



ATTACHMENTS

Ordinary Meeting of Council

Tuesday 26 May 2015

6.00pm

City of Albany Council Chambers

ORDINARY COUNCIL MEETING
ATTACHMENTS –26/05/2015

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A	ED	Economic Development Committee Nil	
B	CS	Community Services Committee Nil	
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City of Albany
MONTHLY FINANCIAL REPORT
For the Period Ended 31st March 2015

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City of Albany
Compilation Report
For the Period Ended 31st March 2015

Report Purpose

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 .

Overview

No matters of significance are noted.

Statement of Financial Activity by reporting nature or type

Is presented on page 3 and shows a surplus For the Period Ended 31st March 2015 of \$16,072,074.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: S Beech
Reviewed by: D Olde
Date prepared: 15/04/2015

REPORT ITEM CSF 164 REFERS

City of Albany
STATEMENT OF FINANCIAL ACTIVITY
 (Nature or Type)
 For the Period Ended 31st March 2015

Note	Original Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Operating Revenues							
	\$	\$	\$	\$	\$	%	
Grants & Subsidies	5,254,693	6,332,546	4,654,769	5,047,729	392,960	7.8%	▲
Contributions, Donations & Reimbursements	925,356	1,121,421	1,031,829	816,928	(214,901)	(26.3%)	▼
Profit on Asset Disposal	0	0	0	83,303	83,303	100.0%	▲
Fees and Charges	16,639,898	17,040,244	14,266,481	14,463,192	196,711	1.4%	▲
Interest Earnings	1,209,085	1,209,085	863,494	974,412	110,918	11.4%	▲
Other Revenue	389,000	389,000	293,222	344,778	51,556	15.0%	▲
Total (Excluding Rates)	24,418,032	26,092,296	21,109,795	21,730,342	620,547		
Operating Expense							
Employee Costs	(22,274,383)	(22,376,599)	(16,534,139)	(16,510,320)	23,819	0.1%	
Materials and Contracts	(18,931,907)	(20,609,000)	(15,503,710)	(13,442,902)	2,060,808	15.3%	▼
Utilities Charges	(1,840,608)	(1,840,608)	(1,308,494)	(1,067,220)	241,274	22.6%	▼
Depreciation (Non-Current Assets)	(12,672,381)	(12,672,381)	(9,504,297)	(9,504,297)	0	0.0%	
Interest Expenses	(974,068)	(974,068)	(497,585)	(492,809)	4,776	1.0%	
Insurance Expenses	(792,644)	(792,644)	(792,644)	(771,227)	21,417	2.8%	
Loss on Asset Disposal	(305,592)	(305,592)	0	(63,185)	(63,185)	(100.0%)	▲
Other Expenditure	(2,513,073)	(2,475,506)	(2,050,970)	(1,838,638)	212,332	11.5%	▼
Less Allocated to Infrastructure	917,410	922,435	716,307	959,338	243,031	(25.3%)	▲
Total	(59,387,246)	(61,123,963)	(45,475,532)	(42,731,259)	2,744,273		
Contributions for the Development of Assets							
Grants & Subsidies	13,178,927	13,697,994	7,752,442	4,938,492	(2,813,950)	(57.0%)	▼
Contributions, Donations & Reimbursements	13,170,000	13,552,509	802,509	731,067	(71,442)	(9.8%)	▼
Net Operating Result Excluding Rates	(8,620,287)	(7,781,164)	(15,810,786)	(15,331,358)	550,870		
Funding Balance Adjustment							
Add Back Depreciation	12,672,381	12,672,381	9,504,297	9,504,297	0	0.0%	
Adjust (Profit)/Loss on Asset Disposal	305,592	305,592	0	(20,119)	(20,119)	100.0%	
Funds Demanded From Operations	4,357,686	5,196,809	(6,306,489)	(5,847,180)	459,309		
Capital Revenues							
Proceeds from Disposal of Assets	912,250	1,162,250	790,041	700,698	(89,343)	(12.8%)	▼
Total	912,250	1,162,250	790,041	700,698	(89,343)		
Acquisition of Fixed Assets							
Land and Buildings	(16,979,242)	(18,044,384)	(4,507,187)	(3,103,960)	1,403,227	45.2%	▼
Plant and Equipment	(4,745,398)	(5,344,372)	(2,956,110)	(1,489,076)	1,467,034	98.5%	▼
Furniture and Equipment	(921,464)	(1,309,415)	(1,036,674)	(569,932)	466,742	81.9%	▼
Infrastructure Assets - Roads	(6,126,682)	(6,309,199)	(3,979,992)	(3,092,149)	887,843	28.7%	▼
Infrastructure Assets - Other	(17,757,789)	(18,707,818)	(12,363,270)	(7,856,905)	4,506,365	57.4%	▼
Total	(46,530,575)	(49,715,188)	(24,843,233)	(16,112,022)	8,731,211		
Financing/Borrowing							
Debt Redemption	(1,518,357)	(1,518,357)	(843,324)	(852,532)	(9,208)	(1.1%)	
Loan Drawn Down	1,220,000	1,220,000	0	0	0		
Total	(298,357)	(298,357)	(843,324)	(852,532)	(9,208)		
Demand for Resources	(41,558,996)	(43,654,486)	(31,203,005)	(22,111,036)	9,091,969		
Restricted Funding Movements							
Opening Funding Surplus(Deficit)	3,764,746	5,016,315	5,016,315	5,016,318	3	0.0%	
Restricted Cash Utilised - Loan	3,008,924	3,510,182	2,636,222	2,636,222	0	0.0%	
Transfer to Reserves	(13,069,934)	(13,489,934)	0	0	0		
Transfer from Reserves	17,187,240	18,080,778	0	0	0		
Rate Revenue	30,668,026	30,668,026	30,628,023	30,530,570	(97,453)	(0.3%)	▼
Closing Funding Surplus(Deficit)	0	130,875	7,077,555	16,072,074	8,994,519		

REPORT ITEM CSF 164 REFERS

City of Albany
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

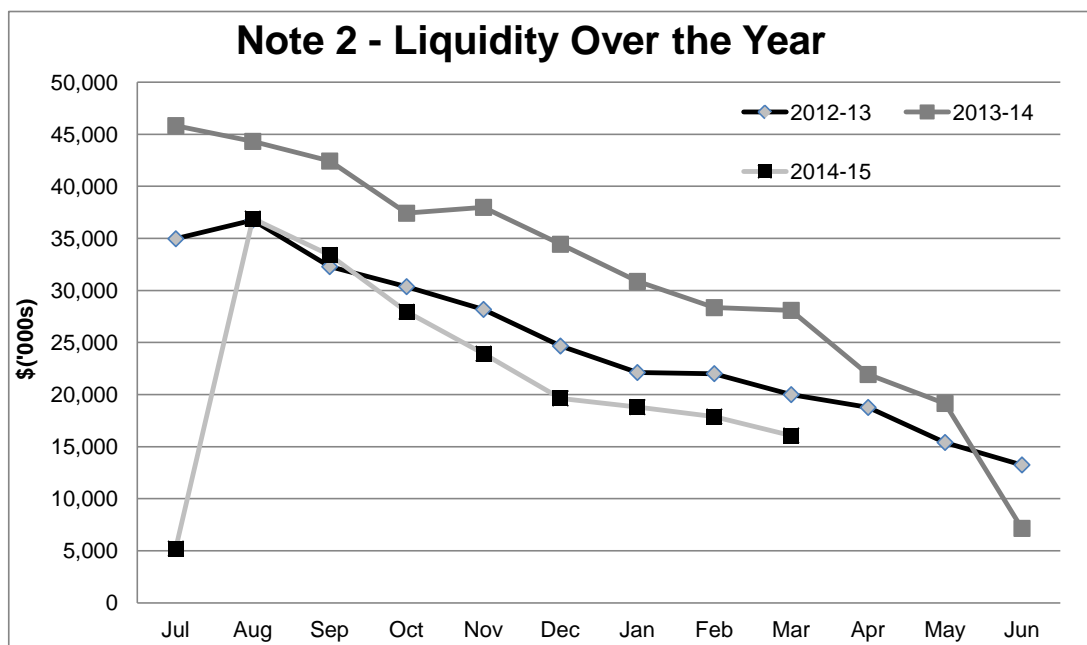
Note 1: EXPLANATION OF MATERIAL VARIANCES IN EXCESS OF \$50,000

	Var.	Var.	Timing/ Permanent	Explanation of Variance
	\$			
1.1 Operating Revenues				
Grants & Subsidies	392,960	▲	Timing	Timing receipt of several grants including Anzac grants.
Contributions, Donations & Reimbursements	(214,901)	▼	Timing	Budgeted for, not yet received, contribution from Wesfarmers.
Profit on Asset Disposal	83,303	▲	Timing	Favourable prices for sale of some equipment, compared to budget.
Fees and Charges	196,711	▲	Timing	NAC income, planning and building fees continue to be strong. Difficult to determine if all areas will exceed budget, as subject to seasonal influences.
Interest Earnings	110,918	▲	Timing	Expect interest to be to budget over the whole year. Interest rates for 2015 look to be very low, and anticipate interest earnings to decrease.
Other Revenue	51,556	▲	Timing	Number of smaller variances. AVC commissions above year-to-date budget, private works income above year-to-date budget.
1.2 Operating Expense				
Employee Costs	23,819			No material variance.
Materials and Contracts	2,060,808	▼	Timing	Number of areas under budget. Legal expenses (general and rating) under budget - \$84 000, waste services, primarily timing receipt of invoices - \$435 000, feasibility & business case - surf reef and innovation park - \$110 000, Anzac 2015 Event - \$360 000, reserves/verge/asset maintenance and assessment - \$323 000, balance small variance across all areas.
Utilities Charges	241,274	▼	Timing	Timing of receipt of invoices. Expect to be to budget over the whole year.
Depreciation (Non-Current Assets)	0			No material variance.
Interest Expenses	4,776			No material variance.
Insurance Expenses	21,417			No material variance.
Loss on Asset Disposal	(63,185)	▲	Permanent	Primarily loss on turnover of emergency vehicles with DFES. Non-cash transactions.
Other Expenditure	212,332	▼	Timing	No single variance of major significance. Numerous small variances spread across many areas of the City.
Less Allocated to Infrastructure	243,031	▲	Timing	Increased allocation of works to capital works.
1.3 Contributions for the Development of Assets				
Grants & Subsidies	(2,813,950)	▼	Timing	Budget timing part receipt of Centennial Park grants. Budgeted YTD \$2.2 million, received \$734K. Number of other smaller grants budgeted, not yet received.
Contributions, Donations & Reimbursements	(71,442)	▼	Timing	Timing of receipt for gifted assets.
1.4 Funding Balance Adjustment				
Add Back Depreciation	0			No material variance.
Adjust (Profit)/Loss on Asset Disposal	(20,119)			No material variance.
1.5 Capital Revenues				
Proceeds from Disposal of Assets	(89,343)	▼	Timing	Timing of plant replacement program. Expect to be to budget over the year.
1.6 Acquisition of Fixed Assets				
Land and Buildings	1,403,227	▼	Timing	Upgrade to airport hire car park and other infrastructure. Currently at design and consultation stage. Number of other planned smaller building upgrades not yet commenced. Building components of Centennial Park not complete.
Plant and Equipment	1,467,034	▼	Timing	Timing of plant replacement program. Expect to be to budget over the year.
Furniture and Equipment	466,742	▼	Timing	Primarily PC and network upgrades. Work in progress.
Infrastructure Assets - Roads	887,843	▼	Timing	Number of jobs yet to commence, or not yet billed. Millbrook Rd - \$452 000 under budget, number of gravel resheets - \$220 000, balance of variance a number of smaller jobs.
Infrastructure Assets - Other	4,506,365	▼	Timing	Centennial park -\$844 000 under budget year-to-date, Albany Hwy footpath - \$687 000 - just commenced, waste sites capital works - \$698 000, Parks/gardens/reserves - \$382 000, including Cull Park \$184 000. Balance numerous smaller projects.
1.7 Financing/Borrowing				
Debt Redemption	(9,208)			No material variance.
Loan Drawn Down	0			No material variance.
1.8 Restricted Funding Movements				
Opening Funding Surplus(Deficit)	3			
Restricted Cash Utilised - Loan	0			
Transfer to Reserves	0			
Transfer from Reserves	0			
Rate Revenue	(97,453)	▼	Timing	Change in methodology in accounting for prepaid rates. Expect to be budget over the whole year.

City of Albany
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Note 2: NET CURRENT FUNDING POSITION

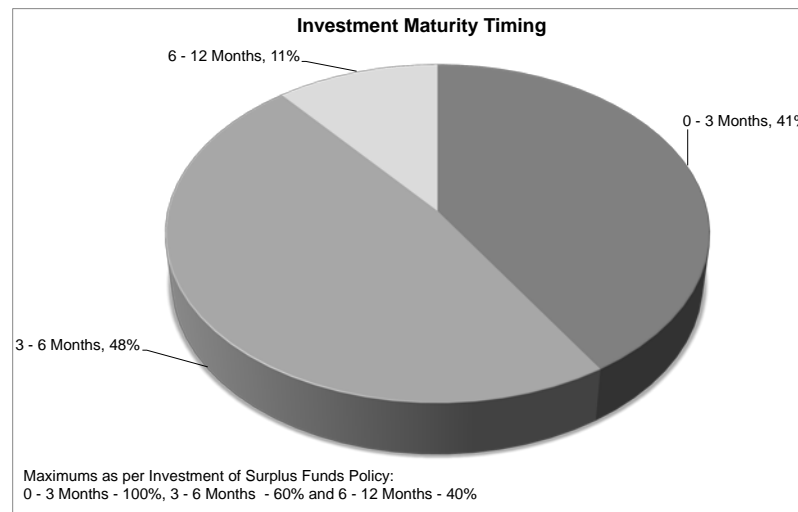
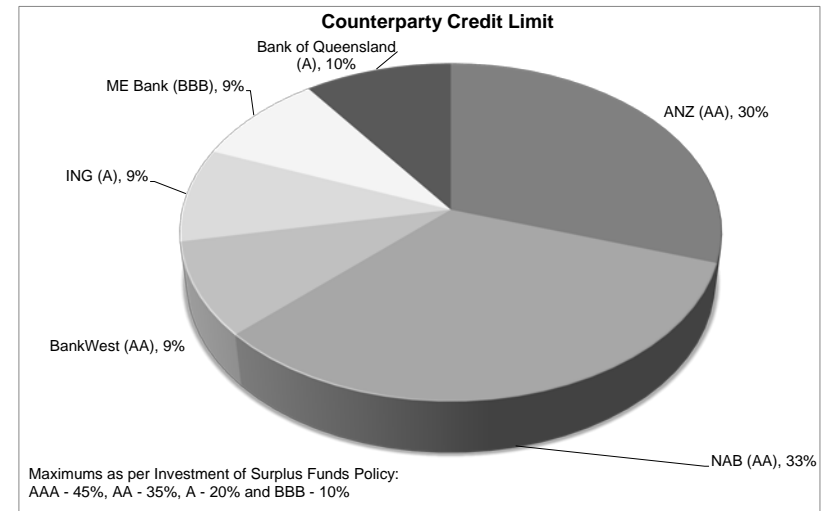
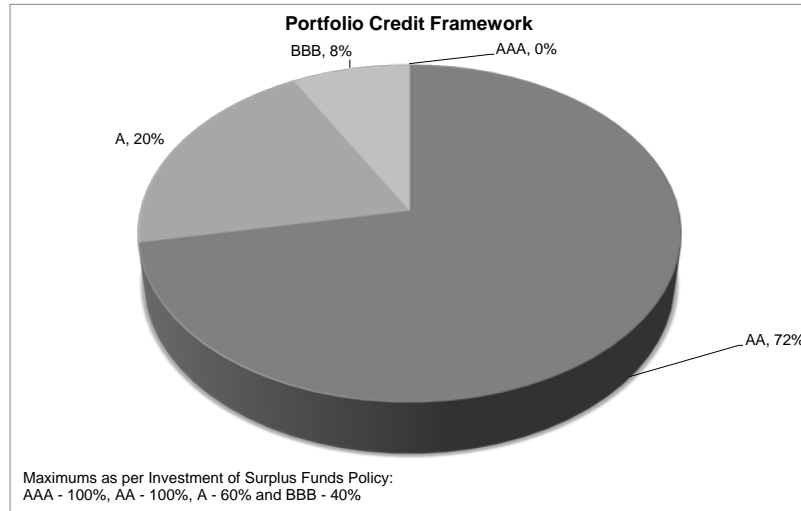
		Positive=Surplus (Negative=Deficit)		
		2014-15		
Note	This Period	Last Period	Same Period Last Year	
	\$	\$	\$	
Current Assets				
	17,389,216	17,326,250	28,506,806	
	13,333,884	13,296,585	13,113,751	
4	2,121,535	4,707,474	1,911,720	
	1,834,014	2,183,770	1,380,326	
	232,551	232,551	0	
	249,033	240,333	0	
	9,012	9,012	28,381	
	359,512	502,954	812,773	
	727,182	741,691	852,490	
	36,255,940	39,240,620	46,606,247	
Less: Current Liabilities				
	(1,995,965)	(2,215,862)	(3,477,666)	
	(38,337)	(38,337)	(366,481)	
	(3,543,225)	(3,406,261)	(3,103,832)	
	(264,278)	(277,539)	(125,264)	
	(5,841,805)	(5,937,999)	(7,073,243)	
	669,404	751,904	2,047,558	
	(13,108,475)	(13,108,475)	(12,679,319)	
	(873,960)	(1,883,663)	0	
	(359,512)	(502,954)	(812,773)	
	(232,551)	(232,551)	0	
	(436,967)	(436,967)	0	
Net Current Funding Position	16,072,074	17,889,915	28,088,470	



Comments - Net Current Funding Position

City of Albany
 Monthly Investment Report
 For the Period Ended 31st March 2015

Note 3A: GRAPHICAL REPRESENTATION - CASH INVESTMENTS



City of Albany
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Note 4: RECEIVABLES

Receivables - Rates and Refuse

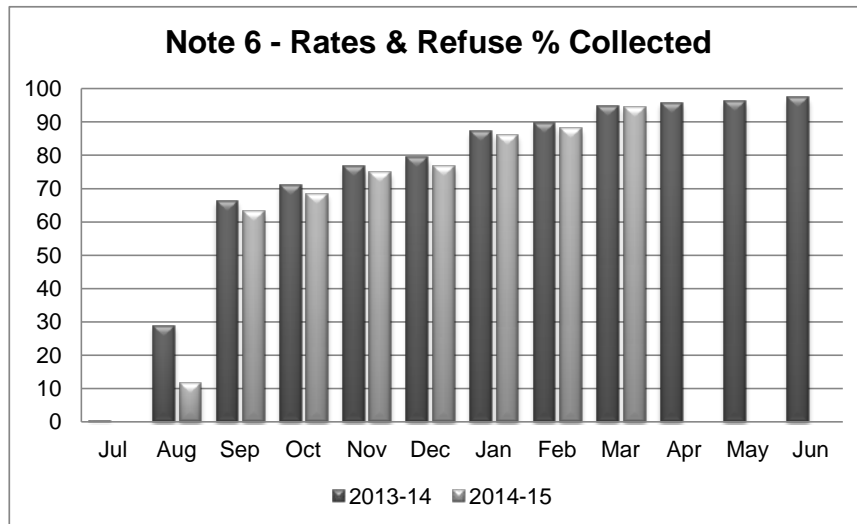
	Current 2014-15	Previous 2013-14	Total
	\$	\$	\$
Opening Arrears Previous Years		1,061,056	1,061,056
Rates Levied this year	30,530,570		30,530,570
Refuse Levied	5,367,444		5,367,444
ESL Levied	2,310,527		2,310,527
Other Charges Levied	398,675		398,675
<u>Less</u> Collections to date	(36,925,485)	(621,251)	(37,546,736)
Equals Current Outstanding	1,681,731	439,805	2,121,535
Total Rates & Charges Collectable			2,121,535
% Collected			94.65%

Receivables - General

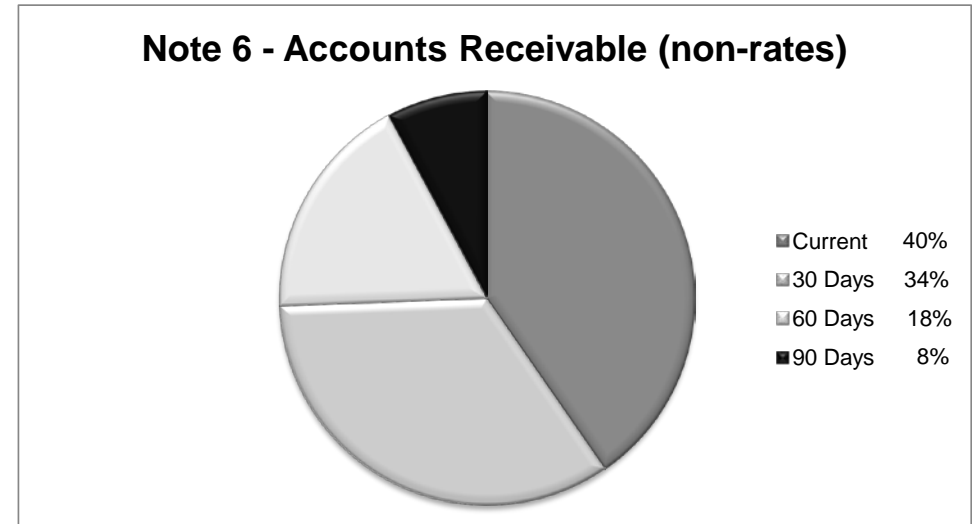
	Current	30 Days	60 Days	90 Days
	\$	\$	\$	\$
	635,921	536,664	279,794	123,460
Total Outstanding				<u>1,575,838</u>

Amounts shown above include GST (where applicable)

Note 6 - Rates & Refuse % Collected



Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates and Refuse

Rates collection is on target.

Comments/Notes - Receivables General

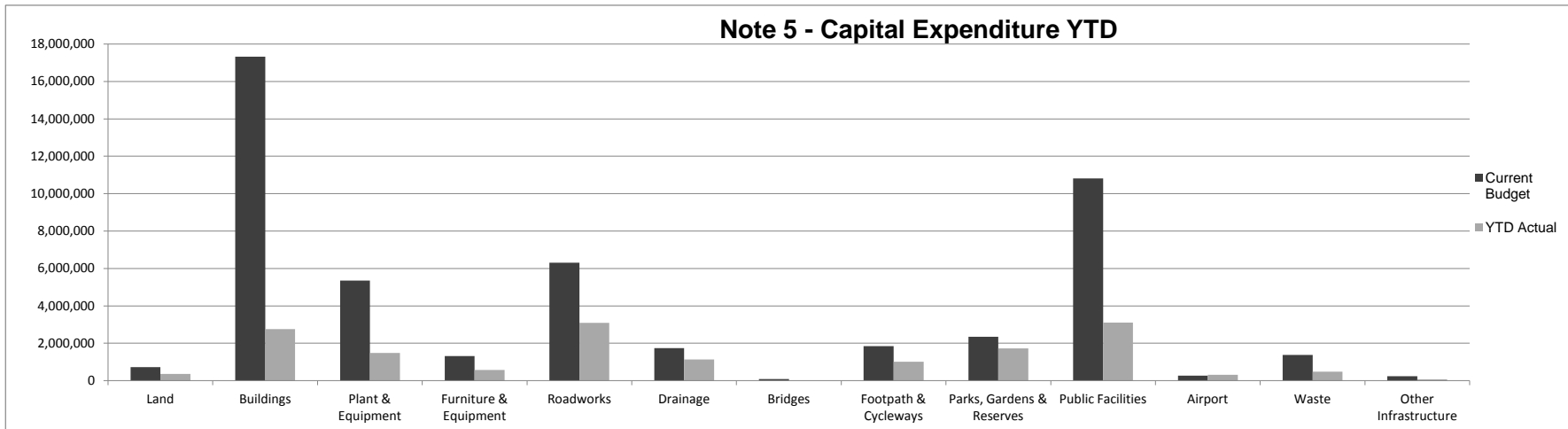
Payment of a 90 day invoice for \$55 000 received on the 1st of April.

City of Albany
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31st March 2015

Note 5: CAPITAL ACQUISITIONS

Contributions Information					Summary Acquisitions	Original Budget	Current Budget	YTD Budget	Actual	Variance
Grants	Reserves	Borrowing	Restricted	Total		\$			\$	\$
\$	\$	\$		\$		\$			\$	\$
0	0	0	0	0	Property, Plant & Equipment					
11,981,357	964,629	0	515,000	13,460,986	Land	398,952	716,486	543,500	351,961	(191,539) ▼
0	1,454,455	520,000	0	1,974,455	Buildings	16,580,290	17,327,898	3,963,687	2,751,999	(1,211,688) ▼
0	151,710	0	0	151,710	Plant & Equipment	4,745,398	5,344,372	2,956,110	1,489,076	(1,467,034) ▼
					Furniture & Equipment	921,464	1,309,415	1,036,674	569,932	(466,742) ▼
					Infrastructure					
4,229,698	208,000	0	100,000	4,537,698	Roadworks	6,126,682	6,309,199	3,979,992	3,092,149	(887,843) ▼
0	271,500	0	0	271,500	Drainage	1,608,836	1,736,835	1,636,835	1,128,827	(508,008) ▼
0	81,000	0	0	81,000	Bridges	81,000	81,000	81,000	0	(81,000) ▼
847,160	0	0	0	847,160	Footpath & Cycleways	1,842,760	1,843,359	1,662,766	1,015,852	(646,914) ▼
556,698	0	0	400,000	956,698	Parks, Gardens & Reserves	1,845,674	2,352,950	2,112,950	1,730,811	(382,139) ▼
8,603,790	68,858	700,000	1,993,924	11,366,572	Public Facilities	9,783,941	10,810,345	5,311,767	3,107,908	(2,203,859) ▼
0	371,846	0	0	371,846	Airport	721,846	270,000	220,000	311,077	91,077 ▲
0	1,423,732	0	0	1,423,732	Waste	1,423,732	1,378,329	1,182,952	484,781	(698,171) ▼
70,000	100,000	0	0	170,000	Other Infrastructure	450,000	235,000	155,000	77,649	(77,351) ▼
26,288,703	5,095,730	1,220,000	3,008,924	35,613,357	Totals	46,530,575	49,715,188	24,843,233	16,112,022	(8,731,211)

Comments - Capital Acquisitions



REPORT ITEM CSF 165 REFERS

TRUST CHEQUES AND ELECTRONICS FUNDS TRANSFER PAYMENTS

EFT/CHQ	Date	Name	Description	Amount
EFT98202	19/03/2015	ALBANY PRIMARY SCHOOL	Refund Of Sporting Precinct Bond	500.00
EFT98203	19/03/2015	JOHN COLIN MANLEY	Return Of Bond (WAPC #141209) \$16,900.00	16,900.00
Total				\$ 17,400.00

MASTERCARD TRANSACTIONS - MARCH

Date	Payee	Description	Amount
5/03/15	Virgin Australia	Airfares D. Putland meeting with M Redmond - Rural diversification plan	625.50
5/03/15	Virgin Australia	Airfares T. Wenbourne BHSC meeting	575.58
12/03/15	Varidesk AU	Varidesk and mats	1,540.00
13/03/15	ICTC Society Inc - Tweed Heads	Speaker registration for T. Wenbourne	695.00
13/03/15	ICTC Society Inc - Tweed Heads	Speaker registration for J. van der Mescht	695.00
11/03/15	Virgin Australia	Airfares - M. Thomson, S. Stevens & C. Woods Centennial Park Sporting Precinct	604.29
11/03/15	Virgin Australia	Airfares - M. Thomson, S. Stevens & C. Woods Centennial Park Sporting Precinct	588.90
11/03/15	Virgin Australia	Airfares C. Woods Centennial Park Sporting Precinct	274.76
18/03/15	Hotels.com	Accommodation - K. Higgins & K. Bunn Book Exchange UWA Library	235.00
19/03/15	Virgin Australia	Airfare - K. Higgins & K. Bunn Book Exchange UWA Library	916.76
27/02/15	Lanai Luxury Apartment Mackay	Accommodation - G. Foster - Regional Capitals Australia Conference	210.00
28/02/15	Qantas Airways	Airfares - G. Foster Melbourne to Perth - Regional Capitals Australia Conference	382.00
28/02/15	Virgin Australia	Airfares - G. Foster Perth to Brisbane to Mackay - Regional Capital Australia Conference	386.70
28/02/15	Virgin Australia	Airfares - G. Foster Mackey to Sydney - Regional Capital Australia Conference	232.70
12/03/15	Broadwaters Apartments Como	Accommodation A McEwan & N Walker - WA Major Projects Conference	615.00
16/03/15	Albany Chamber of Commerce	ACCI Great Southern Future Forum - Clr. Hollingworth, Clr. Bowles, Clr. Stocks, D. Lee, M. Thomson, M. Richardson, D. King, M. Ford, G. Adams, C. Woods & N. Crook	810.00
19/03/15	Virgin Australia	Airfares R Param Perth to Albany LGMA Challenge	317.60
21/03/15	Virgin Australia	Airfare - A McEwan & N Walker - Albany to Perth - WA Major Projects Conference	1,162.40
22/03/15	The Lakehouse Denmark	Lunch - G. Foster & Mayor - Taste of Great Southern	255.45
23/03/15	Expo Trade - Wheelers Hillaus	A McEwan & N Walker WA Major Projects Conference Registration	1,402.50
24/03/15	Albany Chamber of Commerce	ACCI Great Southern Future Forum - A McEwan, N Walker & M Randall	270.00
24/03/15	ICTC Society Inc - Tweed Heads	A McEwan - Speaker Registration	695.00
24/03/15	Lavender Cottage	Lunch with G. Foster, C. Woods and T. Elwood	217.40
25/03/15	Trinity College - Crawley	Accommodation - G. Foster - LGMA Challenge	1,450.00
14/03/15	Main Peak - O'Connor	D. Lee - Incorrect credit card used - Personal expense, reimbursed April 2015	214.98
17/03/15	Qantas Airways	Airfares - Flight Perth to Adelaide CMCA event for M. Leong	302.01
17/03/15	Qantas Airways	Airfares - Flight Perth to Adelaide CMCA event for M. Bird	262.00
17/03/15	Balcony on Sixth - Murray Bridge	Accommodation - CMCA event for M. Bird & M. Leong	1,000.00
17/03/15	Virgin Australia	Airfares - Flight Albany to Perth to Albany - CMCA event for M. Bird	386.70
17/03/15	Virgin Australia	Airfares - Flight Perth to Albany - M. Bird	251.90
17/03/15	Virgin Australia	Airfares - Flight Albany to Perth to Albany - CMCA event for M. Leong	425.11
17/03/15	Virgin Australia	Airfares - Flight Adelaide to Perth - CMCA event for M. Leong	242.70
18/03/15	Balcony on Sixth - Murray Bridge	Accommodation - CMCA event for M. Bird & M. Leong	799.00
20/03/15	Virgin Australia	Airfares - Flight Albany to Perth to Albany - WA Tourism Heritage Awards for D. Lee	364.53
5/03/15	Otafe - NSW Illawarra DAPTO	NSW Tafe enrolment - Cert III In Surveying and Spatial - D. Marsh	3,700.00
9/03/15	Dete - Brisbane Nort Bracken Ridgeaus	Tafe Queensland enrolment - T. Bond	2,527.00
13/03/15	Goodearth Hotel - Perth	Accommodation - M. Thomson	259.00
7/03/15	JGM Hotel Front Office - Connolly	Accommodation - G. Adams - LGMA Finance Conference	603.00
13/03/15	Ibis Hotel - Perth	Accommodation - A. Lenz - Records Training Accommodation	389.96
16/03/15	Hannover Fair Australia	Conference - H. Fell - CEBIT Conference NSW	2,194.50
19/03/15	Wotif	Accommodation - S. Dwyer - Kinetic IT Course	982.60
24/03/15	The New Esplanade Hotel - Perth	Accommodation - D. Olde & S. Beech - UHY Haines Norton Financial & Management Reporting	596.00
25/03/15	Virgin Australia	Airfares - D. Olde & S. Beech - UHY Haines Norton Financial & Management Reporting	767.94
26/03/15	Qantas Airways	Airfares - G. Adams - LGMA Congress Darwin	676.98
10/03/15	Mantra - Bunbury	Accommodation - WARCA meeting for Mayor Wellington	225.42
11/03/15	The Terrace Hotel - Perth	Accommodation - JDAP meeting for Mayor Wellington	323.79
20/03/15	Travel with Purpose	Accommodation for Cr. Stocks in Istanbul for ANZAC Day	1,400.00
20/03/15	Virgin Australia	Airfares - Mayor Wellington to attend WA Heritage Awards	364.53
Various	Sundry < \$ 200.00		3,013.52
Total			\$ 37,430.71

PAYROLL 16/03/2015-15/04/2015

Date	Description	Amount
19/03/2015	Pay	\$ 553,549.99
20/03/2015	Sundry Pay	\$ 907.53
2/04/2015	Pay	\$ 564,520.50
7/04/2015	Sundry Pay	\$ 4,291.60
8/04/2015	Sundry Pay	\$ 4,487.90
Total		\$ 1,127,757.52

REPORT ITEM CSF 165 REFERS

Chq	Date	Name	Description	Amount
30469	19/03/2015	KEN & PAMELA PEARS	Crossover Subsidy	367.63
30470	19/03/2015	BARRY & JENNIFER CREEK	Crossover Subsidy	182.11
30471	19/03/2015	CHESTER PASS LUNCH BAR	Catering Supplies	147.00
30472	19/03/2015	DEPARTMENT OF TRANSPORT	Vehicle Registration	288.70
30473	19/03/2015	PETTY CASH - ALBANY AQUATIC AND LEISURE CENTRE	Social Netball Umpire Payments	1,880.00
30474	19/03/2015	SENSIS PTY LTD	Sensis Value Package - Business Essentials	41.80
30475	19/03/2015	PETTY CASH - CITY OF ALBANY	Petty Cash Reimbursement	411.40
30476	19/03/2015	SUSAN CAROL ANGWIN	Reimbursement For Acrylic Paints Bought From Icky Finks Albany	24.08
30477	19/03/2015	TELSTRA CORPORATION LIMITED	Telephone Charges	15,134.36
30478	19/03/2015	VODAFONE PTY LTD	Mobile Phone	48.99
30479	19/03/2015	WATER CORPORATION	Water Consumption	14,209.96
30481	26/03/2015	CHARLETTE TURZER	Subsidy Payment For Crossover	205.66
30482	26/03/2015	HOWARD MCGONNELL	Building Permit Fee 141258 - Refund Of Fees As Incorrect Fee Code Was Used At Time Of Lodgement	364.00
30483	26/03/2015	KELLY PARKER	Bronze Medallion Requalification For K. Quinlan	85.00
30484	26/03/2015	BRIDGESTONE AUSTRALIA LTD	Tyre Repairs / Replacement	103.71
30485	26/03/2015	DEPARTMENT OF TRANSPORT	Amazing Albany Number Plates	200.00
30486	26/03/2015	EMU POINT SLIPWAY SERVICES	Slipping And Hard staining Of The Vessel Pelican At Emu Point Slipway	1,157.20
30487	26/03/2015	DEPARTMENT OF JUSTICE - FINES ENFORCEMENT	Unpaid Infringements Sent To FER	932.00
30488	26/03/2015	JO-JOES PIZZA AND KEBAB	2 Large Pizzas For Skate Comp Volunteers	35.00
30489	26/03/2015	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Charges	84.00
30490	26/03/2015	SEVEN NETWORK (OPERATIONS) LIMITED	Advertising - National Anzac Centre	1,725.90
30491	26/03/2015	TELSTRA CORPORATION LIMITED	Telephone Charges	234.46
30492	26/03/2015	VINIDEX PTY LTD	Supply Of 375 Stormpro2 Sn8 Pp 5.93M, Supply Of 300 Stormpro2 Sn8 Pp 5.94M	26,618.30
30493	26/03/2015	WATER CORPORATION	Water Charges	10,573.76
30494	30/03/2015	RIA DI COLA	Great Southern Art Award - Works On Paper Award	1,000.00
30495	30/03/2015	CARLY LE CERF	Great Southern Art Award - Acquisitive Prize	5,000.00
30496	30/03/2015	ANITA HOTKER	Great Southern Art Award - Print Award	1,000.00
30497	30/03/2015	SAMANTHA DENNISON	Great Southern Art Award - Painting Award	1,000.00
30498	30/03/2015	JAMES MCLEAN	Great Southern Art Award - 3D Award	1,000.00
30499	01/04/2015	CLERK OF COURTS	Obtain Certified Copies Of Prosecutions Notices	86.25
30500	02/04/2015	SAILBON PTY LTD	Repairs To OPS Centre Entry Door Due To Forced Entry - Material Only	220.00
30504	02/04/2015	POCOCK BUILDING COMPANY	Reimburse Fee For Original Grant Of Planning Scheme Consent	147.00
30505	02/04/2015	DEPARTMENT OF TRANSPORT	Amazing Albany Number Plates	200.00
30506	02/04/2015	DEPARTMENT OF TRANSPORT	Vehicle Registration	272.30
30507	02/04/2015	IMPERIAL GROUP PTY LTD T/A GARRISONS	Ifish Media TV Visit	264.72
30508	02/04/2015	PETTY CASH - DEPOT	Petty Cash Reimbursements	342.05
30509	02/04/2015	COMMISSIONER OF STATE REVENUE	Refund Pensioner ESL And Rates Rebate Claimed Twice	514.14
30510	02/04/2015	TELSTRA CORPORATION LIMITED	Telephone Charges	13,103.32
30511	02/04/2015	WATER CORPORATION	Water Consumption	3,703.11
30512	02/04/2015	ASGARD 1	Superannuation Contributions	470.04
30513	09/04/2015	CHESTER PASS LUNCH BAR	Catering Supplies	162.70
30514	09/04/2015	WESTERN AUSTRALIAN PLANNING COMMISSION	Payment For Subdivision Application	3,044.94
30515	09/04/2015	TARGET AUSTRALIA PTY LTD	Pool Toys For Disco Pool Party	98.50
30516	09/04/2015	TELSTRA CORPORATION LIMITED	Telephone Charges	328.62
30517	09/04/2015	WATER CORPORATION	Water Charges	105.98

TOTALS

\$ 107,118.69

REPORT ITEM CSF 165 REFERS

EFT	Date	Name	Description	Amount
EFT98204	19/03/2015	4BRANDING	2 Branded Covers - Community Engagement	649.00
EFT98205	19/03/2015	ABA SECURITY	Security Services For Works Depot	55.00
EFT98206	19/03/2015	ACORN TREES AND STUMPS	The Removal And Stump Grinding Of One Tree Located	400.00
EFT98207	19/03/2015	AD CONTRACTORS PTY LTD	Hours Semi Tipper Hire	5,990.05
EFT98208	19/03/2015	ADVERTISER PRINT	100 X Meeting Notepads In 100'S (Printed In Black And White)	989.00
EFT98209	19/03/2015	ALBANY V-BELT AND RUBBER	Filters/Vehicle Parts	299.39
EFT98210	19/03/2015	ALBANY GAS CENTRE PTY LTD	Forklift Gas Cylinder Refill	22.00
EFT98211	19/03/2015	ALBANY REFRIGERATION	Refrigeration & Air-conditioning Repairs & Maintenance	44.00
EFT98212	19/03/2015	ALBANY OFFICE PRODUCTS DEPOT - NORTH ROAD	Stationery Supplies	1,460.35
EFT98213	19/03/2015	ALBANY QUALITY LAWNMOWING	Lawn Mowing At Lotteries House	110.00
EFT98214	19/03/2015	ALBANY MILK DISTRIBUTORS	Milk Deliveries ALAC	13.75
EFT98215	19/03/2015	ALBANY OFFICE PRODUCTS DEPOT - LIBRARY	Mata Swivel Chair With Black Base	250.00
EFT98216	19/03/2015	ALBANY LEGAL PTY LTD	Professional Fees	3,553.00
EFT98217	19/03/2015	ALBANY IRRIGATION & DRILLING	Franklin Submersible Pumps Fps - 3A - 4Ts	1,554.40
EFT98218	19/03/2015	AMPAC DEBT RECOVERY (WA) PTY LTD	Debt Recovery	205.70
EFT98219	19/03/2015	AMPHIBIAN PLUMBING AND GAS	Replacement On 50mm RPZ Device At Foundation Park	7,303.20
EFT98220	19/03/2015	PAPERBARK MERCHANTS	Harry Potter Book Night Prize Vouchers	60.00
EFT98221	19/03/2015	ATC WORK SMART	Casual Staff/Apprentice Fees	17,304.97
EFT98222	19/03/2015	AUSTRALIA POST	Postage/Agency	4,054.35
EFT98223	19/03/2015	BAREFOOT CLOTHING MANUFACTURERS	LB7300 3/4 Sleeve Shirt + Embroidery	95.80
EFT98224	19/03/2015	SOPHIE BEECH	Unit Fees For Master Of Professional Accounting	2,962.00
EFT98225	19/03/2015	BENARA NURSERIES	Nursery Supplies	557.15
EFT98226	19/03/2015	BENNETTS BATTERIES	200L Drum Of Cat To-4 50 Oil.	715.00
EFT98227	19/03/2015	BERTOLA HIRE SERVICES ALBANY PTY LTD	14 Acrow Props For The UWA Building Price Also Includes Hire Before Purchase	2,267.43
EFT98228	19/03/2015	BERG CONTRACTING SERVICES	From Collingwood Road Reserve.	682.00
EFT98229	19/03/2015	ALBANY BITUMEN SPRAYING	Box Out Failed Section Of Campbell Rd And Replace With Lime And Gravel	3,107.50
EFT98230	19/03/2015	BLOOMIN FLOWERS	1 X Hamper	70.00
EFT98231	19/03/2015	BMT OCEANICA PTY LTD	Provision Of Single Remote Imagery Unit And Secure Web Portal	302.50
EFT98232	19/03/2015	BOC GASES AUSTRALIA LIMITED	Container Service Rental	150.97
EFT98233	19/03/2015	BOOEASY AUSTRALIA PTY LTD	Monthly Commission - February 2015	1,861.46
EFT98234	19/03/2015	BUNNINGS GROUP LIMITED	Edging And Pegs	71.74
EFT98235	19/03/2015	BUSBY INVESTMENTS PTY LTD T/AS BUDGET RENT A CAR	Vehicle Hire Of A Standard Size Vehicle For Facilitator David Price	129.14
EFT98236	19/03/2015	THE BUSH FAIRY	Payment For White Board	80.00
EFT98237	19/03/2015	C&C MACHINERY CENTRE	Supply Water Pump For Fire Fighting Unit.	942.70
EFT98238	19/03/2015	CABCHARGE AUSTRALIA LIMITED	Taxi Fares	606.20
EFT98239	19/03/2015	CALTEX AUSTRALIA PETROLEUM PTY LTD	Starcard Fuel Purchases	5,898.26
EFT98240	19/03/2015	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Repairs/Maintenance - Depot	5,186.12
EFT98241	19/03/2015	CATERLINK	Variation Costs For Large Main Canopy To Be Manufactures As Per Drawing	1,529.00
EFT98242	19/03/2015	CJD EQUIPMENT PTY LTD	Clutch Booster	1,938.67
EFT98243	19/03/2015	BIS CLEANAWAY LIMITED	Rubbish Removal Contract	255,884.81
EFT98244	19/03/2015	COLRAY EXHAUST AND TOWBAR	Vehicle Parts	730.00
EFT98245	19/03/2015	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	84.64
EFT98246	19/03/2015	CONTACH METAL INDUSTRIES	Small Panel Required For Mower	7.50
EFT98247	19/03/2015	CONSTRUCTION EQUIPMENT AUSTRALIA	1000 Hr Filter Kit	265.13
EFT98248	19/03/2015	ALBANY SIGNS	Stencils X 4	2,021.80
EFT98249	19/03/2015	COVS PARTS PTY LTD	Vehicle Parts	469.25
EFT98250	19/03/2015	DOWNER EDI WORKS PTY LTD	Drops Of Hot Mix	527.74
EFT98251	19/03/2015	HOLCIM (AUSTRALIA) PTY LTD	Supply M3 Of 25/14/70 Slump	319.22
EFT98252	19/03/2015	AL CURNOW HYDRAULICS	Vehicle Parts/Maintenance	416.19
EFT98253	19/03/2015	JENNY LEE DALLIMORE	Rates Refund For Assessment	538.90
EFT98254	19/03/2015	DATA #3 LIMITED	Acrobat V11 - Win - Lic - 1 Usr/Acrobat - Win - Maintenance - 1 Usr 6 Months	418.82
EFT98255	19/03/2015	DE JONGE MECHANICAL REPAIRS	10,000km Service	304.00

REPORT ITEM CSF 165 REFERS

EFT98256	19/03/2015	LANDGATE - PROPERTY & VALUATIONS	Albany_Townsite_And_Environs_Dec_2014_Mosaic - ECW	255.20
EFT98257	19/03/2015	JANINE DETERMES	Fitness Instruction	180.00
EFT98258	19/03/2015	G & M DETERGENTS & HYGIENE SERVICES ALBANY	Hygiene Contract	1,669.53
EFT98259	19/03/2015	RYAN DOWELL	PLWA Conference & SLWA Satellite Event Daily Meal Expenses	73.60
EFT98260	19/03/2015	EASIFLEET MANAGEMENT	Motor Vehicle Lease Rental/ESP Bureau Fee/Bureau Fee Rebate	7,442.05
EFT98261	19/03/2015	ECOTECH PTY LTD	Monthly Reporting Costs For Anemometer Installed At Emu Point	341.00
EFT98262	19/03/2015	AYERITE SIGNS	Alter Design And Re-Print Posters And Fix Into Supplies Retractable Units	519.20
EFT98263	19/03/2015	LAYTON TECHNOLOGY PTY LTD	Service Desk Renewal & Audit Wizard Renewal	1,639.00
EFT98264	19/03/2015	FARMERS CENTRE (1978) PTY LTD	Vehicle Parts	111.05
EFT98265	19/03/2015	THE FIXUPPERY	Albany Airport Window Cleaning	979.98
EFT98266	19/03/2015	TAMMIE FLOWER	Fitness Instruction	742.50
EFT98267	19/03/2015	FOLKLORE SKATEBOARDS (AUSTRALIA) PTY LTD	Prizes For Skate & Scooter Competition	381.57
EFT98268	19/03/2015	FOXTEL MANAGEMENT PTY LTD	Foxtel Business Premium Package Monthly Subscription Fee	340.00
EFT98269	19/03/2015	GEOFF WALDECK	Performance Fees 2014 Spoty Awards	250.00
EFT98270	19/03/2015	GRACE REMOVALS GROUP	Shifting Artwork From North Rd To VAC	297.00
EFT98271	19/03/2015	GREEN SKILLS INC	Casual Staff For Feb 15	18,394.67
EFT98272	19/03/2015	GREAT SOUTHERN PEST & WEED CONTROL	Control Of Feral Bees	110.00
EFT98273	19/03/2015	GREAT SOUTHERN SAND AND LANDSCAPING SUPPLIES	Stage 3A Leachate Drainage Construction	120,303.80
EFT98274	19/03/2015	GREAT SOUTHERN PACKAGING SUPPLIES	Cleaning Stock W/E 27/02/2015	761.96
EFT98275	19/03/2015	AUSTRALIAN MEDICAL SUPPLIES PTY LTD	First Aid Stock	98.68
EFT98276	19/03/2015	GREAT SOUTHERN LIQUID WASTE	Attend Cosy Corner East - Service Ablutions Inclusive Of 300 Litres	1,833.75
EFT98277	19/03/2015	GREEN MAN MEDIA PRODUCTIONS	30 Second Poty TVC, Looping Reel & PowerPoint	1,265.00
EFT98278	19/03/2015	CPG RESEARCH AND ADVISORY PTY LTD	Advisory Fee	1,375.00
EFT98279	19/03/2015	GT BEARING AND ENGINEERING SUPPLIES	Vehicle Parts	150.00
EFT98280	19/03/2015	GULTEN EREN	Translation From Turkish To English	98.00
EFT98281	19/03/2015	HAEFELI-LYSNAR	Trimble Business Centre Base Edition (Dongle Only) Including 12 Months Maintenance	825.00
EFT98282	19/03/2015	HITACHI CONSTRUCTION MACHINERY AUSTRALIA	Vehicle Parts	782.66
EFT98283	19/03/2015	ITRAILS DOWN UNDER	Porongurup Adventure Trail, Hero Trail And Albany Whale World Trail	135.87
EFT98284	19/03/2015	JACK THE CHIPPER	Green Waste Mulching	2,070.92
EFT98285	19/03/2015	JOCK'S COMMERCIAL MOWING	Contract Mowing Round March 2015	8,195.00
EFT98286	19/03/2015	JOHN KINNEAR AND ASSOCIATES	Road Widening	4,651.50
EFT98287	19/03/2015	JUST SEW EMBROIDERY	Embroidery - ALAC	78.65
EFT98288	19/03/2015	MICHELLE KINNEAR	Fitness Instruction	50.00
EFT98289	19/03/2015	KLB SYSTEMS	Computer Hardware Purchases	50,276.60
EFT98290	19/03/2015	THE LAKE HOUSE DENMARK	Merchandise Order For The NAC - Relishes & Jams	368.70
EFT98291	19/03/2015	MARIO LIONETTI	Groceries	150.31
EFT98292	19/03/2015	LORLAINE DISTRIBUTORS PTY LTD	Being For 3 / Kcatriple T/Roll Disp Poly As Quoted	1,203.60
EFT98293	19/03/2015	BUCHER MUNICIPAL PTY LTD	Sweeper Parts	4,187.85
EFT98294	19/03/2015	ALBANY EVENT HIRE	70 X Chair - White Plastic	1,150.50
EFT98295	19/03/2015	ALBANY CITY MOTORS	Vehicles/Vehicle Parts/Repairs	174.37
EFT98296	19/03/2015	MARSHALL MOWERS	Blades	20.00
EFT98297	19/03/2015	VICKI MICHELLE MARTIN	Fitness Instruction	360.00
EFT98298	19/03/2015	METROOF ALBANY	Roofing Materials	652.99
EFT98299	19/03/2015	MIDALIA STEEL PTY LTD	Steel Supplies	115.23
EFT98300	19/03/2015	MINORBA GRAZING CO	2 Packs 225Mm X 2.4Mm Strainer Posts & Purchase Of 1 Pack 120Mm X 2.4Mm Rails	1,505.00
EFT98301	19/03/2015	MOUNT ROMANCE AUSTRALIA PTY LTD	National Anzac Centre Merchandise	705.34
EFT98302	19/03/2015	NEVILLES HARDWARE & BUILDING SUPPLIES	Being For The Purchase Of A Tankbushco Tank / Bushman 620 Litre	706.80
EFT98303	19/03/2015	OCS SERVICES PTY LTD	Cleaning Services - Admin Building	209.77
EFT98304	19/03/2015	OKEEFE'S PAINTS	Paint & Painting Supplies	56.56
EFT98305	19/03/2015	DUNCAN OLDE	Attend Conference In Sydney. Financial Sustainability. Daly Meal Expenses And Public Transport Costs	277.74
EFT98306	19/03/2015	OTIS ELEVATOR COMPANY P/L	Lift Maintenance	222.29
EFT98307	19/03/2015	PALMER EARTHMOVING (AUSTRALIA) PTY LTD	Construction Contract C14032 - Princess Avenue (SLK 0.00-1.60) Upgrade	244,054.59
EFT98308	19/03/2015	KRISTIE PORTER	Fitness Instruction	270.00
EFT98309	19/03/2015	POWELL SECURITY SERVICES	Recalibrate After Hours Key Fob At Lotteries House	112.75

REPORT ITEM CSF 165 REFERS

EFT98310	19/03/2015	PRINCESS ROYAL SAILING CLUB	Venue Hire Up Stairs Incl Screen, Projector Tea & Coffee	280.00
EFT98311	19/03/2015	RAYS SPORTS POWER	Gun Cleaning Kit	51.80
EFT98312	19/03/2015	REECE PTY LTD	Stormwater Supplies	32.69
EFT98313	19/03/2015	W P REID	Construct Concrete Path On Suffolk Street	20,382.50
EFT98314	19/03/2015	REPLAS WA	2 X Replays Premier Setting 1.8 Metre, 3-Support, Free Standing, Green, Including Freight From Victoria	3,847.35
EFT98315	19/03/2015	SKILL HIRE WA PTY LTD	Casual Staff	9,135.35
EFT98316	19/03/2015	SMITHS ALUMINIUM & 4WD CENTRE	Construct Mounting Bracket For Filter At Multiuse Sports Field	725.00
EFT98317	19/03/2015	SOUTHERN TOOL & FASTENER CO	Hardware Supplies/Tools	750.44
EFT98318	19/03/2015	SOUTHWAY DISTRIBUTORS PTY LTD	Cleaning Supplies	92.63
EFT98319	19/03/2015	SOUTHCOAST SECURITY SERVICE	Security Services	13,715.24
EFT98320	19/03/2015	SPOTLIGHT	Kids Tables & Chairs, White	50.00
EFT98321	19/03/2015	SAI GLOBAL LTD	Internet Download	305.47
EFT98322	19/03/2015	BLUESCOPE DISTRIBUTION PTY LTD	Rectangular Hollow Section Steel	115.79
EFT98323	19/03/2015	SIMON DAVID STONE	Rates Refund For Assessment	2,015.05
EFT98324	19/03/2015	SUNNY SIGN COMPANY	Signage	4,595.25
EFT98325	19/03/2015	ALBANY LOCK SERVICE	18 / Carbine 3000 ENT Set SSS 70mm Keying Alike Charge Per Cylinder ; Single Sided Key Cut To Copyas	922.40
EFT98326	19/03/2015	SYNERGY	Electricity Supplies	2,077.15
EFT98327	19/03/2015	T & C SUPPLIES	Hardware Supplies/Tools	737.94
EFT98328	19/03/2015	TECTONICS CONSTRUCTION GROUP PTY LTD	C14024 Westrail Barracks - Stages 3,4 & 5	83,787.78
EFT98329	19/03/2015	THINKWATER ALBANY	Irrigation Supplies	1,262.40
EFT98330	19/03/2015	TOLL FAST	Freight Charges	1,290.43
EFT98331	19/03/2015	CAROLINE ELLEN TOMPKIN	Fitness Instruction	135.00
EFT98332	19/03/2015	TRAFFIC FORCE	Traffic Control	14,025.27
EFT98333	19/03/2015	TRUCKLINE	Vehicle Parts	65.09
EFT98334	19/03/2015	UHY HAINES NORTON (WA) PTY LTD	Audit Certificate In Respect Of Disabilities Service Commission 1/July 2012 - 30 June 2014	880.00
EFT98335	19/03/2015	VANCOUVER WASTE SERVICES PTY LTD	6 Cubes Soil Conditioner	282.00
EFT98337	19/03/2015	IT VISION AUSTRALIA PTY LTD	Updating Assets Data To Synergy Asset Management Module - Test Account	1,073.60
EFT98338	19/03/2015	WA HINO SALES AND SERVICE	Lamp Assy, Side Turn Signa	70.55
EFT98339	19/03/2015	JULIA WARREN	Fitness Instruction	135.00
EFT98340	19/03/2015	WATERCOM PTY LTD	Drains GIS Extension	1,375.00
EFT98341	19/03/2015	WESTERBERG PANEL BEATERS	Collect Abandoned Tandem Axle Trailer From Site Near Regional Prison	198.00
EFT98342	19/03/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2 X Making Local Laws On-Line Training Courses.	529.00
EFT98343	19/03/2015	LANDMARK LIMITED	2.4M Galvanised Star Pickets & Star Picket Lifter	640.04
EFT98344	19/03/2015	WESTERN AUSTRALIAN MUSEUM	Brig Amity Management Fee	880.00
EFT98345	19/03/2015	WEST-OZ WEB SERVICES	Bookings For February 2015	480.10
EFT98346	19/03/2015	WOOLWORTHS LIMITED	Groceries	1,778.21
EFT98347	19/03/2015	ZENITH LAUNDRY	Laundry Services/Hire	10.38
EFT98348	19/03/2015	ZIPFORM	City Of Albany 4th Instalment Notices 2014/15	4,894.40
EFT98349	24/03/2015	BONSER DESIGN	900 Copies Of Albany At The Dawn Of The Anzac Legend	16,500.00
EFT98350	26/03/2015	ABA SECURITY	Security Services	88.00
EFT98351	26/03/2015	AD CONTRACTORS PTY LTD	Supply Ltrs Of Emulsion For Road Sealing	999.65
EFT98352	26/03/2015	ADVERTISER PRINT	4500 X National Anzac Centre DI Flyers	786.00
EFT98353	26/03/2015	ALBANY INDUSTRIAL SERVICES PTY LTD	Wet Hire For Construction Of Suffolk Street Drainage Renewal, Various Equipment	32,567.71
EFT98354	26/03/2015	ALBANY PRINTERS	200 X Timesheet/Job Costing Books	1,095.00
EFT98355	26/03/2015	ALBANY V-BELT AND RUBBER	Filters/Vehicle Parts	124.18
EFT98356	26/03/2015	ALBANY SWEEP CLEAN	Sweeping Of Carparks, Pathways And Boardwalks For 2014	5,368.50
EFT98357	26/03/2015	ALBANY INDOOR PLANT HIRE	Indoor Plant Hire	1,041.92
EFT98358	26/03/2015	ALBANY REFRIGERATION	February 2015 - Preventative Maintenance	1,731.32
EFT98359	26/03/2015	ALBANY SKIPS AND WASTE SERVICES	Hire & Maintenance Skip Bin Feb/2015	460.00
EFT98360	26/03/2015	ALBANY OFFICE PRODUCTS DEPOT - NORTH ROAD	Stationery Supplies	481.45
EFT98361	26/03/2015	ALBANY WHALE TOURS	Visitors Centre Merchandise	105.60
EFT98362	26/03/2015	ALBANY COMBINED CABS PTY LTD	Youth Advisory Council	16.50
EFT98363	26/03/2015	ALBANY MILK DISTRIBUTORS	Milk Deliveries - ALAC	5.50
EFT98364	26/03/2015	ALBANY OFFICE PRODUCTS DEPOT - LIBRARY	Tempo Swivel Chair With Black Base	668.00

REPORT ITEM CSF 165 REFERS

EFT98365	26/03/2015	ALBANY LEGAL PTY LTD	Professional Fees	3,176.80
EFT98366	26/03/2015	ALBANY IRRIGATION & DRILLING	Irrigation Supplies	597.75
EFT98367	26/03/2015	ALBANY BLINDS	Supply And Install Roller Blinds To Windows	1,305.00
EFT98368	26/03/2015	ALD FUEL INJECTION SERVICES	Rebuild Backhoe Fuel Injection Pump.	2,598.46
EFT98369	26/03/2015	ALINTA	Gas Usage Charges	235.85
EFT98370	26/03/2015	AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION LTD	Annual Membership 04/2015 - 04/2016	326.00
EFT98371	26/03/2015	ALL EVENTS PROSOUND HIRE	Town Hall Film - Fair Foods - Technical Assistance	773.50
EFT98372	26/03/2015	AMPHIBIAN PLUMBING AND GAS	Replacement On 20mm DCV Device At Lawley Park Rose Garden, Opp Mount St	2,675.00
EFT98373	26/03/2015	NICK ANDERSON	Deposit Invoice - Stage Entertainment	1,500.00
EFT98374	26/03/2015	PAPERBARK MERCHANTS	Newspapers/Books/Magazines/Stationery	26.39
EFT98375	26/03/2015	ANNETTE DAVIS	Preparation Of Content And Collection Of Support Material For Connect Grant Application For Bella Kelly Project	520.00
EFT98376	26/03/2015	ATC WORK SMART	Casual Staff/Apprentice Fees	11,936.08
EFT98377	26/03/2015	AUSCOINSWEST	Princess Royal Fortress Coins/Albums And Freight Charges	882.20
EFT98378	26/03/2015	BADGEMATE	Staff Name Badges	174.35
EFT98379	26/03/2015	BAILEYS FERTILISERS	200 Lts Gt Green	1,755.60
EFT98380	26/03/2015	AE BALL AND COMPANY	Repairs To Kalgan LT AL20937	421.25
EFT98381	26/03/2015	ANTHONY BALL	Fitness Instruction	90.00
EFT98382	26/03/2015	BATTERY WORLD	Battery Purchases	35.00
EFT98383	26/03/2015	PETER BAXENDALE CONSULTING ENGINEER	Westrail Barracks, Albany WA - Construction Phase	2,821.50
EFT98384	26/03/2015	ALBANY TRAFFIC CONTROL	Provision Of Traffic Management Plan For Anzac (Albany Convoy Commemorative Event)	2,055.90
EFT98385	26/03/2015	ALBANY BITUMEN SPRAYING	Hrs To Asphalt On Boongarrie St	2,530.00
EFT98386	26/03/2015	ALBANY BOBCAT SERVICES	Bobcat & Truck Hire	2,337.50
EFT98387	26/03/2015	SARAH BOWLES	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98388	26/03/2015	COLIN BRINHAM FENCING & RETAINING WALLS	Sleeper Retaining Bank Proudlove Pde	3,850.00
EFT98389	26/03/2015	BUNNINGS GROUP LIMITED	Hardware/Tool Supplies	40.71
EFT98390	26/03/2015	BUSBY INVESTMENTS PTY LTD T/AS BUDGET RENT A CAR	Rental Of Hire Car	229.09
EFT98391	26/03/2015	VINCE CALLEJA	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98392	26/03/2015	CALTEX AUSTRALIA PETROLEUM PTY LTD	Litres Kerosene (2X Drums)	1,562.79
EFT98393	26/03/2015	CAMLYN SPRINGS WATER DISTRIBUTORS	Water Container Refills	1,454.00
EFT98394	26/03/2015	CAPE AGENCIES	1 X 45Kg Gas Bottle/5 X 9Kg Gas Bottle	352.00
EFT98395	26/03/2015	J & S CASTLEHOW ELECTRICAL SERVICES	To Trace And Locate And Repair Faulty Wiring. Replace And Reconnect	14,163.23
EFT98396	26/03/2015	CJD EQUIPMENT PTY LTD	Vehicle Parts	130.35
EFT98397	26/03/2015	CLARK EQUIPMENT SALES PTY LTD	Wiper Arm	72.45
EFT98398	26/03/2015	BIS CLEANAWAY LIMITED	Rubbish Removal Contract	3,001.87
EFT98399	26/03/2015	SUE CODEE	Visitors Centre Merchandise	373.90
EFT98400	26/03/2015	COLES SUPERMARKETS AUSTRALIA PTY LTD	Groceries	349.77
EFT98401	26/03/2015	COURIER AUSTRALIA	Freight Fees	566.19
EFT98402	26/03/2015	ALBANY SIGNS	Supply And Fitting Of One Sign For The Highway BFB Fire Station	1,991.00
EFT98403	26/03/2015	CROKER LACEY GRAPHIC DESIGN	Design Of 16PP A5 Events Program (Autumn/Winter Issue)	1,100.00
EFT98404	26/03/2015	DOWNER EDI WORKS PTY LTD	Hotmix	1,055.48
EFT98405	26/03/2015	HOLCIM (AUSTRALIA) PTY LTD	Supply M3 Of 25X14X80 Slump Footpath Mix	4,728.24
EFT98406	26/03/2015	AL CURNOW HYDRAULICS	Vehicle Parts/Maintenance	532.67
EFT98407	26/03/2015	D & K ENGINEERING	Repair Hydraulic Knuckle As Required	1,346.95
EFT98408	26/03/2015	DE LAGE LANDEN PTY LIMITED	Assignment Of Master Lease Contract	7,186.30
EFT98409	26/03/2015	LANDGATE - PROPERTY & VALUATIONS	Interim Values/Title Searches	3,386.34
EFT98410	26/03/2015	JANINE DETERMES	Fitness Instruction	180.00
EFT98411	26/03/2015	JOHN DOWSON	Books Provided To The AVC	134.73
EFT98412	26/03/2015	CAROLYN DOWLING	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98413	26/03/2015	DS AGENCIES	Wide Bollard B3F, Woodland Grey Powder Coated Aluminium Body, Polished Aluminium Flat Collar	2,090.00
EFT98414	26/03/2015	DYLAN'S ON THE TERRACE	Catering	1,010.60
EFT98415	26/03/2015	ELECTRODATA GROUP PTY LTD	Quicklog License - Single	1,045.00
EFT98416	26/03/2015	THE ENVIRONMENTAL PRINTING COMPANY	For The Print And Delivery Of 20X A4 Posters And 20X A3 Posters. Artwork Supplied.	121.00
EFT98417	26/03/2015	EVERTRANS	Supply And Fit New In Cab Hoist Controls As Required.	1,360.48
EFT98418	26/03/2015	ALBANY FIREBREAK AND SLASHING CO. PTY LTD	Travel And Slash Firebreaks Brooke Street Elleker	275.00

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EFT98419	26/03/2015 THE FIXUPPERY	Window Cleaning At The NAC February 2015	374.00
EFT98420	26/03/2015 TAMMIE FLOWER	Fitness Instruction	270.00
EFT98421	26/03/2015 FOUNDATION ELECTRICAL PTY LTD INCORPORATING SOUTHERN ELECTRICS	Supply And Install Replacement Spa Chlorine Boost Pump	3,734.71
EFT98422	26/03/2015 BILL GIBBS EXCAVATIONS	Mulching Works In The Le Grand Ave Reserve	14,025.00
EFT98423	26/03/2015 SANDRA GILFILLAN	Fauna Assessment Of Remnant Vegetation	4,625.00
EFT98424	26/03/2015 ALISON GOODE	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98425	26/03/2015 GORDON WALMSLEY PTY LTD	Supply And Lay Tons Of Black Asphalt	49,762.00
EFT98426	26/03/2015 ELIZABETH GRAY	EAP Consultations	260.00
EFT98427	26/03/2015 GREAT SOUTHERN GROUP TRAINING	Casual Staff Apprentices Fees	5,654.15
EFT98428	26/03/2015 GREEN SKILLS INC	Weed Treatment	844.21
EFT98429	26/03/2015 GREAT SOUTHERN PEST & WEED CONTROL	Pest & Weed Controls - Quarterly Maintenance	140.25
EFT98430	26/03/2015 SOUTHERN SHARPENING SERVICES	Two-Up Sets, Jarrah	165.00
EFT98431	26/03/2015 GSP WORKFORCE	Gardening Services Lotteries House February 2015	130.50
EFT98432	26/03/2015 GREENRANGE COUNTRY CLUB	Catering For Fire 7/3/2015	1,078.00
EFT98433	26/03/2015 GREAT SOUTHERN PACKAGING SUPPLIES	Cleaning Supplies	1,515.59
EFT98434	26/03/2015 GERRY GREGSON	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98435	26/03/2015 GREAT SOUTHERN REGIONAL CRICKET BOARD	Community Event Sponsorship 2014/15	1,500.00
EFT98436	26/03/2015 GSM AUTO ELECTRICAL	Pedestal Led Flashing Lights.	370.00
EFT98437	26/03/2015 GWN GREAT SOUTHERN (PRIME MEDIA GROUP LTD)	GWN7 Feb Membership Promotion	7,181.90
EFT98438	26/03/2015 RAY HAMMOND	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98439	26/03/2015 PROTECTOR FIRE SERVICES PTY LTD	Fire Equipment Maintenance	489.50
EFT98440	26/03/2015 HELEN LEEDER-CARLSON	Continuation Art Classes	480.00
EFT98441	26/03/2015 HEMA MAPS PTY LTD	Map Supplies For The AVC	733.09
EFT98442	26/03/2015 BILL HOLLINGWORTH	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98443	26/03/2015 ALAN HORTIN	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98444	26/03/2015 H AND H ARCHITECTS	Architectural Services For The Replacement Of The ALAC Pool Concourse	1,470.48
EFT98445	26/03/2015 HUMES WEMBLEY CEMENT	Concrete Supplies	18,072.39
EFT98446	26/03/2015 QUBE LOGISTICS (WA2) PTY LTD	920Kg Chlorine Drums Fuel Levy /General Freight Fuel Levy	2,421.46
EFT98447	26/03/2015 STATEWIDE RACKING & STORAGE SOLUTIONS	Slotwall Spinner M8100Wh Flat Packed/Ergo Stance 310 Fatigue Matting 900W X 3800L - Cut To Size	821.00
EFT98448	26/03/2015 ITOMIC WEB SPECIALISTS	200 Pre Paid Hours Under Contract C13027	28,800.00
EFT98449	26/03/2015 JACK THE CHIPPER	The Chipping Of Green Waste On The 27/02/2015	708.13
EFT98450	26/03/2015 THE JAFFA ROOM / ARTISTRALIA	Copyright Of Screening Of Shrek Forever After On 15 April 2015	275.00
EFT98451	26/03/2015 JEREMY JONGSMA	Moondog J Solo Performance Fee	300.00
EFT98452	26/03/2015 JIMS TEST AND TAG	Electrical Testing And Tagging	847.77
EFT98453	26/03/2015 JJ'S HIAB SERVICES	Pick Up And Delivery Services	184.80
EFT98454	26/03/2015 KNOTTS GROUP PTY LTD	Repairs And Maintenance - Plumbing - Dec / Jan	2,070.05
EFT98455	26/03/2015 LA FREEGARD	Works Undertaken On Sydney Golden Wattle At Cheynes Beach January 2015	1,760.00
EFT98456	26/03/2015 THE LAKE HOUSE DENMARK	Visitors Centre Merchandise	457.00
EFT98457	26/03/2015 MARIO LIONETTI	Groceries	136.86
EFT98458	26/03/2015 LITTLE GROVE PLAYGROUP	Winner Of The 2014 Christmas Pageant	500.00
EFT98459	26/03/2015 LOCKEEZ LUNCHBAR	1 X Chicken Platter - 1 X Mixed Meat Platter - 20 X Mixed Sandwiches	320.00
EFT98460	26/03/2015 ANTHONY & REBECCA LOLLEY	Refund Of Swim Lessons	130.00
EFT98461	26/03/2015 M & A STEEL FABRICATION	Repairs And Replacement To Handrail On Aberdeen Street	4,416.50
EFT98462	26/03/2015 ALBANY EVENT HIRE	Events Supplies For VAC	171.00
EFT98463	26/03/2015 SOUTH COAST WOODWORKS GALLERY	National Anzac Centre Merchandise	688.67
EFT98464	26/03/2015 MANYPEAKS COMMUNITY AND RECREATION ASSOCIATION	Electricity Charges 14/15 Manypeaks Fire Shed	110.00
EFT98465	26/03/2015 VICKI MICHELLE MARTIN	Fitness Instruction	405.00
EFT98466	26/03/2015 MICHAEL & HONOR THWAITES HERITAGE ASSOCIATION (MAHTHA)	50 Copies Of Postcard Anzac Graves On Gallipoli	60.00
EFT98467	26/03/2015 NURRUNGA COMMUNICATIONS	Supply And Fitting Of Radios To Airport Vehicles	4,113.50
EFT98468	26/03/2015 NATIONAL FILM AND SOUND ARCHIVE	DVD King Of The Coral Sea	22.00
EFT98469	26/03/2015 ALBANY NEWS DELIVERY - NORTH ROAD - NEW	Newspaper Deliveries 26/1/2015 - 22/2/2015	291.28
EFT98470	26/03/2015 PAUL NIELSEN	PLWA Conference - Daily Meal Expenses	46.50
EFT98471	26/03/2015 NIOKATOO PTY LTD	Supply Chemical And Spray Weeds At Hanrahan Rd Landfill	548.92

REPORT ITEM CSF 165 REFERS

EFT98472	26/03/2015	TONY NORMENT	Master Of Ceremonies For Sportsperson Of The Year Awards 2014	1,000.00
EFT98473	26/03/2015	OCS SERVICES PTY LTD	Cleaning Services For Day Care	1,520.00
EFT98474	26/03/2015	OKEEFE'S PAINTS	Crimps And Eyes For Lane Rope Anchors	38.00
EFT98475	26/03/2015	PALMER EARTHMOVING (AUSTRALIA) PTY LTD	P14034 - Albany Highway Shared Path Upgrade.	40,319.52
EFT98476	26/03/2015	RANI PARAM	Reimbursements For LGMA Challenge	15.20
EFT98477	26/03/2015	KATE PARKER	Albany Art Prize Coordination	1,470.00
EFT98478	26/03/2015	ROBIN JAMES PARKIN	Rates Refund For Assessment	369.94
EFT98479	26/03/2015	SONIA MAREE PASCOE	Refund Of Court Fees For Cancelled Training	62.00
EFT98480	26/03/2015	PENROSE PROFESSIONAL LAWN CARE	Mow & Edge Lawns, Blower Vac Clean Up @ VAC	264.00
EFT98481	26/03/2015	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LIMITED	Licence Fees - City Of Albany Events 1/1/14 - 31/12/15.	440.00
EFT98482	26/03/2015	PERTH SAFETY PRODUCTS PTY LTD	700mm Orange Base Cones Reflective Sleeve With C Of A Decal	2,310.00
EFT98483	26/03/2015	ALBANY PLAZA PHARMACY	First Aid Items	61.10
EFT98484	26/03/2015	PRE-EMPTIVE STRIKE PTY LTD	Design Of Trail Strategy Info graphic For The Trails	880.00
EFT98485	26/03/2015	JANELLE PRICE	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98486	26/03/2015	PUBLIC LIBRARIES AUSTRALIA LTD	PLA Econnect Monthly Subscription - Premier 7.5	209.55
EFT98487	26/03/2015	KERRY JAYNE QUINLAN	Bronze Medallion Requalification	17.60
EFT98488	26/03/2015	RADIOWEST BROADCASTERS PTY LTD	Call To Action - February	3,701.50
EFT98489	26/03/2015	RAMPED TECHNOLOGY	Professional Services And Items For February 2015	7,680.75
EFT98490	26/03/2015	REEVES AND COMPANY BUTCHERS PTY LTD	Catering	393.50
EFT98491	26/03/2015	REPLAS WA	Plastic Bollards	887.48
EFT98492	26/03/2015	RICOH	Colour & Black And White Photocopier Charges	16,621.55
EFT98493	26/03/2015	RIVER HILL CONTRACTING PTY LTD	Installation Of Drainage On Susan Court	26,258.10
EFT98494	26/03/2015	ROAD 'N' FIELD SPANNERS	Repair Air Conditioning System On Grader As Required.	5,891.92
EFT98495	26/03/2015	E M SANDIFORD	Undertake A Rare Flora Assessment Of R48544 (Fishponds") And The Adjacent Unmade Road Reserve"	550.00
EFT98496	26/03/2015	ALBANY SCAFFOLD HIRE	Being For The Hire Of The Scaffolding For The Veranda	5,645.04
EFT98497	26/03/2015	G & L SHEETMETAL	Expanded Galv Mesh Discs	49.50
EFT98498	26/03/2015	GRAEME SIMPSON	Welcome To Country @ 2014 Sportsperson Of The Year Awards - Playing The Didgeridoo	300.00
EFT98499	26/03/2015	SKETCHY INK	Design And Construction Of The Splinter Pop Up Cafe And Bar	2,750.00
EFT98500	26/03/2015	SKILL HIRE WA PTY LTD	Casual Staff	11,326.26
EFT98501	26/03/2015	SMITHS ALUMINIUM & 4WD CENTRE	Aluminium Fabrication Materials & Labour	10.00
EFT98502	26/03/2015	SOS SWITCHED ON TO SAFETY	Chemwatch Training 3 Staff	1,485.00
EFT98503	26/03/2015	SOUTHERN TOOL & FASTENER CO	Hardware/Tool Supplies	204.12
EFT98504	26/03/2015	SOUTHCOAST SECURITY SERVICE	Security Services NAC	176.00
EFT98505	26/03/2015	STAR SALES AND SERVICE	Rolls Of Brushcutter Cord & Brushcutter Cover	432.00
EFT98506	26/03/2015	BLUESCOPE DISTRIBUTION PTY LTD	Reinforcing Mesh Supplies	53.57
EFT98507	26/03/2015	ST JOHN AMBULANCE ASSOCIATION WA INC	First Aid Class For Heidi	199.00
EFT98508	26/03/2015	GREGORY BRIAN STOCKS	Deputy Mayoral Sitting Fee And Allowances 01/01/2015 - 31/03/2015	10,415.00
EFT98509	26/03/2015	SUBWAY	Catering	95.90
EFT98510	26/03/2015	SUNNY SIGN COMPANY	RS 900HCS-WA 900mm Cones C/W Refl Sleeve With C Of A Decal	2,717.00
EFT98511	26/03/2015	ALBANY LOCK SERVICE	Lock Supplies/Services	874.55
EFT98512	26/03/2015	ROBERT SUTTON	Councillor Allowance And Sitting Fees 01/01/2015 - 31/03/2015	6,552.50
EFT98513	26/03/2015	SYNERGY	Electricity Charges 102 North Rd 17/2/15 - 16/3/15	13,146.25
EFT98514	26/03/2015	T & C SUPPLIES	Hardware Supplies/Tools	364.83
EFT98515	26/03/2015	TAM MADE THIS & BECKY MADE THAT	30 X Black Bandanas	105.00
EFT98516	26/03/2015	TECHLAY	Balance For Re-Surfacing Of Existing Tennis Courts At The Napier Tennis Club, Chester Pass Rd.	14,022.25
EFT98517	26/03/2015	TIM WATERS DESIGN	Design Of Brand For Neighbour Day	2,464.00
EFT98518	26/03/2015	TRAFFIC FORCE	Traffic Control	19,775.66
EFT98519	26/03/2015	TRUCKLINE	Vehicle Parts	402.09
EFT98520	26/03/2015	TURPS STEEL FABRICATIONS	Reimburse Fee For Application Of Planning Which Does Not Require Planning Scheme Consent	147.00
EFT98521	26/03/2015	ALBANY TYREPOWER	Supply And Fit Steerer Tyre. & Supply And Fit Drive Recaps.	2,130.00
EFT98522	26/03/2015	VANCOUVER WASTE SERVICES PTY LTD	Green Waste Services	20,759.29
EFT98523	26/03/2015	SARAH VALLENTINE	Casual Hrs At The VAC	205.87
EFT98524	26/03/2015	VARIDESK LLC	2 X Varidesk Pro Plus For Colleen & Monique & Delivery Fee For 2 X Varidesk	1,155.00
EFT98525	26/03/2015	ALBANY VETERINARY HOSPITAL PTY LTD	Euthanize Of Animal	89.55

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EFT98526	26/03/2015	OLIVIA VIVIAN	Guest Speaker At The 2014 City Of Albany Sports Person Of The Year Awards	1,760.00
EFT98527	26/03/2015	WA HINO SALES AND SERVICE	Sweeper Parts	83.46
EFT98528	26/03/2015	JULIA WARREN	Fitness Instruction	135.00
EFT98529	26/03/2015	WATERCRAFT MARINE	13 Aluminium cleats 150Mm For The New Banner Poles In Stirling Tce And Town Square	123.35
EFT98530	26/03/2015	ALBANY & GREAT SOUTHERN WEEKENDER	Advertising For The Vancouver Arts Centre	198.00
EFT98531	26/03/2015	DENNIS WELLINGTON	Mayoral Allowances & Sitting Fees From 01/01/2015 - 31/03/2015	23,933.75
EFT98532	26/03/2015	LANDMARK LIMITED	One Galv Fence Dropper 107cm	139.14
EFT98533	26/03/2015	WESTSHRED DOCUMENT DISPOSAL	Document Disposal	847.00
EFT98534	26/03/2015	WEST AUSTRALIAN NEWSPAPERS LIMITED - (VAC)	General News Supplies For The VAC	495.00
EFT98535	26/03/2015	TREASY WOODS	Welcome To Country @ 2014 Sportsperson Of The Year Awards	200.00
EFT98536	26/03/2015	ZENITH LAUNDRY	Bags Of Rags	184.76
EFT98537	01/04/2015	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 35 Repayment	125,187.93
EFT98538	02/04/2015	ABA SECURITY	Security Services	176.00
EFT98539	02/04/2015	GROWERS AGRISHOP	10lts Of Steri-Max	975.00
EFT98540	02/04/2015	ALBANY COMMUNITY HOSPICE	Payroll Deductions	156.00
EFT98541	02/04/2015	ALBANY GAS CENTRE PTY LTD	Check & Fix The Gas Boiler Display Monitor For The Lap / Leisure	88.00
EFT98542	02/04/2015	COASTAL CRANES ALBANY	Crane Hire To Unload Concrete Products	225.50
EFT98543	02/04/2015	ALBANY REFRIGERATION	Being For The Quarterly Maintenance For The North Road Aircon	1,727.00
EFT98544	02/04/2015	ALBANY OFFICE PRODUCTS DEPOT - NORTH ROAD	Stationery Supplies	471.05
EFT98545	02/04/2015	ALBANY PLASTERBOARD COMPANY	Being For The Hire Of The EWP For The Gutter Inspection Of The Town Hall	1,100.00
EFT98546	02/04/2015	ALBANY PSYCHOLOGICAL SERVICES	EAP Counselling Services	440.00
EFT98547	02/04/2015	ALBANY QUALITY LAWNMOWING	Lawn Mowing At Lotteries House	110.00
EFT98548	02/04/2015	ALBANY MILK DISTRIBUTORS	Milk Deliveries - ALAC	13.75
EFT98549	02/04/2015	ALBANY LEGAL PTY LTD	Professional Services	3,487.77
EFT98550	02/04/2015	ALBANY COMMUNITY FOUNDATION	Payroll Deductions	75.00
EFT98551	02/04/2015	ALINTA	Gas Usage Charges	145.35
EFT98552	02/04/2015	ALL EVENTS PROSOUND HIRE	The Town Square March 21St Last Paradise" Outdoor Cinema System Complete"	2,460.88
EFT98553	02/04/2015	AMITY PAINTING & DECORATING	For Painting At VAC	2,057.00
EFT98554	02/04/2015	AMITY WINDSCREENS	Chip Repair To Windscreen	88.00
EFT98555	02/04/2015	AMPHIBIAN PLUMBING AND GAS	Plumbing Repairs/Maintenance - Emu Point Channel Toilets And Cafe	8,029.70
EFT98556	02/04/2015	PAPERBARK MERCHANTS	Newspapers/Books/Magazines/Stationery	971.79
EFT98558	02/04/2015	ATC WORK SMART	Casual Staff/Apprentice Fees	13,468.44
EFT98559	02/04/2015	AUDIOCOM ALBANY	The Purchase Of One Life Proof Case For A Apple I4 Phone.	125.00
EFT98560	02/04/2015	AUSTRALIAN TAXATION OFFICE	Payroll Deductions	482,169.00
EFT98561	02/04/2015	AUSTRALIAN SERVICES UNION WA BRANCH	Payroll Deductions	5,864.44
EFT98562	02/04/2015	AUSTRAL POOL EQUIPMENT	4 Metres 350Mm Pool Grating + Freight	576.27
EFT98563	02/04/2015	BANKSIA GARDENS RESORT MOTEL	Accommodation L. Cliff 22 March- 27 March 2015 Meals	792.00
EFT98564	02/04/2015	BEWITCHED CLEANING SERVICES	Vancouver Arts Accommodation Cleaning Services	132.00
EFT98565	02/04/2015	BIRDSEYE VIEW PHOTOGRAPHY	Birdseye View Photography Aerial Photographs Purchased By Communications March 2015	2,240.00
EFT98566	02/04/2015	ALBANY BITUMEN SPRAYING	Supply Labour And Plant For Various Asphalt Repairs	6,476.25
EFT98567	02/04/2015	ALBANY BOBCAT SERVICES	Vegetation Removal Mt Adelaide	4,301.00
EFT98568	02/04/2015	CONSTRUCTION TRAINING FUND	BCITF Levy For The Month Of March 2015	25,320.45
EFT98569	02/04/2015	BUNNINGS GROUP LIMITED	Building Supplies	880.44
EFT98570	02/04/2015	C&C MACHINERY CENTRE	Vehicle Maintenance/Parts	580.80
EFT98571	02/04/2015	CALTEX AUSTRALIA PETROLEUM PTY LTD	Litres Diesel Fuel For Depot	41,360.63
EFT98572	02/04/2015	CAMTRANS ALBANY PTY LTD	Freight Charges	99.00
EFT98573	02/04/2015	DONNA CAMERON DESIGN	Promotional Branding For Summer Movies In The Square Event	72.60
EFT98574	02/04/2015	VIVIENNE CAMPBELL	Reimbursements For Caravan And Camping Show Attendance	579.80
EFT98575	02/04/2015	JOHN CARBERRY	Blacking Out Windows For No Lights No Lycra	60.00
EFT98576	02/04/2015	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Repairs/Maintenance	2,754.96
EFT98577	02/04/2015	CHILD SUPPORT AGENCY	Payroll Deductions	1,799.98
EFT98578	02/04/2015	CJD EQUIPMENT PTY LTD	Vehicle Parts	280.50
EFT98579	02/04/2015	COURIER AUSTRALIA	Freight Charges	61.66
EFT98580	02/04/2015	ALBANY SIGNS	Install Signage To 3 X Sides Of 9200A	1,056.00

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EFT98581	02/04/2015	COVS PARTS PTY LTD	Excalibur Light Bar - 9200A	2,198.90
EFT98582	02/04/2015	HOLCIM (AUSTRALIA) PTY LTD	Tonnes 5mm Metal	15,092.97
EFT98583	02/04/2015	AL CURNOW HYDRAULICS	Vehicle Parts/Maintenance	257.36
EFT98584	02/04/2015	ARTHUR HUGH DAVIS	Landowner Compensation.	15,600.00
EFT98585	02/04/2015	DEB DELURY	LGMA Mentors And Aspiring Leaders Conference 2015 Reimbursements	310.60
EFT98586	02/04/2015	MARIA DEL BORELLO	Refund For Cancellation Of Booking #118882 Paid Inv # 360406	62.00
EFT98587	02/04/2015	DENMARK BULLETIN	Quarter Page Display Advertising	350.00
EFT98588	02/04/2015	DEPARTMENT OF TRANSPORT	Vehicle Search Fees	136.50
EFT98589	02/04/2015	JANINE DETERMES	Fitness Instruction	180.00
EFT98590	02/04/2015	DIGITAL EDUCATION SERVICES	Tumblebooks Unplugged 12 Month Subscription	154.00
EFT98591	02/04/2015	DUE SOUTH ALBANY	Hampers	1,234.00
EFT98592	02/04/2015	DYLANSON THE TERRACE	Catering	3,034.00
EFT98593	02/04/2015	EASIFLEET MANAGEMENT	Motor Vehicle Lease Rental/ESP Bureau Fee/Bureau Fee Rebate	7,442.08
EFT98594	02/04/2015	EYERITE SIGNS	Assorted Signage Design And Installation	1,884.42
EFT98595	02/04/2015	ALBANY FIREBREAK AND SLASHING CO. PTY LTD	Travel And Slash 5 Mill Street	220.00
EFT98596	02/04/2015	FLIPS ELECTRICS	Supply, Install And Commission New Control Set For Bore Pumps At North Rd Soccer Ground	3,454.50
EFT98597	02/04/2015	TAMMIE FLOWER	Fitness Instruction	315.00
EFT98598	02/04/2015	FOUNDATION ELECTRICAL PTY LTD INCORPORATING SOUTHERN ELECTRICS	Water Treatment - PMA Mar 2015	4,192.11
EFT98599	02/04/2015	ADAM FOX	Honorarium For The Mod Club Event Of Vinyl Meltdown	150.00
EFT98600	02/04/2015	GALLERY 500	Chrome Acrylic Paint	459.55
EFT98601	02/04/2015	GEOFABRICS AUSTRALASIA PTY LTD	Geotextile 900R 6M X 50M Roll	2,477.20
EFT98602	02/04/2015	GIRL GUIDES WESTERN AUSTRALIA	Kidsport Vouchers	200.00
EFT98603	02/04/2015	GLASS & GLAZING ALBANY	Replace Broken Glass To 1 Door On Courts (1830 X725) & 1(Bottom) Window Panel In The Gym.	786.07
EFT98604	02/04/2015	ALISON GOODE	Mileage Claim	679.32
EFT98605	02/04/2015	GRANDE FOOD SERVICE	10 X 1L UHT Milk	18.11
EFT98606	02/04/2015	GREAT SOUTHERN INSTITUTE OF TECHNOLOGY	Training Fees For K Sutherland, A Rogerson And G Attwell For OHS For Supervisors Course	609.00
EFT98607	02/04/2015	GREAT SOUTHERN PEST & WEED CONTROL	The Removal Of Bees	110.00
EFT98608	02/04/2015	GREAT SOUTHERN PACKAGING SUPPLIES	Cleaning Supplies	705.67
EFT98609	02/04/2015	GERRY GREGSON	Mileage Claim	690.56
EFT98610	02/04/2015	GREAT SOUTHERN EARLY YEARS NETWORK	Building Capacity Albany Conference 2015	495.00
EFT98611	02/04/2015	CHRISTINE HANNAN	LGMA Management Challenge Reimbursements	350.00
EFT98612	02/04/2015	PROTECTOR FIRE SERVICES PTY LTD	Annual Charge To Maintain Fire Protection Systems & Equipment - National Anzac Centre	3,465.00
EFT98613	02/04/2015	HART SPORT	Hart Mesh Kit Bag	174.50
EFT98614	02/04/2015	HB OF WA	Payroll Deductions	469.95
EFT98615	02/04/2015	HELEN LEEDER-CARLSON	Art Classes	240.00
EFT98616	02/04/2015	HELEN MUNT	Provision Of Heritage Advisory Services In Albany	4,280.20
EFT98617	02/04/2015	H AND H ARCHITECTS	Professional Services - Westrail Barracks Design - Stage 1	3,126.75
EFT98618	02/04/2015	ICKY FINKS WAREHOUSE SALES	Art Supplies	600.87
EFT98619	02/04/2015	QUBE LOGISTICS (WA2) PTY LTD	920Kg Drum Chlorine Gas Freight Charges & Fuel Levy	2,256.46
EFT98620	02/04/2015	INDRA GEIDANS	Reimbursements For GSAA Clipboards And Sushi Platters For Opening	542.60
EFT98621	02/04/2015	JACK THE CHIPPER	Chipping Of Green Waste	508.20
EFT98622	02/04/2015	JASON SIGNMAKERS	TP100203,Red Spring, Surface Mount	330.00
EFT98623	02/04/2015	JETBLACK MC	Anzac Albany Flyer - Anzac Points Of Interest	1,848.00
EFT98624	02/04/2015	DOREEN PHYLLIS JOHNSTON	Rates Refund For Assessment	498.31
EFT98625	02/04/2015	KANGAS NETBALL CLUB	Kidsport Vouchers	5,400.00
EFT98626	02/04/2015	KANGA LOADERS WA	Kanga Parts	75.57
EFT98627	02/04/2015	MICHELLE KINNEAR	Fitness Instruction	150.00
EFT98628	02/04/2015	KINETIC IT PTY LTD	ITIL Foundations Course, 14Th - 16Th April 2015, Attendee S Dwyer	1,919.50
EFT98629	02/04/2015	KMART ALBANY	Groceries	609.00
EFT98630	02/04/2015	KNOTTS GROUP PTY LTD	February 2015 - Preventative Maintenance	1,371.25
EFT98631	02/04/2015	LA FREEGARD	Maintain Fire Access Tracks In Accordance With Contract No C13019	4,732.60
EFT98632	02/04/2015	ALBANY WORLD OF CARS	Mazda CX-5C 2.2L 6SP Auto Akera Diesel AWD	45,929.89
EFT98633	02/04/2015	LEASE CHOICE	Monthly Lease Photocopiers	1,246.83

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EFT98634	02/04/2015	LESTER BLADES PTY LTD	Consultancy Fee Upon Acceptance Of Shortlist	12,650.00
EFT98635	02/04/2015	MARIO LIONETTI	Groceries	138.53
EFT98636	02/04/2015	LOCAL GOVERNMENT MANAGERS AUSTRALIA, WA DIVISION	Registration For Staff To Attend 2015 Mentors And Aspiring Leaders Conference - 26-27 March 2015	2,700.00
EFT98637	02/04/2015	LOCKEEZ LUNCHBAR	Catering	369.50
EFT98638	02/04/2015	THE LOCAL BLEND	Catering	306.00
EFT98639	02/04/2015	LORLAINE DISTRIBUTORS PTY LTD	Cleaning Supplies	262.80
EFT98640	02/04/2015	M & B SALES PTY LTD	Treated Pine	147.27
EFT98641	02/04/2015	KAREN BUCK T/AS MAKING A DIFFERENCE CONSULTANCY	Preparation And Delivery Of Stress Awareness Workshop For Staff & Managers	15,500.00
EFT98642	02/04/2015	VICKI MICHELLE MARTIN	Fitness Instruction	337.50
EFT98643	02/04/2015	MAX'S BLACK GOURMET BUSH FOOD	Visitors Centre Merchandise	597.00
EFT98644	02/04/2015	MERLE ANNE FLORIST	Patron Get Well Soon Flowers	100.00
EFT98645	02/04/2015	METROOF ALBANY	Corodeck Supplies	27.32
EFT98646	02/04/2015	MICROELECTRONIC TECHNICAL SERVICES	Service 4 Hand Held Radios.	417.00
EFT98647	02/04/2015	MICHELLE LEONG	Reimbursements For Accommodation CMCA Murray Bridge Rally	122.32
EFT98648	02/04/2015	MOTEL LE GRANDE	Business Luncheon Hosted By CEO Graham Foster	647.00
EFT98649	02/04/2015	NURRUNGA COMMUNICATIONS	Two Way Radio Repairs/Maint	172.60
EFT98650	02/04/2015	MSS SECURITY	Airport Security	82,323.27
EFT98651	02/04/2015	PN & ER NEWMAN QUALITY CONCRETE PRODUCTS	Supply Of 1050 X 1200 Liner	247.50
EFT98652	02/04/2015	ALBANY NEWS DELIVERY	Newspaper Deliveries 16/2/15 - 22/3/15	434.61
EFT98653	02/04/2015	ALBANY NEWS DELIVERY	Newspaper Deliveries 26/1/15 - 22/2/15	12.40
EFT98654	02/04/2015	A NOBLE AND SON LTD	Round Slings	53.30
EFT98655	02/04/2015	OCS SERVICES PTY LTD	Cleaning Services Airport	25,400.58
EFT98656	02/04/2015	OFFICEWORKS SUPERSTORES PTY LTD	Extreme Scout Case Iphone 6	59.98
EFT98657	02/04/2015	OPUS INTERNATIONAL CONSULTANTS LTD	Contract Administration And Project Management. Superintendence Of Construction Contract Princes Ave Upgrade.	19,649.25
EFT98658	02/04/2015	CHEMICAL AUSTRALIA OPERATIONS PTY LTD (FORMERLY ORICA)	1 X 920Kg Drum Chlorine Gas	2,910.28
EFT98659	02/04/2015	ORIGIN ENERGY	Bulk Gas Supplies	10,587.50
EFT98660	02/04/2015	PALMER EARTHMOVING (AUSTRALIA) PTY LTD	Retention For Contract C13015 Millbrook Road (SLK 5.30-6.90)	17,042.78
EFT98661	02/04/2015	TERRI PALFREY	Reimbursement For Battery Purchases For ALAC Gym	44.90
EFT98662	02/04/2015	PAULS PET FOOD	2 X Bags Of Alert Plus Pet Food	65.00
EFT98663	02/04/2015	PLANT SUPPLY COMPANY	Plant Supplies	694.10
EFT98664	02/04/2015	KRISTIE PORTER	Fitness Instruction	675.00
EFT98665	02/04/2015	PPCA	Public Performance Or Protected Sound Recordings &/Or Public Exhibition Of Music Videos At The Gallery	151.80
EFT98666	02/04/2015	PROTECTOR ALSAFE INDUSTRIES PTY LTD	1 X Bushfire Helmets White With Visor , 3 X Bushfire Helmets Yellow With Visor And Red Band	308.61
EFT98667	02/04/2015	PROTON PROMOTIONAL ADVERTISING PTY LTD	Non Woven Tote - Printed 4 Colours 1 Side (Balance)	4,320.25
EFT98668	02/04/2015	RAC DTEC	Recover A 4WD Course - P Stewart, R Hand, C Woods, D Stone	1,675.00
EFT98669	02/04/2015	ALBANY RATS BAR	Catering	134.50
EFT98670	02/04/2015	REEVES AND COMPANY BUTCHERS PTY LTD	Catering	446.00
EFT98671	02/04/2015	REECE PTY LTD	Storm Water Pipe PVC	94.56
EFT98672	02/04/2015	W P REID	Construct Concrete Path On Suffolk Street	12,000.00
EFT98673	02/04/2015	COLAS WESTERN AUSTRALIA	Sealing, Inclusive Of Supply Of All Materials - Homestead Road	122,058.59
EFT98674	02/04/2015	ROAD 'N' FIELD SPANNERS	Vehicle Repairs	497.61
EFT98675	02/04/2015	THE ROYAL LIFE SAVING SOCIETY WA INC	Pool Operations Training Course (23 - 27 March) - D Kinnear	900.00
EFT98676	02/04/2015	RYDE BUILDING COMPANY PTY LTD	Refund Of Incorrect Charge For Planning Fee	878.00
EFT98677	02/04/2015	SAXXON IT	CISCO Project - Upgrade Of Network	1,232.00
EFT98678	02/04/2015	SHADEFX PTY LTD	The Purchase Of 60Kg Drum Of Rubberfx Binder.	658.35
EFT98679	02/04/2015	SHEILAH RYAN	Gardening At The VAC	455.00
EFT98680	02/04/2015	SKETCHY INK	DJ For Splinter Bar	1,150.00
EFT98681	02/04/2015	SKILL HIRE WA PTY LTD	Casual Staff	5,037.78
EFT98682	02/04/2015	SMART GROUP AUSTRALASIA PTY LTD	Repairs To Afru	517.06
EFT98683	02/04/2015	SOUTHCOAST SECURITY SERVICE	One Security Guard At Valentine's At The VAC	940.50
EFT98684	02/04/2015	SOUTH COAST ENVIRONMENTAL	Contract - Black Swan Point	6,633.00
EFT98685	02/04/2015	STAR SALES AND SERVICE	Repairs Brushcutter	27.00
EFT98686	02/04/2015	STATEWIDE BEARINGS	Vehicle Parts	36.63

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EFT98687	02/04/2015 SAI GLOBAL LTD	Internet Download	208.49
EFT98688	02/04/2015 STATEWIDE BUILDING CERTIFICATION WA	Being For The Plans For The VAC Stairs	429.00
EFT98689	02/04/2015 STEWART AND HEATON CLOTHING PTY LTD	Fire Brigade Safety Clothing	490.61
EFT98690	02/04/2015 STIRLING PRINT	Pool Party Posters	145.00
EFT98691	02/04/2015 ST JOHN AMBULANCE ASSOCIATION WA INC	Battery For Laerdal Heartstart Defibrillator	243.00
EFT98692	02/04/2015 GREGORY BRIAN STOCKS	Flight Costs For Gallipoli Trip Anzac Day 2015	1,853.87
EFT98693	02/04/2015 NEIL STRINGALL	Conference Reimbursements	116.79
EFT98694	02/04/2015 STREAMLINE BRICK PAVING	Supply And Installation Of Metal Dust And Paving Albany H/Way	17,468.80
EFT98695	02/04/2015 SUE HOWARD MEDIATION	Professional Services	4,000.00
EFT98696	02/04/2015 SUNNY SIGN COMPANY	Assorted Signage	1,364.00
EFT98697	02/04/2015 ALBANY LOCK SERVICE	Call Out And Reset Of The Wall Safe In The Main VAC Building.	192.35
EFT98698	02/04/2015 SYNERGY	Street Light Electricity Charges	100,989.30
EFT98699	02/04/2015 T & C SUPPLIES	Hardware Supplies/Tools	308.22
EFT98700	02/04/2015 T-QUIP	Mower Parts	60.40
EFT98701	02/04/2015 C.Y. O'CONNOR COLLEGE OF TAFE	Unit C1945 - Undertake Appointed Animal Control Duties And Responsibilities	175.00
EFT98702	02/04/2015 NAKED BEAN COFFEE ROASTERS	Coffee Supplies	160.00
EFT98703	02/04/2015 THINKWATER ALBANY	Further Investigation To Filter At Sanford Rd Including New Filtron Controller	435.50
EFT98704	02/04/2015 TIM WATERS DESIGN	National Youth Week - Movie Nights Poster Design	1,188.00
EFT98705	02/04/2015 TRAFFIC FORCE	Traffic Control	9,278.56
EFT98706	02/04/2015 UBIQUITI WAREHOUSE	Nanostation M5	669.34
EFT98707	02/04/2015 UHY HAINES NORTON (WA) PTY LTD	Internal Audit Services Provided 2014/15 Including Travel Accommodation And Incidental Expenses	25,762.11
EFT98708	02/04/2015 JULIA WARREN	Fitness Instruction	180.00
EFT98709	02/04/2015 ALBANY & GREAT SOUTHERN WEEKENDER	Community Information Page - Weekender - March 2015	2,371.38
EFT98710	02/04/2015 WESTERBERG PANEL BEATERS	Transport Of Abandoned Vehicle	170.50
EFT98711	02/04/2015 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Advertising - West Australian	365.11
EFT98712	02/04/2015 WESTERN POWER CORPORATION	Relocation Of Power Pole	3,772.00
EFT98713	02/04/2015 WESTERN WORK WEAR	Quad Stand	90.00
EFT98714	02/04/2015 NICOLETTE WILLIAMS	Councillor Attendance And Travel Allowance 1/4/15 - 30/4/15	1,959.25
EFT98715	02/04/2015 WILD EYED PRESS PTY LTD	Visitors Centre Merchandise	236.43
EFT98716	02/04/2015 WRISTBAND FACTORY PTY LTD	Neon Yellow Quantity: 1000 Wristband	106.50
EFT98717	02/04/2015 ZENITH LAUNDRY	Laundry Services/Hire - Vancouver Arts Centre	79.34
EFT98719	09/04/2015 ABA SECURITY	Faulty DVR Needs Replacing To New Standard Requirements For Airport	352.00
EFT98720	09/04/2015 ACORN TREES AND STUMPS	Pruning Of Trees	2,233.00
EFT98721	09/04/2015 AGCRETE ALBANY	Fabrication Of Custom L-Block Panels As Per Design And Delivery To Site	9,671.20
EFT98722	09/04/2015 GROWERS AGRISHOP	Freight Charges	57.96
EFT98723	09/04/2015 ALBANY CRANE HIRE	Being For The Moving Of The City Of Albany Toilet Unit To The Foreshore	756.25
EFT98724	09/04/2015 ALBANY MOTORCYCLES	10W 40 Oil X 4L	63.95
EFT98725	09/04/2015 ALBANY REFRIGERATION	Refrigeration & Air-conditioning Repairs & Maintenance	764.50
EFT98726	09/04/2015 ALBANY OFFICE PRODUCTS DEPOT	North Road & NAC Stationary Supplies	157.30
EFT98727	09/04/2015 ALBANY PLASTERBOARD COMPANY	Mineral Fibre Tiles	419.76
EFT98728	09/04/2015 ALBANY MILK DISTRIBUTORS	Milk Deliveries March 2015 North Road	659.87
EFT98729	09/04/2015 ALBANY LEGAL PTY LTD	Professional Fees	1,396.00
EFT98730	09/04/2015 ALBANY SOLAR	Supply And Installation Of Temporary Power & Lights For Splinter In The Town Square	1,000.00
EFT98731	09/04/2015 ALBANY STAINLESS STEEL	Stainless Steel Wall Vents	290.00
EFT98732	09/04/2015 ALL EVENTS PROSOUND HIRE	Cinema In The Square - Red Dog Outdoor Cinema System Complete	3,526.80
EFT98733	09/04/2015 AMITY WINDSCREENS	Replacement Windscreen	538.00
EFT98734	09/04/2015 AMPHIBIAN PLUMBING AND GAS	Being For The Installation Of Two New Septic Tanks For The Goode Bead Toilets. Including Materials	10,570.00
EFT98735	09/04/2015 PAPERBARK MERCHANTS	Newspapers/Books/Magazines/Stationery	154.66
EFT98736	09/04/2015 AQUA ICE	10 Bags Of Ice	18.15
EFT98737	09/04/2015 ART ALMANAC	Albany Art Prize	40.00
EFT98738	09/04/2015 ARTSHUB	Albany Art Prize	2,145.00
EFT98739	09/04/2015 BADGEMATE	Staff Name Badges	302.50
EFT98740	09/04/2015 ANTHONY BALL	Fitness Instruction	90.00
EFT98741	09/04/2015 BAREFOOT CLOTHING MANUFACTURERS	Uniforms For Rangers	677.60

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EFT98742	09/04/2015	BARRETT'S MINI EARTHMOVING & CHIPPING	The Pruning Of Roadside Vegetation Along Lower Denmark Rd	22,302.60
EFT98743	09/04/2015	BEST OFFICE SYSTEMS	Photocopier Charges	90.00
EFT98744	09/04/2015	ALBANY BITUMEN SPRAYING	Supply Labour And Plant For Asphalt Repairs On Campbell Rd	3,657.50
EFT98745	09/04/2015	BLACKWOODS	Bags Of Quick Set Cement	1,130.98
EFT98746	09/04/2015	ALBANY BOBCAT SERVICES	Bobcat And Truck Hire	1,075.25
EFT98747	09/04/2015	BRANDNET PTY LTD T/AS MILITARY SHOP	National Anzac Centre Merchandise	2,468.53
EFT98748	09/04/2015	BROOKFIELD RAIL PTY LTD	Contribution To Works In Relation To Stormwater Pipe Replacement Adjacent To Dan Murphy's	18,150.00
EFT98749	09/04/2015	BUILDING COMMISSION	BSL Levy Collected For March 2015 Less Collection Commissions	12,275.87
EFT98750	09/04/2015	BUNNINGS GROUP LIMITED	Stanley 200Kg Upright Hand Trolley	175.05
EFT98751	09/04/2015	CALTEX AUSTRALIA PETROLEUM PTY LTD	Star Card Fuel Purchases	6,186.61
EFT98752	09/04/2015	DONNA CAMERON DESIGN	Marketing Materials For The Great Southern Art Awards 2015	4,238.63
EFT98753	09/04/2015	JOHN CARBERRY	Silent Movie Projection - Easter In The Square	500.00
EFT98754	09/04/2015	J & S CASTLEHOW ELECTRICAL SERVICES	Electrical Repairs/Maintenance	3,719.97
EFT98755	09/04/2015	IMAGELAB CIRCUIT ADVERTISING	Albany Art Prize	330.00
EFT98756	09/04/2015	BIS CLEANAWAY LIMITED	Rubbish Removal Contract	128.04
EFT98757	09/04/2015	CONSTRUCTION EQUIPMENT AUSTRALIA	Supply Cutting Edges, Bolts, Nuts And Washers	1,969.36
EFT98758	09/04/2015	COURIER AUSTRALIA	Freight Charges	200.30
EFT98759	09/04/2015	DOWNER EDI WORKS PTY LTD	Hotmix	879.57
EFT98760	09/04/2015	HOLCIM (AUSTRALIA) PTY LTD	Supply M3 Of 25/14/70 Slump - Rapid 2 Full Rate Footpath Mix	748.89
EFT98761	09/04/2015	AL CURNOW HYDRAULICS	Vehicle Parts/Maintenance	2.15
EFT98762	09/04/2015	BRONWYN CUTLER	EAP Counselling Services	330.00
EFT98763	09/04/2015	DE JONGE MECHANICAL REPAIRS	60,000Km Service	381.00
EFT98764	09/04/2015	JANINE DETERMES	Fitness Instruction	270.00
EFT98765	09/04/2015	DOG ROCK MOTEL	Accommodation For S Fitzgerald 12th March 2015 Meals Included	112.50
EFT98766	09/04/2015	DYLAN'S ON THE TERRACE	Catering	222.50
EFT98767	09/04/2015	ELDERS LIMITED	20Litre Drums Round-Up Biactive Glyphosate 360	1,549.42
EFT98768	09/04/2015	EVERTRANS	Custom Tray Backs	123,420.00
EFT98769	09/04/2015	EVERITE SIGNS	Didactic Panels - Evolution Of The Surfboard	2,448.60
EFT98770	09/04/2015	TAMMIE FLOWER	Fitness Instruction	225.00
EFT98771	09/04/2015	FOOTPRINT BOOKS PTY LTD	Maestro John Monash: Australia's Greatest Citizen Fisher	575.04
EFT98772	09/04/2015	FOXTEL MANAGEMENT PTY LTD	Foxtel Business Premium Package Monthly Subscription Fee	375.72
EFT98773	09/04/2015	NICOLO GERMINARIO	Rates Refund For Assessment	346.15
EFT98774	09/04/2015	JEFFREY ALLAN GIBB	National Anzac Centre Merchandise	1,034.00
EFT98775	09/04/2015	GREAT SOUTHERN INSTITUTE OF TECHNOLOGY	Certificate III In Conservation & Land Management D Stone & J Minter	5,316.10
EFT98776	09/04/2015	GREAT SOUTHERN PEST & WEED CONTROL	Pest & Weed Controls	220.00
EFT98777	09/04/2015	GREAT SOUTHERN PACKAGING SUPPLIES	Cleaning Supplies	3,065.48
EFT98778	09/04/2015	GRESLEY ABAS PTY LTD	C13014 Full Service Consultant - Centennial Park Sporting Precinct	128,295.97
EFT98779	09/04/2015	GREAT SOUTHERN VISITORS GUIDE	Advertising	2,887.50
EFT98780	09/04/2015	HAMISH FELL	Reimbursements For Sydney Conference Flights	609.84
EFT98781	09/04/2015	HARVEY NORMAN COMPUTERS ALBANY	Iphones 6 16Gb	3,606.00
EFT98782	09/04/2015	HEAVY AUTOMATICS PTY LTD	Kit-Filter	173.80
EFT98783	09/04/2015	KIMBERLEY STONEY	Regional Visit - Frankland River + Cranbrook Reimbursements	21.00
EFT98784	09/04/2015	H AND H ARCHITECTS	Town Hall Toilet - Fees To Implement Scope Of Work/ Fees For Documentation	5,851.56
EFT98785	09/04/2015	HHG LEGAL GROUP	Professional Services	550.00
EFT98786	09/04/2015	HUMES WEMBLEY CEMENT	Supply Of 1200 X 1200 X 150Mm (Centre) Grated Cover W/- Class D Smart Grate Flush	1,879.99
EFT98787	09/04/2015	STATEWIDE RACKING & STORAGE SOLUTIONS	Shelving Unit, 2 Tier Longspan Workbench/Add Castor Wheels To Longspan Bench. Delivery And Installation	774.00
EFT98788	09/04/2015	ITRAILS DOWN UNDER	Visitors Centre Merchandise	33.95
EFT98789	09/04/2015	JACK THE CHIPPER	Chipping Of Green Waste	190.58
EFT98790	09/04/2015	JIMS TEST AND TAG	Electrical Testing And Tagging	352.88
EFT98791	09/04/2015	JOHN KINNEAR AND ASSOCIATES	Road Widening	32,339.35
EFT98792	09/04/2015	JUST A CALL DELIVERIES	Internal Mail Delivery Service	1,109.57
EFT98793	09/04/2015	KANDOO WINDSCREENS	Supply And Fit Windscreen To Isuzu GIGA Truck.	550.00
EFT98794	09/04/2015	KIM ANGELA TOMLINSON	EAP Counselling Services	715.00
EFT98795	09/04/2015	MICHELLE KINNEAR	Fitness Instruction	100.00

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EFT98796	09/04/2015 CAMERON LANGRIDGE	National Anzac Centre Merchandise	715.40
EFT98797	09/04/2015 LEADING EDGE HIFI-ALBANY	IT Equipment	1.70
EFT98798	09/04/2015 M & A STEEL FABRICATION	Fabrication Of Steel Pegs For Emu Point Slip Ramp	203.50
EFT98799	09/04/2015 M & B SALES PTY LTD	Treated Pine Supplies	95.73
EFT98800	09/04/2015 ALBANY EVENT HIRE	Bunting Posts And Rope Chrome Bollards And Red Velvet Rope Deliver And Pick Up For - Splinter Bar	342.20
EFT98801	09/04/2015 ANTHONY MCEWAN	Reimbursements For Artificial Surf Reef Feasibility Study Workshop Catering	101.74
EFT98802	09/04/2015 JAMES MCLEAN - SCULPTURAL TIMBER CREATIONS & SOUTH POLE STRUCTURES	Plinths - Town Hall Exhibitions	1,870.00
EFT98803	09/04/2015 METCO FARM	Visitors Centre Merchandise	44.00
EFT98804	09/04/2015 MOIR & CO PTY LTD	Rubbish Removal, Cape Riche Camp Grounds For The Month Of March 2015	924.00
EFT98805	09/04/2015 MOTEL LE GRANDE	ACCI Energy Cut Breakfast Guest Speaker Accommodation & Meal	142.50
EFT98806	09/04/2015 NURRUNGA COMMUNICATIONS	Supply And Fit One Only Tx4800V Promotion Special To The Rangers Office At North Road	1,216.95
EFT98807	09/04/2015 MSS SECURITY	Casual Guard Services For 1/2/2015 - 28/2/2015 Delayed Flights	467.99
EFT98808	09/04/2015 MUSEUMS AUSTRALIA (WA)	Conservation Workshop Mr D Theodore	75.00
EFT98809	09/04/2015 PN & ER NEWMAN QUALITY CONCRETE PRODUCTS	Concrete Products	77.00
EFT98810	09/04/2015 PAUL NIELSEN	Regional Library Visits - Mt Barker, Tambellup, Broomehill, Jerramungup & Bremer Bay - Reimbursements	67.60
EFT98811	09/04/2015 OCS SERVICES PTY LTD	Cleaning Services January 2015	780.93
EFT98812	09/04/2015 OKEEFE'S PAINTS	X 0045/20 Road Marking White 20L/X 0045/20 Road Marking White 20L	1,178.19
EFT98813	09/04/2015 OYSTER HARBOUR JOINT VENTURE	Rates Refund For Assessment	1,674.67
EFT98814	09/04/2015 PAINT 'N' QUIP	Paint & Supplies	50.27
EFT98815	09/04/2015 LUTZ PETER PAMBERGER	EAP Counselling Services	154.00
EFT98816	09/04/2015 PETER GRAHAM AND COMPANY LTD	Being For Kerosene 200ltr & Linseed Oil 200ltr	1,562.34
EFT98817	09/04/2015 PETER FARR CONSULTANTS AUSTRALASIA PTY LTD	Additional Consulting Services Required For Tender C14038.	5,186.50
EFT98818	09/04/2015 @THE POOLSIDE	Catering	45.00
EFT98819	09/04/2015 PRINT IDEAS PTY LTD T/AS ART GUIDE AUSTRALIA	Albany Art Prize	1,375.00
EFT98820	09/04/2015 PROTECTOR ALSAFE INDUSTRIES PTY LTD	20 X Uvex Ultrasonic Fireman's Goggles Part No 0290 1346	449.24
EFT98821	09/04/2015 REEVES AND COMPANY BUTCHERS PTY LTD	30 People Variety Of Sandwiches 5 Sandwiches White Bread Just Meat Fruit Platter	585.00
EFT98822	09/04/2015 505 REGIONAL CADET UNIT	Kidsport Vouchers	140.00
EFT98823	09/04/2015 RIDING FOR THE DISABLED - ALBANY GROUP	Kidsport Vouchers	2,710.00
EFT98824	09/04/2015 ROADTECH CONSTRUCTIONS PTY LTD	Albany Heritage Park - Hydraulics And Pathway Works In Accordance With C14028/	10,419.97
EFT98825	09/04/2015 ROSMECH SALES AND SERVICE PTY LTD	Sweeper Parts	159.51
EFT98826	09/04/2015 UNITED TOOLS ALBANY	Hardware/Tool Supplies	69.05
EFT98827	09/04/2015 SERENA MCLAUCHLAN	Kids Street Art Gallery	272.00
EFT98828	09/04/2015 SC LENNON & ASSOCIATES	Prepare And Present Findings On The COA Creative Industries Analysis At The Albany Economic Development Futures Forum Planned For 29 August 2014.	4,475.20
EFT98829	09/04/2015 RHYS SKIPPER	Reimbursements For Purchase Of PPE Work Boots	159.95
EFT98830	09/04/2015 SOUTHCOAST SECURITY SERVICE	As Per Quote Easter Security - Town Square	4,748.00
EFT98831	09/04/2015 SOUTHERN EDGE ARTS INC	Kidsport Vouchers	2,653.00
EFT98832	09/04/2015 STATEWIDE BEARINGS	Vehicle Parts	83.49
EFT98833	09/04/2015 SAI GLOBAL LTD	Internet Download	63.91
EFT98834	09/04/2015 BLUESCOPE DISTRIBUTION PTY LTD	RHS - Steel Supplies	110.05
EFT98835	09/04/2015 STEWART AND HEATON CLOTHING PTY LTD	Protective Clothing	1,073.08
EFT98836	09/04/2015 STIRLING PRINT	Promotion - Splinter Cafe & Bar	2,693.00
EFT98837	09/04/2015 SUBWAY	Catering	452.20
EFT98838	09/04/2015 SUNNY SIGN COMPANY	Supply Of 10 Signs @ 420Mm X 700mm	990.00
EFT98839	09/04/2015 SYNERGY	Electricity Supplies	4,159.85
EFT98840	09/04/2015 T & C SUPPLIES	Hardware/Tool Supplies	715.57
EFT98841	09/04/2015 THURLBY HERB FARM	National Anzac Centre Merchandise	984.54
EFT98842	09/04/2015 TIM WATERS DESIGN	Dining Out Guide - Autumn 2015 - Alterations And Artwork Supply	1,138.50
EFT98843	09/04/2015 TRAFFIC FORCE	Traffic Control	15,970.05
EFT98844	09/04/2015 TRISLEY'S HYDRAULICS SERVICES	Service CL Gas Regulator	1,840.30
EFT98845	09/04/2015 ALBANY TYREPOWER	Tyre: Cooper 235 X 85 X 16	475.00
EFT98846	09/04/2015 SARAH VALLENTINE	Casual Hours 28 March 2015	325.87
EFT98847	09/04/2015 VANCOUVER CAFE AND STORE	Catering GSAA	262.50

REPORT ITEM CSF 165 REFERS

EFT98848	09/04/2015	ALBANY VETERINARY HOSPITAL PTY LTD	Animal Euthanasia	161.10
EFT98849	09/04/2015	NICK WALKER	WA Major Projects Conference And Consultants Meetings Reimbursements	82.50
EFT98850	09/04/2015	JULIA WARREN	Fitness Instruction	90.00
EFT98851	09/04/2015	WATKINS CONTRACTORS	100 Cubes Mulch Supply And Deliver	1,870.00
EFT98852	09/04/2015	ALBANY & GREAT SOUTHERN WEEKENDER	Term 1 Full Page Advert	1,501.95
EFT98853	09/04/2015	WELLSTEAD COMMUNITY RESOURCE CENTRE INC	Telephone Calls And Printing Costs	30.60
EFT98854	09/04/2015	WESTERBERG PANEL BEATERS	Transport Of Abandoned Vehicle From Emu Point Area	93.50
EFT98855	09/04/2015	WESTRAC EQUIPMENT PTY LTD	Vehicle Parts	165.28
EFT98856	09/04/2015	WREN OIL	Waste Oil Disposal	330.00
EFT98857	09/04/2015	ZENITH LAUNDRY	Laundry Services/Hire	158.85
DD22200.1	17/03/2015	WA LOCAL GOVT SUPERANNUATION	Payroll Deductions	69,132.17
DD22200.2	17/03/2015	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER 1	Superannuation Contributions	425.94
DD22200.3	17/03/2015	WEALTH PERSONAL SUPER & PENSION FUND (SUMMIT PERSONAL SUPER)	Superannuation Contributions	52.58
DD22200.4	17/03/2015	ASGARD 1	Superannuation Contributions	431.22
DD22200.5	17/03/2015	BT SUPER FOR LIFE 6	Superannuation Contributions	138.73
DD22200.6	17/03/2015	AMP SUPERANNUATION SAVINGS (RETIREMENT SAVINGS ACCOUNT)	Superannuation Contributions	196.20
DD22200.7	17/03/2015	TAL SUPERANNUATION LIMITED	Superannuation Contributions	190.12
DD22200.8	17/03/2015	WEALTH PERSONAL SUPER AND PERSONAL PENSION 1	Superannuation Contributions	68.03
DD22200.9	17/03/2015	WEALTH PERSONAL SUPER AND PERSONAL PENSION 3	Superannuation Contributions	23.96
DD22203.1	17/03/2015	COMMONWALTH ESSENTIAL SUPER	Superannuation Contributions	108.79
DD22242.1	31/03/2015	WA LOCAL GOVT SUPERANNUATION	Payroll Deductions	69,383.96
DD22242.2	31/03/2015	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER 1	Superannuation Contributions	425.94
DD22242.3	31/03/2015	WEALTH PERSONAL SUPER & PENSION FUND (SUMMIT PERSONAL SUPER)	Superannuation Contributions	18.03
DD22242.4	31/03/2015	ASGARD 1	Superannuation Contributions	438.13
DD22242.5	31/03/2015	BT SUPER FOR LIFE 6	Superannuation Contributions	138.73
DD22242.6	31/03/2015	AMP SUPERANNUATION SAVINGS (RETIREMENT SAVINGS ACCOUNT)	Superannuation Contributions	196.20
DD22242.7	31/03/2015	TAL SUPERANNUATION LIMITED	Superannuation Contributions	190.12
DD22242.8	31/03/2015	WEALTH PERSONAL SUPER AND PERSONAL PENSION 1	Superannuation Contributions	26.16
DD22242.9	31/03/2015	WEALTH PERSONAL SUPER AND PERSONAL PENSION 3	Superannuation Contributions	16.52
DD22253.1	31/03/2015	WA LOCAL GOVT SUPERANNUATION	Superannuation Contributions	26.44
DD22253.2	07/04/2015	WA LOCAL GOVT SUPERANNUATION	Payroll Deductions	26.44
DD22257.1	31/03/2015	WA LOCAL GOVT SUPERANNUATION	Superannuation Contributions	99.42
DD22200.10	17/03/2015	BT SUPER FOR LIFE 3	Superannuation Contributions	232.16
DD22200.11	17/03/2015	NATIONAL MUTUAL RETIREMENT FUND (RETIREMENT SECURITY PLAN)	Superannuation Contributions	136.05
DD22200.12	17/03/2015	PRIME SUPER	Superannuation Contributions	380.24
DD22200.13	17/03/2015	HOSTPLUS PTY LTD	Payroll Deductions	697.06
DD22200.14	17/03/2015	MLC MASTERKEY BUSINESS SUPER 1	Superannuation Contributions	244.42
DD22200.15	17/03/2015	BANSSCOTT SUPER FUND	Superannuation Contributions	298.74
DD22200.16	17/03/2015	SUPERWRAP PERSONAL SUPER PLAN1	Superannuation Contributions	400.97
DD22200.17	17/03/2015	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER 2	Superannuation Contributions	474.82
DD22200.18	17/03/2015	BT SUPER FOR LIFE 4	Superannuation Contributions	166.02
DD22200.19	17/03/2015	MLC MASTERKEY BUSINESS SUPER 3	Superannuation Contributions	205.27
DD22200.20	17/03/2015	IOOF INVESTMENT MANAGEMENT LTD	Superannuation Contributions	277.86
DD22200.21	17/03/2015	OAK TREE SUPERANNUATION FUND	Superannuation Contributions	80.21
DD22200.22	17/03/2015	FIRST SUPER	Superannuation Contributions	183.98
DD22200.23	17/03/2015	AUSTRALIAN SUPER	Payroll Deductions	4,184.95
DD22200.24	17/03/2015	ABUNDANT SPERANNUATION FUND	Payroll Deductions	383.23
DD22200.25	17/03/2015	CARE SUPER PTY LTD	Superannuation Contributions	175.95
DD22200.26	17/03/2015	FIRST STATE SUPER	Superannuation Contributions	514.59
DD22200.27	17/03/2015	BT SUPER FOR LIFE 5	Superannuation Contributions	64.61
DD22200.28	17/03/2015	WATER CORPORATION SUPERANNUATION PLAN	Superannuation Contributions	243.07

REPORT ITEM CSF 165 REFERS

DD22200.29	17/03/2015 SPECTRUM SUPER 2	Superannuation Contributions	273.10
DD22200.30	17/03/2015 SUPERWRAP PERSONAL SUPER PLAN2	Superannuation Contributions	227.57
DD22200.31	17/03/2015 CULLOTON SUPERANNUATION FUND	Superannuation Contributions	32.50
DD22200.32	17/03/2015 NORTH PERSONAL SUPERANNUATION & PENSION FUND 1	Superannuation Contributions	183.98
DD22200.33	17/03/2015 AJW SUPERANNUATION FUND	Superannuation Contributions	229.31
DD22200.34	17/03/2015 IOOF GLOBAL ONE (EX SKANDIA GLOBAL) 7	Superannuation Contributions	103.63
DD22200.35	17/03/2015 MLC MASTERKEY SUPERANNUATION GOLD STAR	Superannuation Contributions	139.29
DD22200.36	17/03/2015 PLUM NOMINEES P/L PLUM SUPER FUND	Superannuation Contributions	309.03
DD22200.37	17/03/2015 VISION SUPER	Superannuation Contributions	301.00
DD22200.38	17/03/2015 KINETIC SUPERANNUATION	Superannuation Contributions	183.98
DD22200.39	17/03/2015 BENDIGO SMARTSTART SUPER	Superannuation Contributions	124.70
DD22200.40	17/03/2015 COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER 3	Superannuation Contributions	119.31
DD22200.41	17/03/2015 AUSTRALIAN CATHOLIC SUPERANNUATION AND RETIREMENT FUND	Superannuation Contributions	49.58
DD22200.42	17/03/2015 PLANET LUCK SUPERANNUATION FUND	Superannuation Contributions	563.73
DD22200.43	17/03/2015 SUNSUPER SUPERANNUATION	Superannuation Contributions	123.16
DD22200.44	17/03/2015 LOCAL GOVERNMENT SUPER	Payroll Deductions	501.70
DD22200.45	17/03/2015 AMP SUPERANNUATION SAVINGS (SIGNATURE SUPER)	Superannuation Contributions	951.49
DD22200.46	17/03/2015 IOOF EMPLOYEE SUPER	Superannuation Contributions	245.27
DD22200.47	17/03/2015 BENJAMIN A & MICHELLE A MCKENNA ATF THE MCKENNA SUPER FUND	Superannuation Contributions	88.66
DD22200.48	17/03/2015 DESMO SUPERANNUATION FUND	Superannuation Contributions	136.69
DD22200.49	17/03/2015 ONEPATH MASTERFUND	Superannuation Contributions	160.32
DD22200.50	17/03/2015 QUAMBY SUPER FUND	Superannuation Contributions	53.07
DD22200.51	17/03/2015 CBUS	Payroll Deductions	339.08
DD22200.52	17/03/2015 HESTA SUPER FUND	Superannuation Contributions	968.85
DD22200.53	17/03/2015 AMP SUPERANNUATION SAVINGS (FLEXIBLE LIFETIME SUPER PLAN)	Superannuation Contributions	1,160.45
DD22200.54	17/03/2015 REST SUPERANNUATION	Payroll Deductions	3,118.96
DD22200.55	17/03/2015 WEALTH PERSONAL SUPER AND PERSONAL PENSION 2	Payroll Deductions	224.85
DD22200.56	17/03/2015 ING ONE ANSWER PERSONAL SUPER	Superannuation Contributions	238.48
DD22242.10	31/03/2015 BT SUPER FOR LIFE 3	Superannuation Contributions	232.16
DD22242.11	31/03/2015 MARITIME SUPER	Superannuation Contributions	49.75
DD22242.12	31/03/2015 PRIME SUPER	Superannuation Contributions	380.24
DD22242.13	31/03/2015 NATIONAL MUTUAL RETIREMENT FUND (RETIREMENT SECURITY PLAN)	Superannuation Contributions	136.05
DD22242.14	31/03/2015 HOSTPLUS PTY LTD	Payroll Deductions	706.66
DD22242.15	31/03/2015 MLC MASTERKEY BUSINESS SUPER 1	Superannuation Contributions	244.42
DD22242.16	31/03/2015 BANSCOTT SUPER FUND	Superannuation Contributions	298.74
DD22242.17	31/03/2015 SUPERWRAP PERSONAL SUPER PLAN1	Superannuation Contributions	400.97
DD22242.18	31/03/2015 COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER 2	Superannuation Contributions	474.82
DD22242.19	31/03/2015 BT SUPER FOR LIFE 4	Superannuation Contributions	166.02
DD22242.20	31/03/2015 MLC MASTERKEY BUSINESS SUPER 3	Superannuation Contributions	205.27
DD22242.21	31/03/2015 IOOF INVESTMENT MANAGEMENT LTD	Superannuation Contributions	277.86
DD22242.22	31/03/2015 OAK TREE SUPERANNUATION FUND	Superannuation Contributions	81.32
DD22242.23	31/03/2015 AUSTRALIAN SUPER	Payroll Deductions	5,203.64
DD22242.24	31/03/2015 BT SUPER FOR LIFE 7	Superannuation Contributions	56.78
DD22242.25	31/03/2015 FIRST SUPER	Superannuation Contributions	183.98
DD22242.26	31/03/2015 MLC MASTERKEY SUPERANNUATION GOLD STAR	Superannuation Contributions	157.16
DD22242.27	31/03/2015 ABUNDANT SPERANNUATION FUND	Payroll Deductions	383.23
DD22242.28	31/03/2015 CARE SUPER PTY LTD	Superannuation Contributions	283.09
DD22242.29	31/03/2015 FIRST STATE SUPER	Superannuation Contributions	476.12
DD22242.30	31/03/2015 BT SUPER FOR LIFE 5	Superannuation Contributions	39.27
DD22242.31	31/03/2015 WATER CORPORATION SUPERANNUATION PLAN	Superannuation Contributions	210.41
DD22242.32	31/03/2015 SPECTRUM SUPER 2	Superannuation Contributions	273.10
DD22242.33	31/03/2015 SUPERWRAP PERSONAL SUPER PLAN2	Superannuation Contributions	227.57

REPORT ITEM CSF 165 REFERS

DD22242.34	31/03/2015	IOOF GLOBAL ONE (EX SKANDIA GLOBAL) 7	Superannuation Contributions	103.63
DD22242.35	31/03/2015	CULLOTON SUPERANNUATION FUND	Superannuation Contributions	30.18
DD22242.36	31/03/2015	NORTH PERSONAL SUPERANNUATION & PENSION FUND 1	Superannuation Contributions	183.98
DD22242.37	31/03/2015	AJW SUPERANNUATION FUND	Superannuation Contributions	229.31
DD22242.38	31/03/2015	PLUM NOMINEES P/L PLUM SUPER FUND	Superannuation Contributions	309.03
DD22242.39	31/03/2015	VISION SUPER	Superannuation Contributions	301.00
DD22242.40	31/03/2015	KINETIC SUPERANNUATION	Superannuation Contributions	183.98
DD22242.41	31/03/2015	BENDIGO SMARTSTART SUPER	Superannuation Contributions	124.70
DD22242.42	31/03/2015	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER 3	Superannuation Contributions	119.31
DD22242.43	31/03/2015	AUSTRALIAN CATHOLIC SUPERANNUATION AND RETIREMENT FUND	Superannuation Contributions	76.62
DD22242.44	31/03/2015	PLANET LUCK SUPERANNUATION FUND	Superannuation Contributions	563.73
DD22242.45	31/03/2015	AMP SUPERANNUATION SAVINGS (SIGNATURE SUPER)	Superannuation Contributions	951.49
DD22242.46	31/03/2015	SUNSUPER SUPERANNUATION	Superannuation Contributions	87.40
DD22242.47	31/03/2015	LOCAL GOVERNMENT SUPER	Payroll Deductions	501.70
DD22242.48	31/03/2015	IOOF EMPLOYEE SUPER	Superannuation Contributions	230.68
DD22242.49	31/03/2015	ASGARD 2	Superannuation Contributions	146.54
DD22242.50	31/03/2015	BENJAMIN A & MICHELLE A MCKENNA ATF THE MCKENNA SUPER FUND	Superannuation Contributions	75.74
DD22242.51	31/03/2015	DESMO SUPERANNUATION FUND	Superannuation Contributions	154.55
DD22242.52	31/03/2015	ONEPATH MASTERFUND	Superannuation Contributions	173.26
DD22242.53	31/03/2015	QUAMBY SUPER FUND	Superannuation Contributions	26.53
DD22242.54	31/03/2015	CBUS	Payroll Deductions	342.60
DD22242.55	31/03/2015	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	106.13
DD22242.56	31/03/2015	HESTA SUPER FUND	Superannuation Contributions	980.59
DD22242.57	31/03/2015	AMP SUPERANNUATION SAVINGS (FLEXIBLE LIFETIME SUPER PLAN)	Superannuation Contributions	1,271.89
DD22242.58	31/03/2015	REST SUPERANNUATION	Payroll Deductions	3,069.96
DD22242.59	31/03/2015	WEALTH PERSONAL SUPER AND PERSONAL PENSION 2	Payroll Deductions	224.85
DD22242.60	31/03/2015	ING ONE ANSWER PERSONAL SUPER	Superannuation Contributions	268.78

TOTALS

\$ 3,740,013.34

REPORT ITEM CSF 166 REFERS

Document Number	Description	Date Sent/Received
EDR1544282	COPY OF EXECUTED DOCUMENT ITEM: OCM 25.11.2014 ITEM WS057 RE: INVOICE (PARTIAL PAYMENT) FROM PALMER EARTHMOVING FOR CONTRACT C14032 - PRINCESS AVENUE (SLK 0.00-1.60) PARTIES: PALMER EARTHMOVING AUSTRALIA PTY LTD SIGNED BY THE CEO 1 COPY	16/03/2015
EDR1544301	COPY OF EXECUTED DOCUMENT ITEM: OCM 24.06..2014 ITEM CSF094 RE: COUNCIL POLICY: BUY LOCAL POLICY (MINOR AMENDMENT TO SECTION 3 TO ALLOW BUY POLICY TO BE APPLIED TO WALGA CONTRACTS/QUOTES) PARTIES: N/A SIGNED BY THE CEO 1 COPY	18/03/2015
EDR1544327	COPY OF EXECUTED DOCUMENT ITEM: OCM 26.08.2014 ITEM CSF109 RE: AWARD OF EQUOTE P15005 - SUPPLY AND DELIVERY OF 4WD PTO TRACTOR PARTIES: C&C MACHINERY CENTRE SIGNED BY THE CEO 1 COPY	20/03/2015
EDR1544328	COPY OF EXECUTED DOCUMENT ITEM: OCM 24.06..2014 ITEM CSF094 RE:REGIONAL ROAD GROUP FUNDING PARTIES: MAIN ROADS WA SIGNED BY THE CEO 1 COPY	20/03/2015
EDR1544329	COPY OF EXECUTED DOCUMENT ITEM: OCM 24.06..2014 ITEM CSF094 RE: REGIONAL ROAD GROUP FUNDING PARTIES:MAIN ROADS WA SIGNED BY THE CEO 1 COPY	20/03/2015

REPORT ITEM CSF 166 REFERS

Document Number	Description	Date Sent/Received
EDR1544437	COPY OF EXECUTED DOCUMENT ITEM: OCM 15.03.2011 ITEM 4.6 RE: SPONSORSHIP AGREEMENT WITH TOURISM WESTERN AUSTRALIA FOR THE ANZAC STIRLING TERRACE MARKETS 2015 FOR \$50,000 PARTIES: TOURISM WESTERN AUSTRALIA, PROJECT 3 SIGNED BY THE CEO 1 COPY	24/03/2015
EDR1544559	COPY OF EXECUTED DOCUMENT ITEM: OCM 24.06.2014 ITEM CSF094 RE: SPONSORSHIP AGREEMENT "ALBANY MEMORIAL PARK CEMETERY WALK" BROCHURES AND SEPARATE WALKS TO 10 DIFFERENT WW1 GRAVES PARTIES: BETHANY FUNERAL HOME SIGNED BY THE CEO 2 COPIES	31/03/2015
EDR1544564	COPY OF EXECUTED DOCUMENT ITEM: OCM 24.06.2014 ITEM CSF094 RE: MEMORANDUM OF UNDERSTANDING FOR WATERWISE COUNCIL PARTICIPATION PARTIES: WATER CORPORATION, DEPARTMENT OF WATER SIGNED BY THE CEO 1 COPY	31/03/2015
EDR1544565	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: APPLICATION FOR GRANT OF PLANNING SCHEME CONSENT PARTIES: N/A SIGNED BY THE CEO 1 COPY	31/03/2015
EDR1544667	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: BUILDING PERMIT APPLICATION 141284 - ALBANY SURF LIFE SAVING CLUB - KITCHEN AND BAR FIT OUT PARTIES: N/A SIGNED BY THE CEO 1 COPY	02/04/2015

REPORT ITEM CSF 166 REFERS

Document Number	Description	Date Sent/Received
EDR1544706	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: NATIONAL GEOGRAPHIC ANZAC ALBANY ADVERTISEMENT AGREEMENT PARTIES: NATIONAL GEOGRAPHIC AND TOURISM WESTERN AUSTRALIA SIGNED BY THE CEO 2 COPIES	07/04/2015
EDR15103220	REPLACEMENT BLANK INSTRUMENT FORM - SURRENDER OF EASEMENT EXECUTED DOCUMENT HANDED DIRECTLY TO SOLICITOR	08/04/2015
EDR1545010	COPY OF EXECUTED DOCUMENT ITEM: OCM 24.06.2014 ITEM CSF094 RE: CONSTRUCTION OF A NEW MENSHEID IN ALBANY PARTIES: GREAT SOUTHERN DEVELOPMENT COMMISSION ALBANY MENSHEID INC SIGNED BY THE CEO 3 COPIES	13/04/2015
EDR1545080	COPY OF EXECUTED DOCUMENT ITEM: N/A RE: APPLICATION FOR GRANT OF PLANNING SCHEME CONSENT FOR DEVELOPMENT ON CITY OF ALBANY LAND - 87 CHIP ANA DRIVE, LITTLE GROVE PARTIES: N/A SIGNED BY THE COE: 1 COPY	14/04/2015
NCSR1544269	COPY OF COMMON SEAL ITEM:N/A RE: SECTION 70A NOTIFICATION SUBDIVISION LOT 153 HOME ROAD ROBINSON PARTIES: N/A SIGNED BY THE CEO 1 COPY	16/03/2015
NCSR1544302	COPY OF COMMON SEAL ITEM:OCM 06.08.2014 ITEM CSF109 RE: SIGNING OF CONTRACTS FOR C15002 - CONSTRUCTION OF CLIFF STREET RETAINING WALL PARTIES: TRICOAST HOLDINGS PTY LTD SIGNED BY THE CEO 2 COPIES	18/03/2015

NCSR1544451	<p>COPY OF COMMON SEAL ITEM:N/A RE: AS PART OF THE PURCHASE OF LAND FOR THE ALBANY AIRPORT EXPANSION, IT HAS COME TO OUR ATTENTION THAT THERE IS AN OLD EASEMENT ON MR JOHNSTON'S LAND TITLE THAT NEEDS TO BE REMOVED IN ORDER FOR THE NEW TITLES TO BE CREATED. THIS SURRENDER OF EASEMENT FORM HAS BEEN SIGNED BY MR JOHNSTON AND NEEDS TO BE ENDORSED BY THE CITY. PARTIES: CITY OF ALBANY AND DOUG JOHNSTON SIGNED BY THE CEO 1 COPY</p>	26/03/2015
NCSR1544454	<p>COPY OF COMMON SEAL ITEM: OCM 24.06.2014 ITEM CSF094 RE: CITY AGREES TO ALLOW LANDCORP TO DISPOSE OF SOIL FROM THE FORMER ALBANY GASWORKS SITE AT HANRAHAN LANDFILL IN ACCORDANCE WITH THE TERMS OF THIS DEED OF INDEMNITY AND RELEASE DEED PREPARED BY CITY'S LAWYERS - ALBANY LEGAL PARTIES: WESTERN AUSTRALIAN LAND AUTHORITY (LANDCORP) SIGNED BY THE CEO 1 COPY</p>	26/03/2015
NCSR1544453	<p>COPY OF COMMON SEAL ITEM:OCM DELEGATION LEASES 24.06.2014 ITEM CSF094 DELEGATION2014:039 COUNCIL DELEGATION EXECUTION OF DOCUMENTS AND USE OF COMMON SEAL - OCM 24.06.2014 ITEM CSF094 DELEGATION 2014:023 RE: RENEWAL OF EXISTING COMMUNITY LEASE FOR EMU POINT SPORTING CLUB (INC) UNDER DELEGATED AUTHORITY NO:2014:039 LEASE RENTAL: PEPPERCORN \$10 PER ANNUM PLUS GST DEED OF LEASE PREPARED BY SOLICITOR AT NO COST TO COUNCIL PARTIES: EMU POINT SPORTING CLUB (INC) SIGNED BY THE CEO 3 COPIES</p>	26/03/2015

NCSR1544601	<p>COPY OF COMMON SEAL ITEM:N/A RE: SECTION 70A NOTIFICATION FOR SUBDIVISION APPROVAL 147178 - NOTICE OF FIRE MANAGEMENT PLAN (LOTS 151,152,153,154,155,156 ON DP 404965) PARTIES: ANTHONY HARVEY LONDON AND PENELOPE ROSALIND LONDON SIGNED BY THE CEO 1 COPY</p>	01/04/2015
NCSR1544702	<p>COPY OF COMMON SEAL ITEM:N/A RE: TEMPORARY WITHDRAWAL OF COA CAVEAT NUMBER K693534 ON LOT 201 HARDING ROAD. CAVEAT WILL BE REPLACED FOLLOWING REGISTRATION OF MORTGAGE. PARTIES: N/A SIGNED BY THE CEO 1 COPY</p>	07/04/2015
NCSR1544703	<p>COPY OF COMMON SEAL ITEM:N/A RE: ALBANY AIRPORT EXTENSION - SURRENDER OF OLD EASEMENT ON MR JOHNSTON'S LAND TITLE - NEEDS TO BE REMOVED BEFORE NEW TITLES ARE CREATED. PARTIES: DOUG JOHNSTON SIGNED BY THE CEO 1 COPY</p>	07/04/2015
NCSR1544704	<p>COPY OF COMMON SEAL ITEM:OCM 24.06.2014 ITEM CSF094 RE: SURRENDER OF LEASE FOR HANGAR SITE 3 AT ALBANY REGIONAL AIRPORT UNDER DELEGATION FOR TICON PTY LTD. DIRECTORS IAN AND TRISH WILLIAMS PARTIES: TICON PTY LTD SIGNED BY THE CEO 3 COPIES</p>	07/04/2015
NCSR1544851	<p>COPY OF COMMON SEAL ITEM: OCM 16.12.2014 ITEM WS059 RE: GRANT AGREEMENT WITH WAPC - COASTWEST PROJECT 201548: EMU POINT COASTAL PARKS - OCEAN SIDE REVEGETATION PARTIES: FRIENDS OF EMU POINT AND WAPC SIGNED BY THE CEO 2 COPIES</p>	10/04/2015

NCSR1545018	<p>COPY OF COMMON SEAL ITEM: OCM 24.06.2014 ITEM CSF094 RE: RENEWAL OF EXISTING COMMUNITY LEASE FOR GIRL GUIDES WA UNDER DELEGATED AUTHORITY NO: 2014:039 PARTIES: GIRL GUIDES WESTERN AUSTRALIA INC. SIGNED BY THE CEO 3 COPIES</p>	13/04/2015
NCSR1545019	<p>COPY OF COMMON SEAL ITEM: OCM 19.03.2013 ITEM RE: WITHDRAWAL OF "SUBJECT TO CLAIM" CAVEATS ON PORTIONS OF LOT 1, LOT 223 AND LOT 225 PERKINS BEACH ROAD FOR DEDICATION AS ROAD RESERVE PARTIES: N/A SIGNED BY THE CEO 3 COPIES</p>	13/04/2015
NCSR1545081	<p>COPY OF COMMON SEAL ITEM: N/A RE: RAC ANZAC 2015 SPONSORSHIP AGREEMENT PARTIES: RCWA HOLDINGS PTY LTD SIGNED BY THE CEO: 1 COPY</p>	14/04/2015
NCSR1545095	<p>COPY OF COMMON SEAL ITEM: N/A RE: REMOVAL OF DRAINAGE EASEMENT OVER LOT 252 COCKBURN ROAD, MIRA MAR- DRAINAGE INFRASTRUCTURE HAS BEEN REMOVED AND EASEMENT NEEDS TO BE EXTINGUISHED PARTIES: N/A SIGNED BY THE COE: 1 COPY</p>	15/04/2015
NCSR1545096	<p>COPY OF COMMON SEAL ITEM: N/A RE: TEMPORARY WITHDRAWAL OF COA CAVEAT NUMBER K693534 REQUIRED TO ALLOW CURRENT LANDOWNERS ON LOT 201 HARDING ROAD TO RE-FINANCE MORTGAGE. THE CAVEAT WILL BE REPLACED FOLLOWING REGISTRATION OF MORTGAGE. PARTIES: N/A SIGNED BY THE CEO: 1 COPY</p>	15/04/2015



Council Register

Register of Delegations

Introduction

A register of Delegations of Authority is essential in order to inform the public of the activities, functions, powers and duties of the Local Government as well as meeting the requirements of Section 5.46 of the *Local Government Act 1995* (the Act).

This Act requires the Chief Executive Officer (CEO) of the Local Government to keep a Register of Delegations made by the Council to a Committee or the Chief Executive Officer, and by the CEO to other employees.

The compilation of the content of this Register was prepared through references to the Act, the *Complete Guide to the Local Government Act 1995* (which is a joint production of the Western Australian Municipal Association, the Institute of Municipal Management (WA Division) and the Western Australia Department of Local Government).

When perusing the Delegations of Authority, please be aware that some delegations are ongoing. Others give Delegated Authority to make a decision for a "one off" specific reason. Once exercised, "one off" delegations are removed from the current Delegations Register and transferred to the Central Records System for permanent retention.

Please ask our Customer Services staff if you would like to view the Delegations of Authority register.

The Delegations of Authority Register is maintained by Office of the Chief Executive Officer.

Statutory Requirements

Section 5.42 of the Act enables the delegation of some powers and duties to the Chief Executive Officer:

A local government may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in s5.43

Limits of delegations to the Chief Executive Officer

The following are decisions that cannot be delegated to the Chief Executive Officer:

- any power or duty that requires a decision of an absolute majority or 75% majority of the local government;
- accepting a tender which exceeds an amount determined by the local government;
- appointing an auditor;
- acquiring or disposing of any property valued at an amount determined by the local government;
- any of the local government's powers under Sections 5.98, 5.99 and 5.100 of the Act;
- borrowing money on behalf of the local government;
- hearing or determining an objection of a kind referred to in Section 9.5;
- any power or duty that requires the approval of the Minister or Governor; or
- such other duties or powers that may be prescribed by the Act.

A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Limits of delegations to Committees

Sections s5.16 and s5.17 of the Act enables the delegation of some powers and duties to a committee:

- Which may be in writing and be general or as otherwise provided in the instrument of delegation;
- Which have effect for the period of time specified or if no period specified, indefinitely;
- But can not include any power or duty that requires a decision of an absolute majority or a 75% majority of the Council, or any powers or duties that can be delegated to the CEO under Division 4, etc”
- Under the provisions of section 5.46 of the Act, delegations must be reviewed at least once every financial year.

Register of, Records Relevant to, Delegations

A register of delegations, being this manual, relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that they have been delegated, the Act requires them to keep necessary records of the exercise of the power or discharge of the duty. The written record is to contain:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

Where a named Officer holding a delegation is temporarily absent and no Officer has been appointed to act in the position, the authority will transfer to the relevant Department or Senior Line Manager for the period of absence.

Document Approval			
Document Development Officer:		Document Owner: <i>(Member of EMT)</i>	
Manager Governance & Risk Management		Chief Executive Officer	
Document Control			
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Version	Author	Version Description	Date Completed
01	CEO	Adoption Ref: OCM 17/07/2012 Report Item 1.4	17/07/2012
02	CEO	Adoption Ref: OCM 18/09/2012 Report Item 1.1.	18/09/2012
03	CEO	Amended – Delegations: Titled: <ul style="list-style-type: none"> Land Administration - Closing Certain Thoroughfares to Vehicles (period exceeding 4 Weeks) Land Administration - Matters Relating to Crown Reserve Land Administration - Infrastructure Management - Traffic Management Treatments New – Delegations: Titled: <ul style="list-style-type: none"> Land Administration - Road Dedications and Closures Land Administration - Land Resumption 	19/03/2013
04	ED (Corporate Services)	Adoption Ref: OCM 16/04/2013 Item 4.5 Amended – Delegation: Titled: <i>Property Management – Matters Relating to Leases and Licences</i>	16/04/2013
05	ED (Planning & Development)	Adoption Ref: OCM 18/06/2013 Item 2.9 New – Delegation: Titled: <i>Authority to Approve Development Applications with Minor Variation to Policies.</i>	16/04/2013
06	Manager (Governance & Risk)	Administrative Amendments: <ul style="list-style-type: none"> Changes to position titles and formatting under delegated authority. 	26/07/2013

Document Revision History (continued)			
Version	Author	Version Description	Date Completed
6.1	Manager (Governance & Risk)	Fully reviewed by Executive Management Team. This version prepared for review by Corporate Services & Finance Committee. Amendments made: <ul style="list-style-type: none"> • Consolidation of existing delegations, removing duplication, from 156 pages to 46 pages. • Change of titles • Compensation for damage to property increased from \$5,000 to \$10,000. • Disposal of plant and equipment increased from \$500 to \$1000. • Amendment to Municipal Fund spending limits. • Power to invest reference to updated Council Policy positions. • Deletion of Approve Design Project delegation. • Deletion of Appoint and Instruct Consultants and Contractors delegation. • Updated Liquor Licensing and Control conditions to reference Local Planning Scheme 1 (LPS1). • Updated Procurement of Goods and Service delegation to reference revised Procurement Policy. • Updated Property Management (Leasing) delegation. • Updated Domestic Animal Control to include Cat Act 2011. • New delegation - Infrastructure: Wet Weather Road Closure. • Updated Planning Delegations to reference new LPS1, with refined conditions for authorisation. 	05/06/2014
6.2	Manager (Governance & Risk)	Amendments made to: <ul style="list-style-type: none"> • Environmental Protection (Noise & Dumping), update of legislative reference. • Minor administration changes throughout document (formatting, grammar, structure). 	09/06/2014
6.3	Corporate Services & Finance Committee	Reviewed by CSF Committee: Amendments made to: <ul style="list-style-type: none"> • 2014:034 – Level 7 limited to \$350,000. • 2014: 020 – Refined wording: Defined limit to category level. 	10/06/2014
6.4	Manager (Governance & Risk)	Adoption Ref: OCM 24/06/2014 Report Item CSF094	25/06/2014
6.5	Manager (Governance & Risk)	Amendment: Delegation 2014:008.Condition: Being: (a) Authority item (1). Making decision on behalf of Council is limited to the Executive Level employees.	26/06/2014
6.6	Manager (Governance & Risk)	Amendment: Delegation 2014:033A: Senior Planning Officer (2)(3) Planning Officer (2)(3) Delegation 2014:034A: <ul style="list-style-type: none"> • Level 1 – Executive Director, Manager Planning Services, • Level 2 - Designated Senior Planning Officers • Level 3 – Designated Planning Officers • Level 4 - Designated Planning Officers, Designated Planning Technical Officer • Level 5 – Designated Planning Technical Officers • Level 6 – Designated Planning Technical Officers Level 3 & 4 Conditions. 	30/06/2014

Document Revision History (continued)			
Version	Author	Version Description	Date Completed
6.7	Manager (Governance & Risk)	<p>Chief Executive Officer Amendment: Delegation 2014:038A: Authority to AWARD a contract or tender is now limited to the Chief Executive Officer and Deputy Chief Executive Officer.</p> <p>Amendments made to reflect change of titles and new compliance officer appointment: Delegation: 2014:005A: <ul style="list-style-type: none"> • Senior Building Compliance Officer (2) Delegation: 2014:009A <ul style="list-style-type: none"> • Building Surveyor (1)(2) • Senior Building Compliance Officer (1)(2) Delegation: 2014:010A: <ul style="list-style-type: none"> • Building Surveyors (3)(5) • Senior Building Compliance Officer (3)(4) Delegation: 2014:017A <ul style="list-style-type: none"> • Senior Building Compliance Officer (1) Delegation: 2014: 028 <ul style="list-style-type: none"> • Senior Building Compliance Officer (1a)(1d)(1l)(1n) Delegation: 2014:035A <ul style="list-style-type: none"> • Senior Building Compliance Officer (1)(2) Delegation: 2014:037 <ul style="list-style-type: none"> • Senior Building Surveyor (1a)(1b) • Coordinator Building Services (All) • Building Surveyors (1a)(1b) </p>	11/12/2014
6.7	Manager (Governance & Risk)	Amendment: OCM 24/03/2015 Report Item WS068. AMEND Delegation (2014:025), titled: Infrastructure: Parking, Traffic Management, Local Bus Shelters and Seats to allow parking time limitations to be increased and decreased under delegated authority.	24/03/2015
6.8	Manager (Governance & Risk)	Amendment: (1) Updated position titles and roles. (2) Additional legislative referencing. (3) Inclusion of the following new titles and appointments: <ul style="list-style-type: none"> • Team Leader Ranger Services • CESM • General Manager – Business & Economic Development (4) New CEO Authorisation: Acknowledgement of Annual and Primary Returns. (5) New Table of Contents. (6) Delegations grouped by function. (7) Updated 2015 referencing.	30/04/2015
6.9	Manager (Governance & Risk)	Amendment: <ul style="list-style-type: none"> • Delegations groups by legislation and sorted alphabetically by function title. • Presented to Executive Management Team for final review. • Presented to CSF Committee for review, Report CSF169. 	12/05/2015
7.0	Manager (Governance & Risk)	Finalised for Council review and adoption. Report CSF169.	13/05/2015

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Local Government Act 1995:

ADMINISTER LOCAL GOVERNMENT ACT, APPLICABLE LEGISLATION AND LOCAL LAWS

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Authorise persons to administer and enforce the Local Government Act 1995 (the Act), applicable legislation and local laws.
- (2) Issue licences, notices, approvals and permits relating to City of Albany Local Laws:
 - (a) Activities on Thoroughfares and Public Places and Trading Local Law
 - (b) Animals Local Law
 - (c) Extractive Industries Local Law
 - (d) Fencing Local Law
 - (e) Health Local Law
 - (f) Jetties, Bridges and Boat Pens Local Law
 - (g) Local Government Property Local Law
 - (h) Parking and Parking Facilities Local Law
 - (i) Prevention and Abatement of Sand Drift Local Law
 - (j) Signs Local Law
 - (k) Standing Orders Local Law
 - (l) The Former Perth
- (3) Direct (Additional Powers when giving a notice under s3.25 of the Act:
 - (a) Do anything that is considered necessary to achieve the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
 - (b) Take action to recover any outstanding debts pursuant to the Act, s6.10.
- (4) Deal with objections and granting of extension of time.
 - (a) Administer the Suspension of Effect of Decision (including the advising of an outcome of an objection when a decision is made under the Local Government Act 1995).
 - (b) Receive an objection and grant an extension of time for an objection to be lodged.
 - (c) Deal with an objection of a decision made by the City of Albany, under authority of the Local Government Act 1995, any local law or regulation.

Conditions:

- (a) A person who is authorised to give an infringement notice under s9.16 is not eligible to be an authorised person for the purposes extending time or withdrawal.
- (b) Authorisation to be given in writing.

Notes:

- (i) If a person who is given a notice under s3.25 of the Act fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of as a debt due from the person who failed to comply with the notice.
- (ii) If a debt (other than a rate or service charge) remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Planning Services (1) (2a,c,d,g,j)(3)
 - Senior Planning Officer - Statutory Planning & Compliance (1) (2a,c,d,g,j)
 - Manager Ranger & Emergency Services:(1)(2a,b,f,g,h,j)(3)
 - Team Leader Ranger Services: (2a,b,f,g,h,j)
 - Senior Ranger: (2a,b,f,g,h,j)
 - Rangers: (2a,b,f,g,h,j)
 - Coordinator Environmental Health: (1)(2a,b,c,e,i)
 - Environmental Health Officers:(2a,b,c,e,i)
 - Environmental Health Technicians (2a,b,c,e,i)
- Executive Director Works & Services (All)
 - Manager City Engineering (1)(2a,d,f,g,h,i,j,)
 - Manager City Operations (1)(2a,d,f,g,h,i,j,)
 - Coordinator Waste Management (2g)
- Deputy Chief Executive Officer (All)
 - Manager Governance & Risk Management (All)
 - Manager Finance (4b)(4c)
 - Team Leader Property and Leasing (1) (2a,f,g)
 - Property Officer (2f,g)
- Executive Director Community Services (All)
 - Manager Albany Leisure & Aquatic Centre (2g)
 - Manager Day Care Services (2g)
 - Manager Recreation Services (2g)
 - Vancouver Arts Centre Coordinator (2g)
 - Manager Library Services (2g)
- General Manager - Business and Economic Development (All)
 - Manager Tourism Development and Services (1) (2a,f,l)
 - Team Leader - Albany Visitor Centre (2g)
 - Senior Reporting Officer Albany Airport (2g)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 3 — Functions of local governments, Division 2 - Legislative functions of local governments, Subdivision 1 — Local laws made under this Act
 - s3.25 (Notices requiring certain things to be done by owner or occupier of land)
 - s3.26 (Additional powers when notices given)
 - Part 9 - Miscellaneous provisions, Division 1 - Objections and review
 - s9.5 (Objection may be lodged)
 - s9.6 (Dealing with objection)
 - s9.7 (Review)
 - s9.9 (Suspension of effect of decision)
- Local Government (Financial Management) Regulations 1996:
 - r.5 (CEO's duties as to financial management)

Remarks: 23/04/2016. *Amendment made to reflect change of titles and new compliance officer appointment: Team Leader Ranger Services: (2a,b,f,g,h,j); Environmental Health Technicians (2a,b,c,e,i); and Manager City Engineering (1)(2a,d,f,g,h,i,j,).*

Local Government Act 1995:

CORPORATE DOCUMENTS & BRANDING

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Approve the use of the City of Albany Crest and Corporate Logos.
- (2) Update Council adopted guidelines, procedures and processes.
- (3) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Minor administrative amendments can be made to Council adopted policies, if authorised by the Chief Executive Officer.
- (b) On effecting the amendment a copy of the updated policy is to be distributed to all elected members.

Note: It is the role of Council to determine the local government's policies.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - General Manager - Business and Economic Development (All)
 - Manager Governance & Risk Management (2)
 - Communications Manager (1)
- Executive Director Planning & Development(All)
- Executive Director Works & Services (All)
- Executive Director Community Services (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s2.7 (Role of council) (2)(b)
 - s3.1 (General function)
 - s5.41(Functions of CEO)
- Policy Position:
 - Council Policy: Corporate Document Policy

Remarks: *23/04/2015. CEO Authorisation amendment/condition, being: (a) Minor administrative amendments can be made to Council adopted policies, if authorised by the Chief Executive Officer.*

(b) On effecting the amendment a copy of the updated policy is to be distributed to all elected members.

Note: It is the role of Council to determine the local government's policies.

Local Government Act 1995:

PUBLIC RELATIONS, MEDIA RELEASES & MAKE COMMENT TO MEDIA

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Represent the City of Albany on external committees and working groups and make operational decisions on behalf of the City.
- (2) Prepare, produce and distribute City information, media releases, publications and make comment, with the condition that comment is limited to matters relating to functions of the CEO, defined by the Act.
- (3) Authorise persons to administer any or all of the above functions.

Conditions: Nil

Designated/Authorised Officers:

- Chief Executive Officer (All)
 - Deputy Chief Executive Officer (All)
 - Communications Manager (All)
 - Executive Director Planning & Development (All)
 - Executive Director Works & Services (All)
 - Executive Director Community Services (All)
- *Any officer delegated by the Chief Executive Officer or an Executive Director.

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995
 - s5.41 (Functions of CEO) (d)&(f)

Remarks:

26/06/2014. CEO Authorisation amendment/condition, being: (a) Authority item (1). Making decision on behalf of Council is limited to the Executive Level employees.

23/04/2015. CEO Authorisation amendment/condition, being: Represent the City of Albany on external committees and working groups and make operational decisions on behalf of the City.

Local Government Act 1995:

POWER TO REMOVE, IMPOUND & DISPOSE PROPERTY

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Dispose Surplus Plant, Equipment and Material.
- (2) Sell or otherwise dispose:
 - (a) any goods that have been confiscated subject to s3.47(1) of the Act;
 - (b) impounded goods that have not been collected within the period specified in s3.42(1)(b), s3.47(2b) or s3.44 of the Act;
 - (c) any vehicle that has not been collected within two months of a notice having been given under s3.40(3) or seven days of declaration being made that a vehicle is an abandoned vehicle wreck; and
 - (d) artworks, not exceeding \$5,000.
- (3) Determine that court action be taken to recover impounding expenses in accordance with s3.48 of the Act.
- (4) Authorise persons to administer any or all of the above functions.

Conditions: (a) Authority item (1): Subject to the CEO providing Elected Members with two weeks written notice with any intention to do so:

- (i) The CEO may either proceed with such a sale or if appropriate instead donate the property available for sale to suitable not for profit community groups or Schools;
 - (ii) In the absence of any sale being made, it shall be at the absolute discretion of the CEO to dispose of any surplus goods, plant and equipment in any manner thought fit by the CEO.
 - (iii) All goods, plant and equipment with an estimated market value above \$1000 should be:
 - Advertised for sale in a local newspaper; or
 - Sold by public auction; or
 - Offered for sale by public tender.
 - (iv) All goods, plant and equipment with an estimated market value of \$1000 or less shall be:
 - Advertised for sale in an email or notice sent to all staff; or
 - Offered for sale by seeking bids from staff with a one week closing date for bids to be lodged with the CEO.
- (b) The team that administers the impounding cannot administer the disposal.
- (c) The CEO shall approve any legal Action and sign any legal documents.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - General Manager - Business and Economic (3)
 - Manager Tourism Development & Services(3) Condition: c(ii) only. (2d)
- Executive Director Works & Services (All)
 - Manager City Operations (1)
- Executive Director Community Services (All)
 - Manager Cultural & Community Development(2d)
- Executive Director Planning & Development (All)
 - Manager Ranger & Emergency Services (2a,b,c)(3)

Applicable Legislation / Local Law / Policy Position(s): REPORT ITEM CSF 169 REFERS

- Local Government Act 1995:
 - s3.39 (Power to remove and impound)
 - s3.40 (Vehicle may be removed if goods to be impounded are in or on vehicle)
 - s3.40A (Abandoned vehicle wreck may be taken)
 - s3.43 (Impounded non-perishable goods, court may confiscate)
 - s3.47 (Confiscated or uncollected goods, disposal of)
 - s3.48 (Impounding expenses, recovery of)
 - s3.58 (Disposing of property)

Remarks: *Not applicable.*

Local Government Act 1995:

APPOINTMENT OF AN ACTING CEO, STAFFING, HR MANAGEMENT

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Appoint an Acting Chief Executive Officer for a period of less than 6 weeks.
- (2) Determine an organisational structure.

CEO FUNCTION: Authority to:

- (3) Appoint and dismiss employees.
- (4) Undertake executive functions relating to provision of services and/or facilities.
- (5) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Funding being available in the City's Annual Budget.
- (b) Structure changes must be approved by the relevant Executive Director.
- (c) Appointment and dismissal of:
 - (i) permanent employees; and
 - (ii) casual employees:
must be conducted in consultation with Manager Human Resource and/or delegate.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Manager Human Resources (3)
 - General Manager - Business and Economic Development (3)
 - Manager Tourism Development & Services(3) Condition: c(ii) only.
- Executive Director Works & Services (3)
 - Manager City Operations (3) Condition: c(ii) only.
 - Manager City Engineering (3) Condition: c(ii) only.
- Executive Director Planning & Development (3)
- Executive Director Community Services (3)
 - Manager Cultural and Community Development (3) Condition: c(ii) only.
 - Manager Albany Leisure & Aquatic Centre (3) Condition: c(ii) only.
 - Manager Recreation Services(3) Condition: c(ii) only.
 - Manager Library Services(3) Condition: c(ii) only.

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s3.1 (General Function)
 - s3.18 (Performing Executive Functions)
 - s3.21 (Duties when performing functions)
 - s5.2 (Administration of local governments)
 - s5.36 (Local government employees)
 - s5.39 (Contracts for CEO and senior employees) - (1a)(a)
 - s5.41 (Functions of CEO)
 - s5.42(Delegation of some powers and duties to CEO)

Remarks: *23/04/2015. Amendment made to reflect change of titles, roles and reporting lines: Manager Human Resources (3); General Manager - Business and Economic Development (3); Manager Tourism Development & Services(3) Condition: c(ii) only. Defined CEO Function.*

Local Government Act 1995:

COMMON SEAL, DEEDS, AGREEMENTS, & SIGN DOCUMENTS ON BEHALF OF THE CITY OF ALBANY

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Execute a document on behalf of the City where there is a requirement for the document to be executed as a deed, pursuant to s9.49A(5) of the Act;
- (2) Affix the Council's Common Seal to documents, pursuant to s9.49A(2) of the Act; and
- (3) Sign documents on behalf of the local government for all matters arising under delegated authority given by the Council under s5.42 and s9.49A(4) of the Act and generally as is necessary or appropriate in reasonably carrying out his or her function under the Act or under any written law.

Conditions:

- (a) Power to sub-delegate: In accordance with Section 5.43(ha) of the Act the Chief Executive Officer, Deputy Chief Executive Officer or Acting Chief Executive Officer, appointed in writing, is NOT authorised to delegate this function;
- (b) Compliance with Council Policy: Use of Common Seal Policy.

Designated/Authorised Officers:

- Mayor (All)
- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s2.5 (Local governments created as bodies corporate)
 - s5.42 (Delegation of some powers and duties to CEO)
 - s5.43 (Limits on delegations to CEO)(ha)
 - s9.49A (Execution of documents) (2)(4)(5)
- Local Government (Functions and General) Regulations 1996:
 - r.34 (Common seal, unauthorised use of)
- Fire and Emergency Services Authority of Western Australia Act 1998:
 - Part 6A — Emergency services levy, Division 9 — ESL agreements
 - s36ZJ (ESL agreement, nature of etc.)
 - s36ZK (Part 6A modified for ESL agreement (Sch. 1A))
- Rates and Charges (Rebates and Deferments) Act 1992:
 - s.16 (Claims by administrative authorities)
- Policy Position:
 - Council Policy: Use of Common Seal Policy

Remarks: *Not applicable.*

Local Government Act 1995:

DEALING WITH AN OBJECTION, EXTENSION OF TIME, SUSPENDING A DECISION

Delegation Under: *Local Government Act 1995:*

Function: Authority:

- (1) Administer the suspension of effect of decision (including the advising of an outcome of an objection when a decision is made under the Local Government Act 1995).
- (2) Receive an objection and grant an extension of time for an objection to be lodged.
- (3) Deal with an Objection of a decision made by the City of Albany, under authority of the Local Government Act 1995, any local law or regulation.

Conditions: Nil

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Executive Director Planning & Development (All)
- Executive Director Works & Services (All)
- Deputy Chief Executive Officer (All)
 - Manager Finance (2)(3)
- Executive Director Community Services (All)
- General Manager - Business and Economic Development (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s3.50A (1)
 - Part 9 - Miscellaneous provisions, Division 1 - Objections and review
 - s9.5 (Objection may be lodged)
 - s9.6 (Dealing with objection)
 - s9.7 (Review)
 - s9.9 (Suspension of effect of decision)
- Local Government (Functions and General) Regulations 1996:
 - r.6(Transitional provisions about road closures) (3)

Remarks: *23/04/2015. Amendment made to reflect new appointment: General Manager - Business and Economic Development (All).*

Local Government Act 1995:

LEGAL PROCEEDINGS (APPROVE REPRESENTATION & LEGAL EXPENSES)

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Authorise Legal Expenses for Council Members, Employees and Volunteers.
- (2) Enact legal proceedings and authorise persons to represent the City in a Court.
- (3) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Compliance with Council Policy: Legal Representation for Elected Members, Employees and Volunteers.
- (b) The City's Insurance Broker must be notified before proceeding with action.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Manager Governance & Risk Management (2)
 - Manager Finance (2)
- Executive Director Planning & Development (All)
 - Manager Ranger & Emergency Services (2)
 - Team Leader Ranger Services (2)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 9 — Miscellaneous provisions, Division 2 — Enforcement and legal proceedings
 - Subdivision 1 — Miscellaneous provisions about enforcement
 - s9.10(Appointment of authorised persons)(1)(2)
 - s9.29 (Representing local government in court)(2).
 - Part 6 — Financial management, Division 6 — Rates and service charges
 - Subdivision 5 — Recovery of unpaid rates and service charges
 - s6.56(Rates or service charges recoverable in court)(1)(2)
- Policy Position: Council Policy: Legal Representation for Elected Members, Employees and Volunteers.

Remarks: *23/04/2015. Additional condition, being: (2) The City's Insurance Broker must be notified before proceeding with action. Amendment made to reflect change of title and new appointment: Team Leader Ranger Services (2).*

Local Government Act 1995:

APPROVE GRANTS, DONATIONS, SPONSORSHIP, FUNDING, WAIVE FEES AND CHARGES, SUBMIT GRANT APPLICATIONS ON BEHALF OF CITY

Delegation Under: *Local Government Act 1995:*

Function:

- (1) Authority to:
 - (a) Make donations, grants, sponsorship, financial assistance and waive fees and charges, the Local Government Act 1995, s6.7(2) and s6.12(1)(2)&(3).
 - (b) Apply for Grant and Subsidy Applications on behalf of the City of Albany.
 - (c) Waive fees for goods, services and charges.
 - (d) Determine eligibility of charitable or benevolent community based organisations within the City of Albany to qualify for the Waste Services Subsidy.
- (2) Building Specific. Waiver, increase, reduce or refund the payment of building service application fees in the following circumstances:
 - (a) Application is cancelled prior to final determination.
 - (b) Applicant has requested a renewal of an expired decision.
 - (c) For a request for the City to provide a Certificate in respect to a proposed development that is not part of a statutory application.
 - (d) Any major development made on behalf of local government or government department where most of the assessment has already been carried out.
- (3) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Authority item (1a) Approve Grants, Donations, Sponsorship, Community Funding, and Waiver Fees & Charges:
 - (i) This authority does not extend to statutory charges, the municipal rate or service charges incorporated within the rate notice.
 - (ii) Subject to:
 - a. Conditions contained in Council Policies;
 - b. Funding being allocated in the City's Annual Budget; and
 - c. Funding/Donations limited to \$10,000.
- (b) Any waiver, increase, reduction or refund of a fee shall be based on the following criteria:
 - (a) The proposal not being intended to be a money making venture for the benefit of the organisation.
 - (b) The cost of work undertaken by the City of Albany.
 - (c) The application is on behalf of a non-profit or charitable organisation or be reflective of the benefit of the proposal to the community.

Note: A local government cannot delegate to a CEO the power under section 9.49A(4) of the Act to authorise a person to sign documents on behalf of the local government.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Revenue Development Officer (1)
 - General Manager - Business and Economic Development (All, exempt (2))
 - Manager Tourism Development & Services (1)
- Executive Director Planning & Development (All)
- Executive Director Works & Services (All, exempt (2))
- Executive Director Community Services (All, exempt (2))
 - Manager Albany Leisure & Aquatic Centre (1)
 - Manager Cultural & Community Development (1)
 - Manager Recreation Services (1)
 - Manager Library Services (1)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s3.1 (General function)
 - s5.42 (Delegation of some powers and duties to CEO)
 - s5.43 (Limits on delegations to CEO) (ha)
 - s5.44 (CEO may delegate powers and duties to other employees)
 - s6.7 (Municipal fund) (2)
 - s6.12 (Power to defer, grant discounts, waive or write off debts)(1)(2) & (3)
 - s9.49A (Execution of documents)
- Local Government (Financial Management) Regulations 1996:
 - r.5 (CEO's duties as to financial management)
 - r.12 (Payments from municipal fund or trust fund, restrictions on making)
 - r.13 (Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.)
- Policy Positions:
 - Council Policy – Community Financial Assistance & Events Funding Program Policy
 - City's Annual Budget

Remarks: *Not applicable.*

Local Government Act 1995:

RECOVER OVERDUE LIBRARY BOOKS AND OTHER LOANED ITEMS

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Recover overdue library books and other loaned Items.
- (2) Authorise persons to administer any or all of the above functions.

Conditions: Nil

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Executive Director Community Services (All)
 - Manager Library Services (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s6.10 (Financial management regulations)
- Local Government (Financial Management) Regulation 1996:
 - r.5 (CEO's duties as to financial management)

Remarks: *Not applicable.*

Local Government Act 1995 & Trustees Act 1962:

POWER TO INVEST (INVESTMENT OF MUNICIPAL FUNDS)

Delegation Under: *Local Government Act 1995 & Trustees Act 1962:*

Function: Authority to:

- (1) Invest money and establish investment internal control procedures, pursuant to the Local Government Act 1995, s6.14 (1) and Local Government (Financial Management) Regulation 1996, r.19.
- (2) Authorise persons to administer any or all of the above functions.

Conditions: Authority item (1): In accordance with Council Policies:

- Council Policy: Investment of Surplus Funds Policy; and
- Council Policy: Cash/Investment Backing for Reserve Accounts Policy.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Manager Finance (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s6.14 (Power to invest)
- Local Government (Financial Management) Regulation 1996:
 - r.19 (Investments, control procedures for)
 - r.38 (Reserve accounts, information about in annual financial report) (1)(f)
- Trustees Act 1962:
 - Part III (Investments)

Remarks: *30/04/2015. Title amendment.*

Local Government Act 1995:

CAVEATS & TAKING POSSESSION OF LAND

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Make an agreement with a person for payment of rates and service charges, pursuant to the Local Government Act 1995, s6.49.
- (2) Determine whether to amend the rate record for the preceding five years, pursuant to the Local Government Act 1995, s6.39.
- (3) Unpaid rates and service charges:
 - (a) Take possession of land and hold land to secure unpaid rates or service charges:
 - (i) from time to time lease the land;
 - (ii) sell the land;
 - (iii) cause the land to be transferred to the Crown; or
 - (iv) cause the land to be transferred to itself.
 - (b) Lodge a caveat on a property to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.
- (4) Revoke a payment by instalment option for rates and service charges and/or the additional charge.
- (5) Withdraw a caveat that has been lodged on a property, where the purpose for which the caveat was lodged has been satisfied, or the temporary withdrawal and re-lodging of the caveat will allow dealings on a title.
- (6) Apply a Gross Rental Valuation (GRV) rating to areas.
- (7) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Authority item (2): Must be for the purpose of correcting a financial administrative error.
- (b) Authority item (3): Unpaid rates and service charges:
 - (i) Rates or service charges to be unpaid for at least 3 years.
 - (ii) On taking possession of any land staff are to notify the owner of the land such notification as is prescribed.
 - (iii) Affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
 - (iv) The designated officer (delegate) must, at least once, attempted under s6.56 of the Local Government Act 1995 to recover money due in a court of competent jurisdiction.
 - (v) Power of sale of land must be conducted in accordance with Schedule 6.3 of the Local Government Act 1995.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Manager Finance (All)
- Executive Director Planning & Development (3b)(5)
- Executive Director Works & Services (3b)(5)

Applicable Legislation / Local Law / Policy Position(s): REPORT ITEM CSF 169 REFERS

- Local Government Act 1995:

- Part 6 — Financial management

- s6.32 (Rates and service charges)

- s6.39(Rate record)(2)

- s6.45 (Options for payment of rates or service charges)

- s6.49 (Agreement as to payment of rates and service charges)

- S6.56 (Rates or service charges recoverable in court)

- s6.64 (Actions to be taken)

- Schedule 6.3 - Provisions relating to sale or transfer of land where rates or service charges unpaid

- Bush Fires Act 1954:

- s33 (Local government may require occupier of land to plough or clear fire-break) (8)

Remarks: *Not applicable.*

Local Government Act 1995:

PAYMENT OF MUNICIPAL FUNDS, PURCHASE ORDERS, PETTY CASH, ALLOWANCES

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Approve requisitions and purchase orders for the supply of goods and services.
- (2) Approve Payments from the Municipal Fund and Trust Fund and Signing of Requisition and Purchase Orders.
- (3) Issue Petty Cash Advances (up to \$1000.00).
- (4) Make a cash advance to a person in respect of an expense for which the person can be reimbursed, in accordance with the Local Government Act 1995, Division 8 of Part 5.
- (5) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) As per the requirements of the Local Government (Financial Management) Regulations 1996, r.13.
- (b) Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council.
- (c) The following spending limits apply:
 - Category A = Chief Executive Officer, Deputy Chief Executive Officer
 - Category B = Executive Director Works & Services
 - Category C = Executive Directors, General Manager - Business & Economic
 - Category D = Managers
 - Category E = Coordinators & Team Leaders
 - Category F = Officers

 - Limit for Category A - \$250,000 and over
 - Limit for Category B - \$250,000 and under
 - Limit for Category C - \$100,000 and under
 - Limit for Category D - \$50,000 and under
 - Limit for Category E - \$10,000 and under
 - Limit for Category F - Payments under \$5,000
- (d) Requests for "Miscellaneous Expenses" by Elected Members to be jointly signed by the Mayor and Chief Executive Officer.

Designated/Authorised Officers:

- Chief Executive Officer (All, Cat A)
- Deputy Chief Executive Officer (All, Cat A)
 - General Manager - Business & Economic (All, Cat C)
 - Manager Finance (All, Cat C)
 - Manager Governance & Risk Management (1)(2) (Cat D)
 - Personal Assistant to Mayor and Councillors (4) (Cat E)
- Executive Director Works & Services (All, Cat B)
- Executive Director Planning & Development (All, Cat C)
- Executive Director Community Services (All, Cat C)
 - Managers (3) (Cat D)
 - Coordinator & Team Leaders (Cat E)
 - Officers (Cat F)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 3 - Functions of local governments
 - s3.1 (General function)
 - Part 5 - Administration
 - s5.98 (Fees etc. for council members)
 - Part 6 - General financial provisions
 - s6.10 (Financial management regulations)
- Local Government (Financial Management) Regulations 1996:
 - r.5 (CEO's duties as to financial management)
 - r.8 (Separate bank etc. accounts required for some moneys)
 - r.11 (Payments, procedures for making etc.)
 - r.12 (Payments from municipal fund or trust fund, restrictions on making) (1)(a)
 - r.13 (Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.)

Remarks: *23/04/2015: Amendment made to reflect change of titles and new position: General Manager - Business & Economic Development (All, Cat C).*

Freedom of Information Act 1992:

FREEDOM OF INFORMATION, RELEASE INFORMATION

Delegation Under: *Freedom of Information Act 1992:*

Function:

CEO FUNCTION: Authority to:

- (1) Make decisions regarding access to information under the Freedom of Information Act 1992.
- (2) Authorise persons to administer any or all of the above functions.

Conditions: Nil

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Councillor Liaison & Research Officer (Principal FOI Officer) (1)
 - Information Manager (1)
 - Manager Governance & Risk Management (1)

Applicable Legislation / Local Law / Policy Position(s):

- Freedom of Information Act 1992:
 - s3 (Objects of Act)
 - s4 (Agencies, duties of when applying Act)
- Local Government Act 1995:
 - s5.94 (Public can inspect certain local government information)

Remarks:

23/04/2015. Defined CEO Function.

30/04/2015. Included reference to: Local Government Act 1995: s5.94 (Public can inspect certain local government information).

Local Government Act 1995:

ELECTIONS

Delegation Under: *Local Government Act 1995:*

Function:

CEO FUNCTION: Authority to:

- (1) Electoral Rolls & Enrolment Eligibility. Prepare an owners and occupiers roll for an election and decide whether or not a claim made for enrolment eligibility is to be accepted or rejected.*
- (2) Dispose Election Records. Undertake the duties of the Chief Executive Officer as provided in regulation 82(4) of the Local Government (Elections) Regulations 1997, that is to undertake or to supervise the destruction of any election material). *
- (3) Authorise persons to administer any or all of the above functions.

Conditions: Nil

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Manager Governance & Risk Management (1)(2)
 - Councillor Liaison & Research Officer (1)(2)
 - Senior Rates Officer (1)
 - Rates Officers (1)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s4.32 (Eligibility to enrol under s. 4.30, how to claim) (4) (5)
 - s4.41(Owners and occupiers roll) (1)
- Local Government (Elections) Regulations 1997:
 - r.82 (Keeping election papers - s4.84(a)) (4).

Remarks: *Not applicable.*

Local Government Act 1995:

ACKNOWLEDGEMENT RECEIPT OF PRIMARY AND ANNUAL RETURNS

Delegation Under: *Local Government Act 1995:*

Function:

CEO FUNCTION: To provide written acknowledgement of the receipt of Primary and Annual Returns in accordance with s5.77 of the Local Government Act 1995.

Conditions:

- (a) Compliance with the City Procedure: Suggested Procedure and Timeline for Lodgement of Financial Interest Returns.
- (b) All acknowledgements to be communicated by email copied to CEO and Deputy CEO or Mayor if applicable.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Manager Governance & Risk Management (All)
 - Councillor Liaison & Research Officer (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 5 — Administration
 - s5.77 (Acknowledging receipt of returns)

Remarks: *30/04/2015. New authorisation.*

Local Government Act 1995:

COMPENSATION

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Determine and pay compensation for damage to property up to \$10000.
- (2) Authorise persons to administer any or all of the above functions.

Conditions: Notes:

- (i) A local government is to compensate the person if the person requests compensation unless it is otherwise expressly stated in subsection (5) of s3.22, or in Schedule 3.1 or Schedule 3.2 of the Act.
- (ii) s3.22 does not limit section s9.57 of the Act.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Manager Governance & Risk Management (1)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 3 — Functions of local governments, Division 3 — Executive functions of local governments, Subdivision 1 — Performing executive functions
 - s3.22 (Compensation)
 - s3.51 (Affected owners to be notified of certain proposals)(2)(b)
 - s9.57 (Local government protected from certain liability)

Remarks: *Not applicable.*

Local Government Act 1995:

CHOICE OF TENDER, AWARD CONTRACT (PROCUREMENT OF GOODS & SERVICES, HEAVY PLANT AND FLEET VEHICLES)

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Award a tender or contract.
- (2) Vary, extend or renew a contract or tender.
- (3) Vary the requirements before entering into contract, in accordance with functions provided for in r.20 and specifically r.20(2) of the Local Government (Functions and General) Regulations 1996.
- (4) With the approval of the tenderer, to make a variation in the contract for goods or services before the City enters the contract with the successful tenderer, in accordance with the Local Government (Functions and General) Regulations 1996, Regulation 20(1).
- (5) Authorise persons to administer any or all of the above functions.

Conditions: Quotations and tenders called to comply with Council's Policy:

- (i) Purchasing Policy (Tenders & Quotes); and
- (ii) Buy Local (Regional Price Preference) Policy.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - General Manager - Business and Economic Development (All) (Exempt: 1)
 - Manager Finance (2)(3)
 - Procurement Officers (2)(3)
- Executive Director Planning & Development (All) (Exempt: 1)
- Executive Director Works & Services (All) (Exempt: 1)
- Executive Director Community Services (All) (Exempt: 1)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s3.18 (Performing executive functions) (2)
 - s3.57 (Tenders for providing goods or services) (1)
 - s5.41 (Functions of CEO)(d)
 - s5.43 (Limits on delegations to CEO)(b)
- Local Government (Functions and General) Regulations 1996:
 - r.11 (When tenders have to be publicly invited)(1)(2)(f)
 - r.14 (Publicly inviting tenders, requirements for)(2a)
 - r.15 (Minimum time to be allowed for submitting tenders)
 - r.16 (Receiving and opening tenders, procedure for)
 - r.17 (Tenders register)
 - r.18 (Rejecting and accepting tenders)
 - r.19 (Tenderers to be notified of outcome)
 - r.20 (Variation of requirements before entry into contract)
 - r.21 (Limiting who can tender, procedure for)
 - r.22 (Minimum time to be allowed for submitting expressions of interest)
 - r.23 (Rejecting and accepting expressions of interest to be acceptable tenderer)
 - r.24 (People who submitted expression of interest to be notified of outcome)

Remarks: *11/12/2014. CEO DIRECTIVE: Authority to AWARD a contract or tender is now limited to the Chief Executive Officer and Deputy Chief Executive Officer.*
30/04/2015. Title amendment.

Local Government Act 1995:

PROPERTY MANAGEMENT, LEASES AND LICENCES

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Process requests related to leases and licences.
- (2) Negotiate terms, conditions and rent for leases and licences.
- (3) Approve requests to renew existing leases and licences with community groups (being charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature groups), airport hangar sites, government agencies or telecommunication entities for properties that are under the care, control and management of the City of Albany.
- (4) Approve new leases for Lotteries House in accordance with Lotteries House Tenant Management Committee recommendations.
- (3) Approve requests to take up an option for a further term on a current lease/licence or sub-lease/licence, provided there being no variation to the principle terms of the lease/licence and all accounts being paid in full.
- (4) Approve requests to vary existing leases/licences.
- (5) Renegotiate current lessee or sub-lessee rental.
- (6) Approve requests to assign existing leases or sub-leases, provided there being no variation to the current lease conditions.
- (7) Approve requests for a sub-lease where there is a current lease in place.
- (8) Surrender of a lease/licence of any property, where the balance of lease/licence payable does not exceed \$10,000 and all accounts being paid in full.
- (9) Appoint persons to administer any or all of the above functions.

Conditions:

- (a) Authority item (1) Authority to process matters relating to Leases and Licences, as follows:
 - (i) Settled terms and conditions to be approved by the delegate as soon as practicable;
 - (ii) Definition of lessee includes a licensee where the context permits;
 - (iii) Where the lessee disputes the market rent increase, the delegate may negotiate a lesser increase to lease/licence rent subject to:
 - a. the lessee providing to the City at the lessee's cost, a written rental valuation undertaken by a licensed Valuer on or prior to the date upon which the increased rent is to apply; and
 - b. the City and the lessee reaching agreement on a new lease/licence rental that is not less than 80% of the market rate as determined by the City's Valuer to a maximum amount of \$5,000 per annum.
 - (iv) The lease agreement specifying that rental reviews will be made in accordance with market conditions;
 - (v) The market rentals for similar properties generally indicating that existing rental represents a fair market rental.
- (b) Authority item (2) Variation of existing lease/licence terms subject to:
 - (i) Leased area being no more or no less than 10% of the existing area;
 - (ii) Permitted Use provided there being:
 - a. no change to the primary use; and
 - b. proposed amendment is ancillary to the existing permitted use; and
 - c. has local authority planning approval (if required).
- (c) Guarantee & Indemnity provided Council interests remain protected.
- (d) Authority item (3) Compliance with Council Policy Property Management – Leases and Licences is required.

(e) Authorisations item (4) All new leases and licences (other than those delegated by Council) will be referred to Council for consideration.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
s3.58 (Disposing of property)
- Land Administration Act 1997:
Part 6 (Sales, lease, licences, etc. of Crown land)
- Policy Position: Council Policy: Buy Local (Regional Price Preference) Policy

Remarks: *Not applicable.*

Local Government Act 1995:

**PROPERTY MANAGEMENT, PUBLIC FACILITIES, MUNICIPAL HALLS, PARKS,
RESERVES, HIRE, FEES, SELLING GOODS**

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Approve or refuse applications for hire of recreation centres, facilities, halls and buildings to the public and determine appropriate conditions (including signage: sporting and event banners).
 - (a) Waive or vary hire fees for charitable organisations or others persons; and
 - (b) Determine the rights of lessees to sell goods to patrons attending sporting functions at venues owned or leased by the City to various clubs and organisations.
- (2) Manage City facilities and reserves:
 - (a) Allocate sporting facilities and recreational reserves grounds to seasonal and casual hirers who may apply for the use of such facilities, including requests for use (and level of use) of turf matches and practice wickets;
 - (b) Determine costs for damage to buildings, parks and recreational reserves;
 - (c) Determine applications for the sale or consumption of alcohol on parks and reserves and leased premises; and
 - (d) Approve service and tourist signage on reserves.
- (3) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Manage City facilities and reserves:
 - (i) Such use to be at an appropriate fee as set by the Council.
 - (ii) Having regard to existing and previous usage.
 - (iii) Approval is based on the following criteria:
 - a. the event being conducted at no cost to the Council;
 - b. the organiser being required to meet the cost of all outgoings;
 - c. adjoining residential areas being notified of the event in advance;
 - d. the event not causing any inconvenience to adjacent business/commercial operations;
 - e. the Council being indemnified against any claims for damages;
 - f. approval is a time limit; and
 - g. the City's Service and Tourist Signage Policy.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - General Manager - Business and Economic Development (All), Not: (1b)(2c)(3)
 - Manager Tourism Development & Services (All), Not: (1b)(2c)(3)
- Executive Director Works & Services (All)
 - Manager Reserves (All), Not: (1b)(2c)(3)
- Executive Director Community Services (All)
 - Manager Recreation Services (All), Not: (1b)(2c)(3)
 - Manager Albany Leisure & Aquatic Centre (All), Not: (1b)(2c)(3)
 - Manager Cultural & Community Development (All), Not: (1b)(2c)(3)
 - Manager Library Services (All), Not: (1b)(2c)(3)

Applicable Legislation / Local Law / Policy Position(s): REPORT ITEM CSF 169 REFERS

- Local Government Act 1995:
 - s3.54 (Reserves under control of a local government)
 - s6.12 (Power to defer, grant discounts, waive or write off debts) (1)(b) (3)
- Local Law: Local Government Property Local Law 2011
- Policy Position: Council Policy: Service and Tourist Signs Policy

Remarks: *23/04/2015: Amendment made to reflect change of titles and new position: General Manager - Business & Economic Development (All), Not: (1b)(2c)(3).*

Local Government Act 1995:

OBJECTION TO RATE RECORD, RELEASE INFORMATION

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Consider any objection to the rate record and may either disallow it or allow it, wholly or in part, pursuant to the Local Government Act 1995, s6.76(5).
- (2) Grant an extension to the time to make an objection, pursuant to the Local Government Act 1995, s6.76(4).
- (3) Consider applications to release information detailed in section 5.94 (m) of the Local Government Act 1995, subject to:
 - (a) Applications being submitted in the form prescribed from time to time; and
 - (b) A Statutory Declaration being completed.
- (4) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) An extension will only be granted for a maximum period of 30 days.
- (b) If the authorised persons are not satisfied that the information will not be used for commercial purposes the application for information shall be rejected.

Notes:

- (i) A local government is to promptly consider any objection to the rate record and may either disallow it or allow it, wholly or in part.
- (ii) A local government may, on application by a person proposed to make an objection to the rate record, extend the time for making the objection for such period as it thinks fit.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Manager Finance (1)(2)(3)
 - Councillor Liaison & Research Officer (3)
 - Rates Officer (3)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s5.94 (Public can inspect certain local government information)
 - s5.95 (Limits on right to inspect local government information)
 - s5.96 (Copies of information to be available)
 - s6.76 (Grounds of objection)(4)(5).
- Local Government (Administration) Regulations 1996:
 - r.29B (Copies of certain information not to be provided (Act s. 5.96))

Remarks: *30/04/2015. Title amendment.*

Local Government Act 1995:

RATES & RECOVER DEBT, WRITE OFF RATE DEBT, EXEMPTIONS

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Waive, grant concessions or write off any amount of money owed to the City, pursuant to the Local Government Act 1995, s6.12(1).
- (2) Write off any amount of money, including rate debts 'penalty interest' where the cost of recovering the debt will be greater than the actual debt.
- (3) Instruct the City's Debt Recovery Agent to proceed against land and/or property for unpaid rates through the Magistrate's Court.
- (4) Approve Rate Exemptions. Consider and approve applications for exemption under s6.26 of the Local Government Act 1995, subject to applications being submitted in writing and proof of ownership.
- (5) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Write Off Debt (monies owed):
 - (i) General: maximum \$10,000. Rates Officers: limited \$1,500.
 - (ii) The full details of the waiver, concession or write off to be recorded on the appropriate financial record and a report being provided to the Corporate Services & Finance Committee on a bi-annual basis on the exercise of this delegation.
- (b) Authority item (3): Rate Debt Recovery:
 - (i) Rates or service charges to be unpaid.
 - (ii) A General Procedure Claim and Property Seizure & Sale Order through the Magistrate's Court has been served on the ratepayer.
 - (iii) Property Seizure & Sale Order to be lodged on the land title.
 - (iv) Proceed to sell the land through the Bailiff's Office.
- (c) Approve Rate Exemption. If the delegates are not satisfied that the use of the property is exempt under s6.26, of the Act, the application must be referred to the Chief Executive Officer.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Manager Finance (All)
 - Rates Officers (2)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s6.12 (Power to defer, grant discounts, waive or write off debts) (1)(c)
 - s6.26 (Rateable land)
 - s6.56 (Rates or service charges recoverable in court)
 - s6.64 (Actions to be taken)
 - s6.66 (Effect of lease)
 - s6.68 (Exercise of power to sell land)

Remarks: *Not applicable.*

Building Act 2011 & Strata Titles Act 1985:

OCCUPANCY PERMIT, BUILDING APPROVAL CERTIFICATE FOR STRATA SCHEME, PLAN OF RE-SUBDIVISION

Delegation Under: *Building Act 2011 & Strata Titles Act 1985:*

Function:

Council designates the following positions, to discharge duties under s50 of the Building Act 2011:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Planning Services (All)
 - Senior Planning Officer (1a)
 - Coordinator Building Services (All)
 - Senior Building Surveyor (1a)(1b)
 - Building Surveyor (1a)(1b)

Authority to, under the Building Act 2011, s50:

(1) Grant:

- (a) an Occupancy Permit for a building that is a subject of the strata plan to accompany the strata plan as required under the Strata Titles Act 1985 s5B(2)(a); or
- (b) a building Approval Certificate for a building that is a subject of the strata plan to accompany the strata plan as required under the Strata Titles Act 1985 s5B(2)(b), wherein the opinion of the Chief Executive Officer:
 - (i) The buildings shown on the strata plan are first inspected to ensure compliance with approved building plans and specifications; and
 - (ii) The buildings are of sufficient standard and suitable to be divided into lots pursuant to the Strata Titles Act 1985.

(2) Authorise persons to administer any or all of the above functions.

Conditions: (a) Authority item (1) Occupancy Permit. Also satisfied that:

- (i) separate occupation of the proposed lots will not contravene the provisions of any local planning scheme in force under the Planning and Development Act 2005;
- (ii) any consent or approval required under any such local planning scheme or under the provisions of the last-mentioned Act relating to any interim development order, has been given in relation to the separate occupation of the proposed lots; and
- (iii) the development of the parcel as a whole, the building and the proposed subdivision of the parcel into lots for separate occupation will not interfere with the existing or likely future amenity of the neighbourhood, having regard to the circumstances of the case and to the public interest.

(b) Authority item (2) Approval Certificate. Power to determine applications for the issuing of a certificate of approval under the Building Act 2011, s50 for a plan of subdivision, re-subdivision or consolidation, except those applications that:

- (i) propose the creation of a vacant lot;
- (ii) proposed vacant air strata's in multi-tiered strata scheme developments;
- (iii) in the opinion of the WAPC as notified to the relevant local government in writing, or in the opinion of the relevant local government as notified to the WAPC in writing, relating to:
 - a. a type of development; and/or
 - b. land within an area;
 - c. which is of state or regional significance, or in respect of which the WAPC has determined is otherwise in the public interest for the WAPC to determine the application.

(c) A local government that exercises the power referred to in clause (b)(ii) above (Functions to be performed) is to provide WAPC with data on all applications determined under this Instrument of Delegation at the conclusion of each financial year in the format prescribed by the WAPC.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Planning Services (1a)
 - Senior Planning Officer (1a)
 - Coordinator Building Services (1a)(1b)
 - Senior Building Surveyor (1a)(1b)
 - Building Surveyor (1a)(1b)

Applicable Legislation / Local Law / Policy Position(s):

- Building Act 2011:
 - s50 (Application for occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision)
- Strata Titles Act 1985:
 - Part II (Strata schemes and survey-strata schemes, Division 1 — Creation of lots and common property)
 - s5B (Further provisions as to registration of plans) (2)(a), (2)(b).

Remarks: *11/12/2014. Amendment made to reflect change of titles and new compliance officer appointments & roles: Coordinator Building Services (All), Senior Building Surveyor (1a)(1b) & Building Surveyor (1a)(1b).*

Building Act 2011:

ADMINISTER AND COMPLIANCE

Delegation Under: *Building Act 2011:*

Function: Authority to:

- (1) Appoint authorised persons to administer the Building Act 2011 (the Building Act) and sign the certificate of appointment.
- (2) Commence Prosecutions pursuant to s139 of the Building Act.
- (3) Conduct duties as an authorised person pursuant to s96 of the Building Act:
 - (a) Enter and inspect buildings (completed or not) and land;
 - (b) Serve requirements on an owner or builder imposing requirements as to the manner of carrying out such operations or earthworks for the purpose of minimising such damage, under the Building Act.
- (4) Serve Notices:
 - (a) To stop unlawful work in accordance with s191 of the Building Act;
 - (b) Where a building is deemed to be in a dangerous state, cause it to be shored up or otherwise secured and a proper hoarding or fence to be put up for the protection of the public from danger, and shall cause written notice to be served on the owner or occupier, under s192 of the Building Act;
 - (c) On the owner or occupier of a neglected and/or dangerous building, to compel removal in accordance with the Building Act, s192 & s193;
 - (d) On the owner or occupier of a dilapidated building, to compel renovation in accordance with s194 of the Building Act;
 - (e) On the owner or occupier of a uncompleted building, in accordance with s195 of the Building Act.
- (5) Permits:
 - (a) Approve or refuse to approve plans and specifications for a Building Permit submitted under s20 of the Building Act;
 - (b) Approve or refuse to approve plans and specifications for a Demolition Permit submitted under s21 of the Building Act;
 - (c) Approve, modify or refuse to approve applications for an extension of period of duration for a Occupancy Permit and Building Approval Certificate submitted under s58 of the Building Act;
 - (d) Approve, modify or refuse to approve applications for Granting of an Occupancy Permit and Building Approval Certificate submitted under s58 of the Building Act.

Conditions:

- (a) Authority (1) & (3): Authorised Persons:
 - (i) Appointed authorised person must hold a current authority card.
 - (ii) An authorised person, shall on demand by the builder, owner or person apparently in charge thereof, produce his authority to so enter to the person demanding it.
- (b) Authority (2) is restricted to Executive Director or above.
- (c) Authority (4) Serve Notices:
 - (i) Executive Director to sign the Notice.
 - (ii) Notice must be in accordance with prescribed content.
- (d) In undertaking the functions of these delegations, Building Surveyors must:
 - (i) Be employed by the City of Albany in accordance with s5.36 of the Local Government Act 1995.
 - (ii) Hold the appropriate qualifications as set out under r.6 of the Building Services (Registration) Regulations 2011.

Designated/Authorised Officers:

- Chief Executive Officer (1)(2)(4)
- Deputy Chief Executive Officer (1)(2)(4)
- Executive Director Planning & Development (1)(2)(4)
 - Coordinator Building Services (3)(4)(5)
 - Senior Building Compliance Officer (3)(4)
 - Senior Building Surveyor (3)(4)(5)
 - Building Surveyors (3)(5)
 - Planning and Development Engineer (3)

Applicable Legislation / Local Law / Policy Position(s):

- Building Act 2011:
 - s20 (Grant of building permit)
 - s21 (Grant of demolition permit)
 - s22 (Further grounds for not granting an application)
 - s58 (Grant of occupancy permit, building approval certificate)
 - s65 (Extension of period of duration)
 - s96 (Authorised persons)
 - s110 (Building orders)
 - s117 (Revocation of building order)
 - s127 (Delegation: special permit authorities and local governments)
 - s139 (Presumptions about authority to do certain things)
 - s191 (Notices to stop unlawful work)
 - s192 (Dangerous buildings)
 - s193 (Neglected buildings)
 - s194 (Dilapidated buildings)
 - s195 (Uncompleted buildings)
- Building Services (Registration) Act 2011
- Building Services (Registration) Regulations 2011:
 - r.6 (Classes of building service practitioner and building service contractor)
- Building Regulations 2012
 - Part 10 - Infringement Notices
 - r69 (Prescribed offences and modified penalties)
 - r70 (Approved officers and authorised officers)
- Local Government Act 1995:
 - s5.36 (Local government employees)

Remarks: *11/12/2014. Amendment made to reflect change of titles and new compliance officer appointment: Senior Building Compliance Officer (3)(4), Building Surveyors (3)(5).*

Building Act 2011:

SWIMMING POOLS

Delegation Under: *Building Act 2011:*

Function: Authority to:

- (1) Enter and inspect land and swimming pools, issue notices and take out such measures with or without assistants as considered necessary in order to prevent the swimming pool from being a danger to persons who may enter upon the land.
- (2) Inspect private swimming pools and enforce the provisions of the Building Act 2011 and associated regulations and standards.
- (3) Authorise persons to administer any or all of the above functions.

Conditions:

- (1) Enter and inspect land and swimming pools:
 - (a) Must hold a current authority card, compliant with the transitional provisions prescribed in the regulations.
 - (b) An authorised person, shall on demand by the builder, owner or person apparently in charge thereof, produce his authority to so enter to the person demanding it.
- (2) Inspect private swimming pools:
 - (a) Executive Director to sign any Prosecution Notices.
 - (b) The inspection that is to be conducted at the completion of building work for an enclosure of a private swimming pool is an inspection to assess whether the pool enclosure complies with the requirements in regulation 50.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Senior Planning Officer - Statutory Planning & Compliance (All)
 - Coordinator Environmental Health (1)(2)
 - Coordinator Building Services (1)(2)
 - Senior Building Compliance Officer (1)(2)
 - Senior Building Surveyors (1)(2)
 - Building Surveyors (1)(2)

Applicable Legislation / Local Law / Policy Position(s):

- Building Act 2011
- Building Regulations 2012:
 - Division 2 — Kinds of applications for occupancy permits and building approval certificates
r.50 (Application for occupancy permit)

 - Division 3 — Making and dealing with applications for occupancy permits and building approval certificates
r.54 (Manner of application)

Remarks: *11/12/2014. Amendment made to reflect change of titles and new compliance officer appointment: Building Surveyor (1)(2) & Senior Building Compliance Officer (1)(2).*

Local Government Act 1995:

ACTIVITIES ON PRIVATE AND PUBLIC LAND

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

Schedule 3.1 - Powers under notices to owners or occupiers of land

- (1) Issue notices in writing requiring the person to do anything, but not limited to, the following:
- (a) prevent water from dripping or running from a building;
 - (b) placing a number on a property to indicate an address;
 - (c) repair a public thoroughfare;
 - (d) ensure that land that adjoins a public thoroughfare is suitably enclosed;
 - (e) ensure that land adjoining a public thoroughfare is not overgrown;
 - (f) removing a tree or part that is obstructing a thoroughfare;
 - (g) make safe anything that is obstructing a private thoroughfare;
 - (h) ensure unsightly (i.e. recyclable material) land is enclosed;
 - (i) ensure overgrown vegetation, rubbish or disused material is removed from land;
 - (j) ensure that graffiti is obliterated;
 - (k) ensuring that a tree that may endanger any person or private property is made safe (dangerous tree);
 - (l) taking specified measures to prevent damage to the public or property from high wind activity;
 - (m) remove bees, wasps and other similar animals that are a danger or nuisance;
 - (n) ensure that unsightly dilapidated or dangerous fences are modified or repaired; and
 - (o) take measures to prevent artificial light or other light being omitted or reflected to remove a nuisance.

Schedule 3.2 - Particular things local governments can do on land even though it is not local government property

- (2) Carry out things prescribed in Schedule 3.2 even though the land is not local government property and the local government does not have consent to act:
- (a) Carry out works for the drainage of land;
 - (b) Do earthworks or other works on land for preventing or reducing flooding;
 - (c) Take from land any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the local government requires for making or repairing a thoroughfare, bridge, culvert, fence or gate;
 - (d) Deposit and leave on land adjoining a thoroughfare any timber, earth, stone, sand, gravel that is required for making or repairing a thoroughfare, bridge, culvert, fence, or gate;
 - (e) Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare;
 - (f) Place on land signs to indicate the names of public thoroughfares;
 - (g) Make safe a tree that presents serious and immediate danger to life or property;
 - (h) Obliterate graffiti that is visible from a public place and that has been applied without the consent of the owner or occupier;
 - (i) Obtain drainage easements;
 - (j) Fuel Reduction Activities (slashing, mulching).

Conditions: The designated officer, must document how they formed the opinion that the things to be performed are necessary to protect and/or enhance the health, safety or amenity of the persons or property in the district or to remove a nuisance.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (1e,f,g,h,i,l,m,n,o), (2j)
 - Manager Planning Services (1e,f,g,h,i,l,m,n,o), (2j)
 - Senior Planning Officer - Statutory Planning & Compliance (1e,f,g,h,i,l,m,n,o), (2j)
 - Coordinator Building Services (1n,l)
 - Senior Building Compliance Officer (1a)(1d)(1l)(1n)
 - Coordinator Environmental Health (1h,m,o)
 - Manager Ranger & Emergency Services (1e, f, g, i, l, m), (2j)
 - Team Leader Ranger Services (1e, f, g, i, l, m), (2j)
 - Rangers (1e, f, g, i, l, m), (2j)
- Executive Director Works & Services (1) a, b, c, d, e, f, g, i, j, k, l, n (2)
 - Manager Reserves (1) f, k (2)
 - Manager City Engineering(1) a, b, c, d, e, g, j, k, l, n (2)
 - Manager City Operations (1) a, b, c, d, e, g, j, k, l, n (2)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s3.25 (Notices requiring certain things to be done by owner or occupier of land)
 - s3.27 (Particular things local governments can do on land that is not local government property)
 - s3.36 (Opening fences)
 - Schedule 3.1 - Powers under notices
 - Division 1 (Things a notice may require to be done)
 - Schedule 3.2 - Particular things local governments can do on land even though it is not local government property
- Local Government (Uniform Local Provisions) Regulations 1996:
 - r.13 (Requirement to construct or repair crossing — Sch. 9.1 cl. 7(3))

Remarks:

11/12/2014. Amendment made to reflect compliance officer appointment: Senior Building Compliance Officer (1a)(1d)(1l)(1n).

23/04/2015. Amendment made to reflect compliance officer appointment: Team Leader Ranger Services (1e, f, g, i, l, m), (2j).

30/04/2015. Title amendment.

Local Government Act 1995:

DESIGNATE PROSECUTION OFFICERS & POWER OF ENTRY

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Authorise a local government person to lawfully enter land or premises or thing without the consent of the owner or occupier.
- (2) Lawfully enter land, premises or thing unless the owner or occupier or a person authorised by the owner or occupier objects to the entry.
- (3) Appoint Prosecution Officers for Fines, Penalties and Infringement Notices under the Enforcement Act 1994 (including Provide written notice to the Registrar designating those officers that are Prosecution Officers for the purposes of the Fines, Penalties and Infringement Notices Enforcement Act 1994, Section 13(2).

Conditions: Nil

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Ranger & Emergency Services (1)(2)
 - Team Leader Ranger Services (2)
 - Manager Planning Services (1)(2)
 - Senior Planning Officer - Statutory Planning & Compliance (2)
 - Senior Planners (2)
 - Planning and Development Engineer(2)
 - Coordinator Environmental Health (1)(2)
 - Environmental Health Officers (2)
 - Coordinator Building Services (1)(2)
 - Senior Building Surveyors (2)
 - Senior Building Compliance Officer (2)
 - Building Surveyors (2)
- Executive Director Works & Services (All)
 - Manager City Engineering (2)
 - Manager Reserves (2)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 3 — Functions of local governments, Division 3 — Executive functions of local governments, Subdivision 3 — Powers of entry
 - s3.28 (When this Subdivision applies)
 - s3.31(General procedure for entering property) (2)
 - s3.32 (Notice of entry)
- Fines, Penalties and Infringement Notices Enforcement Act 1994:
 - s13(Approved prosecuting authorities and officers) (2)

Remarks:

11/12/2014. Amendment made to reflect change of titles and compliance officer appointment: Senior Building Compliance Officer (2).

Local Government Act 1995:
SUBDIVISION OF LAND

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Approve subdivision and development that does not comply with Council engineering design guidelines, however satisfies sound engineering principles.
- (2) Exercise discretion and to make recommendations to the Department of Planning and/or the Western Australian Planning Commission on applications for subdivisions, amalgamation, survey strata and strata of land.
- (3) Authorise matters relating to the performance of Council's functions with regard to subdivision (including strata and survey strata) applications.
- (4) Authorise persons to administer any or all of the above functions.

Conditions:

- (1) The application complies with the provisions of the:
 - (a) Local Planning Scheme (LPS1);
 - (b) Residential Design Codes;
 - (c) Building Code of Australia;
 - (d) Building Regulations of Western Australia; and
 - (e) City of Albany Policies and Local Laws.
- (2) The provision of truncations where necessary, must be to the satisfaction of the Executive Director Planning & Development and documented on the appropriate file and record.
- (3) Any Applications where the recommendations would be inconsistent with the objectives of Local Planning Scheme (LPS1), a relevant structure plan, outline development plan, policy or strategy to be referred to Council.
- (4) Where the delegate is intending to not support the application all Elected Members must first be notified in writing of the application and the rationale for the intension to not support the application and give at least three business days for Elected Members to consider whether or not to request the application be referred to Council for consideration.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Planning Services (All)
 - Senior Planning Officer (2)(3)
 - Planning Officer (2)(3)
 - Planning and Development Engineer (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s3.25 (Notices requiring certain things to be done by owner or occupier of land)
 - Schedule 3.1 — Powers under notices to owners or occupiers of land
- Policy Position: City Guideline: Subdivision and Development Guidelines

Remarks:

30/06/2014. Amendment made to reflect change of titles & roles: Senior Planning Officer (2)(3) & Planning Officer (2)(3).

Bush Fire Act 1954:

ADMINISTER AND COMPLIANCE

Delegation Under: *Bush Fire Act 1954:*

Function:

Authority to:

- (1) Issue directions to Bush Fire Brigades (includes authority to issue direction regarding burning bush on, or at the margin of, streets, roads and ways under the care, control and management of the local government and give direction to Bush Fire Control Officers, appointed under the Bush Fires Act 1954).
- (2) Appoint Fire Control Officers & define areas of responsibility (includes the authority to appoint Fire Control Officers, the Chief Bush Fire Control Officer and Deputy Bush Fire Control Officers in accordance with s48 of the Bush Fires Act 1954).
- (3) Approve Fire Hazard Reduction by Burning Applications (includes Authority to endorse applications submitted for hazard reduction by burning on any land in the district, at the request of the owner or occupier of the land).
- (4) Give Notice to Install Firebreaks Around Properties (includes Authority to take measures for preventing a bush fire, including requiring firebreaks (fire access tracks) around properties).
- (5) Prosecute and Serve Infringement Notices (Consider allegations and issue infringement notices committed against the Bush Fires Act 1954).
- (6) Vary Prohibited and Restricted Burning Times. (including Authority to Vary Prohibited Burning Times, in accordance with s17(7) and (8), of the Bush Fires Act 1954: shortening, extending, suspending or reimposing a period of prohibited burning times; or imposing a further period of prohibited burning times).

- Conditions:**
- (a) Issue direction to a registered Bush Fire Brigade: Having reasonably sought information prior to issuing directions and so satisfying themselves that direction is needed.
 - (b) Prior to persons appointed as Rangers instigating proceedings in a Court of Competent jurisdiction the section Manager is to be consulted.
 - (c) Appointed persons must be qualified in accordance with DFES prescribed qualifications.
 - (d) The Chief Bush Fire Control Officer and Deputy Bush Fire Control Officers who shall be first, second in seniority of those officer, and subject thereto may determine the respective seniority of the other Bush Fire Control Officers appointed.
 - (e) Appointments must be published in a newspaper circulating in the district and Government Gazette.
 - (f) Approve Fire Hazard Reduction by Burning Applications: DFES and DPaW must be consulted.
 - (g) Give Notice to Install Firebreaks Around Properties: Prevention measure and fire breaks (fire access tracks) are to be in accordance with the City of Albany Fire Management Requirements Notice (s33 of the Bush Fires Act 1954).
 - (h) Vary Prohibited and Restricted Burning Times: The Officer in charge of the regional offices of the Department of Parks & Wildlife (DPaW) and Department of Fire and Emergency Services (DFES) are to be consulted before the authority under this delegation is exercised.
 - (i) A notice signed by the CEO is to be published in accordance with the Act for all variations.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Ranger & Emergency Services (All) (Not 2)
 - Community Emergency Services Manager - CESM (All) (Not 2 or 5)
 - Team Leader Ranger Services (4)(5)
 - All Rangers (4)(5)
 - Chief Bush Fire Control Officer (1)
 - Deputy Chief Bush Fire Control Officer (1)

Applicable Legislation / Local Law / Policy Position(s):

- Bush Fires Act 1954:
 - s17 (Prohibited burning times may be declared by Minister)(7)(8)(10)
 - s18 (Restricted burning times may be declared by FES commissioner)(5)(a)
 - s33 (Local government may require occupier of land to plough or clear fire-break) (6)
 - s38 (Local government may appoint bush fire control officer)
 - s48 (Delegation by local governments)(1)
 - s59 (Prosecution of offences)(3)
 - s59A (Alternative procedure — infringement notices)(2)
- Fire & Emergency Services Act 1998
 - Part 3, s12 (2)(e)(f)

Remarks: *23/04/2015. Amendment to reflect new positions and title changes: Team Leader Ranger Services (4)(5), Community Emergency Services Manager - CESM (All) (Not 2 or 5). CESM Role defined by: Fire & Emergency Services Act 1998, Part 3, s12 (2)(e)(f).*

Caravan Parks & Camping Grounds Act 1995, Control of Vehicles (Off-Road Areas) Act 1978:

CONTROL OF VEHICLES & CAMPING ON PUBLIC LAND

Delegation Under: *Caravan Parks & Camping Grounds Act 1995, Control of Vehicles (Off-Road Areas) Act 1978:*

Function:

Council designates the following positions, to issue notices and enforce the Caravan Parks and Camping Grounds Act 1995:

- Chief Executive Officer
- Deputy Chief Executive Officer
- Executive Director Planning & Development
 - Manager Ranger & Emergency Services
 - Team Leader Ranger Services
 - Rangers

Authority to:

(1) Enforce the Control of Vehicles (Off Road Areas) Act 1978:

- (a)s6(1) Driving or use of off-road vehicle in area other than private land by consent or permitted area;
- (b)s6(2) Driving or use of vehicle in prohibited area;
- (c)s6(4)(a) Using or driving an off-road vehicle in a manner which creates or causes undue or excessive noise;
- (d)s6(4)(b) Using or driving off-road vehicle not fitted with an efficient silencing device;
- (e)s7(2) Failure to register vehicle or driving or use of unregistered vehicle;
- (f) s10 Knowingly permitting under-age person to be in charge of vehicle;
- (g)s19(3) Destroying, etc., notice or mark identifying permitted or prohibited area;
- (h)s37(8) Illegal removal of infringement notice from vehicle;
- (i) s38(10) Use of vehicle contrary to prohibition of use notice;
- (j) s38(10) Removal, damage or obliteration of or to prohibition of use notice attached to vehicle.

(2) Declare that a vehicle is an abandoned vehicle wreck under s3.40A(4) of the Local Government Act 1995.

Conditions:

- (a) The power to prosecute any person is only exercised by agreement of the Executive Director Planning & Development or Manager Ranger & Emergency Services.
- (b) A withdrawal notice shall be signed by a person appointed in writing to withdraw infringement notices by the public authority.
- (c) The person who issues an infringement under s23(2) must not withdraw the infringement under s23(7).

Notes:

- (i) Appointment of Designated Officers: The Caravan Parks and Camping Grounds Act 1995 does not contain a head of power to delegate the appointment of authorised persons to the CEO.
- (ii) Designated officers are empowered to sign documents, enter and inspect a facility, caravan or camp, issue and withdraw notices, extend the payment date for modified penalties, and initiate appropriate legal action on behalf of the City of Albany when a breach of the Caravan Parks and Camping Grounds Act 1995 and related legislation warrants such action.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Ranger & Emergency Services (All)
 - Team Leader Ranger Services (All)
 - Rangers (All)

Applicable Legislation / Local Law / Policy Position(s):

- Control of Vehicles (Off-Road Areas) Act 1978:
 - s5 (Local government's functions) (1)(5)
 - s38 (Authorised officers, who are, functions of etc.)
- Caravan Parks & Camping Grounds Act 1995:
 - s17 (Appointment of authorised person)
 - s18 (Powers of entry)
 - s22 (Legal proceedings to be taken by authorised person)
 - s23 (Infringement notices)
- Local Government Act 1995:
 - s3.40A (Abandoned vehicle wreck may be taken) (4)

Remarks: *23/04/2015. Amendment made to reflect new position and title change: Team Leader Ranger Services (All).*

Cat Act 2011, Dog Act 1976, Local Government (Miscellaneous Provisions) Act 1960:

DOMESTIC ANIMAL CONTROL, CAT & DOG

Delegation Under: *Cat Act 2011, Dog Act 1976, Local Government (Miscellaneous Provisions) Act 1960:*

Function: Authority to:

- (1) Register, seize, detain and dispose a dog or cat.
- (2) Register a dog or cat.
- (3) Declare a Dog Dangerous in accordance with s33E and s33F of the Dog Act 1976.
- (4) Consent for a Dog to be destroyed in accordance with s33G of the Dog Act 1976.
- (5) Impound Stock, Dispose Sick or Injured Impounded Animals, Remove and Impound Goods (including Animals) under the Local Government (Miscellaneous Provisions) Act 1960.
- (6) Appoint persons, establish and operate cat management facilities under the Cat Act 2011.
- (7) Appoint persons, establish and operate dog management facilities under s11 the Dog Act 1976.
- (8) Establish public pounds under the Local Government (Miscellaneous Provisions) Act 1960.

Conditions:

- (a) Withdrawal of an Infringement Notice can only to be approved by the Chief Executive Officer, Deputy Chief Executive Officer, Executive Director Planning & Development or the Manager Ranger & Emergency Services.
- (b) Authorisation under the Dog Act 1976 must be from Council.
- (c) Gazettal of appointment is required.

Note: For the purpose of Part XX of the Local Government (Miscellaneous Provisions) Act 1960, a local government is to be regarded as the owner and occupier of streets, ways, reserves, bridges, ferries, foreshores, jetties, wharves, other public places, and unenclosed land abutting them within its district.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Ranger & Emergency Services (All, except (3))
 - Team Leader Ranger Services (All, except (3))
 - All Rangers (1)(2)(5)(7)
 - Customer Service Officers (2)

Applicable Legislation / Local Law / Policy Position(s):

- Cat Act 2011:
 - s42 (Administration by local governments)
 - s44 (Delegation by local government)
 - s45 (Delegation by CEO of local government)
 - s48 (Authorised persons)
- Cat Regulations 2012:
 - r.30 (Modified penalties (s. 63(2)))
- Cat (Uniform Local Provisions) Regulations 2013:
 - r.3 (These regulations operate as local laws)

- Dog Act 1976:
 - s10AA (Delegation of local government powers and duties)
 - s11 (Staff and services)
 - s29 (Power to seize dogs) (1)
 - s30A (Operator of dog management facility may have dog micro chipped at owner's expense)
 - s33E (Individual dog may be declared to be dangerous dog (declared))*
 - s33G (Seizure and destruction)
 - s48 (Regulations to operate as local laws)
- Dog Regulations 2013:
 - r.33 (Modified penalties for offences under the principal Act)
 - r.36 (Dog Regulations 1976 repealed)
- Local Government Act 1995:
 - s3.39 (Power to remove and impound)
 - s3.48 (Impounding expenses, recovery of)
- Local Government (Miscellaneous Provisions) Act 1960:
 - r.449 (Pounds, establishing; pound keepers and rangers, appointing)

Remarks:

23/04/2015. Amendment made to reflect new positions and title change: Team Leader Ranger Services (All, except (3)).

Emergency Management Act 2005, Bush Fire Act 1954, Fire & Emergency Services Act 1998:

ADMINISTER AND COMPLIANCE

Delegation Under: *Emergency Management Act 2005, Bush Fire Act 1954, Fire & Emergency Services Act 1998:*

Function: Authority to:

- (1) Authorise persons under the Emergency Management Act 2005.
- (2) Authorise persons to perform all powers and duties relating to Emergency Management under s48 of the Bush Fires Act 1954 relating to emergency management of fire and the operational and strategic preparedness to manage such emergencies.
- (3) Assist Emergency Services & engage contractors.

Conditions:

- (a) If potential engagement cost exceeds allocated budget, the designated officer as soon as reasonably possible is to contact with the Chief Executive Officer before engaging private contractors or incurring any expenses.
- (b) Excludes powers and duties that are prescribed in the Act that must be appointed by the local government.

Note: Under section 36 of the Emergency Management Act 2005 it is a function of local government to:

- (i) Subject to this act, to ensure that effective emergency management arrangements are prepared and maintained for its district;
- (ii) To manage recovery following an emergency affecting the community in its district; and
- (iii) To perform other functions given to the local government under this Act to have Local Emergency Arrangements.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Ranger & Emergency Services (All)
 - Community Emergency Services Manager - CESM (All)
 - Emergency Management Team Leader (All)
- Executive Director Community Services (All)
- Executive Director Works & Services (All)

Applicable Legislation / Local Law / Policy Position(s):

- Emergency Management Act 2005:
 - s36 (Functions of Local Government)
 - s37 (Local emergency coordinators)
 - s38 (Local emergency management committees)
 - s39 (Functions of local emergency management committees)
- Fire & Emergency Services Act 1998
 - Part 3, s12 (2)(e)(f)

Remarks:

*23/04/2015. Amendment to reflect new positions and title changes: Team Leader Ranger Services (4)(5) & Community Emergency Services Manager - CESM (All) (Not 2).
CESM Role defined by: Fire & Emergency Services Act 1998, Part 3, s12 (2)(e)(f).*

Local Government Act 1995, Food Act 2008, Health Act 1911, Litter Act 1979:

ADMINISTER AND COMPLIANCE

Delegation Under: *Local Government Act 1995, Food Act 2008, Health Act 1911, Litter Act 1979:*

Function: Council designates the following positions:

- (a) The Executive Director Planning & Development, responsible for authorised officers, to be a Designated Officer' to extend and revoke 'infringement notices' under the provisions of s126(6)&(7) of the Food Act 2008 and instigate prosecutions under the Food Act 2008;
- (b) The Chief Executive Officer as the 'Designated Officer' to receive payment from 'infringement notices' under the provisions of s126(3)&(13);
- (c) The City's 'Coordinator Environmental Health' as a 'Designated Officer' for the purposes of issuing 'infringement notices' under the provisions of s126(2)&(3) of the Food Act 2008;
- (d) The City's Environmental Health Officers as 'Authorised Officers' for the purposes of the Food Act 2008, under the provisions of s38 and s122(b) of the Act;

Authority to:

- (1) Food Act 2008 and Health Act 1911. Appoint authorised persons, to Issue Infringement Notices, Initiate Prosecutions, Designate Environmental Health Officers, Issues Certificates of Authorisation, Withdrawal and Extend Infringements under the Food Act 2008 and Health Act 1911.
- (2) Designated Officer to issue 'prohibition notices';
- (3) Litter Act 1979. Enforce the Litter Act 1979 and withdrawal infringements issued under s30(4) of the Litter Act 1979, being:
 - s23 Littering — cigarette butt;
 - s23 Littering — any other litter;
 - s24 Breaking glass, metal or earthenware;
 - s24A(1) Bill posting;
 - s24A(2) Bill posting on a vehicle;
 - r.6 Deposit of domestic or commercial waste in a public litter receptacle; and
 - r.8 Transporting load inadequately secured.

Conditions: A person who is authorised to give infringement notices is not eligible to be an authorised person for the purposes of withdrawal.

Notes:

- (i) For the purposes of the Litter Act 1979 an authorised officer is:
 - (a) any member of the Police Force;
 - (b) any person appointed as such pursuant to subsection (2) within the area of jurisdiction entrusted to a person by the appointment;
 - (c) within the district of a local government, any person who is:
 - (1) a member of the council of the local government;
 - (2) an employee of the local government; or
 - (3) an honorary inspector appointed by the local government under s27AA;
- (ii) An infringement notice may, whether or not the prescribed penalty has been paid, be withdrawn, at any time within 28 days after the service of the notice, by the sending of a notice, in the prescribed form, to the alleged offender at his last known place of residence or business, advising the alleged offender that the infringement notice has been withdrawn, and, in that event, the amount of any prescribed penalty that has been paid shall be refunded.
- (iii) For the purpose of the Food Act 2008 and Food Regulations 2009, Council is exercising its power of delegation under Section 122.

Designated/Authorised Officers:

- Chief Executive Officer (All), function (b) as designated.
- Deputy Chief Executive Officer (All), function (b) as designated.
- Executive Director Planning & Development (All), function (a) as designated.
 - Manager Ranger & Emergency Services (3)
 - Team Leader Ranger Services (3)
 - All Rangers (3)
 - Coordinator Environmental Health (3), function (c) as designated.
 - Environmental Health Officers (3), function (d) as designated.

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 9 — Miscellaneous provisions, Division 2 — Enforcement and legal proceedings, Subdivision 1 — Miscellaneous provisions about enforcement
 - s9.10 (Appointment of authorised persons) (1).
- Food Act 2008:
 - s122(1)(a) - Designated Non Environmental Health Officers,
 - s122(3) - Maintain the Register of Authorised Officers,
 - s123(1) - Issue Certificates of Authority to Authorised Officers, and
 - s126(3) - Payment of Infringement Notices
- Food Regulations 2009:
 - r.5 (Appropriate enforcement agency: local government- s.8)
- Health Act 1911:
 - s26 (Powers of local government)
 - s28 (Appointments to be approved)
- Litter Act 1979:
 - s26 (Authorised officers, appointment and jurisdiction of etc.) (1)(c)
 - s27 (Authorised officers, powers of)
 - s27AA (Honorary inspectors, appointment of)
 - s30 (Infringement notices)
- Litter Regulations 1981
 - r.6 Deposit of domestic or commercial waste in a public litter receptacle; and
 - r.8 Transporting load inadequately secured.
- Local Laws:
 - Health Local Laws 2001
 - Health (Eating-Houses and Itinerant Food Vendors)
 - Local Laws 2001

Remarks:

23/04/2015. Amendment made to reflect change of title and new Team Leader Ranger Services position: Team Leader Ranger Services (3).

Environmental Protection Act 1986:

ILLEGAL DUMPING AND NOISE

Delegation Under: *Environmental Protection Act 1986:*

Function: Authority to:

- (1) Exercise the powers and discharge the duties of the local government under the Environmental Protection Act 1986.
 - (a) s79 (Noise); and
 - (b) s49A (Dumping Waste).
- (2) Authorise persons to administer any or all of the above functions.

Conditions: Notes:

- (i) A prosecution for an offence under section 79 (Noise) may be instituted by a police officer, or the Chief Executive Officer of a local government, acting with the consent of the CEO of the Department of Environment Regulation.
- (ii) The delegated power (authorisation) under section 49A (dumping waste) must be delegated from the CEO of the Department of Environment Regulation and the hold the prescribed authority card.
 - (a) Delegation 52 (19 March 2004) - local government CEO has powers in relation to environmental protection notices under section 65 of the Act;
 - (b) Delegation 112 (20 December 2013) - local government CEO has powers in relation to various approvals and other activities under the noise regulations; and
 - (c) Delegation 119 (16 May 2014) - local government CEO and Environmental Health Officers have powers in relation to noise management plans for construction work on construction sites under noise regulation 13.
- (iii) Authorisation must be endorsed by CEO of Department of Environment.
- (iv) Barking dogs are administered under the Dog Act 1976.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Coordinator Environmental Health (All, not 2)
 - Environmental Health Officers (All, not 2)
 - Manager Ranger & Emergency Services (1b)
 - Team Leader Ranger Services (1b)
 - Rangers (1b)
- Executive Director Works & Services (1b)
 - Manager Reserves (1b)

Applicable Legislation / Local Law / Policy Position(s):

- Environmental Protection Act 1986:
 - s20. (Delegation by CEO)
 - s65. (Environmental protection notices, issue and effect of)
- Environmental Protection (Noise) Regulations 1997
- Environmental Protection Regulations 1987

Remarks:

23/04/2015. Amendment made to reflect change of title and new position: Team Leader Ranger Services (1b).

Land Administration Act 1997:

CROWN RESERVES, STREET NAMES

Delegation Under: *Land Administration Act 1997:*

Function: Authority to:

- (1) Process requests related to Crown Reserves, pursuant to s3.54 of the Local Government Act 1995 and Part 4 of the Land Administration Act 1997.
- (2) Comment on requests to lease Crown land, where the State manages the lease, pursuant to Part 6 of the Land Administration Act 1997.
- (3) Forward recommendations of street names to the Geographic Names Committee, Western Australia, under s26A of the Land Administration Act 1997.
- (4) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Authority item (1) Authority to process matters relating to Crown Reserves, as follows:
 - (i) Requests to the Minister for Lands to create a new reserve or transfer Crown land from one form to another (i.e. road reserve to Crown reserve; excision of road reserve from Crown reserve etc.);
 - (ii) Change of purpose of a Crown reserve;
 - (iii) Changes to reserve boundaries;
 - (iv) Acceptance of a management order, where the City is currently managing the land or can do so within existing operational budgets; and
 - (v) Requests to lease Crown land, where no structure will be built (i.e. leases managed by the State, pastoral leases etc).
- (b) Authority item (2) Compliance with the following documents is necessary:
 - (i) Local Planning Scheme (LPS1) and Local Planning Strategy;
 - (ii) Adopted Asset Management Plans (Roads; Reserves: Natural and Developed; Drainage); and
 - (iii) City of Albany Bushfire Strategy.
- (c) The revocation of a management order of an existing City managed reserve or cancellation of an existing Crown reserve shall be considered by Council.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
 - Senior Land Officer (1a)
- Executive Director Planning & Development (All)
 - Land Officer (1a)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s3.54 (Reserves under control of a local government)
- Land Administration Act 1997:
 - Part 2 — General administration, Division 3 – General
 - s26A (New subdivisions, names of roads and areas in)
 - Part 4 — Reserves
 - Part 6 — Sales, leases, licences, etc. Of Crown land

Remarks:

13/05/2015: Inclusion of Senior Land Officer.

Land Administration Act 1997:

LAND RESUMPTION, ROADS, DRAINAGE, FOOTPATHS, ROAD DEDICATIONS & CLOSURES

Delegation Under: *Land Administration Act 1997:*

Function: Authority to:

- (1) Obtain land for the City's infrastructure (roads, drainage, footpaths etc).
- (2) Road Dedications and Closures:
 - (a) Action requests to the Minister for Lands to dedicate land as a road and indemnify the Minister against any claims for compensation;
 - (b) Initiate the public advertising period for the closure of road reserves.
- (3) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Authority item (1) Land Resumption (Obtain land for the City's infrastructure (roads, drainage, footpaths etc):
 - (i) All land taking to be based on sound engineering principles, taking into account existing and future road and drainage systems;
 - (ii) Compensation for the resumption of private land shall be based initially on an independent valuation obtained from a licensed valuer;
 - (iii) Compensation to a maximum of \$100,000 dollars and within the confines of relevant budget allowances, may be negotiated without referral to Council;
 - (iv) Landowners are to enter into a Consent to Taking by Agreement for the land to be resumed and agreeing to the compensation amount and any other special conditions;
 - (v) No payment of compensation is to be paid for the land resumption until a caveat has been placed on title registering the City's interest or the final deposited plan is lodged in order for dealings.
- (b) Authority item (2) Road Dedications and Closures:
 - (i) Requests to dedicate land as a road reserve shall comply with the following conditions:
 - Land is being used as part of an existing road or right of way;
 - Land is to be acquired for road widening as part of a land resumption process.
 - (ii) Initiation of the public advertising for road closure shall only be actioned where it is identified that the road or right of way is surplus to current requirements and is not required as part of the future planning and development of an area.
 - (iii) Council to make the final decision on a road closure request following the advertising period, irrespective of whether submissions have been received.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)

Applicable Legislation / Local Law / Policy Position(s):

- Land Administration Act 1997:
 - Part 5 — Roads
 - Part 9 — Compulsory acquisition of interests in land
 - Part 10 — Compensation

Remarks: *Not applicable.*

Dangerous Goods Safety Act 2004:

BLASTING IN TOWN SITE AND FIRE WORKS

Delegation Under: *Dangerous Goods Safety Act 2004:*

Function: Authority to:

- (1) Grant permission of the local government to allow blasting within a town site in accordance with the Dangerous Goods Safety (Explosives) Regulations 2007, Part 12, Division 4.
- (2) Approve a Fire Works Applications.
- (3) Authorise persons to administer any or all of the above functions.

Conditions: (a) Consultation must be conducted with DFES (FRS district) and the Chief Bush Fire Control Officer (All other areas in municipality), prior to any approval being given.

(b) The fireworks notice must be in an approved form and contain the following information:

- (i) the details of the fireworks operator licence that the person holds;
- (ii) the required details of the firework that will be used;
- (iii) the date and time when the firework will be used;
- (iv) where the firework will be used;
- (v) the purpose of using the firework; and
- (vi) must be a licensed operator.

(c) In accordance with r.131 (6), on receipt of an application for blasting operations within a town site, the local authority may:

- (i) Issue a notice that prohibits the explosion;
- (ii) Issue a permit for the explosion; or
- (iii) Issue a permit for the explosion that contains reasonable conditions to ensure the safety of people and or property, to ensure such people are notified of the proposed explosion and to reduce the potential disturbance.

(d) Regulation 131(7) states that a local government shall not grant a permit unless it is satisfied that public risk insurance is in place of at least \$5,000,000 or such higher amount as the local government decides is reasonable.

Note: In accordance with section 131 of the Dangerous Goods Safety (Explosive) Regulations 2007, a person who wishes to use an explosive in a town site to blast rock or similar solid material, must obtain a written permit to do so from the local authority.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (1)(2)

Applicable Legislation / Local Law / Policy Position(s):

- Dangerous Goods Safety Act 2004:
- Dangerous Goods Safety (Explosives) Regulations 2007:
 - Part 12 — Use of explosives other than fireworks, Division 4 —
Using explosives to blast, damage, destroy or demolish
 - r131 (Blasting in town site, permit required for)
 - Part 13 — Use of fireworks, Division 4 — Fireworks events
 - r139 (Using certain fireworks outdoors other than at fireworks events)

Remarks: *Not applicable.*

Liquor Control Act 1988:

LIQUOR LICENSING AND CONTROL

Delegation Under: *Liquor Control Act 1988:*

Function:

Council designates the following positions, to discharge the duties under the Liquor Control Act 1988:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Planning Services (All)
 - Coordinator Environmental Health (1)

Authority to:

- (1) Enforce all local authority responsibilities under the Liquor Licensing Act 1988 and Liquor Control Act 1988 pursuant to s39 and s40 of the Liquor Control Act 1988;
- (2) Issue a s39 certificate; and
- (3) Issue a s40 certificate.

Conditions: Authority item (1) subject to compliance with the Local Planning Scheme (LPS1).

Designated/Authorised Officers:

Designated Council Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Planning Services (All)
 - Coordinator Environmental Health (1)

Applicable Legislation / Local Law / Policy Position(s):

- Liquor Licensing Act 1988
- Liquor Control Act 1988:
 - s39 (Certificate of local government as to whether premises comply with laws)
 - s40 (Certificate of planning authority as to whether use of premises complies with planning laws)

* The Liquor Control Act 1988 does not contain a head of power to delegate the appointment of authorised persons to the CEO.

Remarks: *Not applicable.*

Planning & Development Act 2005:

DEVELOPMENT CONTROL, COMPLIANCE, LEGAL ACTION

Delegation Under: *Planning & Development Act 2005:*

Function: Authority to:

- (1) Deal with unauthorised development. Give written direction regarding unauthorised development and remove or alter unauthorised development pursuant to s214 and s215 of the Planning & Development Act 2005.
- (2) Deal with development control, enforcement and legal action (including appeals and SAT matters).
 - (a) Exercise discretion and to approve and apply conditions to planning applications and building licences under the City's Local Planning Scheme (LPS1), Residential Design Codes and Building Code of Australia;
 - (b) Authorise persons to enter premises under the Local Planning Scheme (LPS1);
 - (c) Implement enforcement and legal proceeding matters under the Planning and Development Act 2005, Part 13;
 - (d) Implement matters delegated to the City of Albany under the Planning and Development Act 2005;
 - (e) Exercise discretion when issuing, withdrawing, amending notices and requisitions pursuant to Part 13 of the Planning and Development Act 2005 and the provisions the City's Local Planning Scheme;
 - (f) Exercise discretion and to respond to appeals lodged with the State Administrative Tribunal (SAT) for:
 - (i) The determination of planning application appeals under Part 14 of the Planning and Development Act 2005, and the City's Local Planning Scheme (LPS1);
 - (ii) The determination of building application appeals;
 - (iii) The determination of 'without prejudice' conditions;
 - (iv) Prosecute under the Planning and Development Act 2005, Part 13;
 - (v) Make recommendations for appointment of consultants/legal representatives for SAT Matters; and
 - (vi) Mediate matters before the State Administrative Tribunal (SAT).
- (3) Take action for departure from the requirements and provisions of the City's Local Planning Scheme (LPS1), including the Planning and Development Act 2005, Part 13.
- (4) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Development Control, Enforcement and Legal Action (Including Appeals and SAT Matters):
 - (i) The Executive Director Planning & Development Services shall sign any Prosecution Notices;
 - (ii) Quotations are to be obtained and a recommendation is to be provided to the Chief Executive Officer for approval of consultants for all matters which are appealed to the SAT;
 - (iii) "Without Prejudice" conditions and amended plans for matters mediated in the SAT are to be reported to the Council for consideration and determination;
 - (iv) Representation is only exercised after consultation with the Executive Director Planning & Development Services (or in his/her absence), the approval of the Chief Executive Officer.
- (b) Any third party action against the City must be reported to the City's insurer.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager of Planning Services (1)(2)(3)
 - Coordinator Building Services (1)(2)
 - Senior Building Compliance Officer (1)(2)

Applicable Legislation / Local Law / Policy Position(s):

- Planning & Development Act 2005:
 - Part 13 — Enforcement and legal proceedings
 - s214 (Illegal development, responsible authority's powers as to)
 - s215 (Illegal development, responsible authority's powers to remove etc.)
 - Part 14 — Applications for review
- Policy Position: Local Planning Scheme (LPS1)

Remarks:

11/12/2014. Amendment made to reflect change of titles and new compliance officer appointments & roles: Coordinator Building Services (1)(2) & Senior Building Compliance Officer (1)(2).

23/04/2015. Amendment, additional condition, being: (b) Any third party action against the City must be reported to the City's insurer.

Planning & Development Act 2005:

ADMINISTRATION AND APPOINTMENT OF AUTHORISED PERSONS

Delegation Under: *Planning & Development Act 2005:*

Function: Authority to:

- (1) Appoint persons to Administer the Planning and Development Act 2005;
- (2) Pursuant to s234 of the Planning and Development Act 2005, appoint designated persons to enforce the following sections:
 - 228 (Giving of infringement notice)
 - 229 (Content of infringement notice)
 - 230 (Extension of time)
 - 231 (Withdrawal of infringement notice)
- (3) Approve and decline development applications under the City's Local Planning Scheme (LPS1).
- (4) Approve development applications with minor variation to Policies and Guidelines.
- (5) Determine whether to vary a Planning Scheme Policy guideline or provision and/or grant approval with or without conditions.

Conditions:

- (a) Authority item (1) If delegation is utilised by the Executive Director Planning & Development or Chief Executive Officer, Council are to be informed;
- (b) Authority item (2) The Executive Director Planning & Development is to approve any legal action and sign any Requirements Prosecution Notices;
- (c) Authority item (3) Planning Infringement Notices Planning and Development Act 2005, sections: s228, s229, s230 or s231:
 - **Level 1** - s228 (Giving of infringement notice), s229 (Content of infringement notice), s230 (Extension of time), and s231 (Withdrawal of infringement notice)
 - **Level 2 & 3** - s228 (Giving of infringement notice), s229 (Content of infringement notice), and s230 (Extension of time)
- (d) Designated level assigned to position:
 - **Level 1** – Executive Director Planning & Development, Manager Planning Services
 - **Level 2 & 3** – Senior Project Planner, Senior Planning Officer, Senior Planning Officer - Statutory Planning & Compliance
- (e) Authorisations are to be:
 - approved by the Executive Director Planning & Development and/or Manager Planning Services;
 - based on experience and qualifications held; and
 - are to be in writing and filed on the appropriate record and the person's personal record.
- (f) Authority item (5) Approval of development applications with minor variation to Policies and Guidelines are to be determined by the Executive Director Planning & Development after adjacent landowners, ward Councillors, and in some matters the community generally have been consulted and the concerns raised have been “adequately addressed” in the following ways:
 - Where no submissions were received the application can be determined on its merits;
 - Where Submissions objecting or seeking changes to the proposal were lodged, but were non-substantive, and subject to further liaison with the person(s) who lodged the submission prior to determining the application the Executive Director Planning & Development shall determine if it warrants Council's consideration;
 - Where Submissions were lodged with substantive arguments against the proposal then the Executive Director Planning & Development may refuse the application or refer the application to Council for determination.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Planning & Development (All)
 - Manager Planning Services (All)

Authorisations:

Level 1 - Development application up to prescribed amount that requires referral to the Development Assessment Panel (DAP), includes authority to refuse an application, approve non conforming land use, permit a change in land use, and approve commercial and residential applications.

- **Executive Director**

- **Manager Planning Services**

Level 2 - Development applications limited to \$1.5 million, approve commercial and residential applications, permit a change in land use, excludes Authority to: refuse an application; and approve non conforming land use.

- **Designated Senior Planning Officers**

Level 3 - Development applications limited to \$1 million, approve commercial and residential applications, permit a change in land use, excludes Authority to: refuse an application; and approve non conforming land use.

- **Designated Planning Officers**

Level 4 - Development applications limited to \$750 thousand, approve commercial and residential applications, permit a change in land use, excludes Authority to: refuse an application; and approve non conforming land use.

- **Designated Planning Officers**

- **Designated Planning Technical Officer**

Level 5 - Development application limited to \$500 thousand, residential land use only, excludes Authority to: approve commercial land use, refuse an application; approve non conforming land use; and permit a change in land use.

- **Designated Planning Technical Officers**

Level 6 - Development application limited to \$350 thousand, residential land use only, excludes Authority to: approve commercial land use, refuse an application; approve non conforming land use; and permit a change in land use.

- **Designated Planning Technical Officers**

Applicable Legislation / Local Law / Policy Position(s):

- Planning and Development Act 2005:
 - s234 (Designated persons, appointment of)
- Local Government Act 1995:
 - s5.42 (Delegation of some powers and duties to CEO)
 - s9.10(Appointment of authorised persons) (1)
- Policy Position: Local Planning Scheme (LPS1)

Remarks: 3

0/06/2014. Amendment made to reflect change of titles, roles and conditions as detailed:

Level 1 – Executive Director, Manager Planning Services, Level 2 - Designated Senior Planning Officers, Level 3 – Designated Planning Officers, Level 4 - Designated Planning Officers, Designated Planning Technical Officer, Level 5 – Designated Planning Technical Officers and Level 6 – Designated Planning Technical Officers Level 3 & 4 Conditions.

Local Government Act 1995:
WIND EROSION & SAND DRIFT

Delegation Under: Local Government Act 1995:

Function: Authority to:

- (1) Serve notice on a person to prevent wind erosion or sand from escaping a property onto other private land or land that is local government property, the Local Government (Uniform Local Provisions) Regulations 1996,r.21 and Local Government Act 1995, s3.25(1)(b).
- (2) Authorise persons to administer any or all of the above functions.

Conditions: (a) Persons being local government employees.

(b) Each person so authorised is to be issued with a certificate stating that the person is so authorised.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Works & Services (All)
 - Manager City Engineering (1)
 - Manager City Operations (1)
- Executive Director Planning & Development (All)
 - Planning and Development Engineer (1)
 - Senior Building Compliance Officer (1)
 - Coordinator Environmental Health (1)
 - Environmental Health Officers (1)
 - Environmental Health Technicians (1)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 3 — Functions of local governments, Division 3 — Executive functions of local governments
 - s3.24 (Authorising persons under this Subdivision)
 - s3.25 (Notices requiring certain things to be done by owner or occupier of land)(1)(b).
 - Part 9 — Miscellaneous provisions, Division 2 — Enforcement and legal proceedings
 - s9.10 (Appointment of authorised persons)
- Local Government (Uniform Local Provisions) Regulations 1996:
 - r.21 (Wind erosion and sand drifts — Sch. 9.1 cl. 12)
- Local Law: Sand Drift Prevention and Abatement Local Law 2009

Remarks:

23/04/2015. Amendment made to reflect change of titles and new compliance officer appointments & roles: Senior Building Compliance Officer (1); Coordinator Environmental Health (1); Environmental Health Officers (1) & Environmental Health Technicians (1).

Local Government Act 1995:

ACTIVITIES ON PUBLIC LAND (CLOSE THOROUGHFARES, ROAD RESERVES, FOOTPATHS, TRACKS, RIGHT-OF-WAYS, ALTERATIONS AND ADDITIONS TO CITY PREMISES)

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Stop and mitigate dangerous excavation in or near public thoroughfares (i.e. Roads, Paths, Tracks).
- (2) Exercise additional powers when giving a notice under s3.25 of the Act (specifically Schedule 3.1) Obstructing or encroaching on public thoroughfare; Gates and other devices across public thoroughfares; Dangerous excavation in or near public thoroughfare; Constructing private works on, over, or under public places, etc)
- (3) Approve Private Works On, Over Or Under Public Places
- (4) Close a thoroughfare, wholly or partially (period not exceeding four weeks)
- (5) Closing Certain Thoroughfares to Vehicles (period exceeding 4 Weeks)
- (6) Partial Closure of Thoroughfare for Repairs and Maintenance (i.e. Roads, Paths, Tracks)
- (7) Authorise the encroachment of a public thoroughfare.
- (8) Obstruct a Public Thoroughfare (i.e. Roads, Paths, Tracks)
- (9) Provide a gate or other device across a public thoroughfare or serve a Notice to request the owner or occupier to repair a gate or fence.
- (10) Serves Notices and take action for offences relating to the protection of thoroughfares from water damage (i.e. Roads, Paths, Tracks).
- (11) Serve notices and take action to prevent damage to footpaths.
- (12) Issue a licence to deposit material on street.
- (13) Determine materials to be used in the road reserve (grant approval for the type and standard of material to be used in structures, including footpaths and road pavements, within the road reserve).
- (14) Grant permission to a person to alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property.
- (15) Approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, the Local Government (Uniform Local Provisions) Regulations 1996, Regulation 12(1).
- (16) Manage Rights-of-Way, including paving, drainage and placement and/or removal of obstructions.
- (17) Authorise persons to administer any or all of the above functions.

Conditions: Nil

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Works & Services (All)
 - Manager City Engineering (All, exempt (2)(15) & (16))
 - Manager City Operations (All, exempt (2)(15) & (16))
 - Manager Reserves (4)(5)(6)(8)(9)(13)
- Executive Director Planning & Development (All)
 - Manager Ranger & Emergency Services (4)(8)
 - Planning and Development Engineer (2)(3)(4)(11)
 - Manager Planning Services (2)(3)(4)(11)
 - Senior Planning Officer - Statutory Planning & Compliance (2)(3)(4)(11)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s3.25 (Notices requiring certain things to be done by owner or occupier of land)
 - s3.26 (Additional powers when notices given)
 - s3.50A (Partial closure of thoroughfare for repairs or maintenance)
 - s3.50 (Closing certain thoroughfares to vehicles) - (1a) (4) (6)
 - s3.54 (Reserves under control of a local government)
 - Schedule 3.1 - Powers under notices
- Local Government (Financial Management) Regulations 1996:
 - r.5 (CEO's duties as to financial management)
- Local Government (Uniform Local Provisions) Regulations 1996:
 - r.6(Obstruction of public thoroughfare by things placed and left — Sch. 9.1 cl. 3(1)(a))
 - r.7(Encroaching on public thoroughfare — Sch. 9.1 cl. 3(2))
 - r.8(Separating land from public thoroughfare — Sch. 9.1 cl. 4)
 - r.11(Dangerous excavation in or near public thoroughfare — Sch. 9.1 cl. 6)
 - r.12(Crossing from public thoroughfare to private land or private thoroughfare — Sch. 9.1 cl. 7(2))
 - r.14(Role of Commissioner of Main Roads in some cases — Sch. 9.1 cl. 7(2))
 - r.17(Private works on, over, or under public places — Sch. 9.1 cl. 8)
 - r.18(Protection of watercourses, drains, tunnels and bridges — Sch. 9.1 cl. 9)
 - r.19 (Protection of thoroughfares from water damage — Sch. 9.1 cl. 10)
- Local Law:
 - Local Government Property Local Law 2011
 - Activities on Thoroughfares and Public Place and Trading Local Law 2011

Remarks: [30/04/2015. Title amendment.](#)

Local Government Act 1995:

APPROVE PUBLIC WORKS, STREET LIGHTING, VERGE DEVELOPMENT

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
- (2) Serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
- (3) Upgrade Existing Street Lights and Underground Power:
 - (a) Assess street lighting requests and designs, in relation to the functional road hierarchy, throughout the municipality;
 - (b) Approve the installation of additional or higher rated lamps for street light upgrading if considered appropriate;
 - (c) Approve the issuing of works orders to Western Power for the undergrounding or other modifications to power supplies;
 - (d) Approve the upgrading of street lighting; and
 - (e) Approve the consequential increased tariff, associated with approved Council projects.
- (4) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Authority item (1) Grant approval to conduct Works in a Street:
 - (i) That the proposed works are legal and do not adversely affect the safety, functionality and aesthetics of the street or adjoining properties to an unacceptable degree.
 - (ii) The owners and occupiers of adjoining properties should be consulted as appropriate prior to approval being determined.
 - (iii) If there are objections to the proposal, it be referred to the Council for determination.
- (b) Authority item (2) Chief Executive Officer to sign any Notices.
- (c) Authority item (3) That the works are associated with projects that have obtained the approval of the Council as necessary and are within the approved budget allocation.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Works & Services (All)
 - Manager City Engineering (1)(2)
 - Manager City Operations (1)(2)
- Executive Director Planning & Development (All)
 - Planning and Development Engineer (1)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 3 - Functions of local government
 - Schedule 9.1 - Certain matter for which Governor may make regulations
 - Clause 8 (Private works on, over, or under public places)
- Local Laws:
 - Local Government Property Local Law 2011
 - Activities on Thoroughfares and Public Place and Trading Local Law 2011
- Policy Positions:
 - Council Policy: Memorial Plaque and Seat Policy
 - City Guideline: Verge Development Guidelines

Remarks: *Not applicable.*

Local Government Act 1995:

PARKING, TRAFFIC MANAGEMENT, BUS SHELTERS & SEATS (AMENDMENTS TO PARKING SCHEME)

Delegation Under: Local Government Act 1995:

Function: Authority to:

- (1) Approve amendments to the Parking Scheme to implement and change time limits in streets and parking stations, ACROD bays and the designation of visitor and authorised vehicle parking.
- (2) Investigate and develop traffic management treatment proposals and Local Area Traffic Management Scheme proposals in order to identify and address traffic related issues.
- (3) Locate bus shelters and seats.
- (4) Authorise persons to administer any or all of the above functions.

Conditions: (a) Authority item (2) Traffic Management:

- (i) During the course of investigation contact to be made with the residents/residential groups, as appropriate, to:
 - identify problems and issues;
 - establish objects of traffic management and develop plans of alternative treatments;
 - evaluate alternative treatments and refine selected plan;
 - (ii) All alternative routes with regard to road construction or re-construction shall be investigated as part of the design process;
 - (iii) The selected plan with the proposed traffic treatment to then be presented to the Council for approval.
 - (iv) Where it is only necessary to consider remedial action, the Council's approval is not required.
- (b) Authority item (3) Locate bus shelters and seats: Consultation must be conducted with Local residents and Bus Operators, taking into consideration:
- (i) adjacent land use(s);
 - (ii) type and number of existing and likely future patrons;
 - (iii) the number of and areas served by the bus routes;
 - (iv) frequency of bus services; and
 - (v) the above is inserted as a condition of approval.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Works & Services (All)
 - Manager City Engineering (All)
 - Senior Civil Engineering Officer - Roads (2)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 3 - Functions of local government, Schedule 9.1 - Certain matter for which Governor may make regulations
 - Clause 1 (Parking for the disabled)
 - Clause 2 (Disturbing local government land or anything on it)
- Local Law: Parking and Parking Facilities Amendment Local Law 2012.
- Policy Position: City of Albany Local Planning Scheme

Remarks: *OCM 24/03/2015 Report Item WS068. Amendment: Council delegated power to increase and decrease parking times. 30/04/2015. Title amendment.*

Local Government Act 1995:

PUBLIC UTILITY SERVICE WORK ORDERS, APPROVE DISTURBANCE OF PUBLIC LAND

Delegation Under: *Local Government Act 1995:*

Function: Authority to:

- (1) Interfere with soil or take anything from local government land in accordance with the Local Government (Uniform Local Provisions) Regulations 1996 and s3.25(1)(b) of the Act.
- (2) Approve and issue works orders to public utility service authorities for service modifications or upgrading associated approved projects.
- (3) Authorise persons to administer any or all of the above functions.

Conditions: Compliance with City Guideline: Environmental Code of Conduct Guidelines.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Works & Services (All)
 - Manager City Engineering (All)
 - Manager City Operations (All)
 - Manager Reserves (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - s3.25 (Notices requiring certain things to be done by owner or occupier of land) (1)(b)
 - Schedule 3.1 - Powers under notices to owners or occupiers of land
- Local Government (Uniform Local Provisions) Regulations 1996:
 - r.5 (Interfering with, or taking from, local government land) (1)
- Policy Position: City Guideline: Environmental Code of Conduct Guidelines

Remarks: *30/04/2015. Title amendment.*

Road Traffic Act 1974, Local Government Act 1995:

WET WEATHER ROAD CLOSURE

Delegation Under: Road Traffic Act 1974, Local Government Act 1995:

Function: Authority to:

- (1) Close Roads;
- (2) Define and impose conditions for road use; and
- (3) Authorise persons to administer any or all of the above functions.

Conditions:

- (a) Install "Road Closed" signs where possible; and
- (b) Providing an information bulletin to affected agencies, distributed via email, local radio and by posting on the City of Albany website.
- (c) Scope
 - (i) This delegations applies to:
 - a. vehicles with a Gross Vehicle Mass of 4.5 tonne or greater;
 - b. vehicles which travel over road under the care and control of the City of Albany.
 - (ii) Local traffic (For example: where a resident is situated on a road which has been closed) shall be exempt from this policy regardless of the weight requirements provided that any vehicle exceeding 4.5 tonne is unloaded.
 - (iii) Affected agencies shall include but are not limited to:
 - a. Heavy Haulage carriers;
 - b. Main Road Western Australia;
 - c. Neighbouring Local Authorities;
 - d. Department of Transport;
 - e. Local residents.
 - (iv) Conditions do not apply during flood or emergency situations where roads may be closed to all vehicles for public safety or other reasons.

Note: Under s3.50 of the Local Government Act 1995, the local authority is permitted to close an unsealed road to particular traffic in wet conditions. This is done to prevent unreasonable damage to roads due to excessive vehicle movements.

Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Works & Services (All)

Applicable Legislation / Local Law / Policy Position(s):

- Local Government Act 1995:
 - Part 3 — Functions of local governments, Subdivision 5 — Certain provisions about thoroughfares
 - s3.50 (Closing certain thoroughfares to vehicles)
- Road Traffic Act 1974:
 - Part VI — Miscellaneous
 - s84 (Damage to road etc. by vehicle, liability for)
- Local Law: City of Albany Activities on Thoroughfares and Public Places and Trading Local Law 2011

Remarks: *Not applicable.*

Local Government Act 1995:

STREET SCAPE, TREE PLANTING, PRUNING, REMOVAL, PICKING FLORA

Delegation Under: Local Government Act 1995:

Function: Authority to:

- (1) Provide for the management, planting, pruning and removal of street trees in order to enhance the streetscapes and not detract from the community landscape requirements.
- (2) Approve and refuse applications to pick flora from City of Albany vested reserves and road reserves for educational and scientific purposes in accordance with the conditions imposed by the Local Government Act 1995, Land Administration Act 1997, Parks & Reserves Act 1895, Wildlife Conservations Act 1950.
- (3) Authorise persons to administer any or all of the above functions.

Conditions: Compliance with Council Policies and Guidelines.

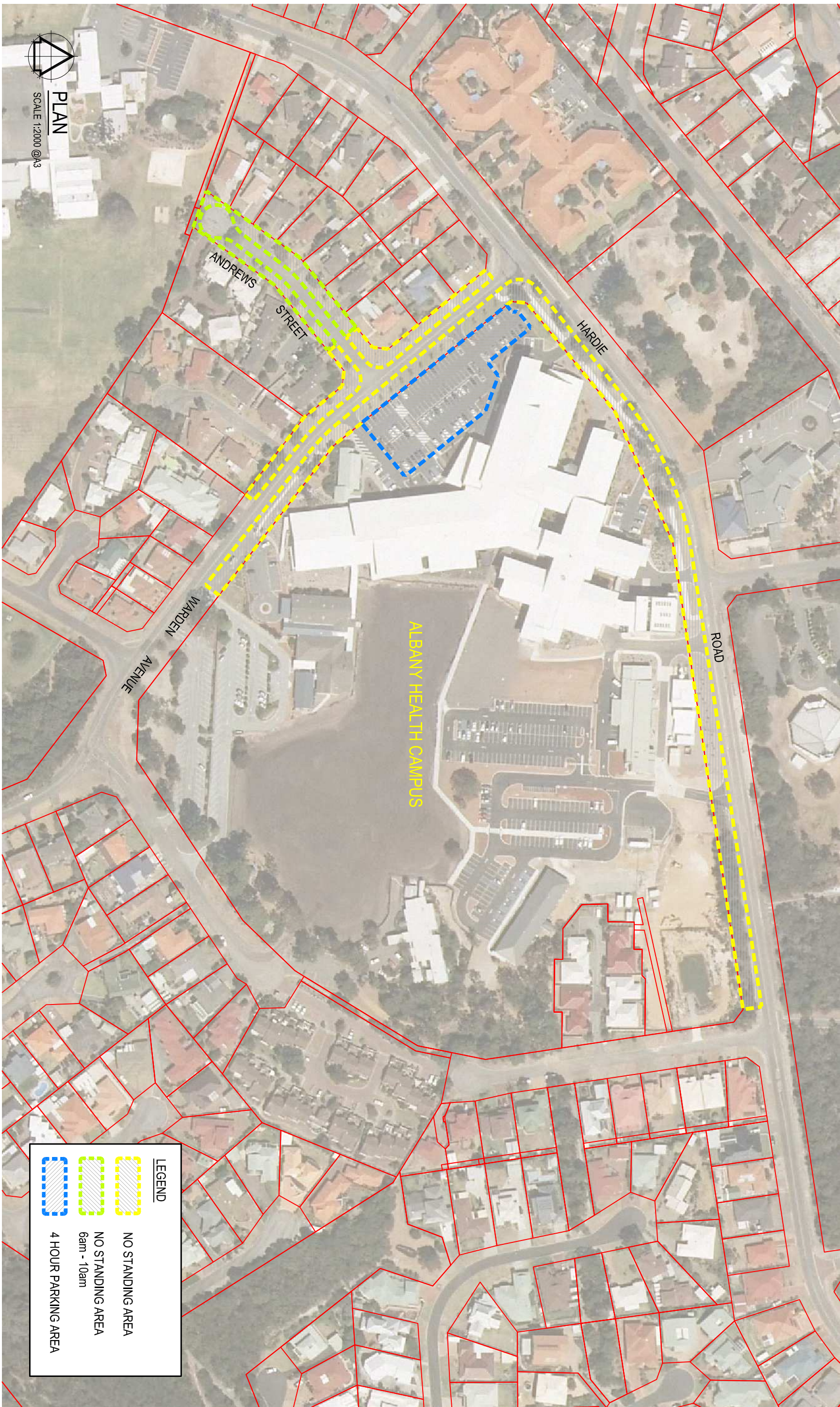
Designated/Authorised Officers:

- Chief Executive Officer (All)
- Deputy Chief Executive Officer (All)
- Executive Director Works & Services (All)
 - Manager Reserves (All)

Applicable Legislation / Local Law / Policy Position(s):




- Local Government Act 1995:
 - Schedule 3.2 — Particular things local governments can do on land even though it is not local government property
 - s3.54 (Reserves under control of a local government)
- Other applicable legislation:
 - Land Administration Act 1997:
 - Parks & Reserves Act 1895:
 - Wildlife Conservations Act 1950
- Local Law: Local Government Property Local Law
- Policy Positions:
 - Council Policy: Street Trees
 - City Guideline: Street Trees

Remarks: *Not applicable.*





PLAN
 SCALE 1:2000 @A3

LEGEND

-  NO STANDING AREA
-  NO STANDING AREA
6am - 10am
-  4 HOUR PARKING AREA

REV	DESCRIPTION	APPROVED	DATE

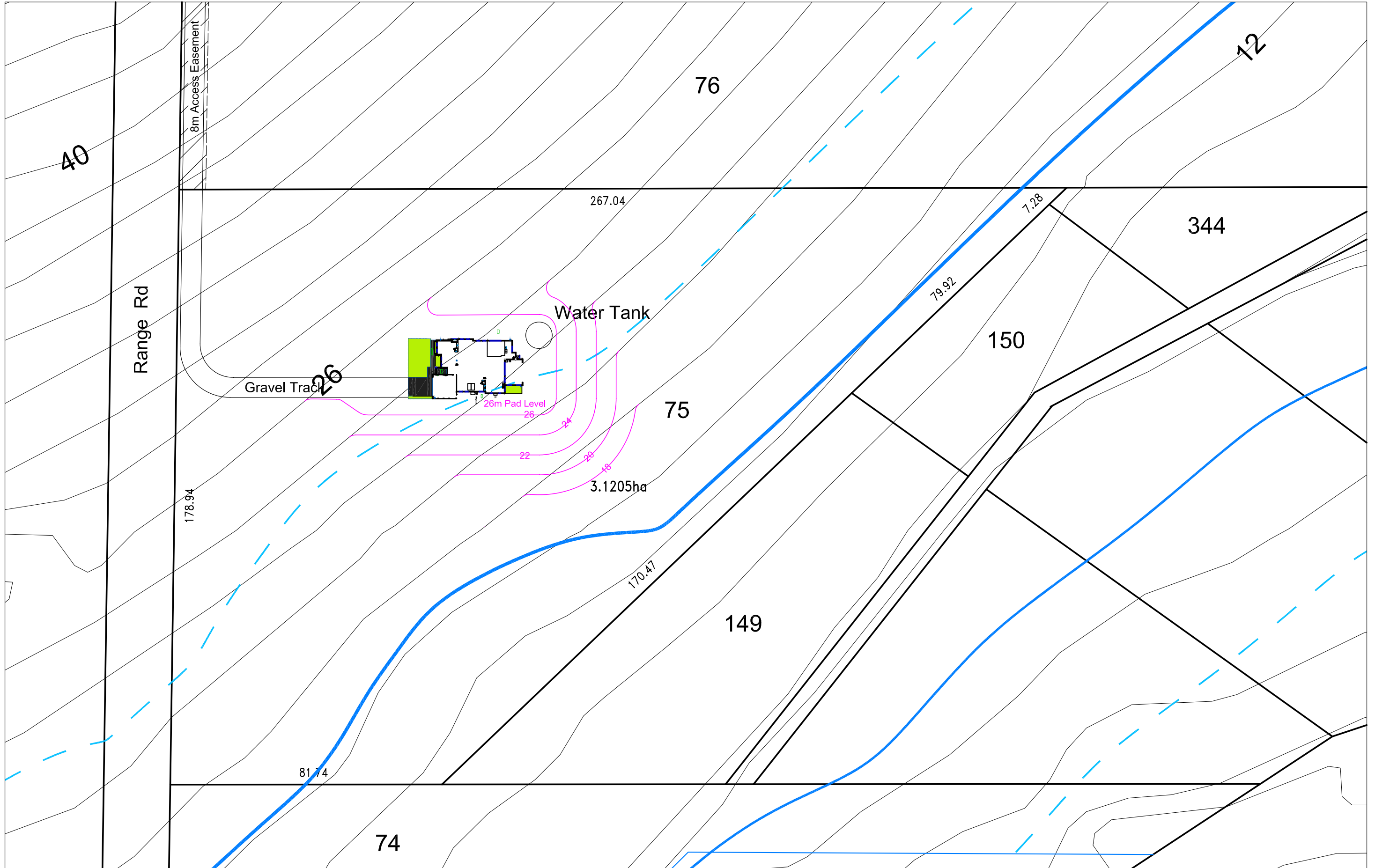

 102 NORTH ROAD, YAKAMIA WA 6330
 PO BOX 484 ALBANY WA 6331
 Tel: (08) 9841 9333
 Fax: (08) 9841 4099
 Email: cityassets@albany.wa.gov.au
 Website: www.albany.wa.gov.au

FINAL ISSUE

AUTHORIZED BY: _____ DATE: _____
 DESIGNED: _____ DRAWN: JLP
 THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION UNLESS SIGNED AS APPROVED

PROJECT	DRAWING NO.	FILE REF.	JOB NO.	SCALE	SHEET NO.	REV.
ALBANY HEALTH CAMPUS PARKING STRATEGY WARDEN AVENUE, SPENCER PARK	15022	-	-	1:2000 @ A3	P-01	-

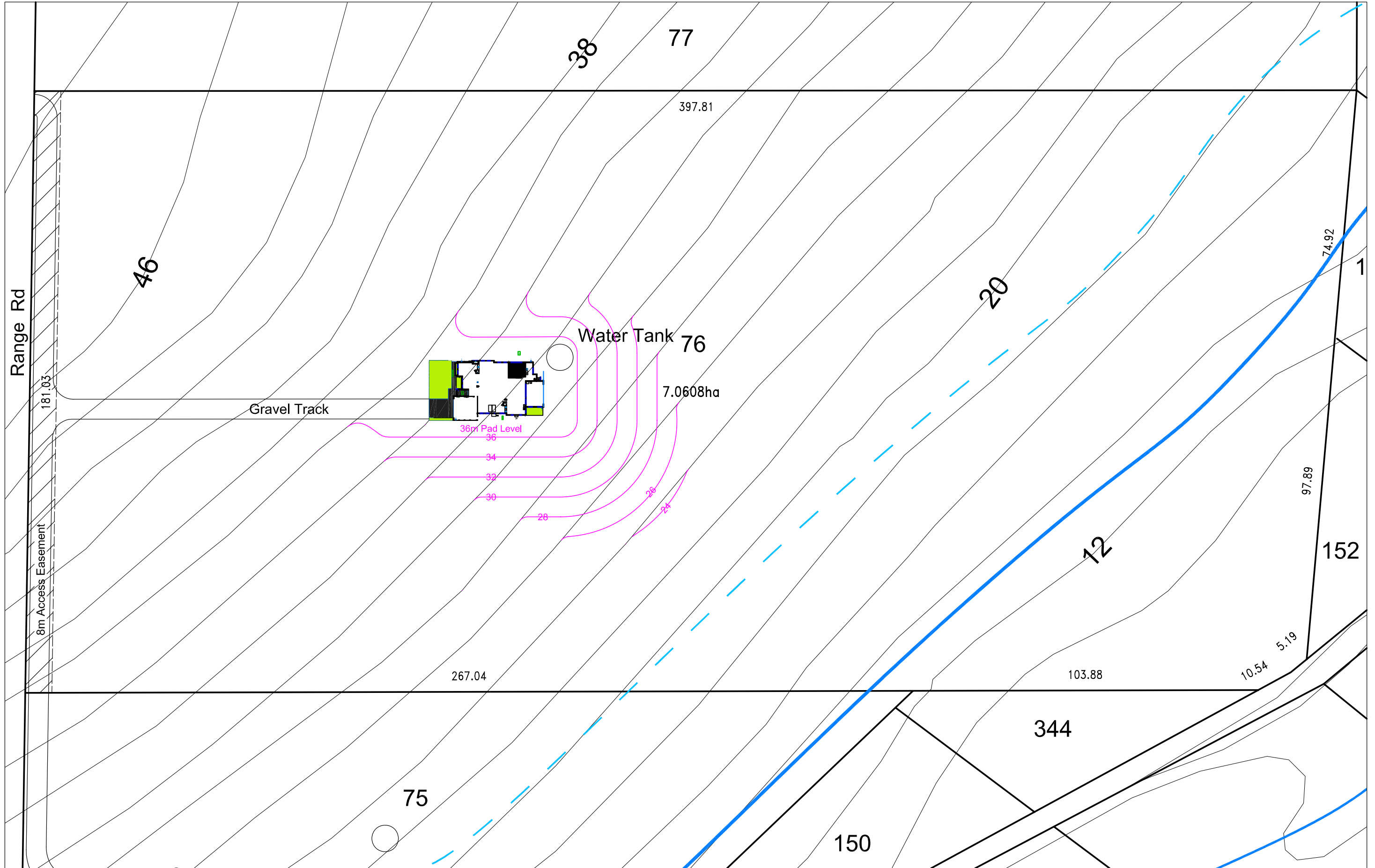
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 15022_01.dwg



Scale 1:1000
 26 March 2015
 916/2015/House Site Plans2.dwg

- Wetland Conservation Area
- Building Pad Landfill
- - - 50m Wetland Buffer

AMENDED SITE PLAN
Lot 75, RANGE ROAD
YAKAMIA



Scale 1:1000
26 March 2015
916/2015/House Site Plans2.dwg

-  Wetland Conservation Area
-  50m Wetland Buffer
-  Building Pad Landfill

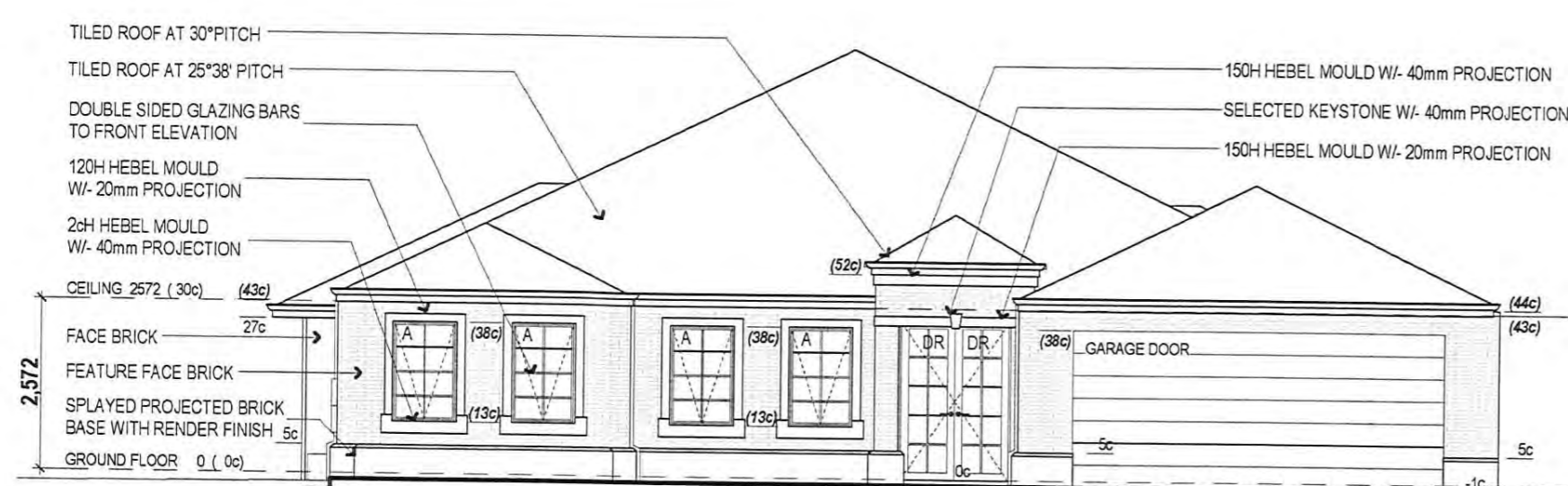
AMENDED SITE PLAN
Lot 76, RANGE ROAD
YAKAMIA

NOTES:

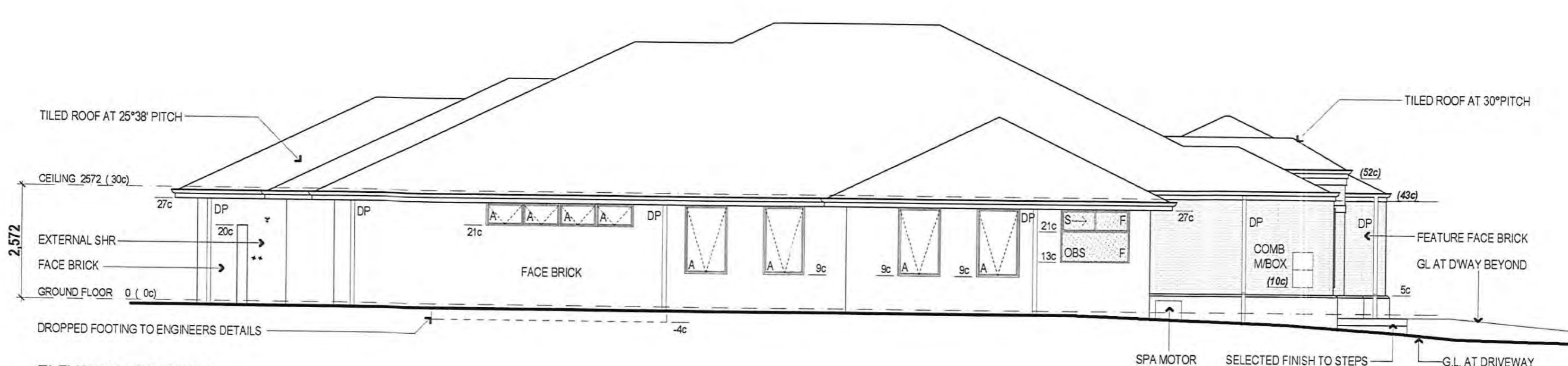
- ROOF:**
 1. TIMBER FRAMED ROOFS CONSTRUCTED TO A.S. 1884
 2. ROOF TIE DOWN TO BE MIN 25mm GAL. STEEL STRAPS @ MAX. 1.2m CTS CORRESPONDING W/ RAFTER POSITIONS, BUILT 50mm INTO MASONRY INNER LEAF & 8mm BELOW TOP OF WALL.
 3. CHECK ENGINEERS DRAWINGS FOR SPECIFIC TIE DOWN DETAILS.
 4. PROVIDE REFLECTIVE ROOF TILING MARKING

- GLAZING:**
 1. GLAZING TO BE TONED (COMFORTONE GREY) LINC
 2. OBSCURE GLAZING SHOWN SHADED ON ELEVATIONS
 3. SKYLIGHTS DOUBLE CLEAR

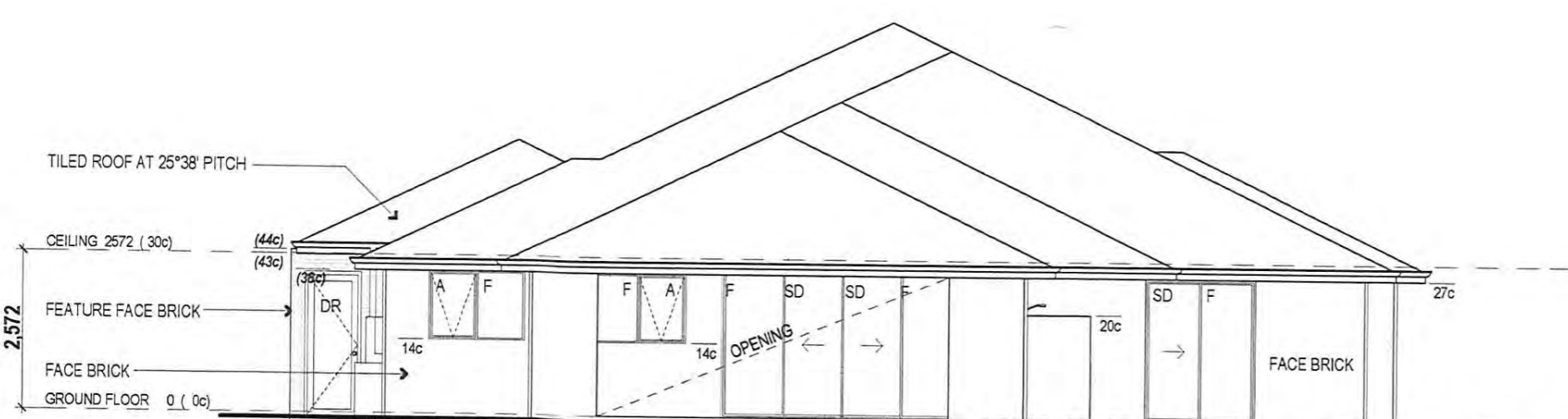
- NOTE:**
 FEATURE FACE BRICK TO BE MIDLAND BRICKS (GEROGIAN RANGE 230x110x60). FOR CLARITY ALL FEATURE FACE BRICK COURSING HEIGHTS SHOWN IN BRACKETS (Mod). REFER TO DETAIL D1 SHEET A4 FOR SETOUT



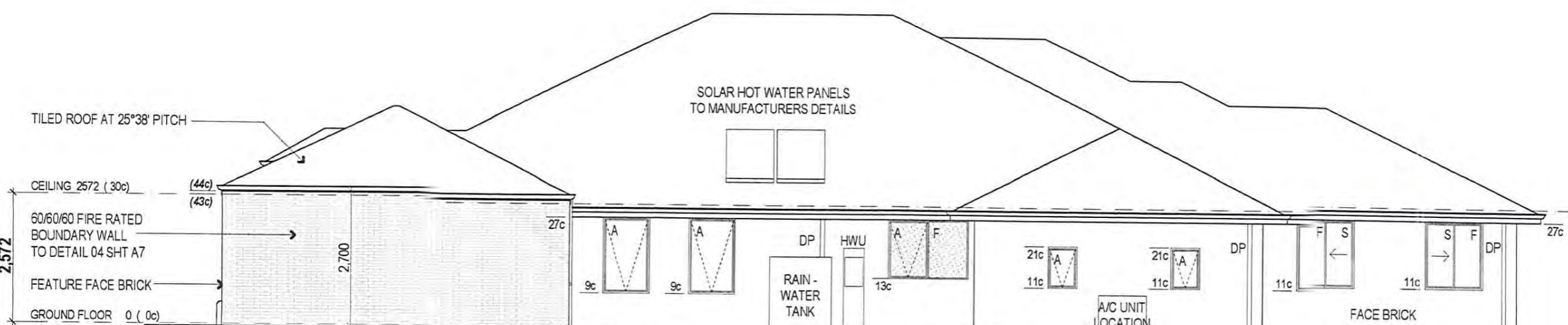
ELEVATION 1 (WEST)
SCALE 1:100



ELEVATION 2 (NORTH)
SCALE 1:100



ELEVATION 3 (EAST)
SCALE 1:100



ELEVATION 4 (SOUTH)
SCALE 1:100

Drawn: ELEVATIONS
 Day No.: 3 of A9
 Revision: 1

NOTES:

- GENERAL:**
 1. DO NOT SCALE FROM THESE DRAWINGS
 ALL SUBCONTRACTORS TO CHECK DIMENSIONS AND NOTES PRIOR TO COMMENCING ANY WORKS. DISCREPANCIES TO BE REPORTED TO THE SITE SUPERVISOR WITHOUT DELAY.
 2. DRAWINGS TO BE READ IN CONJUNCTION WITH STRUCTURAL ENGINEERS DRAWINGS & DETAILS.

- BRICKWORK:**
 1. ALL DIMENSIONS TO BRICKWORK ONLY AND DO NOT INCLUDE PLASTER, RENDER THICKNESS OR SPLAYED EDGES/PIERS
 2. NOMINATED BRICK COURSING HEIGHTS ARE RELATIVE TO 0% FLOOR LEVEL.

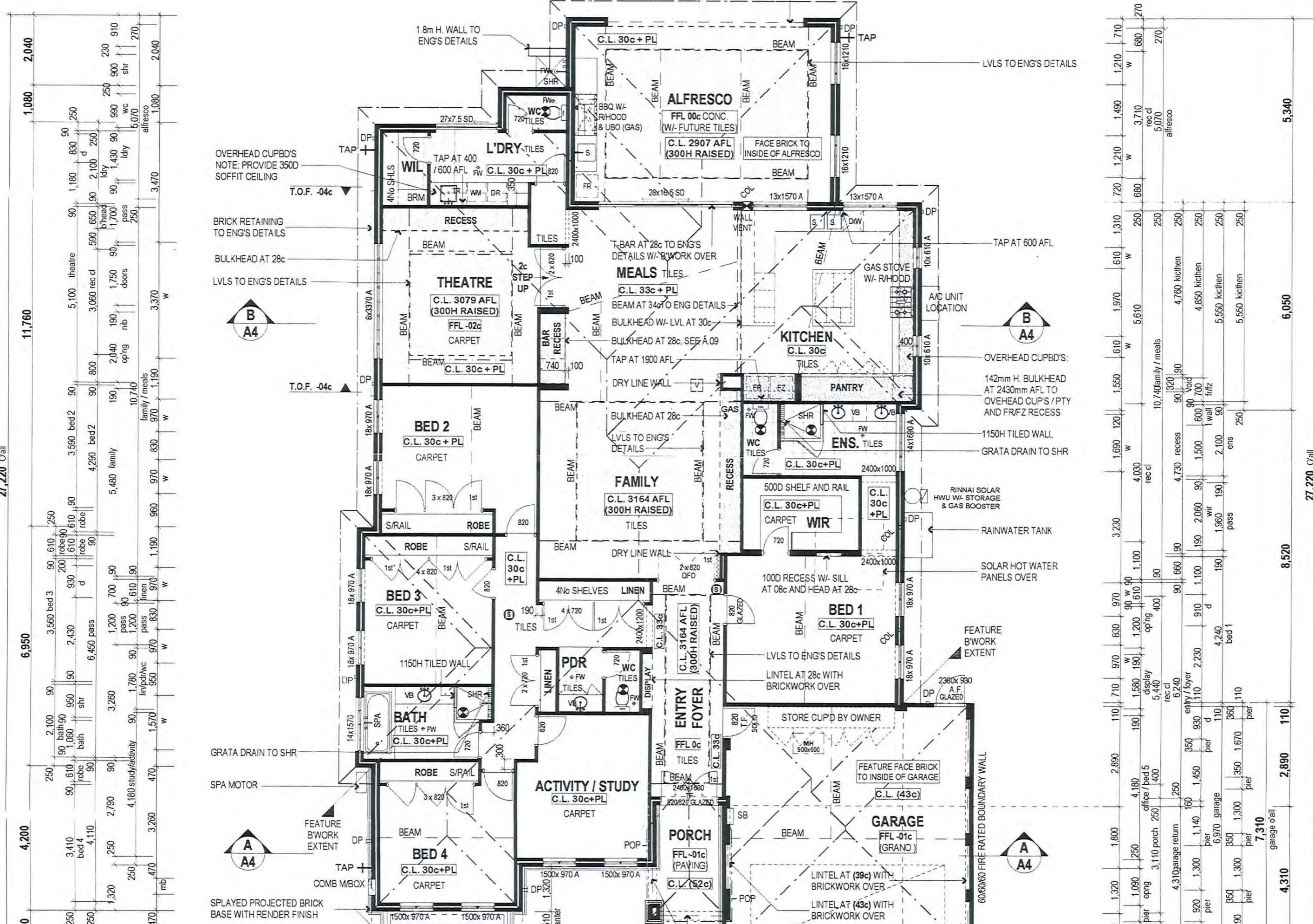
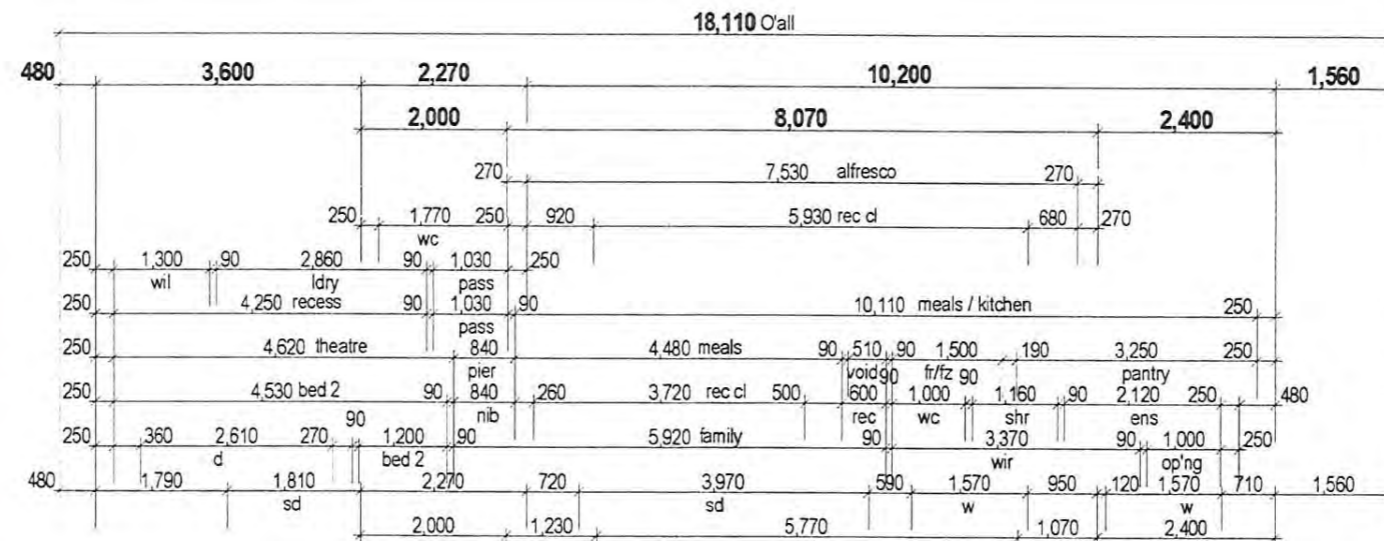
- ROOF:**
 1. TIMBER FRAMED ROOFS CONSTRUCTED TO A.S. 1884
 2. ROOF TIE DOWN TO BE MIN 25mm GAL. STEEL STRAPS @ MAX. 1.2m CTS CORRESPONDING W/ RAFTER POSITIONS, BUILT 50mm INTO MASONRY INNER LEAF & 8mm BELOW TOP OF WALL.
 3. CHECK ENGINEERS DRAWINGS FOR SPECIFIC TIE DOWN DETAILS.
 4. PROVIDE REFLECTIVE ROOF TILING MARKING

- CEILING:**
 1. 12mm GYPSUM TO ALL INTERNAL CEILINGS, INC ALFRESCO

- MOULDINGS / SHELVINGS / FIXINGS:**
 1. REFER TO ROOM LAYOUTS

- INSULATION / ENERGY EFFICIENCY:**
 1. INSTALL R4.0 CEILING INSULATION THROUGHOUT RESIDENCE, INC GAR
 2. ALL MECHANICAL VENTILATION SHALL HAVE SELF CLOSING BLAZES

- GLAZING:**
 1. GLAZING TO BE TONED (COMFORTONE GREY) LINC
 2. OBSCURE GLAZING SHOWN SHADED ON ELEVATIONS
 3. SKYLIGHTS DOUBLE CLEAR

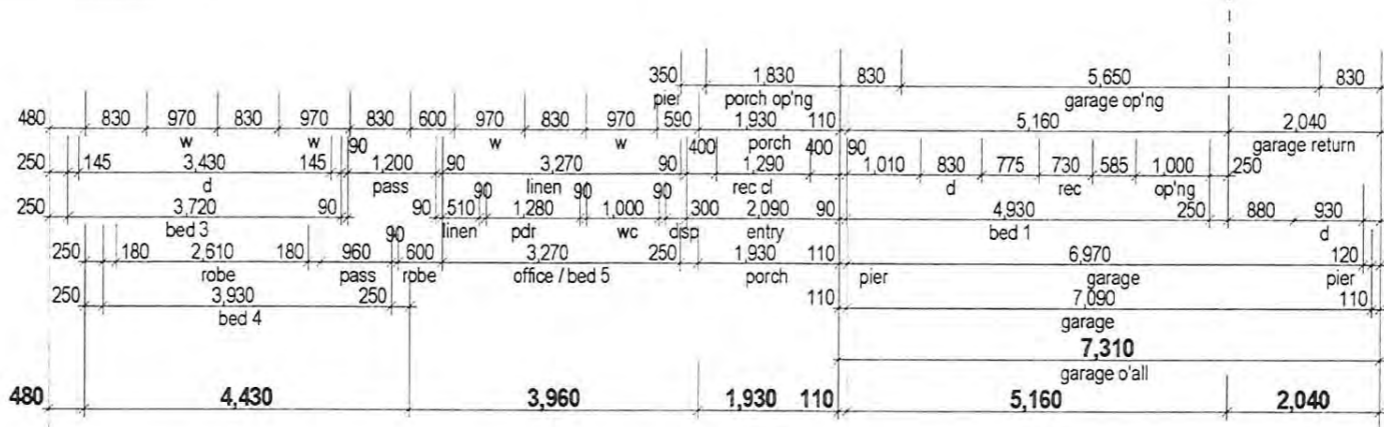


- NOTE:**
 FEATURE FACE BRICK TO BE MIDLAND BRICKS (GEROGIAN RANGE 230x110x60). FOR CLARITY ALL FEATURE FACE BRICK COURSING HEIGHTS SHOWN IN BRACKETS (Mod). REFER TO DETAIL D1 SHEET A4 FOR SETOUT

- AIR CON NOTE:**
 PROVIDE REVERSE CYCLE AIR CONDITIONING THROUGHOUT TO MANUFACTURERS DETAILS

- NOTE:**
 REFER TO ENGINEERS DETAILS FOR FURTHER DETAILS ON BEAMS SIZE AND LOCATIONS

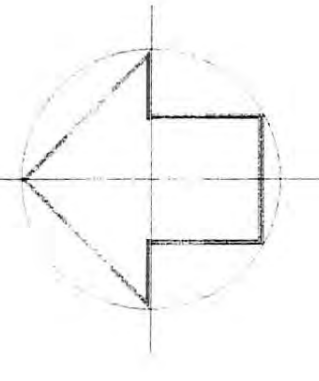
- NOTE:**
 PROVIDE FULL HEIGHT TILES TO ENSUIT AND BATHROOM ONLY (EXC ENSUITE WC)



GROUND FLOOR AREAS:

LIVING:	300.84m ²
PORCH:	6.87m ²
GARAGE:	53.44m ²
ALFRESCO:	42.06m ²
TOTAL:	403.21m²

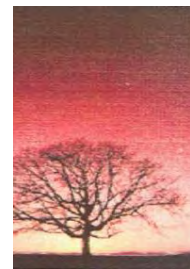
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 (R.L. 36.00)



Lot 76 Range Road
 Yagamba
 Drawn: FLOOR PLAN
 Day No.: 2 of A9
 Revision: 1

BUSH FIRE MANAGEMENT PLAN

**Lot 75&76
Range Road
Yakamia
City of Albany**



FirePlan WA

January 2015

Fire Management Plan.

Prepared For Peter Goff
 MGA Planners
 26 Mayfair Street
 West Perth
 WA 6005

Prepared By
 FirePlan WA
 10 Bracken Road
 Thornlie WA 6108

T: 0468344488 E: tonymoran@iinet.net.au

Document Status

Version	Comment	Reviewer	Review Date
Version 1.			

Disclaimer: The measures contained in this fire management plan are considered to be minimum standards and they do not guarantee that a building will not be damaged in a bush fire. All surveys, forecasts, projections and recommendations made in this report associated with the project are made in good faith on the basis of information available to FirePlan WA at the time; and achievement of the level of implementation of fire precautions will depend among other things on the actions of the landowners or occupiers over which FirePlan WA has no control. Notwithstanding anything contained therein, FirePlan WA will not, except as the law may require, be liable for any loss or other consequences (whether or not due to the negligence of the consultants, their servants or agents) arising out of the services rendered by the consultants.

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1.0 INTRODUCTION

The purpose of this Bush Fire Management Plan (BFMP) is to detail the bushfire mitigation methods and requirements that will be implemented for the development of Lots 75 & 76 Range Road Yakamia City of Albany refer Figure 1: Location Plan. The owner has contracted Fireplan WA to complete a plan to the satisfaction of the City of Albany that complies with the requirements of Planning for Bush Fire Protection (PFBFP) and have regards to the yet to be enacted State Planning Policy 3.7.7.

This Fire Management Plan complies with the acceptable solutions detailed in Appendix 2 of *Planning for Bush Fire Protection* Edition 2 2010 and as summarized in 'Compliance Checklist for Performance Criteria and Acceptable Solutions' at the end of this Fire Management Plan (Section 8).

This Fire Management Plan will likewise outline the responsibility and timing for implementing and maintaining the fire protection measures and strategies contained within, allocating these responsibilities between individual land owners, the developers and the City of Albany.

As fire management strategies may require altering to meet changing weather, environment and land use needs, it must be advised that the provisions of the *Bush Fires Act 1954* may still be enforced, in addition to this Fire Management Plan.

The City of Albany will be responsible for initiating a review of this Fire Management Plan as it may deem necessary to do so.

In the event of large bushfires it is essential that landowners understand that fire appliances may not be available to protect each dwelling/building.

The City of Albany require the preparation of a "Fire Management Plan" to support the proposed future development. This document has been prepared to satisfy that requirement and becomes operational as a condition of development.

Appendix A shows the development site on an aerial photo base.

2.0 OBJECTIVE OF THE PLAN

The Objectives of this plan are:

1. Evaluate the bush fire fuels and slope in accordance with PfBFP.
2. Prescribe access water and fuel modification measures to be implemented.
3. Prescribe construction standards for dwellings.
4. Prescribe building protection and hazard separation zones.
5. Allocate responsibility for each of the required mitigation measures.

The BFMP will recognise and comply with the objectives and policy measures of SPP3.77 and PfBFM guideline and the City of Albany Firebreak Notice.

Within section 4 of this plan the vegetation and slope will be reviewed to assess the potential bushfire threat currently existing at the site.

Section 5 will document the mitigation measures to be enacted within the site during development, construction and ongoing mitigation works to be carried out annually to ensure future inhabitants of the area are living in a bushfire environment that complies with the requirements of AS3959.

Section 6 will document the responsibilities for the implementation, maintenance and review of the requirements of this plan.

3.0 DESCRIPTION OF SUBJECT AREA

The subject land is situated within the City of Albany and is located fronting an unmade section of Range Road at the eastern end of Target Rd Yakamia.

The land is sloping with significant vegetation over both lots, there are existing firebreaks on both lots.

The vegetation type is (B 2.2.05) Jarrah /Sheoak / Melaleuca woodland classified from the vegetation type and class table 1 from PfBFP guidelines. The current land use in the general area is urban zoned with mostly developed housing. However immediately west of the lots are another two undeveloped lots with similar vegetation. To the north is a cleared undeveloped lot while further out to the north east there are a number of urban rural life style lots of similar size to Lots 75 and 76.

The Water Corp water supply will not be connected to these lots which will require domestic water supplies to be obtained via water tanks on site.

A wetland dependant vegetation area exists in the south east section of the two lots which will not be impacted by the requirements of this plan, there is also a 50 metre buffer on both lots - see map *Figure 2 page 7*.

Figure 1 Locality Map

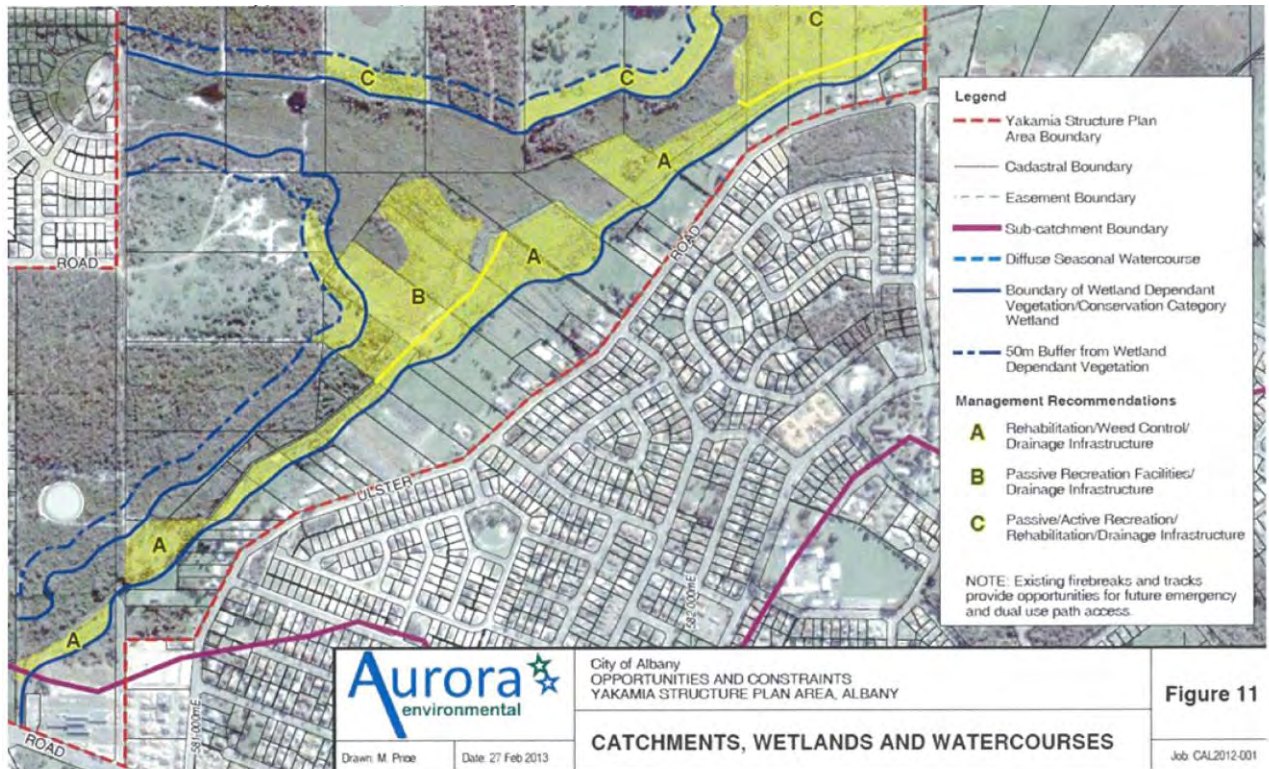


Figure 2 Wetland Dependant Vegetation areas



- Boundary of Wetland Dependant Vegetation/Conservation Category Wetland
- - - 50m Buffer from Wetland Dependant Vegetation

4.0 BUSH FIRE HAZARD ASSESSMENT

Bush Fire Hazard Assessment is determined by rating the vegetation type in accordance with Table 1 and Figure 2 of Planning for Bush Fire Protection 2010. It is also based on the underlying assumption that land in Western Australia is predominantly undulating with relatively short, steep inclines. In Planning for Bush Fire Protection (Edition 2 2010) the bush fire hazard assessment methodology identifies 3 three levels low, moderate and extreme.

The Bush Fire Hazard Assessment for the proposed development area is rated “Extreme” (Woodland type 2.2.05) in the areas containing vegetation.

The bush fire hazard assessment is based on the vegetation types and class (e.g. “Extreme” (Woodland Class B type 2.2.05) as described in Figure 1 of Planning for Bush Fire Protection. This bush fire assessment does not relate directly to the fuel loading within that vegetation. Fuel loading is described as grass, leaf litter and live vegetation

The Mediterranean climate experienced by this area is such that the majority of rain falls in late autumn through to early spring. This rainfall supports substantial vegetation growth which dries off in Summer/Autumn.

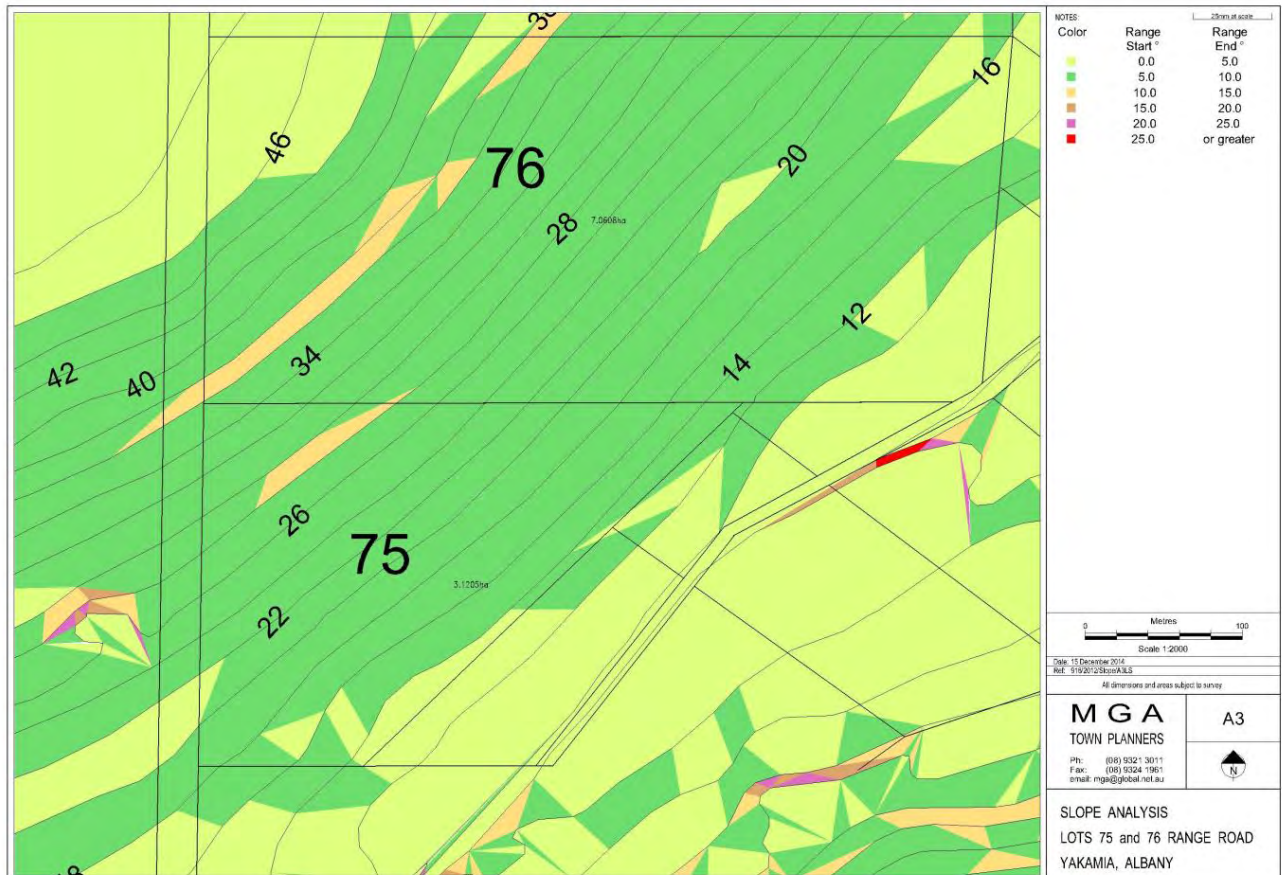
Figure 3 Hazard Map



Figure 4 Sample of vegetation of Range Rd at junction of Lot 75/76



Figure 5 Slope Assessment.



5.0 BUSH FIRE MITIGATION

In this Section of the Fire Management Plan when complying with the Acceptable Solution detailed in *Planning for Bush Fire Protection Edition 2 2010* it will be shown as (A2.1) meaning Acceptable Solution 2.1 of the guidelines and so on.

The development has been designed so as to take into account the following fire mitigation measures:-

- Element 1 Location of Development
- Element 2 Vehicle Access
Public Roads, Private Driveways and Emergency Access
- Element 3 Water Supplies
- Element 4 Siting of Development
Building Protection Zones, Hazard Separation Zones, Hazard Reduction, Planting of trees & Dwelling Construction Standards
- Element 5 Design of Development

5.1 ELEMENT 1 LOCATION OF DEVELOPMENT

The Bush Fire Hazard Assessment has identified the subject land and adjoining land as having “Extreme” bush fire hazard levels. All proposed new buildings are going to be located in areas that are rated as having an Extreme bush fire hazard. Building Protection Zones and Hazard Separation zones will be introduced to increase protection around new dwellings, which will be constructed to AS 3959.

5.2 ELEMENT 2 VEHICLE ACCESS

5.2.1 Internal Road System

The Access to the lots is from Range Road, the standard of this road will be developed to the satisfaction of the City of Albany.

5.2.2 Private Driveways

Access to lots from an extension of Range Road will be by private drive way constructed in accordance with the requirements of the City of Albany.

5.2.3 Firebreaks

The developer/owner/occupier of the land will, at all times, comply with the requirements of the City of Albany Firebreak Notice as published annually, in addition to this fire management plan (A2.9).

5.3 ELEMENT 3 WATER SUPPLIES

5.3.1 Domestic Water Supply

Water supplies for domestic use will be from rain water tanks in accordance with the City of Albany planning requirements.

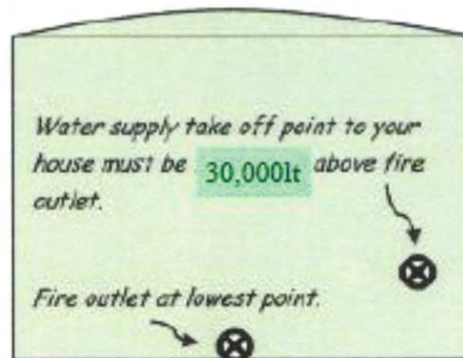
5.3.2 Water Supplies for Bushfire Fighting

Each property shall at all times store a minimum of 30,000 litres of water for firefighting purposes and each owner shall be responsible to replenish water used by fire fighters at the property owner's cost.

To enable standardisation of access to this supply, each private domestic vessel shall be fitted with a minimum 50mm Gate Valve and a 50 mm male camlock fitting with a blanking cap. This coupling and valve shall be installed and maintained in a correct operating condition at all times at the property owner's expense. The firefighting outlet is to be placed at the bottom of the tank and the domestic outlet above the bottom of the tank so that 30,000 litres of water remain in the tank at all times. See Diagram Below

The domestic vessel shall be located in an area that will enable fire appliances to backup in accordance with City of Albany standards for private driveway construction.

Figure 6 Domestic Water Supply fittings.



5.3.3 Fire Service

The site is within the area covered by the Albany Fire and Rescue Service with additional resources available from other bushfire brigades.

5.4 ELEMENT 4 SITING OF DEVELOPMENT

Parts of proposed site contain vegetation that has a Bush Fire hazard of "Extreme". With the installation of Building Protection Zones, Hazard Separation Zones and an increase in Building construction standards for new buildings in accordance with AS 3959-2009 this plan complies with the acceptable solution detailed in A4.1 and A4.2.

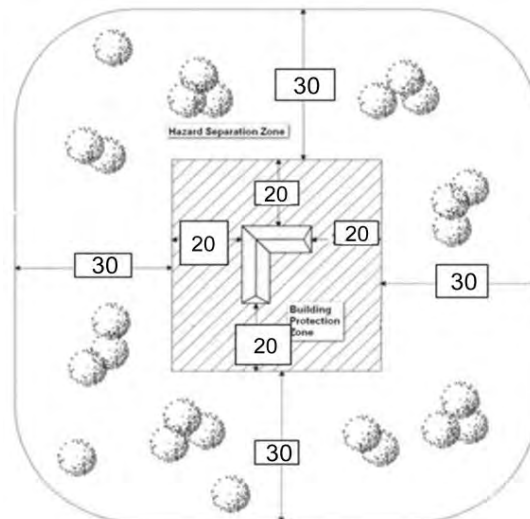
The minimum distance of 100 metres from vegetation (rated 'Moderate' or 'Extreme') to proposed dwellings may be reduced in compliance with AS 3959. Under AS 3959 as the distance from the vegetation is reduced, the construction standard must be increased. Table 2.4.3 AS 3959 sets out this relationship and Section 2 of AS 3959 details the methodology of determining the Bushfire Attack Level (BAL).

See Section 5.4.6 for details of BAL Ratings.

5.4.1 Building Protection Zone (BPZ)

The aim of the Building Protection Zones 20 metres wide in each direction from the dwelling wall, is to reduce the amount of accumulated bush fire fuel and to lower the intensity of the impact of a bush fire by flame contact or radiated heat. The Building Protection Zone is to be installed by the landowner prior to the commencement of new dwelling construction and maintained by the landowner.

Non-flammable features such as driveways, paths, vegetable patches, reticulated lawn, or landscaped gardens should form part of Building Protection Zones. Isolated trees and shrubs may be retained within Building Protection Zones. A Building Protection Zone of 20 metres is to be constructed within the Lot around all buildings. Refer to specifications in Appendix B. Building Protection Zones are to be installed and maintained in perpetuity by the landowner. Complies with (A4.3).



5.4.2 Hazard Separation Zone (HSZ)

To provide additional fire protection there must be a physical separation between the buildings and the surrounding vegetation to reduce the impact of bush fires upon the structures within the Building Protection Zone including ember attack. As the occurrence of bush fires in this district may occur and will burn in accordance with the prevailing weather and fuel conditions at the time, it is essential that property owners maintain HSZ on their land to have any degree of safety.

Hazard Separation Zone outside the Building Protection Zone is required See Appendix C. (A4.4). The size of the Hazard Separation Zone will be in accordance with the AS3959. The size of the HSZ will vary depending on the slope of the land, see section 5.4.6 for details.

The BPZ HSZs are to be created prior to the construction of the dwellings.

Removal of bush fire fuels may be carried out by burning or mechanical means preference is for mechanical removal of selected trees and understorey. If burning is used it must be carried out in accordance with the provisions of the Bush Fires Act 1954 and the City of Firebreak Notice.

5.4.3 Hazard Reduction Program within the Site

Hazard reduction within the building protection zones and hazard separation zones can be achieved by slashing or planned prescribed burning. Property owners have a responsibility to reduce bush fire hazards and maintaining properties annually in preparation for the summer season. The City of Albany can provide advice on appropriate techniques to achieve bush fire hazard reduction for individual properties.

As a guide, property owners should carry-out the following Fire Prevention activities:

Autumn to Winter (May – August)

- Tree pruning – remove lower branches; check that power lines are clear.
- Reduce fuel levels around the house – clear long grass, leaves, twigs and flammable shrubs.
- Ensure petrol and other flammables are safely stored away from the main dwelling.
- Make sure your firefighting equipment is in good working condition and serviced where required.
- Make sure all residents are aware of your emergency plan including evacuation routes.

Spring (September – November)

- Move woodpiles and stacked timber away from the main dwelling.
- Keep grass short – not to exceed 50mm in height.
- Clean gutters and roof debris.
- Install and maintain firebreaks in accordance with this plan and the firebreak notice.
- Maintain Hazard Separation Zone in compliance with standards detailed in Section 5.4.2 of this Fire Management Plan

Summer (November – May)

- Water lawns, trees and shrubs near the buildings to keep them green.
- Re-check firefighting equipment, screens, water supplies and that gutters remain clear.
- Maintain Firebreaks in accordance with the City of Albany Firebreak Notice.
- Maintain Building Protection Zone (annually) to the standard detailed in Section 5.4.1 of this Fire Management Plan

Long Term Precautions

- Ensure firebreaks are prepared in accordance with this fire management plan, the latest Firebreak Notice and any variation to the fire order issued by council.
- Ensure that any planting of wind breaks or trees is in accordance with this fire management plan and will not be detrimental to fire suppression requirements in future years.

- Make sure that the buildings are safe – fit ‘wire’ fly screens and shutters, fill gaps in roof/wall spaces, fit fire screens to evaporative air conditioners and have them operable to provide a water only supply.
- Give consideration to installing external building sprinkler systems with static water supply and ‘back-up’ power for emergencies.
- Get basic training in firefighting from your local bush fire brigade or even join your local brigade.
- Join or start a local Bushfire Ready Awareness Group.

5.4.5 Planting of Trees and Vegetation

Planting of new trees and shrubs is not permitted within 6 metres of the centre of any firebreak. Trees planted within the BPZ and HSZ must comply with the standard outlined in Section 5.4.1 and 5.4.2 respectively.

Any planting of trees and re-vegetation within the site is to be carried out so as not to increase the fire risk to existing and proposed dwellings/ buildings and also to ensure a safe refuge for residents in the event of bush fires.

5.4.6 Dwelling Standards

Individual dwellings on all lots shall be designed and built to conform with:

- The Building Code of Australia; and
- AS 3959 *Construction of Buildings in a Bushfire Prone Area*;

The minimum distance of 100 metres (from vegetation rated ‘Moderate’ or ‘Extreme’) may be reduced in compliance with AS 3959. Under AS 3959 as the distance from the vegetation is reduced, the construction standard must be increased. Table 2.4.3 AS 3959 sets out this relationship and Section 2 of AS 3959 details the methodology of determining the Bushfire Attack Level (BAL).

BAL (Bushfire Attack Level) Determination Using Methodology from Section 2.2.1 of current adopted AS 3959- 2009 and Table 2.4.3 applies to both lots.

Table 1 Summary of Determination of BAL using Fire Danger Index 80

	Vegetation is downslope (building is upslope) >5 to 10 degrees				
A. Forest	<26	26-<33	33-<46	46-<61	61-<100
B. Woodland	<16	16-<22	22-<31	31-<43	43-<100
C. Shrubland	<12	12-<17	17-<24	24-<35	35-<100
D. Scrub	<8	8-<11	11-<17	17-<25	25-<100
E. Mallee/Mulga	<7	7-<10	10-<15	15-<23	23-<100
F. Rainforset	<11	11-<15	15-<22	22-<31	31-<100
	Vegetation is downslope (building is upslope) >10 to 15 degrees				
A. Forest	<33	33-<42	42-<56	56-<73	73-<100
B. Woodland	<21	21-<28	28-<39	39-<53	53-<100
C. Shrubland	<14	14-<19	19-<28	28-<39	39-<100
D. Scrub	<9	9-<13	13-<19	19-<28	28-<100
E. Mallee/Mulga	<8	8-<11	11-<18	18-<26	26-<100
F. Rainforset	<14	14-<19	19-<28	28-<39	39-<100

The construction standard for both dwellings will be AS3959 BSL 12.5

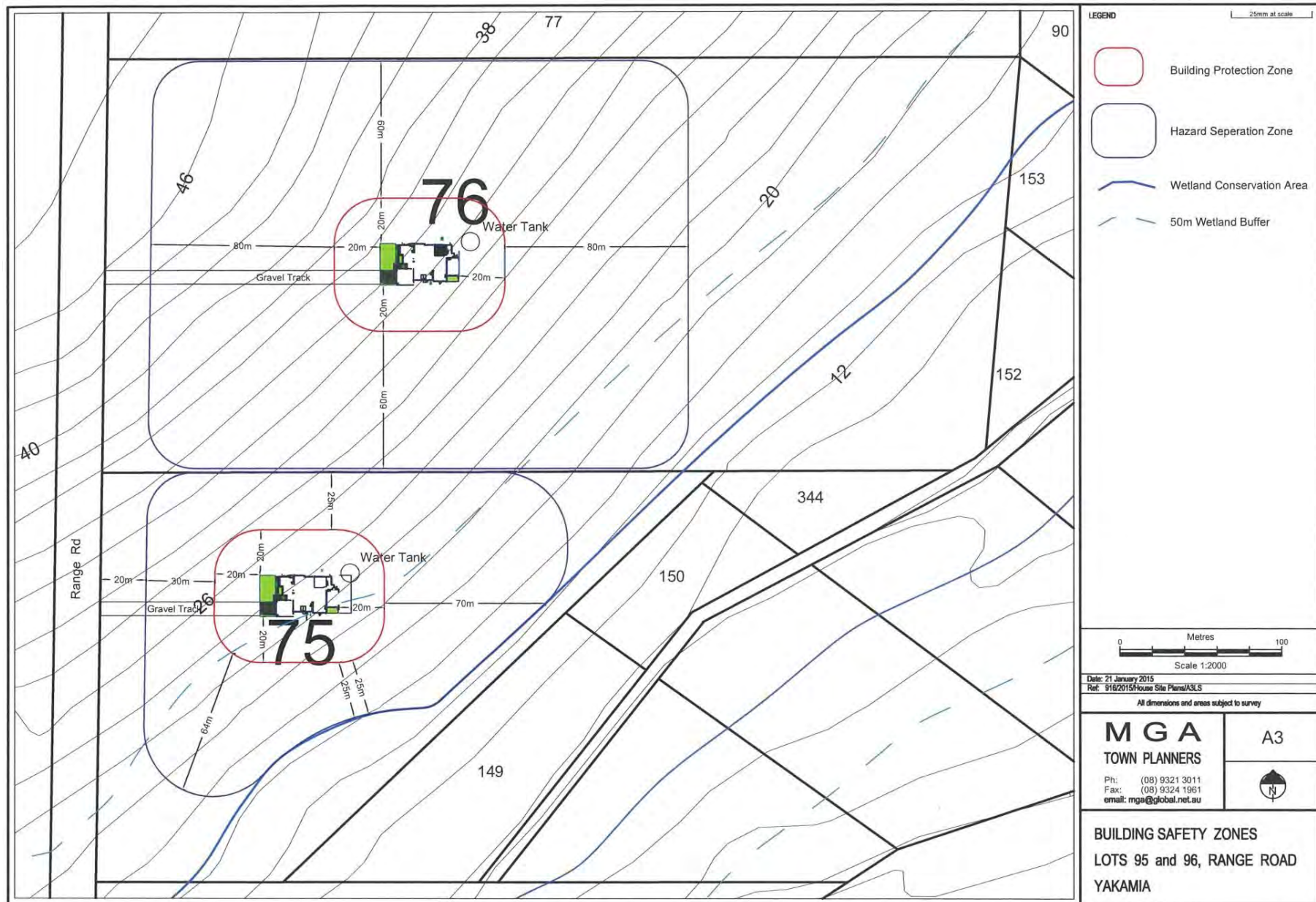
Lot 75 BPZ is to be a nominal 20 metres out from the dwelling and the HSZ is 25 metres from the northern BPZ, 30 metres from the western BPZ, the south ranges from 64 to 25 metres out from the BPZ to accommodate the protected wetland. The east HSZ is to be 70 metres again following the perimeter of the wetland boundary.

Lot 76 the BPZ is to be a nominal 20 metres out from the dwelling and the HSZ is 60m from the northern and southern edge of the BPZ, the west and east HSZ will be 80 metres out from the BPZ.

The diagram on page 16 shows the location of the BPZ/HSZ. While the standards for both the BPZ and HSZ are attached as appendix C and D

A Lot owner or the City of Albany (at the landowners cost) may request that a Building Site Assessment is carried out by a competent Fire Consultant as part of the Building License Application to confirm the width of the BPZ, HSZ and dwelling construction standard in accordance with the current version of AS 3959 to determine the BAL (Bushfire Attack Level).

Copies of *The Homeowners Bush Fire Survival Manual, Prepare Act Survive, This Fire Management Plan* and City of Albany Firebreak Notice or other suitable documentation will be issued to each property owner by the developer. Bushfire preparedness information is available from the City of Albany website.



5.5 ELEMENT 5 DESIGN OF DEVELOPMENT

The development complies with acceptable solutions A4.1, A4.2, A4.3 & A4.4. subject to the proposed dwellings being re-sited as shown in this plan.

All dwellings/buildings will have a BPZ and HSZ installed around each dwelling appropriate to the slope of the Lot and each dwelling will be constructed to the required BAL for that specific Lot.

6.0 SUMMARY

6.1 OVERALL FIRE THREAT

The design of this proposed development and the facilities constructed at the time of development are such that with implementation of this Fire Management Plan, fire threat to persons and property within the subdivision is reduced.

6.2 PROPERTY OWNER'S RESPONSIBILITIES

To maintain the reduced level of risk and threat of fire, the owners/occupiers of lots created subject of this proposal will be responsible for undertaking, complying and implementing measures protecting their own assets from the threat and risk of bush fire.

- Maintain internal firebreaks clear of flammable material on their property by the dates shown on the City of Albany Firebreak Notice as detailed in Section 5.4.3 and relevant Appendices.
- Maintain in good order and condition all property fencing and gates ensuring that vegetation does not encroach over the firebreak;
- Ensure all dwellings have Building Protection Zones, Hazard Separation Zones, Hazard Reduction
- Ensure dwellings are constructed to AS 3959-2009.
- Planting of trees/shrubs and re-vegetation are implemented and maintained as detailed in Sections 5.4.3 and 5.4.5.
- Each property shall store a minimum of 30,000 litres of water for firefighting purposes and each owner shall be responsible for replenishing water used by firefighters at the property owner's cost.

6.3 DEVELOPER'S RESPONSIBILITIES

The developer/landowner shall be required to carry out the following works as described below.

- Lodging a 70A 'Notification' on each Certificate of title. The Notification shall alert purchasers of land and successors in Title of the responsibilities of this Fire Management Plan;
- Construct internal firebreaks prior to the construction of dwellings.

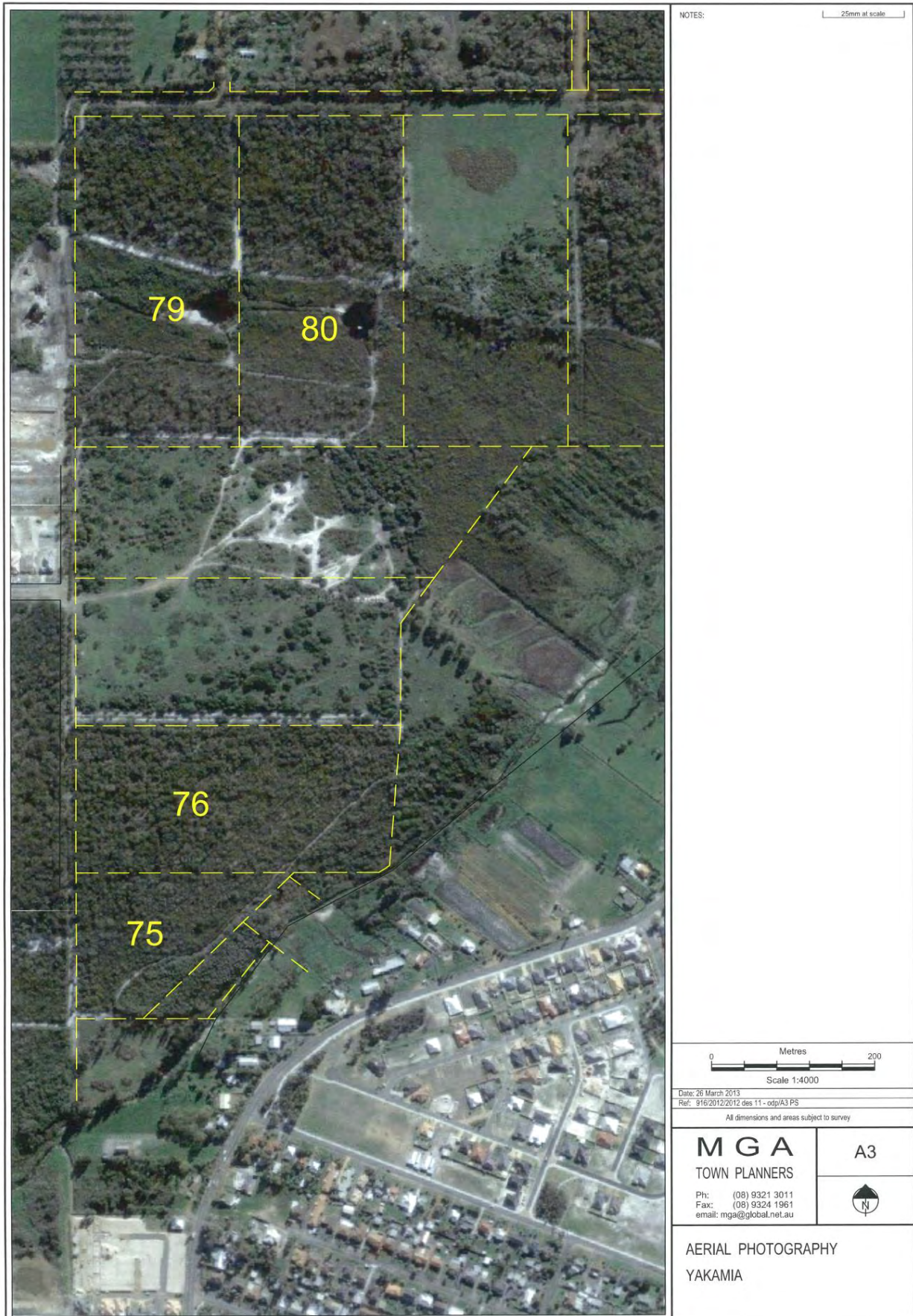
6.4 CITY OF ALBANY RESPONSIBILITIES

The responsibility for compliance with the law rests with individual property owners and occupiers and the following conditions are not intended to unnecessarily transfer some of the responsibilities to the City of Albany.

The City of Albany shall be responsible for:

- Developing and maintaining District Fire Fighting Facilities;
- Providing advice on appropriate techniques to achieve bush fire hazard reduction for individual properties;
- Maintaining in good order the condition of the district water tanks and the apparatus for firefighting purposes;
- Ensure that dwellings are designed to the appropriate AS 3959 BAL rating at the Building License Application stage.

Appendix A Development Site



Appendix B Building Protection Zone

Building Protection Zone standards are:-

- Bush Fire fuels to be maintained at or below 2 tonnes per hectare and dry. Grass must be maintained below a height of 50mm;
- The first 5m around all building is to be cleared of all flammable material. Reticulated gardens may be located in this zone;
- The spacing of trees should be 15-20 metres apart to provide for a separation of 10 metres between crowns;
- Trees are to be under/low pruned, to a height of 2 metres;
- No tall shrub or tree is to be planted within 2 metres of a building including windows;
- There are no tree crowns over hanging the building;
- Shrubs within the building protection zone have no dead material within the plant;
- Trees in the Building protection zone have no dead material within the plant's crown or on the bole (tree trunk);
- Sheds within the Building Protection Zone are to be constructed using non combustible materials (e.g. colourbond iron, brick, limestone);
- Branches, must be removed at least 2 metres back from the eaves of all buildings;
- All leaves, twigs, logs, branches must be periodically removed from within the building protection zone. Annual falls of leaf litter must be raked up and removed or burnt.

Appendix C Hazard Separation Zone

Hazard Separation Zone Standards are:-

- Bush fire fuel loadings must be maintained within the Hazard Separation Zone to a maximum of 4-6 tonnes/ha.
- Dry grass is to be slashed to 50 mm in height
- All accumulated litter, twigs, bark of trees, fallen tree branches and logs should be removed from the area on a regular basis prior to and during the Bush Fire Season.

The developer is to modify fuel loadings on all lots at the time of subdivision and/or development so as to achieve the requirements of the Building Protection Zone and Hazard Separation Zone prior to the sale of lots. Landowners are also required to maintain building protection zones and hazard separation zones in perpetuity (i.e. from date of purchase irrespective of whether a dwelling is to be constructed or not) in accordance with this fire management plan.

Removal of bush fire fuels may be carried out by burning or mechanical means preference is for mechanical removal of selected trees and understorey. If burning is used is must be carried out in accordance with the provisions of the Bush Fires Act 1954 and the City of Albany Firebreak Notice.

FIRE MANAGEMENT PLAN

Compliance checklist for performance criteria and acceptable solutions

PROPERTY DETAILS: Lot 75 and 76 Range Rd Yakamia

Local Government: City of Albany

Element 1: Location

Does the proposal comply with the performance criteria by applying acceptable solution A1.1?

Yes No

Element 2: Vehicular Access

Does the proposal comply with the performance criteria by applying acceptable solution A2.1?

Yes No

Does the proposal comply with performance criteria by applying acceptable solution A2.2?

Yes No

Does the proposal comply with the performance criteria by applying acceptable solution A2.3?

Yes No

N/A

Does the proposal comply with the performance criteria by applying acceptable solution A2.4?

Yes No

N/A

Does the proposal comply with the performance criteria by applying acceptable solution A2.5?

Yes No

Does the proposal comply with the performance criteria by applying acceptable solution A2.6?

Yes No

N/A

Does the proposal comply with the performance criteria by applying acceptable solution A2.7?

Yes No

N/A

Does the proposal comply with the performance criteria by applying acceptable solution A2.8?

Yes No

N/A

Does the proposal comply with the performance criteria by applying acceptable solution A2.9?

Yes No

City of Albany annual Firebreak Notice.

Does the proposal comply with the performance criteria by applying acceptable solution A2.10?

Yes No

N/A

Element 3: Water

Does the proposal comply with the performance criteria by applying acceptable solution A3.1

Yes No

N/A

Does the proposal comply with the performance criteria by applying acceptable solution A3.2 Domestic tanks with fittings.

Yes No

N/A

Does the proposal comply with the performance criteria by applying acceptable solution A3.3?

Yes No

N/A

Element 4: Siting of Development

Does the proposal comply with the performance criteria by applying acceptable solution A4.1?
BPZ, HSZ installed increase in construction standard

Yes No

Does the proposal comply with the performance criteria by applying acceptable solution A4.2?

Yes No

Does the proposal comply with the performance criteria by applying acceptable solution A4.3?

Yes No

Does the proposal comply with the performance criteria by applying acceptable solution A4.4?

Yes No

Does the proposal comply with the performance criteria by applying acceptable solution A4.5?

Yes No

N/A

Applicant Declaration:

I declare that the information provided is true and correct to the best of my knowledge.

Name of Person Preparing the Fire Management Plan:

REDACTED

Full Name: AC Moran *for* FirePlan WA

Date: 01/01/2015

Developer:

Full Name:

Signature: _____

Date:

A guide to assessing your property's Bushfire Attack Level (BAL)

This guide responds to the community's desire to determine the potential level of bushfire risk their homes are likely to endure. It explains how to assess a property's BAL under the new residential building Standard using an easy six-step approach.



By following the six steps in the guide accurately you should be able to determine your building site's BAL. However, you will still need to satisfy the relevant building surveyor that the BAL is correct.

Contents:

Six steps to a successful BAL assessment	3
Step one – Determine your Fire Danger Index (FDI)	5
Step two – Determine your site's vegetation types	5-7
Step three – Determine the distance from the site to the vegetation	8
Step four – Determine the slope of the land under the vegetation	8-10
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**Bushfire Building
Advice Line**

 **1300 360 320**

Building Commission (9am – 5pm Monday to Friday)

Six steps to a successful BAL assessment

Victoria has endured Australia's worst ever natural disaster with more than 2,000 properties destroyed and countless others damaged.

As a community we have quickly responded to the needs of the many thousands of people who have been displaced by this ordeal.

The Victorian Government understands the desire for many bushfire affected people to now start the rebuilding process. At the same time, it was essential that the right building measures were in place to provide certainty to people that their new homes, repairs, alterations and additions would be safer with higher levels of bushfire protection.

That's why Victoria acted to become the first State to adopt the Australian Standard AS 3959-2009 through its *Building Regulations 2006* on 11 March 2009.

The new Australian Standard applies to the whole State, and sites are now defined under six Bushfire Attack Level (BAL) categories from low to extreme. There are increasing construction requirements ranging from ember protection to direct flame contact protection.

This guide responds to the community's need to determine the potential level of bushfire risk their homes are likely to be under. It explains how to assess a property's BAL under the new building Standard using its simplified method in an easy six-step approach.

By following the six steps in the guide accurately you should be able to determine your building site's BAL. However, you will still need to satisfy the relevant building surveyor that the BAL is correct. This guide is an indication of your site's BAL only.

Importantly, if the BAL is accurate then the appropriate construction methods will need to be incorporated in the design documents and specifications that you submit to your relevant building surveyor for a building permit.

For further information on the new residential building Standard contact your builder, architect, building designer, private or local Council's Building Surveyor. The Building Commission publication *A guide to building in Victoria after the bushfires* is also available at your local Council or via the website www.buildingcommission.com.au

You can also contact the **Bushfire Building Advice Line on 1300 360 320**.

Six steps to assess your property's Bushfire Attack Level (BAL)

Step one Determine your Fire Danger Index (FDI)

Step two Determine your site's vegetation types

Step three Determine the distance from the site to the vegetation

Step four Determine the slope of the land under the vegetation

Step five Determine the BAL

Step six Apply the construction requirements set out in Australian Standard AS 3959-2009

A guide to assessing a property's Bushfire Attack Level (BAL)

The aim of the residential building standard Australian Standard, AS 3959-2009, is to improve the ability of buildings to withstand attack from bushfires. This provides greater protection for the occupants of a building while the fire front passes as well as to the building itself.

The Standard sets out construction requirements based on Bushfire Attack Levels (BAL). The BAL takes into consideration a number of factors including the Fire Danger Index, the slope of land, types of surrounding vegetation and its proximity to any building. The chart below describes the six bushfire attack levels (BAL) that are used in the Standard.

Bushfire Attack Levels under the Australian Standard 3959-2009

Bushfire Attack level (BAL)	Description of predicted bushfire attack and levels of exposure
BAL-LOW	There is insufficient risk to warrant specific construction requirements
BAL-12.5	Ember attack
BAL-19	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux between 12.5 and 19 kW m ²
BAL-29	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux between 19 and 29 kW m ²
BAL-40	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux with the increased likelihood of exposure to flames
BAL-FZ	Direct exposure to flames from fire front in addition to heat flux and ember attack

A site assessment can be made by an owner, architect, building designer, building surveyor or builder to ascertain its BAL, which determines the construction methods that must be used. The construction methods must be included on the design documents lodged for a building permit. The relevant building surveyor will check that these requirements are met.

The information in this guide summarises the simplified method for people to determine their BAL using an easy six-step approach. Sufficient information should be provided to the relevant building surveyor to allow confirmation of the assessment. A more accurate assessment can be attained using the detailed method in Appendix B of Australian Standard AS 3959 – 2009.

Six-steps to assess your BAL

Step one

Determine your Fire Danger Index (FDI)

The Fire Danger Index (FDI) is a measure of the probability of a bushfire starting, its rate of spread, intensity and difficulty of suppression according to various combinations of temperature, relative humidity, wind speed and estimate of fuel state, all of which is influenced by daily rainfall and the time elapsed since the last rainfall.

Under the simplified method in the Standard there are two levels of FDI that apply to Victoria. The Fire Danger Index is either 50 in an alpine area or 100 elsewhere. Most properties in Victoria will be 100. This will then determine which of the final BAL tables to use to assess your property in Step five.

Step two

Determine your site's vegetation types

Classifying the vegetation type is not difficult. The Standard provides tables that set out in words and visually seven types of vegetation classification. Just look for the description and drawings that are most like your site's vegetation type in the tables on the following pages.

The Standard does contain some exclusions for vegetation types. The vegetation would be classified at the lowest bushfire attack level BAL-LOW if it is one or a combination of the following:

- Vegetation that is more than 100 metres from the site
- Single areas of vegetation less than 1 hectare in area and not within 100 metres of other classifiable vegetation
- Multiple areas of vegetation less than 0.25 hectares in area and not within 20 metres of the site or each other
- Strips of vegetation less than 20 metres in width and not within 20 metres of the site or each other or other areas of classifiable vegetation
- Non-vegetated areas including waterways, roads, footpaths, buildings or rock outcrops
- Low threat vegetation including managed grassland, maintained lawns, golf courses and public reserves.



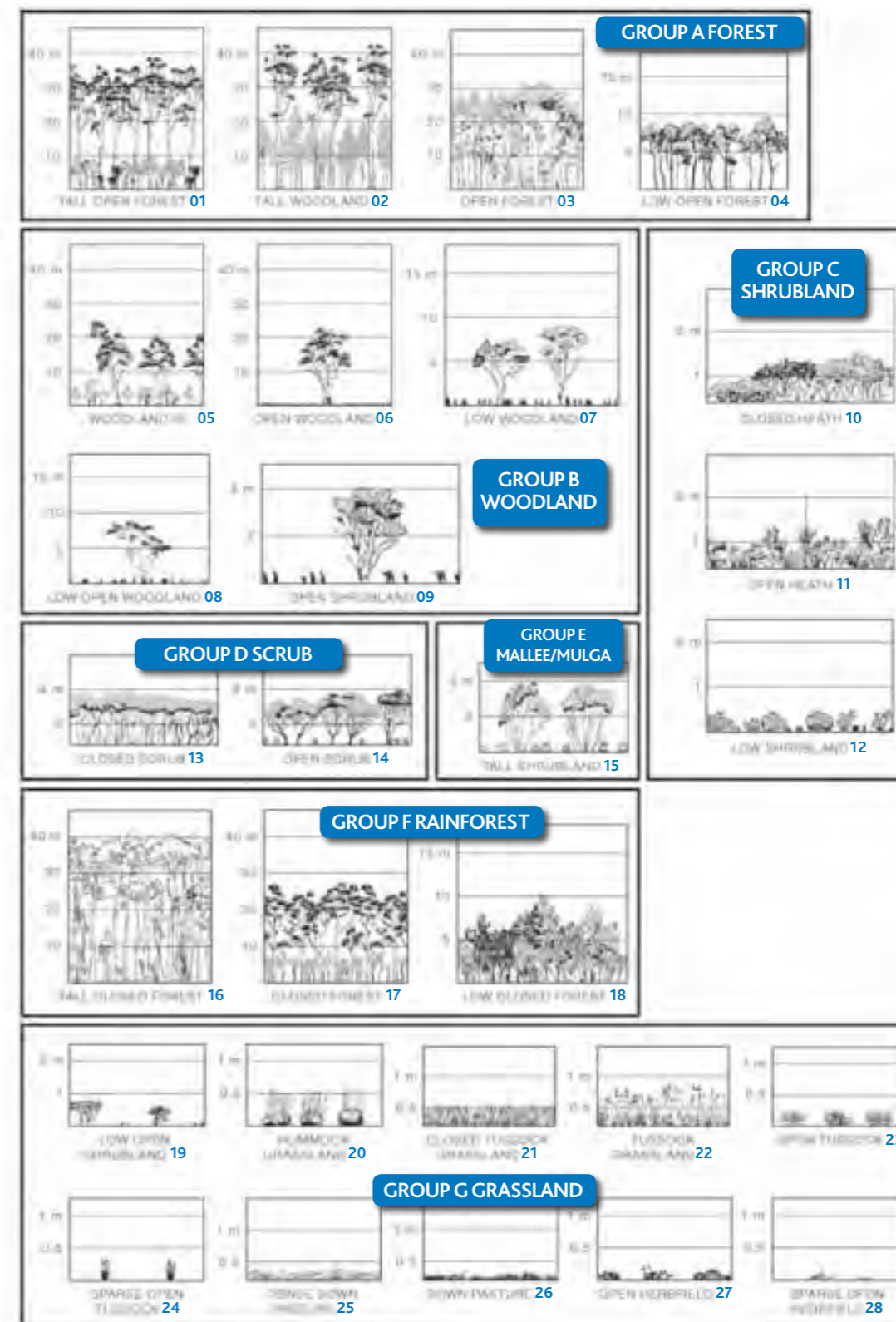
Textual classification of vegetation

Vegetation classification	Vegetation type	Figure No. (see page 7)	Description
A Forest	Tall open forest Tall woodland	01 02	Trees over 30 m high; 30–70% foliage cover (may include understorey ranging from rainforest and tree ferns to low trees and tall shrubs). Found in areas of high reliable rainfall. Typically dominated by eucalypts.
	Open forest Low open forest	03 04	Trees 10–30 m high; 30–70% foliage cover (may include understorey of sclerophyllous low trees and tall scrubs or grass). Typically dominated by eucalypts.
	Pine plantation	Not shown	Trees 10–30 m in height at maturity, generally comprising Pinus species or other softwood species, planted as a single species for the production of timber.
B Woodland	Woodland Open woodland	05 06	Trees 10–30 m high; 10–30% foliage cover dominated by eucalypts; understorey low trees to tall shrubs typically dominated by Acacia, Callitris or Casuarina.
	Low woodland Low open woodland Open shrubland	07 08 09	Low trees and shrubs 2–10 m high; foliage cover less than 10%. Dominated by eucalypts and Acacias. Often have a grassy understorey or low shrubs. Acacias and Casuarina woodlands grade to Atriplex shrublands in the arid and semi-arid zones.
	Closed heath Open heath	10 11	Found in wet areas affected by poor soil fertility or shallow soils. Shrubs 1–2 m high often comprising Banksia, Acacia, Hakea and Grevillea. Wet heaths occur in sands adjoining dunes of the littoral (shore) zone. Montane heaths occur on shallow or waterlogged soils.
C Shrubland	Low shrubland	12	Shrubs <2 m high; greater than 30% foliage cover. Understoreys may contain grasses. Acacia and Casuarina often dominant in the arid and semi-arid zones.
	Closed scrub Open scrub	13 14	Found in areas wet enough to support eucalypt trees, which are affected by poor soil fertility or shallow soils. >30% foliage cover. Dry heaths occur in rocky areas. Shrubs 1–2 m high. Typical of coastal wetlands. Trees greater than 2 m high, 10–30% foliage cover. Dominated by eucalypts or co-dominant Melaleuca and Myoporum with a mixed understorey.
D Scrub	Closed scrub Open scrub	13 14	
E Mallee/Mulga	Tall shrubland	15	Vegetation dominated by shrubs (especially eucalypts and Acacias) with a multi-stemmed habit; usually greater than 2 m in height <30% foliage cover. Understorey of widespread to dense low shrubs (Acacia) or sparse grasses.
F Rainforest	Tall closed forest Closed forest Low closed forest	16 17 18	Trees 10–40 m in height; >90% foliage cover; understorey may contain a large number of species with a variety of heights.
	Low open shrubland Hummock grassland Closed tussock grassland Tussock grassland Open tussock Sparse open tussock Dense sown pasture Sown pasture Open herbfield Sparse open herbfield	19 20 21 22 23 24 25 26 27 28	All forms, including situations with shrubs and trees, if the overstorey foliage cover is less than 10%.

NOTES:

- 1 Grassland, although classified as unmanaged, is not considered in the Bushfire Attack Level (BAL), except in Tasmania.
- 2 Overstoreys of open woodland, low open woodland, tall open shrubland and low open shrubland should be classified to the vegetation type on the basis of their understoreys; others to be classified on the basis of their overstoreys.
- 3 Vegetation height is the average height of the top of the overstorey.

Visual classification of vegetation



Step three

Determine the distance from the site to the vegetation

After determining your site's vegetation type, the next step is to determine the distance from your site to the vegetation itself.

This is because the proximity of the vegetation to the building site will have an influence on the level of bushfire risk.

You must measure this horizontally from the edge of the vegetation (closest to the building site) to the external wall of the proposed building, or for parts of the building that do not have external walls (including car ports, verandahs, decks, landings, decks ramps) to the supporting posts or columns.

The following parts of the building are excluded from determining the distance from the vegetation to the building site:

- Eaves and roof overhangs
- Rainwater and domestic fuel tanks
- Chimneys, pipes, cooling and heating appliances or other services
- Unroofed pergolas
- Sun blinds
- Landings, terraces, steps and ramps, not more than one-metre in height.

Step four

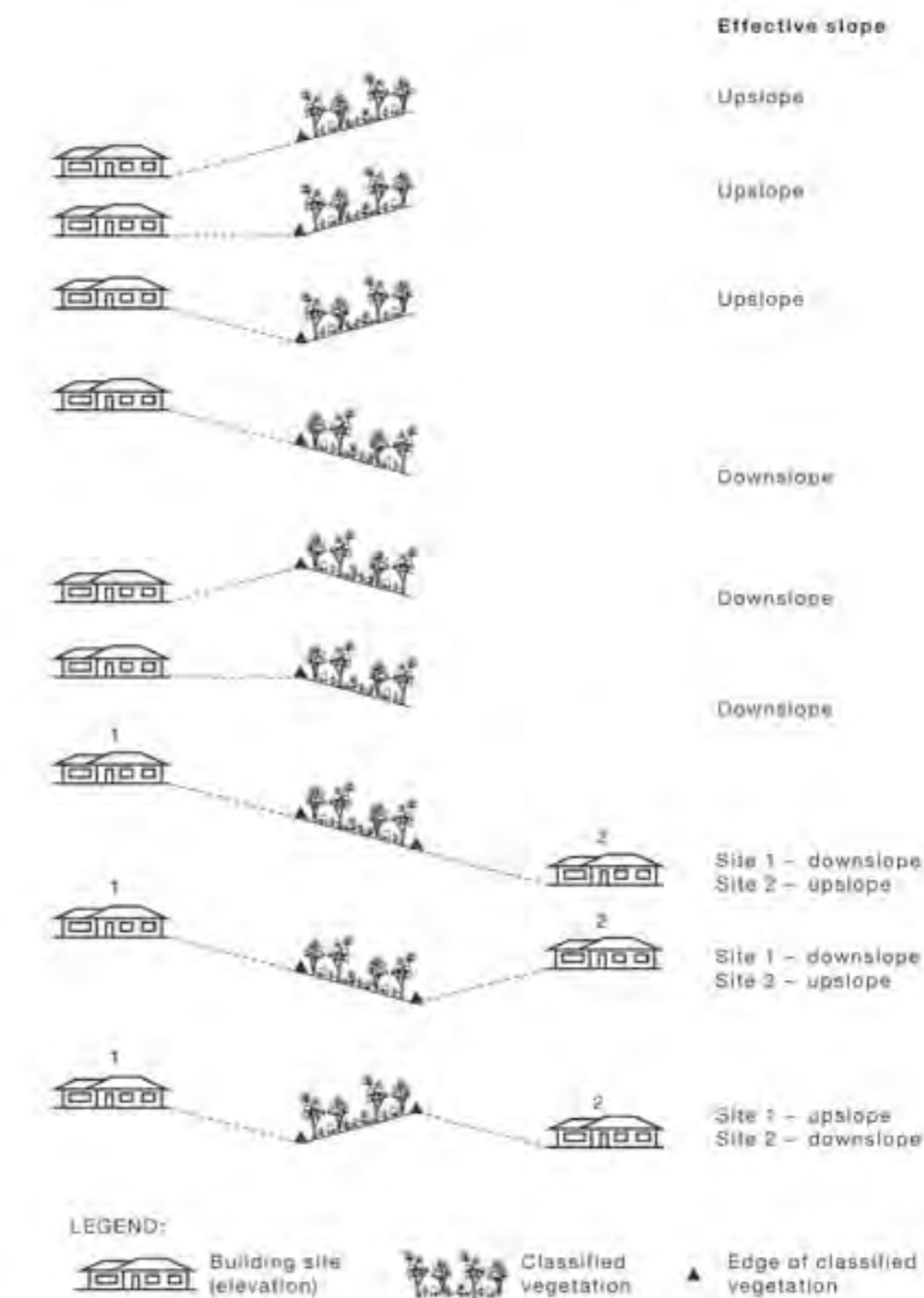
Determine the slope of the land under the vegetation

The slope of the land under the vegetation has a direct influence on the severity of a bushfire and consequently is considered in assessing your site's BAL. Bushfires have a tendency to move up more rapidly than down hills.

When determining your slope, it is the slope **under the classified vegetation** in relation to the building – not the slope between the classified vegetation and the building.

The following diagrams are useful in helping you determine whether the vegetation in relation to your building site is on an upslope or a downslope.

Determination of effective upslope and downslope



NOTE: Effective 'slope' refers to the slope under the classified vegetation in relation to the building – not the slope between the classified vegetation and the building.

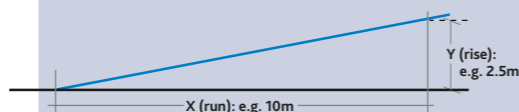
The approximate slope of the land must also be estimated in degrees. The table below will assist with converting the gradient (see **ratio** – right column) of the land to the slope in degrees (see **degrees** – left column). If your site is on an upslope or flat land, it assumes a value of 0 degrees, skip Step four and proceed to Step five.

Determination of slope in degrees

Slope Comparisons

Degrees	Ratio
45	1:1
34	1:1.5
26	1:2
21	1:2.5
18	1:3
15	1:3.5
14	1:4
12	1:4.5
11	1:5
10	1:5.5
9	1:6
9	1:6.5
8	1:7
8	1:7.5
7	1:8
7	1:8.5
6	1:9
6	1:10
5	1:11
5	1:12
4	1:13
4	1:14
4	1:15
4	1:16
3	1:17
3	1:18
3	1:19
3	1:20

Most people will determine the angle of their slope of land visually. However to accurately assess the slope in degrees, the diagram below will help with converting the gradient or ratio of the land to the slope in degrees.



The ratio of a slope is expressed comparing the length of the run to each 1 unit of measurement of the rise. To work out the length of the run for each unit rise, divide the run by the rise.

$$\frac{X (=10m)}{Y (= 2.5m)} = 4$$

The ratio is then expressed as 1:4 (that is for each 1m of rise, there is 4m of run)

Note: The table to the left then converts this 1:4 ratio to 14 degrees.

Step five Determine the BAL

To determine the BAL start by selecting the appropriate tables below, dependent on the Fire Danger Index (FDI) of 100 or 50 that you determined in Step one.

DETERMINATION OF BUSHFIRE ATTACK LEVEL (BAL) – FDI 100 (1090 K)

Vegetation classification	Bushfire Attack Levels (BALs)				
	BAL – FZ	BAL – 40	BAL – 29	BAL – 19	BAL – 12.5
Distance (m) of the site from the predominant vegetation class					
All upslopes and flat land (0 degrees)					
A. Forest	<19	19-<25	25-<35	35-<48	48-<100
B. Woodland	<12	12-<16	16-<24	24-<33	33-<100
C. Shrubland	<10	10-<13	13-<19	19-<27	27-<100
D. Scrub	<7	7-<9	9-<13	13-<19	19-<100
E. Mallee/Mulga	<6	6-<8	8-<12	12-<17	17-<100
F. Rainforest	<8	8-<11	11-<16	16-<23	23-<100
Downslope >0 to 5 degrees					
A. Forest	<24	24-<32	32-<43	43-<57	57-<100
B. Woodland	<15	15-<21	21-<29	29-<41	41-<100
C. Shrubland	<11	11-<15	15-<22	22-<31	31-<100
D. Scrub	<7	7-<10	10-<15	15-<22	22-<100
E. Mallee/Mulga	<7	7-<9	9-<13	13-<20	20-<100
F. Rainforest	<10	10-<14	14-<20	20-<29	29-<100
Downslope >5 to 10 degrees					
A. Forest	<31	31-<39	39-<53	53-<69	69-<100
B. Woodland	<20	20-<26	26-<37	37-<50	50-<100
C. Shrubland	<12	12-<17	17-<24	24-<35	35-<100
D. Scrub	<8	8-<11	11-<17	17-<25	25-<100
E. Mallee/Mulga	<7	7-<10	10-<15	15-<23	23-<100
F. Rainforest	<13	13-<18	18-<26	26-<36	36-<100
Downslope >10 to 15 degrees					
A. Forest	<39	39-<49	49-<64	64-<82	82-<100
B. Woodland	<25	25-<33	33-<45	45-<60	60-<100
C. Shrubland	<14	14-<19	19-<28	28-<39	39-<100
D. Scrub	<9	9-<13	13-<19	19-<28	28-<100
E. Mallee/Mulga	<8	8-<11	11-<18	18-<26	26-<100
F. Rainforest	<17	17-<23	23-<33	33-<45	45-<100
Downslope >15 to 20 degrees					
A. Forest	<50	50-<61	61-<78	78-<98	98-<100
B. Woodland	<32	32-<41	41-<56	56-<73	73-<100
C. Shrubland	<15	15-<21	21-<31	31-<43	43-<100
D. Scrub	<10	10-<15	15-<22	22-<31	31-<100
E. Mallee/Mulga	<9	9-<13	13-<20	20-<29	29-<100
F. Rainforest	<22	22-<29	29-<42	42-<56	56-<100

1. If you are on the border of BALs, choose the higher of the two.
2. As fire travels slower down a hill, all classified vegetation that is upslope will assume a value of 0 degrees the same as flat land.

DETERMINATION OF BUSHFIRE ATTACK LEVEL (BAL) – FDI 50 (1090 K)

Vegetation classification	Bushfire Attack Levels (BALs)				
	BAL – FZ	BAL – 40	BAL – 29	BAL – 19	BAL – 12.5
	Distance (m) of the site from the predominant vegetation class				
All upslopes and flat land (0 degrees)					
A. Forest	<12	12–<16	16–<23	23–<32	32–<100
B. Woodland	<7	7–<10	10–<15	15–<22	22–<100
C. Shrubland	<10	10–<13	13–<19	19–<27	27–<100
D. Scrub	<7	7–<9	9–<13	13–<19	19–<100
E. Mallee/Mulga	<6	6–<8	8–<12	12–<17	17–<100
F. Rainforest	<5	5–<6	6–<9	9–<14	14–<100
G. Tussock moorland	<7	7–<9	9–<14	14–<20	20–<100
Downslope >0 to 5 degrees					
A. Forest	<14	14–<19	19–<27	27–<38	38–<100
B. Woodland	<9	9–<12	12–<18	18–<26	26–<100
C. Shrubland	<11	11–<15	15–<22	22–<31	31–<100
D. Scrub	<7	7–<10	10–<15	15–<22	22–<100
E. Mallee/Mulga	<7	7–<9	9–<13	13–<20	20–<100
F. Rainforest	<6	6–<8	8–<12	12–<17	17–<100
G. Tussock moorland	<8	8–<10	10–<16	16–<23	23–<100
Downslope >5 to 10 degrees					
A. Forest	<18	18–<24	24–<34	34–<46	46–<100
B. Woodland	<11	11–<15	15–<23	23–<32	32–<100
C. Shrubland	<12	12–<17	17–<24	24–<35	35–<100
D. Scrub	<8	8–<11	11–<17	17–<25	25–<100
E. Mallee/Mulga	<7	7–<10	10–<15	15–<23	23–<100
F. Rainforest	<7	7–<10	10–<15	15–<22	22–<100
G. Tussock moorland	<9	9–<12	12–<18	18–<26	26–<100
Downslope >10 to 15 degrees					
A. Forest	<22	22–<30	30–<41	41–<56	56–<100
B. Woodland	<14	14–<19	19–<28	28–<40	40–<100
C. Shrubland	<14	14–<19	19–<28	28–<39	39–<100
D. Scrub	<9	9–<13	13–<19	19–<28	28–<100
E. Mallee/Mulga	<8	8–<11	11–<18	18–<26	26–<100
F. Rainforest	<9	9–<13	13–<19	19–<28	28–<100
G. Tussock moorland	<10	10–<13	13–<20	20–<29	29–<100
Downslope >15 to 20 degrees					
A. Forest	<28	28–<37	37–<51	51–<67	67–<100
B. Woodland	<18	18–<25	25–<36	36–<48	48–<100
C. Shrubland	<15	15–<21	21–<31	31–<43	43–<100
D. Scrub	<10	10–<15	15–<22	22–<31	31–<100
E. Mallee/Mulga	<9	9–<13	13–<20	20–<29	29–<100
F. Rainforest	<12	12–<17	17–<25	25–<35	35–<100
G. Tussock moorland	<11	11–<15	15–<23	23–<33	33–<100

1. If you are on the border of BALs, choose the higher of the two.
2. As fire travels slower down a hill, all classified vegetation that is upslope will assume a value of 0 degrees the same as flat land.

Next, using the table go to the section that corresponds to your upslope or downslope degrees calculation that you determined in Step four. Then select the vegetation classification you determined at Step two, use the distance from your building site that you determined at Step three and finally, select the highest BAL obtained.

Congratulations, you have assessed your site's BAL!

Step six
Apply the construction requirements set out in the Australian Standard AS 3959-2009

Now you can apply the construction requirements set out in the Australian Standard AS 3959-2009 that correspond to the BAL.

Importantly, this will improve the ability of your building to withstand a bushfire attack at a higher temperature level, providing better protection to the occupants.

While the Australian Standard AS 3959-2009 will improve protection for new homes, as well as alterations and additions built in Victoria's bushfire-prone areas, it is important to note that it does not guarantee a building will survive a fire due to the unpredictable and often devastating nature of bushfires.

Checklist to assess your BAL (see tables at Step five)

- Step one** Determine your Fire Danger Index (FDI) **50 or 100?**
- Step two** Determine your site's vegetation types **A-G?**
- Step three** Determine the distance from the site to the vegetation **What is the distance?** m
- Step four** Determine the slope of the land under the vegetation **Upslope or downslope?**
(If upslope or flat 0 degrees applies) **Angle of slope in degrees?** 0
- Step five** Determine the BAL **See BAL FDI 50 or 100 on pages 11 or 12**
- Step six** Apply the construction requirements set out in Australian Standard AS 3959-2009 **Talk to your builder or architect, building designer, private or local Council Building Surveyor.**

Standards Australia is acknowledged as the source for material contained in this document.

Bushfire Building Advice Line

 **1300 360 320**

Building Commission (9am – 5pm Monday to Friday)

Need more information?

Building Commission

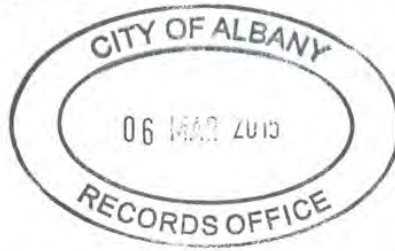
Level 27, Casselden Place, 2 Lonsdale Street, Melbourne, Victoria 3000

Telephone +61 3 9285 6400 Facsimile +61 3 9285 6464

www.buildingcommission.com.au



Government of **Western Australia**
 Office of the **Environmental Protection Authority**
Strategic Policy and Planning Division



Doc No: City of Albany Records
 File: ICR15170537
 Date: A86503
 Officer: 06 MAR 2015
 PLA/MPS

Attach:
 to:
 to:
 to:Vnl

Mr Graham Foster
 Chief Executive Officer
 City of Albany
 PO Box 484
ALBANY WA 6331

Your Ref: EF15100585 - A86503
 Our Ref: ER06-2013-0077
 Enquiries: Liesl Rohl, 6145 0858
 Email: liesl.rohl@epa.wa.gov.au

ATTENTION: Adrian Nicoll

Dear Mr Foster

Development Applications - Lots 75 and 76 Range Road, Yakamia

I refer to the email dated 12 February 2015 from Adrian Nicoll, Senior Planning Officer, City of Albany regarding the above development applications for single dwellings on Lots 75 and 76 Range Road.

As you are aware, the Office of the Environmental Protection Authority (OEPA) has provided extensive advice to the City of Albany on the draft Yakamia/Lange Structure Plan in order to reach a strategic outcome which allows for development while also adequately protecting the environment.

The OEPA supported the draft Yakamia/Lange Structure Plan on the basis that areas identified in the draft Structure Plan (attached) for Foreshore Protection and Enhancement and Environment Protection and Biodiversity Conservation are retained.

The development applications for single dwellings on Lots 75 and 76 Range Road are not consistent with the draft Structure Plan. In discussions with the OEPA, the City of Albany has indicated that both Lots 75 and 76 would be retained within an Environment Protection and Biodiversity Conservation area.

Lots 75 and 76 Range Road hold vegetation in 'Very Good' to 'Excellent' condition which supports significant ecological communities, priority flora and habitat for threatened fauna protected under State and Commonwealth legislation. The vegetation within these Lots is part of a consolidated area of native vegetation which contains multiple vegetation units (catena from upland to wetland) identified as having high conservation value in the Albany Regional Vegetation Survey. It is noted that clearing for building envelopes and bushfire protection will impact 3.1205 hectares of native vegetation on Lot 75 and 7.0608 hectares on Lot 76.

The Atrium Level 8, 168 St Georges Terrace, Perth, Western Australia 6000.
 Postal Address: Locked Bag 10, East Perth, Western Australia 6892.

Telephone: (08) 6145 0800.
 Facsimile: (08) 6145 0845.
 Website: www.epa.wa.gov.au

In light of the above, the OEPA's preference is that development be consistent with the draft Yakamia/Lange Structure Plan.

Referral to the Commonwealth is likely to be required as the developments may have a significant impact on Matters of National Environmental Significance.

If you have any questions in relation to this letter please contact Liesl Rohl, Manager Environmental Planning Branch, on 6145 0858.

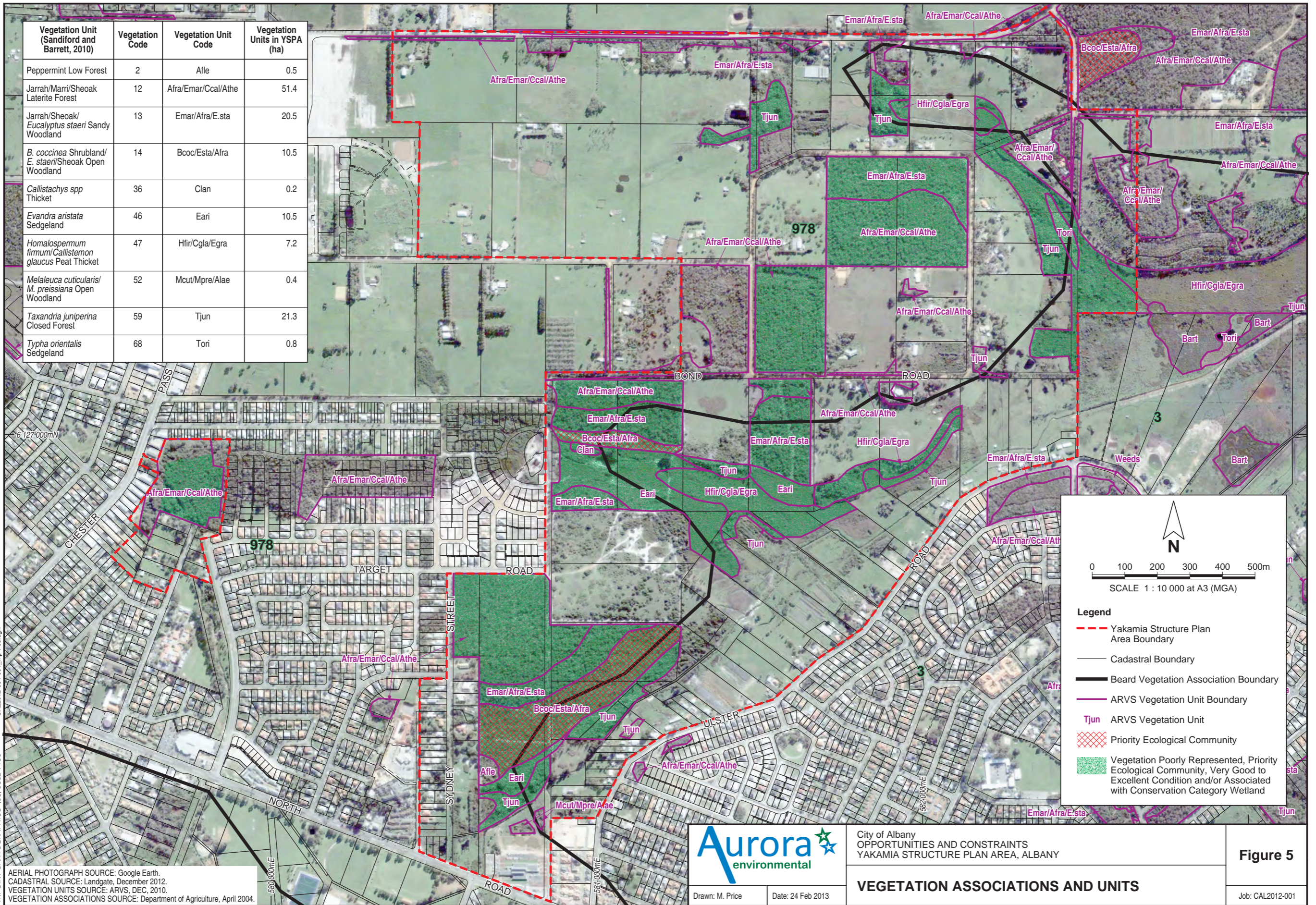
Yours sincerely

REDACTED

Bridget Hyder
A/DIRECTOR

27 February 2015






CITY OF ALBANY

REPORT

To : His Worship the Mayor and Councillors
From : Administration Officer - Planning
Subject : Planning Scheme Consents – April 2015
Date : 6 May 2015

1. The attached report shows Planning Scheme Consents issued under delegation by a planning officer for the month of April 2015.
2. Within this period 61 Planning Scheme Consent applications were determined, of these;
 - 59 Planning Scheme Consent applications were approved under delegated authority; and
 - 2 Planning Scheme Consent applications were refused.



Kandi Smith
Administration Officer – Planning

PLANNING SCHEME CONSENTS ISSUED UNDER DELEGATED AUTHORITY

Applications determined for April 2015

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2150073	16/02/2015	JA Kostos	Duke Street	Albany	Single House - Additions	Delegate Approved	30/04/2015	Alex Bott
P2150112	5/03/2015	Powerhouse Architectural Drafting	Spencer Street	Albany	Single House - Additions & Outbuildings x 2 (Policy Variation and Design Codes Assessment)	Delegate Approved	10/04/2015	Taylor Gunn
P2150115	5/03/2015	EJ Corson	Grey Street East	Albany	Ancillary accomodation	Delegate Approved	21/04/2015	Alex Bott
P2140151	23/04/2014	Marshall Family Law	Aberdeen Street	Albany	Development - Painting Exterior (Heritage Building)	Delegate Approved	21/04/2015	Craig McMurtrie
P2150150	24/03/2015	Pocock Building Company	Waters Road	Bayonet Head	Single House - (Side Setback Relaxation) and Retaining Wall	Delegate Approved	13/04/2015	Alex Bott
P2150177	7/04/2015	WA Country Builders	Albatross Drive	Bayonet Head	Single House - Design Codes Assessment	Delegate Approved	29/04/2015	Taylor Gunn
P2150178	7/04/2015	WA Country Builders	Dyer Court	Bayonet Head	Single House - Design Codes Assessment	Delegate Approved	17/04/2015	Taylor Gunn
P2150180	9/04/2015	T Gunn	Waters Road	Bayonet Head	Development - Earthworks in excess of 600mm (Retaining Walls)	Delegate Approved	15/04/2015	Alex Bott
P2150199	16/04/2015	Ryde Building Company Pty Ltd	Albatross Drive	Bayonet Head	Single House - Design Codes Assessment	Delegate Approved	30/04/2015	Taylor Gunn
P2150120	9/03/2015	B Collier	Albany Highway	Centennial Park	Change of Use - Consulting Rooms	Delegate Approved	1/04/2015	Taylor Gunn
P2140483	23/10/2014	K Richardson	Sanford Road	Centennial Park	Community Purpose (Men's Shed)	Delegate Approved	28/04/2015	Alex Bott
P2150072	16/02/2015	R Wiggins	Down Road	Drome	Caretakers Dwelling	Delegate Approved	7/04/2015	Taylor Gunn
P2150139	23/03/2015	GR Couchman	Moortown Road	Gledhow	Ancillary Accommodation	Delegate Approved	2/04/2015	Jessica Anderson
P2150142	23/03/2015	FC Burns	Kitson Street	Gledhow	Non Conforming Use - Additions to Existing Dwelling	Delegate Approved	29/04/2015	Alex Bott
P2150154	26/03/2015	SE Maciejewski & AP Robertson	Frederick Street	Gledhow	Single House - Outbuilding (Setback Variation) Earthworks exceeding 600mm (Retaining Wall) and Rural Pursuit (Stables)	Delegate Approved	22/04/2015	Taylor Gunn
P2150203	17/04/2015	K Day	Regent Street	Gledhow	Single House - Addition (Deck) - Design Codes Assessment	Delegate Approved	22/04/2015	Taylor Gunn
P2150214	23/04/2015	Power House	Oxford Street	Gledhow	Single House - Additions (Design Codes Assessment)	Delegate Approved	29/04/2015	Alex Bott
P2150126	13/03/2015	Roberts Gardiner Architects	St Georges Crescent	Goode Beach	Single House - Design Codes Assessment	Delegate Approved	21/04/2015	Alex Bott
P2150138	20/03/2015	Powerhouse Architectural Drafting	Austin Road	Goode Beach	Single House - Design Codes Assessment	Delegate Approved	22/04/2015	Taylor Gunn

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2150143	23/03/2015	J Doncon	Benson Road	Kalgan	Development - Sea Containers (Farm Storage)	Delegate Approved	24/04/2015	Alex Bott
P2150123	13/03/2015	Koster's Outdoor Pty Ltd	Barrass Road	Little Grove	Single House - Additions Patio and Outbuilding X2 (Setback Relaxation)	Delegate Approved	1/04/2015	Taylor Gunn
P2150145	24/03/2015	D Ruffo	Bluwren Court	Little Grove	Single House - Retaining Wall (Design Codes Assessment)	Delegate Approved	7/04/2015	Taylor Gunn
P2150185	10/04/2015	T Shaw	Bundara Close	Little Grove	Single House - Outbuilding (Additions) - Design Codes Assessment	Delegate Approved	22/04/2015	Alex Bott
P2150188	14/04/2015	D Piper	Lorikeet Way	Little Grove	Single House - Retaining Walls (Design Codes Assessment)	Delegate Approved	24/04/2015	Alex Bott
P2140445	7/10/2014	Daly International	Barrass Road	Little Grove	Telecommunication Infrastructure	Refused	9/04/2015	Alex Bott
P2150153	25/03/2015	Retaining And Paving World	Gifford Street	Lockyer	Single House - Retaining Wall	Delegate Approved	2/04/2015	Taylor Gunn
P2150077	17/02/2015	Dunkeld Construction	Rivervale Chase	Lower King	Single House - Outbuilding (Setback Variation)	Delegate Approved	16/04/2015	Taylor Gunn
P2150101	26/02/2015	T Summerfield	Windermere Road	Lower King	Grouped Dwelling x2 (Retrospective Approval of existing shed to dwelling; new dwelling yet to be constructed)	Delegate Approved	10/04/2015	Alex Bott
P2150186	13/04/2015	Koster's Outdoor Pty Ltd	Lower King Road	Lower King	Single House - Outbuilding & Patio (Design Codes Assessment)	Delegate Approved	21/04/2015	Taylor Gunn
P2150206	20/04/2015	M Tomasetig	Baker Street South	Lower King	Single House - Retaining Walls on Boundary (Design Codes Assessment)	Delegate Approved	22/04/2015	Alex Bott
P2150182	10/04/2015	D Beadell & J Howe	Gilge Road	Lowlands	Industry - Rural (Goat Dairy & Cheese Making)	Delegate Approved	21/04/2015	Taylor Gunn
P2150195	15/04/2015	The Plunkett Group	Lowanna Drive	Marbelup	Single House	Delegate Approved	23/04/2015	Taylor Gunn
P2150092	23/02/2015	The Plunkett Group	Stoddart Corner	Mckail	Single House - Design Codes Assessment	Delegate Approved	8/04/2015	Alex Bott
P2150163	30/03/2015	Ryde Building Company Pty Ltd	Bylund Way	Mckail	Single House (Setback Variation)	Delegate Approved	14/04/2015	Alex Bott
P2150165	30/03/2015	Ryde Building Company Pty Ltd	O'Keefe Parade	Mckail	Single House - Outbuilding (Design Codes Assessment)	Delegate Approved	21/04/2015	Taylor Gunn
P2150172	2/04/2015	South Coast Sheds	Endeavour Way	Mckail	Single House - Outbuilding	Delegate Approved	9/04/2015	Alex Bott
P2150191	15/04/2015	Ryde Building Company Pty Ltd	Pyungoorup Place	Mckail	Single House - Earthworks in excess of 600mm	Delegate Approved	23/04/2015	Jessica Anderson
P2150069	13/02/2015	K Lindesay	Wylie Crescent	Middleton Beach	Ancillary Accomodation	Delegate Approved	21/04/2015	Jessica Anderson
P2150128	16/03/2015	LM Franklin	Mckenzie Street	Middleton Beach	Single House - Addition (Study & Balcony) Design Codes Assessment	Delegate Approved	10/04/2015	Taylor Gunn

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2150189	14/04/2015	G & S Browne	Adelaide Crescent	Middleton Beach	Single House - Additions (Deck Extension; Gazebo; and Retaining Walls) - Design Codes Assessment	Delegate Approved	24/04/2015	Alex Bott
P2150169	1/04/2015	Zac Caramia Homes	Hereford Way	Milpara	Single House	Delegate Approved	10/04/2015	Taylor Gunn
P2150089	20/02/2015	H+H Architects	Wakefield Crescent	Mira Mar	SINGLE HOUSE - DESIGN CODES ASSESSMENT (TO BE LOCATED ON 2 LOTS TO BE AMALGAMATED)	Delegate Approved	30/04/2015	Alex Bott
P2150187	13/04/2015	Benson Design	Henley Grove	Mira Mar	Single House - Design Codes Assessment	Delegate Approved	30/04/2015	Jessica Anderson
P2150202	17/04/2015	N Spark	Munster Avenue	Mount Clarence	Education Establishment (Cooking Classes)	Delegate Approved	30/04/2015	Taylor Gunn
P2150148	24/03/2015	Koster's Outdoor Pty Ltd	Frenchman Bay Road	Mount Elphinstone	Single House - Outbuilding	Delegate Approved	15/04/2015	Alex Bott
P2150066	12/02/2015	Albany Developments (WA) Pty Ltd	Albany Highway	Mount Melville	Service Station	Delegate Approved	1/04/2015	Alex Bott
P2150176	7/04/2015	MCB Construction Pty Ltd	Locke Street	Orana	Service Industry - Additions (Division of Existing Warehouse to create two units)	Delegate Approved	22/04/2015	Alex Bott
P2150196	15/04/2015	P Stevens	Harding Road	Robinson	Single House - Additions	Delegate Approved	21/04/2015	Alex Bott
P2140446	7/10/2014	Daly International	Robinson Road	Robinson	Telecommunication Infrastructure	Refused	9/04/2015	Alex Bott
P2150183	10/04/2015	MJ Torr	Collingwood Road	Spencer Park	Single House - Additions (Front Verandah/deck)	Delegate Approved	20/04/2015	Taylor Gunn
P2150175	7/04/2015	City Of Albany - Depot	Mercer Road	Walmsley	Development - Repair and Maintenance	Delegate Approved	29/04/2015	Taylor Gunn
P2150105	3/03/2015	L Sprigg	Deloraine Drive	Warrenup	Single House - Earthworks (Cut & fill greater than 600mm)	Delegate Approved	2/04/2015	Jessica Anderson
P2150168	1/04/2015	W Ireland	Deloraine Drive	Warrenup	Single House - Outbuilding (Addition)	Delegate Approved	10/04/2015	Taylor Gunn
P2150208	20/04/2015	R Kirkby	Menegola Drive	Warrenup	Single House - Additions (Verandah) Water Tank & Outbuildings - new free standing carport & addition to existing	Delegate Approved	30/04/2015	Taylor Gunn
P2150152	5/03/2015	Wellstead Community Resource Centre Incorporated	Windsor Road	Wellstead	Development - Tourist Display Board	Delegate Approved	7/04/2015	Alex Bott
P2150122	8/03/2015	C Bahr	Bray Court	Willyung	Single House	Delegate Approved	2/04/2015	Jessica Anderson
P2150159	27/03/2015	L Eskett	Greenwood Drive	Willyung	Single House & Outbuilding	Delegate Approved	2/04/2015	Jessica Anderson
P2150190	14/04/2015	South Coast Sheds	Kelty View	Willyung	Single House - Outbuilding	Delegate Approved	17/04/2015	Taylor Gunn
P2150164	30/03/2015	Ryde Building Company Pty Ltd	Sydney Street	Yakamia	Single House - Additions (Patio swimming pool and wall on boundary)	Delegate Approved	14/04/2015	Alex Bott

Application Number	Application Date	Applicant	Street Address	Locality	Description of Application	Decision	Decision Date	Assessing Officer
P2150156	26/03/2015	L Maddock	Lower Denmark Road	Youngs Siding	Farm Workers Accommodation	Delegate Approved	7/04/2015	Taylor Gunn
P2150167	31/03/2015	S Rogers	Station Street	Youngs Siding	Home Office (Mobile Veterinarian)	Delegate Approved	23/04/2015	Alex Bott

CITY OF ALBANY

REPORT

To : His Worship the Mayor and Councillors
From : Administration Officer - Development
Subject : Building Activity – April 2015
Date : 4 May 2015

1. In April, 2015 92 building permits were issued for building activity worth \$13,584,208, this includes 3 demolition licences.

It is brought to Council's attention that these figures included building licence:
141363 for a new dwelling; estimated value \$1,250,700;
141303 for Stage 3 – new 2 storey building for library & classrooms; estimated value \$2,728,460; and
141294 for a new Showroom/Office/Workshop; estimated value \$1,650,000.

2. The two 2 attached graphs compare the current City activity with the past three 3 fiscal years. One compares the value of activity, while the other compares the number of dwelling units.
3. A breakdown of building activity into various categories is provided in the Building Construction Statistics form.
4. Attached are the details of the permits issued for April 2015, the ninth month of activity in the City of Albany for the financial year 2014/2015.

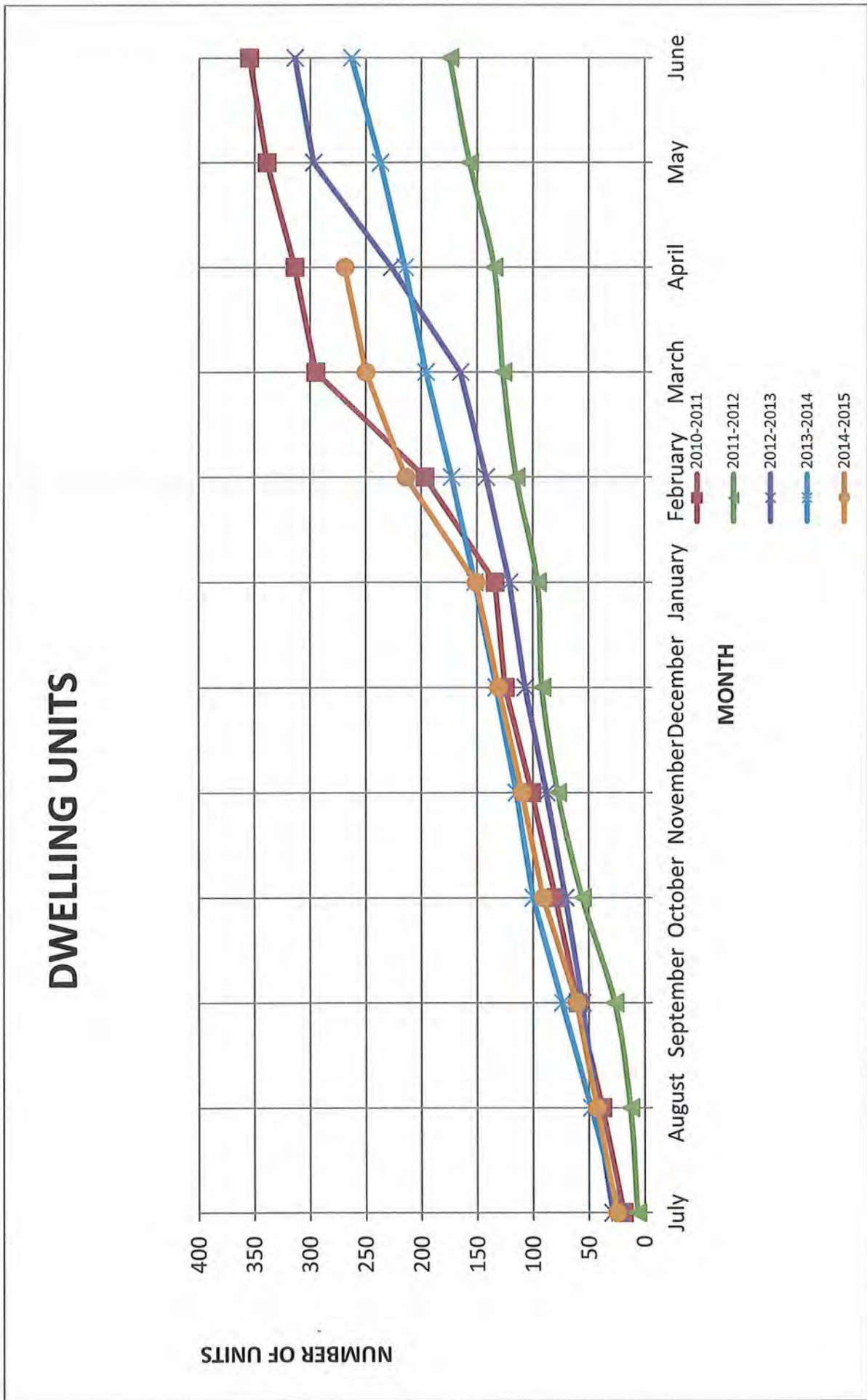


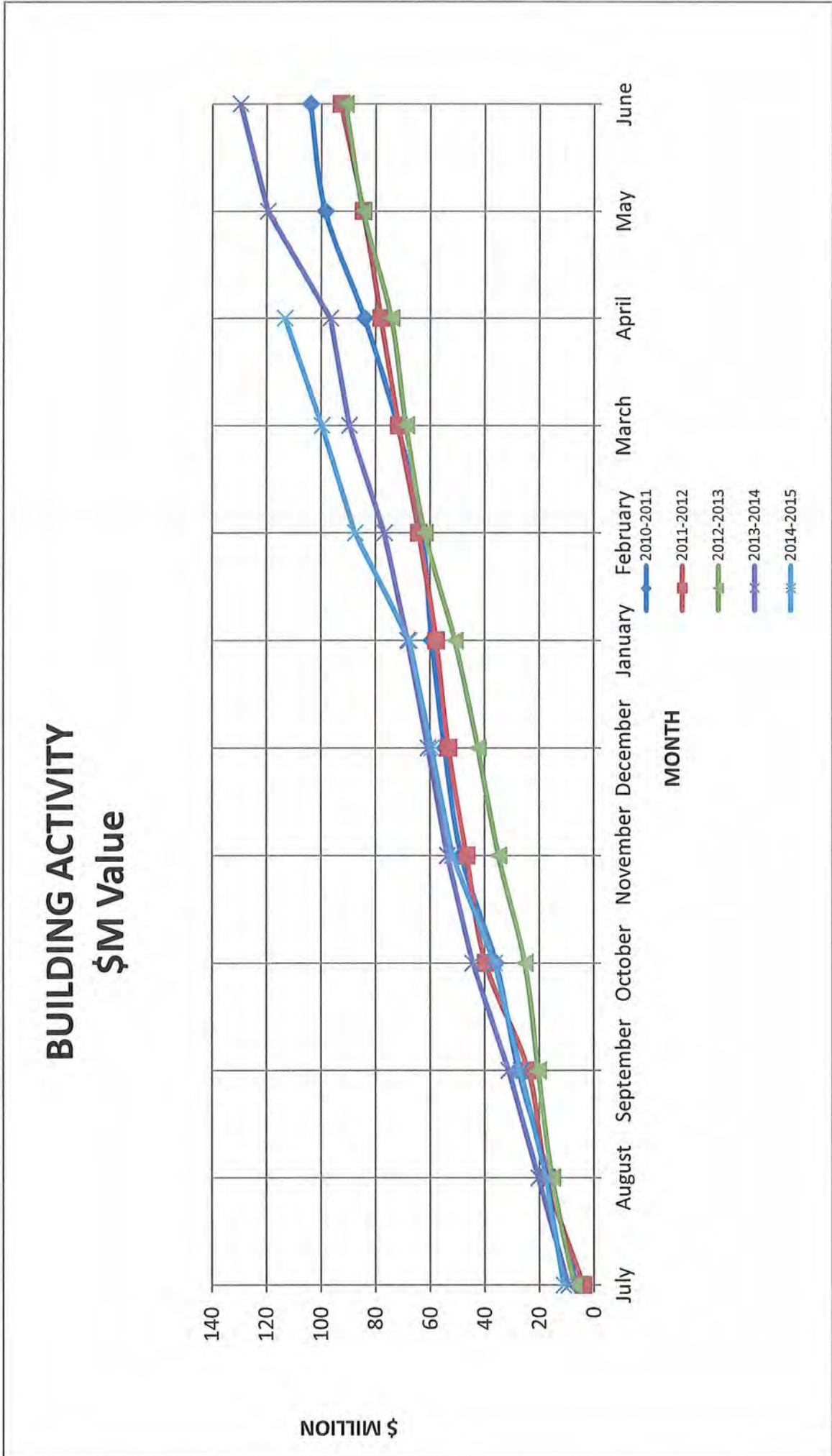
Jasmijn Corcoran
Building Services Liaison Officer

CITY OF ALBANY

BUILDING CONSTRUCTION STATISTICS FOR 2014 - 2015

2014-2015	SINGLE DWELLING		GROUP DWELLING		TOTAL	DOMESTIC/ OUTBUILDINGS		ADDITIONS/ DWELLINGS		HOTEL/ MOTEL		NEW COMMERCIAL		ADDITIONS/ COMMERCIAL		OTHER		TOTAL \$ VALUE
	No	\$ Value	No	\$ Value		No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	No	\$ Value	
JULY	24	6,129,910	1	275,000	25	19	452,292	34	916,879	0	0	2	1,392,677	9	1,273,004	17	712,190	11,151,952
AUGUST	18	4,891,437	0	0	18	16	316,435	19	215,747	0	0	1	310,000	4	279,820	7	353,555	6,366,994
SEPTEMBER	18	5,917,349	0	0	18	16	272,242	30	1,359,029	0	0	1	550,000	14	1,215,237	7	99,075	9,412,932
OCTOBER	26	5,897,038	4	692,803	30	20	495,380	27	715,299	0	0	1	680,826	5	888,594	6	128,200	9,498,140
NOVEMBER	17	6,207,864	2	2,723,700	19	15	382,564	28	1,045,029	0	0	2	4,769,494	5	267,832	2	11,000	15,427,283
DECEMBER	21	6,539,198	0	0	21	10	125,950	20	695,609	0	0	0	0	2	55,100	11	238,660	7,654,517
JANUARY	20	5,925,396	0	0	20	14	270,767	30	921,542	0	0	1	200,000	6	621,719	10	129,079	8,068,503
FEBRUARY	28	7,416,904	35	7,699,311	32	12	245,251	26	933,900	0	0	1	3,542,710	1	24,500	3	40,250	19,902,826
MARCH	35	9,310,326	1	120,000	36	13	280,881	28	656,698	0	0	3	1,425,000	7	292,855	9	121,000	12,206,760
APRIL	19	6,104,482	0	0	19	22	489,776	27	1,162,785	0	0	4	2,561,000	5	3,061,820	13	204,545	13,584,208
MAY																		
JUNE																		
TOTALS TO DATE	226	64,339,904	43	11,510,814	269	157	3,331,538	269	8,622,517	0	0	16	15,451,707	58	7,980,081	85	2,037,554	113,274,115





BUILDING, SIGN & DEMOLITION LICENCES ISSUED UNDER DELEGATED AUTHORITY

Applications determined for April 2015

Application Number	Builder	Description of Application	Street #	Property Description	Street Address	Suburb
141316	BUILDING APPROVAL CERTIFICATE	BUILDING APPROVAL CERTIFICATE - ADDITION OF WARDROBE - MAIN HOUSE/ and CHANGE OF CLASSIFICAT CHANGE	60-64	Lot 1	GREY STREET EAST	ALBANY
141100	OWNER BUILDER		13	Lot 3	CLIFF STREET	ALBANY
141304	KENNETH SMITH	CLASSIFICATION FROM 6 TO 5 TO PART OF EXISTING BUILDI NEW DWELLING RETAINING WALLS & WATER TANK - UNCERTIFIED BUILDING APPROVAL	20	Lot 20	LOCKYER AVENUE	ALBANY
141323	POCOCK BUILDING		10	Lot 36	HOTCHIN AVENUE	ALBANY
141289	COMPANY PTY LTD BUILDING APPROVAL CERTIFICATE -		32	Lot 1	CLIFF STREET	ALBANY
141332	STRATA KOSTERS OUTDOOR PTY LTD	CERTIFICATE - STRATA PATIO - UNCERTIFIED	26	Lot 903	ANCHORAGE VISTA	BAYONET HEAD
141344	WEST END FABRICATORS	PATIO - UNCERTIFIED	14	Lot 476	BERLINER STREET	BAYONET HEAD
141334	OWNER BUILDER	RETAINING WALL -	15	Lot 442	WATERS ROAD	BAYONET HEAD
141307	WREN (WA) PTY LTD	UNCERTIFIED NEW DWELLING & RETAINING WALL -	22	Lot 64	ALBATROSS DRIVE	BAYONET HEAD
141339	POCOCK BUILDING	UNCERTIFIED NEW DWELLING & RETAINING WALL -	13	Lot 443	WATERS ROAD	BAYONET HEAD
141327	COMPANY PTY LTD DOWNRITE	UNCERTIFIED DEMOLITION - TWO	32-34	Lot 36	VINE STREET	CENTENNIAL
	DEMOLITION	STORAGE UNITS				PARK

Application Number	Builder	Description of Application	Street #	Property Description	Street Address	Suburb
141300	EYERITE SIGNS	FREESTANDING PYLON	37-39	Lot 60	PIONEER ROAD	CENTENNIAL
141271	KENT CORPORATION	SIGN NEW TRANSPORTABLE DWELLING - UNIT 2 -	Unit 2/33	Lot 734	BARKER ROAD	PARK CENTENNIAL
141354	PTY LTD REALFORCE PTY LTD	CERTIFIED 6 X LIGHT INDUSTRY UNITS	28	Lot 36	PRIOR STREET	PARK CENTENNIAL
141355	REALFORCE PTY LTD	LIGHT INDUSTRIAL UNITS	30	Lot 38	PRIOR STREET	PARK CENTENNIAL
141370	OCCUPANCY PERMIT	CERTIFIED OCCUPANCY PERMIT - ATC BUILDING - CLASS 9B	5	Lot 300	BARKER ROAD	PARK CENTENNIAL
141345	OWNER BUILDER	CARPORT ADDITION -	1465	Lot 534	LOWER DENMARK ROAD	PARK ELLEKER
141356	DOWNRITE	UNCERTIFIED FULL DEMOLITION -	2-8	Lot 920	HUNTER STREET	EMU POINT
141285	DEMOLITION KOSTERS OUTDOOR PTY LTD	DWELLING SHED - UNCERTIFIED	53	Lot 50	REGENT STREET	GLEDHOW
141336	STEVEN M POOLE	SHED - UNCERTIFIED	45	Location 517 Lot	RIVERVIEW ROAD	KALGAN
141290	TECTONICS CONTRUCTIONS GROUP PTY LTD	SHED - UNCERTIFIED	36	1 840 Lot 106	CHURCHLANE ROAD	KALGAN
141371	OCCUPANCY PERMIT	OCCUPANCY PERMIT - CLASS 7B	46428	Lot 153	SOUTH COAST HIGHWAY	KING RIVER
141353	PR & R SA SIMPSON	NEW DWELLING - UNCERTIFIED		Lot 29	HORTIN ROAD	KRONKUP
141351	G KNUJMAN	ADDITIONS/ALTERATION S TO DWELLING & 3 BAY	43	Lot 1	BOND ROAD	LANGE
141326	OWNER BUILDER	CARPORT - UNCERTIF FULL DEMOLITION OF DOMESTIC SHED	6	Lot 141	GROVE STREET WEST	LITTLE GROVE
141341	BUILDING APPROVAL	BUILDING APPROVAL	8	Lot 25	MARINE TERRACE	LITTLE GROVE
	CERTIFICATE	CERTIFICATE - CARPORT				

Application Number	Builder	Description of Application	Street #	Property Description	Street Address	Suburb
141104	OWNER BUILDER	RETAINING WALL -	2	Lot 213	BLUEWREN COURT	LITTLE GROVE
141273	MT BARKER TANKS	UNCERTIFIED RAINWATER TANK -	735	Lot 90	FRENCHMAN BAY ROAD	LITTLE GROVE
141312	KOSTERS OUTDOOR PTY LTD	UNCERTIFIED 2 X SHEDS & PATIO -	57	Lot 139	BARRASS ROAD	LITTLE GROVE
141372	WISHART HOMES PTY LTD	UNCERTIFIED ALTERATIONS AND ADDITIONS -	8	Location Lot 2 3	HARBOUR ESPLANADE	LITTLE GROVE
141142	DAVID HOLLOWAY	UNCERTIFIED NEW DWELLING -	11A	Lot 254	MAITLAND AVENUE	LITTLE GROVE
141283	FORMATION HOMES PTY LTD	UNCERTIFIED NEW DWELLING -	9	Lot 239	LORIKEET WAY	LITTLE GROVE
141321	RETAINING AND	UNCERTIFIED LIMESTONE RETAINING	1	Lot 441	GIFFORD STREET	LOCKYER
141315	PAVING WORLD BAROVEN PTY LTD	WALL - UNCERTIFIED NEW SHED & RELOCATION OF EXISTING ABLUTION	32-36	Location 6702	DRUMMOND STREET	LOCKYER
141318	HOME GROUP WA GREAT SOUTHERN PTY LTD	NEW DWELLING -	1	Lot 441	GIFFORD STREET	LOCKYER
141380	OWNER BUILDER	UNCERTIFIED RETAINING WALL -	8	Lot 303	BAKER STREET SOUTH	LOWER KING
141311	GREAT SOUTHERN BOUNDARIES	UNCERTIFIED RETAINING WALL -	25	Lot 113	ELIZABETH STREET	LOWER KING
141379	BUILDING APPROVAL CERTIFICATE ALBANY	UNCERTIFIED PATIOS X 2 - WINDOW MODIFICATIONS	60	Lot 105	NANARUP ROAD	LOWER KING
141287	CONSTRUCTION & MAINTENANCE GM & EL POOLE	SHED - UNCERTIFIED	614	Lot 37	LOWER KING ROAD	LOWER KING
141313	OWNER BUILDER	SHED RAINWATER TANKS & RETAINING	8	Lot 205	DANIELS CLOSE	LOWER KING
141357	KOSTERS OUTDOOR PTY LTD	WALLS - UNCERTIFIED SHED & PATIO -	475	Lot 5	LOWER KING ROAD	LOWER KING

Application Number	Builder	Description of Application	Street #	Property Description	Street Address	Suburb
141320	DAVID HOLLOWAY	NEW DWELLING - UNCERTIFIED	614	Lot 37	LOWER KING ROAD	LOWER KING
141288	FORMATION HOMES	NEW DWELLING - SHED AND 4 X RAINWATER TANKS - UNCERTIFIED	590	Lot 35	LOWER KING ROAD	LOWER KING
141324	PTY LTD DENMARK SHEDS & PATIO	CARPORIT - UNCERTIFIED	3172	Lot 186	LOWER DENMARK ROAD	LOWLANDS
141373	CONSTRUCTION OWNER BUILDER	WATER TANK - UNCERTIFIED	3172	Lot 186	LOWER DENMARK ROAD	LOWLANDS
141314	CERTIFICATE OF DESIGN COMPLIANCE	SHADE SHELTER		LOT 256	CONTEST STREET	MARBLE BAR
141282	OWNER BUILDER	GARAGE	31	Lot 337	COMET CORNER	MCKAIL
141330	AUSCAN	PATIO - UNCERTIFIED	41	Lot 155	CENTAURUS TERRACE	MCKAIL
141325	CONSTRUCTION OWNER BUILDER	SHED - UNCERTIFIED	24	Lot 57	ETHEREAL DRIVE	MCKAIL
141366	AUSCAN	PATIO - UNCERTIFIED	58	Lot 606	CLYDESDALE ROAD	MCKAIL
141322	CONSTRUCTION KOSTERS OUTDOOR	SHED - UNCERTIFIED	3	Lot 619	TRIO CRESCENT	MCKAIL
141298	PTY LTD KOSTERS OUTDOOR	SHED - UNCERTIFIED	14	Lot 310	BYLUND WAY	MCKAIL
141328	PTY LTD SOUTH COAST SHEDS	SHED - UNCERTIFIED	13	Lot 103	ENDEAVOUR WAY	MCKAIL
141342	MCB CONSTRUCTION	SHED - UNCERTIFIED	6	Lot 5	OAK COURT	MCKAIL
141274	PTY LTD PLUNKETT HOMES	NEW DWELLING & RETAINING WALL - UNCERTIFIED	4	Lot 742	STODDART CORNER	MCKAIL
141284	(1903) PTY LTD RYDE BUILDING	FIT OUT (KITCHEN & BAR) TO SURF CLUB - UNCERTIFIED	4	Location RES	FLINDERS PARADE	MIDDLETON
141350	COMPANY PTY LTD KEEDAK HOLDINGS	CERTIFIED ALTERATIONS/ADDITIONS TO EXISTING RESIDENCE - UNCERTIFIED	90	Lot 791	WYLIE CRESCENT	BEACH MIDDLETON
	PTY LTD					BEACH

Application Number	Builder	Description of Application	Street #	Property Description	Street Address	Suburb
141340	CG TONKINSON & E	AMENDMENT TO ORIGINAL PERMIT 141305 - CHANGES TO DOOR	23	Lot 122	RUFUS STREET	MILPARA
141305	TAYLOR CG TONKINSON & E	RELOCATED DWELLING - ALTERATIONS/ADDITION	23	Lot 122	RUFUS STREET	MILPARA
141308	TAYLOR AUSPAN BUILDING	S. TO RELOCATED DWEL WAREHOUSE -	6	Lot 203	MERRIFIELD STREET	MILPARA
141335	SYSTEMS PTY LTD WREN (WA) PTY LTD	CERTIFIED NEW DWELLING -	11	Lot 126	HEREFORD WAY	MILPARA
141256	OWNER BUILDER	UNCERTIFIED ALTERATION/ADDITIONS - DECK WITH ROOF -	3	Lot 82	NORTH ROAD	MIRA MAR
141338	PULS PATIOS	UNCERTIFIED PATIO - UNCERTIFIED	22	Lot 41	MCLEOD STREET	MIRA MAR
141226	RICHARD CHARLES	CHANGE OF CLASSIFICATION FROM CLASS 6/8 TO CLASS 9B - NEW DWELLING -	56	Lot 133	COCKBURN ROAD	MIRA MAR
141281	RYDE BUILDING	UNCERTIFIED NEW DWELLING -	14A	Lot 2	GREENSHIELDS STREET	MIRA MAR
141317	COMPANY PTY LTD PETER WELDERS	UNCERTIFIED RETAINING WALL -	65	Lot 156	FRENCHMAN BAY ROAD	MOUNT ELPHINSTONE
141333	KOSTERS OUTDOOR PTY LTD	UNCERTIFIED SHED - UNCERTIFIED	64-68	Lot 201	FRENCHMAN BAY ROAD	MOUNT ELPHINSTONE
141265	TURPS STEEL	ROOF OVER DECKING -	201	Lot 5	SERPENTINE ROAD	MOUNT MELVILLE
141295	FABRICATION OWNER BUILDER	UNCERTIFIED CARPORT - UNCERTIFIED		Location 535	MOUNT RICHARD ROAD	NANARUP
141296	OWNER BUILDER	SHED - UNCERTIFIED		Location 535	MOUNT RICHARD ROAD	NANARUP
141310	P FOYLE	ADDITION TO EXISTING DWELLING -	173	Location 5861 Lot 1	TAKENUP ROAD	NAPIER
141347	WA COUNTRY	UNCERTIFIED AMENDMENT TO ORIGINAL BUILDING PERMIT 130435 -	68	Lot 222	MINOR ROAD	ORANA
141349	BUILDERS PTY LTD PERKINS TOTAL PROJECT DELIVERY PTY LTD	UNCERTIFIED COLES ORANA - ART PIECE - CERTIFIED	463-475	Lot 401	ALBANY HIGHWAY	ORANA

Application Number	Builder	Description of Application	Street #	Property Description Location	Street Address	Suburb
141294	MCB CONSTRUCTION PTY LTD	SHOWROOM/OFFICE/WO RSHOP - CERTIFIED	19-23	Lot 2 1	CHESTER PASS ROAD	ORANA
141276	PERKINS TOTAL PROJECT DELIVERY	SIGNAGE TO EXTERNAL BUILDING ENTRANCES	463-475	Lot 401	ALBANY HIGHWAY	ORANA
141329	PTY LTD GREGORY LEEDER	AND CARPARKS - COLE NEW DWELLING GARAGE	82-84	Lot 23	BRUNSWICK ROAD	PORT ALBANY
141348	PULS PATIOS	RETAINING WALLS & WATER TANK - UNCERTIFIED	70	Lot 55	HILLMAN STREET	SPENCER PARK
141343	PG YOUNG HOMES	PATIO - UNCERTIFIED DWELLING ALTERATIONS	62	Lot 47	HILLMAN STREET	SPENCER PARK
141303	PTY LTD BGC CONSTRUCTION	& ADDITIONS - CERTIFIED STAGE 3 NEW 2 STOREY	30	Lot 223	MARTIN ROAD	SPENCER PARK
141293	PTY LTD ALBANY	BUILDING CONTAINING LIBRARY-CLASSROOMS FARM MACHINERY SHED	223	Location	RUTHERFORD ROAD	TORBAY
141352	CONSTRUCTION & MAINTENANCE DMA JACKA	UNCERTIFIED RETAINING WALL -	624	3052/3638 Lot 6	ALBANY HIGHWAY	WARRENUP
141270	HOME GROUP WA GREAT SOUTHERN	UNCERTIFIED NEW DWELLING -	155	Lot 319	DELORAIN DRIVE	WARRENUP
141291	PTY LTD PULS PATIOS	UNCERTIFIED PATIO - UNCERTIFIED	36	Lot 801	WESTON RIDGE	WILLYUNG
141367	SOUTH COAST SHEDS	GARAGE - UNCERTIFIED	46	Lot 423	KELTY VIEW	WILLYUNG
141286	DAVID HOLLOWAY	SHED - UNCERTIFIED NEW DWELLING & SHED	105	Lot 204	GREENWOOD DRIVE	WILLYUNG
141301	RYDE BUILDING COMPANY PTY LTD	UNCERTIFIED NEW DWELLING -		Lot 819	NEVILLE RISE	WILLYUNG
141363	PTY LTD GREGORY LEEDER	UNCERTIFIED NEW DWELLING -	4	Lot 218	BRAY COURT	WILLYUNG
141245	OWNER BUILDER	UNCERTIFIED TOILET & SHOWER ROOM	69	Lot 342	ULSTER ROAD	YAKAMIA
141184	OWNER BUILDER	TO EXISTING SHED - UNCERTIFIED SHED & PATIO - UNCERTIFIED	5	Lot 100	HUME CORNER	YAKAMIA

Application Number	Builder	Description of Application	Street #	Property Description	Street Address	Suburb
141309	HOME GROUP WA GREAT SOUTHERN PTY LTD	NEW DWELLING -	60	Lot 156	HAYWARD CREST	YAKAMIA
141278	PLUNKETT HOMES (1903) PTY LTD	UNCERTIFIED NEW DWELLING & RETAINING WALLS	13	Lot 124	ARDEANA CRESCENT	YAKAMIA
141277	OWNER BUILDER	ALTERATIONS/ADDITIONS - VERANDAH & DECK - UNCERTIFIED	53	Location 2947	MATTHEW ROAD	YOUNGS SIDING

No.	SINGLE DWELLING	GROUP DWELLING	DOMESTIC/ OUTBUILDINGS	ADDITIONS/ DWELLINGS	HOTEL/ MOTEL	NEW COMMERCIAL	ADDITIONS/ COMMERCIAL	OTHER
1	\$ 80,000		\$ 17,000	\$ 2,000		\$ 320,000	\$ 50,000	\$ 75,000
2	\$ 80,000		\$ 2,400	\$ 7,000		\$ 271,000	\$ 79,160	\$ 4,000
3	\$ 161,000		\$ 5,700	\$ 8,000		\$ 320,000	\$ 54,000	\$ 5,000
4	\$ 175,386		\$ 7,000	\$ 12,000		\$ 1,650,000	\$ 2,728,460	\$ 5,000
5	\$ 217,500		\$ 8,000	\$ 50,000			\$ 150,000	\$ 6,000
6	\$ 218,400		\$ 9,061	\$ 120,000				\$ 10,000
7	\$ 218,400		\$ 10,000	\$ 150,000				\$ 13,000
8	\$ 230,300		\$ 11,880	\$ 200,000				\$ 30,000
9	\$ 249,422		\$ 17,090	\$ 370,000				\$ 9,600
10	\$ 268,052		\$ 18,500	\$ 2,500				\$ 10,000
11	\$ 280,000		\$ 19,000	\$ 5,700				\$ 5,000
12	\$ 282,000		\$ 19,780	\$ 7,020				\$ 10,000
13	\$ 290,000		\$ 28,000	\$ 5,000				\$ 5,000
14	\$ 295,874		\$ 28,300	\$ 4,453				\$ 100
15	\$ 313,742		\$ 35,000	\$ 2,250				\$ 31,845
16	\$ 354,000		\$ 37,300	\$ 2,500				
17	\$ 491,930		\$ 39,149	\$ 4,600				
18	\$ 647,776		\$ 42,000	\$ 6,500				
19	\$ 1,250,700		\$ 54,810	\$ 6,800				
			\$ 79,806	\$ 9,312				
				\$ 11,000				
				\$ 14,000				
				\$ 150,000				
				\$ 12,000				
Total	\$ 6,104,482	\$ -	\$ 489,776	\$ 1,162,785	\$ -	\$ 2,561,000	\$ 3,061,620	\$ 204,545

N.B Red font denotes Park Home Licence

Grand Total \$ 13,584,208.00



**LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
Minutes**

Special meeting Monday 9th February at 9.00am

Vancouver Arts Centre, Vancouver Street, Albany

(File Ref: ES.MEE.5 /AM15101471)

Committee Terms of Reference: *The aim of the Local Emergency Management Committee (LEMC) is to overview, plan and test the local community emergency management arrangements. The committee includes representatives from agencies, organisations and community groups with expertise relevant to the identified community hazards and risks and emergency management arrangements.*

1. ATTENDANCE:

Cr Gerry Gregson	City of Albany
Dale Putland	City of Albany
Tony Ward	City of Albany
Garry Turner	City of Albany
Colin Hyde	DAFWA
Fiona Saurin	Shire of Plantagenet
Steve Dean	Department of Education
Barbara Marquarnd	Albany Health Campus
Kim Bunney	Western Power
Ann Nolan	Clarence Estate
Gail Hasard	Clarence Estate
Mark Ford	City of Albany
Sean Rose	MRWA
Scott Reitsema	City of Albany
Jason Balhorn	BoM
Eric Wake	Red Cross
Quentin Flatman	WAPol
Derek Jones	CoA CBFCO
Gregg Harwood	Shire of Denmark
Marcus Owen	Shire of Denmark
Gareth Evans	Water Corporation

Apologies/Absent:

Sarah Matthews	DFES
Scott McCaulay	Albany Port
Noel Chambers	DoT
Tim Hunter	Western Power
Lorna Woodward	DCPFS
Neville Blackburn	DCPFS
Ray Spur	Brookfield Rail
Sumanth Suderan	Albany Ports

2. ITEMS FOR DISCUSSION

2.1 Situation update regarding South West fires

As no DFES personnel were able to attend the meeting (absent due to operational commitments at the Northcliffe fire) a situation update was provided by Tony Ward based on the DFES Community Fire Information Update issued 08/02/2015. (Attachment 1).

2.2 Preparedness for providing evacuation support

Agencies were asked to comment on their preparedness for the possibility of the Northcliffe fire spreading in an easterly direction and impacting on the Denmark and Walpole communities, and subsequently Albany as an evacuation destination.

Telstra: Concentrating on the Northcliffe fire. Still do not have access to the “hot zone” to assess damage but estimate significant damage to lines. No telephone exchanges have been destroyed. Crews are on standby.

DAFWA: DAFWA are involved in the ISG and will assess livestock needs and veterinary support required. They don’t have access to the “hot zone”. There has been a call made by the South West Food Council to identify surplus fodder that may be available. DAFWA will work with SW Food Council to distribute as needed.

Shire of Plantagenet: The Shire of Plantagenet has met with the Rocky Gully community to discuss possible evacuation plans, although currently not under threat.

Shire of Denmark: The Shire of Denmark has recalled their VBFB units from deployment at other fires to be back on station in Denmark. The Denmark Recreation Centre has been opened as an evacuation centre.

Western Power: Unable to access the “hot zone” so not sure of damage to infrastructure.

Education Department: The Northcliffe school has reopened. The fires have no impact on the Albany district schools.

City of Albany VBFB: The CBFCO reported that the Albany VBFB members who had been deployed to assist at other fires have all been recalled to Albany.

Water Corporation: Portable emergency water supply units have been deployed to Northcliffe. Walpole is maintaining water supply at peak levels. Pemberton water supply is back on.

Albany Health Campus: There is no impact on the Albany region.

WAPol: The Albany Police are providing support at Northcliffe and Pemberton. Some shortfalls in evacuation planning have been identified. The efforts of the Albany VBFB volunteers were acknowledged.

City of Albany – ED P&D: The situation has highlighted the fragile nature of Albany’s transport links with Perth. Extreme fire weather situations are likely to become more common in the future due to global warming. The Albany LEMC needs to be prepared to work closely with other LEMCs in the region.

Clarence Estate: Advised that they may be able to accommodate additional people who require aged care facilities.

MRWA: have crews in place and are assisting other regions.

City of Albany Rangers: Advised that preparations could be made to house the pets of evacuees in kennels and other foster carers.

Red Cross: Volunteers are on standby to assist with registration of evacuees if required.

Disability Services Commission: will assist in the evacuation of people with disabilities. Have a team ready to be mobilised to Walpole.

ABC Radio: have been broadcasting warnings. May be doing a broadcast from Quindanning.

BoM: advised favourable weather conditions to continue for the next few days.

3. GENERAL BUSINESS:

Total Fire Bans were discussed and it was agreed that there is confusion regarding what activities are permitted when a TFB has been declared, especially amongst the agricultural community.

A motion was moved that the LEMC is to write to the FES Commissioner seeking clarification of what activities are permitted during a TFB.

Moved: G Gregson Seconded: C Harwood

Carried

The Shire of Denmark raised concerns regarding the volume of traffic that would be caused by vehicle travelling to Albany if an evacuation is required. Parking plans used for the Anzac Albany commemorations could be utilised for emergency parking. **A meeting is required to investigate this further.**

MRWA raised concerns about heavy vehicles being redirected onto roads that are not suitable. If a heavy duty vehicle route is closed due to an emergency, MRWA must be notified.

The LEMC members requested to be kept informed regarding any additional planning that is required in order to prepare for the April Anzac Day commemorations.

4. DATE OF NEXT MEETING:

To be confirmed

5. CLOSURE OF MEETING:

Meeting closed 9.45am

Signed:  (Councillor Gerry Gregson)