

Application for Development Approval - CHECKLIST

EXTRACTIVE INDUSTRIES

This checklist is to help you prepare an application for development approval for an Extractive Industry.

Assessment No.:		Property address:	
Date:		Project description:	

Extractive Industry business are required to address the City's current *Local Planning Scheme* and any applicable policies/Local Laws.

Information in the checklist is required at the time of lodgement. A complete application enables the City to process it as quickly as possible.

Refer to the following documents for further information:

Extractive Industry:

- Environmental & Operational Management Plan template
- Local Law

APPLICATION REQUIREMENTS

Requirements	When is it required?	Included	Office
Application forms <ul style="list-style-type: none"> • Complete Application for Extractive Industry Licence Form. 	Always		
Covering letter / justification Provide details and summary of the proposed development, for example: <ul style="list-style-type: none"> • Previous/current use(s) of the site. • What the development entails (use and any proposed works/type of extraction). • Number of employees. • How you comply with the relevant provisions of LPS 2 (Schedule 6, Table 13) and the Extractive Industry Local Law. • Justification for any variations to relevant provisions of the Local Planning Scheme and/or Policies/Local Law (as applicable). 	Always		
Environmental and Operational Management Plan (see attached template with required details to be included)	Always		

SITE PLAN

Requirements	When is it required?	Included	Office
Basic site information: <ul style="list-style-type: none"> Aerial site plan preferred. Street name(s), lot number, north point, scale. Clear marking of site/lot boundaries and dimensions. 	Always		
Ground levels and structures: <ul style="list-style-type: none"> Natural ground contours. Location of any habitable structures on-site and distance from them. Location of any habitable structures within 1km and distance from them. 	Always		
Extraction and equipment areas: <ul style="list-style-type: none"> Staging plan with estimated timeframes 	where extraction area is in excess of 1ha		
<ul style="list-style-type: none"> Proposed extraction areas (including the dimensions and setbacks from boundaries) GPS points marking external boundary of extraction areas Proposed location of topsoil and stockpiles Location of screener/crusher and distance to boundaries 	Always		
Buffer areas and vegetation: <ul style="list-style-type: none"> Industrial buffer areas indicated on the site plan in accordance with the EPA Separation Distance between Industrial and Sensitive Land Uses. See EPA website for further information. Identification of vegetation for removal/retention (including within the road reserve) Location and distance from any vegetation and water bodies on the lot 	Always		
Vehicle access and services: <ul style="list-style-type: none"> Access points and access ways Manoeuvring areas Location of any power lines easements. 	Always		

TECHNICAL REPORTS

The following technical reports may be applicable depending on the scale of the development, please consult with the City on what may be relevant to the application:

Transport Impact Assessment Statement
 Traffic Management Plan
 Road condition survey
 Acoustic assessment
 Visual Impact Statement

Acid Sulfate Soil Management Plan
 Groundwater Management Plans
 Flora/Fauna Study
 Bushfire Management Plan

Please note – City staff may require further information for the application, including information/plans that include, but not limited to, information in regards to the following:

Bushfire considerations
 Engineering
 Public Drinking Water areas

Heritage
 Local & State Planning Policies