Development Scheme, it is suggested that the alternative option presented by Council's consultants be further investigated.
28. It is important that the Shared Cost Schedule be adopted to facilitate subdivision of land within the BHODP area.

ORDINARY COUNCIL MEETING MINUTES - 17/09/02  
\*\* REFER DISCLAIMER \*\*  
DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

RECOMMENDATION

THAT:

- i) Council staff investigate the alternative proposal to administer the Bayonet Head Guided Development Scheme as outlined by Urban Focus and report back to Council at its next meeting; and
- ii) Council adopt the Cost Apportionment Schedule of Shared Costs pursuant to Clause 5.2.4 of the City of Albany Town Planning Scheme No. 3.

*Voting Requirement Simple Majority*

**MOVED COUNCILLOR EVERS  
SECONDED COUNCILLOR BOJCUN**

**THAT:**

- i) Council staff investigate the alternative proposal to administer the Bayonet Head Guided Development Scheme as outlined by Urban Focus and report back to Council at its next meeting; and**
- ii) Council adopt the Cost Apportionment Schedule of Shared Costs pursuant to Clause 5.2.4 of the City of Albany Town Planning Scheme No. 3.**

**MOTION CARRIED 14-0**

DEVELOPMENT SERVICES REPORTS

Item 11.3.2 continued

**COST APPORTIONMENT SCHEDULE  
SHARED COSTS - REVIEWED AS AT JULY 2002**

Infrastructure Items & Works	Total Estimated Cost	PL Lot 1	Lot 1	Lot 2	Lot 15	Lot 39	Lot 42	Lot 43	Lot 46	Lot 47	Lot 48	Loc.	Loc.	Loc.	Loc.	PL Lot 1
		10.02%	4.78%	0.44%	2.40%	6.08%	12.85%	3.75%	6.09%	8.06%	0.27%	3.49%	7.14%	4.23%	7.73%	27.09%
PWS, Continuously Purpose & Buffer Land Value	1,017,000	101,903	48,613	4,475	24,408	67,936	130,685	37,994	61,935	81,970	2,746	35,493	72,614	43,019	78,614	224,655
Main Drainage Installation, Basin Construction & Minor Landscaping	1,741,100	174,458	83,225	7,661	41,786	116,305	223,731	64,043	106,033	140,333	4,701	60,764	124,315	73,649	134,587	384,609
Land Value	88,700	8,888	4,240	390	2,129	5,925	11,398	3,309	5,402	7,149	239	3,096	6,333	3,752	6,857	19,593
Lower King Road Upgrade, Drainage & Funnings	968,900	97,084	46,313	4,263	23,254	64,723	124,504	36,140	59,006	78,093	2,616	33,215	69,179	40,984	74,896	214,030
Buffer Landscaping	62,000	6,212	2,964	273	1,488	4,142	7,967	2,313	3,776	4,997	167	2,164	4,427	2,623	4,793	13,695
Valuation Allowance	45,300	4,529	2,161	199	1,083	3,019	5,808	1,686	2,753	3,643	122	1,577	3,227	1,912	3,494	9,985
Administration/Management	246,700	24,719	11,792	1,083	5,921	16,480	31,701	9,702	15,024	19,884	665	8,610	17,614	10,435	19,070	54,497
Schematic Preparation	33,000	3,307	1,577	145	792	2,204	4,241	1,231	2,010	2,600	89	1,152	2,356	1,396	2,551	7,290
<b>TOTALS</b>	<b>4,287,600</b>	<b>421,101</b>	<b>200,884</b>	<b>18,491</b>	<b>100,862</b>	<b>280,734</b>	<b>540,034</b>	<b>156,757</b>	<b>258,938</b>	<b>338,730</b>	<b>11,347</b>	<b>146,671</b>	<b>306,066</b>	<b>177,770</b>	<b>324,861</b>	<b>928,354</b>

6 September 2002





## **BUSHFIRE MANAGEMENT COMMITTEE MINUTES**

23<sup>rd</sup> OCTOBER 2002

CITY OF ALBANY  
MINUTES - BUSHFIRE MANAGEMENT COMMITTEE  
23rd OCTOBER 2002

1. MEETING COMMENCED AT 8.30AM:

2. ATTENDANCE:

Present

Committee

Cllr Des Wolfe

Cllr Elizabeth Barton

Cllr Ian West

Mr Charlie Butcher

Mr Ken Johnson (CBFCO)

City of Albany

Mr Robert Fenn

Mr Keith Barnett

Mr Garry Turner

Mr Steve Gray

Bush Fire Service

Mr M Hatton

Apologies

Cllr Merryn Bojcin

Mr Brian Lester (DCBFCO)

3. CONFIRMATION OF MINUTES FROM 28<sup>th</sup> AUGUST 2002:

Moved: Cllr I West

Seconded: Mr K Johnson

THAT, the minutes of the Bushfire Management Committee held on 28<sup>th</sup> August 2002 be confirmed as a true record of proceedings.

**CARRIED**

4. BUSINESS ARISING

4.1 Brigade Operating Procedure- Brigade members going through road blocks.

Mr K Barnett sought clarification in regard to the intent of the proposed brigade operating procedure.

4.2 Western Power.

General discussion ensued regarding powerlines through reserves containing native vegetation, not having adequate clearance underneath.

Moved: Cllr I West

Seconded: Mr K Johnson

THAT, a letter be written to Western Power expressing concern at the fire hazard caused by uncleared vegetation under power lines.

**CARRIED**

5. DECLARATIONS OF INTEREST

Nil.

6. **GUESTS OF COMMITTEE:**

Mr Murray Harton (Bush Fire Service).

7. **MATTERS FOR CONSIDERATION:**

7.1 **Bushfire Advisory Committee Meeting:**

Minutes of the Bushfire Advisory Committee meetings held on 14<sup>th</sup> October 2002 were tabled.

Moved: Mr K Johnson

Seconded: Mr C Butcher

THAT, the minutes of the Bushfire Advisory Committee meeting held on 14<sup>th</sup> October 2002 be received.

CARRIED

7.2 **Bushfire Advisory Committee Meeting of 14<sup>th</sup> October 2002**

Attention was drawn to the following items from the Bushfire Advisory Committee meeting of 14<sup>th</sup> October 2002.

7.2 **Formation of a Sub-Committee**

**RECOMMENDATION**

**THAT,**

1. A Sub-Committee be formed to work with Fire & Rescue on a proposal to extend their boundary from Bayonet Head to Lower King; and
2. Membership of the Sub-Committee should include the Chief Bush Fire Control Officer, two representatives from the City of Albany, and two representatives from each of the following brigades- Highway, Kalgan, King River and South Coast.

Moved: Mr K Johnson

Seconded: Mr C Butcher

THAT, a Sub-Committee be formed to work with Fire & Rescue on a proposal to extend their boundary from Bayonet Head to Lower King; and

Membership of the Sub-Committee should include the Chief Bush Fire Control Officer, two representatives from the City of Albany, and two representatives from each of the following brigades- Highway, Kalgan, King River and South Coast.

CARRIED



## 7.4 Fire Prevention Plan

### **FIRE PREVENTION PLAN**

#### ENVIRONMENTAL ASSETS AND VALUES

##### **Recommendation 2.4**

- Work closely with CALM to continuously update and improve the information on rare and endangered species that occur on or near land vested in the City.
- Update the GIS and maps when new information becomes available.
- Develop a data set and maps providing information on rare and endangered species for the whole City area, to assist fire managers.

##### **Recommendation**

**THAT**, Recommendation 2.4 be adopted.

**CARRIED**

Discussion was held as to whether the Bushfire Advisory Committee should continue to consider the recommendations contained in Item 7.4

**MOVED:** A Hawley

**SECONDED:** J Jamieson

**THAT**, the Bush Fire Advisory Committee continues to consider the recommendations contained in the Draft Fire Prevention Plan.

**CARRIED**

#### TOWN PLANNING AND BUSH FIRE PROTECTION

##### **Recommendation 4.2**

Implement minimum fire protection measures in existing developments:

- Develop a formal, collaborative approach between planning staff and ranger services.
- Compile a list of fire protection requirements contained in the town planning scheme for different developments. Map fire protection measures, where appropriate.
- Assess the level of compliance and determine whether the minimum fire protection requirements set out in *Planning for Bush Fire Protection* are met.
- Develop an implementation plan for the introduction of minimum fire protection measures, where required. Alternative risk management solutions may have to be developed to achieve acceptable risk levels.
- The implementation plan should be prioritised according to level of risk.

- Changes to legislation should be promoted so that fire protection requirements for developments can be enforced under fire protection rather than town planning legislation.

**Recommendation**

THAT, Recommendation 4.2 be adopted.

**CARRIED**

**Recommendation 4.3**

- Provide a joint wildfire protection planning workshop for relevant staff from planning, building and ranger services, with the aim of improving the capacity of staff to implement minimum fire protection requirements in new developments and to assist them to make well informed decisions in relation to fire protection
- Introduce, or strengthen, in-house systems for the approval of developments, to ensure that minimum fire protection requirements are adhered to. Such a system must include an audit and continuous improvement loop.
- Work with homeowners in Nullaki to implement minimum fire protection measures and to develop alternative risk management strategies to reduce wildfire risk to acceptable levels. Local fire brigade officers *should* be invited to participate.
- Declare the Nullaki subdivision a bush fire prone area.

**Recommendation**

THAT, Recommendation 4.3 be adopted subject to the word "should" in the third line of Dot Point 3 being changed to "will".

**CARRIED**

**Recommendation 4.5**

- That the City adopts *Fire Planning Policy No. DC 3.7 (WAPC, 2001)* and *Planning for Bush Fire Protection (FESA, 2001)* with the exception of Part 2 – Identifying Bush Fire Prone Areas and the exception of Appendix 2 – Plant Species for Use in Building Protection Zones.
- That the City adopts a variation to the hazard assessment models contained in *Planning for bush Fire Protection*, as outlined in the *Fire Prevention Plan 2002*.
- *That the concept of land suitability is introduced into the assessment process for fire.*

That the City:

- Develop and adopt additional acceptable solutions for fire protection infrastructure, outlining local requirements.
- Provide training to relevant staff to ensure that staff have the capacity to implement fire protection at planning stage in line with Council policy (ongoing).
- Integrate planning, building and ranger services functions in relation to fire protection.
- Introduce an audit and continuous improvement loop into the development planning process.

**Recommendation**

THAT, Recommendation 4.5 be adopted subject to the deletion of Dot Point 3 pending further explanation of the clause

MOVED: G Ayres

SECONDED: C Daubert

**CARRIED**

**Recommendation 4.8**

- That bush fire prone areas are declared within developed areas of the City:
  - Special control areas should be used to designate areas as bush fire prone;
  - The GIS bush fire prone area theme should be used as a guide;
  - Boundaries of bush fire prone areas are to be aligned with roads or property and precinct boundaries, as appropriate; and
  - Council to decide whether bush fire prone areas should be assigned in essentially urban areas of the town of Albany, where the risk to life is small.
- That bush fire prone areas are declared, where appropriate, as new developments occur.
- That the concept of bush fire prone areas is integrated into the planning and building control sections of the City.

**Recommendation**

THAT, Recommendation 4.8 be adopted.

**CARRIED**

## FIRE RESPONSE

### Recommendation 5.16

- Adopt an integrated risk management approach in a model of fire cover.
- Station fire appliances strategically across the City. *The model suggested in the Fire Prevention Plan can be used as a guide for the number, type and location of resources.*
- Develop, in conjunction with the Bush Fire Advisory Committee, an implementation plan for the model of fire cover. Such a plan must take risk management strategies other than fire response into consideration, as well as a community's capacity to maintain and operate fire appliances.
- Develop an alliance with FESA for the development of an integrated fire service delivery model for the City of Albany, with specific focus on the town of Albany. The alliance is required at the following levels.

Executive: CEO of FESA and CEO of CoA  
ED Fire Services (FESA) and ED Development Services  
CoA

Implementation: FESA and Fire Services Regional and District staff  
FRS Albany career and volunteer officers  
CoA staff and volunteer bush fire brigade officers

Outcomes: Development of an integrated operational response plan.  
Centrally located, joint fire services or fire and  
emergency services facility.  
Single fire service.  
Cost effective and efficient delivery of fire services

### Recommendation

THAT, Recommendation 5.16 be adopted subject to the deletion of the sentence beginning "The model suggested" in Dut Point 2.

MOVED: J Jamieson

SECONDED: J Jol

CARRIED

## COMMUNICATIONS SYSTEMS

### Recommendation 6.4

- That VHF radios are upgraded to the new program as recommended by FESA.
- That a maintenance and replacement plan is developed for fire radios and integrated into the City's budget. *A list of fire radios held by the City should be compiled, if not already in place.*
- *Consideration to be given to fund radios for fire stations in high-risk areas, where required, to assist with incident co-ordination.*

- That consideration be given to provide pagers to brigades in high-risk areas to improve call out and response.
- That a communications plan is developed and integrated into brigade operations. Such a plan must include brigade call out and communications between FRS and bush fire brigades during initial response phases.
- That training is provided in operational communications to ensure that the communications system is efficiently used during major emergencies.
- Consideration should be given to form a communications brigade around the incident control van. Personnel from this unit may also assist with operating a fire co-ordination centre.
- That the City works with the Shire of West Arthur and FESA to implement changes to the West Arthur radio system to eliminate radio interference between the two areas.

#### **Recommendation**

**THAT**, Recommendation 6.4 be adopted subject:

1. To the addition of the words "and all bush fire brigades" after the word City in the second sentence in Dot Point 2.
1. The deletion of Dot Point 3, and
2. The wording in Dot Point 8 being changed to "the City works with any local government and FESA to implement changes to the radio system to eliminate radio interference between the areas".

**MOVED:** K Johnson

**SECONDED:** J Jul

**CARRIED**

#### **FIRE PREVENTION**

##### **Recommendation 7.8**

- Risk management should be integrated into all levels of the City's bush fire organisation:
  - Bush Fire Management Committee
  - Bush Fire Advisory Committee
  - Brigade level
- Training and development in risk management and in the development and implementation of risk management strategies must be made available to brigades and relevant City staff.
- Clear objectives and outcomes must be defined and works programs established.
- The implementation of risk management must have an audit and continuous improvement cycle.
- Risk management should be introduced gradually, focussing on the highest risks and on communities who are willing to participate.

- The City should assist and support its brigades with risk management. Staff and other city resources will be required.
- Strong partnerships should be developed between brigades and their communities.
- Consideration should be given to specifically highlight risk management as one of the roles of brigades and the City in the Statement of Commitment contained in the Strategic Bushfire Plan 2000-2005.

**Recommendation**

**THAT, Recommendation 7.8 be adopted.**

**CARRIED**

**CITY RESERVES**

**Recommendation 8.17**

- Manage reserves vested in the City to maintain and enhance biodiversity (indigenous):
  - No species is lost from a reserve and the number of species is increased, where appropriate;
  - A diverse range of vegetation ages and habitats is maintained within each vegetation complex;
  - Make use of patch and mosaic burning to maintain a fire regime which minimises the risk of major fires to the community and ecosystems, and which maintains sustainable vegetation communities and habitats.
- Apply a mix of risk management strategies to provide for both community safety and biodiversity. Risk management strategies and works programs should be developed in conjunction with brigades and community groups at a local level.
- Priorities for reserve management should be based on risk, ecological value, existing management plans and works programs
- Integrate fire and reserve management within the City Council at corporate, management and operations level through:
  - Formal reporting and auditing;
  - Clearly defined and, where appropriate, joint works programs;
  - Joint activities, workshops and seminars.
- Integrate fire and reserve management across community groups, fire brigades and Council. This can be achieved through:
  - Creation of a management structure at local and management level with representatives from community groups and brigades.
  - Joint workshops and training seminars,
  - Development of an integrated, realistic works program, which outlines expectations and deliverables
- Review existing management plans and integrate their requirements into staff works programs, where appropriate.
- Develop strategic alliances with outside organisations who have expertise in conservation and in wildfire risk management.

- Increase community awareness in conservation and risk management:
  - Articles in local newspaper;
  - Local workshops and seminars
- Allocate staff resources to:
  - Assist brigades with developing realistic works programs for City reserves,
  - Assist with the preparation of burn prescriptions;
  - Maintain agreed fire prevention programs on City reserves.
 Such activities **must** be incorporated into staff works programs
- Map fire prevention measures including fire access, water supply and fire history and integrate into City's GIS.
- Consider the integration of environmental values and fire prevention measures into the City Reserve database.

**Recommendation**

**THAT**, Recommendation 8.17 be adopted.

**CARRIED**

**LOSS OF VOLUNTEERS**

**Recommendation 9.2**

- Monitor brigade membership numbers and brigades' capacities to respond to fires:
  - Where brigades have insufficient members to respond to fires, assess the needs of the brigade and assess whether potential volunteers are available in the local community to boost numbers.
  - It may also be important to monitor a brigade's ability to promote members who have the capacity and are prepared to take on leadership roles (succession planning).
  - Assess the way a brigade operates and whether this has an impact on membership
  - Assess the needs of volunteers and new recruits and ascertain whether the brigade meets these needs.

**Retention and Recruitment of Volunteers Possible Solutions:**

- Provide training at brigade level at appropriate intervals.
- Consider developing a volunteer training school similar to one that is successful in Mundaring and in some eastern States where volunteers train volunteers.
- Recruit not only operational fire personnel but also risk managers and people who like to work with the community.
- Provide volunteers with the opportunity to attend fires (this does not suggest arson) or to attend hazard reduction burns.
- Consider developing a communications brigade based around the Control Van.

- Review the training that is currently provided to volunteers. It generally focuses on fire suppression, legal issues and incident control. Managing a brigade requires other skills and knowledge which is often not provided to officers
- Encourage young members of the community to join a brigade and provide activities for them.
- Provide social and family activities within the Brigade.

Each brigade is different and some of the above suggestions may not be suitable for a particular brigade. It is up to each individual brigade to develop a mix of solutions that suits its community and which ensures that sufficient members are available who have the skills and knowledge to respond to fires.

### **Recommendation**

**THAT**, Recommendation 9.2 be adopted.

**CARRIED**

**Moved:** Cllr I West

**Seconded:** Mr C Butcher

**THAT**, the Recommendations made by the Bushfire Advisory Committee on the Fire Prevention Plan be endorsed, with the exception that Recommendation 4.5 should read "That dot point 3 be retained in the Fire Prevention Plan as it is a statutory planning requirement of the City's Town Planning department and the Executive Director Development Services brief the next Bushfire Advisory Committee on the reasons for retaining land suitability in the process of fire hazard assessment".

**CARRIED**

The Executive Director Development Services requested that the minutes record the City of Albany's staff appreciation for the work of members of the volunteer bushfire brigades during the preparation of the Plan, for the manner in which they have openly discussed the report's findings and for their endorsement of the need to review current operational practices.

## **8. GENERAL BUSINESS:**

### **8.1 Handheld Radios.**

Cllr E Barton enquired as to the progress in regard to the purchase of a hand-held radio for the Chief Bush Fire Control Officer.

Mr R Fenn informed the meeting that due to budget constraints it was not possible, to purchase a new radio, however a hand-held radio from the Rangers Team had been provided to the Chief Bush Fire Control Officer. The possibility of purchasing a new hand-held radio for the Chief Bush Fire Control Officer would be considered during the third-quarter budget review.



Mr M Harton informed the meeting that there were 5 VHF porta-packs and 2 hand-held radios available at the FESA Headquarters in the event of a wildfire.

#### **8.2 'Firebreak' Newsletter.**

Mr R Fenn informed the meeting that further articles for the 'Firebreak' newsletter were required and asked for City staff and bushfire brigades to provide submissions.

#### **8.3 Reserve Management resources.**

Cllr E Barton enquired as to whether the City's Bushcare Coordinator or Environmental Planning Officer would be consulted when the Fire Prevention Plan recommendations involving fire management issues within in the City's reserves were considered.

Mr R Fenn discussed that Council was trying to extend the Bushcare Coordinator's contract and also the possibility of appointing a Reserves management Officer in the near future depending on next year's budget.

#### **8.4 Insurance for Brigade Open/Training Days.**

Mr C Butcher raised the issue of insurance for brigades when members of the public were invited to use brigade equipment at Brigade Open days.

Mr R Fenn informed the meeting that this was covered under 'normal brigade activities' such as training, fundraising, recruiting, etc.

#### **8.5 Firebreak Contractors.**

Mr K Barnett advised that a meeting was being arranged with firebreak contractors to discuss the changes in the City's 2002/2003 Firebreak Notice

#### **8.6 Aerial inspection of firebreaks.**

Mr K Johnson asked if aerial inspection of firebreaks would be used this year. Mr K Barnett informed the meeting that following the completion of the on-ground firebreak inspection an aerial inspection of the municipality would be carried out.

#### **9. NEXT MEETING:**

8.30am, 26<sup>th</sup> February 2003 at Mercer Road Offices.

#### **10. CLOSURE:**

9.20am

CITY OF ALBANY  
BUSHFIRE MANAGEMENT COMMITTEE  
23<sup>rd</sup> OCTOBER 2002

# APPENDIX



**BUSHFIRE ADVISORY COMMITTEE  
MINUTES**

14<sup>th</sup> October 2002

CITY OF ALBANY  
BUSHFIRE ADVISORY COMMITTEE  
14<sup>TH</sup> OCTOBER 2002

1. MEETING COMMENCES AT 8.00pm

2. ATTENDANCE & APOLOGIES:

As per attached attendance and apologies sheets.

3. CONFIRMATION OF MINUTES:

That the minutes of the Advisory Committee Meeting held on 12<sup>th</sup> August 2002 be confirmed as a true record of proceedings.

MOVED: K Johnson

SECONDED: W Taggard

CARRIED

4. BUSINESS ARISING:

Nil.

5. GUESTS OF COMMITTEE:

Representatives from FESA were in attendance.

6. REPORTS:

CBFCO (Ken Johnson) report attached.

S Ranger (Garry Turner) reported that the North East Sector would move into the Restricted Burning Period as from the 17<sup>th</sup> October 2002.

Bushfire Service (M Hatton) report attached

7. MATTERS FOR CONSIDERATION

7.1 Vehicle Specifications and Budget Input

Delegates from the Kojaneerup Brigade indicated that a 4.4 Rural appliance would meet their needs.

Concern was raised in regard to the placement of brake lights on heavy-duty appliances which made them vulnerable to damage, and the following motion was put to the meeting.

*"That, the City of Albany requests the Vehicle Equipment Advisory Committee (VEAC) to consider the provision of an additional set of brake lights at a higher level on the rear of fire appliances*

*Further consideration is sort in regard to replacing the brake light globe holders to 'bayonet' fittings."*

CARRIED

## **7.2 Formation of a Sub-Committee**

At the August meeting of the Bushfire Advisory Committee, Murray Hatton & Kevin Parsons conducted a brief presentation on the proposed extension of the Fire & Rescue Service boundary from Bayonet Head to Lower King.

Brigades were advised that no decision had been made and that input was required from all parties. It was also suggested that a steering committee might be formed to address the many issues that such a proposal would raise.

Following on from that meeting it is proposed that a Sub-Committee be formed to work with Fire & Rescue Service on the proposed extension to their boundary. Membership of the Sub-Committee should include the Chief Bushfire Control Officer and representatives from the City of Albany and those brigades likely to be affected by the proposal.

Fire & Emergency Services Authority representatives on the Sub-Committee will be Murray Hatton, Kevin Parsons, one representative from the career Fire and Rescue Service and one from the Volunteer Fire and Rescue Service.

### **Recommendation**

**That:**

1. A Sub-Committee be formed to work with Fire & Rescue Service on a proposal to extend their boundary from Bayonet Head to Lower King; and
2. Membership of the Sub-Committee should include the Chief Bushfire Control Officer, two representatives from the City of Albany, and two representatives from each of the following brigades - Highway, Kalgan, King River and South Coast.

**CARRIED**

## **7.3 Draft Brigade Operating Procedure – Bush Fire Brigade Chaplain**

In February 2000, Chaplain Brent Findlay was endorsed as Chaplain for all Volunteer Bushfire Brigades. To define the role of the Chaplain a Draft Brigade Operating Procedure has been prepared for consideration and adoption. A draft copy is appended.

### **Recommendation**

**That,** the Draft Brigade Operating Procedure – Bush Fire Brigade Chaplain be adopted.

**CARRIED**

## **7.4 Fire Prevention Plan**

Following the release of the Draft Fire Prevention Plan the following recommendations were presented to and discussed at an open-forum meeting held on Thursday, 26<sup>th</sup> September 2002:

# FIRE PREVENTION PLAN

## ENVIRONMENTAL ASSETS AND VALUES

### Recommendation 2.4

- Work closely with CALM to continuously update and improve the information on rare and endangered species that occur on or near land vested in the City.
- Update the GIS and maps when new information becomes available
- Develop a data set and maps providing information on rare and endangered species for the whole City area, to assist fire managers.

### Recommendation

THAT, Recommendation 2.4 be adopted

CARRIED

## TOWN PLANNING AND BUSH FIRE PROTECTION

### Recommendation 4.2

Implement minimum fire protection measures in existing developments:

- Develop a formal, collaborative approach between planning staff and ranger services.
- Compile a list of fire protection requirements contained in the town planning scheme for different developments. Map fire protection measures, where appropriate.
- Assess the level of compliance and determine whether the minimum fire protection requirements set out in *Planning for Bush Fire Protection* are met.
- Develop an implementation plan for the introduction of minimum fire protection measures, where required. Alternative risk management solutions may have to be developed to achieve acceptable risk levels.
- The implementation plan should be prioritised according to level of risk.
- Changes to legislation should be promoted so that fire protection requirements for developments can be enforced under fire protection rather than town planning legislation.

### Recommendation

THAT, Recommendation 4.2 be adopted.

CARRIED

### Recommendation 4.3

- Provide a joint wildfire protection planning workshop for relevant staff from planning, building and ranger services, with the aim of improving the capacity of staff to implement minimum fire protection requirements in new developments and to assist them to make well informed decisions in relation to fire protection.

- Introduce, or strengthen, in-house systems for the approval of developments, to ensure that minimum fire protection requirements are adhered to. Such a system must include an audit and continuous improvement loop
- Work with homeowners in Nullaki to implement minimum fire protection measures and to develop alternative risk management strategies to reduce wildfire risk to acceptable levels. Local fire brigade officers *should* be invited to participate.
- Declare the Nullaki subdivision a bush fire prone area.

#### **Recommendation**

THAT, Recommendation 4.3 be adopted subject to the word "should" in the third line of Dot Point 3 being changed to "will".

**CARRIED**

#### **Recommendation 4.5**

- That the City adopts *Fire Planning Policy No. DC 3.7 (WAPC, 2001)* and *Planning for Bush Fire Protection (FESA, 2001)* with the exception of Part 2 – Identifying Bush Fire Prone Areas and the exception of Appendix 2 – Plant Species for Use in Building Protection Zones.
- That the City adopts a variation to the hazard assessment models contained in *Planning for bush Fire Protection*, as outlined in the *Fire Prevention Plan 2002*.
- *That the concept of land suitability is introduced into the assessment process for fire.*

That the City:

- Develop and adopt additional acceptable solutions for fire protection infrastructure, outlining local requirements.
- Provide training to relevant staff to ensure that staff have the capacity to implement fire protection at planning stage in line with Council policy (ongoing).
- Integrate planning, building and ranger services functions in relation to fire protection.
- Introduce an audit and continuous improvement loop into the development planning process.

#### **Recommendation**

THAT, Recommendation 4.5 be adopted subject to the deletion of Dot Point 3 pending further explanation of the clause.

**CARRIED**

#### **Recommendation 4.8**

- That bush fire prone areas are declared within developed areas of the City:
  - Special control areas should be used to designate areas as bush fire prone;
  - The GIS bush fire prone area theme should be used as a guide;

- o Boundaries of bush fire prone areas are to be aligned with roads or property and precinct boundaries, as appropriate, and
- o Council to decide whether bush fire prone areas should be assigned in essentially urban areas of the town of Albany, where the risk to life is small.
- That bush fire prone areas are declared, where appropriate, as new developments occur
- That the concept of bush fire prone areas is integrated into the planning and building control sections of the City.

**Recommendation**

THAT, Recommendation 4.8 be adopted.

**CARRIED**

**FIRE RESPONSE**

**Recommendation 5.16**

- Adopt an integrated risk management approach in a model of fire cover.
- Station fire appliances strategically across the City. *The model suggested in the Fire Prevention Plan can be used as a guide for the number, type and location of resources.*
- Develop, in conjunction with the Bush Fire Advisory Committee, an implementation plan for the model of fire cover. Such a plan must take risk management strategies other than fire response into consideration, as well as a community's capacity to maintain and operate fire appliances.
- Develop an alliance with FESA for the development of an integrated fire service delivery model for the City of Albany, with specific focus on the town of Albany. The alliance is required at the following levels:

Executive:	CEO of FESA and CEO of CoA ED Fire Services (FESA) and ED Development Services CoA
Implementation:	FESA and Fire Services Regional and District staff FRS Albany career and volunteer officers CoA staff and volunteer bush fire brigade officers
Outcomes:	Development of an integrated operational response plan Centrally located, joint fire services or fire and emergency services facility. Single fire service. Cost effective and efficient delivery of fire services

**Recommendation**

THAT, Recommendation 5.16 be adopted subject to the deletion of the sentence beginning "The model suggested" in Dot Point 2.

**CARRIED**



## COMMUNICATIONS SYSTEMS

### Recommendation 6.4

- That VHF radios are upgraded to the new program as recommended by FESA.
- That a maintenance and replacement plan is developed for fire radios and integrated into the City's budget. *A list of fire radios held by the City should be compiled, if not already in place.*
- *Consideration to be given to fund radios for fire stations in high-risk areas, where required, to assist with incident co-ordination.*
- That consideration be given to provide pagers to brigades in high-risk areas to improve call out and response.
- That a communications plan is developed and integrated into brigade operations. Such a plan must include brigade call out and communications between FRS and bush fire brigades during initial response phases.
- That training is provided in operational communications to ensure that the communications system is efficiently used during major emergencies.
- Consideration should be given to form a communications brigade around the incident control van. Personnel from this unit may also assist with operating a fire co-ordination centre.
- *That the City works with the Shire of West Arthur and FESA to implement changes to the West Arthur radio system to eliminate radio interference between the two areas.*

### Recommendation

THAT, Recommendation 6.4 be adopted subject to the:

1. Addition of the words "and all bush fire brigades" after the word "City" in the second sentence in Dot Point 2;
2. Deletion of Dot Point 3; and
3. Wording in Dot Point 8 being changed to "That the City works with any local government and FESA to implement changes to the radio system to eliminate radio interference between the areas".

**CARRIED**

## FIRE PREVENTION

### Recommendation 7.8

- Risk management should be integrated into all levels of the City's bush fire organisation:
  - Bush Fire Management Committee
  - Bush Fire Advisory Committee
  - Brigade level
- Training and development in risk management and in the development and implementation of risk management strategies must be made available to brigades and relevant City staff.
- Clear objectives and outcomes must be defined and works programs established.

- The implementation of risk management must have an audit and continuous improvement cycle.
- Risk management should be introduced gradually, focussing on the highest risks and on communities who are willing to participate.
- The City should assist and support its brigades with risk management. Staff and other city resources will be required.
- Strong partnerships should be developed between brigades and their communities.
- Consideration should be given to specifically highlight risk management as one of the roles of brigades and the City in the Statement of Commitment contained in the Strategic Bushfire Plan 2000-2005.

#### **Recommendation**

**THAT,** Recommendation 7.8 be adopted.

**CARRIED**

#### **CITY RESERVES**

##### **Recommendation 8.17**

- Manage reserves vested in the City to maintain and enhance biodiversity (indigenous):
  - o No species is lost from a reserve and the number of species is increased, where appropriate;
  - o A diverse range of vegetation ages and habitats is maintained within each vegetation complex,
  - o Make use of patch and mosaic burning to maintain a fire regime which minimises the risk of major fires to the community and ecosystems, and which maintains sustainable vegetation communities and habitats.
- Apply a mix of risk management strategies to provide for both community safety and biodiversity. Risk management strategies and works programs should be developed in conjunction with brigades and community groups at a local level.
- Priorities for reserve management should be based on risk, ecological value, existing management plans and works programs.
- Integrate fire and reserve management within the City Council at corporate, management and operations level through:
  - o Formal reporting and auditing;
  - o Clearly defined and, where appropriate, joint works programs,
  - o Joint activities, workshops and seminars.
- Integrate fire and reserve management across community groups, fire brigades and Council. This can be achieved through:
  - o Creation of a management structure at local and management level with representatives from community groups and brigades;
  - o Joint workshops and training seminars;
  - o Development of an integrated, realistic works program which outlines expectations and deliverables.
- Review existing management plans and integrate their requirements into staff works programs, where appropriate.

- Develop strategic alliances with outside organisations who have expertise in conservation and in wildfire risk management.
- Increase community awareness in conservation and risk management:
  - Articles in local newspaper;
  - Local workshops and seminars
- Allocate staff resources to:
  - Assist brigades with developing realistic works programs for City reserves;
  - Assist with the preparation of burn prescriptions,
  - Maintain agreed fire prevention programs on City reserves.
 Such activities must be incorporated into staff works programs
- Map fire prevention measures including fire access, water supply and fire history and integrate into City's GIS.
- Consider the integration of environmental values and fire prevention measures into the City Reserve database.

**Recommendation**

THAT, Recommendation 8.17 be adopted.

**CARRIED**

**LOSS OF VOLUNTEERS**

**Recommendation 9.2**

- Monitor brigade membership numbers and brigades' capacities to respond to fires:
  - Where brigades have insufficient members to respond to fires, assess the needs of the brigade and assess whether potential volunteers are available in the local community to boost numbers.
  - It may also be important to monitor a brigade's ability to promote members who have the capacity and are prepared to take on leadership roles (succession planning).
  - Assess the way a brigade operates and whether this has an impact on membership.
  - Assess the needs of volunteers and new recruits and ascertain whether the brigade meets these needs.

Each brigade is different and some of the above suggestions may not be suitable for a particular brigade. It is up to each individual brigade to develop a mix of solutions that suits its community and which ensures that sufficient members are available who have the skills and knowledge to respond to fires.

**Recommendation**

THAT, Recommendation 9.2 be adopted.

**CARRIED**

### 7.5 Senior Fire Control Officer – Call Sign

The Chief Bush Fire Control Officer submitted an item seeking clarification of the arrangements to be put in place when the Chief is unavailable.

#### **Recommendation**

THAT, the radio call sign "King River 2 South West Base" be used by the Senior Fire Control Officer West when the Chief Bush Fire Control Officer is unavailable.

**CARRIED**

### 7.6 Draft Brigade Operation Procedure – Physical Attack on Volunteer Bush Fire Control Officers Whilst Investigating Unlawfully Lit Fires

At the August 2002 committee meeting this matter was withdrawn and referred to the November 2002 meeting pending additional information from the City's insurers.

The City's insurers have reviewed the BOP and advised that only volunteer Bush Fire Control Officers appointed by Council have the authority to investigate unlawfully lit. The BOP has been amended to reflect this advice and is appended to the agenda for consideration.

**MOVED:** A Hawley

**SECONDED:** B Smoker

That, the Draft Brigade Operating Procedure lay on the table until the next Bushfire Advisory Committee meeting.

**CARRIED**

## **8. GENERAL BUSINESS:**

### **8.1 Bush Fire Management Committee Minutes**

K Johnson asked if the Bush Fire Management Committee Minutes could be attached to the Bush Fire Advisory Committee Minutes in future for all members to see.

**MOVED:** K Johnson

**SECONDED:** J Jamieson

That, the Bush Fire Management Committee Minutes be attached to the next following Bush Fire Advisory Committee Agenda.

**CARRIED**

### **8.2 Review of Harvest Bans**

K Johnson wanted to clarify at what FDI a Harvest ban should be put in place. Possible suggestions were: FDI of 34> with wind, or FDI 38> without wind.

J Hood will take this back to his Brigades and report back to the next Bush Fire Advisory Committee Meeting on 10<sup>th</sup> February 2003.

### 8.3 Camp Fires

J Jol expressed concern that the Draft Fire Prevention Plan failed to address the potential danger of open-fires in camping areas causing wildfires.

**MOVED:** J Jol

**SECONDED:** J Jamieson

**THAT**, the Bush Fire Advisory Committee expresses its concern about the current level of oversight of camping areas within the City as a potential source of fires. That the final Fire Prevention Plan acknowledge some risk management of this issue.

**CARRIED**

### 8.4 Banning the burning of garden refuse

C Daubert asked whether any progress had been made in regard to the banning of burning garden refuse during the Prohibited Burning Period

Keith Barnett advised the meeting that the City of Albany was still investigating this matter.

### 8.5 Radio procedure

J Hood raised the issue of improper use of the Bush Fire Brigade Radio Network, and need to use the radio for emergency use only - not for 'chit-chat'. It was mentioned that some calls were not related to the fire brigade. Delegates were requested to consider using simplex channels

## 9. NEXT MEETING

8.30pm 10<sup>th</sup> February 2003 at City of Albany Mercer Road Offices

## 10. CLOSURE

10.45pm

CITY OF ALBANY  
BUSHFIRE ADVISORY COMMITTEE  
14<sup>TH</sup> OCTOBER 2002

# **APPENDIX**

CHIEF BUSHFIRE CONTROL OFFICERS REPORT 14 10-02

- SCHEDULES == SW SECTOR DAILY SCHEDULES START 9<sup>TH</sup> OF NOVEMBER AT 6.45 am MONDAY TO SATURDAY & 8.00am ON SUNDAYS. ALSO THE SW SECTORS - 5 - 6- 7 GO INTO THE RESTRICTED PERIOD ON THAT DATE. ONCE AGAIN PERMITS MUST BE LOGGED ON THE SKED TO BE VALIDATED.
- EMERGENCY SERVICES LEVY=== A MEETING WITH THE MINISTER FOR EMERGENCY SERVICES & REPRESENTATIVES OF
- F. E. S. A REGARDING THE E.S.LEVY TOOK PLACE LAST WEDNESDAY=== THE OUTLOOK FOR ALBANY LOOKS GOOD. THE FINER POINTS ARE DUE TO BE RELEASED IN NOVEMBER
- FIREBREAKS=== COULD YOU PLEASE MAKE YOURSELF AWARE OF THE NEW FIREBREAK REGULATIONS FOR THIS YEAR AS THERE SURE TO BE QUESTIONS FROM LANDOWNERS

# F E S A

## FIRE SERVICES MEMO

FILE NO: AL02161

DATE: 14<sup>th</sup> October 2002

TO: CITY OF ALBANY BUSHFIRE ADVISORY COMMITTEE

FROM: MURRAY HATTON – FESA FIRE SERVICES MANAGER

CC:

SUBJECT: BUSH FIRE SERVICE REPORT TO MEETING OF 14<sup>th</sup> OCTOBER 2002

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The following report has been compiled in order to draw your attention to some important fire issues.

### TRAINING.

Given the proximity to the Fire Season, the training schedule for the City of Albany is quickly drawing to a close for 2002. I would like thank the many, many volunteers who willingly gave of their time over the "off" season to participate in the training program in an attempt to build their skill set in preparation for the coming fire season. I implore brigades to involve new members in Hazard Reduction Burns to familiarise these people with brigade equipment prior to the rigours of wildfire.

If brigades have urgent requests for training prior to the season these requests could be made to me directly or through Steve Grey at the City

### EMERGENCY SERVICES LEVY

As discussed at the last advisory meeting, the ESL has been announced as the prime funding source for Emergency Services beginning 1<sup>st</sup> July 2003. The intent behind this new scheme is to level the playing field for emergency services irrespective of the LGA in which they reside. It is evident at this time that many people/companies do not contribute towards the cost of essential services that they still make use of, placing the burden on too few

At the brigade level, the Levy is intended to fund 100% of normal brigade operating costs and thus relieve volunteers from the burden of fundraising to supplement the funding of council and FESA which has been necessary in the past for brigades to operate. As the City of Albany has clearly indicated in the press, there are also many benefits for LGA's as they can recoup their costs associated with operating a BFB network.

Unfortunately, much of the fine detail as to how the levy will operate and exactly what the levy will fund is still being developed and will be continuously rolled out as developments are made.

Obviously, there will be some teething problems and it will take some time to get the system fully up and running but I believe there will be benefits for all under the new system.



I note the Minister made a visit to the City of Albany last week and I imagine she passed on some detail to council officers as to how the Levy is to work.

In an attempt to increase the understanding of the "nitty gritty" of the Levy's budgeting processes, a briefing meeting has been scheduled in Perth later this month to brief Fire Services and SES Managers on the finer details of the Levy's implementation. As a result of this briefing, I plan to meet with the City and provide the more details to enable the City, and therefore brigades, to finalise their ESL submissions.

In the interim, I know brigades, in cooperation with Council officers, have made great progress towards collating their costs over recent years in an attempt to assist the City to prepare a draft budget for the 2003/04 financial year.

## URBAN INTERFACE RESOURCING AND MOBILISATION

At the last Advisory Meeting, much discussion centred around the possible formation of a Volunteer FRS district encompassing part of King River's patch in response to a perceived deficient structural response in this mainly residential area.

Subsequently, other issues concerning service provision have been raised by Klaus Braun through the City's Fire Prevention Plan as well as other forums. Most notable amongst these, is the lack of an acceptable structural response in the Little Grove / Goode Beach area.

In keeping with the City's Plan to form a Steering Committee to look at the VFRS issue, I would like to see this Committee explore all issues relating to the provision of the best possible fire service in the urban interface area with all current practices and protocols up for discussion. I would think it possible for this committee, if endorsed by Advisory, to report at the February Meeting.

## OPERATIONS

### Grant Funding

Of the City's applications in the March Grant round, the City of Albany was successful and has placed orders for:

- 3.4 Rural for Youngs Siding
- 4.4 Rural for Gnowellen

Due to shortages in cab/chassis, it is envisaged that these appliances should be available around Christmas or shortly afterwards.

For consideration in the recently closed September Grant's Round, the City submitted applications for a Fast Attack for the Elleker Brigade and a Fire Shed for Kojaneerup. I am told that the results of this process should be known around mid November.

### UCL Fire Prevention Works.

- Fire Breaks in the Dola Reserve adjacent to the Manypeaks townsite have been completed.
- Fire Breaks have been improved on the Dola reserve to the East of of Albert St in Little Grove.
- Money has been allocated to upgrading breaks in the reserve East of Cape Riche.

I concede that brigade members know the parcels of UCL within their brigade areas far better than Fire Services Officers and, therefore, I am happy to receive your input re fire prevention works to be undertaken on UCL.

For your information.

MURRAY HATTON  
FESA - FIRE SERVICES MANAGER  
BUSH FIRE SERVICE GREAT SOUTHERN

An.

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# **Agenda Item Attachments**

## **CORPORATE & COMMUNITY SERVICES SECTION**

Date 27/09/2002  
 Time 11 01:39AM

CITY OF ALBANY  
 SPECIAL

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
16425	06/09/2002	BIONEEM	5 litre bottle biochem	MUNI	174.00
16426	06/09/2002	CAMERON EM & MB	Rates refund for assessment A42967 GREEN ISLAND CRESCENT BAYONET HEAD WA 6330	MUNI	81.60
16427	06/09/2002	CARSON R	Rates refund for assessment A5896 GNOWELLEN RD WELLS HEAD WA 6328	MUNI	58.93
16428	06/09/2002	CITY OF ALBANY TRUST A/C	RETENTION - JAXON CONSTRUCTION AMOUNT FOR REPAYMENT \$13398.66	MUNI	13,266.00
16429	06/09/2002	CLARK TK & LOUTHIT SJ	Rates refund for assessment A20860 40 MOORTOWN ROAD GLEDHOW WA	MUNI	79.57
16430	06/09/2002	CUFANAWAY	TRUCK HIRE	MUNI	4,910.40
16431	06/09/2002	CD'S THE DISTRIBUTORS	CONFECTIONERY SUPPLIES	MUNI	555.70
16432	06/09/2002	ELLIS JW	Rates refund for assessment A169894 MINING TENEMENT PALMDALE WA	MUNI	160.27
16433	06/09/2002	DOREEN LEIGH EVERITT	Rates refund for assessment A23028 760 FRENCHMAN BAY ROAD TORNDIRUP	MUNI	92.28
16434	06/09/2002	GR HOWE EARTHMOVING & GARDENS	CARTAGE RUBBIE - TOWLANDS BEACH RESTORATION	MUNI	360.00
16435	06/09/2002	GWN ALBANY FAMILY FISHING FEST	GRANT - FISHING FESTIVAL	MUNI	1,500.00
16436	06/09/2002	HAINES BL	Rates refund for assessment A168153 42 KOOYONG AVENUE WARRENUP WA	MUNI	82.23
16437	06/09/2002	HUDSON SEWAGE SERVICES	CHAMBER BLACK KIT	MUNI	221.00
16438	06/09/2002	ITYSTER WEST	RE-BRISTLE BRUSHES	MUNI	209.00
16439	06/09/2002	JAXON CONSTRUCTIONS	LIBRARY REDEVELOPMENT	MUNI	131,333.40
16440	06/09/2002	KING KR	Rates refund for assessment A145167 14 MASKILL PLACE ALBANY WA 6330	MUNI	54.10
16441	06/09/2002	THE LEISURE INSTITUTE OF WA (A	CONFERENCE FEES - ALAC EMPLOYEES	MUNI	915.00
16442	06/09/2002	LEMBO GB & FJ	Rates refund for assessment A131356 132 ALBANY HIGHWAY CENTENNIAL PARK	MUNI	381.69
16443	06/09/2002	MARTIN LJ & T	Rates refund for assessment A155722 6 BELLINGHAM STREET SPENCER PARK	MUNI	116.37

Date: 27/09/2002  
 Time: 11 01 39AM

CITY OF ALBANY  
 SPECIAL

USER: Jacque Rybinski  
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
16444	06/09/2002	NIGEL SPURGEON	MEDICAL EXPENSES	MUNI	152.30
16445	06/09/2002	SUNNYVALE PLANTS	NURSERY SUPPLIES	MUNI	1,570.80
16446	06/09/2002	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	MUNI	119.15
16447	06/09/2002	WALLACE PA & DA	Rates refund for assessment A4553 WAYCHINICUP ROAD MANYPEAKS WA	MUNI	84.48
16448	06/09/2002	WATER CORPORATION	WATER CONSUMPTION	MUNI	8.80
16449	06/09/2002	WILKINSON LJ	Rates refund for assessment A42719 BON ACCORD ROAD LOWER KING WA 6330	MUNI	51.25
16450	11/09/2002	ALBANY CITY REALTY TRUST ACCT	S BELJ. RENTAL	MUNI	370.00
16451	13/09/2002	ADAMS DJ & RE	Rates refund for assessment A110085 29 MINOR ROAD ORANA WA 6330	MUNI	24.69
16452	13/09/2002	ALBANY PUBLIC LIBRARY	CHILDRENS BOOK WEEK	MUNI	145.85
16453	13/09/2002	ALDOUS GR & SJ	Rates refund for assessment A91875 4 DURMAN PLACE MT MELVILLE	MUNI	33.09
16454	13/09/2002	ALSAFE SAFETY INDUSTRIES PTY L	YUKON XL SAFFTY GLASSES (BOX = 12PRS)	MUNI	68.41
16455	13/09/2002	ANCHORAGE PARK PTY LTD	Rates refund for assessment A29444 FRANCIS STREET LOWER KING WA	MUNI	95.69
16456	13/09/2002	ANTHONY BALL	"UNHIDING" DANCE WORKSHOPS	MUNI	100.00
16457	13/09/2002	ARDAGH FD & MM	Rates refund for assessment A45111 SPRING STREET LITTLE GROVE WA	MUNI	20.65
16458	13/09/2002	AUSTRALIA POST	NEW MAILWEST INTER-AGENCY FEE	MUNI	185.00
16459	13/09/2002	AUST INST OF ENVIRONMENTAL HEA	STATE CONFERENCE REGISTRATION	MUNI	1,056.00
16460	13/09/2002	BAIRSTOW DE & EM	Rates refund for assessment A125604 28 GRANADA CRESCENT ORANA WA 6330	MUNI	36.77
16461	13/09/2002	BALES CR	Rates refund for assessment A98621 298 MIDDLETON ROAD CENTENNIAL PARK	MUNI	24.95
16462	13/09/2002	BARKER CA	Rates refund for assessment A54657 HORTON ROAD KRONKUP WA 6330	MUNI	53.42
16463	13/09/2002	BEEVERS, IA & JC	Rates refund for assessment A84464 17 LION STREET MT MELVILLE WA 6330	MUNI	193.23

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Time: 11:01:39AM

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SPECIAL

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
16464	13/09/2002	BERRMAN MR & TL	Rates refund for assessment A132245 43 RYCRAFT DRIVE SPENCER PARK WA	MUNI	36.51
16465	13/09/2002	BILLSTEIN HS	Rates refund for assessment A47593 27 SHERWOOD DRIVE MCKAIL WA 6330	MUNI	28.36
16466	13/09/2002	LOUISE MARY BURGLER	Rates refund for assessment A173015 PRINCESS AVENUE ROBINSON WA	MUNI	30.90
16467	13/09/2002	BUTLER AT YOUR SERVICE	hire bobcat to clean up fence line	MUNI	620.40
16468	13/09/2002	CARAZON PTY LTD	ART CONSULTANT	MUNI	1,100.00
16469	13/09/2002	CITY OF MANDURAH	BEYOND THE BOUNDARIES - SOLUTIONS FOR SUCCESS CONFERENCE	MUNI	1,658.50
16470	13/09/2002	CLAPIN KJ	Rates refund for assessment A82410 152-154 SERPENTINE ROAD MI MELVILLE WA 6330	MUNI	37.32
16471	13/09/2002	CLIFTON PJ & TIMCIK MA	Rates refund for assessment A114439 7 SHERRAPI STREET MI MELVILLE WA	MUNI	20.65
16472	13/09/2002	DAVIES EJ & NS	Rates refund for assessment A170366 14 RADIATA DRIVE MCKAIL WA 6330	MUNI	20.65
16473	13/09/2002	JOHN DEKKER	Rates refund for assessment A172964 22 VERNON LANE MCKAIL WA 6330	MUNI	413.00
16474	13/09/2002	DUN & BRADSTREET (AUSTRALIA) P	BUSINESS TRAINING SERVICES	MUNI	800.00
16475	13/09/2002	DUNCAN VL	Rates refund for assessment A22157 199 SOUTH COAST HIGHWAY GLEDHOW	MUNI	23.33
16476	13/09/2002	ECCLESTONE HK	Rates refund for assessment A127284 29 KAMPONG ROAD YAKAMIA	MUNI	34.14
16477	13/09/2002	EDOM RL & ML	Rates refund for assessment A64686 LOC 1126 TILDEFR-GRASMERE ROAD	MUNI	37.13
16478	13/09/2002	EDWARDS JM & RJ	Rates refund for assessment A47890 20 MEANANGER CRESCENT BAYONET HEAD WA 6330	MUNI	27.84
16479	13/09/2002	FAULKNER GA & JM	Rates refund for assessment A47723 4 ANDREW WAY LOWER KING WA 6330	MUNI	70.56
16480	13/09/2002	FINDLAY GG & MJ	Rates refund for assessment A20987 O'CONNELL STREET LITTLE GROVE	MUNI	26.56
16481	13/09/2002	FORREST EA & RUSSELL CL	Rates refund for assessment A141484 28 BLUFF STREET MIRA MAR WA 6330	MUNI	28.36
16482	13/09/2002	GAZF DO	Rates refund for assessment A133481 45 ADELAIDE CRESCENT MIDDLETON BEACH	MUNI	20.00
16483	13/09/2002	GILLETT SK & HUNTER RJ	Rates refund for assessment A63305 ROCKY CROSSING ROAD WARRERNIP	MUNI	45.25

Date: 27/09/2002  
Time 11:01:39AM

CITY OF ALBANY  
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
16484	13/09/2002	GREER JA & S	Rates refund for assessment A97930 15 DAVID STREET SPENCER PARK WA	MUNI	25.99
16485	13/09/2002	GRIXTI DA & EMI	Rates refund for assessment A110594 75 MINOR ROAD ORANA WA 6330	MUNI	29.92
16486	13/09/2002	HAMILTON G	Rates refund for assessment A13643 5 FYND STREET FRENCHMAN BAY WA 6330	MUNI	37.82
16487	13/09/2002	HARRIS LM & LEE DC	Rates refund for assessment A72508 60 GORDON STREET LITTLE GROVE WA	MUNI	34.67
16488	13/09/2002	LES HEWER	TRANSPORT COSTS	MUNI	3,489.93
16489	13/09/2002	HIGHMAN LC & DD	Rates refund for assessment A27517 64 MORGAN ROAD MCKAIL WA 6330	MUNI	23.22
16490	13/09/2002	HILLAS S & MATTHEWS LM	Rates refund for assessment A70310 59 VISCOUNT HEIGHTS TOWER KING WA	MUNI	22.02
16491	13/09/2002	LEANNE TRACY HOWLETT	Rates refund for assessment A168595 8 TODD ROAD MCKAIL WA 6330	MUNI	28.36
16493	13/09/2002	JAMES BA & LD	Rates refund for assessment A51651 56 HASSALL HIGHWAY KALGAN WA 6330	MUNI	21.27
16494	13/09/2002	JEWELL JL & PG	Rates refund for assessment A71227 16 LANCE STREET MILPARA WA 6330	MUNI	27.78
16495	13/09/2002	KIDDIE HE & TC	Rates refund for assessment A80646 13 WOODERSON VIEW SPENCER PARK	MUNI	40.97
16496	13/09/2002	KOSMIC SOUND AND LIGHTING	GOODS - TOWN HALL	MUNI	7,698.00
16497	13/09/2002	MARGARET RIVER REMOVALS	REMOVAL EXPENSES FOR PETER BUTCHER TO ALBANY	MUNI	1,550.00
16498	13/09/2002	MCDUGALL RK & FJ	Rates refund for assessment A87181 8 MARINE TERRACE MIDDLETON BFACH	MUNI	24.42
16499	13/09/2002	MCMILLAN BA	Rates refund for assessment A171633 32 SIMS STREET LOCKYER WA 6330	MUNI	413.00
16500	13/09/2002	MOUNTENAY GH & JM	Rates refund for assessment A51552 MAY ROAD TORBAY WA 6330	MUNI	28.42
16501	13/09/2002	ALBANY FORTS CAFE	CAETERING - FRIENDS OF MT ADELAIDE	MUNI	30.00
16502	13/09/2002	ORFEO PJ	Rates refund for assessment A107276 40 MOKARE ROAD SPENCER PARK WA	MUNI	370.20
16503	13/09/2002	PARIS GT	Rates refund for assessment A166177 5 CHAUNCY WAY SPENCER PARK WA	MUNI	160.56
16504	13/09/2002	PEARCE M	Rates refund for assessment A116091 156 COLLINGWOOD ROAD COLLINGWOOD PARK	MUNI	31.13
16505	13/09/2002	PETTY CASH - DAY CARE CENTRE	PETTY CASH - DCC	MUNI	257.55

Date: 27/09/2002  
Time: 11:01:39AM

CITY OF ALBANY  
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Cheque REF No	Date	Name	Invoice Description	Bank Code	Amount
16506	13/09/2002	PETTY CASH - CITY OF ALBANY	PETTY CASH PERIOD ENDING 10/09/02	MUNI	426.60
16507	13/09/2002	PETERS WVB & FB	Rates refund for assessment A63602 301 TANCASTER ROAD MCKAIL WA 6330	MUNI	20.00
16508	13/09/2002	FOLLETT PJ	Rates refund for assessment A101567 61 HILLMAN STREET SPENCER PARK WA	MUNI	26.79
16509	13/09/2002	QUARTERMAINE EEL & ES	Rates refund for assessment A35772 CURTISS ROAD LANGF WA 6330	MUNI	31.23
16510	13/09/2002	QUEST MANDURAH - A QUEST INN	ACCOMODATION FOR MS CHRIS GROGAN	MUNI	216.70
16511	13/09/2002	RYAN CL & PJ	Rates refund for assessment A161410 58 LITTLE OXFORD STREET GLEDHOW	MUNI	20.73
16512	13/09/2002	SCADE A1	Rates refund for assessment A122856 23 WINDBY STREET ORANA	MUNI	601.89
16513	13/09/2002	SMALLWOOD AL & LR	Rates refund for assessment A116267 25 ABERCORN STREET ORANA WA 6330	MUNI	115.90
16514	13/09/2002	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	MUNI	10,611.50
16515	13/09/2002	THOMPSON AW & MS	Rates refund for assessment A76047 8 HARDLEY ROAD SPENCER PARK WA	MUNI	32.57
16516	13/09/2002	THORNER FJ & S	Rates refund for assessment A95431 18 MELROSE STREET MT MELVILLE WA 6330	MUNI	24.67
16517	13/09/2002	TREWERN LJ	Rates refund for assessment A133170 25 PIONEER ROAD CENTENNIAL PARK	MUNI	33.62
16518	13/09/2002	TROTT GC & EI	Rates refund for assessment A39437 60 GROVE ST WEST LITTLE GROVE WA 6330	MUNI	20.65
16519	13/09/2002	TSCHABOTAR R & JE	Rates refund for assessment A46573 71 REGENT STREET GLEDHOW WA 6330	MUNI	27.84
16520	13/09/2002	TUNBRIDGE GD	Rates refund for assessment A100759 8 DAVID STREET SPENCER PARK WA	MUNI	43.90
16521	13/09/2002	ROD VERVEST	COORDINATION OF RUBY'S GRACE CONCERT AT THE VAC	MUNI	280.00
16522	13/09/2002	WELLS GA & CURTIN PN	Rates refund for assessment A38732 10 HICKS STREET BAYONE HEAD WA	MUNI	38.87
16523	13/09/2002	WENTWORTH PT AZA HOTEL	1 x Nights accommodation 15th August 2002	MUNI	81.00
16524	13/09/2002	WESTERN AUSTRALIAN MFAT	SALEYARDS - MARKET REPORTS	MUNI	1,100.00
16525	13/09/2002	WHITTY MM	Rates refund for assessment A103624 15 ANGOVE ROAD SPENCER PARK WA	MUNI	25.21



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16526	13/09/2002	ANDREA WISEMAN	REIMBURSEMENT FOR SMALL BUSINESS MANAGEMENT COURSE	MUNI	71.90
16527	13/09/2002	WITHAM BP	Rates refund for assessment A105682 10B TARGET ROAD YAKAMIA WA 6330	MUNI	28.89
16529	13/09/2002	ROBERT M ILOWARD	NOONGAR LANGUAGE SEMINAR, SPEAKERS & AFTERNOON TEA	MUNI	400.00
16530	13/09/2002	SEP MILNE	REFUND ADVERTISING	MUNI	80.00
16531	20/09/2002	ALBANY HOSPICE INC	EMPLOYEE DEDUCTIONS	MUNI	32.00
16532	20/09/2002	ALBANY SENIOR HIGH SCHOOL	VOYUTII CONCERT EVENT - BATTLE OF THE BANDS	MUNI	220.00
16533	20/09/2002	ALBANY PRIMARY SCHOOL	BOX OFFICE "HUNCHBACK OF NOSTRADAMUS"	MUNI	8,790.43
16534	20/09/2002	ALBANY CITY NISSAN	70000 km service on nissan patrol 4 x 4	MUNI	292.85
16535	20/09/2002	ALBANY CAR RENTALS	1 X HIRE CAR	MUNI	339.00
16536	20/09/2002	ANTHONY BALL	"UNHIDING" DANCE WORKSHOPS	MUNI	100.00
16537	20/09/2002	BEAVER WC & ODESS GS	Rates refund for assessment A35097 72 BAYONET HEAD ROAD BAYONET HEAD	MUNI	177.75
16538	20/09/2002	BISHOP JF & CI	Rates refund for assessment A162606 20 ALLWOOD PARADE BAYONET HEAD	MUNI	28.11
16539	20/09/2002	CHRISTIAN FAMILY CHURCH	REFUND OVERPAYMENT	MUNI	496.00
16540	20/09/2002	CITY OF ALBANY TRUST A/C	RETENTION - GORDON STREET	MUNI	9,007.34
16541	20/09/2002	CITY OF ALBANY	Payroll deductions	MUNI	13.36
16543	20/09/2002	CONNELL WAGNER	DESIGN OPTIONS FOR MARINE STRUCTURES AT MISERY BEACH & WHALEWORLD	MUNI	2,200.00
16544	20/09/2002	CUT LA BLOOM	Flowers for CEO Shire of Denmark on death of father from HWM, Councillors & Staff	MUNI	50.00
16545	20/09/2002	DORALANE PASTRIES	CATERING SUPPLIES	MUNI	27.72
16546	20/09/2002	GIARDINIS DELI	CATERING SUPPLIES	MUNI	92.65
16547	20/09/2002	HAMBLEY MW & I A	Rates refund for assessment A121101 10 SUSAN COURT ALBANY W A 6330	MUNI	221.48
16548	20/09/2002	JOHN STANLEY ASSOCIATES	John Stanley's 'RETAIL INNOVATION FOR LIBRARIES' workshop	MUNI	1,000.00
16549	20/09/2002	MRS N. KEEN	REFUND OF BOND 8 FREDERICK ST	MUNI	2,025.00
16550	20/09/2002	KEYNOTE CONFERENCES	CR BOB EMFRY - FULL REGISTRATION	MUNI	6,161.00

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16551	20/09/2002	KOOKAS	DINNER VOUCHER TO THE VALUE OF	MUNI	65.00
16552	20/09/2002	MERCURY RESORT	Accommodation costs for 1 night	MUNI	85.00
16553	20/09/2002	MIZEN JP & MF	Rates refund for assessment A17506 43 ADFLAIDE STREET MIL.PARA WA 6330	MUNI	299.39
16554	20/09/2002	NATHAN'S REMOVALS & STORAGE PT	REMOVALS - J DEVEREAUX	MUNI	733.92
16555	20/09/2002	PARKVIEW GARDEN CENTRE	MULCH	MUNI	376.00
16556	20/09/2002	PARKS AND LEISURE AUSTRALIA	Registration to Parks & Leisure Conference, LGSA Joint Day 16th August 2002	MUNI	145.00
16557	20/09/2002	QUEST MANDURAH - A QUEST INN	ACCOMODATION FOR MR DES WOLFE	MUNI	984.70
16558	20/09/2002	RICHARDSON, MIKE	REIMBURSEMENT EXPENSES - PERTH CONF.	MUNI	69.45
16559	20/09/2002	RUSSELL EL & DC	Rates refund for assessment A71178 CIRCUIT ROAD MANYPEAKS WA 6328	MUNI	152.19
16560	20/09/2002	ALBANY SPORTS CENTRE	IMPRES/PELTY CASH MONIES	MUNI	1,194.00
16561	20/09/2002	TAYLORS ENGINEERING & WELDING	CHLORINE GAS CYLINDER SPANNER	MUNI	55.00
16562	20/09/2002	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	MUNI	1,954.16
16563	20/09/2002	UNIVERSITY OF WESTERN AUSTRALIA	SEMESTER EMBA FEES	MUNI	2,250.00
16564	20/09/2002	WALLACE PA & DA	Rates refund for assessment A4553 WAYCHINICUP ROAD MANYPEAKS WA	MUNI	152.19
16565	20/09/2002	WATER CORPORATION	WATER CONSUMPTION	MUNI	5,981.75
16566	20/09/2002	JP & EM WALTERS	OVERPAYMENT OF BL 220209	MUNI	339.05
16567	20/09/2002	CUSCUNA NOMINEES	OVERPAYMENT OF BL 220209	MUNI	1,268.13
16568	20/09/2002	AUSTRALIAN TAXATION OFFICE	FBT QUARTER ENDED	MUNI	1,649.00
16569	24/09/2002	HAMMOND, ANDREW	QUARTERLY TELEPHONE ALLOWANCE	MUNI	500.00
16570	26/09/2002	ALBANY PUBLIC LIBRARY	STAFF TEA MONEY	MUNI	56.00
16571	26/09/2002	ALBANY CAR RENTALS	HIRE CAR	MUNI	587.00

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16572	26/09/2002	ALINTA GAS	GAS USAGE CHARGES	MUNI	4,807.18
16573	26/09/2002	ANIMAL CARE EQUIPMENT & SERVIC	PROVIDE THREE (3) PLATE OPERATED TRAPS (CT-710)	MUNI	311.55
16574	26/09/2002	ANTHONY BALL	"UNTIIDING" DANCE WORKSHOPS	MUNI	50.00
16575	26/09/2002	AYRE SJ	Rates refund for assessment A94619 1 HALIFAX STREET MT MELVILLE WA	MUNI	297.82
16576	26/09/2002	COLLINS G	Rates refund for assessment A164105 27B GRAHAM STREET CENTENNIAL PARK	MUNI	368.43
16578	26/09/2002	DEPT OF MINERALS & ENERGY WA	NEW YEARS FIREWORKS PERMIT	MUNI	143.00
16579	26/09/2002	DEPT OF ENVIRONMENTAL WATER &	LICENCE FEES, PRIDEAUX ROAD	MUNI	33.75
16580	26/09/2002	FLICK WASHROOM SERVICES	MONTHLY SERVICE FOR SANITARY DISPOSAL UNITS	MUNI	182.60
16581	26/09/2002	GREAT SOUTHIERN TOURISM ASSOCIA	CONTRIBUTION PRODUCTION PERTH DIVE WRECK VIDEO	MUNI	1,100.00
16582	26/09/2002	INTERCITY MOTEL	ACCOMODATION FOR KATRINA SMITH	MUNI	85.00
16583	26/09/2002	JOHNSON PEL	Rates refund for assessment A72099 PALMDALE ROAD PALMDALE WA 6330	MUNI	97.53
16584	26/09/2002	JUKASS	6 LARGE CUSHIONS	MUNI	510.00
16585	26/09/2002	KOOKAS	CATERING	MUNI	600.00
16586	26/09/2002	ALD LEISURE & AQUATIC CENTRE	UMPIRE FEES	MUNI	85.00
16587	26/09/2002	LOCAL HEALTH AUTHORITIES ANALY	PROVIDE ANALYTICAL SERVICES	MUNI	5,396.33
16588	26/09/2002	MADDEN & MARTIN	paint the Rotunda as per your quote 048	MUNI	5,995.00
16589	26/09/2002	MORGAN R	Rates refund for assessment A130908 4/27 BAUDIN PLACE SPENCER PARK WA	MUNI	82.74
16590	26/09/2002	NYABING INN	ACCOMMODATION & MEALS	MUNI	172.00
16591	26/09/2002	PM & JM PAROLA	Rates refund for assessment A406 LOT 7 WINDSOR ROAD WELLSTEAD WA 6328	MUNI	109.33
16592	26/09/2002	PETTY CASH - TOWN HALL	LICENCES & FEES	MUNI	236.35
16593	26/09/2002	RFID, MARK	SPRUNG FESTIVAL ARTISITS FEES	MUNI	1,450.00
16594	26/09/2002	SCADE AT	Rates refund for assessment A122856 23 WHIDBY STREET ORANA	MUNI	50.00

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16595	26/09/2002	ALBANY VOLUNTEER SES	ANNUAL GRANT	MUNI	5,500.00
16596	26/09/2002	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES	MUNI	116.91
16597	26/09/2002	L & M WAREING	ACCOMMODATION FOR SPRING 2002	MUNI	630.00
16598	26/09/2002	WATER CORPORATION	WATER CONSUMPTION	MUNI	3,536.45
16599	26/09/2002	WILSON, IAN	COUNCILLOR ALLOWANCE	MUNI	1,542.45
16600	26/09/2002	WILLIAMS, JUDITH	COUNCILLOR ALLOWANCE	MUNI	1,542.45
16601	27/09/2002	PETTY CASH - DAY CARE CENTRE	UNSPECIFIED TRAINING	MUNI	400.70

REPORT TOTALS

Bank Code	Bank Name	TOTAL
MUNI	CBA MUNI	278,348.11
TOTAL		278,348.11

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EFT5719	06/09/2002	AD CONTRACTORS	EARTHMOVING WORKS & HIRE	MUNI	34,534.04
EFT5720	06/09/2002	AGRO FORRESTRY (EDENBORN PTY L	Supply of mowing services for 02/03 financial year as per Contract C1065	MUNI	3,278.85
EFT5721	06/09/2002	ALBANY ADVERTISER	ADVERTISING	MUNI	454.41
EFT5722	06/09/2002	ALBANY BRAKE & CLUTCH	VEHICLE MAINTENANCE	MUNI	85.80
EFT5723	06/09/2002	ALBANY CITY CABS & TRANSPORT	TAXI FARES	MUNI	6.00
EFT5724	06/09/2002	ALBANY HYDRAULICS	VEHICLE REPAIRS/PARTS	MUNI	17.60
EFT5725	06/09/2002	ALBANY TV SERVICES	TWO WAY RADIO MAINTNANCE	MUNI	253.00
EFT5726	06/09/2002	ALBANY V BELT & RUBBER	FILTERS/VEHICLE PARTS	MUNI	72.53
EFT5727	06/09/2002	ALBANY SWEEP CLEAN	Sweep pathways - Collingwood Rd., Erna Point/Middleton Beach cycleway Frenchman Bay and Boardwalk cycleways.	MUNI	407.00
EFT5728	06/09/2002	ALBANY STATIONERS	STATIONERY SUPPLIES	MUNI	80.40
EFT5729	06/09/2002	ALBANY GAS CENTRE PTY LTD	FORKLIFT GAS CYLINDER REFILL	MUNI	201.00
EFT5730	06/09/2002	ALBANY REFRIGERATION	SERVICE CALL	MUNI	33.00
EFT5731	06/09/2002	ALBANY CHORAL SOCIETY	GRANT - CHORAL SOCIETY CONCERTS	MUNI	1,200.00
EFT5732	06/09/2002	ALBANY LANDSCAPE SUPPLIES	natures mulch	MUNI	86.00
EFT5733	06/09/2002	ALBANY PLUMBING AND BATHROOMS	PLUMBING SUPPLIES	MUNI	13.90
EFT5734	06/09/2002	ALL EVENTS PROSOUND HIRE	TECHNICIAN SERVICES	MUNI	462.77
EFT5735	06/09/2002	ARGYLES BISTRO	CATERING	MUNI	750.00
EFT5736	06/09/2002	ATC RECRUITING	CASUAL STAFF	MUNI	2,217.53
EFT5737	06/09/2002	BERRY, JON	REIMBURSE ACCOMMODATION/MEALS	MUNI	131.70
EFT5738	06/09/2002	ALBANY BELVA ELECTRICAL	LG EL REF, F/F 245L - MODEL GR-282MF FROST FREE FRIDGE FREEZER	MUNI	575.00
EFT5739	06/09/2002	BRALINDA HAULAGE	hire semi to cart gravel on rackenup rd	MUNI	2,413.12

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EFT5740	06/09/2002	BUILDING AND CONSTRUCTION IND	TRAINING LEVY -	MUNI	16,944.29
EFT5741	06/09/2002	BUILDERS' REGISTRATION BOARD	BRB LEVY - AUGUST 2002	MUNI	1,764.00
EFT5742	06/09/2002	BULKWEST ENGINEERING PTY LTD	VEHICLE PARTS	MUNI	62.43
EFT5743	06/09/2002	BUSINESS CLEANING SERVICE	CLEANING DAY CARE CENTRE	MUNI	847.00
EFT5744	06/09/2002	CAR CHARGE AUSTRALIA LIMITED	TAXI FARES	MUNI	142.42
EFT5745	06/09/2002	CARREB INVESTMENTS PTY LTD	ALARM RESPONSE - CALL OUT	MUNI	192.50
EFT5746	06/09/2002	CBFC LIMITED	LEASE OF VEHICLE - SALEYARDS	MUNI	483.48
EFT5747	06/09/2002	CLARKLIFT WA PTY LTD	6672960 HYDRAULIC QUICK COUPLER	MUNI	405.17
EFT5748	06/09/2002	COAST LINE KERBING	lay 95m kerbing coles albany hwy	MUNI	1,695.00
EFT5749	06/09/2002	COUNTRY CARRIERS	FREIGHT CHARGES	MUNI	54.37
EFT5750	06/09/2002	COVENTRYS	VEHICLE PARTS	MUNI	225.49
EFT5751	06/09/2002	CROMMELINS MACHINERY SALES	VEHICLE PARTS	MUNI	92.40
EFT5752	06/09/2002	CSR LIMITED	CONSTRUCTION MATERIALS	MUNI	2,365.33
EFT5753	06/09/2002	CUMMINS ENGINE CO PTY LTD	VEHICLE PARTS	MUNI	26.62
EFT5754	06/09/2002	DARKROOM ILLUSIONS	MULTIMEDIA ADDITIONS TO THE ALBANY ADVANTAGE CD	MUNI	300.00
EFT5755	06/09/2002	DEPARTMENT OF LAND ADMIN	TITLE SEARCHES	MUNI	205.00
EFT5756	06/09/2002	ALBANY DISCOUNT PHOTOS	SUPPLY PASSPORT PHOTOGRAPHS	MUNI	8.50
EFT5757	06/09/2002	DON KYATT SPARE PARTS PTY LTD	VEHICLE PARTS	MUNI	184.80
EFT5758	06/09/2002	DOWD CORPORATION PTY LTD	STAFF UNIFORMS	MUNI	645.00
EFT5759	06/09/2002	DOYLE S M	MARKING FLAGS FOR LOCATION TELSTRA CABLES	MUNI	105.05
EFT5760	06/09/2002	EATCHIA HEART OUT CAFE	CATERING	MUNI	129.50
EFT5761	06/09/2002	F & WELOY ELECTRICAL SERVICES	ELECTRICAL REPAIRS	MUNI	5,507.16

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EFT5762	06/09/2002	EMU POINT HARDWARE WHOLESALEERS	HARDWARE SUPPLIES	MUNI	81.09
EFT5763	06/09/2002	ALBANY ENGINEERING CO	MAINTENANCE VEHICLES	MUNI	241.45
EFT5764	06/09/2002	FARM FRESH FOOD MARKET	CATERING SUPPLIES	MUNI	325.64
EFT5765	06/09/2002	FLOTTMANN, JENNI	REIMBURS EXPENSES FOR STATE LIBRARY VISIT & MEETINGS	MUNI	669.45
EFT5766	06/09/2002	PORTS VOLUNTEERS	BUS GUIDES	MUNI	10.00
EFT5767	06/09/2002	FUI LERS EARTHMOVING	COMPACTION SAND	MUNI	990.00
EFT5768	06/09/2002	GREENS MITRE 10	HARDWARE SUPPLIES	MUNI	205.38
EFT5769	06/09/2002	GREEN SKILLS	FINISH REHABILITATION OF REDMONT WASTE SITE	MUNI	1,930.00
EFT5770	06/09/2002	GT BEARING & ENGINEERING SUPPL.	VEHICLE PARTS	MUNI	27.00
EFT5771	06/09/2002	HAVOC BUILDERS PTY LTD	LABOUR SUPPLIED	MUNI	2,074.60
EFT5772	06/09/2002	HAYDEN, GLENN	ARTISTIC DIRECTOR OF TITP UNBUILDING PROJECT	MUNI	444.40
EFT5773	06/09/2002	HOTEL GRAND CHANCELLOR	Accommodation for Crs Evans, Walker & Wolfe	MUNI	3,438.80
EFT5774	06/09/2002	ALBANY WORKLINK	CASUAL STAFF	MUNI	2,870.40
EFT5775	06/09/2002	INTEGRA PTY LTD	ATTENDANCE WORKSHOP	MUNI	220.00
EFT5776	06/09/2002	JACK THE CHIPPER	remove dead wood from 2 trees 48 / 46 chipana rd. as quoted plus remove extra branch	MUNI	1,050.00
EFT5777	06/09/2002	KOSTERS STEEL CONST PTY LTD	1050X500 65X16 FLATBAR GRATE	MUNI	314.60
EFT5778	06/09/2002	LA TREGARD	85 jarrah posts 6 jarrah struts & 6 jarrah strainers	MUNI	679.62
EFT5779	06/09/2002	LAMP REPLACEMENTS AUST PTY LTD	LAMP SUPPLIES	MUNI	17.60
EFT5780	06/09/2002	STATE LIBRARY OF WESTERN AUSTR	LOST/DAMAGED BOOKS	MUNI	407.00
EFT5781	06/09/2002	LORLAINE DISTRIBUTORS PTY LTD	CLEANING GOODS	MUNI	103.80
EFT5782	06/09/2002	MACDONALD JOHNSTON	VEHICLE PARTS	MUNI	512.68
EFT5783	06/09/2002	MARK LOVERIDGE HOLDEN	VEHICLE PARTS/MAINTENANCE	MUNI	577.80
EFT5784	06/09/2002	MARSHALL	BATTERY PURCHASES	MUNI	265.11

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EFT5785	06/09/2002	DI MCBRIDE	CHRISTMAS PAGEANT 15/12/02	MUNI	500.00
EFT5786	06/09/2002	MERLE-ANNE FLORISTS	Flowers for Ted & Jessie Howson's 60th wedding anniversary	MUNI	50.00
EFT5787	06/09/2002	METROCOUNT PTY LTD	Robbie Monck to attend MetroCount Training Course 19th August 2002	MUNI	340.00
EFT5788	06/09/2002	MIDALLA STEEL PTY LTD	STEEL SUPPLIES	MUNI	1,255.98
EFT5789	06/09/2002	MIRA MAR VETERINARY SERVICES	DISPOSAL OF ANIMALS	MUNI	39.60
EFT5790	06/09/2002	WA RANGERS ASSOCIATION	FULL REGISTRATION FOR G TURNER WA RANGERS ASS CONFERENCE 2002	MUNI	320.00
EFT5791	06/09/2002	MR MOO DAIRY DISTRIBUTORS	MILK DELIVERIES	MUNI	174.90
EFT5792	06/09/2002	MOUNT BARKER CO-OPERATIVE LIMIT	GOODS - SALEYARDS	MUNI	81.15
EFT5793	06/09/2002	MULTISPARES LIMITED - WA	VEHICLE PARTS/MAINTENANCE	MUNI	398.36
EFT5794	06/09/2002	MUNICIPAL PROPERTY SCHEME	ANNUAL INSURANCE	MUNI	36,877.15
EFT5795	06/09/2002	NEVILLE'S HARDWARE & BUILDING	HARDWARE SUPPLIES	MUNI	6.40
EFT5796	06/09/2002	PN & ER NEWMAN QUALITY CONCRET	1 x 900mm sump and grated lid	MUNI	742.50
EFT5797	06/09/2002	NORTHSIDE CAR CARE	VEHICLE REPAIRS/MAINTENANCE	MUNI	318.30
EFT5798	06/09/2002	KOMATSU AUSTRALIA PTY LTD	VEHICLE PARTS	MUNI	110.84
EFT5799	06/09/2002	OKEEFE'S PAINTS	PAINT & PAINTING SUPPLIES	MUNI	456.95
EFT5800	06/09/2002	O'NEILL, CAROLINE	REIMBURSEMENT - CATERING	MUNI	58.03
EFT5801	06/09/2002	ALBANY 3 CINEMAS	CINEMA ADVERTISING - ALAC	MUNI	105.00
EFT5802	06/09/2002	PAGEMASTER AUSTRALIA PT.	PHOTOCOPIER CHARGES - ALAC	MUNI	253.57
EFT5803	06/09/2002	GREAT STHN CONCRETE & SAND	MANAGEMENT BAKERS JUNCTION	MUNI	21,348.80
EFT5804	06/09/2002	PRESTIGE PROPERTY SERVICES PTY	CLEANING - VANCOUVER ARTS CNTR	MUNI	422.59
EFT5805	06/09/2002	RAINBOW AUTO CLEAN	DETAIL OF HOLDEN VECTRA SEDAN - A2939	MUNI	130.00
EFT5806	06/09/2002	REEVES & CO HUTCHERS PTY LTD	CATERING SUPPLIES	MUNI	41.23
EFT5807	06/09/2002	RESCUE TRAINING	RESPIRATORY PROTECTION EQUIP	MUNI	520.00



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EFT5808	06/09/2002	THE ROYAL LIFE SAVING SOCIETY	CERTIFICATES/BADGES - ALAC	MUNI	460.25
EFT5809	06/09/2002	BARKOVIC, JR & SCHUL, JS	CONVERSION MATERIALS - LOCAL STUDIES	MUNI	330.11
EFT5810	06/09/2002	SHERIDANS FOR BADGES	NAME BADGE FOR STEPHEN BELL	MUNI	26.95
EFT5811	06/09/2002	SINCLAIR KNIGHT MERZ PTY LTD	PROGRESS CLAIM NO.2 STRATEGIC WASTE MANAGEMENT REVIEW	MUNI	1,089.00
EFT5812	06/09/2002	SOUTHERN STATIONERY	STATIONERY SUPPLIES	MUNI	1,581.20
EFT5813	06/09/2002	SOUTHERN TOOL & FASTENER CO	HARDWARE SUPPLIES	MUNI	325.72
EFT5814	06/09/2002	SOUTHWAY DISTRIBUTORS	GOODS DAY CARE CENTRE	MUNI	90.20
EFT5815	06/09/2002	SPEEDO AUSTRALIA PTY LTD	GOGGLES	MUNI	382.25
EFT5816	06/09/2002	STAR SALES & SERVICE	HARDWARE/VEHICLE PARTS	MUNI	24.55
EFT5817	06/09/2002	STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISING	MUNI	49.46
EFT5818	06/09/2002	STEWART & HEATON CLOTHING PTY	PROTECTIVE CLOTHING	MUNI	804.92
EFT5819	06/09/2002	STIRLING SOFT DRINKS PTY LTD	DRINK SUPPLIES	MUNI	178.22
EFT5820	06/09/2002	STORM OFFICE NATIONAL	STATIONERY SUPPLIES	MUNI	97.65
EFT5821	06/09/2002	SUNNY BRUSHWARE SUPPLIES P/LTD	BROOM PURCHASES	MUNI	418.00
EFT5822	06/09/2002	SUNNY SIGN COMPANY	SIGN PURCHASES	MUNI	867.90
EFT5823	06/09/2002	ALBANY LOCK SERVICE	LOCKSMITH SERVICES, REPAIRS ETC	MUNI	187.20
EFT5824	06/09/2002	I & C SUPPLIES	HARDWARE/TOOL SUPPLIES	MUNI	281.35
EFT5825	06/09/2002	JTAGZ PTY LTD	SUPPLY AND DELIVERY OF 2500 DOG TAGS FOR THE 2005 YEAR	MUNI	523.16
EFT5826	06/09/2002	SIMON THWAITES	CONSULTANCY WORK TO.	MUNI	750.00
EFT5827	06/09/2002	TORQUE QUIP AUTOPRO	VEHICLE PARTS	MUNI	12.95
EFT5828	06/09/2002	TRUCKLINE	VEHICLE PARTS	MUNI	132.11
EFT5829	06/09/2002	TUDOR HOUSE	STANDARD "AUSTRALIA" FLAG X 1	MUNI	260.00
EFT5830	06/09/2002	ALBANY TYREPOWER	TYRE PURCHASES/MAINTENANCE	MUNI	1,659.00
EFT5831	06/09/2002	ALBANY & GREAT STHN WEEKENDFR	ADVERTISING	MUNI	283.60

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EFT5832	06/09/2002	WESTERBERG PANEL BEATERS	PICK UP OF ABOUNDEN VEHICLE FROM LINK ROAD AND TRANSPORT TO NORTH ROAD DEPOT	MUNI	55.00
EFT5833	06/09/2002	WESTERN POWER	ELECTRICITY SUPPLIES	MUNI	26,314.00
EFT5834	06/09/2002	WORK CLOBBER	RFDWOOD 122309 SAFETY BOOTS	MUNI	466.09
EFT5835	06/09/2002	WORMALD FIRE SYSTEMS	SUPPLY - INSTALL NEW BATTERIES	MUNI	82.50
EFT5836	06/09/2002	ZENITH LAUNDRY	LAUNDERING OF TEA-TOWELS & FLAG & TABLECLOTH	MUNI	24.91
EFT5837	06/09/2002	ZIPFORM PTY LTD	ADDITIONAL RATE NOTICE PRINTS	MUNI	438.40
EFT5838	09/09/2002	KING RIVER PAVING	200m2 of brick paving at the Middleton Road/ Adelaide Crescent Roundabout.	MUNI	1,450.00
EFT5839	13/09/2002	AD CONTRACTORS	EARTHMOVING WORKS & HIRE	MUNI	2,835.25
EFT5840	13/09/2002	AGRO FORRESTRY (EDENBORN PTY L	Spray grass along Collingwood Road.	MUNI	97.90
EFT5841	13/09/2002	ALBANY ADVERTISER	ADVERTISING	MUNI	776.55
EFT5842	13/09/2002	ALBANY TOYOTA	VEHICLE PARTS/MAINTENANCE	MUNI	164.65
EFT5843	13/09/2002	ALBANY HYDRAULICS	VEHICLE REPAIRS/PARTS	MUNI	168.73
EFT5844	13/09/2002	ALBANY PRINTERS	10,000 With Compliment Slips - 3 colour print	MUNI	1,045.00
EFT5845	13/09/2002	ALBANY TV SERVICES	TWO WAY RADIO MAINTENANCE	MUNI	376.10
EFT5846	13/09/2002	ALBANY V BELT & RUBBER	FILTERS/VEHICLE PARTS	MUNI	309.27
EFT5847	13/09/2002	ALBANY STATIONERS	STATIONERY SUPPLIES	MUNI	63.00
EFT5848	13/09/2002	ALBANY HISTORICAL SOCIETY INC	GRANT OPERATING & OVERHEAD COSTS	MUNI	3,300.00
EFT5849	13/09/2002	ALL EVENTS PROSOUND HIRE	PA HIRE FOR RUBY'S GRACE	MUNI	540.40
EFT5850	13/09/2002	ALLGROW LANDSCAPING	MAINT LAWNS/GDNS LOTT HOUSE	MUNI	478.50
EFT5851	13/09/2002	AMITY CRAFTS	ALBANY ART PRIZE	MUNI	588.50
EFT5852	13/09/2002	AMITY PAINTING & DECORATING	PAINTING DEPOT	MUNI	1,210.00
EFT5853	13/09/2002	APEX ENVIROCARE	10 x 25 metre rolls of heavy duty fibre matting Foroshore Lake Project	MUNI	1,234.20
EFT5854	13/09/2002	ATC RECRUITING	CASUAL STAFF	MUNI	2,665.24
EFT5855	13/09/2002	AUSTRALIA POST	POSTAGE -	MUNI	4,809.58

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EFT5856	13/09/2002	BAREFOOT CLOTHING MANUFACTURER	CITY OF ALBANY CORPORATE LOGOS	MUNI	1,390.25
EFT5857	13/09/2002	BENARA NURSERIES	purchase of 21 shrubs	MUNI	730.36
EFT5858	13/09/2002	BERTOLA HIRE SERVICE	EQUIPMENT HIRE	MUNI	105.27
EFT5859	13/09/2002	BLISS BALLOONS	Balloon equipment - blower, sticks and ties	MUNI	40.00
EFT5860	13/09/2002	BOOLAH ARTS & CRAFTS	GOODS - VANCOUVER ARTS CENTRE	MUNI	78.50
EFT5861	13/09/2002	BUNNINGS	HARDWARE/TOOL SUPPLIES	MUNI	190.04
EFT5862	13/09/2002	BUSBY INVESTMENTS PTY LTD	HIRE CAR FOR CHRIS GROGAN PICK UP FROM PERTH AIRPORT (MORNING) 3/9/02 RETURN PERTH AIRPORT 5/9/02 (LATE AFTERNOON) INCLUDES INSURANCE POLICY OF \$11 PER DAY - UNLIMITED KILOMETRES CONFIRMATION NUMBER 114070269	MUNI	210.00
EFT5863	13/09/2002	CAMIRANS ALBANY PTY LTD	PICKUP AND DELIVERY WFTDMAT FX CARGOWEST FREMANTLE 10 ALBANY	MUNI	330.00
EFT5864	13/09/2002	CASTROL AUSTRALIA PTY. LIMITED	OIL SUPPLIES	MUNI	88.98
EFT5865	13/09/2002	CHADSON ENGINEERING PTY LTD	CHEMICALS - ALAC	MUNI	79.75
EFT5866	13/09/2002	CJD EQUIPMENT	VEHICLE PARTS	MUNI	409.35
EFT5867	13/09/2002	CLAUDETTE MOUNTJOY	WORKSHOPS, MINI REGIONAL TOUR, POETRY PUB CRAWL & BLACK BEGINNINGS	MUNI	2,050.00
EFT5868	13/09/2002	CSR LIMITED	CONSTRUCTION MATERIALS	MUNI	233.20
EFT5869	13/09/2002	DELRON CLEANING ALBANY	CLEANING	MUNI	3,444.10
EFT5870	13/09/2002	DOWD CORPORATION PTY LTD	STAFF UNIFORMS	MUNI	379.00
EFT5871	13/09/2002	EAGLE SPORTS	GOODS - ALAC	MUNI	268.09
EFT5872	13/09/2002	EILEKER GENERAL STORE	FUEL PURCHASES	MUNI	66.00
EFT5873	13/09/2002	P & W FLOY ELECTRICAL SERVICES	ELECTRICAL REPAIRS	MUNI	1,831.50
EFT5874	13/09/2002	EVANS, MILTON	DEPUTY MAYORAL ALLOWANCE	MUNI	36.00
EFT5875	13/09/2002	EVERTRANS	VEHICLE REPAIRS	MUNI	1,377.00

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EFT5901	13/09/2002	PILKINGTON (AUSTRALIA) LIMITED	3MM CLR SILVERED CUTS GLASS	MUNI	33.00
EFT5902	13/09/2002	POETS OF THE MACHINE	SPRUNG WORKSHOPS, MINI REGIONAL TOUR, POETRY PUB CRAWL & BLACK BEGINNINGS	MUNI	2,650.00
EFT5903	13/09/2002	PRESTIGE PROPERTY SERVICES PTY	CLEANING - VANCOUVER ARTS CNTR	MUNI	24.81
EFT5904	13/09/2002	PROTECTOR ALSAFE INDUSTRIES PT	CASTRO JACKETS	MUNI	612.11
EFT5905	13/09/2002	PURSEY, CRAIG	TRAINING REIMBURSE OF EXPENSES	MUNI	46.20
EFT5906	13/09/2002	QUICKCOPY AUDIO SERVICES	60 x Soft mailing CD case with clear outer sleeve	MUNI	152.90
EFT5907	13/09/2002	REEVES & CO BUTCHERS PTY LTD	CATERING SUPPLIES	MUNI	15.50
EFT5908	13/09/2002	S&BA AUTO REPAIRS	MACHINE FLY WHEEL	MUNI	77.00
EFT5909	13/09/2002	SHALE, S & B	TEACHING POTTERY CLASSES	MUNI	210.00
EFT5910	13/09/2002	SHERIDANS FOR BADGES	NAME BADGE FOR CORRINA KAYS	MUNI	27.50
EFT5911	13/09/2002	SKILL HIRE	CASUAL STAFF	MUNI	5,590.21
EFT5912	13/09/2002	SOUTHERN STATIONERY	STATIONERY SUPPLIES	MUNI	1,022.10
EFT5913	13/09/2002	SOUTHERN TOOL & FASTENER CO	HARDWARE SUPPLIES	MUNI	155.13
EFT5914	13/09/2002	SOUTHWAY DISTRIBUTORS	GOODS DAY CARE CENTRE	MUNI	26.47
EFT5915	13/09/2002	SOUTHERN FENCING	Security Fencing for Manypeaks Transfer Station, includes 2 gates.	MUNI	7,304.00
EFT5916	13/09/2002	ALBANY LOCK SERVICE	LOCKSMITH SERVICES, REPAIRS ETC	MUNI	30.00
EFT5917	13/09/2002	I & C SUPPLIES	HARDWARE/TOOL SUPPLIES	MUNI	1,109.30
EFT5918	13/09/2002	TOTAL PACKAGING (WA) PTY LTD	DOGGY DUMPAGE DISPOSAL UNITS	MUNI	283.80
EFT5919	13/09/2002	TRADELINK PLUMBING SUPPLIES	STORMWATER SUPPLIES	MUNI	36.23
EFT5920	13/09/2002	TRUCKLINE	VEHICLE PARTS	MUNI	266.05
EFT5921	13/09/2002	VALENTINO'S FLORISTS	Flowers to Melissa McCracken	MUNI	40.00
EFT5922	13/09/2002	ALBANY & GREAT STERN WEEKENDER	ADVERTISING	MUNI	855.60
EFT5923	13/09/2002	WESTERN POWER	ELECTRICITY SUPPLIES	MUNI	2,250.00
EFT5924	13/09/2002	GRONDE ALISON	MANORAL ALLOWANCE	MUNI	6,000.00

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EFT5925	20/09/2002	ABBOTTS LIQUID SALVAGE	PUMP PUBLIC TOILETS	MUNI	480.00
EFT5926	20/09/2002	ACTIV FOUNDATION INC	CLEANING RAGS	MUNI	33.00
EFT5927	20/09/2002	AD CONTRACTORS	EARTHMOVING WORKS & HIRE	MUNI	946.00
EFT5928	20/09/2002	ALBANY ADVERTISER	ADVERTISING	MUNI	5,266.00
EFT5929	20/09/2002	ALBANY HYDRAULICS	VEHICLE REPAIRS/PARTS	MUNI	598.18
EFT5930	20/09/2002	ALBANY INDUSTRIAL SERVICES	ADELAIDE/RUFUS STREETS	MUNI	41,362.03
EFT5931	20/09/2002	ALBANY VALUATION SERVICES	RENTAL VALUATIONS	MUNI	165.00
EFT5932	20/09/2002	ALBANY PRINTERS	15,000 Letterhead - 3 colour print	MUNI	2,640.00
EFT5933	20/09/2002	ALBANY V BELT & RUBBER	FILTERS/VEHICLE PARTS	MUNI	83.67
EFT5934	20/09/2002	ALBANY STATIONERS	STATIONERY SUPPLIES	MUNI	11.95
EFT5935	20/09/2002	ALBANY STUMP REMOVAL	to grind stumps as per quote	MUNI	1,375.60
EFT5936	20/09/2002	TRICOAST CIVIL (FORMERLY ALBAN	TO INSTALL FOOTPATH AT BAYONET HEAD	MUNI	491.70
EFT5937	20/09/2002	ALBANY YOUTH ORCHESTRA	BOX OFFICE "ALBANY YOUTH ORCHESTRA"	MUNI	904.74
EFT5938	20/09/2002	ALBANY LANDSCAPE SUPPLIES	bucket of woodchips	MUNI	18.00
EFT5939	20/09/2002	ALL EVENTS PROSOUND HIRE	TECHNICIAN SERVICES - TOWN HALL	MUNI	139.97
EFT5940	20/09/2002	AUSTRALIAN MANUFACTURING WORKS	Payroll deductions	MUNI	51.60
EFT5941	20/09/2002	ANGUS AND ROBERTSON BOOKSHOP	NEWSPAPERS/STATIONERY - YORK ST	MUNI	126.55
EFT5942	20/09/2002	ATC RECRUITING	CASUAL STAFF	MUNI	3,121.16
EFT5943	20/09/2002	AUSTRALIAN SERVICES UNION	EMPLOYEE DEDUCTIONS	MUNI	1,874.20
EFT5944	20/09/2002	AUSTRALIAN COMMUNICATIONS AUTH	RENEWAL OF LICENCES	MUNI	672.10
EFT5945	20/09/2002	AUTO MAKEOVERS	W27110 30MM X 8MM WINCH CABLE	MUNI	329.00
EFT5946	20/09/2002	ALBANY	VEHICLE REPAIRS/PARTS	MUNI	362.50

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EFT5876	13/09/2002	FARM FRESH FOOD MARKET	CATERING SUPPLIES	MUNI	369.45
EFT5877	13/09/2002	FAST PHOTOS	DEVELOP PHOTOS OF GAITTIPOLI	MUNI	41.05
EFT5878	13/09/2002	FENN, ROBERT	REIMBURSE - CITIZEN'S JURY - MEALS	MUNI	36.20
EFT5879	13/09/2002	FLOTTMANN, JENNI	LISWA EXCHANGE VISIT & MEETINGS	MUNI	452.50
EFT5880	13/09/2002	FRANEY & THOMPSON	TIMBER SUPPLIES	MUNI	872.85
EFT5881	13/09/2002	GLASS SUPPLIERS	REGLAZE WINDOWS/DOORS	MUNI	6.05
EFT5882	13/09/2002	GREENS MITRE 10	HARDWARE SUPPLIES	MUNI	135.37
EFT5883	13/09/2002	GREAT STHN REGIONAL COLLEGE	INFORMATION TECHNOLOGY SEMESTER FOR M BRACKNELL	MUNI	189.90
EFT5884	13/09/2002	FUELINK PTY LTD	FUEL SUPPLIES	MUNI	47,760.28
EFT5885	13/09/2002	GROGAN, PC	MANDURAH CONFERENCE	MUNI	139.68
EFT5886	13/09/2002	HARDING FIRE SERVICES	FIRE EQUIPMENT MAINTENANCE	MUNI	53.90
EFT5887	13/09/2002	MC & YC HORNE	supply 3734 m3 gravel for maintenance	MUNI	10,267.40
EFT5888	13/09/2002	HOWARD & ASSOC ARCHITECTS	ARCHITECTURAL FEE 45% OF STAGE 2	MUNI	2,359.80
EFT5889	13/09/2002	IMAGE QUEST	6 X VHS DUBS	MUNI	90.00
EFT5890	13/09/2002	LA FREEGARD	WHIPPER SNIP & FIREBREAK	MUNI	430.10
EFT5891	13/09/2002	LACHLAN MCDONALD	SPRUNG COORDINATION, SPRUNG TOUR, SPRUNG WORKSHOP	MUNI	2,650.00
EFT5892	13/09/2002	LORLAINE DISTRIBUTORS PTY LTD	CLEANING GOODS	MUNI	119.70
EFT5893	13/09/2002	LOWER KING TQUOR & GENERAL ST	FUEL SUPPLIES BRIGADE	MUNI	410.00
EFT5894	13/09/2002	MARSHALL MOWERS	CHAIN SAW PARTS	MUNI	81.60
EFT5895	13/09/2002	MT BARKER ELECTRICS	ELECTRICAL REPAIRS & MAINTENANCE	MUNI	181.06
EFT5896	13/09/2002	NETPAL DISTRIBUTERS	LIBRARY - INTERNET KIOSK	MUNI	439.78
EFT5897	13/09/2002	N.K.P. CLEANING SERVICES	CLEANING - JULY 2002	MUNI	1,610.00
EFT5898	13/09/2002	NORTHSIDE CAR CARE	VEHICLE REPAIRS/MAINTENANCE	MUNI	124.30
EFT5899	13/09/2002	OTIS ELEVATOR COMPANY P/L	LIFT MAINTPNANCE	MUNI	3,647.25

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EFT5947	20/09/2002	BALL BODY BUILDERS	VEHICLE PARTS/MAINTENANCE	MUNI	5,500.00
EFT5948	20/09/2002	BARNESBY FORD	VEHICLE PARTS/REPAIRS	MUNI	50.40
EFT5949	20/09/2002	BEST OFFICE SYSTEMS & SUPPLIES	PHOTOCOPIER CHARGES	MUNI	400.63
EFT5950	20/09/2002	BOC GASES AUSTRALIA LIMITED	CONTAINER SERVICE RENTAL	MUNI	66.64
EFT5951	20/09/2002	BOOLAH ARTS & CRAFTS	GOODS - VANCOUVER ARTS CENTRE	MUNI	13.80
EFT5952	20/09/2002	BUNNINGS	HARDWARE/TOOL SUPPLIES	MUNI	35.31
EFT5953	20/09/2002	BUSBY INVESTMENTS PTY LTD	INVOICE SHORTPAID - VEHICLE HIRE	MUNI	9.20
EFT5954	20/09/2002	CARREL INVESTMENTS PTY LTD	ALARM RESPONSE CALL OUT	MUNI	2,765.10
EFT5955	20/09/2002	CASTROL AUSTRALIA PTY. LIMITED	OIL SUPPLIES	MUNI	1,242.44
EFT5956	20/09/2002	CHILD SUPPORT AGENCY	EMPLOYEE DEDUCTIONS	MUNI	4.38
EFT5957	20/09/2002	CITY OF ALBANY - SOCIAL CLUB	Payroll deductions	MUNI	204.00
EFT5958	20/09/2002	COLOURBOX DIGITAL PTY LTD	50 colour copies D/S Fire Prevention Plan	MUNI	3,491.00
EFT5959	20/09/2002	COMPUGAMES	1 x mouse	MUNI	59.95
EFT5960	20/09/2002	COURIER AUSTRALIA	FREIGHT CHARGES	MUNI	457.75
EFT5961	20/09/2002	COVENTRYS	VEHICLE PARTS	MUNI	492.65
EFT5962	20/09/2002	CSR EMOLEUM	SUPPLY COLDMIX	MUNI	2,569.55
EFT5963	20/09/2002	CSR LIMITED	CONSTRUCTION MATERIALS	MUNI	1,282.60
EFT5964	20/09/2002	DEPARTMENT OF CALM	Contribution from the City of Albany for Regional Coastcare Facilitator	MUNI	3,000.00
EFT5965	20/09/2002	DEPARTMENT OF INDUSTRY AND TEC	CONTRACT 115399 MERCHANT SERV	MUNI	2,020.30
EFT5966	20/09/2002	DHL INTERNATIONAL (AUST) PTY L	PARTS - AIRCRAFT LANDING SYSTEM	MUNI	64.62
EFT5967	20/09/2002	CD'S TIT DISTRIBUTORS	CONFECTIONERY SUPPLIES	MUNI	337.95
EFT5968	20/09/2002	DON KYATT SPARE PARTS PTY LTD	VEHICLE PARTS	MUNI	620.40

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EFT5969	20/09/2002	P & W ELOY ELECTRICAL SERVICES	ELECTRICAL REPAIRS	MUNI	2,261.60
EFT5970	20/09/2002	FNU POINT HARDWARE WHOLESALEERS	HARDWARE SUPPLIES	MUNI	269.83
EFT5971	20/09/2002	ALBANY ENGINEERING CO	MAINTENANCE VEHICLES	MUNI	890.55
EFT5972	20/09/2002	EVANS, MILTON	DEPUTY MAYORAL ALLOWANCE	MUNI	88.78
EFT5973	20/09/2002	EVERTRANS	VEHICLE REPAIRS	MUNI	1,179.20
EFT5974	20/09/2002	EVERITT SIGNS	SIGNWRITING/SIGN PURCHASES	MUNI	51.70
EFT5975	20/09/2002	FARM FRESH FOOD MARKET	CATERING SUPPLIES	MUNI	412.60
EFT5976	20/09/2002	FARR, MS & JA	FORKLIFT HIRE	MUNI	467.50
EFT5977	20/09/2002	FRANEY & THOMPSON	TIMBER SUPPLIES	MUNI	96.50
EFT5978	20/09/2002	GEORGE VASSILIOU	FEASIBILITY STUDY/RECREATION PRECINCT PLAN	MUNI	7,700.00
EFT5979	20/09/2002	GNU SOLUTIONS	IT SUPPORT	MUNI	3,212.00
EFT5980	20/09/2002	GRAY & LEWIS	Consultancy work on both TPS 1A and 3	MUNI	2,376.00
EFT5981	20/09/2002	GREAT SOUTHERN BRAKE & CLUTCH	BRAKE SFT	MUNI	253.00
EFT5982	20/09/2002	GREAT SOUTHERN SPRINGS	REPAIR SPRINGS ON ROADSWEEPER TRUCK	MUNI	334.40
EFT5983	20/09/2002	GREENS MIRE 10	150ML DECKSPIKES X 10MT	MUNI	149.27
EFT5984	20/09/2002	GREEN SKILLS	Revegetation of tyre dump Green skills responsible for all planting COA responsible for weed control	MUNI	2,400.00
EFT5985	20/09/2002	GROCOTT TRANSPORT	CARTAGE OF GRAVEL	MUNI	6,776.00
EFT5986	20/09/2002	GT BEARING & ENGINEERING SUPPL	VEHICLE PARTS	MUNI	350.00
EFT5987	20/09/2002	HAMMOND SUPERANNUATION FUND	SUPER CONTRIBUTIONS	MUNI	1,293.20
EFT5988	20/09/2002	HARWOOD GL	REIMBURSE CONFERENCE EXPENSES	MUNI	246.52
EFT5989	20/09/2002	HAVOC BUILDERS PTY LTD	LABOUR SUPPLIED	MUNI	1,986.05
EFT5990	20/09/2002	HBF OF WA	EMPLOYEE DEDUCTIONS	MUNI	2,066.70
EFT5991	20/09/2002	ALBANY WORKLINK	CASUAL STAFF	MUNI	2,296.32
EFT5992	20/09/2002	INSTANT WEIGHING	PRINTER ROLLS FOR COMBILIMAIN	MUNI	4.46



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EFT5993	20/09/2002	KLB SYSTEMS	IT SWITCHES	MUNI	704.00
EFT5994	20/09/2002	KOSTERS STEEL CONST PTY LTD	BENI RODS AS PER QUOTE	MUNI	181.50
EFT5995	20/09/2002	LITTLE GROVE GENERAL STORE	FUEL SUPPLIES STII COAST B/BRIG	MUNI	430.49
EFT5996	20/09/2002	LIVESY, EDWARD	RECYCLING TRUCK HIRE	MUNI	880.00
EFT5997	20/09/2002	LOCK JOINT AUSTRALIA	2.5 metre wide Lock Joint holding bars	MUNI	250.80
EFT5998	20/09/2002	LOWER KING LIQUOR & GENERAL ST	FUEL SUPPLIES BRIGADE	MUNI	55.12
EFT5999	20/09/2002	MAIN ROADS	PURCHASE 2ND HAND ARMCO BARRIER	MUNI	1,860.00
EFT6000	20/09/2002	MAJOR MOTORS PTY LTD	VEHICLE PARTS	MUNI	27.92
EFT6001	20/09/2002	MARK LOVERIDGE HOLDEN	VEHICLE PARTS/MAINTENANCE	MUNI	153.90
EFT6002	20/09/2002	MARSHALL MOWERS	CHAIN SAW PARTS	MUNI	209.00
EFT6003	20/09/2002	DI MCBRIDE	CHRISTMAS PAGEANT 15/12/02	MUNI	500.00
EFT6004	20/09/2002	MIDALIA STEEL PTY LTD	STEEL SUPPLIES	MUNI	5.61
EFT6005	20/09/2002	MINTER ELLISON LAWYERS	LEGAL COSTS	MUNI	5,068.58
EFT6006	20/09/2002	ATHMWU	EMPLOYEE DEDUCTIONS	MUNI	21.40
EFT6007	20/09/2002	MOUNT BARKER CO-OPERATIVE LIMT	GOODS - SALEYARDS	MUNI	9.50
EFT6008	20/09/2002	MOUNT BARKER NEWSAGENCY	MAGAZINES - SALEYARDS	MUNI	8.90
EFT6009	20/09/2002	MUNICIPAL EMPLOYEES UNION	EMPLOYEE DEDUCTIONS	MUNI	529.10
EFT6010	20/09/2002	NEVILLE'S HARDWARE & BUTT DING	HARDWARE SUPPLIES	MUNI	139.55
EFT6011	20/09/2002	PN & ER NEWMAN QUALITY CONCRET	round manholes covers	MUNI	495.00
EFT6012	20/09/2002	N.K.P CLEANING SERVICES	CLEANING - JULY 2002	MUNI	910.20
EFT6013	20/09/2002	NORTISIDE CAR CARF	VEHICLE REPAIRS/MAINTENANCE	MUNI	347.05
EFT6014	20/09/2002	REEVES & CO BUTCHERS PTY LTD	CATERING SUPPLIES	MUNI	160.75

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
EFT6015	20/09/2002	WP REID	FOOT PATH CONSTRUCTION	MUNI	5,197.50
EFT6016	20/09/2002	RICOH FINANCE PTY LTD	PHOTOCOPIER CHARGES	MUNI	3,256.00
EFT6017	20/09/2002	RYDGES PERTH	Accommodation 11/9/02 for Gaynor Clarke attending Speech Writing Training	MUNI	160.00
EFT6018	20/09/2002	SHERIDANS FOR BADGES	NAME BADGE FOR ANNIE AT ALAC	MUNI	177.10
EFT6019	20/09/2002	SKILLPATH SEMINARS	SEMINAR REGISTRATION	MUNI	398.00
EFT6020	20/09/2002	SOUTHERN STATIONERY	STATIONERY SUPPLIES	MUNI	743.90
EFT6021	20/09/2002	SOUTHERN TOOL & FASTENER CO	HARDWARE SUPPLIES	MUNI	671.16
EFT6022	20/09/2002	SOUTHWAY DISTRIBUTORS	GOODS DAY CARE CENTRE	MUNI	427.85
EFT6023	20/09/2002	SOUTHCOST SECURITY SERVICE	SECURITY HANRAHAN ROAD - BANKING	MUNI	290.40
EFT6024	20/09/2002	SPEEDO AUSTRALIA PTY LTD	PURCHASE GOGGLES - ALAC	MUNI	349.25
EFT6025	20/09/2002	STATEWIDE BEARINGS	VEHICLE PARTS	MUNI	20.77
EFT6026	20/09/2002	STIRLING SOFT DRINKS PTY LTD	DRINK SUPPLIES	MUNI	246.46
EFT6027	20/09/2002	STORM OFFICE NATIONAL	STATIONERY SUPPLIES	MUNI	8.75
EFT6028	20/09/2002	SUNNY BRUSHWARE SUPPLIES P/LTD	REWIRE RINGS FOR MAC JOHNSON 600 SERIES	MUNI	528.00
EFT6029	20/09/2002	ALBANY LOCK SERVICE	LOCKSMITH SERVICES, REPAIRS ETC	MUNI	224.00
EFT6030	20/09/2002	I & C SUPPLIES	HARDWARE/TOOL SUPPLIES	MUNI	217.68
EFT6031	20/09/2002	SIMON THWAITES	CONSULTANCY WORK TO:	MUNI	900.00
EFT6032	20/09/2002	GE & EE TOMLINSON	hire cherry picker to trim trees on home rd	MUNI	1,020.00
EFT6033	20/09/2002	TOTAL EDEN	250mm round valve box	MUNI	313.43
EFT6034	20/09/2002	TRUCKLINE	VEHICLE PARTS	MUNI	401.72
EFT6035	20/09/2002	ALBANY TYREPOWER	TYRE PURCHASES/MAINTENANCE	MUNI	1,094.00
EFT6036	20/09/2002	DEPT OF LAND ADMIN, VALUER GEN	GRV'S 67 TO 2/8/02	MUNI	1,352.00
EFT6037	20/09/2002	QUEST SUBIACO	ONE NIGHTS ACCOMMODATION	MUNI	140.00
EFT6038	20/09/2002	IT VISION USER GROUP	STDS 2002/2003	MUNI	275.00
EFT6039	20/09/2002	VISUAL ECHO	CREATION OF CITY CREST PAGE ON	MUNI	50.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
EFT6040	20/09/2002	WA HINO SALES & SERVICE	CABLE PARK BRK FD	MUNI	267.45
EFT6041	20/09/2002	WA LOCAL GOV SUPER PLAN P/L	SUPERANNUATION CONTRIBUTIONS	MUNI	62,674.54
EFT6042	20/09/2002	JOHN WALKER	COUNCILLOR ALLOWANCE	MUNI	902.03
EFT6043	20/09/2002	WESTRAC EQUIPMENT PTY LTD	VEHICLE PARTS	MUNI	73.61
EFT6044	20/09/2002	WESFARMERS DA/GFTY AGRIBUSINES	pine poles 125ml x 3.6m	MUNI	107.65
EFT6045	20/09/2002	WOLFE, DES	COUNCILLOR ALLOWANCE	MUNI	123.68
EFT6046	20/09/2002	WOOD & GRIEVE PTY LTD	Contract supervision at Foreshore Lakes Drainage Project as per cost estimate 08/05/2002. Project to be inspected at listed stages as outlined in email from Wood & Grieve of 03/07/2002	MUNI	6,803.50
EFT6047	26/09/2002	8M MEDIA & COMMUNCIATIONS	Registration Fee for Gaynor Clarke to attend "Powerful & Persuasive Speech Writing"	MUNI	247.50
EFT6048	26/09/2002	ACTIVE PLUMBING	PLUMBING REPAIRS & MAINTENANCE	MUNI	1,878.42
EFT6049	26/09/2002	AD CONTRACTORS	EARTHMOVING WORKS & HIRE	MUNI	232,553.06
EFT6050	26/09/2002	ADV TECHNICAL CONSULTING	TECHNICAL CONSULTING	MUNI	3,322.00
EFT6051	26/09/2002	ALBANY ADVERTISER	ADVERTISING	MUNI	366.30
EFT6052	26/09/2002	ALBANY INDUSTRIAL SERVICES	Verge fill as per Docket No's 09870 & 09872	MUNI	118.80
EFT6053	26/09/2002	ALBANY PRINTERS	TIP PASSES FOR FINANCIAL YEAR 2002/03	MUNI	2,158.34
EFT6054	26/09/2002	ALBANY SIGNS	SIGN PURCHASES	MUNI	181.60
EFT6055	26/09/2002	ALBANY V BFLT & RUBBER	FILTERS/VEHICLE PARTS	MUNI	201.39
EFT6056	26/09/2002	ALBANY INDOOR PLANT HIRE	INDOOR PLANT HIRE	MUNI	451.77
EFT6057	26/09/2002	ALBANY GAS CENTRE PTY LTD	FORKLIFT GAS CYLINDER REFILL	MUNI	67.00
EFT6058	26/09/2002	ALBANY WASTE DISPOSALS	RIN EMPTIES	MUNI	558.80
EFT6059	26/09/2002	ALBANY PLUMBING AND BATHROOM S	PLUMBING SUPPLIES	MUNI	100.10
EFT6060	26/09/2002	ALKOOMI WINES PTY LTD	CATERING SUPPLIES	MUNI	640.25
EFT6061	26/09/2002	AMITY NEWS	STATIONERY	MUNI	15.95

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
EFT6062	26/09/2002	ANGUS AND ROBERTSON BOOKSHOP	NEWSPAPERS/STATIONERY - YORK ST	MUNI	109.10
EFT6063	26/09/2002	APEX ENVIROCARP	ROLLS HEAVY DUTY FIBRE MATTING 2MTRS X 25MTRS	MUNI	1,512.50
EFT6064	26/09/2002	ARGYLES BISTRO	Catering - Investigative Report Writing	MUNI	935.00
EFT6065	26/09/2002	ASHFORD, NJ	NEWSPAPER INDEXING - LOCAL STUDIES	MUNI	405.25
EFT6066	26/09/2002	ATC RECRUITING	CASUAL STAFF	MUNI	3,217.89
EFT6067	26/09/2002	ATJSSIE DRAWCARDS PTY LTD	METROPOLITAN F.I.T. SERVICE-QUARTERLY SERVICE FEES	MUNI	495.00
EFT6068	26/09/2002	AUSTRALIA POST	POSTAGE -	MUNI	5,251.05
EFT6069	26/09/2002	AVON WASTE	Dry hire of single axle waste truck	MUNI	5,940.00
EFT6070	26/09/2002	BANKWEST	LOAN REPAYMENT -	MUNI	6,723.26
EFT6071	26/09/2002	BARTON, ELIZABETH	COUNCILLOR ALLOWANCE	MUNI	1,500.00
EFT6072	26/09/2002	BEST OFFICE SYSTEMS & SUPPLIES	PHOTOCOPIER CHARGES	MUNI	45.00
EFT6073	26/09/2002	ALBANY BETTA ELECTRICAL	electric fan heater - delonghi	MUNI	45.00
EFT6074	26/09/2002	ALBANY BOBCAT SERVICES	remove tree loppings	MUNI	478.50
EFT6075	26/09/2002	BOC GASES AUSTRALIA LIMITED	CONTAINER SERVICE RENTAL	MUNI	107.22
EFT6076	26/09/2002	BOJUN, MERRYN	COUNCILLOR ALLOWANCE	MUNI	1,542.45
EFT6077	26/09/2002	BRALINDA HAULAGE	hire semi to cart gravel from marbleup pit to home rd	MUNI	3,341.25
EFT6078	26/09/2002	MURRY BRACKNELL	REIMBURSEMENT COMPUTER TRAINING BOOK	MUNI	47.80
EFT6079	26/09/2002	BUNNINGS	HARDWARE/TOOL SUPPLIES	MUNI	461.87
EFT6080	26/09/2002	CAMTRANS ALBANY PTY LTD	pickup and delivery ex fremantle bibm fabric and fasteners	MUNI	300.00
EFT6081	26/09/2002	CAMLYN SPRINGS	WATER CONTAINER REFILLS	MUNI	140.00
EFT6082	26/09/2002	CARRE INVESTMENTS PTY LTD	ALARM RESPONSE - CALL OUT	MUNI	115.50
EFT6083	26/09/2002	CASTROL AUSTRALIA PTY. LIMITED	OIL SUPPLIES	MUNI	557.50
EFT6084	26/09/2002	CECIL, JUDY	COUNCILLOR ALLOWANCE	MUNI	1,500.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
EFT6085	26/09/2002	CONNECTED LEARNING PTY LTD	7 places on investigative report writing training	MLNI	6,050.00
EFT6086	26/09/2002	COVENTRYS	VEHICLE PARTS	MUNI	168.51
EFT6087	26/09/2002	CSR LIMITED	CONSTRUCTION MATERIALS	MUNI	259.91
EFT6088	26/09/2002	CUSTOM KNIVES	SPECIALITY PAPER WEIGHTS	MUNI	220.00
EFT6089	26/09/2002	DEMARTEAU, TONY	COUNCILOR ALLOWANCE	MUNI	1,500.00
EFT6090	26/09/2002	G & M DETERGENTS & HYGIENE SER	HYGIENE CONTRACT	MUNI	1,065.18
EFT6091	26/09/2002	AEROTECH MANAGEMENT SERVICES	AIRPORT CONI	MUNI	4,958.78
EFT6092	26/09/2002	P & W ELOY ELECTRICAL SERVICES	ELECTRICAL REPAIRS	MUNI	3,399.31
EFT6093	26/09/2002	EMERY, BOB	COUNCILOR ALLOWANCE	MUNI	1,500.00
EFT6094	26/09/2002	ALBANY ENGINEERING CO	MAINTENANCE VEHICLES	MUNI	134.20
EFT6095	26/09/2002	EVANS, MILTON	DEPUTY MAYORAL ALLOWANCE	MUNI	2,292.45
EFT6096	26/09/2002	EVERS, DIANE	COUNCILLOR ALLOWANCE	MUNI	2,314.38
EFT6097	26/09/2002	FARM FRESH FOOD MARKET	CATERING SUPPLIES	MUNI	362.24
EFT6098	26/09/2002	FLYNN, WARREN	AUTHOR'S TALK, WRITERS WORKSHOP, WRITER IN RESIDENCE	MUNI	400.00
EFT6099	26/09/2002	FORTIS VOLUNTEERS	PAYMENT TO VOLUNTEERS FOR 1 X TOUR GUIDE FOR GOLDRUSH TOURS	MUNI	20.00
EFT6100	26/09/2002	GARTLAND, STEWART	REIMBURSE MOBILE PHONE CALLS	MUNI	48.40
EFT6101	26/09/2002	G.B WOODCRAFTS	remove dead tree on cummings rd	MUNI	1,782.00
EFT6102	26/09/2002	GOOD BARTH	ACCOMMODATION - MR P SPURTON	MUNI	202.75
EFT6103	26/09/2002	GOODMAN, STAN	CATERING EXPENSES	MUNI	110.00
EFT6104	26/09/2002	GREAT SOUTHERN DRAKE & CLUTCH	REPAIRS TO TRAILER	MUNI	145.00
EFT6105	26/09/2002	GREAT SOUTHERN GROUP TRAINING	APPRENTICES FEES	MUNI	1,053.75
EFT6106	26/09/2002	HARDING FIRE SERVICES	FIRE EQUIPMENT MAINTENANCE	MUNI	332.20
EFT6107	26/09/2002	HOWARD & ASSOC. ARCHITECTS	PROGRESS CLAIM NO 2	MUNI	203,275.60
EFT6108	26/09/2002	ALBANY WORKLINK	CASUAL STAFF	MUNI	4,252.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
EFT6109	26/09/2002	JUST A CALL DELIVERIES	INTERNAL MAIL YORK/MERCER/ALAC	MUNI	338.80
EFT6110	26/09/2002	KNOTTS PLUMBING PTY LTD	PLUMBING REPAIRS/MAINTENANCE	MUNI	49.50
BFT6111	26/09/2002	LACHLAN McDONALD	UNHIDING POETRY WORKSHOPS	MUNI	660.00
EFT6112	26/09/2002	LINCOLNS	AUDIT FEES	MUNI	9,350.00
EFT6113	26/09/2002	LORLAINE DISTRIBUTORS PTY LTD	CLEANING GOODS	MUNI	173.20
EFT6114	26/09/2002	EIGHTH ELEMENT DESIGN	Development of Eyre Park Landscape Plan	MUNI	1,140.00
EFT6115	26/09/2002	MARSHALL MOWERS	2 X CHAIN	MUNI	96.00
EFT6116	26/09/2002	MARSHALL BATTERIES	BATTERY PURCHASES	MUNI	296.73
EFT6117	26/09/2002	MERI E-ANNE FLORISTS	Flowers for HWM following surgery from Crs, Staff of City of Albany	MUNI	135.00
EFT6118	26/09/2002	MIDALLA STEEL PTY LTD	STEEL SUPPLIES	MUNI	27.98
EFT6119	26/09/2002	MINTER ELLISON LAWYERS	LEGAL COSTS	MUNI	882.09
EFT6120	26/09/2002	MUNICIPAL INSURANCE BROKING	CASUAL HIRERS LIABILITY INSURANCE	MUNI	1,782.00
EFT6121	26/09/2002	THE NATIONAL TRUST OF AUSTRALIA	GRANT - OLD FARM STRAWBERRY HILL	MUNI	3,300.00
EFT6122	26/09/2002	NEWBYS AUTOMOTIVE ELECTRICIANS	VEHICLE PARTS/REPAIRS	MUNI	956.47
EFT6123	26/09/2002	OAKVIEW COTTAGE B & B	ACCOMMODATION	MUNI	550.00
EFT6124	26/09/2002	PALMER & RAYNER EARTHMOVING PT	3734m3 gravel for road maintenance from homes pit hunton rd	MUNI	24,641.76
EFT6125	26/09/2002	GREAT STIN CONCRFTE & SAND	10MTS 5ML METAL (washed) ( approx price only)	MUNI	532.00
EFT6126	26/09/2002	QUINLAN JA & KJ	hire semi to cart gravel from marketup pit to sandpatch rd	MUNI	4,395.60
EFT6127	26/09/2002	REEVES & CO BUTCHERS PTY LTD	CATERING SUPPLIES	MUNI	60.67
EFT6128	26/09/2002	RENTAL MANAGEMENT PTY LTD	CONT - AFICIO 551 - MERCER RD	MUNI	649.20
EFT6129	26/09/2002	ALBANY ALUMINIUM FABRICATION	WELDING REPAIR TO TIERED SEATING	MUNI	137.50
EFT6130	26/09/2002	RULES HAULAGE	pack of common bricks	MUNI	190.78

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
EFT6131	26/09/2002	CAPE SAILS	Catering for South Coast Management Group Meeting	MUNI	288.01
EFT6132	26/09/2002	ALBANY SANDWICH BAR	MILK SUPPLIES - STAFF YORK ST	MUNI	171.15
EFT6133	26/09/2002	SANKEY, GWEN	COUNCILOR ALLOWANCE	MUNI	1,500.00
EFT6134	26/09/2002	SARAH HAY	WORKSHOP FEES	MUNI	1,000.00
EFT6135	26/09/2002	SHALE, S & B	TEACHING POTTERY CLASSES	MUNI	315.00
EFT6136	26/09/2002	SIGMA CHEMICALS	CHEMICALS - HYPOCHLORITE	MUNI	158.90
EFT6137	26/09/2002	SKILLHIRE	CASUAL STAFF	MUNI	5,966.57
EFT6138	26/09/2002	SOS OFFICE EQUIPMENT	MFTERBILLING	MUNI	80.87
EFT6139	26/09/2002	SOUTHERN ELECTRICS	ELECTRICAL REPAIRS & MAINTENANCE	MUNI	3,442.78
EFT6140	26/09/2002	SOUTHERN STATIONERY	STATIONERY SUPPLIES	MUNI	2,462.45
EFT6141	26/09/2002	SOUTHWAY DISTRIBUTORS	GOODS DAY CARE CENTRE	MUNI	152.81
EFT6142	26/09/2002	SOUTHCOST SECURITY SERVICE	SECURITY SERVICES	MUNI	434.50
EFT6143	26/09/2002	STAR SALES & SERVICE	HARDWARE/VEHICLE PARTS	MUNI	13.31
EFT6144	26/09/2002	STADIA INSTRUMENTS PTY LTD	REPAIRS TO DATA RECORDER	MUNI	198.00
EFT6145	26/09/2002	STORM OFFICE NATIONAL	STATIONERY SUPPLIES	MUNI	165.78
EFT6146	26/09/2002	SUNNY SIGN COMPANY	SIGN PURCHASES	MUNI	1,602.70
EFT6147	26/09/2002	TRAILBLAZERS	SHIRT	MUNI	221.20
EFT6148	26/09/2002	TRADELINK PLUMBING SUPPLIES	STORMWATER SUPPLIES	MUNI	87.32
EFT6149	26/09/2002	ALBANY TYREPOWER	TYRE PURCHASES/MAINTENANCE	MUNI	2,110.00
EFT6150	26/09/2002	JOHN WALKER	COUNCILLOR ALLOWANCE	MUNI	1,500.00
EFT6151	26/09/2002	WAUGH, VICTOR JOHN	WINDOW CLEANING - ADMINISTRATION BUILDING - YORK STREET	MUNI	167.20
EFT6152	26/09/2002	ALBANY & GREAT STHN WEEKENDER	ADVERTISING	MUNI	243.00
EFT6153	26/09/2002	WELLINGTON, DENNIS	COUNCILLOR ALLOWANCE	MUNI	1,500.00
EFT6154	26/09/2002	WESTERBERG IRRIGATION	IRRIGATION SUPPLIES	MUNI	690.10

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
EFT6155	26/09/2002	WESTERBERG PANEL BEATERS	TOW TWO VEHICLES TO NORTH RD DFPOT	MUNI	110.00
EFT6156	26/09/2002	FIRE & EMERGENCY SERVICES	CONTRIBUTION - SECOND QUARTER	MUNI	54,926.20
EFT6157	26/09/2002	WESTCARE INDUSTRIES	LB0029A-Blank address labels 1000 labels	MUNI	55.00
EFT6158	26/09/2002	WESTRAC EQUIPMENT PTY LTD	VEHICLE PARTS	MUNI	524.71
EFT6159	26/09/2002	WESFARMERS LANDMARK LIMITED	30 X 3.6 PINE POLES	MUNI	935.66
EFT6160	26/09/2002	WEST, IAN	COUNCILLOR ALLOWANCE	MUNI	1,542.45
EFT6161	26/09/2002	WOLFE, DES	COUNCILOR ALLOWANCE	MUNI	1,542.45
EFT6162	26/09/2002	WOOD & GRIEVE PTY LTD	CONTRACT C01084 ROAD UPGRADE ADELAIDE AND RUFFIST STREETS ROUNDABOUT PROJECT, SITE SUPERINTENDENCE AND POST DESIGN SUPPORT	MUNI	495.00
EFT6163	26/09/2002	WORK CLODDER	boots howler 415118(m date)	MUNI	251.41
EFT6164	26/09/2002	YOUNGS SIDING CONTRACTORS	EXCAVATOR WORK	MUNI	1,410.70
EFT6165	26/09/2002	ZENITH LAUNDRY	LAUNDRY - ROLLER TOWEL	MUNI	153.68

REPORT TOTALS

Bank Code	Bank Name	TOTAL
MUNI	CBA MUNI	1,214,189.58
<b>TOTAL</b>		<b>1,214,189.58</b>



**ELECTRONIC FUNDS TRANSFERS - PAYROLL**

Payroll	4/09/2002	\$ 285,497.95
Payroll	18/09/2002	\$ 273,374.92
Sundry Pays		\$ 1,576.00

**ELECTRONIC FUNDS TRANSFERS - INVESTMENTS**

Bendigo Bank		\$ 3,000,000.00
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## MINUTES

**MINUTES OF THE MEETING OF THE AUDIT COMMITTEE MEETING  
HELD AT THE CITY OF ALBANY CEO'S OFFICE ON 10<sup>TH</sup> SEPTEMBER  
2002 AT 9:05AM**

---

**1.0 PRESENT**

**Committee**

Cr Judy Cecil (Chairperson)

Cr Bob Emery

**Visitors**

Mr Peter Madigan Acting CEO

Mr Russell Harrison Item 2 only

Mr Stan Goodman City of Albany

**APOLOGIES**

Mr Andrew Hammond – CEO – City of Albany

**2.0 DISCLOSURE OF INTEREST**

Nil.

**3.0 CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDATION**

**THAT the minutes of the Audit Committee meeting held on the 6<sup>th</sup> November 2002 be confirmed as true and accurate.**

**MOVED: Cr Emery  
SECONDED: Cr Cecil  
CARRIED**

**4.0 CORRESPONDENCE**

Nil.

**5.0 BUSINESS ARISING**

Nil.

**6.0 GENERAL BUSINESS**

**6.1 Review of 2001/2002**

The Committee reviewed the 2001/2002 Audited Financial Statements, the 2001/2002 Interim Audit Management Letter and officers' responses, and the Audit Report and officer's responses. Mr Harrison provided his view of the audit process and noted that all items in his reports had been dealt with.

## RECOMMENDATION 1

THAT the Audit Committee note the Audit Reports and Officer responses for the year ending 30<sup>th</sup> June 2002.

MOVED: Cr Emery  
SECONDED: Cr Cecil  
CARRIED

## RECOMMENDATION 2

THAT the Audit Committee propose to Council that in accordance with the requirements of Section 5.54 of the Local Government Act, Council accept the City of Albany Audited Financial Statements for the year ending 30<sup>th</sup> June 2002 as presented at the meeting.

MOVED: Cr Emery  
SECONDED: Cr Cecil  
CARRIED

### 6.2 Auditor Selection

Mr Goodman reported that in August 2002, the City advertised locally and in Perth for expressions of interest from qualified persons to act in the role of external auditor for the City for the next three years. There were six submissions, which were provided in bound form to members of the Audit Committee. Other clients of the auditors who submitted expressions of interest were contacted and provided comments.

The expressions of interest were evaluated on the following criteria:

- Professional and Technical Skills 30%
- Relevant Experience 30%
- Methods of operation 15%
- Customer Relations 10%
- Price 15%

The prices in the auditors' submissions were compared using a base fee for conduct of the audit, travel expenses (if appropriate), the assumption of three grant acquittals, and the assumption of an additional ten hours per year of financial or tax advice. Where applicable, the Buy Local Policy was applied.

The comparative prices were:

	Price	Net Price - Buy Local
Byfields	\$14,055	\$14,055
BDO	\$17,850	\$17,850
Haines Norton	\$21,000	\$21,000
Lincolns	\$13,098	\$11,788
Bird Cameron	\$21,990	\$19,791
Grant Thornton	\$21,773	\$21,733

The 2002/2003 audit budget is \$ 12,500

The results of the evaluation were

	<b>Score</b>
Byfields	72
BDO	58
Haines Norton	79
Lincolns	87
Bird Cameron	75
Grant Thornton	53

## **RECOMMENDATION 2**

**THAT** the Audit Committee propose that Mr Russell Harrison (Lincoln Accountants) be appointed the City of Albany external auditor for the financial years 2002/03, 2003/04, and 2004/05.

**MOVED: Cr Emery**  
**SECONDED: Cr Cecll**  
**CARRIED**

**7.0 MEETING CLOSED**  
10:10 am

**8.0 NEXT MEETING**  
To be advised.

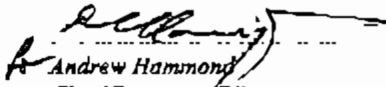


**City of Albany**  
Altogether Better

***STATEMENT BY CHIEF EXECUTIVE OFFICER***

*The attached financial report of the City of Albany being the annual financial report and supporting notes and other information for the financial year ended 30 June 2002 are in my opinion properly drawn up to represent fairly the financial position of the City of Albany at 30 June 2002 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards (except to the extent that these have been varied in the Statement of Accounting Policies required by Australian Accounting Standard AASB "Accounting Policies" and the accompanying notes to the annual financial report) and comply with the provisions of the Local Government Act 1995 and the regulations under that Act*

*Signed on the 9th day of September 2002*

  
Andrew Hammond  
Chief Executive Officer

# FINANCIAL STATEMENTS

2001/2002

## INDEX

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***FINANCIAL STATEMENTS***  
***and AUDITOR'S REPORT***

***FOR THE YEAR ENDED 30 JUNE 2002***

## INDEPENDENT AUDIT REPORT

To: Council  
City of Albany  
PO Box 484  
ALBANY WA 6331

### Scope

I have audited the financial report of the City of Albany for the year ended 30th June 2002 as set out on Pages 1 to 34. The Council is responsible for the preparation and presentation of the financial report and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it to the City of Albany.

My audit has been conducted in accordance with Australian Auditing Standards to provide a reasonable level of assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the requirements of the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Concepts and Standards so as to present a view of the Council which is consistent with my understanding of its financial position and the results of its operations.

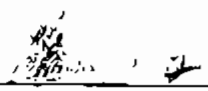
The audit opinion expressed in this report has been formed on the above basis

### Audit Opinion

In my opinion the financial report presents fairly the financial position of the City of Albany as at 30th June 2002 and the results of its operations for the year then ended in accordance with the requirements of the Local Government Act 1995, the Local Government (Financial Management) Regulations 1996 and Statements of Accounting Concepts and applicable Australian Accounting Standards.

### Statutory Compliance

I did not during the course of my audit become aware of any instances where the Council did not comply with the requirements of the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Signature:  \_\_\_\_\_

Date: 30 June 2002

Auditor: Russell Harrison  
Firm: Lincolns Accountants and Business Advisers  
Address: PO Box 494  
ALBANY WA 6331



CITY OF ALBANY

OPERATING STATEMENT FOR THE PERIOD ENDED

30-Jun-02

(a) Function / Activity

	Actual 2001/2002	Budget 2001/2002	Actual 2000/2001
<b>INCOME</b>			
General Purpose Funding	15,024,296	15,047,110	14,596,160
Governance	(8,606)	(46,715)	38,830
Law Order & Public Safety	213,332	209,800	205,818
Health	64,808	33,245	(4,855)
Education & Welfare	515,714	556,436	534,187
Community Amenities	2,035,758	2,810,980	1,716,514
Recreation and Culture	1,781,325	2,169,969	2,242,777
Transport	3,677,016	2,651,168	4,965,768
Economic Services	1,340,428	1,573,612	976,884
Other Property and Services	163,169	122,206	331,124
	<b>24,807,240</b>	<b>25,127,811</b>	<b>25,603,387</b>
<b>EXPENDITURE</b>			
General Purpose Funding	180,942	306,187	305,396.39
Governance	990,245	1,657,529	1,679,703.13
Law Order & Public Safety	1,075,011	1,038,743	961,258.86
Health	281,127	264,112	240,914.69
Education & Welfare	691,811	750,236	691,398.43
Community Amenities	3,335,037	4,184,905	3,100,053.31
Recreation and Culture	5,560,407	5,558,731	5,557,140.74
Transport	8,183,183	8,099,357	7,668,138.88
Economic Services	1,702,895	2,143,820	1,742,261.99
Other Property and Services	710,556	624,669	962,824.27
	<b>22,691,194</b>	<b>24,628,289</b>	<b>22,908,792</b>
<b>Change in net assets from operations</b>	<b>2,116,046</b>	<b>499,522</b>	<b>2,694,595</b>

(b) Nature / Type

	Actual 2001/2002	Budget 2001/2002	Actual 2000/2001
<b>INCOME</b>			
Rates	11,552,322	11,550,653	10,953,691.00
Grants & Subsidies	5,774,564	6,255,570	7,948,259.32
Contributions, Reimb & Donations	1,465,079	641,396	718,551.00
Fees & Charges	4,313,844	4,724,894	4,685,744.00
Interest Earned	414,708	445,000	627,323.00
Profit (loss) on asset disposal	(71,623)	(142,574)	(505,797.71)
Other Revenue / Income	6,571,674	7,926,357	2,658,095.00
less: applicable to capital works	(5,213,128)	(6,273,485)	(1,482,768.94)
	<b>24,807,240</b>	<b>25,127,811</b>	<b>25,603,387</b>
<b>EXPENDITURE</b>			
Employee Costs	9,274,873	9,270,668	8,760,747.97
Utilities	908,570	852,207	929,484.85
Interest Expenses	280,349	414,264	301,400.00
Depreciation on non current assets	6,338,574	6,082,520	5,672,682.48
Contracts & materials	5,044,261	13,045,284	4,041,844.12
Insurance expenses	223,571	184,522	206,508.73
Other Expenses	11,436,046	10,788,040	14,438,247.38
less: Applicable to capital works	(11,815,020)	(16,009,216)	(11,442,123.64)
	<b>22,691,194</b>	<b>24,628,289</b>	<b>22,908,792</b>

CITY OF ALBANY

STATEMENT OF FINANCIAL POSITION

	Note	Actual 30-Jun-02	Budget 30-Jun-02	Actual 30-Jun-01
<b>CURRENT ASSETS</b>				
Cash	6	883,623	425,755	3,470
Restricted Funds - Grants / Loans		142,100		120,550
Restricted cash	26	783,128	698,055	698,055
Reserve Funds	12	8,509,437	3,557,872	6,196,091
Receivables & Other	7	1,677,452	1,956,567	2,181,003
Stock on hand	8	42,721	50,055	50,055
		<u>12,038,461</u>	<u>6,688,304</u>	<u>9,249,224</u>
<b>CURRENT LIABILITIES</b>				
Bank Overdraft				152,730
Borrowings	10	540,850	507,751	866,123
Creditors prov - Annual leave & LSL	11	937,247	1,223,694	
Trust Liabilities	11	742,441	622,949	
Creditors prov & accruals	11	2,406,433	2,360,654	3,925,098
		<u>4,626,971</u>	<u>4,715,048</u>	<u>4,943,951</u>
<b>NET CURRENT ASSETS</b>		<b>7,411,490</b>	<b>1,973,256</b>	<b>4,305,273</b>
<b>NON CURRENT ASSETS</b>				
Receivables	7	305,634	291,336	626,007
Pensioners Deferred Rates	7	226,996	227,616	
Property, Plant & Equip	9	208,845,613	213,491,046	204,897,655
		<u>209,378,243</u>	<u>214,009,998</u>	<u>205,523,662</u>
<b>NON CURRENT INVESTMENTS</b>				
Local Govt House Shares	9a	19,501	19,501	19,501
<b>NON CURRENT LIABILITIES</b>				
Borrowings	10	8,451,354	9,618,293	3,948,836
Creditors & Provisions	11	518,331	176,096	176,096
		<u>8,969,684</u>	<u>9,794,389</u>	<u>4,124,932</u>
<b>NET ASSETS</b>		<b>207,839,550</b>	<b>206,208,366</b>	<b>205,723,504</b>
<b>EQUITY</b>				
Accumulated Surplus		180,555,479	184,166,361	180,739,346
Reserves	12	8,509,437	3,245,683	6,269,524
Asset Revaluation Reserve		18,774,634	18,774,634	18,774,634
		<u>207,839,550</u>	<u>206,186,678</u>	<u>205,723,504</u>

**STATEMENT OF CHANGES IN EQUITY**

FOR THE PERIOD ENDED

30-Jun-02

	Actual 2001/2002	Budget 2001/2002	Actual 2000/2001
<b>RESERVES</b>			
Opening Balance	6,209,524	6,078,038	6,428,483
Transfers to Municipal Fund	(1,878,048)	(2,748,328)	(2,358,491)
Transfers from Municipal Fund	4,177,961	241,598	2,141,551
	<b>8,509,437</b>	<b>3,571,308</b>	<b>6,209,524.00</b>
<b>ASSET REVALUATION RESERVE</b>			
Opening balance	18,774,634	18,774,634	18,774,634
add: Land revaluations			
Asset revaluation	<b>18,774,634</b>	<b>18,774,634</b>	<b>18,774,634</b>
<b>ACCUMULATED SURPLUS</b>			
Opening Balance	180,739,347	180,834,486	177,827,812
Changes in net assets from Operations	2,116,046	499,522	2,694,595
Transfers from reserves	1,878,048	2,748,328	2,358,491
Transfers to reserves	(4,177,961)	(241,598)	(2,141,551)
	<b>180,555,478</b>	<b>183,840,738</b>	<b>180,739,347.00</b>
<b>TOTAL EQUITY</b>	<b>207,839,550</b>	<b>208,186,880</b>	<b>205,723,608</b>

**CITY OF ALBANY**

**STATEMENT OF CASH FLOWS**

**CASH FLOWS FROM OPERATING ACTIVITIES**

	<b>Actual 01/02</b>	<b>Budget 01/02</b>	<b>Actual 00/01</b>
<b>RECEIPTS</b>			
Rates	11,472,516	11,550,653	10,977,765
Contributions & Donations	252,657	96,646	718,551
Fees & Charges	4,970,649	4,924,894	3,761,165
Interest Earnings	414,708	445,000	627,323
Other	1,358,546	2,197,622	1,037,515
	<b>18,469,077</b>	<b>19,214,815</b>	<b>17,122,319</b>
<b>EXPENDITURE</b>			
Employee Costs	8,232,392	9,410,954	8,133,254
Materials & Contracts	2,114,701	1,959,594	2,663,255
Utility Charges	843,498	852,207	819,507
Insurance	223,571	184,522	206,509
Interest	294,118	291,187	343,595
Other	1,034,617	5,724,228	4,944,966
	<b>14,742,898</b>	<b>18,422,692</b>	<b>17,113,085</b>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>3,726,178</b>	<b>792,123</b>	<b>9,234</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payment for purchase & construction of Assets	(10,884,226)	(15,143,093)	(10,134,335)
Proceeds from sale of Assets	526,071	504,384	473,240
Proceeds from self supporting loans	133,020	96,277	90,203
	<b>(10,225,135)</b>	<b>(14,542,432)</b>	<b>(9,570,893)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Repayment of loans	(902,864)	(866,123)	(1,307,789)
Proceeds from new loans	5,080,108	6,177,208	1,402,218
	<b>4,177,244</b>	<b>5,311,085</b>	<b>94,429</b>
<b>CASH FLOWS FROM GOVERNMENT</b>			
Grants & Subsidies	5,774,564	6,255,570	7,948,259
	<b>5,774,564</b>	<b>6,255,570</b>	<b>7,948,259</b>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>	<b>3,452,852</b>	<b>(2,183,654)</b>	<b>(1,518,970)</b>
Cash at beginning of year	6,865,436	6,865,336	8,384,406
Cash at end of year	<b>10,318,288</b>	<b>4,681,682</b>	<b>6,865,436</b>
<b>CASH SUMMARY</b>			
	<b>Actual 01/02</b>	<b>Budget 01/02</b>	<b>Actual 00/01</b>
Municipal Account - unrestricted	880,553	422,385	(152,730)
Municipal Account - restricted	142,100		120,550
Petty Cash	3,070	3,370	3,470
Restricted Cash	783,128	698,055	698,055
Reserve Account	8,509,437	7,557,872	6,196,091
	<b>10,318,288</b>	<b>4,681,682</b>	<b>6,865,436</b>

**CITY OF ALBANY**

**RECONCILIATION OF NET CASH IN OPERATING ACTIVITIES TO CHANGES  
IN NET ASSETS ARISING FROM OPERATIONS**

FOR THE YEAR ENDED 30 JUNE 2001

	<b>Actual 30-Jun-02</b>	<b>Actual 30-Jun-01</b>
<b>NET CHANGE IN ASSETS FROM OPERATIONS</b>	2,116,046	2,694,595
<b>ADD. ITEMS CLASSIFIED AS GOVERNMENT ACTIVITIES</b>		
Government Grants Received	(5,774,564)	(7,948,259)
Add/(Deduct) Non Cash Items		
Provision for doubtful debts	(13,417)	(97,573)
Depreciation	6,538,574	5,672,682
(Profit) Loss on sale of assets	71,623	505,708
	2,738,262	827,155
<b>CHANGE IN ASSETS AND LIABILITIES</b>		
Debtors - Rates and Service Charges	(93,917)	26,301
Debtors - Sundry	153,602	(620,141)
Stock	7,334	17,007
Rates Received in advance	15,586	3,295
Income received in advance	125,625	(44,870)
Prepaid Expense	28,566	7,726
GST Expenditure	(69,983)	(299,432)
Accrued Interest / Other	312,989	121,768
Accruals - Sundry	(276,383)	(27,190)
Creditors - Sundry	545,145	80,705
less: Capital works Creditors		(858,404)
plus: Capital works Creditors prior year		858,404
Net Movement in Long Service Leave Provision	87,053	1,680
Net Movement in Annual Leave Provision	(31,266)	58,561
Net Movement in Employee Entitlements	2,352	(99,493)
GST Income	74,729	128,171
Net Interest Expense Accrual	(13,799)	(44,195)
Net Accrued Expense	0	0
Consolidation of Trust Controlled Transactions	118,281	(127,811)
<b>NET CASH FROM OPERATING ACTIVITIES</b>	<b>3,726,178</b>	<b>9,234</b>

**GENERAL PURPOSE INCOME  
STATEMENT FOR THE YEAR ENDED 30 JUNE 2002**

<b>RATE CATEGORY</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>VALUATIONS</b>
<b>TOWN PLANNING SCHEME 1A FORMER TOWN AREA</b>			
GENERAL GRV GRV RATE IN \$ .09538	\$ 6,740,801	\$ 6,740,801	\$ 70,852,591
<b>TOWN PLANNING SCHEMES 2,3,3.2B &amp; 7 FORMER SHIRE AREA</b>			
GRV GENERAL GRV RATE IN \$ .09538	\$ 2,321,008	\$ 2,321,008	\$ 24,293,328
GRV URBAN FARMLAND GRV RATE IN \$ .09538	\$ 1,171	\$ 1,171	\$ 12,272
LOC. 103 AREA RATES - WATER	\$ 5,814	\$ 5,814	
UV GENERAL UV RATE IN \$ .5883	\$ 1,973,810	\$ 1,973,810	\$ 334,779,020
UV URBAN FARMLAND UV RATE IN \$ .5883	\$ 2,659	\$ 2,659	\$ 452,000
MINIMUM RATE GEN-GRV TPIA GROUP 1 NO. OF ASSESS \$25 @ \$390.00	\$ 202,800	\$ 202,800	\$ 1,366,613
MINIMUM RATE GRV GENERAL TPS2,3,3.2B & 7 NO. OF ASSESSMENTS \$32 @ \$390.00	\$ 203,580	\$ 203,580	\$ 1,332,841
MINIMUM RATE UV GENERAL NO. OF ASSESSMENTS 670 @ \$390.00	\$ 257,010	\$ 257,010	\$ 29,330,993
<b>TOTAL RATES LEVIED</b>	<b>\$ 11,708,653</b>	<b>\$ 11,708,653</b>	<b>\$ 462,219,658</b>
PLUS INTERIM RATES	\$ 80,143	\$ 85,000	
BACK RATES	\$ (4,454)	\$ 5,000	
INSTALMENT CHARGES *	\$ 20,871	\$ 20,000	
INSTALMENT INTEREST **	\$ 40,017	\$ 55,000	
LATE PAYMENT INTEREST ***	\$ 49,419	\$ 44,000	
EXGRATIA RATES	\$ 33,909	\$ 33,000	
LESS DISCOUNTS ALLOWED	\$ (373,506)	\$ (380,000)	
<b>TOTAL MADE UP FROM RATES</b>	<b>\$ 11,553,052</b>	<b>\$ 11,550,653</b>	
GRANTS COMMISSION	\$ 1,966,675	\$ 1,969,872	
LOCAL ROADS GRANTS	\$ 1,051,909	\$ 1,053,085	
RATES - STREET DIRECTORIES	\$ 2,845	\$ 2,000	
RATES WRITTEN OFF	\$ (681)		
RATES SUNDRY INCOME	\$ 24,215	\$ 15,000	
RESERVES INTEREST	\$ 196,396	\$ 200,000	
T/F RESERVES - INTEREST	\$ (.96,396)	\$ (200,000)	
INTEREST ON INVESTMENTS	\$ 218,311	\$ 245,000	
INTEREST ON DEFERRED PENSIONER	\$ 11,575	\$ 11,500	
<b>TOTAL GENERAL PURPOSE FUNDING</b>	<b>\$ 14,977,861</b>	<b>\$ 14,977,110</b>	

## STATEMENT OF RATING INFORMATION 2001/2002

RATE CODE	CATEGORY	RATE IN \$	TOTAL GRV/UCV	NON MIN. GRV/UV	MIN. GRV/UV	NOX MIN. LEVY	MIN. LEVY	Total No. Properties	No. Non Min Properties	NO. Min PRDP	TOTAL RATE LEVY	INTERIM/BACK MATES
5	TOWN PLANNING SCHEME 1A GRV GEN-GRV T/1A	9.53800	72,019,204	70,673,112	1,346,094	6,740,801	207,800	7,640	7,120	520	6,943,601	30,276
	<b>TOTAL LEVY FROM TPS 1A</b>		<b>72,019,204</b>	<b>70,673,110</b>	<b>1,346,094</b>	<b>6,740,801</b>	<b>207,800</b>	<b>7,640</b>	<b>7,120</b>	<b>520</b>	<b>6,943,601</b>	<b>30,276</b>
	TOWN PLANNING SCHEMES 2,3,3.2B & 7											
1	GROSS RENTAL VALUATION	9.53800	25,626,168	24,394,328	1,231,841	2,321,008	203,580	3,846	3,324	522	2,523,588	18,401
2	GRV-GENERAL	9.53800	12,272	12,272		1,171	0	1	1	0	1,171	0
	GRV-URBAN FAIRLAND					5,814	0	0	0	0	5,814	0
	GRV. ARFA RATES-LOC 103											
	<b>TOTAL LEVY FROM GRV PROPERTIES</b>		<b>25,638,441</b>	<b>24,406,600</b>	<b>1,291,841</b>	<b>2,327,993</b>	<b>203,580</b>	<b>3,847</b>	<b>3,325</b>	<b>522</b>	<b>2,531,573</b>	<b>18,601</b>
			<b>97,657,645</b>	<b>95,079,709</b>	<b>2,637,935</b>	<b>9,068,794</b>	<b>406,380</b>	<b>11,497</b>	<b>10,445</b>	<b>1,042</b>	<b>9,475,174</b>	<b>68,877</b>
	UNIMPROVED CAPITAL VALUATION											
3	UV-URBAN FARM AND	0.58300	452,000	452,001	0	2,659	0	1	1	0	2,659	0
4	UV-GENERAL	0.58300	364,110,013	353,510,741	28,599,272	1,973,818	257,010	2,839	2,180	659	2,230,820	0,812
	<b>TOTAL LEVY FROM TPS 2,3,3.2B &amp; 7</b>		<b>364,562,013</b>	<b>353,962,742</b>	<b>28,599,272</b>	<b>1,976,469</b>	<b>257,010</b>	<b>2,840</b>	<b>2,181</b>	<b>659</b>	<b>2,233,479</b>	<b>6,812</b>
			<b>390,200,484</b>	<b>360,309,342</b>	<b>29,891,113</b>	<b>4,394,461</b>	<b>460,590</b>	<b>6,687</b>	<b>5,506</b>	<b>1,181</b>	<b>4,765,951</b>	<b>45,413</b>
	<b>GRAND TOTALS</b>		<b>402,219,658</b>	<b>430,982,451</b>	<b>31,237,207</b>	<b>11,045,263</b>	<b>663,390</b>	<b>14,327</b>	<b>12,626</b>	<b>1,701</b>	<b>11,708,653</b>	<b>75,689</b>

City Of Albany

Notes to and Forming part of the Financial Statements  
For the year ended 30th June 2002

**(1) SIGNIFICANT ACCOUNTING POLICIES**

The significant policies which have been adopted in the preparation of the Financial Statements are:-

**(a) Basis of Accounting**

These financial statements have been prepared to comply with the Local Government Act of Western Australia 1995 and Local Government (Financial Management) Regulations 1996. In accordance with those legislative requirements, forms and content the financial statements have been prepared to meet the requirements of the applicable Australian Accounting Standards and the Statements of Accounting Concepts. They have been prepared on the accrual basis under the convention of historical cost accounting.

**(b) The Local Government Reporting Entity**

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

Certain monies held in the Trust Fund are excluded from the Financial statements, but a separate statement of those monies appears at Note 25 to the financial statements.

**(c) Non Current Assets**

**(i) Valuations of Non Current Assets**

Acquisition of assets in these statements are capitalised in accordance with the Australian Accounting Standards. As from 1 July 1998 all outlays on the creation of infrastructure assets have been recorded as the acquisition of non current assets.

All non-current assets having a limited useful life are systematically depreciated over their life in a manner which reflects the consumption of the future economic benefits embodied in those assets.

**(ii) Depreciation of Non Current Assets**

Depreciation will be applied on the following prime cost basis.

Land	n/a
Buildings	2%
Furniture and Office Equipment	15%
Electronic Equipment	20%
Light Vehicles, if replacement is due	
every year	n/a
every two years	5%
more than two years	10%



**(1) SIGNIFICANT ACCOUNTING POLICIES (CONT)**

**(iii) Depreciation of Non Current Assets (Cont'd)**

Sundry Plant and Equipment	15%
Heavy Plant	10%
Freehold Land for Sale	n/a
Roads and Other Infrastructure	
Sealed	7%
Unsealed	15%
Road Base	2%
Culverts and Bridges	5%

Depreciation on each asset will be charged to the programme to which the asset principally relates or, where possible, to the activity the asset was used.

Depreciation is included in expense calculations when assessing service charges to be imposed but has been excluded from calculations when determining the amount of rates to be levied.

**(iv) Infrastructure Assets**

All infrastructure assets of the City of Albany are recognised in the Statement of Financial Position in accordance with AAS27 Financial Reporting by Local Governments and the Local Government (Financial Management) Regulations 1996

**(d) Non Current Assets - Investments**

Local Government House Unit Trust - refer note 9 (a) disclosure.  
During the financial year ended 30 June 1998 the above asset class was revalued. The valuation has been provided by the trustees of Local Government House. The valuation is based on the value of equity held in the Local Government House Unit Trust.  
There is no policy of regular revaluation.

**(e) Capitalisation of Fixed Assets - Materiality Level**

The materiality threshold for the capitalisation of fixed assets is \$1,000.

**(f) Grants, Donations and Other Contributions**

All grants, donations and other contributions have been recognised as revenues. Conditional grants received in advance are recorded as income and brought to account upon the performance of the obligations of the grant.

**(g) Investments**

All cash investments are valued at cost and interest on those investments is recognised when accrued.

**(h) Provision for Employee Entitlements**

The estimates for employee entitlements relates to amounts expected to be paid to employees for long service leave, annual leave and sick leave and based on legal and contractual entitlements and assessment having regard to experience of staff departures and leave entitlements. Current wage rates are used in the calculation of the provisions. Long service leave is accrued on the basis of the number of years employed (continuously) in Local Government.

**(1) SIGNIFICANT ACCOUNTING POLICIES (CONT)**

**(j) Superannuation Funds**

The City of Albany contributes to the W.A. Local Government Superannuation Scheme at the rate of 2% as a minimum statutory contribution and 8% to the National (Compulsory) Superannuation Scheme.

**(j) Stock on Hand**

Stock and materials are recorded at the lower of cost and net realisable value including taxes, freight and carriage.

**(k) Cash**

For the purposes of the Statement of Cash Flows, cash is considered to include cash on hand and in banks, cash floats and investments

**(l) Comparative Information**

Comparative figures are shown where appropriate.

**(m) Changes in Accounting Policy**

The accounting policies adopted are consistent with those of the prior financial year unless otherwise stated.

**(n) Materiality**

The financial statements have been prepared in accordance with "AAS 5 - Materiality". Information is material if its omission, misstatement or non disclosure has the potential to adversely affect:-

- a. decisions about the allocation of scarce resources made by users of the report,
- or
- b. discharge of accountability by the manager or governing body of the entity.

**(o) Roundings**

All monies have been rounded to the nearest dollar and some minor variations between the supporting information and statements may result

**(2) COMPONENT FUNCTIONS/ACTIVITIES**

The Operating Statements are presented in a program format using the following titles in accordance with Part 1 of Schedule 1 Reg.3 of the Local Government (Financial Management) Regulations 1996.

**General Purpose Income**

General purpose grants, untied road grants, interest on deferred rates.

**Governance**

Members of Council, elections, citizenship ceremonies, receptions/functions  
general administration and public relations.

## **(2) COMPONENT FUNCTIONS/ACTIVITIES (cont)**

### **Law, Order & Public Safety**

Fire prevention/fighting, WA Fire Brigades Levy, contributions to local brigades  
Animal control, general ranger duties to ensure public safety.

### **Health**

Health inspections, analytical/bacteriological testing, donations to organisations  
and clinic operations.

### **Education and Welfare**

Pre school, Day Care Centre operations, Senior Citizens centre and Community  
Development Officer expenditure

### **Community Amenities**

Rubbish collections, recycling, refuse site operations, education and compliance control  
and studies, pollution control, urban drainage and donations to organisations. Public  
conveniences, operations and protection of the environment issues.

### **Recreation & Culture**

Beaches, parks, reserves, boat ramp maintenance, financial assistance grants  
to sporting bodies, library town hall and community arts programmes operations.  
Sporting grounds, gardens maintenance and heritage buildings.

### **Transport**

Roads, footpaths, drainage, road verges, street lighting, traffic management and airport

### **Economic Services**

Building control, saleyards, plant nursery, contributions to tourism bodies and  
tourist information bays. Economic development and Albany Business Centre.

### **Other Property & Services**

Public works overheads, plant/vehicle operations, stock and materials, depot  
operations, Strategic planning operations and studies and private works.

## **(3) COMPONENT NATURE OR TYPE**

The Operating Statements are presented in a program format using the following titles in  
accordance with Part 2 of Schedule 1 Reg.3 of the Local Government (Financial Management)  
Regulations 1996.

## **REVENUES**

### **Rates**

General Rate Revenue, instalment interest and administration cost, late payment  
interest, discount and ex gratia rates.

### **Grants & Subsidies**

Grants and contributions toward operating activities and capital expenditure.

### **Fees and Charges**

Fees and charges for the performance of services eg private works.  
Income from buildings, facilities and equipment i.e. Airport landing fees, Saleyard etc.

### **Other Fees & Charges**

Dog licences, BCTTP levies .

### **Reimbursements**

Self Supporting Loan interest repaid legal costs recouped.

### **Interest Earnings**

Investment interest on bank accounts, reserves etc.

### (3) COMPONENT NATURE OR TYPE

#### EXPENDITURE

##### Employee Costs

Direct labour (wages & salaries) leave entitlements, superannuation, allowances vacancy advertising, staff conferences, fringe benefits tax, uniforms, protective clothing, staff training, conference expenses, workers comp. insurance premiums, professional indemnity insurance.

##### Utilities

Telephone, water, electricity, gas etc.

##### Insurances

Members, bushfire, public liability, motor vehicles, buildings, plant, multiple risk.

##### Materials

All materials including fuel, oils, tyres, stationery, equipment maintenance, security cleaning, external plant hire, operating lease payments.

##### Interest on Loans

Interest on loans, loan overdraft and establishment fees etc.

##### Depreciation

Depreciation as a single total to disclose the expense on all non current assets.

##### Other

Civic receptions, postage, valuations, subscriptions, legal fees, bank charges, audit fees, elected members expenses etc

#### 4. CHANGES IN ACCOUNTING POLICY

From 1 July 1998, the City of Albany adopted Australian Accounting Standard 27 in accordance with a direction from the Minister for Local Government.

#### 5. OPERATING REVENUES AND EXPENSES

- (a) The change in net assets resulting from operations was arrived at after charging/(crediting) the following items:

	2001/2002	2000/2001
DEPRECIATION		
Buildings	661,972	634,915
Furniture and Fittings	420,121	335,640
Plant and Machinery	909,364	692,656
Infrastructure	4,347,117	4,009,471
	<u>6,338,574</u>	<u>5,672,682</u>
Proceeds from Sale of Fixed Assets	526,071	473,240

**5. OPERATING REVENUES AND EXPENSES (cont)**

	<b>2001/2002</b>	<b>2000/2001</b>
<b>(b) Depreciation Classified by Function &amp; Activity</b>		
Year Ended 30th June 2002		
Governance		
Members	11,247	3,606
Other	204,053	117,594
Law, Order, Public Safety	261,484	174,277
Health	8,997	5,889
Welfare and Education	11,738	11,544
Community Amenities	150,746	135,718
Recreation & Culture	869,829	809,761
Transport - roads etc	4,612,482	4,220,587
Economic Services	195,668	186,387
Other Property and Services	12,330	7,319
	<u>6,338,574</u>	<u>5,672,682</u>

**Auditors Remuneration**

Audit Services	10,660	12,573
Other Services	1,820	137
** Audit fees include grants aquittals	<u>12,480</u>	<u>12,710</u>

**Interest Expense**

Loans	<u>280,319</u>	<u>301,400</u>
	<u>280,319</u>	<u>301,400</u>

**(c) Assets Classified by Function and Activity.**

Governance	2,902,711	2,876,296
Law, Order, Public Safety	1,821,772	1,753,492
Health	196,868	205,865
Welfare and Education	393,281	403,492
Community Amenities	11,876,660	11,606,954
Recreation & Culture	28,224,203	28,396,822
Transport	158,848,471	153,516,584
Economic Services	5,986,392	5,504,737
Other Property and Services	143,298	153,526
Other not reliably attributable	11,023,047	8,355,118
	<u>221,416,703</u>	<u>214,772,886</u>

General Rates debtors and investments for the City of Albany have not been attributed to functions or activities.

**6 CASH AND INVESTMENTS**

Restricted Trust	783,128	698,055
Restricted Reserves	8,509,437	6,196,091
Restricted Muni Fund (Grants)	142,100	120,550
Unrestricted Municipal Fund	883,623	(149,260)
	<u>10,318,288</u>	<u>6,865,436</u>

**7 RECEIVABLES & OTHER**

**2001/2002**

**2000/2001**

Current

Rates & Charges Outstanding	288,253	194,336
Trade Debtors	1,148,420	1,381,728
Provision for Doubtful Debts	(8,272)	(21,688)
Prepaid Expenses	108,834	137,400
Accrued Interest - Reserve Funds	0	13,435
Other Accrued Income	79,959	379,313
Loans-Clubs & Institutions	60,258	96,279
	<u>1,677,452</u>	<u>2,181,003</u>

Non-Current

Rates Outstanding Pensioners	226,996	224,091
Service Charges	16,687	15,062
Trade Debtors	3,421	4,328
Loans-Clubs, Institutions	285,526	382,525
	<u>532,630</u>	<u>626,007</u>

**8 STOCK ON HAND**

Construction materials and fuel @ cost	42,721	50,055
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**9 PROPERTY, PLANT & EQUIPMENT**

**2001/2002**

**2000/2001**

Land @ Independent Valuation	7,906,574	7,906,574
Land @ Historical Cost	2,841,353	2,841,353
	<u>10,747,927</u>	<u>10,747,927</u>
Pavilions @ Council Valuation	326,610	326,610
Buildings @ Independent Valuation	2,099,100	2,099,100
Buildings @ Historical Cost	26,132,605	26,001,961
Less: Accumulated Depreciation	(4,951,886)	(4,289,914)
	<u>23,279,819</u>	<u>23,841,147</u>
Furniture & Equipment	4,567,179	4,252,157
Less: Accumulated Depreciation	(2,375,572)	(2,082,810)
	<u>2,191,607</u>	<u>2,169,347</u>
Plant & Machinery	10,407,466	9,623,541
Less: Accumulated Depreciation	(4,512,121)	(4,058,540)
	<u>5,895,345</u>	<u>5,565,001</u>
Tools	31,095	31,095
Less: Accumulated Depreciation	(31,095)	(31,095)
	<u>0</u>	<u>0</u>
Infrastructure @ Council valuation	164,720,183	164,720,183
Infrastructure @ Historical cost	46,668,748	39,008,301
Less: Accumulated Depreciation	(46,064,303)	(41,717,186)
	<u>165,324,628</u>	<u>162,011,298</u>
Total Property, Plant & Equipment	265,700,913	256,840,875
Net Book Value	<u>207,765,936</u>	<u>204,661,329</u>
Work In Progress	1,079,678	236,327

**9(a) NON CURRENT ASSETS - INVESTMENTS**

Local Government House Unit Trust	19,501	19,501
-----------------------------------	--------	--------

During the financial year ended 30 June 1998 the above asset class was revalued  
The valuation has been provided by the trustees of Local Government House  
The valuation is based on the value equity held in the Local Government House Unit Trust.  
There is no policy of regular revaluation.

**9(b) NON CURRENT ASSETS - DEVELOPER CONTRIBUTIONS**

During the financial year ended 30 June 2002 there were developers' contributions for  
20 roads in new subdivisions.

	Length	Value
<b>New Subdivision Roads - Urban</b>		
Drome Road Extension	0.248	80,476
Beal Lane	0.08	25,960
Brady Corner	0.215	69,767
Todd Road	0.204	66,198
Lakeside Drive	0.373	121,038
Vernon Lane	0.142	46,079
Fenton Way	0.077	24,986
Chauncey Way	0.358	116,171
Camm Cresc	0.035	11,357
Clint Terrace	0.035	11,357
Stokes Terrace	0.096	31,152
Merrifield Street	0.647	209,951
Hume Corner	0.04	12,980
Mears Road	0.04	12,980
Baltic Ridge	0.045	14,602
Barry Court	0.454	147,323
<b>New Subdivision Roads - Rural</b>		
Willow Place	0.61	100,650
Kula Road Extension 0.28 to 0.43	0.13	24,750
Copal Road	0.36	59,400
Maritime	0.153	25,245
		<b>1,212,422</b>

<b>10 BORROWINGS</b>	<b>2001/2002</b>	<b>2000/2001</b>
<u><b>Current</b></u>		
Loans	540,850	866,123
<u><b>Non-Current</b></u>		
Loans	8,451,354	3,948,836
	<u>8,992,204</u>	<u>4,814,959</u>

In accordance with Section 6.20 (1) of the Local Government Act 1995 the following items were included in the budget estimates for the reporting period ending 30 June 2002

	<b>2001/2002</b>	<b>2000/2001</b>
City Database		400,000
Town Jetty		150,000
Plant Purchases	450,000	450,000
FRSC SS Loan (renegotiated)		122,740
Plant Purchases (renegotiated)		189,783
Depot construction (renegotiated)		89,695
Roadworks - Asset Upgrade Program	4,523,767 Reduced	
RSJV - Saleyards Capital	55,500 Not Drawn	
Liquid Waste Program	320,000	
Library Development	684,000 Not Drawn	
Renegotiate - Loan 143	37,245	
Renegotiate - Loan 145	106,696	
<b>Total</b>	<u><u>6,177,208</u></u>	<u><u>1,402,218</u></u>

**Details of Loans Raised**

<b>Purpose</b>	<b>Financier</b>	<b>Rate</b>	<b>Amount</b>	<b>Term</b>	<b>Loan No.</b>
Liquid Waste Program	WA Treasury Corp	7.03%	320,000		12
Dive Ship	WA Treasury Corp	7.03%	400,000	15	13
Plant Purchases	WA Treasury Corp	6.86%	450,000		14
Renegotiate - Loan 143	WA Treasury Corp	6.86%	37,245		14
Renegotiate - Loan 145	WA Treasury Corp	6.86%	106,696	10	15
Roadworks - Asset Upgrade	Commonwealth Bank	6.51%	3,766,167	5	16
<b>Total</b>			<u><u>5,080,108</u></u>		

There was an unspent balance on Loan 12- Liquid Waste Facility as the project was not completed by the Water Corporation prior to year end. The unspent balance has been isolated in the bank balance as Restricted Funds.

There was an unspent balance on Loan 16 - Roadworks - Upgrade programme at 30th June 2002. An amount of \$649,000 has been included in the carryover balance and transferred to reserves for use in 2002/2003. There were no other unspent balances.

The Dive Ship self supporting loan was approved by Council and advertised locally



**11 CREDITORS, PROVISIONS & ACCRUALS**

	2001/2002	2000/2001
<b><u>Current</u></b>		
Sundry Accruals	797,464	1,073,847
Creditors	1,244,307	768,499
Provision Annual Leave	701,924	733,189
Provision Long Service Leave	235,323	490,505
Prepaid Rates	53,008	42,421
Income received in advance	159,895	34,270
Trust Bonds & Deposits	742,441	624,161
Accrued Wages	61,153	58,801
Accrued Interest	85,606	99,405
	<u>4,086,121</u>	<u>3,925,098</u>

**11 CREDITORS, PROVISIONS & ACCRUALS cont**

<b><u>Non Current</u></b>		
Provision Long Service Leave	<u>518,331</u>	<u>176,096</u>
	518,331	176,499

**12 RESERVES**

	2001/2002	2000/2001
<b><u>Airport Reserve</u></b>		
<i>To facilitate the future development and improvements at the Albany Airport</i>		
Opening Balance	201,404	342,629
Transferred to Accumulation	(205,985)	(161,400)
Transferred from Accumulation		
Interest Earned	7,817	20,175
Closing Balance	<u>3,236</u>	<u>201,404</u>

**ALAC - Future Development Reserve***To facilitate the development, redevelopment of future improvements at the Albany Leisure & Aquatic Centre.*

Opening Balance	9,007	39,665
Transferred to Accumulation	(9,007)	(32,500)
Transferred from Accumulation	26,500	
Interest Earned		1,843
Closing Balance	<u>26,500</u>	<u>9,007</u>

**ALAC - Synthetic Surface "Carpet" Reserve***To provide a replacement of the synthetic surface "carpet"*

Opening Balance	118,527	91,206
Transferred to Accumulation		
Transferred from Accumulation	21,000	21,000
Interest Earned	4,600	6,322
Closing Balance	<u>144,127</u>	<u>118,527</u>

**Albany Classic Barriers***To provide funding for the roadside barriers for the Albany Classic Event.*

Opening Balance	34,654	32,727
Transferred to Accumulation	(7,031)	
Transferred from Accumulation		
Interest Earned	1,345	1,927
Closing Balance	<u>28,968</u>	<u>34,654</u>

**12 RESERVES. Cont**

2001/2002

2000/2001

**Amity Improvements Reserve***To facilitate maintenance and development works in respect to the Big Amity.*

Opening Balance	52,012	39,248
Transferred to Accumulation		
Transferred from Accumulation	10,000	10,000
Interest Earned	2,019	2,764
Closing Balance	<u>64,031</u>	<u>52,012</u>

**Artwork Restoration Reserve***To facilitate the restoration of the City of Albany Art collection.*

Opening Balance	5,385	6,073
Transferred to Accumulation	(1,000)	(1,000)
Transferred from Accumulation		
Interest Earned	190	312
Closing Balance	<u>4,575</u>	<u>5,385</u>

**Car Parking Reserve***To provide for the acquisition of land, the development of land for car parking within the Central Business District*

Opening Balance	58,003	37,011
Transferred to Accumulation		
Transferred from Accumulation		18,000
Interest Earned	2,251	2,993
Closing Balance	<u>60,256</u>	<u>58,006</u>

**Concert / Cultural Reserve***To facilitate and enhance the development of Concert and Cultural facilities.*

Opening Balance	420,340	447,855
Transferred to Accumulation		(51,550)
Transferred from Accumulation		
Interest Earned	16,314	24,035
Closing Balance	<u>436,654</u>	<u>420,340</u>

**Council Publications Reserve***To provide for reprinting of Council Publications*

Opening Balance	17,332	16,368
Transferred to Accumulation	(15,000)	
Transferred from Accumulation		
Interest Earned	382	964
Closing Balance	<u>2,714</u>	<u>17,332</u>

**Day Care Centre Reserve***For the development, and future improvements at the Albany Regional Day Care Centre.*

Opening Balance	3,356	10,110
Transferred to Accumulation	(3,355)	(7,240)
Transferred from Accumulation		
Interest Earned	(1)	486
Closing Balance	<u>-</u>	<u>3,356</u>

**12 RESERVES, Cont****2001/2002****2000/2001****Drainage Reserve***To facilitate drainage works..*

Opening Balance	17,852	85,961
Transferred to Accumulation		(70,000)
Transferred from Accumulation		
Interest Earned	693	1,891
Closing Balance	<u>18,545</u>	<u>17,852</u>

**Economic Development Reserve***To facilitate the funding of Economic Development issues.*

Opening Balance	127,909	76,613
Transferred to Accumulation	(99,780)	(58,332)
Transferred from Accumulation	231,051	105,270
Interest Earned	3,028	4,358
Closing Balance	<u>262,208</u>	<u>127,909</u>

**EDU-Display Room Reserve***To provide promotional facilities for Economic Development within the City of Albany offices.*

Opening Balance	20,925	19,761
Transferred to Accumulation		
Transferred from Accumulation	(21,650)	
Interest Earned	725	1,164
Closing Balance	<u>-</u>	<u>20,925</u>

**EDU-Promotion Video Reserve***To provide for the purchase of video stocks, and the reproduction of the video.*

Opening Balance	6,781	6,404
Transferred to Accumulation		
Transferred from Accumulation	(7,016)	
Interest Earned	235	377
Closing Balance	<u>-</u>	<u>6,781</u>

**EDU-Exporter Education Reserve***To provide funding for exporter education on economic matters.*

Opening Balance	1,341	1,266
Transferred to Accumulation		
Transferred from Accumulation	(1,387)	
Interest Earned	46	75
Closing Balance	<u>-</u>	<u>1,341</u>

**Emu Point Boat Pans Development Reserve***To provide for the development/redevelopment of the Emu Point Boat Pans.*

Opening Balance	87,036	68,129
Transferred to Accumulation		
Transferred from Accumulation		14,250
Interest Earned	3,378	4,657
Closing Balance	<u>90,414</u>	<u>87,036</u>

**12 RESERVES. Cont****2001/2002****2000/2001****Joint Use Facilities Reserve***To facilitate development, redevelopment, or future improvements to facilities of the former Shire & Town.*

Opening Balance	230,411	365,735
Transferred to Accumulation	(17,500)	(133,471)
Transferred from Accumulation	29,750	
Interest Earned	8,603	18,147
Closing Balance	<u>251,264</u>	<u>230,411</u>

**12 RESERVES. Cont****Long Service Leave & Gratuities Reserve***To provide for lump sum and special payments to employees on retirement, resignation & termination*

Opening Balance	89,462	263,337
Transferred to Accumulation		(189,665)
Transferred from Accumulation		
Interest Earned	3,473	15,590
Closing Balance	<u>92,935</u>	<u>89,462</u>

**Lost and Damaged Stock Reserve***To provide for replacement of lost or damaged library stocks.*

Opening Balance	8,927	8,431
Transferred to Accumulation		
Transferred from Accumulation		
Interest Earned	346	496
Closing Balance	<u>9,273</u>	<u>8,927</u>

**Waste Trucks Major Maintenance Reserve***To provide for planned major maintenance on the two rubbish trucks.*

Opening Balance	262,713	242,367
Transferred to Accumulation	(10,311)	
Transferred from Accumulation		6,075
Interest Earned	10,197	14,271
Closing Balance	<u>262,599</u>	<u>262,713</u>

**Office Improvements Reserve***To facilitate the development, redevelopment and refurbishment of Council's offices, furnishings and equipment.*

Opening Balance	1,036,345	960,466
Transferred to Accumulation		(27,930)
Transferred from Accumulation		45,207
Interest Earned	39,059	58,602
Closing Balance	<u>1,075,404</u>	<u>1,036,345</u>

**Parks Development Reserve***To provide for the development/enhancement of parks and park facilities*

Opening Balance	301,043	264,212
Transferred to Accumulation	(208,562)	(113,014)
Transferred from Accumulation	336,402	136,000
Interest Earned	11,684	13,844
Closing Balance	<u>440,567</u>	<u>301,043</u>

## 12 RESERVES. Cont

2001/2002

2000/2001

**Parks, Recreation Grounds & Open Space Reserve**

*For the purchase of land for parks, recreation grounds or open spaces, in the locality in which the funds were received. For repaying loans raised for the purchase of any such land with the approval of the Minister, for the improvement or development as parks, recreation grounds or open space.*

Opening Balance	65,112	20,883
Transferred to Accumulation	(20,450)	(15,760)
Transferred from Accumulation		55,537
Interest Earned	2,130	4,452
Closing Balance	46,792	65,112

**Plant Replacement Reserve**

*To provide for the future replacement of plant, and reduce dependency on loans for this purpose.*

Opening Balance	406,046	369,593
Transferred to Accumulation	(411,370)	(226,616)
Transferred from Accumulation	343,491	250,870
Interest Earned	7,777	12,199
Closing Balance	345,944	406,046

**Property Acquisition-Traffic Management Reserve**

*To facilitate traffic management through the strategic acquisition of land.*

Opening Balance	428,957	405,104
Transferred to Accumulation		
Transferred from Accumulation		
Interest Earned	16,649	23,853
Closing Balance	445,606	428,957

**Refuse Depot Reserve**

*To facilitate the rehabilitation, redevelopment and development of Refuse Sites.*

Opening Balance	402,479	265,832
Transferred to Accumulation	(120,994)	
Transferred from Accumulation	57,400	120,994
Interest Earned	11,333	15,653
Closing Balance	350,218	402,479

**Roadworks Reserve**

*To facilitate roadworks as noted in the five (5) year plan*

Opening Balance	1,091,573	1,457,948
Transferred to Accumulation	(192,987)	(884,359)
Transferred from Accumulation	2,316,610	460,413
Interest Earned	28,712	57,570
Closing Balance	3,243,908	1,091,573

**Saleyards Agents Levy Reserve**

*To facilitate the development of Regional Saleyards joint venture from addl agents levy funds (above 70,000/yr)*

Opening Balance	3,917	0
Transferred to Accumulation		
Transferred from Accumulation		3,917
Interest Earned	152	
Closing Balance	4,069	3,917

**12 RESERVES. Cont**

2001/2002

2000/2001

**Saleyards Reserve***To facilitate the development of Regional Saleyards Joint venture.*

Opening Balance	40,278	46,427
Transferred to Accumulation	(41,841)	(8,883)
Transferred from Accumulation		
Interest Earned	1,563	2,734
Closing Balance	<u>-</u>	<u>40,278</u>

**SBS Equipment Reserve***To provide for necessary maintenance, or replacement of the SBS antenna*

Opening Balance	3,428	3,237
Transferred to Accumulation		
Transferred from Accumulation		
Interest Earned	133	191
Closing Balance	<u>3,561</u>	<u>3,428</u>

**Software Enhancement Reserve***To provide for future software development*

Opening Balance	21,870	0
Transferred to Accumulation		
Transferred from Accumulation		21,870
Interest Earned	849	
Closing Balance	<u>22,719</u>	<u>21,870</u>

**Planning Reserve***Carryover planning funds from prior years*

Opening Balance	330,270	187,981
Transferred to Accumulation	(455,375)	(190,075)
Transferred from Accumulation	598,112	330,270
Interest Earned		2,094
Closing Balance	<u>473,007</u>	<u>330,270</u>

**Town Jetty Replacement Reserve***To facilitate the replacement of part of the Town Jetty as required in the license.*

Opening Balance	178,028	70,116
Transferred to Accumulation		
Transferred from Accumulation	23,800	102,705
Interest Earned	6,909	5,207
Closing Balance	<u>208,737</u>	<u>178,028</u>

**Tyre Disposal Reserve***To facilitate the disposal of tyres deposited on Council land.*

Opening Balance	25,128	68,153
Transferred to Accumulation	(3,000)	(45,000)
Transferred from Accumulation	-	0
Interest Earned	917	1,975
Closing Balance	<u>23,045</u>	<u>25,128</u>

**12 RESERVES. Cont****2001/2002****2000/2001****VAC Reserve***To facilitate future development at the Vancouver Arts Centre Council land.*

Opening Balance	101,673	0
Transferred to Accumulation	(54,500)	(14,000)
Transferred from Accumulation	17,500	113,550
Interest Earned	2,888	2,123
Closing Balance	<u>67,561</u>	<u>101,673</u>

**Total**

Opening Balance	6,209,526	6,426,463
Transferred to Accumulation	(1,878,048)	(2,358,491)
Transferred from Accumulation	3,981,563	1,815,928
Interest Earned	196,396	325,623
Closing Balance	<u>8,509,437</u>	<u>6,209,526</u>

City of a Brandy

Notes to and forming part of the Financial Statements For the Year Ending 30th June 2002

RESERVES SUMMARY

	Balance 1-Jul-01	Income Debit	Transfer From/To	Transfer To/From	Balance 31-Jun-02	Projected Requirements	Balance
Airport Reserve	201,404	7,817			209,221		
ALAC-Fabric Development	9,007	4,600	26,500		39,107		
ALAC-Synthetic Surface	118,537	1,365	21,000		140,902		
Albany Classic Barriers	34,654	2,019			36,673		
Amey Improvements	52,017	190	10,000		62,207		
Artwork Rehabilitation	5,383	7,421			12,804		
Car Parking	58,003	16,314			74,317		
Concert/Cultural Reserve	420,340	102			420,442		
Council Publications	17,337	(1)			17,336		
Day Care Centre	3,396	691			4,087		
Drainage	17,072	3,028			20,100		
Firearmic Development	127,009	725	231,051		358,785		
EDU-Display Room	24,024		(21,650)		2,374		
EDU-Promotion Video	6,701	235	(7,016)		(1,080)		
EDU-Exposers Program	1,341	46	(1,307)		80		
Emu Point Boat Ramp Development	87,036	3,378			90,414		
Joint Use Facilities	230,001	8,603	29,732		268,336		
Long Service Leave	89,462	3,473			92,935		
Lost and Damaged Stock	9,507	346			9,853		
Waste Truck Major Maintenance	262,713	10,137			272,850		
Office Improvements	1,036,345	30,059			1,066,404		
Parks Development	301,303	11,684			312,987		
Parks, Recreation Grounds and Open Space	65,112	2,130			67,242		
Plant Replacements	406,046	7,777			413,823		
Property Acquisition/Traffic Management	424,957	16,049			441,006		
Refugee Driped	402,479	11,333	57,400		471,212		
Roadworks	1,001,573	28,712	2,316,610		3,346,895		
Saleyards	40,278	1,563			41,841		
Saleyards-AGENTS	3,917	152			4,069		
SBS Equipment	3,028	133			3,161		
Software Enhancement	21,870	849			22,719		
Planning Community Liaison	330,270	0			330,270		
Town Jerry Rehabilitation	178,028	6,900	598,112		783,040		
Tyre Disposal	25,128	917	23,800		50,845		
VAC Reserve	101,673	2,888	17,500		122,061		
Undeclared Interest	0	0			0		
	6,209,514	144,391	3,981,508	25	10,335,713		



### ***(13) RATING INFORMATION***

In accordance with Section 6.2 (1) of the Local Government Act 1995 and Reg. 23 of the Local Government (Financial Management) Regulations 1996, the following General Rates were adopted by the City :-

	Minimum Rate	Rate in Dollar
Gross Rental Value	390.00	9.538c
Unimproved Value	390.00	0.5883c

### **Discounts, Incentives and Concessions.**

The City of Albany offered ratepayers the opportunity to claim a 5% discount on current rates, by making payment in full by the due date ( i.e. within 35 days of the date of the service of the rate notice). Payment must include all arrears and accrued interest.

Council provided a 20% discount on current rates to owners of property deemed under the previous Act as "Urban Farmland".

Ratepayers who were registered in accordance with the Rates and Charges (Rebates and Deferments) Act 1992 were eligible for a concession up to 50% of the General Rate, in line with the conditions as set out under that act.

The City of Albany offered the following incentives for those ratepayers who paid their rates in full and within 21 days of the date of the service of the rate notice:-

- (i) Commonwealth Bank-\$2,000 Commonwealth Bank Streamline Account
- (ii) Accomodation Package- Quest Harbour Village Apartments Fremantle incl Travel
- (iii)-(v) Accomodation Packages - Cottesloe Beach Chalets, Travel Inn - Albany and the Esplanade Hotel
- (vi) 12 bottles of Wignalls wines.

### **Specified Area Rate.**

In accordance with Section 6.37 of the Local Government Act 1995, a Specified Area Rate of 0.01 cents in the dollar be imposed on gross rental valuations, in addition to the differential rates imposed, on the following specified properties in Location 103 Little Grove and a minimum specified area rate be set at \$264.28 in addition to the minimum rate set of \$300.00.

Assessment No.	Property Description	Amount	Amount
A73514	Lot 125 The Esplanade	264.28	264.28
A14893	Lot 124 Henry Street	264.28	264.28
A63080	Lot 114 Henry Street	264.28	264.28
A42511	Lot 1 Albert Street	264.28	264.28
A5803	Lot 130 Albert Street	264.28	264.28
A33962	Lot 28 William Street	264.28	264.28
A5693	Lot 110 Albert Street	264.28	264.28
A5976	Lot 109 Henry Street	264.28	264.28



(i) Options for Payment of Rates and Refuse Charge (cont)

Option 3

Payment by 4 instalments.

First instalment must include payment of all arrears and accrued interest charges.

2nd, 3rd and 4th instalments attract an additional admin charge of \$3.00 per instalment and instalment interest of 5.5%. Instalment dates were :-

18 September 2001

19 November 2001

18 January 2002

18 March 2002

Instalments not paid by the due date attracted a late penalty interest of 11% calculated daily at 0.0301%

(14) MEMBERS OF COUNCIL - ALLOWANCES

The following fees, allowances and expenses were paid to elected members

	Actual 2001/2002	Actual 2000/2001
Mayor - Fees	12,000	12,000
- Allowances	12,000	12,000
Deputy Mayor - Fees	6,000	6,000
- allowances	3,000	3,000
Councillors - Fees	78,000	78,000
Other expenses	18,522	23,277
	<u>129,522</u>	<u>134,277</u>

(15) DEPRECIATION - NON CURRENT ASSETS.

The allowance for depreciation included within the accounts, is by program, as follows:-

	Actuals 2001/2002	Actuals 2000/2001
General Administration	215,300	112,385
Law, Order, Public Safety	261,484	135,327
Health	8,997	6,071
Welfare and Education	11,738	12,087
Community Amenities	150,746	130,894
Recreation and Culture	869,829	778,922
Transport	4,612,482	4,020,146
Economic Services	195,668	85,813
Other Prop. and Services	12,330	10,042
Total Depreciation	<u>6,338,574</u>	<u>5,291,687</u>

(16) INVESTMENTS.

The investment interest included within the accounts is as follows

	Actuals 2001/2002	Actuals 2000/2001
Various Reserve Funds	196,396	325,623
Surplus Municipal Funds	218,312	301,700
	414,708	627,323

**(17) FEES AND CHARGES**

	Actuals 2001/2002	Actuals 2000/2001
Law, Order, Public Safety	46,867	56,999
Health	60,596	5,860
Education and Welfare	499,342	493,788
Community Amenities	1,518,553	1,465,986
Recreation and Culture	1,032,664	1,097,179
Transport	449,422	771,803
Economic Services	654,460	736,944
Other Prop. and Services	51,740	67,184
<b>Total</b>	<b>4,313,644</b>	<b>4,695,743</b>

**(18) FINANCIAL RATIOS.**

	2001/2002	2000/2001
{a} Current Ratio	59.3%	47.6%
{b} Debt Ratio	6.1%	4.2%
{c} Debt Service Ratio	6.2%	7.6%
{d} Rate Coverage Ratio	42.8%	42.8%
{e} Outstanding Rates Ratio	4.1%	3.6%

**Formulae for Calculation of Ratios:**

**{a} Current Ratio**

Purpose: To assess adequacy of working capital and the ability to service short term obligations

$$\frac{\text{Current assets minus Restricted assets}}{\text{Current liabilities}}$$

**{b} Debt Ratio**

Purpose: To identify exposure to debt by measuring proportion of assets funded by creditors.

$$\frac{\text{Total liabilities}}{\text{Total assets}}$$

**{c} Debt Service Ratio**

Purpose: To assess the degree to which revenues are committed to the repayment of debt.

$$\frac{\text{Debt service cost}}{\text{Available operating revenue}}$$

**{d} Rate Coverage Ratio**

Purpose: To assess the degree of dependence upon revenues from rates.

$$\frac{\text{Rates revenues}}{\text{Operating revenues.}}$$

**{e} Outstanding Rates Ratio**

Purpose: To assess the outstanding revenue from rates

$$\frac{\text{Rates Outstanding}}{\text{Rates Collectable}}$$

Southern Regional Cattle Saleyards situated at Plantagenet Location 4900 Albany Highway  
 The City of Albany has a 50% interest in the assets, liabilities and output of this joint venture.  
 The Great Southern Regional Cattle Saleyards was completed in March 2000, and the  
 City of Albany has contracted to meet half of the operating expenses of the saleyards.  
 The City of Albany component of Saleyards activities forms part of these financial statements.

**(20) NON OPERATING INCOME and EXPENDITURES.**

The following non operating income and expenditure movements have been excluded from the Operating Statement

**Non Operating Income:-**

	Actual	Budget
Transfers from reserves	1,878,048	2,748,328
Contributions from Self Supporting Loans	133,020	96,277
Loans raised during 2001/2002	5,080,108	6,177,208
<b>Total</b>	<b>7,091,176</b>	<b>9,021,813</b>

**Non Operating Expenditure:-**

Transfers to reserves	4,177,961	241,598
Loan Principal repaid	902,864	866,123
Capital acquisitions	10,912,156	15,143,093
<b>Total</b>	<b>15,992,981</b>	<b>16,250,814</b>

**(21) CONTINGENT LIABILITIES**

There are no known contingent liabilities.

**(22) SUBSEQUENT EVENTS**

Nil

**(23) CONDITIONS OVER CONTRIBUTIONS**

Grants which were recognised as revenues during the reporting period and which were obtained on the condition that they be expended for a specific purpose but had yet to be applied in that manner as at the reporting date were:

Grant-Wellstead Resource	77,478
Grant Remote Area Tv	107,891
Grant-Natural Heritage	60,957
T/F Ex Res - Roadwise	600
Albany Boat Harbour Implementation Plan	42,000
Coastal & Clean Seas Fund	90,450
C.A-Other Grants	53,150
Grant-Lake Seppings Mgt	10,863
	<hr/>
	443,389

Reserve transfers for each of these grants have been executed in 2001/2002  
 Expenditure for these grants is in the 2002/2003 budget.

CITY OF ALBANY LOAN LIABILITY - 2001/2002

Sub	Program/Purpose	Loan No.	Loan Category	Original Principal	Lender Code	Interest Rate	Principal Outstanding 1-Sept-01	Principal Repayment 30/01/2002	New Loans 2001/2002	Principal Outstanding 1/Jul/02	Maturity Date	SS Loan Repaid
12	DEPHT CONSTRUCTION	1	C	240000	CBA	6.55%	150,353	48,197		107,556	30-Jun-04	
13	SALEYARDS CONST.	2	BU	325000	WATC	6.63%	318,159	14,371		503,788	1-Jan-15	
13	SALEYARDS CONST.	3	BU	1400000	WATC	6.96%	1,382,579	36,612		1,345,898	1-Jan-20	
14	DEPHT CONSTRUCTION	4	C	210500	WATC	6.92%	195,273			179,016	17-Apr-09	
12	PLANT PURCHASES	5	C	403000	WATC	6.76%	332,746	75,083		257,663	1-Apr-05	
12	PLANT	6	L	189783	WATC	6.95%	150,828	35,285		121,543	15-Jun-03	
11	SS P.R.S. CLUB	7	SS	122710	WATC	6.98%	113,899	9,469		104,430	17-Apr-10	
4	COMPUTER UPGRADE	8	C	400000	WATC	5.45%	400,000	31,032		368,968	17-Apr-11	
12	PLANT PURCHASES 2000-2001	9	C	89695	WATC	5.45%	450,000	34,911		415,089	15-Feb-06	
12	DEPHT CONSTRUCTION	10	C	89695	WATC	5.52%	89,695	16,040		73,655	17-Apr-11	
12	DEPHT CONSTRUCTION	11	C	150000	WATC	5.93%	150,000	11,360		138,640	17-Apr-11	
10	LIQUID WASTE PROJECT	12	BC	320000	WATC	7.00%			320,000	320,000	28-Jun-17	
13	DIVE SHIP	13	BC	300000	WATC	7.00%			400,000	400,000	28-Jun-17	
12	PLANT	14	C	487245	WATC	6.82%			487,245	487,245	28-Jun-12	
12	ROADWORKS - ASSET UPGRADE	15	BC	106696	WATC	6.86%			106,696	106,696	28-Jun-12	
12	AIRPORT-ROADWAY RENOVATION	16	C	3766167	CBA	6.51%			3,766,167	3,766,167	27-Jun-07	
13	SALEYARDS-Conversion to Grant	100	BU	265125	Grant		265,125			265,125	1-Apr-03	6,081
11	TRACK EXTENSIONS	134	SS	45000	BW	6.25%	11,799	5,718		6,081	1-Jun-03	
12	PLANT	136	C	307000	BW	5.40%	111,715	35,279		76,436	1-Jun-04	
12	AIRPORT-ROADWAY RESEAL	137	BU	140000	BW	5.40%	51,798	16,335		35,463	1-Jun-04	
12	VIB ROLLER	143					37,245	37,245		0	Finalised	
12	TERMINAL EXTENSION	145					121,636	123,636		0	Finalised	
5	FIRE UNIT - DEPOT	146					10,862	10,862		0	Finalised	
12	PLANT	147					21,646	21,646		0	Finalised	
12	VIBRATING ROLLER	148					26,623	26,623		0	Finalised	
11	SS G.R.C.C.	149	S/S	30000	BW	6.25%	31,476	21,953		11,523	31-Dec-02	2,707
13	WATER EXT LOC 103	150	S/S	30000	BW	6.25%	5,230	2,543		2,787	1-Mar-03	
10	SS W A W A	211	S/S	190000	WATC	16.00%	13,117	6,537		6,766	1-Apr-03	
10	SS W A W A	227	S/S	120000	WATC	13.90%	28,414	28,414		0	Finalised	
11	SS ALBANY SOCCER	258	S/S	50000	CBA	7.75%	48,312	48,312		0	Finalised	6,618
8	SS MFAIS ON WHEELS	261	S/S	100000	CBA	8.97%	16,255	6,134		10,121	15-Oct-03	
11	SS SMURF CLUB	262	S/S	40000	CBA	10.85%	39,619	12,066		27,553	15-Apr-04	4,791
11	SS G.S. HOCKEY ASS	263	S/S	100000	CBA	9.17%	18,968	4,722		14,246	15-Oct-04	4,979
10	WASTE DISPOSAL TRUCK	268	BU	438000	CBA	7.56%	50,914	11,049		39,865	15-Apr-05	11,084
10	RECYCLING EQUIPMENT	270	BU	264000	CBA	7.21%	53,816	53,816		0	Finalised	
13	UNDERGROUND POWER	272	BU		CBA		30,802	30,802		0	Finalised	
13	UNDERGROUND POWER	273	BU		CBA		35,002	35,002		0	Finalised	
	ROYALS											8,120
	CITY OF ALBANY BRAND											5,500
	PRSC											10,141
<b>Grand Totals</b>										<b>8,992,283</b>		<b>60,022</b>
								<b>4,814,959</b>	<b>902,864</b>	<b>5,080,108</b>		<b>60,022</b>

<b>Summary by Category</b>					
C	Council	2,242,507	412,198	4,253,812	6,001,521
BU	Business Unit	2,225,915	275,061	1,266,696	2,767,672
S/S	Self-Supporting	146,538	134,805	0	281,343
		4,614,959	612,064	5,520,508	8,992,203

<b>Summary by Leader</b>					
BW	Bankwest	417,189	308,218	0	138,971
CBA	Commonwealth Bank	436,720	237,409	3,766,167	3,965,478
Chant	State Government	265,125	0	0	265,125
WATC	WA Treasury Corporation	3,665,925	157,216	1,213,041	4,622,650
		4,814,959	602,864	5,009,208	8,992,203

**ADDITIONAL INFORMATION ON BORROWINGS**

Sched	Programme/Purpose	Case No.	Principal 1-Jul-01	New Loans 2001/2002	Principal Repayments Actual	Principal Repayments Budget	Principal 1-Jul-02	Interest Repayments Actual	Interest Repayments Budget	SS Fund Reimaid Actual	Budget
12	DEPOT CONSTRUCTION	1	156,353.09		48,797	48,797	107,556	9,455	9,455		
13	SALEYARDS CONSTI	2	318,158.51		14,371	14,371	303,788	20,860	20,860		
13	SALEYARDS CONSTI	3	1,382,579.15		36,682	36,682	1,345,898	95,609	95,609		
12	DEPOT CONSTRUCTION	4	195,293.09		16,277	16,277	179,016	13,237	13,237		
12	PLANT PURCHASES	5	332,745.98		75,083	75,083	257,663	21,246	21,246		
12	PLANT	6	156,828.07		35,285	35,285	121,543	10,297	10,297		
11	SS F.R.S. CLUB	7	113,899.01		9,469	9,469	104,430	7,788	7,788		
4	COMPUTER UPGRADE	8	400,000.00		11,032	11,032	388,968	21,383	21,383		
12	PLANT PURCHASES 2000-2001	9	450,000.00		34,911	34,911	415,089	24,056	24,056		
12	DEPOT CONSTRUCTION	10	89,895.00		16,040	16,040	73,855	4,733	4,733		
12	JITTY	11	140,000.00		11,360	11,360	128,640	8,759	8,759		
10	LIQUID WASTE PROJECT	12		320000			320,000	0	0		
13	DAVE SHIP	13		400000			400,000	0	0		
12	PLANT	14		487245			487,245	0	0		
12	AIRPORT-LOAN 145 RENEGOTI	15		106,696			106,696	0	0		
12	ROADWORKS - ASSET UPGRADE	16		3766167			3,766,167	0	0		
13	SALEYARDS-Convnt to Canal	100	265,125.00				265,125	0	0		
11	TRACK EXTENSIONS	124	11,799.43		5,718	5,718	6,081	649	649	5,418	5,718
12	PLANT	136	111,735.49		35,279	35,279	76,456	5,564	5,564		
12	AIRPORT-RWAY TUNNEL	137	51,797.89		16,355	16,355	35,443	2,579	2,579		
12	VIR Trolley	143	37,245.10		37,245	37,245	0	2,127	3,288		
12	TERMINAL EXTENSION	145	123,636.19		123,636	123,636	0	9,207	9,140		
5	Fire Unit - Depot	146	10,861.54		10,862	10,862	0	629	629		
12	Plant	147	21,646.01		21,646	21,646	0	1,466	1,266		
12	Plant	147	26,623.46		26,623	26,623	0	1,557	1,557		
12	VIBRATING ROLLER	148	53,676.32		21,953	21,953	11,523	1,853	1,853		
11	S/S G.R.C.C	149	5,250.32		2,544	2,544	2,707	291	291	2,544	2,544
13	WATER LXT LOC 103	150	13,117.00		6,357	6,357	6,760	722	722		
10	S/S W.A.W.A.	211	28,413.82		28,414	28,414	0	3,453	3,453	28,414	28,414
10	S/S W.A.W.A.	227	48,312.11		48,312	48,312	0	3,358	6,327	48,312	11,571
11	S/S ALBANY SOCCER	258	16,254.90		6,134	6,134	10,121	1,143	1,143	6,134	6,134
8	S/S MEALS ON WHEELS	261	39,619.31		12,066	12,066	27,553	3,289	3,289	4,188	4,188
11	S/S SURF CT UR	262	18,968.11		4,722	4,722	14,246	1,939	1,939	4,479	4,479
11	S/S G.S. HOCKEY ASS	263	50,903.86		11,069	11,069	39,835	4,420	4,420	10,154	10,154
10	WASTE DISPOSAL TRUCK	268	53,816.76		53,816	53,816	(0)	2,034	2,034		
10	RECYCLING EQUIPISHED	270	30,807.50		30,802	30,802	0	1,110	1,110		
12	ROADWORKS	272	35,001.59		35,002	35,002	0	1,262	1,262		
13	UNDERGROUND POWER	273	35,001.82		35,002	35,002	0	1,262	1,262		
11	ROYALS	140								7,725	7,725
11	CITY OF ALBANY BAND									5,500	5,500
11	PRSC									9,469	9,469
<b>Grand Totals</b>			<b>4,814,958.95</b>	<b>5,080,008</b>	<b>902,864</b>	<b>856,123</b>	<b>8,592,283</b>	<b>287,127</b>	<b>291,199</b>	<b>137,816</b>	<b>96,074</b>



CITY OF ALBANY

TRUST FUND

FOR THE PERIOD ENDING 30 JUNE 2002

Custodial

Funds over which the City of Albany has no control  
and which are not included in the financial statements

	Balance 30.06.01	Receipts 01/02	Payments 01/02	Balance 30.06.02
Bushfire Contributions	5		5	-
Amity Trust	21,800	872		22,672
Point King Lighthouse	1,980			1,980
Recycling Committee	3,871			3,871
Retention Bonds	1,722		1,722	-
Townscape Trees	607		607	-
	<b>29,985</b>	<b>872</b>	<b>2,334</b>	<b>28,523</b>

Controlled Trusts

	Balance 30.06.01	Receipts 01/02	Payments 01/02	Balance 30.06.02
Airport Housing Bond	617			617
Contribution to Works	73,309	4,080	7,510	69,879
Contractor Retention Bonds	-	76,966	26,589	50,377
Deposits	22,453		21,000	1,453
Development Bonds	3,865			3,865
Drainage Upgrade	1,358			1,358
Extractive Industry Deposits	70,570	1,700		72,270
Housing Deposits	36,320	30,000	47,000	19,320
Subdivision maintenance Bo	48,520	59,143	22,743	84,920
Subdivision Contributions/B	366,799	116,162	44,928	438,033
Unclaimed Monies	349		-	349
	<b>624,160</b>	<b>288,051</b>	<b>169,770</b>	<b>742,441</b>

Controlled Trusts - Revenue

	Balance 30.06.01	Receipts 01/02	Payments 01/02	Balance 30.06.02
Anzac 2001 Committee	1,000			1,000
Natural Resource Mgt	33,000		33,000	-
Contribution to Roads	15,672			15,672
Contribution to Works	-	109,070	109,070	-
Lotteries House Managemen	16,726		3,248	13,478
Lotteries House Photocopier	6,642	3,040		9,682
Mt Clarence Seats	779			779
Nomination Deposits	-			-
Promotion Videos	75			75
	<b>73,894</b>	<b>112,110</b>	<b>145,317</b>	<b>40,687</b>

Custodial Bank Account                    29,985                    872                    1,334                    28,523

Trust Bank Account                    696,055                    400,161                    315,088                    783,128

NOTE 27 - ADDITIONAL ASSET RECONCILIATION 2001/2002

Asset Class	Opening Balance 1 July 2001	Plus Asset Additions	Less Disposals	Balance 30 June 2002	Accumulated Depreciation	Closing Balance 30 June 2002
Land	10,747,927	-	-	10,747,927	-	10,747,927
Buildings	28,131,061	100,644	-	28,231,705	4,951,886	23,279,819
Plant & Equip	9,623,541	1,812,835	1,028,910	10,407,466	4,512,121	5,895,345
Furniture & Fixtures	4,252,157	466,948	151,927	4,567,178	2,375,573	2,191,605
Infrastructure	203,728,484	7,660,447	-	211,388,931	46,104,304	165,324,627
Tools	31,095	-	-	31,095	31,095	-
Paintings	326,610	-	-	326,610	-	326,610
<b>Totals</b>	<b>256,840,875</b>	<b>10,040,874</b>	<b>1,180,837</b>	<b>265,700,912</b>	<b>57,934,979</b>	<b>207,765,933</b>

DETAILS OF 2001/2002 DISPOSALS

Asset Class	Historical Cost	Historical Cost Actual	Accumulated Depreciation Budget	Accumulated Depreciation Actuals	Sale Proceeds		Profits from Sale	
					Budget	Actual	Budget	Actual
Plant & Equip	1,246,971	1,028,910	600,012	455,783	504,385	526,071	(142,574)	(47,056)
Furniture & Equip	-	151,927	-	127,359	-	-	-	(24,568)
<b>Totals</b>	<b>1,246,971</b>	<b>1,180,837</b>	<b>600,012</b>	<b>583,142</b>	<b>504,385</b>	<b>526,071</b>	<b>(142,574)</b>	<b>(71,624)</b>



**Minutes of a meeting of the Seniors Advisory Committee held in  
the Council Chambers, Mercer Road, Albany  
on Thursday 19<sup>th</sup> September 2002.**

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**1.0 Meeting commenced at 10.08am.**

**ATTENDANCE:** City of Albany - Rob Shanhan  
Assn of Independent Retirees Roy Gwynn  
Seniors Community - Middy Dumper  
Over 50's Recreation Assn - Ray Crocker  
Albany Sub Branch RSL - Digger Cleak  
National Seniors Assn - John Beamon  
Seniors Interest Group - Jill Robinson - Carelink  
Seniors Community - Hope Sharp  
Meals on Wheels/Senior Citizens Assn Nancy Millard

**Guests of Committee:** Helen Knewstub - Occupational Therapist

**Election of Chairperson**

In the absence of Chairperson Mayor Alison Goode, an election was held to fill the position of Acting Chairperson.

Roy Gwynn nominated Jill Robinson  
Jill Robinson was elected unopposed.

**2.0 APOLOGIES:** Mayor Alison Goode,  
General Community - Kim Butfield

**3.0 DISCLOSURE OF INTEREST**  
Nil.

**4.0 CONFIRMATION OF MINUTES**

**RECOMMENDATION**

**THAT** subject to recording Middy Dumper as an apology, the minutes of the meeting held on 15<sup>th</sup> August, 2002 be confirmed as a true and accurate record of proceedings.

**MOVED: R Crocker  
SECONDED: H Sharp  
CARRIED**

**5.0 BUSINESS ARISING**

**5.1 Community Walk Leaders**

Information provided by Kim Butfield in relation to the recruitment of Community Walk Leaders was tabled. A copy of the flyer is attached.

**5.2 Albany Highway Pedestrian Crossover**

Discussion held with regard to usage of the new crossover and the process of having it converted to a crosswalk.

**RECOMMENDATION**

**THAT Council write to Main Roads WA on behalf of the Seniors Advisory Committee, expressing the Committee's concern over pedestrian vehicle conflict on the crossover and requesting that the process of assessing the crossover for crosswalk status be carried out as a matter of urgency.**

**MOVED: H Sharp  
SECONDED: M Dumper  
CARRIED**

**6.0 CORRESPONDENCE**

**6.1 Active Ageing Taskforce**

Correspondence received from the Department of the Premier and Cabinet inviting attendance at a community meeting with members of the Active Ageing Taskforce, to be held in Albany on 26<sup>th</sup> September 2002.

**RECOMMENDATION**

**THAT Middy Dumper and John Beamon represent the Seniors Advisory Committee at the meeting with the Active Ageing Taskforce.**

**MOVED: R Gwynn  
SECONDED: H Sharp  
CARRIED**

**7.0 GENERAL BUSINESS**

**7.1 Seniors Expo Update**

Rob Shanhan reported on progress of planning for the 2003 Expo. He indicated that Win Television were supporting the event and that efforts were being made to secure Television presenter, John Barnett (Post Cards WA) as a special guest.

**7.2 Seniors Policy Update**

Rob Shanhan indicated that the Seniors Policy was under development, with strategies being formulated to address the issues raised within the Seniors Survey and other consultation with seniors.

**7.3 Leisure Buddy Project**

Helen Knewstub provided an update on the Leisure Buddy project, indicating that a similar project operated in Perth with funding through HACC. If this was to be the case in Albany then a HACC service provider would be required to auspice the project locally. Helen will keep the Committee informed.

**7.4 Volunteer Resource Centre**

Rob Shanhan reported that the City had been successful in obtaining funding for a Volunteer Resource Centre to be established in Albany. The role of the Centre will be to recruit, train and refer volunteers throughout the community.

**7.5 Prostate Disease Awareness Seminar**

Digger Cleak tabled a flyer to be used in promoting the Prostate Disease Awareness Seminar presented by Albany RSL and the Cancer Foundation of WA. The seminar will be held in the Town Hall on Tuesday 8<sup>th</sup> October 2002 commencing at 7.00pm. Entry is free. A copy of the flyer is attached.

**7.6 Promotion of Seniors Issues**

Committee members expressed disappointment that Alex Levack was no longer employed by the Albany Advertiser to promote seniors issues.

**RECOMMENDATION**

**THAT Council, on behalf of the Seniors Advisory Committee, write to both local newspapers and seek the promotion of seniors issues and inviting attendance at Seniors Advisory Committee meetings.**

**MOVED: D Cleak  
SECONDED: J Beamon  
CARRIED**

**7.7 Designated Seniors Seating**

John Beamon reported on a recent trip to Dongara and Port Denison where he saw parkside seating that carried signs indicating they were designated as "Pensioners Seating". It was resolved to refer the issue to the Seniors Policy working group.

**7.8 Fire & Emergency Services Levy – Pensioners Rates Rebate**

Roy Gwynn reported that he had seen correspondence from the Minister for Fire and Emergency Services, Hon. Michelle Roberts indicating that the Pensioners Rates Rebate would be extended to include the Fire and Emergency Services Levy, which will be imposed by Local Governments on behalf of the State.

**7.9 K Mart Store Seating**

Middy Dumper reported on the availability of seating for shoppers throughout the new Albany K Mart store and expressed the view that the seating would be much appreciated by the more elderly shoppers.

**RECOMMENDATION**

**THAT Council, on behalf of the Seniors Advisory Committee, write to K Mart Albany, expressing the Committee's appreciation and commending them on the provision of seating throughout the store.**

**MOVED: M Dumper  
SECONDED: N Millard  
CARRIED**

**8.0 NEXT MEETING**

Thursday 16<sup>th</sup> October 2002.

**9.0 CLOSURE**

There being no further business to discuss the meeting closed at 11.15pm.

## MINUTES

Albany Arts Advisory Committee meeting held on  
19<sup>th</sup> September 2002 at the Vancouver Arts Centre at 4.30pm

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### 1.0 PRESENT

Judy Cecil  
Ian Innes  
Peter Madigan  
Caroline O'Neill  
Elizabeth Gray  
Janette Rowe (Janette Rowe left the meeting at 5.15pm)  
Stewart Gartland  
Barbara Temperton

### APOLOGIES

Sue Codee  
Findlay MacNish

### 2.0 DISCLOSURE OF INTEREST

Barbara Temperton disclosed a pecuniary interest associated with employment for one Poetry writing workshop as part of Unhiding project.

### 3.0 CONFIRMATION OF MINUTES

#### RECOMMENDATION

THAT the minutes of the Albany Arts Advisory Committee Meeting held on July 25<sup>th</sup> 2002 be accepted as true and accurate

MOVED: E Gray  
SECONDED: S Gartland  
CARRIED

### 4.0 MATTERS FOR CONSIDERATION

#### 4.1 Coordinators Report

Sprung 2002 was discussed by the AAAC. Positive community feedback was registered and the final report is to be prepared and presented for next meeting. In order for Sprung 2003 to reach its potential audience a Marketing and Publicity manager needs to be appointed.

#### RECOMMENDATION

THAT the Coordinators report be received.

MOVED: E Gray  
SECONDED: J Rowe  
CARRIED

**4.2 Draft Public Arts Policy  
RECOMMENDATION**

**THAT Peter Madigan and Caroline O'Neill review the document and circulate to AAAC and Strategic Management group before the next meeting.**

**MOVED: E Gray  
SECONDED: B Temperton  
CARRIED**

**5.0 GENERAL BUSINESS**

**RECOMMENDATION**

**THAT the Coordinator to set a date in consultation with AAAC for a meeting to continue the review of the Business Plan.**

**MOVED: J Cecil  
SECONDED: E Gray  
CARRIED**

**6.0 MEETING CLOSED**

There being no further business to discuss, the meeting closed at 6 pm.

**7.0 NEXT MEETING**

The next meeting of the Albany Arts Advisory Committee will be held on 17<sup>th</sup> October 2002 at 4.30pm at the Vancouver Arts Centre.

## Coordinators report September 2002

### **Sprung 2002 Interim Report.**

Financial reports still to come as all invoices are not in yet. Project reference group debrief next Week. Albany Arts Advisory Committee will receive a full financial and artistic report before next meeting in October.

### **Number of Participants**

#### **Mini Regional Tour and Weekend Intensive**

1. Jerramungup District School-	135 students
2. Jerramungup Theatre Group-	10
3. Nyabing Workshop Day	24 participants.
4. Denmark Workshop	20 participants.
5. Albany Regional Prison SALT Writers group	12 participants
6. Black Beginnings	70 (free event)
7. Eat My Words	20
8. Sarah Hay Book Launch	60 (free event)
9. Memories of Language	30 (free event)
10. BYO Words	8 participants
11. Poetry Pub Crawl	90 (free event)
12. Sarah Hay Workshop	14
13. Diane Wolfer Workshop	12
14. State Literature Officer Getting into Print	16
15. Warren Flynn	6
16. Local Studies Workshop	20 (free)
17. Concert closing event	30
<b>TOTAL</b>	<b>577</b>

#### **Local Poets and Writers participating in performing, workshop facilitation and project reference group (6).**

Caroline Caddy	Barbara Temperton
Marree Dawes	Lockie McDonald
Dianne Wolfer	Warren Flynn
Steve Pontin	
Bob Howard	Ayden Eades
<b>Guests (8)</b>	
Sarah Hay	Prof. Dennis Haskell
Mark Reid	Claudette Mountjoy
Andrew Burke	Peter Blythe
Stripe	State Literature Officer Rob Finlayson.
<b>City of Albany Staff</b>	
Caroline O'Neill	

Tanja Colby



**Ruby's Grace Concert**

Vancouver Arts in association with Powderkeg promotions presented an all ages Smoke Free WA Concert held in the Gallery on Sunday 1<sup>st</sup> September. To a full house all ages. Concert was well received.

**Exhibitions In August/September**

**Dark Matter White Noise**

Solo show by Beth Kirkland

100 to opening

two floor talks about 30 attended.

Albany Primary year 4/5 class

**Sciotech 23<sup>rd</sup> –27<sup>th</sup> September.**

7 days fully booked school children.

**Diversity. 27<sup>th</sup> –8<sup>th</sup> October.**

Kaye Embleton and Jodie De Burg

**Agenda Item Attachments**

**Works & Services  
Section**

MINUTES

Great Southern Regional Road Group  
Monday October 21 2002  
Senior Citizens Centre - Ravenshorpe

PRESENT

Cr Ray Baxter	Chairman	Woodanilling
Mr John Marmion	Regional Manager GSR	Main Roads WA
Mr Chris Thompson	Exec Director Transport & Roads	WALGA
Mr Mervyn Carter	Assist Director Economic Policy	National Office LG - DOTARS
Mr Peter Fitzgerald	CFO	Broomehill
Cr Bruce Thompson	Councillor	Broomehill
Cr Dan Bignell	Delegate	Broomehill
Mr Trevor Terry	Consulting Engineer	Lambellup
Cr Liz Guidera	Delegate	Katanning
Mr Norman Reed	Manager of Works	Katanning
Cr David Willis	Councillor	Plantagenet
Mr Graham Edwards	DTS	Plantagenet
Cr Kevin Forbes	Delegate	Plantagenet
Mr Ian Fitzgerald	CEO	Kent
Cr Garth Addis	Delegate	Kent
Mr Matt Thomson	Manager Engineering Services	Denmark
Cr Ken Burke	Delegate	Denmark
Mr Graham Stanley	CEO	Cranbrook
Cr Paul Cannon	Delegate	Cranbrook
Cr Nick Burges	Councillor	Cranbrook
Mr Rod Crabb	Works Manager	Cranbrook
Cr Blaine Forward	Councillor	Lambellup
Cr Kerry Sprigg	Delegate	Tambellup
Jo Trezona	CFO	Tambellup
Cr John Walker	Councillor	Albany
Mr Brett Joynt	Executive Director Works & Serv	Albany
Cr Des Wolfe	Delegate	Albany
Cr A Sullivan	Delegate	Ravenshorpe
Cr Rusty Tee	Shire President	Ravenshorpe
Mr Laurie Vicary	A/CFO	Ravenshorpe
Cr Jan Savage	Shire President / Delegate	Gnowangerup
Mr Frank Ludovien	CFO	Gnowangerup
Cr Bruce Howard	Councillor	Gnowangerup
Cr Ken Pech	Councillor	Gnowangerup
Cr John Benn	Delegate	Kojonup
Cr John Charlesworth	Councillor	Kojonup
Mr Jason Fowler	Engineering Assistant	Kojonup
Mr Darren Long	CFO	Jerramungup
Cr Lyn Walter	Delegate	Jerramungup
Mr Ralph Unger	Consultant	Kojonup / Woodanilling
Cr Peter Morrell	Delegate	Woodanilling
Ms Belinda Knight	CFO	Woodanilling
Cr Bub Emery	Consultant	Nelson Valley
Mr Ian Mickel		WALGA Transport
Mrs Bronwyn Albury	Program Co Ordinator / Minutes	Main Roads WA

## MEETING COMMENCED AT 10.30 AM

### APOLOGIES

Cr Kerlyn Stephens	Councillor / Delegate	Kent
Cr John Madie	Councillor / Delegate	Jerramungup
Cr Bill Auburn	Councillor	Ravensthorpe
Mr Paul Robertson	Consultant	
Mr Ian Tarling	Heavy Vehicle Operations Manager	Main Roads WA
Mr Steve Potter	Secretary State Rd Funds Committee	Main Roads WA

### WELCOME

Mr Chris Thompson	Exec Director Transport & Roads	WALGA
Mr Mervyn Carter	Assist Director Economic Policy	National Office LG - DOTARS
Cr Bob Emery	Consultant	

Presentation Mr Mervyn Carter –

- ✧ Explanation of National Office Local Government provide financial assistance grants, produce Local Government Reports and Policies. Provide approx \$750M funding to Local Government for roads.
- ✧ Auslink – providing Local Government input into this project. Looking at 5 to 10 yr land transport plan. To be launched in 2004
- ✧ Roads to Recovery

## 1. MINUTES PREVIOUS MEETINGS:

RRG Meeting July 15 Mt Barker

Moved Cr K Sprigg                      Seconded Cr J Savage

*Carried 13/0*

Alteration required .

Adjustment Pootenup Road – Page 3, should read Priority B not Priority A

Discussion arising – Nil

Technical Working Group – overview by John Mannion

- ✧ Spent 2 days travelling around the region inspecting both road projects and black spot projects.
- ✧ With the increase in the numbers of the group have impacted on the budget.
- ✧ Codes – too many at present. Working towards a proposal to present to this group to delete a number of project codes.

Cr Savage – need to consider the projects that are ongoing. Example of this is Borden Bremer Bay Road within Gnowangerup Shire

Discussion on Ministerial Commitment and the TRES process and timber funding.

*Motion*

*Guidelines be further developed and presented to full Regional Road Group*

Moved Cr Forbes                                      Seconded Cr Cannon

*Carried 13/0*

- ✧ Procedure to handle under and over expenditures. To be presented at next meeting.
- ✧ Inconsistencies in scoring of projects. Need to conduct a half day workshop – regarding criteria for submissions of projects. Incorrect traffic counts still being received.
- ✧ Need for a review on the ROADS 2020. Full review of the document for the Great Southern

Region. Discussion paper from DPI is being distributed to all Local Government (WALGA). Seeking endorsement for Technical Working Group to be proactive in this process providing input in the areas of classification of roads and road standards.

*Motion*

*Receive the minutes from the Technical Working Group*

*Moved Cr Morrell*

*Seconded*

*Cr Forbes*

*Carried 13/0*

## 2. CORRESPONDENCE

Inward correspondence be received and outgoing be endorsed

*Moved Cr Morrell*

*Seconded*

*Cr Benn*

*Carried 13/0*

## 3. PROGRESS REPORTS

Concern raised about the amount of Direct Grant funding still to be claimed.

Also with regards to the 40% still not claimed.

Advisory committee considered this issue on Friday, and are extremely concerned through out the State that Local Government are not claiming their funding. 100% of direct grants should already have been claimed, along with 40% of the project grants

## 4. ROADS 2020

Submissions for 2003 / 2004

*Motion*

*Pianatagenet and Ravensthorpe submissions to be forwarded to the Technical Working Group for review*

*Moved*

*Cr Forbes*

*Seconded*

*Cr Sullivan*

*Carried 13/0*

Discussion regarding Sand Patch Road, Pootenup Road.

Presentation by Cr Liz Guidera – Katanning Ring Road (Katanning Dumbleyung Road)

(Copy attached to the minutes)

Project supported by Cr Sprigg and Cr Bignell.

Query – Quantity of grain being carted through the bin, traffic count Has alternative areas being looked at.

*Motion*

*Project KAI- Katanning Dumbleyung be taken out of review status and to be grouped as D –*

*Continuing Improvement Project for 2003 / 2004*

*Moved*

*Cr Guidera*

*Seconded*

*Cr Bignell*

*Carried 10/3*

Clarification- Preconstruction activities for the road, did not necessarily mean that this project was deemed to be as a continuing project. Additional comments by Cr Wolfe.

## 5. PRESENTATION – CR MICKEL

Current role -- leading the Transport Policy team

Issue of Woodanilling grant funds now finalised, transferred from Wheatbelt South to Great Southern Region.

Road Funding Agreement – decrease in funding.

Communicated with the then Opposition leader – Dr Gallop, they would honour the agreement. Within this years budget papers, now showing a reduction of \$18M. Decision was made by State Council, go and form a new agreement. 2003 / 2004 tough year in regards to funding. Need to discuss issues with Members before advising State Advisory Committee.

\$17M last year in carry overs for Local Government, concerned to hear that Direct Grants have not been fully recouped. Cuts in funding have affected Regional Road Groups across the state. Questions raised: Direct Grants how essential are they  
 \$18M need to be reduced, where is this amount going to come from  
 Possibility of dropping Project Grant funding.

Not in favour of reducing Direct Grant funding.

\$1.785M base line grant, pro rata to the amount of funding available this could be reduced to \$1.3M.

Other areas that can be looked at are Supplementary Funding and State Initiative Funding.

Is there an opportunity to spread larger projects out and take savings that way?

Funds have been pushed into the State Initiative Funding funds still been received by Local Government.

Is there an option for Councils to undertake MRWA contract works (not INC – state roads, additional works on local roads)? Would need to be achieve certain things to be able to undertake this (quality control, job engineers, equipment etc).

The RRG has no ability to express their concerns to the current State Government due to the way that the groups are structured, but every Council and Councillors can express your concerns to the Government.

## 6. 2003 / 2004 ROAD PROJECT SUBMISSIONS

Motions from West and East Agricultural Sub Groups

### Motions

*Great Southern Regional Road Group suspend the use of Great Southern ROADS 2020 Regional Road Development Strategy 1997 as a criteria for allocating Great Southern Regional Road funds until such time as a workable definition of a Regionally Significant Road can be defined by the group*

Moved Cr Bignail Seconded Cr Benn

Motion Lost 6/7

*Following the development of the definition of a Regionally Significant Road it is accepted by the Great Southern Regional Road Group that the prioritisation of roads may change, and roads that are funded in 2003/2004 may not receive funding in future years*

Moved Cr Sprigg Seconded Cr Benn

Carried 12/1

*Recommendation that item 2.3 of Policy and Procedure Manual be amended to read "the maximum allowable allocation in any one financial year for an individual Council is to be 20% of pool funds".*

Moved Cr Savage Seconded Cr Sprigg

Carried 10/5

(76.9% requirement 75%)

*Standing orders be suspended for the debate of this issue*

Moved Cr Forbes Seconded Cr Guidera

Carried 13/0

*Resume standing orders*

Moved Cr Guidera Seconded Cr Forbes

Carried 13/0

*Recommend that the Great Southern Regional Road Group not match any TRES road funding from the Group's pool funds.*

Moved Cr Guidera Seconded Cr Bignell

*Recommendation to lay the above motion on the table*

Moved Cr Benn Seconded Cr Sprigg

Carried 12/1

*Recommends that the Great Southern Regional Road Group advise the Minister that it objects to the low level of funding to its pool funds, and seeks an urgent audience with the Minister on this matter*

Moved Cr Benn Seconded Cr Guidera

Carried 13/0

*Request that the Great Southern Regional Road Group to provide funding for the Borden Bremer Bay Road – GN1 Shire of Gnowangerup in 2003 / 2004 as this will complete the project*

Moved Cr Savage Seconded Cr Walter

Carried 7/6

Revised listing of Projects for 2003 / 2004 (spreadsheet attached)

CR4	Cranbrook	Martagallup road	\$	200 000
WO1	Woodanilling	Robinson West	\$	80 000
DE1	Denmark	Valley of the Giants Rd	\$	100 000
AC7	Albany	Lower Denmark Road	\$	371 000
CR2	Cranbrook	Wingehellup Road	\$	40 000
KA3P	Katanning	Daping – Creek Street	\$	20 000
JP4	Jerramungup	Gardner South	\$	44 000
TA13	Tambellup	Toolbrunup Road	\$	28 000
KA1	Katanning	Katanning Dumbleyung	\$	351 000
KO3	Kojonup	Tambellup West	\$	96 334
KO1	Kojonup	Kojonup Darkan	\$	130 000
GN1	Gnowangerup	Borden Bremer Bay	\$	200 000
PL1	Plantagenet	Woogenellup Road	\$	194 666
			\$	1 855 000

*Motion*

*Accept the revised listing for the 2003 - 2004 projects.*

Moved Cr Savage Seconded Cr Bignell

Carried 11/2

## 7. 2003 / 2004 BLACK SPOT PROJECTS

Two Black Spot projects from City of Albany have been submitted for Federal funding – Ulster Road, intersection of North Road and Sanford Road

*Motion*

*Accept the Black Spot submissions as presented.*

Moved Cr Morrell Seconded Cr Benn

Carried 13/0

## 8. REGIONAL FUNCTIONAL ROAD HIERARCHY

Maps distributed at meeting. Maps need to be perused by local Councils, then will be reviewed by the Technical Working Group. E mail to be forwarded to Councils with additional information.

## 9. GENERAL BUSINESS

Presentations by :-

Bob Emery	Transport Planning Infrastructure Planning Project.
Rusty Lee	Ravensthorpe Nickel Mine
Chris Thompson	Roadwise

Request from Cranbrook Shire to transfer from Agricultural West Sub Group to Coastal Sub Group

*Request for Cranbrook Shire to transfer to the Coastal Sub Group.*

*Moved Cr Cannon Seconded Cr Forbes*

*Carried 13/0*

WALG Grants Commission – review of road costs in the Asset Preservation Model.

Discussed at the Technical Working Group, would be preferred if the information was received direct from each Local Government instead of a combined one completed for the Great Southern Region. Request that each Council take a copy of the correspondence (handed out at the meeting).

Report from Chairman Ray Baxter on visit to Queensland.

Roads Congress is to be held in Kalgoorlie 29 June to 3 July. Request to hold the Roads Forum the day before.

Discussion on slashing of verges etc.

<b>Next Meeting</b>	<b>Monday February 10 2003</b>
	<b>Tambellup</b>
<b>Commencing</b>	<b>10am</b>

**Meeting closed 3.15 pm**



# SHIRE OF PLANTAGENET



Our Ref. JCM/2010-1  
Your Ref  
Enquiries. Cr Kevin Forbes

Lowland Road, Mt Barker WA 6324

Address communications to  
Chief Executive Officer  
PO Box 48, Mt Barker WA 6324

Phone (08) 9651 1344

Fax (08) 965 1439

Email info@plantagenet.wa.gov.au

7 November 2002

The Chairman - State Advisory Committee  
Main Roads WA  
PO Box 6202  
EAST PERTH WA 6204

Attention: Mr Steve Potter

Dear Sir

**Subject: Great Southern Regional Road Group**

The Coastal Subgroup, which comprises the City of Albany and Shires of Cranbrook, Denmark and Plantagenet, wishes to draw the attention of the State Advisory Committee to concerns of the Subgroup following the Great Southern Regional Road Group meeting held at Ravensthorpe on Monday 21 October 2002

It is the view of the Subgroup that at the meeting the Regional Road Group departed from policy and elevated the status of projects outside of adopted guidelines as well as capping individual local governments rather than allocating funds on a project priority basis.

The Coastal Subgroup of the Great Southern Regional Road Group requests that the State Advisory Committee investigates the departure from established Policy and Procedure and moves to:

1. Remove capping on individual local governments,
2. Reprioritise projects KA1, the Katanning Dumbleyung Road and GN 1 the Borden-Bremer Bay Road to their original order.
3. Review the Roads 2020 Regional Road Development Strategy in the Great Southern as a matter of urgency.

Yours faithfully

Cr Kevin Forbes  
CHAIRMAN - COASTAL SUBGROUP



**Minutes of the Coastal Subgroup  
of the Great Southern Regional Road Group  
held at the Shire of Plantagenet  
on Tuesday 29 October 2002 commencing at 9:35am.**

**Present:**

Cr Kevin Forbes	Chairman/Delegate	Shire of Plantagenet
Mr Brett Joynes		City of Albany
Cr Des Wolfe	Delegate	City of Albany
Cr John Walker		City of Albany
Mr Graham Stanley		Shire of Cranbrook
Cr Nick Burgess	Delegate	Shire of Cranbrook
Cr Paul Cannon		Shire of Cranbrook
Mr Pascoe Durtanovich		Shire of Denmark
Mr Matt Thomson		Shire of Denmark
Cr Ken Burke	Delegate	Shire of Denmark
Mr John Marmion		Main Roads WA
Cr David Williss		Shire of Plantagenet
Mr Graham Edwards		Shire of Plantagenet

**General Discussion:**

In General Discussion issues highlighted included:

1. a. Reduced funding to Regional Road Groups generally;  
b. The varying interests of urban versus rural communities;  
c. The relative size and therefore needs of shires. Albany versus Broomehill or Woodanilling for example.
2. The inclusion of the Katanning Dumbleyung KA 1 and the Borden-Bremer Bay Road GN 1 at the expense of other projects is of concern bearing in mind the rating and comments of the Technical Working Group.
3. The relative preservation needs of Albany need to be recognised. Albany should not be compared to situations which may exist in other Regional Road Groups. There are differences, for example between Albany and Geraldton/Greenough.
  - a. Albany has a large rural area;
  - b. A vote was lost for that area by the amalgamation of the Town and Shire to form the City of Albany.

Allocations should be distributed on a project basis and it should be understood that delayed projects may later become high priority urgent preservation.

The equity of capping at \$300,000 by Local Authority is inappropriate.

4. The requirement for capping indicates flaws in the criteria for assessment. Solution should commence with a review of project criteria (Denmark)
5. Roads 2020 requires review to:
  - a. Redefine regionally significant roads;
  - b. Revisit standards of construction. (MRWA)
6. The regional significance of roads such as Lower Denmark Road and Scotsdale may be revisited. (Denmark)
7. Road assessments should,
  - a. Consider the freight task and economic significance;
  - b. Consider the introduction of a benefit cost ratio and an independent auditor;
  - c. Be based on facts and use a proper asset management model. Preservation on average deterioration throughout the region is inappropriate (Albany, MRWA)
8. There should be no boundaries in the Great Southern Regional Road Group and the priority should be preservation. The South West, for example allocates on the basis of 70% preservation, 30% improvement.
9. The size of jobs and applications by comparison with available funds is questioned, as is departure from the Policy and Procedures Manual adopted in July 2002.

**Course of Action:**

Albany has met with WALGA, intends to meet with the Minister and is to pursue its concerns with the State Advisory Council.

The Coastal Subgroup resolved to request that the State Advisory Committee:

- a. Removes capping by the Great Southern Regional Road Group.
- b. Reprioritises projects KA 1, the Katanning/Dumbleyung Road and GN 1, the Borden-Bremer Bay Road to their original order.
- c. Reviews the Roads 2020 Regional Road Development Strategy as a matter of urgency

**Carried 4/0**

[Agenda Item 13.3.2 refers]  
 [Bulletin Item 1.33 refers]



**ALBANY CITY  
 HOLDEN**

**MI(1) - REPLACEMENT OF VEHICLES (ALL CURRENT)**

TITLE	VEHICLE STANDARD	PLANT NO	CURRENT VEHICLE DESCRIPTION	REG NO	VEHICLE OFFERED	COST OF NEW VEHICLE	TRADE IN	INITIAL CHANGEOVER NETT COST	CHANGEOVER EQUIPMENT 9 months	ESTIMATED NUMBER OF VEHICLE CHANGES (Based on avg. Km/m)	ESTIMATED INDIVIDUAL VALUE AT 31/03/05
					<b>HOLDEN</b>	\$(INCL GST)	\$(INCL GST)	\$(INCL GST)	\$(INCL GST)	31 months	\$(INCL GST)
MAYOR	S1	P10	FORD FAIRLAME OHIA SEDAN	A1	VW Seatruck S 71 V8	\$41,756.37	\$35,500.00	\$18,296.37	NIL	4	\$49,799.37
CEO	S1	P71	FORD FAIRLAME OHIA SEDAN	A4043	VW Seatruck S 71 V8	\$41,756.37	\$33,000.00	\$15,796.37	NIL	3	\$49,799.37
EDWS	S2	P667	MIITSUBISHI VERADA SEDAN	A4151	VY Verana	\$32,488.52	\$22,000.00	\$10,688.52	NIL	7	\$32,688.52
EDWS	S2	P702	MIITSUBISHI VERADA SEDAN	A4617	VY Verana	\$32,488.52	\$17,000.00	\$15,688.52	NIL	4	\$32,688.52
EDWS	S2(SW)	P237	FORD FUTURA STATION WAGON	A4299	V6 Accura Wagon	\$31,282.39	\$21,500.00	\$8,782.39	NIL	5	\$32,282.39
YULEV	S2	PW77	HOLDEN VECTRA GL 2.0I SEDAN	A4804	VY Executive sedan	\$26,459.39	\$15,400.00	\$10,689.39	NIL	4	\$26,459.39
MIS	S1	P674	HOLDEN VECTRA GL 2.0I SEDAN	A4171	VY Executive sedan	\$26,459.39	\$16,100.00	\$10,399.39	NIL	4	\$26,459.39
MCSW	S1	P2302	FORD COURIER GL - UTILITY	A4449							
MED	S1	P614	HOLDEN VECTRA GL 2.0I SEDAN	A4971	VY Executive sedan	\$26,459.39	\$17,500.00	\$8,999.39	NIL	5	\$26,459.39
MCS	S1	P673	HOLDEN VECTRA GL 2.0I SEDAN	A4806	VY Executive sedan	\$26,459.39	\$16,700.00	\$9,799.39	NIL	5	\$26,459.39
MCS	S1	P697	HOLDEN VECTRA GL 2.0I SEDAN	A2949	VY Executive sedan	\$26,459.39	\$16,900.00	\$9,599.39	NIL	5	\$26,459.39
MCS	S1(SW)	P632	HOLDEN ACCORD STATION WAGON	A4511	VY Executive Wagon	\$26,477.71	\$18,000.00	\$10,477.71	NIL	3	\$26,477.71
AC	S4	P648	HYUNDAI ELANTRA SEDAN	A4532	IS Azura sedan	\$21,625.50	\$14,700.00	\$6,925.50	NIL	4	\$21,625.50
CTO	S4	P645	HYUNDAI ELANTRA SEDAN	A4533	IS Azura sedan	\$21,625.50	\$14,700.00	\$6,925.50	NIL	5	\$21,625.50
SP	S4	P667	HYUNDAI ELANTRA SEDAN	A4536	IS Azura sedan	\$21,625.50	\$14,500.00	\$7,125.50	NIL	4	\$21,625.50
			Total			\$611,118.25	\$560,300.00	\$352,613.93	NIL	77	\$611,118.25

ALBANY CITY HOLDEN

*[Signature]*

29.10.02

FORM (1) REPLACEMENT OF VEHICLES (ALL CURRENT)

ITEM NO	DATE	VEHICLE STANDARD	PLANT NO	CLASSIFICATION & DESCRIPTION	RECORDS	VEHICLE REFERRED	NO. OF NEW VEHICLES	TRUCK IN SERVICE	INITIAL CHANGING VEHICLE COST	FINANCING CONTRIBUTION	ESTIMATED NUMBER OF VEHICLES REPLACED	ESTIMATED RESIDUAL VALUE AT DISCONTINUED OPERATION
1	1/10	SI	110	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
2	1/11	SI	111	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
3	1/12	SI	112	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
4	1/13	SI	113	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
5	1/14	SI	114	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
6	1/15	SI	115	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
7	1/16	SI	116	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
8	1/17	SI	117	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
9	1/18	SI	118	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
10	1/19	SI	119	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
11	1/20	SI	120	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
12	1/21	SI	121	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
13	1/22	SI	122	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
14	1/23	SI	123	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000
15	1/24	SI	124	MCC. 1000 MEDIUM TRUCK	SI	PALMER	1	1000	1000	1000	1	25,000

Number  
Date  
Date

FORM 1(1) - REPLACEMENT OF VEHICLES (ALL CURRENT)

OPENING	TRA	VEHICLE SYMBOL NO	PLANT NO	CURRENT VEHICLE DESCRIPTION	REG NO	VEHICLE DETAILS	CATEGORY VEHICLE	TRADE IN	INITIAL VEHICLE COST NET COST	CHANGE OVER - EXISTING COST	ESTIMATE NUMBER OF VEHICLES TO BE PURCHASED UNDER PLAN	ESTIMATE MONTHLY MAINTENANCE AT THIS COST
1	NY	3	918	FORD FAIRLANE 2DR SEDAN	4T	115						
2	NY	5	911	FORD FAIRLANE 2DR SEDAN	4T	115						
3	NY	6	911	FORD FAIRLANE 2DR SEDAN	4T	115						
4	NY	7	911	FORD FAIRLANE 2DR SEDAN	4T	115						
5	NY	8	911	FORD FAIRLANE 2DR SEDAN	4T	115						
6	NY	9	911	FORD FAIRLANE 2DR SEDAN	4T	115						
7	NY	10	911	FORD FAIRLANE 2DR SEDAN	4T	115						
8	NY	11	911	FORD FAIRLANE 2DR SEDAN	4T	115						
9	NY	12	911	FORD FAIRLANE 2DR SEDAN	4T	115						
10	NY	13	911	FORD FAIRLANE 2DR SEDAN	4T	115						
11	NY	14	911	FORD FAIRLANE 2DR SEDAN	4T	115						
12	NY	15	911	FORD FAIRLANE 2DR SEDAN	4T	115						
13	NY	16	911	FORD FAIRLANE 2DR SEDAN	4T	115						
14	NY	17	911	FORD FAIRLANE 2DR SEDAN	4T	115						
15	NY	18	911	FORD FAIRLANE 2DR SEDAN	4T	115						
16	NY	19	911	FORD FAIRLANE 2DR SEDAN	4T	115						
17	NY	20	911	FORD FAIRLANE 2DR SEDAN	4T	115						
18	NY	21	911	FORD FAIRLANE 2DR SEDAN	4T	115						
19	NY	22	911	FORD FAIRLANE 2DR SEDAN	4T	115						
20	NY	23	911	FORD FAIRLANE 2DR SEDAN	4T	115						
21	NY	24	911	FORD FAIRLANE 2DR SEDAN	4T	115						

Customer: ALBANY TOWER  
 Street: 281 0152  
 Date: 1/22/82

PLEASE NOTE: ORIGINAL

SALEMAN AGREES WITH MIDDLEBURY BUT NO ELEMENTS CONTAINED  
 IN THIS AGREEMENT TO BE TAKEN INTO ACCOUNT FOR \$5000 EXTRA  
 TENDER SUBJECT TO REPUBLICAN MODEL 71  
 PAYMENT POINT ON SA MODELS AND \$2000/23.32 STD

- EXCESS CASH \$500
- PASS AIR BAG \$1250
- ABS BRAKES \$750
- PACK-ABS/CRUISE \$1250
- TOWN BAR/BRAKE TON \$550

ALL VEHICLES FULLY MAINTAINED FOR 12 MONTHS / 25000 MILES WHICHEVER COMES FIRST

SALEMAN CONTRACT

**- MINUTES -**  
**Albany Streetscape Advisory Committee**

**Wednesday, 23<sup>rd</sup> October 2002, 9:00am**  
**York St Conference Room**

**1.0 COMMENCE**

Brett Joynes opened the meeting at 9.00am.

**2.0 PRESENT**

Cllr Gwen Sankey	Lorraine Wolfe
Cllr Judith Cecil	Middy Dumper
Brett Joynes	Jay Cook
Harley Coyne	Dorothy Redreau
Jo Hummerston	Melanie Price
Danielle Clements	
Margaret Martin	

**3.0 APOLOGIES**

Peter Trapnell

**4.0 CONFIRMATION OF MINUTES**

N/A

**5.0 BUSINESS ARISING**

Nil

**6.0 MATTERS FOR CONSIDERATION**

Nil

**7.0 GENERAL BUSINESS**

**7.1 Introduction of Members**

The history behind the formation of the Streetscape Committee was explained. It was stressed that the committee has a strategic, not operational role to play. The committee would not be responsible for choosing specific items for streetscaping.

Members of the committee are as follows:

- **Brett Joynes**- Executive Director of Works and Services, City of Albany. Responsible for the efficient use of funds, development of strategic planning for expenditure programs, and linking strategic plans.
- **Jo Hummerston**- Albany Chamber of Commerce – Objective to create an environment to encourage thriving businesses and a safe community. Items such as signage, street numbers and street name signs are important.
- **Judy Cecil** – Councillor – Was on the last streetscape committee. Also involved in the development of the public art policy. Objectives include fostering links with the Nyoongar community and people with disabilities, also feels that commercial streetscapes and entry statements need attention

- **Melante Price** – Council's Environmental and Reserves Planner – Support officer for the Streetscape Advisory Committee and project manager for the Albany Highway Streetscape Masterplan Responsible for public consultation and the development of the Reserves Masterplan and expenditure program.
- **Margaret Martin** Tidy Towns President- Goal to win the Australian title of 'Best Tidy Town' for Albany and to develop entry statements and better signage.
- **Dantelle Clements** – Youth representative - Ms Clements is interested in involving youth in future decisions and projects.

Lorraine Wolfe arrived at 9.20am

- **Gwen Sankey** – Councillor- Interested in Tidy Towns and also the reflection of Albany's unique heritage in streetseaping (especially related to ANZACs)
- **Middy Dumper** – Seniors Advisory Committee – Goal to see consideration of facilities that make access for seniors.
- **Dorothy Redreau** – Community representative – Experience with the Roadside Conservation Committee, energy efficiency and the promotion of using local native plants.
- **Jay Cook** Tourism Commission Interested in development of tourism product development and has been on the two previous committees for streetscapes. Feels that streetscapes should reflect the stories of the community and integrate residential and commercial areas.
- **Harley Coyne** Nyongar representative Feels that Albany's unique identity should be reflected in the streetscape. Would like to see more use of Aboriginal names for streets.
- **Lorraine Wolfe** – Disability Services Advisory Committee- - Would like more consideration given to access for people with various disabilities

## 7.2 Discussion of Terms of Reference

The group reviewed the draft terms of reference. Changes were made as shown in Attachment 1. The updated terms of reference will be considered by the group at the next meeting before being sent to Council for ratification.

Streetscape plans would be incorporated into the Reserves Masterplan, which contains 15 years of forward planning. Council has constraints on its people and financial resources. Funding would be sought when possible to facilitate the implementation of projects.

Themes for major arterics will flow through to smaller streets so that there is continuity and a guide for development proponents. The Committee will not have its own budget but will operate in an advisory capacity. Also, the content of the Committees does not cover the membership of proxies for representatives



The new Town Planning Scheme will include references to Streetscaping and lead to policy development.

Jo Hummerston left at 9 50am

It was raised that Jay Cook would be representing the tourism interest on the group, but that Council had adopted Henry Kudja as the representative. An amendment for membership could be forwarded to Council.

**RECOMMENDATION:**

**That Jay Cook replaces Henry Kudja as the Tourism representative for the committee.**

**CARRIED**

**7.3 Election of Chairman**

Judy Cecil was elected by the Committee to act as Chairman.

**7.4 Current Projects**

- **Lockyer Avenue:** The progress of phase 2 of the Lockyer Avenue program was described. The merits of having a single lane for traffic rather than dual lane was discussed in terms of improved safety for cyclists and pedestrians. The centre median island is going to be enlarged to incorporate planting. The cost is approximately \$785,000, which includes service relocation, putting power underground and land acquisition. State Government Ministers will be engaged regarding the high costs of service relocation.

A strategy to manage traffic using bypass routes is being developed. Information regarding Town Planning Scheme development and bypass concepts could be considered at the next Streetscape Committee meeting.

- **Albany Highway Masterplan:** The City of Albany is currently working on a Streetscape Masterplan for Albany Highway between the Chesterpass Roundabout and the York St Roundabout. A concept plan is to be developed, and concepts will be presented to the Streetscape Advisory Committee at their next meeting.

The subject area has been broken into three sections including:

- Residential: Chesterpass Roundabout to Trailblazers,
- Commercial: Trailblazers to Sanford Road and
- Central Business District: Sanford Road to York St

The project will also consider entry statements and link to the public art strategy. Themes that might be included are Noongai, Albany flora and heritage.

Dorothy Redreau left at 11:00am

It was requested that Committee members not contact Bruce Thomas directly as his contract will not be able to allow for the extra time of one on one meetings.

The preliminary document refers to:

- Staging
- Signage
- Costs
- Services

It was requested that there be discussion at the next meeting regarding the Community Art Policy.

A special meeting/workshop will be held in February 2003 for the Streetscape Advisory Committee to work through forward planning issues. Information on this will be circulated at a later date

**8.0 NEXT MEETING**

9:00am Wednesday 29<sup>th</sup> January at York St Conference Room

**9.0 CLOSURE**

The meeting was closed at 11 20am

**General Reports Items**

**Development Services  
Section**

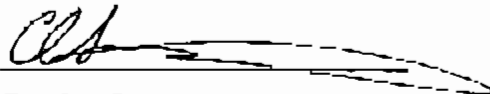
**CITY OF ALBANY**

**REPORT**

To : Her Worship the Mayor and Councillors  
From : Administration Officer - Development  
Subject : Building Activity – October 2002  
Date : 4 November 2002

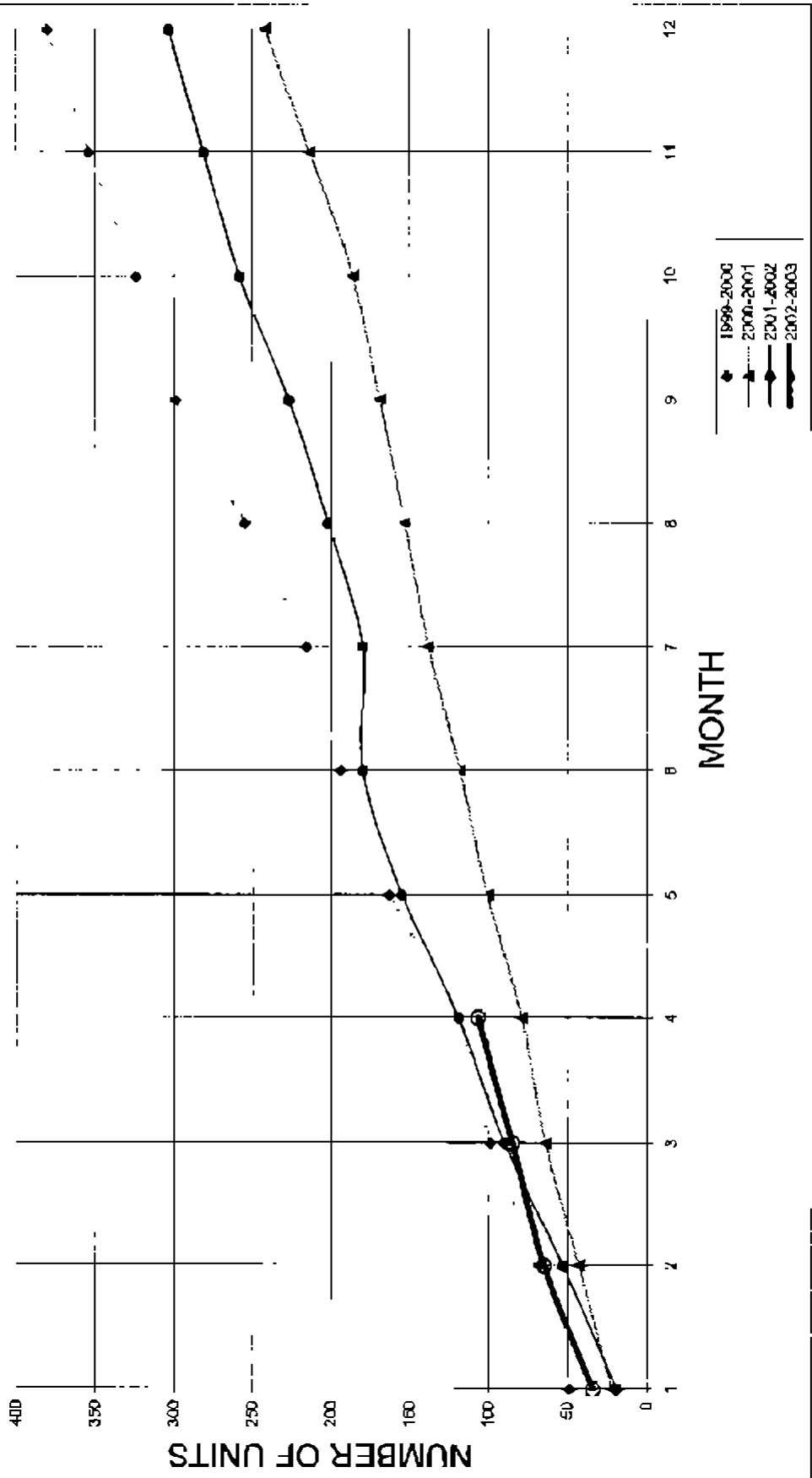
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1. In October 2002, seventy five (75) licences were issued for building activity worth \$3,756,753, two (2) demolition licences, four (4) sign licences and one (1) scaffolding licence
2. In October 2002 building approvals of note include.
  - Wauters Enterprises received a licence for construction of the School Boarding House at the Great Southern Grammar School - 220770.
  - A building licence was issued to Jelda Holdings P/L for Walk Through Cinemas at the Whaling Station in Frenchman Bay - 220821.
3. The two (2) attached graphs compare the current City activity with the past three (3) fiscal years. One compares the value of activity, while the other compares the number of dwelling units.
4. A breakdown of building activity into various categories is provided in the Building Construction Statistics form.
5. Attached are the details of the licences issued for October 2002, the 4<sup>th</sup> month of activity in the City of Albany for the financial year 2002/2003.

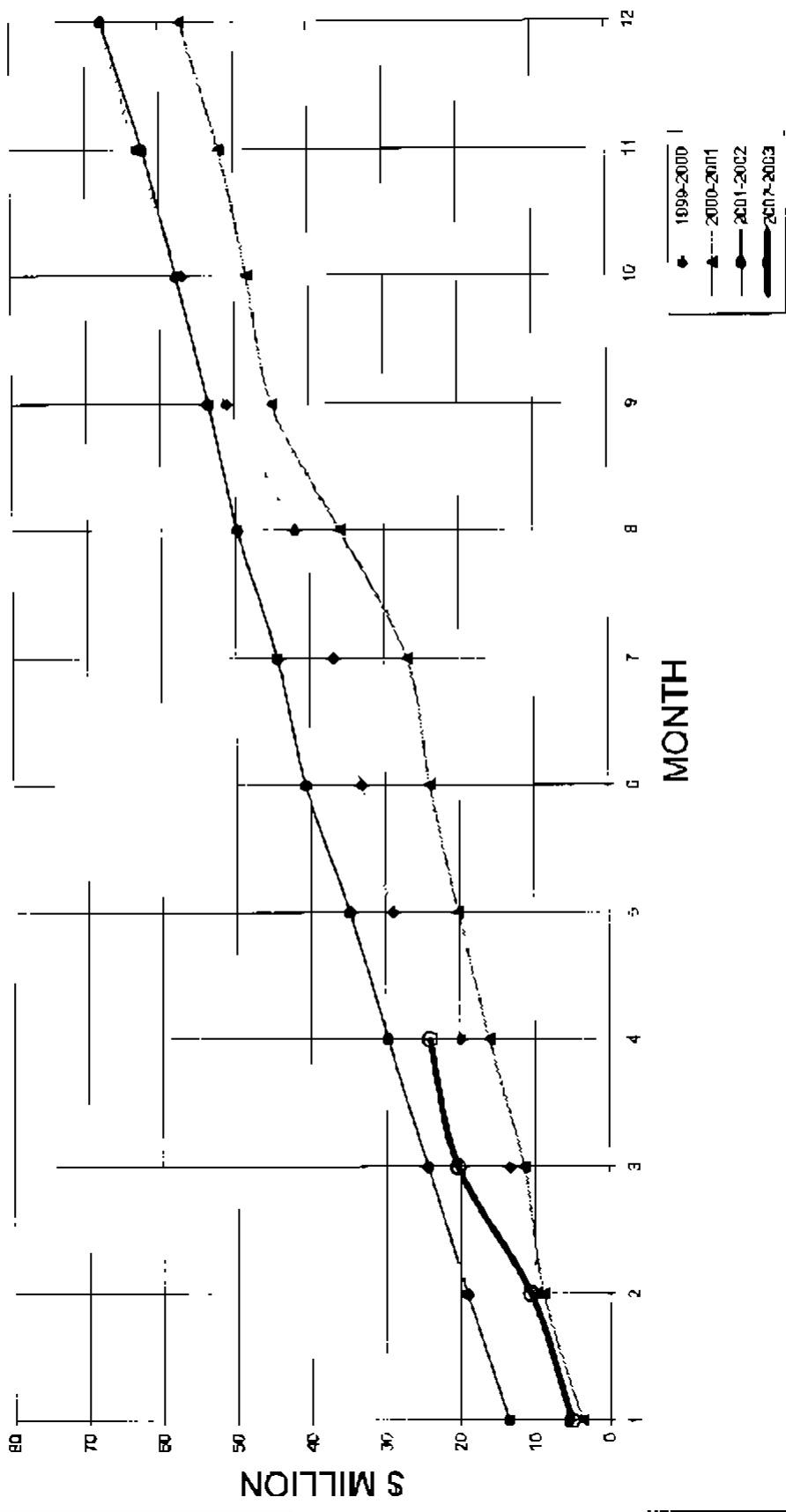


**Carolyn Souness**  
Administration Officer – Development

# DWELLING UNITS



# BUILDING ACTIVITY \$M Value



**CITY OF ALBANY**  
**BUILDING CONSTRUCTION STATISTICS FOR 2002-2003**

MONTH	SINGLE DWELLING		GROUP DWELLING		DOMESTIC/OUTBUILDINGS		ADDITIONS/REBUILDINGS		HOTEL/MOTEL		REPAIRS/RENOVATIONS		ADDITIONS/COMMERCIAL		OTHER		TOTAL \$ VALUE	
	No.	\$ Value	No.	\$ Value	No.	\$ Value	No.	\$ Value	No.	\$ Value	No.	\$ Value	No.	\$ Value	No.	\$ Value		
YEAR	24	2,226,081.00	70	1,382,718.00	34	210,245.00	24	159,890.00	0	-	1	67,455.00	4	75,485.00	2	10,000.00	5	5,131,751.00
DECEMBER	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
NOVEMBER	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
OCTOBER	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
SEPTEMBER	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
AUGUST	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
JULY	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
JUNE	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
MAY	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
APRIL	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
MARCH	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
FEBRUARY	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
JANUARY	15	52,221,237.00	2	250,000.00	20	181,091.00	7	302,884.00	0	-	1	3,287,700.00	3	3,454,000.00	5	75,500.00	0	0
TOTALS TO DATE	89	11,143,148.00	58	2,310,373.02	107	734,404.00	46	940,031.00	0	-	4	6,145,145.00	13	1750,325.00	15	828,000.00	0	0

## BUILDING, SIGN & DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY

Applications determined for October 2002

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address
220830	Albany Apex Club	Commercial Services Pty Ltd	Gazebo & Information Board	28B2	Location RES2682	Burroughes Road
220831	Owner/Builder	Sailing Club Inc	Office Alterations	14-15	Location ALB TOWN ALB	Stirling Terrace
220832	Owner/Builder	Physiofit Pty Ltd	Erection Of Scaffolding	140	TOWN Lo	Stirling Terrace
<b>Bayonet Head</b>						
220833	Nyl Pty Ltd	Owner Name & Address Not Shown	Dwelling	178	Location 371 Lot 2	Lowesking Road
220834	Owner/Builder	K R & K Brown	Retaining Wall	6	Location 1198 Lot 236	Bell Court
220835	Owner/Builder	S J & D B Turner	Garage	47	Location 1198 Lot 136	Kuramrup Road
220836	Owner/Builder	G & J J Wellstead	Shed	16	Location 3470 Lot 4	Kuramrup Road
220837	Turps Steel Fabrications	G J Lyon	Patio	19	Location 201 Lot 536	Allwood Parade
220840	Turps Steel Fabrications	N E & T J Rainside	Patio	12	Location 371 Lot 17	Yokanup Road
220841	Owner/Builder	Owner Name & Address Not Shown	Patio	55	Location 4635 Lot 117	Warrenup Road
<b>Big Grove</b>						
220842	Owner/Builder	B K & R B Scott	Toilet Block	350	Location 388 Lot 16	Frenchmans Bay Road
<b>Barrington</b>						



Application Number	Builder	Owner	Description of Application	Street	Property Description	Street Address
220060	Chesters Constructions	Ian Parkin	Shed		Location TAA 124 Lot 2	Glendon Road
220061	Owner/Builder	G Spink	Dwelling Addition		24 Location ASL 07 Lot 85	Stone Road
220062	J Szwecow	R. Szwecow & J. Szwecow	Horizontal Sign		25-28 Location SL35 Lot 106	Lockyer Avenue
220066	M D Philip	R G & J A Weinstein	Carport (X2) & Fence		32 Location 43 Lot 113	Unster Road
220068	B. J. & R. S. Builders	A M Barrow	Dwelling Alterations		24 Location ASL698 Lot 83	Apilina Crescent
220074	D Berry	D T & G B & J & B F Meadlife	Stables		Location 51 18 Lot 61	Link Road
220074	Owner/Builder	P G & E G Spotton	Relocated Dwelling		Location 533/1017 Lot 31	Elleker-Cranmore Road
220061	J K Hoam	Owners Name & Address Not Spotted at their request	Dwelling Additions - Loft		240 Location ELLEKER Lot 61	Brook Street
220082	Jaida Holdings P/L	Lawrence Whitelwood	Walk Through Theatres		Location RES36701 Lot, LOC7900	Whitliffe Street Road

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address
220827	Koesters Steel Construction	A & L J Taylor	Dance Studio	48	Location 233 Lot 50	Chaff Robert
220828	Chesters Constructions	T M Edwards	Patio	3	Location 233 Lot 24	Wynne Road
220829	Jaxon Constructions Pty Ltd	PA & SK Hamers	Dwelling	32	Location 366 Lot 29	Oxford Street
220830	Turps Steel Fabrications	Whiting Construction Pty Ltd	Enclosed Patio	19	Location 233 Lot 10	Little Oxford Street
220831	Outdoor World	D A Douglas	Garage Addition		Location 401/A 18 1 of 4	Kingswood Road
220837	Owner/Builder	A F & M Papps	Garage	98	Location 391 Lot 30	Geratina Road
220839	Chesters Constructions	B L & A M Deegan	Patio	42	Location 24 Lot 182	Gordon Street
220857	J-Corp Pty Ltd	C D & M K S Mann	Dwelling	12B	Location 24 Lot 29	Opal Street
220848	Calanna Pty Ltd	J C Mitchell & J J Embiel	Dwelling Additions	9	Location 24 Lot 199	Spring Street
221042	Chesters Constructions	Brian & Julie Venturini	Garage	18	Location 103 Lot 126	George Street
220782	Chesters Constructions	City of Albany & Albany GH Guides Assoc	Garage	67-21	Location 0 RES Lot 1269 34086	Parker Street
220837	J-Corp Pty Ltd	D J & K Camilleri	Dwelling	30	Location 123 Lot 165	Preiss Street
220845	Outdoor World	A J Gross & C Malinowski	Garage	6	Location SL 268 SL265 Lot 61	Parker Street

Application Number	Builder	Owner	Description of Application	Site	Property Description	Street Address
220770	M & J Walters	Great Southern Cement Inc.	School Boaming House		Location 21 Lot 14	Nearby Road
220786	J-Corp Pty Ltd	G & J A Gurney	Dwelling		Location 1077 Lot 94	Hyde Court
220828	Lindsay Wills Pty Ltd	M & S Tidy	Dwelling Additions		3 Location 7 Lot And 60/112	
220888	Outdoor World	V D Kelly	Patio		28 Location 7 Lot 111	Windsor Road
220889	Owner/Builder	G O & E M Spheres	Garage		3 Location MANYPEAKS Lot 39	Green Street
220718	A De Vos	A & A De Vos	Converting 10a To 1a		Location 3336 Lot 1	Marble Road
220726	Walson (Wa) P/L	R M & S M P Ols	Shed		80-82 Location 377 Lot 81	Gladville Road
220741	Owner/Builder	Owners Name & Address Not Shown	Carport		254 Location 526 Lot 2	Lancaster Road
220788	J-Corp Pty Ltd	R M & S M P Ols	Dwelling		50-52 Location 377 Lot 81	Gladville Road
220839	Turps Steel Fabrications	D L Holland	Patio		23 Location 390 Lot 3	Morgan Place
220873	Jaxon Constructions Pty Ltd	S J Abrahams & J J Dawson	Dwelling		3 Location 80 Lot 820	Gardes Way
220888	Beach				3	

Application Number	Builder	Owner	Description of Application	Street #	Property Description	Street Address
220764	To Be Advised	Managers Engineering	Demolition Of Part Of Clubrooms	1525	Location ASA14 Lot PT2	Garden Street
220803	R C Carter	Managers Engineering	Extensions To Clubrooms	1525	Location ASA14 Lot PT2	Garden Street
220855	Outdoor World	Managers Engineering	Patio	491	Location AT793 Lot 0	Wylies Crescent
220856	Albany Demolition	Managers Engineering	Demolition - Garage	33	Location SA03 Lot 76	Wylies Crescent
220857	Koesters Steel Construction	Managers Engineering	Extensions To Workshop	17	Location 384 Lot 130	Charles Street
220891	Countryside Signs	Managers Engineering	Pylon Sign	153	Location 379 Lot 71	Chapelar Pass Road
220923	Owner/Builder	Managers Engineering	Patio	33	Location ALB TOWN Lot 1344	Blansford Street
220967	Meuzelaar Enterprises P/L	Managers Engineering	Multi-Unit Residential (X2)	30A	Location 45 Lot 43	McLeont Street
220946	Koesters Steel Construction	Managers Engineering	Carport	14	Location ASL B5 Lot 28	Sleeman Avenue
220949	Owner/Builder	Managers Engineering	Dwelling Additions - Deck	351	Location ASL 379 Lot 37	Dubin Street
220955	Outdoor World	Managers Engineering	Patio	8	Location ASL 360 Lot 49	Greenhields Street
220987	New Horizon Homes (Wa) Pty Ltd	Managers Engineering	Multi Unit Residential (X1)	27	Location 1219	Sutroka Street
220988						

Application Number	Builder	Owner	Description of Application	Street	Property Description	Original Address
220775	Turns Steel Fabrications	BE... 1000... 1000...	Patio		Location PL384 Lot 108	Wentworth Street
220776	J-Corp Ply Ltd	200... 1000... 1000...	Dwelling		Location 229 Lot 165	Wentworth Street
220777	Owner/Builder	1000... 1000... 1000...	Illuminated Pylon Sign		Location 839 Lot 5	Albany Highway
220778	S McKinven	1000... 1000... 1000...	Dwelling		Location PL384 Lot 11	Wentworth Street
220779	Outdoor World	1000... 1000... 1000...	Both Shed		Location 222 Lot 205	Wentworth Street
220780	Owner/Builder	1000... 1000... 1000...	Carport		Location ATL 384 Lot 8	Burgoyne Road
220781	Owner/Builder	1000... 1000... 1000...	Relocated Dwelling		Location 7295 Lot 9	Wentworth Street
220782	S J McKinven	1000... 1000... 1000...	Dwelling Additions - Garage		Location PL42 Lot 34	Wentworth Avenue
220783	J-Corp Ply Ltd	1000... 1000... 1000...	Dwelling		Location 42 Lot 301	Wentworth Street
220784	J-Corp Ply Ltd	1000... 1000... 1000...	Dwelling		Location 42 Lot 641	Wentworth Street
220785	J-Corp Ply Ltd	1000... 1000... 1000...	Dwelling		Location 42 Lot 302	Wentworth Street
220786	J-Corp Ply Ltd	1000... 1000... 1000...	Dwelling		Location 42 Lot 303	Wentworth Street
220787	J-Corp Ply Ltd	1000... 1000... 1000...	Dwelling		Location 42 Lot 304	Wentworth Street
220788	Metrol Albany	1000... 1000... 1000...	Patio & Garage		Location 43 Lot 155	Collingwood Street

Application Number	Builder	Owner	Description of Application	Street	Property Description	Street Address
2208100	R J Wallrodt	GR & J. G. G. G. G.	Patio		Location TAA 36 Lot 18	Cochinches Road
2208101	Eyerita Signs	GR & J. G. G. G.	Accommodation Sign		Location TAA 36 Lot 18	Cochinches Road
2208102	Cheslers Constructions	GF & WJ. R. R. R.	Patio		Location 267 Lot 126	Debrahne Drive
2208103	Kosters Steel Construction	G. E. G. J. P. P. P. P.	Stables		Location 796 Lot 108	Willyung Road
2208104	Cheslers Constructions	B. W. D. W. & L. J. J. J. J.	Shed		Location 940 Lot 202	Willyung Road
2208105	G De Giambattista	G. E. J. G. G. G. G.	Shed		Location 401 401 401 401 401 4	Willyung Road
2208106	Owner/Builder	P. J. G. G. G. G.	Dwelling		Location 441 Lot 313	Willow Place
2208107	J-Corp Pty Ltd	J. B. G. G. G.	Group Dwelling (X1)		Location AT177 Lot 78	Lealie Street
2208108	Owner/Builder	P. E. & S. R. J. J. J.	Carport		Location PL176 Lot 156	Bonamia Road
2208109	Outdoor World	J. D. & P. J. G. G. G.	Patio		Location PT474 Lot 332	Susan Court
2208110	J-Corp Pty Ltd	M. N. G. G. G.	Dwelling		Location 358 Lot 586	Burts Road
2208111	M L Turner	Owners Name & Address Not Showed at their request	Dwelling Alterations		Location 474 Lot 351	Susan Court

**CITY OF ALBANY**

**REPORT**

**To** : Her Worship the Mayor and Councillors

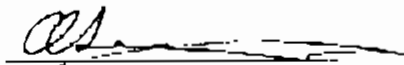
**From** : Administration Officer - Development

**Subject** : Planning Scheme Consents issued under Delegated Authority – for the month of October 2002

**Date** : 4 November 2002

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1. The attached report shows what Planning Scheme Consents that have been issued under delegation by a planning officer
2. Within the period there was a total of fifteen (15) decisions made on active Planning Scheme Consents these being:
  - Fourteen (14) were approved.
  - One (1) was refused



**Carolyn Souness**  
Administration Officer - Development

**PLANNING SCHEME CONSENTS ISSUED UNDER DELEGATED AUTHORITY**

Applications determined for October 2002

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
225090	10/06/2002	J R & M Thompson	Feasting Street	Albany	Holiday Accommodation & Dwelling House	Delegate Approved	25/10/2002	John Davenport
225131	19/08/2002	N A Anderson	Frederick Street	Albany	Holiday Accommodation	Delegate Approved	1/10/2002	Graeme Brice
225147	24/09/2002	Andrew Stewart	Innes Street	Albany	Dwelling House	Delegate Approved	17/10/2002	Adrian Nicol
225168	2/10/2002	W & C Southam	Banrod Crescent	Frenchman Bay	Use Not Listed - Bed & Breakfast Accommodation	Delegate Approved	23/10/2002	John Davenport
225181	26/09/2002	NW & CM Thomas	Bolitho Road	Bonmahon	Silviculture (5ha)	Delegate Approved	10/10/2002	Adrian Nicol
225141	20/09/2002	Eurodeck Cabinets	Albany Highway	Centennial Park	Change of Use - Light Industry - Cabinel	Delegate Approved	16/10/2002	Graeme Brice
225157	4/10/2002	Southern Aboriginal Corporation	Albany Highway	Centennial Park	Education Establishment - Family Futures	Delegate Approved	30/10/2002	Adrian Nicol
225185	16/10/2002	J Sawebour	Lockyer Avenue	Centennial Park	Professional Office - Naturopathic Consultations	Delegate Approved	29/10/2002	John Davenport
225171	28/10/2002	W & B G A Windberg	La Perouse Court	Frenchman Bay	Residential Dwelling House - Addition - Chalet	Delegate Approved	31/10/2002	Adrian Nicol
225166	17/10/2002	J Carr	Cosy Corner Road	Kronkup	Chalet	Delegate Approved	21/10/2002	Adrian Nicol
225156	3/10/2002	Middleton Beach Bowling Club	Garden Street	Middleton Beach	Clubrooms - Extensions	Delegate Approved	11/10/2002	Warwick Carter
225184	14/10/2002	R A & C Goose	Hortin Road	Torbay Hill	Residential Dwelling House	Delegate Approved	28/10/2002	Graeme Brice
225152	2/10/2002	Ranbald Great Southern	Willyung Road	Willyung	Outbuilding - Slucc	Delegate Approved	10/10/2002	Graeme Brice
225134	23/06/2002	Bennett Range Pastoral Pty Ltd	Eden Road	Youngs	Development Area (Caretakers Dwelling and Residential Dwelling)	Refused	8/10/2002	Graeme Brice
225167	21/10/2002	Trackwest Pty Ltd	Morey Road	Youngs	Industry - Extractive Extension - Gravel	Delegate Approved	24/10/2002	Warwick Carter



**COUNCIL REPORT/INFORMATION BULLETIN**

**AMENDMENT 127 TO CITY OF ALBANY TOWN PLANNING SCHEME NO. 1A**

**RESOLVED TO AMEND THE ABOVE TOWN PLANNING SCHEME BY:**

- (I) REMOVE PORTION RESERVE 34020 ALBANY HIGHWAY, CENTENNIAL PARK FROM PUBLIC USE RESERVE AND ADD IT TO THE CENTRAL AREA ZONE**
- (II) ADD A SPECIAL SITE DESIGNATION OVER PORTION RESERVE 34020 ALBANY HIGHWAY, CENTENNIAL PARK**
- (III) ADD A SPECIAL SITE IN APPENDIX NO. II**

The Minister for Planning has requested modifications to the Amendment documents prior to final approval of the Amendment

A request was been forwarded to the proponent to amend the scheme documents accordingly prior to them being signed and sealed by Council.

A copy of the locality plan for Amendment 127 and the letter from the Western Australian Planning Commission with the modifications required is attached for the Mayor and Councillors information

N:\DEVELOPMENT\2002\Planning\Amendment\127\local\Amendment\_127\info\_bulletin\_item\_3.1.3.doc

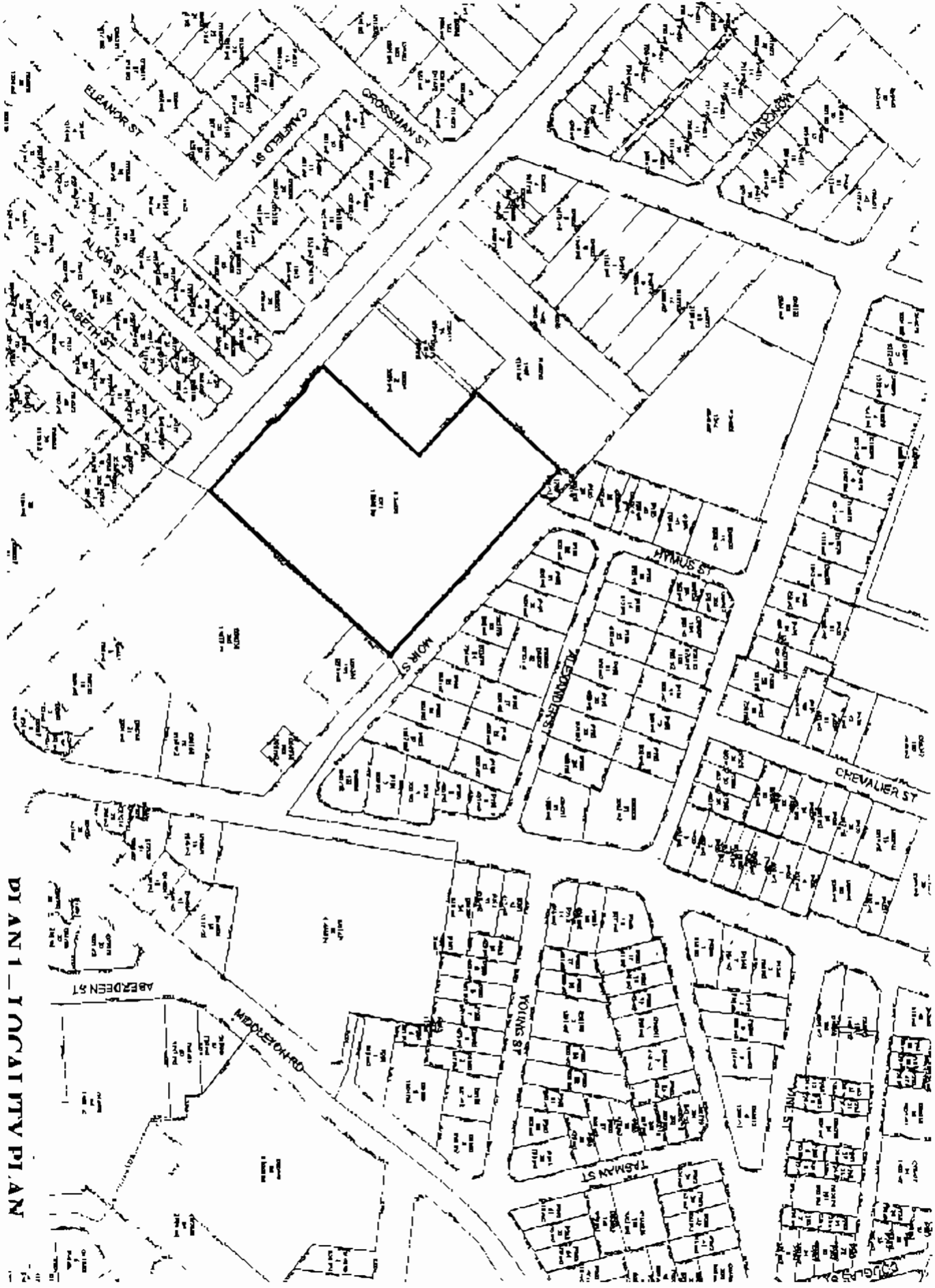


DIAGRAM 1 - LAYOUT PLAN

Our Ref: 853/5/2/15 Pt 127  
Your Ref: A131518A / AMD127  
Enquiries: Celeste Evans (9841 8122)



WESTERN AUSTRALIAN  
PLANNING COMMISSION



9 September 2002

Chief Executive Officer  
City of Albany  
PO Box 484  
ALBANY WA 6330

CITY OF ALBANY - RECEIVER  
RECORDS OFFICE

19 SEP 2002

FILE	CLASS NO.	OFFICER
A131518A	1202731	DAAL
00	ATTACHMENT	OFFICER

MOEV

(3) Copies  
Amending  
documents.

Dear Sir

**TOWN PLANNING SCHEME No. 1A  
AMENDMENT No. 127**

I refer to your letter of 19 December 2001 and advise that the Hon Minister for Planning and Infrastructure determined the submissions in accordance with the Commission's recommendations, as conveyed in the Schedule of Submissions, and has decided not to approve the above Amendment until such time as the modifications set out in the attached Schedule are effected.

The Hon Minister further advises as follows:

1. In dealing with future Scheme Amendments, care should be taken to consult with all appropriate government authorities at the time of advertising, including the Heritage Council of Western Australia wherever an Amendment involves, abuts or otherwise may affect a place that is on, or being considered for entry on, the State Register of Heritage Places.
2. Care should also be taken to ensure that Council agrees with recommendations made in supporting documentation in the Amendment report or clearly explains in the report that it disagrees with these recommendations and why, and that such supporting documentation is consistent with the Amending resolution. In this instance, the advertised Amendment document contained a traffic impact assessment that concluded that the existing road network adjacent to the site does not need any modifications, whereas the City's engineers have advised that they wish the Albany Highway entrance to the development to be via a new roundabout. Also, the traffic impact assessment in the advertised document based its assumptions on a significant portion of the subject land being used for a use class that the Amendment's proposed provisions would prohibit.

Would you please arrange for three sets of amending documents to be prepared and executed in accordance with the modifications required and submit them for the Hon Minister's endorsement of final approval.



In accordance with the provisions of Regulations 21 (2) and 25 of the *Town Planning Regulations, 1967 (as amended)*, Council is required to return the executed modified amending documents to the Commission within 42 days of being notified of the Hon Minister's decision.

Three sets of amending documents are returned herewith for the purpose.

Council is further advised that the documents will need to be modified prior to final approval so that the words "For the Chairperson, Western Australian Planning Commission" are replaced by the words "Delegated under S.20 of WAPC Act 1985".

When returning the documents to the Commission, please forward them directly to our Albany Regional Office. This will alleviate any delays in the processing of the Amendment.

Yours faithfully



SIMON WOOD  
FOR SECRETARY  
WESTERN AUSTRALIAN PLANNING COMMISSION

Attach

Copy to: SJB Town Planners

**SCHEDULE OF MODIFICATIONS  
AMENDMENT NO. 127 TO CITY OF ALBANY TPS NO. 1A**

No	Modification	Reason
	<b>Amendment Report</b>	
1	Section 3.1, 1st paragraph: change "Public Purpose" to "Public Use".	Incorrect Reserve name.
2	Section 4.1: delete the last paragraph under "Central Area", which refers to a supposed precedent for the expansion of the Central Area.	It is not considered that this has set a precedent for expansion of the Central Area Zone or justifies this Amendment.
3	Section 4.2: replace the paragraph beginning with "The Heritage Council has determined..." with the following:  The 1915 Teaching Block of the Albany Primary School and registered curtilage, (Appendix A) comprising the front of the site, is permanently listed on the State Register of Heritage Places and is thus given legal protection under the <i>Heritage Act of Western Australia 1990</i> in recognition of its cultural heritage significance to the State. The buildings and curtilage will be retained in accordance with this listing.	Reflects current situation.
4	Section 4.2: replace the paragraph beginning "A conservation Plan has been ..." with the following:  A Conservation Plan has been prepared for the Primary School. The plan includes recommendations for the treatment of the 1915 Teaching Block curtilage and development or redevelopment of the adjoining Administration Wing.	Reflects Conservation Plan.
5	Section 4.2: replace the first two sentences of the paragraph beginning "Council would favour ..." with the following:  Council will require development to respect the heritage values of the 1915 school building and its registered curtilage. The scale, form and materials used in building and the positioning of uses on the site (building, car parking, accesses) will be most important in this regard.	More appropriate wording.
6	Section 4.2, last paragraph before bullet points: add "and the Western Australian Planning Commission" after the words "satisfaction of	Reflects Modification No. 22; appropriate for the Commission to consider

	Council".	various impacts of development and subdivision proposed by the Development Guide Plan.
7	Section 4.2, 4th bullet point: change "light in industry" to "light industry".	Typographical error.
8	Section 4.2: replace the 5th and 6th bullet points with the following: <ul style="list-style-type: none"> <li>Preparation of design guidelines by a suitably qualified heritage professional in consultation with the Heritage Council that address the Conservation Plan, building scale, form and materials, and the relationship to the residential area on the northern side of Moir Street; and</li> </ul>	Reflects Modification No. 27, recommended by the Heritage Council of WA.
9	Plan 3: indicate the source/author(s) of this plan.	Clarity.
10	Section 6.0: replace last two paragraphs under "Retail Impacts" with the following: <p>This proposal to extend the Central Area Zone may have impacts on existing and planned provision of retail and office facilities elsewhere in the Central Business District. However, at this stage, as the precise amount of floorspace for various uses, including retail and offices, is not known, it is not possible to assess these potential impacts. The Development Guide Plan for the site should incorporate an impact statement in accordance with the recommendations of the Albany Commercial Centres Strategy.</p>	Reflects Modification No. 22; appropriate for the Commission to consider various impacts of development and subdivision proposed by the Development Guide Plan; assertion that the development would not compete with other retail outlets in the CBD is incorrect.
11	Section 6.0, "Traffic": appropriately update this section to reflect the revised floorspace assumptions in the revised Ove Arup Traffic Impact Assessment dated March 2002.	Traffic Impact Assessment updated to reflect use classes permissible in the proposed zone.
12	Section 6.0: replace the last two paragraphs under "Traffic" with the following: <p>The Traffic Impact Assessment is contained in Appendix B and demonstrates that the traffic generated by this development can be accommodated satisfactorily on the road network with the proposed access strategy. Council does not support the conclusions of the Traffic Impact Assessment that access to/from the site on Albany Highway should be from separate exit and entry only points and that modifications to the existing road network adjacent to the site are unnecessary. Access to the site from Albany Highway should be via a newly constructed</p>	Reflects advice from the local government regarding conclusions of the Traffic Impact Assessment.

	roundabout, with a combined entry/exit on Moir Street.	
13	<p>Section 6.0: replace the last sentence of the 2nd paragraph under "Townscape and Heritage" with the following:</p> <p>This development will need to be designed to respect the heritage values of the existing buildings on the site and take into account the adjoining Albany Plaza and McDonalds developments.</p>	More appropriate wording.
14	<p>Section 6.0, 1st dot point under "Merits of the Proposal": replace the 2nd sentence with the following:</p> <p>The registered curtilage of the building will be treated in accordance with the recommendations of the Conservation Plan to protect the setting of the building.</p>	More appropriate wording.
15	<p>Section 6.0, 1st dot point under "Merits of the Proposal": replace the 2nd paragraph with the following:</p> <p>A requirement of any future development will be preparation of design guidelines to ensure new development respects the heritage values of the 1915 school building and registered curtilage in terms of building form, scale and materials.</p>	More appropriate wording.
16	Section 6.0, 4th dot point under "Merits of the Proposal": add "and curtilage" after the words "1915 school building".	Curtilage is part of listing on State Register of Heritage Places.
17	Appendix B: Replace the October 2000 Traffic Impact Assessment with the revised March 2002 Traffic Impact Assessment.	Traffic Impact Assessment updated to reflect use classes permissible in the proposed zone.
	<b>Amending resolution</b>	
18	<p>Modify the amending resolution (and the short description at the front of the Amendment document) by replacing point (i) with the following, and renumbering point (ii) as point (iii):</p> <p>(i) Remove portion Reserve 34020 Albany Highway, Centennial Park from the Public Use Reserve and add it to the Central Area Zone.</p> <p>(ii) Add a Special Site designation over portion Reserve 34020 Albany Highway, Centennial</p>	Special Site is a designation, but not a Zone, under the Scheme

	Park	
19	In the first column of the addition to Appendix 2, change "No" to "Code No" and add an appropriate number below.	Consistency with Scheme.
20	Replace the Additional Use "Showroom sales and/or hire" with the following two Additional Uses: <ul style="list-style-type: none"> <li>• Showroom sales</li> <li>• Vehicle sales and/or hire</li> </ul>	Typographical error, consistency with Amendment report
21	In the addition to Appendix 2, add a column between "Property Detail" and "Additional Use" with the heading "Base Zone", and the words "Central Area" below.	Consistency with Scheme.
22	Conditions: add the words "and the Western Australian Planning Commission" after the words "local government".	Appropriate for the Commission to consider various impacts of development and subdivision proposed by the Development Guide Plan.
23	Conditions: add the following sentence after "subdivision or development." Subdivision and development shall be in accordance with the approved Development Guide Plan.	Ensures compliance with the Development Guide Plan at development application or subdivision stage.
24	Conditions: replace "consider" with "address".	More appropriate wording.
25	Conditions: replace 1st bullet point with the following: <ul style="list-style-type: none"> <li>• The proposed mix, extent and layout of land uses and the layout of movement systems;</li> </ul>	More appropriate wording.
26	Conditions: replace 2nd bullet point with the following: <ul style="list-style-type: none"> <li>• Consideration of provision of linkages to the adjoining Albany Plaza;</li> </ul>	Appropriate to "consider" this point, unlike the others, as it may not be possible to achieve.
27	Conditions: replace 4th bullet point with the following: <ul style="list-style-type: none"> <li>• Preparation of design guidelines by a suitably qualified heritage professional in consultation with the Heritage Council that address the Conservation Plan, building scale, form and materials, and the relationship to the residential area on the northern side of Moir Street;</li> </ul>	Recommendation of the Heritage Council of Western Australia.



28	<p>Conditions: add the following as a 5th bullet point:</p> <ul style="list-style-type: none"> <li>• Incorporation of an impact assessment in accordance with Section 11.5 of the <i>Albany Commercial Centres Strategy</i> of January 1994 (these impacts will be considered in the assessment of the DGP and modifications to the DGP may be required as a result);</li> </ul>	<p>Adequate assessment of impacts not possible at this stage as the range, extent and layout of proposed land uses is not known.</p>
29	<p>Conditions: add the following as a 6th bullet point:</p> <ul style="list-style-type: none"> <li>• Proposed subdivision (if any) of the site; and</li> </ul>	<p>Development Guide Plan could act as a guide to subdivision as well as development.</p>
30	<p>Conditions: reorder the existing 5th bullet point as the 7th bullet point.</p>	
	<p><b>Scheme Amendment Map</b></p>	
31	<p>Modify the Legend on the Scheme Amendment Map by replacing "Additional &amp; Restricted Use" with "Special Site".</p>	<p>Incorrect name.</p>

**General Reports Items**

**Corporate &  
Community Services  
Section**



# **MONTHLY REPORT**

## **OCTOBER 2002**

### **Contents**

1. Operating Statement
2. Statement of Financial Position
3. Statement of Changes in Equity
4. General Fund Summary
5. Investment Summary

## CITY OF ALBANY

## OPERATING STATEMENT FOR THE PERIOD ENDED

31-Oct-02

## (a) Function / Activity

	Actual 2002/2003	Budget-Total 2002/2003	Actual 2001/2002
<b>INCOME</b>			
General Purpose Funding	13,221,436	15,815,710	15,024,296
Governance	24,916	16,876	(8,606)
Law Order & Public Safety	25,296	301,650	213,332
Health	5,793	38,600	64,608
Education & Welfare	169,286	613,709	515,714
Community Amenities	2,408,532	2,530,878	2,035,758
Recreation and Culture	992,222	2,154,822	1,781,725
Transport	1,018,799	2,974,529	3,877,018
Economic Services	223,302	1,569,086	1,340,429
Other Property and Services	16,918	248,172	163,168
	<b>18,106,498</b>	<b>26,262,032</b>	<b>24,807,240</b>
<b>EXPENDITURE</b>			
General Purpose Funding	62,867	265,782	180,942
Governance	1,038,682	1,276,771	990,245
Law Order & Public Safety	360,314	1,164,787	1,075,012
Health	84,428	298,148	281,127
Education & Welfare	216,633	748,065	691,811
Community Amenities	914,225	4,047,303	3,335,037
Recreation and Culture	1,894,810	6,143,344	5,560,407
Transport	2,669,899	8,797,072	8,163,103
Economic Services	458,527	2,431,251	1,702,895
Other Property and Services	428,504	826,655	710,556
	<b>8,128,891</b>	<b>25,999,188</b>	<b>22,691,194</b>
Change in net assets from operations	<b>9,977,607.78</b>	<b>262,844</b>	<b>2,116,046</b>

## (b) Nature / Type

	Actual-Aug 02 2002/2003	Budget-Total 2002/2003	Actual 2001/2002
<b>INCOME</b>			
Rates	12,451,993	12,443,114	11,552,322
Grants & Subsidies	1,616,129	6,719,721	5,774,564
Contributions, Reimb & Donations	137,016	879,364	1,465,079
Fees & Charges	2,114,285	5,218,825	4,313,644
Interest Earned	43,442	370,000	414,708
Profit (loss) on asset disposal	(52,779)	(134,016)	(71,623)
Other Revenue / Income	1,796,298	6,292,730	8,571,674
less: applicable to capital works	114	(5,527,706)	(5,213,128)
	<b>18,106,498</b>	<b>26,262,032</b>	<b>24,807,240</b>
<b>EXPENDITURE</b>			
Employee Costs	1,225,175	9,684,394	9,274,873
Utilities	191,427	836,910	908,570
Interest Expenses	163,879	557,894	280,319
Depreciation on non-current assets	2,324,519	6,810,296	6,398,574
Contracts & materials	609,486	16,117,730	6,044,281
Insurance expenses	202,786	294,510	223,571
Other Expenses	5,724,860	10,142,339	11,436,046
less: Applicable to capital works	(2,313,241)	(18,444,885)	(11,815,020)
	<b>8,128,891</b>	<b>25,999,188</b>	<b>22,691,194</b>

**CITY OF ALBANY**

**STATEMENT OF FINANCIAL POSITION**

	<b>Actual 31-Oct-02</b>	<b>Budget 30-Jun-03</b>	<b>Actual 30-Jun-02</b>
<b>CURRENT ASSETS</b>			
Cash	9,598,709.09	1,242,760	883,623.00
Restricted Funds - Grants/loans	-		142,100.00
Restricted cash	831,045.62	816,335	783,127.84
Reserve Funds	6,358,790.96	3,057,069	8,509,437.31
Receivables & Other	4,174,638.69	1,604,656	1,677,452.44
Stock on hand	2,013.96	42,721	42,721.01
	<u>20,965,198.32</u>	6,763,541	<u>12,038,461.60</u>
<b>CURRENT LIABILITIES</b>			
Bank Overdraft			
Borrowings	97,880.59	540,850	540,849.88
Creditors prov - Annual leave & LSL	910,025.16	1,289,083	937,246.92
Trust Liabilities	790,359.12	742,441	742,441.34
Creditors prov & accruals	1,346,372.95	2,890,136	2,406,433.19
	<u>3,144,637.82</u>	5,462,510	<u>4,626,971.33</u>
<b>NET CURRENT ASSETS</b>	<b>17,820,560.50</b>	<b>1,301,031</b>	<b>7,411,490.27</b>
<b>NON CURRENT ASSETS</b>			
Receivables	305,634.11	229,832	305,634.11
Pensioners Deferred Rates	226,995.56	239,154	226,995.56
Property, Plant & Equip	208,386,625.90	218,889,177	208,845,613.80
	<u>208,919,255.57</u>	219,358,163	<u>209,378,243.47</u>
<b>NON CURRENT INVESTMENTS</b>			
Local Govt House Shares	19,501.00	19,501	19,501.00
<b>NON CURRENT LIABILITIES</b>			
Borrowings	8,451,353.61	13,378,188	8,451,353.61
Creditors & Provisions	490,805.21	159,014	518,330.66
	<u>8,942,158.82</u>	13,537,201	<u>8,969,684.27</u>
<b>NET ASSETS</b>	<b>217,817,158.25</b>	<b>207,141,494</b>	<b>207,839,550.47</b>
<b>EQUITY</b>			
Accumulated Surplus	192,683,733.76	185,309,792	180,555,479.63
Reserves	6,358,790.96	3,057,069	8,509,437.31
Asset Revaluation Reserve	18,774,633.53	18,774,634	18,774,633.53
	<u>217,817,158.25</u>	207,141,494	<u>207,839,550.47</u>

**STATEMENT OF CHANGES IN EQUITY**

**FOR THE PERIOD ENDED**

**31-Oct-02**

	<b>Actual 2002/2003</b>	<b>Budget 2002/2003</b>	<b>Actual 2001/2002</b>
<b>RESERVES</b>			
Opening Balance	8,509,437	8,066,442	8,209,524
Transfers to Municipal Fund	(2,286,362)	(5,676,326)	(1,878,048)
Transfers from Municipal Fund	135,716	666,953	4,177,961
	<b>6,358,790.96</b>	<b>3,057,069</b>	<b>8,509,437</b>
			-
<b>ASSET REVALUATION RESERVE</b>			
Opening balance	18,774,634	18,774,634	18,774,634
add: Land revaluations			-
Asset revaluation	<b>18,774,634</b>	<b>18,774,634</b>	<b>18,774,634</b>
			-
			-
<b>ACCUMULATED SURPLUS</b>			
Opening Balance	180,555,480	180,037,576	180,739,347
Changes in net assets from Operations	9,877,606	262,844	2,116,046
Transfers from reserves	2,286,362	5,676,326	1,878,048
Transfers to reserves	(135,716)	(666,353)	(4,177,961)
	<b>192,683,734</b>	<b>185,309,792</b>	<b>180,555,480</b>
			-
<b>TOTAL EQUITY</b>	<b>217,817,158</b>	<b>207,141,494</b>	<b>207,838,550</b>

**SCHEDULE 2**

**GENERAL FUND SUMMARY OF FINANCIAL ACTIVITY**

**FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31 OCTOBER 2002**

PARTICULARS		2002/2003 ACTUAL		2002/2003 BUDGET	
		YEAR TO DATE		FULL YEAR	
		INCOME	EXPEND	INCOME	EXPEND
		\$	\$	\$	\$
<b>OPERATING SECTION</b>					
General Purpose Income	3	(13,221,436)	143,783	(15,645,710)	265,782
Governance	4	(39,260)	929,306	(30,920)	1,268,771
Law, Order, Public Safety	5	(25,276)	272,625	(49,359)	1,164,787
Health	7	(5,793)	81,324	(40,473)	298,148
Welfare & Education	8	(173,286)	212,601	(583,709)	748,065
Community Amenities	10	(2,806,668)	854,112	(2,693,491)	4,092,303
Recreation and Culture	11	(871,662)	1,630,837	(1,674,959)	6,200,073
Transport	12	(197,596)	985,709	(884,013)	9,340,720
Economic Services	13	(330,323)	402,166	(1,751,999)	2,539,251
Other Property and Services	14	(16,918)	424,103	(188,945)	578,240
Sub Total		<b>(17,688,217)</b>	<b>5,936,860</b>	<b>(23,543,578)</b>	<b>26,496,140</b>
<b>CAPITAL SECTION</b>					
Governance	1	(55,500)	77,225	(955,500)	1,297,364
Law, Order, Public Safety	5	(252,119)	12,626	(504,391)	651,191
Health	7	0	0	0	0
Welfare & Education	8	0	6,442	(28,791)	47,172
Community Amenities	10	(267,992)	(82,983)	(768,900)	1,722,484
Recreation and Culture	11	(546,186)	769,815	(2,056,146)	3,144,520
Transport	12	(1,358,995)	1,472,367	(9,318,755)	11,319,544
Economic Services	13	(143,392)	56,226	(110,000)	210,608
Other Property and Services	14	0	1,523	0	52,000
Sub Total		<b>(2,624,184)</b>	<b>2,313,241</b>	<b>(13,752,483)</b>	<b>18,444,883</b>
Total Operating & Capital		<b>(20,312,401)</b>	<b>8,250,100</b>	<b>(37,296,061)</b>	<b>44,941,023</b>
Less Depreciation			(2,324,519)		(6,810,296)
Less WDV Sale of Assets				(834,666)	
<b>TOTAL OPERATING &amp; CAPITAL</b>		<b>(20,312,401)</b>	<b>5,925,583</b>	<b>(38,130,727)</b>	<b>38,130,727</b>

CITY OF ALBANY INVESTMENTS - 2002/2003

31-Oct-02

DATE LODGED	TYPE OF INVESTMENT	TERM OR DEPOSIT	INTEREST RATE	MATURITY DATE	AMOUNT INVESTED	INTEREST EARNED	COMMENTS
<b>Reserve Funds</b>							
8-Jul-02	Term Deposit CBA	30 Days	4.83%	8-Aug-02	1,000,000.00	3,966.86	MATURED
8-Jul-02	Bendigo Bank (Kulm)	30 Days	4.90%	7-Aug-02	2,000,000.00	8,054.79	MATURED
16-Aug-02	Bankwest	30 Days	4.90%	16-Sep-02	1,000,000.00	4,027.00	MATURED
8-Jul-02	Bendigo Bank (Mt Barker)	50 Days	4.10%	4-Oct-02	2,000,000.00	24,571.78	MATURED
7-Aug-02	Bendigo Bank (Kulm)	58 Days	4.91%	4-Oct-02	2,000,000.00	15,604.38	MATURED
8-Aug-02	Term Deposit CBA	60 Days	4.85%	7-Oct-02	1,000,000.00	7,972.60	MATURED
16-Sep-02	Bankwest	30 Days	4.86%	16-Oct-02	1,000,000.00	3,765.00	MATURED
4-Oct-02	Bendigo Bank (Mt Barker)	90 Days	5.10%	1-Nov-02	2,000,000.00		
4-Oct-02	Bendigo Bank (Kulm)	58 Days	4.91%	1-Nov-02	2,000,000.00		
7-Oct-02	Term Deposit CBA	58 Days	4.55%	6-Dec-02	1,000,000.00		
17-Oct-02	Bendigo Bank (Kulm)	90 Days	4.82%	15-Jan-03	1,000,000.00		
	Reserve Bank Interest to	31-Oct-02				12,929	
	<b>Funds Invested</b>	<b>31-Oct-02</b>			<b>6,000,000.00</b>	<b>80,916</b>	<b>Budget 02/03 170,000</b>
<b>Municipal Funds</b>							
23-Sep-02	Bendigo Bank (Cranbrook)	30 Days	4.90%	23-Oct-02	3,000,000.00	12,057.52	MATURED
16-Aug-02	Bendigo Bank (Cranbrook)	91 Days	4.99%	15-Nov-02	1,500,000.00		
27-Aug-02	Bendigo Bank (Mt Barker)	90 Days	5.09%	25-Nov-02	1,000,000.00		
5-Sep-02	Term Deposit CBA	120 Days	4.83%	3-Jan-03	2,000,000.00		
17-Sep-02	Term Deposit CBA	90 Days	4.95%	16-Dec-02	2,000,000.00		
23-Oct-02	Bendigo Bank (Cranbrook)	90 Days	4.96%	21-Jan-03	2,500,000.00		
	Municipal Bank Interest to	31-Oct-02				12,904	
	<b>Funds Invested</b>	<b>31-Oct-02</b>			<b>9,000,000.00</b>	<b>44,962</b>	<b>Budget 02/03 200,000</b>
<b>TOTAL INVESTMENTS &amp; INTEREST EARNED TO DATE</b>					<b>15,000,000.00</b>	<b>125,877</b>	

Summary	
Term Deposit CBA	5,000,000.00
Bendigo Bank (Mt Barker)	3,000,000.00
Bendigo Bank (Kulm)	3,000,000.00
Bendigo Bank (Cranbrook)	4,000,000.00
	<b>15,000,000.00</b>





## DELEGATED AUTHORITY

### Leases

In accordance with the provisions of section 5.42 of the Local Government Act, Council agrees to delegate to the Chief Executive Officer, the power to exercise the following powers or duties:-

#### Process requests related to leases –

- (a) Current Lessee requests to take up an option, subject to there being no variation to the lease and all accounts being paid in full.
- (b) Lessee requests Council to renegotiate rental, subject to the figures being within the independent sworn valuation.
- (c) Current lessee requests approval to assign lease, subject to there being no variations to the current lease conditions.

Delegation Adopted: OCM 29.02.00 Item 13.2.6  
Amended:  
Reviewed: OCM 7.11.00 Item 12.2.2  
OCM 28.11.01 Item 12.2.2  
OCM 20/08/02 Item 12.2.7

#### Local Government Act, Section 3.58

*Report Requirement to elected members of responsible authority*

In accordance with the above delegation I now wish to exercise this right by the following action:

An application has been received from Council's Commercial Property Manager, Trevor Edmunds of Albany Independent Property Management Services (on behalf of the current lessees's, Mr & Mrs Tom & Sharon Bower), who currently Lease a portion of Reserve 38226 (the business known as Carlyle's Forts Restaurant), for an assignment of Lease to Lisa Scanlon.

Mr & Mrs Tom & Sharon Bower wish to assign the lease to Lisa Scanlon effective as of 21<sup>st</sup> October 2002.



The current specifics of the lease are:

CURRENT TERM: Five (5) Years  
FROM: 1<sup>st</sup> July 2000 to 30<sup>th</sup> June 2005

OPTION TERM: Five (5) Years from 1<sup>st</sup> July 2005

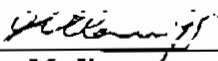
It must be noted that all the costs associated with the assignment of lease are to be paid by the new lessee.

DATE OF TRANSFER: 21<sup>st</sup> October 2002

I have today, 16<sup>th</sup> October 2002, checked the accounts for both lease rental and rates for this property and found them both to be paid by the due dates as requested by Council.

I now will request Trevor Edmunds of Albany Independent Property Management Services to co-ordinate Sutherland Legal Services to prepare the documentation that is required for this transfer, including requesting ministerial consent for the transfer as the property concerned is located on a Crown Reserve, in an effort to save costs for the new Lessee.

Signed

  
\_\_\_\_\_  
**Peter Madigan**  
Executive Director Corporate & Community Services

Dated: 16<sup>th</sup> October 2002



FILE: FIN029

## DELEGATED AUTHORITY

### Write-Offs

In accordance with the provisions of section 5.42 of the Local Government Act, the Chief Executive Officer sub-delegates to Kim Dolzadelli the power to exercise the following powers or duties. -

- (a) To approve the writing off of penalty interest relating to rates payments to the value of \$1.99.

Delegation Adopted: OCM 20.11.01 Item 12.2.2

Local Government Act, Section 3.58

*Report Requirement: to Elected Members Report/Information Bulletin*

In accordance with the above delegation I now wish to exercise this right by writing off the following small balances:

Assessment Property Address	Amount
A10057 TREBOR ROAD CUTHBERT	\$ 0.31
A102028 101 HILLMAN STREET SPENCER PAR	\$ 1.57
A104252 11 HOTCHIN AVENUE ALBANY	\$ 0.35
A106242 23 MUIR STREET SPENCER PARK	\$ 1.04
A107915 44 BURVILLE STREET SPENCER PAR	\$ 1.14
A109630 41 MT VILLE STREET ALBANY	\$ 0.53
A110459 462-472 PRINCESS ROYAL DR	\$ 0.68
A112700 153 SERPENTINE ROAD ALBANY	\$ 0.59
A114277 36 CARBINE STREET ORANA	\$ 0.10
A115580 30 FLEMINGTON STREET	\$ 0.26
A122991 16 RYCRAFT DRIVE SPENCER PARK	\$ 0.27
A13003 52 KARRAKATIA ROAD GOODE BEACH	\$ 1.41
A135700 126 MIDDLETON ROAD MIRA MAR	\$ 1.63
A13788 9 CALEDONIA CRESCENT FRENCHMAN	\$ 1.68
A138251 370 SERPENTINE ROAD MT MELVILLE	\$ 0.61
A138526 14 COCKBURN ROAD MIRA MAR	\$ 0.12
A138580 101 BURGUYNE ROAD PORT ALBANY	\$ 1.08
A140789 15 BARKER ROAD CENTENNIAL PARK	\$ 1.87
A140824 3 HERCULES CRESCENT CENTENNIAL	\$ 1.70
A140860 7 HERCULES CRESCENT CENTENNIAL	\$ 1.87
A140923 17 HERCULES CRESCENT CENTENNIA	\$ 1.87
A141006 31 HERCULES CRESCENT CENTENNIA	\$ 1.87
A141024 33 HERCULES CRESCENT CENTENNIA	\$ 1.87
A141123 4 HERCULES CRESCENT CENTENNIAL	\$ 1.79

A141218	21 EARL STREET ALBANY	\$ 1.40
A141321	23 WYLIE CRESCENT MIDDLETON DE	\$ 1.20
A141759	2 LARKINS GROVE SPENCER PARK	\$ 1.99
A141862	20 BLUFF STREET MIRA MAR	\$ 0.24
A141925	49 BLUFF STREET MIRA MAR	\$ 1.43
A142274	27165 MIDDLETON ROAD	\$ 0.72
A143127	11 TASMAN STREET	\$ 1.93
A145329	36 GREY STREET ALBANY	\$ 1.81
A1462	PEPPER ROAD MANYPEAKS	\$ 1.27
A14807	237 LOWER KING ROAD WALMSLEY	\$ 0.32
A149458	2 ARDROSS CRESCENT COLLINGWOOD	\$ 1.54
A149476	175 YORK STREET ALBANY	\$ 0.06
A149818	104-106 ABERDEEN STREET ALBANY	\$ 1.31
A150128	99 SPENCER STREET ALBANY	\$ 1.98
A152370	10 HUNTER STREET EMU	\$ 0.38
A153665	26 MERMAID AVENUE EMU	\$ 0.55
A153697	24 MERMAID AVENUE EMU	\$ 0.46
A154126	14 VINE STREET CENTENNIAL PARK	\$ 0.52
A154815	11 ROE PARADE EMU POINT	\$ 1.41
A15584	845 FRENCHMAN BAY ROAD	\$ 0.88
A162840	37153 HART STREET MT CLARENCE	\$ 0.14
A164074	MERCER ROAD WALMSLEY	\$ 0.89
A164597	7 SALVADO ROAD ORANA	\$ 1.15
A165107	40 LESCHENAULT STREET LOCKYER	\$ 0.01
A165913	34 BARRY COURT SEPPINGS	\$ 0.32
A166537	51 BARRY COURT SEPPINGS	\$ 1.94
A167296	14 ELPHINSTONE ROAD MT ELPHINS	\$ 0.23
A169286	173 BALLARD HEIGHTS SPENCER	\$ 0.52
A169290	23 BALLARD HEIGHTS SPENCER	\$ 0.52
A169434	21A INNES STREET ALBANY	\$ 1.30
A16950	13 MANLEY CRESCENT COLLINGWOOD	\$ 1.58
A173489	126 CHITSTER PASS ROAD LANGF	\$ 1.10
A17380	ROCKY CROSSING ROAD WARRENP	\$ 0.82
A175875	L0C 2480 PRINCESS AVENUE TORND	\$ 1.76
A19451	188 FRENCHMAN BAY ROAD ROBINSO	\$ 0.23
A195	BOAT HARBOUR ROAD WELLSTEAD	\$ 0.31
A22260	SPRING STREET LITTLE GROVE	\$ 0.34
A24971	21 SHEPHERD STREET LOWER KING	\$ 0.35
A25725	47 AILWOOD PARADE BAYONE I HEAD	\$ 0.98
A25905	24 NEWBY STREET MILPARA	\$ 1.82
A26105	15 STEPHEN STREET MILPARA	\$ 1.44
A26272	32 BUSHBY ROAD LOWER KING	\$ 1.47
A26763	615 FRENCHMAN BAY ROAD LITTLE	\$ 0.30
A27553	259 COLLINGWOOD ROAD COLLINGWO	\$ 0.17
A27779	41 BORONIA AVENUE COLLINGWOOD	\$ 1.18
A3042	TWO PEOPLES BAY ROAD TWO PEOPL	\$ 1.29
A30574	115 HENRY STREET MILPARA	\$ 0.51
A32370	98 RUFUS STREET MILPARA	\$ 0.27
A33778	622 LOWER KING RD LOWER KING	\$ 1.05

A34801	11 O'CONNELL STREET LITTLE GRO	\$ 0.29
A34815	9 SPRING STREET LITTLE GROVE	\$ 1.56
A34982	82 BAYONET HEAD ROAD BAYONET H	\$ 1.00
A35178	3 MERLIN ROAD COLLINGWOOD HEIG	\$ 1.46
A35182	MASON ROAD LANGT	\$ 0.60
A37267	830 FRENCHMAN BAY ROAD BIG GRO	\$ 0.68
A38273	38 ALL WOOD PARADE BAYONET HEAD	\$ 1.59
A38881	45-50 BRAMWELL ROAD ROBINSON	\$ 1.75
A39469	26 NEWBY STREET MIT PARA	\$ 1.84
A40008	5 MANLEY CRESCENT COLLINGWOOD	\$ 0.23
442836	16 WOLFE ROAD GLEDHOW	\$ 1.22
A43662	10 MCKENZIE DRIVE LOWER KING	\$ 1.37
A46131	8 CHIPANA DRIVE LITTLE GROVE	\$ 0.59
A46177	16 DURVILL ROAD GLEDHOW	\$ 0.65
A46244	FRENCHMAN BAY ROAD TORNDIRRU	\$ 0.23
A46898	207 COLLINGWOOD ROAD COLLINGWO	\$ 1.04
A48612	481 LOWER KING ROAD LOWER KING	\$ 0.60
A48793	172 LOWER KING ROAD BAYONET H	\$ 0.44
A49501	4 GREEN ISLAND CRESCENT BAYHON	\$ 0.82
A51354	GUARDIA ROAD TORBAY HILL	\$ 1.61
A53100	DOUGLAS DRIVE KING RIVER	\$ 1.59
A5688	TITOMPSON ROAD TENNESSEE	\$ 0.14
A5758	6 GREEN STREET MANYPEAKS	\$ 0.12
A5816	MILLBROOK ROAD KING RIVER	\$ 1.19
A5904	STOCKWELL ROAD WELLSTEAD	\$ 0.30
A5950	LOWER DENMARK ROAD YOUNGS SIDI	\$ 1.12
A6259	BAXTERI ROAD CHEYNE BEACH	\$ 0.12
A62808	BAXTERI ROAD CHEYNE BEACH	\$ 0.87
464753	MUTTON BIRD ROAD ELLEKER	\$ 1.45
A67088	WARREN ROAD KING RIVER	\$ 1.48
A67907	81 THE ESPLANADE LOWER KING	\$ 1.94
A71029	ROSDALE ROAD BORNHOLM WA	\$ 0.96
A7135	21 STATION STREET YOUNGS SIDIN	\$ 0.23
A74075	154-160 ABERDEEN STREET ALBANY	\$ 0.02
A74304	78-80 SANFORD ROAD CENTENNIAL	\$ 1.90
A75720	70 HUDSON ROAD YAKAMIA WA 633	\$ 1.33
A7941	PUI S ROAD TORBAY WA 6330	\$ 1.12
A82820	188 SERPENTINE ROAD MT MELVILL	\$ 1.42
A83674	248 SERPENTINE ROAD MT MELVILLE	\$ 0.78
A84347	23 KAMPONG ROAD YAKAMIA	\$ 0.23
A84676	346 SERPENTINE ROAD MT MELVILLE	\$ 0.68
A88511	11 ALICIA STREET MT MELVILLE	\$ 1.08
A88872	5 CAMFIELD STREET MT MELVILLE	\$ 0.10
A89090	7 WYLLIE CRESCENT MIDDLETON BEA	\$ 1.16
A89888	5 MEYERS WAY MT MELVILLE	\$ 1.32
A90021	29 FLINDERS PARADE MIDDLETON B	\$ 0.43
A90201	33 FLINDERS PARADE MIDDLETON B	\$ 1.58
A90639	7 HYMUS STREET CENTENNIAL PARK	\$ 0.18
A9107	PIGGOI MARTIN ROAD TENNESSEE	\$ 1.20

A91172	3 RANFORD STREET MT MELVILLE	\$ 0.78
A92138	14 NORTH ROAD SPENCER PARK WA	\$ 1.89
A92273	4 VICTORIA STREET MT MELVILLE	\$ 0.51
A92322	28 NORTH ROAD SPENCER PARK WA	\$ 1.52
A93144	8 SUSSEX STREET MIDDLETON BEAC	\$ 1.21
A93360	18 SUSSEX STREET MIDDLETON BEA	\$ 0.66
A94231	68 NORTH ROAD SPENCER PARK	\$ 1.87
A94655	5 HALIFAX STREET MT MELVILLE	\$ 1.24
	<b>TOTAL</b>	<b>\$126.49</b>

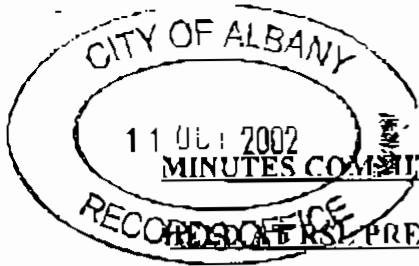
Signed

\_\_\_\_\_  
**Kim Dolzadelli**  
**Finance Officer – Rates**

**Friday, 11 October 2002**

**General Reports Items**

**General Management  
Services Section**



MINUTES COMMITTEE MEETING OF CELEBRATING ALBANY INC

RESDOAT RSL PREMISES 9/10/2002

Commenced at 1725 with D. Cleak in the chair.

PRESENT

D. Cleak. S. Robinson. N. Inglis. M. Bradley. R. Hamilton. D. Ramm. J. Barbour.  
Cr. M Evans. G. Symons. M. Weatherly

APOLOGIES.

None tendered.

PREVIOUS MINUTES

Moved M. Bradley and Seconded G. Symonds that the minutes be accepted. Motion carried.

MATTERS ARISING

Pipe Bands. D. Ramm advised that pipe band would be probably coming to Albany from various locations. L. Flannagan has the exact list of the most likely, but was unable to attend. Doreen will liase with Jeanne Barbour.

At this stage D. Ramm left the meeting as she had to attended another.

Second Round of City of Albany funding.

This is not a foregone conclusion. The matter will be further discussed at a future date when the situation is much clearer and has been definitely resolved.

Margaret River Horsemen Association.

Grant advised that he is in contact with this group and is awaiting a written submission.

Art Prizes.

N. Inglis advised that the woodchip firm had written regretfully declining financial sponsorship of an Art Prize for 2003 owing to other commitments.

Military Exhibits.

M. Bradley advised that their group is still interested in mounting a display. The exact format is still being worked out.

Prefabricated Fencing.

Graham Ahearn has advised he has this type of item and has put in a quote (verbal) He has offered to loan hessian free of cost.



**Budget**

J. Barbour advised she still has to officially finalise the exact total budget, as exact figures are coming in on quotes, and could be different to projected allocations.

**Accounts for payment.**

Moved N. Inglis seconded D. Clenk that an Account from G. Ahearn re hire of equipment for 2002 amount \$275.00 be paid. Likewise an account for GST \$1480.00 to the Australian Tax Office be paid. Motion carried.

**MEETING CLOSED 1755 hours.**



# BARNESBY FORD

DM & U- Knox (Ford Holdings) Albany Pty Ltd A.C.N. 076 866 227 ABN 64 483 969 879  
426-130 Albany Highway, Albany,  
Western Australia 6330.  
P.O. Box 105, Albany,  
Western Australia 6331  
Tel: 08, 9842 2933 Fax: (08) 9042 1900  
Email: barnesby@rd@wh.com.au

18<sup>th</sup> October 2002

Mr Andrew Hammond  
Chief Executive Officer  
City Of Albany  
221 York Street  
ALBANY WA 6330

Dear Andrew

I would like to record my sincere thanks to you and all the staff from the Council who were involved in the assessment and approval of all aspects of our new premises.

While I would like to mention the names of those I know, to do so would, I am sure, exclude all those other staff who contributed so well, but who I did not meet.

Would you please pass on my thanks to all involved.

Yours faithfully

David Knox

# ROYAL AUSTRALIAN NAVY MINUTE



7/3/24  
GASC 113/02

Cr. Milton Evans  
Deputy Mayor  
City Of Albany

Mr A. Hammond  
CBO  
City Of Albany

*Milton and Andrew,*

On behalf of the Officers and Ship Companies of HMA Ships GASCOYNE and DIAMANTINA, I would like to thank you and your council staff for the assistance provided during our visit to Albany. The visit was one of a high profile for us and it appeared to have been well received by members of the community.

Members of the both ships made the most of the visit to take in the local attractions, historic tours and to enjoy the contrasting natural beauty of the pristine waters and rugged and wind swept hills. They speak fondly of their time in Albany and look forward to the next opportunity to visit.

*Regards,*

**J.B. BANNISTER**  
Lieutenant Commander, RAN  
Commanding Officer  
HMAS GASCOYNE

13 Oct 02

Australian Defence Forces  
NSW 2890  
Australia

Tel: 0401 149738

CITY OF ALBANY - RECEIVED  
RECORDS OFFICE

15 OCT 2002

FILE <i>RA112</i>	CORRU NO <i>1208873</i>	OFFICER <i>CEO</i>
CC	ATTACHMENTS	2 OFFICER

*Copy to all*

*CIS*

*JK*



## ROYAL AUSTRALIAN NAVY

HMAS DIAMANTINA

Australian Defence Forces NSW 2890

---

7/3/48  
(140/02)

Mr Milton Evans  
Deputy Mayor of Albany  
PO Box 484  
ALBANY WA 6330

Dear Milton,

On behalf of the ship's company HMAS DIAMANTINA, I extend our sincere thanks to you and the residents of your city for the warm welcome we received during our visit. It has been a wonderful and most enjoyable maiden visit to Albany.

Yours sincerely,

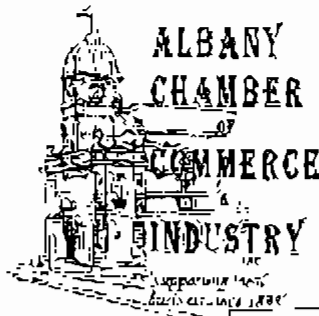
Michael Rothwell

M.J. ROTHWELL  
Commander, RAN  
Commanding Officer

Tel: 0413 304 553  
E-mail: [m86co@mcbrs.mc.navy.defence.gov.au](mailto:m86co@mcbrs.mc.navy.defence.gov.au)

13 October 2002

171 York Street,  
Albany 6330,  
Western Australia.



Telephone  
(08) 9842 2577  
Facsimile  
(08) 9842 3040

CITY OF ALBANY - RECEIVED  
RECORDS OFFICE

- 8 NOV 2002

FILE	CLAIM NO	OFFICER
FIN02	120961	MECD
CG	ATTACHMENTS	OFFICER
	Programs	2

5 November 2002

Mr Jon Berry  
Economic Development Manager  
City of Albany  
York Street  
ALBANY WA 6330

Dear Jon

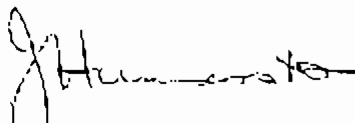
Thank you for the City of Albany's sponsorship of the Women Going Places project that concluded on the 1 November 2002 with a one-day conference, "Seeds For Success".

The Women Going Places project provided a series of 12 workshops for women in business in Albany and the rural towns of Cranbrook, Terramungup, Walpole, Denmark, Mt Barker and Broome Hill. Topics included Speaking From Strength (Personal Development); Website Development, E-Commerce, Building Better Business and a Financial Symposium

The "Seeds For Success" conference was an extremely positive event that brought 117 delegates from throughout the Great Southern together for a day of information, motivation, inspiration, friendship, networking and business opportunities. The greatest value of the Conference lay in the opportunity of mixing with positive and forward thinking people.

ACCI is thrilled that the City of Albany was an integral part of this valuable project and looks forward to future collaboration and partnerships.

A most sincere Thank You

  
Jo Hummerston  
Chief Executive Officer

**CITY OF ALBANY - RECEIVED  
RECORDS OFFICE**

**8 NOV 2002**

Mayor, Alison Goode JP  
City of Albany  
PO Box 484  
Albany WA 8331

FILE R411	CONF NO 1207404	OFFICER MAYOR
CC	ATTACHMENTS	OFFICER

**Australian Forest Growers  
National Conference 2002**

November 2002

**Australian Forest Growers Conference - Albany**

Your Worship,

On behalf of the Australian Forest Growers, and particularly the Albany Conference Committee, I wish to thank you for the City of Albany's support of the recent AFG National Conference. AFG greatly appreciated the Civic Reception as the opening event of the conference. We also support the comments of Milton Evans in respect to our industry, and in particular the desire for the development of greater value-adding within the industry. We share the same vision in that regard.

The success of any conference is dependant upon how potential delegates integrate the mix between the standard and style of the conference, the program content, the conference timing and location, the perception of value for overall cost.

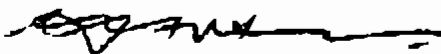
The City of Albany's support assisted in the Committee being able to aim for high standards right across the conference. Clearly at the commencement of the conference we could see the delegate numbers were good, and as it progressed positive feedback continued. Subsequent to the conference we have received numerous comments on the quality of the conference.

We attempted to maximise the exposure of sponsors in printed documents, including the published proceedings, in-session verbal and static reference and acknowledgement at various stages of proceedings and tours.

In summary, feedback received on the conference has been excellent. In accepting such accolades, we believe the City of Albany should also take credit for the success. Your contributions made a difference to the conference as an event as well as delegates having a better understanding of our industry.

I would appreciate these comments being passed to all Councillors – additionally we received many complimentary remarks about the beauty of the City and its environs.

Thank you again and kind regards to all concerned,



**Geoff McArthur**  
Convenor  
Albany 2002 AFG Conference





"Communicating with Confidence"

ARBN 008 347 493  
ABN 56 008 347 493

44A Duke Street  
KARRINYUP 8018

22 October 2002

Her Worship the Mayor and Councillors  
City of Albany  
Council Chambers  
ALBANY WA 6330

Dear Madam Mayor and Councillors,

We were delighted with the Reception you held for us at the Dog Rock Motel on Friday 4 October when you welcomed our members to Albany for the Penguin Club's Spring Festival which we held over that weekend.

While we were sorry that sickness prevented the Mayor from being with us, it was our pleasure to meet and be addressed by the Deputy Mayor, Cr Milton Evans and also to meet other Councillors and dignitaries.

We certainly enjoyed our time in your city and its surrounds - which we think are beautiful - and it earned high praise from our interstate visitors.

Thank you again for your hospitality on this occasion and we trust that Her Worship Alison Goode is fully restored to good health again.

Yours sincerely,

Sonia M. Hibbert  
State President.

444071

<b>CITY OF ALBANY - RECEIVED RECORDS OFFICE</b>		
<b>28 OCT 2002</b>		
FILE MAN/03	CORRO NO. 1709175	OFFICER 1. MAYOR
CC	ATTACHMENTS	OFFICER 2

24-10-02

16 Masons Drive

Frank Parramatta 2151

The Town Clerk  
City of Albany

CITY OF ALBANY - RECEIVED		
RECORDS OFFICE		
24 OCT 2002		
FILE	CORPORATION	OFFICER
REL12	1209147	CSM
CC	ATTACHMENTS	OFFICER
		2

Lillian

Dear Clerk,

My husband and I are on the final leg of our Inland Australia trip.

We spent two lovely days at Cooy Connet and would like to thank the City for this very convenient facility. As we have a self-contained caravan we appreciate the opportunity to enjoy such places as Cooy Connet.

We trust that our small contribution to the economy of Albany will be of benefit to your city.

Thank you once again.

Sincerely

Brenda Powell





Department of Environmental Protection  
Water and Rivers Commission

Amalgamating to form the Department of  
Environment, Water and Catchment Protection

Your ref  
Our ref 90154  
Enclosures  
Nicolie Bykora  
Direct Telex (08) 9841 0102

CITY OF ALBANY - RECEIVED		
RECORDS OFFICE		
26 OCT 2002		
FILE	GOR 70 NO	OFFICER
CC	ATTACHMENTS	OFFICER

Chief Executive Officer  
City of Albany  
PO Box 484  
ALBANY WA 6310

Dear Sir,

**RE: IMPLEMENTATION OF WOOLSTORES TO FRENCHMAN BAY  
FORESHORE MANAGEMENT PLAN**

I am writing to advise you that actions recommended as part of the Woolstores to Frenchman Bay foreshore Management Plan have now been completed. This Plan was initiated by the City of Albany and Albany Waterways Management Authority (AWMA) to provide a long-term management strategy for foreshore reserves within public ownership between the Woolstores and Frenchman Bay.

Preparation of the Management Plan, adopted by Council in 1999, was funded by the Coastwest/Coastcare Programme, the City of Albany and the AWMA/Water and Rivers Commission. Ongoing funding by the City and AWMA/WRC has been provided during the past 3 years for implementation of the Plan.

A Steering Committee was formed to oversee the Plan's preparation and implementation. The Committee included representatives from the South Coast Progress Association, Frenchman Bay Association, City of Albany, AWMA and the Water and Rivers Commission. The Committee has been very pleased with the process of the Plan's development and implementation. The major achievements of this Plan are listed at the end of this letter.

The project has been very successful in terms of the community support it has received and the partnerships it has built.

**Support**

I would like to take the opportunity to thank the City of Albany for its input, support and contributions to this project. The City has generously given of its time and resources including provision of a staff representative for the Steering Committee and ongoing in-kind and financial contributions. The City of Albany is to be congratulated for its positive contributions towards the project.

A letter will be forwarded to the Progress Associations on behalf of the WRC and City of Albany, thanking these community groups for their contribution.

Completion of the recommended actions listed with the Plan within the 3 year timeframe is a credit to the partnerships involved. Without the cooperation, resources and enthusiasm provided to the project by the various community/government partnerships involved, these achievements would not have been made possible.

South Coast Section  
56 Swan Street, Albany, Western Australia 6330  
PO Box 525, Albany, Western Australia 6330

The Management Plan has encouraged a large community contribution for priority works to be carried out within the foreshore reserves. Other demonstrable achievements of the Plan include the external funding, through Programmes such as Coastcare, which the community has attracted to carry out projects.

#### **Final Review of Plan**

A final review of the Plan's implementation was undertaken by the Steering Committee in August. As a result, the Committee will not continue in its present form or conduct regular meetings. However, as a valuable network, the Committee will meet when necessary to discuss management issues and report back to the City on these.

Although a further review of actions listed under the Plan is not required, there will be a need for the City or Albany to identify future works and allocate resources for works associated with maintaining and upgrading facilities provided for within the Plan.

Two outstanding actions have been identified from a priority list developed by the Steering Committee. These include stabilisation of an eroded dune near Mistaken Island and improved delineation of the Big Grove foreshore reserve east of Panorama Caravan Park. Plans are in place to complete these works by the end of 2002 and the WRC has a limited amount of funding available for this purpose.

#### **Future Recommendations of Plan**

Although community aspirations for management of the coastal reserves covered within the Plan may change, as a long-term strategy for guiding appropriate use and activities of the reserves, the Plan should be referred to by the City and community groups within any future detailed plans for management.


#### **Partnership Projects for Implementation Foreshore Plans**

The WRC would like to continue the good works which have occurred in relation to management of the foreshores in Albany Harbours. The Commission recognises there may also be priority works needed to improve the amenity and conservation value of Oyster Harbour or other foreshore areas, and has limited funding to undertake works in cooperation with the City of Albany.

These resources are available to assist and guide implementation of existing foreshore plans, improvements and further works required as part of these plans within Oyster Harbour. This may include assistance with identifying management requirements within reserves, including access, paths, demarcation, look-outs, boardwalks, signage or interpretive facilities. The Commission considers Baycare Head to be a high priority for such works.

Further details about the funding and resources available for priority works in Oyster Harbour can be obtained by contacting Nicolie Sykora on telephone 9841 0102. Please contact Nicolie if you have any further queries regarding any of the above.

Yours faithfully,



**NICOLIE SYKORA  
ENVIRONMENTAL OFFICER  
WATER AND RIVERS COMMISSION**

24 October 2002

**Key Actions and Achievements of Woolstores to Frenchman Bay Management Plan**

1. Provision of facilities for recreational nodes between Woolstores and Frenchman Bay
2. Revegetation and removal of weeds within foreshore reserve in front of Lilac's holiday homes. Demarcation of foreshore reserve with bollards.
3. Gazebo and lookout/shelter at Reserve off Frenchman Bay Road where DUP meets Bibbulmun Track. Redesign of car park area and provision of interpretive signage. Weed control and blocking off of vehicle access to informal track.
4. Maintenance of main walking track within foreshore reserve adjacent Frenchman Bay/Bay View Drive. Placement of bench at top of hill within Reserve as vantage point. Rehabilitation of tracks diverting from main walking trail.
5. Delineation of foreshore reserve at Stubbs Rd and creation of picnic area
6. Delineation of foreshore reserve opposite Chipana Drive at Little Grove with bollards and gate to prevent inappropriate vehicle access.
7. Provision of walk track and bench at top of hill at Harbour/Esplanade Rd reserve for a lookout. Lookout signage at commencement of track.
8. Bollards to restrict vehicle access onto foreshore reserve in front of Panorama Caravan Park.
9. Rehabilitation of eroded entrance to Fisheries Beach, Barker Bay, Quararup Peninsula
10. Rehabilitation of eroded beach entrance at Mistaken Island.
11. Interpretive signage, shelter and display at Vancouver Lookout. Construction of car/coach park facility, lookouts and looped walking trail from Vancouver Rd to Whaler's Beach.
12. Construction of stairwell from picnic grounds /car park area to Goode Beach.
13. Delineation of foreshore reserve east of Panorama Caravan Park with bollards and reserve markers.
14. Stabilisation of blow-out on 4WD track north-west of Mistaken Island car park and placement of educational signs regarding potential damage of dunes caused by off road vehicles.