

VARIATION TO FIRE MANAGEMENT REQUIREMENTS APPLICATION FORM 2025/2026

**Please provide answers to all questions.
Incomplete applications cannot be accepted.**

Properties may be inspected to ensure proposed fire mitigation measures are adequate. All other requirements stipulated in the City of Albany's Fire Management Notice for which a variation has not been granted must be complied with.

1. Applicant Details

Applicant's name: _____ Phone: _____
Postal address: _____
Email: _____

2. Property Details – a separate form must be completed for each property

Property Assessment No: _____
(This is on your City of Albany Rates Notice)

Location/Lot No: _____ or House No: _____

Street: _____

Suburb: _____

Do you lease the property? ☐ Yes ☐ No

Property Owner's Name: _____
(If different to Applicant's name)

Do you reside on the property? (please tick)

☐ Permanently ☐ Part time (e.g. holiday house) ☐ Vacant land

3. Variation is sought for the following fire management requirement:

(Please describe the details of the specific requirement that you are unable to meet. Refer to Variation to Fire Management Guidelines on the www.albany.wa.gov.au/services/emergency-management/fire.aspx for more information)

4. Reason for Variation

- | | |
|--|---|
| <input type="checkbox"/> Rocky | <input type="checkbox"/> Steep or inaccessible |
| <input type="checkbox"/> Permanently water logged | <input type="checkbox"/> Prevention of soil erosion |
| <input type="checkbox"/> Protection of flora/fauna | <input type="checkbox"/> Other – please specify below |

5. Proposed Fire Mitigation Measures

Please detail the alternative fire mitigation measures do you propose to implement on your property that will provide **at least** the same level of protection as required by the Fire Management Notice.

6. Map Showing Fire Mitigation Measures

Please **attach a map** showing your proposed fire mitigation measures (suitable scale). The map should indicate property boundaries, dwelling(s) and other structures, cleared areas, paddocks, driveway and tracks, existing fire breaks, bush areas, water courses, water available for firefighting, the type and location of firefighting equipment, exit points and hazard areas.

- ☐ Map Attached (Note: your application cannot be processed without a **legible** map)

7. Bushfire Management Plan (BMP)

If you have an approved Fire Management Plan that has been endorsed by an accredited Bushfire Planning and Design (BPAD) practitioner, please attach a copy of the plan.

The basic requirements of any Bushfire Management Plan (BMP) is to identify potential issues or problems relating to environmental fire threats and recommend specific actions ensure, as much as practical, that the lives and assets of the location are not put at undue threat from a bushfire event.

Applicant's Signature: _____ Date: ____/____/____

Office use only

Assessment No: _____

Address: _____

Property inspected on: ____ / ____ / ____ by: _____

Inspecting Officer's Comments:

The proposed fire mitigation measures are: ☐ Recommended ☐ Not Recommended

Inspecting Officer's title: _____

Signature: _____ Date: ____ / ____ / ____

Approving Officer's Comments:

The Application for Variation is: ☐ Approved ☐ Not ApprovedPerpetual Variation: ☐ Yes ☐ No Expiry Date: ____ / ____ / ____

Approving Officer's title: _____

Signature: _____ Date: ____ / ____ / ____