

**WS087: CONTRACT C15023 – MILLBROOK ROAD (SLK1.9-3.5)
WIDENING AND RECONSTRUCTION**

Land Description : Millbrook Road, Millbrook (SLK 1.9-3.5)
Proponent : City of Albany
Owner : City of Albany
Report Prepared by : Senior Engineering Officer (A Greenwood)
Executive Director Works & Services (M Thomson)
Responsible Officer : Executive Director Works & Services (M Thomson)

Responsible Officer's Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014-2018:
 - a. **Key Theme:** 2. Clean Green & Sustainable
 - b. **Strategic Objective:** 2.2. To maintain and renew City assets in a sustainable manner.
 - c. **Strategic Initiative:** 2.2.1. Asset management

Maps and Diagrams:

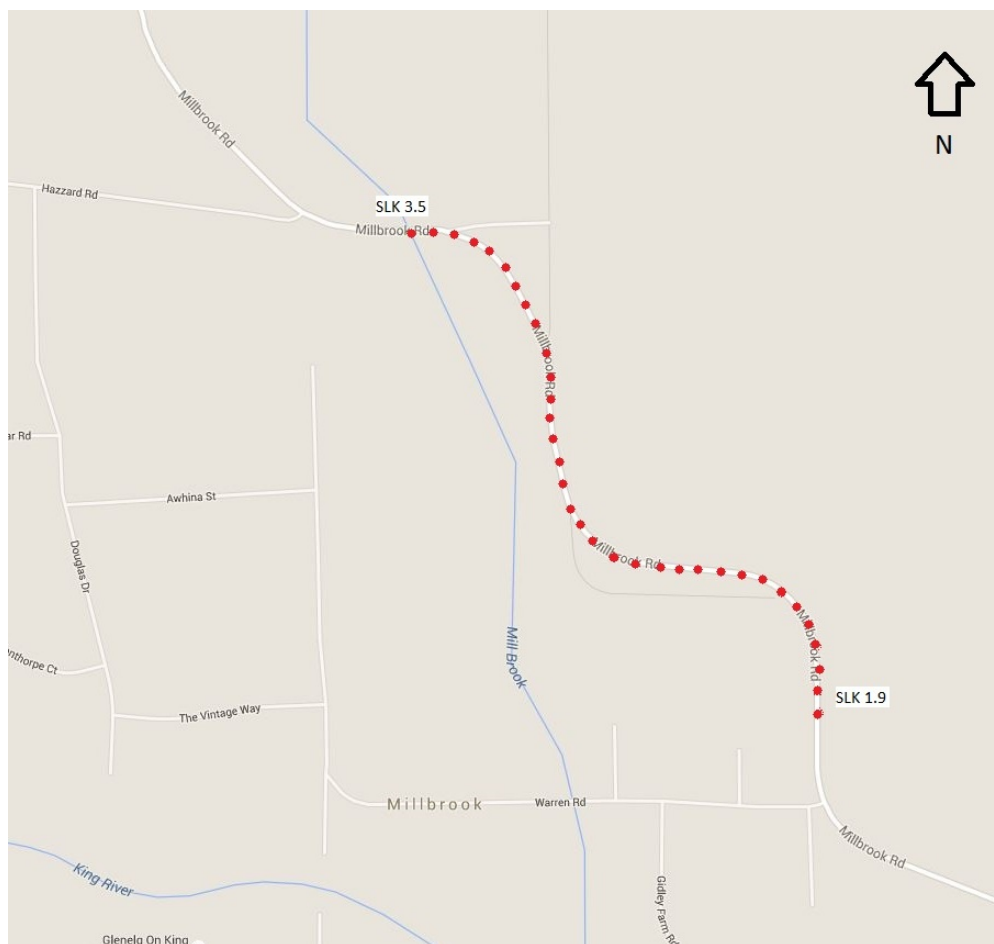


Figure 1 Location Plan

In Brief:

- Council approval is sought to appoint the preferred tenderer AD Contractors to provide widening and reconstruction of 1.6km of Millbrook Road.
- Six complying tenders were received with AD Contractors the recommended contractor.
- Construction is scheduled for completion by mid January 2016.

RECOMMENDATION

**WS087: RESPONSIBLE OFFICER RECOMMENDATION
VOTING REQUIREMENT: SIMPLE MAJORITY**

THAT Council ACCEPT the tender from AD Contractors and AWARD contract C15023 Millbrook Road (SLK 1.9-3.5) Widening & Reconstruction.

BACKGROUND

2. Millbrook Road has been upgraded in stages to modern road standards for a number of years. This stage is 1.6km long and is located 1.9 km northwest of Chester Pass Road.
3. Design and specification documentation was prepared by external consultants to the stage of "Issue for Tender". The tender was from 19 August 2015 to 9 September 2015.

DISCUSSION

4. A total of 29 tender documents were issued by the City of Albany.
5. Six completed tender documents were submitted on or before the stipulated closing date and time.
6. The tenders were evaluated using the weighted attributes methodology. This method scores the evaluation criteria and weights their importance to determine an overall points score for each tender. The criteria are tabled below:

Criteria	% Weighting
Cost	20%
Relevant Experience	20%
Key Personnel Skills & Experience	20%
Tenderer's Resources	10%
Demonstrated Understanding	20%
Corporate Social Responsibility	10%
Total	100%

7. The following table summarises the tenders and overall evaluation scores applicable to each submission:

Tenderer	Total Evaluation Score
AD Contractors	748.89
Palmer Earthmoving	718.76
Great Southern Sands	715.51
ATM Civil	688.30
Tracc Civil	549.90
Tricoast Civil	445.68

GOVERNMENT & PUBLIC CONSULTATION

8. All relevant Government departments including Department of Environment Regulation, Department of Indigenous Affairs and SWALSC have been consulted on the project.
9. A request for tenders was published in the West Australian on 19 August 2015 and the Albany Weekender on 20 August 2015.

STATUTORY IMPLICATIONS

10. Regulation 11 of the *Local Government (Functions and General) Regulations 1996 (Regulations)* requires Council to publicly tender if the contract is, or is expected to be, more, or worth more than \$100,000.
11. Regulation 18 of the Regulations outlines a number of requirements relating to choice of tender. Council is to decide which of the acceptable tenders is the most advantageous to Council. It may also decline to accept any tender.
12. Regulation 19 of the Regulations requires Council to advise each tenderer in writing the result of Council's decision.

POLICY IMPLICATIONS

13. The City of Albany Tender policy and Regional Price Preference Policy are applicable to this item.

RISK IDENTIFICATION & MITIGATION

14. The risk identification and categorisation relies on the City's Enterprise Risk Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
People Health and Safety Road users impacted by inadequate road width and shape.	Possible	Moderate	Medium	Accept tender and undertake works as budgeted.
Finance Non compliance with contract or business failure.	Unlikely	Moderate	Medium	General conditions of contract (forming part of tender) allow for contract termination on the basis of failure to supply goods and services.

FINANCIAL IMPLICATIONS

- 15. The value of this tender is in excess of \$500,000 and therefore the approval is referred to Council for consideration.
- 16. Funding for this project has been received from Regional Road Group. Funds have also been allocated in the 2015-2016 budget.
- 17. Total budget for the contract is \$754,410.

LEGAL IMPLICATIONS

- 18. There are no legal implications associated with this item.

ENVIRONMENTAL CONSIDERATIONS

- 19. Some clearing of native vegetation will take place to accommodate the proposed road widening and associated roadside open drainage.
- 20. An Environmental Impact Assessment has been undertaken by a City of Albany Reserves Officer. No declared rare fauna were identified within the area of the proposed works.
- 21. Approval to clear native vegetation has been obtained from the Department of Environment Regulation.

ALTERNATE OPTIONS

- 22. Council can accept or reject tenders as submitted.

SUMMARY CONCLUSION

- 23. On reviewing the submissions, the evaluation team assessed AD Contractors as being the most suitable tenderer across the evaluation criteria in terms of cost, relevant experience, key personnel (skills & experience), tenderer’s resources, demonstrated understanding and corporate social responsibility. AD Contractors are recommended to be awarded the Millbrook Road contract.

Consulted References	:	<i>Local Government (Functions and General) Regulations 1995 Council Policy – Purchasing Council Policy – Buy Local (Regional Price Preference)</i>
File Number (Name of Ward)	:	<i>C15023 (Kalgan Ward)</i>
Previous Reference	:	<i>Not applicable</i>