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# AGENDA

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## SPECIAL COUNCIL MEETING

**Wednesday 15 May 2019**

5.30pm

City of Albany  
Council Chambers

## CITY OF ALBANY COMMUNITY STRATEGIC PLAN (ALBANY 2023)



### NOTICE OF A SPECIAL COUNCIL MEETING

His Worship the Mayor and Councillors

A Special Meeting of Council for the City of Albany will be held on Wednesday 15 May 2019 in the Council Chambers, North Road, Yakamia commencing at 5.30pm.

The purpose of the meeting is to consider:

SCM017: Appointment of Senior Designated Employee-Executive Director Infrastructure and Environment.

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Andrew Sharpe  
CHIEF EXECUTIVE OFFICER

SPECIAL COUNCIL MEETING  
AGENDA – 15/05/2019

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SPECIAL COUNCIL MEETING  
AGENDA – 15/05/2019

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS:**

2. **OPENING PRAYER:**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.*

*We would also like to pay respect to Elders both past and present”.*

3. **PUBLIC QUESTION AND STATEMENT TIME:**

Each person asking questions or making comments at the Open Forum will be **LIMITED** to a time period of **4 MINUTES** to allow all those wishing to comment an opportunity to do so.

4. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED):**

**Mayor**

D Wellington

**Councillors:**

Breaksea Ward

R Hammond

Breaksea Ward

P Terry

Frederickstown Ward

G Stocks

Frederickstown Ward

R Stephens

Kalgan Ward

E Doughty

Kalgan Ward

B Hollingworth

Vancouver Ward

J Shanhun

West Ward

A Goode JP

West Ward

S Smith

Yakamia Ward

R Sutton

Yakamia Ward

A Moir

**Staff:**

Chief Executive Officer

A Sharpe

Executive Director Corporate Services

M Cole

Executive Director Development Services

P Camins

Executive Director Community Services

S Kay

Acting Executive Director Infrastructure & Environment

M Richardson

Meeting Secretary

J Williamson

**Apologies:**

Vancouver Ward

T Sleeman (Leave of Absence)

5. **DECLARATIONS OF INTEREST:**

Name	Report Number	Nature of Interest

**SCM017: APPOINTMENT OF SENIOR DESIGNATED EMPLOYEE - EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT**

**Attachments** : **CONFIDENTIAL – Draft Contract, Curriculum Vitae and Selection Panel Report. These documents will be tabled at the SCM or can be viewed upon request to the Manager Human Resources.**

**Report Prepared By** : Manager Human Resources (L Harding)

**Responsible Officers:** : Chief Executive Officer(A Sharpe)

*This report will be considered as CONFIDENTIAL in accordance with section 5.23(2)(a) of the Local Government Act 1995, as it relates to a matter affecting an employee.*

**STRATEGIC IMPLICATIONS**

1. This item relates to the following elements of the City of Albany Strategic Community Plan or Corporate Business Plan informing plans or strategies:
  - **Theme:** Leadership.
  - **Objective:** To provide strong, accountable leadership supported by a skilled and professional workforce
  - **Community Priority:** Provide positive leadership that delivers community outcomes.

**In Brief:**

- Council is requested to endorse the Chief Executive Officer's determination to fill the vacant position of Executive Director Infrastructure and Environment with the preferred candidate, and offer the successful applicant a negotiated contract within the prescribed salary range for a term of five years.

**RECOMMENDATION**

**SCM017: RESPONSIBLE OFFICER RECOMMENDATION  
VOTING REQUIREMENT: SIMPLE MAJORITY**

**THAT:**

- 1) **The Selection Committee Report for the position of Executive Director Infrastructure and Environment be NOTED; and**
- 2) **The Chief Executive Officer's determination to fill the vacant position of Executive Director Infrastructure and Environment and offer the successful applicant a negotiated contract within the prescribed salary range for a term of 5 years be ENDORSED.**

**6.0 CLOSURE OF MEETING:**