

## Certified Building Permit Application Checklist - All Buildings (Class 1-10)

REQUIRED PLANS & DOCUMENTS	Tick Required	
	N/A	Yes
<b>FORMS</b>		
BA1 – Application for Building Permit - certified form completed in full (owners to sign if Class 2-9)		
BA3 – Certificate of Design Compliance (CDC)		
BA20 - Form signed by the neighbour for an encroachment or adversely affecting their property		
Septic System application form; OR, system approved (Unsewered Areas only).		
<b>INFORMATION REQUIRED</b>		
Owner builders Certificate if Owner builder ( <i>issued by WA Building Commission</i> )		
Registered Builders - Home Indemnity Insurance Certificate ( <i>Works Over \$20,000</i> )		
Planning approval - number _____		
Water tank manufacturers engineers specifications (if applicable)		
Bushfire Prone Areas - BAL report; AND, materials specification sheet		
<b>FEES</b>		
Fee Paid for Permit Authority ( 0.19% of value – minimum \$110.00)		
Fee Paid for Building Services Levy ( 0.137% of value – minimum \$61.65)		
CTF Levy ( 0.2% of Value if greater than \$20 000)( <i>Form to be completed or confirmation of payment</i> )		
Septic System application (\$236.00)		
<b>REQUIRED PLANS &amp; DOCUMENTATION</b>		
All Drawings & Documentation listed on the Certificate of Design Compliance provided by the Private Building Surveyor		
Water Corporation Approved plans if required		
<b>NOTES</b>		