

Council Policy: Temporary/Short Term Extended Trading Hours

1. Policy Statement:

As directed by the 2005 referendum, Extended Trading Hours do not apply in the City of Albany except as detailed in this Policy.

During peak times, the City of Albany will adhere to the standard Retail Trading Hours applied in the Metropolitan Area being:

- 8am – 9pm Monday, Tuesday, Wednesday, Thursday and Friday.
- 8am – 5pm Saturday
- 10am – 5pm Sunday
- 10am – 5pm Public holidays
- CLOSED Christmas Day, Good Friday and ANZAC Day.

In special circumstances, the City of Albany will apply to the Minister for Extended Trading Hours at the discretion of the Chief Executive Officer .

Extended Trading Hours may apply on other occasions as determined by Council, contingent on the approval of the Minister. For example, retailers remain closed on ANZAC Day in the Perth area however the City of Albany may consider the seeking of approval for opening on this day.

2. Objective

To establish guidelines as to when Extended Trading Hours under the Retail Trading Act are to operate in the City of Albany and under what circumstances permission is to be sought from the Department of Commerce for Extended Trading Hours for General Retail Shops.

3. Scope

General Retail Shops in the City of Albany Municipality.

4. Definitions (Explanation of Key Terms):

Peak Times	Christmas and New Year Period (1 December to 1 January inclusive) Easter Holidays (Good Friday to Easter Monday inclusive), public holiday long weekends, and public holidays excluding Christmas day and Good Friday.
Special Circumstances	On arrival of a Cruise Ship or at other such times that there is expected to be an influx of people to the City at a time external to usual trading hours.
Cruise Ship	A passenger ship used for pleasure voyages, where the voyage itself and the ship's amenities are part of the experience.

5. Legislative and Strategic Context

This strategy directly relates to the following elements from the Community Strategic Plan – Albany 2023 and the Corporate Business Plan 2013-2017:

- **Theme 1; Smart Prosperous and Growing;** *we will partner business and education providers to diversify our economy and establish a culture of learning to support and grow local employment.*
- **Objective 1.2:** To strengthen our region's economic base.
 - **Strategic initiative 1.2.1:** City Centre revitalisation resulting in increased activity.
- **Objective 1.3:** To develop and promote Albany as a unique and sought after visitor destination.
 - **Strategic initiative 1.3.2:** Tourism destination and increase in visitor numbers.

6. Review Position and Date

Chief Executive Officer to review on or before 30/6/2016.

7. Associated Documents

Nil

Document Approval			
Document Development Officer:		Document Owner: <i>(Member of EMT)</i>	
Manager Tourism Development and Services		Executive Director Corporate & Community Services	
Document Control			
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Version	Author	Version Description	Date Completed
1.0	Manager Economic Development	Adoption Ref: OCM 17/03/2009 Report Item 12.8.2.	17/03/2009
1.1	Manager Economic Development	Amended. Formatting only.	29/12/2010
1.2	Manager Tourism Development and Services	Adopted. Revised by the Economic Development Committee, recommended to Council for adoption.	24/09/2013
1.3	Manager Governance & Risk Management.	Revised by CEO. Document revision history, approval and control added.	28/02/2014
2.0	Manager Tourism Development and Services	Adoption Ref: ED014. With the following amendments: <i>"During peak and special circumstance times the City of Albany will adhere to the following retail trading hours being;</i> i. 8am – 9pm Monday, Tuesday, Wednesday, Thursday and Friday. ii. 8am – 5pm Saturday iii. 10am – 5pm Sunday iv. 10am – 5pm Public holidays v. CLOSED Christmas Day, Good Friday and ANZAC Day. <i>In special circumstances, the City of Albany will apply to the Minister for Extended Trading Hours at the discretion of the Chief Executive Officer."</i>	22/04/2014



Albany Chamber of Commerce & Industry Inc.

15 September, 2015

Mr Andrew Sharpe
Chief Executive Officer
City of Albany
PO Box 484
ALBANY WA 6332

Dear Andrew

EXTENDED RETAIL TRADING FOR JANUARY TOURIST SEASON 2016

The Albany Chamber of Commerce & Industry (ACCI) wishes to apply for extended trading hours for General Retail Shops in Albany during the January tourism season in 2016. Specifically, the period from 1st January to 31st January inclusive, as per attached.

Previously ACCI requested consideration be given to extended trading hours from 1st January to 19th April 2015, however this was deemed a permanent/long term adjustment and not supported by the City of Albany. For many years we have extended the trading hours for General Retail Shops prior to Christmas, but recent trends in consumer behaviour have seen many people invest heavily in retail sales after Christmas.

Albany has a large population growth during the school holidays and it is the opinion of ACCI that to truly maximise this visitor experience and to assist local businesses, extending retail trading hours during this period would be another step forward for our region. ACCI is in no way suggesting that a business should be forced to open, rather that a business should not be forced closed.

The caravan parks of Albany are full during the summer vacation period with holiday makers making their way to our beautiful region. It needs to be remembered that many of these visitors are coming from other Regions and States where Sunday trading is the norm. It is the belief of ACCI and its members that this would enhance the tourism appeal to the region.

This is not a call for full deregulation of the trading hours in the Region, rather a sensible call to look at opening for business during the higher populated months of Albany's calendar year. The option of opening will always be with the owner of the individual business.

We trust you will give full consideration to this application, and should you require further information, please contact the Chamber on 9845 7888.

Best regards

A handwritten signature in blue ink, appearing to read 'Russ Clark', is written over a light blue background.

RUSS CLARK
CHIEF EXECUTIVE OFFICER

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The Albany Chamber of Commerce & Industry wishes to apply for extended trading hours for General Retail Shops in Albany during the period 1st January 2016 to 31st January 2016.

More specifically;

Friday 1 st January	10am-5pm
Sunday 3 rd January	10am – 5pm
Monday 4 th January	8am – 9pm
Tuesday 5 th January	8am – 9pm
Wednesday 6 th January	8am – 9pm
Friday 8 th January	8am – 9pm
Saturday 9 th January	8am – 5pm
Sunday 10 th January	10am – 5pm
Monday 11 th January	8am – 9pm
Tuesday 12 th January	8am – 9pm
Wednesday 13 th January	8am – 9pm
Friday 15 th January	8am – 9pm
Saturday 16 th January	8am – 5pm
Sunday 17 th January	10am – 5pm
Monday 18 th January	8am – 9pm
Tuesday 19 th January	8am – 9pm
Wednesday 20 th January	8am – 9pm
Friday 22 nd January	8am – 9pm
Saturday 23 rd January	8am – 5pm
Sunday 24 th January	10am – 5pm
Monday 25 th January	8am – 9pm
Tuesday 26 th January	10am – 5pm
Wednesday 27 th January	8am – 9pm
Friday 29 th January	8am – 9pm
Saturday 30 th January	8am – 5pm
Sunday 31 st January	10am – 5pm