

EXAMPLES OF ENVIRONMENTAL, SOCIAL AND GOVERNANCE (ESG)

When responding to a Request for Tender or Quote with Environmental, Social, and Governance (ESG) criteria, suppliers should focus on the following key areas to demonstrate their commitment to sustainable and responsible practices:



ENVIRONMENTAL CONSIDERATIONS

- **Sustainable Practices:** Detail efforts to reduce environmental impact through sustainable sourcing (e.g., recycled materials, local sourced, eco-friendly products), waste reduction, and energy efficiency measures. Include certifications if applicable.
- **Carbon and Emissions:** Outline any carbon neutrality or emissions reduction strategies, including the use of renewable energy and low-emission transport options.
- **Water and Pollution Control:** Describe efforts to conserve water and reduce pollution in operations, such as the use of non-toxic materials or recycling initiatives.
- **Biodiversity:** Explain how operations protect or enhance local ecosystems and biodiversity.



SOCIAL RESPONSIBILITY

- **Workforce Diversity & Inclusion:** Highlight policies promoting diversity, fair labour practices, and inclusion in the workforce, including gender equity and Indigenous engagement.
- **Community Impact:** Provide examples of community engagement initiatives, such as local employment, sourcing from local suppliers, and investments in community development.
- **Employee Wellbeing:** Include programs or initiatives that support the health, safety, and wellbeing of your employees.
- **Supply Chain Ethics:** Demonstrate how you ensure ethical practices across your supply chain, including human rights adherence and prevention of child labour or exploitation.



GOVERNANCE AND ETHICAL CONDUCT

- **Transparency & Compliance:** Confirm compliance with relevant Australian laws and standards, and outline key policies on ethics, including anti-bribery, whistleblower protections, and risk management.
- **Corporate Governance:** Provide information on the governance structure, board oversight of ESG issues, and any measures to ensure accountability and integrity in decision-making.
- **Data Security & Privacy:** Explain measures to secure data and ensure privacy compliance with Australian regulations, such as the Privacy Act.
- **Sustainability Reporting:** Include any formal sustainability reporting (e.g., under the Global Reporting Initiative or similar standards) and demonstrate commitment to transparency in ESG performance.

By addressing these key areas, suppliers can clearly demonstrate their alignment with ESG principles, enhancing their submissions. Keep responses concise, providing measurable outcomes or relevant certifications to substantiate your claims.