Offices: 102 North Road
Postal Address: PO Box 484
ALBANY WA 6331
Phone: (08) 6820 3000
Email: cityassets@albany.wa.gov.au
IAR.502.1.27/08/2026

King River Standpipe Access Application Form

Only for access to the City of Albany's standpipe, meter number: EK1800463, on Chester Pass Road, King River.

Applicant	
Date of application:	
Business / trading / organisation's name:	
Applicant's Name:	
Billing Address:	
Street Address:	
Phone:	(Business) (Mobile)
Email:	

Please specify the use / need to draw potable water – please place an X in all boxes that apply to your business.

1. **Drinking water** ☐
   I/we confirm that I/we will comply with all aspects of the *WA Department of Health Guidelines for the bulk cartage of drinking water.*

   CUSTOMER TO SIGN HERE: _____

2. **Fire fighting** ☐

Do you intend to store water drawn from the standpipe in a tank before distributing?

☐ Yes ☐ No

I declare that the above information is true and correct and that I have authority to request this service on behalf of the above company. I/we accept responsibility for the cost of water used. I understand that commercial access to City standpipe infrastructure may be intermittently reviewed.

I/we accept responsibility for the security of standpipe access cards and will cover all replacement costs which may be incurred by the City of Albany in the event of loss.

Signed: _____ Date: _____

Print Name: _____

Please email this form to: cityassets@albany.wa.gov.au or post to PO Box 484, Albany, WA 6331.

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Office Use Only		
STAGE 1		
Date food business registration approval acquired:		
Food business registration number:		
Environmental Health Officer:	Signed:	Print name:
STAGE 2		
Meeting with applicant to discuss:- • **Standpipe access procedure** • **Card access** • **Water charges** • **Invoicing**	Date of meeting: (Tick boxes) ☐ ☐ ☐ ☐	
City Staff:	Signed:	Print name:

Privacy Collection Notice
The City of Albany collects your personal information to deliver services and meet our legal obligations under relevant laws.

We handle your information in line with the *Privacy and Responsible Information Sharing Act 2024*. Your information is stored securely, kept only as long as needed, and may be shared with other government agencies if required or permitted by law.

You can request access to or correction of your personal information at any time.

Contact:
City of Albany Privacy Officer
Phone: 08 6820 3000
Email: prisproject@albany.wa.gov.au