

The City of Albany (the City) is committed to protecting the health and safety of all persons in the workplace including workers, contractors, volunteers, and visitors. The City demonstrates this commitment through our Work Health and Safety (WHS) Management System.

We will achieve our commitment by:

- Aligning with the City's values of United, Focused, Accountable and Proud to guide our behaviours in relation to WHS matters.
- Complying with all relevant WHS legislative requirements applicable to the City's operations.
- The provision and maintenance of safe systems of work, effective hazard identification and risk management processes, consistent with our activities and our health and safety risks.
- Providing a safe workplace including plant, equipment, buildings, and storage facilities.
- Providing appropriate information, instruction and WHS related training.
- Consulting with all workers, volunteers, and contractors on WHS matters.
- Establishing realistic WHS targets and objectives on a yearly basis to improve safety outcomes in the workplace.
- Responding to and investigating incidents to identify the causes, and to implement corrective actions in order to reduce the likelihood of reoccurrence.
- Reviewing the effectiveness of WHS systems by conducting audits, workplace inspections, field-based visits and other assurance activities.
- Providing effective WHS leadership, management and supervision.
- Returning injured workers to work at the earliest opportunity once they are given clearance via return-to-work processes.
- The implementation of this policy across all areas of the City through the allocation of adequate physical, financial and human resources.
- Supporting workers to stop work if it is believed that the work cannot be carried out safely.

City of Albany, employees, contractors, volunteers and all have a duty of care which includes:

- The responsibility to work safely in accordance with the City's policies and procedures.
- To take all reasonable care for their own health and safety.
- To take all reasonable care to avoid adversely affecting the health and safety of other people who may be affected by their actions.
- Obligation to report safety concerns – including incidents, hazards, injuries or ill health.
- To comply with all reasonable safety instructions.
- To take care of PPE.
- To cooperate with the City in regard to WHS in the workplace.



Andrew Sharpe
Chief Executive Officer

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COA-WHS-P-001 / NP1015791_12	December 2024	EMT	December 2025	12	1 of 1