

Expression of Interest – Independent Member

Audit, Risk & Improvement Committee (ARIC)

Overview

The City of Albany is inviting expressions of interest from suitably qualified individuals to serve as independent members of its newly established Audit, Risk & Improvement Committee (ARIC). This committee supports the Council's governance, risk management, financial oversight, and continuous improvement functions.

Key Responsibilities

- Act as the Presiding Member or Deputy Presiding Member of the Committee.
- Provide independent oversight of internal audit, governance risk management, financial management and other reports as required.
- Provide objective advice on the City's processes, procedures or internal control mechanisms.
- Provide analysis and constructive comments on projects, reports, briefings, options or issues papers as required.
- Monitor and advise on performance improvement initiatives.
- Ensure compliance with relevant legislation and standards.
- Promote ethical conduct and transparency in Council operations.

Essential Skills & Experience

- Proven experience in financial management, risk management, governance, or auditing.
- Understanding of local government or public sector accountability.
- Strong analytical and communication skills.
- Independence from Council operations and decision-making.

Desirable Qualifications

- CPA, CA, CIA, or equivalent professional designation.
- Prior experience on audit or governance committees.
- Experience in ICT governance or audit committee practices.
- Understanding of the complexities associated with local government operations.

Selection Criteria for Appointment

- Operations of a large organisation.
- Understanding of financial management, risk management and audit practices.
- Governance practices.
- Ability to analyse information.
- Knowledge of local government.
- Capacity to commit to the workload required and attend committee meetings.
- Independence from management and Council operations.

Term & Remuneration

Appointments will be for up to 2 years, commencing after the October 2025 elections.

A sitting fee of \$415 per meeting will be paid in accordance with the Salaries and Allowances Tribunal.

Appointment Process

Appointments will be made following a public advertisement and evaluation by the CEO, with final appointment by Council resolution* (absolute majority).

Appointed members will be required to undergo an induction and comply with the:

- Local Government Act 1995.
- Local Government (Model Code of Conduct) Regulations 2021.

Application Requirements

Please submit the following:

- A cover letter summarising your relevant experience and nominating one specific or both positions (of Presiding Member and/or Deputy Presiding Member).
- Your resume.

Submit Your Application By 5.00pm, Friday 10 October 2025 to Mr Stuart Jamieson, Manager Governance & Risk at stuart.jamieson@albany.wa.gov.au

Inquiries, please contact Stuart Jamieson on: [\(08\) 6820 3075](tel:0868203075).