

Disclosure of Interest Form

(Elected Members/Committee Members/Employees/Contractors)

Local Government Act 1995 (sections 5.65, 5.66, 5.67, & 5.70)
Local Government (Administration) Regulations 1996 (Regulation 19AD).

To: Chief Executive Officer

- | | |
|--|----------|
| <input type="checkbox"/> Ordinary Meeting of the Council | held on: |
| <input type="checkbox"/> Special Meeting of the Council | Date(s): |
| <input type="checkbox"/> Committee Meeting | |
| <input type="checkbox"/> Tender Selection Panel | |
| <input type="checkbox"/> Other: | |

Report Reference No:

Title:

Name of Elected Member:

Name of Employee:

Name of Contractor:

Name of Committee Member:

Type of Interest: *(tick)*

☐ Financial ☐ Proximity ☐ Impartiality

Nature of Interest:

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Extent of Interest *(only required if intending to seek Committee approval to be involved with debate and/or vote):*

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Signature / Date:

Notes:

- For ordinary meetings of Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting.
- Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.
- Disclosure can be given verbally prior to the matter being discussed.

Applicable Legislation:

- s5.65. Members' interests in matters to be discussed at meetings to be disclosed
- s5.66. Meeting to be informed of disclosures
- s5.67. Disclosing members not to participate in meetings
- s5.70. Employees to disclose interests relating to advice or reports