

# Application for Development Approval - CHECKLIST

## EXTRACTIVE INDUSTRIES

This checklist is to help you prepare an application for development approval for an Extractive Industry.

Assessment No.:		Property address:	
Date:		Project description:	

Extractive Industry business are required to address the City's current *Local Planning Scheme* and any applicable policies/Local Laws.

**Information in the checklist is required at the time of lodgement. A complete application enables the City to process it as quickly as possible.**

Refer to the following documents for further information:

Extractive Industry:

- Environmental & Operational Management Plan template
- Local Law

### APPLICATION REQUIREMENTS

Requirements	When is it required?	Included	Office
<b>Application forms</b> <ul style="list-style-type: none"> <li>• Development Application form (DA).</li> </ul>	Always		
<b>Covering letter / justification</b> Provide details and summary of the proposed development, for example: <ul style="list-style-type: none"> <li>• Previous/current use(s) of the site.</li> <li>• What the development entails (use and any proposed works/type of extraction).</li> <li>• Number of employees.</li> <li>• How you comply with the relevant provisions of LPS 2 (Schedule 6, Table 13) and the Extractive Industry Local Law.</li> <li>• Justification for any variations to relevant provisions of the Local Planning Scheme and/or Policies/Local Law (as applicable).</li> </ul>	Always		
<b>Environmental and Operational Management Plan</b> (see attached template with required details to be included)	Always		

## SITE PLAN

Requirements	When is it required?	Included	Office
<b>Basic site information:</b> <ul style="list-style-type: none"> <li>Aerial site plan preferred.</li> <li>Street name(s), lot number, north point, scale.</li> <li>Clear marking of site/lot boundaries and dimensions.</li> </ul>	Always		
<b>Ground levels and structures:</b> <ul style="list-style-type: none"> <li>Natural ground contours.</li> <li>Location of any habitable structures on-site and distance from them.</li> <li>Location of any habitable structures within 1km and distance from them.</li> </ul>	Always		
<b>Extraction and equipment areas:</b> <ul style="list-style-type: none"> <li>Staging plan with estimated timeframes</li> </ul>	where extraction area is in excess of 1ha		
<ul style="list-style-type: none"> <li>Proposed extraction areas (including the dimensions and setbacks from boundaries)</li> <li>GPS points marking external boundary of extraction areas</li> <li>Proposed location of topsoil and stockpiles</li> <li>Location of screener/crusher and distance to boundaries</li> </ul>	Always		
<b>Buffer areas and vegetation:</b> <ul style="list-style-type: none"> <li>Industrial buffer areas indicated on the site plan in accordance with the EPA Separation Distance between Industrial and Sensitive Land Uses. See <a href="#">EPA website</a> for further information.</li> <li>Identification of vegetation for removal/retention (including within the road reserve)</li> <li>Location and distance from any vegetation and water bodies on the lot</li> </ul>	Always		
<b>Vehicle access and services:</b> <ul style="list-style-type: none"> <li>Access points and access ways</li> <li>Manoeuvring areas</li> <li>Location of any power lines easements.</li> </ul>	Always		

## TECHNICAL REPORTS

The following technical reports may be applicable depending on the scale of the development, please consult with the City on what may be relevant to the application:

Transport Impact Assessment Statement  
 Traffic Management Plan  
 Road condition survey  
 Acoustic assessment  
 Visual Impact Statement

Acid Sulfate Soil Management Plan  
 Groundwater Management Plans  
 Flora/Fauna Study  
 Bushfire Management Plan

Please note – City staff may require further information for the application, including information/plans that include, but not limited to, information in regards to the following:

Bushfire considerations  
 Engineering  
 Public Drinking Water areas

Heritage  
 Local & State Planning Policies