

Demolition Permit Application Checklist

REQUIRED PLANS & DOCUMENTS		
	N/A	Yes
FORMS		
BA5 – Application for Demolition Permit - completed in full, signed by owners, contractor & applicant		
INFORMATION REQUIRED		
Cover letter explaining scope of works including:		
• property address		
• number and type of buildings to be demolished		
• dust management controls		
• rat baiting method		
• details of any asbestos to be removed		
• details of any remedial work required for partial demolitions		
• services disconnection confirmation (electrical, water & gas)		
• decommission of septic tanks or soak wells		
• details of their current Work Safe demolition contractors registration (Copy of current certificate)		
Planning approval - number _____ (if applicable)		
FEES		
Fee Paid for Permit Authority:		
For demolition work in respect of a Class 1 or Class 10 building or incidental structure the fee is \$110.00		
For demolition work in respect of a Class 2 to Class 9 building the fee is \$110.00 for each storey		
Fee Paid for Building Services Levy (0.137% of value – minimum \$61.65)		
CTF Levy (0.2% of Value if greater than \$20 000) <i>(Form to be completed or confirmation of payment)</i>		
REQUIRED PLANS		
1 x Site Plan or Aerial View Plan to Scale (minimum scale 1:200) Showing:		
1. Size, Shape and position of the block; with number, street names & North Point		
2. Location and dimensions of existing structures with structures to be demolished clearly identified		